

MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Proposed Parking Rates
Date: March 3, 2003

Recommended Action:

Consider the proposed parking rate increases and parking manual changes at the three Regent universities.

Executive Summary:

Each university has parking systems that are self-supporting. User fees and fines support operation, maintenance, and capital improvements. The parking systems do not receive any state appropriated funds.

Parking systems at the universities provide many services including patrol, maintenance, repair, snow removal, resurfacing, and construction. The parking systems also provide meters, signage, salt and sand, equipment, and supplies.

Rate Notification To increase parking rates, the Board of Regents is required by Iowa Code §262.9(18) to take action no sooner than 30 days after notification of the proposed increase to presiding officers of each student government organization at each affected institution. The Board gives preliminary consideration to the parking system rates and manual changes in March with final approval scheduled for April.

Strategic Plan:

Review and approval of parking rates and parking manual changes is consistent with the Board's strategic plan to provide effective stewardship of institutional resources (Key Result Area 4.0.0.0) while advocating for resources needed to provide access to educational, research, and service opportunities (Key Result Area 2.0.0.0).

Background:

Iowa Code The Iowa Code allows the Board to make rules regarding policing, control, and regulation of traffic and parking on the property of any institution under its control [§262.69]. It also requires notification to students 30 days prior to action by the Board as well as to increase tuition, charges, or fees at the Regent Universities [§262.9(18)].

Iowa Administrative Code The Administrative Code requires that any fees or charges for parking, monetary sanctions, or modifications to traffic and parking regulations be approved by the Board.

Parking Systems Each university has parking systems that are self-supporting and do not receive state appropriated funds for the operation or capital improvements of the system. User fees and fines support the operations, maintenance, and capital improvements to the parking systems.

Parking systems at the universities provide many services including patrol, maintenance, repair, snow removal, resurfacing, and construction. The parking systems also provide meters, signage, salt and sand, equipment, and supplies.

Committees at each of the universities oversee parking operations and propose changes to parking and traffic regulations as well as fees and fines for their respective university's comprehensive parking program.

Written notification of the amount of the proposed increases will be mailed to the student government president at each of the universities.

University of Iowa Parking Rate Proposals

Parking System Approximately 13,800 parking spaces are available for patients, visitors, faculty, staff, and students.

The University of Iowa has outstanding bond indebtedness on its parking system as of June 30, 2002, totaling \$9.8 million. The Board's bond issuance schedule, approved at the November 2002 Board meeting includes \$16.5 million of SUI parking system bonds for May of 2003. The University has requested a delay in the bond sale scheduled for May of 2003. (See B.C. 6.)

Proposed Changes At its April 2002 meeting, the Board approved parking rates for the multiple-year period FY 2003 – FY 2005 as illustrated below.

APPROVED
MULTIPLE-YEAR RATES
FY 2003 – FY 2005

Multiple-Year Parking Rates					
	Rate Basis	Current	FY 2003	FY 2004	FY 2005
Faculty/Staff Surface Reserved ¹	Monthly	26.00	30.00	34.00	38.00
Faculty/Staff Ramp Reserved ¹	Monthly	39.00	45.00	51.00	57.00
Commuter – F/S & Student ¹	Monthly	13.00	14.00	15.00	16.00
Student Storage ¹	Monthly	21.00	22.00	23.00	24.00
Graduated Cashiered Rate (GSR) ²	Hourly	75¢ for the first three hours; \$2 per hour for the next five hours.			
Public Meters / Cashiered	Hourly	0.60	0.75	0.75	0.75
Student Meters / Cashiered	Hourly	0.50	0.50	0.50	0.50

- 1 Per day rates are charged at approximately 10.0% of monthly rates.
- 2 GSR rates are not charged to patients and visitors bearing the appropriate hospital / service provider pass.

OTHER RATES The University proposes increases to the published parking rates on the following page.

The Board Office is proposing:

- 1. Discretionary authority is delegated to the University for increasing incidental parking rates.
- 2. Prior to increasing any incidental parking rates, the University must notify the Board Office so that proper notification can be made in compliance with the Iowa Code and the Iowa Administrative Code.
- 3. The University report all changes to those parking rates in the subsequent year's parking report.

