

The Board of Regents, State of Iowa, met on Wednesday, April 21, 1999, at the Iowa Braille and Sight Saving School, Vinton, Iowa, and Thursday, April 22, 1999, at the University of Northern Iowa, Cedar Falls, Iowa. The following were in attendance:

	<u>April 21</u>	<u>April 22</u>
<u>Members of Board of Regents, State of Iowa</u>		
Mr. Newlin, President	All sessions	All sessions
Ms. Ahrens	Excused	All sessions
Mr. Arenson	Arrived at 1:39 p.m.	Excused at 10:30 a.m.
Mr. Fisher	All sessions	All sessions
Dr. Kelly	All sessions	All sessions
Mrs. Kennedy	Excused	All sessions
Mr. Lande	All sessions	All sessions
Mrs. Pellett	Excused	All sessions
Mrs. Smith	All sessions	Excused at 10:30 a.m.
<u>Newly-Appointed Members of Board of Regents</u>		
Mr. Neil	All sessions	All sessions
Dr. Turner	All sessions	All sessions
<u>Office of the State Board of Regents</u>		
Executive Director Stork	All sessions	All sessions
Deputy Executive Director Barak	All sessions	All sessions
Director Elliott	All sessions	All sessions
Director Wright	All sessions	All sessions
Associate Director Hendrickson	All sessions	All sessions
Associate Director Kniker	All sessions	Excused
Associate Director Racki	All sessions	All sessions
Assistant Director Gonzalez	All sessions	Excused
Minutes Secretary Briggie	All sessions	All sessions
<u>State University of Iowa</u>		
President Coleman	All sessions	All sessions
Provost Whitmore	All sessions	All sessions
Vice President Jones	All sessions	Excused
Vice President True	All sessions	All sessions
Dean Kelch	All sessions	Excused
Director Murphy	Excused	All sessions
<u>Iowa State University</u>		
President Jischke	All sessions	All sessions
Interim Provost Seagrave	All sessions	All sessions
Vice President Madden	All sessions	All sessions
Executive Assistant to the President Dobbs	All sessions	Excused
Assistant to the President Mukerjea	All sessions	All sessions
Director Bradley	Excused	All sessions
Director McCarroll	All sessions	Excused
<u>University of Northern Iowa</u>		
President Koob	All sessions	All sessions
Interim Provost Podolefsky	All sessions	All sessions
Vice President Conner	All sessions	All sessions
Executive Assistant to President Gadelmann	All sessions	All sessions
Director Chilcott	All sessions	All sessions
<u>Iowa School for the Deaf</u>		
Superintendent Johnson	All sessions	All sessions
Director Heuer	All sessions	All sessions
Interpreter Reese	All sessions	All sessions
Interpreter Young	All sessions	All sessions
<u>Iowa Braille and Sight Saving School</u>		
Superintendent Thurman	All sessions	All sessions
Director Hooley	All sessions	Excused
Director Utsinger	All sessions	Excused
Director Woodward	All sessions	Excused

GENERAL

The following business pertaining to general or miscellaneous business was transacted on Wednesday and Thursday, April 21-22, 1999.

President Newlin introduced the two newly-appointed members of the Board of Regents: David Neil and Dr. Deborah Turner. He noted that they take office on May 1 and said he looked forward to working with them in the future.

President Newlin stated that Regents Ahrens, Kennedy and Pellett were delayed due to fog but, hopefully, would join the meeting shortly.

President Newlin requested a moment of silence for the children in Littleton, Colorado, (who were involved in the shooting rampage at Columbine High School). A moment of silence was observed.

APPROVAL OF MINUTES OF BOARD MEETING OF MARCH 17-18, 1999. The Board Office recommended the Board approve the minutes.

President Newlin asked for additions or corrections to the minutes.

ACTION: President Newlin stated the Board approved the minutes of the meeting of March 17-18, 1999, by general consent.

CONSENT ITEMS. The Board Office recommended the Board approve the consent docket, as follows:

Approve the request from the University of Northern Iowa to add Erica Beason to its list of approved vendors with a potential conflict of interest;

Receive the status report on the Board Office budget;

Approve the Board meetings schedule;

Approve the proposed 1999-2000 school year calendar for the Iowa Braille and Sight Saving School;

Approve the proposed 1999-2000 school year calendar for Iowa School for the Deaf;

Approve the proposed holidays for fiscal year 2000 for the Iowa School for the Deaf;

Receive post-audit reports from the University of Iowa, refer the post-audit reports to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation, and request institutions to provide follow up on employment of graduates;

Refer the request for name change of the Center for Coal and Environment to the Center for Sustainable Environmental Technologies at Iowa State University to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation; and

Refer the request for name change of the Iowa Center for Emerging Manufacturing Technology (ICEMT) at Iowa State University to the Virtual Reality Applications Center to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

MOTION: Regent Fisher moved to approve the consent docket, as presented. Regent Kelly seconded the motion. MOTION CARRIED UNANIMOUSLY.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. (a) Approval of College of Business Administration Institute for International Business, University of Iowa. The Board Office recommended the Board approve the proposed Institute for International Business in the Henry B. Tippie College of Business at the University of Iowa.

University of Iowa officials proposed an Institute for International Business in the Henry B. Tippie College of Business. The proposed institute will develop and advance knowledge through research and teaching on issues related to international business according to the University. The institute will help educate managers capable of functioning effectively in the global economy. Currently no such globally focused and unifying structure exists within institutions of higher education in Iowa.

The formal goals of the institute are:

- To develop and advance knowledge through research and teaching on issues related to international business.
- To provide students at all levels with education, experiential background and skills necessary to compete in the global marketplace.
- To promote innovative and cross-cultural approaches to managerial decision-making and problem solving.

The institute will be funded with \$136,157 of funds reallocated within the Henry B. Tippie College of Business. The institute will have a permanent staff the equivalent of one faculty Director, one professional Associate Director, three quarter-time graduate assistants, and one student support staff. The balance of the expenditures will be for operating, development, and programmatic expenses. The institute will pursue a three-pronged approach to financing its activities, including grant income, program fees, and outside fundraising.

The Interinstitutional Committee on Educational Coordination (ICEC) and the Board Office reviewed the proposal and both recommended approval.

MOTION:

Regent Arenson moved to approve the proposed Institute for International Business in the Henry B. Tippie College of Business at the University of Iowa. Regent Smith seconded the motion.
MOTION CARRIED UNANIMOUSLY.

(b) Establishment of a College of Public Health, University of Iowa. The Board Office recommended the Board approve the proposed College of Public Health at the University of Iowa.

In December 1998, the Board of Regents approved the Master of Public Health program at the University of Iowa. In March 1999, Dean Kelch made a presentation to the Board on the University of Iowa's proposal to establish a College of Public Health, loosely aligned with the College of Medicine within the University of Iowa Health Care organization. According to university officials, the establishment of a College of Public Health provides new opportunities for the ongoing efforts of faculty and staff in the Department of Preventive Medicine and Environmental Health in the fields of epidemiology, biostatistics, environmental health, health management and policy, and occupational health and safety, while supporting new initiatives in behavioral and community health.

The proposal was reviewed by the Interinstitutional Committee on Educational Coordination (ICEC) and the Board Office and both recommended approval.

The College of Public Health will have a direct academic reporting relationship with the Office of the Provost. A Statement of Principles for an Intercollegiate Agreement provides the basis for the academic and administrative relationships between the College of Medicine and the College of Public Health. To minimize administrative duplication and cost, the College of Medicine and the College of Public Health will develop a management agreement through which the College of Medicine will provide or coordinate selected management functions for the College of Public Health. This arrangement reduces the need to create any significant administrative structure to support the new college, while assuring an appropriate level of academic autonomy to meet the national accreditation requirements of a public health college.

The development of a College of Public Health is part of the proposed Public Health Initiative, a collaborative effort involving all Regent universities, local health departments, the Iowa Department of Public Health, other state agencies and organizations, and the private sector to train public health professionals, conduct research, and deliver public health services across Iowa. The university is seeking an appropriation as a part of the Board's FY 2000 budget request to fund this proposal.

FY 2000 Budget
School (College) of Public Health
Special Purpose Appropriation

Staff Personnel Costs	\$894,050
Occupational and Environmental Health - Ergonomics Faculty	
Biostatistics - Public Health Statistics Faculty	
Epidemiology-Cancer Epidemiology Faculty	
Community and Behavioral Health - Director	
Health Management and Policy - Professor	
Health Management and Policy - Professor (Clinical)	
Research Assistant (4 FTE)	
Master of Public Health - Professional Staff	
Aging Studies - Professor	
Aging Studies - Professional Staff	
Equipment/General Expense (e.g., computers, classroom materials, etc.)	<u>155,950</u>
TOTAL	\$1,050,000

In the event that the appropriations request is not provided by the legislature, university officials will proceed with the development of the college but the timetable for full implementation would be drastically extended taking several more years to develop a multiple-options MPH degree throughout the state.

President Coleman added her strong support to this proposal. She said the College of Public Health was an exciting development for the state of Iowa and for the University of Iowa.

Dean Kelch expressed his excitement about the proposed college.

Regent Fisher asked for the composition of the Health Care Advisory Group. Dean Kelch responded that the group consists primarily of President Coleman's executive officers. President Coleman said the Health Care Advisory Group is basically the cabinet of the university president. She said it is a very useful way to deliberate and come to a consensus.

Dr. Merchant, Preventive Medicine Professor, stated that community meetings had been held across the state. There is nearly universal support for the initiative which will bring together medicine and public health and serve the needs of Iowans.

President Newlin congratulated Dr. Merchant on accepting this task (dean).

MOTION: Regent Lande moved to approve the proposed College of Public Health at the University of Iowa. Regent Arenson seconded the motion. MOTION CARRIED UNANIMOUSLY.

REPORT OF THE BANKING COMMITTEE. (a) General Report. The Board Office recommended the Board accept the report of the Banking Committee.

President Newlin presented the report of the Banking Committee on behalf of Regent Kennedy. He stated that at its meeting the Banking Committee approved resolutions for the sale of dormitory revenue bonds for the University of Iowa and the University of Northern Iowa, approved the preliminary resolution for the sale of dormitory revenue bonds for Iowa State University, approved modification to the Board's endowment asset allocation which will be 63 percent +/- 10 percent for domestic equities, 30 percent +/- 10 percent for domestic fixed income, and 7 percent +/- 3 percent for international equities. President Newlin said the Banking Committee approved the termination of Iowa State University's agreement with Kennedy Capital Management, received the semi-annual master lease report for the period ended March 31, 1999, and received the revenue bond fund audit reports for the University of Northern Iowa.

MOTION: Regent Arenson moved to accept the report of the Banking Committee and ratify the committee's actions. Regent Smith seconded the motion. MOTION CARRIED UNANIMOUSLY.

(b) Resolutions for the Sale of \$10,000,000 Dormitory Revenue Bonds, Series SUI 1999. The Board Office recommended the Board adopt the following resolutions subject to the receipt of acceptable bids:

- (1) A Resolution providing for the sale and award of \$10,000,000 Dormitory Revenue Bonds, Series S.U.I. 1999, and approving and authorizing the agreement of such sale and award.

- (2) A Resolution authorizing and providing for the issuance and securing the payment of \$10,000,000 Dormitory Revenue Bonds, Series S.U.I. 1999, for the purpose of constructing necessary improvements to and equipping existing residence halls and related facilities, all located on the campus of The State University of Iowa, including funding the debt service reserve fund and paying costs of issuing the Bonds.

At its March 1999 meeting, the Board authorized the Executive Director to fix the date(s) for the sale of the bonds, which would be sold to finance, in part, improvements to the university's residence system including fire safety/detection upgrades and the west campus food service consolidation at Hillcrest Residence Hall.

The bonds will be issued for a period of 20 years, with debt service of approximately \$800,000 annually to be paid from net rents, profits and income from the operation of the residence system. The university's residence system is a self-supporting operation and receives no state appropriations.

Carole Tillotson, Springsted, Inc., reported on the bids that had been received. Solomon Smith Barney led a group of bidders which submitted a bid with a true interest rate of 4.5886 percent. A second bid was submitted by U.S. Bank-Piper Jaffray with a true interest rate of 4.6963 percent. She recommended the Board accept the bid of Solomon Smith Barney.

MOTION:

Regent Fisher moved to adopt the following resolutions: (1) A Resolution providing for the sale and award of \$10,000,000 Dormitory Revenue Bonds, Series S.U.I. 1999, and approving and authorizing the agreement of such sale and award. (2) A Resolution authorizing and providing for the issuance and securing the payment of \$10,000,000 Dormitory Revenue Bonds, Series S.U.I. 1999, for the purpose of constructing necessary improvements to and equipping existing residence halls and related facilities, all located on the campus of The State University of Iowa, including funding the debt service reserve fund and paying costs of issuing the Bonds. Regent Kelly seconded the motion, and upon the roll being called, the following voted:
AYE: Arenson, Fisher, Kelly, Lande, Newlin, Smith.
NAY: None.

ABSENT: Ahrens, Kennedy, Pellett.

MOTION CARRIED.

(c) Resolutions for the Sale of \$7,000,000 Dormitory Revenue Bonds, Series UNI 1999.

The Board Office recommended the Board adopt the following resolutions subject to the receipt of acceptable bids:

- (1) A Resolution providing for the sale and award of \$7,000,000 Dormitory Revenue Bonds, Series U.N.I. 1999, and approving and authorizing the agreement of such sale and award.
- (2) A Resolution authorizing and providing for the issuance and securing the payment of \$7,000,000 Dormitory Revenue Bonds, Series U.N.I. 1999, for the purpose of constructing necessary improvements to and equipping existing residence halls and related facilities, all located on the campus of the University of Northern Iowa, including funding the debt service reserve fund and paying costs of issuing the Bonds.

At its March 1999 meeting, the Board authorized the Executive Director to fix the date(s) for the sale of the bonds, which would be sold to fund projects to address deferred maintenance and fire safety needs and to make facility improvements to the residence system. The projects were included in the residence system facilities master plan for FY 1999 – FY 2004 which was part of the university residence system ten-year plan presented to the Board last month.

The bonds, which were included in the proposed bond issuance schedule for calendar year 1999 presented to the Banking Committee in February 1999, will be issued for a period of 20 years, with debt service of approximately \$550,000 annually to be paid from net rents, profits and income from the operation of the residence system. The university's residence system is a self-supporting operation and receives no state appropriations.

Carole Tillotson, Springsted, Inc., reported on the bids that had been received. She said Dain Rauscher, Inc., was the lead manager of a group which submitted a bid with a true interest rate of 4.6249 percent. The second bid was submitted by U.S. Bank-Piper Jaffray with a true interest rate of 4.6965 percent. She recommended the Board accept the bid of Dain Rauscher.

