

The State Board of Regents met at the State University of Iowa, Iowa City, Iowa on Thursday and Friday, October 16-17, 1975. Those present were:

|   | <u>October 16</u> | <u>October 17</u> |
|---|-------------------|-------------------|
| <b>Members of State Board of Regents:</b>   |                   |                   |
| Mrs. Petersen, President                    | All Sessions      | All Sessions      |
| Mr. Bailey                                  | All Sessions      | All Sessions      |
| Mr. Baldrige                                | All Sessions      | All Sessions      |
| Mr. Barber                                  | All Sessions      | Absent            |
| Mr. Brownlee                                | All Sessions      | All Sessions      |
| Mrs. Collison                               | All Sessions      | All Sessions      |
| Mr. Shaw                                    | Arr. 2:00 p.m.    | All Sessions      |
| Mr. Slife                                   | All Sessions      | Exc. 2:20 p.m.    |
| Mr. Zumbach                                 | All Sessions      | All Sessions      |
| <b>Office of State Board of Regents:</b>    |                   |                   |
| Executive Secretary Richey                  | All Sessions      | All Sessions      |
| Mr. Caldwell                                | Arr. 9:30 a.m.    |                   |
| Mrs. Mininger                               | All Sessions      | All Sessions      |
| Mr. Rasmussen                               | All Sessions      | All Sessions      |
| Mr. Volm                                    | Arr. noon         | All Sessions      |
| Pauline Van Ryswyk, Secretary               | All Sessions      | All Sessions      |
| <b>University of Iowa:</b>                  |                   |                   |
| President Boyd                              | All Sessions      | All Sessions      |
| Executive Vice President Chambers           | All Sessions      | All Sessions      |
| Vice President Brodbeck                     | All Sessions      | All Sessions      |
| Assistant to President Gosseen              | All Sessions      |                   |
| Vice President Jolliffe                     | All Sessions      | All Sessions      |
| Assistant Vice President Small              | Arr. 10:45 a.m.   | All Sessions      |
| Director Hawkins                            | All Sessions      | All Sessions      |
| Director Tobin                              | All Sessions      | All Sessions      |
| Associate Director McQuillen                | All Sessions      | All Sessions      |
| <b>Iowa State University:</b>               |                   |                   |
| President Parks                             | All Sessions      | Exc. 11:30 a.m.   |
| Vice President Christensen                  | All Sessions      | Exc. 11:30 a.m.   |
| Vice President Hamilton                     | All Sessions      | Exc. 11:30 a.m.   |
| Vice President Moore                        | All Sessions      | Exc. 11:30 a.m.   |
| Assistant Vice President Madden             | All Sessions      | Exc. 11:30 a.m.   |
| <b>University of Northern Iowa:</b>         |                   |                   |
| President Kamerick                          | All Sessions      | Exc. 11:45 a.m.   |
| Provost Martin                              | All Sessions      | Exc. 11:45 a.m.   |
| Vice President Stansbury                    | All Sessions      | Exc. 11:45 a.m.   |
| Director Kelly                              | All Sessions      | Exc. 11:45 a.m.   |
| <b>Iowa School for the Deaf:</b>            |                   |                   |
| Superintendent Giangreco                    | All Sessions      | Exc. 11:30 a.m.   |
| Business Manager Kuehnhold                  | All Sessions      | Exc. 11:30 a.m.   |
| <b>Iowa Braille and Sight Saving School</b> |                   |                   |
| Superintendent Woodcock                     | All Sessions      | Absent            |
| Business Manager Berry                      | All Sessions      | Exc. 11:30 a.m.   |

## GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, October 16, 1975.

MINUTES OF MEETING OF SEPTEMBER 18-19, 1975. The minutes of the Board of Regents meeting of September 18-19, 1975 were approved as corrected.

### COMMITTEE ON EDUCATIONAL COORDINATION.

#### A. Annual Report 1974-75 of the Registrar's Committee on Coordination.

The board was presented an annual report of the Registrar's Committee on Coordination which summarized the committee's activities for the 1974-75 academic year. The topics included: transfer of vocational/technical credit from area community colleges, review of the formula for counting students on a full-time equivalent (FTE) basis, single fee for registrations of four credits or less, follow-up activities on persistence studies, audit registrations, second-class mail permits, Family Educational Rights and Privacy Act (Buckley Amendment), tuition and fee schedules.

In absence of objections, President Petersen accepted the report for the board.

#### B. Report on Long-Range Planning. This report was postponed.

#### C. Progress Report on the Bachelor of Liberal Studies External Degree.

Vice President Brodbeck reported that the three academic officers of the Regents institutions would make oral reports regarding the Bachelor of Liberal Studies external degree program.

Vice President Christensen reported that the Iowa State University Curriculum Committee has been exploring this matter at great length and is very sympathetic and supportive of the concept. He read a statement prepared by the deans at Iowa State University supporting the request which stated that the academic deans at the university are unanimously convinced that the provision of greatly increased opportunities for continuing education through off-campus instruction, evening and Saturday classes should be a high priority activity of the university now and in the foreseeable future. These opportunities should emphasize complete programs, including those leading to degrees, rather than scattered courses.

Regent Baldrige asked about delivery of the program and whether there is a possibility of the area colleges and private colleges cooperating with the Regents institutions in this matter. Vice President Christensen responded affirmatively.

Regent Collison asked whether some kind of interinstitutional allocation of course work will be worked out. Vice President Christensen said that

the committee at this point is more concerned with the specific direction of the degree itself but noted that that point certainly should be explored. President Petersen added that that point of coordination of this is an integral part of the picture. This is a Regental program and not one for each institution independently.

Vice President Martin said that University of Northern Iowa deans are optimistic about the prospects of implementing this new program. He concurred with the statement made by Vice President Christensen that while the details of the program still have to be worked out, progress is being made.

Vice President Brodbeck said that the State University of Iowa is really going ahead on this program. Regent Zumbach asked about the time schedule. Vice President Brodbeck said possibly delivery will be available by summer. She mentioned, however, that no costs for delivery of the program were included in the proposal and that will have to be worked out. President Boyd noted that funding is a very big issue.

Vice President Martin noted two critical variables involved in the cost of the program proposed. He noted that the delivery system itself is under design and it is hard to know demand. He said a very flexible program is being talked about. Vice President Brodbeck added that whether the course is self-supporting depends on the enrollment. President Parks advocated caution in letting the cost of the program, the total cost of the program, run wild. He said the extension people gave a \$250,000 "launch" figure. Regent Baldrige said that this will have to be presented as an experimental program.

Regent Bailey observed that the faculty's position involves the protection of quality education. He said that the Higher Education Facilities Commission is making a study on continuing education need and availability and asked whether the Iowa Commonwealth College concept will be considered in this general effort. Vice President Brodbeck responded affirmatively. Dean Robert Ray, who was present for discussion, commented that the results of the study will be available in December or January.

Regent Collison commented about the University of Mid-America and stated that Nebraska has made a statement that Iowa is one and one-half years behind it in this area. President Parks noted that while Nebraska may be ahead of Iowa in some respects, in a real sense, Iowa is way ahead of Nebraska since it has three state universities working together. He said that when the University of Mid-America is finalized its courses will not be limited to the universities which happened to be so-called members but they will be available to public and private institutions on some type of credit basis. He said that the notion of the University of Mid-America is to be as inclusive as possible. He said January delivery of a program is expected in Iowa.

Regent Zumbach asked whether the proposed degree program, since it will be an experimental program, would possibly stop after a few years after having raised people's expectations. Vice President Brodbeck admitted that was a possibility if demand should turn out to be less than expected. She said that estimates can be made as to the number of students needed to continue the course and that is being considered. She noted that if there is no funding for the program, problems could also arise.

D. Iowa Radio Network Feasibility Committee Summary Report. The following recommendations were requested to be made to the Iowa Educational Broadcasting Board in accordance with the proposal of the Iowa Radio Network Feasibility Committee:

- a. Formation by IEBN of a public radio consortium consisting of radio stations continuing under the direction of the Board of Regents universities and new radio stations at merged area community colleges in western and other unserved parts of Iowa under the Department of Public Instruction to be responsible for programming within the statewide system.
- b. The technical operation of the interconnection system would be the responsibility of IEBN in cooperation with the consortium.
- c. That the Board of Regents, Department of Public Instruction, and IEBN should make a coordinated request during 1975-76 for funding for 1976-77.
  1. A request for \$30,000 for engineering design of a public radio interconnect system in Iowa would be initiated by IEBN.
  2. A request for funds in the amount of \$60,000 for a 100,000 watt FM educational radio station at Sioux City to match \$180,000 in funding from the Department of Health, Education, and Welfare with the expenditures subject to receipt of a DHEW grant would be initiated by Western Iowa Technical Community College. IEBN and the Regents' universities would assist Western Iowa Technical Community College in preparation of proposals for grants, licenses, and other actions related to establishment of the 100,000 watt FM educational radio station. The detailed frequency and antenna location for the Sioux City station would be established by the engineering design program.
- d. That the consortium be assigned the responsibility for further development of statewide educational radio coverage.

The Board Office also recommended that IEBN be utilized to evaluate each local community college assessment of local interest and need for an FM radio station before submission of its request for funding.

The Board Office noted that the substance of the above recommendations is that the Board of Regents would continue to pay for its radio stations, the community colleges would pay for stations under their jurisdiction and IEBN would be responsible for the network.

The Board Office reported that the recommendations are based on two considerations: 1) that the programming available from the university stations should be used for a statewide network as fully as practicable and that each university station should be involved in the development of policies for the network on a continuing basis and 2) that the law provides for a creation of a "state educational radio and television facility board for the purpose of planning, establishing, and operating an educational radio and television facility and such other communications services as may prove necessary in aid of the accomplishment of the educational objectives of the state". It further states that "nothing in this division shall prohibit local boards of education from owning, operating, improving and maintaining educational radio and television stations and transmitters now in existence and operation. Local boards of education are hereby empowered and authorized to enter into such agreements with the state educational radio and television facility board as are contemplated in section 18.146."

It was noted that the two considerations may appear to be in conflict. However, the Iowa Radio Network Feasibility Committee feels that the considerations can be met satisfactorily by forming a consortium consisting of the existing university radio stations and new radio stations at merged area community colleges in western and other unserved parts of Iowa. Operations of the individual stations would be under local control and the consortium would deal with matters of mutual interest with such exchanging of programming of the stations, improvement of the quality of programming, initiation of new types of programming, and allocation of costs to the various stations for programming that might be purchased collectively. Formation of such a consortium by IEBN, with IEBN responsible for technical operation of the interconnection system and for coordination in cooperation with the consortium, should provide a feasible organizational arrangement that would satisfy the two above considerations.

Another aspect of technical feasibility pertains to the equipment itself, location of antennas, conflicts with frequencies of other public or private radio or television frequencies and so on. The Iowa Radio Network Feasibility Committee concludes that "development of a statewide FM radio service is believed to be technically feasible, but a more detailed engineering plan is required."

The committee proposed construction of full power 100,000 watt FM stations near Bradgate (Fort Dodge), Sioux City, and Council Bluffs, with repeaters in other uncovered areas of the state. The committee favored an interconnection system which would permit not only distribution of programming from the three university stations but also some programming from western Iowa to the remainder of the proposed statewide system.

The Board Office reported that a network system will enable each of the university stations to develop new programs in the area of continuing education or informational services to other special groups as a consequence of exchanging programs, which could free funds for improvements in programming.

The committee found at its meeting in Denison with the community colleges and private colleges in western Iowa that there was considerable interest in providing broader public radio coverage in western Iowa, that the private colleges did not feel it within their financial capability to participate and that at least two of the community colleges were interested in participating. As a consequence, the committee suggested the possibility of full power 100,000 watt FM stations near community colleges in uncovered areas of the state with funding to be arranged by those community colleges as interests and need becomes evident. As a result of the conclusion that the community colleges should be the most appropriate participants, it then became evident that the determination of need in each of the local areas should become a responsibility of each community colleges for its own locality.

Approximate costs of the total program for expanding radio station coverage were presented to the board as follows:

|   | <u>Capital(1)</u>  | <u>Annual<br/>Operations</u> |
|---|--------------------|------------------------------|
| <u>Option A</u>                                 |                    |                              |
| University of Iowa                              | -                  | \$234,000(2)                 |
| Iowa State University                           | -                  | 291,000(2)                   |
| University of Northern Iowa                     | -                  | 171,000(2)                   |
| Subtotal  |                    | <u>\$696,000</u>             |
| New Facilities                                  |                    |                              |
| 3 Stations with Programming Capability          | \$600,000          | 525,000                      |
| 3 Stations with No Programming Capability       | 450,000            | 150,000                      |
| Network to Interconnect 9 Stations              | (3)                | 60,000                       |
| Subtotal  | <u>\$1,050,000</u> | <u>735,000</u>               |
| TOTAL - Option A (Excluding Network<br>Capital) | <u>\$1,050,000</u> | <u>\$1,431,000</u>           |
| <u>Option B</u>                                 |                    |                              |
| University of Iowa                              | -                  | \$234,000(2)                 |
| Iowa State University                           | -                  | 291,000(2)                   |
| University of Northern Iowa                     | -                  | 171,000(2)                   |
| Subtotal  |                    | <u>\$696,000</u>             |
| New Facilities                                  |                    |                              |
| 1 Station with Programming Capability           | \$200,000          | \$175,000                    |
| 3 Stations with No Programming Capability       | 450,000            | 150,000                      |
| Network to Interconnect 7 Stations              | (3)                | 60,000                       |
| Subtotal  | <u>\$650,000</u>   | <u>\$385,000</u>             |
| TOTAL - Option B (Excluding Network<br>Capital) | <u>\$650,000</u>   | <u>\$1,081,000</u>           |

(1) Based on costs for calendar 1975.

(2) Salaries and wages and departmental expense only as budgeted for 1975-76; indirect costs, grant funding (\$37,400 for ISU and UNI and \$18,700 for SUI for Community Service grants from Corporation for Public Broadcasting) and gifts are not included.

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- (3) Cannot be estimated without an engineering study to determine tower availability, mode of transmission (off-air pickup, telephone line, or microwave), and switching system. A year ago the study committee estimated costs for interconnecting the Regent's stations ranging from \$20,000 for recurring costs and about \$30,000 to over a half-million dollars depending on mode of transmission and quality of service.

The committee reported that it has gone as far as is practical without a professional engineering design study of a public radio interconnect system which it recommends be requested by IEBN in the amount of \$30,000 for the reason IEBN should be responsible for the interconnect system. The committee also recommended that the Western Iowa Technical Community College request funds in the amount of \$60,000 for a 100,000 watt FM educational station at Sioux City to be available for matching \$180,000 funding from the Department of Health, Education, and Welfare with the expenditures subject to receipt of the DHEW grant. Although the funds for the engineering study and for the Sioux City facilities would be initiated by IEBN and Western Iowa Tech, respectively, it is contemplated that the request would be a joint request of the Board of Regents, Department of Public Instruction, and IEBN in that each of these agencies would be supportive of the requests. It was recommended that Western Iowa Tech determine local needs and interests with the assistance of the consortium and obtain approval of the IEBN Board before submitting a request for funds. The proportion of funds to be requested locally and as a state appropriation should also be determined.

The Board Office recommended that the board accept the report of the Iowa Radio Network Feasibility Committee as presented and approve the recommended action of the Iowa Radio Network Feasibility Committee with the additional recommendation that IEBN be utilized to evaluate each community college assessment of the need and interest in its community before submission of any request made for funding for FM radio station facilities.

Vice President Martin reported that Mr. Caldwell of the Board Office was executive secretary of the Iowa Radio Network Feasibility Committee and stated he did an excellent job in that capacity.

