

MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Approval of School Calendar for the Iowa Braille and Sight Saving School
Date: May 6, 2002

Recommended Action:

Approve the School Calendar for the Iowa Braille and Sight Saving School for 2002-03.

Executive Summary:

Policy Manual Requirement

- In accordance with the Board of Regents Policy Manual §6.12, the Board is asked to approve the school calendar for the Iowa Braille and Sight Saving School. The calendar is shown on Attachment A.

Instructional Days

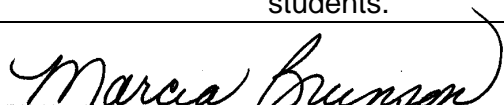
- The School proposes to begin its instructional year on August 14, 2002, and conclude the school year on June 3, 2003. Total instructional days for students equal the state mandated 180 days. Faculty are contracted for 189 days primarily covering the standard school year.
- The calendar also reflects the programming provided during the summer months.


Holidays

- The calendar contains the required number of holidays as mandated by state law, Board of Regents policy, and the applicable collective bargaining agreements.

Coordination with local community school

- The proposed calendar is aligned as much as possible with the Vinton/Shellsburg Community School District, which cooperates with IBSSS to provide mainstream classroom experiences for IBSSS students.


Marcia R. Brunson

Approved: 
Gregory S. Nichols

Iowa Braille and Sight Saving School Calendar
 July 1, 2002 – June 30, 2003

July	4	Holiday
	7	Summer School Registration
	26	Last day of Summer School
	29-8/2	System of Intervention Training
August	6, 7	Technology Institute
	9, 10, 11	Alumni and Former Staff Reunion
	13	Orientation of New Employees
	14, 15, 16	Workshop and Preparation Days (Faculty first 3 days of contract)
	18	Student Registration Day; Faculty ½day
	19	First Day of Classes (Standard school year for students)
	26	School picture day
September	2	Labor Day Holiday – <u>Monday</u> school-bound busing
October	4	Faculty extra ½day 5-9 p.m. Parent Weekend
	5	Faculty Work Day – Parent Weekend – Conferences
	7	No School -- <u>Monday</u> school-bound busing
	18	End of First Quarter (43 days)
	31	Homebound busing
November	1	Fall Vision Conference No school; Faculty work day
	27	<u>Wednesday</u> home-bound busing
	28	Holiday – Thanksgiving
	29	Holiday
December	23 – 1/3	No school; winter break
	24	Holiday
	25	Holiday
January	1	Holiday
	5	School-bound busing
	10	End of Second Quarter (47 days)
	13	No school; Faculty work day
	13	<u>Monday</u> school-bound busing
February	17	<u>Monday</u> school-bound busing
March	21	End of Third Quarter (48 days)
	24 – 28	No school; spring break
April	17	<u>Thursday</u> home-bound busing
	18	Holiday
	21	No school; <u>Monday</u> school-bound busing
May	2, 3, 4	Prom weekend
	26	Holiday; <u>Monday</u> school-bound busing
	30	End of Fourth Quarter (42 days)
	31	Graduation 11 .m.; Faculty ½day
June	2	Faculty work day
	3	Faculty ½work day
	15 – 7/3	1 st Session Summer School

Iowa Braille and Sight Saving School
 2002-2003 School Calendar Details

1. Student Calendar – Quarter and Semester Dates

October 18, 2002	End of First Quarter	43 days	
January 10, 2003	End of Second Quarter	<u>47 days</u>	
	End of First Semester		90 days
March 21, 2003	End of Third Quarter	48 days	
May 30, 2003	End of Fourth Quarter	<u>42 days</u>	
	End of Second Semester		<u>90 days</u>
			180 days

2. Standard Teacher Calendar

Standard teacher contracts consist of 189 faculty contract days between August 14, 2002, and June 3, 2003. (190 faculty contract days for new faculty) The nine extra faculty contract days, in addition to instructional days, (10 extra faculty contract days for new faculty) are listed below.

August 13, 2002	1 day (for new faculty only)	
August 14	1 day	
August 15	1 day	
August 16	1 day	
August 18	$\frac{1}{2}$ day	
October 4	$\frac{1}{2}$ day (additional; 5 – 9 p.m.)	
October 5	1 day	
November 1	1 day	
January 13, 2003	1 day	
May 31	$\frac{1}{2}$ day	
June 2	1 day	
June 3	$\frac{1}{2}$ day	
		9 days
		(10 days for new faculty)

3. 2002-2003 paid holidays for eligible Merit staff, Institutional Officials, and P&S

July 4, 2002	Independence Day
September 2	Labor Day
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 24	Holiday
December 25	Christmas
January 1, 2003	New Year's Day
April 18	Holiday
May 26	Memorial Day
Two additional days are accrued as vacation	