

The Board of Regents, State of Iowa, met electronically on Wednesday, January 17, 2001. The following were in attendance:

January 17

Members of Board of Regents, State of Iowa

Mr. Newlin, President	All sessions
Ms. Ahrens	All sessions
Mr. Fisher	All sessions
Dr. Kelly	All sessions
Mrs. Kennedy	All sessions
Mr. Lande	All sessions
Mr. Neil	All sessions
Mrs. Smith	Excused
Dr. Turner	All sessions

Office of the Board of Regents, State of Iowa

Executive Director Stork	All sessions
Director Elliott	All sessions
Director Wright	All sessions
Associate Director Hendrickson	All sessions
Associate Director Kniker	All sessions
Associate Director Racki	All sessions
Assistant Director Anania	All sessions
Minutes Secretary Briggie	All sessions

State University of Iowa

President Coleman	All sessions
Vice Provost Sims	All sessions
Vice President True	All sessions

Iowa State University

President Seagrave	All sessions
Provost Richmond	All sessions
Vice President Hill	All sessions
Vice President Madden	All sessions
Executive Assistant to the President Dobbs	All sessions
Assistant to the President Mukerjea	All sessions
Director McCarroll	All sessions

University of Northern Iowa

President Koob	All sessions
Provost Podolefsky	All sessions
Interim Vice President Dell	All sessions
Vice President Romano	All sessions
Assistant Vice President Gaston	All sessions

Iowa School for the Deaf

Superintendent Johnson	All sessions
Director Heuer	All sessions

Iowa Braille and Sight Saving School

Superintendent Thurman	All sessions
------------------------	--------------

GENERAL

The Board of Regents, State of Iowa, held an electronic Board meeting on Wednesday, January 17, 2001, commencing at 10:00 a.m., in accordance with §21.8 of the Iowa Code. The meeting was not held in person because it was not practical to have the Regents assemble in one location for this brief meeting. Public access was provided at the following locations:

Board of Regents Office, 100 Court Avenue, Suite 203, Des Moines
University of Iowa, Old Public Library Conference Room, Iowa City
Iowa State University, 117 Beardshear Hall Conference Room, Ames
University of Northern Iowa, Gilchrist Hall Board Room, Cedar Falls
Iowa School for the Deaf, Superintendent's Office, Council Bluffs
Iowa Braille and Sight Saving School, Superintendent's Area, Vinton

The conference operator called the roll and the following members were present:

Owen Newlin
Lisa Ahrens
David Fisher
Clarkson Kelly
Ellengray Kennedy
Roger Lande
David Neil
Deborah Turner

President Newlin noted that Regent Smith was unable to attend the meeting.

The following business pertaining to general or miscellaneous business was transacted on Wednesday, January 17, 2001.

APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 13-14, 2000. The Board Office recommended the Board approve the minutes.

President Newlin asked if there were additions or corrections to the minutes. There were none.

ACTION: President Newlin stated the Board approved the minutes of the December 13-14, 2000, meeting, as written, by general consent.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. (a)
Approval of a New B.A. Program in Classical Studies, Iowa State University.

ACTION: President Newlin stated that this item was withdrawn from consideration this month.

(b) Approval of Revisions for the 2001-2003 General Catalog, Iowa State University.
The Board Office recommended the Board approve the proposed revisions for Iowa State University's 2001-2003 general catalog.

Iowa State University officials requested approval of the proposed revisions for its 2001-2003 general catalog. These revisions were approved by the appropriate departmental and college curriculum committees and by the Faculty Senate Curriculum Committee.

This request was reviewed by the Interinstitutional Committee on Educational Coordination (ICEC) and the Board Office and was recommended for approval.

The report included new programs added by prior action of the Board of Regents, since the last approval of catalog revisions. One new program was requested (Classical Studies). There were two proposals to discontinue programs that were separate docket items in December.

The new courses represent not only additions due to new knowledge, but also restructuring in some areas. The Faculty Senate Curriculum Committee requires that, with a few exceptions, all new courses must have been offered experimentally, to establish that the department is able to staff them and that sufficient interest exists to justify adding them to the catalog. An effort was made to remove courses from the catalog that had not been taught in some time. The summary of all course changes shows an addition of 327 new courses, but with a net decrease of 20 courses.

