

Cedar Rapids, Oakdale, and  
Iowa City, Iowa  
November 19, 20, and 21, 1959

A meeting of the State Board of Regents was held in the Sheraton Montrose Hotel, Cedar Rapids, Iowa, on November 19, 1959, at the State Sanatorium at Oakdale on November 20, 1959, and in the Old Capitol in Iowa City, Iowa, on November 21, 1959.

Present:

Members of the State Board of Regents

|                 |                    |
|-----------------|--------------------|
| Mr. Barlow      | November 19        |
| Mr. Crabbe      | All sessions       |
| Mr. Drebenstedt | All sessions       |
| Mrs. Evans      | All sessions       |
| Mr. Gillette    | All sessions       |
| Mr. Hagemann    | All sessions       |
| Mr. Noehren     | All sessions       |
| Mrs. Rosenfield | November 19 and 20 |
| Mrs. Valentine  | All sessions       |

Members of the Finance Committee

|               |              |
|---------------|--------------|
| Mr. Dancer    | All sessions |
| Mr. Gernetzky | All sessions |

State University of Iowa

|                         |                    |
|-------------------------|--------------------|
| President Hancher       | No session         |
| Provost Davis           | All sessions       |
| Vice President Jolliffe | All sessions       |
| Director Jordan         | November 19 and 20 |

Iowa State University

|                      |                    |
|----------------------|--------------------|
| President Hilton     | November 19 and 20 |
| Provost Jensen       | No session         |
| Vice President Platt | November 19 and 20 |

Iowa State Teachers College

|                           |                    |
|---------------------------|--------------------|
| President Maucker         | November 19 and 20 |
| Dean Lang                 | November 19 and 20 |
| Business Manager Jemmings | November 19 and 20 |

Iowa School for the Deaf

|                           |                    |
|---------------------------|--------------------|
| Superintendent Berg       | November 19 and 20 |
| Business Manager Geasland | November 19 and 20 |

State Sanatorium

|                       |                    |
|-----------------------|--------------------|
| Superintendent Spear  | November 19 and 20 |
| Business Manager Wynn | November 19 and 20 |

Iowa Braille and Sight-Saving School

|                         |             |
|-------------------------|-------------|
| Superintendent Overbeay | November 20 |
|-------------------------|-------------|

Secretary to Secretary Lenihan

All sessions

November 19-21, 1959 - General or miscellaneous

The Board met from 10:30 to 11 a.m. and from 1 p.m. to 3 p.m. on Thursday, November 19, 1959, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. The Board meeting on November 19 was preceded and followed by meetings of the Educational Policy Committee and the Building and Business Committee.

#### GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on November 19, 1959:

EXECUTIVE SESSION. At 1 p.m. the Board resolved itself into executive session. At 1:30 p.m. the Board arose from executive session and took up regular business.

TECHNICAL INSTITUTE. President Hilton stated that the need for a technical Institute in Iowa is being included in the study to be made by the Legislative Research Bureau of the needs and facilities available for higher education in Iowa; and that in the meantime a committee is working on a two-year pilot program in the College of Engineering at the Iowa State University, terminating in the degree Associate in Applied Science, which could be run on a four quarter per year basis, including a full summer session, beginning with:

- a. Electronics
- b. Construction
- c. Mechanical (drafting and design)

(See page 95, Board minutes of October 8-10, 1959.)

November 19-21, 1959 - General or miscellaneous

November 20, 1959

The following business relating to general or miscellaneous matters was transacted on November 20, 1959:

USE OF AUTOMOBILES - UNDERGRADUATE STUDENTS. The presidents distributed copies of reports regarding the use of automobiles on the campus of the State University of Iowa, the Iowa State University, and the Iowa State Teachers College. (See page 310, Board minutes of April 9-10, 1959, and page 425, Board minutes of June 18-19, 1959.)

President Hagemann stated that the reports should be studied by Board members prior to the December meeting when a policy regarding the use of automobiles by undergraduate students would be considered.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on October 8-10, 1959, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

|                                      |                    |
|--------------------------------------|--------------------|
| State University of Iowa             | September 23, 1959 |
| Iowa State University                | September 18, 1959 |
| Iowa School for the Deaf             | October 2, 1959    |
| Iowa Braille and Sight-Saving School | October 30, 1959   |
| State Sanatorium                     | October 27, 1959   |

INVESTMENTS. Mr. Gernetzky submitted a report of the investments made by the Finance Committee during the month of October, 1959.

November 19-21, 1959 - General or miscellaneous

INSTITUTIONAL ROADS - IOWA STATE HIGHWAY COMMISSION - CONTRACTS. The Finance Committee reported that under the provisions of Chapter 207, 58th G.A., contracts for the year July 4, 1959 through June 30, 1960, had been made with the Iowa State Highway Commission whereby the institutions would do routine maintenance work on certain institutional roads and would be reimbursed by the Iowa State Highway Commission as follows:

| <u>Institution</u>       | <u>Rate per<br/>Mile</u> | <u>Number<br/>Miles</u> | <u>Total</u> |
|--------------------------|--------------------------|-------------------------|--------------|
| State University of Iowa | \$350.00                 | 5.26                    | \$1,841      |
| Iowa State University    | 750.00                   | 13                      | 9,750        |

President Hagemann stated that if there were no objections the report would be accepted and the actions approved. There were no objections.

ANNUAL MEETING - ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS. Brief oral reports were made by Mrs. Evans and Mr. Gillette of the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions that was held at Oklahoma State University, Stillwater, Oklahoma, October 14-17, 1959.

MEMBERSHIP DUES - IOWA COUNCIL FOR BETTER EDUCATION. On motion by Mr. Gillette, which was seconded by Mrs. Rosenfield and passed, authority was granted subject to approval by the Executive Council of Iowa for payment to the Iowa Council for Better Education of \$10.00 for membership dues for the year 1959-1960.

DORMITORY OPERATION REPORT. Mr. Gernetzky distributed copies of the Dormitory Operation Report for the year that ended June 30, 1959; and President Hagemann stated that the report would be considered at the December meeting.

November 19-21, 1959 - General or miscellaneous

LONG RANGE CAMPUS PLANNING AND BUILDING PROGRAMS - CAPITAL IMPROVEMENTS. The executives submitted statements of the long range capital improvement needs of the institutions for consideration at the December meeting. (See Item 5, page 263, Board minutes of March 13-14, 1958.)

FORENSIC AND ATHLETIC CONTESTS. Mr. Gillette submitted a statement showing that of the 50 states 21 have a football game between their two major state institutions of higher learning, 3 states do not, and in 26 states there is but one major state university for purposes of inter-collegiate football competition; and he requested that forensic and athletic contests between the institutions controlled by the State Board of Regents be discussed at the next meeting. The request was granted, and Secretary Dancer was instructed to put the item on the docket for the December meeting.

NEXT MEETING. The next meeting of the State Board of Regents was scheduled to be held in the Board's Office in the State Office Building, Des Moines, Iowa, on December 10-11, 1959.

November 19-21, 1959

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on November 19, 1959:

REMODEL PRIMARY HALL DORMITORY AND EQUIPMENT. E. H. Wetherell, of Wetherell and Harrison, Architects, presented the revised plans and specifications for Remodeling Primary Hall Dormitory and Equipment.

On motion, which was seconded and passed, the revised plans and specifications for the project, Remodel Primary Hall Dormitory and Equipment, and the following revised project budget were approved, with the understanding that the Finance Committee will fix the date for a public hearing and taking bids so that work can start when school closes on May 31, 1960: (See page 383, Board minutes of May 7-8, 1959; page 437, Board minutes of June 18-19, 1959; and page 49, Board minutes of September 11, 1959.)

Funds available

|   |               |           |
|---|---------------|-----------|
| Appropriation, 58th G.A.                  | \$157,500     |           |
| Available from completed capital projects | <u>10,000</u> | \$167,500 |

Estimated expenditures

|                   |              |           |
|-------------------|--------------|-----------|
| Construction work | \$153,160    |           |
| Equipment         | 5,000        |           |
| Architect's fee   | 7,600        |           |
| Miscellaneous     | <u>1,740</u> | \$167,500 |

REMODEL AND IMPROVE MAIN BUILDING (SPECIAL RRA&E) - ARCHITECT. On motion, which was seconded and passed, the proposal of Wetherell and Harrison, Architects, Des Moines, Iowa, to furnish architectural services for the project, Remodel and Improve Main Building, on a time charge basis with the total charge not to exceed 6% of the cost of the work, was accepted. (See page 50, Board minutes of September 11, 1959.)

November 19-21, 1959 - Iowa School for the Deaf

REMODEL AND IMPROVE MAIN BUILDING (SPECIAL RRA&E) - SCHEDULE OF WORK. E. H.

