

The State Board of Regents met at the University of Iowa, Iowa City, Iowa,  
on September 14 - 15, 1972. Those present were:

	<u>September 14</u>	<u>September 15</u>
<b>Members of the State Board of Regents:</b>		
Mr. Redeker, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldrige	All Sessions	Excused at 3:10 p.m.
Mrs. Collison	All Sessions	All Sessions
Mr. McCartney	All Sessions	All Sessions
Mr. Perrin	All Sessions	All Sessions
Mrs. Petersen	All Sessions	All Sessions
Mr. Shaw	All Sessions	All Sessions
Mr. Wallace	All Sessions	All Sessions
 <b>Office of State Board of Regents:</b>		
Exec. Sec'y. Richey	All Sessions	All Sessions
Mr. Coffman	All Sessions	All Sessions
Mr. McMurray	All Sessions	All Sessions
Sharon Sass, Secretary	All Sessions	All Sessions
 <b>University of Iowa:</b>		
President Boyd	All Sessions	All Sessions
Vice Provost Chambers	All Sessions	
Vice Provost Hardin	All Sessions	All Sessions
Director Hawkins	All Sessions	All Sessions
Provost Heffner	All Sessions	All Sessions
Business Manager Mossman	All Sessions	All Sessions
Director Strayer	All Sessions	All Sessions
Mr. Hubbard	All Sessions	
 <b>Iowa State University:</b>		
President Parks	All Sessions	Excused at 1:30 p.m.
Vice President Christensen	All Sessions	Excused at 1:30 p.m.
Vice President Hamilton	All Sessions	Excused at 1:30 p.m.
Vice President Moore	All Sessions	Excused at 1:30 p.m.
 <b>University of Northern Iowa:</b>		
President Kamerick	All Sessions	Excused at 2:05 p.m.
Business Manager Jennings	All Sessions	Excused at 2:05 p.m.
Provost Martin	All Sessions	Excused at 2:05 p.m.
Director Kelly	All Sessions	Excused at 2:05 p.m.
Mr. Miller	All Sessions	Excused at 2:05 p.m.
 <b>Iowa School for the Deaf:</b>		
Superintendent Giangreco	All Sessions	Excused at 2:15 p.m.
Business Manager Geasland	All Sessions	Excused at 2:15 p.m.
 <b>Iowa Braille and Sight Saving School:</b>		
Superintendent Woodcock	All Sessions	All Sessions
Business Manager Berry	All Sessions	All Sessions

GENERAL

President Redeker called the meeting of the Board of Regents to order at 9:07 a.m., Thursday, September 14, 1972. The following business pertaining to General or Miscellaneous Items was transacted on Thursday, September 14, 1972.

APPROVAL OF MINUTES. The minutes of the July 13-14, 1972 Board of Regents Meeting were approved.

COMMITTEE ON EDUCATIONAL COORDINATION.

A. RECOMMENDATION CONCERNING CRIMINAL JUSTICE PROGRAM.

The Interinstitutional Committee on Educational Coordination, in response to a Board request to study the question of a College of Criminal Justice in connection with House Concurrent Resolution 121, has investigated existing programs, current and probable future demand, and related offerings in Regents' universities. Mr. Coffman of the Board office prepared a survey of law enforcement related courses offered in the Iowa area and Professor Richard L. Holcomb of the University of Iowa submitted a memorandum to the committee concerning the program at the State University of Iowa. Professor Holcomb also appeared before the committee to make additional comments and answer questions concerning the status of criminal justice programs nationally and in this region, and to offer observations about the demand for and problems of expansion of existing programs in the state. As a result of our discussions and deliberations we have reached the following conclusions:

1. We are not persuaded that there is justification for a separate four-year college of criminal justice in any of the Regents' universities. This conclusion is based on the fact of the availability of a variety of programs and offerings in the area of criminal justice and related fields by a variety of other institutions in Iowa and surrounding states, including the following:
  - a. Area Schools:
    - Northwest Iowa Vocational School
    - Hawkeye Institute of Technology
    - Eastern Iowa Community College
    - Western Iowa Tech
    - Iowa Western Community College
    - Southeastern Community College
  - b. Regents:
    - University of Iowa (MA with concentration in criminology and MA in law enforcement and corrections)

c. Border States:

Augustana College  
Sioux Falls College of South Dakota  
University of Illinois, Circle Campus  
Western Illinois University  
Wichita State University  
Central Missouri State University  
University of Missouri-St. Louis  
University of Nebraska-Omaha  
Wisconsin State University-Plattsville  
Indiana State University  
Indiana University  
Michigan State University  
Wayne State University  
North Dakota State University

Professor Holcomb reports that there are close to 100 schools in the country offering a four-year degree in the criminal justice area. It does not appear that the establishment of a college of criminal justice would become a high priority item for any of the three universities in the foreseeable future. If interest should develop it could be expressed by means of the new academic planning program which the universities are now developing.

2. We are unable to discern a demand for trained personnel in this area which cannot be met by the existing programs available in Iowa and adjacent states. The level of compensation for police officers is such that it is doubtful that many persons would be willing to undergo a four-year program for the express purpose of preparing for such employment. Furthermore there is a substantial body of educational opinion which holds that the best preparation for most law enforcement positions would be a liberal arts program with subsequent on-the-job training or short institute training of some kind. If it should develop that law enforcement agencies in Iowa, such as police departments, can attract persons with bachelor's degrees and they recommend a baccalaureate program for the future, then the Regents' institutions could respond accordingly.
3. There does not seem to be a substantial demand on the part of the Iowa law enforcement agencies for graduates for a four-year degree program in criminal justice. As Professor Holcomb points out, graduates of four-year programs rarely go into local law enforcement work but typically seek federal or private law enforcement employment because of greater compensation.
4. At the present time the State University of Iowa seems to be the most favorably situated for any potential four-year program in criminal justice. Certain courses in the area are already offered, such as patrol procedure, traffic control and criminal investigation and there are sociology courses in criminology and corrections. The presence of the law school is also an asset although there is the problem of availability of law courses due to law school enrollment pressures.
5. The University of Northern Iowa does not have a nucleus of staff competent and interested in this particular area of instruction. Funds for a summer institute which would have been taught in part by visiting authorities in this field were requested from the Iowa Crime Commission but a grant was not made. One of the purposes of the institute was to attempt to ascertain the degree of student interest in this field.

In sum, we are of the opinion that the existing programs suffice to meet the present demand in Iowa. If this situation should change, we are confident that the Regents' universities will respond accordingly and new or expanded programs will be proposed. The most plausible response would seem to be the establishment of an interdisciplinary major in criminal justice at the Regents' university which seemed in the most forward position with respect to staff, courses and other resources. The idea of the establishment of a new college of criminal justice at one of the universities seem rather unlikely in the foreseeable future and quite unrealistic at the present time.

Discussion was deferred on this subject until Friday, September 15, when Professor Richard Holcomb would be available for discussion.

B. ANNUAL REPORT OF REGISTRARS' COMMITTEE ON COORDINATION. Mr. Cox, Chairman, Registrars' Committee on Coordination, was present for discussion.

At most of the Committee meetings, there were three or four staff members from each campus in attendance.

There were seven major projects of the committee this year. They were:

1. Persistence Study, Regents' Institutions
2. Residence Regulations Changes
3. Policy on Admission Procedures Relating to Persons in Violation of Regents Regulations on Unrest
4. Enrollment Projections
5. Regional Meetings with High School Counselors
6. Survey of Iowa College Grading Practices
7. Regents' Student Exchange Program

A considerable number of additional agenda items was covered this past year. Most of these were principally an exchange of information which was found to be very helpful in understanding the reasons for differences in procedures and in bringing to the Committee more uniform procedures where possible and desirable.

A complete copy of the report is on file at the Board Office.

Mr. Richey stated that the Board Office has been working very closely with the Department of Public Instruction which has been informed of the need for standardization in residency rules and classifications for the community colleges and the Regents' institutions.

A Board Member asked if there was a growing number of cases concerning residency classification. Mr. Cox responded by saying that there are more cases questioning residency, not only in Iowa, but in other states as well. There are more legal cases, also.

A Board Member stated that it was very important to work with other states in terms of residency and non-residency. Mr. Cox stated that this was their main goal. He also stated that there is talk that in a few years, there will be no difference between resident and non-resident, and that these funds will then have to be replaced somehow.

President Redeker asked that the Registrars' Committee report any new implications and rules to the Board concerning resident classification.

#### C. STUDENT PERSISTENCE AT THE STATE UNIVERSITIES.

The persistence report submitted to the Board by the Regents Committee on Educational Coordination illustrates the academic journey of students enrolled in the summer and fall of 1965 and the spring of 1966. It compares the experience of the three Regents' universities and contrasts this experience with a national study.

According to the report about half of the students entering directly from high school as freshmen went on to earn bachelor's degrees by 1971 summer session at the institution they entered. The exact figures in this category are 46% at UNI; 55% at ISU and 50% at SUI. However, the picture improves considerably when the measure of success is a successful grade point average at the time the student left the institution. At UNI 77% of the students involved had a successful grade point average when leaving while the corresponding figures for the other schools were 80% at ISU and 73% at SUI.

The study shows that transfer students earning bachelor's degrees at the institution to which they transferred by the year 1971 were 52% at UNI; 61% at ISU, and 57% at SUI. The figures for those transfer students having a successful grade point average at the time of departure were 75% at UNI; 82% at ISU, and 78% at SUI.

The proportion of entering freshmen taking longer than the usual four-year period to earn the bachelor's degree was: 25% at UNI; 43% at ISU, and 48% at SUI. The volume of entering freshmen who at some time in their academic careers were suspended for academic reasons were: 20% at UNI; 12% at ISU, and 11% at SUI.

The study contrasts the experience of the Regents' universities with the results of a national persistence study conducted by the American Council on Education in which 217 colleges and universities were sampled. In some of the comparisons, the Regents' universities had experience below that of the ACE sample, and in some categories they were above the national average.

Comparisons of the percentage of entering freshmen returning for a second academic year were:

ACE Study	--	78%
UNI	--	77%
ISU	--	84%
SUI	--	80%
Regents' average	--	81%

Comparisons of entering freshmen who received a bachelor's degree after four years at the institution they entered were:

ACE Study	--	47%
UNI	--	35%
ISU	--	31%
SUI	--	26%
Regents' average	--	30%

(The Regents' institution average does not reach the ACE four-year 47% average until the end of the fifth academic year.)

The study raises the question of why the persistence experience of entering freshmen obtaining a bachelor's degree in four years at the entering institution is so much lower than the ACE study if, indeed, the ACE study is truly reflective of the national pattern. The Board might wish to submit this question to the Committee on Educational Coordination for study in the future.

In addition, the Board might wish to ask the committee to report on reasons students leave the universities which is a question the Board originally requested be included in the persistence study.

Board members should make a note to bring their copies of the persistence study to the meeting since it was mailed out several weeks ago.

Mr. Demitroff, SUI Registrar and Mr. Whitney, University of Iowa, both Committee members, were present for discussion.

A Board Member stated it would be necessary to obtain information from high schools to determine reasons for individual scores on college entrance examinations and that utilization of counselors was very valuable. Another member cautioned against using the word "failure" in such context and stated students are not wasting time merely by taking more than four years to obtain a degree.

Another Board Member stated the baccalaureate degree was designed for four years and that students taking longer may be depriving others of a chance to attend. It was noted that many students taking longer than the traditional four years

for obtaining a degree are taking additional courses for other majors.

A Board Member stated that university administrators are satisfied that qualified students are not being kept out because other students are allowed to take longer than four years for a baccalaureate degree

University personnel noted that the national study quoted in the report was weighted heavily in favor of four-year liberal arts colleges and the comparison with the Regent Universities is not necessarily valid.

A Board Member stated it was desirable to allow flexibility in course offerings to allow students to set their own goals.

MOTION:

Mr. Baldrige moved that the Board accept the report with appreciation to the Committee that prepared the report and, further, that the report be continued and that a study should be made of reasons for "stop-outs" by students. Mr. Bailey seconded the motion, and it passed unanimously.

#### D. FACULTY WORKLOAD STUDY.

**The Regents Committee on Educational Coordination has completed its faculty workload study. The Board requested the study in June, 1971, and institutional personnel began gathering data in the Fall of that year. The result of this work is contained separately in the docket book and has been distributed earlier to Board members and institution presidents.**

**It is apparent from the report that the great majority of faculty members put in more than the normal 40-hour work week. Work weeks of 50 and 60 hours are common. Some examples include: 70.4 hours for professors at the SUI College of Medicine; 63.8 hours for professors at the SUI College of Law; 60.5 hours for professors in Home Economics at ISU; 65.4 hours for assistant professors in Communications at ISU; 79.3 hours for assistant professors in Biological Sciences at UNI; 84.2 hours for assistant professors in Home Economics at UNI.**

**The committee states that the study of faculty workload is an "inexact science" and reports:**

**"The problem of where a faculty member's day begins and ends is a difficult conceptual one because his work is completely intertwined with his entire waking hours. Like doctors, lawyers and legislators,, they seldom really put their work aside."**

The committee divided the hourly input of faculty into the following categories: classroom contact time; preparation and evaluation; counseling and advising; total instruction; administration and committee assignments; research and professional growth; public and professional service, support service.

The committee cautions against "out of context" comparisons between similar categories at the three universities pointing out the differing missions of the institutions as a reason for hourly differences. Another reason for the problem of comparison is that the information collected for the study was done on a different basis for each institution -- a situation which the committee suggests should be altered in the future and a point which the Board might wish to emphasize. Reasons given for this difference in data collection include "different missions" for the institutions, availability of information and the fact that the committee "agreed that the real value of the faculty workload study does not come from comparing the three universities....but rather from using the data for internal management purposes at the respective institutions."

Although the committee said it expected "results would be reasonably consistent" it actually discovered: "Upon review of the completed data it is apparent that faculty perceive a different workload structure depending upon whether they are requested to report total hours for an academic period (total hours during the 12-week academic period in the case of Iowa State) or of average hours during a typical week (the procedure used at the University of Iowa) or a combination of the two (the case at the University of Northern Iowa)."

The committee suggests greater consistency of data in the future if the Board decides to continue the study another year. The committee suggests use of the Faculty Activity Analysis program of the National Center for Higher Education Management Systems (NCHEMS) at WICHE (Western Interstate Compact on Higher Education). The Board might wish to consider directing the committee to study the possibility of using the NCHEMS model in the future.

The committee report does not contain extensive analysis of the data and notes that such analysis is taking place at the individual institutions where the information is expected to be of internal use.

Mr. Warren Madden, Iowa State University and Chairman of the Preparation Committee was present for the discussion.

A complete copy of the Faculty Workload Report is on file at the Board Office.

In discussion, a Board Member asked who determines the nature of the information that goes into the report. In response, it was stated that the source of all the information is from faculty contributions. It was noted, also, that the information collected on the three universities is not identical.

A Board Member noted that standards of workloads for the faculty varies, and hoped that the administration was making every effort to see that all these people are teaching what they should be.

Mr. Heffner pointed out that these reports are used in many ways, such as for auditing by Federal organizations, and for internal use by departments.

