

Iowa Coordinating Council for Post-High School Education (ICCPHSE)
(via conference call)
ICCPHSE Executive Committee Meeting Minutes – July 21, 2015

1. Welcome, Call to Order, and Roll Call—John Sellars

The ICCPHSE Executive Committee met via teleconference on Tuesday, July 21, 2015, at 10:00 AM. Chairperson John Sellars called the meeting to order. The executive committee members present were as follows:

- Diana Gonzalez, Permanent Secretary
- Bill Rudd, Immediate Past Chair
- John Sellars, Chair and Treasurer
- Jeremy Varner, Recording Secretary

2. Approval of Minutes—Jeremy Varner

Chair Sellars asked for a motion to approve the minutes of the April 15, 2015, meeting of ICCPHSE.

Action: A motion was made by Bill Rudd and seconded by Diana Gonzalez to approve the minutes. The minutes were unanimously approved.

3. Treasurer's Report—John Sellars

John Sellars presented the treasurer's report through June 30, 2015. ICCPHSE membership invoices were mailed the week of July 16, 2015. There are four bills to be paid in July; an audit will be performed before the billing.

Action: A motion was made by Bill Rudd and seconded by Jeremy Varner to approve the treasurer's report. The report was unanimously approved.

4. Programs without Concerns for Ratification—Diana Gonzalez

Diana presented the following programs, without concerns, for ratification:

Loras College

Master's in Athletic Training (MAT)

Master's degree

CIP # 51.0913

On-campus

Kirkwood Community College

Physical Fitness Technician

AAS

CIP #: 3105070200

On-campus

Grand View University

Bachelor of Social Work

BSW

CIP #: 44.0701

On-campus

Graceland University

Business Scholar's Certificate

BA

CIP #: 52.0299

On-campus (80%) and On-line (20%)

Morningside College

Animation and Video Game Development

BS

CIP #: 50.0411

On-campus

Allen College

Doctor of Physical Therapy

Doctorate (DPT)

CIP #: 51.2308

On-Campus

Action: A motion was made by Diana Gonzalez to recommend the executive committee ratify the first list since there were no concerns or objections; seconded by Bill Rudd. Motion passed.

Programs With Concerns Resolved—For Ratification

Diana also briefly discussed the following programs that have had concerns resolved.

University of Iowa

Executive Master of Health Administration

MHA

CIP #: 51.221

Off-campus (Face-to-face - New Location – Des Moines [John Pappajohn Center])

(Des Moines University withdrew their concern on July 20, 2015 via email.)

Iowa State University

Bachelor of Arts in Criminal Justice

BA

CIP #: 43.0199

On-Campus

(Simpson College withdrew their concern on May 26, 2015 via email.)

5. Meeting Schedule for 2015-2016 (Including Meeting Locations)—Diana Gonzalez

The following meeting dates and locations were proposed for 2015-2016:

- Confirmed Date: October 28, 2015 (DMACC) – ICCPHSE will meet directly after the Campus Safety and Security Conference Summit from 4:00 – 5:00 PM.
- Possible Dates: January 20, 2016 (conference call, if needed); and April 25, 2016, 10:00 AM – 2:00 PM, Graceland University, Lamoni, Iowa

6. Topics and Speakers for 2015-2016 Meetings—John Sellars

There was discussion about possible topics and speakers for 2015-2016 meetings. The Governor's Summit on Workforce Training is scheduled for April 19, 2016. It was suggested to have Diana contact the Governor's Office to see if he is available to speak at the ICCPHSE meeting. Other suggestions included inviting a member of the Iowa Business Council—Mike Wells, President and CEO of Wells Enterprises, Inc.; Liberal Arts Discussion (Kaplan; Phoenix, University of Iowa; and Iowa State University); and Business Education Connection.

7. Letter from Incoming Chair John Sellars to Membership—Diana Gonzalez

Chair Sellars is working with Diana Gonzalez on a letter to be sent to the general membership in early September. The letter is a general introduction from the new chair and will list activities/meetings for the coming year.

8. Notification of Changes to the ICCPHSE Listserv—Diana Gonzalez

Diana indicated that all personnel changes to the listserv need to be given to Laura Dickson. John will include a reminder of the importance of notifying Diana of changes to the ICCPHSE listserv in his letter to members. A reminder will also be included on the October meeting agenda

9. Membership for 2015-2016—Diana Gonzalez

Diana requested that any changes to the membership list be submitted to her. Upcoming changes include the following: Sally Mason, President of University of Iowa, is retiring July 31, 2015; Upper Iowa University (page 3 of the membership list)—it was indicated that William Duffy, President, is anxious to join the Council.

10. Fall 2015 Enrollment Report Data Collection—Diana Gonzalez

John's letter will include a reminder for institutions to participate in the ICCPHSE fall enrollment report which is important for policymakers. Data is due by the end of September, and the results will be finalized in October.

11. Fall 2015 Veterans Enrollment and Credit Report Data Collection—Jeremy Varner

Jeremy reported on veteran data reporting mandated as part of the Home Base Iowa initiative. Home Base Iowa is intended to help veterans make a smooth transition to civilian life in Iowa. The data reporting requirements support efforts to ensure veterans receive appropriate credit for prior military education, training, or experience. Data reporting will be at the aggregate level on five data elements and will include five fiscal years of data. All public universities, community colleges, and Iowa Tuition Grant eligible independent colleges and universities are mandated to report. The reporting process was developed by an accountability subgroup that included representation from community colleges and public universities. These institutions piloted the data reporting in spring 2015. The Iowa Department of Education is coordinating data reporting, but the final report will be a product of the ICCPHSE. Guidance has been provided to institutions and the deadline for data reporting is October 1, 2015. The department will bring summative data to the ICCPHSE at its fall meeting and distribute the final report electronically in November for review and approval. The final report will be provided to the Governor and General Assembly prior to December 15, 2015.

12. Home-Base Iowa (HBI) Initiative—Multi-State Collaborative on Military Credit Report Data—Diana Gonzalez

Diana reported that these are two distinct efforts; there is much overlap. Primarily with both of them, what protocols are in place at our postsecondary institutions to award credit for military experiences? How many credits are awarded to veterans to apply to their major?

The Midwestern Higher Education Compact (MHEC) will assist an interstate partnership of 13 states to facilitate processes which assist institutions to determine credits related to military training and experience. States will exchange information and share best practices in the areas of articulation of credit, certification/licensure, communications, and technology. The purpose is to assist states in adopting best practices to support veterans.

The overlap with HBI is so significant; we want to blend the two as much as possible. Diana serves on the MHEC Steering Committee as Iowa's liaison. There are representatives from all sectors on the HBI Advisory Team. The protocol to be used at each of the institutions is to review the veterans' credits. Diana asked if it is possible within your institution to be more uniform in awarding credit.

13. For the Good of the Order

The meeting was adjourned at 10:47 AM.

Respectfully submitted by:
Jeremy Varner
ICCPHSE Recording Secretary