



**BOARD OF
REGENTS**

STATE OF IOWA

Iowa Board of Regents

Communication Plan

September 2014

TIER Timeline Summary

Key Stakeholder Groups



Milestones and Activities

Board Meetings

- *Oct 2nd*: Review and discuss 8 remaining business cases (HR, IT, Finance, and Facilities)
- *Oct 22nd to Oct 23rd*: Obtain input and feedback compiled by university presidents
- *Nov 3rd to Nov 14th*: Telephonic Board meeting – Vote on 8 Business Cases – Date TBD

Key Functional Stakeholders

- *Sept 2nd to Sept 5th*: Review and discuss IT business cases with Primary Campus Contacts
- *Sept 8th to Sept 12th*: Review and discuss HR and Finance business cases with Primary Campus Contacts

University Leadership Teams (Presidents, Cabinets, Campus Reps.)

- *Sept 11th to Sept 19th*: Review and campus HR and Finance business cases with University Leadership Teams
- *Sept 22nd to Sept 26th*: Review and discuss IT and Facilities business cases with University Leadership Teams

Sounding Boards

- *Sept 15th to Sept 26th*: Convene Sounding Boards to review and discuss HR and Finance business cases
- *Sept 22nd to Sept 30th*: Convene Sounding Boards to review and discuss IT and Facilities business cases

Town Halls and Campus Stakeholder Feedback

- *Oct 8th to Oct 17th*: Convene Campus Town Halls and other campus key stakeholder meetings
- *Oct 8th to Oct 21st*: University Presidents compile campus feedback

Board Public Hearings

- *Oct 16th to Oct 17th*: Public Hearings

Stakeholder Communication Timeline

September 2014 – Key Activities

M	T	W	T	F
1 Labor Day Holiday	2 Send Select business cases to media and conduct press briefing Review and discuss IT business cases with Campus Execs and Key Functional Stakeholders	3	4	5
8	9	10 ★ Board meeting: on HR-10; SS-05; SS-08	11	12
Review and discuss HR and Finance business cases with Campus Execs and Key Functional Stakeholders				
15	16	17	18	19
Review and discuss HR and Finance business cases with University Leadership Teams				
Convene Sounding Boards to review and discuss HR and Finance business cases				
22	23	24	25	26
Review and discuss IT and Facilities business cases with University Leadership Teams				
Convene Sounding Boards to review and discuss IT and Facilities business cases				
29	30 FAC-04 Review Complete by UNI			
Review and discuss IT and Facilities business cases with University Leadership Teams				

Stakeholder Communication Timeline, continued

October 2014 – Key Activities

M	T	W	T	F
		1	2 ★ Board meeting – Review 8 Remaining Business Cases	3
6	7	8	9	10
Convene Campus Town Halls and other campus key stakeholder meetings for Q&A on business cases				
13	14	15	16 Public Hearings	17 Public Hearings
Convene Campus Town Halls and other campus key stakeholder meetings for Q&A on business cases				
20	21	22	23 ★ Board meeting Presidents Share Feedback	24
University Presidents compile campus feedback				
27	28	29	30	31
Review feedback and address outstanding issues or questions				

Public Hearing Details:

These hearings provide additional opportunities for faculty, staff, students and public input on issues before the Board.

Oct 16th:
 12-1PM University of Iowa, Iowa City
 4-5PM Iowa State University, Ames
 6-7PM Iowa School for the Deaf, Council Bluffs

Oct 17th:
 12-1PM Iowa Braille School, Vinton
 4-5PM University of Northern Iowa, Cedar Falls
 6-7PM Board Office, Urbandale

Stakeholder Communication Timeline, continued

November 2014 – Key Activities

M	T	W	T	F
3	4	5	6	7
★ Telephonic Board meeting – Vote on 8 Business Cases – Date TBD				
10	11	12	13	14
★ Telephonic Board meeting – Vote on 8 Business Cases – Date TBD				
17	18	19	20	21
24	25	26	27	28