Des Moines, Iowa
September 12-13, 1957

A meeting of the State Board of Regents was held in its office in the State Office Building, Des Moines, Iowa, on September 12-13, 1957.

Present:

Members of the State Board of Regents
Mr. Barlow
Mrs. Berkness
Mrs. Evans
Mr. Gillette
Mr. Flock
Mrs. Rosenfield
Mr. Stevens
Mr. Strawman
Mr. Hagemann

Members of the Finance Committee
Mr. Dancer
Mr. Germetzky
Mr. Walsh

State University of Iowa
President Hancher
Provost Davis
Business Manager Jolliffe
Director Jordan

Iowa State College
President Hilton
Provost Jensen
Business Manager Platt
Director Elder

Iowa State Teachers College
President Maucker
Dean Nelson
Business Manager Jennings
Director Holmes

Iowa School for the Deaf
Superintendent Berg
Business Manager Geasland

Iowa Braille and Sight-Saving School
Superintendent Overbeezy

State Sanatorium
Superintendent Spear
Business Manager Wynn

Secretary to Secretary Lenihan

All sessions
All sessions
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All sessions
September 12-13, 1957 - General or miscellaneous

The Board met at 3:30 p.m., September 12, 1957, with Mr. Hagemann in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee which began at 9:30 a.m.)

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on September 13, 1957:

EVALUATION OF THE AGRICULTURAL INDUSTRY OF THE UNITED STATES. At the meeting held on February 7-8, 1957, it was agreed that the Presidents of the three state collegiate institutions should confer regarding the further studies of the Evaluation of the Agricultural Industry of the United States to be made by the committee and the direction those studies should take, and President Hagemann so instructed the Presidents.

President Hilton stated that at the October meeting the Presidents would report about further studies which the interinstitutional committee should make of the Evaluation of the Agricultural Industry and the direction those studies should take.

DORMITORY OPERATIONS. Secretary Dancer stated that copies of reports about the dormitory operations at the institutions had been mailed to all Board members and that a resume of those reports would be prepared by the Finance Committee and distributed at a later date.

DIVISION OF AGRICULTURE - LETTERS OF INQUIRY - POLICY. President Hilton stated that an outline of the policy followed by the Division of Agriculture when answering letters of inquiry would be prepared and submitted to the Board at the next meeting. (See Board minutes of June 20-21, 1957.)
President Hilton submitted the following statement of policy for disseminating information about Field Days:

Iowa State College short courses and field days give a point of departure for effectively presenting research findings to a great number of persons—those who attend the events and those who learn about the findings through mass media. Frequently, these programs provide an opportunity for visitors to see the animals or plots which yielded the information.

The Division of Agriculture sponsors about 50 short courses on the campus each year, with attendance totalling between 10,000 and 15,000. Fifteen or more field days are held each year on outlying farms. Total attendance at these events average over 5,000 annually.

Informing Farmers of Field Days

Complete publicity is given through press, radio and television.
Advance programs and full information is sent to County Extension Offices. Extension directors often arrange trips to the field days and advise farmers with special interest in a particular short course by letter.

Making the Results Available to All People

Complete coverage of the results are made available to daily and weekly newspapers, radio and television stations and farm magazines. It is the usual custom to issue special invitations to representatives of these media, especially to the professional farm editors.

Copies of any results are sent to County Extension Offices. Copies are also available in the Publication Distribution Room at the College.

Significant results are published in digest form in "Iowa Farm Science", an official publication of the Experiment Station and Extension Services. Circulation of the magazine is about 30,000. The articles are also available in reprint form from the County Extension Office and from the Bulletin Distribution Room on the campus.

At the completion of a significant project, complete results are published in a research series of bulletins. Special Extension pamphlets are also often published.

The information is incorporated into the general Extension program of the Agricultural Extension Service.
September 12-13, 1957 - General or miscellaneous

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on June 20-21, 1957, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University
- February 20, March 29, May 6, May 23 and June 25, 1957

Iowa State College
- April 19, May 21, June 11, 1957

Iowa State Teachers College
- April 17 and May 28, 1957

Iowa School for the Deaf
- March 8, April 10, and May 9, 1957

Iowa Braille and Sight-Saving School
- April 29 and May 29, 1957

State Sanatorium
- February 21, March 29, May 7, and May 24, 1957.

LEGISLATIVE PROGRAM - CAPITAL IMPROVEMENTS. Secretary Dancer reported that the Special Committee met in Des Moines on July 10, 1957 and that conferences with Governor Loveless had been held on July 12, 1957, and August 7, 1957, regarding the urgent need for appropriations for capital improvements at the state institutions of higher learning, and the steps being taken to prepare a public information program about the needs, both immediate and long range, and the necessity of a special session of the legislature in order to have funds with which to get a building program started. (See Board minutes of June 20-21, 1957.)

Directors Jordan and Elder presented an outline of the proposed information program and showed some of the materials that would be used.

The requests for capital improvements which were submitted to the Governor and the 57th General Assembly were reviewed and given further consideration.

Mr. Strawman moved that the proposed information program be approved and that it be based on a ten-year building plan of $52,000,000 for the period 1959-1969, in addition to the appropriation of approximately $16,000,000 requested of the 57th General Assembly. The motion was seconded by Mr. Plock and passed.
GROUP LIFE INSURANCE - IOWA SCHOOL FOR THE DEAF, IOWA BRAILLE AND SIGHT-SAVING SCHOOL, AND STATE SANATORIUM. Mr. Walsh reported that steps had been taken to find out if 75% of employees at the Iowa School for the Deaf, the Iowa Braille and Sight-Saving School, and the State Sanatorium would apply for group life insurance if it were available for them, and that a report of the outcome of the election would be available at the next meeting of the Board. (See Board minutes of June 20-21, 1957.)

JUNIOR COLLEGE - STANDARDS AND INCREASED AID - OPINION OF ATTORNEY GENERAL.

Secretary Dancer submitted the following letter dated September 11, 1957, from Paul F. Johnston, Assistant Superintendent-Administration, State Department of Public Instruction:

"In accordance with section 4, Chapter 10, Acts of the 57th General Assembly, it is our considered judgment that the State Board of Regents will have to, by record action, approve the eligibility of public junior colleges before we can disburse the aid as provided therein for the junior colleges. This aid will be at the rate of $1.00 per day as indicated in Chapter 10.

"For your information, the claims under the provision of this Act will approximately be $392,291. This, of course, will have to be prorated along with the General Aid paid to the school districts.

"The following is a list of the public junior colleges eligible for participation in this aid:

Boone Junior College
Centerville Junior College
Eagle Grove Junior College
Muscatine Junior College
Estherville Junior College
Webster City Junior College
Keokuk Junior College
Clarinda Junior College

Mason City Junior College
Creston Junior College
Clinton Junior College
Burlington Junior College
Emmetsburg Junior College
Ft. Dodge Junior College
Iowa Falls Junior College
Marshalltown Junior College"

Because the claims for aid are for the school year 1956-1957, and Section 4, Chapter 10, Acts of the 57th General Assembly did not become effective until July, 1957, Board members questioned the legality of the Board's taking any action approving the eligibility of public junior colleges for aid for the year 1956-1957. (See Board minutes of May 16-17, 1957, and June 20-21, 1957.)
Mr. Plock moved that the State Board of Regents take no action approving the eligibility for state aid for the year 1956-1957 of the junior colleges listed in the letter from Mr. Johnston dated September 11, 1957, until an opinion regarding the legality of such approval has been secured from the Attorney General of Iowa, and that the Secretary request the Attorney General for an opinion. The motion was seconded by Mr. Stevens and passed.

CARNISHMENT OF PERSONAL EARNINGS. At the meeting held on June 20-21, 1957, the Finance Committee was authorized to request the Attorney General for an opinion regarding the application of Chapter 268, Acts of the 57th G.A., to the wages of state employees.

Mr. Walsh reported that the Attorney General of Iowa had stated orally that in line with a previous opinion that had been given the salaries of state employees are not subject to garnishment, and that the business managers of institutions under the supervision of the State Board of Regents are not to honor garnishment notices.

ANNUAL MEETING - AMERICAN COUNCIL ON EDUCATION. Secretary Dancer reported that the annual meeting of constituent members of the American Council on Education would be held in Washington, D.C., October 10-11, 1957. President Hagemann requested the Board members who expect to attend the meeting to notify Secretary Dancer so that he may request the Executive Council for travel authorization.

BUILDING AND BUSINESS COMMITTEE - FACULTY COMMITTEE - ACTIONS LEGALLY REQUIRED OF BOARD - PROCEDURES. Mr. Gillette stated that he would like to see some procedure developed that would give the Board more time at meetings to consider major developments, problems and policies as related to the institutions under its supervision.
September 12-13, 1957 - General or miscellaneous

Mr. Dancer reported that at the request of the Board a study of Board and Committee procedures was being made by the Finance Committee and the Institute of Public Affairs, with advice from the Dean of the College of Law of the State University regarding actions legally required of the State Board of Regents. (See Board minutes of June 8-9, 1954, November 4-6, 1954, and December 9-10, 1954.)

Board members indicated that, at the next meeting, they would like to know what the legal requirements are, and Mr. Dancer said that the Finance Committee and the Institute of Public Affairs would have a report ready for the Finance Committee to submit at the next meeting.

EDUCATIONAL TESTING SERVICE - COLLEGE SCHOLARSHIP SERVICE - SCHOLARSHIP QUALIFYING TEST PROGRAM. Mr. Plock reported that the Educational Testing Service, 20 Nassau Street, Princeton, New Jersey, offers two programs which might interest Board members and the executives of the institutions:

1. The College Scholarship Service serves college scholarship officers and scholarship candidates in two major ways. First, it offers a central transcript service wherein a standard financial statement form filled out by the candidate's parents is scanned for completeness, and then transcripts are forwarded to colleges named by the applicant. This standard form not only provides the colleges with a complete and uniform basis for decision concerning financial need, but also relieves the parents of the necessity of completing multiple financial statements. Second, it offers a central computation service through which colleges may receive a systematically computed estimate of the amount of financial support to be expected from the parents. For colleges wishing to do their own computation of financial need, a very complete Computation Manual is provided by College Scholarship Service which describes in detail one generally accepted method by which the financial statements may be evaluated.

2. The Scholarship Qualifying Test Program is concerned with the need for a single nationally administered test adapted to the similar selection requirements of many scholarship programs. By taking this single test administered annually in their own schools at little or no cost, high school seniors may be considered for a variety of scholarships offered by a number of sponsors.
Mr. Plock stated that those who are interested may secure additional information about the services from the Educational Testing Service.

SCHOLARSHIPS AVAILABLE. The Presidents of the State University, the Iowa State College, and the Iowa State Teachers College were requested to report to the Board at the next meeting the scholarships available for students at the respective institutions.

BIENNIAL REPORT FOR THE PERIOD THAT ENDED JUNE 30, 1956. Mr. Gernetzky distributed copies of the Biennial Report of the State Board of Regents for the period that ended June 30, 1956, and requested Board members to look it over and submit any suggestions they might have to be incorporated in the report for the period that will end June 30, 1958.

ELECTION OF PRESIDENT. Mr. Plock moved that Harry H. Hagemann be elected President for the unexpired term ending June 30, 1958. The motion was seconded and passed unanimously.

NEXT MEETING. The next meeting of the State Board of Regents will be held at the State University, Iowa City, Iowa, on October 17, 18 and 19, 1957; and beginning at 9 a.m., the 17th, there will be a tour of the physical plant.
September 12-13, 1957

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on September 12, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Plock stated that the Finance Committee had reported to the Faculty Committee about various matters cleared through that Committee; and that Superintendent Berg had reported the enrollment and the status of the faculty.

NON-RESIDENT STUDENT. Upon the recommendation of the Faculty Committee, a proposed agreement for admission to the Iowa School for the Deaf of Wallace Carrigan, son of E. B. Carrigan, Omaha, Nebraska, on a tuition basis of $1,800 for instruction and maintenance for the academic year 1957-1958, was approved and authorized.

ADMISSIONS AT MID-YEAR. Upon the recommendation of the Faculty Committee, Superintendent Berg was authorized to admit to the Iowa School for the Deaf on January 6, 1958, nine deaf children who will be five years old at that time.

TEACHER EDUCATION - AFFILIATION WITH THE UNIVERSITY OF OMAHA. The Faculty Committee reported that Superintendent Berg and Mr. Gernetzky, chairman of the Finance Committee, had stated that satisfactory financial arrangements had been made with the University of Omaha whereby checks issued by the University to faculty members of the Iowa School for the Deaf who are teaching classes in special education required by the School, would be sent to the Superintendent or Business Manager of the School, with a tabulation showing the amount paid and the deductions for Social Security and Withholding Tax, so that the necessary bookkeeping entries may be made and proper checks issued by the School to
complete payment of the base monthly salaries. (The base salary agreement includes services for teacher education instruction.) (See Board minutes of June 20-21, 1957.)

PRIMARY SCHOOL BUILDING - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Change Order No. 1 to the contract with B. Grunwald, Inc., for mechanical work in the Primary School Building, authorizing changes in water services and pipe covering at no change in the contract price was approved.

LICENSE AGREEMENT - COUNCIL BLUFFS GAS COMPANY - GAS PIPELINE. Secretary Dancer reported that on July 15, 1957, the Executive Council of Iowa had approved the action taken by the State Board of Regents on June 21, 1957, granting a license to the Council Bluffs Gas Company to enter upon property belonging to the Iowa School for the Deaf for the purpose of constructing, operating, maintaining, etc., a gas pipeline.

SUPERINTENDENT'S RESIDENCE - TERMITE DAMAGE. The Building and Business Committee reported that in accordance with the action taken by the State Board of Regents on June 21, 1957, the Finance Committee had employed Wetherell and Harrison, Architects, Des Moines, Iowa, to inspect the Superintendent's Residence and prepare plans and specifications and cost estimates for repairing the termite damage and restoring the building; and had submitted the plans and the cost estimates to the Building and Business Committee.

Upon the recommendation of the Building and Business Committee the actions of the Finance Committee were approved and ratified, and Scheme #1 for the complete restoration of the north wing and kitchen of the Superintendent's Residence was approved, subject to the allocation of funds from the General Contingent Fund.
September 12-13, 1957 - Iowa School for the Deaf

by the Budget and Financial Control Committee. The architect's estimated cost budget is as follows:

<table>
<thead>
<tr>
<th>Scheme No. 1</th>
<th>Complete Restoration of North Wing and Kitchen</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Base cost to complete</td>
</tr>
<tr>
<td>Alt. #3</td>
<td>Provide new modern 54&quot; chrome sink instead</td>
</tr>
<tr>
<td></td>
<td>of old cast iron sink, add</td>
</tr>
<tr>
<td>Alt. #4</td>
<td>Provide kitchen counter in breakfast area</td>
</tr>
<tr>
<td></td>
<td>and by the refrigerator in main kitchen, add</td>
</tr>
<tr>
<td>Total cost to complete</td>
<td></td>
</tr>
</tbody>
</table>

| Expense to date | 5,812.94 |
| Contingency     | 415.49   |
| Architect's fee | 100.00   |

Total estimated cost of project (allocation to be requested of Budget and Financial Control Committee) $17,084.43

SUPERINTENDENT'S RESIDENCE - SHORING UNDER CENTER SECTION. Upon the recommendation of the Building and Business Committee authority was granted to have shoring installed under the center section of the Superintendent's Residence with the understanding that the cost, estimated at $500.00, is to be paid from funds appropriated for repairs, replacements and alterations.

MAIN BUILDING - DORMITORY FLOORS - REPORT. The Building and Business Committee reported that during the summer when floors were being repaired in the dormitory section of the Main Building some sag was noticed and cracks in the concrete slab were discovered; that the Anderson Construction Company, after inspecting the building, recommended that an architect or engineer of the Board make a complete study of the entire building; and that the Finance Committee had authorized the employment of Wetherell and Harrison, Architects, Des Moines, Iowa, to examine the building and had allocated $750.00 from the fund for Repairs, Replacements and Alterations for the purpose of making the tests and borings necessary to determine the condition of the building.
Upon the recommendation of the Building and Business Committee the report was approved and the actions of the Finance Committee were ratified.

MAIN BUILDING - DORMITORY FLOORS - TEMPORARY REPAIRS. The Building and Business Committee reported that on July 15, 1957, and on August 9, 1957, Wetherell and Harrison had written reports of the condition of the dormitory floors in the Main Building and recommended that care be taken not to load any part of the structure to a greater extent than it was bearing; and had made a preliminary estimate of $10,000 as the probable cost of making necessary repairs.

The Building and Business Committee reported further that, in order for school to open on schedule, the Finance Committee, upon the recommendation of the architect, had authorized the Anderson Construction Company to make temporary repairs by reinforcing the first and second floors of the Main Building according to detailed plans furnished by the architect, and had allocated to the project $3,000.00 from the fund for repairs, replacements and alterations.

Upon the recommendation of the Building and Business Committee the report was approved and the actions of the Finance Committee were ratified.

MAIN BUILDING - THIRD AND FOURTH FLOORS. Board members questioned the safety of the Main Building without the temporary shoring of the third and fourth floors, even though those floors are not to be occupied, and the Finance Committee was instructed to secure in writing the architect's opinion that the building would be safe.

INSPECTION OF BUILDINGS. The Finance Committee was requested to investigate and report back to the Board what arrangements might be made for the inspection of the buildings on the campus of the Iowa School for the Deaf in order to determine their condition.
The following business relating to the Iowa Braille and Sight-Saving School was transacted on September 12, 1957:

**REPORT OF FACULTY COMMITTEE.** Mr. Plock stated that the Finance Committee had reported to the Faculty Committee about the various matters cleared through that Committee; and that Superintendent Overbeay had reported the enrollment and the status of the faculty.

**REPORT OF CHAIRMAN OF BUILDING AND BUSINESS COMMITTEE.** Mr. Strawman reported that under the rules regarding the transaction of business during the summer interim the following actions had been taken and that they had been approved by the Building and Business Committee:

**Heating Plant - Deaerating Heater and Condensate Tank (Deaerating Heater and Connecting Piping) - Installation on Cost Basis - Revised Project Budget.** On August 2, 1957, Superintendent Overbeay submitted the following estimate of the Brown Engineering Company for the Installation of Deaerating Heater and Condensate Storage Tank in the Heating Plant:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated materials cost</td>
<td>$7,769.57</td>
</tr>
<tr>
<td>Estimated labor cost</td>
<td>1,963.50</td>
</tr>
<tr>
<td>15% of labor cost for labor overhead</td>
<td>294.53</td>
</tr>
<tr>
<td>Add 10% for contingencies</td>
<td>$10,027.60</td>
</tr>
<tr>
<td>Estimated engineering fees</td>
<td>1,002.76</td>
</tr>
<tr>
<td>Estimated total cost of project</td>
<td>$11,830.36</td>
</tr>
</tbody>
</table>

and recommended that the Brown Engineering Company be authorized to proceed with the direct purchase of materials and to negotiate for the employment of necessary labor for the Installation of Deaerating Heater and Condensate Storage Tank, and two boiler feed pumps, within the limits of the following revised project budget: (See Board minutes of June 20-21, 1957.)
Funds available

Balances available for transfer
   Main Building Control, 7-6-2-5-55   $ 5.53
   Main Building Superintendent's former apartment, flooring project, 7-2-6-5A-55  931.70
   Repair eaves - Main Building Control, 7-2-6-3-55  92.11
   Repair porches - Main Building Control 7-2-6-2-55  2,420.52
   Cold Storage Area Repair, Project 7-2-6-4A-55  1,019.00
   Main Building Control, 5-2-4-3-56  3,881.14
Total available for transfer  $38,350.00

Prior Allocation
   Power Plant Repairs - Deaerating Heater, Condensate Return Tank, Project Budget, 5-2-4-30-56  $7,150.00
Total available  $15,500.00

Estimated Expenditures
   Materials - deaerating heater, condensate tank, valves, piping, etc.  $7,800.00
   Installed cost two boiler feed pumps*  3,300.00
   Labor  2,300.00
   Contingencies  1,000.00
   Engineering fees  1,100.00
Total estimated expenditures for project  $15,500.00

*In order to operate the plant efficiently the Brown Engineering Company has recommended the installation of two electric boiler feed pumps.

