

The State Board of Regents met on Tuesday and Wednesday, April 14 and 15, 1998, at the Iowa School for the Deaf, Council Bluffs, Iowa. The following were in attendance:

	<u>April 14</u>	<u>April 15</u>
<u>Members of State Board of Regents</u>		
Mr. Newlin, President	All sessions	All sessions
Ms. Ahrens	Excused	Excused
Mr. Arenson	All sessions	All sessions
Mr. Fisher	All sessions	All sessions
Dr. Kelly	All sessions	All sessions
Mrs. Kennedy	All sessions	All sessions
Mr. Lande	All sessions	All sessions
Mrs. Pellett	All sessions	All sessions
Mrs. Smith	Arrived at 3:30 p.m. (via telephone)	Excused
<u>Office of the State Board of Regents</u>		
Executive Director Richey	All sessions	All sessions
Deputy Executive Director Barak	All sessions	All sessions
Director Houseworth	All sessions	All sessions
Associate Director Elliott	All sessions	All sessions
Associate Director Racki	All sessions	All sessions
Minutes Secretary Briggie	All sessions	All sessions
<u>State University of Iowa</u>		
President Coleman	All sessions	Excused at 10:28 a.m.
Provost Whitmore	All sessions	Excused at 10:28 a.m.
Vice President True	All sessions	Excused at 10:28 a.m.
<u>Iowa State University</u>		
President Jischke	Excused	Excused at 10:30 a.m.
Provost Kozak	All sessions	Excused at 10:30 a.m.
Vice President Hill	Excused	Excused at 10:30 a.m.
Vice President Madden	All sessions	Excused at 10:30 a.m.
Executive Assistant to President Dobbs	All sessions	Excused at 10:30 a.m.
Assistant to the President Mukerjea	All sessions	Excused at 10:30 a.m.
Director Bradley	All sessions	Excused at 10:30 a.m.
Director McCarroll	Excused	Excused at 10:30 a.m.
<u>University of Northern Iowa</u>		
President Koob	All sessions	Excused at 10:24 a.m.
Provost Marlin	All sessions	Excused at 10:24 a.m.
Vice President Conner	All sessions	Excused at 10:24 a.m.
Director Chilcott	All sessions	Excused at 10:24 a.m.
<u>Iowa School for the Deaf</u>		
Superintendent Johnson	All sessions	All sessions
Director Heuer	All sessions	All sessions
Interpreter Cool	All sessions	All sessions
Interpreter Stephens	All sessions	All sessions
<u>Iowa Braille and Sight Saving School</u>		
Superintendent Thurman	All sessions	Excused at 9:46 a.m.
Director Woodward	All sessions	Excused at 9:46 a.m.

## GENERAL

The following business pertaining to general or miscellaneous business was transacted on Tuesday and Wednesday, April 14 and 15, 1998.

**APPROVAL OF MINUTES OF BOARD MEETING OF MARCH 18, 1998.** The Board Office recommended the Board approve the minutes.

President Newlin asked for additions or corrections to the minutes.

**MOTION:** Regent Arenson moved to approve the minutes of the meeting of March 18, 1998, as written.  
Regent Pellett seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**CONSENT ITEMS.** The Board Office recommended the Board approve the consent docket, as follows:

Approve the request from the University of Northern Iowa to add Karen Hansen and Steven Nofziger to the list of approved vendors with a potential conflict of interest;

Receive the report on the March meeting of the Iowa College Student Aid Commission;

Receive the status report on the Board Office budget for fiscal year 1998;

Approve the Board meetings schedule;

Approve the proposed 1998-199 school year calendar for the Iowa School for the Deaf; and

Approve the proposed holidays for Iowa School for the Deaf for fiscal year 1999.

Regent Pellett asked to change the July 1998 Board meeting dates from July 15-16 to July 14-15.

The Regents present discussed the dates and determined that the change to July 14-15 would work for them. Regents not present would be contacted to determine their availability.

Executive Assistant to the President Dobbs contacted officials of the Iowa State University Memorial Union (location of the July meeting) and determined that the union space was not available on July 14. Therefore, he suggested that committee meetings could take place on July 14 at a separate location with the Board meeting taking place on July 15 at the Memorial Union.

MOTION: Regent Kennedy moved to approve the consent docket, as presented. Regent Arenson seconded the motion. MOTION CARRIED UNANIMOUSLY.

**ELECTION OF PRESIDENT OF THE BOARD OF REGENTS.** The Code of Iowa requires the Board to elect a Regent to serve as President of the Board of Regents every even-numbered year. An election for the term beginning on May 1, 1998, and ending on April 30, 2000, is required.

The Code of Iowa, (1993, Section 262.9 (1)) states that the Board shall,

Each even-numbered year elect from its members, a president of the board, who shall serve for two years and until a successor is elected and qualified.

MOTION: Regent Fisher nominated Owen Newlin to serve as President of the Board of Regents for the term beginning on May 1, 1998, noting that Mr. Newlin had been doing an excellent job in that capacity, that he had provided good leadership. Regent Smith seconded the nomination.

Regent Fisher stated that he was honored to make the nomination.

President Newlin asked for any other nominations.

MOTION: Regent Kelly moved that nominations cease and that there be a unanimous vote for Owen Newlin.

VOTE ON THE MOTION: Upon the roll being called, the following voted:

AYE: Arenson, Fisher, Kelly, Kennedy, Lande,  
Newlin, Pellett, Smith.

NAY: None.

ABSENT: Ahrens.

Regent Arenson stated that President Newlin had done an outstanding job especially in his work with the strategic plan. He appreciated President Newlin's dedication and his leadership. President Newlin has done marvelous things heading this organization, which the Board appreciates.

President Newlin stated that he has enjoyed working with all of the Regents. He particularly enjoyed working with the Board on the strategic plan even though they had three retreats!

Regent Kennedy expressed appreciation to President Newlin for his work on the scheduling of more efficient Board meetings. She appreciated how President Newlin has served not only the Board but the institutions and the state of Iowa, as well. She looked forward to the next year.

President Newlin thanked the Regents for their support.

**INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION.** (a) Academic Program Changes, University of Northern Iowa. The Board Office recommended the Board (1) approve the University of Northern Iowa's proposed new majors in Political Communications and in Piano Performance and Pedagogy (Masters in Music) subject to approval of the Iowa Coordinating Council for Post High School Education (ICCPHSE); (2) approve the proposed five new minors in Financial Services, Real Estate, Youth Services Administration, American Ethnic Studies, and Textile and Apparel; (3) approve the proposed curriculum changes; and (4) approve the discontinuance of the major in Early Childhood Education, major in Bachelor of Technology Degree, and major in Nutrition and Food Science and the minors in Computer Science - Teaching and Nutrition and Food Science upon graduation of currently enrolled students.

Last month University of Northern Iowa officials proposed a series of curriculum changes. Curriculum changes are considered on a two-year cycle consistent with the publication of the University of Northern Iowa Catalogue. These changes were

reviewed by the Interinstitutional Committee on Educational Coordination and the Board Office, and both recommended approval.

There were two new majors and five new minors proposed. Three majors and two minors were dropped. One hundred and five (105) new courses were proposed with 92 present courses to be dropped. Several areas account for the majority of the new course offerings. Some courses were being reorganized. The two proposed major and minor programs meet or exceed the Board's criteria for new programs.

The Department of Modern Languages responded to emerging needs in the professions especially in business-related areas and offers now, besides the traditional liberal arts majors, an emphasis in several of its majors on language courses for the professions, i.e., Business French, Business German, etc. In addition, basic language courses were introduced for Japanese.

In the College of Natural Sciences, the Biology Department revamped its course offerings to reflect societal concerns with the environment and ecology. The Chemistry Department recognized the need to offer a number of courses in inorganic chemistry.

The growing need to prepare prospective teachers and teachers already in the field for new educational technologies is reflected in new courses (Classroom Computer Operations, Managing Educational Technology Programs, etc.) in the College of Education.

The other curricular changes indicate the progression and maturation of academic disciplines. All of these changes were consistent with the Board and institutional strategic plans (especially the Board's KRA 1.0.0.0, Objective 1.1.0.0).

Regent Kennedy asked for an explanation of why the Bachelor of Technology degree is being dropped at a time when technology is an area that is growing. Provost Whitmore responded that the Bachelor of Technology program was being replaced by a major in electro-mechanical systems manufacturing technology and construction management. There was not a demand for the Bachelor of Technology program.

Provost Marlin stated that essentially the Bachelor of Technology program had been replaced with a Bachelor of Science degree program.

Regent Pellett stated that the minor for textiles and apparel proposed for the University of Northern Iowa appeared to have a direct implication for the programs at Iowa State University in the College of Family and Consumer Sciences. The college is one of the premier colleges of its kind in the United States. Every department within that college is very strong including the textiles and clothing department. She questioned why the

Regents would approve the addition of a major or minor in that area in another of the Regent universities.

Provost Kozak stated that Iowa State University officials brought the University of Northern Iowa's request to the attention of the chair of the department. The decision conveyed through Provost Kozak to the Interinstitutional Committee on Educational Coordination was that the University of Northern Iowa's proposal was for a minor not a major. Iowa State University officials did not believe there would be unnecessary duplication. Students interested in majoring in that area could only do so at Iowa State University.

Regent Pellett expressed concern for program quality. For example, equipment is needed for testing and research in order to have a good textiles program, even for a minor. She asked if the University of Northern Iowa is prepared to do that.

Provost Kozak stated that there have been discussions between the chairs of the two universities' departments. The quality issue was addressed properly.

Regent Lande said there was a broader question than the University of Northern Iowa wanting to offer a program and Iowa State University having no objection. There was still the duplication issue. Regent Lande said he was not on the Board when the Peat Marwick study on duplication took place which resulted in university departments being discontinued. He questioned whether this proposal flies in the face of that study.

Regent Pellett said her concern goes to the whole basis for family and consumer sciences departments on the other two campuses.

Regent Kennedy asked for the rationale for proposing the program at the University of Northern Iowa. Provost Marlin responded that there are some faculty at the University of Northern Iowa who specialize in the textiles area although not with the same emphasis as Iowa State University. For example, theater majors take courses related to history of costumes with faculty who have a background in that area. The University of Northern Iowa's proposal is not intended in any way to replace or duplicate the traditional land grant aspect of textiles. At the same time, the University of Northern Iowa has a program that deals with some of the same issues; therefore, there is some overlap.

Regent Arenson stated that this discussion raised the issue of reallocation of resources. The Board tries to reallocate to institutional strengths. He agreed with Regent Lande that the proposal flies in the face of the duplication study efforts. University of Northern Iowa officials indicated that no resources would be needed; however, obviously there would be some sort of resources needed. The question is whether those resources should be directed to one of the strengths of the University of Northern Iowa.

Provost Marlin stated that the duplication study conducted several years ago looked at this issue. The University of Northern Iowa has a Department of Design in the College of Family and Consumer Sciences. It is not a college and will not become a college. At the time of the duplication review the decision was made to eliminate the University of Northern Iowa's graduate program in that area. This proposal was for an undergraduate program. University officials have no plans to expand the offering or to create graduate programs in that area. The university offers courses for students and there are students enrolled in the programs. She noted that within that same department there was a minor in nutrition and food sciences that has been eliminated. It is an accredited program and has been in existence for quite some time.

Regent Arenson asked what was meant when a program is designated as a minor. Provost Marlin responded that there is a sequence of courses, usually about 15 hours, that students take in addition to their major. It is an organized sequence of courses that would show up on a student's transcript as a minor in a particular area.

Regent Arenson asked if approving the university's request would entail adding any new courses. Provost Marlin responded that in this case she did not think so. It was her understanding that it is a sequencing of available courses.

Regent Arenson stated that on that basis he would not object to the university's proposal.

Provost Whitmore said the proposal was more one of packaging of existing courses than a new program offering.

Regent Fisher asked if there would be no hiring of additional faculty and no offering of additional courses. Provost Marlin responded affirmatively.

