

The State Board of Regents met at the State University of Iowa, Iowa City, Iowa on Thursday, November 14 and Friday, November 15, 1974. Those present were:

	<u>November 14</u>	<u>November 15</u>
Members of State Board of Regents:		
Mrs. Petersen, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldridge	All Sessions	All Sessions
Mr. Barber	All Sessions	All Sessions
Mr. Brownlee	All Sessions	All Sessions
Mrs. Collison	All Sessions	All Sessions
Mr. Shaw	All Sessions	All Sessions
Mr. Slife	All Sessions	All Sessions
Mr. Zumbach	All Sessions	All Sessions
Office of State Board of Regents:		
Executive Secretary Richey	All Sessions	All Sessions
Mr. Barak	All Sessions	
Mr. McMurray	All Sessions	
Maxine Mathany, Secretary	Exc. 2:00 p.m.	
Pauline Van Ryswyk, Secretary	All Sessions	All Sessions
University of Iowa:		
President Boyd	All Sessions	All Sessions
Vice President Brodbeck	All Sessions	All Sessions
Executive Vice President Chambers	All Sessions	
Vice President Jolliffe	All Sessions	All Sessions
Vice President Hardin	All Sessions	All Sessions
Vice President Shanhouse	Arr. 1:30 p.m.	All Sessions
Director Hawkins	All Sessions	All Sessions
Director Strayer	All Sessions	All Sessions
Associate Director McQuillan	All Sessions	All Sessions
Iowa State University:		
President Parks	All Sessions	
Vice President Christensen	All Sessions	
Vice President Hamilton	All Sessions	All Sessions
Vice President Moore	All Sessions	
University of Northern Iowa:		
Provost Martin	All Sessions	
Vice President Stansbury	All Sessions	
Director Kelly	All Sessions	
Iowa School for the Deaf:		
Superintendent Giangreco	All Sessions	
Business Manager Geasland	All Sessions	
Iowa Braille and Sight Saving School:		
Superintendent Woodcock	All Sessions	
Business Manager Berry	All Sessions	

GENERAL

President Petersen called the meeting of the State Board of Regents to order at 9:05 a.m., Thursday, November 14, 1974. The following business pertaining to general or miscellaneous items was transacted on Thursday, November 14, 1974.

MINUTES OF MEETING OF SEPTEMBER 19-20, 1974. The minutes of the Board of Regents meeting of September 19-20, 1974 were approved as corrected.

MINUTES OF MEETING OF OCTOBER 17-18, 1974. The minutes of the Board of Regents meeting of October 17-18, 1974 were approved as corrected.

COMMITTEE ON EDUCATIONAL COORDINATION.

Program Review Questions. The Board Office recommended that the board approve the program review questions as submitted by the Board Office last June. In June institutional representatives expressed opposition to the proposed questions and suggested that the matter be referred to the Committee on Educational Coordination for further consideration, and the board concurred with this suggestion. The Educational Coordination Committee completed its study of the proposed questions and submitted a new series of questions different from both the existing "Baldridge Questions" and those prepared by the Board Office for consideration at this meeting.

Vice President Martin, speaking for the committee, reported that the committee isn't completely satisfied with its efforts to synthesize the two models. He recommended that the matter be deferred again so that the committee could revise the questions further and resubmit them for the December meeting.

Regent Bailey said that basically most of the information suggested in the Board Office's proposal should be considered by the departments and the institutions before it comes to the board. He said that admittedly there are considerable differences between minor changes and major changes and said he didn't feel the same amount of detail needs to be involved in minor changes as major ones but considering the amount of money that will eventually be involved in a new program of any substantial size, it isn't improper to spend money to find out if programs should actually come into being. He said in order to make a good case to the legislature the board needs to give comprehensive consideration along with the institutions to new undertakings. Further, if it is necessary to defend certain programs, we should be able to present the extent to which investigation has been done for programs. He said that new staff is a warranted expense in order to do a thorough investigation of new programs.

Regent Zumbach stressed his feelings that the Board Office's program review questions are particularly strong on points no. 5 through 13 and that he would like the committee to use those. Regent Baldridge commented that the "Baldridge Questions" are not or have not been obstructive of new programs and have been informal and said the board may be receptive to two sets of questions to cover major and minor program changes.