Regent Collison said an information meeting needs to include other interested persons including commercial broadcasters as to the needs of the areas and conversation held with them, acquainting them with the proposals.

Mr. Hugh Cordier, Director of Broadcasting, WSUI Radio, University of Iowa, was present for discussion. He stated that \$25,000 is being requested now by Western Iowa Tech and IEBN from Corporation for Public Broadcasting. These funds would be used for planning.

Mr. Doug Vernier, Director of Broadcasting at the University of Northern Iowa, commented that a possible interconnection alternative would be microwave usage. President Kamerick commented that satellites might be considered. He added that satellite capacity is going to be increased enormously in the next few years.

Regent Bailey made a point that it is possible that people in some areas of the state are not even aware of the radio facilities made available to them. He noted that he lives in northwest Iowa and gets WOI AM very well. He recommended a needs study be made.

Mr. Don Forsling, Associate Manager, WOI AM-FM, Iowa State University, reported that WOI can operate only during hours of daylight. Regent Bailey asked whether it would be easier to have the permit changed for WOI operation than to spend millions of dollars engaging something else. Mr. Forsling said that they have tried to get the license for WOI changed to no avail.

Regent Bailey asked why a tower would be put at Sioux City rather than at someplace else. Mr. Cordier responded that a tower exists there and would save a large amount of money rather than having to locate facilities somewhere else.

Mr. Cordier said the Iowa Radio Network Feasibility Committee is proposing that the state come up with 25% of the capital dollars needed to put up about a \$200,000 transmitter. He assured the board that the Federal Communications Commission will only issue a license for such if community need is proven to be evident.

MOTION: Mr. Baldrige moved the board approve the proposal of the Iowa Radio Network Feasibility Committee as shown above. Mrs. Collison seconded the motion and it passed unanimously.

E. B.A. and B.S. in Health Occupations Education at the State University of Iowa. The board was requested to approve the B.S. and B.A. programs in Health Occupations Education at the University of Iowa.

It was noted that in June the Board Office commented with respect to a possible problem concerning the transfer of credits from the community colleges. The statement below from the proposed Health Occupations Education Program indicates that college parallel credit may be awarded. It differs from the current Regents policy in which the transfer of college parallel credit is more or less automatic:

The proposal provides for transference of credit for work completed in the community college. Sixteen semester hours of credit will be awarded for the completion of an approved health occupations education program in a community college. Additional credits in community college course work in health occupations education which are included in a licensure program may be transferred to the extent that this course work is adjudged by the University of Iowa to meet the specialty requirement in the four year bachelor's degree program in health occupations education. Transfer credit may be awarded for course work completed in the community college in college parallel courses.

The concern of the Board Office in this matter was that any major variance perceived or variance in credit transfer policies could cause

considerable confusion in the minds of students, counselors and others concerned about articulation and transfer with the Regent universities. Vice President Brodbeck indicated that the word "may" in the statement on transfer of credit would be changed to "will" thereby eliminating a possible problem.

Vice President Brodbeck introduced Elizabeth Kerr, Director of Health Occupations Education Program to the board and Chester Rzonca, Assistant Professor of Health Occupations Education Program to the board who were present for discussion.

**MOTION:** Mr. Baldrige moved the board approve the B.A. and B.S. in Health Occupations Education at the University of Iowa. Mr. Bailey seconded the motion and it passed unanimously.

**UNIVERSITY OF NORTHERN IOWA SOCIAL WORK ACCREDITATION REPORT.** The board was presented a letter from the Chairman of the Commission on Accreditation congratulating the University of Northern Iowa for achievement of accreditation of its baccalaureate social work program. It was reported that the commission voted to grant accredited status to be effective from July 1, 1975 to November, 1978. Additional information regarding the accreditation was also provided to members of the board.

In absence of objections, President Petersen accepted the report.

**ENROLLMENT.** The Board Office reported that all three Regent universities experienced a significant rise in enrollment, both headcount and FTE, this fall. At the State University of Iowa total headcount enrollment rose from 21,271 (fall 1974) to 22,512 (fall 1975), an increase of 1,241 students. All colleges increased with the exception of the College of Nursing which showed an 11.8% drop from 709 to 626 students. Iowa State showed a headcount increase of 1,291 students over fall 1974. Its total enrollment is now 21,205. All of the academic divisions, with the exception of Veterinary Medicine (down .5%) showed increases. The University of Northern Iowa reversed the downward trend of the previous years by showing an increase of 597 students or 6.9% over fall 1974 enrollments. As was the case with the other two institutions, the University of Northern Iowa also showed a large gain in FTE enrollment.

Mr. Richey reported that the enrollment report was prepared for the board as background information in terms of budget consideration. He reported that there will be a comprehensive report on enrollment for this fall for the Regents institutions, area schools, and private colleges which will be considered by the board in November.

Executive Vice President Chambers reported that over 90% of the University of Iowa's enrollment increase results from returning students. President Parks commented that Iowa State University also is experiencing an increase in enrollment due to returning students.

In absence of objections, President Petersen accepted the report on enrollment for the board.

PROGRAM BUDGETING. The board was requested to approve a proposal on program budgeting and uniform budgeting and accounting dated September 23, 1975, including the recommendations contained therein and including letters from the university presidents as a part of the proposal for submission to the Legislative Fiscal Committee subject to review by the Iowa Coordinating Council on Post High School Education.

The Board Office reported that the proposal points out that the words "program budgeting" may be defined in several ways. It may be applicable to the gross level of programming as established by unit appropriations line-itemed in the appropriation statute, programs supervised by an individual professor, or to program levels in between. The proposal describes several potential levels for program budgeting and sets forth the following recommendation:

- 1) That departmental program information be developed in the NCHEMS format for instructional departments on the basis of direct cost.
- 2) That the departmental program information be developed as it becomes available for internal use by the universities for analysis and reallocation of resources and with a summary format suitable for use by the Board of Regents and other officials in the executive and legislative branches of state government.
- 3) The departmental information would be provided as a supplement to the budget request.

Budgeting must serve two basic functions: 1) fiscal control and 2) program evaluation and planning for redistribution of resources.

The following recommendations were made regarding uniform budgeting and accounting, all of which are in effect or in the process of being developed:

- 1) That a system for personnel and payroll be developed which is compatible with that under development for all state agencies.
- 2) That a concerted effort be continued to achieve a uniform accounting treatment of activities in each of the universities with attention to the NACUBO guidelines at the earliest possible time.
- 3) That the present level of budgeting (appropriating) by organizational units be retained because of the statutory authority for the units and for purposes of control.
- 4) That the present budget request format, which has been used by the Board of Regents for the last two biennia, and which was developed in response to an earlier legislative subcommittee, be retained by the Board of Regents and its universities, the Department of Public Instruction for the area schools and adopted for use by the private colleges for informational purposes.

The Board Office reported that the State Comptroller has reviewed the proposal with the Interinstitutional Committee of Business Officers. He recognizes the complexity of the matter and concurs with the recommendations in the proposal. The Data Collection Committee of the Iowa Coordinating Council on Post High school Education has been informed of the general content of the proposal but it was recommended that the proposal be submitted formally for review by the council.

No cost of implementing these recommendations has been undertaken but it was believed that costs will be within the ability of the institution to absorb as a normal increment in the cost of doing business except for the cost of developing the personnel/payroll system.

It was recommended that the proposal including the recommendation contained therein be approved for submission to the Legislative Fiscal Committee subject to review by the Iowa Coordinating Council on Post High School Education. The proposal will be transmitted by the executive secretary to the Legislative Fiscal Committee.

Mr. Richey reported that university officials have contributed to the formulation and refinement of the draft proposal. The university presidents support the proposal as a suitable response to House File 864, Section 9 and have provided helpful comments regarding implementation of the proposal. It was suggested that the report be reorganized to show account code information in an appendix. Mr. Richey said that while the Board Office would normally agree with this suggestion, in this case, it believed that the account code information is of specific interest to legislators regarding uniform accounting and should be retained in the body of the report. He said the purpose of including it in the body of the report would be to emphasize the complexity of the Regents accounting system. Mr. Richey stated that the uniform budgeting and accounting system for institutions of higher education under control of the Board of Regents is to be established no later than June 30, 1976. The proposal treats both program budgeting and uniform budgeting and accounting because the two matters are closely inter-related even though implementation of each is separable if adequate coordination is provided.

Mr. Richey asked the institutions to submit any changes in detail to the Board Office immediately regarding program budgeting before this proposal is transmitted to the Legislative Fiscal Committee.

Regent Zumbach asked Mr. Richey if any consideration has been given to having an independent accountant try to get three distinct accounting units uniform. Mr. Richey said that the State Comptroller is being relied upon for that purpose. Regent Bailey said it may be exceedingly helpful to have an accounting firm establish a point and then both sides have to accept it and do it regarding program budgeting.

MOTION:

Mr. Bailey moved the board approve the proposal on program budgeting and uniform budgeting and accounting dated September 23, 1975 including the recommendations contained therein and including letters from the university presidents as a part of the proposal for submission to the Legislative Fiscal Committee and that it should be submitted to the Iowa Coordinating Council on Post High School Education for information. Mr. Baldrige seconded the motion and it passed unanimously.

FEDERAL FUNDS LOSS ALLOCATIONS FOR 1975-76. The board was requested to approve the recommendation that federal funds losses in the amounts of \$1,880,140, \$541,708 and \$29,839 for the University of Iowa, Iowa State University and the University of Northern Iowa, respectively, for a total of \$2,451,687 be allocated from the contingency appropriation for state agencies for federal funds losses to the extent available with the remainder from a deficiency appropriations request for 1975-76, subject to reversion to the state treasury of unexpended funds in the event that any programs are unexpectedly reinstated by the federal government.

The Board Office stated that the instructional program losses are the most crucial to the central mission of the institutions and only those losses are included in the request. The request was based on the following policies:

- 1) State funds would be requested to replace additional losses of federal funds for programs for which replacement funds previously were requested and included in the Governor's recommendation. Previous decisions on health related educational programs would stand.
- 2) Federal funds losses for health related educational programs for 1975-76 would be calculated on the basis of 1972-73 funding except for advance planning that called for programs to peak at a time later than 1972-73 which would include the special improvement and capitation grant in the College of Medicine and capitation grants in the Colleges of Dentistry, Nursing, Pharmacy and Veterinary Medicine.
- 3) Federal funds losses for non-health related educational programs would be calculated on the basis of 1974-75 funding. Adoption of 1974-75 as the base year for non-health related educational programs is to provide a more current basis for determination of losses and to avoid reinstituting programs which may have been discontinued for a year or two.
- 4) A program is determined to be a health related program on the basis of the funding agency. A program is considered to be a health related program if funded by the Public Health Service, Bureau for the Education of the Handicapped, Social and Rehabilitation Service, or Veteran's Administration (clinical investigatorship). All other programs are considered to be non-health related.

If the \$900,000 contingency appropriation for state agencies for federal funds losses were used exclusively to replace losses by the Regents institutions, the deficiency appropriation which would be required to replace the remainder of the losses would amount to \$1,551,687. The Board Office noted that in view of the experience that a program might be reinstated, it should be understood that the amount of a grant reinstated would be reverted to the state treasury.

## MOTION:

Mr. Brownlee moved the board approve the recommendation that federal funds losses in the amounts of \$1,880,140, \$541,708, and \$29,839 for the University of Iowa, Iowa State University and the University of Northern Iowa, respectively, for a total of \$2,451,687 be allocated from the contingency appropriation for state agencies for federal funds losses to the extent available with the remainder from a deficiency appropriations request for 1975-76, subject to reversion to the state treasury of unexpended funds in the event that any programs are unexpectedly reinstated by the federal government. Mrs. Collison seconded the motion and it passed unanimously.

MEETING OF THE IOWA COORDINATING COUNCIL ON POST HIGH SCHOOL EDUCATION. President Petersen and Regent Baldrige attended the October 2nd meeting held in the Grimes State Office Building and noted that minutes of that meeting would be presented to board members at a later date. Some of the highlights of the meeting included:

- 1) The Data Gathering Committee reported on the status of last summer's mail vote concerning the Iowa Coordinating Council's participation in the NCHEMS-SLIB project.
- 2) Mr. Barak reported on the SLIB meeting held in late August and said that 37 states are participating in the project either as pilot states or as "participant states."
- 3) A request by Keith Fenton representing the Iowa Private Specialized Schools Association to the Coordinating Council suggesting that the council take a position on encouraging the Higher Education Facilities Commission to include the American Institute of Business and the Spencer School of Business in the Iowa Tuition Grants Program.

REPORT ON REGENTS AD HOC BANKING COMMITTEE MEETING. An oral report was presented to members of the board regarding the October 15th meeting of the Regents Ad Hoc Banking Committee by Regent Bailey.

Regent Bailey commented that one of the matters under consideration was the fact that at the present time under the Procedural Guide the treasurers are required to get the approval of the executive secretary if they are making investments of over one year duration. The executive

secretary, he noted, is proposing that it no longer be required but that a report system be set up which would keep the Board Office and the board well informed on the matters that are going on in the area of investments and other activities of the treasurers and business officers.

He brought up the question of whether the board wants to make as part of its legislative program the matter of requesting that the Regents' treasurers be permitted leeway in their investment program. He said a report on that will be presented to the board at the January meeting.

There was discussion about the number of banks being used by some of the institutions but the general attitude was that things are working real well and there was reticence to change.

On the matter of proxies, in the past proxies have been mailed to the Board Office rather than the proper institution which holds the particular stock so the proposal of the Board Office was that the proxies should be forwarded to the proper institution. This was accepted by both the committee and the treasurers.

Regent Bailey went on to say that the final matter discussed at the meeting was a report on the matter of whether or not in all instances the respective institutions are doing as much as could be done to comply with the new state requirement with reference to uniform accounting and this report is being reviewed by the institutions.

REPORT ON HIGHER EDUCATION FACILITIES COMMISSION. Regent Bailey noted that he was unable to attend the HEFC meeting due to a conflict with the AGB meeting in Minneapolis. He reported briefly on the meeting of the Higher Education Facilities Committee.

Regent Bailey noted that it has been known for some time that the business schools of the state, AIB, Spencer School of Business, and Hamilton College in Mason City have been attempting to participate in the tuition grant program. There has been some thought on the part of the commission members that this may not have been the intention of the legislature and Regent Bailey said he feels the same way. He said any input on this matter would be appreciated.

Regent Bailey noted that Maharishi International University is asking to be a participant in the tuition grant program. He said he believes that university has obtained what is called a candidate's position as far as accreditation by NCA is concerned. They come close to meeting the requirements.

Regent Bailey noted that the Higher Education Facilities Commission has recently been requested to accumulate HEGIS reports from all institutions and the commission has requested the cooperation of the Data Collection Subcommittee of the Iowa Coordinating Council in analyzing these reports. Regent Bailey expressed concern about the credibility of the reports. President Parks assured Regent Bailey that the HEGIS report is still the best that is available. He noted that 36 states still do this type of reporting.

REPORT ON AGB MEETING. Regents Baldrige, Bailey and Collison presented the board with oral reports of the recent AGB meeting. It was noted that the next meeting will be held next spring at Albuquerque, New Mexico.

Regent Bailey noted that a couple suggestions with reference to recessitation of the steady state were suggested at the meeting: 1) older students and 2) part-time students. It was also recommended that the Regents never rubber-stamp anything but should always review all proposals which come before it. Regent Collison noted that she made a tape of the meeting which is available to board members if they desire to use it. Regent Baldrige commented that he felt one of the principle advantages of attending a meeting such as this is the contact with other Regents and speakers attending the sessions.

#### BUDGET REQUEST FOR 1976-77.

A. Summary and Recommendations. President Petersen reported that the board submitted a biennial request and the legislature appropriated funds for one year so the board now needs to submit an update on its request appropriated for the second year of the biennium. She reported that the usual interinstitutional committees have been coming forward with updated information for the request.

