

The State Board of Regents met at the Iowa School for the Deaf on Thursday, November 16, 1978. Those present were:

November 16

Members of State Board of Regents:

Mrs. Petersen, President	All Sessions
Mr. Bailey	All Sessions
Mr. Barber	All Sessions
Mrs. Belin	Absent
Mr. Brownlee	All Sessions
Dr. Harris	All Sessions
Mr. Shaw	Exc. 3:45 p.m.
Mr. Slife	All Sessions
Mr. Wenstrand	All Sessions

Office of State Board of Regents:

Executive Secretary Richey	All Sessions
Director Grant	Arr. Noon
Director McMurray	All Sessions
Director Volm	Arr. Noon
Mrs. Minerger	All Sessions
Miss Van Ryswyk, Secretary	All Sessions

State University of Iowa:

President Boyd	Absent
Vice President Brodbeck	All Sessions
Vice President Jennings	All Sessions
Assistant to President Mahon	All Sessions
Assistant Vice President Small	All Sessions
Director Colloton	Arr. 10:15 a.m.
Director Hawkins	All Sessions
Director Tobin	All Sessions

Iowa State University:

President Parks	All Sessions
Vice President Christensen	All Sessions
Vice President Hamilton	All Sessions
Vice President Moore	All Sessions
Assistant Vice President Madden	All Sessions
Assistant to President Henry	Exc. 2:00 p.m.

University of Northern Iowa:

President Kamerick	All Sessions
Provost Martin	All Sessions
Vice President Stansbury	All Sessions
Vice President Voldseth	All Sessions
Director Kelly	All Sessions

Iowa School for the Deaf:

Superintendent Giangreco	All Sessions
Business Manager Kuehnhold	All Sessions

Iowa Braille and Sight Saving School:

Superintendent DeMott	All Sessions
Business Manager Berry	All Sessions

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, November 16, 1978.

APPROVAL OF MINUTES OF SEPTEMBER 21-22, 1978. The minutes of the Board of Regents meeting held September 21-22, 1978, were approved as distributed.

ADVISORY COMMITTEES FOR THE IOWA SCHOOL FOR THE DEAF AND THE IOWA BRAILLE AND SIGHT SAVING SCHOOL. The Board Office recommended the board approve the nomination of consultant members of the advisory committees for the Iowa School for the Deaf and the Iowa Braille and Sight Saving School as indicated below.

In September, the board approved the membership of the advisory committees and the addition of a consultant member for each. Since that meeting, the Board Office, in consultation with the special schools' superintendents, reached agreement on the appointment of the consultants and recommended the following persons:

Iowa School for the Deaf Advisory Committee

Dr. Mary Delaney, Director, Teacher Training Program for Teachers of the Deaf, Canisius College, Buffalo, New York

Iowa Braille and Sight Saving School Advisory Committee

Dr. Verna Hart, Associate Professor, Special Education, University of Pittsburgh

The first advisory committee meetings were set for November 22 at the Iowa Braille and Sight Saving School and November 27 at the Iowa School for the Deaf. The Board Office noted that the Iowa Braille and Sight Saving School and the Iowa School for the Deaf have agreed to pay for the consultants through July 1, 1979.

MOTION:

Dr. Harris moved the board approve the nomination of consultant members of the Iowa School for the Deaf and Iowa Braille and Sight Saving School advisory committees as recommended above. Mr. Barber seconded the motion.

Mr. Richey said that the consultant fees will run \$100 per day plus expenses per consultant. Money for such services will be requested in the Board Office budget for next year.

VOTE ON MOTION:

The motion passed unanimously.

IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION. The board was presented highlights of the last Iowa Coordinating Council for Post-High School Education held November 2, 1978.

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President Petersen reported that Dr. Duane Anderson from the University of Iowa presented the Coordinating Council recent enrollment projections and an interactive enrollment computer model that he and several other faculty members of the university had developed for an interim committee of the Iowa legislature. This interactive capability allows the user of the model to quickly alter projections by allowing the user to change assumptions upon which the projections are based. In this first stage, the model was developed to the point of including gross variables involved in projecting. In subsequent stages, the more refined variables such as economic conditions, the effect of the potential reactivation of the draft and distribution of graduate enrollments between masters and doctoral level, etc., could be developed. Projections were completed in this stage for the three major segments of higher education in Iowa: area schools, private institutions, and the Board of Regents.

It was stated that Dr. Anderson had reported that the continuation of the computer model depends upon funding. If funding is obtained (about \$19,000 is needed), Dr. Anderson and his colleagues would like to build some needed refinements into the model, primarily the economic assumptions, and possibly develop the projections by institution, depending upon the interests of the funding source.

Other highlights reported concerning the Coordinating Council meeting included: committee reports, Lifelong Learning Project, program in Agricultural Production at Iowa Western Community College, program in Automotive Technology at Indian Hills Community College, Section 504 of the Rehabilitation Act of 1973.

In discussion, Regent Bailey asked what the change of practice is with reference to reporting to the Coordinating Council changes in curricula. President Petersen reported that the change is in the mechanics of doing so. She said that the procedure remains unchanged. She said that material to be discussed by the council must be presented in written form at the time of the council meeting.

REPORT ON MEETING OF IOWA COLLEGE AID COMMISSION. Regent Bailey presented an oral report on the last meeting of the Iowa College Aid Commission to the board.

Regent Bailey commented that the Hawkeye Band Corps promoted nontaxable fund revenue to use as both a primary and secondary source of funds to buy from banks that wanted to get their paper out of their hands, etc. There have been no results on this matter and Regent Bailey said he feels that the approach is that the Governor would be asking the corps to do this as a public service.

Regent Bailey reported that another matter discussed at the Iowa College Aid Commission meeting centered around the Guaranteed Student Loan Program. Regent Barber commented that the Hawkeye Band Corps has been fairly active in the student loan program. Regent Barber went on to say that student loans are now 7% but the government supplements that with a variable addition of 4½%. He said those loans are generally on a 90-day basis.

MENTAL HYGIENE COMMITTEE REPORT. Regent Bailey reported that the Committee on Mental Hygiene met on October 11, 1978. While he was unable to attend that meeting, he said that minutes were presented members of the board in their docket material.

Regent Bailey reported that the area of mental health is being reviewed as to the proper governorship of same. Regent Bailey said he feels that this is a matter that should be discussed by the legislature.

COMMITTEE ON EDUCATIONAL COORDINATION. There were no items reported by the Committee on Educational Coordination.

FALL 1978 ENROLLMENT REPORT, PART II. The Board Office reported that undergraduate enrollments at the University of Iowa and Iowa State University have changed little in total numbers or distribution among colleges. Undergraduate enrollment at the University of Northern Iowa has increased in several colleges (Business and Behavioral Sciences and Science) and decreased in the other two colleges (Education and Humanities and Fine Arts), although not markedly. Graduate enrollments increased slightly overall at the University of Iowa, remained stable at Iowa State University and decreased in all but the College of Natural Science at the University of Northern Iowa.

By program there were increases in business and technical areas at all three Regents' universities, as well as in preprofessional areas.

As far as enrollment projections are concerned, the ten-year projections developed annually by the Regents' institutions, as well as some projections completed for an interim study committee of the legislature, seem to show upcoming decreases in enrollment. Both of these sets of projections show a peak in about 1981 in undergraduate enrollments with a decline until about 1987. There is variation among the three Regents' universities as to when the peaks and the valleys do occur. The universities project a loss from the high in 1980, which is 15% for the University of Iowa, 18% for Iowa State University and 13% for the University of Northern Iowa.

A recent American Council Study of Education seems to confirm these projections, indicating that Iowa will be one of 11 states that will lose over 20% of its 18-year-old population between 1975 and 1985. This loss would not be offset by in-migration of traditional college-age students.

As far as enrollments in all of postsecondary education in Iowa, the annual Cox enrollment report shows enrollment has increased by 1.1% in the fall of 1978, a smaller gain than last year's 2.6% gain, but higher than the 0.5% gain in fall 1976. Regents' and private institutional growth slowed; professional and technical colleges again lost enrollment; area community colleges made a turnaround in enrollment, gaining 1.3%; private junior colleges, which had the largest gain last year of 7.4%, lost 1.1% this year. The percentage of new freshmen decreased in every sector of postsecondary education in Iowa, as they did nationally.

A discussion ensued regarding enrollment projections submitted to the board. One set, completed by three faculty members at the University of Iowa for an interim legislative subcommittee, projected a peak of 53,504 in 1981 and a decline until 1989. The institutional projections projected a similar pattern with peaks in the early 1980s for undergraduate enrollment, but arrived at higher numerical estimates. Moreover, the actual 1978 enrollment for Regents' institutions was 56,497, or 4,705 greater than the projection of the legislative study group, which was 51,792.

Regent Bailey noted that the legislative study group report indicated that Regents' university enrollment is expected to peak in the fall of 1981 at 53,054. He said the report inferred that the current university enrollment is less than this. Regent Bailey pointed out that there appears to be a discrepancy between the legislative study projections and the institutional projections.

Mr. Richey pointed out that the difference between the figures of the two sets of projections could possibly be due to a difference in definition of a part-time student in the two reports. The legislative projection excluded from its totals any part-time student carrying less than 12 hours; the institutional projections included these students.

Regent Bailey noted that in the section on enrollment by program, there appear to be some percentages that are not entirely clear. He suggested these be checked.

Regent Shaw commented that the ten-year enrollment projections made this year for the universities are quite different in some respects from the ones made a year ago. He noted that there is a stronger shift toward the "bread and butter" courses than ever before. He cautioned the board from shifting its resources in view of that current shift, in the event that the trends revert back to their previous pattern. Regent Shaw expressed the fear of a management problem in the future due to that shift. He added that the retirement age issue complicates the matter. (Mr. Richey noted that the retirement age issue will be on the board's agenda for December.)

MOTION:

Mr. Bailey moved the board accept the second part of the Fall 1978 Enrollment Report. Mr. Shaw seconded the motion and it passed unanimously.

LEGISLATIVE PROGRAM, 1979 SESSION. The Board Office reported that the 1979 Session of the Iowa General Assembly is scheduled to begin on Monday, January 8, 1979. The Board of Regents traditionally formulates its programs for legislative consideration at the November and December meetings preceding

the opening of the session. Major consideration of that program will occur this year at the December meeting. Three points were raised for the board's consideration at this meeting, however:

- 1) The request of the advisory board of the family practice program administered by the College of Medicine at the University of Iowa.
- 2) The salary of the executive secretary. The board has, in past years, taken the position that it ought to be given the authority to set the salary of the executive secretary as it does for all other employees under its jurisdiction. In October of 1977 the board made a motion expressing its strong feeling that the legislature should give the board authority to set the salary of the executive secretary. The legislature did not give the board that authority, but did increase the salary range for the position to be \$31,000 to \$39,000. The current salary, as set by the Governor within the range, is \$36,000.
- 3) The board was notified that the Governor has scheduled a budget hearing on Board of Regents' requests from 10:15 a.m. to noon on Thursday, November 30.

Mr. Richey noted that the board's position on retirement would be considered at the December board meeting. It was noted that the coal research project request of Iowa State University would be before the board in December, also. Assistant Vice President Madden mentioned that the coal research project request has been turned in to the board as a special appropriations request.

Discussion then turned to the family practice program. The statewide family practice program was initiated by statute in 1973 to encourage the development and operation of a system of community-based family practice programs to help correct the physician shortage. The University of Iowa College of Medicine is responsible for coordination of the program.

The goals of the program are:

- To attract medical graduates, particularly Iowa graduates, into careers in family practice;
- To increase the number of Iowa-based training positions available to medical graduates interested in family practice;
- To utilize existing community medical resources for graduate medical education;
- To increase the number and improve the geographic distribution of family physicians selecting Iowa practice sites;
- To provide educational support through the College of Medicine to the faculty of community-based training programs;
- To enrich the educational environment of regions where graduate training programs are located -- making such areas attractive as places for physicians of all specialties to practice.

Approximately 25% of the graduates of the University of Iowa College of Medicine select careers in family practice. Twenty percent or more of the students in each of the last five graduating classes have entered family practice training. This percentage compares to 14% nationally. In the current year, 74 graduates (43% of the class) entered Iowa residency programs and more than one-half entered community-based programs and 65% entered primary care residencies.

Fifty-six percent of those graduating from the family practice residency program have chosen to practice in Iowa. Iowa had a net gain of 72 doctors in practice in 1977 and a net gain of 77 during the first nine months of 1978.

There are nine active family practice residency programs with a total of 159 students in the current fiscal year. The cost of the program is shared as follows:

<u>Source</u>	<u>Share of Program Cost</u>
State Appropriation	11%
Federal Grants	14%
Practice Revenue	31%
Hospital Support	39%
Other	<u>5%</u>
Total	100%

The appropriations in 1978-1979 are \$985,000. The requested appropriations of \$1,184,515 in 1979-1980 and \$1,320,017 in 1980-1981 assume an 8% cost of increase in operations due to inflation, an 11% increase in enrollment in 1979-1980 and a further enrollment increase of 3% in 1980-1981.