Wetherell, of Wetherell and Harrison, Architects, submitted the plans and the following proposed schedule of work to Remodel and Improve the Main Building:

I. Work for immediate consideration

1. Relighting of dining room (installing new light fixtures in dining area)
2. New electric feeder line and new main panel (installing main panel board and individual panel boards in dormitory and dining area)
3. New water main in basement (installing new water main through basement with necessary connections where small lines extend to other floors)

II. Work for later consideration (work to be done during summer, 1960)

1. Remodel boys' dormitory
  - a. Replace flooring
  - b. Install new lockers
  - c. Remodel doorways to each room, as funds permit

On motion, which was seconded and passed, the plans and the proposed schedule of work to Remodel and Improve Main Building were approved and authority was granted to secure quotations on Items 1, 2, and 3, under #I and to submit a proposed contract for the work at the December meeting.

November 20, 1959

The following business relating to the Iowa School for the Deaf was transacted on November 20, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of October, 1959, were approved and ratified.

November 19-21, 1959 - Iowa School for the Deaf

**SURVEY - REPORT CONCERNING RECOMMENDATIONS - UP-GRADING LEVEL OF COLLEGIATE TRAINING OF TEACHING STAFF.** At the meeting on September 11, 1959, the recommendations submitted by Superintendent Berg for up-grading the level of collegiate training of the teaching staff were referred to the Finance Committee for consideration and report back to the Educational Policy Committee. (See Recommendation 2, page 360, Board minutes of April 23, 1959, page 435, Board minutes of June 18-19, 1959, and page 49, Board minutes of September 11, 1959.)

Upon the recommendation of the Educational Policy Committee the following procedure for up-grading the level of collegiate training of the teaching staff was approved and adopted:

a. Continue the requirement that all new faculty members have an undergraduate degree from an accredited college as a minimum at the time of appointment. (This provision has been in effect for two years.)

b-1. Continue compulsory retirement of all faculty members at age sixty-five years. Teachers and faculty members becoming sixty-five years of age after July 1 may complete the ensuing year of work. (This provision has been in effect for ten years.)

b-2. The Iowa School for the Deaf may employ from time to time on a temporary or part-time basis persons over sixty-five years old if it becomes necessary to do so to operate the school.

c. Continue in-service teacher training requirement for all new academic teachers, that is, the completion of the two-year teacher training program of the School. (This program for training teachers in the Iowa School for the Deaf has been in effect for over a quarter of a century. This in-service teacher training program became accredited by the State University of Iowa in 1953, and by the University of Omaha in 1957.) In this connection, all faculty members are urged to be certified by the Iowa State Department of Public Instruction and/or by The Conference of Executives of American Schools for the Deaf.

d. In the cases of teachers now on the faculty who do not have a minimum of an undergraduate degree, that ten years of successful teaching experience be recognized as the equivalent of one year of undergraduate college work with a maximum recognition of two years of undergraduate work for twenty or more years of successful teaching experience. (The main purpose of this provision is for determination of a teacher's salary from time to time, that is, to recognize the value of a teacher's experience where the teacher has less than the minimum of an undergraduate degree.)



November 19-21, 1959 - Iowa School for the Deaf

e. Grant an increase in a faculty member's salary of \$100.00 for the satisfactory completion of six or more semester hours of undergraduate or graduate work in Summer School in the field in which he or she is teaching or in a field of study related to his or her teaching.

f. Grant an increase in salary of \$300.00 to teachers on the successful completion of the School's accredited in-service teacher training program. (This provision was instituted in 1958.)

g. Continue present teacher salary scale of \$3,900.00 to \$5,800.00 through 1960-1961, and endeavor to secure funds to increase the teacher salary scale to a minimum of \$4,500.00 and to a maximum of \$6,500.00 beginning September 1, 1961.

h. The School has the right to recommend to the State Board of Regents an exception to any of the above provisions for the best interests of the School.

November 19-21, 1959

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on November 20, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of October, 1959, were approved and ratified.

EUDORA F. MCGREGOR FUND - SCHOLARSHIP - ROBERT KAPLER. Upon the recommendation of the Educational Policy Committee and Superintendent Overbey, a scholarship grant of \$1,104.00 was made from the Eudora F. McGregor Fund to Robert Kapler to pay the following expenses incurred by him during the academic year 1959-1960 while enrolled in St. Ambrose College, Davenport, Iowa:

|                         |               |            |
|-------------------------|---------------|------------|
| Reader service          | \$720.00      |            |
| Music lessons           | 114.00        |            |
| Books and incidentals   | 120.00        |            |
| Tape recorder and tapes | <u>150.00</u> | \$1,104.00 |

STATE FIRE MARSHAL'S RECOMMENDATIONS - STATUS OF WORK. Superintendent Overbey submitted the following report of work yet to be done to carry out the recommendations of the State Fire Marshal in an inspection report dated May 7, 1958, and for which funds are not available: (See page 107, Board minutes of October 23-25, 1958; page 52, Board minutes of September 11, 1959; and page 102, Board minutes of October 8-10, 1959.)

- A. Orchestra Hall (Carpenter Shop and Garage)
3. Erect a 22" Class "B" fire escape to extend from second floor to ground level - estimated cost \$1,800
- E. Main Building (School)
16. Enclose all three stairways at each floor with one-hour, fire resistive material and equip each enclosure with a door of similar material. Equip each door with a self-closer and fusible link. Estimated cost 18,000

November 19-21, 1959 - Iowa Braille and Sight-Saving School

|                        |   |             |
|------------------------|---|-------------|
| McCoy Truck Lines      | Freight on materials  | \$ 50.70    |
| C.R.I. & P. Ry.        | Freight on materials  | 17.62       |
| The Walling Co.        | Boiler feed pumps   | 3,520.00    |
| Des Moines Steel Co.   | Materials for project   | 987.04      |
| Hoppes Mfg. Co.        | Heater and accessories  | 5,404.00    |
| Paulsen Electric Co.   | Materials, wiring & labor   | 1,375.00    |
| Oscar D. Hansen & Sons | Erection labor, supervision<br>and pipe hanger materials                                | 3,800.00    |
|                        | Change Order No. 1 for<br>additional materials  | 185.68      |
| Blaw-Knox Co.          | Feed water pressure regu-<br>lating governor  | 257.00      |
| IBSSS SSM&E Fund       | School force labor, install-<br>ing feed water governor                                 | 105.00      |
|                        | Materials from stock  | 111.39      |
|                        | (2 2" 300# rising steam gate<br>valves - \$93.60; misc. pipe<br>and fittings - \$17.79) | _____       |
| Total expenditures     |   | \$18,999.18 |

IOWA STATE HIGHWAY COMMISSION - BENTON COUNTY PROJECT F-58, HIGHWAY 218 -

TRANSFER OF JURISDICTION OF LAND. Mr. Gernetzky reported that on November 16, 1959, the Executive Council of Iowa approved the action of the State Board of Regents authorizing the transfer of jurisdiction and control of additional land needed by the Iowa State Highway Commission for Benton County Project F-58, Highway 218. (See page 102, Board minutes of October 8-9, 1959.)

November 19-21, 1959

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on November 20, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of October, 1959, were approved and ratified.

RESIGNATION. Upon the recommendation of the Educational Policy Committee and Superintendent Spear, the resignation of Dr. John P. Kim, assistant physician, effective as of November 1, 1959, was accepted.

November 19-20, 1959

STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on November 19, 1959:

IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - OBJECTIONS. At 1:30 p.m., November 19, 1959, Mr. Ed Jones, Attorney, Des Moines, Iowa, and others, representing Iowa motel, hotel and restaurant associations, appeared before the State Board of Regents and presented objections to the construction of the Iowa Memorial Union Addition, Units IV, V, AND VI, which would include rooms for guests.

UTILITIES - STEAM PRODUCTION SERVICES - STEAM DISTRIBUTION - EQUIPMENT AND INSTALLATION FOR USE OF GAS FUEL. Representatives of the Stanley Engineering Company appeared before the Board at 10:30 a.m., November 19, 1959, and submitted reports and preliminary plans and a revised project budget for Utilities Improvements at the State University of Iowa (Utilities - Steam Production Services - Steam Distribution - Equipment and Installation for use of Gas Fuel). (See pages 390-396, Board minutes of May 7-8, 1959.)