Vice Provost Sims presented the recommendation of the Interinstitutional Committee on Educational Coordination.

MOTION: Regent Fisher moved to approve the proposed revisions for Iowa State University's 2001-2003

general catalog. Regent Turner seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Seagrave stated that Iowa State University officials intend to bring the proposal for a B.A. degree in Classical Studies to the Board at its February meeting. He hoped there would be Board action on the University's request at that time. If so, University officials would be able to electronically add the program to the catalog.

REPORT ON GOVERNOR'S BUDGET AND LEGISLATIVE ACTIVITIES. The Board Office recommended the Board receive an oral report.

The 2001 Session of the Iowa General Assembly convened on Monday, January 8, 2001. The Governor presented his Condition of the State address on Tuesday, January 9, 2001. The Governor provided details of his FY 2002 recommendations after the address.

At its December 2000 Board meeting, the Board approved its 2001 legislative program which includes support for the University of Northern Iowa targeted funding through other state agencies, an increase in the public bid limit for the Regents from \$25,000 to \$100,000, and a name change for the University Hospital School to the "University of Iowa Hospitals and Clinics, Center for Disabilities and Development."

A monthly update of legislative activity relevant to the Regent institutions will be provided to the Board during the session.

Executive Director Stork provided the Board with a report on the Governor's budget recommendations for fiscal year 2002. Highlights for the Regents budget included a recommendation for full funding of salaries, a recommendation for new funding of \$3 million for the Plant Sciences Initiative at Iowa State University, and the top capital priority for each of the universities, which he described. He said the Governor recommended that the capital projects be funded through bonding. Executive Director Stork noted that the legislature has rejected that approach in recent years. The Governor's recommendations will now go to the legislature. He anticipated that, within the next four to six weeks, Regent representatives will be meeting with the appropriate legislative subcommittees for specific budget hearings.

Regent Fisher asked for clarification regarding the Governor's recommendation for full funding of Regent salaries. Executive Director Stork responded that the Governor has recommended full funding of Regent salaries. Collective bargaining is underway; therefore, the funds needed for salaries will not be known until later in the session.

President Newlin noted that the language of the Governor's recommendation was to allocate salary adjustment dollars to increase compensation for faculty and staff whose positions are supported by state general funds or by tuition dollars.

ACTION: President Newlin stated the Board received the oral report, by general consent.

FINAL APPROVAL OF MISCELLANEOUS FEES AND CHARGES. The Board Office recommended the Board approve miscellaneous fees and charges for the 2001-2002 academic year as presented.

The Regent Procedural Guide specifies that the Board has authority over all institutional or college-wide fees over \$1 per semester and all department fees over \$10 per semester. Review and approval of miscellaneous fees and charges is consistent with the Board's strategic plan to provide effective stewardship of institutional resources while advocating for resources needed to provide access to educational, research, and service opportunities. In December 2000, the Board gave preliminary consideration to the proposed miscellaneous fees and charges for the 2001-2002 academic year.

Miscellaneous fees and charges include both tuition-related and non-tuition-related charges. Tuition-related fees include items such as continuing education courses and workshops. Non-tuition-related fees include a variety of items such as course delivery fees and private music lessons. In each category, students pay only the miscellaneous fees and charges that apply to them, with variances, in type and amount dependent on each student's program, needs, and interests.

At the December Board meeting, Board members requested that consideration be given to approval of miscellaneous fees and charges in connection with the Board's annual discussion of tuition and mandatory fees. The Board Office will work in consultation with the universities regarding this matter.

In order to increase fees or charges, the Board of Regents is required by law to take action no sooner than 30 days after notification of the proposed increase to presiding officers of each student government organization at each affected institution. The student government organizations received notice of the proposed increases prior to the December Board meeting.

The miscellaneous fees and charges were presented for final approval. Although two schedules were presented for clarification of the two types of charges – tuition-related and non-tuition-related, none of the amounts as presented in December were changed.

The universities proposed increases in the 2001-2002 academic year tuition-related miscellaneous fees and charges were comparable to the base tuition increase of 7.2 percent for the 2001-2002 academic year approved by the Board in October 2000. The universities also proposed various increases in non-tuition-related miscellaneous fees and charges. These increases were primarily attributed to the universities' cost increases.