A Board Member stated that there is a necessity for shifting teachers away from education courses. This could be done by retraining people to teach other courses, reducing the number of teachers, or by reducing the size of the class.

President Boyd responded that nature, society, and education are never in equilibrium. He questioned how we judge these surpluses. Education can not be put into the same category as doctors, lawyers, etc.

It was stated by some Board Members that they found this report to be very interesting, and helpful in answering questions directed to them from legislators and citizens.

**MOTION:**

Mr. Perrin moved that before any work is done toward a new report, the administrators shall present recommendations as to value of report and as part of same presentation shall be an analysis by the Board Office of the report and an analysis by the Presidents of the internal use made of this report. Mrs. Petersen seconded the motion, and it passed unanimously.

**ACCREDITATION OF ISU COLLEGE OF EDUCATION.**

**The National Council for Accreditation of Teacher Education has notified Iowa State University that all programs of the College of Education have been fully accredited until September 1, 1980.**

**The programs so accredited are:**

- Programs to prepare elementary and secondary teachers at the baccalaureate degree level.**
- Programs to prepare school service personnel (elementary and secondary principals, supervisor/curriculum directors and media specialists only) at the master's degree level.**
- Programs to prepare school service personnel (guidance counselors) at the masters degree and specialist degree levels.**
- Programs to prepare school service personnel (school psychologists) which terminates in the masters degree, but is understood to be of greater scope than the masters degree program would ordinarily allow.**

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A copy of the council's accreditation letter and a two-volume self analysis are on file in the Board Office.

One Board Member pointed out that there seemed to be an over use of accreditation. If the Board is satisfied with the departmental course work, then that should be all that counts.

UNDERGRADUATE SOCIAL WORK PROGRAMS AT UNI.

Dear President Kamerick:

It gives me pleasure to advise you that the Committee on Standards for Undergraduate Social Work Programs has reviewed the application submitted by the University of Northern Iowa for reaffirmation of approval of its undergraduate social work program and has granted extension of approved status to June 30, 1973.

The Committee, in its deliberations, expressed concern that little improvement has been made in your program during the past year. I should like to call your attention to our letter of March 24, 1971 advising you of the approval of your program for two years and indicating that the faculty-student ratio was very high. Although you have hired another full-time faculty member for the coming year, the faculty-student ratio still remains high - 2/182. Another area of concern expressed by the Committee last year was the heavy reliance on guest lecturers in terms of course continuity. The material submitted this year did not indicate any change in this area.

We trust that between now and Spring, 1973 you will be able to address yourself to the above areas of deficiencies in your program and thus, bring your program into substantial compliance with CSWE standards.

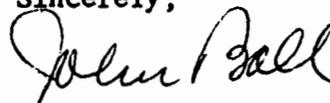
May we ask that next Spring you submit, with your application for reaffirmation of approved status, complete information regarding the changes, improvements and developments, including plans for future developments, in your program. This will facilitate the Committee's review and evaluation of your program.

As you know, site visits are being made between this Fall and Spring 1974, to all educational institutions that have an approved program. If you have not had a site visit or have not made arrangements for one, would you please advise us when a visit to your school would be convenient?

The Committee asked me to convey its best wishes for continued success in your program.

cc: Donald F. Howard  
Academic Dean  
Louis Bultena  
Program Chairman

Sincerely,



John Ball, Chairman  
Committee on Standards for  
Undergraduate Social Work Programs

President Boyd said he felt accreditation at the lower level should be resisted. He contended too many professional accrediting groups were trying to control the number of people entering a particular field. He also noted that when certain courses are not accredited, it is very misleading to the public. It indicates, to the public, that something is wrong with the program, when in fact there is probably nothing wrong at all.

PROGRAM REVIEW DIRECTED BY GOVERNOR. Mr. Richey reported as follows:

You are aware that Governor Ray has directed a review of budget and program priorities by each institution with a view toward reduction of budgets by approximately 10% for the 1973-75 biennium. The Governor's purpose is to attempt to find existing programs that can be discontinued and thus release funds for use in financing highly desirable new programs. He has stated that a portion of the budget hearings for each institution or agency will be utilized for discussion of this effort. We will have the opportunity in that hearing as well as in the narrative accompanying our report to him on the matter to object to any reductions and to indicate the consequences. Governor Ray's oral presentation to state agency and institutional heads placed strong emphasis on the review by program.

The figures the institutions have submitted for the 1973-75 budget document yield the following reduced budgets when the instructions of the Governor, as interpreted by the Comptroller, are applied:

<u>Year</u>	<u>Regents' Budget Askings</u>	<u>Reduced Budget</u>
1972-73	\$169,047,000	\$
1973-74	182,643,000	155,299,900
1974-75	195,431,000	167,536,300

The programs are to be listed in the proposed order of potential elimination. Each institution has broad discretion in applying the cutback to its General Program Operations, which are financed from General Use Funds. It would appear generally evident that budget reduction may be accomplished by elimination of requested new programs, elimination of old programs, consolidation of programs, reorganization of effort, reduction in services, deletion of proposed salary increases in fiscal years 1974 and 1975, etc. The reductions do not have to be applied on any formula basis to the various units within an institution. For example, entire units of the institution could be abolished, which might result in smaller percentage reductions in the other units of the institution. The impact of each program change on both expenditures and revenue is to be determined and set forth in a Schedule D for each.

This office and representatives of the institutions have discussed at length the procedures for carrying out the Governor's directive. The Comptroller has agreed that that portion of institutional budgets financed by income from

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student fees and tuitions is excluded from the 10% cutback. The procedure for the budget analysis is described in detail in the general instructions, which are enclosed for your information. Forms (Exhibit D - Recapitulation of 1973-74 and 1974-75 Budget Base Adjustments - Expenditures, Exhibit E - Recapitulation of 1973-74 and 1974-75 Budget Base Adjustments - Funding Source, and Schedule D - 1973-74 and 1974-75 Budget Base Program Adjustments) are also enclosed. The Comptroller's instructions for the Regents institutions have been altered to reflect the difference in budget format and procedures that we use. The Comptroller has requested state agencies to indicate the programs that would be eliminated or amended if the budget askings for FY 1973-74 were reduced to 90% of the 1972-73 budgeted expenditures. The same procedure is requested to reflect the effect of reduction of the budget askings for 1974-75 to 90% of the budget askings for 1973-74. The procedure for Regents institutions is quite similar except for the portion of University budgets financed by student fees and tuitions.

The reports of the institutions will be submitted for consideration of the Board at its November 9-10 meeting. It will be necessary for the reports to be transmitted immediately to the Governor following the November Board meeting. This time schedule should be adequate for the Governor to have the information he requires at least two weeks ahead of his hearings for the Board of Regents.

Some Board Members and the three presidents of the universities expressed fear that publicity as to which of their programs are most expendable will create severe morale problems among employees.

President Kamerick stated that when you consider that 80% of their budgets go for salaries and fringe benefits, then they should not really use the term "eliminate program" because they are really talking about eliminating people.

Several Regents concurred with the Presidents, and said that no matter what one tells an employee, nothing will alleviate the damage done to his morale by naming him as being among the most expendable of your employees.

President Parks stated that in the process, even if it is unavoidable, then 10% of the operation will be placed at the bottom of the priorities. These people are then going to be looking for other jobs.

A Board Member noted that when programs are cut, then there is a loss in tuition, and then compensation is needed. University personnel stated that this is one of many problems that they will have to encounter if the budget is reduced by 10%.

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President Boyd asked the Board for a non-uniform mandate concerning the listing of these programs. A Board Member responded that a method that will have the least impact on the people, but still would be satisfactory to the Governor and the Comptroller for their needs, should be considered.

#### GOVERNANCE IMPLICATIONS OF FEDERAL HIGHER EDUCATION ACT.

The purpose of this memorandum is to inform the Board of new considerations in the method of planning and coordinating higher education in Iowa as the result of the Higher Education Act of 1972 (Public Law 92-318) passed by Congress and signed into law by the President in June. The law contains provisions for some basic changes in the way states plan and coordinate higher education and vocational education. However, since appropriations for the act have not been enacted and guidelines from the Office of Education of the Department of Health, Education and Welfare are not expected until January, there appears to be no need for haste.

The Higher Education Act contains a requirement that states either designate existing agencies or create new ones which are broadly representative of the public and all facets of post-secondary education. These agencies (known generally as 1202 agencies because of the section of the federal act in which the requirement is contained must be "broadly and equitably representative of the general public and public and private nonprofit and proprietary institutions of post-secondary education in the State including community colleges..., junior colleges, post-secondary vocational schools, area vocational schools, technical institutes, four-year institutions of higher education and branches thereof." These agencies "may establish committees or task forces, not necessarily consisting of Commission members, and utilize existing agencies or organizations, to make studies, conduct surveys, submit recommendations, or otherwise contribute the best available expertise from the institutions, interest groups, and segments of the society most concerned with a particular aspect of the Commission's work." Designation of such an agency is a prerequisite under the bill for eligibility for Title X funds for community colleges and vocational education as well as qualifying for federal funds for state-wide planning for higher education. As stated earlier, funds for these purposes have not yet been appropriated. In addition, Mr. Joseph P. Cosand, Deputy Commissioner for Higher Education at HEW, has stated recently that guidelines for the 1202 agencies will not be complete before January, 1973. However, he has stated preliminarily that the "broad and equitable" representation on the 1202 agency must be "substantive and real." He has stated that the burden of proof will be upon the individual states to show that the requirement of broad representation is met.

The situation raises several alternatives for consideration. A detailed report regarding this matter containing a listing of the possible alternatives will be presented to the Board at its October meeting as part of consideration of a legislative program for 1973. No doubt the matter will be discussed by other boards and agencies involved in post-secondary education. There is a likelihood that additions will be required to the apparatus of post-secondary education in Iowa or the alteration of present relationships between educational agencies in order to comply with the law. It would appear at this point that action probably will be needed during the 1973 session of the Legislature.

In brief discussion, President Redeker asked that the Board be kept aware of what is transpiring and what is going to transpire.

IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION. Regent Perrin reported on the September meeting of Iowa Coordinating Council for Post High School Education. These matters were covered:

- a) The annual report was submitted to the Council. The treasurer's report showed a balance of \$3,100.00. No assessments will be made until January, 1973.
- b) New officers were elected: Mr. Looft was elected chairman, and Dr. Kamerick was elected vice-chairman.
- c) A partial report was given on the Iowa-Nebraska reciprocity agreement. There has been no conclusion made as to what kinds of schools are to be included in this report. The committee is scheduled to meet in October.
- d) A report on the Legislative Higher Education Study Committee work on a long range plan of higher education was given.
- e) The Department of Public Instruction is doing a study on placement of teachers. An interesting report was made on trends in population. If Board Members desired copies of this, they should contact the Department of Public Instruction.
- f) In conclusion, Mr. Perrin, announced that the next meeting will be held in November.

#### QUARTERLY REPORT OF PURCHASING COMMITTEE.

**Presented herein is the Quarterly Report of the Regents' Purchasing Committee for the fourth quarter of fiscal year 1971-72 (April, May, June). During the period, the Committee held two meetings with these developments:**

- Awarded a new annual joint contract on envelopes.
- Rebid and awarded annual contracts on batteries, gasoline, fuel oil, photo supplies.
- Began development work toward joint university contracts on oleo and ice cream.

#### The Quarterly Report

Statistical reports show the following information:

- 33,532 regular purchase orders were written during the quarter.
- Payments made totaled \$17,870,311.31.
- 11,326 blanket orders, contract orders and local small orders were processed with a dollar volume of \$1,569,047.50.
- 9,460 written inquiries were made by the three universities out of which 2,655 orders resulted.
- 992 telephone inquiries were made by ISU and UNI with 348 orders placed.

Narratives report, among other matters, the following:

- New contracts set up at SUI for hospital supplies and physical plant items.
- Significant savings pointed out by ISU through change of source and substitution of products.
- Educational discounts realized totaling \$27,225 at SUI and discounts ranging up to 45% at ISU.
- Use made by all institutions of federal excess property program and GSA supply sources - both programs now evidently cut back by the Federal Government as far as higher education priorities are concerned.

The Fiscal Year 1971-72

The quarterly reports have been presented to the Board now for two years. The following table compares the two years for which data is available.

A. Total Dollar Volume of Purchasing Activity

	<u>1971-72</u>	<u>1970-71</u>
SUI	\$43,478,173.77	\$40,085,314.83
ISU	29,282,888.01	25,910,880.00
UNI	2,761,310.19	2,519,034.28
ISD	388,654.34	276,122.18*
IBSSS	261,911.37	401,014.94**
Totals	<u>\$76,172,937.68</u>	<u>\$69,195,366.23</u>

B. Total Orders Placed (All)

	<u>1971-72</u>	<u>1970-71</u>
SUI	75,768	71,151
ISU	64,875	66,718
UNI	11,658	11,122
ISD	2,732	2,279*
IBSSS	1,817	1,738
Totals	<u>156,850</u>	<u>153,008</u>

C. Regular Purchase Orders Placed

	<u>1971-72</u>	<u>1970-71</u>
SUI	51,830	49,430
ISU	50,885	54,868
UNI	9,517	10,491
ISD	2,732	2,279*
IBSSS	1,215	872
Totals	<u>116,179</u>	<u>117,940</u>

\*Covers 9 months only.

\*\*1st Quarter contained amounts not directly related to purchasing activities.

D. Cash Discounts Realized

1971-72	\$134,685.07
1970-71	120,758.10

**E. Written Inquiries - 3 Universities**

	<u>1971-72</u>	<u>1970-71</u>
Inquiries	30,412	29,311
Orders Placed	8,363	9,027

During the year significant actions of the Committee were:

Joint contracts were entered into on--  
Computer stock forms  
Ice cream (for SUI and UNI)  
Large lamps  
Envelopes  
Batteries  
Transport Gasoline (for ISU and SUI)  
Photo supplies  
Tank wagon gasoline  
Fuel Oil

Initial actions have been taken which will add to this list, in the next year, oleo and possibly paint.

Even more important, the Committee considered many other itmes for joint contracting. These studies led to decisions against joint contracting for a number of reasons, including -

Prices currently paid individually are lowest possible  
because of carload deliveries, etc.  
Lack of statewide distribution.  
Differences in institutional storage capabilities.

In all cases, Committee members initiated efforts to insure level prices were received by all universities when joint contracting was not used.

Relationships were established and problems were worked out through separate meetings with Department of General Services, Prison Industries, State Vehicle Dispatcher.

Prices paid and supply sources on 126 items were compared through compilation of a joint price survey.

Information relative to institutional purchasing practices and procedures was freely exchanged and discussed on a broad number of matters during the nine meetings of the Committee.

During the next year, a prime effort of the Committee will be to establish a solid working relationship with the State Department of General Services and its centralized purchasing division. Hopefully, a relationship can be established which will be mutually beneficial.

A Board Member commended the Committee on this report.

A Board Member asked if prison industries were being utilized as well as possible. Also, he questioned if this relationship with the prisons has improved at all.