Mr. Barlow moved that the preliminary plans and project descriptions for the following be approved, and that the Stanley Engineering Company be authorized to proceed with the preparation of final plans and specifications; and the motion was seconded and passed:

| <u>Project No.</u> | <u>Project Title</u>                               |
|--------------------|--|
| A1                 | New Coal Handling Equipment (Equipment only)       |
| A2                 | Renovation of Power Plant Piping                   |
| A3                 | Gas Supply (Equipment only) and Fly Ash Control    |
| A6                 | Renovation of Ash Handling System (Equipment only) |
| A7                 | Steam Distribution System                          |
| C2                 | West Campus Water Tower                            |

and that the reports submitted on the following projects be approved:

November 19-21, 1959 - State University of Iowa

| <u>Project No.</u> | <u>Project Title</u>            |
|--------------------|---------------------------------|
| B1                 | Water Plant Building Repairs    |
| B2                 | Water Plant Expansion Plans     |
| C1                 | Develop Additional Water Supply |

UTILITIES - STEAM PRODUCTION SERVICES - STEAM DISTRIBUTION - EQUIPMENT AND INSTALLATION FOR USE OF GAS FUEL - REVISED PROJECT BUDGET. On motion by Mr. Barlow, which was seconded and passed, the following revised project budget was adopted for Utilities Improvements at the State University of Iowa (Utilities - Steam Production Services - Steam Distribution - Equipment and Installation for use of Gas Fuel): (See pages 390-396, Board minutes of May 7-8, 1959.)

State Board  
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| <u>Project No.</u> | <u>Project Description</u>    | <u>Construction</u> |                    |
|--------------------|-------------------------------|---------------------|--------------------|
|                    |                               | <u>Original</u>     | <u>Revised</u>     |
| A1                 | Coal Handling Equipment       | \$ 247,000          | \$ 115,000         |
| A2                 | Power Plant Piping Renovation | 238,000             | 331,000            |
| A3                 | Gas Supply & Fly Ash Control  | 85,000              | 41,000             |
| A4                 | Boiler Water Treatment        | 95,000              | 142,000            |
| A5                 | Steam Production Services     | 80,000              |                    |
| A6                 | Ash Handling System           | 70,000              | 55,000             |
| A7                 | Steam Distribution System     | 409,000             | 540,000            |
| B1                 | Water Plant Building Repairs  | 80,000              | -----              |
| B2                 | Water Plant Expansion Plans   | -----               | -----              |
| C1                 | Additional Water Supply       | 109,000             | 195,500            |
| C2                 | West Campus Water Tower       | 248,500             | 242,000            |
|                    |                               | <u>\$1,661,500</u>  | <u>\$1,661,500</u> |
|                    | Resident Engineering          |                     |                    |
|                    | Unallocated                   |                     |                    |
|                    | <u>Total</u>                  | <u>\$1,661,500</u>  | <u>\$1,661,500</u> |

November 19-21, 1959 - State University of Iowa

| Project No. | Project Description              | Contingencies    |                  | Engineering      |                  |
|-------------|----------------------------------|------------------|------------------|------------------|------------------|
|             |                                  | Original         | Revised          | Original         | Revised          |
| A1          | Coal Handling Equipment          | \$ 10,000        | \$ 8,000         | \$ 15,000        | \$ 5,400         |
| A2          | Power Plant Piping Renovation    | 20,000           | 23,000           | 12,000           | 15,400           |
| A3          | Gas Supply & Fly Ash Control     | 5,000            | 4,000            | 7,500            | 2,000            |
| A4          | Boiler Water Treatment           | 6,000            |                  | 7,000            |                  |
|             |                                  |                  | 12,000           |                  | 6,600            |
| A5          | Steam Production Services        | 10,000           |                  | 7,000            |                  |
| A6          | Ash Handling System              | 5,000            | 4,000            | 5,500            | 2,600            |
| A7          | Steam Distribution System        | 45,000           | 50,000           | 12,000           | 25,000           |
| B1          | Water Plant Building Repairs     | 20,000           | -----            | 7,000            | 1,500            |
| B2          | Water Plant Expansion Plans      | -----            | -----            | 20,000           | 30,000           |
| C1          | Additional Water Supply          | 12,500           | 15,500           | 4,500            | 10,500           |
| C2          | West Campus Water Tower          | 15,000           | 16,000           | 7,500            | 12,000           |
|             |                                  | <u>\$148,500</u> | <u>\$132,500</u> | <u>\$105,000</u> | <u>\$111,000</u> |
|             | Resident Engineering Unallocated | 60,000           | 60,000           | -----            | 10,000           |
|             | Total                            | \$208,500        | \$192,500        | \$105,000        | \$121,000        |

| Project No. | Project Description              | University Planning |                 | Allocation         |                    |
|-------------|----------------------------------|---------------------|-----------------|--------------------|--------------------|
|             |                                  | Original            | Revised         | Original           | Revised            |
| A1          | Coal Handling Equipment          | \$ 3,000            | \$ 3,000        | \$ 275,000         | \$ 131,400         |
| A2          | Power Plant Piping Renovation    | 5,000               | 5,000           | 275,000            | 374,400            |
| A3          | Gas Supply & Fly Ash Control     | 2,500               | 2,500           | 100,000            | 49,500             |
| A4          | Boiler Water Treatment           | 2,000               | 2,000           | 110,000            |                    |
|             |                                  |                     |                 |                    | 165,600            |
| A5          | Steam Production Services        | 3,000               | 3,000           | 100,000            |                    |
| A6          | Ash Handling System              | 2,000               | 2,000           | 82,500             | 63,600             |
| A7          | Steam Distribution System        | 10,000              | 10,000          | 476,000            | 625,000            |
| B1          | Water Plant Building Repairs     | 3,000               | 3,000           | 110,000            | 4,500              |
| B2          | Water Plant Expansion Plans      | 7,000               | 7,000           | 27,000             | 37,000             |
| C1          | Additional Water Supply          | 3,000               | 3,000           | 129,000            | 224,500            |
| C2          | West Campus Water Tower          | 4,000               | 4,000           | 275,000            | 274,000            |
|             |                                  | <u>\$44,500</u>     | <u>\$44,500</u> | <u>\$1,959,500</u> | <u>\$1,949,500</u> |
|             | Resident Engineering Unallocated | -----               | -----           | 60,000             | 10,000             |
|             | Total                            | \$44,500            | \$44,500        | \$2,019,500        | \$2,019,500        |

Job Nos. 2616, 2617 and 2618  
November 17, 1959

November 20, 1959

The following business relating to the State University of Iowa was transacted on November 20, 1959:

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REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of October, 1959, were approved and ratified.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and Provost Davis a leave of absence without salary or insurance was granted to Reed A. Flickinger, associate professor in the Department of Zoology, College of Liberal Arts, for the period February 8, 1960, through February 1, 1961, to accept a Public Health Service Post-doctoral Fellowship for research at the College de France, Paris.

PROMOTION AND SALARY ADJUSTMENT. Upon the recommendation of the Educational Policy Committee and Provost Davis, the appointment of Dr. William C. Keettel was changed from professor and acting head to professor and head of the Department of Obstetrics and Gynecology, College of Medicine, and his salary increased from \$12,500 (P plus 100%) to \$13,750 (P plus 100%), plus insurance programs, twelve months' basis, effective as of November 1, 1959; salary to be paid from Account 516, line 1, \$1,250; and Account 516, line 2, \$12,500.

LEASE AND OPTION TO PURCHASE PROPERTY - LOUISE STEINDLER. Secretary Dancer reported that on November 16, 1959, the Executive Council of Iowa approved the action of the State Board of Regents approving a lease agreement with option to purchase by and between Louise Steindler and the State Board of Regents.

(See page 114, Board minutes of October 8-10, 1959.)

RENOVATE HEAD SPECIALTIES OPERATING SUITE, UNIVERSITY HOSPITAL (SPECIAL RRA&E). Upon the recommendation of the Building and Business Committee the following project budget to Renovate Head Specialties Operating Suite, University Hospital



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(Special RRA&E), was approved and authority was granted to proceed with the work on the basis of competitive quotations and purchase orders in lieu of the formal public bid procedure, subject to approval by the Budget and Financial Control Committee, because the work must be arranged with minimum interruption of operations in the area: (See page 68, Board minutes of September 11, 1959.)

Funds available

Appropriation, 58th General Assembly \$30,000

Estimated expenditures

|  |              |          |
|--|--------------|----------|
| Planning and supervision (Charged to Hospital RR&A funds in connection with planning and supervision of related alterations) |              |          |
| General construction - wall removals, new walls, roof deck and roofing, door frames and hardware                             | \$8,900      |          |
| Floor covering (static proof)  | 1,600        |          |
| Ceramic tile   | 2,100        |          |
| Acoustical ceiling   | 1,500        |          |
| Plumbing changes and additions   | 2,000        |          |
| Electrical changes and additions   | 3,600        |          |
| Intercommunication system  | 400          |          |
| Air conditioning   | 8,500        |          |
| Contingencies  | <u>1,500</u> |          |
| Total estimated expenditures   |              | \$30,000 |

Procedure on the basis of competitive quotations and purchase orders in lieu of formal public bids is for the following reasons:

- 1) Work must be arranged for minimum interruption of operations in the area. This can be better arranged with the separate firms than with a single contractor.
- 2) Each item in the above budget will be handled as a separate order to different firms, and no single item will exceed \$10,000.
- 3) The size of the project does not justify the expense of preparing detailed specifications and of following the formal bidding procedure.
- 4) Because of the size of the project the competitive quotation and purchase order procedure will most likely result in lower total cost than if the project were to be handled by a single contractor.