Executive Director Stork stated that miscellaneous fees and charges were presented to the Board in December. There had been no changes or suggestions for changes since that time. He noted that the Board Office had taken into consideration requests by the Board members regarding the process for miscellaneous fees and charges. The Board Office will continue to follow up with the institutions regarding the process.

Director Elliott noted that the Board Office presented two different schedules: tuition-related and non-tuition-related charges.

MOTION: Regent Ahrens moved to approve miscellaneous fees and charges for the 2001-2002 academic year as presented. Regent Turner seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

BOARD OFFICE PERSONNEL TRANSACTIONS. The Board Office reported there were no transactions on its personnel register this month.

BOARD MEETINGS SCHEDULE. The Board Office recommended the Board approve the Board meetings schedule.

February 21-22, 2001	Iowa State University	Ames
March 21-22, 2001	University of Northern Iowa	Cedar Falls
April 18, 2001	Iowa Braille and Sight Saving School	Vinton
April 19, 2001	University of Iowa	Iowa City
May 16-17, 2001	Iowa School for the Deaf	Council Bluffs
June 12-13, 2001	Iowa State University	Ames
July 18-19, 2001	University of Northern Iowa	Cedar Falls
September 12-13, 2001	University of Iowa	Iowa City
October 17-18, 2001	Iowa State University	Ames
November 14-15, 2001	University of Iowa	Iowa City
December 12-13, 2001	West Des Moines Marriott Hotel	W. Des Moines
January 16, 2002	Telephonic Conference Call	
February 20-21, 2002	University of Northern Iowa	Cedar Falls
March 13-14, 2002	Iowa State University	Ames
April 17-18, 2002	Iowa School for the Deaf	Council Bluffs

GENERAL
January 17, 2001

May 15, 2002	Iowa Braille and Sight Saving School	Vinton
May 16, 2002	University of Iowa	Iowa City
June 19-20, 2002	Iowa State University	Ames
July 17-18, 2002	University of Northern Iowa	Cedar Falls
September 18-19, 2002	University of Iowa	Iowa City
October 16-17, 2002	University of Northern Iowa	Cedar Falls
November 13-14, 2002	Iowa State University	Ames
December 18-19, 2002	(To be determined)	Des Moines

ACTION: President Newlin stated that the Board meetings schedule was approved, by general consent.

President Newlin then asked Board members and institutional officials if there were additional general or miscellaneous items for discussion. There were none.

STATE UNIVERSITY OF IOWA

The following business pertaining to the University of Iowa was transacted on Wednesday, January 17, 2001.

REGISTER OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve personnel transactions, as follows:

Register of Personnel Changes for November 2000.

MOTION: Regent Fisher moved to approve personnel transactions, as presented. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended the Board approve the Register of Capital Improvement Business Transactions for the University of Iowa.

Burge and Daum Residence Halls—Upgrade Fire Protection
Source of Funds: Residence Services Revenue Bonds

<u>Project Summary</u>			
	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
<u>Residence Halls and Family Housing—</u>			
<u>Upgrade Fire Protection</u>			
Permission to Proceed		July 1995	Approved
Agreement for Schematic Design and Cost Estimates (Alvine and Associates)	\$ 288,000	July 1997	Approved
 <u>Currier and Stanley Residence Halls—</u>			
<u>Fire Protection Upgrade</u>			
Engineering Agreement (Alvine and Associates)	252,450	Jan. 2000	Approved
Project Description and Total Budget	3,609,000	June 2000	Approved
Construction Contract Award (Unzeitig Construction Company)	3,049,000	Dec. 2000	Approved
 <u>Burge and Daum Residence Halls—</u>			
<u>Upgrade Fire Protection</u>			
Engineering Agreements (Alvine and Associates)	307,100	Nov. 2000	Approved
(Shive-Hattery)	123,786	Nov. 2000	Approved
Project Description and Total Budget	5,377,000	Jan. 2001	Requested

This project will upgrade the fire protection systems in Burge and Daum Residence Halls in accordance with the project scope developed as part of the schematic design for fire protection upgrades in all residence system facilities. The majority of the work is not required to meet fire safety codes; it represents the University's efforts to upgrade voluntarily the existing fire safety systems in the residence facilities.