On August 21, 1957, the foregoing recommendation was approved and the revised project budget was adopted, subject to the allocation of funds and approval of the project by the Budget and Financial Control Committee.

Upon the recommendation of the Building and Business Committee the foregoing report was approved and the actions taken during the summer interim by Mr. Strawman were ratified.
The following business relating to the State Sanatorium was transacted on September 12, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Plock stated that the Finance Committee had reported to the Faculty Committee about the various matters cleared through that Committee; and that Superintendent Spear had reported the number of patients and the status of the staff.

APPOINTMENT. Upon the recommendation of the Faculty Committee and Superintendent Spear, Robert W. Kent, M.D., was appointed assistant physician at an annual salary of $7,800.00 a year, with full maintenance, effective as of August 11, 1957.

REPORT OF CHAIRMAN OF BUILDING AND BUSINESS COMMITTEE. Mr. Strawman reported that under the rule regarding the transaction of business during the summer interim the following actions had been taken and that they had been approved by the Building and Business Committee:

Building 53 - Kitchen, Dining Room and Patients' Rooms - Equipment for Rehabilitation Area - Conquest - Project Packet. On July 24, 1957, the Finance Committee held a public hearing about Equipment for the Rehabilitation Area, Building 53 - Kitchen, Dining Room and Patients' Rooms; that no objections appeared and no objections were filed; and that bids were received and opened. (See Finance Committee minutes of July 24, 1957.)

On August 26, 1957, after an analysis of the bids received for the equipment for the Rehabilitation Area, and an itemized price study, Superintendent Spear with the approval of the Finance Committee recommended that the following actions be taken:

1. That contracts be awarded as follows:

   Group I, Woodworking Shop, to the Barron Motor Supply Company, on the basis of that firm's bid of $2,497.45
September 12-13, 1957 - State Sanatorium

Group II, Electronics Shop, to the Iowa Radio Supply Company, on the basis of that firm's bid of $310.00

Group III, Graphic Arts, to the Standard Blue Print Company, on the basis of that firm's bid of 1,800.00

Group V, Office Equipment, except Item 46, to the Frohwein Supply Company, on the basis of that firm's bid of 3,862.10

Group V, Item 46, Office Equipment, to International Business Machines Corporation, on the basis of that firm's bid of 295.00

Group VI, Home Furnishings, to Twettens, Inc., on the basis of that firm's bid of 1,673.90

Group XII, Hospital Room Equipment, to Will Ross, Inc., on the basis of that firm's bid of 4,480.80

2. That bids on the following groups be rejected because they are incomplete and not according to the specifications: Group VII, Rugs and Drapes; Group VIII, Appliances - Home Furnishings; Group XIII, Multilith.

3. That the State Sanatorium be authorized to secure quotations on the following groups, for which no bids were received: IV, Ceramics Laboratory; IX, General Crafts; X, Miscellaneous; and XI, Items for Special Construction; and on Group VII, Rugs and Drapes; VIII, Appliances; and XIII, Multilith, bids for which were incomplete or not in accordance with specifications.

4. That authority be granted to execute contracts with the successful bidders, and to return the bid checks to the unsuccessful bidders.

The recommendations were approved and contracts were awarded for Groups I, II, III, V, V, Item 46, VI, and XII; the bids for Groups VII, VIII, and XIII were rejected; and authority was granted to secure quotations on Groups IV, IX, X, XI, VII, VIII, and XIII.

Upon the recommendation of the Building and Business Committee the foregoing report was approved and the actions taken during the summer interim by the Chairman of the Building and Business Committee were ratified.

LEASE - IOWA STATE HIGHWAY COMMISSION. The Building and Business Committee submitted the following proposed lease and recommended that it be approved:

This agreement, made and entered into this ___ day of __________, 1957, by and between State Board of Regents of Iowa, party of the first part and the Iowa State Highway Commission, party of the second part.
WITNESSETH:

That the party of the first part in consideration of the covenants and agreements hereinafter set out to be performed and made by the party of the second part, does by these presents lease to the party of the second part the following described property situated in Clear Creek Township in the County of Johnson, State of Iowa, to-wit:

Commencing at the NW Cor. of Sec. 25-80-7, thence south 592', thence east 65', to the point of beginning, thence east 135', thence south 200', thence west 135', thence north 200' to point of beginning and containing 0.62 acres, more or less,

to be used for storage of equipment, materials and supplies used in highway maintenance operations.

From the 1st day of October, 1957, to the 1st day of October, 1958, and thereafter this lease shall continue in its terms, being extended and binding on each party until terminated by thirty days' written notice by either party to that effect. In consideration whereof the Iowa State Highway Commission agrees to pay $1.00, receipt of which is hereby acknowledged.

Party of the second part shall have the right to construct buildings and fences as may be desired to protect or house equipment and materials and shall have the right to remove same at any time.

In Witness Whereof: The parties hereto have set their hands to this and three other instruments of like tenor as of the ___ day of __________, 1957.

Mr. Strawman moved that the foregoing lease be approved and that the Secretary of the State Board of Regents be authorized to sign it. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mr. Gillette, Mr. Plock, Mrs. Rosenfield, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

ADDITION TO POWER PLANT AND EQUIPMENT - ACCEPTANCE. The Building and Business Committee reported that the Addition to the Power Plant and Equipment had been inspected by representatives of the Stanley Engineering Company, the State Sanatorium and the contractors, and they had found the work had been completed
in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the work indicated was accepted as of this date, September 12, 1957, from the following contractors for the Addition to the Power Plant and Equipment:

<table>
<thead>
<tr>
<th>General construction</th>
<th>Spencer Construction Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical</td>
<td>L. M. Marcum Company</td>
</tr>
<tr>
<td>Electrical</td>
<td>Fandel Electric Company</td>
</tr>
</tbody>
</table>

ADDITION TO POWER PLANT AND EQUIPMENT - CLAIMS. Upon the recommendation of the Building and Business Committee the Finance Committee and the officials of the State Sanatorium were authorized to negotiate claims against the contractors for the Addition to the Power Plant and Equipment on the basis of extra direct costs incurred by the owner because of delay in construction. (See Board minutes of May 16-17, 1957.)

BUILDING 49, EXTENSION OF SERVICE BUILDING - PLANS. Upon the recommendation of the Building and Business Committee the request of Dane D. Morgan and Associates, Architects, for authority to proceed with working drawings for Building 49, Extension of Service Building was granted, with the understanding that they would receive no fee for the work until an appropriation had been made for the project.

VACATION OF ROAD. The Building and Business Committee reported that on October 7, 1957, at 1:30 p.m., a public hearing would be held by the Board of Supervisors of Johnson County, Iowa, about vacating a road commencing a hundred feet south of the Northeast corner of the NW 1/4 of the NE 1/4 of Section 36-80-7 and terminating at the North right of way line of Primary Road #6 a distance of approximately 1.05 miles, a part of which road adjoins property of the State Sanatorium.
September 12-13, 1957 - State Sanatorium

Mr. Strawman moved that no objection to vacating the road described be filed by the State Board of Regents. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mr. Gillette, Mr. Plock, Mrs. Rosenfield, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.
September 12-13, 1957

STATE UNIVERSITY OF IOWA

The following business relating to the State University was transacted on September 13, 1957:

REPORT OF CHAIRMAN OF FACULTY COMMITTEE. Mr. Plock reported that under the rule regarding the transaction of business during the 1957 summer interim he had taken the following actions and that they had been approved by the Faculty Committee:

Resignation. Upon the recommendation of President Hancher the resignation of Dr. Charles D. May, professor and chairman, Department of Pediatrics, College of Medicine, effective August 15, 1957, was accepted. Dr. May has accepted an appointment as Executive Director of the Physicians' Council for Information on Child Health, New York.

Leaves of Absence. Upon the recommendation of President Hancher the following leaves of absence were granted:

Roy Sieber, assistant professor in the Department of Art, School of Fine Arts, College of Liberal Arts, without salary or insurance, from September 1, 1957, through November 30, 1958, to accept a Ford Foundation grant to study African art in England and Nigeria.

Arthur L. Benton, professor in the Department of Psychology, College of Liberal Arts, without salary or insurance, from September 1, 1957, through June 30, 1958, to accept a United States Public Health Service Research Fellowship for work in Neurology and Neuro-Surgery, in the State University of Iowa College of Medicine.

Francis T. Cole, assistant professor in the Department of Physics, College of Liberal Arts, without salary or insurance, for the academic year 1957-1958, to continue as a member of the resident staff of the Midwestern Universities Research Association. (This is an extension of leave now in effect.)

Jean Homewood, assistant professor in the Department of Physical Education for Women, College of Liberal Arts, without salary or insurance from September 23, 1957, through October 11, 1957, to conduct a sports clinic for European Women's Army Corps personnel at Heidelberg, Germany.

G. Edgar Folk, Jr., associate professor in the Department of Physiology, College of Medicine, without salary or insurance, from September 15, 1957, through June 30, 1958, to accept a Traveling Fellowship of the State University of Iowa College of Medicine Central Scientific Fund for work at the University of London, England.
September 12-13, 1957 - State University

Carrie E. Stanley, associate professor emeritus in the Department of English, College of Liberal Arts, without salary, for the academic year 1957-1958, to continue work on a special teaching project in the field of writing in the public schools of Lone Tree, Iowa. (This is an extension of leave now in effect.)

Promotions and Changes in Appointments and Salaries. Upon the recommendation of President Hancher the following promotions and changes in appointments and salaries were made:

Robert E. Fager, from instructor in the Psychopathic Hospital to assistant professor for one year, at a salary of $6,600 a year, plus insurance programs, twelve months' basis, effective as of July 1, 1957, as approved in 1957-1958 budget; salary payable from Account F 701, Line 20.

Dr. David Paul, from instructor in the Rehabilitation Unit, College of Medicine, to clinical assistant professor for one year, effective as of July 1, 1957; salary to be paid by the Iowa City Veterans Administration Hospital.

Peter P. Rempel, from senior counselor in Student Counseling Service, Student Personnel Services, to senior counselor in Student Counseling Service, Student Personnel Services, and assistant professor in the Department of Psychology, College of Liberal Arts, for a three-year term, and salary increased from $6,400 to $6,700 plus insurance programs, twelve months' basis, effective as of July 1, 1957; salary to be paid as follows: Account A 117, line 4, $5,700; Account A 176, line 16A, $1,000.

Julia Bartling, from reference librarian, University Libraries, to acting head of Reference and Bibliographic Services, and salary increased from $6,200 to $6,800 a year, plus insurance programs, twelve months' basis, effective as of July 1, 1957; salary to be paid from Account A 762, as follows: line 21, $600; line 22, $6,200.

Eleanor K. Taylor, from associate professor in the School of Social Work, to associate professor and acting director of the School of Social Work, College of Liberal Arts, for the academic year 1957-1958, and salary increased for the year only from $7,700 to $8,000 plus insurance programs, nine months' basis, effective September, 1957; salary to be paid as follows: Account A 304, line 3, $7,700; Account A 304, line 1, $300. (Will serve during the absence of Director Mark Hale, on leave.)

Dr. Daniel E. Waite, from assistant professor in the Department of Oral Surgery, College of Dentistry, to associate professor and acting head of the Department of Oral Surgery, College of Dentistry, and salary increased from $6,000 (P plus 60%) to $10,500 (P plus 16 2/3%), plus insurance programs, twelve months' basis, effective as of July 1, 1957; salary payable from Account A 442, lines 25 and 26.

Dr. Merle L. Hale, from professor and head of the Department of Oral Surgery, College of Dentistry, to professor of Oral Surgery, College of Dentistry, and head of the Dental Department, University Hospital, with no change in salary of $10,000 (P plus 100%), plus insurance programs, twelve months' basis, effective as of July 1, 1957; salary payable from Account A 442, line 52.
Salary Increases. Upon the recommendation of President Hancher the following salary increases were made:

Arthur B. Schmeichel, superintendent of Student Publications, School of Journalism, College of Liberal Arts, salary increased from $7,100 to $7,500, plus insurance programs, twelve months' basis, effective as of July 1, 1957; salary payable from Account Y 223, line 1.

Barbara C. Barrett, casework supervisor in the Division of Social Service, Psychopathic Hospital, salary increased from $4,700 to $5,000, plus insurance programs, twelve months' basis, effective as of July 1, 1957; salary payable from Account P 409, line 2.

Oscar E. Mybakken, associate professor and acting head, Department of Classics, College of Liberal Arts, to continue as acting head for the 1957-1958 academic year and salary increased from $7,800 to $8,100 plus insurance programs, nine months' basis, effective September, 1957; salary payable as follows: Account A 282, line 1, $700; Account A 282, line 3, $7,800.

Corrections in Budget, 1957-1958. Upon the recommendation of President Hancher the following corrections were made in the 1957-1958 budget:

Jeanne K. Smith, instructor in the Department of Otolaryngology and Maxillofacial Surgery, College of Medicine, salary changed from $5,100 to $5,600, plus insurance programs, twelve months' basis, effective as of July 1, 1957, to be paid as follows: Account A 524, line 6, $4,600; Account Q 198, line 6, $1,000.

Robert L. Stumme, television technician in the Division of Television-Radio-Film, salary changed from $5,500 to $5,800, plus insurance programs, twelve months' basis, effective as of July 1, 1957, to be paid as follows: Account A 642, line 6, $3,300; Account A 648, line 6, $2,500.

Appointments. Upon the recommendation of President Hancher the following appointments were made:

Theron Alexander, assistant professor in the Department of Pediatrics, College of Medicine, for a three year term, at a salary of $7,500, plus insurance programs, twelve months' basis, effective August 1, 1957, with salary payable from Account Q 913.

John Cazin, Jr., instructor in the Department of Bacteriology, College of Medicine, for one year, at a salary of $5,750, plus insurance programs, twelve months' basis, effective August 19, 1957, with salary payable from Account 496, line 7.

Dr. Albert S. Norris, assistant professor, Psychopathic Hospital, for a three year term, at a salary of $9,545 (P plus 10%), plus insurance programs, twelve months' basis, effective September 16, 1957, with salary payable from Account W 700, line 4.

John H. Lind, designer-draftsman in the Division of Planning and Construction, Physical Plant Department, for an indefinite term, at a salary of $5,750 plus insurance programs, twelve months' basis, effective as of July 1, 1957, with salary payable from Account P 063, line 7.
Milton E. Rosenbaum, visiting assistant professor in the Department of Psychology, College of Liberal Arts, for one year, at a salary of $7,000, without insurance programs, nine months' basis, effective September, 1957, with salary payable from Account A 176, line 15.

J. Richard Simon, assistant professor in the Department of Psychology, College of Liberal Arts, and associate director of the Nurse Utilization Project, College of Nursing and University Hospitals, for a two year term, at a salary of $8,500 plus insurance programs, twelve months' basis, effective September 1, 1957, with salary through June 30, 1958, to be paid as follows: nine monthly payments of $708.33 for September, 1957, through May, 1958, to be paid $177.08 from Account A 176, line 10, and $531.25 from Account Q 832, line 2, and one payment for June 1 through June 30, 1958, $708.33, to be paid from Account Q 832, line 2.

Paul Boeder, associate professor of Physiological Optics, Department of Ophthalmology, College of Medicine, for an indefinite term, twelve months' basis, effective upon notification of Board's approval, with salary, pension plan, and travel expenses up to $1,000 a year, to be paid by the American Optical Company under the terms of an agreement by and between the State University and the American Optical Company dated July 16, 1957.

Roberta Bleiler, assistant professor in the Department of Internal Medicine, College of Medicine, for one year, at a salary of $6,500 plus insurance programs, twelve months' basis, effective September 1, 1957, with salary payable from Account A 510, line 12.

Norman Sage, assistant to the director of University Publications, at a salary of $6,200 plus insurance programs, twelve months' basis, effective September 23, 1957, with salary payable as follows: Account A 064, $6,100; Account P 065, $700.

Rabbi Ben-Zion Gold, visiting lecturer in the School of Religion, College of Liberal Arts, for one year, at a salary of $5,000, without insurance programs, twelve months' basis, effective September 1, 1957, through August 31, 1958, with salary payable from Account Q 961, line 9, Jewish Fund.

Charles Zweiner, instructor in the Department of Physical Education for Men, College of Liberal Arts and Division of Intercollegiate Athletics, for one year, at a salary of $7,000 plus insurance programs, twelve months' basis, effective on assumption of duties in September, 1957, with salary to be paid as follows: Account N 400, line 21, $6,000; Account A 168, line 18, $1,000.

Willard J. Powell, medical social consultant, Hospital School for Severely Handicapped Children, for one year, at a salary of $222.43 for half-time service (annual rate of $2,669.16) August 1 through August 31, 1957, and $444.86 a month for full-time service (annual rate of $5,338.32) beginning September 1, 1957, plus insurance programs, effective August 1, 1957, with salary to be paid as follows: August 1-31, 1957, Account M 017, $202.50 and account K 012, $19.93; beginning September 1, 1957, from Account M 017, #364.50 a month and Account K 012, $80.36 a month.
Dr. Henry S. Badeer, visiting professor in the Department of Physiology, College of Medicine, without tenure, effective for the period September 1, 1957, through June 30, 1958, at a salary of $7,200, twelve months' basis, without insurance programs, and with salary payable from Account Q 536, Smith, Kline and French Grant.

Dr. Harold Wilson, visiting assistant professor in the Department of Physiology, College of Medicine, effective for the period September 15, 1957, through June 30, 1958, at a total salary for the period of $7,220, without insurance programs, and with salary payable from Account A 536, line 4.

Dr. William R. Wilson, research fellow in the Department of Internal Medicine, College of Medicine, for one year, at a salary of $6,000 without insurance programs, twelve months' basis, effective as of July 1, 1957; salary payable from Account A 510, line 21.

Robert P. Strickler, visiting professor in the Department of Classics, College of Liberal Arts, for one year, at a salary of $6,500 without insurance programs, nine months' basis, effective September, 1957, with salary payable from Account A 282, line 1.

Dee V. Norton, assistant professor in the College of Education and Department of Psychology (Iowa Testing Program), College of Liberal Arts, for a three year term, at a salary of $9,000 plus insurance programs, twelve months' basis, effective September 1, 1957, with salary to be paid as follows: Account A 350, line 26 (none); Account M 560, line 4, $4,500; Account A 176, line 16, $4,500.

Upon the recommendation of the Faculty Committee the foregoing actions taken during the summer interim were approved and ratified.

REJECTION OF APPOINTMENT. Mr. Plock stated that President Hancher had reported to the Faculty Committee that Dr. John Clancy had been unable to accept appointment as assistant professor, Psychopathic Hospital, because of personal reasons not anticipated at the time the appointment was offered. (See Board minutes of June 21, 1957.)

RESIGNATION. Upon the recommendation of President Hancher and the Faculty Committee the resignation of R. M. Featherstone, professor in the Department of Pharmacology, College of Medicine, was accepted, effective December 31, 1957. He has accepted the Chairmanship of the Department of Pharmacology and Experimental Therapeutics, University of California at San Francisco.
Board members and others met in the Old Capitol at 9:30 a.m., October 17, 1957, and were taken by University officials on a tour of a part of the physical plant. The tour was followed by a luncheon at the Memorial Union, and then meetings of the Faculty Committee and the Building and Business Committee were held in the Old Capitol, beginning at 1:45 p.m.