MOTION:

Regent Kelly moved to adopt the following resolutions: (1) A Resolution providing for the sale and award of \$7,000,000 Dormitory Revenue

Bonds, Series U.N.I. 1999, and approving and authorizing the agreement of such sale and award. (2) A Resolution authorizing and providing for the issuance and securing the payment of \$7,000,000 Dormitory Revenue Bonds, Series U.N.I. 1999, for the purpose of constructing necessary improvements to and equipping existing residence halls and related facilities, all located on the campus of the University of Northern Iowa, including funding the debt service reserve fund and paying costs of issuing the Bonds. Regent Fisher seconded the motion, and upon the roll being called, the following voted:
AYE: Arenson, Fisher, Kelly, Lande, Newlin, Smith.
NAY: None.
ABSENT: Ahrens, Kennedy, Pellett.

MOTION CARRIED.

(d) Preliminary Resolution for the Sale of up to \$17,300,000 Dormitory Revenue Bonds, Series ISU 1999A. The Board Office recommended the Board adopt A Resolution authorizing the Executive Director to fix the date or dates for the sale of up to \$17,300,000 Dormitory Revenue Bonds, Series I.S.U. 1999A.

The bonds were included in the proposed bond issuance schedule for calendar year 1999 presented to the Banking Committee in February 1999. The bonds would be sold to construct and equip apartment units and related facilities at Iowa State University and make other necessary improvements to the residence system. The bonds will be issued for a period of 25 years, with debt service of approximately \$1.2 million annually to be paid from net rents, profits and income from the operation of the residence system. The university's residence system is a self-supporting operation and receives no state appropriations.

At its June 1998 meeting the Board authorized the university to proceed with Phase 1 – Hawthorn Court – of the university's proposed residence system master plan. The sum of \$14 million in bonds for the project was sold in September 1998. The proposed bond issuance would fund the remainder of the estimated costs of the Phase 1 project. The Board has approved a schematic design and a project description and budget for the project. The project is scheduled to be bid in the latter part of May.

MOTION: Regent Kelly moved to adopt A Resolution authorizing the Executive Director to fix the date or dates for the sale of up to \$17,300,000 Dormitory Revenue Bonds, Series I.S.U. 1999A. Regent Arenson seconded the motion, and upon the roll being called, the following voted:
AYE: Arenson, Fisher, Kelly, Lande, Newlin, Smith.
NAY: None.
ABSENT: Ahrens, Kennedy, Pellett.

MOTION CARRIED.

President Newlin thanked Ms. Tillotson, Springsted, Inc., and Mr. Haynie, Ahlers law firm, for their hard work on behalf of the Regents.

YEAR 2000 STATUS REPORT. The Board Office recommended the Board (1) receive the updated report of the Peer Review Team on progress of the institutions in activities concerning compliance with Year 2000 (Y2K) requirements; (2) receive information concerning the State's Emergency Management Division's Y2K activities for contingent operations; (3) receive the report of Iowa Braille and Sight Saving School on its Y2K compliance activities; and (4) receive the report of the University of Northern Iowa on its Y2K compliance activities.

Since the March report, the Peer Review Team (PRT) has met in person to discuss the upcoming review of selected computer code to be undertaken by the state's "verification and validation" contractor, CTA, at the request of the Legislative Oversight Committee. University members of the team and Board Office staff met with the CTA team leader to identify how the review might be undertaken. In consultation with university representatives, Executive Director Stork and the Department of Management's Y2K Office have agreed on a work plan for the review. The review has been delayed slightly because of the departure of the CTA team leader.

The Board Office believes that reasonable progress continues to be made by the institutions toward Y2K compliance. The Board Office will continue to monitor the progress of institutional Y2K compliance and will provide monthly updates to the Board.

The state's Emergency Management Division (EMD) is continuing its monthly meetings with agency liaisons. At the April 9 meeting, agency liaisons were asked to report on the activities of their respective agencies. These reports address both the information technology issues associated with Y2K and continuity of operations of state agencies. Director Wright reported on activities of the Board of Regents and the Regent

institutions. EMD is planning for an all-state agency desk test of contingency plans and continuity of operations plans for Friday morning, July 30. The test will involve both agency liaisons and agency directors. Reports requested by EMD and provided by Board Office staff have been accepted by EMD as meeting their requirements.

Each institution has been asked to provide the Board with an overview of its Y2K activities when the institution is hosting a Board meeting. Iowa Braille and Sight Saving School officials provided a report of its activities furthering Y2K compliance activities. Superintendent Thurman presented the report with assistance from Larry Brennan, the school's Information Technology Specialist. The report showed that the school is exercising due diligence in contacting vendors and contractors to receive assurance that they are in compliance with Y2k requirements and will be able to meet the needs of the school. The report also showed that the school has looked at every aspect of its operation to determine what remedial action may be required from both an information processing standpoint and from an operational standpoint, including embedded chip issues.

University of Northern Iowa officials provided its report on Y2K compliance activities. Garry Bozylinsky, Associate Vice President for Information Technology, led the presentation. University officials identified the work that has been done to ensure Y2K compliance in every area of its endeavors, including its centralized software and hardware systems, distributed technology systems, mechanical systems, and vendors. The university has also provided access to its expertise to many local school systems in the state.

Director Wright reviewed the information provided in the docket memorandum. He introduced Superintendent Thurman to present the Iowa Braille and Sight Saving School institutional progress report.

Superintendent Thurman discussed the school's preparation for the Year 2000. He expressed appreciation for the support of the three Regent universities. School officials have contacted the school's suppliers of services. Responses have been received from 100 of the 250 suppliers, contractors and service providers to whom letters were sent seeking assurances of their Y2K compliance. School officials will again request responses from those who have not yet responded. The school has received letters of assurance from its major suppliers. He described the basis of the school's contingency planning. January 4 is a school holiday which will allow four days following the year date change to determine whether all of the school's services are in place. If services are not in place, students will return to the school whenever the systems are operational. He then introduced Larry Brennan, the Iowa Braille and Sight Saving School technology coordinator.

Mr. Brennan discussed the activities that have taken place toward Year 2000 compliance. He described the areas of vulnerability. Areas to be reviewed include utilities, maintenance, food and health, business, finance and personnel, education, and telecommunications. He expressed appreciation to the peer review team and said school officials are working closely with the team to make sure the school will be ready.

Superintendent Thurman stated that he would be available on campus from December 29, 1999, through January 2, 2000. He invited the Regents and Board Office to a New Year's Eve dinner at his home which will include his five-alarm chili!

Associate Vice President Bozylinsky reviewed the University of Northern Iowa's year 2000 compliance progress report with the Regents. He said the overall completion level is at 88 percent. Completion of compliance for all systems is targeted for October 1999. He reviewed the compliance status of individual areas including administrative application software (87 percent), mainframe hardware and operating systems (93 percent), midrange hardware and operating systems (89 percent), networks and telecommunications (94 percent), facilities management equipment and controls (80 percent), and personal computers – mission critical (89 percent).

With regard to project coordination, Associate Vice President Bozylinsky stated that there are strong commitments from university administration. There is a network of functional area coordinators and campus-wide technology committees. The university has developed a Y2K Web site.

Associate Vice President Bozylinsky reviewed the university's verification and validation process, outreach activities and contingency planning.

President Newlin asked Associate Vice President Bozylinsky for his plans for January 1, 2000. Vice President Bozylinsky responded that he would probably be on campus.

President Newlin referred to personal computers and asked if a professor who uses his/her laptop computer for teaching can receive assistance from the university in getting the laptop computer Y2K compliant. Associate Vice President Bozylinsky responded that was part of the software that would be distributed for all personal computers on campus. The Y2K compliance effort includes checking the operating hardware and applications software.

President Newlin asked whether faculty can get assistance from the university for compliance of personal computers at home that are used for teaching. Associate Vice President Bozylinsky responded that it varies from department to department. The philosophy on campus is that the home computer is the individual's responsibility. The

university also has not invested enough money for licenses of software to perform Y2K checks on everyone's home computers.

Regent Arenson asked for the cost of year 2000 compliance to date. Vice President Bozylinsky responded that university officials would get that information and provide it to the Regents. The way the compliance effort has been funded to date is primarily through postponing other technology developments on campus. Over the last 5 years the university has postponed other developments as a consequence of focusing on year 2000 compliance.

Regent Lande said he believes that the University of Northern Iowa is in good shape with regard to compliance activities. Compliance is scheduled to be completed by October 1999. He questioned whether 60 days was sufficient time to take care of unexpected problems. He said that time frame for completion was running a little closer to the end of the year than some he has seen.

Regent Lande stated that he had a broader comment to make, also. He said the Regents, in their many capacities, have all seen many of these types of Y2K compliance reports. Year 2000 compliance activities are managed by very competent, hard working people. He wondered how much time it takes to put together these kinds of reports for the Regents. He questioned how much time this Board wants to spend in meetings continually examining these issues. He would be satisfied with reports from institutional heads and administrators in charge of year 2000 compliance that the institutions are approaching x% completion and expect to be 100 percent compliant by a certain month in 1999. Other than that, he questioned how much good was done by spending this time for the reports.

President Newlin stated that the Board of Regents has oversight responsibility for Y2K compliance of the Regent institutions.

Executive Director Stork stated that some of this is driven by the interest of the Governor and the legislature to make sure the Regents report concerning year 2000 compliance. A peer review process has been established whereby the institutions report to the Board so the Board is not passed by when the institutions report to the Governor and state government. He noted that the Board has seen more reports recently from the institutions on their activities when the Board meets at the individual campuses. The Board is trying to achieve balance.

Regent Lande acknowledged that the Regents have a responsibility regarding year 2000 compliance. He questioned how much time the Regents want to spend on the detail of each of these reports. He questioned the value of the time spent.

ACTION: President Newlin stated the Board, by general consent, (1) received the updated report of the Peer Review Team on progress of the institutions in activities concerning compliance with Year 2000 (Y2K) requirements; (2) received information concerning the State's Emergency Management Division's Y2K activities for contingent operations; (3) received the report of Iowa Braille and Sight Saving School on its Y2K compliance activities; and (4) received the report of the University of Northern Iowa on its Y2K compliance activities.

EXECUTIVE SESSION. President Newlin requested that the Board enter into closed session pursuant to the Code of Iowa section 21.5(1)(c) to discuss a matter with counsel which is either in litigation or where litigation is imminent.

MOTION: Regent Fisher moved to enter into closed session. Regent Kelly seconded the motion, and upon the roll being called, the following voted:
AYE: Arenson, Fisher, Kelly, Lande, Newlin, Smith.
NAY: None.
ABSENT: Ahrens, Kennedy, Pellett.

MOTION CARRIED.

The Board having voted at least two-thirds majority resolved to meet in closed session beginning at 2:22 p.m. on April 21, 1999, and adjourned therefrom at 3:10 p.m. on that same date.

FINAL APPROVAL OF 1999-2000 RESIDENCE RATES. The Board Office recommended the Board approve the proposed rates for family housing, student apartments, residence halls, and dining contracts for the 1999-2000 academic year, as presented.

At the March 1999 Board meeting, the Board gave preliminary approval to the proposed rate increases for residence halls, apartments, and board contracts for the 1999-2000 academic year. The proposed rate increases were unchanged from those presented at the March Board meeting. Final approval of rates was requested.

The universities proposed rate increases for the 1999-2000 academic year for a double occupancy room with full board of 5.0 percent to \$4,188 for the University of Iowa, 6.3 percent to \$4,171 for Iowa State University, and 8.0 percent to \$3,914 for the University of Northern Iowa. Current room and board rates compared to peer institutions are second lowest at the University of Iowa and Iowa State University, while third lowest at the University of Northern Iowa.

Last year, the universities were requested to place greater emphasis on long-term planning for significant renovations and capital replacement of aging facilities. The universities have completed more comprehensive ten-year plans; as a result, more bond financing is required, as demonstrated in the bond issuance schedules approved by the Board in June 1998 and February 1999.

Bond resolutions for the university residence systems require the Board to maintain and adjust, from time to time, the systems rates and rents to ensure sufficient revenues to pay the reasonable costs of operating and maintaining the systems and paying debt service. Rate increases will provide the necessary funding for increased operating expenditures, debt service, and planned improvements.

The university residence systems are in sound financial condition with adequate annual net revenues to maintain the current facilities totaling over 6.6 million gross square feet.

Residence system revenues provide the funding for operations as well as maintenance and capital improvements. Preliminary budgets for FY 2000 show gross revenues of \$86.5 million, expenditures for operations of \$69.2 million, debt service of \$8.1 million, mandatory transfers of \$1.4 million, and the remaining \$7.8 million is voluntary reserves, which can be used for operations and maintenance as well as repairs, renovations, and capital improvements.

Student government organizations at each of the Regent universities were presented the rate increases and given an opportunity to respond to the proposals. Student

support has been commensurate with the anticipated improvements in facilities and services derived from the proposed rate increases.

Executive Director Stork stated that last year the Board requested greater emphasis on long-term planning. In the last several months plenty of activity by the universities has taken place in these areas.

MOTION: Regent Arenson moved to approve the proposed rates for family housing, student apartments, residence halls, and dining contracts for the 1999-2000 academic year, as presented. Regent Lande seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

At this point in the meeting (morning of April 22), President Newlin expressed appreciation to retiring Regents Pellett and Arenson for their contributions and commitment to public higher education in Iowa. He said there was a nice dinner and program the previous evening in their honor. He restated his welcome to newly-appointed Regents Neil and Turner, stating that he looked forward to working with both of them and to their contributions to the governing process of public higher education.

ANNUAL REPORT ON COMPETITION WITH PRIVATE ENTERPRISE. The Board Office recommended the Board receive the annual reports from the Regent institutions on competition with private enterprise.

The Code of Iowa prohibits public entities from competing with private enterprise unless specifically authorized by statute, rule, ordinance, or regulation. The statute provides educational exemptions and allows school district governing boards and the Board of Regents to adopt the exemptions by rule. It is the policy of the Board of Regents that the institutions shall not engage in competition with private enterprise unless the activity will assist in the education, research, extension, or service mission of the institutions.

Each institution has established written policies regarding competition with private enterprise. These policies ensure that activities provided by the institutions are consistent with Board policy, delineate steps to handle inquiries about activities carried out by the institution, and provide a means for community businesses to interact with the institutions. Each Regent institution annually reports to the Board its policy, procedures, activities, and complaints related to competition with private enterprise. This reporting helps to improve understanding by the communities and increase confidence that the Board provides effective stewardship of the institutions' resources as outlined in the Board's strategic plan key result area 4.0.

The Regent institutions received no formal complaints from area businesses during the past year regarding unfair competition.

Over the past several years, Partnership Press has filed complaints about the operation of the Iowa State Daily. The Iowa State Daily Publications Board entered into an agreement with Partnership Press to resolve these complaints. Partnership Press agreed to withdraw the formal unfair competition complaints that had previously been filed with the Vice President for Business and Finance in return for an amended affiliation agreement between the Publications Board and Iowa State University related to the distribution, off-campus advertising sales, and off-campus promotions of the Iowa State Daily.

Regent Lande asked if there were any informal complaints received. Executive Director Stork responded that there could have been informal contacts or communications, about which he deferred to the institutions. He said the practice was to bring to the Board any formal complaints.