Board members expressed strong support for the program. Some questioned if the amount requested was adequate.

It was agreed that the board would present the request for the statewide family practice program to the Governor at his budget hearing on November 30 and that the board strongly supported full funding as requested.

Board members discussed the legislative background regarding establishment of the salary range of the executive secretary in the 1978 Session. President Petersen suggested that the board again request that authority to set the salary of the executive secretary be restored to the Board of Regents.

The board then discussed the salary range for the executive secretary. Regent Barber noted that the salary now fell in the 38th or 39th place of 42 states surveyed. Regent Slife raised the issue of the impact of the President's guidelines on wages and prices. Members suggested that the salary range could be set with the understanding that the question of the guidelines would be addressed when the specific salary was set within the approved range at a later date.

Regent Brownlee stated that it was ludicrous that the salary range of the Regents' executive secretary was below that of the state superintendent of public instruction. He proposed that the inequity be corrected by establishing the range of the executive secretary at the same level as the superintendent of public instruction and that the range for both be adjusted by an amount appropriate under the President's guidelines. President Petersen noted that establishment of the same pay ranges was possible within the guidelines because specific salaries are not involved. She supported the suggestion.

MOTION:

Mr. Brownlee moved:

- 1) that the authority for setting the salary of the executive secretary be returned to the Board of Regents;
- 2) if the authority to set the salary is not restored to the board, that the salary range of the executive secretary should be the same as the superintendent of public instruction; and
- 3) that the range for both positions should be adjusted as indicated by inflation and the presidential guidelines on wages.

The motion was seconded by Mr. Slife and it passed unanimously.

Regent Brownlee noted that the intent of his motion was that the board should have the authority to set the future salaries of all of its employees.

HEALTH INSURANCE - EMPLOYER'S ESTIMATED COSTS, 1978-1979. The Board Office recommended that funds be transferred from Iowa School for the Deaf and the Iowa Braille and Sight Saving School in the amounts of \$9,393 and \$48,458 to Iowa State University and the University of Northern Iowa, prorated according to estimated unfunded amounts.

Board members were reminded that concerns have been expressed regarding insufficiency of funding for the employer's contribution to health insurance premiums at Iowa State University. The board was also reminded that the Iowa School for the Deaf and the Iowa Braille and Sight Saving School have been holding \$67,000 in reserve due to estimated overfunding. Increased but unpredictable costs were anticipated due to expected increased employer participation resulting from improved benefits and employer's contribution to premiums. Accordingly, it was planned to revise cost estimates this fall following insurance enrollment periods in each institution.

The Board Office noted that employer's contribution to premium and total cost of family coverage has increased as follows:

	<u>Employer Monthly Contribution</u>			<u>Total Cos:</u>
	<u>1976-77</u>	<u>1978-79</u>		<u>1978-79</u>
	<u>Single</u>	<u>Single</u>	<u>Family</u>	<u>Family</u>
<u>Faculty & Inst. Off.</u>				
<u>Prof. & Scient. Staff</u>				
SUI	\$ 2.00*	\$18.24	\$25.74	\$63.62
ISU	6.00*	26.50	34.00	83.50/68.50
UNI	6.00*	20.75	28.25	68.50
ISD	25.00	38.56	46.06	92.12 (State Plan I)
IBSSS	25.00	38.56	46.06	92.12 (" ")

General Service Staff

All Institutions				
State Plan I)	\$25.00	\$38.56	\$46.06	\$92.12
State Plan II)		31.08	46.06	72.06

* Also applicable to General Service Staff.

The Board Office reported that for the general universities and special schools, average employer cost per employee per month was determined to examine the reasonableness of the figures shown below:

University of Iowa - General University	\$30.29
Iowa State University - General University	33.46
University of Northern Iowa - General University	30.94
Iowa School for the Deaf	40.87
Iowa Braille and Sight Saving School	38.29

The Board Office noted that the above figures reflected the number of employees participating in the various plans and appear to bear a reasonable relationship to the premium rates.

The updated cost estimates for 1978-1979, funding for 1978-1979, and under-funding amounts set forth by institution were summarized as follows:

	<u>Funding</u>	<u>Updated</u>	<u>(Under) Over</u>
	<u>1978-79</u>	<u>Cost Est.</u>	<u>Funding</u>
		<u>1978-79</u>	
University of Iowa	\$1,774,717	\$1,720,360	\$ 54,357
Iowa State U.	1,144,514	1,485,979	(340,465)
U. of Northern Iowa	372,034	397,282	(25,248)
Iowa School for the Deaf	87,378	77,980	9,398
Iowa Braille & Sight Saving Sch.	98,536	50,078	48,458
Total	<u>\$3,477,179</u>	<u>\$3,731,679</u>	<u>\$ 253,500</u>

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The Board Office reported that the estimated overfunding of \$54,357 for the University of Iowa is the net of the various organizational units with \$66,409 occurring in the general university. Estimated underfunding of \$340,465 at Iowa State University compares closely with the \$386,000 amount included in the budget request for 1979-1981. The University of Northern Iowa estimates underfunding of \$25,246. The special schools initially reserved \$67,000 as surplus which is now revised to \$57,856. Their surplus occurred as the result of an error in calculating the original budget request.

It was stated that discrepancies between current year budget levels and current year revised estimates of need are the result of inaccuracies that date back to initial development of need for the first year of the biennium. A supplemental appropriation recognizing this need was made for 1978-1979 although at a lesser amount than currently reported need. Compounding the problem were difficulties in predicting the mix between single and family plans with their differing employer contribution rates. In addition, total participation increased over original estimates for the current year by approximately 23% at both Iowa State University and the University of Northern Iowa.

Until further study is made, the Board Office recommended that estimated excess funding at the special schools be transferred in proportion to estimated deficits at Iowa State University and the University of Northern Iowa.

MOTION:

Mr. Brownlee moved the board transfer funds from Iowa School for the Deaf and the Iowa Braille and Sight Saving School in the amounts of \$9,393 and \$48,458 to Iowa State University and the University of Northern Iowa, prorated according to estimated unfunded amounts. Dr. Harris seconded the motion.

Regent Bailey asked for clarification as to why the board was not considering transferring the \$54,357 that the University of Iowa has as a surplus. In response, Mr. Richey stated that the transfers for Iowa School for the Deaf and the Iowa Braille and Sight Saving School were recommended because of errors in terms of their health insurance calculations. He noted that no error had been made as far as the University of Iowa's calculations.

VOTE ON MOTION:

The motion passed unanimously.

FIVE-YEAR INSTITUTIONAL ROADS PROGRAM FOR 1979-1983. The Board Office recommended the board:

- 1) Approve the 1979 program, which includes a final payment for a project completed in the past year and four new projects all totaling \$420,000 for construction and \$134,000 for other costs.
- 2) Approve the Five-Year Institutional Roads Program for 1979-1983. This program totals \$3,760,000.
- 3) Accept the list of identified unmet institutional road needs of the institutions and direct that this report be forwarded to the Department of Transportation for its information.

The Institutional Roads Program was authorized by the 1961 Legislature and a standing appropriation of \$500,000 annually was provided for construction, design and maintenance of institutional roads. The institutional road fund received an increase in 1965, bringing the annual allocation to \$1 million; and in 1972, it was increased to \$1.4 million when the National Guard at Camp Dodge was added to the fund.

The 1978 Legislature, through passage of House File 491, changed the method of fund accumulation from a static amount to a formula basis with accumulations to be on the base of 65/100ths of 1% of all road use tax receipts annually. We calculate that this will yield for the fund \$1,699,000 for the current year and peak out in the current five-year program at \$2,670,000 for calendar year 1983.

Current user agencies are the Board of Regents, Department of Social Services, State Conservation Commission, the National Guard at Camp Dodge, Area Community Colleges, and the Fair Board. The Department of Transportation is directed to conduct a needs study by July 1, 1979, and every four years thereafter, to determine what share each agency will have in the institutional road fund annually. Current allocations are set so that the Board of Regents receives 35.2% of the amount.

The increase in the institutional road fund accumulation means, over the five years, that the Board of Regents has approximately \$1.2 million more for institutional road purposes than had been heretofore budgeted for a five-year period.

Four new projects were proposed to be undertaken in 1979 and also, final payment being made to the University of Northern Iowa on the College Street to Hillside Courts project. New projects include: a lighting project at the University of Iowa (for which the board has already approved a design agreement, subject to approval of the Department of Transportation), a reconstruction of a street on the University of Northern Iowa campus, paving a gravel road at Iowa State University which serves the car pool and firemanship training, and the initiation of a project to reconstruct the roads serving the Shops Area at the University of Northern Iowa.

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The 1980 program involves making the Iowa Avenue overpass at the University of Iowa a more usable facility; second, reconstruction of a street at the University of Northern Iowa; and third, relocation of Sixth Street, a major artery, at Iowa State University.

The 1981 program completes the Iowa Avenue overpass project; reconstructs the roads in the Hancher Auditorium complex at the University of Iowa; completes the reconstruction of roads at the University of Northern Iowa that serve the Shops Area; and undertakes two small projects on connecting roads to major facilities at the State University of Iowa and Iowa State University.

The 1982 program involves five projects: 1) construction of an access road at the State University of Iowa to serve the English/Philosophy Building; 2) reconstruction of 27th Street at the University of Northern Iowa which goes past the Administration Building; 3) a new road at Iowa State University on the west side of the campus which is intended to relieve some of the traffic load on the central campus and is connected with the relocation of Sixth Street; 4) construction of an overpass between the Law Commons and Westlawn over Highway 67118 at the State University of Iowa; and 5) reconstruction of the basic road network at Iowa School for the Deaf.

The Board Office noted that the 1983 program has, in addition to continuation of three projects begun in 1982, five additional projects, the largest of which is to provide a better road network at the Oakdale Campus at the University of Iowa.

It was reported that the Department of Transportation is mandated to conduct a needs study on institutional road needs by July 1, 1979. The results of that study will determine for the next four years how much the six user agencies receive. The Board of Regents' institutions have identified unmet needs beyond the five-year construction program of approximately \$6.7 million. Therefore, what the board was presented herewith was basically a 15-year program as it will take until at least 1993 to complete all the road needs identified by the institutions. That assumes that the Institutional Road Fund will continue to grow as a percentage of the State Road Use Tax Fund. It also assumes that the board will receive approximately the same percentage of the total fund as it is presently receiving. The increase in the Institutional Road Fund over the next five years has enabled the board's institutions to meet their institutional road needs on a slightly faster basis.

Mr. McMurray also reported that the board's road program as proposed for 1979 has been tentatively approved by the Department of Transportation, but will be subject to changes in later years after the needs study is completed.

Vice President Jennings said the Rocky Shore Drive/Melrose Connector project has been on the unmet institutional road needs list for quite some time. He said this item will involve coordination among the city of Iowa City, Johnson County and the university because the connector will need to be extended all the way into the city of Iowa City. If the connector were to stop at the university, it would generate extremely difficult traffic problems. He noted that the project before the board actually involved only half the roadway. He added that the university has reserved land for this project. Total estimated cost of the project in 1979 is estimated to be \$1,640,000 in the institutional roads portion only.

MOTION: Dr. Harris moved the board approve the three actions recommended by the Board Office above. Mr. Barber seconded the motion and it passed unanimously.

TEN-YEAR CAPITAL PROGRAM, 1979-1989. The Board Office recommended the board approve a ten-year capital program totaling \$190,910,000 for submittal to the 1979 Legislature and request the adoption of this program by the General Assembly as prelude to authorization of additional academic revenue bonding authority for Board of Regents' universities.

The Board Office and the board's universities presented a ten-year capital program totaling \$190,910,000. This program, as recommended, was about \$20,000,000 less than the program initially presented by the institutions. The program recommended had the following elements:

- 1) The program begins with the 1979-1981 capital askings which, for the three universities, totals \$40,538,000.
- 2) The total of the program for 1981-1989 was \$150,372,000.

The Board Office pointed out that there was a careful sort of utility projects needed over the next ten years at each of the universities. The Iowa State University list excluded a number of projects which would be needed if a significant energy conservation program was not carried out. However, a similar deletion was not made for the State University of Iowa or the University of Northern Iowa.