Mr. McMurray responded that the Purchasing Committee had met with representatives from prison industries. Such relationships had been strengthened to the extent that all parties are now fully aware of Industries' product line. The Board Member requested this information be brought to the attention of the Budget and Financial Control Committee.

Another Board Member requested that a report be made showing the dollar volume of those items jointly purchased.

CAMPUS VISITS BY THE BUDGET AND FINANCIAL CONTROL COMMITTEE. The following schedule of campus visits by the Budget and Financial Control Committee of the Iowa Legislature is presented for the information of the Board and institutional officials:

October	10	10:00 a.m.	Iowa State University
October	17	10:00 a.m.	University of Northern Iowa
October	18	9:30 a.m.	Iowa School for the Blind
November	10	1:00 p.m.	University of Iowa
November	11	9:30 a.m.	University of Iowa

The Committee visited the Iowa School for the Deaf on April 24 in conjunction with another meeting at Council Bluffs.

President Redeker requested that Board Members notify the Board Office in advance of these meetings of intent to attend. The Board Office will maintain attendance lists.

#### COUNSELING AT REGENTS' UNIVERSITIES.

Several months ago the Board expressed interest in counseling efforts at the Regents' universities particularly from the standpoint of availability to both freshman and transfer students. Concern was also expressed about counseling in relationship to the job market.

Admission and counseling officials from all three universities have reported their efforts in detail in letters attached hereto.

Questions to which institutions were to respond and a summary of the responses are:

1. Is the entering student (either freshman or transfer) automatically given academic counseling and career guidance?

Replies from the universities indicate that all entering freshmen and transfer students are automatically assigned an academic adviser. In cases where the entering freshmen and transfer students have declared a major they are often assigned to a counselor within that department. Frequently there will be career guidance connected with the academic advice.

2. What opportunities exist for counseling during an academic period?

Much of the emphasis at the institutions is making the student aware of the possibilities for counseling and guidance. Considerable effort along this line is expended during freshman orientation. Counseling and guidance are available generally at any time during an academic period upon the initiative of the student.

3. Are students given career guidance in terms of the job market? For instance, are those entering fields for which there is an oversupply told of such conditions?

University counseling services keep up to date on the job market and pass the information along to students. A University of Iowa

official reports: "Students do get information and guidance in terms of the job market in which they may be interested. For example, students interested in elementary, special or secondary education are fully informed of the current oversupply of teachers."

A note of caution is sounded at Iowa State: "Any student who begins an academic program at a university is preparing himself for a potential job at least 4 or 5 years into the future. Thus, efforts can be made to alert students to employment trends but it is impossible to say with certainty what will or what will not be available in the job market that far in advance. The solution is to counsel students to prepare for more than one kind of job opportunity."

4. Who is likely to give such counseling?

Institutions report that faculty members, professional counseling personnel connected with the various counseling services and others such as resident hall personnel are involved in this activity.

Details were supplied by university personnel.

Mr. Hubbard from SUI was present for discussion.

A Board member pointed out that one of the problems in counseling is getting

the student to talk with the counselor. Another member asked if enough counseling was directed towards the students entering college for the first time and for those students changing curriculum. He felt that there should be more counseling in this area than for the student finding a job.

President Kamerick pointed out that there was a distinction between academic advising and counseling.

EXECUTIVE SESSION. President Redeker announced that each university had personnel matters to be discussed, and an overall personnel matter required consideration in Executive Session. In roll call vote on whether the Board should resolve itself into executive session, the vote was as follows:

AYE: Bailey, Baldrige, Collison, McCartney, Perrin, Petersen, Shaw, Wallace, Redeker.

NAY: None

ABSENT: None

The Board having voted in the affirmative by at least a 2/3 majority, resolved itself into Executive Session at 3:15 p.m., and arose therefrom at 5:10 p.m.

President Redeker called the meeting of the Board of Regents to order at 9:25 a.m., Friday, September 15, 1972. The following business pertaining to General or Miscellaneous was transacted on Friday, September 15, 1972.

A. RECOMMENDATIONS CONCERNING CRIMINAL JUSTICE PROGRAM (Continuation).

Discussion on this matter had been deferred on Thursday until Dr. Holcomb could be present for discussion to answer any questions from the Board. Dr. Holcomb is Professor of Police Science at SUI and helped in drafting this report.

A Board Member stated that he felt the report to be very adequate. Mr. Holcomb pointed out that criminal justice covers the courts and corrections, whereas law enforcement handles the criminal. He went on to say that many courses of this type were started as just "prestige" courses. Now, University of

Nebraska at Omaha, Chicago University, Michigan University, and Missouri University all have programs in law enforcement and will accept almost anyone who has a degree. Mr. Holcomb agreed that it was not the responsibility of the Regents' Universities, at this time, to offer this type of degree.

MOTION:

Mr. Wallace moved that the Board accept recommendations in the report, and that a more comprehensive report be drawn up to be furnished to the Board as part of legislative considerations prior to submission to the Governor and Legislature. Mr. Bailey seconded the motion, and it passed unanimously.

REPORT ON HIGHER EDUCATION FACILITIES COMMISSION MEETING. Regent Bailey reported to the Board on the meeting of the Higher Education Facilities Commission. Regent Bailey stated that the Commission met in July and September. At the July meeting action was taken on Commission budgets and askings. It was determined to ask for \$860,000 for the scholarship fund in 1973-74, and \$1,400,000 for 1974-75. The tuition grants request was raised from \$4 million to \$8.3 million per year, or \$16.6 million for the 1973-75 biennium. Other matters covered were:

- a) Mr. Robert Williams appointed as chairman. He replaced Mrs. Georgia Nye, who had resigned from the Commission.
- b) The Title VI A Undergraduate Equipment Facilities Grants deadline for equipment of November 30, 1972.
- c) The Medical tuition loan program interest rate changed from 7% to 9%. Too many students were signing up for this medical tuition loan, and it was decided that the interest rate was unrealistic.

He reported the number of students enrolled in the College of Osteopathic Medicine and the University Medical School under this program.

The loans to students at the College of Osteopathic Medicine were held to a maximum of \$2,000, even though tuition rose to \$3,000. Students at the University of Iowa Medical School, however, are eligible for loans equal to the full tuition which is \$840.

In discussion, some Board members stated that they were disturbed by the tremendous increase in HEFC budget requests. Mr. Bailey agreed that this request will not be within the economy of the state, but that the Commission's job is to get the most money within their request. It tries to follow the procedure that gets the best results.

Mr. Richey pointed out that there seemed to be some correlation between the request and what was granted to HEFC last session.

Mr. Bailey reported that the HEFC had discussed the new Federal Higher Education Act and the requirement under Section 1202 for a state-wide planning agency for higher education. He stated that the Commission had indicated that it should probably have its functions enlarged and be designated as the 1202 agency. The Board was reminded by Mr. Richey that Governance for Post High School Education and the requirement of the Federal Act was included in a subsequent item on the agenda.

#### ASSOCIATION OF GOVERNING BOARDS REGIONAL CONFERENCE.

**An AGB Regional Conference has been scheduled in St. Louis, Missouri, October 12-13 to consider recommendations contained in two recent reports of the Carnegie Commission on Higher Education.**

**Reports to be considered are "The More Effective Use of Resources: An Imperative of Higher Education" and "Reform on Campus: Changing Students, Changing Academic Programs."**

**The regional conference concept has replaced the national meetings which were formerly held by AGB in the fall of each year. The next AGB national meeting will be the National Conference on Trusteeship scheduled for April, 1973, in San Francisco.**

**Board members who desire to attend the St. Louis meeting are requested to notify us of their intent as soon as possible so that Executive Council approval can be requested. We will also be pleased to help in any other way as regards reservations, etc.**

On May 16 the Federal Office of Management and Budget wrote to the General Services Administration calling on GSA to discontinue all authorizations and practices which now permit use of Federal source of supply or services by Federal grantees. The reason stated in this letter was that the existing policy was not consistent with the administration's policy of reliance on a private enterprise system and the present policy was particularly objectionable because the burden of GSA competition falls more heavily on small business.

On June 1 GSA published a notice which stated: "Notice is hereby given that the General Services Administration is considering the adoption of revised rules prohibiting the use of GSA and other government sources of supply by recipients of Federal grants." Under this federal procedure interested persons are given 30 days to submit arguments relative to proposed rule changes. On June 30 this deadline for comment was extended to July 31.

On July 14 HEW unilaterally terminated its participation for grantees in the Federal Excess Property Program and GSA sources of supply.

On July 28 twenty-three senators sent a letter to the Commissioner of Federal Supply Services expressing their concern over GSA's intent in this matter.

In the first week of August separate bills were introduced in both the House of Representatives and the Senate to: 1) restore to grantees the Excess Property Program; 2) restore to grantees having such rights as of July 1, 1972, use of Federal supply sources until October 1, 1973, and calling for a study to be conducted by the Comptroller General on the entire program, said study to be completed by July 1, 1973.

In contacts with Washington people this week, it has been determined that -

- 1 - HEW may now be reconsidering its position
- 2 - GSA has not formally adopted the rules proposed in the June 1 notice of rule making and as a result only HEW sources of supply and excess property usage are cut off to the institutions at this time
- 3 - No legislative action is expected on bills mentioned above until after the first of the year; however, higher education sources view the necessity to have Congress hold open hearings in committee on these bills and to work to keep GSA from changing its rules prior to the holding of these hearings.

#### What These Programs Mean to Iowa and Higher Education Generally

The programs were started in 1967 to maximize impact of Federal grant dollars. In FY 1971 \$751.2 million of excess property was transferred to other agencies. Through May, FY 1972 the total was \$858.0 million.

Excess property is any property under control of a particular federal agency no longer needed by that agency. Higher education institutions have highest priority for use of excess property and material when such property can be utilized to enhance the benefits received from a Federal grant. Cost to the institution is usually only transportation costs.

If this program were dropped, all property formerly classified as excess would revert to surplus sources. Surplus property is any excess property not needed by any Federal agency as determined by GSA. Such property is distributed through state surplus offices. Higher education has no priority on acquisition and must compete with hospitals, public schools, etc. Acquisition costs are also somewhat greater.

The benefit of the excess property program can best be illustrated at SUI. In the period February, 1971 - June, 1972, the University placed 698 orders for excess property representing an original cost to the government of over \$5 million. These properties had a significant impact on the quality and effectiveness of research and educational programs at SUI. University operating funds were conserved through substitution of excess property for new property.

Institutions have been able to acquire equipment for the improvement of its programs which could not be afforded at market prices. This has been particularly true at UNI, which has been able to stretch HEW grant funds recently through use of this program.

The second program which would be discontinued is one which permits, under controlled situations, higher education institutions to utilize federal supply sources for purchasing equipment involved in NSF and HEW grants. Use of these sources for receipt of GSA prices saved SUI (and the State) some \$20,000 in furnishing the dental building. Some \$1,300 was saved by UNI in purchases for the Educational Building. The benefit has been particularly noteworthy in reviving competition and resultant differing prices bid for scientific and audio-visual equipment.

The benefits which have accrued to Regent universities will be lost if participation in these programs is denied or altered as has been proposed.

Since HEW is reconsidering its position and GSA has not taken final action on the proposals, the Board of Regents may wish to adopt a position and express its views to appropriate Federal authorities. The institutions have already done so. Higher education agencies are acting in concert to oppose the proposed Federal actions.

With respect to the excess property question, it should be recognized that the proposed Federal action has the effect of extending eligibility for participation in federal surplus property to other types of public agencies and institutions. It might be considered that we are a little selfish if we oppose elimination of our present favored status. One might rationalize this by referring to our present relatively straitened circumstances and to the fact that the use of such property for instruction of students and research is its probable best use in terms of the public interest.

MOTION:

Mr. Baldrige moved that the Board of Regents support efforts at Congressional and executive levels to restore to Board of Regents' Universities, and higher education generally, formerly held status on use of Federal excess property and GSA supply sources. Mr. Wallace seconded the motion, and it passed unanimously.

TEACHER CONTRACTS AT ISD AND IBSSS. The Board Office reported:

Teachers in public schools in Iowa for years have been covered by a section of the Iowa law which spells out in detail aspects of their contracts. There is a specific timetable for renewal or dismissal and each teacher knows exactly where he or she stands as of a specific date. Contracts are renewed automatically unless there is a resignation or dismissal.

Teachers at the Iowa School for the Deaf and Iowa Braille and Sight Saving School, however, are not covered by this law and have no uniform policy regarding procedures for their contracts. Contracts are issued each year at varying times. Usually the contracts are offered shortly after the Board approves the preliminary budget for the coming year. Contracts at IBSSS were not offered this year until just before the May Board meeting. Last year the ISD contracts weren't offered until June.

Currently the contract policy is determined by the school superintendent. The lack of a uniform policy spelling out what teachers can expect at a certain time of year could produce some anxiety in view of the clear picture given to their counterparts in public schools and in the universities. Currently there is nothing for teachers at the special schools comparable to tenure at the universities. A continuing contract system might take a step in this direction.

State law governing public teachers requires:

- Contracts must be in writing and contain length of time covered and compensation.
- Contracts "shall remain in force and effect for the period stated in the contract and thereafter shall be automatically continued in force and effect for equivalent periods, except as modified or terminated by mutual agreement..."
- No contracts to be issued before March 1.
- April 15 deadline for filing resignation.
- If termination action taken, teacher must have been notified by April 10 by certified mail. Also 10 days prior to mailing notice of termination, the teacher must have been informed the Board was "considering" termination. In addition, the teacher is notified of the right to a private conference with the Board and the right to demand in writing the reasons for termination.

Some of the provisions in the Iowa Code appear applicable in principle to the special schools. However, due to the different nature of the residential schools, it would seem unnecessary to require advance notice of employment change by registered mail.

The following elements could be included in a teacher contract policy with regard to ISD and IBSSS:

1. Contracts with teachers must be in writing and state the length of time school is to be taught and the compensation to be paid. The contract would state the number of working days covered by the contract.
2. Contracts shall remain in force and effect for the period stated in the contract. Following a period of two consecutive years, the contract shall be automatically in force and effect for annual periods except as modified or terminated by mutual agreement of the superintendent and the teacher or by dismissal as stated in number 4.
3. Changes in compensation for teachers under continuing contract shall be made through modification of contract forms prepared either after appropriations are known or preliminary budgets have been approved by the Board of Regents.
4. Resignations are to be submitted to the superintendent no later than April 15 of the year in which the resignation is effective. Teachers whose contracts are to be terminated are to be informed by the superintendent by April 10 of the year in which the termination is effective. The notice of termination will inform the teacher of the right to a private meeting with the superintendent. Current grievance and appeal procedures in effect at the institutions will obtain in such cases.

The effect of such a policy would be to offer teachers at ISD and IBSSS a type of continuing contract similar to that available to public school teachers and to create a system which makes their situation certain as of a specific date and eliminates any anxiety that might result from the lack of such a policy. It should be noted that there is nothing now comparable at the special schools to the tenure process at the universities.

Superintendents Giangreco and Woodcock have reviewed this matter in detail. It was felt that a two-year probation period for special school teachers is needed rather than the one-year period for public school teachers. The superintendents agreed that because of the special nature of their programs and the need for flexibility, a two-year period would be preferable before continuing contracts began.

