

**From:** Koppin, Sheila Doyle [BOARD]

**Sent:** Monday, December 02, 2013 3:26 PM

**To:** Carroll, Nicole; Dakovich, Milt; Downer, Bob; Harkin, Ruth ([ruth.harkin@cox.net](mailto:ruth.harkin@cox.net)); McKibben, Larry; Rastetter, Bruce; [regenthw@iastate.edu](mailto:regenthw@iastate.edu); [regentkm@iastate.edu](mailto:regentkm@iastate.edu); Subhash Sahai

**Subject:** New Agenda Item 3a

**Importance:** High

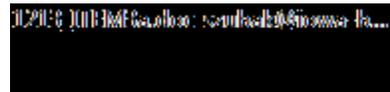
Regents,

Attached is new Agenda Item 3a for consideration at the Board meeting this Wednesday, December 4. Also attached related to the agenda item is a letter from Superintendent Clancy. He plans to attend Wednesday's Board meeting in person.

We will distribute the agenda item to the general public and media tomorrow morning.

Please let us know if you have any questions. Thank you.

Sheila



*Sheila Doyle Koppin*  
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Bruce Rastetter, President  
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November 25, 2013

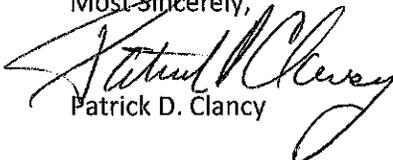
Dear President Rastetter and President Pro Tem Mulholland,

I am writing to inform you of my decision to retire from my position of Superintendent for the special schools programs at the completion of my current contract year. I approach this juncture in my life with mixed feelings as working for the Board of Regents, State of Iowa in my current capacity is professionally very rewarding. I'm pleased to have had the opportunity to work with such a fine group of professionals, committed to quality education and services for Iowa's children and youth who are deaf and blind.

I know that I make this personal decision at a time that is right for me and my family but during a time of important system changes for services and service delivery. I commit to work with my successor to ensure a smooth and effective transition to the extent that the members of the Board find helpful. My preference is to retire at the end of June, 2014 but will maintain flexibility on that time-line based on your filling the position and effective transition of leadership.

Finally, during my tenure I have found current and former members of this Board to be very supportive of the work of the two special school programs. I've experienced incredible personal support from this Board, as well as Board office leadership, but more important, and not always recognized, the Board has provided strong support for high quality services at Iowa School for the Deaf and Iowa Educational Services for the Blind and Visually Impaired. I thank you for your support and wish you all the best.

Most Sincerely,



Patrick D. Clancy

c: Robert Donley, Executive Director

**SEARCH FOR SUPERINTENDENT OF IOWA SCHOOL FOR THE DEAF/  
IOWA BRAILLE AND SIGHT SAVING SCHOOL**

**Actions Requested:** Consider approval of the actions listed below.

1. Accept the retirement of Patrick Clancy, as Superintendent of the Iowa School for the Deaf and the Iowa Braille and Sight Saving School effective June 30, 2014;
2. Express the Board's appreciation to Superintendent Clancy for his service;
3. Name Rose Vasquez as chair of a committee to begin the search;
4. Appoint Regent Nicole Carroll as a member and Robert Donley and Diana Gonzalez as ex-officio members of the search committee;
5. Authorize the search committee chair in consultation with the Executive Director, the Board leadership and Superintendent Clancy to name additional members to the search committee;
6. Authorize the Executive Director in consultation with the search committee chair to issue a request for proposals to name a search firm and to select a firm from the respondents;
7. Schedule a minimum of two public hearings before February 2014 – one at the Iowa School for the Deaf and one at the Iowa Braille and Sight Saving School to elicit comments from the communities on the necessary criteria for the Superintendent;
8. Direct that an account be established jointly between the two special schools to fund the search;
9. Submit a progress report to the Board at its February 2014 meeting.

**EXECUTIVE SUMMARY**

The Board named Patrick Clancy as Superintendent of the Iowa Braille and Sight Saving School on August 1, 2008. Upon the resignation of Jeanne Prickett, Superintendent of the Iowa School for the Deaf in March 2012, he was named Superintendent of both special schools on April 1, 2012. Superintendent Clancy notified the Board of his plans to retire effective June 30, 2014, although he has indicated he will be available for a period time after his retirement date to work with the new superintendent.

In order to get the process well on its way before the February meeting of the Board, it is proposed Rose Vasquez be named chair of the search committee. Ms. Vasquez served as a member of the Board from 2004 to 2011 and was chair of the search committee when Superintendent Clancy was hired in 2008. Regent Nicole Carroll will represent the Board on the committee, and Bob Donley and Diana Gonzalez will serve as ex-officio members. The search committee chair in consultation with the Executive Director, Board leadership and Superintendent Clancy will name the other members of the committee. The committee will represent the broad interests of both schools, their communities, faculty and staff, and parents of students served by the schools.

To order to glean as much information as possible from faculty and staff at the two special schools and their communities at least one public hearing will be held on each campus prior to the next meeting of the Board. This process was found to be very helpful in the recent searches for the presidents of the Iowa State University and the University of Northern Iowa. Attendees at the hearings will have opportunity to speak to the qualifications and duties and responsibilities of the next superintendent. Committee members and Board staff will attend the public hearings.