

MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Approval of School Calendar for the Iowa Braille and Sight Saving School
Date: June 9, 2003

Recommended Action:

Approve the School Calendar for the Iowa Braille and Sight Saving School for 2003-04.

Executive Summary:

Policy Manual Requirement

- In accordance with the Board of Regents Policy Manual §6.12, the Board is asked to approve the school calendar for the Iowa Braille and Sight Saving School. The calendar is shown on Attachment A.

Instructional Days

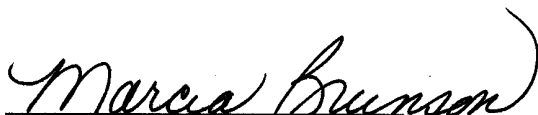
- The School proposes to begin its instructional year on August 13, 2003, and conclude the school year on June 2, 2004. Total instructional days for students equal the state mandated 180 days. Most faculty are contracted for 189 days primarily covering the standard school year.
- The calendar also reflects the programming provided during the summer months.

Holidays

- The calendar contains the required number of holidays as mandated by state law, Board of Regents policy, and the applicable collective bargaining agreements.

Coordination with local community school

- The proposed calendar is aligned as much as possible with the Vinton/Shellsburg Community School District, which cooperates with IBSSS to provide mainstream classroom experiences for IBSSS students.
-



Marcia R. Brunson

Approved: 

Gregory S. Nichols

**Iowa Braille School Calendar Information
 July 1, 2003 – June 30, 2004**

July	4	Holiday
	6-25	Summer Program
	14-18	Early Childhood Summer Institute
August	6, 7	Summer Institute
	12	Orientation of New Employees
	13, 14, 15	Workshop & Preparation Days (Faculty first 3 days of contract)
	17	Student Registration Day; Faculty 1/2 day
	18	First Day of Classes (Standard School Year for Students)
	25	School Picture Day
September	1	Labor Day Holiday - <u>Monday</u> school-bound busing
	23	Vision Meeting – ICN Session
	26	Quality Programming for Visually Impaired (QPVI)
October	3	Parent Weekend - Faculty extra 1/2 day 5-9 p.m.
	4	Parent Weekend/Conferences - Faculty Work Day
	6	No School – <u>Monday</u> school-bound busing
	9, 10 and 11	Conference Track Meet in Ohio
	10	QPVI
	22	Vision Meeting – ICN Session
	24	End of First Quarter (48 Days)
November	5	<u>Wednesday</u> home-bound busing
	6	No School - Fall Vision Conference - Faculty work day
	7	No School - Fall Vision Conference - Faculty work day
	11-13	Statewide Transition Conference
	14	QPVI
	26	<u>Wednesday</u> home-bound busing
	27	Holiday – Thanksgiving
	28	Holiday
December	12	QPVI
	18	Vision Meeting – ICN Session
	22 - Jan 2	No school, Winter Break
	24	Holiday
	25	Holiday
January	1	Holiday
	4	School-bound busing
	5	Classes Resume
	15, 16, 17	Conference Wrestling and Cheerleading Meet in Indiana
	16	End of Second Quarter (46 Days)
	19	Holiday – Martin Luther King Day - <u>Monday</u> school-bound busing
	21	Vision Meeting – ICN Session
	23	QPVI
February	16	No School - <u>Monday</u> school-bound busing
	18	Vision Meeting – ICN Session
	27	QPVI
March	8-12	No school; Spring Break
	26	End of Third Quarter (43 Days)
	26	QPVI
April	8	<u>Thursday</u> home-bound busing

		Vision Meeting face-to-face
	9	No School
	12	No school; <u>Monday</u> school-bound busing
	23	QPVI
May	29 – May 1	Conference Swimming and Forensics Meet in Minnesota
	7-9	Prom weekend
	14	QPVI
	19	Vision Meeting – ICN Session
	28	End of Fourth Quarter (43 Days)
	29	Graduation - Faculty ½ day
	31	Holiday – Memorial Day
June	1	Faculty work day
	2	Faculty ½ work day
	6-25	Summer Programs

**Iowa Braille and Sight Saving School
 2003/2004 School Calendar Details**

1. Student Calendar - Quarter and Semester Dates

October 24, 2003	End of First Quarter	48 Days	
January 16, 2004	End of Second Quarter	46 Days	
	End of First Semester		94 Days
March 26, 2004	End of Third Quarter	43 Days	
May 28, 2004	End of Fourth Quarter	43 Days	
	End of Second Semester		<u>86 Days</u>
			180 Days

2. Standard Teacher Calendar

Standard Teacher contracts consist of 189 faculty contract days between August 13, 2002 and June 2, 2004. (190 faculty contract days for new faculty). The nine extra faculty contract days, in addition to instructional days, (10 extra faculty contact days for new faculty) are listed below.

August 12, 2003	1 day (for new faculty only)
August 13, 2003	1 day
August 14, 2003	1 day
August 15, 2003	1 day
August 17, 2003	1/2 day
October 3, 2003	1/2/day (additional; 5:00 – 9:00 p.m.)
October 4, 2003	1 day
November 6, 2003	1 day
November 7, 2003	1 day
May 29, 2004	1/2 day
June 1, 2004	1 day
June 2, 2004	<u>1/2 day</u>
	9 days (10 days for new faculty)

3. 2003/2004 Paid Holidays for eligible Merit staff, Institutional Officials and P and S

July 4, 2003	Independence Day
September 1, 2003	Labor Day
November 27, 2003	Thanksgiving Day
November 28, 2003	Holiday
December 24, 2003	Holiday
December 25, 2003	Christmas Day
January 1, 2004	New Year's Day
January 19, 2004	Dr. Martin Luther King's Birthday
May 31, 2004	Memorial Day
Two additional days are accrued as vacation.	

This calendar follows as nearly as practical, the Vinton/Shellsburg Community School District Calendar.