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President Petersen said the board needs to have adequate information but questioned whether the 11-state area is appropriate for a new program for the University of Northern Iowa because the university has very few out-of-state students. She said she wants to insure some flexibility, some judgment that would be necessary to be applied as to how really important certain information is. Mr. Richey commented that the University of Northern Iowa, for instance, may wish to offer a program that may be duplicative of a program offered by a nearby out-of-state institution. He noted it may be more economical to subsidize a student to go to another state. Vice President Martin commented that with high out-of-state tuition that isn't always particularly realistic.

Regent Collison stated that sometimes it is very hard for an institution to pinpoint a need, so the board shouldn't want to shut off anything that is experimental as long as it is in the nature of fulfilling the mission of the institution. Flexibility needs to be maintained because young people can't always make up their minds the first two years of college. She stated she feels general education and experimental kinds of options need to be available in order to satisfy the changing needs of students.

Vice President Martin commented that the committee feels that faculty specialists may be helpful to comment on a new program before the board. Regent Bailey stated that just because a person has the ability to present a program doesn't necessarily mean the program is needed though.

Discussion was brought up regarding question no. 1 of the Board Office's proposed program review questions. President Parks stressed that a survey of institutions at which a program or similar program is offered involves a great deal of work and said he hoped the board doesn't ask for additional "nice to know information" because of the great deal of work involved. Mr. Richey stated the 11-state survey is clearly limited to programs for low enrollment, specialized courses and all advanced graduate programs.

RECOGNITION. Regent Brownlee recognized the Honorable Minette Doderer, Senator from Johnson County, who was in attendance.

COMMITTEE ON EDUCATIONAL COORDINATION - Program Review Questions (continued)
President Boyd said that the institutions have to justify interest in programs earnestly and to everybody. On the other hand, that nature of justification is not quantifiable. There is a problem of over collection of data. There is also a question of selectivity as to what is germane. Also there are the problems and uncertainties involved in predicting enrollments and employment. He noted there is a lack of agreement in high governmental circles as to what the employment level is going to be even next month. He said there has been an increase in enrollment this year but the number of high school graduating seniors did not increase. He went on to say that there is no reason why Iowa couldn't be the first state in the nation to initiate a program and encouraged flexibility.

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Regent Slife stated that one of the things which concerns him is the collection of monumental information and he agreed with Dr. Boyd and Dr. Parks. He said the board is wrestling here with this for these programs. The institutions require that we experiment and innovate constantly, but he wondered if the board might consider addressing itself to this problem better if it could figure out some kind of system for audit after the program has been approved and has been in effect so it could see whether the venture was a wise one. If it hasn't, the board needs to face up to the fact that a mistake has been made and, in that way, it won't be continuing indefinitely on a program which has become a failure. He noted that possibly that is happening right now but said that, if two or three years after initiation, the board would ask the institutions to quantify what it can to measure the programs against the "Baldridge Questions" or the "Baldridge Questions" amended. He said the board wants the institutions to innovate but doesn't want innovations that may be unsuccessful and get locked into concrete. He said some kind of program for looking back is necessary.

Regent Shaw expressed agreement with Regent Slife but said the issue is broader than that. The board ought to be judging every program, even if it has been in existence for 50 years.

President Boyd said he agrees thoroughly but said continual review is necessary. He noted that the State University of Iowa had a long-standing policy of review. As a result, there was a whole reorganization in one area, which has led to suitable changes. He noted that the five-year review relates just as well to review of the non-academic as well as the academic aspects.

Regent Barber said a review should be made but the time to look at a program is before you start rather than five years later. He said the board should examine its new programs hard before they are put into existence. He said the board wants to be flexible but the programs should be built on a pretty solid foundation.

President Petersen said the committee has now heard reactions of the board members indicating their desire to have adequate information to make decisions, in their innovations and trial attempts.

President Petersen concluded the discussion by saying that she feels that if there is a choice between duplication and quality of total educational opportunities offered to students at a given institution, she would be in favor of giving opportunities for students and define what appears to be duplication. We ought to upgrade what is offered to the students. While we have duplication, this provides excellence and opportunity that would not otherwise be available to those students.

ACCREDITATION OF TEACHER EDUCATION - UNIVERSITY OF NORTHERN IOWA.
The board was presented an accreditation report on teacher education at the University of Northern Iowa which is on file at the Board Office. Specific actions regarding reaccreditation of certain programs were listed and the evaluators noted four areas of concern:

1. There was some feeling by some evaluators that admissions practices at the graduate level are somewhat sympathetic to the student and somewhat loose.