Vice President True said he could not think of any discussions that University of Iowa officials have had with businesses in an adversarial way.

ACTION: President Newlin stated the Board received the annual reports from the Regent institutions on competition with private enterprise, by general consent.

REPORT ON LEGISLATIVE SESSION. The Board Office recommended the Board receive the report on the 1999 legislative session and the recommendations of Board positions on proposed legislation.

The final date for Senate bills to be reported out of House committees and House bills to be reported out of Senate committees was April 2. Bills referred to the Appropriations and the Ways and Means Committees are exempt from this deadline. A number of bills of concern to the Regents were eliminated as a result of the "funnel" date. Some language from the eliminated bills might be revived as amendments to other bills. The Board Office and legislative liaisons will continue to monitor all bills carefully.

The education appropriations bill (SF 464), which includes the majority of the Regent appropriations, passed the Senate and is in the House Appropriations Committee. The Senate recommendation for Regent operating appropriations requests, exclusive of new salary funding, was \$0.9 million below the Governor's recommendations and \$6.6 million above FY 1999 Regent operating appropriations.

The Oversight and Communications Subcommittee bill (HF 762) provides appropriations for the Iowa Communications Network and related expenditures. It allocates moneys in the Reversion Technology Initiatives Account for specific projects in a priority order but does not include the Governor's recommendation for funding of the Regent technology initiative. The bill intends to create a Department of Information Technology effective July 1, 2000, that would include the current division of information technology under the Department of General Services, Iowa Communications Network (eliminating the Iowa Technology and Telecommunications Commission) and a link to Iowa Public Television. A transition team has been designated in the legislation to develop a written proposal for submission to the General Assembly concerning the creation of the information technology department.

The General Assembly has not begun consideration of funding for FY 2000 salary increases or capitals. An oral report regarding status of appropriations was provided at the Board meeting.

Executive Director Stork said he anticipated adjournment of the legislative session within the next 2-3 weeks. An area of major interest to the Board is the appropriation process and budget bills. The Board of Regents is being funded at this time at approximately \$6.7 million above last year's appropriation levels. He said that amount was still below the Governor's recommendation for the Board of Regents. The Senate bill is approximately \$950,000 below the Governor's recommendation while the House bill is \$1.3 million below the Governor's recommendation for the Regents. The salary bill has not yet been recommended by the Governor to the legislature. The Regents' top priority is full funding for salaries. He said the special schools are being fully funded at the Governor's recommendation this year. It is the funding for the universities that is below the Governor's recommendation.

Executive Director Stork stated that the infrastructure technology bill has not started moving through the process. Capital appropriations for the special schools are intact. The legislature is funding infrastructure on a 2-year basis. One area of concern is that it appears the legislature has not followed the Regents' priority ranking for funding of capital projects at the University of Northern Iowa.

Executive Director Stork stated that no money is being appropriated for the Regents for technology this year. The Governor has indicated continuing interest in beginning a more comprehensive funding approach of technology throughout state government. The Governor is interested in establishing a new Department of Information Technology which will be headed by Richard Varn. He noted that the Regents are not included in that department's services and operations.

Regent Fisher referred to the differences in the amount of appropriations between the House bill and the Senate bill, and asked if the differences would go to a conference committee. Executive Director Stork responded that he did not believe the differences would go to conference committee. Legislators are meeting informally to try to reach agreement. The difference between the Governor's recommendation versus the legislative recommendations is not just with the Regents appropriations.

Regent Fisher referred to Executive Director Stork's statement that the Regents are not included in the Department of Information Technology's services and operations, and asked if the Regents should be. Executive Director Stork responded that no, it was important that the Regents maintain autonomy. The Regents would like to interact with that department, as appropriate.

ACTION: President Newlin stated the Board received the report on the 1999 legislative session and the recommendations of Board positions on proposed legislation, by general consent.

BOARD OFFICE PERSONNEL TRANSACTIONS. The Board Office reported that there were no transactions on its personnel register this month.

APPROVAL OF VENDOR WITH A POTENTIAL CONFLICT OF INTEREST. The Board Office recommended the Board approve the request from the University of Northern Iowa to add Erica Beason to its list of approved vendors with a potential conflict of interest.

University of Northern Iowa officials requested approval to add Erica Beason to its list of approved vendors with a potential conflict of interest. Erica Beason is a full-time Secretary II in the Department of Curriculum and Instruction. Ms. Beason wishes to provide typing/transcription services for faculty working on grants/projects/research, which would be done outside of the office and on her own time.

University officials stated that Ms. Beason will not participate in any evaluation or award decisions for purchases and in no way will influence departments in placing orders.

ACTION: This matter was approved on the consent docket.

STATUS REPORT ON BOARD OFFICE BUDGET. The Board Office recommended the Board receive the report.

General office projections remain at the budgeted level. There has been some realignment of projected expenditures and it is likely that there will be additional adjustments before the end of the fiscal year. For example, the increase in Board Office travel reflects in part moving expenses incurred for the hiring of staff replacements this year.

ACTION: This report was received on the consent docket.

BOARD MEETINGS SCHEDULE. The Board Office recommended the Board approve the Board meetings schedule.

May 19-20, 1999	Iowa School for the Deaf	Council Bluffs
June 16-17, 1999	University of Iowa	Iowa City
July 14-15, 1999	Iowa State University	Ames
September 15-16, 1999	University of Northern Iowa	Cedar Falls
October 20-21, 1999	University of Iowa	Iowa City
November 17-18, 1999	Iowa State University	Ames
December 15-16, 1999	West Des Moines Marriott Hotel	West Des Moines
January 19, 2000	Telephonic Conference Call	
February 16-17, 2000	University of Iowa	Iowa City
March 15-16, 2000	University of Northern Iowa	Cedar Falls
April 19-20, 2000	Iowa School for the Deaf	Council Bluffs
May 17, 2000	Iowa Braille and Sight Saving School	Vinton
May 18, 2000	University of Northern Iowa	Cedar Falls
June 14-15, 2000	Lakeside Laboratory	Okoboji
July 19-20, 2000	University of Northern Iowa	Cedar Falls
September 13-14, 2000	University of Iowa	Iowa City
October 18-19, 2000	Iowa State University	Ames
November 15-16, 2000	University of Iowa	Iowa City
December 13-14, 2000	West Des Moines Marriott Hotel	West Des Moines

ACTION: The Board meetings schedule was approved on the consent docket.

President Newlin then asked Board members and institutional officials if there were additional general or miscellaneous items for discussion. There were none.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Wednesday and Thursday, April 21-22, 1999.

RATIFICATION OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board ratify personnel transactions, as follows:

Register of Personnel Changes for February 1999.

Presented for the Board's ratification were promotion and tenure actions for the 1999-00 academic year.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Pellett seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

PROPOSED AMENDMENT TO FACULTY SENATE CONSTITUTION. The Board Office recommended the Board approve amendment of the Faculty Senate Constitution of the University of Iowa.

Currently, service in the Faculty Senate is limited to two consecutive terms, which prevents some faculty members who have gained valuable experience as a Senator from then assuming a position as an officer of the Senate. The proposed change in the Faculty Senate Constitution makes individuals who have completed two consecutive terms eligible for election to a Senate office position. The proposal has been approved by the Faculty Senate, the majority of faculty who voted, and the President of The University of Iowa.

MOTION: Regent Arenson moved to approve amendment of the Faculty Senate Constitution of the University of Iowa. Regent Fisher seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

POST-AUDIT REPORTS. The Board Office recommended the Board (1) receive the report, (2) refer the report to the Board Office and Interinstitutional Committee on

Educational Coordination for review and recommendation, and (3) request institutions to provide more complete follow-up data on employment of graduates.

Post audits were received for the following programs: B.A. in African-American World Studies (1990); Master of Law Degree Program in International and Comparative Law (1991); Master of Physician Assistant Studies (1992); Bachelor of Arts in Art History (1992); Ph.D. in Immunology (1993); B.A. in Third World Development (1993); M.F.A. in Film and Video Production (1993); M.S. and Ph.D. in Oral Science (1993); and B.B.A. degree in Management Information Systems (1994).

The reports will be reviewed by the Interinstitutional Committee on Educational Coordination (ICEC) and the Board Office; the results will be reported next month.

ACTION: This matter was referred on the consent docket.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended that the Register of Capital Improvement Business Transactions for the University of Iowa be approved.

PROJECT DESCRIPTIONS AND BUDGETS

Medical Laboratories—Electrical Service Improvements \$958,000
Source of Funds: Utilities Enterprise Improvement and Replacement Fund

Preliminary Budget

Construction	\$ 759,000
Design, Inspection and Administration	
Consultants	85,500
Design/Construction Services	37,600
Contingencies	<u>75,900</u>
 TOTAL	 <u>\$ 958,000</u>

University officials requested approval of a project description and budget in the amount of \$958,000 to install a new electrical transformer to serve the Medical Laboratories. The new transformer is needed to provide additional power for the building to meet projected load increases.

The Medical Laboratories facility is currently served by three transformer installations which will not support the projected load increases. The project will replace the three

power sources with a single source capable of handling the building's current and future electrical demand.

The project will include installation of the primary switchgear in an existing electrical area north of the Pharmacy Building, installation of transformers and secondary service protectors at the southwest corner of the Medical Laboratories, and installation of underground ductbanks between the primary switchgear and the Medical Laboratories building.

Riverside Drive and Iowa Center for the Arts Campus— \$790,000
Storm Water Management Improvements—Phase 2

Source of Funds: Income from Treasurer's Temporary Investments and/or
Utilities Enterprise Improvement and Replacement Fund

Preliminary Budget

Payment to City of Iowa City	\$ 745,000
Design, Inspection and Administration	15,000
Contingencies	<u>30,000</u>
TOTAL	<u>\$ 790,000</u>

The university and the City of Iowa City are pursuing a series of improvements which will provide a comprehensive restructuring of the storm drainage system that serves Riverside Drive and the Iowa Center for the Arts campus. University officials requested approval of a project description and budget in the amount of \$790,000 which represents the university's share of costs for Phase 2 of the project.

The project area is bordered by Park Road on the north, the Iowa River on the east, the Crandic Railroad on the south, and Ferson Avenue on the west. Approximately one-half of this area comprises the Iowa Center for the Arts campus. The balance of the area is occupied by Iowa City streets and residential properties.

This area has been subject to flooding from inadequate storm drainage in the past. The current project is the outcome of planning efforts undertaken since the flood of 1993 in conjunction with the City of Iowa City and the Army Corps of Engineers. The overall project is a multi-phase, joint undertaking between the university and the City of Iowa City, with the city providing project administration for the first two phases. The overall project includes the installation of backflow preventers, replacement of storm sewers, installation of water pumps and other sewer improvements, at a total estimated cost of \$2,500,000.

The Phase 1 project, which is nearing completion, includes the installation of check valves in existing storm sewer outlets along the Iowa River, and construction of a storm sewer from River Street to the Iowa River. The total Phase 1 project costs are estimated at \$528,900, which includes approximately \$133,000 from the university.

The Phase 2 project, which will take place during the upcoming construction season, will include the installation of storm sewers along Riverside Drive, and construction of a major pump station at the intersection of River Street and Riverside Drive. The total Phase 2 project costs are estimated at \$1,100,000, which will include \$790,000 from the university.

University Hospitals and Clinics—General Hospital Sprinkler \$750,000
System Improvements—Phase B

Source of Funds: University Hospitals Building Usage Funds

Preliminary Budget

Construction	\$ 600,000
Architectural/Engineering Support	60,000
Planning and Supervision	30,000
Contingencies	<u>60,000</u>
 TOTAL	 <u>\$ 750,000</u>

University officials requested approval of a project description and budget in the amount of \$750,000 for the second phase of a three-phase project to install sprinkler systems in areas of the General Hospital currently without sprinkler protection. The project will include installation of fire sprinkler mains, sprinklers and special fire protection systems. When all phases of the project are complete, the General Hospital will meet current National Fire Protection Association code requirements.

Mayflower Residence Hall—Replace Roof \$611,000
Source of Funds: Dormitory Improvement Reserves

Preliminary Budget

Construction	\$ 482,150
Design, Inspection and Administration	
Consultants	36,200
Design/Construction Services	20,350
Contingencies	<u>72,300</u>
 TOTAL	 <u>\$ 611,000</u>

University officials requested approval of a project description and budget in the amount of \$611,000 to replace the 40,000 square feet roof of the Mayflower Residence Hall. The existing roof consists of the original roofing system which was installed in 1966, and an overlay which was installed approximately 15 years ago. The various components of the roof have reached the end of their useful lives, resulting in the need for extensive maintenance and posing a threat to the facility due to water penetration.

The project will include removal of the existing roof, overlay, and flashing to the structural deck, and installation of a new membrane roof with tapered insulation and associated flashing. The project will also remove the existing gutter and downspout system, and obsolete heating, ventilating and air conditioning equipment, and install a new storm water drainage system consisting of 32 roof drains and 1,600 linear feet of interior drain piping. The installation of a new heating, ventilating and air conditioning system will be provided under a separate project.

Utilities—Main Campus Electrical Cross Connection \$484,000
Source of Funds: Utilities Enterprise Improvement and Replacement Fund

Preliminary Budget

Construction	\$ 391,000
Design, Inspection and Administration	
Consultants	43,000
Design/Construction Services	11,000
Contingencies	<u>39,000</u>
 TOTAL	 <u>\$ 484,000</u>

University officials requested approval of a project description and budget in the amount of \$484,000 to construct an electrical tie between the university's two substations to provide improved electrical service to the campus.

The university presently has two electrical ties with MidAmerican Energy Company, one each on the east and west campus. The electrical load on the west campus is nearing capacity, while the east campus currently has some excess capacity. This project will construct an electrical tie to connect the two substations which will enable the east and west campus systems to share the electrical load. This will provide greater flexibility in the case of emergencies, permit the west campus to be served directly by the Power Plant (which is not presently possible), and delay the need to construct additional electrical capacity to serve the west campus.

The project will include construction of 700 linear feet of electrical ductbank and two cable vaults, and installation of 5,100 feet of 15,000 volt cable and a substation switch. The majority of the new electrical cable will be installed in existing ductbanks.

University Hospital School— Heating, Ventilating \$360,000
and Air Conditioning System Replacement—Phase A
Source of Funds: University Hospital School Building Usage Funds

Preliminary Budget

Construction	\$ 288,000
Architectural/Engineering Support	28,800
Planning and Supervision	14,400
Contingencies	<u>28,800</u>
 TOTAL	 <u>\$ 360,000</u>

University officials requested approval of a project description and budget in the amount of \$360,000 to upgrade 16,000 square feet of existing heating, ventilating and air conditioning systems on the second floor of the University Hospital School. This project is the first phase of a multiple-phased project to replace the outdated systems in the Hospital School which are more than 20 years old and have reached the end of their useful lives.

The project will include removal of the multiple small systems currently serving the area and installation of a new central air handling system and associated ductwork, piping, controls and electrical service. The project will also replace portions of the existing corridor ceilings and lights with new above-ceiling duct mains where required.