The following factors in the program were called to the board's attention:

New Buildings

The Board Office reported that in addition to the new buildings with which the board is familiar in the 1979-1981 capital askings, the following new structures were included within the \$44.8 million in the 1981-1989 portion of the program:

- | | | |
|----|---|--------------|
| a. | Final Phase of SUI Law/Communications/Fine Arts project | \$12,620,000 |
| b. | ISU -- Mechanical Engineering and Engineering Science and Mechanics Building | 7,180,000 |
| c. | ISU -- MacKay Hall Addition
(This is an addition for Home Economics and is based upon constructing 59,500 gross square feet) | 4,810,000 |
| d. | ISU -- Agronomy Building Addition | 5,612,000 |
| e. | UNI -- Speech/Art - Phase II Construction | 4,595,000 |
| f. | UNI -- Physical Education Center - Phase II
(This structure is expanded substantially from what was initially presented to the board and would construct a new building addition of 175,000 gross square feet and enclose and develop 15,000 square feet of space on the north end of the UNI-Dome.) | 9,954,000 |

The Board Office commented that the projects named for the University of Northern Iowa were the first two on a long priority list of that institution totaling about \$28 million. The university indicated needs for 11 new buildings or additions to existing buildings. The Board Office proposed that a major study take place over the next year and prior to the next ten-year building program formulation to determine more definitely what the future new buildings needs are at that institution. Until such a study is complete, however, the Board Office recommended inclusion in the ten-year building program of only those projects which cannot be served through better utilization of space or through remodeling existing space.

Movable Equipment

The Board Office stated that movable equipment in each case in the 1981-1989 period, with the exception of the equipment for Art, was generated on the basis of 10% of the cost of construction for those new buildings contained in the 1981-1989 portion of the program. It was explained that this 10% formula was used only for planning purposes and that the actual amount needed for equipping a new building was determined after construction of a building has been funded and after consideration has been given to the condition of the existing equipment for the department which can be moved into the new space.

An issue not specifically addressed in the ten-year building program involved movable equipment funds for remodeled space. Iowa State University indicated that it has significant needs for new equipment when the Education College moves into space vacated by the College of Veterinary Medicine. The Board Office did not include those requests in this building program until such time as it determines legislative and executive response to full-formula funding for equipment from operating funds.

Remodeling

Remodeling requests in the 1981-1989 program were based on the life-of-building formula. The board approved a three-year phase-in of the formula to the \$30 level. The Board Office provided the fourth step for the fourth through tenth year of the program to bring those costs closer to actual replacement costs of \$40 per square foot, based upon new construction costs of \$60 and the factor that two-thirds of the building is remodeled.

Both the University of Iowa and Iowa State University indicated that they will have significant remodeling needs over the next ten years. The University of Northern Iowa may very well increase its need for remodeling funds after a closer examination of building utilization rates. Among projects for which remodeling funds would be requested at Iowa State University in the future include the remodeling of the clinic space vacated by Veterinary Medicine for use by Industrial Education, remodeling the existing library, remodeling of MacKay Hall, Curtiss Hall, the Physics Building, Engineering Annex, etc. Iowa State University indicated that it could utilize about \$42 million for remodeling purposes and movable equipment for remodeled space over the next ten years, whereas the ten-year building program was pegged in at \$25.7 million at this point by the Board Office.

Utility Needs

The utility needs were based upon presentations made by the Physical Plant directors and for the 1981-1989 portion of the program totaled \$41.6 million. 275

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In addition to the recurring utility needs on each campus to maintain the utility system, several significant projects were listed. The University of Iowa has a project to construct an east campus chilled water plant and an addition to the water plant. The University of Iowa list does not include two expansions in the chilled water plant on the west campus, since those are costs directly related to hospital expansion and should be picked up from that funding source. Power plant expansion was not included, either.

Iowa State University's utility needs involved virtually all recurring-type projects, with the exception of a \$4 million item for emission control equipment in the heating plant. The university listed about \$8 million in projects which would be additive to this list if the energy conservation program is not funded.

The major project noted on the University of Northern Iowa's list in the 1981-1989 period was a second pulverized coal boiler to be located at heating plant #2, which has a cost expressed in 1979 dollars of \$7 million.

Special Projects

The Board Office reported that the only special projects in the current ten-year program are the \$25,000 insurance shortfall for the UNI-Dome storm loss and the University Hygienic Laboratory addition at Oakdale. The latter project has an estimated cost of \$3,850,000.

The Board Office went on to report that the 1979 Legislature will need to adopt a ten-year building program for the Board of Regents as a prelude to authorizing additional bonding authority, as requested by the board in its 1979-1981 capital askings. While the ten-year building program presented the board provided a good framework for discussing the capital needs of the institutions, it does not represent all the capital needs that the institutions feel should be met over the next ten years.

The Board Office stated that the ten-year capital program for 1979-1989 indicates at the \$190.9 million level that the state needs to make a continuing commitment to the board's capital needs in the amount of \$40,000,000 a biennia. This is about \$15 million greater than the average outlay for the past six biennia.

In discussion, Vice President Moore reported that the current biennial request of the board contains the request for remodeling funds for the Old Quadrangle. If those funds are appropriated, then the board, he said, should keep in mind that the university plans to have an equipment request for the following biennium for remodeled space. The policy now being used by the Board Office is that in the ten-year program equipment requests are roughly estimated at 10% of the construction costs of a new building.

Vice President Moore commented that the Board Office memorandum stated that the remodeling formula indicated that one of a building's major remodelings during the 100-year life-of-building comes from capital funds while the other costs come from operating RR&A funds. Vice President Moore noted that the legislature has never funded the remodeling needs in toto although it does recognize the formula the board uses for calculating those

needs. Needs not met by the legislature are then derived from capital monies. He reiterated that the RR&A theory works fine only when the legislature funds it.

Vice President Moore indicated that Iowa State University's utility needs will change substantially the next ten years depending upon whether or not energy conservation measures are taken, how soon they are funded, and how soon they are "on line." He said that if the energy conservation program as proposed is adopted, Iowa State University's capital request for new utility additions and replacements will be considerably reduced.

Regent Bailey noted that the Board Office had reported that the Iowa State University utility project list excluded a number of projects which would not be needed if a significant energy conservation program is carried out. He called attention to the fact that a similar deletion was not made for the other two universities. He asked for clarification of same. Mr. McMurray explained that the State University of Iowa's final ten-year building program as submitted to the legislature will have a footnote saying that new power plant expansion is not included. The university had an outside consultant come in and inspect its power plant needs and the solution was noted to be massive in terms of dollars over the next 20 years. The university is currently examining that information as to how much of that program would be needed if the energy conservation program were undertaken. In effect, the utilities request for the University of Iowa was "net" by not including any cost elements in the request for the new power plant.

Mr. McMurray reported that the University of Northern Iowa's utility needs are more of a catch up nature and are needs that have not been carried out over the last 10 to 20 years. Most of the projects the University of Northern Iowa proposed related to moving to the outlying heating plant #2. Beyond that, the utility needs relate to electrical distribution which might be reduced somewhat by an energy conservation program.

Regent Shaw raised the question whether the ten-year building program considers the possibility of the enrollment decrease as forecasted. He noted that he felt the board was going to be questioned on whether a legitimate allowance had been made for an enrollment decrease. President Petersen stated that the enrollment of the institutions is not going to stop at the bottom that we are able to see, but will go back up and that, while we cannot see as clearly as the next century, we need the kinds of projects which will meet the needs of students of the 21st century in the ten-year program.

Mr. Richey expressed belief that the program is defensible, particularly with respect to new buildings. In the area of remodeling, the program is reviewed annually and, if there are any dramatic changes in enrollments, we can reflect those changes in subsequent ten-year programs. He felt that the present program was particularly defensible in identification of projects and overall needs based upon assessment at this time in terms of programs, as well as enrollments. Most of the additions are program additions, rather than due to expansion of programs or based upon expanding student populations.

Discussion then arose as to the recommendation posed by the Board Office that a major study take place over the next year prior to the next ten-year building program formulation to determine more definitely what the future new building needs are at the University of Northern Iowa. The Board Office expressed surprise that the new building needs at that institution were greater than those expressed by the other two universities. Such a study should include a close look at utilization of existing space, how that utilization could be improved through remodeling, use of space vacated when new space is constructed (such as Arts and Industries when Art moves out), and the vacated gymnasium space, when the Physical Education Center project is funded.

Regent Bailey recommended a general study be conducted for all the board's institutions pertaining to capital needs rather than singling out only the University of Northern Iowa. Mr. Richey concurred in Regent Bailey's suggestion but said the University of Northern Iowa specifically needed to determine its future building needs more definitively. In discussion, it was noted that both the other universities had recently carried out a similar study.

MOTION:

Dr. Harris moved the board approve the submittal of a ten-year capital program totaling \$190,910,000 to the 1979 Legislature and request the adoption of this program by the General Assembly as prelude to authorization of additional academic revenue bonding authority for Board of Regents' universities. Dr. Harris also moved that the University of Northern Iowa conduct a major study prior to the formulation of the next ten-year building program to determine more clearly its future facilities needs. Mr. Wenstrand seconded the motion and it passed unanimously.

SEMIANNUAL REPORT ON BOARD OF REGENTS' PURCHASING OPERATIONS. The board was presented a statistical purchasing report for the period of January 1 to June 30, 1978, and narratives from the institutions covering the period of April through September 1978. The next report will come to the board in May of 1979.

The following highlights of three recent Purchasing Committee meetings were reported:

- Award of joint contracts on envelopes, projection lamps, photo supplies, batteries and ice cream. In addition, the Purchasing Committee has a joint contract on large lamps.
- At the request of the business officers, the committee formulated a draft policy of procedures for prepayment of purchase orders. This policy is currently being reviewed by the business officers and will be finalized at the next meeting of the committee.
- The committee met with State Department of General Services officials and Department of Transportation purchasing officers on areas of common interest.

- The committee continued to work with Iowa State Industries.
- The committee continued its cooperative relationship with the State Vehicle Dispatcher in listing with him those standard vehicles which could be purchased more economically by the state through volume purchasing.

MOTION: Dr. Harris moved the board accept the semi-annual report on Board of Regents' purchasing operations as presented the board. Mr. Wenstrand seconded the motion and it passed unanimously.

President Petersen commended the Regents' purchasing officers for the amount of money they were able to save through their purchasing operations.

REGENTS' MERIT SYSTEM REPORT. The board was presented a Regents' Merit System report and was requested to accept same.

Mr. Donald Volm, Regents' Merit System Director, was present for discussion and reviewed the following tables which made up the body of the report:

- 1) distribution of employees by institution and occupational category
- 2) distribution of employees by pay grades
- 3) average annual salaries
- 4) distribution of employees by step in grade
- 5) number of reclassification studies and new position classifications
- 6) number of applicants, examinations, and certifications
- 7) number of appointments
- 8) minority-nonminority composition of employees
- 9) number and reasons for terminations and average turnover rates
- 10) number and disposition of classification appeals and grievance arbitrations.

In response to questions, Mr. Volm commented on the functional job analysis work that is currently underway at the institutions and noted that when completed the program will provide the basis for a systematic, task-based and documented approach to personnel administration that is adaptable to computerization and will clarify the logical relationship that should exist between various personnel functions such as examination and selection, test validation, job classification and evaluation, performance appraisal, etc.

MOTION: Mr. Barber moved the board accept the Regents' Merit System report. Mr. Slife seconded the motion and it passed unanimously.

BUDGET REQUEST FOR 1979-1981 - PROGRAM PRIORITIES. The Board Office recommended the following actions:

- 1) That, if formula funds for equipment or building repairs are included in the Governor's budget for any organizational unit, the Comptroller's Office be requested that such formula funding be included for all organizational units as a matter of equity.
- 2) That student aid increase, due to tuition increase, be the highest priority item among the essential program adjustments for the three universities.
- 3) That the institutional program priorities be approved subject to the above.
- 4) That the implications of the President's wage and price guidelines be discussed.

The Board Office reported that program level decision packages had been prepared for all organizational units and transmitted to the State Comptroller's Office, based on action of the Board of Regents. The institutions established priority order on decision packages within each of the prescribed programs including instruction, research, public service, academic support, and others. Also, the institutions ranked all budget decision packages for each organizational unit in order of priority, regardless of program.

The following table provided the board a summary of priorities for the general universities and the special schools in accordance with the information submitted by each of the institutions:

- | | Comptrollers Base ¹ |
|----|---|
| 1 | Restore Existing Displaced Program |
| 2 | 2% Inflation, Supplies & Services |
| 3 | 2% Inflation, Equipment |
| 4 | 5% Inflation, Library Books |
| 5 | 2% Inflation, Building Repairs |
| 6 | Equipment Formula |
| 7 | Building Repair Formula |
| 8 | Supplies & Services (2.5%) |
| 9 | Enrollment Growth
UNI Disability Insurance
UNI Fuel & Purchased Electricity
ISU Health Insurance |
| 10 | Essential Program Adjustments |
| | a. Student Aid |
| | b. Open New Buildings |
| | c. Mandatory Expenses |
| | d. Equipment/Computer Prog. |
| | e. Accreditation |
| | f. Other |

¹Includes merit and annualization increases for merit employees, merit increases for professional and scientific staff, FICA and IPERS increases 280

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in employers' contribution for all employees, 5% increase (price growth) for supplies and services, equipment, library books and building repairs.