President Petersen noted that a preliminary analysis and recommendations from the Board Office were presented to the board and said she hoped that in the discussion today the board could analyze needs and make a decision on same at the November meeting of the board. Mr. Richey stated that the preliminary recommendation of the Board Office will undoubtedly be revised.

President Kamerick, as Chairman of the Interinstitutional Budget Committee, forwarded to the board the interinstitutional request for appropriations for the fiscal year 1976-77. Portions of his statement follow:

#### Faculty and Institutional Officials Salaries

The first priority of the Regents institutions' presidents and superintendents in their request for the 1976-77 fiscal year is for salaries adequate to recognize 1) the competitive marketplace including living cost increases and 2) the vital role that rewarding meritorious service has in maintaining a high-quality faculty. With these factors in mind, the presidents and superintendents, as in 1974, recommend 12% increases in the salary categories of faculty and institutional officials for 1976-77.

#### Professional and Scientific Salaries

The presidents and superintendents are also requesting that 12% increases in salary be allocated for professional and scientific staff for 1976-77. And, like the faculty and administrative salaries, they would be distributed on a competitive, performance-based evaluation of the individual.

### General Service Staff Wages and Salaries

Since this is largely beyond the control of institutional officials, close monitoring of the salaries, benefits, and costs within this general category is a continuing process. The percentage level of increase is assumed to be equal to that of faculty and institutional officials, and professional and scientific staff -- 12%.

### General Expense

Because of inflation, the modest increase in general expense budget during the past two years, and the certainty that retail and wholesale prices will continue to increase, the Regents institutions request an increase of 15% for the 1976-77 year in general expense funds.

Fuel and purchased electricity costs have been estimated for the 1976-77 fiscal year by appropriate physical plant institution officials. These estimates, rather than based on a formula, are based on anticipated actual needs. During the past two years, this item was treated as a pass-through cost. Each institution estimates costs, and adjustments are made at the end of the fiscal year when actual costs can be determined.

### Equipment

The interinstitutional committee proposed the use of a formula which would theoretically replace current institutional equipment inventories every 20 years. The equipment budget of each institution would be increased to 5% of the equipment inventory as of June 30, 1975.

### Library Books

An increase of 15% was requested in the budget for library books.

### Repairs, Replacements, and Alterations

With the assistance of the Board Office personnel and members of the Interinstitutional Facilities Committee, an agreement was reached among the institutional officials that the request for repairs, replacements, and alterations funds would be based on a 30¢ per square foot cost. While this portion of the university budget has undergone considerable analysis and research in recent years, the conclusion remains that the cost per square foot is the most justifiable formula at the present time.

### Special Needs

As in the past, the interinstitutional committee has agreed that each institution would submit to the board a special needs list which would be in total for each institution 5% of the starting base for the 1976-77 fiscal year. Each institution is submitting a list separately for board consideration.

Enrollment Increases

Each of the universities has experienced sizable enrollment increases unanticipated just a little more than a year ago. To provide for this increased number of students the university has projected the directly-related student costs and has listed the amounts as an enrollment increase item.

President Petersen reported that no actions would be taken regarding the proposed budget request for 1976-77 but that discussion would be taken up at this meeting and action would be taken at the November meeting.

B. Cost of Enrollment Increase. The Board Office recommended that a budget request for enrollment increase be allowed for the University of Iowa, Iowa State University and University of Northern Iowa in the amounts of \$1,860,000, \$1,823,000, and \$95,000, respectively; adjustments for the University of Northern Iowa for unusual enrollment mix changes be considered in special needs, if necessary; the Committee of Business Officers consider an appropriate means for adjustment in state appropriations due to departures from enrollment estimate and orderly means for adjusting the budget base due to fluctuation in enrollment trends.

The recommendations of the Board Office for enrollment growth were identical to the institutional requests except in the case of the University of Northern Iowa. The University of Northern Iowa requested \$1,004,000 of which only \$95,000, the tuition income portion, was recommended by the Board Office.

The Board Office reported that during recent years no additional state appropriations have been requested for increased enrollment because it has been anticipated that enrollment would stabilize and then decline in the 1980's. Effort has been made to avoid overbudgeting in order to minimize the problem of reducing staff during a period of enrollment decline. It has been found, however, that enrollment has continued to increase to such a degree that additional staff is required to handle the teaching load without deterioration of instructional quality.

During the budgeting process for 1975-76 Iowa State University found that construction on the Veterinary Medicine Building was delayed so that the building would be occupied in the fall of 1976 rather than 1975. The institution proposed to use the funds appropriated for Veterinary Medicine to hire additional staff to accommodate the teaching load due to increased enrollment. The board proposed and the Governor and State Comptroller agreed that funds in the amount of \$317,000 be budgeted for enrollment increase and that the matter be submitted to the legislature for consideration when it reconvenes.

The institutions have agreed that the variable costs associated with instruction of the incremental enrollment but not total costs should be calculated for 1976-77. An interinstitutional study has resulted in a proposed procedure for calculating enrollment increase costs for 1976-77 based on 1974-75 budget information and unit costs of instruction that were transmitted to the Legislative Fiscal Director on March 20, 1975.

The variable cost would include expenditures for the programs of instruction, student services, and general administration but would not include the programs of libraries, student aid, organized research, extension and public service, organized activities, or plant operations and maintenance. The portion of general administration in support of student aid and extension and public service would also be excluded from the variable cost calculation. The variable costs are allocated to the five student levels of instruction based on the same ratios as existed in the projected 1974-75 institutional costs. These proposed variable costs per student as developed for 1974-75 are applied to the FTE enrollment increases for 1976-77 over 1974-75. The resulting variable cost of the enrollment increase for 1976-77 over 1974-75 for each of the institutions follows: \$2,683,845, \$2,626,067, \$1,143,543 for the State University of Iowa, Iowa State University, and University of Northern Iowa, respectively. The above costs would be funded from both tuition income and appropriations.

President Kamerick expressed concern over the Board Office recommendation relating to the University of Northern Iowa. He noted that the inter-institutional committee had agreed that the 1974-75 budget should serve as the base year from which enrollment growth was calculated. The Board Office recommendation utilized 1972-73 as the base year, which based on Mr. Richey's figures, would show no growth for the University of Northern Iowa. Dr. Kamerick submitted new data indicating that the University of Northern Iowa would be entitled to funds utilizing the 1974-75 year base. Mr. Richey pointed out that when the University of Northern Iowa's enrollment declined in the early 1970's, the only reduction in the budget was for the loss of tuition income. He noted that his recommendation would restore tuition income as enrollments went up. Mr. Richey said it would be more appropriate for the University of Northern Iowa budget to reflect a special need if the university has problems in staffing, quality of academic program and so forth and noted that he had recommended additional funds in the special need category for the University of Northern Iowa. He stated that such funds were not recommended for the other two universities because it was felt they could be handled from the funds generated by the enrollment growth formula.

President Kamerick noted the appreciation of the University of Northern Iowa for the consideration given in the special needs category but reiterated the interinstitutional decision to use 1974-75 as the base. He referred to a major reduction in the summer school budget at the University of Northern Iowa a few years ago when the enrollment was reduced. Regent Slife expressed his support for the position of the University of Northern Iowa. Mrs. Petersen stated that the board had a difficult time explaining the budget request to legislative committees and others and expressed concern about the difficulty in explaining the different treatment for the University of Northern Iowa regarding enrollment growth funds. She suggested that the clarity of the request would be improved if we used the same criteria for all three institutions. Mr. Zumbach raised a question about what was going to happen to the budgets when the enrollments go down instead of up. Mr. Richey responded that if 1974-75 were used as a base year, the board would be stating, in effect, that they are making the decision to change the base to offset the enrollment declines in the future. He noted that this would allow the institutions to retain state appropriations despite downturns in enrollments.

Regent Baldrige concurred with Regent Slife's comments and noted that the semantics of enrollment growth have been discussed pro and con. President Parks said that enrollment decline is not a factor which should be ignored. If the board insists on the same base year, it must be responsible for justifying this position. Regent Barber agreed. Regent Barber said he feels that a possible reduction in enrollment growth should be taken into consideration in an unspecified way at this point in time.

Regent Baldrige noted that when the board dropped enrollment growth from its budget process as a line-itemed request, enrollment was still growing. He reported that the board is asking for aid now because a real emergency problem exists.

Vice President Madden said the board should also keep in mind that the money requested for enrollment growth is conservative.

President Kamerick commented that when the University of Northern Iowa had a large and unexpected drop in enrollment in 1972 of more than 760 students the university budget was financed one-third by student fee income. That has changed markedly since then. He said that reduction of students caused a 9% drop in student fee income at the university. He reported that in 1972 the university made cuts in its budget which amounted to more than \$600,000.

President Petersen said that in light of the increased importance of the non-campus student and the external degrees that in the next biennium the interinstitutional committee needs to review what is a student.

Regent Shaw commented that a formula could be helpful in determining university needs concerning enrollment but said the board's job is to make sure that resources are properly reallocated when needed. President Kamerick noted that reallocation of resources is a painful situation now.

Vice President Stansbury stated that there was an apparent misunderstanding regarding the appropriate data base to be used for calculating recent enrollment increases at the University of Northern Iowa. He said that the data supplied by the university for 1974-75, 1975-76, and 1976-77 full-time equivalent (FTE) enrollment was based on fall term only. Additional FTE data added by the Board Office for 1972-73 was based on full year. He reported that Mr. Richey was not aware of these differing bases when he arrived at his recommended action as it relates to "Cost of Enrollment Increase." It was pointed out by the University of Northern Iowa that the appropriate amount for its request for cost of enrollment increase using comparable data as used by the other institutions should be \$771,832.

The Board Office noted that there is considerable difficulty in estimating enrollment accurately and it almost precludes a precise estimate of tuition income for budget requests. Furthermore, there is difficulty in applying a uniform degree of conservatism among the three universities. It was proposed that the Committee of Business Officers develop a procedure for adjustment in funding by reason of errors in enrollment estimates and student fee income. A study should be made of an orderly way for adjusting the base level of funding as enrollment fluctuates during the next decade.

President Petersen stressed that the enrollment increase figures are only tentative and that the board will be asking for detailed information as to what enrollment income is and how it falls into the next two fiscal years.

President Kamerick reported that the University of Northern Iowa is most appreciative of the board's consideration for its special needs and added that there was an agreement in the interinstitutional committee that the enrollment increase would be calculated for 1976-77 based on increase over the 1974-75 year. He said there is some doubt that the university's tuition income is sufficiently stated. He noted that during the years of enrollment decline at the university there was a 35% cut in summer school attendance. A great deal of faculty members took a reduction in pay for the summer. The fact that the university has a much lower FTE in summer school is directly related to the staff available.

Executive Vice President Chambers commented that the institutions are asking to be able to budget and expend the dollars they will receive from an increase in tuition income next year by adding students. Unless the institutions have permission to expend it has the impact of lowering state appropriations. Secondly, he asked for state appropriations to add to the tuition income to support variable cost for tuition enrollment. Thirdly, he requested a deficiency state appropriation to cover the variable costs that have occurred this year and have not been offset by tuition income.

Regent Barber talked about variable costs and asked whether in the event that there would be a decrease in enrollment whether persons would want to talk about a proportionate decrease in state appropriations. He said he feels the legislature is going to want to know how the board feels on this issue, also. A response was given that there never seems to be enough money appropriated when enrollments are increasing so any excess money could be used to catch-up, so to speak. President Boyd said there are so many factors likely to be faced at a time when enrollments decline, if they do, that one can not answer that.

Regent Slife recommended the board use 1974-75 as the base year. He noted that it is the year the institutional officers suggested. President Petersen asked if there was any objection to using 1974-75 as a base year for treating the institutions the same concerning enrollment increases or decreases. There were no objections expressed.

In absence of objections, President Petersen stated that 1974-75 would be used as the base year in dealing with enrollment growth or decline for the three Regents universities.

C. Special Needs. The board was requested to give preliminary consideration to special needs of \$2,452,000 to provide guidance for further review for the November board meeting with the understanding that the Board Office will conduct a detailed analysis.

Mr. Richey reported that the Board Office recommendations were preliminary recommendations only. Figures were provided in the Board Office recommendation only for those items considered most urgent for preliminary discussion.

The Board Office reported that its preliminary recommendation includes amounts for opening new buildings in the amount of \$58,366 for the general university, University of Iowa and, \$924,000 for University Hospitals; \$546,000 for general university, Iowa State University; and \$248,000 for the University of Northern Iowa. These items have been included because of previous commitments to operations due to funding for the new building programs.

An amount of \$324,700 has been included for the proposed external degree program which would be used in the amounts of \$145,000, \$94,700, and \$85,000 by the University of Iowa, Iowa State University, and the University of Northern Iowa, respectively.

The amount of \$251,000 has been included to defray the additional costs of implementing a biweekly payroll system in each of the institutions. The amounts for this purpose as proposed by the institutions are \$70,000, \$72,000, \$78,000, \$21,000 and \$10,000 for the University of Iowa, Iowa State University, University of Northern Iowa, Iowa School for the Deaf, and Iowa Braille and Sight Saving School. The figure for Iowa Braille and Sight Saving School for the biweekly payroll system has been reduced on the basis that Iowa School for the Deaf and Iowa Braille and Sight Saving School would coordinate development of the system inasmuch as they utilize identical accounting machines.

It was expected that the University of Northern Iowa will be able to fund some portion of its request for \$180,000 for program accreditation

needs from enrollment increase income of \$95,000. Similarly, many of the special needs programs at the University of Iowa and Iowa State University are related to enrollment growth and may be funded from enrollment increase monies. However, an additional \$100,000 from state funds was recommended for the University of Northern Iowa for improvement for staffing for accreditation needs and for administration. The University of Northern Iowa would not have the funding flexibility (nor the workload) from enrollment growth that Iowa State University and the State University of Iowa would have, because of its past enrollment losses. Consequently, the special needs category is the more appropriate place to provide for improvement in quality to recognize the developing mission at the University of Northern Iowa.

The preliminary recommendation includes \$100,000 to provide funds for academic and support staff which is item three of the special needs request of the University of Northern Iowa. These funds are likely needed to cope with enrollment mix problems in that funding in the enrollment increase item is limited.

Some of the special needs programs should be supported from the proposed 15% increase in general expense including such items as waste disposal, campus mail, and perhaps a portion of occupational safety.

The institutional request amounts to \$11,517,000 and was based on assembling a list of projects not to exceed 5% of the starting base. This procedure is useful to bring forth a list of needs for discussion and evaluation. The special needs amount along with the enrollment increase amount of \$4,687,000 amounts to an increase of almost 7% over the starting base. Furthermore, the enrollment increase item is a special need which is considered to be sufficiently serious to set it forth as a special item. The preliminary figure in the Board Office recommendation for the enrollment increase and special needs combined amounts to \$6,230,000 which is about 2.6% of the starting base.

In response to a Regents' question, Mr. Richey noted that Iowa State University is the only institution to request a deficiency appropriation in the amount of \$317,000 for the current year for enrollment growth. However, the other institutions would, in effect, be requesting the full funding for the enrollment growth for next year and those figures would depend on the definition of variable costs.

Mr. Richey reported that the board does have the unfunded money for Iowa Braille and Sight Saving School in the amount of \$45,000. The board was told to go ahead and budget this amount and it would be made available this year either by deficiency appropriation or reallocation from state funds.

Regent Collison asked about special need items and those requests placed in that category. She noted that physical plant maintenance and opening of new buildings are included in that category. Vice President Moore explained that opening of new buildings is placed in that category because it is a one-time expense. Regent Collison said it bothers her to think that opening of new buildings causes other special needs to sometimes go by the wayside.