Water Plant—Provide Emergency Power \$350,000
Source of Funds: Utilities Enterprise Improvement and Replacement Fund

Preliminary Budget

Construction	\$ 340,000
Design, Inspection and Administration	5,000
Contingencies	<u>5,000</u>
 TOTAL	 <u>\$ 350,000</u>

University officials requested approval of a project description and budget in the amount of \$350,000 to install an emergency generator to supply electrical power to the university water plant. The water plant supplies the steam boilers of the university power plant and the campus domestic water system.

Recent power outages on campus have revealed the need for emergency power to serve the university's utilities systems. Presently, any extended outage of electrical power to the water plant would result in the potential loss of fire protection and jeopardize the university's ability to produce steam. This project will install an emergency generator with the capability of supplying the necessary electrical power to continue normal water plant activities in case of power outages. University officials reported that all equipment to be installed will be Y2K compliant.

Pharmacy Building—Renovate Portion of Third Floor \$322,000
Source of Funds: College of Medicine Gifts and Earnings

Preliminary Budget

Construction	\$ 261,000
Design, Inspection and Administration	
Consultants	14,600
Design/Construction Services	19,600
Contingencies	<u>26,800</u>
 TOTAL	 <u>\$ 322,000</u>

University officials requested approval of a project description and budget in the amount of \$322,000 to provide research laboratory space in the Pharmacy Building for use by the College of Medicine. The project will include renovation of approximately 3,050 net square feet of space on the third floor of the building.

The space is needed for temporary use by the College of Medicine to meet the college's growing research needs prior to completion of the Medical Education and Biomedical Research Facility. The space will be returned to the College of Pharmacy following completion of the facility. At that time, any additional work needed to accommodate College of Pharmacy functions will be determined.

The project will include demolition, installation of new fume hoods, lighting, window blinds, shelving, and chalkboards, casework repairs and painting. Mechanical improvements will include repairs to convector units serving the heating, ventilating and air conditioning system, and limited plumbing and electrical improvements.

Oakdale Studio A—Renovate West Wing—Phase I \$279,000
Source of Funds: Oakdale Building Renewal Funds

Preliminary Budget

Construction	\$ 223,200
Design, Inspection and Administration	
Consultants	24,300
Design/Construction Services	9,200
Contingencies	<u>22,300</u>
 TOTAL	 <u>\$ 279,000</u>

University officials requested approval of a project description and budget in the amount of \$279,000 to remodel 8,500 net square feet of space in the east half of the west wing of Oakdale Studio A (formerly the Oakdale Apartments) for use by the School of Art faculty. The project will convert an unoccupied portion of the building into faculty studio space, with the remainder of the west wing area to be remodeled at a later date. University officials indicated that faculty studio space is not included in its plans for the Art Building—Phases I and II projects.

The project will include repairs to the existing structure, interior demolition, construction of restrooms, installation of sinks, window air conditioners and steam radiators, refinishing of walls, floors and ceilings, painting, and associated mechanical, electrical and telecommunications work.

STATE UNIVERSITY OF IOWA
April 21-22, 1999

Hillcrest Residence Hall—Remodel Dining Wing Feb. 1999 Budget \$8,271,000
Source of Funds: Residence System Revenue Bonds April 1999 Budget
\$9,371,000

Project Budget

	Initial Budget <u>Feb. 1999</u>	Revised Budget <u>April 1999</u>
Construction	\$ 6,705,000	\$ 8,069,700
Design, Inspection and Administration		
Consultants	733,100	794,100
Design and Construction Services	161,900	131,900
Contingency	<u>671,000</u>	<u>375,300</u>
 TOTAL	 <u>\$ 8,271,000</u>	 <u>\$ 9,371,000</u>

University officials requested approval of a revised project budget in the amount of \$9,371,000, an increase of \$1,100,000, to allow award of the construction contract. Nine bids were received for the construction contract on March 2, 1999, with the following irregularity. The low bid submitted by Hillebrand Construction of the Midwest in the amount of \$7,154,000, reflected a significant error in the bid calculation. Hillebrand promptly notified the university of this error and later provided documentation. The error resulted in a bid which was understated by \$1,000,000. Based upon an analysis of the documentation and an affidavit provided by Hillebrand and reviewed by the university's Office of General Counsel, university officials recommended that Hillebrand be allowed to withdraw its bid and its bid bond be returned. Accordingly, university officials requested award of the construction contract to the low responsible bidder, McComas-Lacina Construction Company.

The base bid submitted by McComas-Lacina in the amount of \$7,506,000 was approximately 17.5 percent above the engineering estimate of \$6,388,000. The eight bids had a range of approximately 5.9 percent, indicating they were a fair representation of the work. University officials attributed the high bids to increases in mechanical construction costs including temperature controls, hood exhausts and heating, ventilating and air conditioning ductwork, and cost increases for food service equipment.

University officials requested award of the construction contract to McComas-Lacina Construction Company for the base bid plus Alternates #1, #2, #8 and #9, for a total

award of \$7,583,057, which is approximately 17 percent above the engineering estimate of \$6,483,600 for the base bid plus the selected alternates.

<u>Mayflower Residence Hall—Remodel Lobby</u>	Feb. 1999 Budget <u>\$1,352,200</u>
Source of Funds: Residence System Revenue Bonds	April 1999 Budget
<u>\$1,457,000</u>	

Project Budget

	Initial Budget <u>Feb. 1999</u>	Revised Budget <u>April 1999</u>
Construction	\$ 1,073,000	\$ 1,221,051
Design, Inspection and Administration		
Consultants	151,300	151,300
Design and Construction Services	25,100	25,000
Contingency	<u>102,800</u>	<u>59,649</u>
TOTAL	<u>\$ 1,352,200</u>	<u>\$ 1,457,000</u>

University officials requested approval of a revised project budget in the amount of \$1,457,000, an increase of \$104,800, in order to incorporate additional work into the construction contract. The construction contract for the project was awarded to the low bidder, Hillebrand Construction of the Midwest, for the base bid of \$1,100,662. Hillebrand's bid included five alternates totaling \$90,454 which provide for the installation of air conditioning systems in student areas including the Information Technology Center, Fitness Center, and coffee and juice bar, and the replacement of certain fan coil units and controls. However, the alternates could not be awarded within the initial construction budget. University officials requested approval of the revised project budget in the amount of \$1,457,000 to allow the additional work to be incorporated into the construction contract.

University officials plan to issue change orders to incorporate this work into the construction contract with Hillebrand Construction. This will increase the construction contract to a maximum of \$1,191,116, which is within the revised construction budget. University officials requested that the Executive Director be authorized to approve the change orders, which will be presented on a future capital register for Board ratification following Executive Director approval.

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University officials presented five projects with budgets of less than \$250,000. The titles, source of funds and estimated budgets for the projects were listed in the register prepared by the university.

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ARCHITECT/ENGINEER AGREEMENTS

Development of Hospital Dentistry Institute

\$223,850

HLM Design of Northamerica, Iowa City, Iowa

University officials requested approval to enter into an agreement with HLM Design of Northamerica to provide design services for the project. The agreement provides for an estimated fee of \$223,850, including reimbursables. The actual fee for basic services will be calculated at the rate of 6.5 percent of actual construction costs, which are estimated at \$3,047,324. Based on this estimate, the fee for basic services will total \$198,100 (rounded number). The agreement also provides for reimbursable expenses not to exceed \$25,750, for a total estimated agreement of \$223,850.

Medical Laboratories—Electrical Service Improvements

\$85,500

Design Engineers, Cedar Rapids, Iowa

University officials requested approval to enter into an agreement with Design Engineers to provide design services for the project. The agreement provides for a total fee of \$85,500, which includes the base fee of \$82,000 and reimbursables not to exceed \$3,500.

Utilities—Main Campus Electrical Cross Connection

\$40,000

Stanley Consultants, Muscatine, Iowa

University officials requested approval to enter into an agreement with Stanley Consultants to provide design services for the project. The agreement provides for a total fee of \$40,000.

Mayflower Residence Hall—Replace Roof

\$28,810

Benchmark, Cedar Rapids, Iowa

University officials requested approval to enter into an agreement with Benchmark, Inc., to provide design services for the project. The agreement provides for a total fee of \$28,810, which includes a fixed fee of \$27,810 and \$1,000 for reimbursables.

University Hospitals and Clinics—General Hospital C-42 Heating,
Ventilating and Air Conditioning System \$27,740
A and J Associates, Iowa City, Iowa

University officials requested approval to enter into an agreement with A and J Associates to provide preliminary design services for the installation of a heating, ventilating, and air conditioning system in the C-42 area of the General Hospital. The project will provide energy code compliance for this area of University Hospitals. The project budget will be developed during the design process.

The agreement provides for a total fee of \$27,740, which includes basic services at a fixed fee of \$23,240 and reimbursables not to exceed \$4,500.

University Hospitals and Clinics—University Hospital School—
HVAC System Replacement—Phase A \$27,230
ZBA, Inc., Iowa City, Iowa

University officials requested approval to enter into an agreement with ZBA, Inc., to provide design services for the project. The agreement provides for a total fee of \$27,230, which includes a fixed fee of \$25,034 and reimbursables not to exceed \$2,196.

CONSTRUCTION CONTRACTS

Hillcrest Residence Hall—Remodel Dining Wing \$7,583,057
Award to: McComas-Lacina Construction Company, Iowa City, Iowa
(9 bids received)

Base Bid of \$7,506,000, plus Alternate #1 of \$9,377, plus
Alternate #2 of \$45,621, plus Alternate #8 of \$5,059, plus
Alternate #9 of \$17,000 =

TOTAL AWARD OF: \$7,583,057

University officials requested award of the construction contract to McComas-Lacina Construction Company in the amount of \$7,583,057.

Hillcrest Residence Hall—Renovate Restrooms, Phase 4 \$496,000.00
Award to: McComas-Lacina Construction Company, Iowa City, Iowa
(2 bids received)

Pharmacy Building—Remodel Room 219 \$211,950.00

Award to: Apex Construction Company, Iowa City, Iowa
(5 bids received)

Hillcrest Residence Hall—Remodel Dining Wing—Asbestos Abatement \$157,784.50
Award to: Great Plains Asbestos Control, Kearney, NE
(7 bids received)

Bowen Science Building—Remodel Room 1-251, Anatomy Package 8 \$201,718.00
Award to: Hinman Contractor and Builder, Muscatine, Iowa
(6 bids received)

Mayflower Residence Hall—Remodel Lobby \$1,100,662.00
Award to: Hillebrand Construction of the Midwest, Davenport, Iowa
(3 bids received)

University Hospital School Building Code Upgrades
Reject Bids

Six bids were received for this construction contract on January 21, 1999. The low Base Bid in the amount of \$151,300 exceeded the engineering estimate by approximately 4.8 percent. The bidding documents also included five alternates.

University officials indicated that it was essential to award the construction contract for the base bid plus the five alternates. The low bid for these components in the amount of \$350,700 exceeded the total project budget of \$298,100. University officials requested approval to reject the bids and reevaluate and re-bid the project at a future date.

ACCEPTANCE OF COMPLETED CONSTRUCTION CONTRACTS

Bowen Science Building—Remodel Portion of Core 2-300—Pharmacology Package 3
O. F. Paulson Construction Company, Cedar Rapids, Iowa

Bowen Science Building—Remodel Portion of Core 1-200—Anatomy Package 5
McComas-Lacina Construction Company, Iowa City, Iowa

Wendell Johnson Speech and Hearing Center—Replace Domestic Water Piping
Modern Piping, Cedar Rapids, Iowa

Mayflower Residence Hall—Replace Boilers
AAA Mechanical Contractors, Iowa City, Iowa

Bowen Science Building—Remodel Portion of Core 6-500—Physiology Packages 1 and 2
Hinman Contractor and Builder, Muscatine, Iowa

MOTION: Regent Arenson moved to approve the university's
capital register, as presented. Regent Kennedy

seconded the motion. MOTION CARRIED
UNANIMOUSLY.

APPROVAL OF LEASES. The Board Office recommended the Board approve the lease, as presented.

University officials requested approval to renew its lease as lessee with Jennie Edmundson Memorial Hospital, Council Bluffs, Iowa, for the university's use of 472 square feet of office space for clinic activities of the Child Health Specialty Clinics. The space will be leased at the rate of \$375 per month (\$9.53 per square foot, \$4,500 per year) for a one-year period commencing April 1, 1999 through March 31, 2000. This is an increase of 6.2 percent over the current lease agreement, and is the first rental rate increase since 1995.

MOTION:

Regent Ahrens moved to approve the lease, as presented. Regent Arenson seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett, Smith.
NAY: None.
ABSENT: None.

MOTION CARRIED.

SALE OF PROPERTY, CITY OF IOWA CITY. The Board Office recommended the Board authorize the University of Iowa to sell the Eastlawn property, located at Iowa Avenue and Gilbert Streets in Iowa City to the City of Iowa City at the price of \$780,000, subject to additional review by the Board Office and the Attorney General's Office, and subject to approval of the Executive Council of Iowa.

University officials requested approval to sell the 12,000 square feet parcel of land located at Iowa Avenue and Gilbert Streets in Iowa City, which includes the Eastlawn facility, to the City of Iowa City. The city wishes to purchase the property to construct a parking ramp at this location. The Eastlawn facility currently houses the university Department of Human Resources which will relocate to the University Services Building currently under construction. University officials proposed to sell the property to the City of Iowa City at a price of \$780,000, which is based on two property appraisals of \$675,000 and \$895,000 and is consistent with Board policy.

The property sale is subject to further review by the Board Office, and review by the Attorney General's Office upon receipt of the purchase agreement with indemnification language. The property sale also requires approval of the Executive Council of Iowa.

Vice President True stated that university officials have previously discussed this property with the Regents. The proposal before them at this time was a half a step back and three steps forward in terms of acquiring other properties including the water plant site that the city now owns and operates within the midst of the university's east campus. University officials are confident that arrangements will be made so the university can acquire that property at the time the city abandons it in 2002 or 2003. He said the proposal before the Board at this time was to sell to the city a building which university officials had at one time hoped to remodel. Remodeling would have cost \$2 million. The facility was built in 1915. Currently, human resources staff are housed in the building. A new building is being built, to be completed by October 1, 1999, that will better accommodate the human resources department. The city of Iowa City plans later this year to begin construction of a parking ramp, that will serve the downtown community, on the Eastlawn site.

Vice President True referred to the Board Office recommendation and noted that there are some additional matters that need to be brought to the Attorney General. Subject to satisfactory resolution by the Attorney General's Office, university officials would like Board approval to proceed to work with the Board Office to conclude the sale.

President Newlin asked where the proceeds from the sale would be applied. Vice President True responded that the money is desperately needed and has been budgeted for the building that is now under construction which will house the human resources staff.