University of Iowa			
Permit	Rate Basis	Current 2002-2003	Proposed 2003-2004
Faculty/Staff			
Faculty/Staff Ramp Night	Monthly	\$30.00	34.00
Faculty/Staff Surface Night	Monthly	\$15.00	17.00
Faculty/Staff Motorcycle	Annual	\$45.00	51.00
Placard Replacement	Each	\$20.00	20.00
Key Replacement	Each	\$20.00	20.00
Emeritus Keys	Deposit	\$20.00	20.00
20 Exit Pass Booklet	Each	\$45.00	51.00
Faculty/Staff Bus Pass	Monthly	Subsidized \$10	\$10.00
	Monthly	Discounted \$23	\$23.00
	Each (Iowa City only)	30 Ride Passes \$15.00 or \$20.00	\$15.00 & \$20.00
Faculty/Staff Vanpool	Monthly	Variable – see vanpool web pages	
Student			
Student Surface Night	9-month permit	\$126.00	\$153.00
Student Motorcycle	9-month permit	\$30.00	34.00
Student Park Card	Each	\$10.00, \$25.00, or \$50.00	Continued
R Permit (Law)	Monthly	\$45.00	51.00
Student Bus Pass	Semester	Subsidized \$50.00	\$50.00
		Discounted \$80.00	\$80.00
	Each (Iowa City only)	30 Ride Passes \$15.00 or \$20.00	\$15.00 & \$20.00
Temporary Rates			
Medical Upgrade	Per Month	\$14.00	\$17.00
Department Placards/Keys			
Dept. Business Placard	1 st Placard - \$0		
	Additional cards	\$180.00	\$204.00
Service Vehicle Placards	Each	\$180.00	\$204.00
Pentacrest Placards	None	None	None
Meters			
Hooded Meters	Per Day/Per Meter	\$13.50	\$13.50
Miscellaneous			
Field Services	Per Hour/Per Officer	\$16.00	\$20.00

PARKING MANUAL No changes to the parking manual or violation rates were proposed.

FY 2003
Improvements

Parking Operations at SUI:

- Constructed a 350-space addition to Lot 43 (adjacent to Kinnick Stadium);
- Reconstructed 87 metered spaces adjacent to the Recreation Building;
- Reconstructed Lot 42 and constructed a new drive access;
- Added access controls to Lot 56 (Mayflower Hall);
- Reconstructed and expanded parking at Parklawn;
- Upgraded revenue control equipment at cashiered facilities;
- Continued annual preventative maintenance on structures;
- Acquired land on east campus for FY 2003 parking expansion;
- Installed initial components of card access system;
- Began design of Hospital Ramp 4 expansion;
- Performed routine summer lot repairs; and
- Replaced equipment.

Financial
Information

	Actual <u>FY 2002</u>	Estimated <u>FY 2003</u>	Estimated <u>FY 2004</u>
Revenues			
Fees	\$8,794,522	\$10,120,155	\$10,592,648
Fines	908,103	848,917	1,000,000
Other	<u>335,065</u>	<u>200,023</u>	<u>409,000</u>
Total Revenues	\$10,037,690	\$11,169,095	\$12,001,648
Expenses			
Salaries / Wages	3,369,743	\$3,672,000	\$3,875,000
Supplies / Equipment	2,106,653	2,404,154	2,526,675
Other	<u>442,563</u>	<u>750,000</u>	<u>769,000</u>
Total Expenses	\$5,918,959	\$6,826,154	\$7,170,675
Net Income from Operations	\$4,118,731	\$4,342,941	\$4,830,973
Improvements from Reserves	\$2,276,341	\$3,500,000	\$5,875,000
Debt Service	\$1,799,775	\$818,545	\$1,787,168

Long-Range
Parking Plan

The long-range parking plan consists of four key elements:

- Improve UIHC patient and visitor parking through the construction of ramps and other hourly facilities;
- Expand employee and student commuter parking facilities and serve them with increased CAMBUS services and other forms of transportation;
- Expand Commuter Programs by increasing support for bus pass, vanpool, carpool, and bicycling options; and
- Provide modest additions to close-in employee parking through the construction of ramps and surface facilities.

