#### **MEMORANDUM**

**To:** Board of Regents

From: Board Office

Subject: Register of Iowa School for the Deaf Capital Improvement Business Transactions

for the Month of January 2004

Date: February 9, 2004

### **Recommended Action:**

Approve the Register of Capital Improvement Business Transactions for the Iowa School for the Deaf.

## **Executive Summary:**

The lowa School for the Deaf requests approval of a project description and budget (\$12,000) for the **Elementary School Kitchen Upgrade** project which would replace the aging cabinetry and provide other upgrades, including an improved exhaust system.

Board approval would authorize the School to proceed with construction; the project would be administered by Iowa State University.

# **Background and Analysis:**

### **Elementary School Kitchen Upgrade**

**Project Summary** 

Amount Date Board Action

Project Description and Total Budget \$12,000 Feb. 2004 Requested

Background The Elementary School kitchen is used for instruction in consumer

economics and food preparation, which are part of the elementary

academic program.

The existing cabinetry is approximately 50 years old and at the end of its

useful life.

Project Scope The project would install new cabinetry, counters, flooring, and an

improved exhaust system.

Funding ISD Foundation (\$6,000) and Nebraska Restricted Funds/Iowa Building

Repair Funds (\$6.000).

Sheila Doyle

Approved:

Gregory S. Nichols