PRESIDENT'S RESIDENCE, 102 EAST CHURCH STREET - RENOVATION OF HEATING AND TEMPERATURE CONTROL SYSTEM. At the meeting held on October 9, 1959, University

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officials were authorized to negotiate with the two lowest bidders for Renovation of the Heating and Temperature Control System in the President's Residence, 102 East Church Street, to obtain the best possible price and to report to the Finance Committee; and the Finance Committee was authorized to act. (See page 113, Board minutes of October 8-10, 1959.)

The Building and Business Committee reported that on October 28, 1959, the Finance Committee had awarded a contract for the Renovation of Heating and Temperature Control System in the President's Residence to the Mulford Plumbing and Heating Company at that firm's low price of \$20,666.90. (See Finance Committee minutes of October 28, 1959.)

Upon the recommendation of the Building and Business Committee the report was approved and the action of the Finance Committee was ratified.

#### REMODEL VACATED SPACE (56TH G.A.) - SCHAEFFER HALL REMODELING, PROJECT 1.

The following resolution was submitted:

WHEREAS, the 56th General Assembly appropriated \$100,000 to Remodel Vacated Space at the State University of Iowa; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$40,000 of the appropriation made by the 56th General Assembly to Remodel Vacated Space for Schaeffer Hall Remodeling (Project 1) is for the best interests of the state.
2. That the project and the following project description and project budget be approved:

#### Description

The space in Schaeffer Hall vacated by the State Historical Society involves an area on the ground floor and an area on the third floor. Remodeling of these areas is described as follows:

#### Basement Area

Room 5, Convert into three small offices by installing partitions, doors, lights, radiators and painting.

Room 5A. Convert into two classrooms by installing partition, door, lights, blackboard, ventilating fans, radiators, floor covering and painting.

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Room 6A. Convert to seminar and viewing room by installing one-way viewing screen, blackboards, lights, floor covering, radiators, ventilating fans and painting.

Third Floor Area

Room 301. Convert to 8 offices and 4 classrooms by installing partitions, doors, wiring, lights, radiators, floor covering and painting.

Room 305. Install floor covering, acoustical ceilings, wiring, lights, radiators, blackboards and painting.

Rooms 303, 304, 316 and 317. Install new floor covering and paint.

Funds available

Appropriation, Remodel Vacated Space, 56th G.A. \$40,000

Estimated expenditures

\$ 1,600

Planning and Supervision

Construction

Ground Floor (basement area)

|                                 |         |          |
|---------------------------------|---------|----------|
| Partitions, millwork and finish | \$2,000 |          |
| Hardware                        | 750     |          |
| Acoustic ceilings               | 1,050   |          |
| Floor covering                  | 1,000   |          |
| Painting                        | 1,000   |          |
| Electrical                      | 2,400   |          |
| Ventilation                     | 800     | \$ 9,000 |

Third Floor

|                                 |          |          |
|---------------------------------|----------|----------|
| Partitions, millwork and finish | \$ 5,200 |          |
| Hardware                        | 1,200    |          |
| Acoustic tile                   | 3,150    |          |
| Floor covering                  | 5,400    |          |
| Painting                        | 3,000    |          |
| Electrical                      | 7,650    |          |
| Heating                         | 1,500    | \$27,100 |
|                                 |          | \$36,100 |

Contingencies

2,300

Total estimated expenditures

\$40,000

3. That the Division of Planning and Construction of the Physical Plant Department of the State University of Iowa be designated as architect and clerk-of-the-works for the project.

4. That the following methods of procedure, separately or in combination, in lieu of formal public bidding, are authorized:

a. Work to be done by the Physical Plant Department of the State University.

b. Work to be done by outside firms on the basis of competitive quotations and purchase orders, with no order to amount to \$10,000 or more.

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5. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$40,000 to Remodel Vacated Space in Schaeffer Hall (Schaeffer Hall Remodeling, Project 1) is for the best interests of the state, to approve the project description, estimate of cost, and procedure of work, and to allocate \$40,000 to the project account.

Mr. Noehren moved that the foregoing resolution be adopted, and the motion was seconded and passed.

LAKESIDE LABORATORY - FACILITIES - CONTRACT. The Building and Business Committee reported that on October 28, 1959, the Finance Committee held a public hearing about the construction of Facilities for Lakeside Laboratory, at which no objections were filed and no objectors appeared, and received and opened bids for the project. (See Finance Committee minutes of October 28, 1959.)

Upon the recommendation of the Building and Business Committee the contract for the construction of Facilities for Lakeside Laboratory was awarded to the low bidder, the Consumers Lumber Company, Spirit Lake, Iowa, on the basis of that firm's bid, as follows, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed, subject to approval and allocation of \$30,000 for the project by the Budget and Financial Committee:

|                    |              |              |
|--------------------|--------------|--------------|
| Base bid           |              | \$32,806     |
| Less Alternate #1  | \$ 675       |              |
| Less Alternate #2  | 1,450        |              |
| Less Alternate #4  | <u>1,100</u> | <u>3,225</u> |
| Net contract price |              | \$29,581     |

LAKESIDE LABORATORY - FACILITIES - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget for Facilities at Lakeside Laboratory was approved: (See page 334, Board minutes of April 9-10, 1959.)

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Funds available

Appropriation, 58th General Assembly \$31,500

Estimated expenditures

|                                  |                 |          |
|----------------------------------|-----------------|----------|
| Planning and supervision         | \$ 1,500        |          |
| Construction                     | 29,581          |          |
| Contingencies                    | 700             |          |
|                                  | <u>\$31,781</u> |          |
| Less estimated sales tax refunds | 281             |          |
| Total estimated expenditures     |                 | \$31,500 |

BOARD IN CONTROL OF ATHLETICS - SEATS FOR RUNNING TRACK. The Building and Business Committee reported that the Board in Control of Athletics had made final inspection of the Seats for the Running Track (Running Track Bleachers); had accepted the work from the contractor, the Frantz Construction Company; and had authorized final payment in accordance with the provisions of Chapter 573, 1958 Code of Iowa. Upon the recommendation of the Building and Business Committee the report was accepted and the action of the Board in Control of Athletics was approved. (See page 454, Board minutes of June 18-19, 1959.)

JOHN F. MURRAY ENDOWMENT FUND - EXCHANGE OF SECURITIES. Mr. Gernetzky reported that the Finance Committee had authorized the exchange of \$13,000 United States Treasury 3½% Notes, due November 15, 1959, belonging to the John F. Murray Endowment Fund, for \$13,000 United States Treasury 4 7/8% Notes, due November 15, 1963. Upon the recommendation of the Building and Business Committee the report was approved and the action of the Finance Committee was ratified.

PSYCHOPATHIC HOSPITAL ADDITION AND EQUIPMENT FOR EXPANDED PROGRAM OF RESEARCH, TEACHING AND TRAINING - FEDERAL FUNDS. The Building and Business Committee reported that the Department of Health, Education and Welfare - Public Health Service (National Institute of Health) had approved the application of the State Board of Regents and had made a grant of not to exceed \$235,525 for the Psychopathic Hospital Addition and Equipment for Expanded Program of Research,

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Teaching and Training (Research Addition to State Psychopathic Hospital, Project No. RC-598.) (See page 452, Board minutes of June 18-19, 1959, and page 65, Board minutes of September 11, 1959.) Upon the recommendation of the Building and Business Committee the federal grant of \$235,525 was accepted.

CORALVILLE RESERVOIR AREA - LICENSE AGREEMENT. The Building and Business Committee reported that on October 26, 1959, the Executive Council of Iowa approved the action taken by the State Board of Regents on October 9, 1959, approving a license agreement signed on September 15, 1959, granting to the State of Iowa the use of approximately 629 acres of the Coralville Reservoir Project, Iowa River, Iowa, Reservoir Area, for public recreational and educational purposes. (See page 113, Board minutes of October 8-10, 1959.)

BOARD AND ROOM RATES. Vice President Jolliffe distributed for consideration at the next Board meeting a schedule of board and room rates for the year 1960-1961.