MOTION:

Regent Arenson moved to authorize the University of Iowa to sell the Eastlawn property, located at Iowa Avenue and Gilbert Streets in Iowa City to the City of Iowa City at the price of \$780,000, subject to additional review by the Board Office and the Attorney General's Office, and subject to approval of the Executive Council of Iowa. Regent Fisher seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett, Smith.
NAY: None.
ABSENT: None.

MOTION CARRIED.

STATE UNIVERSITY OF IOWA
April 21-22, 1999

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Wednesday and Thursday, April 21-22, 1999.

RATIFICATION OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve personnel transactions, as follows:

Register of Personnel Changes for March 1999 which included nine requests for early retirement and two requests for phased retirement.

Presented for the Board's ratification were promotion and tenure actions for the 1999-00 academic year.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Pellett seconded the motion. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF CENTER NAME CHANGE FOR THE CENTER FOR COAL AND THE ENVIRONMENT TO THE CENTER FOR SUSTAINABLE ENVIRONMENTAL TECHNOLOGIES. The Board Office recommended the Board refer the name change of the Center for Coal and Environment to Center for Sustainable Environmental Technologies at Iowa State University to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

This center has been evolving from a program with strong research emphases in fossil energy and mineral resources to one more broadly based in sustainable environmental technologies. The current name no longer captures the essence of the center's mission nor does it adequately describe the center's research and outreach programs.

Though still active, the program in coal and fossil fuel has been de-emphasized in favor of a broader program in sustainable energy and environmental technologies. New programs include work on use of biobased energy sources and other environmentally friendly technologies. Hence, the center would like to use a new name to better reflect

its work. The field of energy research has experienced significant changes and funding opportunities for sponsored research, which has become increasingly competitive. In order for the center to adapt to these changes and successfully meet funding challenges, it is critical that the name resonate with the goals of targeted funding agencies.

ACTION: This matter was referred on the consent docket.

APPROVAL OF A CENTER NAME CHANGE FOR THE IOWA CENTER FOR EMERGING MANUFACTURING TECHNOLOGY TO THE VIRTUAL REALITY APPLICATIONS CENTER. The Board Office recommended the Board refer the name change of the Center to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

Iowa State University officials requested approval of a name change of the Iowa Center for Emerging Manufacturing Technology (ICEMT) to the Virtual Reality Applications Center.

This center develops new applications for virtual reality techniques in manufacturing and in other scientific and technological fields. In order for the center to continue to lead and compete in its areas of expertise, it is appropriate and necessary that the center's name reflect its evolving rather than historical mission.

The center was initiated in 1990 with a large grant from the Carver Foundation with a mission to become a nationally recognized contributor of new manufacturing knowledge and to transfer manufacturing-related technology to industry, particularly Iowa industry. ICEMT's early competencies were in concurrent engineering and in computer visualization. Over the years, while maintaining an interest in concurrent engineering and closely related topics, the center has increasingly emphasized computer visualization technology. Computer visualization technology also evolved from animation to real time, and from real time to real time supplemented with three dimensional audio and graphic display, haptic feedback and very highly immersive environments.

The evolution of the center has made the ICEMT name obsolete. In short, although the application of virtual reality technology to manufacturing is a major thrust of its work, non-manufacturing applications are of increasing importance. Key ongoing non-manufacturing applications are in computational fluid dynamics, architecture, statistics, and human-in-the-loop research such as driving simulation and flight simulation.

The proposed name of Virtual Reality Applications Center fits the center's mission and will serve the center into the foreseeable future.

ACTION: This matter was referred on the consent docket.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended the Board approve the Register of Capital Improvement Business Transactions for Iowa State University.

PROJECT DESCRIPTIONS AND BUDGETS

Center for Transportation Research and Education—
ISU Research Park—Building #3 Nov. 1998 Budget \$270,000
 April 1999 Budget \$320,000
 Source of Funds: Facilities Overhead Use Allowance

Project Budget

	Initial Budget <u>Nov. 1998</u>	Revised Budget <u>April 1999</u>
Movable Equipment	\$ 157,500	\$ 129,600
Construction Costs	46,000	126,900
Relocation	38,550	40,000
Professional Fees	27,950	14,600
Contingency	<u>0</u>	<u>8,900</u>
 TOTAL	 <u>\$ 270,000</u>	 <u>\$ 320,000</u>

University officials requested approval of a revised project budget in the amount of \$320,000, an increase of \$50,000, which reflects increased construction costs. The construction project is being managed by the Research Park Corporation. The bids received for the project exceeded the original estimates by approximately \$81,000. To partially offset this increase, the amounts budgeted for design and movable equipment have been reduced, resulting in the need for an additional \$50,000 for the construction project.

Farm House Museum—Exterior Renovation

Dec. 1997 Budget \$320,000
 April 1999 Budget \$347,000

Project Budget

	Initial Budget <u>Dec. 1997</u>	Revised Budget <u>April 1999</u>
Construction Costs	\$ 279,811	\$ 324,742
Professional Fees	40,189	22,258
TOTAL	<u>\$ 320,000</u>	<u>\$ 347,000</u>
Source of Funds:		
ISU Foundation	\$ 270,000	\$ 222,000
Iowa Historic Site Preservation Grant	0	75,000
General University Funds	<u>50,000</u>	<u>50,000</u>
TOTAL	<u>\$ 320,000</u>	<u>\$ 347,000</u>

University officials requested approval of a revised project budget in the amount of \$347,000, an increase of \$27,000, to complete all of the renovation work for the building. The construction contract for the project was awarded to the low bidder, Welker Construction Company, in the amount of \$247,800. The contract award did not include reconstruction of the building's west porch and installation of a copper roof over the area. The bid for this alternate was \$65,700 but it could not be awarded within the initial construction budget. University officials requested approval of the revised project budget in the amount of \$347,000, which includes funding from an Iowa Historic Site Preservation Grant, to allow the additional work to be incorporated into the construction contract.

Prior to development of the revised budget, the university reviewed the project in an effort to reduce the scope of the work and construction costs. The review has resulted in a slightly revised project scope for reconstruction of the west porch to allow the re-use of the existing foundation and floor slab at a savings of \$10,700. In addition, the exterior material for the main house and porch will be revised from a marble-based stucco material to a more conventional cement/lime-based mixture at a savings of \$15,450. With these reductions the net cost increase for the west porch work from \$65,700 to \$39,550.

University officials wish to incorporate this work into the construction contract with Welker Construction Company utilizing change orders. This will increase the construction contract to \$287,350, which is within the revised construction budget. University officials requested that the Executive Director be authorized to approve the change orders, which will be presented on a future capital register for Board ratification following Executive Director approval.

Utilities—Heating Plant—Tire-Derived Fuel Modifications May 1998 Budget \$200,000
 March 1999 Budget \$270,000

Project Budget

	Initial Budget <u>May 1998</u>	Revised Budget <u>March 1999</u>
Construction Costs	\$ 196,750	\$ 261,650
Professional Fees	3,250	8,350
TOTAL	<u>\$ 200,000</u>	<u>\$ 270,000</u>
Source of Funds		
FY 1999 Special Appropriation	\$ 200,000	\$ 200,000
Utility Repair Funds	<u>0</u>	<u>70,000</u>
TOTAL	<u>\$ 200,000</u>	<u>\$ 270,000</u>

University officials presented for Board ratification a revised project budget in the amount of \$270,000, an increase of \$70,000, which was approved by the Executive Director to allow award of the construction contract. University officials requested award of the contract to the low bidder in the amount of \$233,500, which exceeded the engineering estimate by approximately 24.3 percent. The four bids received for the construction contract had a range of approximately 8.6 percent, and the university believed they were a fair representation of the work. University officials requested Executive Director approval of the revised budget and contract award in order to proceed with the project and to begin to burn tire-derived fuel this summer.

University officials will be requesting additional funding from the Department of Natural Resources. However, if the funds are not available, additional costs will be paid from the university's Utility Repair Fund.

* * * * *

University officials presented eight projects with budgets of less than \$250,000. The titles, source of funds and estimated budgets for the projects were listed in the register prepared by the university.

* * * * *

CONSTRUCTION CONTRACTS

<u>Farm House Museum—Exterior Renovation</u> Award to: Welker Construction Company, Marshalltown, Iowa (2 bids received)	<u>\$247,800</u>
<u>Utilities—Heating Plant—Tire-Derived Fuel Modifications</u> Award to: Woodruff Construction Company, Fort Dodge, Iowa (4 bids received)	<u>\$233,500</u>
<u>Beardshear Hall Remodeling—Replace Roofs A, E and F</u> Award to: Wood Roofing Company, Des Moines, Iowa (4 bids received)	<u>\$200,650</u>
<u>Oak-Elm Hall—Roof Replacement, Roof and Window Replacement</u> Award to: VIS, Ltd., Marshalltown, Iowa (2 bids received)	<u>\$635,860</u>
<u>Oak-Elm Hall—Roof Replacement, Fire Safety Improvements</u> Award to: Welker Construction Company, Marshalltown, Iowa (2 bids received)	<u>\$943,800</u>
<u>Marston Hall—Remodel Room 308 A-C</u> Award to: Koester Construction Company, Des Moines, Iowa (3 bids received)	<u>\$161,000</u>

Maple Hall Remodeling and Flood Mitigation—Phase 1,
Student Room Furniture \$754,740
Award to: Iowa Prison Industries, Des Moines, Iowa
(4 bids received)

CHANGE ORDERS TO CONSTRUCTION CONTRACTS

Maple Hall Remodeling and Flood Mitigation—Phase 1,
Student Room Furniture Change Order #1 \$79,000
Iowa Prison Industries, Des Moines, Iowa

University officials requested approval of Change Order #1 in the amount of \$79,000 to incorporate the file pedestals into the contract with Iowa Prison Industries. The change order will increase the contract to \$833,740, which is within the movable equipment budget for the project.

ACCEPTANCE OF COMPLETED CONSTRUCTION CONTRACTS

Utilities—1998 Steam System Repairs
Capital City Boiler and Machine Works, Des Moines, Iowa

State Gymnasium Remodeling—Replace Roof Sections D and E
Black Hawk Roof Company, Waterloo, Iowa

FINAL REPORTS

Student Health Center \$5,965,000.27

MOTION: Regent Fisher moved to approve the university's capital register, as presented. Regent Arenson seconded the motion. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF LEASES. The Board Office recommended the Board approve the leases, as presented.

University officials requested approval to extend its lease as lessee with the ISU Research Park Corporation for the university's use of 3,631 square feet of space for the Center for Industrial Research and Service. The lease will be extended for a seven-month term commencing June 1, 1999, through December 31, 1999, at the rate of \$3,025.83 per month (\$10 per square foot, \$36,309.96 per year).

University officials requested approval to enter into a new lease agreement as lessee with H. L. Munn Company for the university's use of 8,378 square feet of warehouse storage space located at 408 Duff Avenue in Ames. The space will be leased at the rate of \$2,094.50 per month (\$3 per square foot, \$25,134 per year) for a one-year period commencing May 1, 1999 through April 30, 2000.

MOTION: Regent Ahrens moved to approve the leases, as presented. Regent Arenson seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett, Smith.
NAY: None.
ABSENT: None.

MOTION CARRIED.

PROPOSED TRAFFIC AND PARKING REGULATIONS. The Board Office recommended the Board (1) give preliminary consideration to proposed FY 2000 parking rate increases at Iowa State University, as set forth below, and (2) give preliminary consideration to the proposed FY 2000 fine increase of \$50 to \$100 to make Iowa State University's fine comparable to the state law standard for illegally parking in a zone designated for persons with disabilities.

University officials proposed increases in parking rates for FY 2000 ranging from 1.85 percent to 8.57 percent, with increases of 1.85 percent for general and reserved parking.

Iowa State University's current fine for parking in a stall designated for persons with disabilities without a proper permit is \$50. University officials proposed to increase the fine for this offense to \$100 to be consistent with the state fine.

Proposed rate increases for charges and fees require statutory notice to students and a waiting period of 30 days before final approval.

ISU PROPOSED LONG-TERM PARKING RATES
 Based on Annual Rates

	<u>Current FY 1999</u>	<u>Proposed FY 2000</u>	<u>Dollar Increase</u>	<u>Percent Increase</u>
24-hour Reserved	\$540	\$550	\$10	1.85%
Reserved	270	275	5	1.85%
Departmental	216	220	4	1.85%
Vendor	81	83	2	2.47%
General Staff	54	55	1	1.85%
University Student Apartment Community -- 2nd Car	44	45	1	2.27%
Commuter Student	38	38	0	0.00%
Student Medical Accessible	38	38	0	0.00%
Stadium	35	38	3	8.57%
Residence Halls	35	38	3	8.57%
Student Government	35	38	3	8.57%
Motorcycle (staff and student)	17	18	1	5.88%

ACTION: President Newlin stated the Board, by general consent, (1) gave preliminary consideration to proposed FY 2000 parking rate increases at Iowa State University, as presented, and (2) gave preliminary consideration to the proposed FY 2000 fine increase of \$50 to \$100 to make Iowa State University's fine comparable to the state law standard for illegally parking in a zone designated for persons with disabilities.

AMES/ISU ICE ARENA. The Board Office recommended the Board, subject to final resolution of outstanding issues by the Board Office and Attorney General's Office, approve the following agreements for the proposed City of Ames/Iowa State University Ice Arena:

City of Ames Ice Rink and Arena Easement (subject to Executive Council approval);

City of Ames/ISU Arena Development Agreement; and

Joint Use Agreement, City of Ames/ISU Ice Arena.

The easement agreement would provide the City of Ames access to the site, which will continue to be owned by the university. Under the terms of the proposed development

agreement, construction of the facility will be managed by the university in accordance with the Board's capital planning procedures and appropriate approvals by the City of Ames. As is the case with the current ice facility, the City of Ames will operate the facility under the terms of a joint use agreement. The university will be consulted regarding time allocation, planned operation, maintenance and capital improvements.

The agreements, which have been negotiated between the City of Ames and the university, are based upon a projected 30-year life of the facility. Under the terms of the joint use agreement, the university may terminate the agreement prior to the end of this period by paying the City of Ames the balance of any undepreciated value left in the building. After the initial 30-year term, the joint use agreement provides for three options: continuation of the joint use agreement; transfer to the university with payment to the city equal to one-half of the value of the facility at that time; or transfer of the facility to the city with payment to the university equal to one-half of the value of the facility at that time.

A review of the proposed agreements by the Attorney General's Office has raised a number of issues which need to be resolved before a recommendation for approval of the agreements can be provided. One of the outstanding issues is the city's insurance coverage and the possibility of adding the State of Iowa as an additional insured. A report on the status of the resolution of outstanding issues was provided at the Board meeting.