Oversight
Committee

The Parking and Transportation Committee meets at least every semester
The committee consists of:

- Four students;
- Three faculty; and
- Three staff.

The responsibilities of the Parking and Transportation Committee are to advise on:

- Short-term and long-term plans for handling on-campus automobile and motorcycle traffic as well as land use, parking lot design, and landscaping;
 - Campus bicycle traffic;
 - Other modes of transportation, including the Cambus;
 - Rules, regulations, and fee schedules;
 - Fine appeal procedures;
 - Plans for coordination with city, county, state, and federal agencies.
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Iowa State University Parking Proposals

Parking System Approximately 18,000 parking spaces are available for visitors, faculty, staff, and students on campus.

In May 2002, the Board approved a resolution providing for the sale and award of \$6.2 million of ISU parking system revenue bonds. These were the first bonds to be issued for the System. A second bond issuance is anticipated in 2004.

Proposed Changes The University requests that the Board consider the parking rate schedule with annual charges ranging from \$30 to \$640 for FY 2004:

ANNUAL PARKING RATES – FY 2004

Permit Type	Actual FY 2003	Proposed Increase	Percent Increase	Proposed FY 2004
24-Hour Reserved	\$615.00	\$25.00	4.1%	\$640.00
Reserved	320.00	25.00	7.8%	345.00
Vendor	104.00	15.00	14.4%	119.00
General Staff ¹	74.00	15.00	20.3%	89.00
Departmental	74.00	15.00	20.3%	89.00
University Family Housing (2 nd car)	64.00	15.00	23.4%	79.00
University Family Housing (1 st car) ²				72.00
Commuter Student	57.00	15.00	26.3%	72.00
Residence Halls	57.00	15.00	26.3%	72.00
Student Accessible	57.00	15.00	26.3%	72.00
Student Government	57.00	15.00	26.3%	72.00
Stadium	47.00	5.00	10.6%	52.00
Motorcycle (staff)	25.00	5.00	20.0%	30.00
Motorcycle (student)	25.00	5.00	20.0%	30.00

1 General Staff includes Residence Hall staff and Ames Lab staff permits.
2 Beginning with FY 2004, the Parking Division is responsible for parking at University Family Housing (UFH). UFH students previously paid one rental fee that included parking for one car. Students will now purchase a parking permit directly from ISU's Parking Division. Student rent will be adjusted to reflect this change.
Commuter parking at the Iowa State Center and the Orange Route shuttle will remain free.

This is the second of three annual rate increases for the following fees:

Permit Type	Current Fee	Annual Increase	Total 3-Year Increase
Reserved	295.00	25.00	\$75.00
24-Hour Reserved	590.00	25.00	75.00
General Staff	\$59.00	\$15.00	45.00
Student Permits	42.00	15.00	45.00
Stadium Permits	42.00	5.00	15.00

PARKING MANUAL

No changes to the parking manual were proposed.

Additional Revenue The University developed a financial plan last year using parking rates as part of their long-range plans for increased parking facilities. The additional fees collected from the proposed parking rate increases will be used to help finance the plan.

FY 2003 Improvements Parking Operations at ISU:

- Completed of the reconstruction for a 140-stall parking lot near the College of Design;
- Built a 17-stall parking lot on the east side of campus;
- Expanded and improved motorcycle parking in four locations around campus; and
- Resurfaced three parking lots at University Family Housing.

