Period	Total New Requests Received	Requests Carried Over from Previous Quarter	Total Requests Closed	Requests Closed							
				Sent Responsive Documents	No Records Available	Requests Denied	Withdrawn/ Removed for Lack of Payment/ Response	Response Times (not including withdrawn/closed for non-payment)			Requests Pending at End
								≤ 10 bus. days	11-20 bus. Days	> 20 bus. Days	of Quarter
1st Quarter (January 1- March 31)	9	0	8	7	1	0	0	7	1	0	1
2nd Quarter (April 1 - June 30)	11	1	12	12	0	0	0	7	3	2	0
3rd Quarter (July 1- September 30)	7	0	6	5	1	0	0	5	1	0	1
4th Quarter (October 1 - December 31)	7	0	6	6	0	0	0	3	3	0	2
Total for 2016	34	1	32	30	2	0	0	22	8	2	n/a