

**MEMORANDUM**

**To:** Board of Regents

**From:** Board Office

**Subject:** Register of Iowa Braille and Sight Saving School Capital Improvement Business Transactions for the Month of December 2000

**Date:** January 8, 2001

**Recommended Action:**

Approve the Register of Capital Improvement Business Transactions for the Iowa Braille and Sight Saving School.

**Executive Summary:**

The Iowa Braille and Sight Saving School requests approval of an engineering agreement with Farris Engineering (\$77,760) for the **Rice Hall Dormitory—Upgrade of Heating, Ventilating and Air Conditioning System** project which will install a central cooling system in the Rice Hall dormitory. The project will be coordinated through Iowa State University.

**Background and Analysis:**

Rice Hall Dormitory—Upgrade of Heating, Ventilating and Air Conditioning System  
 Source of Funds: FY 2000 Capital Appropriation, Unrestricted Endowment Funds, and Building Repair Funds

<u>Project Summary</u>			
	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Project Description and Total Budget	\$ 576,000	Sept. 2000	Approved
Engineering Agreement (Farris Engineering)	77,760	Jan. 2001	Requested

This project will install a geothermal heat pump system to provide central cooling and a more energy-efficient heating system for the Rice Hall dormitory. The school received expressions of interest from seven engineering firms to provide design services for the project. Three firms were selected for interviews with the

architectural/engineering selection committee which consisted of two Iowa State University engineers and the Director of Administrative Services and the Facilities Manager at the Iowa Braille and Sight Saving School.

Based upon the interviews and the review of the firms' credentials, the School requests approval to enter into an agreement with Farris Engineering to provide engineering services for the project. The agreement provides for a fee not to exceed \$77,760, including reimbursables.

Approval of the design agreement at this time will facilitate the project schedule and will allow the new heating system to be operational for the fall heating season.

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Sheila Lodge

Approved: \_\_\_\_\_  
Frank J. Stork