

Iowa Coordinating Council for Post-High School Education
Iowa Western Community College
2700 College Boulevard
Reiver Room, Student Center
Council Bluffs, Iowa 51502

ICCPHSE Meeting Minutes – Wednesday, October 16, 2013

1. Welcome

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Wednesday, October 16, 2013, at 10:00 a.m. at Iowa Western Community College. Chair Dan Kinney welcomed the council members and guests to the meeting.

2. Call to Order and Introductions

Chair Kinney called the meeting to order, and then the council members and guests introduced themselves. The following individuals were present:

State Board of Education Members

None present.

Institutional Representatives

Dan Kinney, Iowa Western Community College, Council Bluffs*

Daniel Kinney, Iowa Central Community College, Fort Dodge*

Department of Education Representative

Jeremy Varner*

University Representatives

Dave Holger, Iowa State University, Ames*

Chet Rzonca, University of Iowa, Iowa City

Michael Licari, University of Northern Iowa, Cedar Falls*

Representatives of Independent Colleges

John Sellars, Graceland University, Lamoni*

Rosemary Link, Simpson College

Representative of Private Proprietor Schools

None present.

Representative of the IPTV Board

Terry Reinhart*

Representatives of the Board of Regents

Diana Gonzalez*

Bob Donley*

Iowa College Student Aid Commission Representatives
Karen Misjak*

Student Representatives
None present.

Liaison Representative
None present.

Guests
Jeanette Danner, Palmer Chiropractic

* Indicates voting delegate.

3. Approval of Meeting Minutes—Jeremy Varner

The minutes from the April 17, 2013, ICCPHSE meeting, and minutes from the July 10, 2013, ICCPHSE Executive Committee meeting were presented.

Action: A motion was made and seconded for approval of the minutes as presented. Motion passed.

4. Treasurer’s Report—John Sellars

John Sellars presented a statement of the council’s income and expenditures through September 2013.

Action: A motion was made by John Sellars and seconded by Dave Holger for approval of the treasurer’s report as presented. Motion passed.

5. Discussion of Iowa Lakeside Lab—Chet Rzonca, University of Iowa

Chet Rzonca provided a brief presentation on the Iowa Lakeside Lab student field experience opportunities. The facility has capacity to serve other higher education institutions.

6. Notices of Intent—Diana Gonzalez

A. Programs Without Concerns for Ratification

Diana Gonzalez reported that those colleges which had programs without concerns for ratification have been notified. Chair Kinney clarified the process and asked for a motion.

Mercy College of Health Sciences (MCHS), Des Moines

Baccalaureate Degree in Nursing

Baccalaureate Degree

CIP # 51.3801

On-campus

Morningside College, Sioux City

Applied Agricultural and Food Studies

Bachelor's level work

CIP #01.0000

On-campus

AIB College of Business, Des Moines

Marketing

Bachelor of Science

CIP #52.1401

On-campus and Online

Human Resources Management

Bachelor of Science

CIP #52.1001

On-campus and Online

Event, Hospitality, and Tourism Management

Bachelor of Science

CIP #52.0901

On-campus and Online

Financial Services and Planning

Bachelor of Science

CIP #52.0804

On-campus and Online

General Studies

Bachelor of Science

CIP #24.0102

On-campus and Online

Kirkwood Community College, Cedar Rapids

Automation Engineer Technology/Technician

Associate of Applied Science

CIP #15.0406

On-campus

Iowa Lakes Community College, Estherville

Water Quality and Wastewater Treatment Management and Recycling

Technology/Technician

Associate of Applied Science

CIP #15.0506

On-campus

Western Iowa Tech Community College (WITCC), Sioux City

Physical Education Teaching and Coaching

Certificate

CIP #13.1314

On-campus

Public Relations/Image Management (Social Media Marketing – local name)

AAS

CIP #09.0902

On-campus

North Iowa Area Community College, Mason City

Diesel Mechanics Technology/Technician

Associate of Applied Science

CIP # 47.0605

On-campus

Business, Management, Marketing, and Related Support Services, Other

Diploma

CIP # 52.9999

On-campus

Northwest Iowa Community College, Sheldon

Welding Technology/Welder

Associate of Applied Science

CIP # 48.0508

On-campus

Iowa Lakes Community College, Estherville

Game and Interactive Media Design

Associate of Applied Science

CIP # 50.0411

On-campus

Heating, Air Conditioning, Ventilation and Refrigeration Maintenance

Technology/Technician

Associate of Applied Science

CIP # 47.0201

On-campus

Iowa Valley Community College, Marshalltown

Gunsmithing/Gunsmith

Associate of Applied Science

CIP # 47.0402

On-campus

Action: It was moved by Diana Gonzalez and seconded by John Sellars to ratify the above noted program. Motion passed.

B. Programs Ratified at the ICCPHSE Executive Committee Meeting

Diana Gonzalez reported that the following colleges were ratified at the ICCPHSE Executive Committee meeting on July 20, 2013.