The project will include replacement of the existing fire alarms in each residence hall with new addressable fire alarm systems; installation of a fire sprinkler system with fire pump in Daum Residence Hall; and installation of new emergency generators and emergency lighting in both residence halls. The project will also include various

upgrades to improve the fire rating of the two structures; asbestos abatement of ceiling material; and replacement of the main electrical service to Burge Hall. University officials requested approval of the project description and budget at this time in order to proceed, in the near future, with the asbestos abatement portion of the project.

University officials proposed to fund the project with the sale of dormitory system revenue bonds as indicated in the Department of Residence Services ten-year plan presented to the Board in March 2000.

Project Budget

Construction	\$ 4,417,425
Design, Inspection and Administration	
Consultants	317,906
Design and Construction Services	200,500
Contingency	<u>441,169</u>
TOTAL	<u>\$ 5,377,000</u>

Regent Fisher asked if the purpose of this project was strictly for upgrading of fire protection. Vice President True responded affirmatively, noting that an additional benefit of the project was upgrading of the electrical service.

* * * *

Included in the University's capital register were three project budgets under \$250,000, one amendment to an engineering agreement approved by the University in accordance with Board procedures, four construction contracts awarded by the Executive Director, and the acceptance of four completed construction contracts. These items were listed in the register prepared by University officials.

MOTION:

Regent Fisher moved to approve the Register of Capital Improvement Business Transactions for the University of Iowa. Regent Lande seconded the motion. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF LEASES. The Board Office recommended the Board approve the lease, as presented.

University of Iowa officials requested approval to enter into a lease agreement with the University of Iowa Facilities Corporation for the University's use of 24,114 square feet of office space and 3,000 square feet of finished basement space located in the Plaza Centre One Building, 125 South Dubuque Street, in Iowa City. The office space will consist of commercial condominium units 2 and 3 which occupy the second and third floors of the facility. The building is located on the downtown Pedestrian Mall, facing the Sheraton Hotel (previously known as the City Plaza and Holiday Inn).

MOTION: Regent Neil moved to approve the lease, as presented. Regent Fisher seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Fisher, Kelly, Kennedy, Lande, Neil, Newlin, Turner.
NAY: None.
ABSENT: Smith.

MOTION CARRIED.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Wednesday, January 17, 2001.

REGISTER OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve the personnel transactions at Iowa State University, as follows:

Register of Personnel Changes for December 2000.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF LEASES. The Board Office recommended the Board approve the lease, as presented.

University officials requested approval to enter into a lease agreement as lessor with Atanasoft for its use of 129 square feet of business incubator space in the Iowa State Innovation System. The space will be leased at the rate of \$175 per month (\$16.28 per square foot, \$2,100 per year) for a one-year period commencing January 1, 2001, through December 31, 2001.

MOTION: Regent Neil moved to approve the leases, as presented. Regent Fisher seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Fisher, Kelly, Kennedy Lande, Neil, Newlin, Turner.
NAY: None.
ABSENT: Smith.

MOTION CARRIED.

SALE AND AWARD OF DORMITORY REVENUE BONDS, SERIES ISU 2001A. The Board Office recommended the Board adopt the following resolutions subject to the receipt of acceptable bids:

- 1) A Resolution providing for the sale and award of \$21,665,000 Dormitory Revenue Bonds, Series I.S.U. 2001A, and approving and authorizing the agreement of such sale and award.
- 2) A Resolution authorizing and providing for the issuance and securing the payment of \$21,665,000 Dormitory Revenue Bonds, Series I.S.U. 2001A, for the purpose of constructing and equipping a residence hall and related facilities and making other necessary improvements to existing residence halls and related facilities, all located on the campus of Iowa State University of Science and Technology, including funding the debt service reserve fund and paying costs of issuing the Bonds.

The Board was asked to adopt two resolutions related to the sale and award and issuance of \$21,665,000 Dormitory Revenue Bonds, Series I.S.U. 2001A. At its December 2000 meeting, the Board authorized the Executive Director to fix the date(s) for the sale of the bonds, which would be sold to construct and equip a residence hall (Suite Building 1, Union Drive Neighborhood) and related facilities (including infrastructure) at Iowa State University and make other necessary improvements to the residence system. The bonds were included in the proposed bond issuance schedule for calendar year 2001 approved by the Banking Committee and Board in November 2000.

