

MEMORANDUM

To: Board of Regents

From: Board Office

Subject: Register of Iowa Braille and Sight Saving School Capital Improvement Business Transactions for the Month of April 2002

Date: May 6, 2002

Recommended Action:

Approve the Register of Capital Improvement Business Transactions for the Iowa Braille and Sight Saving School.

Executive Summary:

The Iowa Braille and Sight Saving School presents for Board ratification two architect/engineer agreements:

- With Alvine and Associates (\$10,700) for the **Main Building Sprinkler System Additions** project which would extend the fire protection sprinkler system to the attic of the building.
 - With Stott and Associates (\$5,660) for the **Conversion of Barn into Bus Storage Facility** project which would modify the barn to house the School's buses.
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Background and Analysis:

Main Building Sprinkler System Additions

	<u>Project Summary</u>		
	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Project Description and Total Budget	\$ 55,000	April 2002	Approved
Engineering Agreement (Alvine and Associates, Omaha, NE/ Iowa City, IA)	10,700	May 2002	Ratification*

* Approved by Executive Director in accordance with Board procedures.

Background	<p>The Main Building fire protection sprinkler system was installed in 1962; however, the system was not installed in the attic.</p> <p>The School's building property insurance carrier, EMC Insurance, has recommended extension of the sprinkler system to the attic to protect the wood structure, copper roofing materials, and the bell tower.</p>
Project Scope	<p>The project would install the sprinkler system in the attic and upgrade the system in other areas of the building, as needed.</p>
Engineering Agreement	<p>The agreement with Alvine and Associates (\$10,700) will provide full design services for the project.</p>
Funding	<p>Building Repair Funds.</p>

Conversion of Barn into Bus Storage Facility

Project Summary

	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Project Description and Total Budget	\$ 40,000	June 2001	Approved
Engineering Agreement (Stott and Associates, Ames, IA)	5,660	May 2002	Ratification*

* Approved by Executive Director in accordance with Board procedures.

Background	The School's barn was constructed in 1918 and was utilized in the School's dairy and farming operations. No upgrades or modifications have been completed since the building's construction.
Project Scope	The project will modify the barn's wooden structure to house six buses. The project will also construct a new concrete drive and parking area at the south entry of the barn.
Engineering Agreement	The agreement with Stott and Associates (\$5,660) will provide full design services for the project.
Funding	Building Repair Funds.


Sheila Lodge

Approved: 
Gregory S. Nichols