Mr. Richey reminded the Regents that the whole area of home economics between the three universities was reviewed as part of the organizational audit. The University of Iowa's program was eliminated. The University of Northern Iowa got out of the master's level program offering. The program before the Board at this time was one of the programs that was continued at the University of Northern Iowa. Iowa State University retained its graduate program in home economics.

Regent Pellett asked about enrollments. Provost Marlin responded that the minor in nutrition in food sciences has not had many students.

MOTION: Regent Arenson moved to (1) approve the University of Northern Iowa's proposed new majors in Political Communications and in Piano

Performance and Pedagogy (Masters in Music) subject to approval of the Iowa Coordinating Council for Post High School Education (ICCPHSE); (2) approve the proposed five new minors in Financial Services, Real Estate, Youth Services Administration, American Ethnic Studies, and Textile and Apparel; (3) approve the proposed curriculum changes; and (4) approve the discontinuance of the major in Early Childhood Education, major in Bachelor of Technology Degree, and major in Nutrition and Food Science and the minors in Computer Science - Teaching and Nutrition and Food Science upon graduation of currently enrolled students. Regent Fisher seconded the motion. MOTION CARRIED WITH REGENT PELLETT VOTING "NO".

(b) Proposal to Establish Ph.D. Program in Physical Therapy, University of Iowa. The Board Office recommended the Board approve the request for a Ph.D. degree in Physical Therapy in the Department of Physical Therapy at the University of Iowa subject to the approval of the Iowa Coordinating Council for Post High School Education (ICCPHSE).

Last month University of Iowa officials proposed to establish an independent Ph.D. degree in physical therapy in the Department of Physical Therapy. The university has offered a doctoral program in physical therapy as a subtrack of the Ph.D. in Exercise Science for a number of years. University officials sought to offer the Ph.D. in physical therapy as a standalone program.

The program would be the only such program offered in Iowa. There are five universities in the U.S. that offer independent Ph.D. programs in Physical Therapy such as the program proposed by the University of Iowa. Six additional U.S. universities offer the Ph.D. in physical therapy through allied disciplines. There is a national shortage of doctorally prepared faculty to teach in physical therapy programs according to information from the American Physical Therapy Association (APTA). The APTA recommends that 60 percent of physical therapy faculty be doctorally prepared. Current information indicates that only 38.7 percent have doctoral degrees.

The development of the proposed program is currently goal #3 of the physical therapy department's strategic plan.



The proposed program was reviewed by the Interinstitutional Committee on Educational Coordination and the Board Office, and both recommended approval.

Regent Lande asked what the difference would be to the student of the current doctoral program in physical therapy and the stand-alone program. Provost Kozak responded that the stand-alone program would provide a tighter connection and correlation between the physical therapy area and the degree specification.

Provost Whitmore stated that the program would become more focused. It will go beyond the exercise science aspect of physical therapy.

MOTION: Regent Arenson moved to approve the request for a Ph.D. degree in Physical Therapy in the Department of Physical Therapy at the University of Iowa subject to the approval of the Iowa Coordinating Council for Post High School Education (ICCPHSE). Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

**CONTRACT WITH NEBRASKA DEPARTMENT OF EDUCATION.** The Board Office recommended the Board approve the proposed agreement with the Nebraska Department of Education for the Iowa School for the Deaf to provide services to Nebraska deaf students and authorize the President of the Board to execute the final contract with the Nebraska Department of Education.

In March, the Board authorized the Executive Director to negotiate with officials from Nebraska for the Iowa School for the Deaf to provide services to Nebraska deaf students, for consideration of the Board in April.

The Nebraska Department of Education expects to close the Nebraska School for the Deaf at the end of the 1997-1998 school year. Nebraska officials have been authorized to secure services for Nebraska deaf students through the Iowa School for the Deaf.

The number of Nebraska students currently expected to be admitted to the Iowa School for the Deaf next school year is 15-16 students. Ten students are expected to participate in both residential and academic programs while 5-6 would be day students utilizing the academic program services.

The draft agreement with the Nebraska Department of Education contains a per student charge of \$62,759, \$39,252 for academic services and \$23,507 for residential services for the 1998-1999 academic year. The final agreement would contain a provision for an annual percentage increase in per student charges directly related to the percentage increase in the Iowa School for the Deaf general fund budget with a capped increase of 6 percent per year except for capital facilities costs or extraordinary circumstances. Nebraska students could opt for educational services only.

The contract does not cover services for severely multi-handicapped students, transportation, outreach, or summer school. If such services are desired, the two parties will address those needs separately.

Mr. Richey stated that negotiations with Nebraska officials had been proceeding for a couple of months. The total annual 9-month cost per student is \$62,759 which includes some capital improvement contributions. The educational component totals \$39,252. There are provisions for determining amounts for future years. He noted that it was necessary keep funding for the Iowa program discreet from the Nebraska program. There is a 6 percent ceiling on the growth in unit cost each year so Nebraska officials can plan better.

Regent Fisher said he thought the agreement was excellent and made sense. He commended Mr. Richey, Superintendent Johnson and Nebraska officials for their efforts. He hoped that the Regents would continue to look at opportunities like this with their neighbors and within the state.

Regent Kennedy referred to the approximate 35 students at the Nebraska School for the Deaf and asked how many of those students had shown an interest in coming to Iowa School for the Deaf. Superintendent Johnson responded that approximately 15 of the Nebraska students might come to Iowa School for the Deaf. Around 20 students and their families have come to the school for a visit. There are still procedural activities that have to happen. Each school district must have a meeting with the students and parents to decide how best to meet the needs of that particular student. He hoped that those activities would take place over the next 45 to 60 days. He believes the agreement will be good for students. Students will have more options.

Regent Lande asked where the Nebraska School for the Deaf is located. Superintendent Johnson responded that it is in North Omaha, about 10 miles from Iowa School for the Deaf.

Regent Pellett asked if Iowa School for the Deaf's cooperative program with the Lewis Central School District would be ongoing for all students. Superintendent Johnson responded affirmatively, noting that those services would be available for any student who may come from Nebraska. Students would also have access to the vocational education program which is tied in with Iowa Western Community College.

Mr. Richey extended compliments to the representatives of the state of Nebraska. He said they were very cooperative in every respect. Superintendent Johnson and his staff facilitated the Board Office's work in negotiating the agreement. He said he was indebted to Pam Elliott and Joan Racki of the Board Office for their key and continuing assistance in developing negotiating positions. Negotiations went very smoothly all the way.

MOTION: Regent Arenson moved to approve the proposed agreement with the Nebraska Department of Education for the Iowa School for the Deaf to provide services to Nebraska deaf students and authorize the President of the Board to execute the final contract with the Nebraska Department of Education. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

The following day President Newlin referred to a dinner that had taken place the previous evening at Superintendent Johnson's home with the Regents and Nebraska officials. He said the dinner was wonderful and he expressed appreciation to Superintendent Johnson for the hospitality he had extended to the Regents and to the guests from Nebraska.

**EDITED STRATEGIC PLAN OF THE BOARD OF REGENTS.** The Board Office recommended the Board approve full final strategic plan for the Board of Regents.

On January 20, 1998, the Board considered the draft of the strategic plan, "Investing in the Future: The Strategic Plan of the Board of Regents" and approved the strategic plan with revisions.

In March the Board approved a revision of KRAs, objectives, strategies, and action steps with the understanding that the full plan including the statements on mission,

responsibilities, vision, values, and culture would be presented in April for final approval.

The Board Office has secured the services of a professional editor to help prepare the final document. Included in the editor's assignment was a review of the various "statements" adopted by the Board.

Below is a summary that highlights the editing on the "statements" that has occurred since the January meeting. Editorial changes made to the planning document were minimal and implemented only to tighten the prose for clarity and readability.

In addition:

- changes were made to verb tenses throughout the document, dropping "-ing" endings to give verbs a more assertive, pro-active tone within the statements.
- the sentence preceding the mission statement, "The Strategic Plan of the Board of Regents State of Iowa, for staying on the most productive path of helping to meet the educational needs of Iowa," was deleted for redundancy.
- KRA 1.0.0.0 was edited to now read "Become the best public education enterprise in the United States."

President Newlin reviewed the editorial changes that had been made to the strategic plan document. He said the plan was shorter and more to the point.

**MOTION:** Regent Arenson moved to approve the full final strategic plan for the Board of Regents strategic plan in total. Regent Kelly seconded the motion.  
**MOTION CARRIED UNANIMOUSLY.**

President Newlin stated that implicit with the motion was an instruction for the Board Office to proceed with distributing the plan to the Board's constituencies. He thanked the Regents for their more than 12 months of work on this document. He commended Mr. Richey and the Board Office staff for the great amount of time they put into the effort.

**REPORT OF THE BANKING COMMITTEE.** (a) General Report. The Board Office recommended the Board (1) accept the report of the Banking Committee and (2) authorize the University of Iowa to supplement its quasi-endowment investment options to include a pool with 100 percent fixed income.

Regent Kennedy stated that at its meeting on April 14 the Banking Committee members received the semi-annual master lease report and a status report on internal audit follow-up on 19 internal audits. The Banking Committee members discussed the additional quasi-endowment investment option for the University of Iowa and agreed to recommend the Board allow the University of Iowa to proceed.

MOTION: Regent Arenson moved to (1) accept the report of the Banking Committee and (2) authorize the University of Iowa to supplement its quasi-endowment investment options to include a pool with 100 percent fixed income. Regent Fisher seconded the motion. MOTION CARRIED UNANIMOUSLY.

(b) Sale of Dormitory Revenue Bonds, Series I.S.U. 1998 – Maple Hall Renovation and Flood Control Project. The Board Office recommended that the Board adopt the following resolutions subject to the receipt of acceptable bids:

- (1) A Resolution providing for the sale and award of \$15,750,000 Dormitory Revenue Bonds, Series I.S.U. 1998, and approving and authorizing the agreement of such sale and award.
- (2) A Resolution authorizing and providing for the issuance and securing the payment of \$15,750,000 Dormitory Revenue Bonds, Series I.S.U. 1998, for the purpose of the reconstruction, remodeling, repair and equipping of a residence hall and related facilities and making other necessary improvements to existing residence halls and related facilities, all located on the campus of Iowa State University of Science and Technology, including funding the debt service reserve fund and paying costs of issuing the Bonds.

At its March 1998 meeting the Board authorized the Executive Director to fix the date for the sale of the bonds, which would be sold primarily to provide exterior repairs and renovate the Maple Hall Residence facility and to provide flood mitigation for the Maple-Willow-Larch and Commons Facilities at Iowa State University. The bonds will be issued for a period of 20 years, with debt service of approximately \$1.25 million annually to be paid from net rents, profits and income from the operation of the residence system. The university's residence system is a self-supporting operation and receives no state appropriations.

At the March 1998 meeting university officials presented a room and board requested rate increase of 7.5 percent for FY 1999; the Board was scheduled to give final approval to 1998-1999 residence rates at the April 1998 meeting. Iowa State University

officials presented a proposed financing plan for the Maple Hall Renovation and Flood Mitigation project to the Banking Committee in November 1997. The plan, which was based upon room and board rate increases of 4 percent for FY 2000 and thereafter, included the sale of revenue bonds to finance the project. An April 1998 sale for the bond issue was included on the proposed bond issuance schedule presented to the Banking Committee in December 1997.

The Board approved a budget of \$13,900,000 for the Maple Hall Renovation and Flood Mitigation project in November 1997. At the February 1998 meeting the program statement and schematic design for the project were approved.

Ms. Tillotson stated that one bid had been received for this bond issuance. The bid was received from Dain Rousher, Inc., which was the account manager for a syndicate. The bid was for a true interest rate of 4.9546 percent. She noted that the bid was a better rate than was being received for AAA insured bonds at this time.

Regent Fisher asked if it was unusual to have just one bidder. Ms. Tillotson responded that it was not unusual in this market because of the size of the issue. Most of the syndicates have been created because of the retail nature of the bonds.