DORMITORY FINANCING - NOTE CONSOLIDATION AGREEMENT. Secretary Dancer submitted the following Note Consolidation Agreement:

WHEREAS, STATE BOARD OF REGENTS, State of Iowa, hereinafter referred to as the "Board", and IOWA-DES MOINES NATIONAL BANK and CENTRAL NATIONAL BANK & TRUST COMPANY, both of Des Moines, Iowa, MERCHANTS NATIONAL BANK of Cedar Rapids, Iowa and BANKERS LIFE COMPANY and EQUITABLE LIFE INSURANCE COMPANY OF IOWA, both of Des Moines, Iowa, all hereinafter collectively called the "Lenders" (the three first named being collectively called the "Banks" and the latter two called "Bankers" and "Equitable" respectively) made certain written agreements designated UNIVERSITY DORMITORY SUPPLEMENTAL LOAN AGREEMENT dated November 2, 1956 and AMENDMENT TO UNIVERSITY DORMITORY SUPPLEMENTAL LOAN AGREEMENT dated November 5, 1957, both relating to the financing of dormitory facilities at the State University of Iowa, consisting of Hillcrest Dining Room and utilities and Burge Hall; and

WHEREAS, Bankers and Equitable loaned funds to the Board pursuant to the above agreements and the Board issued its several promissory notes therefor from time to time as advancements of the loan proceeds were made, and Bankers

now holds 31 of said notes and Equitable now holds 31 of said notes which are listed under the name of each holder respectively in Exhibits A and B hereto; and

WHEREAS, said notes by reason of their number are unwieldy for handling and accounting purposes and it is deemed advisable to consolidate each of said Lender's notes of 3.80% interest rate and July 1, 1998 maturity into one note to be held by each Lender respectively, which will bear the same interest rate and maturity and be amortizable in substantially the same manner and otherwise be substantially in the same form and contain substantially the same terms as the separate notes which are merged in the consolidated notes;

NOW, THEREFORE, it is agreed by the parties hereto that the 28 notes aforesaid held by Bankers, which bear 3.80% interest and mature July 1, 1998, shall be consolidated into one promissory note in the principal amount of \$3,131,811.25, to be dated as of the date of execution, maturing July 1, 1998, bearing 3.80% interest from January 1, 1960, until maturity, and in the form of the specimen note annexed hereto as Exhibit C, and that the 28 notes aforesaid held by Equitable which bear 3.80% interest and mature July 1, 1998, shall be consolidated into one note in the principal amount of \$3,131,811.25, to be dated as of the date of execution, maturing July 1, 1998, bearing 3.80% interest from January 1, 1960 until maturity, and in the form of the specimen note annexed hereto as Exhibit D. Each of said notes shall otherwise be entitled to the same security, prepayment premium, proration rights on prepayment and all other benefits which pertain to the several notes consolidated therein and shall be executed and delivered by the Board to Bankers and Equitable in exchange for, and shall be in lieu of, the several notes merged therein, which shall be surrendered and cancelled as part of and at the time of the exchange and delivery of the new notes in the form of Exhibits C and D. The 5% notes due in 1999 held by each of said Lenders as listed in Exhibits A and B above referred to, and which originated under the aforesaid agreement of November 5, 1957, are not susceptible of inclusion in the new notes by reason of their different maturity and interest rate and are not affected by this agreement.

The Lenders, other than Bankers and Equitable, who are parties hereto, have joined herein to indicate their assent to said consolidation and the terms and provisions thereof as contained herein, but otherwise assume no liability for the agreements of the Board and Bankers and Equitable as contained herein.

IN WITNESS WHEREOF the parties hereto have caused this Note Consolidation Agreement to be executed by their respective officers duly authorized for the purpose and their respective seals to be hereto affixed as of the \_\_\_\_\_ day of \_\_\_\_\_, 1959.

On motion by Mr. Noehren, which was seconded and passed, the foregoing Note Consolidation Agreement was approved and the Secretary of the State Board of Regents was authorized to sign it.

DORMITORY FINANCING - PARTIAL RELEASE OF LIEN. Secretary Dancer submitted the following Partial Release of Lien which had been executed by the Lenders on November 14, 1959:

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WHEREAS, State Board of Regents, State of Iowa, hereinafter called the "Board", has from time to time borrowed money from the undersigned to finance dormitory construction programs at The State University of Iowa at Iowa City, Iowa, which borrowings have been evidenced by a certain University Dormitory Loan Agreement dated as of September 28, 1955 and various loan agreements and supplements and amendments referred to therein, and as further amended and supplemented by a First Supplement thereto dated November 2, 1956 and a Second Supplement thereto dated February 8, 1957 and a Third Supplement thereto dated January 2, 1959; said instruments having been entered into in each case by and between the Board as borrower and some or all of the undersigned as lenders; and promissory notes having been issued and delivered in each case by the borrower to the lenders, all as set forth in the several instruments above described; and

WHEREAS, to secure payment of said notes the Board did, among other things, pledge the rents, profits and income from defined dormitory properties; and

WHEREAS, the dormitory account maintained by the Board for The State University of Iowa contains a balance representing rents, profits and income from dormitory property subject to the lien of the pledge above referred to and the Board is not in default as to principal or interest under any of the notes issued in connection with borrowings for dormitory construction at The State University of Iowa; and

WHEREAS, the Board did, on or about April 23, 1948, enter into a contract to purchase from Irving N. Brant and Hazeldean Brant a parcel of land in Johnson County, Iowa, consisting of 12.29 acres for a purchase price not to exceed the sum of \$36,000.00, payable \$2,000.00 down and in annual payments of \$2,000.00 each thereafter; and

WHEREAS, the last two annual payments made by the Board on said contract have created an overdraft in the Board's land purchase account in the sum of \$4,000.00 and the Board will have need for an additional sum not to exceed \$12,000.00 for making the remaining annual payments on said contract; and

WHEREAS, the Board has requested the undersigned to release from the lien of the aforesaid pledge of rents, profits and income the sum of \$16,000.00 to reimburse the \$4,000.00 overdraft aforesaid in its land purchase account and to make the remaining payments on said land purchase contract not exceeding \$12,000.00 and it is the purpose of the undersigned to consent thereto by the execution of this instrument.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That in reliance upon the representations of the Board and its promise to use the moneys herein described in the total amount of \$16,000.00 solely for the purposes herein stated, the undersigned, Iowa-Des Moines National Bank, Central National Bank & Trust Company, Merchants National Bank, Bankers Life Company and Equitable Life Insurance Company of Iowa, do hereby release from the lien of the pledge above described the sum of \$16,000.00 from the account maintained by the Board for The State University of Iowa.



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This is a partial release only of the sum of \$16,000.00 hereinabove described from the lien of the pledge and does not in any manner satisfy or discharge any of the obligations of the Board under any of the loan instruments above referred to or notes issued in connection therewith, nor does it in any way release from the lien of the pledge any other moneys presently existing in or which in the future may be deposited in or credited to the named or other accounts, nor alter in any way the obligations, promises, covenants and pledges of the Board under any loan instrument or the notes issued in connection therewith, which shall all remain in full force and effect.

IN WITNESS WHEREOF the undersigned have caused this Partial Release of Lien to be executed by their respective officers duly authorized for the purpose and by affixing their corporate seals hereto on this 14th day of November, A. D. 1959.

REPORT - MEETING OF BOARD IN CONTROL OF ATHLETICS. Provost Davis stated that after the meeting of the Board in Control of Athletics on October 15, 1959, he had reported to President Hagemann by telephone. (See page 94, Board minutes of October 8-9-10, 1959.)

Provost Davis stated further that at the meeting the Board in Control of Athletics gave Coach Forest Evashevski all the time he seemed to want to discuss any complaints or criticisms of the administration of the Department of Athletics; that Director Paul Brechler was not present during the discussion; and that later a statement was issued, approved by both Director Brechler and Coach Evashevski, that indicated the problems could be resolved after the close of the football season.

IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - PROPOSAL FOR FINANCING - BOND ISSUE. At 2 p.m., November 20, 1959, James Shaw, representing Shaw, McDermott & Company, and Harold Neu, representing Neu & Company, Des Moines, Iowa, appeared before the State Board of Regents and submitted a proposal for handling \$4,500,000 legally issued and properly executed State University of Iowa, Student Union Revenue Bonds proposed to be issued by the State Board of Regents for the purpose of constructing additions and alterations to the existing Student Union Building at Iowa City, Iowa, bearing interest at the rate

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of \_\_\_% and maturing serially over a period not exceeding 40 years, at such times and in such amounts as may be mutually agreed upon and consistent with estimated income pledged for the retirement of such bonds, the firms to pay the Regents par value plus accrued interest from the date of such bonds to the date of delivery to them, said bonds to be optional for prior payment on and after 15 years from date of issue; the firms to assume and pay the costs of all attorney's fees incurred by them, including the legal approving opinion of recognized bond counsel, and the lithographed and printed bonds.

President Hagemann stated that the proposal would be considered along with other types of financing for the Addition to the Iowa Memorial Union.

IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - PROPOSAL FOR FINANCING - INSURANCE COMPANIES. Secretary Dancer reported that the following insurance companies had submitted a commitment for financing Units IV, V and VI of the Iowa Memorial Union Addition:

Continental Assurance Company, Chicago, Illinois  
Lincoln National Life Insurance Company, Fort Wayne, Indiana  
Central Life Assurance Company, Des Moines, Iowa  
Farm Bureau Life Insurance Company, Des Moines, Iowa  
Lutheran Mutual Life Insurance Company, Waverly, Iowa

The commitment of the Central Life Assurance Company, dated November 10, 1959, provides in part, as follows:

Confirming our earlier discussions with representatives of the Board of Regents and representatives of the State University of Iowa, we wish to advise you of our willingness to participate with a group of institutional lenders in a commitment to finance the proposed additions to the State University of Iowa Memorial Union Units IV, V and VI in accordance with the memorandum previously furnished us. It is proposed that this group of institutional lenders commit to lend the maximum sum of \$4,500,000 to be evidenced by notes issued by the Board of Regents and to be secured by a loan agreement containing the terms, covenants and conditions herein outlined.

Subject to the execution and delivery of such loan agreement and notes, it is proposed that the following institutions commit for the maximum amount of notes herein listed:

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|   |                    |
|---|--------------------|
| Continental Assurance Company               | \$1,500,000        |
| The Lincoln National Life Insurance Company | 1,500,000          |
| Central Life Assurance Company              | 700,000            |
| Farm Bureau Life Insurance Company          | 400,000            |
| Lutheran Mutual Life Insurance Company      | 400,000            |
| Total                                       | <u>\$4,500,000</u> |

Maximum Amount of Notes to be Issued: The lesser of \$4,500,000 or the actual cost of the proposed additions.

Term: The notes are to mature July 1, 1992.

Interest Rate: 5 3/8% payable semi-annually January and July 1, beginning January 1, 1961.

Amortization: The notes are to be subject to voluntary repayment to the extent that allocated student fees and net earnings of the Memorial Union are available for retirement after provision for mandatory amortization and maintenance of the debt service reserve fund. The notes are to be subject to mandatory amortization by fifty level semi-annual payments of principal and interest beginning July 1, 1967, which will result in the full retirement of the indebtedness on July 1, 1992.

Redemption: The notes are to be non-redeemable prior to July 1, 1974 from or in anticipation of the proceeds of refunding at a lower rate of interest. They are to be redeemable at any time on 30 days notice from the excess of allocated student fees and net revenues of Memorial Union operations at the principal amount thereof. They are to be otherwise redeemable at an initial premium of 105 on or prior to July 1, 1967. Such premium is to reduce one point each July 1, 1967, 1972, 1977 to par July 1, 1983 and thereafter.

Security: The Board of Regents and the Memorial Union are to pledge allocated student fees together with net revenues from other Iowa Memorial Union activities for the payment of these notes. The Board of Regents is to covenant to charge, collect and allocate to the payment of the notes University of Iowa student fees in an amount which together with other net revenues of the Memorial Union will be sufficient to pay total principal and interest on the subject notes in accordance with the above described mandatory amortization schedule.

Financing Commitment: A maximum of \$4,500,000 for takedown during the period July 1, 1961 to January 1, 1963 inclusive, in not to exceed six takedowns. In the event of force majeure this commitment will be extended to July 1, 1963.

\*\*\*\*\*

Our willingness to lend the sum indicated is subject to the execution of a similar commitment letter on the part of all or a portion of the above described institutions obligating themselves to lend the maximum of \$4,500,000 in the aggregate on similar terms and conditions. It is further subject to acceptance by the Board of Regents on or before November 30, 1959.

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Our willingness to lend the sum indicated is contingent upon receipt by us from legal counsel acceptable to us of an opinion indicating that the subject notes are exempt from all present Federal Income Taxes and that the Board of Regents and the Memorial Union have authority to execute the financing instruments and to perform all obligations thereunder.

The commitments of the other insurance companies are the same except for the following:

Lincoln National Life Insurance Company: "Should any of the other institutions listed above reduce their commitments, we are prepared to increase our participation to a maximum of \$1,700,000 provided that the balance of the notes are committed for by the other institutions."

Continental Assurance Company: "In the event that Lutheran Mutual Life Insurance Company does not take down its commitment, both Continental Assurance Company and Continental Casualty Company increase their commitments by \$100,000."

Mr. Hagemann stated that because of his connection with the Board he had suggested to the Lutheran Mutual Life Insurance Company, of Waverly, Iowa, that it withdraw its commitment for \$400,000.

No action on the commitments was taken by the State Board of Regents.

IOWA MEMORIAL UNION ADDITION - UNITS IV, V AND VI - APPROVAL OF PROJECT. Mr.

Noehren moved that the project for the construction of Units IV, V and VI, Iowa Memorial Union Addition at an estimated cost of \$4,500,000 be approved, and that the Budget and Financial Control Committee be requested to approve the project in accordance with the provisions of Chapter 185, 58th G.A. The motion was seconded by Mr. Gillette and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mr. Noehren and Mr. Hagemann.

Nay: Mrs. Rosenfield and Mrs. Valentine.

Absent: Mr. Barlow.

Not voting: None.

The chairman declared the motion passed.

IOWA MEMORIAL UNION ADDITION - FINAL PAYMENT ON NOTE. On motion which was seconded and passed, authority was granted for final payment on the Iowa Memorial Union note due December 1, 1959; and the Iowa Memorial Union Corporation was requested to transfer title to the site back to the State of Iowa when all indebtedness against the property has been paid.

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IOWA MEMORIAL UNION ADDITION - UNITS IV, V AND VI - APPROVAL OF PROJECT - ACTION RESCINDED. Mr. Noehren moved that the previous action approving the project for the construction of Units IV, V and VI, Iowa Memorial Union Addition, at an estimated cost of \$4,500,000, be rescinded; and the motion was seconded by Mr. Gillette and passed.

November 21, 1959

The following business relating to the State University of Iowa was transacted on November 21, 1959:

IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - OBJECTIONS. At 10:00 a.m., November 21, 1959, Elmer Bekman, Charles Mitchell and Gene Foster, representing the Mitchell-Foster Hotels Company, operators of the Jefferson Hotel, and George Carson and Burke Carson, representing the Jefferson Hotel Corporation, owners of the Jefferson Hotel building, appeared before the State Board of Regents and presented objections to the construction of the Iowa Memorial Union Addition, Units IV, V and VI, which would include rooms for guests and new and enlarged kitchen and dining facilities.

RETIREMENT PLANS - GROUP INSURANCE. A. C. Marks, Director of Personnel, and L. C. Zopf, Dean of the College of Pharmacy and Chairman of the Funded Retirement and Insurance Committee, appeared before the Board and discussed the following plans which are available for employees of the State University of Iowa:  
Retirement Plans

Teachers Insurance and Annuity Association, which includes the College Retirement Equities Fund (CREF)  
Iowa Public Employees Retirement System  
Social Security

Group Life and Disability Insurance

Dean Zopf stated that the Funded Retirement and Insurance Committee is considering proposals for other employee benefits, and might have recommendations to submit to President Hancher and the Board at a later date.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on November 20, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of October, 1959, were approved and ratified.

CHANGE IN RANK AND SALARY. Upon the recommendation of the Educational Policy Committee and President Maucker, the rank of Lois M. Shefte was changed from assistant professor in the Department of Teaching to associate professor in the Department of Teaching, and salary increased from \$7,200 to \$7,450, nine months' basis, plus insurance and annuity program participation, effective December 1, 1959.

FACULTY DISMISSAL PROCEDURE. Mr. Gillette stated that President Maucker had submitted to the Educational Policy Committee a proposed procedure for handling faculty dismissal cases, with the request that it be considered at the December meeting. Copies of a statement outlining the proposed procedure were distributed to Board members, and President Maucker stated that it is comparable to a procedure approved by the Board for the State University of Iowa. (See page 58, Board minutes of September 11, 1959.)

NEW DORMITORY FOR MEN - FINANCING - COMMITMENT. The following letter, dated November 13, 1959, from the Bankers Life Company, Des Moines, Iowa, regarding the financing of a new Dormitory for Men, was submitted:

November 19-21, 1959 - Iowa State Teachers College

"Our Finance Committee (Bankers Life Company) has approved our lending up to \$1,200,000 to the State Board of Regents on behalf of Iowa State Teachers College on the basis set out below.

"The Dormitory Revenue Notes evidencing the financing will be repayable  $3 \frac{1}{3}\%$  per year over a 30 year period beginning July 1, 1961 and will carry a  $5 \frac{1}{4}\%$  rate. They will be secured by dormitory revenues at Iowa State Teachers College and have the same standing as the presently outstanding debt of that institution. The notes will be callable at a premium of  $5 \frac{1}{4}\%$  if prepaid during the first year after completion of the total loan with the premium declining  $1/2\%$  each year thereafter. There shall also be a provision requiring pro rata application of prepayments as well as one requiring that rentals each year be sufficient to produce net income equal to at least 110% of next year's debt service requirement. The other terms and conditions will be similar to those set out in our present agreements.