Financial Information	<u>Actual FY 2002</u>	<u>Estimated FY 2003</u>	<u>Estimated FY 2004</u>
Revenues			
Fees	\$1,000,905	\$1,520,260	\$1,644,000
Fines	1,114,746	1,088,927	1,110,000
Other	<u>79,499</u>	<u>193,333</u>	<u>153,000</u>
Total Revenues	\$2,195,150	\$2,802,520	\$2,907,000
Expenses			
Salaries / Wages	\$837,712	\$916,270	\$953,000
Supplies / Equipment	724,305	830,244	852,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$1,562,017	\$1,746,514	\$1,805,000
Net Income from Operations	\$633,133	\$1,056,006	\$1,102,000
Improvements from Reserves	\$610,569	\$500,000	\$520,000
Debt Service	\$0	\$433,312	\$480,683
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$2,900,000	\$3,000,000

Long-Range Parking Plan The Board approved ISU's long-range parking plan at its April 2002 meeting. The plan included the construction of three parking facilities. During the year, the University:

- Completed the construction of approximately 850 new stalls in the stadium area and replaced existing lots at Jack Trice Stadium.
- Planned for the construction of a 185-stall parking deck on the east side of main campus in summer 2003. It is anticipated that the project will be bid in March 2003 and will be completed in January of 2004.
- Planned to begin preparations for a new multi-level parking structure in the fall of 2003.

Long-Range
Parking Budget

To fund the projects listed above:

- Parking rates were increased.
- Bonds (\$6,110,000 in May 2002) were issued for expanded and improved parking at Jack Trice Stadium and for the single-level parking deck on central campus.
- A second bond issuance is anticipated in FY 2004 to finance the multi-level parking ramp on central campus.

Oversight
Committee

The Transportation Advisory Council is a 23-member group comprised of:

- Faculty;
- Staff; and
- Students.

The responsibilities of the council are to:

- Serve as a channel for the expression of user-group opinions and preferences on broad policy matters and specific issues;
- Review the movement of people and vehicles to, from, and around campus; and
- Report findings and recommendations to the Vice President for Business and Finance.

The Transportation Advisory Council evaluated and approved this proposal and has reviewed the Parking Division's progress on the capital improvements.

University of Northern Iowa Parking Rate Proposals

Parking System Approximately 8,200 parking spaces are available for visitors, faculty, staff, and students.

The University of Northern Iowa does not have any outstanding bond indebtedness on its parking system and does not plan for bonding this system in the near future.

Proposed Changes The University requests that the Board consider the following parking rates:

ANNUAL PARKING RATES – FY 2004

	Permit Type	Actual FY 2003	Proposed Increase	Percent Increase	Proposed FY 2004
G	Reserved	\$263.00	\$13.00	4.9%	\$276.00
A	Faculty and Staff	103.00	3.00	2.9%	106.00
B	Faculty and Staff	58.00	2.00	3.4%	60.00
B	Students	55.00	1.50	2.7%	56.50
CP*	Residence Hall Preferred	48.00	0.00	0.0%	48.00
C	Residence Hall Students	37.00	1.00	2.7%	38.00
M	Married Student Housing	37.00	1.00	2.7%	38.00
	Additional Vehicle	18.50	0.50	2.7%	19.00
R	Night / Remote	20.00	1.00	5.0%	21.00
L	Lab School	20.00	1.00	5.0%	21.00
MC	Motorcycle	17.50	0.50	2.9%	18.00
T	Temporary (per week)	5.00	0.00	0.0%	5.00

* New – C Preferred

SUMMER PARKING RATES – FY 2004

	Permit Type	Actual FY 2003	Proposed Increase	Percent Increase	Proposed FY 2004
G	Reserved	\$263.00	\$13.00	4.9%	\$276.00
A	Faculty and Staff	103.00	3.00	2.9%	106.00
B	Faculty and Staff	58.00	2.00	3.4%	60.00
B	Students	55.00	1.50	2.7%	56.50
CP*	Residence Hall Preferred	48.00	0.00	0.0%	48.00
C	Residence Hall Students	37.00	1.00	2.7%	38.00
M	Married Student Housing	37.00	1.00	2.7%	38.00
	Additional Vehicle	18.50	0.50	2.7%	19.00
R	Night / Remote	20.00	1.00	5.0%	21.00
L	Lab School	20.00	1.00	5.0%	21.00
MC	Motorcycle	17.50	0.50	2.9%	18.00
T	Temporary (per week)	5.00	0.00	0.0%	5.00