The Social Services Department which operates schools, somewhat analogous to ISD and IBSSS, does not offer its teachers contracts. Teachers are under the Merit System, but are paid on a level identical to that of public teachers in the location of the institution.

The Board could state that the above stated contracting method is to be the policy of the Board of Regents regarding ISD and IBSSS teachers.

In discussion, a Board member stated that other state schools have no written contracts and that this should have been taken into account when bringing this matter to the Board. He added that the level of compensation has nothing to do with a written or oral contract.

Another Board member pointed out that if a contract would be offered to a teacher and this teacher proved to be not doing the job, there could be some difficulty in dismissing the teacher.

Another Board member stated that a businesslike approach was needed to handle this matter. Protection is needed for the teachers.

Superintendent Woodcock stated that he was in complete agreement with offering the teachers a contract. The teachers should have some right to security, and to know that their presence is not because of a whim of some administrator. As far as the salary goes, this could be left blank until the appropriation is known, or a statement to the effect, subject to funds available, could be attached to the contract.

Superintendent Giangreco concurred with Superintendent Woodcock.

MOTION:

Mr. Baldrige moved the Board defer action and redocket in January with comments of Superintendents. Mr. Perrin seconded the motion.

In response to a statement that continuing contracts might make it more difficult to remove incompetent teachers, Superintendent Woodcock stated that it was the duty of the administration to evaluate the teacher and if the teacher in question does not correct his mistakes, or is not doing what is required of him, then the teacher could be dismissed because of his inability to meet the job requirements.

SUBSTITUTE MOTION:

Mrs. Petersen moved the Board approve contracts as presented with these points to be included:

- 1) Contracts with teachers must be in writing and state the length of time school is to be taught and the compensation to be paid. The contract would state the number of working days covered by the contract.
- 2) Contracts shall remain in force and effect for the period stated in the

- contract. Following a period of two consecutive years, the contract shall be automatically in force and effect for annual periods except as modified or terminated by mutual agreement of the superintendent and the teacher or by dismissal as stated in number 4.
- 3) Changes in compensation for teachers under continuing contract shall be made through modification of contract forms prepared either after appropriations are known or budgets have been approved by the Board of Regents.
  - 4) Resignations are to be submitted to the superintendent no later than April 15 of the year in which the resignation is effective. Teachers whose contracts are to be terminated are to be informed by the superintendent by April 10 of the year in which the termination is effective. The notice of termination will inform the teacher of the right to a private meeting with the superintendent. Current grievance and appeal procedures in effect at the institutions will obtain in such cases.

VOTE ON PERMITTING SUBSTITUTE MOTION:    AYE: Collison, Perrin, Petersen, Wallace, Redeker  
NAY: Bailey, Baldrige, McCartney, Shaw

Vote to permit substitute motion carried, 5-4.

VOTE ON SUBSTITUTE MOTION:            AYE: Collison, Perrin, Petersen, Wallace, Redeker  
NAY: Bailey, Baldrige, McCartney, Shaw

The motion carried, 5-4.

The Board Office was instructed to bring back to the Board a standard form contract to be used.

DELLEVAR CASE. The Board has been provided with the suggested findings and recommendations of Mr. Zellhoefer, Hearing Officer, and with objections to the findings of fact and conclusions of law from Mr. John R. Hearn, attorney for Mrs. Dellevar.

Discussion of the case clearly falls under the exceptions to the state open

meeting law in section 28A.3 of the Iowa Code.

MOTION:

Mr. McCartney moved that the Board defer action at this time and request the Board Office to provide the Board with an abstract of the transcript. Mr. Baldrige seconded the motion, and it passed unanimously.

BOARD OFFICE PERSONNEL REGISTER. The actions reported in the Personnel Register for the period July 8 through September 11, 1972, were approved.

NEXT MEETINGS.

October 19-20	Iowa School for the Deaf	Council Bluffs
November 9	University of Northern Iowa	Cedar Falls
November 10	Iowa Braille and Sight Saving School	Vinton
December 14-15	Iowa State University	Ames
January 11-12, '73	Board Office	Des Moines

INFORMATION ITEM. An article entitled, "Costs and Benefits of Graduate Education" was submitted to the Board for their information.

UNIVERSITY OF IOWA

The following business pertaining to the University of Iowa was transacted on Friday, September 15, 1972.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the months of July and August, 1972, were approved.

APPOINTMENTS. The Board was requested to approve the following appointments:

Paul J. Blommers, as Acting Director of the Institute for Child Behavior and Development, effective July 15, 1972, until June 30, 1973, or until a new director can be named.

William W. Sayre, Professor of Mechanics and Hydraulics in the College of Engineering, as Acting Director of the Institute of Hydraulics Research, effective September 1, 1972, until March 31, 1973, during the absence of Professor John F. Kennedy.

George M. Lance, Professor of Mechanical Engineering, as Acting Chairman of the Department of Mechanical Engineering, effective August 28, 1972, during the period in which Professor Robert Hering serves as Acting Dean of the College of Engineering.

Gordon Sabine as Professor of Journalism, with tenure, effective August 15, 1972, and as Director of the School of Journalism, effective October 1, 1972, at a salary of \$30,600 on a 12-month basis.

Kim Rim, Professor of Mechanics and Hydraulics, as Chairman of the Department of Mechanics and Hydraulics in the College of Engineering, effective August 28, 1972, at a salary of \$21,500 on a 9-month basis.

Kenneth J. Dueker, Professor of Urban and Regional Planning, as Acting Director of the Institute of Urban and Regional Research in the Graduate College, effective September 1, 1972, at a stipend of \$22,500 on a 12-month basis.

MOTION:

Mr. Wallace moved for Board approval of the above appointments. Mr. Perrin seconded the motion, and it passed unanimously.

AVAILABILITY OF LAND OF FIRST UNITED PRESBYTERIAN CHURCH OF IOWA CITY. The Board was requested to hear a report concerning this matter. Several people were present for discussion. They were: Mr. Leff, U of I legal counsel; Mr. and Mrs. Baker, members of the Church; Mr. Robert Sierck, President, church's Board of Trustees. The following letter from President Boyd to church

officials was furnished:

Mr. Lyle Duncan \_\_\_\_\_  
% The First Presbyterian Church  
26 East Market  
Iowa City, Iowa 52240

Dear Mr. Duncan:

You have approached The University of Iowa on behalf of the First Presbyterian Church of Iowa City to ascertain whether the University desires to acquire the site of the Church. Our response is as follows:

1) From the University's standpoint, we would prefer to have the First Presbyterian Church remain on its present location because we feel that the use of that location as a Church has proved through the years to be highly compatible with the University.

2) If the First Presbyterian Church should decide that it does not wish to continue on the present site, then we would urge the Church to sell to another congregation which would utilize the Church.

3) If neither of the foregoing alternatives is pursued, we would hope that the First Presbyterian Church would sell the Church to any organization dedicated to the preservation of historical landmarks.

4) If none of the foregoing alternatives are pursued by the Church, then the University reluctantly must face the question of whether it can stand aside, if this site is to be utilized for some purpose other than a Church or historical landmark. In this connection the University would confront four problems.

a. Purchase price: On the basis of preliminary appraisals secured by the University pursuant to State law, the University would not be able to approach your list price of \$215,000.

b. Marketability of title: Question has been raised as to the ability of the First Presbyterian Church to give marketable title to the property.

c. Land use: The University would not be in a position to maintain the Church sanctuary as an historical monument because it would be a questionable policy for the Board of Regents to use State funds to acquire and preserve a local historical landmark.

d. Shortage of funds: The shortage of capital and operating funds with which the University is presently confronted makes it impossible for the University to restore the building. As you know, we are in the process of mothballing structures because of inadequate funds to remodel and operate during the next biennium. An attempt is already proceeding to secure funds to restore the Old Capitol, a structure of great State-wide significance.

We would sincerely appreciate it if you would transmit this letter to the congregation of the First Presbyterian Church, so that every member can be apprised of the attitude of The University of Iowa with respect to this site.

Mr. Leff stated that President Boyd's letter stated the legal implications of this matter. He further stated that he did not see how the Board could negotiate for purchase under these circumstances.

Mr. Sierck stated that he received direction from the church congregation to list the property for sale. Their job was to sell the church property. They contacted the University of Iowa, as a matter of courtesy, because they felt the University could utilize the church most properly. He indicated that title could be passed within 60 days, at such time as a site committee reported on a new site for their church. He stated that the main question to them was if the University was interested or not, and that passing of the title was their responsibility and no one else's.

A Board member asked if they knew what use the land would be to a prospective buyer. Mr. Sierck replied that such uses would be in the commercial area, such as doctor-patient clinic, apartment complex, or a hotel.

Mr. Baker stated that he has made an appeal of the vote of the congregation to the Presbytery and the Synod and the congregation to sell the church, and that any action taken by a prospective buyer could depend on the outcome of his appeals.

Mr. Baker pointed out that the university would become a villain if they purchased the land and then destroyed the church. He added that the university should not aid in destroying the church. He further added that the university has the right of eminent domain.

Mr. Sierck noted that they have the right from the congregation to raze the church if it becomes necessary in order to sell the property. However, all action taken is subject to approval of the congregation.

A Board member stated that the amount of the selling price was a big item, in

that the University cannot afford to pay such a large sum of money.

Extensive discussion ensued. A Board member stated that he felt that the Board was being drawn into an internal congregational argument. He felt this should be resolved within the church, and not at the Board meeting.

MOTION:

Mr. Baldrige moved that the letter of President Boyd, dated September 15, 1971, represent the consensus of the Board, in this matter. Mr. Bailey seconded the motion. The vote was as follows:

AYE: Bailey, Baldrige, Collison,  
McCartney, Perrin, Petersen, Shaw,  
Redeker

NAY: Wallace

ABSENT: None

The motion carried, 8-1.

President Boyd stated that the Board always makes the final decision concerning real estate matters. He added, in response to Mr. Baker's statement on uses of tax money, that tax money can be used to maintain as well as for destroying structures.

The Board directed Mr. Richey to convey President Boyd's letter of September 15, 1971, to the congregation of the First United Presbyterian Church, Iowa City.

APPEAL BY GRADUATE STUDENT - SIMON TSOI. The Board was requested to hear the appeal of Simon Tsoi from the decision of a review committee of the graduate college. A complete copy of this appeal and all backup information is on file at the Board Office and was furnished to the Board for consideration of the request.

President Redeker pointed out to the Board that they were to decide if the Board should hear the appeal or not. He also added that the faculty has always been given the right to grant degrees, and that the Board has never heard a case like this before.

Mr. Sokol, University of Iowa, stated that the graduate student, Simon Tsoi,

was questioning the fairness of the faculty Board review and not the examination process.

MOTION:

Mrs. Petersen moved that the Board deny the request of Mr. Tsoi for a review by the Board of his academic appeal. Mr. Shaw seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period July 3 to August 31, 1972, had been filed with him, was in order and was recommended for approval. The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT ITEM</u>	<u>AMOUNT</u>
Children's Hospital Fire Sprinkler System	Iowa Fire Protection, Inc., Cedar Rapids, Iowa	Sprinkler System	\$33,555.00
Bus Building	Schoff Construction, Lisbon, Iowa	General	\$88,628.00
Children's Hospital Fire Sprinkler System	Bids rejected*	Firewalls	

\* Bids were judged to be too high. Rejection of bids and proceeding with this portion of the work, estimated to cost \$3,000, by Hospital maintenance staff. This will allow completion of the project within the original project budget.

The following purchasing orders for equipment were recommended for approval:

Dental Sciences Building Equipment Awards recommended to 15 different vendors	\$136,631.07
Library Building Equipment Awards recommended to five different vendors	2,281.61
College of Nursing Building Equipment Awards recommended to five different vendors	3,712.52

The following revised budgets were recommended for approval:

AUDITORIUM

Revised budget approved June 1971	\$6,997,082
Revised budget currently requested	7,174,082
Increase	<u>\$ 177,000</u>

Source of funds: Earnings from Investment of Auditorium Bond Sale Funds

As construction on the Auditorium has proceeded into its final phases since the budget revision approved in June 1971, certain additional functional deficiencies have been identified, primarily by James H. Wockenfuss, Coordinator of Cultural Affairs. These additional deficiencies had not yet become apparent to Mr. Wockenfuss prior to the time the revised budget was recommended and approved in June 1971. Following is a summary of the additional items included in this budget increase:

- 1) Purchase and installation of stage lift #2 \$ 57,400

Although it has been recognized from the beginning that a second stage lift would be required, contracts were let for only one. In the budget revision approved in June 1971, an item of \$14,000 was included for the digging of the shaft for this second stage lift.

- 2) Stage lighting modifications \$ 22,000

The stage lighting system included in the original contract awards is considered to be inadequate for proper and reliable operation.

- 3) Cooling tower sound isolation \$ 15,000

This is to provide for further sound isolation of the cooling towers to prevent interference with stage performances.

- 4) Modifications of stage structural steel and catwalks \$ 14,600

Further strengthening is deemed necessary as a safety precaution.

- 5) Additional outside lighting and sidewalks \$ 18,000

- 6) Additional acoustical treatment \$ 13,200

- |    |   |           |
|----|---|-----------|
| 7) | Improvements in loading dock approach to insure stable sub-surface and paving | \$ 34,000 |
| 8) | Miscellaneous items and contingencies   | \$ 2,800  |

This includes a number of relatively minor items such as makeup counters, mountings for stage lights, exhaust fans, etc.

<b>Total</b>	<u><u>\$177,000</u></u>
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BUS BUILDING

REVISED BUDGET

	<u>Preliminary</u>	<u>Revised</u>
Engineering and supervision	\$ 6,500	\$ 6,500
Construction	62,500	88,628
Contingencies	6,000	4,000
Sub-total	<u>\$75,000</u>	<u>\$99,128</u>
Less: Estimated sales tax refunds		1,228-
Total	<u><u>\$75,000</u></u>	<u><u>\$97,900</u></u>

Source of Funds: Parking System Revenues

EXPLANATION

The recommended increase in budget is \$22,900. Of this amount \$8,633 is due to the addition of the three alternates not included in the original budget; namely, the addition of a service pit, site development work such as curbs and gutters, driveways, sidewalks, finish grading and seeding and plantings, and stub-in plumbing to provide for possible future sanitary facilities. The remainder of the increase is due primarily to refinements during the planning process to insure a quality of building to meet the standards necessary for the intended usage, and to provide certain aesthetic features recommended by the campus planning consultant.

On July 14, 1972 the State Board of Regents approved the preliminary budget in the amount of \$75,000 for the Bus Building, to be funded from the Income from Treasurer's Temporary Investments.

The source of funds is hereby changed from Income from Treasurer's Temporary Investments to Parking System Revenues.

The following new projects were recommended for approval:

OAKDALE NEUROBIOLOGY LABORATORY INTERIOR FINISHING

PRELIMINARY BUDGET

Planning and supervision	\$ 1,750
Mechanical construction & equipment	9,366
Electrical construction	2,764
Floor tile & acoustical ceiling	1,008
Contingencies	<u>2,112</u>
Total	<u>\$17,000</u>

Source of funds: National Science Foundation grant.