MOTION:

Regent Kennedy moved to adopt the following resolutions: (1) A Resolution providing for the sale and award of \$15,750,000 Dormitory Revenue Bonds, Series I.S.U. 1998, and approving and authorizing the agreement of such sale and award. (2) A Resolution authorizing and providing for the issuance and securing the payment of \$15,750,000 Dormitory Revenue Bonds, Series I.S.U. 1998, for the purpose of the reconstruction, remodeling, repair and equipping of a residence hall and related facilities and making other necessary improvements to existing residence halls and related facilities, all located on the campus of Iowa State University of Science and Technology, including funding the debt service reserve fund and paying costs of issuing the bonds. Regent Lande seconded the motion, and upon the roll being called, the following voted: AYE: Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett, Smith.

NAY: None.

ABSENT: Ahrens.

MOTION CARRIED.

**EXECUTIVE SESSION.** President Newlin requested that the Board enter into closed session pursuant to the Code of Iowa section 21.5(1)(c) to discuss a matter with counsel which is either in litigation or where litigation is imminent; to consider records which represent and constitute the privileged work product of an attorney, which are related to litigation or claim made by or against a public body pursuant to Code of Iowa section 22.7(4); and to conduct a strategy meeting of a public employer for collective bargaining pursuant to the Code of Iowa section 20.17(3).

MOTION: Regent Fisher moved to enter into closed session. Regent Kelly seconded the motion, and upon the roll being called, the following voted:  
AYE: Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett, Smith.  
NAY: None.  
ABSENT: Ahrens.

MOTION CARRIED.

The Board having voted at least two-thirds majority resolved to meet in closed session beginning at 3:57 p.m. and recessed at 4:02 p.m.; reconvened at 4:03 p.m. and recessed at 4:35 p.m.; and reconvened at 4:37 p.m. and adjourned therefrom at 5:47 p.m. on that same date.

**REPORT ON LEGISLATIVE SESSION.** The Board Office recommended the Board receive information on the 1998 legislative session.

During the legislative session, two "funnel" dates are set. February 27 was the final date for House bills to be reported out of House committees and Senate bills to be reported out of Senate committees. March 20 was the final date for Senate bills to be reported out of House committees and House bills to be reported out of Senate committees. Bills referred to the Appropriations and the Ways and Means Committees are exempt. A number of bills of concern to the Regents were eliminated as a result of the "funnel" dates. However, some of them might be revived as amendments to other bills.

The Taxpayers Rights Amendment, HJR 2002/HSB 688, was declared in mid-March by the House leadership to be dead. A joint resolution (SJR 2004) has been filed, which would amend Iowa's constitution to limit state general fund expenditures to 99 percent of the adjusted revenue estimate and to require three-fifths majority vote of the General Assembly to increase taxes or levy new taxes. The expenditure limitation of 99 percent is similar to current statutory language, which has been in effect for about five years.

Mr. Richey stated that the legislative session was moving right along. Legislators were acting with alacrity on some of the bills of interest to the Regents. He reviewed the current status of bills of interest to the Regents.

**ACTION:** President Newlin stated the Board received information on the 1998 legislative session, by general consent.

**FINAL APPROVAL OF 1998-99 RESIDENCE RATES.** The Board Office recommended the Board approve the proposed rates for family housing, student apartments, residence halls and dining contracts for the 1998-1999 academic year, as presented.

At its March 1998 meeting, the Board gave preliminary approval to the proposed rate increases for residence halls, apartments, and board contracts for the 1998-1999 academic year. The proposed rate increases were unchanged from those presented at the March Board meeting.

The universities proposed rate increases for 1998-99 for a double occupancy room with 20 meals per week of 4.3 percent to \$3,988 for the University of Iowa, 7.5 percent to \$3,922 for Iowa State University, and 5.2 percent to \$3,624 for the University of Northern Iowa. These increases compare to average increases over the last ten years of 4.9 percent for the University of Iowa, 5.0 percent for Iowa State University, and 5.5 percent for the University of Northern Iowa. Current Regent room and board rates rank at or near the bottom of comparable universities.

The university residence systems are in sound financial condition with adequate annual net revenues to maintain the current facilities totaling over 6.6 million gross square feet. Preliminary budgets for FY 1999, using proposed rate increases, show gross revenues of \$85.2 million, expenditures for operations of \$69.3 million, and net revenues after debt service and mandatory transfers of \$9.5 million.

Regent Kennedy asked about uses of the net revenues. Mr. Richey responded that revenues contribute to reserves for building improvements, etc., and to maintain the



surplus at a sufficient amount. He stated that the funds remain within the residence hall system.

MOTION: Regent Fisher moved to approve the proposed rates for family housing, student apartments, residence halls and dining contracts for the 1998-1999 academic year, as presented. Regent Arenson seconded the motion. MOTION CARRIED UNANIMOUSLY.

**ANNUAL REPORT ON COMPETITION WITH PRIVATE ENTERPRISE.** The Board Office recommended the Board receive the annual reports from the Regent institutions on competition with private enterprise.

The Code of Iowa prohibits public entities from competing with private enterprise unless specifically authorized by statute, rule, ordinance, or regulation. The statute provides educational exemptions and allows school district governing boards and the Board of Regents to adopt the exemptions by rule. It is the policy of the Board of Regents that the institutions shall not engage in competition with private enterprise unless the activity will assist in the education, research, extension, or service mission of the institutions.

Each institution has established written policies regarding competition with private enterprise. These policies ensure that activities provided are consistent with Board policy, delineate steps to handle inquiries about activities carried out by the institution, and provide a means for community business to interact with the institutions. Each Regent institution annually reports to the Board its policy, procedures, activities, and complaints related to competition with private enterprise.

The University of Iowa received a complaint from a local fitness facility regarding the remodeling of Halsey Hall. University representatives discussed the issue with the individual and no further comments were received.

Iowa State University resolved an issue related to the University Book Store and is continuing to work on issues involving the student newspaper (*Iowa State Daily*). Iowa State University officials responded to a concern regarding DNA testing and has had no further interaction with the firm raising the question.

The University of Northern Iowa, the Iowa School for the Deaf, and the Iowa Braille and Sight Saving School did not receive any complaints regarding unfair competition from area businesses during the past year.

Regent Pellett asked if this report would continue to be an ongoing report. She said it was an important report for the public. Mr. Richey responded that it would continue to be an ongoing report.

**ACTION:** President Newlin stated the Board received the annual reports from the Regent institutions on competition with private enterprise, by general consent.

Regent Lande referred to the Partnership Press litigation and asked if a report would be forthcoming. Mr. Richey said he had not received a report for some time. Vice President Madden stated that there had been a meeting with the court. Iowa State University officials are in the process of identifying a proposed settlement agreement. If they are successful in the next 30 days, he believes the issues will have been satisfactorily resolved. The Regents will be provided with a copy of the agreement when it is completed.

Mr. Richey asked that he be included in the information flow so he will know whether there will be an adverse impact on the other Regent institutions.

**ANNUAL GOVERNANCE REPORT ON ACADEMIC PROGRAM REVIEW.** The Board Office recommended the Board (1) receive the report and (2) encourage universities to continue efforts to integrate student outcomes assessment measures into academic program review and report them as part of academic program review.

Annually, the Board of Regents receives a report from the universities about the quality of its academic programs. Academic program reviews provide the institutions and the Regents with an ongoing quality assurance program consistent with the Board of Regents' strategic plan (KRA 1.0.0.0.). A good program review effort results in strong programs being made stronger and weaker programs being corrected or closed.

During the 1996-1997 school year, the universities brought 28 program reviews to completion. Each year the institutions review between one-seventh and one-fifth of the academic programs at the universities. Reviewers noted many strengths and offered suggestions for improvement. In one instance at the University of Iowa, the program review led institutional officials to conclude that the Unified program had run its course and should be closed by spring 1999 when the final cohort of students will finish. Its resources are to be reallocated to support other curricular options for a larger number of entering students.

Director Barak stated that the Board of Regents has long had an interest in academic program review. Most recently, academic program reviews were added to the Board's

strategic plan in KRA 1. There is an action step in KRA 1 that each university will conduct reviews of academic programs every 7 years. He said academic program reviews are accomplished in formal and informal ways. There are two formal processes utilized to assure quality of programs. The first is by accreditation which provides national standards by which programs are judged by peers. Accreditation is looked on favorably by the public. He said accreditation has some draw backs. It usually addresses minimum standards in a field. Accreditation efforts are by various organizations and agencies; some are very good and others leave a lot to be desired. Most institutions have a complimentary second formal process of academic program review which allows an institution to set standards above the minimum national standards. This process allows some consistency among programs by applying the same criteria to all programs.

Director Barak stated that the typical process of review begins with a self study. If the self study is done well it results in a product that identifies strengths and weaknesses and the basis for the rest of the review process. There is usually also an external review which should be done by peers from within the field who are considered among the best in the country. Usually 2 to 3 reviewers spend 2 to 3 days on campus. They often have an exit interview. He noted that some of the more sensitive issues come out in the exit interview. The reports of the review will provide most of the facts. There is usually also some kind of university or college-wide element to the process whereby the results of the self study and external review are reviewed and recommendations made. All of these reviews must be incorporated into the university decision-making process.

Director Barak presented a chart showing what one institution did with respect to its program reviews in order to provide a sense of the types of activities that should happen in a program review. He noted that the Regent institutions perform basically the same type of activity.

Regent Lande referred to the binder containing academic program review documents which Dr. Barak had circulated. One issue was the return rate of questionnaires by students. The University of Iowa Department of Psychology letter seemed to provide more of an incentive for students to complete the form than did others.

Director Barak stated that student outcomes assessment is an important part of the whole process of program review. It provides feedback from students. Although it is a critical part of the process, unfortunately not every department takes it as seriously as do others.

Regent Pellett asked about the 7-year time table on accreditation. Director Barak responded that the Regent policy is that all programs will be reviewed over a 7-year time period. He said seven years is about average nationally. Academic program review is a large effort, costly and time consuming.

Regent Pellett asked if the reviews are done at the expense of the department. Director Barak responded that it depends on the university's procedure. Some funds come out of the provost's office.

Provost Whitmore reviewed the report of the University of Iowa. He stated that a number of reports on University of Iowa academic programs are done annually. Generally academic reviews are spread out over a 7-year period of time so there are cyclical reviews of departments. All responses to reviews come to his office. He reviews those with the department head and dean to determine a plan of action. He then requests a follow-up report in a year.

Regent Lande asked that in the future when the Regents are presented with requests from the universities to add or drop programs they be presented ahead of time with the most recent set of academic program review documents related to that program.

Regent Kennedy referred to the binder containing academic program review documents that was circulated and said it was difficult in some cases to identify the student outcomes. Some reports were very specific and others were written very generally. She said she did not wish to have the universities do their reporting exactly alike but she asked for a format that is more readable.

Provost Whitmore responded that University of Iowa officials were currently working on that issue. They are in the process of merging the two reports. The next time the Board receives this annual report, those two reports will be integrated and more readable. He noted that the Board had asked the universities to do so.

President Newlin asked for comments on the reorganization of the international study center. Provost Whitmore responded that the reorganization is complete. The position of associate provost for international affairs was created to bring together all of the international activities. The associate provost determined that a larger reorganization was needed in order to move the university from many independent centers to a coordinated group of people working on international affairs. That has happened and that was why the international programs were reviewed. The University of Iowa now has a better overall campus plan to provide every student with some form of comprehensive international experience.

Regent Lande noted that the report indicated that the unified program had failed. He asked for an explanation. Provost Whitmore responded that the unified program worked quite well for a number of years for a small group of students but it did not reach out to a large population. University officials desired to develop a broader-based program of clustering students. The resources were refocused to provide programming for a broader group of students.

Provost Kozak reviewed the report of Iowa State University. He added further comments to Director Barak's overview with respect to how the process works at Iowa State University. He said that in the very first interaction with the review team university officials emphasize that recommendations should not come forward that require more money or new buildings. University officials desire to improve programs within the framework of existing resources. Secondly, with regard to the issue of finances, Iowa State University officials select external members on its review teams from peer institutions or programs that are from among the best in the field. The cost for those teams is \$10,000-\$12,000/program. He described the decision-making process for review team membership. Iowa State University officials look at reviews of departments or colleges as a whole. For example, all programs in the College of Engineering were reviewed before the new dean came to campus. The same was done this year with the College of Design.