"You may consider this proposal firm for your consideration through November 20, 1959. If it is acceptable to you, please sign and return the enclosed copy of this letter."

The commitment was not accepted, and the Finance Committee and College officials were instructed to explore the possibility of securing the funds needed for the new Dormitory for Men, and also for refinancing the entire dormitory program, by either private or public bond offerings.

SURVEY - POWER PLANT AND UTILITY SYSTEM - ELECTRIC GENERATION COSTS. Copies of a report of Brown Engineering Company regarding Electric Generation Costs at the Iowa State Teachers College were distributed for consideration at the December meeting. (See page 182, Board minutes of January 9-10, 1958, and page 210, Board minutes of February 13-14, 1958.)

AUDITORIUM, FIRE ESCAPE AND REMODEL STAGE. The following resolution was submitted:

WHEREAS, the 58th General Assembly appropriated \$35,000 for the Auditorium, Fire Escape and Remodel Stage, Iowa State Teachers College; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$35,000 for Auditorium - Fire Escape and Remodel Stage, is for the best interests of the state.

November 19-21, 1959 - Iowa State Teachers College

Funds available

Appropriation, 58th General Assembly \$10,000

Estimated expenditures

|   |            |          |
|---|------------|----------|
| Work by purchase order on basis of quotations | \$9,100    |          |
| Architect's fee, 6½%                          | 600        |          |
| Work by Physical Plant                        | <u>300</u> |          |
| Total estimated expenditures                  |            | \$10,000 |

3. That Grow and DeVoe, Cedar Falls, Iowa, be employed as architect for the project on a fee basis of 6½% of the cost of the work.

4. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$10,000 for Greenhouse, Addition for Equipment Storage, Iowa State Teachers College, is for the best interests of the state, to approve the project description and estimate of cost, and to allocate \$10,000 to the project account.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

VACATION OF PLAT - CRESTVIEW HEIGHTS. The Building and Business Committee reported that on November 16, 1959, the Executive Council of Iowa approved the action taken by the State Board of Regents vacating the plat of Crestview Heights in Black Hawk County, Iowa. (See page 127, Board minutes of October 8-10, 1959.)

BOARD AND ROOM RATES. Business Manager Jennings stated that a proposed schedule of board and room rates for the year 1960-1961 would be mailed to Board members for consideration at the December meeting.

PURCHASE OF LAND - MARGARET CLARK HECKROTH AND GLEN H. HECKROTH - FINANCING - WAIVER OF PAYMENT. Secretary Dancer reported that the lenders of funds for dormitory construction had agreed to waive the payment on the dormitory account of \$38,000 so that amount could be used to apply toward the purchase price of the second property bought from Margaret Clark Heckroth and Glen H. Heckroth. (See page 406, Board minutes of May 7-8, 1959, and page 125, Board minutes of October 8-10, 1959.)



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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on November 19, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of October, 1959, were approved and ratified.

DEATH. The Educational Policy Committee reported the death of Perry G. Holden, at Lansing, Michigan, on October 8, 1959, after a long illness, at the age of 93. Mr. Holden was a pioneer agricultural educator and a former member of the Iowa State University staff. He served as Professor of Agronomy and Vice Dean of Agriculture from 1902 to 1906, when he became the first Director of Agricultural Extension, a position he held until 1912.

RESIGNATIONS. Upon the recommendation of the Educational Policy Committee and President Hilton resignations were accepted, as follows:

William A. Craft, professor in the Agriculture and Home Economics Experiment Station, effective as of September 30, 1959. Professor Craft has been a USDA Collaborator at Iowa State University since 1937, and is retiring.

Howerde E. Sauberlich, associate professor in the Department of Animal Husbandry, College of Agriculture, effective as of October 15, 1959, to accept the position of Chief of the Chemistry Division, United States Army Medical Research and Nutrition Laboratory, Fitzsimmons Army Hospital, Denver, Colorado.

Joseph G. Graca, associate professor in the Department of Veterinary Physiology and Pharmacology, College of Veterinary Medicine, effective November 30, 1959, to give his full time to private affairs.

Emil H. Jebe, associate professor in the Department of Statistics, College of Sciences and Humanities, effective November 31, 1959, to accept a position as research mathematician at Willow Run Laboratories of the University of Michigan.

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Hazel E. Lipa, associate professor in the Department of English and Speech, College of Sciences and Humanities, effective November 30, 1959. Mrs. Lipa recently married a staff member with tenure, and is resigning her tenure appointment to avoid conflict with rules on nepotism.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hilton, Helen LeBaron, dean of the College of Home Economics, was granted a leave of absence without salary for the period January 1, 1960, through March 15, 1960, to visit India and particularly Baroda University at the invitation of the Ford Foundation. She will review the possibility of a contract with the Ford Foundation to assist Baroda University in setting up graduate work in Home Economics.

APPOINTMENTS. Upon the recommendation of the Educational Policy Committee and President Hilton the following appointments were made:

H. M. Harris, professor and head of the Department of Entomology and Wildlife, College of Agriculture, and Department of Zoology and Entomology, College of Sciences and Humanities, with no change in salary, and to be given the additional title of state apiarist in accordance with Section 266.8 and 266.9, 1958 Code of Iowa, effective December 1, 1959.

Wilber L. Layton, professor and head of the Department of Psychology, College of Sciences and Humanities, at a salary of \$13,000, twelve months' basis, plus annuity, effective December 16, 1959. To replace Dr. William Owens.

John C. Turnbull, visiting professor in the Department of Economics and Sociology, College of Sciences and Humanities, at a salary of \$15,000, twelve months' basis, effective from March 1, 1960 to June 30, 1960. To replace Dr. Davey, who is on leave without pay.

George G. Koerber, associate professor in the Department of Theoretical and Applied Mechanics, College of Engineering, at a salary of \$8,100 a year, nine months' basis, plus annuity, effective December 21, 1959.

Hazel E. Kipa, associate professor in the Department of English and Speech, College of Sciences and Humanities, at a salary of \$6,000, nine months' basis, effective December 1, 1959, through February 29, 1960. Mrs. Lipa resigned due to the nepotism policy and is being reappointed on a temporary basis.

PARKING LOT IMPROVEMENTS (SPECIAL RR&A) - CENTRAL PARKING LOT IMPROVEMENTS -

ACCEPTANCE. The Building and Business Committee reported that representatives

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of the Iowa State University and the contractor, E. C. Henningsen Company, had made final inspection of the Central Parking Lot Improvements (Parking Lot Improvements, Special RR&A) and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Central Parking Lot Improvements (Parking Lot Improvements, Special RR&A) were accepted as of this date, November 19, 1959, from the contractor, E. C. Henningsen Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

ANKENY HEADQUARTERS BUILDING, REROOFING (SPECIAL RR&A) - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa State University and the contractor, Creston Roofing and Siding Company, had made final inspection of the Ankeny Headquarters Building, Reroofing (Special RR&A) and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Ankeny Headquarters Building, Reroofing (Special RR&A) was accepted as of this date, November 19, 1959, from the contractor, Creston Roofing and Siding Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

NUCLEAR REACTOR - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa State University and the contractor, American Standard - Atomic Energy Division, had made final inspection of the Nuclear Reactor and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

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Upon the recommendation of the Building and Business Committee the Nuclear Reactor was accepted as of this date, November 19, 1959, from the contractor, American Standard - Atomic Energy Commission, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

LEASE - PARK COMMISSION OF THE CITY OF AMES. The following proposed lease was submitted: (See page 132, Board minutes of October 8-10, 1959, Land Along Squaw Creek.)

THIS LEASE AND AGREEMENT Made this 1st day of December, 1959 between the Iowa State Board of Regents acting for the Iowa State University of Science and Technology, hereinafter called "first party", and the Park Commission of the City of Ames, Iowa, hereinafter called "second party",

WITNESSETH:

The first party, in consideration of the rentals to be paid by the second party as hereinafter set forth, does hereby lease unto the second party for use as a public park the following described premises situated in Story County, Iowa, to wit:

That part of the East Half of the West Half of Section 3, Township 83 North, Range 24, West of the 5th P.M. lying North of the main East and West line of the Chicago and Northwestern Railroad right-of-way,

from the first day of March, 1960, to the first day of March, 1970.

The second party shall pay to the first party as rental for said premises the sum of \$500 on March 1, 1960, and a like sum on the first day of each March thereafter, to and including March 1, 1969.