The bonds would be outstanding for a period of 28 years, with debt service of approximately \$1,581,000 annually to be paid from net rents, profits and income from the operation of the Residence System. The bonds would pay interest only until the project was completed. Principal payments would begin on July 1, 2004 and continue through July 1, 2028, a period of 25 years. An additional bond issue scheduled for May 2001 would be needed to finance construction of the Community Center. The University's residence system is a self-supporting operation and receives no state appropriations.

Barry Fick, Springsted, Inc., stated that bids were received that morning for the Iowa State University Dormitory Revenue Bonds. He said two bidders had indicated an interest in bidding; however, one of the bidders who had submitted an intent to bid, did not submit a bid. The bid received was from a syndicate led by U.S. Bancorp Piper Jaffray with a true interest rate of 4.9687 percent. He said the rate was very favorable and was the lowest rate received for Board of Regents bonds for a couple of years.

Vice President Madden stated that Iowa State University had received notification the previous day that Moody's Investors Service will upgrade the University's overall bond rating.

Mr. Fick said the Board members had received information over the past couple of months about meetings held at Iowa State University last October with Standard & Poor's and Moody's agencies. As part of that review, the rating agencies looked at the overall University. As a consequence of that analysis, Moody's upgraded the overall rating of Iowa State University from A1 to AA3. The rating agency noted that the University has strong financial management.

President Newlin asked what was the highest rating that Iowa State University had ever received. Vice President Madden responded that this most recent rating was the highest rating.

Regent Lande congratulated University officials and, especially, Vice President Madden who has been at the helm for many years.

Vice President Madden stated that University officials recognize that the bond issuance is for a large amount of borrowing, but University officials believe it is doable.

MOTION:

Regent Kennedy moved to adopt the following resolutions: 1) A Resolution providing for the sale and award of \$21,665,000 Dormitory Revenue Bonds, Series I.S.U. 2001A, and approving and authorizing the agreement of such sale and award. 2) A Resolution authorizing and providing for the issuance and securing the payment of \$21,665,000 Dormitory Revenue Bonds, Series I.S.U. 2001A, for the purpose of constructing and equipping a residence hall and related facilities and making other necessary improvements to existing residence halls and related facilities, all located on the campus of Iowa State University of Science and Technology, including funding the debt service reserve fund and paying costs of issuing the Bonds. Regent Lande seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Fisher, Kelly, Kennedy, Lande, Neil, Newlin, Turner.
NAY: None.
ABSENT: Smith.

MOTION CARRIED.

RESOLUTION FOR ABANDONMENT OF HELSER RESIDENCE HALL -- NORTH WING. The Board Office recommended the Board adopt A Resolution directing the abandonment of the north wing of Helser Dormitory at Iowa State University of Science and Technology.

Bond resolutions for Iowa State University's residence system require specific approval of the Board of Regents prior to the abandonment of any units in the system. In addition, Regent Procedural Guide §7.11 requires Board approval to dispose of any building with an estimated value of \$1,000 or more.

At its December 2000 meeting, the Board authorized Iowa State University to proceed with planning for the demolition of the north wing of Helser Hall. University officials requested formal approval to demolish this wing which includes 355 beds. Demolition of the wing was included as part of the description and budget for the Union Drive Neighborhood, Suite Building 1 project, which was approved at the December 2000 meeting.

The Board will find and determine, under the resolution which it was asked to approve, that the age and physical condition of the existing beds are such that their economical operation as a component of the residence system is not possible. The Board will also determine as part of the resolution that the net rents, profits and income of the residence system, without the income from the beds to be abandoned, are sufficient to meet the specific financial requirements of the bond covenants.

Vice President Madden presented University officials' request for Board authorization for the abandonment of the north wing of Helser Hall.

MOTION:

Regent Fisher moved to adopt A Resolution directing the abandonment of the north wing of Helser Dormitory at Iowa State University of Science and Technology. Regent Turner seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Fisher, Kelly, Kennedy, Lande, Neil, Newlin, Turner.
NAY: None.
ABSENT: Smith.