The Board Office reported that the institutions substantially followed the priority order agreed upon interinstitutionally; however, there were some variations which reflected individual institutional needs. The University of Northern Iowa and the two special schools did not identify the inflationary components in separate decision packages. The Board Office indicated that it will update information on these items for use by the Comptroller's Office.

Iowa School for the Deaf formulated decision packages to restore existing programs in terms of objects of expenditure such as supplies and services, rather than programs as intended.

The Iowa Braille and Sight Saving School established priorities for its essential program adjustments above some existing programs to be restored. These programs, however, are existing programs and require state appropriations to replace prior federal funding.

The Board Office noted a major concern pertained to the priorities established for formula-based requests for equipment and building repairs. They may be established in such a way that inequities between institutions result. One institution may place the equipment formula request high on the priority list and receive formula funding. Another institution may place the formula request low and not receive funding, but receive a corresponding amount of funding under inflationary requests. Then, the institution could submit the equipment formula request as a high priority for the next budget request and obtain more than its fair share of funding in the process. Rather than attempt to restructure priorities at this time, Mr. Richey recommended that the State Comptroller's Office be requested to include the formula items of equipment or building repairs for all organizational units if included for any one, in order to avoid inequities developing as a consequence of the formula methodology.

Mr. Richey commented that during previous deliberations on the budget request by the board, it was understood that the additional funding requested for student aid, due to the tuition rate increases, should be at a higher priority than any of the other essential program adjustments. Accordingly, it was recommended that the State Comptroller's Office be advised to regard student aid, due to the tuition rate increase, as the highest essential program adjustment.

Mr. Richey began the discussion by stating that the State Comptroller's base figure provided the board indicated a total appropriations figure of \$215,823,585 excluding the Board Office.

Directing the board's attention to the budget request for 1979-1980, Mr. Richey said that restoring existing displaced programs included merit and annualization increases for merit employees, merit increases for professional and scientific staff, FICA and IPERS increases for employers' contribution for all employees, 5% increase (price growth) for supplies and services, equipment, library books and building repairs. The total amount for that priority category involved \$9.5 million. While Mr. Richey said the board had initially approved a figure of \$10.7 million for that budget priority, that amount had a 7% price inflation factor in it and the State Comptroller informed the Board Office that a 5% inflation factor only could be included in that budget base according to the State Comptroller's guidelines.

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The next four items on the priority list covered inflation for supplies and services, equipment, library books and building repairs. The figures were noted to be from the State Comptroller's computer listing of programs in order of priority except for the University of Northern Iowa, Iowa School for the Deaf, and the Iowa Braille and Sight Saving School. Mr. Richey said that when the first five categories were added together, the proposed total amounted to \$10.7 million.

Mr. Richey went on down the priority list and specifically discussed disability insurance and fuel and purchased electricity for the University of Northern Iowa and health insurance for Iowa State University. He noted that these three items were necessary to fund those programs at their current levels. He explained that those categories are underfunded in the current year for those amounts. He noted that those items were not placed in a priority order and said that decision needed to be made by the board.

Mr. Richey reported that the equipment needs were high on the priority list for all the institutions. He noted that while the University of Northern Iowa has a serious need for equipment, the equipment formula approach yielded only \$23,000 in additional money for that institution the first year of the biennium. Mr. Richey went on to say, however, that the building repair formula for all three institutions yielded a higher amount for the University of Northern Iowa. Mr. Richey reported that the building repair item totaled \$1.2 million for the board's institutions.

Mr. Richey noted that the next item on the proposed priority list was a "catch up" item for supplies and services at 2.5%. Mr. Richey said the 2.5% increase would make the total inflation request for that category 9.5%.

Mr. Richey said that student aid increase as proposed was required as an offset against the tuition rate increase. He noted that at one time this was the institutions' highest priority, but in the near-final analysis, Iowa State University lowered that priority rating. Mr. Richey commented that the opening of new buildings item was nondiscretionary as is student aid. Mandatory expenses were noted. The fourth category under essential program adjustments was equipment for the computer at the State University of Iowa.

Mr. Richey commented that while enrollment growth needs were acted upon at the board's last meeting, a priority was not indicated. Mr. Richey emphasized that such needs were not so much for new growth but were related to "catch up" for existing unfunded growth.

Vice President Jennings commented that equipment needs at the institutions needed to be placed high on the priority list as those needs are, otherwise, going to get farther and farther behind. He noted that the equipment formula used to calculate institutional needs is very conservative.

President Parks agreed with Vice President Jennings about the severity of the institutional equipment needs and went on to say, however, that enrollment growth monies are also crucial to the institutional needs. He said that if the legislature is not made aware of the importance of those needs, it will be the board's and the institutions' faults for not pointing out that fact.

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Vice President Stansbury commented that the University of Northern Iowa's priority preferences were that equipment and building repair needs were in reverse order from that of the other two universities. He said that the University of Northern Iowa recently spent a great deal of money for roof repairs at that institution.

President Kamerick expressed concurrence with President Parks' earlier remarks. He also emphasized that enrollment growth money is essential to have enough teachers to educate the students.

Regent Wenstrand asked Mr. Richey if his perception of the enrollment needs was as strong as it was earlier. Mr. Richey said his feelings on enrollment have remained constant. He emphasized that a lot of the need was for shifting enrollment needs rather than total enrollment growth.

President Petersen requested the board decide on how it wished to proceed in listing its priorities with respect to enrollment growth and equipment needs. Mr. Richey sensed the board's views by recommending the enrollment growth category be placed as priority number 7, equipment as priority number 8, building repair formula number 9, and essential program adjustments of student aid, opening new buildings, and mandatory expenses be number 10.

Discussion then centered on the placement of the supplies and services needs of the institutions. President Parks suggested that catch up be indicated last priority. He noted that while the need for supplies and services is not any less than other projects, he felt the university would have less chance of receiving such monies than for other projects. Representatives from the University of Iowa and the University of Northern Iowa concurred in that feeling expressed by President Parks as to obtaining catch up supplies and services at 2.5%.

Mr. Richey summarized the apparent consensus of the board concerning priorities for the operating budget request for the 1979-1981 biennium. Mr. Richey further indicated that the priorities for essential program adjustments would be as shown on the table below with the understanding that the remaining priorities for essential program adjustments would be as listed in the institutional summaries that were approved by the board at its October 5th meeting.

REGENTS BUDGET REQUEST 1979-81 BIENNIIUM
SUMMARY OF PRIORITIES

	1979-80		1980-81	
	Total Appropriations	Total Budget	Total Appropriations	Total Budget
Comptroller's Base	\$215,823,585	\$332,090,844	\$223,632,846	\$341,976,405
1 Restore Existing Displaced Program	7,482,012	9,526,678	7,603,962	9,715,662
2 Other Base Budget Adjustments				
UNI Disability Insurance	38,000	38,000	38,000	38,000
UNI Fuel & Purchased Electricity	226,000	226,000	226,000	226,000
ISU Health Insurance	386,000	386,000	386,000	386,000
3 2% Inflation, Supplies & Services	659,952	914,900	1,403,209	1,948,409
4 2% Inflation, Equipment	56,800	56,800	194,600	194,600
5 5% Inflation, Library Books	212,500	212,500	460,500	460,500
6 2% Inflation, Building Repairs	30,400	63,600	100,300	167,500
Subtotal - Items #1 through #6	<u>\$ 9,091,664</u>	<u>\$ 11,424,478</u>	<u>\$ 10,412,571</u>	<u>\$ 13,136,671</u>
Subtotal - Base plus Restored Program plus Minimum Inflation	224,915,249	\$343,515,322	\$234,045,417	\$355,113,076
7 Enrollment Growth	\$ 1,285,982	\$ 1,285,982	\$ 1,852,687	\$ 1,852,687
8 Equipment Formula	1,553,900	1,670,000	2,968,800	3,200,700
9 Building Repair Formula	1,029,000	1,029,000	2,318,080	2,318,080
10 Essential Program Adjustments				
a) Student Aid	398,925	398,925	398,925	398,925
b) Open New Buildings	734,019	734,019	1,047,308	1,283,008
c) Mandatory Expenses	250,000	250,000	560,000	560,000
d) Equipment/Computer Program	1,459,381	1,459,381	1,829,381	1,829,381
e) Accreditation	150,000	150,000	200,000	200,000
f) Other Program Adjustments	1,781,750	2,779,550	3,341,976	5,338,500
11 Supplies & Services (2.5%)	800,650	1,143,950	1,639,368	2,372,668
Subtotal - Formula/Essential Program Adjustments	<u>\$ 9,443,607</u>	<u>\$ 10,900,807</u>	<u>\$ 16,156,525</u>	<u>\$ 19,353,949</u>
Adjust for Institutional Income	<u>\$ (3,559,000)</u>		<u>\$ (3,796,000)</u>	
Total Budget Request	<u>\$230,799,856</u>	<u>\$354,416,129</u>	<u>\$246,405,942</u>	<u>\$374,467,025</u>

Prepared by Iowa State Board of Regents 11/78

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MOTION: Mr. Brownlee moved that the Board of Regents approve the operating budget priorities for 1979-1981 as shown on the preceding table. Mr. Slife seconded the motion. The motion passed unanimously.

Regent Shaw said the board should possibly be thinking in terms of increases in tuition for one year rather than for the biennium. He suggested that in light of college attendance with respect to tuition increases, etc.

Mr. Richey reported that the Governor's budget presentation for the Board of Regents would be held on November 30th at 10:15 a.m. to noon. Mr. Richey noted that two presentations would be held pertaining to the board relating to both operating and capital requests. After discussion, it was decided that Regents Petersen and Barber would present the board's askings and Mr. Richey would also speak on the matter.

President Petersen encouraged the presidents of the board's universities, academic officers and business officers to attend the budget presentation hearing. She also recommended that Director of University Hospitals John Colloton attend the presentation.

Discussion then arose pertaining to the President's wage and price guidelines. In general, President Carter's wage standard requires that annual increases in wages and privately financed fringe benefits be held to 7% or below. He recommended that a 7% limit be placed on combined wage and fringe benefit increases. The increases would not have to be applied to every employee, but would be averages within an employer's work force. Separate averages would be calculated for executives, unionized employees, and the remainder of the work force.

Vice President Jennings noted that federal government officials reported that one method of enforcing the wage-price goals would be to deny government contracts over \$5 million or more to employers who did not follow the guidelines. He said organizations receiving \$5 million in government contracts need to begin certifying January 1, 1979, to the federal government that they are in compliance with the rules. Vice President Jennings said the University of Iowa has more than \$5 million in such contracts. President Kamerick also noted the problem at the University of Northern Iowa.

MOTION: Mr. Slife moved the board go on record in the strongest terms as being committed to the President's wage and price guidelines program. Dr. Harris seconded the motion.

President Petersen said the board understood that it would be seeking guidance on meeting the President's guidelines and will study their impact on its institutions.

VOTE ON MOTION: The motion passed unanimously.

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President Petersen asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to general or miscellaneous items. There were no additional matters raised for the public session of the board.

BOARD OFFICE PERSONNEL REGISTER. There were no actions reported on the Register of Personnel Changes for the Board Office.

NEXT MEETINGS.

December 20-21	University of Northern Iowa	Cedar Falls
January 18-19	University of Iowa	Iowa City
February 15-16	Iowa State University	Ames
March 15-16	Des Moines	Des Moines
April 19-20	University of Northern Iowa	Cedar Falls
May 17-18	Iowa State University	Ames
June 21-22	University of Iowa	Iowa City

EXECUTIVE SESSION. President Petersen reported that the board needed to enter into executive session to discuss the following matters: 1) strategy in regard to collective bargaining, 2) a personnel matter at the State University of Iowa, and 3) a property matter at the State University of Iowa. On roll call vote as to whether to enter into executive session, the following voted:

AYE: Bailey, Barber, Brownlee, Harris, Slife, Wenstrand, Petersen.

NAY: None.

ABSENT: Belin, Shaw.

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 4:30 p.m. and arose therefrom at 5:55 p.m.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, November 16, 1978.

UNIVERSITY HOSPITAL QUARTERLY REPORT. The university requested the board accept a report dealing with the legal responsibilities for the governance of the University of Iowa Hospitals and Clinics and approve Bylaws Amendments as proposed and presented to the board.

Prior to the board's hearing the report, Mr. John W. Colloton, Director of University Hospitals and Clinics, noted that when the board meets at the university in January, a tour will be provided of the pediatric and surgical facilities before they are replaced (scheduled for completion in 1980). A second matter was also called to the board's attention preceding the University Hospital report concerning Section 227 of the 1972 Social Security amendments relating to the reimbursement of attending physicians in teaching hospitals.

