

*Iowa Coordinating Council for Post-High School Education  
100 Court Avenue, Suite 203  
Des Moines, Iowa 50319  
515/281-3934*

**ICCPHSE Meeting Notes – December 2, 1999**

**1. Call to Order and Introductions**

The Iowa Coordinating Council for Post-High School Education met on Thursday, December 2, 1999, at 10:00 a.m. at Iowa State University in Ames, Iowa. Vice Chairman Fred Moore called the meeting to order. The Council's members and guests then introduced themselves. The following individuals were present:

State Board of Education Member

Sally Frudden\*

Community College Representatives

David Buettner\*

Paul Tambrino\*

Melvin Samuelson\*

Department of Education Representatives

Roger Foelske

Jan Friedel\*

Member of the Board of Regents

David Neil\*

University Representatives

Robert Koob\*

Rabindra Mukerjea

Members of the Bd. of Trustees of

Member Institutions

Don Byers\*

Frank Moore\*

Representatives of Independent Colleges

Fred Moore\*

Richard Ryan\*

Iowa College Student Aid Commission

Representative

Gary Nichols\*

Representative of Private Business Schools

Kersten Shepard (representing Susan Spivey)

Student Representatives

Rachel Allbaugh\*

Josh Newhouse\*

Representative of Iowa Private Specialized  
Schools Association

No representatives were present.

Liaison Representatives

Robert Barak, State Board of Regents

John Hartung, Iowa Assn. of

Independent Colleges & Universities

Lois Hunt, Iowa Coord. Council for

Continuing Education

Representatives of the IPTV Board

No representatives were present.

\*Indicates voting delegate.

## Guests

Antone Alber, Drake University  
Don Boziak, St. Ambrose University  
Craig Canby, Des Moines University  
W.H. Knight, Jr. (did not indicate sector on sign-in sheet)  
John Lewis, JML, Inc.  
Donald Moeller, St. Ambrose University  
Pam Johnson Pfitzenmaier, IPTV  
Kurt Plagge, IPTV  
La Shelle Stevens Staley, IPTV  
Judy Weln, Briar Cliff College

## **2. Approval of Minutes**

Roger Foelske presented the minutes from the October 7, 1999 meeting.

Action: Richard Ryan moved that the minutes be approved as presented, and Paul Tambrino seconded the motion. The motion was approved.

## **3. Treasurer's Report**

John Hartung presented a statement of the Council's income and expenditures for the period of July 1, 1999 through October 31, 1999. As of the October 31, the council had a balance of \$15,705 of which \$12,676.20 was in the operational expense account, \$1,910.77 in the Way-Up Conference account, and \$1,118.79 in the Carol Kay Memorial Fund account. The report was received as presented.

## **4. Coordination (Program Requests)**

### **A. New Business**

#### **1. Briar Cliff College**

Briar Cliff College requested approval to offer the following undergraduate majors on-campus:

- Special Education
- Sport Science
- Political Science
- Environmental Science

Action: Frank Moore moved that the requests be approved as submitted. Melvin Samuelson seconded the motion. The motion was approved.

## **2. Des Moines Area Community College**

Des Moines Area Community College requested approval to offer an Associate in Applied Science degree program entitled “Business Information Systems” on-campus.

Action: Sally Frudden moved that the request be approved as submitted. Richard Ryan seconded the motion. The motion was approved.

## **3. Drake University**

Drake University’s College of Business and Public Administration requested approval to offer a Masters in Business Administration program off-campus in the Iowa Lakes Community College area at the Spirit Lake High School in Spirit Lake and at the colleges campuses in Spencer and Estherville.

Action: Rabindra Mukerjea moved that the request be approved as submitted. Paul Tambrino seconded the motion. The motion was approved.

## **4. Eastern Iowa Community College District**

The Eastern Iowa Community College District requested approval to offer the following Associate in Applied Science degree programs on-campus:

- Animal Science Management
- Technical Studies

Action: Sally Frudden moved that both requests be approved as submitted. David Buettner seconded the motion. The motion was approved.