2. There is considerable feeling that Standard 5 has not yet been fully enough implemented by the university, particularly at the graduate level.
3. There is some reason to believe that the scholarship level of a number of the faculty members teaching at the graduate level is not as distinguished as it might be.
4. Noting that only a very few graduates have emerged from some programs at the specialist's level, the council expressed the hope that this will not discourage the institution from supporting such programs adequately, keeping open a full range of offerings and faculty resources.

With this accreditation, all of the teacher education programs in the College of Education are now accredited.

Vice President Martin reported the university is committed to accessibility to graduate courses. He said the university needs to be more systematic in its degree programs.

Regent Bailey commended the university for receiving accreditation for a ten-year period. He said he hoped the university would not only be "adequate" as stated in the report but said he hoped the university is doing a good job in this area. He asked what a specialist's degree is and Vice President Martin responded it is an intermediate stage of graduate preparation and is a professional degree in education without strong emphasis on research.

In absence of objection, President Petersen accepted the report.

REVIEW OF 1975-77 BUDGET PRIORITY. The board was requested to transmit to the State Comptroller the budget program priority schedules as submitted by the institutions and approve the priorities submitted for the Board Office budget.

The information submitted is in response to a memorandum from the State Comptroller to all department heads requesting preparation of budget program priority schedules. The memorandum contains the following statements:

It is our intent to supplement the 1975-77 budget request with program priority adjustments to the budget base.

To implement this, we are asking the departments to review their operations and establish program priority adjustments to their budget requests. These are to be listed by program, amount, order of recommended reductions (first, second, etc.) to arrive at a base figure that does not exceed 103.5% of the 1974-75 years budget for 1975-76 and 107% of the 1974-75's years budget for 1976-77. We feel this will present the Governor and Comptroller with a systematic tool for reviewing the various department requests and arriving at recommendations.

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The Board Office noted that the institutions have taken the view that the budget request is the result of extensive analysis and deliberation that has resulted in equalization of priorities among the major categories of expenditure such as salaries and wages, general expense, equipment, RR & A, and special needs. The institutions regard fuel and purchased electricity as a mandatory expense and salaries and wages as the highest priority, both of which should be included within the 3.5% and 7% increments insofar as possible. For the remaining major expenditure categories, the general approach of the institutions has been to divide the total adjustment into five increments and further break down the increments into the categories of general expense, equipment, RR & A and special needs. To some degree, the special needs adjustments have been related to the priority listing of special needs as set forth in the budget request.

The institutions generally recognize that this approach to the request from the State Comptroller does not provide an analysis of programs as identified according to academic and service functions. The approach utilized for the material presented to the board was proposed in lieu of a more program-oriented approach because of the limited time available and the practicality of involving a great many people in each of the institutions in detailed program analysis.

The institutions used basically the same approach in preparing their budget program priority schedules with the exception of Iowa Braille and Sight Saving School, which has approached the study by analyzing the priority requirements for salaries and wages, general expense, equipment, RR & A, and special needs. It has not prorated the adjustments evenly across these expenditure categories, but rather has identified amounts and priorities that would be realistic to accomplish. The institution places the highest priority on salaries and wages and general expense by maintaining RR & A at the 1974-75 budget level for both 1975-76 and 1976-77 and by actually reducing the equipment budget from \$23,000 to \$12,550 for 1976-77 with respect to the 1974-75 budget.

MOTION:

Mr. Baldridge moved the board transmit to the State Comptroller the budget program priority schedules as submitted by the institutions and approve the priorities submitted for the Board Office budget. Mr. Shaw seconded the motion.

President Boyd noted that no decisions on priorities can actually be made until the legislature acts on the requests. He added he will work for the University of Iowa request to see to it that those needs are met. Accreditation was discussed and it was stated that additional funds are necessary to keep programs accredited. Regent Baldridge said he hoped funding would not be at the current level.

VOTE ON MOTION:

The motion passed unanimously.

The budget priority documentation is on file at the Board Office.

REQUESTS FOR ALLOCATIONS OF APPROPRIATIONS TO REPLACE LOSSES OF FEDERAL FUNDS. The board was requested to: (1) allocate to the University of

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Iowa contingency appropriations in the amount of \$1,552,084 for the programs and in the amounts for each as set forth in Exhibit B in the docket material, (2) allocate to Iowa State University contingency appropriations in the amount of \$204,653 for the programs and in the amounts for each as set in Exhibit C-1 in the docket material, and (3) allocate to the University of Northern Iowa contingency appropriations in the amount of \$52,063 for the programs and in the amounts for each as set forth in Exhibit D-1 of the docket material.