Director Colloton reported that the United States has had a system by which physicians are paid on the basis of fees for professional services rendered in hospitals while hospitals are reimbursed separately for their cost of providing patient care. With the inception of Medicare, the Social Security Administration initiated a similar pattern of reimbursement by which hospitals are reimbursed out of what is called Part A of the Medicare program and physicians are paid out of what is called Part B. While this works reasonably well with community hospitals and physicians, the Social Security Administration has caused problems with respect to teaching hospitals. This question arose because of the manner in which professional care is rendered in teaching hospitals through a combination of house staff physicians paid by hospitals and reimbursed under Part A of Medicare and faculty physicians paid on a fee for service basis under Part B.

Director Colloton went on to say that this pattern has led to some allegations of duplicative payment for professional services which, in some instances, was true because of the existence of two-class patient care systems in some teaching hospitals. In such two-class systems, house staff physicians (or residents) were, on some occasions, caring for Medicare patients without faculty physician involvement. The payment of a professional fee in this circumstance in addition to the Part A reimbursement of resident physician costs to the teaching hospital led to the conclusion of duplicative payment.

In 1972, the Social Security amendments through Section 227 attempted to establish criteria by which to rule out the above-stated circumstance. Section 227 indicated that physicians would be paid for professional services on a reasonable cost basis (cost as opposed to fee) unless Medicare patients were cared for on a bona fide private patient basis by attending faculty physicians.

The Department of Health, Education and Welfare published proposed regulations implementing the above amendment to the law in mid-1973 and ran into considerable conflict with the medical education community resulting in

withdrawal of the regulations. The opposition arose from teaching hospitals still operating two-class systems who could not qualify for continued usual and customary fee payment for professional services. Director Colloton reported that the University of Iowa Hospitals were not among those opposing the proposed 1973 regulations. Successive Medicare amendments have been adopted by Congress in each of the ensuing years delaying the effective date of Section 227 until October 1, 1978. During the course of this time, there have been a number of studies of the problem conducted, one major one by the National Institute of Medicine under contract with the Senate Finance Committee, which proposed revisions in the basic 227 concept. Unfortunately, the Department of Health, Education and Welfare did not subscribe to the basic recommendations set forth in that study.

In August of this year, the Department of Health, Education and Welfare circulated 56 pages of draft regulations attempting to implement the provisions of Section 227, this time setting forth not only bona fide private patient relationship criteria, but also a fiscal test. These proposed regulations required that teaching hospitals were to be accommodating 85% of all patients on a private patient basis and billing professional fees to all patients. If these two criteria were not met, no usual and customary fee reimbursement to faculty physicians could be made in teaching hospitals. This then again resulted in a large hue and cry from teaching hospitals and medical schools because of the discriminatory aspects involved.

At the University of Iowa, the discrimination noted above is obvious when it is realized that the university is precluded by state law from billing indigent patients for professional care. This being the case, initiation of these proposed regulations would reduce Medicare professional fee payments to the University of Iowa Medical Service Plan from a current usual and customary fee level of \$6 million down to a Medicare customized cost level of approximately \$2 million. Fortunately, certain members of Congress recognized the discrimination involved and supported a repeal of Section 227 in the closing days of the 95th Congressional Session. The repeal move cleared the Senate but failed to clear the House. Secretary Califano then again decided to delay implementation of the proposed regulations until further study took place.

Director Colloton reported, then, that the university has no problem at the moment as it continues to receive usual and customary fee payment for attending physician services. The Section 227 regulations will be up for reconsideration in early 1979 and the outcome will determine whether the university will have a dollar problem in the future. Director Colloton stated that his report on Section 227 was provided members of the board in view of the volatile circumstances involved.

MOTION:

Mr. Brownlee moved the board express its opposition, as the board of trustees for the University Hospitals and Clinics, against Section 227 of the 1972 Social Security amendments. Mr. Slife seconded the motion.

Director Colloton reported that Section 227 has the potential of devastating the pay plan of the University Hospitals and Clinics.

Mr. Robert D. Miller, Assistant to the Director, University Hospitals and Clinics, then orally reported to the board on how the board meets its legal responsibilities for the governance of the University of Iowa Hospitals and Clinics. The report was organized into two parts. The first part surveyed the Regents' responsibilities for all the institutions it governs. The second part surveyed the responsibilities which are unique to the hospitals. Mr. Miller then proceeded to highlight the written report presented the board in his oral presentation.

Assistant to the Director Miller noted that the Iowa State Board of Regents is meeting its responsibilities for assuring effective governance of the University of Iowa Hospitals and Clinics through two channels. The first channel is the direct regental governance actions, including selection of officials and adoption of the Bylaws, plus the comprehensive regental and university personnel, financial, purchasing and capital procedures. The second channel is the unified internal hospital-clinical staff governance structure established by the Bylaws, including the delegation of a few selected clinically-related functions to the University Hospital Advisory Committee. This is an innovative structure which has preserved essential accountability while fostering the full cooperation and flexibility which is essential to successfully integrate the multiple missions of the university and Iowa hospitals and clinics.

Regent Bailey inquired as to how the board is satisfying its responsibilities concerning appointments to the medical staff. Mr. Miller responded by saying that membership on the medical staff is granted through appointments to clinical departments in the Colleges of Medicine or Dentistry and the board ratifies those appointments. President Petersen noted that such appointments are listed on the Register of Personnel Changes which the board ratifies monthly. Regent Bailey asked that that fact be reflected in the report. Mr. Miller said that the report would be modified to reflect that information.

The report presented the board included four amendments to the university Bylaws designed to make them more compatible with standards of the Joint Commission on Accreditation of Hospitals and to more clearly document the university's present operating protocols. Approval of such amendments was requested by the board.

MOTION:

Mr. Brownlee moved the board approve the Bylaws amendments proposed by the university designed to make them more comparable with Joint Commission on Accreditation of Hospitals Standards. Dr. Harris seconded the motion and it passed unanimously.

PUBLIC HEARING - CHILLED WATER PLANT EXPANSION -- PHASE III~~C~~ - CONTRACT 2 - COOLING TOWER. President Petersen called the meeting to order at 1:00 p.m., Central Standard Time, on Thursday, November 16, 1978, at the Iowa School for the Deaf, Council Bluffs, Iowa. The roll being called, there were present Mrs. H. Rand Petersen, president, in the chair, and the following named board members: Bailey, Barber, Brownlee, Harris, Shaw, Slife, Wenstrand. .
Absent: Belin.

The president stated that this was the date, time and place set for a hearing on the proposed plans and specifications and proposed form of contract for Chilled Water Plant Expansion -- Phase III - Contract 2 - Cooling Tower on the campus of the State University of Iowa, Iowa City, Iowa.

President Petersen asked whether anyone present wished to register objections concerning either the proposed plans and specifications or the proposed form of contract. No objections were filed.

The president then inquired whether the executive secretary had received any written objections to the project. The executive secretary stated that he had not received any such objections. There being no objections, the president declared the public hearing closed.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the University of Iowa were ratified by the board.

RESIGNATION. The board was requested to accept the following resignation:

Dr. James H. Christie as Head of the Department of Radiology in the College of Medicine, effective July 31, 1978. Dr. Christie has accepted a position at the University of New Mexico. Dr. Rolf L. Schapiro is serving as the Acting Head of the Department of Radiology during the current year.

MOTION: Dr. Harris moved the board accept the resignation of Dr. James H. Christie as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

IOWA INSTITUTE FOR SCHOOL EXECUTIVES. The University of Iowa requested the board approve the establishment of an Iowa Institute for School Executives. The Board Office recommended that the institutional request be referred to the Interinstitutional Committee on Educational Coordination due to the existence of similar training efforts at the other two Regents' universities and because of past discussions by the board that there is a need for inter-institutional cooperation between the three education units in providing in-service training.

The university reported that such an institute would provide a mechanism for the participation of school administrators with the University of Iowa in formulating and carrying out a variety of educational and developmental in-service programs. Membership in the institute would be open to all former and practicing school executives and to college or university personnel engaged in training school executives. The institute would be self-supporting by dues and fees.

MOTION: Dr. Harris moved the board refer the institutional proposal for an Iowa Institute for School Executives to the Interinstitutional Committee on Educational Coordination. Mr. Wenstrand seconded the motion and it passed unanimously.

COMMENDATION. President Petersen publicly commended John W. Colloton, Director of University Hospitals and Clinics for being named president-elect of the national organization of the Council of Teaching Hospitals.

CATALOG CHANGES. The Board Office recommended that the catalog changes proposed by the University of Iowa be referred to the Interinstitutional Committee on Educational Coordination for review and recommendation.

MOTION: Mr. Brownlee moved the board refer the catalog changes proposed by the University of Iowa to the Interinstitutional Committee on Educational Coordination for review and recommendation. Dr. Harris seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions for the month of November 1978 had been received by him, was in order, and recommended approval.

The following construction contracts were recommended for ratification, having been awarded by the board's executive secretary:

Renovation of West Campus High Pressure Steam System
Award to: AAA Mechanical Contractors, Inc., Iowa City, Iowa \$424,497.00

Alumni Center Remodeling
Award to: Burger Construction Company, Iowa City, Iowa \$ 48,719.00

The following new projects were recommended for approval:

Maytag Auditorium Remodeling - Museum of Art
Source of Funds: University RR&A \$ 79,700.00

The university also requested the board ratify its selection of Harvey W. Henry, Architect, Iowa City, Iowa, to provide final design services and contract administration on the project on an hourly fee basis for an amount not to exceed \$11,000.

Psychology Training Clinic Remodeling - G-7 through G-13 Spence Laboratories
Source of Funds: University RR&A \$ 11,700.00

Remodel Rooms 321, 321a and 325 -- Zoology Building
Source of Funds: University RR&A \$ 22,300.00

University Hospitals and Clinics - Radiation Therapy Simulator Remodeling
Source of Funds: University Hospitals Building Usage Fund \$ 75,600.00

The following consultant contracts were presented for ratification:

Hawkeye Court Apartments -- Repair Roofs, Phase III

Ratify contract entered into with Shive-Hattery & Associates, Iowa City, Iowa, to provide inspection services on the project on an hourly basis for an amount not to exceed \$8,300.

Pharmacy Building -- Distilled Water Piping System

Ratify selection of Engineering Associates, Cedar Rapids, Iowa, to conduct a preliminary study to establish project design framework and a preliminary budget for an amount based upon hourly rates not to exceed \$2,250.

Physics Building -- Remodel Room 426 into a Clean Area for Flight Instrument Assembly

Ratify selection of Engineering Associates, Cedar Rapids, Iowa, to provide a preliminary study to establish project design framework and a preliminary budget on an hourly rate basis not to exceed \$850.

Engineering Building -- Materials Engineering Division Laboratory Alterations

Approve an increase in compensation for additional engineering services with Belling Consultants, Inc., Moline, Illinois, on this project. The firm, which was previously selected to provide design services, is now to provide site survey services at a lump sum fee of \$1,400.

The board was also requested to ratify executive secretary approval of a contract with Wehner, Nowysz, Pattschull & Pfiffner, Iowa City, Iowa, as architect on the Chemistry/Botany Building -- Northeast and Southwest Fire Stair Enclosures project. The board, at its July meeting, granted authority for the executive secretary to sign the final negotiated contract with this firm, assuming the contract terms were within the approved guidelines. Fee to the architect shall be a fixed fee of \$46,400. This project is funded, in part, from an allocation by the board of 1978 capital appropriations. The fee is slightly higher than normal on a remodeling project, but the size of the project and its complexity brings the fee in line with the acceptable levels.

MOTION:

Dr. Harris moved the board approve the Register of Capital Improvement Business Transactions for the month of November 1978; ratify the construction projects recommended above; approve the new projects recommended for approval; ratify and approve the consultant contracts recommendations as shown above; and authorize the executive secretary to sign all necessary documents. Mr. Brownlee seconded the motion and it passed unanimously.

PURCHASE OF PROPERTY - 602 SOUTH MADISON, IOWA CITY, IOWA. Action on this item was deferred.

LEASE OF PROPERTY. The Board Office recommended the board approve a lease of property between the State Board of Regents and Lutheran Campus Council of Iowa City, Iowa.

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The Board Office reported that the Lutheran Campus Council has leased space in "Old Brick" for campus ministry activities. This vacated a brick facility located on the corner of Church and Dubuque Street containing approximately 1,600 net square feet, known as Christus House.

The university proposed to lease this space at a rental charge of \$400 per month for term rental of \$3,200, or a \$3.00 per square foot per year charge. The property would be used by the School of Art to provide faculty art studios. The lease would commence on November 1, 1978, and end June 30, 1979, although the tenant would have the option to extend this lease for the additional period of July 1, 1979, to April 30, 1980, upon the same terms and conditions which options shall be exercised in writing on or before May 1, 1979. If Lutheran Campus Council is able to obtain an extension of its present lease of the "Old Brick" facilities, the date of the extension period shall be extended from May 1, 1980, to June 30, 1980.