* New – C Preferred

PARKING MANUAL

Section	Explanation	Manual Revision
§1.4	Add Preferred Parking designation. Approximately 735 "C" spaces will be converted to preferred parking ("CP") and 900 preferred parking spaces will be sold at an annual rate of \$48.00.	Certain persons renewing their housing contracts with the Department of Residence may be eligible for a "C" Preferred parking permit which would allow them to park in the "C" Preferred parking areas. Determination of who is eligible for these permits will be made by the Department of Residence.
§1.5	Add CP to designated areas.	"Parking areas designated C, R, or CP may be used 24 hours a day with an appropriate permit."
§6.1	Add CP lot hours.	"CP lot hours will be 1:00 a.m. Monday – 4:00 p.m. Friday."
§6.2	Add CP lot usage.	"CP permit holders may use the CP, C, or R lots";
§6.5	Add CP to lot usage for R permit holders.	"...allows the use of parking lots when their classification is not in effect except C and CP lots."
§7.1	Parking permit fees will be increased as illustrated above.	See above permit rate increases.
§9.3	Add CP to snow removal violation.	"Vehicles parked along the curb in CP, C, and R lots during snow removal will be assessed a \$25.00 penalty."
§12.6	The Information Booth will not be staffed.	Delete section.

All of the above changes require revisions to the current Administrative Rules.

The University is not proposing changes to parking fines or penalties.

Additional Revenue

The proposed rate increases range from 2.7% to 5.0%. The University reports that the additional revenue will be used to:

- Repair and maintain current parking lots; and
- Create temporary parking lots due to construction of the McLeodUSA Center.

FY 2003 Improvements

In addition to general maintenance and upkeep duties, UNI Parking Operations added 130 new gravel spaces to the ITC West B parking area.

Financial Information

	<u>Actual FY 2002</u>	<u>Estimated FY 2003</u>	<u>Estimated FY 2004</u>
Revenues			
Fees	\$679,759	\$600,000	\$615,000
Fines	474,069	357,000	400,000
Other	<u>26,643</u>	<u>0</u>	<u>0</u>
Total Revenues	\$1,180,471	\$957,000	\$1,015,000
Expenses			
Salaries / Wages	\$417,330	\$380,625	\$397,100
Supplies / Equipment	274,451	217,000	223,510
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$691,781	\$597,625	\$620,610
Net Income from Operations	\$488,690	\$359,375	\$394,390
Improvements from Reserves	\$105,820	\$60,000	\$500,000

Long-Range Parking Plan

The long-range parking plan includes the Multi-modal Parking / Transit Facility:

- Partnered by the University, the Metropolitan Transit Authority (MET), and the City of Cedar Falls;
- To be located on university property;
- Will serve to alleviate parking congestion at the University and on City streets; and
- Prior to completion, a comprehensive review will be conducted to address all permit types, rates, lot designations and parking regulations.

Long-Range Parking Budget

The long-range parking budget remains the same as last year and its status is as follows:

- The MET has received a Federal line item appropriation of \$537,000 to begin the planning process.
- The project is in line to receive Federal funds for construction.
- The total project will be based on 80-20 Federal/local cost share.
- When information about the Federal appropriation is known, this facility will be included in the University's five-year All-Funds Capital Plan presented to the Board.

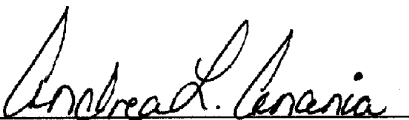
Oversight
Committee


The Public Safety Advisory Committee is comprised of:

- Four staff members, which represent the four University divisions:
 - Academic Affairs
 - Educational and Student Services
 - Administration and Finance
 - University Advancement
- Four students appointed annually by the president of the Northern Iowa Student Government; and
- Two ex officio nonvoting members:
 - Director of Physical Plant
 - Director of Public Safety

The responsibilities of the committee are to:

- Serve as an advisory body to the Director of Public Safety
- Receive, evaluate, and recommend:
 - Alternatives for providing adequate parking and traffic control;
 - Personal safety;
 - Crime awareness/prevention programs;
 - Public safety services; and
 - Fire safety related programs.


Andrea L. Anania

Approved: 
Gregory S. Nichols