President Petersen recommended that the action requested be changed to defer action on the amount of contingency appropriation allocated to Iowa State University so that clarification of its programs can be laid out.

MOTION:

Mr. Bailey moved the board allocate to the University of Iowa contingency appropriations in the amount of \$1,552,084 for the programs and in the amounts for each as set forth in the documentation material and allocate to the University of Northern Iowa contingency appropriations in the amount of \$52,063 for the programs and in the amounts for each as set forth in the documentation, subject to approval of the State Comptroller and Governor, and further, that action for contingency appropriations for Iowa State University be deferred until further clarification is obtained for members of the board. Mr. Barber seconded the motion.

President Parks said he feels the motion is good because Iowa State needs time to clarify differences in interpretation of determining federal funds losses. President Petersen said this will come back to the board in December for action regarding Iowa State's fund losses. Regents Bailey and Baldridge concurred that the board must be absolutely certain that actions taken on these requests comply in every respect with representations and understandings with legislative and executive branches of state government. Regent Shaw added that language should be as explicit as possible in this area. President Boyd assured the board that the Board Office and the institutions have approached this in a fastidious fashion but sometimes even the clearest language needs interpretation.

VOTE ON MOTION:

The motion passed with all ayes.

The detailed reports are on file at the Board Office.

TEN-YEAR CAPITAL PROGRAM 1975-1985. The board was requested to approve a ten-year capital program for Board of Regents universities totaling \$137,450,000 and direct that the program be filed with the 1975 legislative session in accordance with the requirements of Section 262A.3 Code of Iowa 1973.

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The Board Office reported that the plan begins with the 1975-77 capital askings which, for the three universities, totals \$36,325,000. The remaining four biennia in the period 1977-85 totals \$101,125,000. The plan reflects to a certain extent within the 1977-85 period a more of a balance being struck between the need for additional new space and the other capital needs of the universities. Whereas the capital askings in the current biennium are split with 55% for new space and 45% for other needs such as utilities, remodeling and special needs, the 1977-85 period shows 51% for needs other than for additional new space.

It was reported that this program should be viewed primarily as a planning document. Firm decisions on the 1977-85 period are not made until the regular biennial budget cycle and acceptance of this planning program by the board forces no commitment to implement wholly or in part what is presented in the 1977-85 period.

It was reported that the program has been put together jointly by the interinstitutional Facilities Committee and by the Board Office. A summary report on elements or factors in the program including new buildings, deferred equipment, remodeling needs, utility needs, and special needs prepared by the Board Office is on file at the Board Office.

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BOARD OF REGENTS UNIVERSITIES CAPITAL NEEDS

1975-1985

($\$000$'s)

	1975-77 Capital Askings	1977-85 Program (4 Bien- nia)	Total 1975-85 Program (5 Bien- nia)	Needs Unmet
<u>University of Iowa</u>				
New Buildings	\$ 5,000	\$ 15,036	\$ 20,036	\$ -
Deferred Equipment	-	1,404	1,404	600
Remodeling	2,110	11,480	13,590	-
Utility Needs	1,685	12,090	13,775	10,000
Special Needs	340	2,000	2,340	-
Total	\$ 9,135	\$ 42,010	\$ 51,145	\$ 10,600
<u>Iowa State University</u>				
New Buildings	\$ 10,410	\$ 17,400	\$ 27,810	\$ -
Deferred Equipment	500	2,321	2,821	460
Remodeling	3,780	9,392	13,172	-
Utility Needs	3,565	8,975	12,540	-
Special Needs	-	200	200	-
Total	\$ 18,255	\$ 38,288	\$ 56,543	\$ 460
<u>University of Northern Iowa</u>				
New Buildings	\$ 3,420	\$ 12,300	\$ 15,720	\$ -
Deferred Equipment	785	940	1,725	350
Remodeling	750	3,107	3,857	-
Utility Needs	3,980	4,480	8,460	-
Special Needs	-	-	-	-
Total	\$ 8,935	\$ 20,827	\$ 29,762	\$ 350
<u>SUMMARY</u>				
New Buildings	\$ 18,830	\$ 44,736	\$ 63,566	\$ -
Deferred Equipment	1,285	4,665	5,950	1,410
Remodeling	6,640	23,979	30,619	-
Utility Needs	9,230	25,545	34,775	10,000
Special Needs	340	2,200	2,540	-
	\$ 36,325	\$101,125	\$137,450	\$ 11,410

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MOTION:

Mr. Bailey moved the board approve a ten-year capital program for Board of Regents universities totaling \$137,450,000 and direct that the program be filed with the 1975 legislative session in accordance with the requirements of Section 262A.3 Code of Iowa 1973.