Regent Kennedy asked Provost Kozak to comment on progress being made to include outcomes assessment and academic program review in the same report. Provost Kozak responded that Iowa State University officials were now doing a much better job. A person is specifically charged with integrating student outcomes assessment with program review. That is now a very conscious part of the decision-making process. He stressed the point made by Provost Whitmore that after the review team presents its report the department is asked respond to each recommendation. If university officials are not satisfied with the response it sometimes takes up to a year before agreement is reached.

Regent Pellett asked how long the review teams are on campus. Provost Kozak responded that it depended on the program. The biosciences team was on campus for nearly a week. The average length of stay on campus is 3 days. He noted that during the exit interview he always asks the team members if there is anything they want to tell him that they prefer not to put in writing; whether there is anything very frank they want to say about the program.

Provost Kozak noted that an advantage of bringing in an external group of the best people possible is that it is a marvelous way to advertise the strength of the department externally. Down the road it can be seen how that enhanced awareness contributes, for example, to the university getting graduate students from departments represented by the faculty who were on the external review team.

President Newlin referred to the review of the biosciences program and asked for the major recommendation of the external review team. Provost Kozak responded that the major recommendation was to continue to support the interdepartmental intra-disciplinary programs. There was a strong recommendation to ensure there are no departmental barriers to faculty from one department working with faculty of another department. With regard to the African American Studies program, the review indicated a need for someone who is a power player in the field to lead the program forward. He said it took almost two years but with the appointment of J. Herman Blake that recommendation of the review team was now met.

Provost Marlin presented the report for the University of Northern Iowa. She said the process used at the University of Northern Iowa is very similar to that of the other two Regent universities. The other two provosts had talked about the benefits of an external team. University of Northern Iowa officials also have faculty collectively reflect on the program in its entirety rather than by a particular aspect. The external team has the self-study material when it comes to campus. University of Northern Iowa officials put the same type of constraint on the review team as was mentioned by her colleagues. The team is asked what can be done to strengthen a program within existing resources. The review team's report brings the university new perspectives and recommendations. Departments are required to respond to each recommendation. University of Northern Iowa officials are integrating student outcomes assessment with program review.

Provost Marlin referred to one of the programs listed in the annual review, which was biology. University officials have reformed the curriculum to ensure that students have a perspective in all areas of biology. The review team identified concerns about advising in biology partly because it is one of the University of Northern Iowa's fastest growing majors.

Regent Pellett noted that some academic programs require that students take exams for certification. She asked how university officials respond when students do not rank very high on such certification exams. Provost Marlin responded that the University of Northern Iowa has very few programs that have that kind of licensure requirement. The accounting program does have such a requirement and the University of Northern Iowa's accounting program is one of the top in the country. Speech pathology and audiology is another area where certification is required and University of Northern Iowa students rank very well. Another area is dietetics and University of Northern Iowa students rank above average. Therefore, she said the University of Northern Iowa has not had the type of experience to which Regent Pellett referred.

Regent Pellett asked if University of Northern Iowa officials were seeking accreditation for programs that are not currently accredited, such as those in the Department of Design,

Family and Consumer Sciences. Provost Marlin responded that dietetics is the only program in that area that is now accredited. She said there was a recommendation from the academic program review that interior design and family studies consider accreditation. She was unsure what was the departmental response to that recommendation.

President Newlin stated that academic program review was at the core of what the Regent institutions are about. He expressed appreciation for the work of the institutions in the review. He hoped they would continue with the same diligence.

Regent Pellett challenged university officials to use the results of program reviews to reallocate according to the mission statements of the universities.

Regent Pellett expressed appreciation for the explanation of accreditation review that was provided by Dr. Barak. She said it was very helpful.

**ACTION:** President Newlin stated the Board (1) received the report and (2) encouraged universities to continue efforts to integrate student outcomes assessment measures into academic program review and report them as part of academic program review, by general consent.

**REPORT OF PRIORITY ISSUE STUDY GROUP ON ORGANIZATIONAL AUDIT OVERSIGHT.** The following recommendations were proposed by the Organizational Audit Oversight Study Group:

1. Receive the final report on performance indicators and a report on the implementation of the Board of Regents governance information system from MGT of America.
2. Approve the recommendation from MGT for an annual year-end performance indicator report in December of each year.
3. Not accept recommended changes in the calendar of reporting of governance reports at this time.
4. Approve an annual assessment of performance indicators in conjunction with the review of the Board's strategic plan.

The Organizational Audit Oversight Study Group reviewed the final report on performance indicators and the status report on the Board Office's governance information system prior to the April Board meeting.

MGT of America developed a final report on their proposed performance indicators for the Board of Regents. This report was revised from an earlier version and incorporated the outcomes of the Board of Regents October strategic planning retreat and individual site visits by MGT to the institutions. A draft version of this report was provided to the university presidents for comment but no comments were received.

The report attempts to directly link the indicators to the Board's recently-revised goals and objectives and where possible to the current set of institutional indicators. All of the indicators included in the list suggested by MGT are directly linked to the Board's strategic goals.

The Board Office recommended that the Board not adopt a reporting schedule until a review of the current schedule of the Board's governance reports is completed later this spring. MGT was aware that an effort was currently underway to review the Board's reporting schedule for the various governance reports but the interinstitutional effort could not be completed in time to meet the MGT project completion schedule.

MGT made an additional suggestion that the Board Office felt had a great deal of merit. It was recommended that an annual year-end performance indicator report be provided to the Board that would summarize the progress made in achieving each related action step. This would be reported each year along with the Board's overall annual report on strategic planning. The report would include all of the performance indicators including those not currently reported to the Board. The Board Office recommended that this reporting be included with the Board's annual assessment of strategic planning.

The last section of the report contains MGT's recommendation for a "sunset provision for the performance indicators". This recommendation recognizes the need for periodic assessments of the performance indicators to ensure that they are current and continue to fit with periodic refinements to the Board and institutional strategic planning efforts. MGT recommends that this periodic assessment take place in five to seven years. The Board Office recognizes the importance of this recommendation but prefers that this assessment become an on-going part of the Board's annual review of strategic plans scheduled to take place in November and December each year.

Mr. Layzell of MGT reviewed the report with the Regents.

President Newlin expressed the Board's appreciation to Mr. Layzell and Mr. Boutwell for their efforts, particularly how they integrated the performance indicators with the Board's strategic plan.



**ACTION:** President Newlin stated the Board, by general consent, (1) received the final report on performance indicators and a report on the implementation of the Board of Regents governance information system from MGT of America; (2) approved the recommendation from MGT for an annual year-end performance indicator report in December of each year; (3) did not accept recommended changes in the calendar of reporting of governance reports at this time; and (4) approved an annual assessment of performance indicators in conjunction with the review of the Board's strategic plan.

**BOARD OFFICE PERSONNEL TRANSACTIONS.** The Board Office recommended the Board (1) approve the Register of Personnel Transactions, as presented, and (2) establish Pay Grade 7 at \$65,550 to \$102,477 of the Board Office P&S salary schedule effective June 1, 1998.

Included in the Register of Personnel Transactions was the following item:

Resignation: Dan Brodkey, Assistant Director, Business and Finance, effective March 6, 1998.

The current salary range for Grade 7 for the Directors of Business and Finance and for Human Resources is not adequately competitive. Several highly qualified candidates for these positions have, over the past several years, either not applied or have dropped out of searches upon learning of the salary.

The proposed salary range for Grade 7 will relate more appropriately for that of Pay Grade 8 when the latter is adjusted July 1, 1998.

The current value of Pay Grade 7 is \$57,000 to \$92,740. The proposed increase in the maximum salary of this pay grade is approximately 10 percent. It was felt that this salary level would allow the Board to be more effective in recruiting highly qualified persons for these very important positions.

Mr. Richey noted that the institutional personnel registers included reports on promotion and tenure actions. The Board would receive a major governance report on tenure later this year.

Regent Lande asked if there is any change in direction of the number of tenured faculty as a percentage of the total faculty. Mr. Richey responded that the universities exercise great rigor in granting tenure and monitor very closely the percentage of faculty tenured to total faculty. There are no predetermined percentages.

Regent Lande asked if the percentage has changed in the last 10 years.

President Coleman responded that if the percentage has changed in the last 10 years at the University of Iowa it has gone down slightly. The university is seeing a wave of faculty retire. Those faculty are being replaced with non-tenured faculty. She said the university may be in a transition period. University officials have not tried to manage the percentage. As they are working to standardize policies university officials are making sure it is being done with great rigor.

President Jischke referred to Iowa State University's Fact Book and stated that the number of tenured faculty has changed by 30 out of 1,200 overall, which was a small change. Over the last decade a relatively flat percentage of faculty have had tenure. The university is at the beginning of a large turnover of faculty. In the short term he believes the percentage of faculty with tenure will decline and then it will recover over the long term.

President Koob stated that the number of faculty with tenure at the University of Northern Iowa university-wide has been very steady over the last 10 years.

MOTION:

Regent Fisher moved to (1) approve the Register of Personnel Transactions, as presented, and (2) establish Pay Grade 7 of the Board Office P&S salary schedule at \$65,550 to \$102,477 effective June 1, 1998. Regent Arenson seconded the motion. MOTION CARRIED UNANIMOUSLY.

**STUDENT APPEAL.** The Board Office recommended the Board deny the appeal.

A student at the University of Iowa appealed a decision of the university and requested appeal to the Board of Regents. Board members were provided with a packet of confidential materials pertaining to this appeal.

This request was reviewed by the Attorney General's Office. The Attorney General's Office recommended that the Board deny the appeal because the record indicated that the university's procedures had been followed and adequate due process had been afforded.

**MOTION:** Regent Fisher moved to deny the appeal. Regent Kennedy seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF VENDORS WITH A POTENTIAL CONFLICT OF INTEREST.** The Board Office recommended the Board approve the request from the University of Northern Iowa to add Karen Hansen and Steven Nofziger to the University of Northern Iowa list of approved vendors with a potential conflict of interest.

University of Northern Iowa officials requested approval to add Karen Hansen and Steven Nofziger to the list of approved vendors with a potential conflict of interest. University officials wish to conduct business with Karen Hansen for transcription services and Steven Nofziger for custodial services. Karen Hansen is a secretary for the accounting department and Steven Nofziger is a public relations/education specialist for the Iowa Waste Reduction Center at the University of Northern Iowa.

University officials provided assurances that procedures in place will be applied to these vendors ensuring adherence to the conflict of interest policy.

**ACTION:** The request was approved, by consent.

**REPORT ON MEETING OF IOWA COLLEGE STUDENT AID COMMISSION.** The Board Office recommended the Board receive the report.

The Iowa College Student Aid Commission met on March 17 to consider its regular business. Two items were of specific interest to the Board. The legislative report of the commission staff included a table on appropriations by specific student aid programs for 1997 through 1999. It included the Governor's recommendation and the amount included for each program in the action by the Subcommittee on Educational Appropriations. That report was provided to the Regents.

The second item of interest to the Board was the State of Iowa Work Study Program. The allocations of Iowa work study funds for FY 1999 were \$1,450,900 to Regent institutions, \$709,429 to the independent colleges and \$789,671 to the community colleges.

ACTION: The report was received, by consent.

**STATUS REPORT ON BOARD OFFICE BUDGET.** The Board Office recommended the Board receive the report.

Miscellaneous institutional receipts and reimbursements were reduced to reflect projected expenditure savings in personal services and outside services (Executive Director Search). Travel expense and office supplies were projected at the budgeted level but could change in the next few months.

ACTION: The report was received by consent.