Vice President Madden stated that the project is a cooperative effort between the university and the city of Ames to build an ice facility. The facility is being funded by student fees in the amount of \$1.7 million, a city bond issue of a similar amount, and approximately \$300,000 in private fund raising by the Iowa State University Foundation. The building will be built at the site of the current ice facility. There are three agreements as part of the package, which he described. The easement would grant the city access to the site since the city will be operating in the new facility as it has done in the current facility. The development agreement provides for the construction of the facility. The third agreement is a new operating agreement. He said the construction of a new ice arena has been somewhat complicated because there are two governmental bodies working cooperatively. The funding comes from both sources. Iowa State University officials have indicated that the Board of Regents needs to maintain oversight and approval. The city council of Ames wants similar review of the project. The operating agreement would continue for basically 30 years with this new facility. He believed that university officials had worked out the arrangements with the Board Office and the Attorney General's Office. There have been some issues around liability questions with the new facility which he hoped would be resolved with appropriate insurance.

Vice President Madden stated that both parties have cooperated for a number of years. University officials believe that will continue to be the case.

MOTION: Regent Pellett moved, subject to final resolution of outstanding issues by the Board Office and Attorney General's Office, to approve the following agreements for the proposed City of Ames/Iowa State University Ice Arena: City of Ames Ice Rink and Arena Easement (subject to Executive Council approval); City of Ames/ISU Arena Development Agreement; and Joint Use Agreement, City of Ames/ISU Ice Arena. Regent Ahrens seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett.
NAY: None.
ABSENT: Arenson, Smith.

MOTION CARRIED.

COLLEGE OF DESIGN ROME PROGRAM. The Board Office recommended the Board approve the resolution providing Board of Regents authorization of the College of Design program in Rome, Italy, and delegating authority to open and operate the program to the Vice President for Business and Finance.

Since 1991, the College of Design has been providing opportunities for its students to study in Rome, Italy, under a cooperative program with Pennsylvania State University. The program has now grown to the point where it is necessary to seek formal recognition of the program from the Italian government in order to continue to do business in Italy. Recognition of the program requires the university to show that the Board of Regents has duly authorized the program in Rome. In addition, the Italian government requires a clear delegation of authority to a person authorized to take the action necessary to operate the program.

Approval of the resolution is the first step necessary to proceed with more detailed agreements for continued operation of the program in Italy. The resolution was reviewed by the Attorney General's Office and was recommended for approval.

Vice President Madden stated that the program was an exciting opportunity for students to receive an educational experience.

Regent Kennedy asked about the implications for the budgeting process; how is the program financed and what is the long-term obligation? Vice President Madden responded that students pay fees which finance the cost of the program. The agreements will not obligate the university beyond that. The financing comes from the students who attend the program.

Regent Kennedy asked for the estimated amount of the fees. Dean Engelbrecht stated that Iowa State University was in the 8th year of this program. The university sends approximately 120 students to Italy throughout the year. The program fee is approximately \$3,000 more than it costs students in residence in Ames. The fee allows students to attend a semester in Rome and to get all of the credits they require for the semester.

Regent Ahrens stated that her brother attends Texas A&M. He participated in a similar program which provided him with a wonderful experience.

MOTION:

Regent Lande moved to approve the resolution providing Board of Regents authorization of the College of Design program in Rome, Italy, and delegating authority to open and operate the program to the Vice President for Business and Finance. Regent Ahrens seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett.
NAY: None.
ABSENT: Arenson, Smith.

MOTION CARRIED.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Wednesday and Thursday, April 21-22, 1999.

On the morning of April 22, the Regents toured Malcolm Price Laboratory School at the University of Northern Iowa.

Dean Switzer discussed the relationship between teacher education and the practice of teaching, noting that a close relationship is built into the system at the University of Northern Iowa. He introduced Wendell McConnaha, Director of Price Laboratory School.

Regent Fisher said it appeared to him that there is much more interest in education as a profession than there was several years ago. Is that a trend being seen at the University of Northern Iowa?

Dean Switzer responded that was certainly true at the University of Northern Iowa. The trend line is up although not dramatically. He believes the increased interest in teaching as a profession is part of the national focus on teaching.

Director McConnaha stated that this was his second year at Malcolm Price Laboratory School. He discussed the format for the presentation and tour. He noted that many students who are English language majors have gone to English teaching majors. Price Laboratory School is one of 114 lab schools across the nation. The requirements to be a laboratory school include 1) affiliation with an institution of higher learning and 2) primary mission responsibility for the preparation of new teachers or the development of programs and research. Price Laboratory School is heavily involved in both. He described the school's three-part mission. Price Laboratory School has more than 600 students aged six weeks through high school seniors. He then introduced Nadene Davidson, family and consumer science teacher.

Ms. Davidson noted that the mission of Price Laboratory School is defined by the Code of Iowa. The school has a diverse population. Students come from the Cedar Falls attendance zone and through open enrollment. Enrollment has held steady. Minority enrollment is 18 percent and next year is projected at 20.1 percent. The special needs

population is 10 percent. Price Laboratory School encompasses the university Child Development Center. Cameras in the lab school classrooms project activities to classrooms on the university campus. She introduced Jody Stone to describe Crystal and Prisms, which are nationally-recognized programs.

Ms. Stone discussed the Crystal and Prisms programs. She said she has written a high school chemistry text book. Her programs have received \$620,00 in grant funding since 1992. Teachers report back that they love teaching the programs.

Ms. Davidson referred to University of Northern Iowa's teacher preparation program, noting that there are 698 teacher education students, each of whom spends a minimum of 20 hours with lab school students. This relationship helps to bridge the gap between theory and practice.

Kyle Lechtenberg, a University of Northern Iowa teacher education student, discussed his Price Laboratory School experiences. The program provided him the opportunity to teach real students from lesson plans that he created.

Ms. Davidson discussed experiential learning opportunities for University of Northern Iowa students. With regard to Price Laboratory School's mission of advancing teaching methods, she said the school served as a pilot school for innovative curriculum including math outreach activities and beginning reading conferences.

Diane McCarty, a 4th grade teacher, discussed a travel mate project she created and described how Price Laboratory School teachers are continually spreading "seeds".

Ms. Davidson stated that Price Laboratory School serves as a model. She reiterated a statement by President Koob on an earlier occasion that the University of Iowa's medical school is exemplary because of the University of Iowa Hospitals and Clinics. In the same way, the University of Northern Iowa's teacher education program is exemplary because Price Laboratory School is at the heart of the program.

Director McConnaha expressed the interest of school officials in Price Laboratory School being placed on the list of Regent capital priorities.

The Regents then toured the Price Laboratory School, with an emphasis on areas of capital need. One such area is an eye wash in a chemistry room which cannot be used because hot water flows from it. The wiring in the building is very old. Due to the fire in the field house several years ago, a hallway had to be added which reduced space for classrooms. The school library is positioned over the band room.

At the conclusion of the tour, the Regents were provided with an opportunity to ask questions.

Newly-appointed Regent Neil asked if the local dollars flow with the student. Director McConnaha responded that basically the answer was no. Price Laboratory School does not receive state money for the Cedar Falls students who attend the school. Waterloo retains the funds for its students who attend Price Laboratory School because Price Laboratory School is not a defined district. Price Laboratory School receives technology funds from the school technology grant. It also receives some money from the Department of Education for some special projects. Price Laboratory School is not funded on a per-pupil basis. Most of its money comes through the Regents.

Regent Fisher asked if Price Laboratory School participates with the Cedar Falls school system. Director McConnaha responded affirmatively, noting that there are a number of cooperative programs. There are the usual athletics exchanges. Price Laboratory School has an outstanding orchestra program.

Newly-appointed Regent Neil asked how many Black Hawk County students attend Price Laboratory School. Director McConnaha responded that 135 students come to the school through open enrollment. The majority of those come from Waterloo.

Director McConnaha stated that the room in which the tour ended was chosen because it is an example of a school-business partnership. He said the building was built in 1951. The area in which they were seated was renovated for the year 2000. The area contained furniture which was donated by a school specialty company. The company which donated the furniture made its money back five-fold in the first three months. The design has become a model for renovation.

Director McConnaha stated that he is extremely proud of the school. There are only 15 laboratory schools that have pre-K-12 programming. Many laboratory schools focus on just one grade level. He said the school wants to continue doing the best job possible for Iowa.

Regent Lande referred to the early involvement of the college student in the Price Laboratory School. He questioned whether students decide they do not want to be teachers or whether Price Laboratory School teachers determine some college students might not be right as teachers.

Director McConnaha stated that at the end of level 2 there is an evaluation of students. A number of students determine at that time that teaching is not for them. There is also direct interaction with the school's faculty and university faculty. Ten to fifteen percent of the students each year are not allowed to continue. Price Laboratory School officials

take that issue very seriously. It is usually the students themselves who discover that they should not be teachers.

Regent Kennedy asked how the Price Laboratory School faculty become involved in outreach and research opportunities. Ms. Davidson responded that those activities are created in various ways including through conferences or individual contacts. Price Laboratory School is often contacted by other laboratory schools around the country.

Regent Kennedy asked if teachers contact the lab school for curriculum ideas. Ms. Davidson responded affirmatively, noting that Price Laboratory School faculty present workshops around the state and at the national level. In many cases, Price Laboratory School faculty come to the school with lots of connections. She said she has been to every AEA in the state at least once.

Ms. Davidson stated that the Price Laboratory School offers a new teacher help line which any beginning teacher in Iowa can tap into through the school's Web site.

Regent Smith asked how educators are made aware of the resources available through the Price Laboratory School. Director McConnaha responded that every Iowa school superintendent receives a mailing from Price Laboratory School.

Regent Pellett asked, on a scale of one to ten, how is Price Laboratory School's relationships with the AEAs? Director McConnaha responded that the school's relationship with AEA 7 would be a "9". It also has some very good relationships with other AEAs. Faculty work with AEAs across the state. There are large group presentations by lab school faculty which are generally organized by the AEAs.

Regent Pellett said she hoped the AEAs throughout the state view Price Laboratory School as the terrific resource that it is. She would like for the Price Laboratory School to be known throughout the state.

Director McConnaha stated that Price Laboratory School officials could do a more concerted effort of letting people know about it.

Regent Kelly asked if Price Laboratory School has a satisfactory smoke and fire alarm system, and where the hand fire extinguishers are located. Director McConnaha stated that the school receives the same inspections as any other school. The school has a brand new fire detection system. Hand extinguishers are located in the halls.

At the Board meeting, President Newlin stated that the Regents had a very nice visit of Price Laboratory School. He thanked President Koob and his staff for arranging the tour.

President Koob presented the following supplemental docket item:

APPROVAL OF APPOINTMENT.

University of Northern Iowa officials requested approval of the appointment of Aaron M. Podolefsky as Provost and Vice President for Academic Affairs, and Professor of Anthropology, effective July 1, 1999, at an annual salary of \$153,000.

Dr. Podolefsky earned the B.A. degree in Mathematics from California State University-San Jose; the M.A. degree in Liberal Studies from State University of New York at Stony Brook; the M.A. degree in Anthropology from State University of New York at Stony Brook, and the Ph.D. degree in Anthropology, with Distinction, from State University of New York at Stony Brook.

Dr. Podolefsky came to the University of Northern Iowa in 1990 as Dean of the College of Social and Behavioral Sciences and Professor of Anthropology. Since May 1998 he has served as Interim Provost and Vice President for Academic Affairs.

President Koob requested the Board's approval of the appointment of Dr. Podolefsky. He said Dr. Podolefsky is an accomplished scholar who works well with faculty and is an effective mediator.

MOTION: Regent Fisher moved to approve the appointment of Aaron M. Podolefsky as Provost and Vice President for Academic Affairs, and Professor of Anthropology, effective July 1, 1999, at an annual salary of \$153,000. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

REGISTER OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve personnel transactions, as follows:

Register of Personnel Changes for March 1999.

Presented for the Board's ratification were promotion and tenure actions for the 1999-00 academic year.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Pellett seconded the motion. MOTION CARRIED UNANIMOUSLY.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended the Board approve the Register of Capital Improvement Business Transactions for the University of Northern Iowa.

PROJECT DESCRIPTIONS AND BUDGETS

Bartlett Hall Roof Feb. 1999 Budget \$950,000
April 1999 Budget \$1,670,000

Project Budget

	Initial Budget <u>Feb. 1999</u>	Revised Budget <u>April 1999</u>
Contracts/Purchase Orders	\$ 780,000	\$ 1,500,000
Consultant/Design Services	100,000	95,000
Contingencies	<u>70,000</u>	<u>75,000</u>
TOTAL	<u>\$ 950,000</u>	<u>\$ 1,670,000</u>
Source of Funds:		
Residence System Revenue Bonds	\$ 720,000	\$ 1,328,000
Building Repair Funds	<u>230,000</u>	<u>342,000</u>
TOTAL	<u>\$ 950,000</u>	<u>\$ 1,670,000</u>

This project will replace the asphalt shingles and repair the sub-roofing of Bartlett Hall and the Student Services Center (located on the east end of the residence hall). The project will address the main and dormer roofs, gutters, and wood trim, and provide miscellaneous tuckpointing. During the design phase of the project, university officials discovered that additional tuckpointing was required.

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<u>Lawther Hall Roof</u>	Feb. 1999 Budget <u>\$825,000</u>
Source of Funds: Residence System Revenue Bonds	April 1999 Budget <u>\$995,000</u>

Project Budget

	Initial Budget <u>Feb. 1999</u>	Revised Budget <u>April 1999</u>
Contracts/Purchase Orders	\$ 680,000	\$ 890,000
Consultant/Design Services	87,000	60,000
Contingencies	<u>58,000</u>	<u>45,000</u>
TOTAL	<u>\$ 825,000</u>	<u>\$ 995,000</u>

This project will replace the asphalt shingles and repair the sub-roofing of Lawther Hall. The project will address the main and dormer roofs, gutters, and wood trim, and provide miscellaneous tuckpointing for the buildings.

<u>Hillside Courts Apartments—Building Envelope— Phase III</u>	Feb. 1999 Budget <u>\$750,000</u>
Source of Funds: Residence System Revenue Bonds	April 1999 Budget <u>\$908,000</u>

Project Budget

	Initial Budget <u>Feb. 1999</u>	Revised Budget <u>April 1999</u>
Contracts/Purchase Orders	\$ 650,000	\$ 814,000
Consultant/Design Services	65,000	53,000
Contingencies	<u>35,000</u>	<u>41,000</u>
TOTAL	<u>\$ 750,000</u>	<u>\$ 908,000</u>

This project will provide improvements to the Hillside Courts Apartments which were constructed from 1971 to 1977. This is the third and final phase of work to replace the siding, windows, wood stairs and balcony areas of the apartments.

Bender Hall—Doors, Hardware and Restrooms—
 Phase III

Nov. 1998 Budget \$270,000
 April 1999 Budget \$370,000

Source of Funds: Residence System Revenue Bonds

Project Budget

	Initial Budget <u>Nov. 1998</u>	Revised Budget <u>April 1999</u>
Contracts/Purchase Orders	\$ 224,000	\$ 333,000
Consultant/Design Services	23,000	21,000
Contingencies	<u>23,000</u>	<u>16,000</u>
TOTAL	<u>\$ 270,000</u>	<u>\$ 370,000</u>

This project will replace doors and hardware and provide restroom improvements in Bender Hall. The existing doors and hardware are in excess of 25 years of age. The restroom work will include waterproofing and sanitary improvements.