The Board Office added that other key conditions are that air conditioning equipment shall be furnished at the expense of the landlord and maintenance thereof at the expense of the landlord, but utilities for operation thereof shall be the obligation of the University of Iowa, as shall janitor service and heating.

MOTION:

Mr. Bailey moved the board approve a lease of property between the State Board of Regents and Lutheran Campus Council of Iowa City, Iowa.
Dr. Harris seconded the motion and on roll call, the following voted:
AYE: Bailey, Barber, Brownlee, Harris, Shaw, Slife, Wenstrand, Petersen.
NAY: None.
ABSENT: Belin.
The motion carried.

President Petersen asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa.

PURCHASE OF PROPERTY. The university requested the board approve a purchase of property consisting of 37.40 acres of undeveloped land at the rear of Clements Beach Resort on West Lake Okoboji. The property is adjacent to Iowa Lakeside Laboratory and its acquisition would complete ownership of a parcel from the lake front to a paved access road leading from State Highway 32.

The university reported that the present owners are: Monte G. Scholten, Richard Stephens, Gerald L. Moeller, George W. Heisler, Donna Jean Hedges, John R. Notestine and W. M. Cornwall. The total purchase price is \$168,300 (\$4,500 per acre), subject to the approval of the Board of Regents and the Executive Council, payable \$18,000 down and the balance to be paid upon delivery of possession, merchantable title, abstract and warranty deed. Appraised value was either \$5,050 per acre or \$6,000 per acre. It was noted that funds for this purchase are available from unexpended balances of Income from Treasurer's Temporary Investments.

The purchase would benefit the state educationally, aesthetically, ecologically, and also the purchase would be preventing an imminent consequence of resort development. Lakeside Laboratory would be further buffered from such encroachment.

MOTION: Mr. Bailey moved the board approve a purchase of property of 37.40 acres of land at Clements Beach as described above. Dr. Harris seconded the motion. On roll call, the following voted:
AYE: Bailey, Barber, Brownlee, Harris, Shaw, Slife, Wenstrand, Petersen.
NAY: None.
ABSENT: Belin.
The motion carried.

DENTAL SCIENCE BUILDING - LITIGATION. The university requested the board grant it permission to seek Executive Council approval to employ Shuttleworth and Ingersoll, Cedar Rapids, Iowa, to assist Special Assistant Attorney General Arthur O. Leff in litigation proceedings.

Vice President Jennings reported that the university is currently engaged in litigation against contractors and subcontractors who performed work on the Dental Science Building. Special Assistant Attorney General Arthur O. Leff has been handling the litigation since its commencement, and expects the matter to go to trial in the late spring of 1979. Because of the complexity of the issues involved, particularly in the area of construction contracts, Mr. Leff and the university requested the board's permission to seek Executive Council approval to appoint special private counsel to assist Mr. Leff during the trial. The Attorney General, in informal conversation with Mr. Leff, has indicated no opposition to appointment of such special counsel. Cost of counsel would be assumed by the university, unless the Attorney General is willing to pay the cost.

MOTION: Mr. Slife moved the board grant the university permission to seek Executive Council approval to employ Shuttleworth and Ingersoll, Cedar Rapids, Iowa, to assist Special Assistant Attorney General Arthur O. Leff in litigation proceedings. Dr. Harris seconded the motion.

Mr. Richey asked for the rate of compensation to the firm. Assistant to President Mahon responded that compensation is anticipated to be \$50 per hour.

VOTE ON MOTION: The motion passed unanimously.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, November 16, 1978.

PUBLIC HEARING - UTILITIES--CHILLED WATER SYSTEM ADDITIONS, 1977--DIVISION 5. President Petersen called the meeting to order at approximately 11:00 a.m., Central Standard Time, on Thursday, November 16, 1978, at the Iowa School for the Deaf, Council Bluffs, Iowa. The roll being called, there were present Mrs. H. Rand Petersen, president, in the chair, and the following named board members: Bailey, Barber, Brownlee, Harris, Shaw, Slife, Wenstrand, Petersen. Absent: Belin.

The president stated that this was the date, time and place set for a hearing on the proposed plans and specifications and proposed form of contract for Utilities - Chilled Water System Additions, 1977 -- Division 5 on the campus of Iowa State University, Ames, Iowa.

President Petersen asked whether anyone present wished to register objections concerning either the proposed plans and specifications or the proposed form of contract. No objections were filed.

The president then inquired whether the executive secretary had received any written objections to the project. The executive secretary stated that he had not received any such objections, There being no objections, the president declared the public hearing closed.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of October 1978 were ratified by the board.

APPOINTMENT. The board was requested to approve the following appointment:

Robert W. Bayless, Temporary Professor and Acting Chairman of the Department of Military Science, effective October 30, 1978. Salary from United States Army (rank of Colonel). This appointment to academic rank is effective only during the period that Colonel Bayless is assigned to Iowa State University by the United States Army. Lt. Colonel Rex L. Frazer was replaced by the United States Army.

MOTION:

Mr. Bailey moved the board approve the appointment of Robert W. Bayless as shown above. Dr. Harris seconded the motion and it passed unanimously.

CHANGE IN NAME OF THE DEPARTMENT OF APPLIED ART TO THE DEPARTMENT OF ART AND DESIGN. The Board Office recommended the board approve the name change of the Department of Applied Art to the Department of Art and Design effective November 28, 1978, at Iowa State University.

The basic reason the university noted for the change was to provide a departmental name that adequately identifies the present mission and objective of the department. The present departmental title, while appropriate years ago, no longer assists in program identification. The university reported that although program changes will probably occur within the new College of Design, the request for a change in departmental name does not anticipate or result from anticipated future curriculum developments.

MOTION:

Mr. Bailey moved the board approve the name change of the Department of Applied Art to the Department of Art and Design effective November 28, 1978, at Iowa State University. Mr. Wenstrand seconded the motion and it passed unanimously.

SECURITY PERSONNEL - DESIGNATION AS PERMANENT OR TEMPORARY SPECIAL SECURITY OFFICERS. The board was requested to commission Gary E. Reinertson and Dennis W. Saling as permanent special security officers and David P. Bisset, Larry Choat, Michael Daub, Richard Gustafson, Cynthia Kaufman, Leo McNally, Wayne Strovers, and Michael Vinchattle as temporary special security officers.

Gary E. Reinertson, age 26, has been employed as a security officer for Iowa State University since August 15, 1977. He completed the Fifty-Second Basic Training School at the Iowa Law Enforcement Academy on April 21, 1978.

Dennis W. Saling, age 31, has been employed as a security officer for Iowa State University since September 25, 1978. He received peace officer certification in a Special Basic School conducted by the Marshalltown Police Department in 1970. (letter attached)

David P. Bisset, age 33, has been employed as a security officer for Iowa State University since September 4, 1978. Prior to his employment at Iowa State University, he was a police officer for the city of Story City, Iowa for 1 year.

Larry Choat, age 26, has been employed as a security officer for Iowa State University since June 1, 1978. He has an Associate of Arts degree in theology and psychology.

Michael Daub, age 27, has been employed as a security officer for Iowa State University since May 1, 1978. Mr. Daub spent 4 years in the United States Marine Corps and attended Lincoln Christian College, Lincoln, Illinois for 18 months.

Richard Gustafson, age 21, has been employed as a security officer for Iowa State University since July 24, 1978. He has earned a B.A. from Midland Lutheran College, Fremont, Nebraska, with a major in Social Science and a minor in History. He has had 18 months experience in security with Midland Lutheran College.

Cynthia Kaufman, age 21, has been employed as a security officer for Iowa State University since September 5, 1978. Ms. Kaufman has earned a B.S. in Law Enforcement and Psychology from Western Illinois University, Macomb, Illinois.

Leo McNally, age 22, has been employed as a security officer for Iowa State University since July 24, 1978. He was employed as a deputy sheriff for married student housing at Iowa State University for 5 months. He has attended Iowa State University for approximately 2½ years.

Wayne Strovers, age 31, has been employed as a security officer for Iowa State University since August 12, 1978. Attended IHCC at Centerville, Iowa for 18 months and has attended Iowa State University for 9 months.

Michael Vinchattle, age 22, has been employed as a security officer for Iowa State University since August 1, 1978. Prior to his employment at Iowa State University, he was employed as a patrolman for the city of Story City, Iowa for 4 months.

MOTION:

Mr. Slife moved the board commission Gary E. Reinertson and Dennis W. Saling as permanent special security officers and commission David P. Bisset, Larry Choat, Michael Daub, Richard Gustafson, Cynthia Kaufman, Leo McNally, Wayne Stovers, and Michael Vinchattle as temporary special security officers. Mr. Brownlee seconded the motion and it passed unanimously.

LEASE FOR PARKING AT HARLAN SCHOOL SITE. The university requested the board approve a lease agreement providing for university parking on the Harlan School site (120 South Hyland Avenue) owned by the city of Ames.

The university indicated that the purpose and intention of the agreement is to provide parking for those affiliated with the university, thereby relieving, in part, certain temporary problems of the city and the university concerning demand for parking places. The lease will terminate, upon proper notice, in the event that the city requires the use of the property for any other purpose or in the event that the university no longer requires the use of the property for parking.

A summary of the agreement follows:

- 1) There shall be no rental payments due or owing under this lease.
- 2) The lease shall run from the date of signature by the parties through May 31, 1979, subject to extension by mutual agreement of the city and the university.
- 3) The university agreed to indemnify and save harmless the city and its officers and employees in their official capacities, from any and all damages or claims arising directly or indirectly from any use to which the university puts the leased property or any activity occurring on the property during the terms of this lease.
- 4) The university agreed to provide at its expense appropriate maintenance services for the property.

- 5) As a condition to the lease, the city consented to and the university accepted responsibility for law enforcement, including regulations regarding parking on the leased premises during the term of the lease.

MOTION:

Mr. Bailey moved the board approve a lease agreement with the city of Ames for university parking on the Harlan School site from date of signature through May 31, 1979, under the terms and conditions stated above. Mr. Wenstrand seconded the motion and on roll call the following voted:

AYE: Bailey, Barber, Brownlee, Harris, Shaw, Slife, Wenstrand, Petersen.

NAY: None.

ABSENT: Belin.

The motion carried.

RETIREMENT - NEW POLICY. The board was requested to approve the new retirement policy as recommended by the university to be effective January 1, 1979.

The Board Office reported that the 1978 amendments to the federal Age Discrimination in Employment Act eliminate the mandatory retirement age of 70 for federal employees and raise the permissible mandatory retirement age for most other employees from 65 to 70, effective January 1, 1979. An exception is made for colleges and universities, which are permitted to retire tenured faculty at age 65 until July 1, 1982.

It was noted that the recommended action would establish a consistent policy for all employees at Iowa State University, and a policy that is consistent with that approved by the board in October for the University of Iowa. The major change in the new policy at Iowa State University is the elimination of the current provision which requires that major administrative employees be relieved of supervisory responsibilities at age 65, and that faculty may not be appointed for more than nine months a year after age 65.

MOTION:

Mr. Bailey moved the board approve the new retirement policy as recommended by the university effective January 1, 1979. Mr. Brownlee seconded the motion and it passed unanimously.

NAMING OF BUILDINGS - NEW SEED LABORATORY AND STUDENT HEALTH SERVICES BUILDING.

The university requested the board call the new seed laboratory building the "Seed Science Building" and also requested that the old hospital presently housing Student Health Services and other student service areas be called "Student Services Building."

MOTION:

Dr. Harris moved the board: 1) name the new seed laboratory building the "Seed Science Building," and 2) name the old hospital the "Student Services Building." Mr. Brownlee seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period of October 19 through November 17, 1978, had been received by him, was in order, and recommended approval.

The following project was called to the board's attention for action:

Maple-Willow-Larch Commons -- Masonry Parapet Repair

In May of 1978, the board approved the above project. The purpose of the project was to repair four sections of a parapet over the dining area of this commons which experienced water penetration and subsequent freeze/thaw deterioration of the masonry. It was noted in July that no bids were received when scheduled on July 6, and the institution was authorized to negotiate a contract with a qualified contractor.

A contract was negotiated with Western Waterproofing, Inc., West Des Moines, Iowa, who agreed to do the project work for the price of \$26,975. The board subsequently ratified executive secretary award and approved an initial project budget in the amount of \$30,000, funded from the Dormitory System Surplus Fund. Due to a lapse in communication between the Residence Department and the Physical Plant at Iowa State University, additional parapet walls south of the commons building were also in need of repair, but were inadvertently omitted from the original project description and budget. Discovery of this omission led to Western Waterproofing being requested to submit a quotation for the required work.

The university requested board approval of a revised project budget incorporating a change order in the amount of \$18,800 and increasing the total project budget to \$48,600. The university also requested board approval of the change order.