PROJECT DESCRIPTION

This project will accomplish the complete heating and air conditioning of approximately 2400 sq. ft. of unfinished space in the existing Neurobiology Laboratory. In addition, one half of the space will have acoustical tile ceiling, vinyl asbestos flooring and electric light and power distribution installed. The remaining 1200 square feet would be finished at a future date as laboratory space needs accumulate.

Inasmuch as no portion of the project will exceed \$10,000, work will be accomplished by quotations and purchase orders or by the Physical Plant department, or a combination of these.

The University Architect's Office is designated as the architect and inspection supervisor.

ENGLISH-PHILOSOPHY BUILDING  
MODIFICATIONS TO AIR CONDITIONING SYSTEM

PRELIMINARY BUDGET

Planning and supervision	\$ 15,500
Construction	65,500
Contingencies	<u>7,000</u>
Total	<u>\$ 88,000</u>

Source of funds: University RR & A

PROJECT DESCRIPTION

The building is presently equipped with a two-pipe fan coil system which provides either heating or cooling for the entire building at any given time. This system will not provide heating and cooling simultaneously to various parts of the building and the changeover from heating to cooling for the entire building is time consuming. During such periods the building temperatures become completely uncontrollable. In addition, the ventilation system does not provide for adequate pressure relief. This forces the make-up air units to operate against an excessive system pressure and reduces their capacity.

Ideally, this building should have a year-round source of heating and cooling in each space, thermostatically controlled. This would require extensive modifications and would therefore be quite expensive. However, this principle can be applied to several zones in the building, each of which has a different use and exposure from the others.

Specifically, it is proposed to divide the building into ten zones, providing certain automatic and manual controls for each to permit heating or cooling as needed. The existing primary water circuit will be used as a year-round cooling circuit. An additional primary water heating circuit will be installed. Finally, relief ducts will be installed to relieve excessive static pressure in the building which will improve the ventilation system.

The Physical Plant department is selected as the architect and inspection supervisor.

REMODEL ROOM 106

GILMORE HALL

PRELIMINARY BUDGET

Engineering and Supervision	\$1,000.00
General Construction	9,750.00
Mechanical	1,600.00
Electrical Construction	2,750.00
Equipment (Chairs)	2,300.00
Contingencies	1,600.00
Total	<u>\$19,000.00</u>

Source of Funds: University RR&A

PROJECT DESCRIPTION

The project will accomplish complete remodeling of room 106 for use as a general purpose classroom. Work includes new floor covering, new ceiling, new lighting, new heating convectors, new seating and tables, audio visual blinds, and repainting.

Inasmuch as no portion of the work will exceed \$10,000.00 work will be accomplished by Physical Plant forces.

The Physical Plant Department is designated as the architect and inspection supervisor.

CHILDREN'S HOSPITAL FIRE SPRINKLER SYSTEM

PRELIMINARY BUDGET

Installation of sprinkler system	\$ 35,000
Renovation of existing fire walls and installation of new fire walls	3,000
Contingency fund	2,000
Planning and supervision	<u>( 1,000)*</u>
Total	<u>\$ 40,000</u>

\*Charged to Account D480, therefore not included in total.

Source of Funds: University Hospital RR & A

PROJECT DESCRIPTION

This project consists of installing a dry type sprinkler system above the inpatient areas in the existing fire walls and installation of new fire walls per plans approved by the State Fire Marshall.

The University Architect's office is designated as the architect and inspection supervisor.

SURGICAL CARDIOLOGY SUITE - WARD C33 REMODELING PROJECT

PRELIMINARY BUDGET

General construction	\$ 9,500
Mechanical construction	9,300
Plumbing construction	9,500
Electrical construction	9,000
Floor covering, acoustical ceiling and painting	8,000
Materials:	
Modular partition system	6,900
Patient room casework	6,800
Other	5,200
Contingencies	2,500
Planning and supervision	<u>( 1,500)*</u>
Total	<u>\$66,700</u>

\*Charged to Account D480, therefore not included in total.

Source of Funds: University Hospital RR & A

PROJECT DESCRIPTION

This project consists of remodeling Ward C33 into a modern Surgical Cardiology Suite. The work to be accomplished consists of modulizing the ward area, the addition of new patient bathroom facilities, the installation of telemetry monitoring systems, installation of doors, electrical and mechanical equipment, floor covering, acoustical ceilings, and painting.

Inasmuch as no single portion of the cost will exceed \$10,000, work will be accomplished by the Physical Plant department or by competitive quotations and purchase order, or by a combination of these.

The University Architect's office is designated as the architect and inspection supervisor.

A Board member noted the change in funding of the bus building and expressed his pleasure with the change.

MOTION:

Mr. Perrin moved the Register of Capital Improvement Business Transactions for the period July 3 to August 31, 1972, be approved; the contracts shown above be awarded; the purchase orders shown above be approved; the new projects shown above be approved; the revised budgets shown above be approved; the Executive Secretary be authorized to sign the necessary documents. Mr. Wallace seconded the motion, and it passed unanimously.

KORSHOJ CONSTRUCTION CO. AND CITY OF IOWA CITY. The Board was requested to authorize in the name of the State of Iowa and with approval of the Attorney General to file suit against both the City of Iowa City and Korshoj Construction Company.

**Prior to and on November 1, 1971, the City of Iowa City and its contractor, the Korshoj Construction Company of Blair, Nebraska, were engaged in construction work at the City Water Plant at Bloomington and Market Streets in Iowa City, adjacent to University property. An excavation was made as part of the project.**

On the night of November 1, 1971, the excavation caved in and a mud slide resulting therefrom caused a University owned underground duct bank carrying high voltage electrical lines to collapse, damaging the lines and producing an outage of electrical service to nearby parts of the University campus and disrupting the activities in the Iowa Memorial Union, the Iowa House, College of Dentistry, Photo Services, Union Parking Ramp, Gilmore Hall, Calvin Hall and adjacent areas.

In order to restore operational services to the buildings, University maintenance crews made temporary repairs at a cost of \$10,032.38. The failure of the electrical service during the period before it could be restored caused losses of \$7,372.57 at the Iowa Memorial Union and \$6,800.00 at the College of Dentistry and its clinics. Permanent repairs to the duct bank are estimated to cost \$19,000.00, bringing the total damage to approximately \$43,204.95.

Korshoj Construction Company had been given notice of the existence of the line and the necessity of protecting it. Evidence indicates the cave-in occurred because the contractor had failed to adequately shore up the excavation and take the necessary precautions to protect the adjacent property and facilities of the University.

The City of Iowa City and its insurance company are taking the position that there has been no negligence on the part of the City and that the entire responsibility for the damage rests with the contractor. The contractor, Korshoj Construction Co., takes the position that it is in no way responsible because the City failed to show the existence of the duct bank on the City's contract drawings.

There appears to be no way to reconcile the dispute except by resort to litigation. Therefore, the University asks the Board of Regents for authorization in the name of the State of Iowa and with approval of the Attorney General, to file suit against both the City of Iowa City and Korshoj Construction Company.

One Board Member stated that he did not like to see one government body sue another. Business Manager Mossman responded that there was no other way to handle this matter, because no one wanted to take responsibility.

MOTION:

Mr. Bailey moved the Board authorize the University of Iowa in the name of the State of Iowa and with approval of the Attorney General, to file suit against both the City of Iowa City and Korshoj Construction Company. Mr. Shaw seconded the motion, and it passed unanimously.

REQUEST FOR HEARING BY C. P. ROHDE, INC. The Board was requested to deny a request for a hearing by C. P. Rohde, Inc. The Board considered both the request for the hearing and the reasons for denial:

State Board of Regents  
Grimes State Office Building  
Des Moines, Iowa 50319

Attention: R. Wayne Richey, Executive Secretary

Re: C. P. Rohde, Inc. - Dental Science Building  
University of Iowa

Dear Mr. Richey:

On Thursday, August 10, 1972, I spoke with Mr. McMurray of your office concerning the claim of C. P. Rohde, Inc. against the Board of Regents for damages for delay and other matters arising out of the Dental Science Building project at the University of Iowa.

The initial claim of C. P. Rohde, Inc. was filed on March 21, 1972. This was a partial claim and substantial damages have arisen since that claim was filed.

It was our understanding that the Board of Regents had deferred action with respect to this matter until such time as the project was near completion. It is our understanding now that the long-awaited completion is approaching, slowly but surely.

It is our further understanding that the Board of Regents has scheduled a meeting in Iowa City on September 14 and 15.

We would respectfully request the opportunity to appear before the Board of Regents, either informally or before a formal session.

We request this appearance in order to present to the Board our claims and the reasons for allowance of such claims. We feel that it is necessary at this time to have a full explanation of the circumstances surrounding the delay on this project presented to the Board of Regents. We further feel that such an appearance would eliminate the necessity for litigation involving many parties and great expense to all concerned. Our client has been most patient with respect to this matter. C. P. Rohde, Inc. has suffered severe and continuing damage as a result of its involvement in this project and is looking to the Board of Regents for appropriate relief. We believe that further postponement of a determination in this matter will only work further harm to our client, and possibly to the University and the Board of Regents. We believe that an appearance before the Board of Regents will be the most efficient and effective way to bring about a just resolution of this matter.

Yours very truly,  
Donald C. Meyers  
Simmons, Perrine, Albright & Ellwood

University of Iowa  
September 14-15, 1972

Mr. Elwin Jolliffe  
Vice President of Business & Finance  
University of Iowa  
Iowa City, Iowa 52240

Re: Board of Regents Meeting -  
C.P. Rohde, Inc. claim  
on Dental Science Building

Dear Elwin:

Please be advised that after Rohde made his claim to the Board of Regents on this matter, we contacted Hawkins - Korshoj, the general contractors on the building. They in turn claimed that Rohde was not delayed by them, but that they were delayed by Rohde and they intend to file against Rohde.

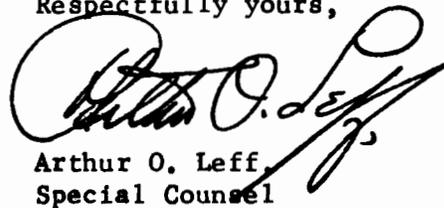
Mr. Horner feels that Rohde's claim is unjustified and that the extension he granted to the general contractor was in order, and that the procedures followed were the usual occurrences on a building of this size and kind.

We had advised Hawkins - Korshoj that if Rohde had a claim based on their delay of the project, we would look to Hawkins - Korshoj to be responsible.

If there is going to be a hearing on the merits of Rohde's claim, there will have to be a lot of testimony from both the general contractors and Rohde and our own architect. This will take a day or more, and when they get through with it, I would think the Board would feel that it was a matter for court determination, because of the various legal points involved. I am of the opinion that Rohde presented his claim for the purpose of having exhausted his administrative remedies, if that is necessary, prior to any litigation; and that he also hopes that the Board may make him some award in this matter. It is my opinion that if we make any award to Rohde on his own application we would have a great deal of difficulty collecting it back from the general contractors.

I have discussed this with the Attorney General's office and they concur.

Respectfully yours,



Arthur O. Leff,  
Special Counsel

MOTION:

Mr. Perrin moved that the Board deny the request for a hearing by C. P. Rohde, Inc. Mr. Bailey seconded the motion, and it passed unanimously.

REPORT ON REDUCTION IN RETAINED PERCENTAGE. The Board received the following report:

August 31, 1972

Mr. Elwin Jolliffe  
Vice-President of Business & Finance  
University of Iowa  
Iowa City, Iowa 52240

Re: Dental Science Building - reduction of retainers fees of  
General Contractors

Dear Elwin:

In response to the question posed by you and George Horner on the request of the General Contractor on the Dental Science Building that his retention of 10% be reduced to 5% now that the work is so far completed, I wish to advise as follows:

In the first place, the 10% retainer is for the payment of subcontractors' liens or claims for labor and materials against the general contractor. After 50% of the improvement has been completed, the board is authorized to pay the remaining payments without any retainer. Section 573.14 requires the retained fund to be held for 30 days after completion and final acceptance and provides in Section 573.13 that the retainer shall be not less than 5%.

The contract itself provides for the reduction of the retainer fee to 5% according to these quoted sections and in my opinion the contractor is entitled to it at this stage of the proceedings.

As to the question of whether the claim of Rohde for additional payment because of having been delayed by the general contractor, I feel that that has nothing to do with the retainer for payment of labor or materials, but it is rather a collateral issue of liability between the two parallel contractors. If the general contractor or the plumbing contractor, either one, is liable for delaying the job and causing damages to the other, it's either to be settled by a suit between them or it would be covered by the contractor's liability on his general performance bond.

I have visited with the attorney general's office on this proposition and this is our consensus and opinion on the matter.

Very truly yours,



Arthur O. Leff,  
Special Counsel

On the basis of the above letter from Mr. Leff, payment has already been made to Hawkins & Korshoj reducing the retained percentage from 10% to 5%. Had

the legal advice been available prior to the letter from the contractor to the Regents, this matter would not have been brought to the Regents. No action was requested or needed.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, September 14, 1972.

PUBLIC HEARING - STEAM GENERATOR NO. 3 - AUXILIARY EQUIPMENT AND GENERAL UTILITIES EXTENSION - DIVISION II. President Redeker called the meeting to order at 11:00 a.m., C.D.S.T., September 14, 1972, and the roll being called, there were present Stanley F. Redeker, President, in the chair, and the following named Board Members: Bailey, Baldrige, Collison, McCartney, Perrin, Petersen, Shaw, Wallace.

The President advised that this was the day, time and place set for a hearing on the proposed plans and specifications and proposed form of contracts for Divisions II, III, IV and V for Steam Generator #3, Auxiliary Equipment and General Utilities Extension on the Campus of Iowa State University, in Ames, Iowa.

President Redeker inquired whether there were any present who wished to register objections concerning either the proposed plans and specifications or proposed forms of contract. No objectors were present.

The President then inquired whether the Executive Secretary had received any written objections to the project. The Executive Secretary stated that he had not received any such objections. There being no objections, the President declared the public hearing closed.

The following business pertaining to the Iowa State University was transacted on Friday, September 15, 1972.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of August, 1972, were approved.

UNIVERSITY CALENDAR FOR 1974-1975. In absence of any objection, President Redeker declared the following University Calendar for the academic year 1974-75 approved.