President Petersen reported that the discussion would now turn to special needs of each Regents institution.

State University of Iowa

President Boyd noted that Assistant Vice President John Colloton was present for discussion as well as James Clifton, Professor and Head of Internal Medicine, and Myrtle K. Aydelotte, Director of Nursing Service in the University Hospitals.

Assistant Vice President Colloton reported that the University Hospital is experiencing a change in the number of patients served. He commented that today, with the evolution of medicine, it is a fact that 70% of the University Hospital patients or their insurers are paying their bills. That fact further compounds the marginal staffing ratios the university has experienced in the University Hospital. He reported that the university special needs askings embody 91 positions with which to augment some of the most critical deficiencies.

Professor Clifton reported that when he first started working for the University Hospitals, most patients were indigent patients and were unable to pay their bills. He noted that when he first started the percentage of indigent patients at the hospital came close to 87%. He noted that at that time patients were referred to University Hospitals even with simple diseases which could be treated at local hospitals. He noted the change in patients today in that patients are referred to University Hospitals for specialized treatment.

Director Aydelotte commented that she has seen major changes within university practice dealing with the complexity of the patient population and the intensity of the care. She noted the University Hospital has an excellent spirit of cooperation among its workers and she hoped that that would continue.

Assistant Vice President Colloton recommended that the board secure from special needs \$439,000 and increase hospital rates for paying patients 15.8% to underwrite this total budget to pay for the 91 additional staff persons. President Petersen said she feels quite strongly that this is a minimum kind of request. If the board doesn't do this it is open to some criticism of the quality of care going on at the University Hospitals. She said this has to be funded.

President Petersen recommended that Mr. Richey investigate as to how much of a request would be needed if 120 or 125 additional staff persons would be hired for the University Hospitals. She requested that be investigated and brought back to the board at the November meeting. She added that there may be another number of staff which would be more appropriate.

Vice President Brodbeck commented on each of the University of Iowa's special need requests in detail. A listing of those projects in priority order follows:

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|  | <u>Requests</u>  | <u>Cumulative<br/>Requests</u> |
|--|------------------|--------------------------------|
| General University   |                  |                                |
| 1. Employee Disability Group Insurance Program                           | \$ 54,000        | \$ 54,000                      |
| 2. External Degree Program   | \$145,455        | \$ 199,455                     |
| 3. Open New Buildings and Remodel for Change of Use                      |                  |                                |
| a. Art Museum and Alumni Center  | \$ 11,566        |                                |
| b. Hydraulics Lab East Annex   | 6,700            |                                |
| c. Calvin Hall   | 25,800           |                                |
| d. Gilmore Hall  | 2,200            |                                |
| e. Trowbridge Hall   | 17,550           |                                |
| f. Old Capitol   | 6,500            |                                |
| g. North Hall  | 3,600            |                                |
| h. Neurobiology Lab  | 1,250            |                                |
| i. Demolished Space  |                  |                                |
| (1) State Geological Survey Bldg.  | (6,200)          |                                |
| (2) Old Dental Building  | <u>(10,600)</u>  |                                |
|  | <u>\$ 58,366</u> | \$ 257,821                     |
| 4. Waste Disposal  |                  |                                |
| a. Sewer Rate Increase   | \$ 79,450        |                                |
| b. Radiation Waste Disposal  | <u>21,596</u>    |                                |
|  | <u>\$101,046</u> | \$ 358,867                     |
| 5. Maintaining and Expanding Instructional and Research Use of Computers |                  |                                |
| a. Computer Center Operations  | \$345,600        |                                |
| b. Computer-Based Instruction Operations--Existing                       | 162,375          |                                |
| c. Computer-Based Instruction Operations--New                            | 80,000           |                                |
| d. Development   | <u>31,680</u>    |                                |
|  | <u>\$619,655</u> | \$ 978,522                     |
| 6. Campus Mail   | <u>\$ 8,400</u>  | \$ 986,922                     |
| 7. Bi-weekly Payroll   | <u>\$ 70,000</u> | \$1,056,922                    |
| 8. Developmental Assignments   | <u>\$300,000</u> | \$1,356,922                    |
| 9. University House - Center for Interdisciplinary Studies               | <u>\$ 57,600</u> | \$1,414,522                    |

|     |  |                  |             |
|-----|--|------------------|-------------|
| 10. | Affirmative Action   |                  |             |
|     | a. Graduate Student Affirmative Action                           | \$ 26,937        |             |
|     | b. Educational Opportunity Program                               | <u>150,000</u>   |             |
|     |  | <u>\$176,937</u> | \$1,591,459 |
| 11. | Inadequately Funded Continuing Programs                          |                  |             |
|     | a. Women's Studies   | \$ 31,672        |             |
|     | b. Clinical Legal Education                                      | 78,105           |             |
|     | c. Early Childhood Education                                     | 28,800           |             |
|     | d. Teaching of the Deaf  | <u>25,344</u>    |             |
|     |  | <u>\$163,921</u> | \$1,755,380 |
| 12. | Restoration of Purchasing Power for the Libraries                |                  |             |
|     | a. University Libraries  | \$275,000        |             |
|     | b. Law Library   | <u>100,000</u>   |             |
|     |  | <u>\$375,000</u> | \$2,130,380 |
| 13. | Strengthening Student Advising and Counseling                    |                  |             |
|     | a. Cooperative Education   | \$ 36,000        |             |
|     | b. Academic Advising of Entering Students                        | 67,800           |             |
|     | c. Vocational Counseling for Entering Students                   | 45,200           |             |
|     | d. Undergraduate Orientation                                     | 51,840           |             |
|     | e. Undergraduate Career Planning                                 | 28,800           |             |
|     | f. Student Loan Services   | <u>16,950</u>    |             |
|     |  | <u>\$246,590</u> | \$2,376,970 |
| 14. | Extending Services to Iowans                                     |                  |             |
|     | a. Labor Education   | \$ 35,515        |             |
|     | b. Government Affairs Program                                    | 13,824           |             |
|     | c. Cooperative Outreach Programs in Iowa Public Schools          | <u>25,344</u>    |             |
|     |  | <u>\$ 74,683</u> | \$2,451,653 |
| 15. | Advancing Instruction and Service in the Health Science Colleges |                  |             |
|     | a. College of Medicine   |                  |             |
|     | (1) Basic Science  | \$108,288        |             |
|     | (2) Clinical Medicine  | 58,572           |             |
|     | (3) Allied Health  | 34,560           |             |
|     | b. College of Nursing  | 69,120           |             |
|     | c. College of Pharmacy   | 104,025          |             |
|     | d. College of Dentistry  | <u>321,638</u>   |             |
|     |  | <u>\$696,203</u> | \$3,147,856 |

|   |                  |                    |
|---|------------------|--------------------|
| 16. Providing Essential Administrative Services                       |                  |                    |
| a. Personnel Administration   | \$ 45,800        |                    |
| b. Business Office  | 63,360           |                    |
| c. Hancher Auditorium   | 13,824           |                    |
| d. Safety Clothing and Practices<br>in Compliance with OSHA Standards | <u>19,808</u>    |                    |
|   | <u>\$142,792</u> | \$3,290,648        |
| 17. Maintaining Educational Opportunities<br>for Low-Income Students  |                  |                    |
| a. Work Study Support   | \$105,000        |                    |
| b. Part-time Student Scholarships                                     | 25,000           |                    |
| c. Emergency Aid to Complete<br>Graduate Work                         | <u>100,000</u>   |                    |
|   | <u>\$230,000</u> | \$3,520,648        |
| 18. Power Plant-Turbine Operators                                     | <u>\$ 73,752</u> | \$3,594,400        |
| 19. Custodial Service   | <u>\$182,600</u> | <u>\$3,777,000</u> |

Iowa State University

President Parks commented regarding Iowa State's special needs and reported that he feels the university is requesting money in areas which truly do represent society's prime problems. He noted that some of the requests include environmental safety, minority support, energy research. He noted that all of these are prime social problems.

Regent Bailey commented with regard to the Scheman Continuing Education Building and noted that events of an educational nature should be able to use these facilities without cost, just as would be the case in any other university building. He said he feels it is the board's responsibility to see that funds are provided to carry a major share of the operating costs. Without such provision, the university would be placed in the position of denying the use of the building to those who were expected to benefit from its construction.

A listing of the Iowa State University requests follows:

| <u>5% of Starting Base</u>           | <u>1976-77</u> |
|--------------------------------------|----------------|
| 1. Opening New Buildings             | 546,000        |
| 2. Continuing Education              | 594,700        |
| 3. Modernizing Computer Capabilities | 840,000        |
| 4. Environmental Safety Programs     | 320,000        |
| 5. World Food Institute              | 245,000        |
| 6. Minority Student Support          | 200,000        |
| 7. Staffing Veterinary Medicine      | 125,000        |
| 8. Energy Research                   | 100,000        |
| 9. Media Resources                   | 75,000         |
| 10. Educational Learning Clinic      | 33,670         |
| 11. Infancy Laboratory               | 25,000         |
| 12. Biweekly Payroll Costs           | <u>72,000</u>  |
| Total                                | \$3,176,370    |

University of Northern Iowa

President Kamerick noted that the University of Northern Iowa listed its needs in priority order and that the narrative presented the board explained each priority request. The special needs requested follow:

|  |               |
|--|---------------|
| 1. Opening New Buildings                         |               |
| Custodial, Maintenance, and Operations Personnel | \$ 80,000     |
| Utilities  | 93,000        |
| Other Continuing Costs                           | <u>75,000</u> |
|  | \$248,000     |
| 2. Program Accreditation Needs                   | \$180,000     |
| 3. Academic and Administrative Support Staff     | 150,000       |
| 4. Management Information Systems                | 100,000       |
| 5. Occupational Safety                           | 50,000        |
| 6. Continuing Education                          | 40,000        |

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|     |   |               |
|-----|---|---------------|
| 7.  | Counseling and Learning Resource Center             | 40,000        |
| 8.  | Graduate Program Research Support                   | 45,000        |
| 9.  | Women's Athletic Program                            | 33,000        |
| 10. | Undergraduate Instructional Equipment               | 50,000        |
| 11. | Media Center and Educational TV Materials and Staff | 50,000        |
| 12. | UNI-CUE Arts Program                                | 35,000        |
| 13. | Faculty Position Upgrading                          | <u>25,000</u> |
|     | Subtotal  | \$ 1,046,000  |

Interinstitutional Special Needs Requests

|                                 |               |
|---------------------------------|---------------|
| Development of Biweekly payroll | \$ 78,000     |
| External Degree Program         | <u>85,000</u> |
| Subtotal                        | 163,000       |
| Total                           | \$ 1,209,000  |

President Kamerick called special attention to the requests for continuing education and the Counseling and Learning Resource Center.

Iowa School for the Deaf

Superintendent Giangreco noted that the Iowa School for the Deaf's number one priority is transportation for students. He noted that some of the parents can't afford to send their children home on weekends. President Petersen commented that the state pays for transportation for public and private school students but doesn't pay for transportation for Iowa School for the Deaf students. She feels this is an important request. Regent Bailey concurred in that the board should support this program.

The special needs for Iowa School for the Deaf follow:

|  |                    |
|--|--------------------|
| 1. Home to School Transportation<br>(This item will provide funds for home-to-school transportation heretofore being paid by parents.)   | \$ 90,000.         |
| 2. Youth Opportunity Program<br>(This item will provide funds to pay minimum wages to Iowa School for the Deaf students enrolled in Youth Opportunity Program.)  | 5,000.             |
| 3. Foster Grandparent Program<br>(This item will provide funds to pay the school's portion of matching funds for Foster Grandparent Program.)  | 10,000.            |
| 4. Bi-Weekly Payroll Conversion<br>(This item will provide funds necessary for conversion from present monthly payroll to bi-weekly payroll.)  | 21,000.            |
| 5. Re-Classification of Campus Foreman<br>(This item would provide funds necessary for re-classification of Campus Foreman to Grounds Keeper Leadman.)   | 2,000.             |
| 6. Un-employment Insurance<br>(This item would provide funds for payment of un-employment charges from the Iowa Employment Security Commission for our non-academic employees eligible for un-employment during month of June 1977, should the Federal Government fail to fund established program.) | 36,000.            |
| Total  | <u>\$ 164,000.</u> |

(The above special needs exceeds our projected Special Needs Allocation (5% of Starting Base) by \$40,000.)

#### Iowa Braille and Sight Saving School

Superintendent Woodcock answered a question raised by President Petersen by stating that neither time nor personnel are available within the present staffing to analyze and perfect administrative and business procedures and practices. He stressed its importance. He added that the \$28,000 requested for a Developmentally Delayed Instructional Center is a nonrecurring expense to develop concept teaching space.

The list of special needs for 1976-77 follows:

1976-1977      1977-1979

Curriculum Revision and Extended Program

The changed population dictates that we change our curriculum and extend our program to include a regularly scheduled six (6) week summer program.

Multi-impaired students constitute the major portion of our enrollment (55% or 63). Curriculum adaptations for the developmentally delayed blind child and curriculum revision in the area of motor skills, corrective and adaptive physical education are dictated.

Some students cannot maintain established developmental rates with a three-month summer intervention. This program would serve a maximum of eight (8) of these students. Others cannot achieve sufficiently in a regular 180-day school year. This program would serve a maximum of ten (10) of these students. Therefore a six (6) week summer program is necessary to minimize relapse and/or insufficient progress.

|          |          |
|----------|----------|
| \$23,000 | \$35,700 |
|----------|----------|

Developmentally Delayed Instructional Center

Sensory stimulation and physical movement constitute a large portion of the daily activities planned for developmentally delayed children.

This is a project to develop concept teaching space.

|        |
|--------|
| 28,000 |
|--------|

Evaluation of Administrative and Business Procedures and Practices

Neither time nor personnel are available within the present staffing to analyze and perfect these routines. We propose a one-year on-site study to determine practices and procedures that would improve the over-all operation and guarantee maximum efficiency within all related areas.

|               |
|---------------|
| <u>18,000</u> |
|---------------|

|          |          |
|----------|----------|
| \$69,000 | \$35,700 |
|----------|----------|

October 16-17, 1975 .

D. Federal Funds Losses 1976-77. The Board Office recommended that federal fund losses in the amount of \$2,583,709, \$990,915, \$3,918 and \$17,000 for University of Iowa, Iowa State University, University of Northern Iowa and Iowa Braille and Sight Saving School be approved tentatively for replacement with state appropriations in the budget request for 1976-77 subject to continuing review and revision as indicated.

President Petersen noted that additional discussion regarding federal funds losses for 1976-77 is found under another portion of the general minutes. She noted that the estimates have been prepared and include only instructional programs. Some of the programs initiated after 1972-73 with loss calculated on a 1974-75 base year causes the cumulative loss percentages to be higher than would otherwise be expected.

|                                      | Funding<br>1972-73 | 1974-75<br>State<br>Supplement | 1975-76<br>Est. | 1976-77<br>Est. |
|--------------------------------------|--------------------|--------------------------------|-----------------|-----------------|
| University of Iowa                   | \$10,703,192       | \$1,448,699                    | \$1,880,140     | \$2,583,709     |
| Cumulative % Loss                    |                    | 13.5                           | 31.1            | 55.2            |
| Iowa State University                | 1,679,531          | 211,509                        | 541,708         | 990,915         |
| Cumulative % Loss                    |                    | 12.6                           | 44.8            | 103.8           |
| University of Northern Iowa          | 271,453            | 52,005                         | 29,839          | 3,918           |
| Cumulative % Loss                    |                    | 19.2                           | 30.2            | 31.6            |
| Iowa School for the Deaf             | 160,000            | --                             | --              | --              |
| Cumulative % Loss                    |                    |                                |                 |                 |
| Iowa Braille and Sight Saving School | 114,360            | 1,257                          | --              | 17,000          |
| Cumulative % Loss                    |                    | 1.1                            |                 | 16.0            |
| TOTAL                                | \$12,928,536       | \$1,713,470                    | \$2,451,687     | \$3,595,542     |

The Board Office reported that whereas the federal funds losses for 1975-76 are rather firmly established in total amount because grants have been awarded, the awards for 1976-77 have had to be estimated on the basis of President Ford's budget, action expected from Congress, and anticipated policies of various federal agencies.