October 18, 1957

President Hagemann presiding and Mr. Dancer secretary of the meeting.

The following business relating to general or miscellaneous matters was transacted on October 18, 1957:

EXECUTIVE SESSION. The Board resolved itself into executive session at 9:30 a.m. The Board arose from executive session at 10 a.m., and proceeded with regular business.

EVALUATION OF THE AGRICULTURAL INDUSTRY OF THE UNITED STATES - REPORT. At the meeting held on February 7-8, 1957, it was agreed that the Presidents of the three state collegiate institutions should confer regarding the further studies of the Evaluation of the Agricultural Industry of the United States to be made by the committee and the direction those studies should take, and President Hagemann so instructed the Presidents. (See Board minutes of September 12-13, 1957.)

President Hilton submitted the following report dated October 15, 1957, signed by President Hancher, President Maucker, and himself:

At the May, 1956, meeting of the State Board of Regents, Board member V. B. Hamilton requested that Iowa State College, the State University of Iowa and Iowa State Teachers College jointly prepare a report which would:

1. Ascertain, as nearly as possible, the importance of the entire agricultural industry to the nation as a whole, politically and economically;
2. Indicate the importance of the agricultural industry to Iowa;

3. Show how Iowa fits into the national analysis.

What Has Been Done to Date.

As of October 1, 1957, eight steps have been taken in response to Mr. Hamilton's request.

1. An inter-institutional committee of 10 members was appointed in May, 1956.

2. An inter-institutional committee met in July, 1956, with Mr. Hamilton at Marshalltown. The purpose of the meeting was to clarify and amplify the questions.

3. As a result of this meeting, three "working papers" were prepared by (a) Karl A. Fox and Donald R. Kaldor of Iowa State College; (b) Lewis E. Wagner of the State University of Iowa in consultation with Clark C. Bloom, Paul R. Olson, Robert Soldofsky and C. Woody Thompson of the University; and (c) Wallace E. Ogg and Ray E. Wakeley of Iowa State College.

4. These papers were reproduced in 50 pages as "Report on Mr. V. B. Hamilton's Questions". A digest of the working papers was also prepared.

5. The reports were presented to presidents Maucker, Hancher and Hilton, October 17, 1956.

6. The reports were placed on the November, 1956, agenda of the meeting of the State Board of Regents at Iowa City. This item of the agenda was then postponed.

7. Dr. Fox and Dr. Bloom made a report to the State Board of Regents at a meeting in Des Moines, December 13, 1956.

8. A report, "A Look at the Iowa Economy in 1965" was presented to the "Iowa College-Community Research Center" (State Committee for Economic Development) at Des Moines, July 20, 1957. This report was prepared by the economics departments of the State University of Iowa and Iowa State College as a starting point for more specialized studies of economic problems important to Iowa people. Five subcommittees have been appointed and work is continuing.

The Present Program

To no small extent, Mr. Hamilton's interest in the complex and difficult problems of the agricultural industry has had a direct influence on present and future activities. His concern, together with the concern of Iowa people and the staffs at the colleges and university, has led to three significant developments within the institutions.
1. While the problems of agriculture affect the program at Iowa State Teachers College to a minor degree, special attention is being given to its course offerings in the area of teacher training which may have special application to the agricultural economy.

2. The State University of Iowa is pursuing, with increased vigor, additional knowledge relative to the total economy, industrial development and agricultural-related activities of Iowa. Progress reports of this important work have already been published by the University.

3. The organization of a Center for Agricultural Adjustment at Iowa State College was approved by the State Board of Regents at a July, 1957, meeting.

The State University of Iowa and Iowa State Teachers College will participate in the activities of this Center. It is anticipated that this Center will become national in scope depending upon the availability of non-state funds for the purpose.

While the programs of the Center embrace a much wider scope than Mr. Hamilton's original inquiry may have indicated, the research being undertaken and the information which may result is certain to help answer many of the questions Mr. Hamilton has raised. In fact, it is anticipated that approximately $500,000 will be specifically budgeted for research in these specific areas over the next five years.

It is the intention that the Center will be assisted by a National Advisory Committee representative of all agricultural areas in the United States, and that Iowa, through its state supported institutions of higher learning, will become the leader in efforts to assist the total national agricultural economy. On the national scene, the influence of Iowa is already being felt.


   b. The problems of Agricultural Adjustment have been discussed at the North Central Regional Meeting of Agricultural Extension Directors.

   c. The matter will be discussed at the annual meeting of the Association of Land-Grant Colleges and Universities in Denver in November 1957.

Other Significant Developments

Three other significant moves have developed,
1. As a result of a series of seminars at Iowa State College during the winter of 1956-1957, a three-part "base book" on the problems of Agricultural Adjustment is being published. Part I came off the press on October 1, 1957, and the other two parts are expected to be available by November 1.

2. The Cooperative Extension Service has already embarked upon a comprehensive educational program for Iowa people -- farm people in particular -- to acquaint them with the current situation and the problems of the agricultural industry -- both in Iowa and nationally. This is only the beginning of a long-time educational program in this broad field.

3. Formulation at the State University of Iowa of a Committee on the Future of the State of Iowa.

Conclusions and Recommendations

Your state colleges and university are moving as rapidly as possible into the area of providing information concerning the agricultural-industrial-community problems of Iowa and of strengthening their research in these and related fields. The impact of this activity is already being felt nationally.

The questions which Mr. Hamilton raised and the activity he helped to generate will continue to be important for many years ahead.

The problems of agriculture and related industry are complex and of long duration. While much work has already been done, they will not be readily solved.

It is, therefore, recommended that the item be removed from the Board of Regents docket at this time, but that progress reports be made to this Board from time to time as new significant information becomes available.

Consideration of the foregoing report was carried over until the November meeting; and V. B. Hamilton, Hampton, Iowa, a former Board member, is to be invited to attend that meeting.

SCHOLARSHIPS AVAILABLE. The executives submitted reports of scholarships and awards available at the State University, the Iowa State College, and the Iowa State Teachers College. (See Board minutes of September 12-13, 1957.)

Additional information is to be furnished Board members about the scholarships and awards and the reports are to be considered at the next meeting.
DIVISION OF AGRICULTURE - LETTERS OF INQUIRY - POLICY. President Hilton submitted the following statement of policy for answering inquiries to the Division of Agriculture: (See Board minutes of June 20-21, 1957, and September 12-13, 1957.)

It is the general policy of the Division of Agriculture to answer all letters of inquiry as quickly and completely as possible by competent staff members.

1. Major responsibility for answering correspondence dealing with technical subject matter is assigned to the specialist staff in the Cooperative Extension Service in Agriculture and Home Economics.

2. Letters dealing with specific problems in which research is underway or unpublished are assigned to the appropriate scientist in the Agricultural and Home Economics Experiment Station.

3. Letters addressed to Iowa State College, the Division of Agriculture or a department of the division are acknowledged and assigned to a competent specialist for more detailed reply. A request addressed to a specific person is answered by the recipient if the question is in his specific field. Otherwise, it is referred to an extension specialist in that particular field. Letters containing more than one question are distributed to as many different specialists as there are subject matter areas involved.

4. Where possible, routine questions are answered by a publication with a proper letter of transmittal.

5. Copies of all replies are usually sent to the County Extension Office in the county where the inquirer resides. This is done to keep county extension personnel informed. Often they may be of additional assistance, especially when the inquirer failed to furnish sufficient information to provide a satisfactory answer. The inquirer, at the same time, is often advised that additional information is available at his County Extension Office.

6. As a matter of general policy, letters received from outside of Iowa are usually referred to the Land-Grant institution in the state from which they were mailed if the inquiry involves subject matter recommendations. In such cases, the letter is acknowledged and the reasons for referral explained.

7. All letters received, together with replies, are filed in the appropriate subject matter department for at least a year - usually three to five years.

On motion by Mr. Gillette, which was seconded, the foregoing statement of policy was accepted.
COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Provost Davis stated that the Committee on Educational Coordination would have a report and recommendations about enrollments in Engineering ready to submit to the Board at the November meeting, and about a major in Physical Education for Women at the Iowa State College ready for the December or January meeting.

Provost Davis reported about the activities of the Committee, the seminars that have been scheduled, and he stated that studies are being made as to how to get the most education for a dollar at each of the institutions.

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA - REPORT OF MEETING HELD SEPTEMBER 23-24, 1957. Mr. Strawman reported that the Study Committee on Higher Education in Iowa had met in Crescent Beach Lodge, Milford, Iowa, on September 23 and 24, 1957; that Governor Loveless had met with the Committee and expressed his interest in the work the Committee was doing, the need for the information it was established to gather, and his hope that funds for its support could be found.

Mr. Strawman reported further that there were two items of business before the Committee which were to be submitted to the State Board of Public Instruction and to the State Board of Regents, as follows:

Public Junior College Membership. A question arose regarding representation on the committee of the Public Junior Colleges, due to vacancies resulting from the moving out of the state of Dean Aalberts and Dean Browning. It was agreed that the State Board of Public Instruction and the State Board of Regents be requested for instructions on a method to be followed for filling the two vacancies.

Status of Committee - Director. Considerable time was spent discussing the continuation of the committee. It was the unanimous agreement of all present that:

1. The committee continue in its work;
2. Continue to explore ways and means of securing support funds;
3. Continue to explore means of getting a director; and
4. Continue to explore means of getting along without a director.
It was voted that Mr. Strawman and Mr. Dancer, Mr. Hanna and Mr. Wright get from their respective boards an expression whether they approve the above conclusions.

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA - PUBLIC JUNIOR COLLEGE MEMBERSHIP.

It was agreed that the representatives of the Junior Colleges on the Study Committee on Higher Education in Iowa should be chosen by the Junior Colleges as had been done before. (See Board minutes of January 12-13, 1956.)

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA - CONTINUATION OF COMMITTEE.

It was the opinion of the State Board of Regents that the Study Committee on Higher Education in Iowa should continue its work and continue to explore ways and means of securing support funds, of getting a director, and to explore means of getting along without a director if necessary.

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA - SERVICES OF MARSHALL R. BEARD.

See Iowa State Teachers College section of these minutes.

COMMITTEE ON SECONDARY SCHOOL AND COLLEGE RELATIONS - REPORT.

Ted McCarrel, Secretary of the Committee on Secondary School and College Relations submitted the minutes of a meeting of that committee which was held in the Conference Room of the State Board of Regents on May 9, 1957, and called attention to the following actions of the Committee:

"Mr. Graeber, Junior College Consultant for the State Department of Public Instruction, discussed his report on the Public Junior Colleges which had been distributed to the members of the Committee previously. On a motion by McCarrel, seconded by Beard, the Committee voted unanimously to approve the 16 Public Junior Colleges listed in Mr. Graeber's report.

"The Committee then discussed at some length the procedures that probably would be followed in the event that Senate File 5 was finally passed by the Legislature and signed by the Governor. It was agreed that the Committee would take no further action until the Board of Regents and the Board of Public Instruction had made some definite decisions on the delegation of duty on the approval of the Public Junior Colleges."
October 17-18-19, 1957 - General or miscellaneous

"On motion by McCarrel, seconded by Beard, Mr. Graeber was asked to include in his letter informing the 16 Public Junior Colleges of their approval that the approval included not only that of the State Department of Public Instruction but also of the Iowa Committee on Secondary School and College Relations. Motion carried."

The report of the Iowa Committee on Secondary School and College Relations was accepted.

JOINT COMMITTEE ON APPROVAL OF STANDARDS AND ELIGIBILITY FOR STATE AID FOR PUBLIC JUNIOR COLLEGES. At the meeting held on May 16-17, 1957, the State Board of Regents designated the Iowa Committee on Secondary School and College Relations as its committee to act jointly with a committee of the State Board of Public Instruction to establish and approve standards and eligibility for state aid for public junior colleges; and at the meeting held on June 20-21, 1957, Secretary Dancer reported that the State Board of Public Instruction had appointed the following as its representatives on the joint committee: J. C. Wright, Paul F. Johnston, Arthur Carpenter, Boyd H. Graeber, and W. W. Osborne.

Ted McCarrel (Director of Admissions and Registrar of the State University), Secretary of the Iowa Committee on Secondary School and College Relations, submitted the following report:

Meeting held in Conference Room of State Board of Regents in Des Moines on Thursday, October 3, 1957.

Present:
Members of the Joint Committee: Daryl Pendergraft and Marshall R. Beard, Iowa State Teachers College; Barton Morgan and Arthur M. Gowan, Iowa State College; J. E. McAdam and Ted McCarrel, State University, all members of the Iowa Committee on Secondary School and College Relations, representing the State Board of Regents. J. C. Wright, Paul F. Johnston, Arthur Carpenter, V. W. Osborne, and Boyd H. Graeber, of the State Department of Public Instruction, representing the State Board of Public Instruction.

Others: Paul E. Wallace, of the State Department of Public Instruction; David A. Dancer, Secretary, and Carl Gernetzky, chairman of the Finance Committee, of the State Board of Regents; and a United Press reporter.
Superintendent Wright presented a tentative agenda for the day's discussion on procedures to be followed in the development of approval standards for the public junior or community colleges in Iowa. The changes in the pattern for approval for the public junior colleges were made by the amendment to Section 280-A.3 of the 1954 Code of Iowa. The group agreed to adopt the agenda and Mr. Wright was named temporary chairman.

Standards for 1957-1958

The first action of the group was to agree that the standards for junior college approval as outlined in Bulletin 5 of the Iowa Committee on Secondary School and College Relations should be recommended to the respective boards for adoption for the 1957-1958 academic year.

Sub-Committee on Iowa Public Junior Colleges - Organization.

The committee then agreed to establish a Joint Sub-Committee on Iowa Public Junior Colleges to consist of three members from the Iowa Committee on Secondary School and College Relations, and three members from the staff of the State Department of Public Instruction. The Iowa Committee reported that the three members for this joint sub-committee were to be Marshall Beard from Iowa State Teachers College, Barton Morgan from Iowa State College, and Ted McCarrel from the State University of Iowa. The State Department of Public Instruction representatives were named and were B. H. Graeber, Arthur Carpenter, and Wayland Osborn. At a meeting of the Joint Sub-Committee on Public Junior Colleges on the afternoon of October 3, Beard was named Chairman and Graeber was named Secretary of the joint sub-committee and it was agreed the sub-committee would hold its first meeting in the Conference Room of the State Board of Regents at 10 a.m. on Thursday, November 21, 1957. The members of the joint sub-committee agreed to send their suggestions on new standards and a revision of the present standards to Mr. Graeber by November 1.

The group representing both boards then agreed that the Joint Sub-Committee on Public Junior Colleges should report back to the entire joint committee. It was agreed further that the joint sub-committee would be an advisory committee to Mr. Graeber in his capacity as Junior College Consultant for the State Department of Public Instruction.

New Junior Colleges

The entire group discussed the policy to be followed on the establishment of new junior colleges. It was agreed that the fundamental responsibility for the approval of a new junior college should rest with the State Department of Public Instruction but it was emphasized that it would not be wise to approve the organization of a junior college unless it was certain that the college could meet the standards for state aid.

Adoption of Standards for 1957-1958.

Mr. Graeber, a member of the joint sub-committee, and Mr. Gernetzky, Chairman of the Finance Committee of the State Board of Regents, were named to make any minor revisions necessary in the standards as listed in Bulletin 5 so that the standards for 1957-1958 could be presented to the two boards for approval and later submitted to the Attorney General for his approval and for publication in the Iowa Departmental Rules.
Permanent Chairman

It was anticipated that as soon as the Joint Sub-Committee on Public Junior Colleges had a report to make the entire committee would again meet in Des Moines. State Superintendent J. C. Wright was named permanent chairman of the Joint Committee on Public Junior Colleges.

Suggestions for New Standards

Mr. Wright made the following suggestions for standards for consideration by the sub-committee:

1. Work should be directed toward insisting that each public junior college have a full-time administrator.

2. The funds expended for junior college libraries should be increased.

3. Iowa community colleges probably should do more pre-professional work.

4. Additional attention should be given to strengthening services in the field of terminal education.

5. A strong program of counseling and guidance is necessary if community colleges are to fulfill their function.

6. One of the basic functions of community colleges is the development of a strong adult education program.

7. Each joint or community college should work toward the development of at least a nucleus or sizable corps of full time college teachers.

8. With the increased aid from the State, each community supporting a junior college should begin to plan for a separate building or at least a separate wing or floor for the college.

9. It would appear wise that the long range goal for a minimum enrollment for Iowa junior or community colleges should be at least 200 and that a minimum enrollment of 100 seems essential.

10. Community colleges must be adequately supported financially.

Many of the above suggestions were seconded by members of the committee and some additional comments were made on the proposed new standards to be developed by the joint sub-committee.

The meeting adjourned subject to call by Mr. Wright.

Mr. Gillette moved that the report of the Joint Committee on Approval of Standards and Eligibility for State Aid for Public Junior College be accepted, and that the proposed standards for the year 1957-1958 be submitted to the
October 17-18-19, 1957 - General or miscellaneous

Attorney General of Iowa for approval as to form and legality in accordance with the provisions of Chapter 17A, Code of Iowa 1954. The motion was seconded by Mr. Barlow and passed.

JUNIOR COLLEGES - STANDARDS AND INCREASED AID, 1956-1957 - OPINION OF ATTORNEY GENERAL. At the meeting held on September 12-13, 1957, Mr. Plock moved that the State Board of Regents take no action approving the eligibility for state aid for the year 1956-1957 of the junior colleges listed in a letter from the State Department of Public Instruction dated September 11, 1957, until an opinion regarding the legality of such approval had been secured from the Attorney General of Iowa, and that the Secretary request the Attorney General for an opinion; and the motion was seconded and passed.

The following opinion dated September 25, 1957, signed by Norman A. Erbe, Attorney General of Iowa, and Leonard C. Abels, Assistant Attorney General, was submitted:

"Receipt is acknowledged of your inquiry relating to Chapter 10, Section 4, Acts of the Fifty-seventh General Assembly. Said section provides as follows:

'Section two hundred eighty-six A point three (286A.3), Code 1954, is hereby amended by adding at the end thereof the following:

"Approval standards for public junior colleges shall be established and approved by the state board of public instruction, and the state board of regents, acting jointly, with said standards to be issued and enforced by the state department of public instruction, subject to the approval of the state board of public instruction. Eligibility for receipt of state aid for public junior colleges shall be determined by the above two (2) boards. Junior college aid will not be paid unless such standards are met. In the development of said standards, the association of public junior colleges shall serve in the advisory capacity to the afore-mentioned boards."

"You inquire whether adoption of approval standards under said section will be retroactive for the purpose of determining eligibility for payment of aid based on enrollment and days of attendance at junior colleges for the school year which commenced July 1, 1956, and ended June 30, 1957."
In answer thereto you are referred to 42 American Jurisprudence, Public Administrative Law, paragraphs 35, 36 and 39.