Fall Quarter 1974

September 2, Monday  
September 3, Tuesday  
September 4, Wednesday  
September 5, Thursday  
September 10, Tuesday, 4:00 p.m.  
September 12, Thursday, 4:00-6:00 p.m.  
September 25, Wednesday  
October 11, Friday  
October 11, Friday  
November 1-4, Friday p.m. to Monday a.m.  
November 4, Monday  
November 15\* and 18-21, Friday and Mon.-Thurs.  
November 18-22, Monday through Friday  
November 23, Saturday  
November 28, 29, Thursday and Friday

Winter Quarter 1975

September 2, Monday  
December 2, Monday  
December 2, Monday  
December 4, Wednesday, 4:00 p.m.  
December 12, Thursday, 4:00-6:00 p.m.  
December 20, Friday  
December 20, Friday, 6:00 p.m.  
December 24, 25, Tuesday and Wednesday  
January 1, Wednesday  
January 6, Monday, 7:00 a.m.  
January 17, Friday  
January 17, Friday  
February 7, Friday  
February 21 and 24-27, Friday and Mon.-Thurs.  
February 24-28, Monday-Friday  
March 1, Saturday

Spring Quarter 1975

March 10, Monday  
March 10, Monday

**Orientation Days**

University Holiday, Offices Closed  
Registration  
Examinations to Secure Advance Standing  
or to Remove Incompletes  
Class Work Begins  
End of Fee Payment Period  
English Proficiency Examination  
Last Day a Course May Be Dropped Without  
Recommendation of Instructor  
Mid-quarter Reports Due  
Final Date for Indicating Intent to Graduate  
Homecoming, Classes Dismissed at 12 noon  
Friday, resume 12:10 p.m., Monday  
Last Day a Course May Be Dropped Without  
Extenuating Circumstances  
Winter Registration for students who are in  
residence fall quarter  
Final Examinations  
Graduation  
University Holidays, Offices Closed

Examinations to Secure Advance Standing  
or to Remove Incompletes  
Registration for new and re-entering student  
Class Work Begins  
End of fee payment period  
English Proficiency Examination  
Last Day a Course May Be Dropped Without  
Recommendation of Instructor  
Christmas Recess Begins  
University Holidays, Offices Closed  
University Holiday, Offices Closed  
Class Work Resumes  
Mid-quarter Reports Due  
Final Date for Indicating Intent to Graduate  
Last Day a Course May Be Dropped  
Without Extenuating Circumstances  
Spring Registration for Students who are  
in Residence Winter Quarter  
Final Examinations  
Graduation

Examinations to Secure Advance Standing  
or to Remove Incompletes  
Registration for New and Re-entering student

\* Fall quarter classes will end on Friday.

March 10, Monday  
March 12, Wednesday, 4:00 p.m.  
March 20, Thursday, 4:00-6:00 p.m.  
March 27, Thursday, 6:00 p.m.  
April 1, Tuesday, 7:00 a.m.  
April 1, Tuesday  
April 11, Friday  
April 11, Friday  
May 1-3, Thursday-Saturday (tentative)  
May 5, Monday  
May 19-20, Monday and Tuesday  
May 19-23, Monday-Friday  
May 24, Saturday  
May 26, Monday

Summer Quarter 1975

June 2, Monday  
June 3, Tuesday  
June 4, Wednesday, 4:00 p.m.  
June 12, Thursday  
June 12, Thursday, 4:00-6:00 p.m.  
June 26, Thursday  
July 4, Friday  
July 8, Tuesday  
July 9, Wednesday  
July 10, Thursday  
July 11, Friday, 4:00 p.m.  
July 17, Thursday, 4:00 p.m.-6:00 p.m.  
July 21, Monday  
August 4, Monday  
August 13, Wednesday  
August 14, Thursday

Class Work Begins  
End of Fee Payment Period  
English Proficiency Examination  
Easter Recess Begins  
Class Work Resumes  
Last Day a Course May Be Dropped Without  
Recommendation of Instructor  
Mid-quarter Reports Due  
Final Date for Indicating Intent to Graduate  
Veishea, Classes dismissed 12 noon  
Thursday  
Last Day a Course May Be Dropped Without  
Extenuating Circumstances  
Summer Registration for Students who are  
in Residence Spring Quarter  
Final Examinations  
Graduation  
University Holiday, Offices Closed

Registration

Class Work Begins  
End of Fee Payment Period  
Last Day a Course May Be Dropped Without  
Recommendation of Instructor (1st Session)  
English Proficiency Examination  
Last Day a Course May Be Dropped Without  
Extenuating Circumstances (1st Session)  
University Holiday, Offices Closed  
First Session Ends  
Registration for Second Summer Session  
Class Work Begins  
End of Fee Payment Period  
English Proficiency Examination  
Last Day a Course May Be Dropped Without  
Recommendation of Instructor (2nd Session)  
Last Day a Course May Be Dropped Without  
Extenuating Circumstances (2nd Session)  
Second Summer Sessions Ends  
Graduation

ANNUAL REPORT OF RESIGNATIONS AND LEAVES OF ABSENCE. In accordance with instructions listed in the Procedural Guide of the State Board of Regents, the summary report including resignations and leaves of absence for personnel covered under Sections 4.05, 4.06, and 4.07 (July 1, 1971 through June 30, 1972), was presented to the Board. A copy of this report is on file at the Board Office.

REQUEST FOR ATTORNEY GENERAL'S OPINION. The Board was requested to approve a request for an Attorney General's opinion regarding the legality of each of the following three classes of allocations of student fees:

1. The allocation of mandatory student activity fees for the purpose of hiring legal talent to be available to provide legal advice and counsel to the students of the university.
2. The allocation of mandatory student activity fees for the purpose of a loan and/or a grant to a corporate entity composed of students for the purpose of financing a business enterprise.
3. The allocation of mandatory student activity fees to an organization not necessarily affiliated with Iowa State University as a gift or a grant in support of that organization.

During spring quarter 1972, the Iowa State University Government of the Student Body acted on student activity fee allocation recommendations for the academic year 1972-73. This is the customary time for the regular annual student fee allocations. GSB makes recommendations for the allocation of the \$5.50 per quarter mandatory student activity fee. Following the action by GSB, these student fee allocation recommendations are passed on to a review committee consisting of students and administration members who take final action on behalf of the administration.

A number of examples of student fee allocation recommendations are:

1. To support student participational organizations such as Biology Club, Veterans' Club, and others.
2. To support participation in student chapters of service organizations such as American Veterinary Medicine Association, American Home Economics Association, Engineering Council, and others.
3. To support service activities such as Radio Workshop, GSB President expenses, Environmental Action Committee, and others.
4. To support student publications such as the Iowa Engineer, the Iowa State Daily, the Iowa Agriculturist, and others.

5. To support various events and entertainment such as the Music Council, the Lecture Series, the ISU Players, and others.
6. To support a variety of special activities such as the All-University Recreation Committee and others.

As the review committee considered the spring 1972 allocation recommendations of GSB, certain types of recommended allocations raised considerable question as to their legality. Consequently, the review committee requested that an Attorney General's opinion be sought on each of three classes of allocations recommended in 1972 to provide clarification as to the legality of these classes of recommendations. Because of the possible impact of such a request for an Attorney General's opinion upon student fee allocations at all Regents' institutions, the Board of Regents is hereby being requested to consider the request that has been made for an Attorney General's opinion.

Those students present for discussion were: Ms. Ross, Mr. Pill from SUI and Mr. Harris from ISU.

Mr. Moore pointed out that this would be an action of Iowa State University only, and not an interinstitutional action. Also, that this was in an advisory context only, and did not mean a legal consultation with the Attorney General.

President Boyd stated that he was very concerned about the ramifications such an opinion might have on the University of Iowa Student Senate expenditures on similar projects. Ms. Ross concurred with President Boyd's statement.

Mr. Moore said that Iowa State University wants the legal opinion because Attorney General Richard Turner told Iowa State several years ago to be very careful about proper expenditure of state funds. President Parks then explained that student fees are regarded as state funds because they are mandatory fees collected by the universities. He added that Iowa State must consult the attorney general for legal counsel because they are a state agency and he is their constituted attorney.

Several Board Members expressed their reluctance to approve this request because they felt that an attorney general's opinion would definitely affect all three institutions. Other Board Members commended the University for seeking legal assistance.

Mr. Harris, ISU Student Body President, stated that they would like to know the legal limits on expenditures of student fees.

A Board Member stated that the Board could make policy on this matter, but the legality of this policy would still be in question.

One Board Member thought that any decision should be deferred until the other two universities were ready with their student fee proposals.

A Board Member asked if legal assistance could not be obtained from one of the other two universities. President Parks noted that this would be fine with him. President Boyd said they could give legal assistance, but that it would not be an official opinion.

MOTION:

Mr. Baldrige moved the Board approve the request, as set out above, and ask that the request be set out as narrowly as possible so as to only apply to Iowa State University matters. Mr. McCartney seconded the motion. On roll call, the following voted:

AYE: Bailey, Baldrige, McCartney,  
Perrin, Wallace

NAY: Collison, Petersen, Shaw, Redeker  
The motion carried, 5-4.

APPROVAL OF SALE OF LAND - ANKENY. The Board was requested to approve the sale of 80 acres of land to Des Moines Area Community College in Ankeny. The request was as follows:

Des Moines Area Community College, dated August 24, 1972.

Dear Mr. Richey:

The Des Moines Area Community College Board of Directors, at its regular meeting on August 14, 1972, voted to exercise the option to purchase the eighty (80) acre tract of land located adjacent to and west of

Lots 1 through 22 inclusive, North Hope, and the North 16.5 feet lying North of and adjacent to Lots 1, 8, and 9, North Hope, also the East Half (E½) of the Southwest Quarter (SW¼) of Section 26, Township 80 North, Range 24, West of the 5th P.M., and the East 226.49 feet of the West Half (W½) of the said Southwest Quarter (SW¼) of Section 26, also the Northwest Quarter (NW¼) of the Southeast Quarter (SE¼) of said Section 26, less 12.85 acres of existing roads, said parcels containing 240 acres, more or less, all being in and forming a part of the City of Ankeny, Polk County, Iowa,

for the total consideration of One Hundred Four Thousand and 00/100 (\$104,000.00) Dollars, and directed the Board President to proceed with the purchase price prior to October 1, 1972.

Pursuant to the Real Estate Contract and Option, dated August 15, 1967, the firm of Veenstra & Kimm has been employed to survey both parcels of real estate. It is contemplated this survey will be completed by September 15, 1972 and made a part of the final purchase agreement.

Pending the receipt of the actual survey, this letter is written notification to the Iowa State Board of Regents and the Iowa Executive Council of the Des Moines Area Community College Board's election to exercise this option by October 1, 1972, and to pay the stated purchase price within sixty (60) days thereafter.

I would appreciate your assistance in getting this matter on the agenda of the Board of Regents within the stated time framework.

Sincerely yours,



Rolland E. Grefe, President  
Board of Directors

RG:ps

cc: Executive Council

MOTION:

Mr. McCartney moved to approve sale of an eighty acre tract of land to the Des Moines Area Community Colleges for terms and conditions set out in the real estate contract and option previously approved by the State of Iowa in 1967. Mr. Baldrige seconded the motion. In roll call, the following voted:

AYE: Bailey, Baldrige, Collison,  
McCartney, Perrin, Petersen, Shaw,  
Wallace, Redeker

NAY: None

The motion carried.

LEASE AGREEMENT - MASON CITY AREA EXTENSION OFFICE. The Board was requested to approve a lease agreement for the Mason City Area Extension Office. Following

is a letter from the Area Extension Director indicating the increase in tax millage rates since 1967, and a property re-evaluation since 1967. Also enclosed is a letter from the Willowbrook Plaza Shopping Center management setting out cost increases incurred.

Dr. Marvin A. Anderson  
Dean, University Extension  
110-N Curtiss Hall  
Iowa State University  
Ames, Iowa 50010

Dear Dr. Anderson:

The five year lease on the University Extension Area office in Mason City expires November 30, 1972.

The building owners are making no change in the lease except an increase of fifty dollars (\$50.00) per month to cover the increased cost in taxes and insurance.

According to information from the Mason City Assessor's office, the tax millage levy has increased 32.156 mills during the past five years.

Tax Levy Millage Rate

1971 -	127.836 Mills
1970 -	125.436 Mills
1969 -	114.301 Mills
1968 -	108.412 Mills
1967 -	95.680 Mills

I have contacted Mr. Richard Romey, a leading realtor, to determine availability and cost of possible other suitable office space. A copy of Mr. Romey's response is attached.

I recommend approval and implementation of the attached lease. It is a renewal of our present lease with a fifty dollar per month increment. The term of the lease to be five years beginning December 1, 1972 and ending November 30, 1977.

The present facilities are very satisfactory for implementing the University Extension purpose and programs.

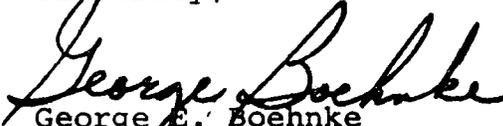
Dr. Marvin A. Anderson

Page 2

June 9, 1972

If additional information is needed or desired, please write or call.

Sincerely,

  
George E. Boehnke  
Area Extension Director

Mr. George Boehnke  
Iowa State University Extension Office  
Willowbrook Plaza  
Mason City, Iowa 50401

Re: Mason City Lease

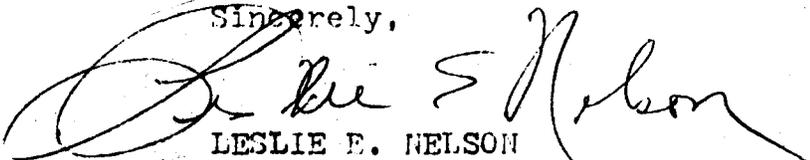
Dear Mr. Boehnke:

Pursuant to your request for a proposal for a new lease on the offices you occupy at Willowbrook Plaza, we propose the following:

Present rental-----	\$600.00	per month
Increase in real estate taxes	\$346.27	per year
Increase in insurance costs	\$15.00	per year
Increase in repair, replacement and maintenance costs	\$180.00	per year.
Total increase in costs	45.00	per month
Allowance for additional costs	5.00	per month
Proposed rental	<u>\$650.00</u>	per month

It would be appreciated if you will present these figures to the Board of Regents. As you well know the property valuations were increased considerably in Mason City for the year 1969, and we are now paying \$13,675.00 more now than in 1968 for the Willowbrook Plaza.

Sincerely,

  
LESLIE E. NELSON  
WILLOW CREEK DEVELOPMENT CO.

The space to be rented by the Extension Office is about 2,400 gross square feet.

MOTION:

Mr. Wallace moved for Board approval of the lease agreement for the Mason City Area Extension Office as set out above. The motion was seconded by Mr. Perrin. On roll call, the vote was as follows:

AYE: Bailey, Baldrige, Collison,  
McCartney, Perrin, Petersen,  
Shaw, Wallace, Redeker

NAY: None

ABSENT: None

The motion carried.

APPROVAL OF EASEMENT FOR WATER MAIN BETWEEN THE CITY OF ANKENY, IOWA, AND THE STATE BOARD OF REGENTS. The Board was requested to approve and to authorize seeking approval from the State Executive Council for a water main easement to the City of Ankeny, Iowa.

The form of the easement agreement will be that as previously prescribed by the Board of Regents and used by Iowa State University, which includes the description of the easement area, indemnification of the State of Iowa, the State Board of Regents and Iowa State University, and the remainder of the standard provisions. No costs will accrue to the State of Iowa or the Iowa State University as a result of approval of this easement.

