

*Iowa Coordinating Council for Post-High School Education
11620 Aurora Avenue
Des Moines, Iowa 50319
515/281-3939*

ICCPHSE Meeting Notes – September 24, 2003

1. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Wednesday September 24, 2003, at 10:00 a.m. at Iowa Western Iowa Community College in Council Bluffs. Chairperson, Nancy Williams called the meeting to order. President Dan Kinney, welcomed the Council to Iowa Western Community College and provided a brief overview of recent projects at the college. The council members and guests then introduced themselves. The following individuals were present.

State Board of Education Members

Sister Jude Fitzpatrick*

Department of Education

Roger Foelske*.

University Representatives

Jim Bodensteiner

Representatives of Independent Colleges

Nancy Williams*

Jodi Cahalan

Representatives of Private Business Schools

Susan Spivey*

Representatives of Iowa Private Specialized Schools Association

Cynthia Becher*

Chris Dewes

Representatives of the IPTV Board

No representatives were in attendance.

Guests

Steve McCullough, Iowa Student Loan Liquidity Corporation

Nicole Gehl, Iowa Alcoholic Beverages Division

Community College Representatives

Dan Kinney*

Robert Paxton*

Beryl Wellborn*

Members of the Board of Regents

Sue Erickson Nieland*

Robert Downer*

Members of the Board of Trustees of Member Institutions

Don Byers*

Frank Moore*

Iowa College Student Aid Commission Representatives

Gary Nichols*

Student Representatives

Julie Felt*

Liaison Representatives

Bob Barak*, Board of Regents

John Hartung, Iowa Assn. of Independent Colleges and Universities

*Indicates voting delegate.

2. Approval of Minutes

Roger Foelske presented the minutes from the May 7, 2003, meeting. It was noted that Susan Spivey was incorrectly listed as the representative for the Iowa Private Specialized Schools Association. She should have been listed as a representative of Iowa Association of Private Business Schools.

Action: The minutes were approved as corrected

3. Treasurer's Report

John Hartung presented a statement of the council's income and expenditures for the period of July 1, 2003, to August 31, 2003. As of August 31, 2003, the council had a balance of \$20,339.44, of which \$17,218.00 was in the operational account, \$1,910.77 in the Way-Up Conference account; and \$1,210.67 in the Carol Kay Memorial Fund account.

Action: The treasurer's report was approved as presented.

4. Coordination (Program Notifications)

A. Interim Approvals—The following programs were submitted on the list-serve for review. No concerns were raised, and per ICCPHSE policy the institutions were granted interim acceptance.

Program Submitted to List Serve 5/9/03 (5/25/03 was the 16th day on the List Serve)

Iowa State University, Ames:

1. Human Computer Interaction, M.S. and Ph.D. Degrees – on-campus – (30.9999)

Program Submitted to List Serve 5/13/03 (5/29/03 was the 16th day on the List Serve)

Iowa State University, Ames:

1. Biomedical Sciences, M.S. and Ph.D. Degrees – on-campus – (26.0102)

Program Submitted to List Serve 5/21/03 (6/6/03 was the 16th day on the List Serve)

Simpson College, Indianola:

1. Master of Arts in Teaching (M.A.T.), Masters Degree – on-campus – (13.1205)

Programs Submitted to List Serve 5/30/03 (6/15/03 was the 16th day on the List Serve)

Waldorf College, Forest City:

1. Marketing, B.A. Degree – on-campus – (52.1401)
2. Creative Writing, B.A. Degree – on-campus – (36.0118)
3. Secondary Education, B.S. Degree – on-campus – (13.1205)
4. Music Education, B.S. Degree – on-campus – (13.1312)
5. Special Education [Elementary Education], B.S. Degree – on-campus – (13.1001)

Program Submitted to List Serve 6/25/03 (7/11/03 was the 16th day on the List Serve)

University of Iowa, Iowa City:

1. Statistical Genetics, Ph.D. Degree – on-campus – (26.0899)

Programs Submitted to List Serve 8/18/03 (9/3/03 was the 16th day on the List Serve)

North Iowa Area Community College, Mason City:

1. Entrepreneurship Management, ASB Degree – on-campus – (52.0701)

Kirkwood Community College, Cedar Rapids:

1. Welding, Brazing, and Soldering Technology, AAS Degree – on-campus – (48.0508)

Program Submitted to List Serve 8/19/03 (9/4/03 was the 16th day on the List Serve)

AIB College of Business, Des Moines:

1. Business Administration and Leadership , Associate of Business Degree – off-campus—on-line – (52.0201)

B. Other Program Actions—The following programs were submitted on the list-serve for review and an objections were raised.