Paragraph 35 states in pertinent part:

'... The distinguishing factors of the powers here considered are that the result of their exercise operates in the future, rather than on past transactions and circumstances... ' (Emphasis ours)

Paragraph 36 states in pertinent part:

'Legislative power is the power to make, alter or repeal, ... rules for the future... ' (Emphasis ours)

Paragraph 39 states in pertinent part:

'One of the factors adverted to by the courts in distinguishing legislative from judicial action is the element of futurity in the first and retrospective in the latter. A judicial inquiry investigates, declares, and enforces liabilities as they stand on present or past facts and under laws already supposed to exist. Legislation on the other hand, looks to the future and changes existing conditions by making a new rule to be applied thereafter to all or part of those subject to its power. The distinction is noted in rate cases... In determining the reasonableness of an existing rate and awarding reparation for exaction of an unreasonable rate, the Interstate Commerce Commission acts in a judicial or quasi-judicial capacity, and in declaring what rate shall be a reasonable rate for the future, the Commission acts in a legislative or administrative capacity... '

'Thus, since the power to fix standards under the subject act is a legislative or administrative power, such standards may operate prospectively only and cannot affect the entitlement to aid for junior colleges as relates to computation for the school year 1956-57. The 'approval' under said act is a judicial function in that it views the 'liabilities as they stand on present or past facts' and under rules already in existence. Since no rules exist under the facts of your inquiry with respect to aid claims for the year 1956-57 no basis or standard for any disposition of such claims other than by approval exists. The rate of payment for such claims is one dollar, rather than 25¢ as the one dollar rate is the one in effect at the time the claims are certified to the Comptroller under Section 286A.5, Code 1954, as amended.'

Secretary Dancer reported that the State Department of Public Instruction had paid the state aid to the sixteen public junior colleges which the Department had decided were eligible for participation, as outlined in a letter dated September 11, 1957, from that Department, and had requested the State Board of Regents to approve that action. (See Board minutes of September 12-13, 1957.)
October 17-18-19, 1957 - General or miscellaneous

Mr. Plock moved that the State Board of Regents have no objection to payment of state aid to public junior colleges on the basis of $1.00 per day for the year 1956-1957, which payments have already been made by the State Department of Public Instruction. The motion was seconded by Mr. Strawman and passed, with Mr. Barlow not voting.

PUBLIC JUNIOR COLLEGES - APPLICATIONS. Secretary Dancer reported that the applications for the establishment of public junior colleges had been filed with the State Department of Public Instruction by the school boards of Carroll, Denison, and Bettendorf, Iowa.

LEGISLATIVE PROGRAM - CAPITAL IMPROVEMENTS. Mr. Jordan and Mr. Walsh reported the progress being made with the public information program about the need for capital improvements at the state institutions of higher learning, and Mr. Jordan stated that materials would be ready soon for distribution to Board members. The list of organizations to be contacted was submitted by Mr. Walsh, and it was approved.

October 19, 1957

The following business relating to general or miscellaneous matters was transacted on October 19, 1957:

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on September 12-13, 1957, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:
GROUP TERM LIFE INSURANCE - IOWA SCHOOL FOR THE DEAF, IOWA BRAILLE AND SIGHT-SAVING SCHOOL, AND STATE SANATORIUM. Mr. Walsh stated that the elections at the Iowa School for the Deaf, the Iowa Braille and Sight-Saving School, and the State Sanatorium had resulted in the following percentage of employees voting to apply for group term life insurance if it were made available for them:

- Iowa School for the Deaf: 24%
- Iowa Braille and Sight-Saving School: 62%
- State Sanatorium: 59%

Because employee participation in the group term life insurance program should be at least 75%, the matter was dropped.

ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS - ANNUAL MEETING. Mr. Barlow, Mr. Gillette, Mr. Flock, Mr. Stevens, Mr. Strawman, Mr. Gernetzky, and Mr. Walsh attended the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions which was held at the University of Colorado, Boulder, Colorado, October 10-14, 1957. Each reported about the workshops and discussions of primary interest, such as what other boards are doing relative to financing capital improvements, long range campus planning, increased enrollments, etc., and told of the tours to other institutions and the dormitories at Greeley and Fort Collins.

AMERICAN COUNCIL ON EDUCATION. Mr. Stevens moved that authority be granted for the payment of membership dues of $75.00 for the year 1957-1958 to the American Council on Education, subject to approval by the Executive Council of Iowa, and the motion was seconded and passed.
October 17-18-19, 1957 - General or miscellaneous

FACULTY TURNOVER. President Hancher and President Hilton submitted reports about faculty turnover at the State University and the Iowa State College during the year July 1, 1956, through June 30, 1957, and the positions taken by the staff members who resigned. (The report of the Iowa State Teachers College was submitted at the September meeting.)

MEETINGS SCHEDULED. Meetings of the State Board of Regents were scheduled as follows:

November 14-15, 1957, Iowa State Teachers College, Cedar Falls, Iowa, with a tour of the physical plant planned for Thursday morning, November 14, 1957, beginning at 9:30 a.m.

December 12-13, 1957, in the Board's office, Des Moines, Iowa.
The following business relating to the Iowa School for the Deaf was transacted on October 18, 1957:

SUPERINTENDENT'S RESIDENCE - TERMITE DAMAGE - ALLOCATION OF FUNDS. The Building and Business Committee reported that on October 6, 1957, the Budget and Financial Control Committee allocated $17,984.43 from the General Contingent Fund to repair the termite damage in the Superintendent's residence. (See Board minutes of September 12-13, 1957.)

MAIN BUILDING - TEMPORARY REPAIRS. At the meeting held on September 12-13, 1957, Board members questioned the safety of the Main Building without the temporary shoring of the third and fourth floors, even though those floors are not to be occupied, and the Finance Committee was instructed to secure in writing the architect's opinion that the building would be safe.

Secretary Dancer submitted the following statement from Wetherell and Harrison, Architects, Des Moines, Iowa, copies of which were mailed to Board members on September 20, 1957:

"In our investigation and recommendation the understanding was that these floors (third and fourth floors of Main Building) would remain unoccupied until permanent repair was made. Under those conditions we did not feel it necessary to shore those portions at this time.

"While, of course, we cannot guarantee that no trouble will occur, we feel the possibility to be so remote as not to justify incurring the additional expense."

MAIN BUILDING - DORMITORY FLOORS. Mr. Strawman reported that on October 17, 1957, E. H. Wetherell, of the architectural firm of Wetherell and Harrison, Des Moines, Iowa, appeared before the Building and Business Committee and submitted the
October 17-18-19, 1957 - Iowa School for the Deaf

following report and recommendation, dated October 8, 1957, including a preliminary cost estimate for repairing the dormitory floors in the Main Building: (See Board minutes of September 12-13, 1957.)

We have made a further investigation of the situation concerning the floors in the subject building and have determined what we feel to be the most economical method of safeguarding them against failure.

We feel it advisable to shore up the existing slabs, rather than to replace them. This would be done by using transverse beams near the middle of the spans, grouting to follow the curves of the slabs and then applying upward pressure to attempt to relieve the existing steel. The loads would be carried back to existing cross walls and columns or to cross beams to suit individual cases. In a few instances, when at some time in the past excessive deflection and cracking occurred, steel beams were installed; but were placed parallel to the old steel instead of across it. We feel that new beams should be carried between these old members in order to properly support the slabs.

This system will theoretically reduce the bending moment in the steel and concrete by 75%, and the shear by 50%, at the same time maintaining continuity in the structure as well as saving the existing electric and heating systems.

We feel that the new steel should be fireproofed with plaster, since it would normally be required under the usual building codes.

Due to the nature of the work it is practically impossible to arrive at an even approximately accurate estimate. According to our investigation, approximately 50 columns, 15 new girders and 175 new cross beams will be required. We have attempted a preliminary figure, which has been verified in principle by a contractor. The estimate arrived at is in the amount of $71,991.00.

The Building and Business Committee reported that safeguarding the electric wiring and the plumbing and heating installations in the Main Building might increase the cost of the project to $75,000 or $100,000.

Upon the recommendation of the Building and Business Committee, Wetherell and Harrison, Architects, were authorized to complete the plans and specifications for Strengthening the Floor System in the Main Building and the Secretary was authorized to publish the necessary notice of public hearing and to advertise
October 17-18-19, 1957 - Iowa School for the Deaf

for bids, with the understanding that the Budget and Financial Control Committee would be requested to approve the project and to allocate the necessary funds from the General Contingent Fund.

BUDGET AND FINANCIAL CONTROL COMMITTEE - VISIT. The Building and Business Committee reported that on October 8, 1957, the Budget and Financial Control Committee had visited the Iowa School for the Deaf and had inspected the plant, including the termite damage in the Superintendent's residence and the deteriorating floor slabs in the Main Building.
October 17-18-19, 1957

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following Business relating to the Iowa Braille and Sight-Saving School was transacted on October 18, 1957:

POWER PLANT REPAIRS - DEAERATING HEATER AND CONDENSATE TANK. The Building and Business Committee reported that on September 19, 1957, the Budget and Financial Control Committee had approved the revised project description for Power Plant Repairs, Deaerating Heater and Condensate Tank, and the revised project budget and had authorized the transfer of $8,350.00 to the project account to supplement a prior allocation. (See Board minutes of September 12-13, 1957.)

BUDGET AND FINANCIAL CONTROL COMMITTEE - VISIT. The Building and Business Committee reported that on September 19, 1957, the Budget and Financial Control Committee had visited the Iowa Braille and Sight-Saving School.
October 17-18-19, 1957

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on October 18, 1957:

SICK LEAVE POLICY - REVISION. Upon the recommendation of the Faculty Committee the proposed revision of the sick leave policy submitted by Superintendent Spear was referred to the Finance Committee to be considered in connection with the general sick leave policy being formulated for submission to the Attorney General for approval before adoption by the State Board of Regents.

OBSTETRICAL CASES - RESIGNATION OR LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee approval was given to the proposal by Superintendent Spear that employees when five months pregnant are either to resign or request a leave of absence without salary.

VACATION OF ROAD. The Building and Business Committee reported that at the public hearing held by the Board of Supervisors of Johnson County, Iowa, on October 7, 1957, objections were filed to the vacation of a road commencing a hundred feet south of the Northeast corner of the NW 1/4 of the NE 1/4 of Section 36-80-7 and terminating at the North right of way line of Primary Road #6, a distance of approximately 1.05 miles, a part of which road adjoins property of the State Sanatorium; and that the road probably would not be vacated.

ADDITION TO POWER PLANT AND EQUIPMENT - CLAIMS. Mr. Strawman reported that at the request of the Finance Committee the Attorney General of Iowa had reviewed the history of the construction of the Addition to Power Plant and Equipment, and was of the opinion that sufficient evidence existed to be the basis of
claiming damages against L. M. Marcum Company, mechanical contractors, for delays in starting and completing its work. (See Board minutes of May 16-17, 1957, and September 12-13, 1957.)

Upon the recommendation of the Building and Business Committee, it was agreed that liquidated damages in the amount of $3,405.12 be assessed against L. M. Marcum Company, that amount representing the direct extra costs to the State on account of delays in starting and completing Contract 2 - Mechanical Work, Heating System Improvements, State Sanatorium.
STATE UNIVERSITY

The following business relating to the State University of Iowa was transacted on October 18, 1957:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hancher were accepted:

Dr. James W. Culbertson, professor in the Department of Internal Medicine, College of Medicine, effective May 1, 1958, to accept a position in the College of Medicine at the University of Tennessee.

Ned L. Ashton, professor in the Department of Civil Engineering, College of Engineering, effective as of September 25, 1957, to do private consulting work.

Lee G. Erickson, assistant professor in the Department of Marketing, College of Commerce, effective February 7, 1958, to go into commercial enterprise.

Dr. Nathan R. Callaghan, clinical assistant professor in the Department of Prosthetics, College of Dentistry, effective as of September 1, 1957. Dr. Callaghan is being transferred from the Iowa City Veterans Administration Hospital.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hancher were granted:

Frank P. Schone, associate professor emeritus in the Department of Engineering Drawing, College of Engineering, an extension of a leave of absence now in effect, without salary, for the academic year 1957-1958.

Richard L. Holcomb, associate professor and chief of the Bureau of Police Science, Institute of Public Affairs, from August 8, 1957, through September 16, 1957, without salary or insurance, to conduct a police survey in Libya. (Confirmation with changes in dates of an action approved by Mr. Plock during the summer interim and withheld from the September docket because of the confidential nature of Mr. Holcomb's assignment.)

PROMOTION. Upon the recommendation of the Faculty Committee and President Hancher the appointment of Robert Hoff as instructor in the Department of Physical Education for Men, College of Liberal Arts, and instructor and head of Athletics and Physical Education, University Schools, College of Education, was
October 17-18-19, 1957 - State University

changed to assistant professor in the Department of Physical Education for Men, College of Liberal Arts, and assistant professor and head of Athletics and Physical Education, University Schools, College of Education, for a three-year term, and salary was increased from $5,600 to $6,000 a year, plus insurance programs, nine months' basis, effective September, 1957, payable as follows: Account A 168, line 17, $2,800; Account A 354, line 5, $700; Account A 356, line 8, $2,100; Account A 369, $400.

BUDGET CORRECTION. Upon the recommendation of the Faculty Committee and President Hancher, the 1957-1958 budget was corrected and the Medical Service Fund commutation fraction payable to Raymond R. Rembolt, professor in the Department of Pediatrics of the College of Medicine and director of the Hospital School for Severely Handicapped Children, was changed from 25% to 35% on the budgeted salary of $14,000, plus insurance programs, twelve months' basis, effective as of July 1, 1957; budget references Account A 530, line 2, and Account KOI0, line 1.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hancher were made:

Richard L. Farrand, research associate in the Department of Physiology, College of Medicine, effective September 1, 1957, through June 30, 1958, at a total salary of $5,000 plus insurance programs, salary to be paid as follows: Account Q 563, $2,500; Account Q 571, $2,500.

Tohru Uchida, visiting research professor in the Department of Zoology, College of Liberal Arts and Graduate College, effective January 1, 1958, through June 30, 1958, at a total salary of $5,000 without insurance programs, salary to be paid as follows: Account Q 705, line 3, $2,400; Account A 416, line 8, $600.

Donald A. Green, instructor in Teacher Trainer Guidance Services, College of Education, for one year, at a salary of $5,600 plus insurance programs, twelve months' basis, effective as of September 1, 1957, salary payable from Account A 369.
Cyril Broude, research associate in the Department of Physics, College of Liberal Arts, effective September 1, 1957, through June 30, 1958, at a total salary of $5,000 plus insurance programs, salary payable from Account Q 659, line 4.

Corinne Hamilton, assistant director in the Educational Placement Office, College of Education, on a yearly basis, at a salary of $5,000 plus insurance programs, twelve months' basis, effective October 21, 1957, salary payable from Account A 352, line 3.

Gerald Mcl. Stevenson, Jr., Mathematics-Physics librarian, University Libraries, at a salary of $5,200 plus insurance programs, twelve months' basis, effective as of September 23, 1957, salary payable from Account A 762, line 34.

Vinton Rowley, instructor of Clinical Psychology, Psychopathic Hospital, for one year at a salary of $6,200, plus insurance programs, twelve months' basis, effective November 1, 1957, salary payable from Account F 406, line 3.

Maurice Korman, instructor of psychiatry, Psychopathic Hospital, for one year at a salary of $6,200, plus insurance programs, twelve months' basis, effective November 4, 1957, salary payable from Account F 700, line 14.

CORALVILLE RESERVOIR AREA - APPLICATION FOR LAND. President Hancher reported that approximately 1,100 acres of government land in the Coralville Reservoir Project would be available for educational and recreational purposes under a long-term lease agreement, and he submitted copies of a proposed application for lease by the State University of Iowa of certain portions of the land designated by the United States Army Corps of Engineers for recreational and public use and a statement of the proposed uses of the land.

The Building and Business Committee recommended that the State University of Iowa be authorized to apply for a lease of certain portions of the Coralville Reservoir land designated by the United States Army Corps of Engineers for recreational and public use; and it was moved that the recommendation be approved and the authority granted. The motion was seconded and on roll call the vote was, as follows:
PURCHASE OF PROPERTY - WOODROW W. MORRIS AND INABELLE H. MORRIS. At the meeting on September 12-13, 1957, the Building and Business Committee reported that the property known as 19 East Park Road, Iowa City, Iowa, could be purchased from the owners, Woodrow W. Morris and Inabelle H. Morris, at a price of $19,500; and, upon the recommendation of the Building and Business Committee, the Business Manager of the State University was instructed to continue negotiations for the purchase of the property.

Secretary Dancer reported that Business Manager Jolliffe had negotiated a purchase price of $16,500 for the property known as 19 East Park Road, Iowa City, Iowa, and that Board members had been polled on the adoption of the following resolution:

WHEREAS, the following described property is needed for the use and benefit of the State University of Iowa:

Commencing at a point 150 feet East and 267 feet South of the Northwest corner of Block 5 in Parkside Addition to Iowa City, Iowa, as per the recorded plat thereof; thence North 267 feet; thence East 55 feet; thence South 271 feet; thence Northwesternly to the place of beginning, being a part of Block 5 in Parkside Addition to Iowa City, Iowa.

The property described contains 14,795 square feet, and located on it is a house and garage. The house is two-story frame, with six rooms and bath and full basement. It is within the general campus boundary and is bounded on two sides by University owned property. It is expected that this area will be used in the future for dormitory purposes.

WHEREAS, the Business Manager of the State University of Iowa has reported that the property could be purchased for $16,500.00; now, therefore,
BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.9 of the Code of Iowa 1954, the property described in this resolution be purchased from the owners, Woodrow W. Morris and Inabelle H. Morris, at a price of $16,500.00 with $3,500.00 payable upon the signing of a contract of sale and $13,000.00 payable upon delivery of a satisfactory abstract and deed and possession of the property, payments to be made from dormitory borrowings and tenant property rentals available for this purchase.

Secretary Dancer reported the vote by poll on the adoption of the foregoing resolution, as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mr. Gillette, Mr. Plock, Mrs. Rosenfield, Mr. Strawman, and Mr. Hagemann.

Nay: Mr. Stevens.

Not voting: Mrs. Evans. (She could not be contacted.)

Mr. Strawman moved that the report of the Secretary be approved and that the adoption of the foregoing resolution by poll of Board members be ratified. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mr. Gillette, Mr. Plock, Mrs. Rosenfield, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

PURCHASE OF PROPERTY - WOODROW W. MORRIS AND INABELLE H. MORRIS. Secretary Dancer reported that on September 30, 1957, the Executive Council of Iowa had approved the action taken by the State Board of Regents authorizing the purchase of the property known as 19 East Park Road, Iowa City, Iowa, from Woodrow W. and Inabelle H. Morris, at a price of $16,500.00.

PURCHASE OF PROPERTY - WOODROW W. MORRIS AND INABELLE H. MORRIS - FINANCING. Secretary Dancer reported that the Bankers Life Company and the Equitable Life Insurance Company of Iowa had agreed that $7,000 of the borrowings for dormitory purposes could be used for the purchase of property from Woodrow W. Morris and Inabelle H. Morris, with the understanding that the balance of the purchase price, $9,500, would be paid from tenant property rentals.
PURCHASE OF PROPERTY - ANNA S. GATENS. Secretary Dancer reported that on September 30, 1957, the Executive Council of Iowa had approved the action taken by the State Board of Regents on September 13, 1957, authorizing the purchase of an unimproved plot of approximately 56,000 square feet in Iowa City, Iowa, from Anna S. Gatens, Iowa City, Iowa, at a price of $7,500.00.

PURCHASE OF PROPERTY - HAROLD W. AND JUNE J. McGINNIS - SUPPLEMENT TO PURCHASE CONTRACT. The Building and Business Committee submitted the following supplement to a real estate contract dated February 5, 1957, by and between Harold W. and June J. McGinnis and the State Board of Regents.

This agreement is entered into as a supplement to the real estate contract dated February 5, 1957, by and between Harold W. McGinnis and June J. McGinnis as Vendors, and the Iowa State Board of Regents and the State University of Iowa as Purchasers of the farm premises described in said contract, for the purpose of supplementing and amending said original contract as follows:

1. In lieu of the payments to be made according to the schedule set forth in Paragraph 1 of said original contract, it is now hereby stipulated, covenanted, and agreed as follows:

   (a) That $30,600 has been paid to the Vendors prior to the date hereof.