The Board Office added that although the training grant program is definitely phasing out after many years as an integral part of instructional program, it may be that losses on some of the other programs will not materialize to the level estimated. In conjunction with the overall budget request, it may be desired to reconsider the estimate for 1976-77.

Mr. Richey reported that it came to his attention that one item had been dropped from Iowa State University's list. He reported that the Board Office will review and look that matter over and assured members of the board that Iowa State's request does get before the board.

Regent Shaw commented that the board has to be careful how much it earmarks. He said he realizes that there are a lot of vital programs listed as needing funds due to losses but said the board has got to be sure only the highest priority items are requested for funding. Mr. Richey said he wanted it understood that the programs being requested for funding are being requested to be continued. Those programs have a significant priority but he assumed the new programs would

get the same kind of review annually that any other program receives. He said he did not want that misunderstood.

E. Other General Expense (Other than Fuel and Purchased Electricity) and Fuel and Purchased Electricity.

Other General Expense

The board was requested to approve tentatively the increase of 15% for Other General Expense as requested by the institutions, an increase of \$5,657,000 in 1976-77.

The Board Office noted that the institutions are requesting a 15% increase in the budget for 1976-77. The Board of Regents' request for 1976-77 as submitted in the earlier 1975-76 biennial request was for a 10% increase and the Governor's recommendation was for a 7.5% increase.

Budget increases for other general expense for existing programs and exclusive of special need increases were approximately 5%, 5% and 9% for 1973-74, 1974-75 and 1975-76 respectively.

The Board Office reported that student aid as a proportion of other general expense budgeted for 1975-76 is 27.8%, 21.1% and 31.5% at the State University of Iowa, Iowa State University, and the University of Northern Iowa, respectively. As budgeted for 1975-76, student aid as a proportion of student fee income is 15.5%, 10.1% and 18.4% at the State University of Iowa, Iowa State University and the University of Northern Iowa, respectively. Student aid at Iowa State, relative to both expenditures for other general expense and income from student fees, is lower than for the other two universities.

The remaining portion of the other general expense budget for the general universities and for the other organization units is expenditures for supplies and services. Losses of purchasing power to inflation for this portion of other general expense have averaged 7% a year over the 1973-74 to 1975-76 span, even after budget increases of 5% in both 1973-74 and 1974-75, and an overall of 9% (ranging from 7% to 23% for the hospital, much of which is from special needs) for 1975-76, are accounted for.

This is the year in which fuel and purchased electricity cost increases had to be absorbed by the General Expense budget. Since July 1974 inflation rates for industrial commodities less fuel have risen to a high of 23.4% for November, 1974 over November 1973 and fallen to an annual rate of 6.5% for July 1975 over July 1974. During this time, pass-through costs for fuel occurred. The results of such high rates of inflation is that if a department had been able to spend \$100 in June 1973 for supplies, even with the 5% increases for 1973-74 and 1974-75 and the 9% increase for 1975-76, an amount of supplies equivalent only to \$86.50 could be purchased in July 1975. To recover such losses of purchasing power a 16% budget increase would be required.

Should inflation be at the 6% to 7% level for 1976-77, and the 15% increase for general expense requested by the institutions be approved, approximately one-half of the inflationary losses of the past two years (16%) could be recovered.

OTHER GENERAL EXPENSE  
(000's Omitted)

|   | Budget<br>1974-75 | Starting<br>Base<br>1975-76* | Proposed<br>Addition for<br>1976-77 | Proposed<br>for 1976-77<br>based on 15%<br>increase | Governi<br>Recommend<br>1976-77 |
|---|-------------------|------------------------------|-------------------------------------|---|---------------------------------|
| University of Iowa                      |                   |                              |                                     |   |                                 |
| General University                      | 7,949             | 9,509                        | 1,426                               | 10,935  | 9,269                           |
| University Hospital                     | 10,667            | 13,122                       | 1,968                               | 15,090  | 12,654                          |
| Psychopathic Hospital                   | 521               | 569                          | 85                                  | 654   | 618                             |
| State Hygienic Lab                      | 242               | 293                          | 44                                  | 337   | 287                             |
| Hospital School                         | 227               | 282                          | 42                                  | 324   | 270                             |
| State Sanitorium                        | 429               | 459                          | 69                                  | 528   | 509                             |
| Sub Total                               | <u>20,035</u>     | <u>24,234</u>                | <u>3,634</u>                        | <u>27,868</u>                                       | <u>23,607</u>                   |
| Iowa State University                   |                   |                              |                                     |   |                                 |
| General University                      | 6,408             | 8,112                        | 1,217                               | 9,329   | 7,584                           |
| Experiment Station                      | 897               | 878                          | 132                                 | 1,010   | 1,064                           |
| Cooperative Ext. Service                | 1,120             | 1,020                        | 153                                 | 1,173   | 1,329                           |
| Sub Total                               | <u>8,425</u>      | <u>10,010</u>                | <u>1,502</u>                        | <u>11,512</u>                                       | <u>9,977</u>                    |
| University of Northern<br>Iowa          | <u>2,970</u>      | <u>3,041</u>                 | <u>456</u>                          | <u>3,497</u>  | <u>3,524</u>                    |
| Total - 3 Universities                  | 31,430            | 37,285                       | 5,592                               | 42,877  | 37,108                          |
| Iowa School for the Deaf                | 268               | 287                          | 43                                  | 330   | 318                             |
| Iowa Braille and Sight<br>Saving School | <u>132</u>        | <u>145</u>                   | <u>22</u>                           | <u>167</u>  | <u>157</u>                      |
| Total - All                             | <u>31,830</u>     | <u>37,717</u>                | <u>5,657</u>                        | <u>43,374</u>                                       | <u>37,583</u>                   |

\* The total increase for 1975-76 was 18%. Increases in Other General Expense for existing programs were included at levels ranging from 7% to 16%. The total increase for existing programs was 9%. The remaining 9% increases arose from special needs and other adjustments totaling \$3,084,000, a large portion of which may be attributed to the university hospital budget. These increases were reviewed by the Board when preliminary and final budgets were considered.

\*\* Initial Recommendation for 1976-77 in the Biennial Governor's Budget.

Regent Baldrige commented that he recently read an article in the Chronicle of Higher Education which he felt was strongly supportive of the proposed inflationary increase factor. President Petersen said that part of that article could be used as supportive information when this is presented to the legislature.

#### Fuel and Purchased Electricity

The board was recommended to include the initial Governor's recommendation of \$12,555,000 for fuel and purchased electricity in its 1976-77 request because of the uncertainty involved in projection 18 months ahead fuel costs, supplies and the effects of conservation.

The Board Office reported that the fuel and purchased electricity budget is requested by the institutions to be \$13,413,000, up by 26% from the \$10,676,000 budgeted in 1975-76. The institution's request for an increase is over the initial recommendation by \$858,000. The total increases budgeted for 1975-76 over 1974-75 are 38%, and for existing facilities approximately 35%. The actual increases for 1974-75 over 1973-74 were 39%. The 1976-77 request by the institutions would be a 140% increase over three years. There are three factors affecting these costs: 1) price increases for specific energy sources, 2) shifts from lower priced gas to higher priced coal or oil, and 3) energy conservation. Projections of the former two factors are very uncertain. The board was reminded that the pass-through cost concept for fuel and purchased electricity provides some assurance that funds will be available if institutions continue further energy conservation and still have a need for additional funds.

Large increases in the prices of coal, oil and interruptible gas, along with the decreased supply of interruptible natural gas, caused large increases in the costs of fuel and purchased electricity for the institutions for 1974-75 as compared to 1973-74.

Expected fuel source charges are projected to be the greatest at Iowa State University, Iowa School for the Deaf and Iowa Braille and Sight Saving School. At Iowa State, 49.7% of the BTU's used in 1974-75 came from coal, and in 1976-77, 100% could be from coal. Coal use at the University of Iowa will grow from 32.7% to 58.1%, and at the University of Northern Iowa from 89.4% to 96.3%. Coal will be substituted for lower priced natural gas at the universities thereby introducing further price per BTU increases.

Energy conservation has the effect of decreasing energy demand. The Board Office requested by October 20 an updated report from the institutions on energy conservation.

F. Equipment Budget Request for 1976-77. It was recommended that the equipment budget request for 1976-77 be 5% of the equipment inventory on June 30, 1973 for all organizational units in accordance with the Governor's budget recommendation to the 1975 session for fiscal year 1976-77.

The Board Office reported that the budget request for equipment for the 1975-77 biennium was based on 2.5% of equipment inventories on June 30, 1973 for 1975-76 and 5% of equipment inventory on June 30, 1973 for 1976-77 for the General University, Psychopathic Hospital and State Hygienic Laboratory at the University of Iowa and the General University and Experiment Station at Iowa State University. The budget request for equipment for the remainder of the organizational units was based on an inflationary increase of 10% each year because those organizational units have been replacing equipment at an adequate rate. The policy of requesting equipment funds based on equipment inventory was proposed because many of the organizational units were not able to replace equipment fast enough to overcome wearout and obsolescence. Phasing to a 5% level over a two year period would seem to replace equipment at the rate of once in twenty years. However, in reality, the replacement rate should be somewhat better than that because some equipment can be purchased from restricted operating funds and from capital funds. Averaged over a period of years the replacement rate has been nearly 10%.

The Governor's recommendation for equipment for both 1975-76 and 1976-77 was identical with that requested by the board. It was recognized in the discussions with the State Comptroller and representatives from the Department of Public Instruction that the 10% of equipment inventory per year may not reflect an appropriate budget level for equipment because equipment inventory may not be sufficiently high to properly conduct the instructional programs. It was also recognized that the amount of funding from the various sources should be reviewed periodically to determine if 5% or some other rate is appropriate for future requests.

The revised budget request for 1976-77 was based on equipment inventory on June 30, 1975 rather than June 30, 1973 and includes equipment acquisitions during an additional two year period less equipment scrapped or otherwise disposed of during the same period. Furthermore, the appropriations for 1975-76 did not allow for as much of an equipment increase as requested by the board and recommended by the Governor for 1975-76. As a consequence of the inventory change and the appropriation reduction, both the proposed addition for 1976-77 and the budget level for 1976-77 are revised from the initial request as may be seen by comparing the last two columns of the tabulation presented the board. The original board request and Governor's recommendation amounted to \$4,777,000 whereas the revised request amounts to \$5,520,000. Some of the figures are lower in the revised proposal; many changed only slightly, and figures for University of Iowa and Iowa State University show more significant increases of \$278,000 and \$346,000 respectively.

EXECUTIVE SESSION. President Petersen reported that there were three matters requested for executive session. The matters included a property matter requested by the Board Office and two personnel matters requested

by the Board Office. On roll call vote whether the board should resolve itself into executive session, the vote was as follows:

AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

The board having voted in the affirmative by at least a two-thirds majority resolved to meet in executive session beginning at 5:00 p.m. and arose therefrom at 6:00 p.m.

The following business pertaining to general or miscellaneous items was transacted on Friday, October 17, 1975.

BUDGET REQUEST FOR 1976-77 (Continued).

G. Salaries. Salary material was presented to members of the board as preliminary information. It was reported that more accurate material regarding salaries would be presented to the board at the November board meeting.

President Petersen commented that salaries have traditionally been a very important portion of the board's budget. She said she is certain that salaries are as important today as they ever have been in the institutions and requested that the salary portion of the budget receive serious study and evaluation.

President Boyd reaffirmed a statement made by President Kamerick in that salaries are the crux of the whole budget of each university. He noted the competition for finding good faculty and staff personnel. Maintaining a competitive position is an issue right now.

President Parks agreed with Presidents Boyd and Kamerick and said he felt the board should recognize that the 10% received from the legislature last year was a good appropriation and that any comments now made should not be interpreted as being critical of that appropriation. He said he hoped that the board would endorse the 12% increase requested. He said that an 8% request is before the Governor at present but said he feels that a very strong case can be made for the 12% increase.

Regent Zumbach commented that he has spent quite a bit of time researching the salary matter and said the board must look at the competitive factor. He said he read a publication by the AAUP which indicated that the average raises last year for comparable institutions across the country were somewhere between 6-8%. He said that possibly it would be better for the board to maintain its position with an advancement of 8%. He noted that the board made some substantial gains last year in equalizing salaries. President Boyd said that although he appreciated Regent Zumbach's point he indicated that the essence of any given university is what goes on in the classroom. If you don't have a qualified instructor in the classroom, you don't have anything worthwhile.

In support of Regent Zumbach, Regent Bailey said that Iowa was one of six or seven states that was recognized as having really made some forward steps last year in salary increases. He said he feels it would be appropriate, however, to ask for 10% this year which would then make up the 2% the board didn't get last year.

Vice President Martin commented that for the past several years increases for non-faculty members have exceeded that of faculty members. He said he hoped the board would reflect on that consideration because the board is going to have another year where the salary increases of non-faculty will exceed those of faculty members.

President Parks said this is no time to sit back and say we don't need any more than an 8% increase. He said he feels the public looks to the Board of Regents to see what the institutions need and not what is thought to be politically feasible. President Parks said he feels that 8% is not a correct reflection of the salary needs of the institutions. He said he would be very disappointed if the board would come to a conclusion that 8% is all that is needed viewing the board's lack of success in appropriations the last several years.

Regent Baldrige asked what the schedule of increases was this year. Mr. Richey said that for non-academic employees the percentage increase for those over \$14,000 was 7% plus a merit increase of 5% for those not at the top of the range, a 12% increase. It took 11.7% budget increase to grant a 12% increase. For those receiving less than \$14,000 per year, 14% to 15% was granted.

Regent Baldrige expressed support of a 10% request since that's what the board requested last year. President Kamerick concurred in saying that a 10% request would be a restatement of the board's position expressed last year.

Regent Bailey reiterated that the board has to consider what will be acceptable from a psychological standpoint because the board can do much in the way of hurting its image if an unrealistic percentage is requested.

Superintendent Giangreco said he feels that a 10% increase seems to be a bare minimum figure. President Petersen noted that the two special schools may have to be looked at in more detail next month.

Regent Brownlee said that in view of the state's ability to support its institutions is challenged, he came down on the side of the 8% increase as being a compromise between what the institutions could use and need and with what he feels the state treasury can afford at this time.

President Petersen suggested that the board take into consideration all the information and points of view expressed regarding the salary question so that it can make its decision at the November meeting.

H. Institutional Income. It was recommended that the Board Office review the institutional income from student fees in detail for the November board meeting.

The Board Office reported that the student fee income for the general universities is estimated on the basis of enrollment estimates.

Mr. Richey reported that the Board Office plans to keep institutional income under review.

President Petersen noted that the tuition policy has been set for the biennium. Regent Shaw commented that he was not proposing that the tuition be changed but said the board should look at the user charge involved. He noted that what the board does has a considerable effect on the private sector in education. President Petersen said that in the next biennium the board will have a thorough review of its tuition policy. She added that she feels that the Board of Regents has been concerned with private education in Iowa and has stood for maintaining the diversity that has been unique and a strong point for education in Iowa. She added that the board has publicly supported the Tuition Grant Program, also.

Regent Zumbach said he is concerned that there isn't enough information that demonstrates the return to the state on its investments it is making in higher education. He recommended that something be developed in addition to the normal type of budget material to demonstrate needs to the public. As an example, he recommended the board explain how specific programs do over the long range. He said he feels it is important for the board to better articulate its return on investments.