## **5. Iowa Western Community College**

Iowa Western Community College requested approval to offer the following programs on-campus:

- College Parallel Career Option program in Human Resources Management
- Associate in Applied Sciences degree program in Mechanical Drafting Technology

Action: Janice Friedel moved that the requests be approved as submitted. Richard Ryan seconded the motion. The motion was approved.

## 6. Loras College

Loras College requested approval to offer an undergraduate major in Biochemistry on-campus.

Action: Robert Koob moved that the request be approved as submitted. Richard Ryan seconded the motion. The motion was approved.

## 7. St. Ambrose University

St. Ambrose University requested approval to offer a Bachelor of Science in Nursing on-campus.

Action: Frank Moore moved that the request be approved as submitted with the understanding that the program would also be approved by the State Board of Nursing. Sally Frudden seconded the motion. The motion was approved.

## 8. Southwestern Community College

Southwestern Community College requested approval to offer an Associate in Applied Science in Manufacturing Technology on-campus.

Action: Rabindra Mukerjea moved that the request be approved as submitted. Robert Lester seconded the motion. The motion was approved.

## 9. University of Northern Iowa

- The University of Northern Iowa requested approval to offer a **Bachelors in Arts degree in General Industry and Technology off-campus** via the ICN and World Wide Web to Bettendorf, Burlington, Calmar, Cedar Rapids, Council Bluffs, Des Moines, Estherville, Fort Dodge, Marshalltown, Mason City, Ottumwa, Peosta, Sheldon, and Sioux City.

Action: Rabindra Mukerjea moved that the request be approved as submitted. Richard Ryan seconded the motion. The motion was approved.

- The University of Northern Iowa requested approval to offer a **Master of Arts in Communication Studies-Public Relations off-campus** via the ICN to the communities of Council Bluffs, Dubuque, Mason City, Ottumwa, Quad-Cities, and Sioux City.

Action: David Neil moved that the request be approved as submitted. Jon Whitmore seconded the motion. The motion was approved.

- The University of Northern Iowa requested approval to offer a **Masters of Education in Middle School/Junior High Education off-campus** via the ICN to the communities of Council Bluffs, Des Moines, Dubuque, the Quad-Cities, and Sioux City.

Action: Rachel Allbaugh moved that the request be approved as submitted. Sally Frudden seconded the motion. The motion was approved.

- The University of Northern Iowa requested approval to offer an undergraduate program in **Teacher Education Addressing Minority-Language Speakers (TEAMS) with ESL endorsement on-campus and off-campus** in Marshalltown.
- Action: Richard Ryan moved that both requests be approved as submitted. Janice Friedel seconded the motion. The motion was approved.

## **5. Update— Report from the Distance Education Learning Committee**

John Lewis, chairman of the Distance Education Learning Committee, provided the Council with a status report concerning the Committee's activities. He stated that the first phase of the Committee's work would be ready for implementation by April 1, 2000. The first phase was the establishment of a web-site catalog of technology-based distance learning offerings for credit. The implementation of this web-site enabled all educational entities in the state to place descriptive information concerning their technology-based distance learning offerings for credit. The fee for the listing is projected to be \$10 per course listed.

Action: David Buettner moved that the Committee continue with the development and implementation of the web-site per the original concept as previously approved by Council ("a limited catalog of technology-based distance learning course offerings"). Paul Tambrino seconded the motion. The motion was approved.

The Council expressed its appreciation of the Committee's work and the leadership of John Lewis. It also encouraged its members to promote the web-site via institutional mailings, publications, public service announcements, and institutional web-sites.

## **6. Update—Legislative Request for a Study of Distance Education**

Robert Barak reported that 48 institutions have responded to the survey and he projected that the Council will be providing information on appropriately 100 programs that are currently offered via distance learning technology. He also reported that the Secretary of State is reviewing the statutory language governing the registration of post secondary education institutions with his office.

## **7. For the Good of the Order**

The next ICCPHSE meeting is scheduled Thursday, February 24, 2000, 10:00 a.m. – 2:00 p.m., at Hamilton College in Urbandale, Iowa. The Council adjourned at 11:50 a.m.

Respectfully submitted,

Roger H. Foelske, Secretary  
515/281-4700