   (b) That an additional $39,400 shall be paid to the Vendors on or before December 27, 1957.

   (c) The remaining $70,000 of the purchase price shall be paid on March 1, 1958, upon delivery of the deed, merchantable title, and possession.

2. In lieu of the option to lease as provided in Paragraph 7 of said original contract and any other provisions of said contract pertaining to the same, it is now agreed that absolute possession shall be delivered to the Purchasers on or before March 1, 1958, and that thereafter, when the purchase is completely settled on said date, the Vendors shall have no further right of possession to said premises.

3. In consideration of the above change in this contract, the Purchasers agree to make said payments as provided herein and there shall be no interest whatsoever charged by the Vendors on any part of the purchase price made accord-
LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hancher were granted:

Charles C. Wylie, professor emeritus in the Department of Mathematics and Astronomy, College of Liberal Arts, for the academic year 1957-1958, without salary, to accept a position as visiting professor at Park College. (This is an extension of leave now in effect.)

Ray B. West, professor in the Department of English, College of Liberal Arts, for the academic year 1957-1958, without salary or insurance, to continue work at the University of Ankara. (This is an extension of leave now in effect.)

Jeronimo Mallo, professor emeritus in the Department of Romance Languages, College of Liberal Arts, for the academic year 1957-1958, without salary but with the privilege of maintaining Blue Cross and Blue Shield, in order to accept an appointment at the University of Southern California.

John A. Eldridge, professor in the Department of Physics, College of Liberal Arts, for the academic year 1957-1958, without salary or insurance, for personal reasons.

CHANGE IN APPOINTMENT. Upon the recommendation of the Faculty Committee and President Hancher, the appointment of Dr. John C. MacQueen was changed from associate professor in the Department of Pediatrics to associate professor and acting head, Department of Pediatrics, College of Medicine, without change in salary, effective as of August 15, 1957. (See also Changes in Collateral Appointments, these minutes.)

CHANGES IN COLLATERAL APPOINTMENTS. Upon the recommendation of the Faculty Committee and President Hancher the following changes in collateral appointments approved earlier by the Iowa Merit System Council and the Children's Bureau of the Social Security Administration, United States Department of Health, Education and Welfare, were made:

Dr. John C. MacQueen, associate professor in the Department of Pediatrics of the College of Medicine, appointed medical director of State Services for Crippled Children, effective as of July 1, 1957, the budgeted salary to remain unchanged at $10,080 (P plus 65%) plus insurance programs, twelve months' basis,
payable from Account M 005, State Services for Crippled Children. Dr. MacQueen will devote approximately 80% of his time to State Service work and 20% to the Department of Pediatrics. (See also Change in Appointment, these minutes.)

Dr. William B. Anderson, assistant professor in the Department of Pediatrics, College of Medicine, appointed assistant medical director of State Services for Crippled Children, effective as of July 1, 1957, the budgeted salary to remain unchanged at $9,920 (P plus 5% on total) plus insurance programs, twelve months' basis, payable as follows: Account M 006, State Services for Crippled Children, $7,920; Account K 012, Hospital School for Severely Handicapped Children, $2,000. Dr. Anderson's time will be divided on an equitable basis between work for the State Services and the Hospital School.

SALARY INCREASE. Upon the recommendation of the Faculty Committee and President Hancher the salary of Dr. Hans Zellweger, visiting research professor in the Department of Pediatrics, College of Medicine, was increased from $9,000 to $12,000 without insurance programs, twelve months' basis, effective for the period August 7, 1957 through June 30, 1958; salary to be paid as follows: Account A 530, line 4, $9,000; Account A 530, line 1, $3,000.

PROMOTION. Upon the recommendation of the Faculty Committee and President Hancher, Scott M. Reger, research associate professor in the Department of Otolaryngology and Maxillofacial Surgery, College of Medicine, was promoted to research professor in the Department of Otolaryngology and Maxillofacial Surgery, without change in salary, effective September 1, 1957.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hancher were made:

Dr. A. A. Castellani, research associate in the Department of Orthopedic Surgery, College of Medicine, effective July 1, 1957 through April 30, 1958, at a total salary for the period of $6,000 plus insurance programs, the salary to be paid from Account Q 628, Public Health Scoliosis Research Project.

Donald Justice, lecturer in the Department of English, College of Liberal Arts, for one year, at a salary of $5,500 plus insurance programs, nine months' basis, effective September, 1957, with salary to be paid from Account A 284, as follows: line 18, $1,000; line 29, $4,500.
Vance Bourjaily, lecturer in the Department of English, College of Liberal Arts, for one year, at a salary of $6,500 plus insurance programs, nine months' basis, effective September, 1957, with salary to be paid from Account A 284, as follows: line 7, $5,540; line 18, $910; special allocation requested, $50.

Dr. Edward C. Ferguson, III, assistant professor in the Department of Ophthalmology, College of Medicine, for one year, at a salary of $8,500 plus insurance programs, twelve months' basis, effective as of August 15, 1957; salary payable from Account Q 988.

Dr. Marco Eugenio, associate in Neurosurgery, Department of Surgery, College of Medicine, for one year, at a salary of $7,000 plus insurance programs, twelve months' basis, effective as of September 1, 1957; salary payable from Account A 544, line 17, vice Skultety.

Margaret A. Toott, instructor in the College of Nursing, for the period September 15, 1957, through June 30, 1958, at a total salary of $4,750 ($6,000 annual basis), plus insurance programs, with salary to be paid from Account A 612, as follows: line 2A, $3,750; line 16B, $415; line 17A, $585.

Poris B. Yingling, instructor in the College of Nursing, for the period September 3, 1957, through June 30, 1958, at a total salary of $5,000 ($6,000 annual basis), plus insurance programs, with salary to be paid as follows: Account A 616, line 25A, $450; Account A 616, line 28A, $800; State Department of Public Instruction Reimbursement Fund, $3,750.

James H. Wouts, assistant professor in the Department of Pharmacology, College of Medicine, for a three year term, at a salary of $8,000 plus insurance programs, twelve months' basis, effective November 1, 1957, with salary payable from Account A 534, line 2. (Vice Weatherstone.)

Harold W. Shipton, research associate and electronics engineer; Department of Medicine Research, College of Medicine, for a two year term, at a salary of $8,500, plus insurance programs, twelve months' basis, effective November 1, 1957, with salary payable from Account A 513, line 5.

Captain Clark S. Scott, assistant professor in the Department of Air Science, College of Liberal Arts, for an indefinite term but without tenure, nine months' basis, effective September, 1957; Account A 144, line 6, salary to be paid by the Federal Government.

Robert F. Weiss, research associate in the Department of Psychology, College of Liberal Arts, for one year, at a salary of $5,000, plus insurance programs, nine months' basis, effective September, 1957, with salary payable from Account A 176, line 3.

PROMOTION APPOINTMENT. Upon the recommendation of the Faculty Committee and President Hancher, Mrs. Shu Ying Li Hsu was promoted and appointed assistant
professor in the Department of Hygiene and Preventive Medicine, College of Medicine, for a three year term, effective as of September 1, 1957, and appointment as senior bacteriologist, State Bacteriological Laboratory, College of Medicine, was continued at the budgeted salary of $4,800, plus insurance programs, twelve months' basis, to be paid from Account Q 615, United States Public Health Grant; the appointment to be contingent upon grant support.

CONTINUATION OF APPOINTMENT. Upon the recommendation of the Faculty Committee and President Hancher, the appointment of Francis M. Dawson as dean of the College of Engineering was continued for the period July 1, 1957, until the end of the first semester of the 1957-1958 academic year, without change in salary or insurance programs, and with salary payable from Account A 372.

DEATH. Mr. Plock stated that President Hancher had reported to the Faculty Committee the death on August 14, 1957, at Menominee, Michigan, of Richard B. Rhody assistant professor in the Radiation Research Laboratory, College of Medicine.

FACULTY TENURE AND LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee and President Hancher, the regulations governing faculty tenure and leave of absence approved by the State Board of Education on February 12, 1946, and amended on March 20, 1953, were further amended and revised to read as follows, effective as of this date:

**Tenure**

Contracts of employment made by the State University of Iowa, with the members of its instructional staff, shall be subject to the following exceptions and general regulations:

(1) The employment of members of the Departments of Air Science and Military Science and Tactics and coaches of University athletic teams in the Department of Intercollegiate Athletics of the Division of Physical Education and Intercollegiate Athletics whose tenures are fixed by the United States Air Force or Army, or by the Board in Control of Athletics respectively, shall not be
governed by these regulations.

(2) Deans, directors, chairmen or heads of departments shall have such academic rank as may be given them. The duties and titles of administrative officers shall be separate from their academic ranks. The dismissal or resignation of a person from an administrative position shall not impair his rights in his academic rank.

(3) Promotions in academic rank shall normally take effect at the beginning of the fiscal (calendar year staff) or the academic year (academic year staff).

(4) Nothing stated herein shall prevent the President, on recommendation of the appropriate administrative officers and acting under the authority of the State Board of Regents from making contracts in writing for probationary periods or for special members of the staff for times different from those specified.

The major academic ranks and the normal tenure rights pertaining to each rank are as follows:

(1) **Professor**

Full professorships at the State University of Iowa are regarded as distinguished positions in higher education. Those recommended for appointment to this rank are expected to stand in competition with the foremost scholars in similar fields throughout the university world.

Appointment to the rank of professor shall be made by the Board of Regents upon the recommendation of the President and, for those promoted from the Iowa faculty, shall be on a continuing basis, subject only to dismissal for cause or to retirement in accordance with University regulations. If so recommended, those appointed from off campus may be appointed for a specified term not to exceed three years, after which the appointment may be terminated, or placed on a continuing basis by the Board of Regents upon recommendation of the President.

(2) **Associate Professor**

An associate professor must have a significant record of creative accomplishment and give promise of continued growth in scholarship or creative performance. Appointment to the rank of associate professor implies no commitment for further advancement.

Appointment to the rank of associate professor shall be made by the Board of Regents upon the recommendation of the President, and, for those promoted from the Iowa faculty, shall be on a continuing basis, subject only to dismissal for cause or to retirement in accordance with University regulations. If so recommended, those appointed from off campus may be appointed for a specified term not to exceed three years, after which the appointment may be terminated, or placed on a continuing basis, by the Board of Regents upon recommendation of the President.
(3) Assistant Professor

Qualification for appointment to the rank of assistant professor is determined primarily by success as a teacher. Possessing this attribute, the candidate must also give convincing evidence of his potentialities in scholarship or creative accomplishment, though this evidence need not necessarily be in the form of publications or completed works.

Appointment to the rank of assistant professor shall be in writing and shall be for a period not to exceed three years. A reappointment to this rank shall ordinarily be for three years but upon recommendation by the departmental executive officer and the dean of the college and upon approval of the President, may be for one or two years. An assistant professor, after seven years of full-time service, may be recommended for appointment on a continuing basis in that rank. Service as a full-time instructor at the State University of Iowa and, if agreed in writing, previous service in the rank of assistant professor at another institution may count in the seven years of service. Appointment to the rank of assistant professor on a continuing basis is possible only by appointment by the Board of Regents upon the recommendation of the President.

If an assistant professor is not to be reappointed, he shall be notified in writing by the dean of the college, by and with the advice of the departmental executive officer, on or before July 1 of the calendar year preceding the close of the period for which he is appointed, and this notice shall suffice to terminate his contract.

Promotion of an assistant professor prior to the expiration of any period for which he is appointed is possible.

Appointment or reappointment as an assistant professor does not imply any obligation to promote to a higher rank.

(4) Instructor (or Associate, for colleges or divisions using this rank).

Instructorships are of two types: pre-doctoral and regular. The pre-doctoral instructorship is awarded to those who in effect perform the duties of a regular instructor, but who are engaged in graduate study. The remainder of this section pertains only to the rank of regular instructor (or associate).

Appointment to the rank of instructor shall be in writing and shall be for a period not to exceed two years. Reappointment, if any, shall be for periods not to exceed two years, and, except for unusual cases, for a total of not more than seven years. An instructor, after seven years of full-time service may be recommended for appointment on a continuing basis in that rank. If agreed in writing, previous service in the rank of instructor at another institution may be counted in the seven years of service. Appointment in the rank of instructor on a continuing basis is possible only by appointment by the Board of Regents upon the recommendation of the President.

If an instructor is not to be reappointed, he shall be notified in writing by the dean of the college, by and with the advice of the director or departmental executive officer, on or before July 1 of the calendar year preceding
the close of the period for which he is appointed, and this notice shall suffice to terminate his contract. But such notice is not required in the case of initial appointments.

Appointment or reappointment as an instructor does not imply any obligation to promote to a higher rank. Service as an instructor while a candidate for a degree in the Graduate College of the State University of Iowa shall not be counted as part of the seven years of service mentioned in the second paragraph of this section.

(5) Other Academic Positions

Appointment to all other instructional positions such as Visiting Professor, Lecturer, Research Associate, Pre-doctoral Instructor, Assistant in Instruction, Graduate Assistant, Research Assistant, Pre-doctoral Instructor, Assistant in Instruction, Graduate Assistant, Research Assistant, Undergraduate Assistant, University Experimental School Teacher, Child Welfare Research Station Teacher, and others of the like, which shall be in writing, shall be made for a definite period of time with the length of the period specified.

Except in isolated cases, and then only by written consent of the President of the University and by mutual agreement on the part of the dean, the director, if one is involved, the head of the department and the appointee, appointment to a definite-time position shall be for a period of one academic year, with reappointment confirmed annually by the dean of the college by and with the advice of the director or the head of the department.

Reappointment to any definite-time position shall not create presumption of right to reappointment or to continuing tenure.

In no case is continuing academic tenure attained in a definite-time position.

Leave of Absence

A professor, an associate professor, or an assistant professor may obtain leave of absence without pay and without loss of rank or tenure.

Applications for leaves of absence are made through the head of the department and dean to the President of the University, and are acted upon by the State Board of Regents.

A leave of absence is granted for a specific purpose and only when it is possible to operate effectively in the absence of the applicant.

A leave of absence is granted for one year or less and must be renewed annually by the State Board of Regents. The Board reserves the right to refuse the renewal when it is clear that a continuation of the leave of absence will not operate to the best interest of the University.

Ordinarily it is assumed that the leave will terminate at the opening of the school year and that arrangements will be made sufficiently in advance of the return to permit proper budgetary adjustments.
September 12-13, 1957 - State University

ADMISSION REQUIREMENTS - COLLEGE OF COMMERCE. Mr. Plock reported that the Faculty Committee had approved the recommendation of President Hancher that all previous actions concerning admission to the College of Commerce of the State University of Iowa be rescinded and that, in lieu thereof, new requirements submitted by President Hancher be adopted, effective September 1, 1958.

Mr. Plock moved that the Secretary of the State Board of Regents submit the proposed admission requirements for the College of Commerce of the State University of Iowa to the Attorney General of Iowa for approval, in accordance with the provisions of Chapter 17A, Code of 1954; and the motion was seconded and passed.

REPORT OF CHAIRMAN OF BUILDING AND BUSINESS COMMITTEE. Mr. Strawman reported that under the rule regarding the transaction of business during the 1957 summer interim the following actions had been taken and that they had been approved by the Building and Business Committee:

Hillcrest Dining Room and Additional Facilities - Report. The Finance Committee reported that on July 25, 1957, a public hearing was held relative to Hillcrest Dining Room and Additional Facilities and that no objectors appeared and no objections were filed; and that bids for the construction of the project were received and opened. (See Finance Committee minutes of July 25, 1957.)

On July 30, 1957, President Hancher sent to all members of the Building and Business Committee and the Finance Committee copies of an analysis of the bids and recommendations regarding the awarding of contracts.

On August 7, 1957, the following were present at a meeting of the Building and Business Committee in the office of the State Board of Regents, Des Moines, Iowa: Mr. Strawman, Mr. Barlow, and Mr. Stevens, members of the Building and Business Committee; Mr. Plock and Mr. Gillette, members of the Faculty Committee; Mr. Dancer, Mr. Gernetzky, and Mr. Walsh, members of the Finance Committee; and Provost Davis, Business Manager Jolliffe, and Superintendent Horner, of the State University. The following business was transacted:

Awarding of Contracts

Contracts for the construction of Hillcrest Dining Room and Additional Facilities were awarded to the low bidders, as follows, subject to satisfactory financing of the project; and a revised project budget was adopted:
September 12-13, 1957 - State University

General construction contract to Larsen Brothers, Council Bluffs, Iowa, on the basis of that firm’s base bid of $312,927.00 plus alternate No. 1, an addition of $109,105 - contract price $922,032

Plumbing, heating and ventilating contract to the Ryan Plumbing and Heating Company, Davenport, Iowa, on the basis of that firm’s base bid of $232,900 plus alternate No. 1, an addition of $20,600 - contract price $253,500

Electrical contract to the Cedar Rapids Electric Supply Company, Cedar Rapids, Iowa, on the basis of that firm’s base bid of $55,590 plus alternate No. 1, an addition of $5,700 - contract price $61,290

Temperature control contract to Minneapolis-Honeywell, Des Moines, Iowa on the basis of that firm’s base bid of $16,436 plus alternate No. 1, an addition of $1,350 - contract price $17,786

Service elevator contract to Kimball Brothers Company, Council Bluffs, Iowa, on the basis of that firm’s base bid - contract price $26,600

and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory financing has been arranged and bonds filed.

Revised Project Budget

<table>
<thead>
<tr>
<th>Income</th>
<th>$1,715,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dormitory borrowings</td>
<td></td>
</tr>
</tbody>
</table>

Estimated expenditures

- Planning and supervision: $15,000
- Architect’s fees: 51,300
- Building construction (5 contracts): $1,281,208
- Services: 150,000
- Landscaping: 30,000
- Equipment and furnishings: 125,000
- Contingencies: 75,292

Less sales tax refunds: $1,727,800

Total estimated expenditures: $1,715,000

Additional Financing

The Finance Committee was authorized to negotiate with the Bankers Life Company and Equitable Life Insurance Company of Iowa for additional financing in the amount of $490,000 for the construction of Hillcrest Dining Room and Additional Facilities. ($1,225,000 previously committed.)

Dormitory Financing - Commitments - Additional Funds for Hillcrest Dining Room and Additional Facilities. Commitments for additional dormitory loans for Hillcrest Dining Room and Additional Facilities were received as follows:
Terms of Commitment

Bankers Life Company (and the Equitable Life Insurance Company of Iowa) is willing to commit to the extent of either an additional $85,000 or $245,000, at the Board of Regents' option, to provide one half of the additional funds for this project contingent upon the Equitable Life of Iowa (Bankers Life Company) committing for the other half. The interest rate on the additional amount will be 5% and the loan will have a final maturity of forty years, amortizing in equal annual installments over that period of time.

Prepayment of the additional amount will be permitted at any time except that if made from funds derived from borrowing or refinancing there will be a premium of 5% the first year and declining 1/2% each year thereafter with no premium in the 11th and subsequent years. Prepayment of a portion of the total debt shall be applied pro rata to the various series of notes outstanding and with respect to the proposed 5% notes, the 4 1/4% notes due 1997, the 3.80% notes due in 1998, and the 3 5/8% notes due 1985, will be divided equally between Equitable and Bankers.

Various other covenants and provisions in the University Dormitory Loan Agreement dated September 28, 1955, the University Dormitory Supplementary Loan Agreement dated November 2, 1956, and the University 2nd Supplemental Loan Agreement dated February 8, 1957, will be incorporated in substantially their present form in a supplemental loan agreement covering this financing.