President Parks endorsed Regent Zumbach's comments. He noted, however, that results of surveys aren't always beautiful but can be pretty revealing. He encouraged the board to follow through on Regent Zumbach's suggestion. Regent Collison recommended the report include the articulation the board has with the community colleges and how much effort has come forth to make the total higher education picture work.

I. Repairs, Replacements and Alterations. It was recommended that the preliminary recommendation of \$1,059,000 of additions for RR&A for 1976-77 be considered with further review by the Board Office for the November meeting of the board.

The Board Office reported that it was previously decided to phase in RR&A additions to reach a target level of 30¢ per square foot according to a life-of-building method in which one-half of the renovation and major maintenance would be funded by capital appropriations. A portion of the RR&A budget is devoted to minor building maintenance which is included at 36% of the starting base in the institutional request as well as in the preliminary recommendation of the Board Office.

The budget for 1975-76 includes funding according to the life-of-building method at 13¢ per square foot for general universities and 9.5¢ per square foot for Iowa School for the Deaf and Iowa Braille and Sight Saving School. The institutional budget request for 1976-77 includes the life-of-building method at 30¢ per square foot for the general universities and 25¢ per square foot for Iowa School for the Deaf and Iowa Braille and Sight Saving School. The preliminary Board Office recommendation was that RR&A be requested at the original level of the Governor's recommendation for 1976-77. Calculations have been made on the basis of 20.7¢ per square foot for the general universities and 15.7¢ per square foot for Iowa School for the Deaf and Iowa Braille and Sight Saving School to bring the total to \$2,946,000 for these organizational units which is within about \$5,000 of the original Governor's recommendation.

Consideration was given to application of the life-of-building method to the health units but work has not progressed to the point that the method can be used for the 1976-77 budget request. The preliminary recommendation included an increase in RR&A for the health units at 10% of the starting base in accordance with that requested by the institution.

Iowa State University submitted a budget request including RR&A for the Experiment Station in order to properly recognize and account for such activity in Experiment Station laboratory and farm facilities. Such activity is currently being carried out and funded in general expense. Approximately half of the costs for RR&A activity will be for purchased materials under the proposed RR&A account and the remaining half for internal labor performed by farm personnel during periods of the year when the work load is low. Therefore, it was concluded that the life-of-building method applied to the Experiment Station should be 15¢ per square foot or half that applied to the general universities as set forth in the institutional request. The Board Office recommendation included the RR&A for the Experiment Station reduced to \$67,000 from \$99,000 as requested. This reduction is in the same proportion as for the general university.

Vice President Moore said he concurred with the recommendation made by the Board Office but said he would like to leave the subject open with regard to the Iowa State University Experiment Station to the extent that it be brought up for discussion again next month due to some special problems there. President Petersen assured Vice President Moore that discussion will be taken up on the matter next month.

J. Library Books. The board was requested to accept the institutional recommendation of a 15% increase of the starting base for library books, including the additional amount budgeted by the University of Iowa in 1975-76, and as recommended by the Governor for 1976-77 as adjusted for the \$75,000 increase at the University of Iowa in 1975-76 for a total of \$3,501,000, an increase of \$456,000 over 1975-76.

The Board Office reported that the Board of Regents' request and the Governor's recommendation for the 1975-77 budget included an increase of 15% for each year of the biennium. The institutions included a 15%

increase in the budget for 1975-76 except for an additional amount of \$75,000 budgeted for the University of Iowa.

Data from the University of Iowa libraries suggested that average prices have increased by the following percentages:

|                | <u>Price Increases<br/>for<br/>Books Added</u> | <u>Price Increases<br/>for<br/>Periodical Subscriptions</u> |
|----------------|--|---|
| 1971 over 1970 | -4.5%  | 8.8%  |
| 1972 over 1971 | 2.6  | 8.8   |
| 1973 over 1972 | 10.2   | 3.8   |
| 1974 over 1973 | 21.2   | 16.0  |

In conclusion of the budget discussion, President Petersen reported that action on all the budget requests will be taken at the November meeting of the Board of Regents.

FILINGS UNDER ADMINISTRATIVE PROCEDURES ACT. The board was requested to approve rules regarding the procedures and organization of the Board of Regents.

The Board Office reported that the rules explain the organization and functions of the Board of Regents which is required for compliance with the Administrative Procedures Act. President Petersen noted that it is codification of present practice.

MOTION: Mr. Bailey moved the board approve rules regarding the procedures and organization of the Board of Regents. Mr. Baldrige seconded the motion.

Regent Collison noted that the rules refer only to the universities and asked whether the special schools should be mentioned in the rules. Mr. Richey said that in the absence of objections, the special schools would be included in the rules. President Petersen noted that would be an editorial kind of change.

VOTE ON MOTION: The motion passed unanimously.

AFFILIATED ORGANIZATION REPORTS. The board was requested to accept a report on the Iowa Memorial Union. The annual report was presented to the board in written form and is on file at the Board Office.

MOTION: Mrs. Collison moved the board accept an annual report of the Iowa Memorial Union. Mr. Baldrige seconded the motion.

Regent Zumbach said he feels that Regent Collison has had a very healthy impact on the Iowa Memorial Union as member of that board.

VOTE ON MOTION: The motion passed unanimously.

REVISION OF ELECTROENCEPHALOGRAPHIC SERIES. The board was requested to approve recommended revisions and new classifications of the series of Electroencephalographic Technicians and Technologists. They are:

|                      |           |
|----------------------|-----------|
| EEG Technician I     | Grade 104 |
| EEG Technician II    | Grade 106 |
| EEG Technologist I   | Grade 108 |
| EEG Technologist II  | Grade 110 |
| EEG Technologist III | Grade 113 |

The Board Office reported that the descriptions better define the duties of the technicians and technologists in the EEG department due to expansion of service to patients of the hospitals and clinics. The five classifications will provide a promotional sequence that will assist in acquiring, training, and retaining qualified personnel that should sustain a more optimum quality of service to the patients of the hospitals and clinics.

It was reported that the classification descriptions were developed in coordination with job analysts of the institutions and administrators of the University Hospital. The Classification and Compensation Advisory Committee reviewed the new class descriptions at its meeting of October 6.

CHANGES IN REGENTS MERIT RULES. The board was requested to approve recommendations of the Non-Academic Personnel Committee for revisions in the Regents Merit Rules concerning funeral leave and the operation of employment registers.

The Board Office reported that the proposed change regarding funeral leave would expand the definition of "immediate family" to include grandparents and grandchildren. Such inclusion is consistent with the State Merit Department's definition of immediate family. The second change in the funeral leave rule would extend the period during which funeral leave could be taken, without increasing the number of days of such leave.

Mr. Volm reported that the Non-Academic Personnel Committee has received various recommendations concerning matters such as pallbearer leave, bereavement leave, emergency leave for care of dependents, and sick leave incentive programs from employees at all of the institutions. In response, a committee proposal for "enforced leave" which would combine the Regents present funeral leave with a provision for time off for the care of dependents was reviewed with the various employee committees and staff councils at each institution. Because reaction from those groups varied substantially and included recommendations requiring legislative action, the Non-Academic Personnel Committee has assigned the task of reconsidering its proposal, including the possibility of developing a legislative proposal, to a subcommittee. It is expected that the subcommittee will report its recommendations to the full committee within 30 to 60 days.

MOTION: Mr. Brownlee moved the board approve the recommendations of the Non-Academic Personnel Committee for revisions in the Regents Merit Rules concerning funeral leave as named above. Mr. Slife seconded the motion and it passed unanimously.

President Petersen then turned the board's attention to the second part of the recommended action regarding the operation of employment registers.

Mr. Volm noted that under the rules as they now read, the resident director must exhaust the list of applicants on the promotional register before referring any applicants who are not currently permanent merit system employees. The proposed change would merge the promotional and original entry lists, but promotional employees would retain an advantage because of the addition of five points to their test scores. This proposal should help affirmative action efforts at the two largest institutions by creating a larger pool of qualified applicants.

In response to a question raised by Regent Collison, Mr. Richey noted that the major responsibilities concerning the board's policy on equal employment opportunity lies in the institutions. The Board Office has responsibility with affirmative action as it relates to merit system employees, but he said the line is drawn there.

MOTION: Mrs. Collison moved the board approve the recommendation of the Non-Academic Personnel Committee for revisions in the Regents Merit Rules concerning the operation of employment registers. Mr. Slife seconded the motion.

Vice President Stansbury reported that the University of Northern Iowa's three non-academic committees have been advised of the proposal and are opposed to the merging of the two registers.

Assistant Vice President Small said she has consulted with various groups on the University of Iowa campus and noted that the Staff Council has no objection. Similarly, the Staff Employee's Collective Organization had no objection to the proposal.

President Kamerick reported that there is a division of opinion on this matter at the University of Northern Iowa. He said, however, that he is in favor of the proposal as presented to the board.

Regent Baldrige asked Mr. Volm whether it would be possible to monitor the operation of the proposal, if put in effect, and report back the results to the board. Mr. Volm said that could be done. Regent Slife recommended that the employment registers be merged and that a

report be given back to the board on its application after six months of operation.

VOTE ON MOTION:

The motion passed unanimously.

In absence of objections, President Petersen stated that the board will be presented with a report on the merging of the two employment registers after six months of operation.

BOARD OFFICE BUDGET 1976-77. The board was requested to give preliminary consideration to the operations, program and level of budget for fiscal year 1976-77.

The Board Office reported that the preliminary estimate of budget needs of the Board Office for 1976-77 is \$387,102. This figure is exclusive of increases in general wage levels of employees covered by the Regents Merit System and any adjustment in the salary of the executive secretary. A 6.5% to 7.0% general increase in merit pay scales would add about \$4,000 to the 1976-77 budget. The total budget increase over 1975-76 of \$351,900 would then be 11% or \$39,202. The increase in appropriations would be \$21,342 or 8.9%. The estimate includes no added personnel or programs over those currently authorized.

The preliminary salary budget request for 1976-77 shows an increase of 10.7%. The salaries of the professional staff positions are budgeted at a 12% increase as requested by the other institutions. If the 10.5% increase tentatively proposed by the Board Office for the comparable employees at the institutions is approved, this portion of the Board Office budget would be reduced by \$3,000.

The other expense category is increased by \$6,100 or 8%. Board members' per diem and expenses is up a net of 5%. It assumes continuation of \$40 per diem and a 10% inflation in travel and lodging prices. The budget of \$2,000 for other contractual services is a contingency item for any required use. This category is impossible to estimate because of the time period involved. With program budget developments and information bases under study, it is quite likely that some outside professional services will be required.

BOARD OFFICE PERSONNEL REGISTER. The following actions were on the Register of Personnel Changes for the Board Office for the month of September 1975:

JoEllen McGrane, part-time on emergency basis to \$3.87 per hour, effective September 5, 1975.

Judy Iseminger, started as Secretary II at \$7,428 annually, effective September 15, 1975.

Celia Mininger, reclassified as Accountant to \$4.88 per hour, effective September 19, 1975.

Joan Huss, started as Secretary I (part-time, 25 hour week) at \$3.50 per hour effective September 22, 1975.

W. B. Tucker, resignation as Director of Regents' Merit System, effective January 31, 1976.

Maxine Mathany, Secretary II, resignation, effective October 7, 1975.

Frances L. Gundrum, Test Validation Analyst, appointment, effective November 3, 1975 at \$10,152 annually.

In absence of objections, President Petersen declared that the Board Officer Personnel Register be approved including the resignation of Walter B. Tucker, Regents Merit System Director, effective by January 31, 1976.

NEXT MEETINGS.

|                |   |                           |
|----------------|---|---------------------------|
| November 13-14 | Board Office  | Des Moines                |
| December 11-12 | University of Northern Iowa   | Cedar Falls               |
| January 8-9    | Iowa State University   | Ames                      |
| February 12-13 | Board Office  | Des Moines                |
| March 11-12    | State University of Iowa  | Iowa City                 |
| April 8-9      | University of Northern Iowa and<br>Iowa Braille and Sight Saving School | Cedar Falls and<br>Vinton |
| May 13-14      | Iowa School for the Deaf  | Council Bluffs            |
| June 10-11     | Iowa State University   | Ames                      |

ADVANCE SCHEDULE.

Regents Merit Pay Plan Hearing, Saturday, December 6, Scheman Hall, Iowa State University, Ames, Iowa

INFORMATION ON SPECIAL EDUCATION MEETING. The Board Office encouraged the active involvement of the superintendents and directors of the Regents special education programs to actively participate in the Special Education Meeting November 11-12 at the Scheman Continued Education

Center in Ames, Iowa. President Petersen noted that Regent Baldrige will represent the board at that meeting.

The Board Office noted that the purpose of the meeting is to find ways to improve coordination and cooperation between various agencies in Iowa which are concerned with special education services. The meeting is being co-sponsored by the Department of Public Instruction, the Department of Social Services and the Board Office.

#### SEMINAR ON UNDERGRADUATE LIBERAL ARTS EDUCATION AT UNIVERSITY OF IOWA.

A seminar on undergraduate Liberal Arts Education at the State University of Iowa was given to board members. Vice President Brodbeck introduced Dean Dewey B. Stuit of the College of Liberal Arts who gave an oral presentation on Liberal Arts.

Dean Stuit reported that the College of Liberal Arts is one of the oldest and largest colleges on campus. He commented that the College of Liberal Arts provides basic instruction for a number of the professional colleges. He said that of the new students who enroll in the college, 2500 are new freshmen and about 1500 are transfer students. He noted that from the standpoint of administrative organization the college is highly departmentalized.

Dean Stuit reported two major divisions in the college are the Fine Arts Division and the Mathematical Sciences Division. The purpose of the division is to try to bring together related departments into a closer working relationship.

The admissions policy for the College of Liberal Arts is essentially the policy established by the Board of Regents. He said that the university has always taken seriously its responsibility to provide educational opportunities for qualified students of the state of Iowa.

Dean Stuit reported that the curriculum in the College of Liberal Arts has five different divisions and that a representative from each division was present for discussion purposes.

John C. Gerber, Professor of English and Director of School of Letters, reported that traditionally the humanities have included the fields of language, literature, philosophy, rhetoric, history, and religion, though in recent years, many linguists, rhetoricians, historians, and philosophers here at Iowa and elsewhere have begun to use the techniques of science and prefer to be considered scientists. Professor Gerber spoke about the required courses in the humanities and about the advanced work in the departments.

Professor Gerber said the University of Iowa's humanities program is one of the most varied and intensive programs in the country and its requirements in the humanities for a B.A. degree are among the most rigorous in any of the country. There is a stronger emphasis in writing at Iowa than there is at any other university. Every course in the humanities area, except advanced courses in the language departments, is open to every undergraduate in the university. The humanities courses serve majors and non-majors alike. The university has strongly encouraged

innovative courses and instruction. He noted that to the best of his knowledge every faculty member in the humanities area teaches undergraduate as well as graduate students. The presence of the School of Letters makes it possible for the college to join forces and budgets in sponsoring extra-curricular events that add greatly to the students' learning.

Professor Gerber noted that the emphasis in the humanities is not now and never has been first of all on the vocational. The college hopes to develop minds that are nimble enough and imaginations that are alert enough to adapt to any vocation.

Donovan J. Ochs, Chairman and Professor of the Rhetoric Program, reported that on paper, the Rhetoric Program is a teaching unit for entering freshmen and other undergraduates, administratively responsible to the Dean of the College of Liberal Arts, and obligated to provide instruction in writing, speaking, and critical reading.