MOTION CARRIED.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Wednesday, January 17, 2001.

RATIFICATION OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve personnel transactions, as follows:

Register of Personnel Changes for November and December 2000.

MOTION: Regent Fisher moved to approve personnel transactions, as presented. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended the Board approve the Register of Capital Improvement Business Transactions for the University of Northern Iowa.

Steam Vault—Structural Repairs

Source of Funds: Income from Treasurer's Temporary Investments

Project Summary

	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Project Description and Total Budget	\$ 350,000	Jan. 2001	Requested
Engineering Agreement (Stanley Consultants)	45,000	Jan. 2001	Requested

The proposed improvements will be undertaken in accordance with a 1999 study of the steam distribution system, which recommended a number of repairs for the steam vaults. Permission to proceed with the project was not required since the project budget does not exceed \$1,000,000.

Work will include repair of corroded roof beams, concrete, and steam pipe supports; selective replacement of steam pipe expansion joints and pipe insulation; and waterproofing and drainage of leaky vaults.

The agreement with Stanley Consultants will provide design, construction coordination, and periodic construction observation services. The agreement provides for a fee of \$45,000, including reimbursables.

University officials requested approval of the project description and budget and engineering agreement at this time to facilitate timely completion of the safety improvements.

Project Budget

Contracts/Purchase Orders	\$ 295,000
Consultant/Design Services	45,000
Contingency	<u>10,000</u>
TOTAL	<u>\$ 350,000</u>

Steam Distribution System Replacement—Phase 1

Source of Funds: Capital Appropriations

Project Summary

	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Permission to Proceed		Nov. 2000	Approved
Engineering Agreement (ZBA, Inc.)	\$ 691,400	Jan. 2001	Requested

The University lacks a reliable steam distribution system between the Power Plant and central campus, and between some campus buildings and the existing campus steam distribution system. The existing direct buried piping systems in these areas have outlived their useful lives and have a lower reliability than tunnel systems; the piping continues to fail and must be repaired and/or replaced each year.

The overall steam distribution replacement project will increase the reliability of the system, eliminate the potential loss of steam service to campus buildings, and reduce energy and maintenance costs. The Phase 1 project will install approximately 3,100 feet of main tunnel to connect the Power Plant to Central Campus, and approximately

1,000 feet of branch tunnel to connect campus facilities and provide redundant steam service.

The estimated cost of the Phase 1 project is \$12.7 million to be funded by state appropriations; this amount is included in the Board's FY 2002 capital request. The Board's five-year plan (FY 2002 – FY 2006) includes an additional \$8 million in FY 2006 for the Phase 2 project. The Board authorized proceeding with planning for the project in November 2000 so that the University would be able to start construction shortly after the beginning of FY 2002 if appropriated funds are approved for the project. This lead time will help ensure that the project is completed as expeditiously as possible.

Procedural Guide §9.05 A.2.a. states that architectural selection for projects expected to cost more than \$1 million and that constitute major additions, substantial remodeling, or a new building must be selected by the institution's Architectural Selection Committee. While the selection of engineers for utility projects does not fall under this requirement, University officials chose to convene the Architectural Selection Committee to select the engineering firm for Phase 1 of the steam distribution replacement project. University officials believed this was the most appropriate selection method given the magnitude of the project as the interview process provides the best review of the firms' qualifications, experience, and responsiveness to the various project requirements.

The University received expressions of interest from four firms to provide design services for the project; three firms were selected for interviews with the University Architectural Selection Committee. University officials requested approval of the selection of ZBA, Inc., to provide engineering services for the project. University officials report that the firm demonstrated a strong background in the design of similar steam tunnel projects as well as the necessary technical knowledge of piping design, tunnel routing, waterproofing, drainage, estimating and scheduling. University officials further report that the members of the ZBA project team demonstrated more experience with this type of project than the individuals from the other firms which were interviewed. In addition, the ZBA firm has made a commitment to meet or exceed the established design timelines to facilitate timely completion of the project.

The agreement will provide master plan review, design, construction coordination, and periodic construction observation services. The agreement provides for a fee of \$691,400, including reimbursables.