On August 19, 1957, after a telephone poll of members of the Building and Business Committee, the commitments of the Bankers Life Company and the Equitable Life Insurance Company of Iowa were accepted, with the understanding that a supplemental loan agreement will be submitted later.

Animal Quarters, Oakdale - Contracts. On July 2, 1957, a public hearing was held relative to the Animal Quarters to be constructed on a site at Oakdale; no objectors appeared and no objections were filed, and bids for the construction of the project were received and opened. (See Finance Committee minutes of July 25, 1957.)

On July 11, 1957, a tabulation and an analysis of the bids for the Animal Quarters were submitted to members of the Building and Business Committee by George L. Horner, Superintendent of the Division of Planning and Construction, Physical Plant Department, State University, with the recommendation that contracts be awarded.

On July 22, 1957, the recommendation was approved by the Building and Business Committee and contracts for the construction of the Animal Quarters were awarded as follows:

<table>
<thead>
<tr>
<th>Name of Company</th>
<th>Date of Commitment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bankers Life Company</td>
<td>August 16, 1957</td>
<td>$245,000</td>
</tr>
<tr>
<td>Equitable Life Insurance Company of Iowa</td>
<td>August 19, 1957</td>
<td>245,000</td>
</tr>
</tbody>
</table>
September 12-13, 1957 - State University

General construction contract, Viggo M. Jensen Company, on the basis of that firm's bid:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base bid</td>
<td>$45,944</td>
</tr>
<tr>
<td>Alternate No. 1</td>
<td>$7,494</td>
</tr>
<tr>
<td>Alternate No. 3</td>
<td>2,301</td>
</tr>
<tr>
<td>Alternate No. 3A</td>
<td>584</td>
</tr>
<tr>
<td>Contract price</td>
<td>10,379</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$56,323</strong></td>
</tr>
</tbody>
</table>

Plumbing, heating and ventilating contract, Carstens Plumbing and Heating Company, on the basis of that firm's bid:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base bid</td>
<td>$19,054</td>
</tr>
<tr>
<td>Alternate No. 1</td>
<td>2,014</td>
</tr>
<tr>
<td>Contract price</td>
<td>21,068</td>
</tr>
</tbody>
</table>

Electrical contract, Pandle Electric Company, on the basis of that firm's bid:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base bid</td>
<td>$3,229</td>
</tr>
<tr>
<td>Alternate No. 1</td>
<td>147</td>
</tr>
<tr>
<td>Contract price</td>
<td>3,376</td>
</tr>
</tbody>
</table>

Animal Quarters - Revised Project Budget. On July 22, 1957, the following revised project budget for the Animal Quarters was approved: (See Board minutes of 2/8/57.)

Funds available

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Repairs, Replacements and Alterations</td>
<td>$15,000</td>
</tr>
<tr>
<td>College of Medicine Trust Fund</td>
<td>50,000</td>
</tr>
<tr>
<td>Radiology Trust Fund</td>
<td>15,000</td>
</tr>
<tr>
<td>Gift, Ladies' Auxiliary, Veterans of Foreign Wars</td>
<td>15,000</td>
</tr>
<tr>
<td>Animal House Fund</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$98,000</strong></td>
</tr>
<tr>
<td>Grant from U. S. Public Health Service</td>
<td>98,000</td>
</tr>
<tr>
<td><strong>Total funds available</strong></td>
<td><strong>$196,000</strong></td>
</tr>
</tbody>
</table>

Estimated expenditures

Animal House - Oakdale

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building construction contracts (3)</td>
<td>80,767</td>
</tr>
<tr>
<td>Steam Line to Oakdale Heating Plant, estimated</td>
<td>26,400</td>
</tr>
<tr>
<td>Planning and supervision</td>
<td>4,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>4,833</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$116,000</strong></td>
</tr>
</tbody>
</table>

Rehabilitation of 4th Floor Medical Laboratories

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tile floors</td>
<td>18,000</td>
</tr>
<tr>
<td>Tile wainscot</td>
<td>15,000</td>
</tr>
<tr>
<td>Heating and ventilating</td>
<td>20,000</td>
</tr>
<tr>
<td>Plumbing</td>
<td>5,000</td>
</tr>
<tr>
<td>Electrical</td>
<td>5,000</td>
</tr>
<tr>
<td>Acoustical</td>
<td>8,000</td>
</tr>
<tr>
<td>Planning and supervision</td>
<td>4,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>5,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>80,000</strong></td>
</tr>
</tbody>
</table>

**Total estimated expenditures**                   | **$196,000** |
Animal Quarters Utilities - Contract. On August 21, 1957, a public hearing was held about the Animal Quarters Utilities and no objectors appeared and no objections were filed; and bids for the project were received and opened. (See Finance Committee minutes of August 21, 1957.)

On August 22, 1957, a tabulation of the bids was sent to members of the Building and Business Committee by Business Manager Jolliffe, with the recommendation that the contract be awarded to the low bidder.

The recommendation was approved by the Building and Business Committee and the contract for Animal Quarters Utilities was awarded to the low bidder, Ryan Plumbing and Heating Company, Davenport, Iowa. On the basis of that firm's base bid of $30,640.80, less alternate #1, $3,000 - contract price $27,640.80; and authority was granted to transfer $1,240.80 from the Contingency item to the Steam Line item in the project budget.

Burge Hall - Utilities Completion - Contracts. On August 21, 1957, a public hearing was held relative to the Utilities Completion for Burge Hall and no objectors appeared and no objections were filed; and bids for the project were received and opened. (See Finance Committee minutes of August 21, 1957.)

On August 22, 1957, a tabulation of the bids was sent to members of the Building and Business Committee by Business Manager Jolliffe, with recommendations regarding the awarding of contracts.

The recommendations were approved by the Building and Business Committee and contracts for Utilities Completion, Burge Hall, were awarded to the low bidders, as follows, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

Electrical services contract to the Robbins Electric Company, Moline, Illinois, on the basis of that firm's low bid of $14,500

Utilities contract to the Carstens Plumbing and Heating Company, Ackley, Iowa, on the basis of that firm's low bid of $62,334

Medical Laboratory - Service Elevator Replacement - Plans and Specifications. At a meeting of the Building and Business Committee in the Office of the State Board of Regents, Des Moines, Iowa, on August 7, 1957, with Mr. Strauman, Mr. Barlov, and Mr. Stevens present, the plans and specifications for the replacement of a Service Elevator in the Medical Laboratory were approved; the cost, estimated at $25,000, to be paid from the appropriation for Repairs, Replacements and Alterations.

Medical Laboratory - Service Elevator Replacement - Contract. On August 21, 1957 a public hearing was held relative to the Service Elevator Replacement, Medical Laboratory, no objectors appeared and no objections were filed, and bids for the project were received and opened.

On August 22, 1957, a tabulation of the bids was sent to members of the Building and Business Committee by Business Manager Jolliffe, with recommendations regarding the awarding of a contract.
The recommendation was approved by the Building and Business Committee and the contract for Service Elevator Replacement, Medical Laboratory, was awarded to the low bidder, Montgomery Elevator Company, Moline, Illinois, on the basis of that firm's base bid of $21,472, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory surety bond has been filed.

Board in Control of Athletics - Swimming Pool Bleachers. At a meeting of the Building and Business Committee in the Office of the State Board of Regents, Des Moines, Iowa, on August 7, 1957, with Mr. Strawman, Mr. Barlow and Mr. Stevens present, the Business Manager of the State University reported that the Board in Control of Athletics had approved the final plans and specifications for new bleachers for the Field House Swimming Pool, the estimated cost of $25,000 to be paid from Athletic Funds; and had authorized that a public hearing be held and bids received and opened on August 21, 1957. The report was accepted by the Building and Business Committee.

Board in Control of Athletics - Swimming Pool Bleachers - Contract. On August 22, 1957, Business Manager Jolliffe sent to all members of the Building and Business Committee a tabulation of the bids received on August 21, 1957, by the Board in Control of Athletics for the construction of new bleachers for the Field House Swimming Pool, and reported that the Board in Control of Athletics had taken the following actions:

1. Held a public hearing regarding the project, at which no objectors appeared and no objections were filed;

2. Awarded a contract for the construction of new bleachers for the Field House Swimming Pool to the low bidder, the Don Gannon Construction Company, Iowa City, Iowa, on the basis of that firm's base bid of $27,695;

3. Authorized an additional allocation to the project of $3,500 from Athletic funds, thereby increasing the total project cost from $25,000 to $28,500;

and the report was accepted by the Building and Business Committee.

Upon the recommendation of the Building and Business Committee the foregoing report was approved and the actions taken by Mr. Strawman and the Building and Business Committee were approved and ratified.

Board in Control of Athletics - Baseball Bleachers. The Building and Business Committee reported that the Board in Control of Athletics had approved a project for baseball bleachers which would provide approximately 2,400 permanent seats, with a roof over the center section, dugouts, and a concession stand, and a project budget of $116,000 available from Athletic Funds. Upon the recommendation of the Building and Business Committee the report was accepted.
STATE BACTERIOLOGICAL LABORATORY - ADDITIONAL FUNDS. President Hancher submitted a statement regarding Equipment and Income Funds of the State Bacteriological Laboratory for the biennium 1957-1959, showing that if the Laboratory salaries are to be in balance with other operations of the University and if the examinations now being made are to be continued, additional funds are needed, as follows:

<table>
<thead>
<tr>
<th>Equipment, $18,550, annually for the biennium 1957-1959</th>
<th>$37,100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating expenses, $10,000 annually for the biennium 1957-1959</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

Upon the recommendation of the Building and Business Committee the Finance Committee was instructed to present the financial problem of the State Bacteriological Laboratory to the Budget and Financial Control Committee and request that the $57,100 needed to continue the present operation of the Laboratory be allocated from the General Contingent Fund.

TENANT PROPERTY LEASES. Mr. Strawman moved that the Business Manager of the State University be authorized to execute leases for tenant properties, as follows:

446 North Riverside Drive  Anthony Costantenco, tenant  Increase monthly rate from $55 to $60, effective 9/1/57


125 North Clinton Street  Edgar A. List, tenant  $100 a month, effective 9/15/57 (new lease)

10 West Bloomington Street  Mrs. Violet Boecker, tenant  $50 a month, effective 9/1/57 (new lease, apartment)

and to cancel as of August 15, 1957, a lease with Francisco Arcellana for 125 North Clinton Street. The motion was seconded and on roll call the vote was as follows:
PURCHASE OF PROPERTY - ANNA S. GATENS. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the State University:

The South fifty-seven (57) feet of Lot P of Crowley's River View Addition, Lot P and all that part of Lot P lying West of the West Line of Lot Q extended South through Lot P of Crowley's River View Addition, according to the plat thereof recorded on page 128, Book 1, Flat Records of Johnson County, Iowa.

The property described is an unimproved plot of approximately 56,000 square feet, located in Iowa City, west of the Iowa River, beginning approximately 540 feet west of Riverside Drive, and approximately midway between Melrose Avenue and Myrtle Avenue, bordered on the south and east by University property; and

WHEREAS, the Business Manager of the State University of Iowa has reported that the property could be purchased for $7,500.00; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa, under the provisions of Section 262.9 of the 1954 Code of Iowa, the property described in this resolution be purchased from the owner, Anna S. Gatens, Iowa City, Iowa, at a price of $7,500.00, to be paid upon delivery of a satisfactory abstract and deed and possession of the property from funds available from parking lot operations.

Mr. Strawman moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mr. Gillette, Mr. Plock, Mrs. Rosenfield, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.
Purchased Property - Woodrow W. Morris and Inabelle H. Morris. The Building and Business Committee reported that Business Manager Jolliffe had stated that property known as 19 East Park Road, Iowa City, Iowa, could be purchased from the owners, Woodrow W. Morris and Inabelle H. Morris, at a price of $19,500.00; that the property is located within the general campus boundary and bounded on two sides and part of the third side by University owned property; and that it is expected that this area will be used in the future for dormitory purposes.

Upon the recommendation of the Building and Business Committee, the Business Manager of the State University was instructed to continue negotiations for the purchase of the property at 19 East Park Road, Iowa City, Iowa.

University Hospital - Improving Buildings for Emotionally Disturbed and Mentally Retarded Children - General Hospital Addition - Allocation of Additional Funds. The Building and Business Committee reported that the Attorney General of Iowa had given the Budget and Financial Control Committee an opinion that it would not have authority to allocate funds from the General Contingent Fund to the project, University Hospital, Improving Buildings for Emotionally Disturbed and Mentally Retarded Children, General Hospital Addition, for which $49,017.67 had been requested. (See Board minutes of May 16-17, 1957, and June 20-21, 1957.)

President Hancher stated that University officials and staff would start replanning the project and would submit a report at a later date.

Dental Research Facility. President Hancher reported that a grant of $122,500 would be available from the United States Public Health Service if matching money amounting to $158,500, were available from some other source.
SANITARY LAND FILL (GARBAGE DISPOSAL) - CITY OF IOWA CITY. Secretary Dancer reported that, according to a memorandum dated May 22, 1957, prepared by Mason Ladd, Dean of the College of Law of the State University, the State University would have authority to use the service of the City of Iowa City for garbage disposal (sanitary land fill) and make payment in accordance with a service fee charge fixed by city ordinance.

Upon the recommendation of the Building and Business Committee the Business Manager of the State University was authorized to negotiate with the City of Iowa City for use of its service for garbage disposal on the basis of a fee schedule to be set by the City.
September 12-13, 1957

IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on September 13, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Plock reported that under the rule regarding the transaction of business during the summer interim, the following action had been taken:

Appointment. Upon the recommendation of President Maucker, Mrs. Ethel Vinier was appointed acting associate dean of students, effective August 15, 1957, at a salary of $6,600 for the 1957-1958 fiscal year.

Upon the recommendation of the Faculty Committee the foregoing report was approved and the action ratified.

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Maucker were accepted:

Dr. Henry Van Engen, professor and head of the Department of Mathematics, effective at the close of the first semester on January 24, 1958, to accept an appointment at the University of Wisconsin.

Sue Lund, personnel director of Bartlett Hall, effective as of September 1, 1957, to accept a position at the University of Minnesota.

Julia Adkins, assistant professor of Mathematics, effective as of July 22, 1957.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Maucker were made:


Mildred A. Pray, assistant professor of Education, at a salary of $5,500 for the 1957-1958 academic year. Replaces Frances Hanson, resigned.

September 12-13, 1957 - Iowa State Teachers College


Joyce A. Gault, instructor in Piano, at a salary of $5,200 for the 1957-1958 academic year.

Axel E. Hansen, temporary instructor in Geography, at a salary of $5,200 for the 1957-1958 academic year. Replaces George Patten.

Warren E. Picklum, assistant professor of Biology, at a salary of $5,400 for the 1957-1958 academic year. Replaces Dr. H. S. Fowler, who accepted a position at Pennsylvania State University.

FACULTY TURNOVER. President Maucker submitted, for information of Board members, a report of faculty turnover during the year 1956-1957.

REPORT OF CHAIRMAN OF BUILDING AND BUSINESS COMMITTEE. Mr. Strawman reported that under the rule regarding the transaction of business during the 1957 summer interim the following actions had been taken and that they had been approved by the Building and Business Committee:

Closed Circuit Television Equipment. On August 14, 1957, a project for the expenditure of $24,000 for Closed Circuit Television Equipment was submitted by Business Manager Jennings, with the request that authority be granted for the expenditure of $20,000 at this time for items listed; and on August 14, 1957, the project was approved and the expenditure authorized.

Fire and Extended Coverage Insurance. On July 22, 1957, Business Manager Jennings reported that bids had been received and opened for fire and extended coverage insurance policies on Lawther and Campbell Halls and he mailed a tabulation of the bids to the members of the Building and Business Committee with the recommendation that the insurance be awarded to the lowest bidder.

On July 29, 1957, the recommendation was approved and the bid of the Joe Petersen Agency, Cedar Falls, Iowa, for fire and extended coverage insurance on Lawther and Campbell Halls was accepted as follows:

<table>
<thead>
<tr>
<th>Hall</th>
<th>Period</th>
<th>Premium</th>
<th>Dividend</th>
<th>Net</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lawther</td>
<td>7/31/57-10/2/59</td>
<td>$324.00</td>
<td>$92.60</td>
<td>$231.40</td>
</tr>
<tr>
<td>Campbell</td>
<td>8/21/57-1/14/59</td>
<td>487.50</td>
<td>135.56</td>
<td>351.94</td>
</tr>
</tbody>
</table>

Upon the recommendation of the Building and Business Committee the foregoing report was approved and the actions were ratified.

INCRINERATOR - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa State Teachers College and the contractors had inspected
September 12-13, 1957 - Iowa State Teachers College

the Incinerator and found that the contractors had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the work designated for the construction of the Incinerator was accepted from the following contractors as of this date, September 12, 1957, and payment of the final estimates in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized:

Incinerator and installation  Flibrico Sales and Service Company
Building construction    Peter C. Christensen

TENNIS COURTS - MEN'S LAY-KOLD TENNIS COURTS. The Building and Business Committee reported that representatives of the Iowa State Teachers College and the contractor, the Kyler Company, Tarkio, Missouri, had inspected the Men's Lay-Kold Tennis Courts and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Men's Lay-Kold Tennis Courts were accepted from the Kyler Company as of this date, September 12, 1957, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

LICENSE AGREEMENT - WATERLOO RAILROAD COMPANY. The Building and Business Committee reported that on July 30, 1957, the Executive Council of Iowa had approved the action taken by the State Board of Regents on April 11, 1957, authorizing a license agreement whereby the Waterloo Railroad Company would permit the Iowa State Teachers College to construct and maintain a sanitary sewer pipe line across and under the waylands and tracks of the Waterloo Railroad Company. (See Board minutes of February 8, 1957, March 15, 1957, and April 11, 1957.)
The following business relating to the Iowa State College was transacted on September 13, 1957:

REPORT OF CHAIRMAN OF FACULTY COMMITTEE. Mr. Plock reported that under the rule regarding the transaction of business during the 1957 summer interim he had taken the following actions and that they had been approved by the Faculty Committee:

Resignations. Upon the recommendation of President Hilton the following resignations were accepted:

Clarence W. Bockhop, assistant professor of Agricultural Engineering, Agricultural Experiment Station, effective June 30, 1957, to accept a position as head of the Department of Agricultural Engineering at the University of Tennessee.

Gerald H. Daly, junior associate in the Institute for Atomic Research, effective June 30, 1957, to accept employment with the United States Atomic Energy Commission, Savannah River, Georgia.

Richard I. Dunn, instructor in the Mathematics Department, effective July 25, 1957, because of ill health.

Lynden L. Faris, campus engineer, Physical Plant Department, effective July 15, 1957, to accept employment in Arizona.

William V. Garner, assistant professor of Zoology and Entomology, effective August 31, 1957, to accept a position at Monmouth College.

Laurie C. Haight, junior chemist, Institute for Atomic Research, effective June 30, 1957, to devote full time to household duties.

Maridale Hanak, junior chemist, Institute for Atomic Research, effective June 30, 1957, to devote full time to household duties.

Richard C. Healy, instructor and assistant football coach, Physical Education for Men and Athletic Council, effective July 15, 1957, to accept a position at the University of Washington.

Theodore W. Horner, assistant professor, Statistics, effective August 8, 1957, to accept a position with General Mills, Inc., Minneapolis, Minnesota.
Lester W. Justice, county extension director, Calhoun County, Agricultural Extension Service, effective July 20, 1957, to accept a position with the First State Bank at Manchester, Iowa.

Maurice Read Lambert, assistant professor, Animal Husbandry (Dairy Husbandry), effective July 31, 1957, to accept a position with Western Condensing Company, Appleton, Wisconsin.