Professor Ochs noted two critically important tasks to accomplish in the Rhetoric Program. Each year the college spends a major portion of its time teaching its teachers. Each year half of the Rhetoric Program staff are new, inexperienced teachers. He said that if its students are going to learn and grow and develop in their abilities to communicate, the college must meet its obligation to teach its teachers and it does. The training continues throughout the year with rigorous evaluation sessions, staff meetings, and hundreds of hours spent in informal conferences. Secondly, each student is required to write ten papers, present five speeches, and engage in eight critical reading assignments in each course. He said that the college believes that a liberally educated person must be able to express an informed opinion clearly, correctly and carefully so that another person can understand. He said that's what is taught.

Samuel Becker, Professor and Chairman of Speech and Dramatic Arts, reported that the Fine Arts help make people more flexible and more ready to adapt to given situations. Departments in the arts carry out these functions in a variety of ways: general education courses, electives, major in the arts, training of artists, creating an environment that stimulates and contributes to broadening of tastes.

Professor Becker commented that even if a student never takes a course in the arts, living in this environment he can not help but be influenced by those students who take the course. To a great extent all of the intellectual and artistic activities on the campus create an environment that has the potential for sharpening the awareness of students.

June Helm, Professor of Anthropology, reported that anthropology, geology and psychology have very close alliances in the social sciences. She said that social sciences in a most fundamental sense is the problem of addressing two kinds of questions relating to bases and sources of human behavior about the nature and quality of human relationships. She said students are expected to question old answers and raise new questions.

Richard Bovbjerg, Professor of Zoology, reported on Natural Sciences in Liberal Arts. He reported that Natural Sciences include the Physical

Sciences and Biological Sciences. All of the departments are aimed at providing professional careers for their students. Natural Sciences have a very vital role in the university. He said the role played by science in the education of non-scientists involves courses for upper class students and core courses required of all students, usually freshmen and sophomores. He noted that huge numbers of students become involved in the core courses. Five courses are designed for non-scientists and any of those two courses satisfy the Liberal Arts requirements.

Professor Bovbjerg said that dedication to the undergraduate is an important aspect of teaching in Liberal Arts. He said an understanding of science is imperative for this generation which must solve its problems based on science and technology.

Dean Stuit stressed the point that faculty in the College of Liberal Arts is deeply interested in undergraduate teaching as well as graduate level teaching. He said he feels that the college does a big job with a minimum sized faculty. He noted that teaching assistants are used extensively.

Regent Bailey asked about the requirements of the Bachelor of Liberal Studies Program. Dean Stuit commented that it turns out to be roughly 40-45 hours of 100-level courses. From that standpoint, there is no significant difference between the Bachelor of General Studies program and traditional Bachelor of Arts and Bachelor of Science degrees. He added that the Bachelor of General Studies program does not appeal to a great number of students because the Bachelor of Art and Bachelor of Science programs attract many students.

General discussion ensued regarding the College of Liberal Arts and its offerings. President Petersen expressed appreciation to the representatives of the college for their time and information regarding Liberal Arts.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the general portion of the minutes. There were no additional matters brought up for discussion.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Friday, October 17, 1975.

REGISTER OF PERSONNEL CHANGES. The board was requested to approve the Register of Personnel Changes for the month of September 1975. The following entries were brought to the board's attention:

Resignation

|   |              |
|---|--------------|
| Ann M. Crowley                            |              |
| Director Dietary, Supervision and Support | \$19,200     |
| Director Dietary, Dietetic Intern Program | 8,225        |
| United States Public Health Service,      |              |
| Director of Education                     | <u>1,650</u> |
|   | \$29,075     |

Effective August 29, 1975

Changes of Status

|   |              |
|---|--------------|
| Rose A. Sippy                                 |              |
| From: Assistant Director Dietary, Supervision |              |
| and Support                                   | \$15,680     |
| Assistant Director Dietary, Dietetic          |              |
| Intern Program                                | <u>3,920</u> |
|   | \$19,600     |
| To: Acting Director Dietary, Supervision      |              |
| and Support                                   | \$18,560     |
| Acting Director Dietary, Dietetic             |              |
| Intern Program                                | <u>4,640</u> |
|   | \$23,200     |

Effective September 1, 1975

|   |          |
|---|----------|
| Jay Vandyke                                   |          |
| From: Administration Director, Administrative |          |
| Salary  | \$21,384 |
| To: Administration Director, Administrative   |          |
| Salary  | 22,476   |

Effective August 1, 1975

In absence of objections, President Petersen ratified the actions reported in the Register of Personnel Changes for the month of September 1975.

APPOINTMENT. The board was requested to approve the following appointment:

Mitchel D. Livingston as director of Residence Services at a salary of \$25,000 per year on a 12 months basis, effective November 15, 1975. He will succeed T.M. Rehder, who has rendered long service to the residence halls system. Mr. Rehder will act as adviser until his retirement June 30, 1976.

MOTION: Mr. Baldrige moved the board approve the appointment of Mitchel D. Livingston as shown above. Mr. Bailey seconded the motion and it passed unanimously.

INVESTIGATION OF THE DEPARTMENT OF TRANSPORTATION AND SECURITY. President Boyd noted that a report was distributed to members of the board concerning Dean Blades' report of the investigation of the Department of Transportation and Security at the University of Iowa on October 14, 1975. President Petersen expressed appreciation for the board to President Boyd for the manner in which all the facts were disclosed.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period September 8 through October 3, 1975 had been received, was in order, and recommended approval.

The following construction contracts were recommended for approval:

| <u>PROJECT</u>                                 | <u>AWARDEE</u>                              | <u>TYPE OF CONTRACT</u> | <u>AMOUNT</u> |
|--|---|-------------------------|---------------|
| University Hospital - Gothic Tower Restoration | Industrial Renovation Unlimited, Des Moines |                         | \$ 31,442     |
| Boiler No. 10                                  | Darin & Armstrong, Inc., Detroit, Michigan  | General                 | 1,248,000     |

The following revised or amended project budgets were presented for approval:

University Hospital - South Wing Entrance and Canopy Relocation \$599,958  
 Source of Funds: University Hospitals Building Usage Fund Y985-1093.  
 The increase of \$30,800 over the budget approved by the board October 10, 1974 is for the purpose of adding limestone veneer to the portion of the existing hospital adjacent to the new south wing entrance and canopy.

University Hospital - North Tower Project \$14,691,000  
 Source of Funds: University Hospital Building Usage Fund  
 The increase of \$762,250 is occasioned by providing a Dermatology nursing unit, incorporation of Physical Therapy into the Carver Pavilion, including an additional contingency amount, increased construction management, supervision and architectural fees, installing newly invented medical gas evacuation system in the

operating rooms, costs of interfacing the North Tower, with the existing hospital, revision of the third floor nursing unit, and five other smaller changes totalling \$91,000.

Boiler No. 10 \$4,550,000

Source of Funds: Additional Funding of \$380,000 provided by the last session of the legislature, the 66th G.A., to cover cost increases on the contracts 7 and 9 included in the original project but not yet bid. A \$50,000 increase was requested.

The following new projects were recommended for approval:

Engineering Building Renovation \$43,500

Source of Funds: University RR&A

Intermediate Cardiac Care Remodeling \$37,500

Source of Funds: University RR&A

Hawkeye Court Apartment - Repair Roofs, Phase I \$44,000

Source of Funds: Dormitory System RR&A

Hillcrest Dormitory - Replace Windows; E.W. Section \$22,000

Source of Funds: Dormitory RR&A

MOTION:

Mr. Bailey moved the board approve the Register of Capital Improvement Business Transactions for the period September 8, 1975 through October 3, 1975; the construction contracts be awarded; the revised or amended project budgets be approved; the new projects be approved; the executive secretary be authorized to sign all necessary documents. Mrs. Collison seconded the motion and it passed unanimously.

JOHN F. MURRAY ENDOWMENT FUND. The board was requested to accept a report on the John F. Murray Endowment Fund. It was reported that there were no changes in the investment portfolio for the quarter ended September 30, 1975.

In absence of objections, President Petersen accepted the report.

FARM LEASES. The board was requested to approve the following leases for the period March 1, 1976 to March 1, 1977:

Hawkeye area farm - Donald Clausen and Shirley Clausen  
Hog buying facility - Joe L. Miller  
Oakdale area farm - Terry William Sass

The university reported that in January 1967 the board contracted with Merchants National Bank, Cedar Rapids, to act as agent for the board in the management of farm properties of the university. The leases are recommended by the Merchants National Bank and the university.

MOTION:

Mr. Baldrige moved the board approve the leases as named above. Mrs. Collison seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: Barber.

The motion carried.

SALE TO IOWA-ILLINOIS GAS AND ELECTRIC COMPANY. The board was requested to approve the license, bill of sale and assignment of the Oakdale campus gas distribution system to the Iowa-Illinois Gas and Electric Company.

The Board Office reported that this agreement would allow purchase by Iowa-Illinois Gas and Electric Company of 1,915 feet of gas distribution pipe on the Oakdale campus. The company would replace 1,700 feet of the existing system and install an additional 200 feet. Service to the power plant would not be affected.

Iowa-Illinois would pay the university \$4,007 for the 1,915 feet of main. The university would pay \$5,372 to the company for installation and replacement of 1,900 feet of mains. The net cost to the university would be \$1,365 for the improved distribution system. The university has the right, until July 1, 1995, to purchase from the company the entire gas distribution system for a mutually agreed upon depreciated value or, alternatively, a value determined by a panel of three qualified appraisers, one to be selected for each party and the third to be selected by the two so chosen.

The rate schedule for billing the gas used would increase the cost from \$1,517 under the current schedule to \$1,956 under the proposed schedule for the 1974 volume used. This increase in the annual cost of purchasing gas would be offset by Iowa-Illinois owning, operating and maintaining all the distribution lines and services up to and including the meters.

MOTION:

Mr. Baldrige moved the board approve the license, bill of sale and assignment of the Oakdale campus gas distribution system to the Iowa-Illinois Gas and Electric Company. Mr. Zumbach seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee, Collison, Slife, Zumbach, Petersen.

NAY: None.

PASS: Shaw.

ABSENT: Barber.

The motion carried.

GENERAL EDUCATIONAL FUND BUDGET INCREASE 1975-76. The board was requested to approve an increase of \$824,000 in the 1975-76 budget for the General Educational Fund as requested by the university to provide a total budget of \$76,356,000.

The Board Office reported that an increase in enrollment of 1,241 students provides an increase in tuition income which is estimated at \$824,000 for the fiscal year. The institution proposes to use the funds in the amount of \$471,000 for faculty and institutional officials, \$82,000 for professional and scientific staff, \$58,000 for general service staff, and \$213,000 for general expense.

MOTION: Mr. Bailey moved the board approve an increase of \$824,000 in the 1975-76 budget for the General Educational Fund as requested by the institution to provide a total budget of \$76,356,000. Mr. Zumbach seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the State University of Iowa portion of the minutes. She noted that a seminar on Undergraduate Liberal Arts Education would be held in the afternoon session and noted it was open to the public.

UNDERGRADUATE LIBERAL ARTS EDUCATION AT UNIVERSITY OF IOWA. Vice President Brodbeck introduced Dean Dewey B. Stuit of the College of Liberal Arts at the university. Dean Stuit gave an oral presentation on the College of Liberal Arts and introduced several other representatives of the college who also gave oral reports. Those present were: Donovan J. Ochs, Coordinator and Professor of the Rhetoric Program; Samuel Becker, Professor and Chairman of Speech and Dramatic Arts; June Helm, Professor of Anthropology; Richard Bovbjerg, Professor, Natural Sciences; John C. Gerber, Professor of English.

Discussion regarding the program is found under the general portion of these minutes.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Friday, October 17, 1975.

REGISTER OF PERSONNEL CHANGES. The following entries were called to the board's attention:

Appointment

Dianne M. Webster  
Interim Director, Class A  
Department 704-14-50 \$10,800

Change of Status

Clayton Swenson, Class A  
From: Professor, Department 704-04-14 \$18,350  
Professor, Department 401-25-01 18,350  
\$36,700  
To: Professor and Chairman  
Department 704-04-14 \$19,550  
Department 401-25-01 18,350  
\$37,900

Effective

August 15, 1975 to June 30, 1978

In absence of objections, President Petersen ratified the actions in the Register of Personnel Changes for the month of September 1975.

TALL TOWER LAND LEASE EXTENSION. The board was requested to approve renewal of the Tall Tower Land Lease agreement between Palmer Broadcasting Company and Iowa State Board of Regents, and the Iowa State Radio and Television Facility Board, dated January 2, 1971 and all amendments thereto.

The Board Office reported that the tower near Alleman, Iowa was constructed jointly by WOI-TV, KDIN-TV and WHO-TV. Each of the state agencies leased a one-third interest in the land and shared one-third of the cost of constructing the tower. Each party paid the cost of installation of its own antenna, transmitter and transmitter shed. The cost of construction of an access road was shared equally by the three parties. The cost of insurance on the tower is also shared equally. There was a definite cost advantage in sharing a tower and not constructing a separate installation for WOI-TV.

MOTION:

Mr. Baldrige moved the board approve renewal of the Tall Tower Land Lease agreement between Palmer Broadcasting Company and Iowa State Board of Regents, and the Iowa State Radio and Television Facility Board, dated January 2, 1971 and all amendments thereto. Mrs. Collison seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: Barber.

The motion carried.

HEATING PLANT - ENVIRONMENTAL QUALITY STANDARDS. Vice President Moore reported that the Department of Environmental Quality and Iowa State University have had some trouble communicating and understanding each other's intent regarding emission from heating plants. He noted a problem which recently showed up with regard to Steam Generator No. 4 at the university. He reported that air quality standards say that up to 250,000 lbs. per hour boilers have to meet a certain standard and above 250,000 lbs. per hour boilers have to meet a much more strict standard. He reported that the university set up specifications for a boiler within 250,000 lbs. per hour and planned to meet the higher specifications. The Department of Environmental Quality feels, perhaps justifiably, that Iowa State University, as a state agency, should do better than other agencies in setting an example for emission standards. He said the university's position is that up to the present time it has always felt that it should get the most use out of state dollars in terms of buying the best boiler it can for the least amount of dollars. He said that if the university would take the route of taking exemplary action, being a good example and meeting the higher standards, the university would be required to ask for \$600,000 to \$1 million additional money for the boiler. The Department of Environmental Quality is in support of that action if the university decides to go in that direction. He noted the difference in philosophy which has to be resolved.

Regent Bailey asked whether the Department of Environmental Quality is requesting a different size boiler. Vice President Moore responded that the department is asking the university to go lower on emission and that the size of the boiler is not important except that it meets the arbitrary dividing line in the law. He reported that if the university asked for additional money for the boiler it would be used for the same size unit. Vice President Moore said he is most anxious to get this matter settled.

President Petersen noted that there are a number of considerations both in the long-range and the short-range regarding this matter. President Parks commented that this is a tough policy issue. He said the university does not want to be known as a polluter.

STUDENT TEACHING AGREEMENTS FOR 1975-76. The board was requested to ratify student teaching agreements for 1975-76 with the school districts listed below. These are standard agreements as approved by the board in the past.

|                  |                  |                    |
|------------------|------------------|--------------------|
| Adair-Casey      | Eddyville        | Norwalk            |
| Alden            | Eldora           | Ogden              |
| Allison-Bristow  | Estherville      | Osage              |
| Ames             | Fort Dodge       | Paton-Churdan      |
| Anamosa          | Gilbert          | Pella              |
| Ankeny           | Iowa City        | Perry              |
| Applington       | Iowa Falls       | Radcliffe          |
| Ballard          | Jefferson        | Roland-Story City  |
| Baxter           | Johnston         | Saydel             |
| Belmond          | Knoxville        | Sheldon            |
| Bondurant-Farrar | Lake City        | Shenandoah         |
| Boone            | Lake View-Auburn | Sioux City         |
| Burlington       | Laurens          | South Hamilton     |
| Cedar Rapids     | Linn-Mar         | South Tama         |
| Central Webster  | Madrid           | Starmont           |
| Charles City     | Marshalltown     | Swea City          |
| Colo             | Mason City       | United             |
| Davenport        | Mediapolis       | Urbandale          |
| Davis            | Muscatine        | Washington         |
| Denison          | Nevada           | Waverly-Shell Rock |
| Des Moines       | Newton           | Webster City       |
| Dows             | North Linn       | West Delaware      |
| Eagle Grove      | North Polk       | West Marshall      |

MOTION:

Mr. Bailey moved the board ratify the student teaching agreements for 1975-76 with the school districts listed above. Mr. Brownlee seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period September 19 through October 17, 1975 had been received, was in order, and recommended approval.