**BOARD MEETINGS SCHEDULE.** The Board Office recommended the Board approve the Board meetings schedule.

May 20, 1998	Iowa Braille and Sight Saving School	Vinton
May 21, 1998	University of Northern Iowa	Cedar Falls
June 15-17, 1998	University of Iowa	Iowa City
July 15-16, 1998	Iowa State University	Ames
September 23-24, 1998	University of Iowa	Iowa City
October 21-22, 1998	University of Northern Iowa	Cedar Falls
November 18-19, 1998	Iowa State University	Ames
December 3, 1998	West Des Moines Marriott Hotel	West Des Moines
January 20, 1999	Telephonic Conference Call	
February 17-18, 1999	University of Iowa	Iowa City
March 17-18, 1999	Iowa State University	Ames
April 21, 1999	Iowa Braille and Sight Saving School	Vinton
April 22, 1999	University of Northern Iowa	Cedar Falls
May 19-20, 1999	Iowa School for the Deaf	Council Bluffs
June 16-17, 1999	University of Iowa	Iowa City
July 14-15, 1999	Iowa State University	Ames
September 15-16, 1999	University of Northern Iowa	Cedar Falls
October 20-21, 1999	University of Iowa	Iowa City
November 17-18, 1999	Iowa State University	Ames
December 15-16, 1999	(To be determined)	Des Moines

ACTION: The Board meetings schedule was approved, as revised per discussion on page 768 of these minutes, by consent.

President Newlin then asked Board members and institutional officials if there were additional general or miscellaneous items for discussion. There were none.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Tuesday and Wednesday, April 14 and 15, 1998.

**RATIFICATION OF PERSONNEL TRANSACTIONS.** The Board Office recommended the Board ratify personnel transactions, as follows:

Register of Personnel Changes for February 1998.

Presented for the Board's ratification were promotion and tenure actions for the 1998-99 academic year.

MOTION: Regent Fisher moved to approve the personnel transactions, as presented. Regent Arenson seconded the motion. MOTION CARRIED UNANIMOUSLY.

**REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS.** The Board Office recommended that the Register of Capital Improvement Business Transactions for the University of Iowa be approved.

PROJECT DESCRIPTIONS AND BUDGETS

Mayflower Residence Hall—Upgrade Fire Protection \$3,802,000  
Source of Funds: Dormitory Improvement Reserves with Reimbursement  
from Future Sale of Revenue Bonds

Preliminary Budget

Construction	\$ 3,065,000
Design, Inspection and Administration	
Consultants	229,900
Design/Construction Services	200,600

Contingency	<u>306,500</u>
TOTAL	<u>\$ 3,802,000</u>

University officials proposed to proceed with fire safety and detection upgrades for the residence system based upon the design prepared by Alvine and Associates at a total estimated cost of \$17 million. Included will be the installation of fire suppression systems in Mayflower, Stanley, Kate Daum, Slater and Reinow residence halls. University officials anticipate completing the projects over an eight-year period.

University officials proposed to finance the projects from the sale of Dormitory Revenue Bonds. Preliminary plans include the sale of revenue bonds in 1999, 2002 and 2004. Interim financing for the projects to be initiated prior to issuance of the bonds would be provided by Dormitory Improvement Reserves with reimbursement from proceeds of the bond sales.

The university's plan to issue revenue bonds for these projects was included as a footnote to the bond issuance schedule for calendar year 1998 approved by the Banking Committee and the Board in December 1997. It was noted that the earliest bond sale anticipated was calendar year 1999. The specific schedules for the sale of the Dormitory Revenue Bonds will be subject to approval of the Banking Committee and the Board.

University officials requested approval of a project description and budget in the amount of \$3,802,000 to upgrade fire protection in the Mayflower Residence Hall. This work is the initial phase of the planned improvements. The primary component of the project is the installation of a new sprinkler system. Other components will include installation of a new fire alarm system and emergency generator, stairwell pressurization, and reconfiguration of the exhaust system serving the clothes dryers in the building. Miscellaneous improvements will include replacement of corridor ceilings and light fixtures, and minor remodeling in the administrative office suite to accommodate a new fire safety command center.

The Mayflower project is scheduled to begin this summer with a construction schedule of 18 to 24 months. The building will continue to be occupied while the work is undertaken.

Bowen Science Building—Remodel Portion of Core 2-200, \$1,107,000  
Pharmacology Package 4

Source of Funds: College of Medicine Gifts and Earnings, Income  
from Treasurer's Temporary Investments and/or  
Revenue Bonds

Preliminary Budget

Construction	\$ 889,200
Design, Inspection and Administration	
Consultants	93,800
Design/Construction Services	34,850
Contingency	<u>89,150</u>
 TOTAL	 <u>\$ 1,107,000</u>

University officials requested approval of a project description and budget in the amount of \$1,107,000 to remodel approximately 7,393 square feet of space in the Core 2-200 area of the Bowen Science Building for the Department of Pharmacology. Work will include demolition, construction of new partitions, painting, and installation of carpeting, ceilings, lighting, sinks, fume hoods, and casework. Mechanical improvements will include new ductwork, electrical systems and plumbing.

Bowen Science Building—Remodel Portion of Core 6-400, \$1,106,000  
Physiology Package 4

Source of Funds: College of Medicine Gifts and Earnings, Income  
from Treasurer's Temporary Investments and/or  
Revenue Bonds

Preliminary Budget

Construction	\$ 887,300
Design, Inspection and Administration	
Consultants	94,500
Design/Construction Services	34,600
Contingency	<u>89,600</u>
 TOTAL	 <u>\$ 1,106,000</u>

University officials requested approval of a project description and budget in the amount of \$1,106,000 to remodel approximately 7,416 square feet of space in the Core 6-400 area of the Bowen Science Building for the Department of Physiology. Work will include



demolition, construction of new partitions, painting, and installation of carpeting, ceilings, lighting, sinks, fume hoods, and casework. Mechanical improvements will include new ductwork, electrical systems and plumbing.

University Hospitals and Clinics—Diagnostic Radiology Support \$754,000  
Emergency Trauma Center  
Source of Funds: University Hospitals Building Usage Funds

Preliminary Budget

Construction	\$ 603,200
Architectural/Engineering Support	60,320
Planning and Supervision	30,160
Contingency	<u>60,320</u>
 TOTAL	 <u>\$ 754,000</u>

University officials requested approval of a project description and budget in the amount of \$754,000 to remodel space for the Diagnostic Radiology Support Emergency Trauma Center located on the first floor of the Carver Pavilion. The project will provide improvements to the Center's 4,546 square feet of existing space in support of its designation as a Level I Trauma Center.

University Hospitals and Clinics is the only hospital in the state of Iowa to be designated a Level I Trauma Center, which is the highest level granted by the American College of Surgeons. The designation is contingent upon providing improvements to the Emergency Trauma Center's space, and this remodeling project is the first of several projects in support of the Level I designation.

The project will provide areas for trauma and resuscitation, X-ray and ultrasound diagnostic procedures, and patient examination and holding rooms. In addition, the project will provide a radiology staff work room and utility and storage areas. The project will include installation of a new electrical/mechanical system to support the new facilities.

University Hospitals and Clinics—Three West General Hospital \$524,000  
Life Safety Remodeling

Source of Funds: University Hospitals Building Usage Funds

Preliminary Budget

Construction	\$ 419,200
Architectural/Engineering Support	41,900
Planning and Supervision	21,000
Contingency	<u>41,900</u>
TOTAL	<u>\$ 524,000</u>

University officials requested approval of a project description and budget in the amount of \$524,000 to provide life safety and environmental code improvements in the 8,357 square feet 3-West area of the General Hospital. The project will include the upgrade of fire alarm systems, exit passageways and door hardware to provide automatic door closures. The project will also include various electrical system upgrades and installation of a ventilation and air handling system. In addition, the project will include asbestos abatement, removal of the plaster ceiling and miscellaneous general construction.

Oakdale Hall—Correct Fire Safety Deficiencies—Upgrade Fire Alarm \$350,000

Source of Funds: Oakdale Building Renewal Funds

Preliminary Budget

Construction	\$ 273,600
Design, Inspection and Administration	
Consultants	33,750
Design/Construction Services	15,290
Contingency	<u>27,360</u>
TOTAL	<u>\$ 350,000</u>

University officials requested approval of a project description and budget in the amount of \$350,000 to correct fire safety deficiencies in Oakdale Hall. The project will include the addition of a new voice alarm system to the existing general fire alarm system. In addition, the project will include the installation of two new fire alarm panels and new pull stations, replacement of existing signal devices with speaker and strobe light devices, and installation of smoke detectors in the building corridors.

\* \* \* \* \*

University officials presented five projects with budgets of less than \$250,000. The titles, source of funds and estimated budgets for the projects were listed in the register prepared by the university.

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## ARCHITECT/ENGINEER AGREEMENTS

### Annual Asbestos Consultant Contract Shive-Hattery, Iowa City, Iowa

University officials requested approval to enter into an agreement with Shive-Hattery to serve as the sole consultant for asbestos removal work for all remodeling and demolition projects with budgets of less than \$250,000. Under the terms of the proposed agreement the consultant would provide, on an as-needed basis, asbestos surveys, project design, preparation of plans and specifications, and project management services.

There is a significant amount of administrative work connected with the delivery of asbestos-related projects. The use of a single consultant is expected to make the process more efficient with significant reductions in administrative costs to the university.

University officials requested responses from five local consultants to a request for qualifications for the asbestos-related work. All consultants responded and were evaluated by a committee of seven university personnel. The committee recommended the selection of Shive-Hattery to provide the asbestos consultant services. The cost for these services will be established for each project and will be dependent upon the services to be provided and the amount of asbestos which needs to be abated.

The agreement will be in effect for one year with the option for an extension for a second year. The university will evaluate the effectiveness of the process prior to extending the agreement for a second year.

Mayflower Residence Hall—Upgrade Fire Protection \$226,850  
Alvine and Associates, Omaha, NE

University officials requested approval to enter into an agreement with Alvine and Associates to provide design services for the project. The agreement provides for a fee of \$212,000, with reimbursables of \$14,850 for a total fee of \$226,850.

Medical Education Building—Materials Management Facility \$175,000  
Baldwin White Architects, Des Moines, Iowa

University officials requested approval to enter into an agreement with Baldwin White Architects to provide design services for this component of the capital plan which will be developed as a separate project. The development of the Materials Management Facility is necessary to accommodate the growing needs of the Health Sciences Campus and is a crucial element of the campus plan. The project will include basement-level service corridor connections to the new Medical Education and Biomedical Research Facility and the existing Eckstein Medical Research Building. Access to the Materials Management Facility will be provided from Newton Road which will be relocated as part of the Health Sciences Campus Plan.

The agreement will provide pre-design, programming, and full design services through construction documents, as well as construction administration services. These services will include assistance in preparation of the project budget which will be presented for Board approval at a future date.

The agreement provides for a fee of \$175,000 which includes \$16,500 for reimbursables.

University Hospitals and Clinics—Carver Pavilion Sprinkler Systems \$48,200  
Improvements—Phase B  
Design Engineers, Cedar Rapids, Iowa

University officials requested approval to enter into an agreement with Design Engineers to provide design services for Phase B of the project. The agreement provides for a fee of \$43,200, with reimbursables not to exceed \$5,000, for a total maximum fee of \$48,200.

Oakdale Hall—Correct Fire Safety Deficiencies—Upgrade Fire Alarm                      \$33,100  
Ament Engineering Associates, Cedar Rapids, Iowa

University officials requested approval to enter into an agreement with Ament Engineering Associates to provide design services for the project. The agreement provides for a fee of \$29,600, with reimbursables of \$3,500 for a total fee of \$33,100.

Amendments:

Medical Education and Biomedical Research Facility                      Amendment #1 \$688,800  
Payette Associates, Boston, MA/Baldwin White Architects, Des Moines, Iowa

University officials requested approval of amendment #1 to the agreement with Payette Associates in the amount of \$688,800 to provide the additional design services for the east wing space. The agreement approved by the Board in November 1996 in the amount of \$3,750,700 provided design services for a facility containing 159,000 gross square feet. Since that time, the total area of the facility has grown to 203,700 gross square feet including the east wing space which was added subsequent to approval of the design agreement. The amendment will provide programming and design services for the east wing space including design development and construction drawings for the upper five floors and schematic design for an Animal Resource Facility in the lowest level.

Amendment #1 will not result in an increase in the total project budget.