MOTION:

Mr. McCartney moved approval for Iowa State University to enter into an agreement with the City of Ankeny for water main easement to the City of Ankeny, subject to approval of the Executive Council. The motion was seconded by Mr. Bailey. On roll call vote, the vote was as follows:

AYE: Bailey, Baldrige, Collison,  
McCartney, Perrin, Petersen,  
Shaw, Wallace, Redeker

NAY: None

ABSENT: None

The motion carried.

MARRIED STUDENT HOUSING - PHASE III. Mr. Moore presented to the Board a short oral report on opening of bids for Married Student Housing - Phase III. He

stated that there were two bidders on the structure. Engineers are going to go ahead with site work, and that recommended awards will be brought forth at the October meeting.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period July 14 to September 14, 1972, had been filed with him, was in order and was recommended for approval. The following construction contract was recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT ITEM</u>	<u>AMOUNT</u>
Steam Generator #3 and Auxiliary Equip- ment, Division II	Abell-Howe Company Cedar Rapids, Iowa	General	\$241,888

The following new project and project budget were recommended for approval:

MANURE HANDLING SYSTEM - ANIMAL SCIENCE TEACHING  
AND POULTRY RESEARCH CENTER

Since this facility was constructed several years ago it has been plagued by the stoppage of sewer lines resulting from feathers and bedding in conjunction with an inadequate supply of water to flush the sewers. Through research conducted by the university, a system has been developed which will solve the problems at this facility. The system basically involves the grinding of feathers and providing the necessary water supply to flush this matter to the sewage lagoons. Due to the fact that inadequate fresh water is not available for this purpose, it is proposed to recycle water from the sewage lagoons to be used for the flushing.

The new system, when installed, will accomplish the following needed improvements:

1. Substantially reduce the fresh water demand on the present well and water supply system by utilizing the lagoon water for cleaning purposes. Unit D is presently a major consumer, often using an average of 5,000 gal./day of potable water for cleaning and by wastage from the watering troughs. About an 80% reduction in fresh water demand is estimated.
2. Reduce the liquid volume flowing into the lagoon system. Frequent pumping with portable equipment is now required to lower the lagoon level and prevent sewer backups and uncontrolled overflow into drainage ways.

3. Reduce sewer plugging by preventing the entry of whole feathers and non-hydraulic sludge slugs, and by daily fast-flushing the sewer.
4. Reduce building odor level by regular and frequent mixing and flushing of manures.

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5. Largely eliminate manual liquid manure handling, the exception being an occasional washdown of boundary areas with high pressure equipment.

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6. Regulate the lagoon level by controlled discharge of excess effluent and simultaneously provide nutrients and irrigation water for adjacent forage producing land.

Pits for the irrigation and return pumps and for the clear well, including supply line from the aerobic section of the lagoon complex to the clear well, extension of three-phase power to the pits, and all pit piping, pumps and controls.	\$5,000
Irrigation distribution system, including piping, control valves and sprinklers.	7,500
Low pressure lagoon water supply line from the pump pit; with distribution lines to the various buildings, most of these simply stubbed into the particular building for supplying a portable 2-4 gpm high pressure cleaning pump.	7,500
Interior work in Unit D, Poultry Research Center, to include concrete work on floors, dosing syphons, storage tanks, flushing tray supports and tray installation, and necessary piping and electrical work to interconnect components and install feather grinders as indicated.	2,500
Interior work in Swine Finishing Building at the Animal Science Teaching Station, including dosing syphons and tanks with connection to lagoon water supply line.	2,500
Engineering.	1,000
Contingencies and miscellaneous.	<u>2,000</u>
Total	\$28,000
 Source of Funds:	
Overhead Reimbursement for Use of Facilities (500-00-11)	\$28,000

MOTION:

Mrs. Petersen moved that the Register of Capital Improvement Business Transactions for the period July 14 - September 14, 1972, be approved; the contract shown above be awarded; the new project and project budget be approved; the Executive Secretary be authorized to sign the necessary documents. The motion was seconded by Mr. Perrin, and it was passed unanimously.

HEALTH AND SAFETY ACT. Mr. Moore informed the board that C.I.R.A.S. is obtaining film strip and tape that sets forth the responsibilities and duties of all parties to the occupational Safety and Health Act. They are planning to use this within the University for personnel training and if it proves to be of value, then it could possibly be made available to the other institutions.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Friday, September 15, 1972.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the months of July and August, 1972, were approved.

REVISED CONTRACT FOR OCCASIONAL ENGINEERING SERVICES. The Board was requested to approve the following proposed rates for any work requested by the University of Gilmore and Doyle, Waterloo, Iowa.

In response to your recent inquiry, we are pleased to quote you the following hourly rates for our Engineering Services:

		Rate since 1967
Engineer	15.50 per hour	\$ 12.50
Engineering Technician-Draftsman	10.00 per hour	
Typist & Clerical	4.50 per hour	3.00
Draftsman		5.50

If the owner desires, we also have a schedule fee based on per cent of total job cost as follows:

Under \$50,000.00	7%
Over \$50,000.00	6%

The above quoted per cent fees applicable to new construction only.

The above fee schedule to remain in effect until notice of cancellation by either party in writing.

In the case of preliminary design and evaluation for new project, the hourly quoted rate would apply. If we are awarded the final design of the contemplated project we will credit to the owner on a negotiated basis that part of the preliminary design and evaluation charge that can be applied to the project.

In case the project is abandoned before design is completed, a charge would be made on the basis of the hourly rates quoted above not to exceed 80% of the total estimated cost of the project. If the project is abandoned after design is completed and bids received, our charge would be 80% of the total estimated job cost.

One Board Member thought the increase, percentagewise, was quite considerable.

He also questioned if this was in line with Federal guidelines.

Concerning the contract, Mr. Jennings stated that this type of contract was

favorable to the University in that engineering costs could be readily assessed in event any engineering work is requested.

MOTION:

Mr. Baldrige moved the Board approve the contract with Gilmor and Doyle, Waterloo, Iowa, at hourly rates set out above for any occasional engineering work requested by the University of Northern Iowa. Mr. Bailey seconded the motion, and it passed unanimously.

EDUCATION BUILDING FURNISHINGS AND EQUIPMENT. The Board was requested to ratify actions of Executive Secretary which authorized the University to purchase a total of \$153,764.55 in furnishings and equipment, for Education Building, funded by academic revenue bonds, and to give approval to list four containing additional orders totaling \$13,557.99.

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Some \$350,000 in academic revenue bonds were sold in March, 1971, for Equipment, Education Center, Unit #1.

The first notice to bidders was published March 22, 1972. Requests to bid on equipment for the curriculum lab in the facility were sent to 32 different bidders. Bids were opened April 20. The Board approved recommendations totaling \$17,605.17 at May and June Meetings. At the June meeting, the Board approved a procedure whereby the Executive Secretary could approve purchase of equipment during the summer period for this building. This procedure was requested so that the equipment could be ordered for building use this fall.

The notice to bidders was published May 22, 1972. Bids were opened June 21, 1972. Requests to bid were sent to 68 different bidders.

The Executive Secretary, after receipt of the list of bidders, the specifications and a complete bid tab in each case, approved these orders:

July 18	-	\$ 83,403.41
July 30	-	29,284.00
August 11	-	41,077.14
		<u>\$153,764.55</u>

With these orders, some \$171,369.72 of the \$350,000 available is expended.

List four ups these expenditures to \$184,927.71. All exceptions or unusual circumstances were brought to the attention of the Board.

MOTION:

Mr. Wallace moved Board ratification and approval of purchase orders placed by the University of Northern Iowa totaling \$167,322.54 for Education Building, Unit #1 Equipment. Mr. Perrin seconded the motion, and it passed unanimously.

STUDENT TEACHING CONTRACTS - SPECIAL EDUCATION PROGRAM. The Board was required to approve contracts for agreement for cooperation in practicum experiences in teacher education on a non-pay basis, with the following schools:

State Juvenile Home, Toledo  
Glenwood State Hospital, Glenwood  
Iowa Training School for Boys, Eldora

The University of Northern Iowa and the above schools (cooperating institutions) agree to cooperate in the joint sponsorship and fulfillment of a Practicum Experience Program as a part of the requirement for the Special Education Program, a regular and integral part of the program in teacher education.

MOTION:

Mr. Perrin moved the Board approve the University of Northern Iowa entering into student teaching contracts - Special Education - agreements for cooperation in practicum experiences in teacher education on a non-pay basis with the above schools. Mr. Shaw seconded the motion, and it passed unanimously.

TENANT PROPERTY LEASES. The Board was requested to approve the following leases of rental properties.

<u>Property</u>	<u>Renter</u>	<u>Effective Date</u>	<u>Monthly Rental Rate</u>
*1221 W. 23rd St., Apt. 2	Pamela Yates	July 1, 1972	\$87.50
*1227½ W. 23rd St.	Mary P. Brinker	Sept. 1, 1972	98.50
*1221½ W. 23rd St., Apt. 3	Pat Hobson	July 1, 1972	87.50

1215 W. 22nd St.	Wanda Holm	July 11, 1972	100.00
1228 W. 22nd St.	Clarence Beecham	July 1, 1972	115.00
2218 Campus St.	Dennis Denton	Sept. 1, 1972	115.00
Garage - W. 23rd St.	Marlys Rechkenner	August 1, 1972	6.00

The Board of Regents approved a list of tenant property leases in June, 1972. At that time the items starred above were reported as vacant. The items not starred above represent changes in tenants since the approval of the leases at the June meeting.

In response to a question concerning the rents as compared with last year's rents, Mr. Jennings reported that there was no increase in rents this year.

**MOTION:**

Mr. Baldrige moved that the tenant property rentals as set forth by the University of Northern Iowa, as shown above, be approved. The motion was seconded by Mrs. Petersen. On roll call, the vote was as follows:

AYE: Bailey, Baldrige, Collison,  
McCartney, Perrin, Petersen,  
Shaw, Wallace, Redeker

NAY: None

ABSENT: None

The motion carried.

**PAYROLL WITHHOLDING PLAN.** The Board was requested to approve a payroll withholding plan for voluntary contributions to the United Way Campaign of Black Hawk County.

**The University of Northern Iowa requests approval for it to implement a payroll deduction to be in effect as of January 1, 1973, for voluntary contributions to United Way Funds for Black Hawk County. The request for this action received the approval of the Administrative Council and the University Faculty Senate as polled by the Chairman, Dr. Blanford.**

The procedure will be to provide the opportunity for each staff member to make contributions to the United Way Campaign Funds through a payroll deduction method, but only if he should choose to do so. The individual employee will still have the option of making a cash contribution or pledge directly to the United Way Campaign. United Fund Campaign will provide forms to be completed by the employee in which he will authorize a payroll deduction with his signature.

**This request for payroll deduction is in accordance with policies and procedures for payroll deductions as approved by the Board of Regents at its March 9-10, 1972 meeting.**

MOTION:

Mr. Bailey moved the University of Northern Iowa be permitted to provide for a payroll withholding plan for voluntary contributions to the United Way Campaign of Black Hawk County. The motion was seconded by Mr. Wallace, and it passed unanimously.

MEG HAWK REVELL ESTATE - USE OF BEQUEST. The University of Northern Iowa requested approval to transfer the Meg Hawk Revell bequest to the University of Northern Iowa Foundation to be used to support a capital improvement to be dedicated to the University on or before 1976 in conjunction with our centennial. There will be a suitable memorial as prescribed in the Will of the deceased.

The University of Northern Iowa received a request from the Estate of Meg Hawk Revell, Deceased, and the relevant section of the Will is quoted as follows:

"To State College of Iowa, Cedar Falls, Iowa, 200 shares of American Telephone and Telegraph stock to be used as a memorial to Lura A. Hawk and Meg Hawk Revell, in any manner where the Board of Regents of said institution may feel it is needed most."

Mrs. Revell graduated in 1908 from UNI. The value of the stock and dividends received to this date is approximately \$10,200. These funds will be used in a future capital campaign to celebrate our centennial in 1976.

A similar request was made and acted upon by the Board for an identical bequest to Iowa State University from the same estate at the January, 1972 meeting.

In discussion, a Board Member questioned the right to transfer this money to the University of Northern Iowa Foundation, and the legal implications that may arise. In further discussion, it was determined that the request being made was in no way different than prior action of the Board for Iowa State University.

MOTION:

Mr. Bailey moved to defer action on approval of transfer. Mr. Shaw seconded the motion, and the vote was as follows:

AYE: Bailey, Collison, Shaw

NAY: Baldridge, McCartney, Perrin,  
Petersen, Wallace, Redeker

The motion failed, 3-6.

MOTION:

Mr. McCartney moved to approve the transfer of the Revell bequest to the University of Northern Iowa Foundation. Mrs. Petersen seconded the motion. The vote was as follows:

AYE: Baldridge, Collison, McCartney,  
Perrin, Petersen, Shaw, Wallace,  
Redeker

NAY: Bailey

The motion carried, 8-1.

One Board Member stated that such bequests do not have to be given to the Foundations, but that gifts to the Universities should be utilized by the Universities.

AIR POLLUTION AMENDMENT - UTILITY SYSTEM STUDY. The Board was requested to approve a revision of contract for engineering services as follows:

This is a proposal for modification of a current contract for engineering services to include in the study and report on development of utilities a section relating to the requirements of the State Department of Health on Rules and Regulations Relating to Air Pollution Control.

The original contract with Stanley Consultants, Inc., was approved by the Board of Regents at the April, 1972, meeting.

The Consultants reported:

We have, since that time, had a number of contacts with the Air Pollution Control Division of the State Department of Health, and have at their request submitted a "Request for Variances" from the Rules and Regulations relating to air pollution control. This request was submitted with the understanding that it was necessary that the variance be granted until such time as we could determine whether or not corrective measures would be required in our Heating Plants, and the extent of those corrective measures. At that time, we will be expected to submit the pollution abatement program for approval.

A portion of the information necessary for a study of the pollution problems is now being collected by Stanley Consultants, Inc., in connection with their review of the steam and heating system. An authorization to study the air pollution problem at this time will eliminate additional trips to the campus and some duplication of data gathering.

I have reviewed the proposal which would provide for the additional engineering services at the same hourly rates as the original proposal with an increase in the maximum fee of Two Thousand Five Hundred Dollars (\$2,500), or a new maximum fee of Thirty-four Thousand Five Hundred Dollars (\$34,500). I recommend approval of this proposal in order that we may meet the requirements of the State Department of Health.

MOTION:

Mr. Shaw moved the Board approve the amendment to contract for engineering services in connection with Utility System Study by Stanley Consultants, Inc., under terms and conditions set out above. Mr. Perrin seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions for the period July 12 to September 12, 1972, had been filed with him, was in order, and was recommended for approval. The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT ITEM</u>	<u>AMOUNT</u>
Demolition of Gilchrist Hall	J. L. Roof, Jr. Excavating Co., Waterloo, Iowa	General	\$ 6,530.00
Adm. Access Road Extension & Parking Lot Expansion	Cedar Falls Con- struction Co., Waterloo, Iowa	General	59,466.10
Parking Lot and Walk Surfacing - 1972	MEPCO, Inc. Waterloo, Iowa	General	14,444.60

The following Revised Budget was recommended for approval:

CHANGE IN FUNDING BUT NO BUDGET INCREASE

Walkways - South Campus Area			
Funding Change From:	1971-72 RR&A	\$6,000	
To:	1972-73 RR&A	\$6,000	

The following New Projects were recommended for approval:

DEMOLITION OF GILCHRIST HALL \$15,000

Source of Funds - Executive Council Fire Loss Allocation

FIRE EXITS - THIRD FLOOR - AUDITORIUM & OLD ADMINISTRATION BUILDINGS

Project Description

This project provides for the construction of fire exit stairways at two (2) locations in the Auditorium Building and one (1) location in the Old Administration Building. These exits are necessary to meet the requirement of the fire safety code which limits dead end corridors to twenty feet (20') in length.