The following new project was recommended for approval:

Fisher Theater - Freight Elevator

Source of Funds: Iowa State University Foundation \$34,000

MOTION:

Mrs. Collison moved the board approve the Register of Capital Improvement Business Transactions for the period September 19 through October 17, 1975; the new project be approved; the executive secretary be authorized to sign all necessary documents. Mr. Zumbach seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. Vice President Moore noted that the university had some items to be brought up for information.

DESIGN CENTER. Vice President Moore noted that the board has taken action awarding contracts for the foundation of the Design Center. Bidding was to have been Wednesday of this past week. An unavoidable delay means bidding will be next Wednesday, the 22nd. Assuming there are no unusual circumstances, he proposed that a poll by telephone be taken to award those contracts as soon as possible. He said if that is satisfactory, he will proceed, keeping the Board Office informed. He said that by awarding the contracts as soon as possible, work could be begun this fall.

DORMITORY RATES. Vice President Moore stated that next month the university proposes to bring to the board a study and recommendation for dormitory rates beginning September of 1976 which will mean that the present rate will have been in effect for two years. He reported a study will be presented to the board next month from the residence department on a development program for the installation of more apartment type units, four-plexes. Regent Collison asked how many units in Pammel Court will be demolished when the apartments are built. Vice President Moore commented that East Pammel Court had a total of 300-400 apartments and some of those are already torn down. The university's objective is to get rid of all of those apartments.

President Petersen asked how many units the university could build without bonding. Vice President Moore said he would report back to the board on that question. Vice President Moore said that 25 units are being proposed which would house 100 single students. He indicated he would contact Paul Speer of Paul D. Speer and Associates of Chicago on the costs of bond financing.

## UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, October 16, 1975.

**PUBLIC HEARING - ADMINISTRATION BUILDING REMODELING FOR PLACEMENT/EXTENSION.** President Petersen called the meeting to order at 11:00 a.m., Central Daylight Savings Time, October 16, 1975, and the roll being called, there were present Mrs. H. Rand Petersen, president, in the chair, and the following named board members: Bailey, Baldrige, Barber, Brownlee, Collison, Slife, Zumbach.

The president advised that this was the day, time and place set for a hearing on the proposed plans and specifications and proposed form of contracts for Administration Building Remodeling for Placement/Extension on the campus of the University of Northern Iowa in the city of Cedar Falls, Iowa.

President Petersen asked whether there were any present who desired to register objections concerning either the proposed plans and specifications or proposed form of contract on the project. No objections were filed.

The president then inquired whether the executive secretary had received any written objections to the project. The executive secretary stated that he had not received any such objections. There being no objections, the president declared the public hearing closed.

The following business pertaining to the University of Northern Iowa was transacted on Friday, October 17, 1975.

**REGISTER OF PERSONNEL CHANGES.** The actions reported in the Register of Personnel Changes for the month of September 1975 were ratified by the board.

**CENTER FOR ECONOMIC EDUCATION.** The board was requested to approve a Center for Economic Education at the University of Northern Iowa dependent on submission of additional information on sources of funds and the clientele who might be served by the center.

The Board Office reported that the center would be an educational, research and service agency to promote economic education and knowledge in Iowa. Course work would not be offered by the center but in the Department of Economics. No new courses are proposed. The center could offer noncredit workshops and distribute materials.

The university proposed affiliation of the Center for Economic Education with the Joint Council on Economic Education and the Iowa Council on Economic Education. The Joint Council on Economic Education is a nonprofit, education organization established in 1949 to increase knowledge of economics by improving teaching and educational materials. The proposal would not allow affiliation with the Joint Council on

Economic Education. To affiliate with the Joint Council on Economic Education, a center must provide a half-time director, secretarial help, office space and fulfill certain functions.

The operation of the center is to involve one faculty member on a part-time basis. The faculty member would be relieved of one course to compensate for his duties in the center. To be affiliated with the Joint Council on Economic Education, the director must be at least half-time. The proposed organization at the university would not fulfill this requirement for affiliation with the Joint Council on Economic Education. Also, the university would provide a secretary part-time and office space. These persons and facilities would be funded by the state.

Robert Morin, Dean and Professor of the College of Business and Behavioral Sciences and Bruce Anderson, Associate Professor and Head of the Department of Economics were present for discussion.

Regent Bailey asked whether this matter should normally go to the Committee on Educational Coordination. President Petersen said that although it could, it depends on whether this matter is looked at as a new program or reorganization of existing functions. Vice President Martin, speaking for the committee, said he believes that in previous instances where there has been some proposal for a new institute or center that the board has decided it would not be referred to the committee. He noted that the Committee on Educational Coordination is on record that where there is an organizational change that would not come within its competence.

Mr. Richey asked whether there would be any difficulties in accreditation of the center. Vice President Kamerick assured Mr. Richey of no problems in that respect.

Dean Morin assured the board that it is working with a "zero" cost program. Dean Anderson noted that a reassignment of priorities will be established so no new resources will be necessary. Dean Anderson noted that the Iowa Council for Economic Development has supported a center at the University of Iowa and she asked if the centers would be competitive. Dean Anderson responded negatively.

Regent Shaw said he favored the proposal. He, speaking as vice-chairman of the board of directors of the Iowa Council on Economic Education, emphasized that most of the financial support for the center has come from public organizations across the country. He stated that considerable effort will need to be made to raise the money for the center.

The four primary functions of the center were pointed out as follows:

- 1) improve the regular on-campus and off-campus instructional program in economics;
- 2) provide consultant help for schools, educational agencies and community organizations;
- 3) conduct research in economic education;
- 4) develop and distribute effective materials in economic education.

MOTION:

Mr. Slife moved the board approve the Center for Economic Education as proposed by the university. Mr. Baldrige seconded the motion and it passed unanimously.

NAMING OF A BUILDING. The board was requested to approve the naming of the new administration building at the University of Northern Iowa "Gilchrist Hall" in honor of James C. Gilchrist, who served as principal of the Iowa State Normal School throughout its first decade, 1876-1866. Since fire destroyed Gilchrist Hall in 1972, no other building has been named in honor of the institution's first chief administrator.

MOTION: Mr. Bailey moved the board approve the naming of the new administration building "Gilchrist Hall" as requested by the university. Mr. Slife seconded the motion and it passed with all ayes.

President Petersen reported that an appropriate ceremony will be held to coincide with the board's scheduled meeting on the university campus in December.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions for the period September 17 to October 2, 1975 had been received, was in order, and recommended approval.

The following construction contracts were recommended for approval:

| <u>PROJECT</u>  | <u>AWARDEE</u>          | <u>TYPE OF CONTRACT</u> | <u>AMOUNT</u>                   |
|---|-------------------------|-------------------------|---------------------------------|
| Speech/Art Complex<br>Fixed Seating                               | Heywood-Wakefield       | Seating                 | \$22,627.60                     |
| Speech/Art Complex<br>Folding Seating<br>and Movable<br>Platforms | Triangle School Service | Seating                 | <u>65,856.00</u><br>\$88,483.60 |

Vice President Stansbury reported that the lowest bid which met specifications was the combination of the two above bidders. Triangle School Service submitted a bit with an irregularity which was the lack of a signature by an Iowa resident agent which is now being sought.

A theatrical lighting control contract was not recommended. Board members recalled that last month some irregularities were involved in that contract. The low bidder had not been able to get its specifications approved by the engineer, nor had the second low bidder been able to meet the bond requirements because it lacked a resident agent. The board approved returning to the bidders, asking for extensions of bid dates, the acceptance dates, and letting the university have another month to look at this equipment. Vice President Stansbury requested postponement on the award of contract on theatrical lighting control. He reported that neither low bidder met specifications and the university found out that each of the two bidders were in the process of developing some of the equipment. In

research, it was discovered that the equipment of the two low bidders was inoperative 50% of the time. The other bids were recommended to be rejected because of a misleading statement in specifications leading to bids being submitted through an electrical contractor rather than to the university which increased charges. Vice President Stansbury recommended that 6-12 months from now the university resubmit the specifications. He noted that by that time many of those bidders will have their equipment developed and tested out. Vice President Stansbury commented that it may be two years before theatrical lighting is required. He noted that a cost increase is possible.

A revised project budget was recommended for the Speech/Art Complex:

Speech/Art Complex

Additional Sources of Funding:

|                                       |           |
|---------------------------------------|-----------|
| 65th G.A. - Utility Connection        | \$ 57,000 |
| 66th G.A. - Supplemental Construction | 990,000   |
| 66th G.A. - Equipment                 | 575,000   |

This budget was an increase of \$1,622,000 over the previous budget.

MOTION:

Mr. Baldrige moved the board approve the Register of Capital Improvement Business Transactions for the period September 17 to October 2, 1975; approve the construction contracts as recommended above; review all bids on the theatrical lighting contract; approve a revised project budget as shown above; the executive secretary be authorized to sign all necessary documents. Mr. Shaw seconded the motion and it passed unanimously.

BUDGET INCREASE AUTHORIZATION. The board was requested to increase the general operating fund budget for the University of Northern Iowa by \$140,000 for 1975-76 to \$24,182,000.

The Board Office reported that the university has experienced an increase in enrollment and projects the tuition income for the 1975-76 fiscal year to increase by \$140,000. The university proposes to use \$125,000 for general expense and \$15,000 for general service staff increases in various areas where the needs have risen as a consequence of enrollment growth.

MOTION:

Mr. Bailey moved the board approve an increase in the general operating fund budget for the University of Northern Iowa by \$140,000 for 1975-76 to \$24,182,000. Mrs. Collison seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. There were no additional items brought up.

## IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Friday, October 17, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of September 1975 were ratified by the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the Register of Capital Improvement Business Transactions for the month of September 1975.

RATIFICATION OF ARCHITECT'S AGREEMENT. The board was requested to defer action on the agreement with Wilscam and Mullins, Inc. for main building cornice repairs at the Iowa School for the Deaf until the size of the fees are justified or renegotiated.

The Board Office reported that priority no. 1 of this project is to provide professional services for cornice restoration and repair. The fee is to be based on a \$35 per hour direct personnel expense. A multiple totaling 2.5 times direct personnel expense will be compensation for other employee's time and 1.2 times the cost of services will be compensation for services of professional consultants. Expenses are to be reimbursed by Iowa School for the Deaf are reproduction, postage, handling of drawings and specifications expenses. Total cost of priority no. 1 is not to exceed \$7,900. Priority no. 2, the restoration and repair of other stone and masonry work is to have the fee calculated as in priority no. 1. This fee is not to exceed \$2,400.

Business Manager Kuehnhold reported that the school has been in contact with the architect and that negotiations are still open as to whether an hourly contract or percentage one will be worked out. He said he didn't feel the \$35 per hour rate for direct personnel expense is excessive because the principal will not be working on this project for the entire time.

### MOTION:

Mr. Brownlee moved the board instruct the Iowa School for the Deaf to continue to negotiate as it sees fit and that the agreement be authorized subject to approval by the Board Office. Mr. Slife seconded the motion and it passed unanimously.

**SALE OF SURPLUS LAND.** The Iowa School for the Deaf reported that at the July board meeting it was instructed to obtain updated appraisals for the property in question. These appraisals have been received and reflect a reduction from similar appraisals in 1970. The school requested deferral of sale of subject property until commercial land values improve in this area. Another contributing factor to deferment at this time is that the Iowa Department of Transportation plans to commence work on the intersection of Highway 92 and 275 shortly. This, too, should increase the commercial value of property in this area.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the Iowa School for the Deaf portion of the minutes.

**REWIRING OF STREET AND OUTDOOR LIGHTING.** The school reported that there is a critical need to rewire the existing street and outdoor lights located on the campus. The present wiring is unsafe. In addition, some components are obsolete making repairs extremely difficult. This project would encompass the following:

1. Rewiring existing light poles with new wiring by appropriate grouping of circuits.
2. Replacement of panels with appropriate separation of units.
3. Replacement of obsolete parts as required.
4. Relocation of two light poles required for Iowa Department of Transportation 275 and 92 intersection widening project.

The preliminary budget for this project is \$25,000. The funds would come from existing land fund balance, school RR&A appropriation and Iowa Department of Transportation Road Maintenance Fund. It was recommended that the firm of Hollis and Miller, architects and engineers, Council Bluffs, Iowa be approved as project engineers for a fee not to exceed \$3,300.

Mr. Richey recommended that this be handled in the same way as the cornice repair project. He said it may be appropriate to have the \$30 per hour rate.

**MOTION:**

Mrs. Collison moved the preliminary project budget be approved and the Board Office review and approve engineering contract for rewiring of street and outdoor lighting at Iowa School for the Deaf. Mr. Zumbach seconded the motion and it passed unanimously.

**STREET SIGNS.** Superintendent Giangreco expressed appreciation to Regent Baldrige for his assistance in obtaining street signs for the institution. It was noted that Regent Baldrige was instrumental in the Department of Transportation's getting the signs up.

## IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Friday, October 17, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of September 1975 were ratified by the board.

REPORT ON PSYCHOLOGICAL SERVICES. Superintendent Woodcock presented an oral report to the board on psychological services. He reported that Ms. Ellen Weinhouse was to have given the report but was unable to come. He reported that Ms. Weinhouse is the school's associate psychologist. He noted several outstanding benefits to the students and staff at Iowa Braille and Sight Saving School that result directly from the funding of this position.

Superintendent Woodcock commented about federal grants. He said that if the school is to continue to receive federal funds, it must set up a more sophisticated means of substantiating needs and verifying results. This will account for 20% of the psychologist's time.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the Register of Capital Improvement Business Transactions for the month of September 1975.

SWIMMING POOL FACILITIES BY VINTON AQUATIC CLUB. The Iowa Braille and Sight Saving School reported that the Vinton Aquatic Club requested the use of the Iowa Braille and Sight Saving School swimming pool and locker room areas from the hour of 5:45 to 9:00 p.m. each Thursday from October 1975 through April 1976 with the exception of November 27, December 4 and 25 and January 1; plus special early morning workouts on selected days; plus two Saturday afternoons to be selected later for competitive meets.

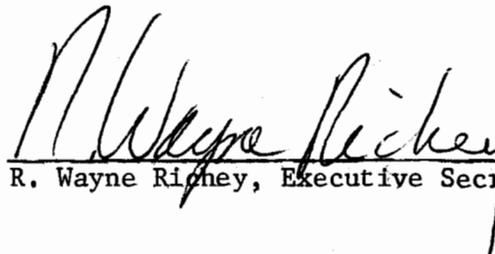
The school reported that the Vinton Aquatic Club will pay a fee of \$345.00, which is 15% above last year's fee, for the Thursday use and \$15.00 per meet for the Saturday use. The club will purchase an insurance policy covering the limits as required by the Iowa Braille and Sight Saving School.

MOTION:

Mr. Slife moved the board approve the request by the Vinton Aquatic Club as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. There were no additional matters brought up.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 2:40 p.m., Friday, October 17, 1975.

  
R. Wayne Richey, Executive Secretary