University Hospitals and Clinics—A Family Care Center                      Amendment #1  
\$64,687  
Hansen Lind Meyer, Iowa City, Iowa

University officials requested approval of amendment #1 to the agreement in the amount of \$64,687. The amendment will provide design services for the installation of additional systems to serve the Family Care Center. The systems will provide infrared personnel tracking, touch screen locaters and integrated nurse call capabilities. Also included will be the installation of paging and wireless telephone systems.

Amendment #1 will not result in an increase in the total project budget.

Laundry Facility Replacement    Amendment #3  
\$36,000  
Phillips and Associates, Arden Hills, MN

University officials requested approval of amendment #3 to the agreement in the amount of \$36,000. The amendment will provide compensation for additional design services which were not part of the original agreement and subsequent amendments. The additional compensation is for time and expenses at construction meetings, site evaluations and the ongoing evaluation and analysis of facility equipment.

Amendment #3 will not result in an increase in the total project budget.

<u>University Hospitals and Clinics—General Hospital</u> <u>\$9,800</u> <u>Elevator Replacement—Phase II</u> Shive-Hattery, Iowa City, Iowa	Amendment #1
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University officials requested approval of amendment #1 to the agreement with Shive-Hattery in the amount of \$9,800 for the replacement of four elevators in the General Hospital. The amendment will provide compensation for additional design services which were not part of the original agreement. Included are services for elevator lobby designs, a hoistway pressurization system, and additional document printing.

Amendment #1 will not result in an increase in the total project budget.

<u>University Hospitals and Clinic—Cardiovascular MRI Unit Installation</u> A and J Associates, Iowa City, IA	<u>\$5,160</u>
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#### CONSTRUCTION CONTRACTS

<u>Hillcrest Residence Hall—Renovate Restrooms--Phase 3</u> Award to: McComas-Lacina Construction Company, Iowa City, Iowa (2 bids received)	<u>\$518,500</u>
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<u>Phillips Hall—HVAC Renovation, Phase 2—Provide Service, Floors 2 and 3</u> Award to: R. M. Boggs Company, Iowa City, Iowa (2 bids received)	<u>\$462,000</u>
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<u>Hillcrest Residence Hall—Renovate Secondary Electrical System—Phase 3</u> Award to: Gerard Electric, Iowa City, Iowa (2 bids received)	<u>\$222,000</u>
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## CHANGE ORDERS TO CONSTRUCTION CONTRACTS

Power Plant—Demolish East Stack Change Order #1 \$116,650  
Curry Environmental Services, Marion, Iowa

University officials requested approval of Change Order #1 in the amount of \$116,650 which will provide compensation for additional work resulting from the presence of two unforeseen elements in the stack. The first element relates to a four inch layer of gunite (an additional layer of pneumatically-applied concrete) on the inside of the stack. This layer was not revealed in the eight exploratory core samples taken prior to demolition. The cost for the additional work resulting from the presence of this material is \$57,033. The second element relates to additional reinforcing in the stack which severely hampered the demolition process. The extent of the reinforcing was not revealed in the coring process. The cost for the additional work resulting from the reinforcing is \$59,617.

Both elements increased the scope of work and added to the difficulty, expense and amount of time necessary to demolish the stack. Project completion, which was originally scheduled for April 1997, was delayed until November 1997 due to these unforeseen elements.

## ACCEPTANCE OF COMPLETED CONSTRUCTION CONTRACTS

Schaeffer Hall—Renovation and Renewal  
McComas-Lacina Construction Company, Iowa City, Iowa

Hillcrest Residence Hall—Restroom Renovation—Phase 2  
Mid-America Construction Company of Iowa, Iowa City, Iowa

Bowen Science Building—Repair Exterior  
Specialty Construction Services, Madrid, Iowa

University Hospitals and Clinics—General Hospital Elevator Replacement—Phase II  
McComas-Lacina Construction Company, Iowa City, Iowa

## FINAL REPORTS

Pharmacy Building—Pharmaceutical Services Remodeling \$1,719,585.95

MOTION: Regent Fisher moved that the Register of Capital Improvement Business Transactions for the University of Iowa be approved, as presented.

Regent Arenson seconded the motion. MOTION  
CARRIED UNANIMOUSLY.

**APPROVAL OF LEASES.** The Board Office recommended the Board approve the leases, as presented.

University officials requested approval to renew lease agreements as lessor with the following tenants for their use of business incubator space in the Technology Innovation Center at the Oakdale Campus:

- With Oakdale Systems for its use of 3,019 square feet of space at the rate of \$2,138.46 per month (\$8.50 per square foot, \$25,661.52 per year) for a one-year period;
- With Solltech/Caviforce for its use of 694 square feet of space at the rate of \$491.58 per month (\$8.50 per square foot, \$5,898.96 per year) for a six-month period;
- With Bio-Research Products, Inc., for its use of 800 square feet of space at the rate of \$1,200 per month (\$18 per square foot, \$14,400 per year) for a six-month period; and
- With The Patient Education Institute for its use of 1,870 square feet of space at the rate of \$1,324.58 per month (\$8.50 per square foot, \$15,894.96 per year) for a one-year period.

MOTION: Regent Pellett moved to approve leases, as presented. Regent Fisher seconded the motion, and upon the roll being called, the following voted:  
AYE: Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett.  
NAY: None.  
ABSENT: Ahrens, Smith.

MOTION CARRIED.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the University of Iowa. There were none.



IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Tuesday and Wednesday, April 14 and 15, 1998.

**RATIFICATION OF PERSONNEL TRANSACTIONS.** The Board Office recommended the Board approve personnel transactions, as follows:

Register of Personnel Changes for March 1998 which included seven requests for early retirement.

Presented for the Board's ratification were promotion and tenure actions for the 1998-99 academic year.

Appointment of WALTER H. GMELCH as Dean of the College of Education effective July 1, 1998, at an annual salary of \$135,000.

**MOTION:** Regent Fisher moved to approve the personnel transactions, as presented. Regent Arenson seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**REQUEST FOR HONORARY DEGREE.** The Board Office recommended the Board approve the request from Iowa State University to award an honorary Doctorate to Dr. Federico Mayor.

Iowa State University officials requested approval to award the degree, Doctor of Science, to Dr. Federico Mayor, Director General of the United Nations Educational Scientific and Cultural Organization (UNESCO), for his extraordinary achievements as a biochemist and for promoting and nurturing peace in the Middle East and throughout the world.

Dr. Mayor has achieved pre-eminence in science as a biochemist and molecular biologist with a focus on brain research.

As Director General of UNESCO, Dr. Mayor has made significant contributions to global peace and sustainable development.

Iowa State University's commitment to internationalization and the UNESCO policy under Dr. Mayor's direction has led to a significant partnership which materialized in UNESCO's support of the International Institute of Theoretical and Applied Physics (IITAP) at Iowa State University.

MOTION: Regent Kennedy moved to approve the request from Iowa State University to award an honorary Doctorate to Dr. Federico Mayor. Regent Lande seconded the motion. MOTION CARRIED UNANIMOUSLY.

**REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS.** The Board Office recommended that the Register of Capital Improvement Business Transactions for Iowa State University be approved.

#### PROJECT DESCRIPTIONS AND BUDGETS

Agronomy—Plant Transformation Greenhouse \$260,000

##### Preliminary Budget

Construction Costs	\$ 193,700
Professional Fees	39,103
Utility Extensions	9,250
Project Reserve	17,947

TOTAL \$ 260,000

Source of Funds:	
Iowa Soybean Promotion Board	\$ 150,000
Agriculture Experiment Station	60,000
Iowa Corn Promotion Board	50,000

TOTAL \$ 260,000

University officials requested approval of a project description and budget in the amount of \$260,000 to construct a greenhouse addition to the north Agronomy Greenhouse. The 3,200 square foot addition, which will be used for plant transformation research,



cells. In addition, the electrical feeds to the remaining six cells will need to be rerouted since they currently pass over cells 1 and 2.

During review of construction cost estimates for the additional work it became apparent that some of the construction costs would be duplicated in approximately five years when cells 3 and 4 would need to be replaced. University officials determined that the most economical method is to replace cooling tower cells 1 through 4 at the same time. This approach will provide savings in contracting and purchasing of components.

The revised project budget in the amount of \$2,250,000 will provide replacement of cooling tower cells 1 through 4 and all associated work. University officials estimate that by replacing the four cells at this time no cooling tower replacements will be needed for approximately ten to 12 years. Savings from this approach are estimated at more than \$300,000.

University officials indicated that the various elements of the revised project scope were carefully reviewed and the revised budget of \$2,250,000 was an accurate estimate for the project.

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University officials presented four projects with budgets of less than \$250,000. The titles, source of funds and estimated budgets for the remaining projects were listed in the register prepared by the university.

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#### ARCHITECT/ENGINEER AGREEMENTS

<u>Telecommunications—Outside Plant System Upgrade</u> Brown Engineering Company, West Des Moines, Iowa	<u>\$28,155</u>
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University officials requested approval to enter into an agreement with Brown Engineering Company in the amount of \$28,155 to provide design services for steam line revisions associated with the project. Improvements in the reliability of the telecommunications system include protecting the buried telecommunication lines from damage which can result from elevated temperatures of the telecommunication lines due to their location near direct buried steam lines. The agreement will provide design

services for the relocation of steam lines in critical locations where elevated temperatures pose a threat to the telecommunication lines.

The agreement provides for a maximum fee of \$28,155, including reimbursables.

Agronomy—Plant Transformation Greenhouse \$23,893  
Howard R. Green Company, Cedar Rapids, Iowa

University officials requested approval to enter into an agreement with Howard R. Green Company to provide pre-design through construction phase services for the project. The agreement provides for a maximum fee of \$23,893, including reimbursables.

#### ACCEPTANCE OF COMPLETED CONSTRUCTION CONTRACTS

Library Storage Building/Administrative Services Facilities Office Building—  
Bid Package #75  
Central States Roofing Company, Ames, Iowa

Animal Science Teaching Farm—Swine Facilities—Phase 1  
S. L. Baumeier Company, Gladbrook, Iowa (Site Work)

Sorem Sales, Nevada, Iowa (Buildings/Manure Storage Tank)

#### FINAL REPORTS

Utilities—Heating Plant—Turbine Generator No. 5 Overhaul \$328,296.50

MOTION: Regent Pellett moved to approve the Register of Capital Improvement Business Transactions for Iowa State University. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

**APPROVAL OF LEASES.** The Board Office recommended the Board approve the leases, as presented.

University officials requested approval to enter into lease agreements as lessor with the following tenants for their use of business incubator space in the Iowa State Innovation System at the ISU Research Park:

- With Advanced Analytical Technologies, Inc., for its use of 576 square feet of space at the rate of \$720 per month (\$15 per square foot, \$8,640 per year) for a one-year period; and
- With Pefftronics Corporation for its use of 173 square feet of space at the rate of \$210 per month (\$14.57 per square foot, \$2,520 per year) on a monthly basis.

MOTION: Regent Pellett moved to approve the leases, as presented. Regent Fisher seconded the motion, and upon the roll being called, the following voted:  
AYE: Arenson, Fisher, Kelly, Kennedy, Lande, Newlin, Pellett.  
NAY: None.  
ABSENT: Ahrens, Smith.

MOTION CARRIED.

**PROPOSED TRAFFIC AND PARKING RATES FOR 1998-99.** The Board Office recommended the Board give preliminary approval to proposed parking rate increases of approximately 4.0 percent for general and reserved parking for FY 1999 at Iowa State University as identified below.

The Iowa State University parking system is a self-supporting operation, including maintenance and capital improvements on its facilities. Iowa State University officials proposed an increase in parking rates for 1998-99 of approximately 4.0 percent, with percentage increases of 3.8 percent for general and reserved parking.

The proposed rates require statutory notice to students and a waiting period of 30 days before final approval.