Mr. Zumbach seconded the motion.

Regent Shaw asked if the legislature should decide to bond 1975-77 needs they could do so by approval of this program and Mr. Richey said that was the case.

VOTE ON MOTION:

The motion passed unanimously.

1975 LEGISLATIVE PROGRAM. The board was presented a list of several new items for consideration along with unresolved legislative issues for the 1975 legislative program. While no specific action was requested at this meeting on any of these matters, it was suggested that board members express any suggestions or recommendations they may have regarding these proposed legislative matters.

Discussion on some of the items followed. A description of each of the issues was presented to the board and is on file at the Board Office.

Unresolved Matters from the 1973 Legislative Program

Expansion of TIAA-CREF

This bill would permit employees of the schools for the deaf and blind and of the Board Office comparable benefits as employees in the state institutions of higher education.

Planning Agency (1202) for Postsecondary Education

The Legislative Postsecondary Educational Funding Committee is considering a proposal to establish a new agency to replace the Higher Education Facilities Commission which is commonly referred to as the Iowa "1202 Commission". Mr. Richey commented that the Board of Regents took a position for the 1973 sessions preferring the present system of governance. President Petersen commented that if a new agency would be approved she recommended that the staff be named by, employed by, and responsible to the agency rather than being named by an external agency, the legislature or the executive branch. The chairman also should be selected from its members.

State Support for Second Medical School

The Board of Regents has reaffirmed its position, held since 1968, in opposition to the use of state tax funds to support a second medical school in Iowa. It was noted that the Board of Regents has not given a current position on this issue.

Regent Shaw commented that the state is now putting some money into an osteopathic school in Des Moines and said he didn't understand the need for the position. Regent Bailey said he didn't agree with the board's objecting to what the legislature is presently doing for the osteopathic school. He

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said that is the legislature's business and said the Regents' position is in conflict with board support of a school of optometry. President Petersen took direct opposition to Regent Bailey by saying the Regents have responsibility to speak out on this matter which jeopardizes the amount of support for health care and said she sees future confrontation between the ability of the state to support two medical schools as opposed to one. Regent Collison expressed agreement with Regent Bailey by saying the legislature is committed to provide citizens of the state with health services. It is up to them to evaluate the places that citizens give that support and be sure they are getting their tax dollars back. The legislature, she felt, is able to make those choices depending upon the kind of information it has about the training systems that are available.

Regent Barber indicated his strong feeling that the Regents can't say that the university medical school is meeting the needs of the state because even though it is doing an awfully good job of trying, more doctors are needed throughout Iowa communities. Not nearly enough doctors are being trained and he said it would be wrong for the Regents to say there are. He said he didn't know whether a second medical school would be the way to meet people's needs but one way or another the board needs to try harder to have more doctors for Iowa. Consideration was given to the concept of a second medical school operating in the existing University of Iowa system. Discussion was also brought up on the idea of using state funding, rather than for another medical institution, in the existing medical school to improve its facilities and capabilities. Regent Slife said he feels it would be more efficient to have a single medical school where there would be more qualified doctors per dollar spent than two schools. President Petersen reported that tomorrow the board would be given a presentation by professionals in the health field at the university to give the Regents a clearer idea of its problems.

Allocation of Funds

The board desires to be consulted by the appropriations committees of the Senate and House regarding the allocations of appropriations to institutions under the jurisdiction of the board. The board's preference is for it to have the authority to make reallocations it feels to be appropriate.

Board Authority to Set Salaries

The board requested that it be allowed to set the level of salary for the executive secretary as it does for all its other employees. Regent Bailey commented he would rather approach the legislature from the standpoint of having it understand what that job involves and therefore have it pay accordingly. Regent Baldridge took exception to Regent Bailey and said he feels strongly that the board should have the authority. President Petersen expressed disagreement with Regent Bailey by saying that the board sets the salaries for all its employees except that of the executive secretary. Regent Brownlee commented that even though the board may be asking for special consideration by requesting this authority it doesn't necessarily mean that other departments shouldn't also have this authority.