* * * * *

University officials presented three new projects with budgets of less than \$250,000. The titles, source of funds and estimated budgets for the projects were listed in the register prepared by the university.

* * * * *

ARCHITECT/ENGINEER AGREEMENTS

Price Laboratory School Roof \$20,500
 Howard R. Green Company, Cedar Rapids, Iowa

University officials requested approval to enter into an agreement with Howard R. Green Company to provide design, construction coordination and periodic construction observation services for the project. The agreement provides for a fee of \$20,500, including reimbursables.

School of Music Classroom Building/Performing Arts Center— \$15,800
Dakota Street Reconstruction
Kirkham Michael and Associates, Urbandale, Iowa

University officials requested approval to enter into an agreement with Kirkham Michael and Associates to provide design, construction coordination and periodic construction observation services for the road reconstruction project. The agreement provides for a fee of \$15,800, including reimbursables.

Amendments:

Towers Dining Center, Bender Hall and Dance Hall Plaza \$6,022
Kirkham Michael and Associates, Urbandale, Iowa

CONSTRUCTION CONTRACTS

Bartlett Hall Roof \$865,768.00
Award to: Interstate Roofing and WTP, Onalaska, WI
(6 bids received)

Bartlett Hall Roof—Student Services Center \$313,198.00
Award to: Rafoth Sheet Metal, Dubuque, Iowa
(6 bids received)

Bartlett Hall Roof—Masonry Repairs \$318,890.00
Award to: Renaissance Restoration, Galena, IL
(6 bids received)

Lawther Hall Roof \$887,667.00
Award to: Rafoth Sheet Metal, Dubuque, Iowa
(3 bids received)

Hillside Courts Apartments—Building Envelope—Phase III \$814,000.00
Award to: Paul G. Christensen Construction Company, Cedar Falls, Iowa
(3 bids received)

Bender Hall—Doors, Hardware and Restrooms \$332,151.00
Award to: Jorgensen Construction, Cedar Falls, Iowa
(5 bids received)

Institutional Roads 1998 \$243,128.86
Award to: Cunningham Construction Company, Cedar Falls, Iowa
(3 bids received)

Rider Hall—Window Replacement \$276,176.00
Award to: REEP, Inc., Baxter, Iowa
(1 bid received)

CHANGE ORDERS TO CONSTRUCTION CONTRACTS

School of Music Classroom Building/
Performing Arts Center Change Order #18 \$64,176
Change Order #19 \$310,500
Story Construction Company, Ames, Iowa

University officials requested approval of Change Orders #18 and #19 totaling \$374,676 to the construction contract with Story Construction Company. The change orders will provide for the installation of audio equipment in the main performance hall. Change Order #18 in the amount of \$64,176 will install a speaker deployment system. Change Order #19 in the amount of \$310,500 will install major portions of the sound system infrastructure.

ACCEPTANCE OF COMPLETED CONSTRUCTION CONTRACTS

Student Services Center—Building Envelope \$192,787
Fred Jackson Tuckpointing, Dubuque, Iowa

Regent Lande referred to the roof projects included on the capital register and asked if those were complete roof replacements or roof repairs. Vice President Conner responded that the large projects are roof replacements.

MOTION: Regent Kennedy moved to approve the university's capital register, as presented. Regent Pellett seconded the motion. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF LEASES AND EASEMENTS. The Board Office recommended the Board approve the lease and the easements, as presented.

University officials requested approval to enter into a new lease as lessor with PageMart Wireless for its use of space on a microwave relay tower located on the University of Northern Iowa campus. The tower space will be used by PageMart for the installation, operation and maintenance of paging equipment. The space will be leased

at the rate of \$695 per month (\$8,340 per year) for a five-year term commencing May 1, 1999, through April 30, 2004.

The tower was constructed and is owned by Iowa Wireless Services under a site lease approved by the Board in September 1998 which provided for construction of the tower on university property. Therefore, the proposed lease agreement with PageMart Wireless requires an amendment to the university's existing lease agreement with Iowa Wireless Services. The amendment will allow the university to lease space on the Iowa Wireless tower to those tenants which currently lease space on an existing, university-owned tower on campus, which includes PageMart Wireless.

University officials requested approval to enter into two easement agreements with the Municipal Communication Utility of the City of Cedar Falls. The easements will provide for the construction, operation, maintenance and repair of coaxial cable by the utility at two campus locations. The easements will provide cable communication service to the Price Laboratory School and the university Video Production Department in the Schindler Education Center. The easement agreements require approval of the Executive Council of Iowa.

MOTION: Regent Ahrens moved to approve the lease and the easements, as presented. Regent Arenson seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett, Smith.
NAY: None.
ABSENT: None.

MOTION CARRIED.

MOTOR VEHICLE AND BICYCLE REGULATIONS. The Board Office recommended the Board (1) give preliminary consideration to proposed parking rate increases for FY 2000 at the University of Northern Iowa, as set forth below, and (2) approve revisions to UNI's *Parking Manual for Motor Vehicles, Bicycles, Roller Blades, Roller Skates, and Skateboards*.

University officials proposed an increase in parking rates for FY 2000 that range from 5.1 percent to 25.0 percent. These increased rates will assist with expenses related to upgrading signage for handicapped parking, adding additional parking meters, and parking lot maintenance.

UNI PROPOSED LONG-TERM PARKING RATES

Based on Annual Rates

	Current <u>FY 1999</u>	Proposed <u>FY 2000</u>	Dollar <u>Increase</u>	Percent <u>Increase</u>
G – Reserved	\$147.00	\$165.00	\$18.00	12.2%
A – Faculty/Staff	80.25	90.00	9.75	12.1%
B – Faculty/Staff & Commuters	49.50	52.00	2.50	5.1%
C – Residence	33.00	35.00	2.00	6.1%
M – Married Student Housing	33.00	35.00	2.00	6.1%
Additional “M”	17.00	17.50	.50	2.9%
R – Night/Remote	15.00	18.00	3.00	20.0%
L – Lab School (B)	20.00	20.00	0.00	0.0%
Motorcycle	17.00	17.00	0.00	0.0%
T – Temporary (per week)	4.00	5.00	1.00	25.0%

University of Northern Iowa officials proposed parking manual changes for replacement permits, removal of vehicles from University property, and fines in handicapped access areas. Proposed rate increases in charges and fees require statutory notice to students and a waiting period of 30 days before final approval.

MOTION:

Regent Lande moved to (1) give preliminary consideration to proposed parking rate increases for FY 2000 at the University of Northern Iowa, as presented, and (2) approve revisions to UNI's *Parking Manual for Motor Vehicles, Bicycles, Roller Blades, Roller Skates, and Skateboards*. Regent Fisher seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the University of Northern Iowa.

President Koob referred to the travel mate program the Regents were informed about during the presentation at the Price Laboratory School that morning. He said his 11-year-old granddaughter in California is running one of those travel mates around. It was interesting how broadly and quickly that program spread.

President Koob stated that in the lobby of the Maucker Union Expansion was an art exhibit by a junior from Dubuque which deals with human rights in 1999. The student won the president's award for art last year.

President Koob informed the Regents that the University of Northern Iowa received an award from the McElroy Trust. The university intends to join a partnership with Allen

Memorial Hospitals and Iowa Health Systems to begin construction of an early childhood school. The project will be an extension to a real city environment of the early childhood activities in the lab school. He noted that this project was being accomplished without state funds for construction. The Waterloo school district will provide up to 135 students aged 3 through kindergarten. The Regent Center for Early Childhood Education will operate the school. He said the idea for the school was generated when Senator Harkin visited the lab school via the Iowa Communications Network. He said the early childhood program was a way to show the world what can be done.

President Koob expressed his personal appreciation to Regents Jim Arenson and Nancy Pellett for the service they had provided. He said they would be missed very much.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday and Thursday, April 21-22, 1999.

RATIFICATION OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve the following personnel transactions:

Register of Personnel Changes for March 1999.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Pellett seconded the motion. MOTION CARRIED UNANIMOUSLY.

1999-2000 SCHOOL CALENDAR. The Board Office recommended the Board approve the proposed 1999-2000 school year calendar for Iowa School for the Deaf.

Iowa School for the Deaf officials proposed to begin its instructional year on August 23, 1999, and conclude its school year on May 26, 2000. Total instructional days for students equal the state mandated 180 days. Faculty are engaged for an additional 9 days distributed at various points throughout the year.

The proposed calendar is aligned as much as possible with the Lewis Central Community School District, which cooperates with Iowa School for the Deaf to provide mainstream classroom experiences for Iowa School for the Deaf students.

ACTION: This matter was approved on the consent docket.

1999-2000 HOLIDAY SCHEDULE. The Board Office recommended the Board approve proposed holidays for fiscal year 2000 as follows:

July 5	Independence Day
September 6	Labor Day

November 25	Thanksgiving
November 26	Day after Thanksgiving
December 23	Winter Holiday**
December 24	Christmas
December 30	Winter Holiday**
December 31	New Year's Day
May 29	Memorial Day

**Designated by the Superintendent

Board policy provides for seven specified holidays annually, two additional holidays that are designated by the heads of the institutions, and two more days to be accrued as vacation. The proposed fiscal year 2000 holiday calendar for the Iowa School for the Deaf was consistent with Board policy and applicable collective bargaining agreements.

ACTION: This matter was approved on the consent docket.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended the Board approve the capital register, as presented.

APPROVAL OF PROGRAM STATEMENTS AND DESIGN DOCUMENTS

Recreation Complex

The existing gymnasium on the Iowa School for the Deaf campus was constructed in 1929 and does not meet modern high school standards. The facility's various deficiencies include inadequate gymnasium seating, undersized playing courts, and outdated locker and weight rooms. The dimensions of the existing basketball court do not provide adequate space at each side and end of the court for general traffic, play beyond the basket, and team seating. In addition, the facility cannot be updated in a cost-effective manner to provide accessibility for the disabled. The existing gym is used for both physical education and competitive athletics for Junior High and High School students, which creates conflicts in space accommodation and scheduling.

The Recreation Complex will provide an additional gymnasium facility on the Iowa School for the Deaf campus to better serve the school's programs. It will also provide students, faculty, staff and alumni with access to a facility where their physical needs for exercise and recreation can be met. The facility is envisioned as a multi-purpose complex which will draw individuals together for social, recreational and educational activities. The facility will be capable of hosting athletic events for national organizations such as the USA Deaf Sports Federation, the U.S. Association for Blind Athletes, and National Handicapped Sports.

The Recreation Complex will consist of a total of approximately 31,886 net square feet and approximately 39,860 gross square feet of space. The building program for the Recreation Complex includes the following components:

Athletic and recreation space comprised of the gymnasium, weight room, wellness room, racquetball courts and locker room (20,060 square feet);

Conference/education space comprised of a multi-purpose room and classrooms (4,240 square feet);

Administration/office space (320 square feet); and

Building support areas—restrooms, lobby, concessions, storage and equipment areas (7,266 square feet).

The Recreation Complex is programmed to include a gymnasium of 12,270 square feet which will be designed to accommodate two practice courts that will convert to one regulation-sized competition court upon activation of retractable bleachers. The competition court will include approximately 14 feet of space between each end of the court and the wall to accommodate spectator traffic and play beyond the basket. The gymnasium will provide seating for approximately 1,000 individuals and will allow the school to host basketball tournaments with multiple teams. The facility will also include two regulation-size racquetball courts.

The facility will include four separate locker rooms for girls' and boys' physical education and athletic activities. Each locker room will include showers, toilets and lockers, and a supervising office for use by physical education teachers, health instructors and visiting coaches. The facility will include a central training room with whirlpool to serve both the girls and boys athletic locker rooms, and wellness and weight training rooms which will provide space for indoor cardiovascular workouts and strength/endurance training.

The facility will include office space for the Director of the Center who will be responsible for the overall building operation and scheduling. The facility will also provide an office for the Athletic Director for use in scheduling athletic events, reviewing equipment use, meeting with coaches, and planning athletic travel.

The Recreation Complex will include two classrooms to accommodate 30 students each for Health Education instruction. It is planned that each classroom will be equipped with a wall-mounted television, VCR, computer, ceiling-mounted projector, screen and storage cabinets. The facility will also include a large multi-purpose meeting room to be used for meetings of the school's alumni, Board, faculty, and

various community organizations. The meeting room will seat approximately 300 guests and will include a video projection system with on-screen captioning, two kitchenette areas and a storage room. This multi-purpose area will offer quality meeting space which will allow the school to host community-sponsored events.

General public access to the complex will be provided through a main entry vestibule into the central corridor/lobby areas. The lobby area will be sized to accommodate large groups of spectators and the overflow seating requirements of the concession area. A control desk will be located beyond the entry vestibule and adjacent to the main lobby to serve as a focus of control and direction within the facility. This area will control access to the student areas of the facility and provide services to visitors.

A concession area will be provided adjacent to the gymnasium. Food and beverages, T-shirts, and school memorabilia will be sold. The area will provide seating for up to 25 people with overflow seating available in the lobby area.

PROJECT DESCRIPTIONS AND BUDGETS

Telephone System Replacement—Phase VII \$30,000
Source of Funds: FY 1999 Nebraska Restricted Funds

School officials requested approval of a project description and budget in the amount of \$30,000 to replace the internal cable plant and associated switching equipment which provides telephone and data service to the Careers Center and the campus support buildings. The equipment is more than 30 years old and has reached the end of its useful life. This is the final phase of the school's telephone system replacement project.

Careers Center—First Floor Public Restrooms \$25,000
Source of Funds: FY 1999 Building Repair Funds

School officials requested approval of a project description and budget in the amount of \$25,000 to construct two new restrooms near the main entrance to the Careers Center. The restrooms, which will meet the requirements of the Americans with Disabilities Act, will serve the general public who utilize the school's ICN rooms, Regents Resource Center, and other conference rooms in the building.

Fire Safety Standards Upgrade—Long Hall and Giangreco Hall \$28,000
Source of Funds: FY 1999 Nebraska Restricted Funds

School officials requested approval of a project description and budget in the amount of \$28,000 to upgrade the fire safety systems in Long Hall and Giangreco Hall. The project will install new panic egress hardware in areas of both buildings, and install corridor separation doors in Giangreco Hall.

Careers Center—Heating, Ventilating and Air Conditioning Upgrade— \$15,000
Graphic Arts Area (Second Floor)
Source of Funds: FY 1999 Building Repair Funds

School officials requested approval of a project description and budget in the amount of \$15,000 to upgrade the heating, ventilating and air conditioning system which serves the graphic arts area of the Careers Center. The project includes installation of a rooftop unit which will protect the school's investment in its graphic arts equipment and enhance the working conditions for students and staff.

Residence, Director of Facilities— November 1998 Budget \$25,000
Construct Addition April 1999 Budget \$35,000
Source of Funds: Lease Income

School officials requested approval of a revised project budget in the amount of \$35,000, an increase of \$10,000, which reflects higher than anticipated costs for structural lumber, construction labor, and building materials.