The work is divided into two phases. One will consist of construction of two stairways through the roof of the existing Crossroads, one from the Third Floor, west end of Old Administration Building, and the other from the Third Floor, east end of the Auditorium Building. These stairways will terminate at the Second Floor level of the Crossroads. The existing exit stairway in the Crossroads provides direct exit to the exterior. The second phase consists of adding an additional story to an existing masonry fire exit stairwell from the mezzanine level of the main auditorium, and continuing the stairway to the Third Floor level. A doorway will be installed from the Third Floor classroom into this stairway.

Work will be accomplished by the Physical Plant forces, or by quotation and purchase order, or by a combination of these.

Project Budget

Estimated Expenditures:

Contracts	\$14,500.00
Physical Plant Work	500.00
Contingencies	<u>1,000.00</u>
Total	\$16,000.00

Source of Funds: Unallocated Funds - 63rd G.A.

PARKING LOT AND WALK SURFACING - 1972

Project Description

This project provides for resurfacing with asphaltic concrete the service drive to Regents Dining and Lounge, and the adjacent parking areas, and the surfacing with asphaltic concrete

of an existing crushed rock walkway along the east side of Hudson Road from 27th Street to 23rd Street. It includes the repair of base material and existing asphalt surface in service drives and parking lot as required.

Project Budget

Estimated Expenditures:

CONTRACT	\$13,000.00
ENGINEERING FEES	1,000.00
CONTINGENCIES	1,000.00
	<hr/>
TOTAL	\$15,000.00

SOURCE OF FUNDS:

PARKING PERMIT REVENUE	\$12,000.00
RR&A FUNDS	3,000.00
	<hr/>
TOTAL	\$15,000.00

MOTION:

Mr. Wallace moved the Register of Capital Improvement Business Transactions for the period July 12 to September 12, 1972, be approved; the contracts shown above be awarded; the revised budget shown above be approved; the new projects shown above be approved; the Executive Secretary be authorized to sign the necessary documents. Mrs. Collison seconded the motion, and it passed unanimously.

Mr. Jennings stated that the fire exits in the auditorium and old administration buildings were needed. He said that they were required by the State Fire Marshall. A Board Member had questioned spending funds on buildings which obviously ought to be demolished.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Friday, September 15, 1972.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of August 1972, were approved.

TITLE I APPLICATION AND PROPOSED BUDGET. The Board was requested to approve the Title I program at the adjusted 1972-73 level, and the proposed budget with salary schedule, effective August 28, 1972.

The original application for the 1972-1973 Title I funds, anticipated an increase over the 1971-1972 total including the additional funds usually granted for the summer program. The anticipated total was reduced from \$153,800.00 to \$132,600.00 or approximately \$21,000.00 (see page 2).

The reduction of the total funding resulted in a reduction of salary and wages, and the complete elimination of all expenses, including supplies and services. Many of the expense items normally paid out of Title I funds must be paid from the current S S & M operating fund.

It is hoped the final allocation of Title I funds will be high enough to recover some of the \$21,000.00 previously anticipated.

As of September 4, 1972, the actual funding allocations had not been received from the Department of Public Instruction. The reports from the Board Office indicate that everything is satisfactory for the \$132,612.00 program now under consideration. The final funding approval should have been received by the date of the Board meeting.

**TITLE I BUDGET 1972-1973**

<u>ACTIVITY</u>	<u>1971--1972 BUDGET</u>	<u>INITIAL 1972--1973 REQUEST</u>	<u>ADJUSTED 1972--1973 PROPOSED</u>
Administration	700.00	1,500.00	1,000.00
Academic	115,702.00	122,117.00	103,536.00
Vocational	20,003.00	20,003.00	18,625.00
Dorm & Recreation	10,240.00	10,240.00	9,451.00
<b>Total activity</b>	<b>146,645.00</b>	<b>153,860.00</b>	<b>132,612.00</b>
 <u>SUBJECT</u>			
Salary & Wages	131,712.00	137,792.00	118,686.00
Fringe benefits	10,037.00	11,668.00	13,926.00
<b>Total Salary</b>	<b>141,749.00</b>	<b>149,460.00</b>	<b>132,612.00</b>
General Expense			
Supplies	1,364.00	800.00	-0-
Travel	2,680.00	3,600.00	-0-
Equipment	122.00	-0-	-0-
Services	250.00	-0-	-0-
Pupil Transportation	480.00	-0-	-0-
<b>Total Expense</b>	<b>4,896.00</b>	<b>4,400.00</b>	<b>-0-</b>
<b>Total by object</b>	<b>146,645.00</b>	<b>153,860.00</b>	<b>132,612.00</b>
 <u>FUNDING</u>			
Appropriation (Federal Title I Funds)	146,645.00	153,860.00	132,612.00

TITLE I 1972-1973 SALARY SCHEDULE

MELDA ALBER	Title I Director	\$ 1,000.00
JANE CHRISTIANSEN	Library Aide	4,210.00
ROMONA DICKS	Teacher Aide	4,600.00
RICHARD FETROW	Director, Learning Resource Center	12,000.00
C. E. GEASLAND	Business Mgr-Fiscal accounting	1,000.00
JUNE GEU	Special services secretary	4,426.00
MARTHA GILLESPIE	Teacher-Multiple handicaps	7,900.00
BARRY GLASS	Jr. High Personal Development Counselor	11,000.00
EUGENE GRELL	Teacher Multiple handicaps	8,000.00
KURTIS KNOX	Teacher Multiple handicaps	8,400.00
WARREN KRUSE	Field worker & director of admissions	12,600.00
DELBERT NEELY	Drafting & design Vocational Teacher	7,700.00
HOWARD OSBORNE	Off=set printing Vocational Teacher	9,050.00
MAVIS PARKER	Speech therapy assistant	5,600.00
DIANA SOMERS	Teacher assistant Physical Education	5,000.00
LINDA ZEUNER	Teacher elementary arts	7,700.00
ROBERT ZUCAARO	Dormitory Assistant dean & guidance Counselor	8,500.00
TOTAL SALARY (sub total)		<u>\$118,686.00</u>
RETIREMENT COSTS	Soc. Sec & IPERS	12,150.00
HOSPITAL INS. PREMIUMS		1,296.00
LIFE INSURANCE PREMIUMS		<u>480.00</u>
Total Salary & wages & fringe benefits		\$132,612.00

MOTION:

Mr. Wallace moved the Board approve the Title I program of \$132,612 for 1972-73 and the line budget utilizing these funds. Mr. Perrin seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS. The Register of Capital Improvements Business Transactions for the month of August 1972, contained no items.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Friday, September 15, 1972.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes for the months of July and August, 1972, were approved. In connection with the July Register, Executive Secretary Richey noted the appointment of an Administrative Assistant. This position replaces the position of Personnel Director as was pointed out to the Board at an earlier date.

ROGER PURDY SCHOLARSHIP. The Board was requested to approve the following budget for the 1972-73 year, and in so doing instruct the University of Iowa to disperse the amount of \$1,350.00 to Iowa Braille and Sight Saving School from the Eudora F. McGregor Trust Fund for the Roger A. Purdy Scholarship.

**Mr. Purdy is a graduate of the Iowa Braille and Sight Saving School and for the third year has requested a scholarship from the Eudora F. McGregor Trust Fund in order to continue his education at the University of Northern Iowa.**

**This is a joint effort with the Commission for the Blind in that they have paid for the items of tuition, books and supplies, reader fees and tuition related expenses while the Board of Regents has approved the expenditure from the Eudora F. McGregor Trust Fund to cover the costs of room and board, applied music lessons and incidental personal expenses.**

	<u>Fall Semester</u>	<u>Spring Semester</u>	<u>Total</u>
Room and Board	\$ 435.00	\$ 435.00	\$ 870.00
Applied Music (3 hr. @ \$35)	105.00	105.00	210.00
Incidental Expenses (9 mo. @ \$30)	135.00	135.00	270.00
	<u>\$ 675.00</u>	<u>\$ 675.00</u>	<u>\$1,350.00</u>

MOTION:

Mr. Perrin moved the Board approve the request for a grant to Roger A. Purdy from the McGregor Trust Fund in the amount of \$1,350.00. The motion was seconded by Mrs. Petersen and passed unanimously.

REGISTER OF CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS. The Register of Capital Improvements Business Transactions for the months of July and August, 1972, contained no items.

FEDERAL FUNDS -- TITLE I. The Board was requested to approve the Title I programs and the line budget utilizing these funds. The budget is on the following page.

MOTION:

Mr. Wallace moved the Board approve the Title I program of \$40,133 for 1972-73 and the line budget utilizing these funds. Mrs. Petersen seconded the motion, and it passed unanimously.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

Proposed Budget for 1972-1973 Year

FEDERAL FUNDS  
P.L. 89:313, Title I

Code	Expend. Account	Salaries	Other Expenses	Totals
200	Instruction	<u>\$20,610</u>	<u>\$ 500</u>	\$21,110
	Recreation Director	\$5,790	Films and Supplies	\$ 500
	2 Rec Aides	6,900		
	Primary Instructor	7,920		
500	Transp	<u>\$ 7,900</u>	<u>\$ 8,573</u>	16,473
	5 Drivers	5,750	Vehicle Maintenance,	
	5 Aides	2,150	Supplies and Support	8,573
800	Fixed Charges		<u>\$ 2,550</u>	2,550
			FICA, IPERS, Ins.	2,550
				<u>\$40,133</u>

Iowa Braille and Sight Saving School  
September 14-15, 1972

RESOLUTION FOR MANUAL AND FACSIMILE SIGNATURE. The Board was requested to adopt the following resolution. The resolution is identical in format to those for each Regents' institution and is necessary due to change in superintendents. The only change in this resolution from the resolution adopted by the Board in September, 1969, for IBSSS is: 1) Change of name of superintendent 2) Addition to facsimile signature since the institution has acquired a check-writing machine since the September, 1969, resolution. The following resolution models off of resolutions for SUI and ISU.

IOWA BRAILLE AND SIGHT SAVING SCHOOL  
RESOLUTION FOR MANUAL OR FACSIMILE SIGNATURE

(This rescinds the action taken by the State Board of Regents on September 11-12, 1969, page 80, paragraph titled RESOLUTION FOR MANUAL SIGNATURE).

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RESOLVED, that the State Bank of Vinton and the Benton County Bank & Trust Company, both located in Vinton, Iowa, as designated depositories be of the Iowa Braille and Sight Saving School be and they are hereby requested, authorized and directed to honor checks, drafts or other orders for payment of money drawn in the name of the Iowa Braille and Sight Saving School, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof when bearing or purporting to bear the manual or facsimile signatures of both Charles C. Woodcock, Superintendent, and M. D. Berry, Treasurer, acting jointly, and the said banks shall be entitled to honor and to charge said Iowa Braille and Sight Saving School for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported facsimile signatures thereon may have been affixed thereto, if such signatures resemble the facsimile specimens duly certified to or filed with the said banks by the Superintendent and the Treasurer of the said Iowa Braille and Sight Saving School; and

BE IT FURTHER RESOLVED that this resolution, when adopted, will supercede all prior resolutions dealing with matters herein set forth.

CERTIFICATE

I, R. Wayne Richey, Executive Secretary of the State Board of Regents, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the State Board of Regents at a meeting on September 15, 1972.

DATE September 20, 1972

R. Wayne Richey, Executive Secretary  
STATE BOARD OF REGENTS

MOTION:

Mr. Perrin moved the Board adopt the above resolution. Mrs. Collison seconded the motion, and it passed unanimously.

PROGRESS REPORT BY SUPERINTENDENT WOODCOCK. Mr. Woodcock presented an oral report to the Board on the progress he has been making at IBSSS. The report included the following items:

1. A study of the unmet needs of the students, i.e. their educational objectives. He expects the staff to know the needs of the students, and to know if they are accomplished or achieved.
2. Analyze each student according to his own ability and to provide the proper counseling. More emphasis on this counseling is to be shifted over to the teachers.
3. The teaching staff is being re-grouped and re-utilized. This is to include job descriptions for all teachers.
4. The population at IBSSS has been reduced by approximately 5%. This has been done by reviewing each student's medical file, and those that are there because of other problems, other than vision problems, are being sent to public schools. Also, all 10th graders are taking all morning classes at the public school in Vinton, and their afternoon classes at IBSSS. This is to help them better adjust to the outside world.
5. Mr. Woodcock has met with the Federation of the Blind, and the Commission for the Blind. He has asked them to send representatives to the IBSSS campus, and help in counseling students. This will help the students and the organization's representatives know each other's aims and objectives.
6. The living arrangements in the dormitories have been rearranged. Now, instead of having all one age group living together, the age groups are mixed. There has been a 25% savings in help because of this mixture, and the staff can utilize their time elsewhere where needed.

7. Mr. Woodcock is trying to create a group feeling among the staff and other personnel at IBSSS. His main objective is to try to make everyone feel important and to do away with certain labels affixed to these people.

Mr. Woodcock stated that there is much communication among those who left IBSSS. Often they keep in contact with the school as to their whereabouts, what they are doing presently, etc. Also, there is contact between the school and the home as to how the student is progressing at home.

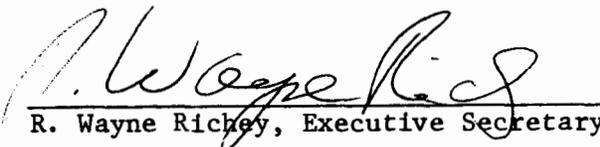
In response to a question raised concerning the reduction in population, Mr. Woodcock explained that his decisions were based on medical records already on file at IBSSS. He consulted with medical doctors as to terms used in their examinations of the students. He sent letters, personally, to these students and their parents, and sent counselors to the homes to discuss this situation.

The Board thanked Mr. Woodcock for the report.

There was some discussion as to the re-involvement of the school and the advisory committee. One member suggested that they take their time on this matter, and that the Governor should be informed. A meeting is being called of this advisory group for September 29, 1972. It should be noted that this is to be an organizational meeting only. Mr. Woodcock stated his intention to attend if the Board had no objections. The concensus of the Board was to allow him to proceed as indicated.

ADJOURNMENT. There being no further business, President Redeker declared the public meeting adjourned at 3:40 p.m., Friday, September 15, 1972.

Following adjournment, the Board was given a guided tour of the New Basic Science Building at the University of Iowa.

  
R. Wayne Richey, Executive Secretary