Said premises shall be used as a public park for the benefit of residents of Ames and the students, faculty and guests of Iowa State University of Science and Technology and in the event the second party ceases to properly maintain said premises for that purpose or diverts the same to any other use, the first party may terminate this lease by giving thirty days' written notice to the second party.

No live trees shall be cut on said real estate without the consent of the first party, but the second party may transplant existing trees and shrubs and make new plantings for the purpose of improving said area for the purpose intended.

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The second party shall maintain at its own expense the existing fence between said real estate and adjoining land owned by the first party and on termination of this lease it shall have the right to remove the same.

The second party may grade said real estate for playground or other park purposes, establish roads, footpaths and parking areas and place on said real estate all equipment proper or suitable for use in a public park.

The second party may also construct on said premises shelter houses and other permanent buildings for park purposes after obtaining the first party's approval of plans, specifications and costs.

On the termination of this lease the second party shall have the right to remove all buildings and equipment from said premises; provided, however, if the second party elects not to remove any permanent building or structure, erected at a cost of \$2,000 or over, it shall be compensated therefor by the first party. Such compensation shall be based upon a twenty year depreciation period and shall equal the cost of the building or structure minus the applicable period of depreciation.

This lease may be terminated by either party's giving one year's written notice to the other, provided, however, the one year period shall not begin to run until March 1st following such notice.

This lease shall not be assigned without permission of the first party.

Second party shall keep first party free and harmless from any and all claims, demands or damages arising out of any use of this property by any and all persons including employees and contractors of the second party.

The existing lease between the parties hereto involving the above described real estate and dated December 15, 1950, shall terminate on March 1, 1960.

Mr. Barlow moved that the foregoing lease be approved and that the Secretary of the State Board of Regents be authorized to sign it, subject to approval by the Executive Council of Iowa. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

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LEASE - PARK COMMISSION OF THE CITY OF AMES. The following proposed lease was submitted: (See page 132, Board minutes of October 8-10, 1959, a 4-acre tract.)

THIS LEASE AND AGREEMENT Made this 1st day of December, 1959 between the Iowa State Board of Regents acting for the Iowa State University of Science and Technology, hereinafter called "first party", and the Park Commission of the City of Ames, Iowa, hereinafter called "second party",

WITNESSETH:

The first party, in consideration of the rentals to be paid by the second party as hereinafter set forth, does hereby lease unto the second party for use as a public park and playground the following described premises situated in Story County, Iowa, to wit:

A tract of land in the Northwest Quarter of the Northeast Quarter of Section 8, Township 83 North, Range 24 West of the 5th P.M. Iowa, described as follows: Beginning at the southeast corner of Lot 12, Block 2 of West Ames, now known as West Ames Addition to the City of Ames, Iowa; thence west along the south line of said Lot 12 and said south line extended for a distance of 604.9 feet; thence south parallel with the west line of South Franklin Avenue in Ames, Iowa 294.22 feet; thence east 604.9 feet to the west line of said South Franklin Avenue; thence north along the west line of South Franklin Avenue 294.22 feet to the place of beginning,

from the first day of March, 1960, to the first day of March, 1970,

The second party shall pay to the first party as rental for said premises the sum of \$1.00 on March 1, 1960, and a like sum on the first day of each March thereafter, to and including March 1, 1969.

As an additional consideration the second party shall remove and dispose of all concrete foundations, slabs, piers and walks on the premises herein leased not later than September 1, 1960.

The second party may retain for its use not to exceed two (2) buildings now on the property. All other buildings will be removed down to their foundations or floor slabs by the first party.

Said premises shall be used as a public park and playground for the benefit of residents of Ames and the students, faculty and guests of Iowa State University of Science and Technology and in the event the second party ceases to properly maintain said premises for that purpose or diverts the same to any other use, the first party may terminate this lease by giving thirty days' written notice to the second party.

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No live trees shall be cut on said real estate without the consent of the first party, but the second party may transplant existing trees and shrubs and make new plantings for the purpose of improving said area for the purpose intended.

The second party may grade said real estate for playground or other park purposes, establish roads, footpaths and parking areas and place on said real estate all equipment proper or suitable for use in a public park or playground.

The second party may also construct on said premises shelter houses and other permanent buildings for park purposes after obtaining the first party's approval of plans, specifications and costs.

On the termination of this lease the second party shall have the right to remove all buildings and equipment from said premises; provided, however, if the second party elects not to remove any permanent building or structure erected at a cost of \$2,000 or over, it shall be compensated therefor by the first party. Such compensation shall be based upon a twenty year depreciation period and shall equal the cost of the building or structure minus the applicable period of depreciation.

This lease may be terminated by either party's giving one year's written notice to the other, provided, however, the one year period shall not begin to run until March 1st following such notice.

This lease shall not be assigned without permission of the first party.

Second party shall keep first party free and harmless from any and all claims, demands or damages arising out of any use of this property by any and all persons including employees and contractors of the second party.

Mr. Barlow moved that the foregoing lease be approved and that the Secretary of the State Board of Regents be authorized to sign it, subject to approval by the Executive Council of Iowa. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

LEASES - TENANT PROPERTIES. Mr. Barlow moved that the Vice President of Business and Finance of the Iowa State University be authorized to cancel the lease

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with George Bennett for Apartment No. 3 of the Four-apartment Building, effective as of October 17, 1959, and to execute leases for tenant properties as follows:

| <u>Property</u>                 | <u>Tenant</u>  | <u>Effective Date</u> | <u>Rental Per Month</u> |
|---------------------------------|----------------|-----------------------|-------------------------|
| Apt. 3, Four-apartment Building | Russell Lehman | 10/22/59              | \$ 52.50                |
| Dairy Farm House                | Lee Davis      | 10/12/59              | 40.00                   |

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

UNITED STATES ATOMIC ENERGY COMMISSION - SWINE RADIATION PROJECT. The Building and Business Committee reported that the United States Atomic Energy Commission had awarded construction contracts for a Swine Radiation Project, as follows:

|                      |                       |           |
|----------------------|-----------------------|-----------|
| General construction | James Thompson & Sons | \$352,000 |
| Well                 | Layne-Western         | 12,046    |

LEASE OF SITE - UNITED STATES ATOMIC ENERGY COMMISSION. Upon the recommendation of the Building and Business Committee, Iowa State University officials were authorized to negotiate a lease with the United States Atomic Energy Commission for a site on the campus for the construction of a small laboratory by the Atomic Energy Commission.

INSTRUMENTATION RESEARCH LABORATORY WITHOUT EQUIPMENT - FEDERAL FUNDS. The Building and Business Committee reported that the United States Public Health Service had approved a federal grant of \$200,000 for the Instrumentation Research Laboratory and, upon the recommendation of the Building and Business Committee, the grant was accepted.



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MECHANICAL ENGINEERING LABORATORY REMODELING. Upon the recommendation of the Building and Business Committee, authority was granted to proceed with the Mechanical Engineering Laboratory Remodeling on a job order basis for individual sections as they can be vacated, using Physical Plant Department Labor, the final plans and specifications were approved, and the following revised project budget was adopted subject to approval by the Budget and Financial Control Committee: (See page 498, Board minutes of June 18-19, 1959.)

Funds available

Appropriation, 58th G. A. ( Special RR&A) \$50,000

Estimated expenditures

Remodeling work to be done by Physical Plant Department on job order basis as space can be made available:

1. Ground floor - renovation of west wing to provide additional classrooms, demonstration and research areas \$6,500
  2. Ground floor - rehabilitation of east wing classrooms, office, instrument and power laboratories 6,500
  3. Ground floor corridors - new exterior doors, bulletin boards, redecorate and install fluorescent fixtures 2,500
  4. Ground floor - redecorating and relighting of classrooms and laboratories in center section 4,500
  5. Second floor - remodeling of west wing to provide a raised floor lecture room, conference room and laboratory space for Engineering Experiment Station 6,000
  6. Second floor - install partitions, lighting, heating and utilities to provide laboratory areas in east wing 8,000
  7. Third floor - rehabilitation of offices and classrooms 3,500
  8. Rehabilitation of heating-ventilation system in west wing of building
- 8,500  
\$46,000

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|                              |              |          |
|------------------------------|--------------|----------|
| Engineering                  | 1,500        |          |
| Contingencies                | <u>2,500</u> |          |
| Total estimated expenditures |              | \$50,000 |

JACOB P. ANDERSON REQUEST - CONTRACT OF SALE - LEONARD A. ROUTH. The Building and Business Committee reported that on October 26, 1959, the Executive Council of Iowa approved the action taken by the State Board of Regents on October 9, 1959, terminating the sales contract with Leonard A. Routh upon payment of the balance due, and requesting that a patent be issued. (See page 134, Board minutes of October 8-10, 1959.)

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ADJOURNMENT. The meeting was adjourned at 11 a.m., November 21, 1959.

David A. Dancer, Secretary