MOTION: Regent Lande moved to approve the capital register, as presented. Regent Smith seconded the motion. MOTION CARRIED UNANIMOUSLY.

AMENDMENT TO EXTENSION OF CONTRACT WITH COMMUNITY SERVICES GROUP. The Board Office recommended the Board approve amendment number 1 to the contract with Community Services Group for the Iowa School for the Deaf capital campaign.

In mid-1997 the Community Services Group of Omaha, Nebraska, was selected through a request for proposal process coordinated by Iowa State University to undertake a fundraising feasibility study for the proposed Recreation Complex at the Iowa School for the Deaf. The feasibility study indicated that a fundraising goal of \$1 million was attainable.

The Executive Director, in consultation with President Owen Newlin, authorized execution of a contract, dated February 18, 1998, with Community Services Group for the Iowa School for the Deaf capital campaign to expedite the project. In March 1998, the Board ratified the contract. The agreement authorized the Community Services Group to coordinate, plan, develop and implement the capital campaign and to coordinate public relations for the campaign with Iowa School for the Deaf. According to the agreement, the minimum goal of the campaign was \$1 million.

The contract provided that the Community Services Group was to be paid the sum of \$9,500 per month for seven months (\$66,500 total) from other than state appropriated funds, plus reimbursable expenses which were not to exceed \$20,000.

In June 1998 the Board allocated \$60,000 of the FY 1999 capital appropriation for the special schools for planning the Recreation Complex. The Board's FY 2000 capital request for the Recreation Complex is \$3.2 million in state appropriated funds. Additional funding for the project would be provided by gifts.

Iowa School for the Deaf officials requested approval of an amendment to the contract with the Community Services Group. The amendment would extend the agreement to July 16, 1999, and would expand the scope of work. The amendment incorporates an increase in the minimum goal of the campaign to \$2 million in cash and pledges. The additional private funds would supplement the requested state funding. Community Services Group would be paid an additional \$16,500 in three monthly payments of \$5,500 from other than state appropriated funds. The contract amendment was reviewed by the Attorney General's Office.

Regent Pellett asked how much money had been raised thus far. Superintendent Johnson responded that commitments had been received for \$600,000. School officials had committed to raise \$1 million in order to match the \$3.2 million commitment from the state.

Regent Pellett questioned whether the desire now was for the school to raise \$2 million. Superintendent Johnson responded affirmatively, noting that the price has gone up. School officials have used the same anticipated cost for construction of the Recreation Center as was identified 6 years ago when the discussion began. Those numbers have since changed.

President Newlin stated that Superintendent Johnson is confident that the fund-raising effort will be successful.

Regent Arenson asked if the size of the facility has changed. Superintendent Johnson responded that the size was a little larger. In talking with people in the community, the

indication was that a community room was needed. Such a community room was not in the original cost projection.

MOTION: Regent Kennedy moved to approve amendment number 1 to the contract with Community Services Group for the Iowa School for the Deaf capital campaign. Regent Arenson seconded the motion.
MOTION CARRIED UNANIMOUSLY.

LEASE AGREEMENTS. The Board Office recommended the Board approve the leases, as presented.

Iowa School for the Deaf officials requested approval of its tenant property rental schedule for FY 2000. The rental rate for the residences leased by the Director of Facilities and the Director of Student Life will increase 5.11 percent from \$137 per month to \$144 per month. Rates for the apartments, which are made available to staff personnel, will increase 4.42 percent from \$249 per month to \$260 per month. The rental cost for garages will remain at \$20 per month. The rates and terms for the tenant property leases will remain in effect for all such leases the school initiates in FY 2000, with each agreement subject to approval of the Executive Director.

School officials requested approval to renew its lease as lessor with Children's Choice Country for its use of 2,889 square feet of space on the first floor and 2,400 square feet of space on the basement level for a day care center in the Infirmary Building on the Iowa School for the Deaf campus. The space will be leased at the rate of \$2,020 per month (\$5.40 per square foot on the first floor, \$15,600 per year and \$3.60 per square foot on the basement level, \$8,640 per year) for a one-year period commencing July 1, 1999 through June 30, 2000. This is the same rate as the current lease period.

School officials requested approval to renew its lease as lessor with Lutheran Family Service of Iowa for its use of 850 square feet of office space in the Infirmary Building on the Iowa School for the Deaf Campus. The space will be leased at the rate of \$885 per month (\$12.49 per square foot, \$10,620 per year) for a one-year term commencing July 1, 1999 through June 30, 2000. This represents an increase of 4.12 percent over the current lease rate.

School officials requested approval to renew its lease as lessor with the Iowa Association of the Deaf for its use of 1,120 square feet of space located on the first floor of the Administration Building. The space will be leased for a one-year period commencing July 1, 1999 through June 30, 2000. In lieu of rental payments, the Iowa Association of the Deaf will continue to provide various in-kind services for the school. The services provided by the Iowa Association of the Deaf include the following: co-

sponsoring a summer student leadership program on campus, overseeing the operation of the Iowa School for the Deaf Hall of History, assisting with the development of a Hall of Fame, providing for an Iowa School for the Deaf column in each issue of its publication Sign Language, facilitating positive public relations for the school through various activities including the President's Sign Language Article and Iowa Association of the Deaf board meetings, and maintaining an ongoing dialogue with the school superintendent through a liaison.

MOTION:

Regent Ahrens moved to approve the leases, as presented. Regent Arenson seconded the motion, and upon the roll being called, the following voted:
AYE: Ahrens, Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett, Smith.
NAY: None.
ABSENT: None.

MOTION CARRIED.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to Iowa Braille and Sight Saving School was transacted on Wednesday and Thursday, April 21-22, 1999.

Superintendent Thurman welcomed everyone to the Iowa Braille and Sight Saving School. He stated that two years ago the Board meeting at the school had to be cancelled because of fog. He said it is important for the Board to come to the school. It is a small institution with a very large responsibility. He wished for the Board members to have an understanding of the scope of activities that go on at the school and hoped they would be impressed with the reports that would be presented at this meeting.

RATIFICATION OF PERSONNEL TRANSACTIONS. The Board Office recommended the Board approve the school's personnel transactions, as follows:

Register of Personnel Changes for the period of February 21 through March 20, 1999.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Pellett seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

1999-2000 SCHOOL CALENDAR. The Board Office recommended the Board approve the proposed 1999-2000 school year calendar for the Iowa Braille and Sight Saving School.

Iowa Braille and Sight Saving School officials proposed to begin its instructional year on August 23, 1999, and conclude its school year on May 26, 2000. Total instructional days for students equal the state mandated 180 days. Faculty are engaged for an additional 9 days distributed at various points throughout the year. The calendar also reflects the programming for students, parents of students, and paraprofessional and professional training sessions that will be provided during the summer months. All

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summer school sessions, camp sessions, SNAPI (System of Intervention Training), and the OWOW (Orientation to World of Work) program are in addition to the 189 day programs. The calendar contains the required number of holidays as mandated by state law, Board of Regents policy, and the applicable collective bargaining agreements.

The proposed calendar is aligned as much as possible with the Vinton/Shellsburg Community School District, which cooperates with Iowa Braille and Sight Saving School to provide mainstream classroom experiences for Iowa Braille and Sight Saving School students.

ACTION: This matter was approved on the consent docket.

ADMISSION GUIDELINES. The Board Office recommended the Board (1) approve admission guidelines pending review by the Office of the Attorney General and (2) request that the school reconsider the implications of this policy on severely handicapped students who may no longer be served in a residential capacity.

The purpose of the admission guidelines is to communicate to the citizens of Iowa the conditions under which students who are between the ages of 5 and 21 will be admitted to the Iowa Braille and Sight Saving School and under which they will continue at the school.

Mike Hooley, Iowa Braille and Sight Saving School principal, discussed how school officials are trying to focus the services the school provides.

Regent Arenson asked about the admission practice of the past and the reason for the proposed change. Mr. Hooley stated that in the past the school has accepted most students who are blind and visually impaired. There has not been a plan to return the student after certain skills have been obtained. Some students may have certain behavioral or emotional concerns which the school is not able to address and those may be the primary focus for the student seeking a residential program. The new admission guidelines will allow Iowa Braille and Sight Saving School to serve many more students.

Regent Arenson asked if the school previously had staff who specialized in treating severe disabilities. Mr. Hooley responded that the school did not.

Regent Arenson asked about the options for those students, noting that there were not a great deal of residential options in the state of Iowa.

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Mr. Hooley responded that Iowa Braille and Sight Saving School will work more in partnership with local districts. It is the responsibility of the local district to provide services for all students in conjunction with the AEA. Traditionally, some students have come to Iowa Braille and Sight Saving School at an early age and have stayed through their entire educational career.

Regent Arenson asked if the admission guidelines change was a financial decision. Mr. Hooley responded that it was not a financial decision but rather a program decision about how the school can best serve the needs of students who are visually impaired.

Regent Arenson asked for the number of students the school would no longer serve, with the adoption of the new admission guidelines. Mr. Hooley responded that it would be a very small number of students. The students currently enrolled at Iowa Braille and Sight Saving School would all be admitted under the new admission guidelines, at least for certain period of time.

MOTION: Regent Lande moved to (1) approve admission guidelines pending review by the Office of the Attorney General and (2) request that the school reconsider the implications of this policy on severely handicapped students who may no longer be served in a residential capacity. Regent Arenson seconded the motion. MOTION CARRIED UNANIMOUSLY.

STRATEGIC PLAN: SUMMER SCHOOL PROGRAM 1999. The Board Office recommended the Board receive the oral report.

Mr. Hooley discussed the areas to be targeted in the summer programs and the temporary care program for students with more severe disabilities.

ACTION: President Newlin stated the Board received the oral report, by general consent.

Mr. Hooley expressed appreciation for the Board's guidance and support in providing education to students who are visually impaired.

ORIENTATION TO THE WORLD OF WORK. The Board Office recommended the Board receive the oral report.

Lisa Lutz, Work Experience Coordinator, presented an oral report regarding the status of the 1999 Orientation to the World of Work Program. She described the Orientation

to the World of Work program which is provided in a dormitory setting at the University of Northern Iowa. She said the program has been a great benefit to Iowa Braille and Sight Saving School students. It is a 24-hour program whose main emphasis is on work experience. Six to eight students participate every summer. The program helps students to develop their self confidence and independence through daily living skills including cooking, cleaning, laundry and budgeting. In the future, school officials plan to expand to an 8-week program and to more students.

President Newlin thanked Ms. Lutz for the presentation. He said it sounded like a very worthwhile program.

ACTION: President Newlin stated the Board received the oral report, by general consent.

ORAL REPORT ON UNIVERSITY OF ALABAMA COURSES. The Board Office recommended the Board receive the oral report.

Mary Jean Sanspree, advisory committee consultant and director of the UAP vision program, was scheduled to present an oral report through Iowa Communications Network hook-up regarding the status of the teacher preparation program available to professionals who are pursuing certification as teachers of the visually impaired. However, the presentation was cancelled due to time constraints.

The Board members gathered in the school's Iowa Communications Network room to receive the oral report and demonstration of Intellikeys. Dr. Sanspree was still available for several minutes through the ICN hook-up.

Regent Lande apologized for the Regents' inability to receive Dr. Sanspree's presentation at 3:00 p.m. He asked what the presentation would have covered.

Dr. Sanspree responded that the presentation would have covered the coursework the University of Alabama offers in Iowa. She noted that Kay Jahnel of the Iowa Braille and Sight Saving School is one of the past graduates of the program.

Regent Fisher asked if Dr. Sanspree offers the program all over the country in this mode (fiber optic). Dr. Sanspree responded that Iowa is the second state outside of Alabama to which the program has been offered.

Regent Fisher asked about the program's students. Dr. Sanspree responded that the students are the faculty of the Iowa Braille and Sight Saving School and faculty of some of the public schools in Iowa. Students of the program meet once per month.

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Regent Fisher asked for the program's length. Dr. Sanspree responded that there are 40 contact hours/semester and there are 7 courses in the sequence.

Regent Fisher asked about the charge for the program. Dr. Sanspree responded that the University of Alabama at Birmingham has a contract with Iowa Braille and Sight Saving School. The charge is per course per student.

President Newlin asked for historical background on why the University of Alabama at Birmingham is the Mecca on this type of program offering. Dr. Sanspree responded that the university was the first to offer such a program.

Regent Fisher asked if there is fiber optics throughout the state of Alabama. Dr. Sanspree responded affirmatively, noting that because of Iowa and the Iowa Communications Network, the fiber will be used more in Alabama now.

ORAL REPORT AND DEMONSTRATION OF INTELLIKEYS. The Board Office recommended the Board receive the oral report and demonstration.

Kay Jahnel, Teacher of Students with Multiple Disabilities, presented an oral report and conducted a demonstration of Intellikeys, a technology for those with significant disabilities, to other professionals in Iowa through the ICN.

Superintendent Thurman introduced Kay Jahnel to present the report on Intellikeys.

Ms. Jahnel stated that the programming which she offers over the Iowa Communications Network is to teach teachers and staff how to adapt Intellitools for the visually and multiply impaired. She noted that the Iowa Communications Network technology is used to bring information to Iowa Braille and Sight Saving School (i.e., the program with the University of Alabama at Birmingham) and to send out what the school knows to others in the state of Iowa (the Intellikeys program). She noted that last year Iowa Braille and Sight Saving School utilized 240 hours on the Iowa Communications Network. This year that number will be around 300 hours which she said was a large number for a school the size of Iowa Braille and Sight Saving School. The cost for the ICN for the hour of programming from Alabama was \$150. Every site to which the Iowa Braille and Sight Saving School sends a signal is entitled to charge the school \$12/hour although most sites waive the charge.

President Newlin thanked Ms. Jahnel for the presentation.

Outside of the Iowa Communications Network room, Regent Lande asked Superintendent Thurman for additional information about students who are admitted to the Iowa Braille and Sight Saving School. Superintendent Thurman provided the

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example of a student with poor Braille skills who was mainstreamed until she was 12-1/2 years old. He described the student's good progress since she arrived at Iowa Braille and Sight Saving School.

Director Utsinger noted that Iowa Braille and Sight Saving School's Web site provides a chat room for blind students.

Superintendent Thurman stated that the Iowa Braille and Sight Saving School mission is educational and not custodial.

Regent Kelly asked about special schools students being admitted into the Regent universities and asked how the Regents can help in that regard. Superintendent Thurman said the problem was not as great with admission as with employment.

Regent Kelly asked Executive Director Stork to work something up regarding admission of special schools students to Regent universities.

President Newlin noted that Superintendent Johnson's son was accepted at Iowa State University for an engineering education; therefore, Superintendent Johnson could be a good source of information.

Superintendent Thurman stated that he can request information from the Department of the Blind regarding students at the universities.

ACTION: President Newlin stated the Board received the oral report and demonstration, by general consent.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

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ADJOURNMENT.

The meeting of the State Board of Regents adjourned at 10:58 a.m., on Thursday, April 22, 1999.

Frank J. Stork
Executive Director