The Board Office reviewed the matter and concurred in the university's belief that there are a number of reasons why a change order is superior to formal bidding of this additional work. These included the need to complete the work before winter sets in so that there will not be additional weather-related damage to the walls and the interior spaces below the walls where leakage has occurred. Also, because the original contract was negotiated after receipt of no bids, it appears as though there is little contractor interest in this rather highly-specialized work. Third, a rebid could very well entail higher costs from a different contractor; whereas the current contractor's work appears to be highly professional and the proposed price for the additional work appears to be completely in line with the required work and compares well to the contract currently in force.

The following new project was recommended for approval:

Kildee Hall - Roof Replacement and Repair - 1978

Source of Funds: RR&A

\$ 84,500.00

MOTION:

Mr. Bailey moved the board approve the Register of Capital Improvement Business Transactions for the period of October 19 through November 17, 1978; approve the revised project budget and change order for the Maple-Willow-Larch Commons -- Masonry Parapet Repair project; approve the new project as shown above; and authorize the executive secretary to sign all necessary projects. Mr. Wenstrand seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were no additional matters raised for discussion.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, November 16, 1978.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the University of Northern Iowa were ratified by the board.

COLLECTIVE BARGAINING NEGOTIATING TEAM. The Board Office recommended the board take the following actions:

- 1) Retain Joseph E. Flynn, Esq. of the firm of Peterson, Popovich, Knutson and Flynn, St. Paul, Minnesota, as chief negotiator for the board in collective bargaining with the United Faculty at the University of Northern Iowa including other related responsibilities and authorize the executive secretary to negotiate and execute a contract of retainer on behalf of the board.
- 2) Approve the other members of the negotiating team recommended by President Kamerick.

The Board Office reported that Mr. Flynn was recommended by President Kamerick to be the chief spokesman for the Regents' table team in the forthcoming negotiations with the United Faculty at the University of Northern Iowa. He has served as the chief negotiator for the Minnesota State University System with the statewide faculty organization which includes seven state universities. His hourly rate for time devoted to this matter is \$55 per hour. Mr. Richey recommended that a written contract be entered into retaining Mr. Flynn's firm for the hourly rate stated.

Other members recommended to the team included: Vice President James Martin, Dean Robert Morin, Vice President Robert Stansbury, Assistant to Vice President Donald Walton, Dr. Elinor Crawford, Dr. Alvin Rudisill, Mr. Robert Grant, and Dr. Robert Barak.

MOTION:

Mr. Brownlee moved the board: 1) retain Joseph E. Flynn, Esq. of the firm of Peterson, Popovich, Knutson and Flynn, St. Paul, Minnesota, as chief negotiator for the board in collective bargaining with the United Faculty at the University of Northern Iowa including other related responsibilities and authorize the executive secretary to negotiate and execute a contract of retainer on behalf of the board and 2) approve the other members of the negotiating team recommended by President Kamerick. Dr. Harris seconded the motion and it passed unanimously.

REVISED MISSION STATEMENT. The Board Office recommended the board approve the Statement of Mission for the University of Northern Iowa.

The Board Office stated that the university was proposing a revision to its mission statement approved by the board in November of 1972. The revised statement was endorsed by the University of Northern Iowa's Master Planning Committee and the University Faculty Senate and the Council of Deans.

The proposed revision in the mission statement contained numerous minor changes in wording and a slightly more visible emphasis on the research function. For example, the statement "faculty personnel policies which recognize the central importance of the teaching function" was replaced by a statement which reads "the central importance and complementary relationship of teaching and research."

Vice President Martin noted that the Board Office mentioned that "new emphasis on the field of art" was added to the mission statement. He said, in clarification, that the university has no intention of expanding the art program and does not contemplate any new emphasis on the arts.

MOTION: Dr. Harris moved the board approve the Statement of Mission for the University of Northern Iowa as proposed. Mr. Bailey seconded the motion and it passed unanimously.

RETIREMENT POLICY. The university of Northern Iowa requested the board change its retirement policy for institutional officials and professional and scientific employees and faculty. The proposal of the University of Northern Iowa follows:

University personnel (full- or part-time) serving as institutional officials or in professional/scientific positions will be eligible for retirement at any time after the attainment of age sixty-two (62). Mandatory retirement shall, for such personnel, occur on June 30 of the fiscal year in which age seventy (70) is attained.

University personnel (full- or part-time) serving with a faculty budget designation will be eligible for University retirement status following attainment of age sixty-two (62). Mandatory retirement for faculty members shall occur prior to the start of the academic year following attainment of age seventy (70).

The Board Office recommended the board approve the action requested by the University of Northern Iowa if the university could explain satisfactorily the need for different language of its faculty. The Board Office explained that the University of Northern Iowa's recommendation differed from the other university recommendations in that it permitted faculty to work to the beginning of the next academic year after reaching age 70. The university's recommendation provided eligibility for retirement status (and accompanying benefits) following attainment of age 62. This and other policies at the board's institutions which are based on age will need to be examined closely in the light of the new regulations and guidelines for the interpretation and enforcement of the Age Discrimination in Employment law that are currently being developed by the Department of Labor.

President Kamerick stated that June 30 falls in the middle of summer school classes at the university. By changing the retirement effective date to the beginning of the academic year, the person about to retire wouldn't have a replacement hired, then, until the beginning of the next academic year. President Kamerick said the university did not consider this a crucial matter and if there is a great desire for more uniformity in institutional policies, the university would conform to the June 30 cutoff date.

Vice President Brodbeck stated that the University of Iowa regulations on retirement state that persons who would be age 70 during the summer may complete their summer session duties before retirement.

Vice President Christensen stated that Iowa State University's ends, roughly, in May of each year. Iowa State University would not appoint a person to a summer job if that person would reach the age of 70 during that period.

President Petersen noted that since the three universities have come this close to uniformity, perhaps the University of Northern Iowa could better conform relating to the cutoff date, as well. President Kamerick then responded that the University of Northern Iowa would work out the system to better conform to the other institutions' policies.

MOTION:

Dr. Harris moved the board approve the proposed policy statement providing for a revision in the University of Northern Iowa's mandatory retirement age with the understanding that the institution will work with the Board Office as to the effective date of such retirement. Mr. Wenstrand seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period of October 7 to November 6, 1978, had been received by him, was in order, and recommended approval.

The following new projects were presented for board approval:

Dormitory Modifications for Handicapped Students -- Phase I

Source of Funds: Dormitory Improvement Funds \$130,000.00

(The Board Office reported that this project involves modifications to Noehren Hall and the Redeker Center to make public areas of these dormitories accessible to the handicapped. Work includes restroom modifications, construction of exterior ramps, modifications to the food serving facilities in the Redeker Center and the installation of a passenger elevator.)

Ceramics Laboratory Renovations

Source of Funds: Academic Revenue Bond Proceeds and RR&A \$ 51,800.00

(The Board Office noted that this project is intended to bring these facilities up to code standards and to eliminate the deficiencies of fire regulations noted in the inspection by the fire marshal on October 3, 1978. The fire marshal reported that corrections should be made by February 1, 1979. The Board Office reported that the public hearing on this project will be held during the December board meeting and bids will be opened on December 14, with the award of contract to also occur at the December meeting.)

Two consultant contract matters involving the Brown Engineering Company were presented for board action:

Coal-Fired Boiler Replacement and Auxiliaries Project - Part 3

The Board Office indicated that to date the board has approved Parts 1 and 2 of the agreement with Brown Engineering which provided for design and engineering services through the life of the project. Part 3 provides for an additional \$60,000 to commission Brown Engineering to provide resident project management. The university indicated that this function cannot be performed by in-house staff due to a resignation and a continued heavy engineering workload. The university is providing in-house inspection services.

Boiler #1 at Plant #1

The Board Office reported that approval of the second agreement with Brown Engineering would provide engineering services to bring Boiler #1 at Power Plant #1 into compliance with particulate emission requirements of the Iowa Department of Environmental Quality. The board has previously approved an Emission Reduction Program for Power Plant #1 and filed that program with the Department of Environmental Quality. In addition, the federal government has, through the Environmental Protection Agency, recently issued a draft ORDER on this plant. The agreement with Brown Engineering provides for engineering services on an hourly fee basis for an amount not to exceed \$30,000.

The board was also requested to ratify action of the executive secretary in submitting a revised schedule on the Emission Reduction Program and the federal ORDER to bring Power Plant #1 into compliance. This revised schedule provides that a contract will be awarded for emission control improvements no later than January 2, 1979, and that final compliance will be achieved no later than June 18, 1979.

MOTION:

Mr. Barber moved the board approve the Register of Capital Improvement Business Transactions for the period of October 7 to November 6, 1978; approve the new projects; approve the actions reported for the consultant contracts as shown above; ratify action of the executive secretary in submitting a revised schedule on the Emission Reduction Program and the federal ORDER to bring Power Plant #1 in compliance; and authorize the executive secretary to sign all necessary documents. Mr. Brownlee seconded the motion and it passed unanimously.

RESOLUTION OF PUBLIC HEARING - CERAMICS LABORATORY RENOVATIONS PROJECT.

The board was requested to adopt a resolution providing for a notice of hearing on proposed plans and specifications and proposed form of contracts for the Ceramics Laboratory Renovation on the campus of the University of Northern Iowa and for a notice to contractors of bidding thereon.

The Board Office noted that this project comes about because of an inspection by state fire marshal officials on October 3, 1978. The project requires a board-held public hearing because part of the funding is academic revenue bond proceeds.

It was noted that the public hearing will be held at 11:00 a.m., Central Standard Time, on December 20 in the Gilchrist Board Room, University of Northern Iowa, Cedar Falls, Iowa. Bids will be taken on the project on December 14. Award recommendation will also be before the board at its December meeting.

MOTION:

Member Slife introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications, and form of contracts for Ceramics Laboratory Renovation on the campus of the University of Northern Iowa, and for a notice to contractors of bidding thereon." Member Slife moved that said resolution be adopted, seconded by Member Bailey, and after due consideration thereof by the board, the president put the question and, upon roll being called, the following voted:
AYE: Bailey, Barber, Brownlee, Harris,
Slife, Wenstrand, Petersen.

NAY: None.

ABSENT: Belin, Shaw.

Whereupon the president declared the resolution duly adopted.

TUITION RATES AND STUDENT FEE ALLOCATIONS - 1979-1981. The Board Office recommended the board approve the tuition rates and student fee allocations for 1979-1981 as proposed by the University of Northern Iowa.

The university presented the following 1979-1981 university tuition schedules to reflect the rate increase approved by the Board of Regents during the September-October 1979 meetings:

Academic Year Semester Tuition Schedule
(Effective Fall Semester 1979)

<u>Credit Hours</u>	<u>Undergraduate</u>		<u>Credit Hours</u>	<u>Graduate</u>	
	<u>Iowa Resident</u>	<u>Iowa Non-Resident</u>		<u>Iowa Resident</u>	<u>Iowa Non-Resident</u>
1	\$ 66	\$ 66	1	\$ 92	\$ 92
2	66	66	2	92	92
3	99	99	3	138	138
4	132	132	4	184	184
5	165	305	5	230	470
6	198	366	6	276	564
7	231	427	7	322	658
8	264	488	8	368	752
9	297	549	9 or more	409	840
10	330	610			
11	363	671			
12 or more	387	730			

Summer Session Tuition Schedule
(Effective Summer Session 1980)

<u>Credit Hours</u>	<u>Iowa Resident</u>	<u>Iowa Non-Resident</u>	<u>Credit Hours</u>	<u>Iowa Resident</u>	<u>Iowa Non-Resident</u>
1	\$ 66	\$ 66	1	\$ 92	\$ 92
2	66	66	2	92	92
3	99	183	3	138	282
4	132	244	4	184	376
5	165	305	5	230	470
6	198	366	6	276	564
7	231	427	7 or more	293	598
8 or more	240	448			

Note: Academic year semester rate includes \$32 for student activities and specified building and debt service fees. Summer session rates include \$14 for such purposes.

Student Activity Fee Schedule
Academic Year Semester
(Effective Fall 1979)

<u>Activity</u>	<u>Proposed Fee</u>
Student Union Fee	\$ 5.25
Building Fund for Student Activity	4.50
Field House Fee	12.50
Student Activities	5.00
Athletics	<u>4.75</u>
Total Student Activity Fee - Per Academic Semester	<u>\$32.00</u>

Student Activity Fee Schedule
Summer Session
(Effective Summer 1980)

<u>Activity</u>	<u>Proposed Fee</u>
Student Union Fee	\$3.00
Building Fund for Student Activity	2.00
Field House Fee	3.00
Student Activities	5.25
Athletics	<u>.75</u>
Total Student Activity Fee - Summer Session	<u>\$14.00</u>

MOTION:

Mr. Slife moved the board approve the tuition rates and student fee allocations for 1979-1981 as proposed by the University of Northern Iowa. Mr. Bailey seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were no additional matters raised for discussion.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, November 16, 1978.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of October 1978 were ratified by the board.