Approval of the engineering agreement at this time will allow completion of the project design in anticipation of the receipt of state FY 2002 funding for the project.

Schindler Education Center—Telecommunications Infrastructure—Phase 2

Project Summary

	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Project Description and Total Budget	\$ 400,000	Nov. 2000	Approved
Engineering Agreement (RSM McGladrey)	53,805	Jan. 2001	Requested

The telecommunications system in the Schindler Education Center is original to the building's 1973 construction and is not sufficient to meet current data transmission standards. The project will install new telephone, data and voice cabling, and voice and data outlets.

University officials requested approval to enter into an agreement with RSM McGladrey to provide engineering services for the Phase 2 project. The firm also provided engineering services for the Phase 1 project; the proposed Phase 2 agreement will therefore provide continuity in the overall project design.

The agreement will provide design, construction coordination, and periodic construction observation services. The agreement provides for a fee of \$53,805, including reimbursables.

Approval of the engineering agreement at this time will allow the project to be bid in early spring in an effort to avoid higher construction costs that could result with bidding the project at a later date.

West Gym Renovation—Phase 3

Source of Funds: Income from Treasurer's Temporary Investments

Project Summary

	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Project Description and Total Budget	\$ 416,000	Nov. 2000	Approved
Engineering Agreement (Kapaun Consulting Engineers)	26,120	Jan. 2001	Requested

The Phase 3 project will continue the upgrade of the West Gym, focusing primarily on the electrical and heating systems. The project will also upgrade the domestic hot water, telephone and data communications systems.

The agreement will provide design, construction coordination, and periodic construction observation services. The agreement provides for a fee of \$26,120, including reimbursables.

Approval of the engineering agreement at this time will allow the project to be bid in early spring in an effort to avoid higher construction costs that could result with bidding the project at a later date.

* * * * *

Included in the University's capital register was one architectural amendment approved by the University in accordance with Board procedures, a construction contract awarded by the Executive Director, and one completed construction contract. These items were listed in the register prepared by University officials.

MOTION: Regent Turner moved to approve the Register of Capital Improvement Business Transactions for the University of Northern Iowa. Regent Lande seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the University of Northern Iowa. There were none.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday, January 17, 2001.

RATIFICATION OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board ratify personnel transactions, as follows:

Register of Personnel Changes for December 2000.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to Iowa Braille and Sight Saving School was transacted on Wednesday, January 17, 2001.

RATIFICATION OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve personnel transactions, as follows:

Register of Personnel Changes for November 2000.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended the Board approve the Register of Capital Improvement Business Transactions for the Iowa Braille and Sight Saving School.

Rice Hall Dormitory—Upgrade of Heating, Ventilating and Air Conditioning System

Source of Funds: FY 2000 Capital Appropriation, Unrestricted Endowment

Funds, and Building Repair Funds

Project Summary

	<u>Amount</u>	<u>Date</u>	<u>Board Action</u>
Project Description and Total Budget	\$ 576,000	Sept. 2000	Approved
Engineering Agreement (Farris Engineering)	77,760	Jan. 2001	Requested

This project will install a geothermal heat pump system to provide central cooling and a more energy-efficient heating system for the Rice Hall dormitory. The school received expressions of interest from seven engineering firms to provide design services for the project. Three firms were selected for interviews with the architectural/engineering selection committee which consisted of two Iowa State University engineers and the

IOWA BRAILLE AND SIGHT SAVING SCHOOL
January 17, 2001

Director of Administrative Services and the Facilities Manager at the Iowa Braille and Sight Saving School.

Based upon the interviews and the review of the firms' credentials, School officials requested approval to enter into an agreement with Farris Engineering to provide engineering services for the project. The agreement provides for a fee not to exceed \$77,760, including reimbursables.

Approval of the design agreement at this time will facilitate the project schedule and will allow the new heating system to be operational for the fall heating season.

MOTION: Regent Neil moved to approve the Register of Capital Improvement Business Transactions for the Iowa Braille and Sight Saving School. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

ADJOURNMENT.

The electronic meeting of the Board of Regents, State of Iowa, adjourned at 10:24 a.m. on Wednesday, January 17, 2001.

Frank J. Stork
Executive Director