**ISU PROPOSED LONG-TERM PARKING RATES**

(Annual Rate Basis)

	<u>Current FY 98</u>	<u>Proposed FY 99</u>	<u>Percent Increase</u>
24-hour Reserved	\$520	\$540	3.8%
Reserved	260	270	3.8%
General	52	54	3.8%
Motorcycle (staff)	16	17	6.3%
Department	208	216	3.8%
Vendor	78	81	3.8%
Student Commuter	37	38	2.7%
Stadium	34	35	2.9%
Residence	34	35	2.9%
University Student Apartment			
Community-2nd Car	42	44	4.8%
Student Government	34	35	2.9%
Motorcycle (student)	16	17	6.3%
Student Handicap	37	38	2.7%

**MOTION:**

Regent Kennedy moved to give preliminary approval to proposed parking rate increases of approximately 4.0 percent for general and reserved parking for FY 1999 at Iowa State University. Regent Fisher seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Tuesday and Wednesday, April 14 and 15, 1998.

**REGISTER OF PERSONNEL TRANSACTIONS.** The Board Office recommended the Board approve the university's personnel transactions, as follows:

Register of Personnel Changes for February 1998.

Presented for the Board's ratification were promotion and tenure actions for the 1998-99 academic year.

**MOTION:** Regent Fisher moved to approve the university's personnel transactions, as presented. Regent Arenson seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**REQUEST FOR HONORARY DEGREE.** The University of Northern Iowa requested the Board to approve its proposal to award the degree of Doctorate of Humane Letters, *honoris causa*, to Mr. R. Wayne Richey.

President Koob presented the university's request. He said the University of Northern Iowa Honorary Degrees Committee had done an extraordinary job of capturing the reasons for making the recommendation to the Board. At the University of Northern Iowa they measure their success by the success of those they serve. He said that by that measure Wayne Richey deserves this degree and much more.

Mr. R. Wayne Richey has served as the Executive Director and head of staff for the Iowa State Board of Regents for 31 years. His tenure in this position as a state higher education executive is the longest in the nation.

The Iowa governance system for higher education is nationally recognized for its governance autonomy, independence from political pressure or control, and respect for



academic freedom and faculty governance in curricular matters. Presidents of the Regent universities consistently have voiced their appreciation of the Iowa governance system when comparing it to their experiences in other states. The very high national regard for the Iowa system of higher education is unquestionably a result of the contributions of many, including faculty, university administrators, Board members, legislators, and the unfailing support for higher education by the citizenry of Iowa. However, no other individual has worked so long and so diligently as Wayne Richey to preserve the integrity and independence of Iowa institutions. He has done so by steadfastly resisting political intrusions into the governance system that might infringe on academic freedom and sound educational practices. He has been a powerful advocate for increasing the representation of minority students in all public institutions of higher education in the state of Iowa and for employing faculty and staff to represent the diverse cultures which comprise our nation and world.

Wayne Richey has been a strong proponent of competitive salaries in the national marketplace and of the importance of professional development leaves for faculty renewal. He has been particularly respectful of the views of students in the policy process and has ensured student consultation and input regarding Board decisions on issues critical to students, such as proposed increases in tuition and fees.

During his lengthy career in Iowa, Wayne Richey has served with distinction on a number of Iowa boards and commissions including: the Iowa Higher Education Facilities Commission, the Iowa College Student Aid Commission, the Iowa Developmental Disabilities Council, and the Iowa Coordinating Council for Post-High School Education. Nationally, he served as President of the State Higher Education Executive Officers in 1974-75 and previously on its Advisory Committee on Higher Education Planning. He also has been a member of the National Advisory Council and numerous other committees of the State Higher Education Executive Officers, an organization of which he is the most senior active member.

Wayne Richey has dedicated his life to service on behalf of public education in Iowa. He has done so unselfishly and without drawing attention to himself, while the institutions under the Board's jurisdiction have flourished in the positive environment he has helped to foster. His achievements exemplify the goals and ideals of the University of Northern Iowa.

Upon the recommendation of the University of Northern Iowa Honorary Degrees Committee and the University Faculty Senate, the awarding of the degree of Doctorate of Humane Letters, *honoris causa*, was recommended for Mr. R. Wayne Richey.

MOTION: Regent Kennedy moved to approve the request from the University of Northern Iowa to award the

degree of Doctorate of Humane Letters, *honoris causa*, for Mr. R. Wayne Richey. Regent Fisher seconded the motion. MOTION CARRIED UNANIMOUSLY.

Regent Arenson asked when Mr. Richey “graduates”. President Koob responded that graduation is at 11:00 a.m. on May 9, 1998.

President Koob said he wished to inform the Board of Regents about an articulation agreement with North Iowa Area Community College for the preparation of vocational technical teachers. He was very pleased with the agreement for several reasons. It is a visible sign of cooperation between public sector institutions. It is a step forward in a significant articulation problem on the technical side. It is also an opportunity to meet the growing need for teachers without developing that capacity on the University of Northern Iowa campus. He said the articulation agreement would be made public next Monday in Des Moines.

**REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS.** The Board Office recommended the Board approve the Register of Capital Improvement Business Transactions for the University of Northern Iowa.

#### APPROVAL OF PROGRAM STATEMENTS AND DESIGN DOCUMENTS

##### Lang Hall Renovation

In March 1998 university officials received approval of a revised program statement for the Lang Hall Renovation project. The revised program included construction of an addition to the facility which will provide space for the Interpreters Theater and a television studio for the Department of Communication Studies. The program also included retention of the auditorium as a lecture classroom in essentially its current form, with some improvements to enhance the use of the space and to restore historical features of the facility.

University officials proceeded with development of the schematic design which was presented for Board approval at this meeting. The design included all programmed space for the Communication Studies Department and retention of the auditorium. The radio and teleproduction components of the Office of Public Relations were also accommodated in the design. Other components of the Office of Public Relations will remain in Gilchrist Hall and will not be relocated to Lang Hall as had been originally proposed.

The revised proposal included construction of an addition on the northwest corner of Lang Hall adjacent to the auditorium with an on-grade entrance to the north. The addition will include a two-story Interpreters Theatre and a two-story television studio (1,600 net assignable square feet each), a scene shop and storage space. Stair exits and an elevator which will serve the ground through the third floors will also be constructed. With the inclusion of the addition, some spaces in the existing building were rearranged from their locations in previous schematic designs to allow proper functional relationships.

The auditorium house and stage will be restored to more closely reflect the original character of the auditorium space. This will include replacement of the existing auditorium seating and lighting with fixtures which are more historically appropriate. Additional improvements for the auditorium will include the creation of sound vestibules at the balcony entrances to provide sound isolation from the corridor. The auditorium design will incorporate additional provisions to allow the space to function as a modern classroom lecture facility.

Additions will be constructed to the north and south of the building to provide fire stairs and elevators at each of the four levels of the facility. The south addition will also provide additional restroom facilities at each level to meet the increased requirements for the building resulting from the retention of the auditorium. The restroom facilities were designed for a 60/40 ratio of females to males, which reflects the university population. The required fixture count for the building meets or exceeds code requirements.

The anticipated construction schedule for the project includes bidding and construction to begin in the fall of 1998 with occupancy of the facility in the fall of 2000.

The space requirements for the programs of the Department of Communication Studies total 44,000 square feet. The needs of the department include classrooms, television studios, control and observation rooms, performance studies/interpreters theatre space, editing labs, audio control labs, audio classrooms, journalism/public relations labs and classrooms, forensics workrooms and practice spaces, technician and repair spaces, equipment storage and checkout spaces, student organization space, departmental office space and faculty offices. The space requirements increase to 45,000 square feet when the communication elements of the Office of Public Relations are included.

In considering the space requirements for the Communication Studies Department, the needs for significant amounts and differing types of space were major considerations. The space size requirements range from small areas for individual student editing labs to large areas for television studios. When the renovation of Lang Hall was considered, the selection of the Communication Studies Department as the anchor department for

the building was made because the amount and variety of available space matched favorably with the needs of the Department. In its current configuration, Lang Hall consists of 92,000 gross square feet of space with adequate capabilities for both large and small spaces. Considering the net-to-gross ratio planned for Lang Hall (65 percent) the space available in Lang Hall to accommodate programmed elements is 59,000 net assignable square feet.

East Gym was also evaluated as a location for the Communication Studies Department. The structural layout of the East Gym provides large volume spaces in the former gymnasium areas. These areas could serve the large volume needs of the department. However, the Department's needs for small and medium volume spaces cannot be addressed in the East Gym.

The available space in the East Gym totals 57,500 gross square feet. This does not include the East Gym Pool which is scheduled to remain in operation. With a 65 percent net-to-gross ratio for East Gym, the space available to accommodate programmed elements for the Department of Communication Studies would total approximately 37,400 net square feet. The available space of approximately 37,400 net assignable square feet would fall short of the programmed needs (45,000 net assignable square feet). In addition, the type of space in East Gym, while serving the large volume requirements, is less suited to the department's requirements for such spaces as faculty offices, student editing labs, control rooms and viewing rooms.

Considering both the amount and type of space that will become available in buildings included for renovation in the university's Five Year Capital Plan, university officials believe that Lang Hall is by far the best fit for the Communication Studies Department. None of the other buildings in the Five Year Plan (East Gym, Physics, or Sabin Hall) would meet the space requirements of the Communication Studies Department.

Director Mikkelson presented the schematic design for the solution to include all programmed space for the Communication Studies Department and retention of the auditorium.

Regent Lande noted that the south elevation was the only elevation where the new addition was readily apparent. The architects had done an excellent job on each of the other elevations to establish a better tie in of the lines of the new addition than was done on the south.

Director Mikkelson responded that the south elevation to which Regent Lande referred was an existing addition from the 1960s.

Regent Pellett complimented everyone who had worked on redesigning this facility. She said it was a win-win design.

Regent Arenson asked if there had been student input on the redesign. President Koob responded that he had met with the student government representatives yesterday morning and asked if they were satisfied with the redesign. The outgoing student government president said she was very happy with the results.

Regent Arenson thanked the students for their participation. He said they helped to make this possible.

Regent Kennedy agreed with Regent Pellett that everyone involved had made this facility a win-win compromise. She expressed appreciation to the students for "sticking in there."

Regent Kennedy asked about the east elevation having flat roofs instead of pitched. Director Mikkelson responded that university officials had looked at pitched roofs; however, because of expanding the length of the buildings, etc., the determination was made to use flat roofs. He noted that the new flat roofs have a definite slope to allow drainage.

Regent Kennedy requested that university officials again look at using pitches because those are long-term roofs in Iowa. It is easier for snow to fall off pitched roofs.

Regent Kennedy referred to the number of restrooms in the facility noting that it was reported that turnaround time is 2-to-1. She said she appreciated that the redesign allowed a 60-40 ratio of women's to men's restrooms because that is the population ratio. However, in the future when university officials are looking at building new buildings, the ratio needs to be about twice as many. When there is a 60-40 population there needs to be an even greater ratio than 2-to-1 in order to be effective long term.

Regent Lande asked if the number of facilities in the men's restrooms were as large in the redesign as they were in the first plan. Director Mikkelson responded that the facilities were as large for the men and had been increased for the women.

Regent Fisher asked if there would be adequate acoustics between the television studio and auditorium so that both could be in use at the same time. Director Mikkelson responded affirmatively, noting that was one reason why those two facilities were separated with a corridor effect. The redesign will address the current auditorium as best as can be done for the acoustics, etc.

Regent Fisher asked what the auditorium would be used for. Director Mikkelson responded that it would be used for many student events. It would also be a good teaching facility for 300- to 500-student class.

#### PROJECT DESCRIPTIONS AND BUDGETS

University officials presented two projects with budgets of less than \$250,000. The titles, source of funds and estimated budgets for the projects were listed in the register prepared by the university.

MOTION: Regent Fisher moved to approve the university's capital register, as presented. Regent Lande seconded the motion. MOTION CARRIED UNANIMOUSLY.

**1998-99 MOTOR VEHICLE AND BICYCLE REGULATIONS.** The Board Office recommended the Board (1) give preliminary approval to proposed parking rate increases for FY 1999 at the University of Northern Iowa, as set forth below; and (2) approve revisions to University of Northern Iowa parking manual regulations for motor vehicles, bicycles, rollerblades, roller skates, and skateboards.

University officials requested parking manual changes to allow graduate assistants to purchase A or B parking permits and eliminating the Ag graduate assistant parking permits.