Copola K. Murthy, associate (temporary), Dairy Industry, Agricultural Experiment Station, effective as of June 15, 1957, to accept a position with the Food Chemistry Division of the Robert Taft's Engineering Center, Cincinnati, Ohio.


Paul W. Peterson, assistant professor, Theoretical and Applied Mechanics, effective July 25, 1957, to accept a position with Lockheed Aircraft Company, Sunnyvale, California.

Rolland R. Skaife, instructor, Iowa Veterinary Diagnostic Laboratory, effective June 30, 1957. Mr. Skaife could not report for assignment because of health and financial reasons.

David A. Storvick, assistant professor, Mathematics, effective June 25, 1957, because enrollment did not require services for the first session of the summer session. (Resignation effective July 25, 1957, accepted June 20, 1957.)

Laurence H. Woods, Major, USMC, associate professor of Naval Science and Tactics, effective as of June 18, 1957, because of military orders.

Fred Wright, assistant professor, Mathematics, effective August 31, 1957, to accept an appointment at the University of Michigan.

Florence Ehrenkranz, professor of Household Equipment, effective September 9, 1957, to accept a position with the School of Home Economics at the University of Minnesota.

Raymond J. Jessen, professor of Statistics, effective September 1, 1957, to accept a position with General Analysis Corporation, Los Angeles.

Henry H. Albers, associate professor of Economics and Sociology, effective September 23, 1957, to accept a position at the State University of Iowa.

Glen A. Richardson, associate professor of Electrical Engineering, effective December 20, 1957, to accept a position at Worcester Polytechnic Institute.

Bruce R. Taylor, associate professor of Animal Husbandry, effective September 9, 1957, to accept a position as head of the Department of Animal Science at the University of Arizona.
Robert W. Lichtwardt, assistant professor of Plant Pathology, effective September 15, 1957, to accept a position with the Department of Botany, University of Kansas.


Robert C. Prill, assistant professor of Agronomy (Soils), Agricultural Experiment Station, effective July 31, 1957, to accept a position with Forest Service, Missoula, Montana.

Paul N. Stevenson, assistant professor of Agricultural Engineering, effective as of June 15, 1957, to accept an appointment as associate professor and head of Farm Mechanics, Department of Agricultural Engineering, Kansas State College.

Glenn H. Thacker, assistant professor of Poultry Husbandry, Agricultural Extension Service, effective September 15, 1957, to continue graduate study at Cornell University.

Milton E. Taylor, instructor in Veterinary Hygiene, effective August 31, 1957, to enter private practice.

Elaine McIntosh, associate in Animal Husbandry and Home Economics, Agricultural Experiment Station, effective July 31, 1957, for the purpose of devoting more time to home.

Robert C. Gray, area agronomist, Agricultural Extension Service, effective September 27, 1957, to accept a position with the Tennessee Valley Authority, Knoxville, Tennessee.

Richard V. Radler, junior chemist in the Institute for Atomic Research, effective July 31, 1957. (Unable to accept position, effective August 1, 1957, as planned.)

Leaves of Absence. Upon the recommendation of President Hilton the following leaves of absence were granted:

Samuel Aronoff, professor of Botany and professor in the Administrative and Research Section of the Institute for Atomic Research, for the period October 1, 1957, through June 30, 1958, without salary, to accept a National Science Foundation Senior Post Doctoral Fellowship, Bethesda, Maryland.

Ercel S. Eppright, professor and head, Foods and Nutrition, for the period September 7, 1957, through June 30, 1958, without salary, to accept a temporary appointment with FAO in Iran.

Velmer A. Fassel, professor in the Department of Chemistry and senior chemist in the Institute for Atomic Research, for the period September 1, 1957, through March 31, 1958, without salary, to accept an assignment with the International Cooperation Administration in India.
September 12-13, 1957 - Iowa State College

Frank A. Piersol, assistant professor of Music, for the period July 8, 1957, through July 31, 1957, without salary, to teach at the University of Wisconsin.

Fannie Potgieter, professor in the Department of Textiles and Clothing, for the period September 16, 1957, through December 15, 1957, without salary, for reasons of health.

Charles S. Reddy, professor, Botany and Plant Pathology, Agricultural Experiment Station, for the period July 1, 1957, through September 19, 1957, without salary. This is an extension of leave now in effect.

Donald S. Robertson, assistant professor in the Department of Genetics, for the period June 16, 1957, through June 30, 1957, without salary, because he was unable to report for work as scheduled.

Shozo Sawada, post doctoral associate in the Institute for Atomic Research, for the period June 16, 1957, through June 30, 1957, without salary, to act as an interpreter for a Japanese architect and other Japanese scientists on tour solid state laboratories in the United States; and a continuation of this leave for the same purpose for the period July 1, 1957, through July 31, 1957, without salary.

Ted L. Willrich, assistant professor, Agricultural Engineering, Agricultural Extension Service, for the period July 1, 1957, through July 31, 1957, without salary. (This corrects leave without pay indicated in the 1957-1958 budget for the period July 1, 1957, through September 29, 1957.)

Lester Yoder, associate professor, Chemistry, Agricultural Experiment Station, for the period January 1, 1958, through June 30, 1958, without salary, to accept a position with Mease Clinic, Dunedin, Florida, to pursue a program of biochemical research.

Colin B. Hamilton, junior chemist in Metallurgy, Institute for Atomic Research, for the period July 24, 1957, through June 30, 1958, without salary, to enter military service.

K. Robert Kern, assistant extension editor (assistant professor), Information Service, Agricultural Extension Service, for the period September 15, 1957, through June 30, 1958, without salary, to accept a fellowship granted by the National Agricultural Extension Center for Advanced Study, University of Wisconsin, to work toward doctorate.

Hon Pong Wung, assistant professor of Civil Engineering, for the period July 25, 1957, through September 8, 1957, without salary, in order to visit ailing mother in Hong Kong.

Russell N. Swenson, district extension supervisor (assistant professor), Agricultural Extension Service, for the period October 1, 1957, through June 30, 1958, without salary, in order to attend graduate school at the University of Wisconsin.
James J. Wallace, professor of Agricultural Economics and Rural Sociology and manager of the Agricultural Foundation Farms, for the period October 1, 1957, through June 30, 1958, without salary, to accept an appointment under Point IV program in Chile.

Additional Time. Upon the recommendation of President Hilton payment for additional time was granted as follows:

Robert C. Fellinger, associate professor of Mechanical Engineering, Engineering Experiment Station, at a salary of $6,000, nine months' basis, plus annuity, granted additional payment of $1,333 for the periods July 1, 1957 to July 15, 1957, and August 1, 1957 through September 15, 1957, to conduct research in the Engineering Experiment Station.

George R. Fowler, professor, Veterinary Medicine and Surgery, at a salary of $8,181, nine months' basis, plus annuity, granted additional payment of $1,833 for the period July 15, 1957 through September 15, 1957, to assist in the clinical program in the Veterinary Medicine Division during the summer when an emergency situation was created by a shortage of staff.

Ralph L. Freeman, associate professor of Mechanical Engineering, Engineering Experiment Station, at a salary of $6,300, nine months' basis, plus annuity, granted additional payment of $1,400 for the period July 1, 1957, through August 31, 1957, to conduct research in the Engineering Experiment Station.

Henry Gilman, professor in Chemistry, at a salary of $10,767 ($3,134 Educational Support; $7,633 ISRI), nine months' basis plus first summer session, plus annuity, granted additional payment of $1,117 for the period July 25, 1957, through August 31, 1957, to be paid from Trusts and Specials, Institute for Atomic Research, Project No. 7.

W. S. Rosenberger, associate professor, Dairy Industry and Creamery, at a salary of $7,600, nine months' basis, plus annuity, granted additional payment of $1,266 for the period July 25, 1957, through August 31, 1957, to be paid from Dairy Creamery Revolving Account.

R. M. Vifquain, professor and personnel counselor, Agricultural Administration, and director of Short Courses, at a salary of $5,800 ($1,900 Educational Support; $3,900 Short Courses), twelve months' basis, granted additional payment of $183 for the period July 1, 1957, through July 31, 1957, because of conversion from "A" to "B" base and accumulated leave.

Nelle Thompson, associate professor of Foods and Nutrition, to be paid an additional one month's salary, $655.50, for the period September 1, 1957, through September 15, 1957, and June 16, 1958, through June 30, 1958, during the absence of Mrs. Eppright, who will be on leave.

Salary Increases, Promotions and Transfers. Upon the recommendation of President Hilton the following salary increases, promotions and transfers were made:
Charles R. Ballantyne, from associate in Agronomy (Soils), Agricultural Extension Service, at a salary of $6,800 ($6,200 Extension; $600 USDA), twelve months' basis (Civil Service), to assistant professor, Agronomy (Soils), Agricultural Extension Service, at a salary of $7,400, twelve months' basis (Civil Service), effective August 1, 1957. Replacement for L. E. Clapp.

Dean A. Brown, from associate, Agricultural Extension Service, at a salary of $5,600, twelve months' basis (Civil Service), to associate (district economist), Agricultural Extension Service, at a salary of $6,000, twelve months' basis (Civil Service), effective as of July 1, 1957. (Budget correction.)

William R. Underhill, from professor, English and Speech Department, at a salary of $7,800, twelve months' basis, plus annuity, to professor of English and Speech and assistant director of Student Affairs, at a salary of $7,800 ($3,900 Educational Support; $3,900 General), twelve months' basis, plus annuity, effective September 1, 1957.

Geoffrey S. Shepherd, professor of Agricultural Economics and Rural Sociology, salary of $8,400 ($4,200 Ed. Support; $2,100 AES; $2,100 Agr. Adjustment Center), twelve months' basis, plus annuity, increased to $9,300 ($4,650 Ed. Support; $4,650 Agricultural Adjustment Center), twelve months' basis, plus annuity, effective September 16, 1957.

William E. Larson, associate professor of Agronomy (Soils), salary of $8,000, twelve months' basis, plus annuity, to be paid directly by the United States Department of Agriculture.

Lloyd R. Young, from instructor, Economics and Sociology, to assistant professor, Economics and Sociology, at a salary of $5,500, nine months' basis, plus annuity, effective September 16, 1957. (No change in salary.)

R. V. Ashby, county extension director, Palo Alto County, Agricultural Extension Service, salary increased from $6,100 ($3,700 Extension; $2,400 County), twelve months' basis (Civil Service), to $6,200 ($3,700 Extension; $2,500 County), twelve months' basis (Civil Service), effective September 1, 1957.

Neil Bulman, assistant county extension director, Sac County, Agricultural Extension Service, salary increased from $5,400 ($3,200 Extension, $2,200 County), twelve months' basis (Civil Service), to $5,700 ($3,400 Extension; $2,300 County), twelve months' basis (Civil Service), effective September 1, 1957.

N. V. Bringi, associate in Chemistry, salary increased from $4,800, twelve months' basis, to $5,000, twelve months' basis, effective September 1, 1957, all to be paid from a Trusts and Specials grant.

Appointments. Upon the recommendation of President Hilton the following appointments were made:

Charles L. Arbogast, junior physicist in Metallurgy, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, effective August 15, 1957.
Harry C. Ballantyne, junior physicist, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective August 1, 1957.

Victor W. Bolie, associate professor of Electrical Engineering, at a salary of $8,000, nine months' basis, plus annuity, effective September 16, 1957.

Eleonore R. Buehl, instructor and classifier, Library, at a salary of $5,040, twelve months' basis, effective July 8, 1957.

William J. Burkhard, junior chemist, Institute for Atomic Research, at a salary of $5,820, twelve months' basis, effective August 1, 1957.

Ellen W. Cahill, instructor and cataloger, Library, at a salary of $5,040, twelve months' basis, effective August 1, 1957.

Orville L. Chapman, instructor in Chemistry, at a salary of $6,500, twelve months' basis, plus annuity, effective September 1, 1957.

Robert J. Cumming, junior chemist, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective August 1, 1957.

June Dahl, post doctoral associate in Chemistry, Institute for Atomic Research, at a salary of $5,000, twelve months' basis, effective September 1, 1957.

Arthur S. Doan, Jr., junior chemist, Institute for Atomic Research, at a salary of $5,820, twelve months' basis, effective August 1, 1957.

Martin C. Erickson, building construction inspector, Physical Plant, at a salary of $5,000, twelve months' basis, effective July 1, 1957, and continuing for the duration of construction of the Home Economics Addition. (Continuation of appointment.)

Fabian Fang, associate, Trusts and Specials (ISRI), at a salary of $5,000, twelve months' basis, effective July 1, 1957, through August 31, 1957.

Donald R. Fitzwater, associate in Chemistry, Institute for Atomic Research, at a salary of $6,960, twelve months' basis, effective August 1, 1957.

John W. Goetzinger, junior chemist, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, effective August 1, 1957.

Jerry E. Goss, junior engineer, instrumentation group, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, effective August 1, 1957.

George J. Kamin, junior chemist, Institute for Atomic Research, at a salary of $5,200 a year, twelve months' basis, effective August 1, 1957.

Lewis L. Hawkins, building construction inspector, Physical Plant Department, at a salary of $5,200 a year, twelve months' basis, effective July 1, 1957, and continuing for the duration of construction of Linden Hall. (Continuation of appointment.)
Merlyn R. Heusinkveld, junior chemist, Institute for Atomic Research, at a salary of $5,580, twelve months' basis, effective September 1, 1957.

Randall A. Hoffman, instructor and associate, Agricultural Economics and Rural Sociology, at a salary of $6,000 ($4,500 Educational Support; $1,500 AES), twelve months' basis, effective July 1, 1957.

George E. Holland, associate in the Institute for Atomic Research - Synchrotron, Supplementary Account, at a salary of $5,400, twelve months' basis, effective August 1, 1957.

Ross J. Jackson, junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, effective August 1, 1957.

Shirley K. Karraker, junior chemist, Institute for Atomic Research, at a salary of $5,100, twelve months' basis, effective August 1, 1957.

Roger W. Leinbach, county extension director, Calhoun County, Agricultural Extension Service, at a salary of $6,300 ($3,800 Extension; $2,500 County), twelve months' basis (Civil Service), effective July 21, 1957.

Cecil P. Lind, junior chemist, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective August 1, 1957.

Vincent C. Marcotte, junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, effective August 1, 1957.

Robert Morin, visiting assistant professor of Psychology, at a salary of $7,400, twelve months' basis, effective July 25, 1957, through August 31, 1957. To replace Dr. Dreeman, who is on leave without pay for the period indicated.

James R. Mullaly, junior physicist, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective August 1, 1957.

Robert A. Myers, junior chemist, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, effective September 1, 1957.

Daniel C. McAuliffe, visiting professor of Civil Engineering, at a salary of $1,000 for the second summer session, effective July 25, 1957, through August 31, 1957.

Edwin D. Neubauer, junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,100, twelve months' basis, effective August 1, 1957.

Derek C. Nonhebel, post doctoral associate, Institute for Atomic Research, at a salary of $5,000, twelve months' basis, effective August 1, 1957.

Sandra J. Palmer, junior chemist, Institute for Atomic Research, at a salary of $5,340, twelve months' basis, effective July 1, 1957, through September 30, 1957. (To reestablish position in budget which was inadvertently omitted.)
September 12-13, 1957 - Iowa State College

Garold L. Parks, superintendent, Agricultural Adjustment Center and Animal Husbandry, Agricultural Experiment Station, at a salary of $6,500, twelve months' basis, effective September 1, 1957.

Dennis J. Pope, junior physicist in Metallurgy, Institute for Atomic Research, at a salary of $5,100, twelve months' basis, effective August 19, 1957.

Esther M. Powers, junior chemist, Institute for Atomic Research, at a salary of $5,220, twelve months' basis, effective August 1, 1957.

Richard W. Radler, junior chemist, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective August 1, 1957.

Earle D. Ross, professor, Science Department, at a salary of $6,000, twelve months' basis, effective July 1, 1957, through August 31, 1957.

Fred W. Schlachter, building construction inspector, Physical Plant Department, at a salary of $5,400, twelve months' basis, effective July 1, 1957, and continuing for the duration of construction of Helser Hall. (Continuation of appointment.)

Vaughn C. Speer, associate, Animal Husbandry, Agricultural Experiment Station, at a salary of $5,000, twelve months' basis, effective July 1, 1957.

William E. Stocum, junior physicist, Institute for Atomic Research, at a salary of $5,220, twelve months' basis, effective August 1, 1957.

Jack M. Stonnell, assistant producer and associate, Information Service, at a salary of $6,000, twelve months' basis, effective August 15, 1957. To replace Fred R. Hillman.

Melvin J. Swenson, professor and head, Veterinary Physiology and Pharmacology, at a salary of $11,000, twelve months' basis, plus annuity, effective July 15, 1957. To replace E. A. Hewitt.

Wayne E. Tadlock, junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,700, twelve months' basis, effective August 1, 1957.

Paul Valther, associate, Poultry Husbandry, Agricultural Extension Service, at a salary of $5,100, twelve months' basis, effective July 1, 1957, through March 15, 1958, and June 16, 1957, through June 30, 1958.

Vera J. Wilcox, junior physicist, Institute for Atomic Research, at a salary of $5,100, twelve months' basis, effective August 1, 1957.

Cecil D. Wirkus, junior engineer in Ceramic Engineering, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective August 1, 1957.

Leroy Wolins, assistant professor of Psychology and Statistics, at a salary of $6,000 ($3,000 Psychology; $3,000 Statistics), nine months' basis plus annuity, effective September 16, 1957.
September 12-13, 1957 - Iowa State College

Walter R. Woods, assistant professor of Animal Husbandry, Agricultural Experiment Station, at a salary of $6,600, twelve months' basis, plus annuity, effective August 1, 1957.


Edwin C. Lewis, assistant professor of Psychology, and counseling psychologist, Student Counseling Service, at a salary of $6,000 ($3,000 Educational Support; $3,000 General), twelve months' basis, plus annuity, effective September 1, 1957.

Jewett Dunham, assistant professor of Zoology and Entomology, at a salary of $6,600, twelve months' basis, plus annuity, effective September 16, 1957.

Melton W. Weller, assistant professor of Zoology and Entomology, at a salary of $6,200, twelve months' basis, plus annuity, effective September 1, 1957. Replacement for William V. Garner.

William F. Bear, instructor in Agricultural Engineering, at a salary of $5,000, nine months' basis, effective September 16, 1957. Replacement for Paul Stevenson.

Harry C. Dillingham, instructor in Economics and Sociology, at a salary of $5,100 ($3,825 Educational Support; $1,275 ISRI), nine months' basis, effective September 16, 1957. Replacement for R. L. Hamblin.

Joseph D. Shroder, associate in Animal Husbandry, Agricultural Experiment Station, at a salary of $5,800, twelve months' basis, effective August 16, 1957.

Larry D. Van Fossen, associate in Agricultural Engineering, Agricultural Extension Service, at a salary of $6,000, twelve months' basis (Civil Service), effective August 1, 1957.

Thomas S. Rackham, associate in Economics and Sociology, Agricultural Extension Service, at a salary of $5,000 ($2,000 Extension; $3,000 Trusts and Specials - Price Analysis), twelve months' basis, effective September 1, 1957. Replacement for R. E. Osterbur.

Dietmar Wittenberg, associate in Chemistry, at a salary of $5,000, twelve months' basis, effective August 15, 1957. This is a continuation of appointment.

Keith E. Burke, junior associate in Chemistry, Institute for Atomic Research, at a salary of $6,780, twelve months' basis, effective September 1, 1957.