CONTRACT - IOWA ARTS COUNCIL. The Board Office recommended the board approve the contract with the Iowa Arts Council as proposed by the Iowa School for the Deaf, subject to the changes indicated below being made to the agreement:

The Board Office recommended that Section I-A 6 and 7 be reworded as follows:

6. Room and board for guest artists, subject to the approval of the superintendent.
7. Transportation of students to arts events, subject to the approval of the superintendent.

Section II-A 8 should be modified to include FICA, fringe, and other employment taxes.

Section I-A 3 should be modified to eliminate the "in/or" in the third line.

The Board Office noted that Superintendent Giangreco was aware of the changes recommended by the Board Office and agreed to modify the agreement as suggested.

MOTION: Mr. Brownlee moved the board approve the contract proposed by the Iowa School for the Deaf with the Iowa Arts Council subject to the changes noted above. Mr. Barber seconded the motion and it passed unanimously.

AGREEMENT WITH THE UNIVERSITY OF NEBRASKA. The Board Office recommended the board approve an agreement with the University of Nebraska at Omaha and the Iowa School for the Deaf, contingent upon the changes noted below being made to the proposed agreement.

The Board Office suggested that Section 5.1 under 5.0, "Compensation," be deleted and in its place a statement be inserted that reads to the effect that the student shall be provided room and board for full consideration of services rendered. Neither party shall be obligated to pay additional compensation to the other.

Section 7.1 should have the following phrase added at the end of the last sentence: "in accordance with regulations of the Iowa State Board of Regents." It is also expected that this agreement will be executed subject to receipt of an insurance policy which names the institution, the board, and the state

and which includes liability coverage of \$100,000/\$200,000/\$25,000 for personal liability, accident, and property damage, respectively.

MOTION:

Mr. Wenstrand moved the board approve an agreement with the University of Nebraska and the Iowa School for the Deaf contingent upon the changes noted above being made to the agreement. Mr. Bailey seconded the motion and it passed unanimously.

WORK EXPERIENCE PROGRAM FOR IOWA DEAF STUDENTS. The Board Office recommended the board grant approval of a proposal to provide a work experience program for deaf students in conjunction with the Department of Public Instruction and the Iowa Western Community College.

The Board Office noted that the lack of learning experiences with community activities including work experiences is a serious hindrance to the transition of the deaf and hearing-impaired students from secondary training. The unique handicapping aspect of deafness is communication, both expressive and receptive, which would be reflected in a deaf student's lack of informational and experiential input. This handicap in communication creates a need for a model community/career experience program to enhance the transition from secondary school programs into the opportunities to be faced during an individual's postsecondary future.

The Board Office noted that the proposed Model Community Experience Program for Deaf Students was designed to unite the efforts of the Iowa School for the Deaf and the Iowa Western Community College in providing an effective and efficient program to aid deaf and other hearing-impaired students in coping with the transition problems following their completion of secondary education. The Board Office stated that the proposal was laudable, both with respect to its inter-agency involvement and to the need to provide this type of experience for students.

The Iowa School for the Deaf anticipates that needs could be met by the establishment of a work experience program in Area 13. The program is targeted to span four subject areas: 1) work experience, 2) job-related skills, 3) independent living skills, 4) community awareness.

Funding for the program, if approved, would be broken down as follows:

Department of Public Instruction	\$19,470
Iowa School for the Deaf	4,100
Iowa Western Community College	<u>1,050</u>
	\$24,620

The Iowa School for the Deaf said that, if approved, funding would be provided from existing budget categories. The Board Office said that statement was inaccurate in that in other material provided the board it stated that the school has tentatively committed future funding for the program. The tentative commitment schedule includes 40% funding by the school in fiscal year 1980 and 50% funding in fiscal year 1981. It is unclear what the school's commitment for funds will be beyond fiscal year 1981, but it is known that the Special Needs Section of the Department of Public Instruction intends that programs

started through the use of these funds be continued indefinitely if the program is successful although the Department of Public Instruction has no authority to enforce that commitment.

The Board Office pointed out that the proposal indicated that \$19,470 in state funds would be provided to the project in the first year. It was noted that these are not actually state funds, but federal funds provided through the Vocational Rehabilitation Act in which 10% of a state's allocation is set aside for programs for the handicapped. The board was made aware that although current funding will be provided from an existing budget category, future funding to replace federal funds may be needed in future years.

Superintendent Giangreco apologized that the Board of Regents was approving submission of the proposal after the fact. The Board Office reported that after receiving a submittal letter from the Iowa School for the Deaf, along with a copy of a proposal for the work experience program, the Board Office learned that such document submitted in September of 1978 had been revised and renamed to the Model Community Experience Program for Deaf Students. In addition to a major change in the funding of the proposal, it was also learned that the revised proposal had already been submitted by the Iowa School for the Deaf and the Iowa Western Community College to the Department of Public Instruction's Special Needs Section.

MOTION:

Dr. Harris moved the board approve the submission of the work experience program for Iowa deaf students proposal as submitted by the Iowa School for the Deaf. Mr. Wenstrand seconded the motion and it passed unanimously.

INFORMATIONAL REPORT REGARDING REGENTS' EVALUATION STUDY COMMITTEE. The Board Office recommended the board accept an informational report regarding the Regents' Evaluation and Study Committee.

The board was presented an update on implementation of recommendations made by the Regents' Evaluation and Study Committee. Those recommendations are on file at the Board Office.

In absence of objections, President Petersen accepted the report for the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the month of October 1978 had been received by him, was in order, and recommended approval.

Two final reports were presented the board:

Food Service Addition

This project, which remodeled the present dining facilities and kitchen area of the school, was funded from a 1976 appropriation of \$650,000 and supplemented by a non-food assistance grant. Total project cost was \$670,762.83. Included in that amount was \$1,556.08 to begin redevelopment of a former dining area on the second floor of the Main Building to a teen

center. The remodeling project itself will be brought to the board at the December meeting for approval.

Girls' Dormitory and Primary Hall Roof Repairs
Girls' Dressing Room Remodeling and Addition
Phase I - Fire Safety Deficiency Corrections

The Board Office reported that a joint contract on the above projects was awarded in June of 1977. Total cost of these three projects (funded from a variety of sources) was \$261,525.79. There is a carryover of \$11,889.46 from the approved project budget to Phase II of the Fire Safety Deficiencies project.

MOTION:

Mr. Barber moved the board approve the Register of Capital Improvement Business Transactions for the month of October 1978; accept the final reports as shown above; and authorize the executive secretary to sign all necessary documents. Mr. Slife seconded the motion and it passed unanimously.

FACILITY MASTER PLAN STUDY. Discussion of this item was deferred until the December meeting.

President Petersen asked board members and institutional executives if there were additional matters to be raised pertaining to the Iowa School for the Deaf.

MISSION STATEMENT FOR THE TWO SPECIAL SCHOOLS. Discussion pertaining to development of a mission statement for the Iowa School for the Deaf and the Iowa Braille and Sight Saving School is found in the Iowa Braille and Sight Saving School's minutes for this month.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, November 16, 1978.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of October 1978 were ratified by the board.

CONTRACT FOR FIELD WORK ASSIGNMENTS WITH THE UNIVERSITY OF WISCONSIN AT LaCROSSE - THERAPEUTIC RECREATION INTERN. The Board Office recommended the board approve the proposed placement for the student at the Iowa Braille and Sight Saving School as a field experience in therapeutic recreation with the stipulation that the actual contract agreement to be used for this purpose be reviewed by the Board Office prior to its signing to be sure that the contract is consistent with other similar agreements and that appropriate assurances have been provided.

The Iowa Braille and Sight Saving School indicated that it received a request from the University of Wisconsin for the placement of one student at the school as a field experience student in therapeutic recreation. The assignment would be a full-time placement for the period January 15, 1979, through May 11, 1979.

The nature of the contract with the University of Wisconsin would be to provide field experience for Brenda C. Murphy as a full-time student enrolled in Recreation 406, Methods and Fieldwork in Recreation, from January 15, 1979, to May 11, 1979. No monetary consideration is involved.

MOTION:

Dr. Harris moved the board approve the placement of Brenda C. Murphy as a field experience in therapeutic recreation at the University of Wisconsin with the stipulation that the actual contract agreement to be used for this purpose be reviewed by the Board Office prior to its signing to be sure that the contract is consistent with other similar agreements and that appropriate assurances have been provided. Mr. Barber seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the Register of Capital Improvement Business Transactions for the month of October 1978.

PRACTICUM SITE - IOWA BRAILLE AND SIGHT SAVING SCHOOL. The Board Office recommended the board approve the proposal of the Iowa Braille and Sight Saving School for the school to serve as a practicum site for university students from selected universities with the stipulation that the actual contract instruments be reviewed by the Board Office prior to their execution.

IOWA BRAILLE AND SIGHT SAVING SCHOOL
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The Iowa Braille and Sight Saving School proposed to enter into agreement with selected out-of-state universities which train teachers of the visually-impaired for the purpose of having qualified special education students assigned to the Iowa Braille and Sight Saving School campus as a practicum site. Such a proposal would contain the following elements: 1) each practicum assignment would be covered by a signed agreement between the participating university and the school, 2) Iowa Braille and Sight Saving School would provide a supervising teacher for each assignment, 3) Iowa Braille and Sight Saving School would provide the student with free room for the duration of the practicum, and 4) Iowa Braille and Sight Saving School would provide meals in exchange for services in the recreation and/or dormitory setting.

The Iowa Braille and Sight Saving School proposed to seek the participation of special education students from three specific universities: The University of Louisville, Louisville, Kentucky; Northern Illinois University, DeKalb, Illinois; and University of Northern Colorado, Greeley, Colorado. These particular programs were identified because they provide training for teachers of the visually-impaired and because Vinton lies within a distance that the programs make practicum placements.

The rationale used by the school for such a proposal was that there is a critical need at the school to employ trained teachers of the visually-impaired and/or to update the skills and information of existing staff. Experience has shown that a primary source for newly-employed teachers is from the ranks of those who have participated on site as practicum students. Further, good practicum students provide a means of exposing teaching staff to new ideas and approaches for educating handicapped children.

MOTION:

Dr. Harris moved the board approve the proposal from the Iowa Braille and Sight Saving School for the school to serve as a practicum site for university students from selected universities with the stipulation that the actual contract instruments be reviewed by the Board Office prior to their execution. Mr. Brownlee seconded the motion and it passed unanimously.

Superintendent DeMott stated that the Iowa Braille and Sight Saving School has entered into similar type agreements in the past. Mr. Richey suggested the school develop a standard document of some kind to control the liability of the school in those instances.

In absence of objections, President Petersen approved the proposal of the Iowa Braille and Sight Saving School for the school to serve as a practicum site for university students from selected universities with the stipulation that the actual contract instruments be reviewed by the Board Office prior to their execution.

President Petersen asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School.

IOWA BRAILLE AND SIGHT SAVING SCHOOL
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LEGISLATIVE VISITATION COMMITTEE. Superintendent DeMott reported that the Legislative Visitation Committee met on the campus of the school on October 19th. He noted that the visitation seemed to have gone well. He said the legislators were in favor of the school's moving toward more work with multi-handicapped youngsters and were interested in seeing what the school is doing to cooperate with other agencies.

MISSION STATEMENT FOR THE TWO SPECIAL SCHOOLS - IOWA SCHOOL FOR THE DEAF AND THE IOWA BRAILLE AND SIGHT SAVING SCHOOL. Mr. Richey noted that at the Iowa School for the Deaf seminar held yesterday, discussion relating to the schools' mission statements was raised. President Petersen said the board feels that it would be good to have the two schools have concise mission statements that would be useful in the presentation of what these schools are, what they do, etc. She suggested the two schools develop such statements in cooperation with the Board Office for board approval at a later date. It was suggested that the statements be presented the board at its April 1979 meeting for approval.

Regent Slife asked if mission statements could cause misunderstandings between the board and the State Board of Public Instruction concerning the governance of the two special schools. President Petersen noted Regent Slife's concern by saying the problem could also be raised with the personnel at the area education agencies if the statements are not worded correctly. Regent Slife noted that when words are expressed rather than ideas, a lot of things can be misinterpreted.

Mr. Richey noted that one of the board's special schools has started taking more multiply-handicapped students than the other. He said the mission statement idea would provide a basic kind of guideline as to what the role of the school(s) is within the law.

It was decided that a motion was not necessary but that the schools should proceed in developing mission statements in cooperation with the Board Office.

ADJOURNMENT. The meeting of the State Board of Regents adjourned 4:30 p.m., Thursday, November 16, 1978.


R. Wayne Richey, Executive Secretary