University of Northern Iowa officials proposed the following increases in parking rates for 1998-99 to cover repairs and maintenance, specifically snow removal, and will support the reconstruction of the North Dome lot and expansion of the South Dome B lot.

UNI PROPOSED LONG-TERM PARKING RATES  
(Annual Rate Basis)

	Current FY 98	Proposed FY 99	Percent Increase
G – Reserved	\$137.00	\$147.00	7.3%
A - Faculty/Staff	78.00	80.25	2.9%
Ag - Grad Assistant	58.00	Eliminated	
B - F/S & Commuters	48.00	49.50	3.1%
G - Residence	33.00	33.00	0.0%
M - Married Student Housing	33.00	33.00	0.0%
Additional "M"	16.50	17.00	3.0%
R - Night/Remote	12.00	15.00	25.0%
L - Lab School (B)	19.00	20.00	5.3%
Motorcycle	16.00	17.00	6.3%
T - Temporary	4.00	4.00	0.0%

The proposed rate increases require statutory notice to students and a waiting period of 30 days before final approval.

MOTION:

Regent Arenson moved to (1) give preliminary approval to proposed parking rate increases for FY 1999 at the University of Northern Iowa, as set forth below; and (2) approve revisions to University of Northern Iowa parking manual regulations for motor vehicles, bicycles, rollerblades, roller skates, and skateboards. Regent Fisher seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the University of Northern Iowa. There were none.

## IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Tuesday and Wednesday, April 14 and 15, 1998.

**RATIFICATION OF PERSONNEL TRANSACTIONS.** The Board Office recommended the Board approve the school's personnel transactions, as follows:

Register of Personnel Changes for March 1998.

**MOTION:** Regent Fisher moved to approve the personnel transactions, as presented. Regent Arenson seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**STUDENT ACHIEVEMENT REPORT.** The Board Office recommended the Board receive the oral report from Superintendent Johnson.

Superintendent Johnson stated that he would share some things that are happening at Iowa School for the Deaf, some of which relate to the strategic plan. He would like to know if the information he would provide the Board with was the kind of information the Regents want from the school as it relates to achievement and progress with students.

The Iowa School for the Deaf does not recruit. School officials cannot set goals and then find the students who can meet those goals. The school accepts students as they are and move them in the direction that school officials feel will be appropriate.

Superintendent Johnson stated that there are new federal and state requirements. More evaluations are required and there are more expectations that a deaf or hard-of-hearing student should be able to have the same achievement as a hearing person. That will mean for some a big change. Many students in special education are excluded from testing procedures. Iowa School for the Deaf has been testing students for many years. Utilizing the Stanford Achievement Test school officials can look at comparative norms for the deaf and hard-of-hearing around the country. At the same



time they can compare how Iowa School for the Deaf students with other non-disabled students.

Superintendent Johnson noted that students who come to Iowa School for the Deaf for more than 5 years are reading and have math achievement about two years above those who attend Iowa School for the Deaf for less than 5 years. He said it is generally considered that students who stay in the mainstream are brighter and better students. Iowa School for the Deaf officials are seeing students who come from a mainstream program as far behind and unable to catch up.

On a national norm, deaf and hard-of-hearing students do not move up 1.0 every year. The deaf and hard-of-hearing students' national norm progress for an average or bright student is .6. For multiply-handicapped students it is about .1. Therefore, Superintendent Johnson said there is slow progress on pure academic achievement. For many of the multiply-handicapped students, school officials do not focus on whether they can read and understand. The areas of focus are on development of skills in three areas: 1) Develop a skill to enable the student to get a job. 2) Develop the skills that will allow the student to get along with other people. 3) Develop the skills that will allow the student to live independently. A student does not necessarily have to be book smart to achieve success in those three areas.

Superintendent Johnson stated that thirty years ago the unemployment rate among the deaf population was less than 5 percent. Today it is about 60 percent. Entitlements make it easy for deaf people not to go to the world of work. He said it is an attitude that has to be addressed because there is no reason why most individuals who cannot hear well cannot function well in society and in the world of work.

Iowa School for the Deaf students, excluding the multiply-handicapped, for each grade from 5th through 12th on average are three standard deviations above the deaf norms. Superintendent Johnson said there is good progress in each class as a whole. There is wonderful progress when comparing the same data with non-disabled individuals. Iowa School for the Deaf students are very comparable. That is an expectation that school officials desire.

With regard to the multiply-handicapped students, Superintendent Johnson said there is a wide variety and range of achievement. Some of the academic achievement is good but the practical aspect of putting the knowledge into practice is not good. However, their future ability to function in the world of work is good enough for them to work and to live independently.

Two Iowa School for the Deaf students took the ACT this year. One scored an 18 or 19 and the other scored a 28. The first ever Iowa School for the Deaf student will be

graduating from high school and entering an undergraduate program at a Board of Regents university this coming fall. Most Iowa School for the Deaf students who go on to post-secondary education go to the University of Minnesota or the University of Nebraska where they feel they will be provided with better support systems. Superintendent Johnson said he was delighted that the three Regent universities are sensitive to and supportive of the deaf students.

For the first time ever, an Iowa School for the Deaf basketball player has received an athletic scholarship. Never before has a post-secondary program looked for a student at Iowa School for the Deaf. Iowa School for the Deaf emphasizes general education; not only what happens in the classroom but what happens outside of the classroom. All students are required to have 7-1/2 hours of informal education outside of the classroom each week. Superintendent Johnson believes the out-of-classroom experience makes a difference.

Superintendent Johnson stated that approximately 85 percent of Iowa School for the Deaf students go to a post-secondary institution although many of them have the necessary skills to go to the world of work. School officials do not encourage students to go directly to work from high school because the employer is likely to be hearing. If the skills of two applicants are the same, it is likely that the employer will choose the individual with whom communication is easier. Once students have received training beyond high school, an employer then may consider overcoming the communications barrier because the deaf individual has additional skills that would benefit the organization.

Deaf and hard-of-hearing individuals are able to get into many more fields than previously. School officials need to encourage that and make sure that employers are more open and receptive to hiring deaf people. The school is focused on that effort.

Superintendent Johnson referred the Regents to a letter that he had distributed regarding a program developed with AEA 13 called the Iowa Child Hearing Loss Center. He said the program began about 2 years ago. Not all deaf students need to come to Iowa School for the Deaf. Through this program the school is able to provide technical assistance to those students who do not come to campus.

**ACTION:** President Newlin stated the Board received the oral report from Superintendent Johnson, by general consent.

**STRATEGIC PLAN BENCHMARKS.** The Board Office recommended the Board receive the oral report from Superintendent Johnson.

Superintendent Johnson said he would appreciate individual comments from Regents regarding whether the information he had provided in the student achievement report was the kind of information that was desired. He said he was proud of students' achievements. Students are doing well. He would like to change some of the evaluation procedures which will fit better with the strategic plan. He would like to utilize not only the Stanford Achievement Test but also the Iowa Test of Basic Skills in order to compare with other students in Iowa. He believes the students will do well. School officials do not plan to test students below grade 5 because language development takes place in those grades. The school will continue to use the IEP as an instrument to determine that the goals for each student are being met on an annual basis. The IEPs are developed in conjunction with the parents and individuals from the local school districts.

Superintendent Johnson said school officials are working with the Northwest Education Association, a lab out of Portland, Oregon, in conjunction with AEA 13 to develop criterion-based tests. Tests will be developed based on the Iowa School for the Deaf curriculum to determine whether teachers are teaching the curriculum and students are learning it. He said that will be another measure.

Superintendent Johnson said he was unaware of any other residential school that was doing the types of assessment that was being done at Iowa School for the Deaf. School officials expect students to perform the same as anyone else. He expects to find some strong areas and some weak areas to which the school will have to focus.

With regard to the strategic plan benchmarks, Superintendent Johnson said most of the benchmarks had been given to the Regents previously although two of the four had not been completed. He said he would provide very specific strategic plan benchmarks. In the earlier comments he had provided some general concepts of what school officials were considering. He would like to know whether that was the type of information that was desired by the Board.

President Newlin suggested that Superintendent Johnson include the information in the benchmarks.

**ACTION:** President Newlin stated the Board received the oral report from Superintendent Johnson, by general consent.

**1998-99 SCHOOL CALENDAR.** The Board Office recommended the Board approve the proposed 1998-1999 school year calendar for Iowa School for the Deaf.

Iowa School for the Deaf officials proposed to begin its instructional year on August 17, 1998, and conclude its school year on May 28, 1999.

Total instructional days for students equal the state mandated 180 days. Faculty are engaged for an additional 9 days distributed at various points throughout the year.

The proposed calendar is aligned as much as possible with the Lewis Central Community School District, which cooperates with Iowa School for the Deaf to provide mainstream classroom experiences for Iowa School for the Deaf students.

**ACTION:** This matter was approved, by consent.

**1998-99 HOLIDAY SCHEDULE.** The Board Office recommended the Board approve proposed holidays for fiscal year 1999 as follows:

July 3	Independence Day
September 7	Labor Day
November 26	Thanksgiving
November 27	Day after Thanksgiving
December 24	Winter Holiday**
December 25	Christmas
December 31	Winter Holiday**
January 1	New Year's Day
May 31	Memorial Day

\*\*Designated by the Superintendent

Board policy provides for seven specified holidays annually, two additional holidays that are designated by the head of the institutions, and two more days to be accrued as vacation.

The proposed fiscal year 1999 holiday calendar for the Iowa School for the Deaf was consistent with Board policy and applicable collective bargaining agreements.

**ACTION:** This matter was approved, by consent.

**REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS.** The Board Office recommended that the Register of Capital Improvement Business Transactions for the Iowa School for the Deaf be approved.

PROJECT DESCRIPTIONS AND BUDGETS

Elementary School--New Interior Finishes \$135,000  
Source of Funds: FY 1998/1999 Building Repair Funds

School officials requested approval of a project description and budget in the amount of \$135,000 to provide interior improvements in the Elementary School building. The project will include removal of the existing floor tile, including asbestos abatement, and installation of new flooring and associated interior finishes, acoustical ceilings and instructional markerboards/chalkboards.

Fire Hydrant Replacement \$8,000  
Source of Funds: FY 1998 Building Repair Funds

School officials requested approval of a project description and budget in the amount of \$8,000 to replace two leaking fire hydrants which have reached the end of their useful lives. The hydrants are located near the Careers Center and the Power Plant.

MOTION: Regent Lande moved to approve the school's capital register, as presented. Regent Kennedy seconded the motion. MOTION CARRIED UNANIMOUSLY.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to the Iowa School for the Deaf.

Regent Arenson complimented Superintendent Johnson and his staff on all of the great progress they were making. He said the school was heading in a direction that he liked. The agreement with Nebraska as well as the achievements Superintendent Johnson had just outlined were tremendous. He looked forward to continued great success.

Regent Lande said he also would like to commend Superintendent Johnson for everything he has accomplished. With regard to the reports on student achievement he said there is so much good information. It would be easier to retain the information if the Regents had been provided with some written materials ahead of time. He then said he commended Superintendent Johnson on the work that was done with the student from Deep River. It showed a willingness to help students stay in another facility as well as to serve those who come to the Iowa School for the Deaf campus.

GENERAL  
April 14-15, 1998

Regent Pellett stated, as a resident of the area, that Superintendent Johnson, his staff and students are an integral part of the community, particularly because of the work Superintendent Johnson does with the students.

Regent Kennedy offered congratulations to the students who are going on to universities when they graduate from high school. She encouraged Superintendent Johnson to keep up the good work.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to Iowa Braille and Sight Saving School was transacted on Tuesday and Wednesday, April 14 and 15, 1998.

**RATIFICATION OF PERSONNEL TRANSACTIONS.** The Board Office reported that the Register of Personnel Changes had not been received and would be reported next month.

President Newlin then asked Board members and institutional officials if there were additional items for discussion pertaining to Iowa Braille and Sight Saving School.

Superintendent Thurman stated that he looked forward to seeing the Regents in Vinton next month.

**ADJOURNMENT.**

The meeting of the State Board of Regents adjourned at 10:51 a.m., on Wednesday, April 15, 1998.

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R. Wayne Richey  
Executive Director