

MEMORANDUM

To: Board of Regents

From: Board Office

Subject: Proposed Consolidation of the Regent Committee on Educational Relations (RCER) and the Regent Registrars and Admissions Officers Coordinating Committee (RRAO)

Date: April 8, 2002

Recommended Action:

Approve the consolidation of the Regent Committee on Educational Relations (RCER) and the Regent Registrars and Admissions Officers Coordinating Committee (RRAO).

Executive Summary:

Under current Board policy, the Interinstitutional Committee on Educational Coordination (ICEC) has two subcommittees, the Regent Committee on Educational Relations (RCER) and the Regent Registrars and Admissions Officers Coordinating Committee (RRAO). RCER typically meets seven times during an academic year; RRAO has met less frequently. Members of both RCER and RRAO believe that savings of time and money will be achieved by a consolidation of the two groups. They recommended to the Interinstitutional Committee on Educational Coordination (ICEC) that the two be merged. The proposed merger, which the ICEC has endorsed, would result in the elimination of RRAO.

The revisions needed in the Board of Regents' *Policy Manual* are found on pages 2 and 3 of this memorandum. Section 1.07B, (pages I-15 and I-16) would be eliminated and the modifications, as noted, would be in Section 1.07A.2. (currently, pages I-13 and 14).

Background and Analysis:

Recommendations
for Approval

At a meeting of RCER and RRAO in Marshalltown, February 6, 2002, members made a formal motion/recommendation that the two groups be merged into one group to be called the Regent Committee on Educational Relations. They believe such a merger would result in savings of time and money without loss of important functions. The Interinstitutional Committee on Educational Coordination (ICEC) endorsed the recommendation at its March meeting.

Summary of Proposed Changes The proposed changes are in bold; deleted words are strikethroughs.
The following changes should be noted:

- The “new” functions (f, g, and i) are, in reality, functions moved from the former RRAO section [items 2 and 4 under powers and duties, as well as the RRAO statement about an annual report].
- There will be one annual report from RCER.
- The registrar and director of admissions from each Regent university are specifically named as members of RCER.
- Function “f” has been reworded to encourage broader student recordkeeping practices to be done cooperatively.

**Proposed Revision for Board of Regents’ Policy Manual
(to be added to Section 1.07, A. 2.)**

1.07 Interinstitutional Committees

A. Committee on Educational Coordination

2. Regent Committee on Educational Relations

The committee functions are as follows:

- a. To establish closer relationships and cooperation with post-high school institutions in the state.
- b. To facilitate articulation between and among secondary schools and colleges in the state.
- c. To determine the acceptability of credit from nonpublic Iowa colleges not fully accredited by the regional accreditation association.
- d. To develop procedures for the validation or acceptance of credit in instances other than those delineated herein.
- e. To recommend for consideration by the Regents possible modifications in the general policy concerning admission of undergraduate students.
- f. ~~To consider the possibility of coordinating student records in respects other than the enumerating of the number of students.~~ **To coordinate student recordkeeping practices and support joint research efforts related to student academic progress and performance within the Regent universities.**
- g. **To review appeals on residency classifications for admission and fee purposes on referral from the Board of Regents and to make recommendations to said Board on appeals so reviewed.**
- h. To coordinate and make recommendations on other matters concerning relations with secondary schools and with other segments of post-secondary education as assigned by the Committee on Educational Coordination.
- i. **To prepare an annual report for presentation to the Board of Regents at a stated time.**

Organizational Structure:

This committee reports directly to the Committee on Educational Coordination.

- a. Specific assigned committee responsibilities are received from the chairperson, Committee on Educational Coordination, and reports are submitted to the same committee.
- b. Joint committee meetings with the Committee on Educational Coordination are called by the chairperson, Committee on Educational Coordination.
- c. Ad hoc committees shall be set up as needed to undertake specific problems. Membership on these committees may be drawn from outside the Regent Committee on Educational Relations membership. The ad hoc committee shall report to the Regent committee acting as a whole.

Committee Membership

- a. The committee is comprised of ~~three~~ **four** representatives from each of the universities, including ~~a representative from admissions and records, the registrar, the director of admissions,~~ a representative from Academic Affairs administration, and another academic representative.
- b. An ex-officio representative of the Division of Community Colleges and Workforce Preparation will be appointed by the state Director of Education. This representative will be a non-voting member.
- c. An ex-officio representative of the Board Office will be appointed by the Executive Director. This representative will be a non-voting member.
- d. The term of service of each member will be at the discretion of the appointing authority.
- e. Officers of the committee shall consist of a chairperson and a secretary. The officers are to be elected at the last meeting of the spring semester for the forthcoming academic year. There shall not be more than one officer from each university.

Recommendation The Board Office recommends this proposal be approved.


Charles R. Kniker

Approved: 
Gregory S. Nichols