Iowa State University, Ames

Master of Finance

Masters

CIP # 52.0899

On-campus

Public Relations

Bachelor of Science

CIP #09.0902

On-campus

University of Dubuque, Dubuque

Commercial Pilot Certification Program

Certificate (No degree): Bachelor's level coursework

CIP #49.0102 –Airline/Commercial/Professional Pilot and Flight Crew

On-campus

University of Northern Iowa, Cedar Falls

Environmental Science

Bachelor of Arts

CIP #40.0699

On-campus

Northeast Iowa Community College, Peosta

Mechanical Engineering Technology

Associate of Applied Science

CIP #15.0805

On-campus

Western Iowa Tech Community College, Sioux City

Design and Visual Communications, General (Marketplace Design – local name)

Diploma

CIP #50.0401

On-campus

Hawkeye Community College, Waterloo

Digital Mass Media

Associate of Applied Arts

CIP #09.0702

On-campus

Sustainable Construction and Design

Associate of Applied Science

CIP #46.0201

Briar Cliff University, Sioux City

Doctor of Nursing Practice (DNP)

Doctorate

CIP #s 51.3805; 51.3803

Sioux Falls, South Dakota

Clarification received via email dated July 17, 2013 – Briar Cliff is not offering a program in Sioux Falls, South Dakota. Per the form to the listserv, the university is offering a program in Sioux City in which students transfer some courses from South Dakota State University (SDSE). Those SDSU courses are completed at that institution’s site in Sioux Falls but transferred to Briar Cliff for credit. This is an important correction to note because Briar Cliff is not authorized to offer degree programs in South Dakota.

Action: It was moved and seconded to ratify the above noted programs. Motion passed.

C. Programs Submitted to ICCPHSE Listserv—Pending 20-Day Review

Diana Gonzalez reported that the following colleges were submitted to the ICCPHSE listserv and are pending 20-day review (not for ratification).

Grand View University, Des Moines

Program name: Master of Education

Master of Education

CIP # 13.0101

On-campus

Program name: Master of Science in Organizational Leadership

Master of Science in Organizational Leadership

CIP # 52.0213

On-campus

Iowa Western Community College, Council Bluffs

Nursing Assistant/Aide and Patient Care Assistant/Aide

Certificate

CIP # 51.3902

On-campus

Recording Arts Technology/Technician

Associate of Applied Science

CIP # 10.0203

On-campus

Sterile Processing Technology/Technician

Certificate

CIP # 51.1012

On-campus

7. Meeting Schedule for 2013-14—Diana Gonzalez

The following meeting dates and locations were scheduled for the remainder of 2013-2014:

- January 22, 2104 (conference call, if needed)
- April 16, 2014—Iowa Association of Community College Trustees

Action: It was moved by Dave Holger and seconded by Terry Rinehart to approve the meeting schedule for 2013-14. Motion passed.

8. Presentation: State Authorization Reciprocity Agreement (SARA)— Bob Donley

The special guest presenter at today's meeting Bob Donley, Executive Director of the Iowa Board of Regents. He discussed the status of the state authorization reciprocity agreement (SARA) efforts. SARA is designed to free higher education institutions of costly, inefficient, and inconsistent regulations and laws in different states which impede online course delivery to students residing outside an institution's home state.

The SARA effort proposes a single set of baseline standards and procedures to regulate distance education programs and ensure consumer protections. An interstate reciprocity system would ensure institutions can easily operate programs in multiple states as long as they meet SARA standards. Donley provided an overview of SARA, its history, legislative progress, and implications. All postsecondary institutions would be subject to annual fees to the authorizing agency, but would not be required to pay fees to other states for authorization. The proposed fee schedule is as follows: \$2,000 for institutions with FTE enrollments under 2,500; \$4,000 for institutions with enrollments of 2,500 to 9,999; \$6,000 for institutions with enrollments of \$10,000 or more.

9. Postsecondary Registration Update from the Iowa College Student Aid Commission—Karen Misjak

Karen Misjak provided an update on postsecondary registration that dovetailed with Bob Donley's presentation on SARA.

10. ICCPHSE Tools—Diana Gonzalez

Gonzalez indicated that all personnel changes to the listserv need to be given to Ilene Tuttle. An email will be sent out to the listserv to remind recipients to inform the Board of Regents office of any listserv changes. There is no limit on the number of people at each institution which can be on the list.

Gonzalez provided a reminder to notify her or Ilene Tuttle of any questions or changes to the taxonomy.

**11. Confirmation of Appointment of Gary Steinke to the Iowa Energy Center Advisory Council—
Dan Kinney**

Chair Kinney asked the council to confirm Gary Steinke to the Iowa Energy Center Advisory Council, per Iowa Code, 266.39(C).

Action: Motion made by John Sellars and seconded by Diana Gonzalez to confirm Gary Steinke to the Iowa Energy Center Advisory Council. Motion passed.

12. Membership for 2013-14—Diana Gonzalez

Gonzalez asked the ICCPHSE members for their assistance in updating the membership information. A specific request was to address the need for having alternates listed and making sure that everyone is aware of the role of the alternate. Currently, there are areas within the ICCPHSE where an alternate is not listed. It is also important that if a member is not able to attend a meeting, that the member needs to contact the alternate about attending. Members and stated alternates are the only ones able to vote on ICCPHSE business.

13. Fall 2013 Enrollment Report Survey Update—Diana Gonzalez

Gonzalez provided a draft of the fall 2013 enrollment report. The University of Iowa assisted with the data collection and preparation of the report. The report will be finalized by the end of October.

14. For the Good of the Order

The meeting was adjourned.

Respectfully submitted by:
Jeremy Varner, ICCPHSE Recording Secretary