

*Iowa Coordinating Council on Post-High School Education  
100 Court Avenue, Suite 203  
Des Moines, Iowa 50319  
515/281-3934*

**ICCPHSE Meeting Notes – May 23, 2000**

**1. Call to Order and Introductions**

The Iowa Coordinating Council for Post-High School Education met on Tuesday, May 23, 2000, at 10:00 a.m. at Buena Vista University in Storm Lake, Iowa. Vice Chair Fred Moore called the meeting to order. The Council's members and guests then introduced themselves. The following individuals were present:

State Board of Education Member

Mary Jean Montgomery\*

Community College Representatives

Dave Buettner\*

Paul Tambrino\*

Melvin Samuelson\*

Department of Education Representative

Jan Friedel\*

Member of the Board of Regents

Ellengray Kennedy\*

University Representatives

Robert Koob\*

Rabindra Mukerjea\*

Members of the Bd. of Trustees of  
Institutions

Don Byers\*

Frank Moore\*

Representatives of Independent Colleges

Dave Clinefelter\*

Fred Moore\*

Iowa College Student Aid Commission

Representative

Gary Nichols\*

Representative of Private Business Schools

Susan Spivey\*

Student Representative

Josh Newhouse\*

Representative of Iowa Private Specialized  
Schools Association

(No representatives were present.)

Liaison Representatives

Roger Foelske, IA Dept. of Education

John Hartung, IA Assn. of Independent  
Colleges and Universities

Representatives of the IPTV Board

(No representatives were present.)

Guests

Jerry Dallam, University of Iowa

Laura Coffin Koch, Iowa State University

\*Indicates voting delegate.

**2. Approval of Minutes**

Roger Foelske presented the minutes from the February 24, 2000, meeting.

Action: Jan Friedel moved that the minutes be approved as presented, and the motion was seconded by David Clinefelter. The motion was carried.

### **3. Treasurer's Report**

John Hartung presented a statement of the Council's income and expenditures for the period of July 1, 1999 through April 28, 2000. As of April 28, the Council had a balance of \$17,392.99 of which \$14,271.55 was in the operational expense account, \$1,910.77 in the Way-Up Conference account and \$1,210.67 in the Carol Kay Memorial Fund account. The report was received as presented.

Action: Donald Byers moved that the report be approved as presented, and the motion was seconded by Melvin Samuelson. The motion was approved unanimously.

### **4. Coordination (Program Requests)**

#### **A. New Business**

##### **1. Briar Cliff College**

Briar Cliff College requested approval to offer an undergraduate major titled New Media on-campus in Sioux City.

Action: Frank Moore moved that the request be approved as submitted, and the motion was seconded by Mary Jean Montgomery. The motion was approved unanimously.

##### **2. Iowa Western Community College**

Iowa Western Community College requested approval to offer an Associate in Applied Science program titled Radio and Television Production and Broadcasting on-campus in Council Bluffs.

Action: Melvin Samuelson moved that the request be approved as submitted, and the motion was seconded by Paul Tambrino. The motion was approved unanimously.

##### **3. Kirkwood Community College**

Kirkwood Community College requested approval to offer the following two Associate in Applied Science programs on-campus in Cedar Rapids: 1) Fire Fighting Program; and 2) Global Imaging Systems.

1) -- Action: Janice Friedel moved that the request for the Fire Fighting program be approved as submitted, and the motion was seconded by Bob Koob. The motion was approved unanimously.

2) -- Action: David Buettner moved that the request for the Global Imaging Systems program be approved as submitted, and the motion was seconded by Janice Friedel. The motion was approved unanimously.

### **5. Iowa College Enrollment and IPEDS**

Robert Barak presented information he received from Jerald Dallam concerning the Iowa College Enrollment Report and IPEDS. Dr. Dallam had expressed concern that the decision to abandon the October date for collecting information for the Iowa Enrollment Report would negatively impact the value of such data. Thus, he requested that the Council reconsider its earlier decision.

Action: Ellengray Kennedy moved that date for submitting academic year 2000-01 data for Iowa Enrollment Report be changed to October 15, 2000. Robert Koob seconded the motion and it was approved unanimously.

#### **6. Report from the Nominating Committee**

Action: Frank Moore moved that Fred Moore be elected chair of the Council for the 2000-01 academic year and that he contact the other sectors represented on the Council to identify individuals from those sectors to serve on the council's executive committee for that same term. These individual nominations are to be approved by the executive committee at its summer meeting and then ratified by the Council at its fall meeting. Paul Tambrino seconded the motion and it was approved unanimously.

#### **7. Appointment of the Auditing Committee**

Fred Moore recommended that Gary Nichols serve as chair of Auditing Committee and that he convene the committee for the purpose of reviewing the Council's 1999-2000 financial records prior to the next meeting of the Council. He also recommended that David Buettner and Rab Mukerjea serve on the committee.

Action: Robert Koob moved that Audit Committee be appointed per the recommendations of Fred Moore. Janice Friedel seconded the motion and it was approved unanimously.

#### **8. Report from the Program Approval Committee**

Paul Tambrino reported that a committee composed of David Buettner, Fred Moore, John Hartung, Martin Jischke, and Robert Barak had met, reviewed the Council's program approval process, and begun to identify recommendations that will provide for greater flexibility. The committee is in general agreement of proposing the following three options for approval: 1) approval without concern; 2) approval with concern; and 3) tabling action to allow for further dialogue. There is also support for full disclosure of the Council's action, including concerns that were identified through the approval process. It is the goal of the committee to offer recommendations that assist the Council in providing a constructive environment for the enhancement of the higher education community. The committee has targeted October for presentation to the Council its full recommendations.

The meeting was adjourned at 1:00 p.m. The ICCPHSE Executive Committee will be meeting this summer in order to determine the 2000-2001 ICCPHSE meeting dates.

Respectfully submitted by:

Roger Foelske  
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