Program Submitted to Listserve 7/14/03 (7/30/03 was the 16th day on the Listserve)

(Concerns expressed by several institutions; concerns not resolved during the 30-day period; Wayne State College decided to temporarily withdraw this request on 8/4/03.)

Wayne State College, Wayne, NE:

1. Last 2 years in a Business Administration program, B.S. Degree – off-campus—Western Iowa Tech Community College, Sioux City, IA – (52.0201)

Programs Submitted to Listserve 8/14/03 (8/30/03 was the 16th day on the Listserve)

(Concerns expressed by several institutions; response to concerns listed on 8/27/03; proposal process is currently pending.)

Southwest Minnesota State University, Marshall, MN:

1. Masters in Education Leadership, Graduate/Masters Degree – off-campus—Cherokee, IA – (13.0101)
2. Masters in Business Administration, Graduate/Masters Degree – off-campus—Spirit Lake and Algona, IA – (52.0201)

Program Submitted to List Serve 8/14/03 (8/30/03 was the 16th day on the List Serve)

(Concerns listed by North Iowa Area Community College on 8/28/03; as of 9/2/03 discussions underway between the parties involved; proposal process is currently pending.)

Hamilton College, Cedar Rapids:

1. Medical Assistant, AAS Degree – on-campus and off-campus—Cedar Falls & Mason City branches – (51.0899)

Action: Actions on these requests were tabled until the council's December meeting to allow ample time for the parties to address the areas of identified concern.

5. Support for Choices Career Planning Software

Steve McCullough, President and CEO of the Iowa Student Loan Liquidity Corporation, presented a proposal concerning a proposed sponsorship by the Liquidity Corporation, and individual colleges or their associations of the Iowa Choices career information system administered by the Iowa Department of Education. The purpose of the sponsorship would be to provide funding for the development of an additional component for the system that would provide system users with Iowa specific financial planning assistance. The sponsorship would also provide for the modification of the system so that sponsoring institutions would priority listing and be identified as a sponsoring institution. It was suggested that initial fee of \$40,000 be contributed by the Liquidity Corporation and matched by a like amount from all of the colleges in the state. In future years, the fee for the sponsorship by the colleges would be reduced to \$30,000. It was also indicated that this sponsorship would enable the system to hold on fees paid by subscribers thus continuing to provide current career planning information available to Iowa students at an affordable cost.

Action: John Hartung moved that the council accept the report and request that individual colleges explore the feasibility of their participation or their association's participation in the initiative and report their findings at the Council's next meeting. Bob Barak seconded the motion, and it was unanimously approved.

6. Draft ICCPHSE Annual Report for 2002-03

Bob Barak distributed a draft of the Annual Report for the Iowa Coordinating Council for Post High School Education. In addition to providing a summary of the council's activities for the 2002-03 academic year, the report included a list of the council's membership.

Action: John Hartung moved that the report be accepted and distributed to the appropriate parties. Beryl Wellborn seconded the motion, and it was unanimously approved.

7. State of Iowa Registration Procedures

Bob Barak distributed a draft copy of the proposed registration procedures for institutions planning to operate postsecondary education programs in the state of Iowa. Section 3 addressed the council's procedures.

Action: Frank Moore moved that the procedures be approved as presented. Don Byers seconded the motion, and it was unanimously approved.

8. Progress Report on High Risk Drinking on College Campuses White Paper

Nicole Gehl of the Iowa Alcoholic Beverages Division presented an update on the Iowa Statewide Initiative White Paper Recommendation 3. The recommendation charged the Iowa Alcoholic Beverages Division with fostering partnerships among the various entities that administer college alcohol education programs and to work toward the development of a comprehensive approach to reducing the incidence of high-risk drinking on Iowa's college campuses. The preliminary goals of the initiative include the following:

1. Expand stakeholder representation in the initiative to include private and community colleges.
2. Obtain top-down support for stakeholder participation in the initiative.
3. Research potential regulation of alcohol advertising in school newspapers.

Potential legislative initiatives include the following:

1. Statewide ban on all you can drink promotions.
2. Funding stream for a statewide server training program.
3. Funding source for alcohol enforcement at the local level.

Additional information is available on the division's web site at the following address: IowaABD.com

Action: The report was accepted.

9. For the Good of the Order

Bob Paxton moved that in the interest of facilitating in the future the council meeting in a timely fashion, it not permit the participation of its members in a council meeting via teleconferencing technology. Dan Kinney seconded the motion. The motion was approved by an 8 to 3 vote.

The chair announced the Executive Committee would review the council's by-laws prior to the next council meeting. It was also suggested that at future meetings, the council address the issues of the effect of gambling on students and student credit card debit.

The meeting was adjourned at 1:15 p.m.

Respectfully submitted by:
Roger Foelske
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