John W. Pace, supervisor rooms and schedules, Registrar's Office, at a salary of $6,000, twelve months' basis, plus annuity, effective August 26, 1957.
September 12-13, 1957 - Iowa State College


Erick B. Nilson, area agronomist, Agricultural Extension Service, at a salary of $6,000, twelve months' basis (Civil Service), effective October 1, 1957. Replacement for Robert C. Gray.

Alba D. McGilliard, assistant professor of Animal Husbandry (DH), at a salary of $6,500 ($4,058 Educational Support; $2,442 AES), twelve months' basis, plus annuity, effective September 1, 1957. Replacement for M. R. Lambert.

LeRoy Pearce, instructor and assistant football coach, Physical Education for Men, at a salary of $8,000 ($4,000 Educational Support; $4,000 Athletic Council), effective August 5, 1957. Replacement for Mr. Heatly.

Budget Corrections. Upon the recommendation of President Hilton the following budget corrections were made:

Lester T. Earls, professor of Physics, budgeted salary of $7,754 corrected to $9,400, twelve months' basis, plus annuity, effective as of July 1, 1957.

Virginia Harding, county extension home economist, Pocahontas County, Agricultural Extension Service, the budgeted salary of $5,000 ($3,000 Extension; $2,000 County), twelve months' basis (Civil Service), effective July 1, 1957, corrected to agree with action taken by the County Agricultural Extension Council, $5,100 ($3,100 Extension; $2,000 County), twelve months' basis (Civil Service), effective July 1, 1957.

Howard Maher, assistant professor of Psychology, at a salary of $6,300, twelve months' basis, plus annuity, effective July 1, 1957, through August 24, 1957. Reestablishes name in budget for the period prior to effective date of his resignation, August 24, 1957. (Resignation accepted May 17, 1957.)

Elmer I. Rosenberger, county extension director, Pocahontas County, Agricultural Extension Service, the budgeted salary of $6,400 ($3,800 Extension; $2,600 County), twelve months' basis (Civil Service), effective July 1, 1957, corrected to agree with action taken by the County Agricultural Extension Council, $6,500 ($3,900 Extension; $2,600 County), twelve months' basis (Civil Service), effective July 1, 1957.

Change in Department Headship - Changes in Title. Upon the recommendation of President Hilton the following change in headship of the Department of Bacteriology and the changes in title were made:

C. H. Werkman, from professor and head, Department of Bacteriology, at a salary of $10,500, twelve months' basis, plus annuity, to professor of Bacteriology, at a salary of $10,500, twelve months' basis, plus annuity, effective as of July 1, 1957. Dr. Werkman will go from A base (twelve months) to B base (nine months) July 1, 1958, in keeping with regulations pertaining to staff members who reach age 65.
Loyd Quinn, from associate professor of Bacteriology, at a salary of $6,800, twelve months' basis, plus annuity, to associate professor and acting head (temporary) of the Department of Bacteriology, at a salary of $7,000, twelve months' basis, plus annuity, effective July 1, 1957.

Death. President Hilton reported the death on August 1, 1957, of Mabel Anderson, instructor in Institution Management.

Upon the recommendation of the Faculty Committee the foregoing actions taken during the summer interim by the Chairman of the Committee were approved and ratified.

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hilton were accepted:

Albert F. Dodge, assistant professor of Agronomy (Farm Crops), Agricultural Experiment Station, effective as of June 30, 1957, to accept full time employment with the United States Department of Agriculture.

Eleonore R. Ruehl, instructor and classifier, Library, effective September 25, 1957, because of illness in the family.

Bruce A. Rogers, professor and senior metallurgist, Institute for Atomic Research, effective as of September 5, 1957, to accept a position with the Texas Engineering Station, College Station, Texas.

Gordon Atkinson, post doctoral associate, Institute for Atomic Research, effective September 20, 1957, to accept a position in the Department of Chemistry, University of Michigan.

Lawrence Dahl, post doctoral associate, Institute for Atomic Research, effective October 2, 1957, to accept a position at the University of Wisconsin.

June Dahl, post doctoral associate, Institute for Atomic Research, effective as of September 3, 1957, to accompany husband to the University of Wisconsin.

Samuel Winbush, junior chemist, Institute for Atomic Research, effective September 19, 1957, to pursue graduate study at the University of Kansas.


Richard D. Schneider, administrative assistant, Institute for Atomic Research, effective September 3, 1957, to return to Harvard School of Business.

Ellen Frances Cahill, instructor and cataloger, College Library, effective September 30, 1957, to accept a position at Nebraska State Teachers College.
LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hilton were granted:

James E. Vert, professor of Vocational Education, for the period September 16 through October 15, 1957, without salary, to design a research study for the Rosenberg Foundation, San Francisco, California.

Wayne Tadlock, junior chemist, Institute for Atomic Research, for the period August 1 through August 31, 1957, without salary, because he was unable to report for duty on the date planned.

Charles L. Arbogast, junior physicist, Institute for Atomic Research, for the period August 15 through August 25, 1957, without salary, because he was unable to report for duty on the date planned.

William G. Murray, professor of Agricultural Economics and Rural Sociology, for the period September 16, 1957, through December 15, 1957, without salary, for personal reasons.

SALARY INCREASES, PROMOTIONS AND TRANSFERS. Upon the recommendation of the Faculty Committee the following salary increases, promotions, and transfers submitted by President Hilton were made:

William Patton, from county youth assistant, Winneshiek County, Agricultural Extension Service, at a salary of $5,100 ($3,100 Extension; $2,000 County) twelve months' basis (Civil Service), to county extension director of Butler County, Agricultural Extension Service, at a salary of $5,600 ($3,400 Extension; $2,200 County), twelve months' basis (Civil Service), effective October 1, 1957. Replacing Ivan Wikner.

Frank K. Ramsay, from associate professor, Veterinary Pathology, at a salary of $7,750, twelve months' basis, plus annuity, to professor and head of the Department of Veterinary Pathology, at a salary of $9,500, twelve months' basis, plus annuity, effective as of July 1, 1957. Replacing Dr. E. A. Benbrook who relinquished administrative duties at age 65.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hilton were made:

Bryan G. Lott, junior physicist, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective October 1, 1957.

September 12-13, 1957 - Iowa State College

Karol J. Kocimski, visiting professor of architecture, at a salary of $7,800, nine months' basis, effective September 16, 1957 through June 15, 1958.

Walter L. Sutherland, junior physicist, Institute for Atomic Research, at a salary of $5,400, twelve months' basis, effective October 1, 1957.

Patrick Kavanagh, instructor in Mechanical Engineering, at a salary of $5,100, nine months' basis, effective September 16, 1957. To fill a vacancy.

Wilford M. Hansen, post doctoral associate in the Institute for Atomic Research, at a salary of $7,500, twelve months' basis, effective October 1, 1957.

Emma D. Hill, junior chemist, Institute for Atomic Research, at a salary of $5,100, twelve months' basis, effective October 1, 1957.

Thomas J. Killian, instructor in Architecture and Architectural Engineering, at a salary of $5,500, twelve months' basis, effective September 1, 1957. Replacing Raymond D. Crites.

Albert Buckberg, instructor of Economics and Sociology, at a salary of $5,400 ($4,050 Educational Support; $1,350 ISRI), nine months' basis, effective September 16, 1957.

Erik Thorbecke, assistant professor of Economics and Sociology, at a salary of $5,700 ($4,275 Educational Support; $1,425 ISRI), nine months' basis, plus annuity, effective September 16, 1957.

Elizabeth E. Hoyt, professor of Economics and Sociology, at a salary of $5,340 (Trusts and Specials, Science), nine months' basis, plus annuity, effective September 16, 1957 through June 15, 1958.

Phillip T. Pearson, instructor in Veterinary Medicine and Surgery, at a salary of $6,000, twelve months' basis, effective November 1, 1957.

Manfred Altman, visiting associate professor of Mechanical Engineering, at a salary of $8,400, nine months' basis, effective September 16, 1957.


Angelo Santoro, associate in Chemistry, at a salary of $5,200, twelve months' basis, effective September 20, 1957.

DEATH. Mr. Plock stated that President Hilton had reported to the Faculty Committee the death on August 25, 1957 of L. O. Stewart, professor and head of the Department of Civil Engineering.
September 12-13, 1957 - Iowa State College

ESTABLISHMENT OF PERSONNEL OFFICE. Mr. Plock stated that President Hilton had reported to the Faculty Committee about the establishment of a Personnel Office by the consolidation in one office of various services to employees and students, and that the office was included in the 1957-1958 budget. Upon the recommendation of the Faculty Committee the action establishing the Personnel Office was approved.

NAMES - HOME ECONOMICS BUILDING AND HOME MANAGEMENT HOUSES. Upon the recommendation of the Faculty Committee and the Building and Business Committee the proposal submitted by President Hilton to change the names of the Home Economics building and the Home Management houses was approved and the buildings were named as follows:

   Home Economics Hall, name changed to Catherine J. MacKay Hall
   A-Duplex, name changed to Paulena Nickell House
   B-Duplex, name changed to Genevieve Fisher House
   C-Duplex, name changed to Ellen H. Richards House

REPORT OF CHAIRMAN OF BUILDING AND BUSINESS COMMITTEE. Mr. Strawman reported that under the rule regarding the transaction of business during the 1957 summer interim he had taken the following actions and that they had been approved by the Building and Business Committee:

Steam Generator No. 5 - Tube Replacement - Acceptance. Business Manager Platt reported that on July 3, 1957, representatives of the Iowa State College and the contractor, the Fuel Economy Engineering Company, had inspected the replacement of tubes on Steam Generator No. 5 and found that the work had been completed in accordance with the plans and specifications and contract documents. Upon the recommendation of Business Manager Platt the Tube Replacement, Steam Generator No. 5, was accepted from the Fuel Economy Engineering Company on July 9, 1957, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa was authorized.

Men's Dormitory (Helser Hall) - Change Order. Upon the recommendation of the architect and Business Manager Platt, authority was granted to issue Change Order #5 to the general construction contract with V. A. Klinger, Inc., for the Men's Dormitory (Helser Hall), covering additional paving of the parking
area at a cost of $11,760.00, and the omission of asphalt tile in certain rooms for a deduction of $131.00, making a net addition of $11,629.00 to the contract price.

Fire and Extended Coverage Insurance - Linden Hall and Helser Hall. On August 20, 1957, Business Manager Platt submitted a tabulation of bids for fire and extended coverage insurance on Linden Hall and Helser Hall, with the recommendation that the award be made to Clair S. Wilson Agency for a policy with the Mill Owners Insurance Company at a five-year premium, after rate change, of $4,142.06; and the award was made as recommended.

Upon the recommendation of the Building and Business Committee the foregoing actions taken during the summer interim by the Chairman of the Committee were approved and the actions ratified.

LINCOLN WAY WIDENING - REPORT. President Hilton reported that on August 28, 1957, he, Business Manager Platt, and Secretary Dancer attended a public hearing held by the Iowa State Highway Commission relative to a project which included the widening of Lincoln Way from the intersection of Beech Avenue and Lincoln Way east to and including the Squaw Creek bridge, and also included the widening of Lincoln Way from the intersection of Sheldon Avenue and Lincoln Way west to the city limits; and that he had expressed the approval of Iowa State College to the plans for the improving and widening to four lanes these two sections of Lincoln Way.

STATION WOI-TV - CONTRACT FOR NETWORK AFFILIATION. Upon the recommendation of the Building and Business Committee the Iowa State College was authorized to execute a contract with the American Broadcasting Company for network programs for the period July 1, 1957, through June 30, 1959, the contract to be subject to cancellation by either party on six months' notice.

STORM DAMAGE. The Building and Business Committee reported that on June 17, 1957, a windstorm damaged small buildings and the roof and doors of the Feed Storage Building on the Swine Breeding Farm, and that on July 4, 1957, a wind-
storm damaged the Sheep Shed, and that the estimated cost of repairing the
damage is $1,200.

Upon the recommendation of the Building and Business Committee, the Secret­
tary was instructed to report the damages to the Budget and Financial Control
Committee and request an allocation from the General Contingent Fund to reim­
burse the Iowa State College for the cost of repairing the windstorm damage.

LINDEN HALL - KITCHEN EQUIPMENT - ACCEPTANCE. The Building and Business Com­
mittee reported that representatives of the Iowa State College and the contrac­
tor, the Southern Equipment Company, had inspected the Kitchen Equipment in
Linden Hall and found that the contractor had completed the work in accordance
with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Kitchen
Equipment in Linden Hall was accepted from the Southern Equipment Company as of
this date, September 13, 1957, and payment of the final estimate in accordance
with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

SOILS TESTING LABORATORY (ADDITION TO POULTRY DEPARTMENT) - GENERAL CONSTRUCTION·
ACCEPTANCE. The Building and Business Committee reported that representatives
of the Iowa State College and the contractor, James Thompson and Sons, had in­
spected the Soils Testing Laboratory and found that the contractor had completed
the general construction work in accordance with the plans and specifications
and contract documents.

Upon the recommendation of the Building and Business Committee the general
construction of the Soils Testing Laboratory was accepted as of this date,
September 13, 1957, from James Thompson and Sons and payment of the final esti­
mate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was
authorized.
LICENSE AGREEMENT - IOWA POWER AND LIGHT COMPANY - ELECTRIC SUPPLY LINES -
ANKENY FARM. Secretary Dancer reported that on September 9, 1957, the Executive
Council of Iowa had approved the action taken on May 17, 1957, by the State Board
of Regents authorizing a license agreement with the Iowa Power and Light Company
permitting the Company to enter upon certain described property for the purpose
of constructing and maintaining electric supply lines for the Ankeny Farm.

AMENDMENT NO. 1 TO LEASE AND MEMORANDUM OF AGREEMENT - NORTHWEST IOWA EXPERI-
MENTAL ASSOCIATION. Secretary Dancer reported that on July 1, 1957, the Execu-
tive Council of Iowa approved the action taken on December 14, 1956, authorizing
the execution of Amendment No. 1 to Lease and Memorandum of Agreement between
the Agricultural Experiment Station, Iowa State College, and the Northwest Iowa
Experimental Association covering the use of additional land in O'Brien County
for experimental purposes. (See Board minutes of March 9, 1956, April 13, 1956,
and December 14, 1956.)

ANKENY FARM - CATTLE BARN. Upon the recommendation of the Building and Business
Committee authority was granted to construct a pole type metal covered cattle
barn on the Ankeny Farm for research work in dairy cattle nutrition and the
effects of insecticides; the size of the barn to be 84' x 36'; the construction
work to be done by Ankeny farm labor; and the cost, estimated at $5,000 includ-
ing fencing and water lines, to be paid from Federal Research and Marketing

BILSLAND BEQUEST. At the meeting held on January 14, 1954, the Board adopted a
resolution in regard to a proposed bequest by Benjamin F. Bilsland to the Iowa
State College of a 257 acre farm located near Madrid, Boone County, Iowa, upon
payment of an annuity of $150.00 a month to Mrs. Gladys P. Bilsland following
The death of Mr. Bilsland. (See Board minutes of September 10-11, 1953, and January 14, 1954.)

The Building and Business Committee reported that Benjamin F. Bilsland now proposed to convey immediately to the Iowa State College the 257 acre farm located near Madrid, Iowa, upon agreement to pay a monthly annuity of $350.00 to himself and, after his death, an annuity of $100.00 a month to his wife, Mrs. Gladys P. Bilsland.

Upon the recommendation of the Building and Business Committee the officials of the Iowa State College were authorized to negotiate with Benjamin F. Bilsland regarding changes he wishes to make in the proposed bequest or gift.

DORMITORY FINANCING - SECOND AMENDMENT TO SECOND SUPPLEMENTAL LOAN AGREEMENT.

Secretary Dancer reported that on July 8, 1957, he had submitted by mail to all Board members copies of a Second Amendment to Second Supplemental Loan Agreement, extending the final take-down of funds for Linden Hall to November 1, 1957, as follows:

WHEREAS, the parties hereto made a certain written agreement designated as SECOND SUPPLEMENTAL LOAN AGREEMENT dated as of March 15, 1955 and an amendment thereto dated November 9, 1955, providing among other things for a loan of $2,000,000.00 to the Board by Bankers Life Company for Linden Hall, at Iowa State College, at Ames, Iowa; and said agreement as amended was confirmed and continued in effect in IOWA STATE COLLEGE DORMITORY LOAN AGREEMENT entered into between the parties under date of May 11, 1956; and it is desired to further amend the aforesaid SECOND SUPPLEMENTAL LOAN AGREEMENT and the aforesaid IOWA STATE COLLEGE DORMITORY LOAN AGREEMENT as hereinafter provided;

NOW, THEREFORE, it is agreed by the parties hereto that said SECOND SUPPLEMENTAL LOAN AGREEMENT is amended as follows:

1. The time for take down of the borrowed funds for Linden Hall is extended to November 1, 1957;
2. Each note issued for Linden Hall loan proceeds after July 1, 1957 shall mature on July 1, 1987, with three and one-third (3-1/3%) percent of the principal amount thereof payable on July 1, 1958, and a like amount payable on the first day of July in each succeeding year thereafter until fully paid.
3. The maturity date of the first annual principal installment in the note form of which a copy is attached to the SECOND SUPPLEMENTAL LOAN AGREEMENT as Exhibit 1 is changed from July 1, 1957 to July 1, 1958, and IOWA STATE BOARD OF EDUCATION is changed to STATE BOARD OF REGENTS, State of Iowa.

It is also agreed that IOWA STATE COLLEGE DORMITORY LOAN AGREEMENT is amended so that wherever reference is made therein to the SECOND SUPPLEMENTAL LOAN AGREEMENT the same shall be understood to mean such agreement as amended, and all references to "3-1/4% notes due in 1986" shall be determined to include the Linden Hall notes issued after July 1, 1957 with final maturity dates in 1987.

The parties hereto other than Bankers Life Company and the Board join herein for the sole purpose of indicating their assent to the within agreement between Bankers Life Company and the Board and they assume no liability for the agreements of Bankers Life Company or the Board.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective officers duly authorized for the purpose and their respective seals to be hereto affixed as of the day and year first above written.

Mr. Dancer further reported that the Second Amendment to Second Supplemental Loan Agreement had been approved and the following resolution adopted by the State Board of Regents by a poll of the Board members by letter dated July 8, 1957:

RESOLVED, that the Second Amendment to Second Supplemental Loan Agreement between the Iowa-Des Moines National Bank, Central National Bank and Trust Company, Merchants National Bank, Bankers Life Company, Equitable Life Insurance Company of Iowa, and the State Board of Regents be approved and adopted; and

BE IT FURTHER RESOLVED, that the Secretary of the State Board of Regents be and he is hereby authorized, empowered and directed to execute said Second Amendment to Second Supplemental Loan Agreement and deliver the same in any number of duly executed counterparts as the valid obligation of this Board; and that the promissory notes and all other instruments or actions necessary or proper to evidence and carry out the terms of said Second Amendment to Second Supplemental Loan Agreement may be executed and taken by any one of the following:

Carl Gernetzky, Chairman, Finance Committee, State Board of Regents;
Arthur Veldon Walsh, Member, Finance Committee, State Board of Regents;
David A. Dancer, Secretary, Finance Committee, State Board of Regents;

and any action taken or document executed as herein provided shall be the valid obligation of this Board; and
BE IT FURTHER RESOLVED, that the Secretary and any other member of this Board be authorized to certify copies of this Resolution to whom it may concern.

Upon the recommendation of the Building and Business Committee the actions taken by a poll of Board members by letter dated July 8, 1957, relative to the Second Amendment to Second Supplemental Loan Agreement were approved and ratified.

ADJOURNMENT. The meeting was adjourned at 2:15 p.m., September 13, 1957.

David A. Dancer, Secretary