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Unresolved Matters from the 1974 Legislative Program

Change in Title of State Bacteriological Laboratory and Change in Fee Method
This bill modernizes the title and functions of the laboratory which meet current responsibilities assigned by legislative progress in the development and functions of other state agencies. In addition, an examination fee of \$2.00 each has been removed and the bill provides authority to charge for transportation and examination costs of specimens. The present fee is not compatible with current costs of examination.

Expansion of TIAA-CREF to Employees of ISD, IBSSS and Board Office
(A summary report was given under unresolved matters from the 1973 legislative program.)

Establishment of a Commission on Postsecondary Education
A statement adopted by the Regents for the 1974 session was presented to members of the board in which it expressed opposition to establishment of a commission on postsecondary education.

Iowa Public Employees Retirement System Improvements
The Board of Regents supports general improvement to IPERS. The board had continually sought to support and provide fair retirement benefits for its employees.

Bills for Introduction

Change in Code Regarding Admissions at ISD
This change would give Iowa School for the Deaf authority to continue its pre-school program and change some terminology which is now used in the audio section.

Change in Fees and Title of the State Bacteriological Laboratory
This bill modernizes the title and functions of the laboratory to meet current responsibilities assigned by legislative progress in the development and functions of other state agencies and also removes a fee limit of \$2.00 for transportation and examination costs of specimens. Regent Collison supported this effort.

Change in Bidding Procedure for Coal
At least one institution has found it impossible to find a coal company that is willing to enter into a written contract much less furnish a performance bond. It has been suggested that the board support some type of legislation which would allow a more flexible arrangement when buying coal under present or similar market conditions. Mr. Richey commented that the board technically would like to be in compliance of the law and some change is needed.

President Petersen requested board members to contact the Board Office if they have any more possible legislative items in mind. She requested that any additional concerns be expressed to the Board Office before the December board meeting so that at that time action can be taken.

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REPORT ON FRINGE BENEFITS OF EMPLOYEES IN REGENT INSTITUTIONS. The board was requested to accept the report. It was noted that reports on fringe benefits are made to the board periodically for informational purposes and for any action the board cares to suggest. The subject will be an issue in the coming legislative session particularly as it relates to retirement programs. Mr. Alvin Logan, president of SECO, was present to relate his concerns on fringe benefits in the institutions.

Board members noted that there are differences in the fringe benefit packages at each institution. Those differences were shown in detail in written material presented to board members. Until recent years the university administrations were largely free to work out the fringe benefit packages at their institutions. The board did not regard uniformity of such benefits to be a necessarily desirable condition. That attitude changed a few years ago and the board has attempted to move the institutions toward greater uniformity in this area.

President Petersen commented that this is a complicated matter and the Regents may want to give this further study. Mr. Richey noted the Board Office will work with the institutions on this and report back to the board in December.

Regent Zumbach inquired whether there should be a formal committee to address this question specifically. Regent Barber concurred in having a committee to work on a common type of fringe benefit program for the institutions. Mr. Richey reported the Board Office would take under consideration that method of approach and report back to the board. He reported that the institutions used to consult with one another before coming in with the annual budget. President Petersen commented there are perhaps some very logical reasons why some fringe benefits should be covered in a different way depending upon the type of materials they handle. President Parks concurred that uniformity would be hard to come by. Uniform fringe benefits would mean a uniform retirement policy would be needed.

Assistant Vice President Small said the staff council at SUI discussed fringe benefits on Wednesday and the general question was raised whether it would be better to have in the health insurance area uniform policy or to retain institutional differences. The general feeling which arose was it would be better to retain the separate policy and look at the question of how much contribution should be made rather than to try to make everything uniform.

Mr. Logan presented the Regents with a written proposal by the Staff Employees Collective Organization in which it urged the board and the legislature to consider seriously paying all or part of the medical insurance premiums for both family and single contracts of university employees. He said their preliminary figures show that the cost for these programs would run in the neighborhood of \$3 million for full payment of all contracts, both single and family. For the single contract premium for all Regents' employees the cost would be in the neighborhood of \$1 million. He said he feels it is time for the Regents to push for this type of fringe benefit package for all Regents' employees, both staff and faculty.

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Regent Shaw said he is quite willing to allow latitude with respect to individual programs but some uniformity needs to be recognized. He said the board should have better information periodically on the total cost of the fringe package on the basis that it could be compared with the business world. President Petersen said the cost of the total package is more significant than emphasis on details. Regent Slife strongly agreed with Regent Shaw.

In absence of objection, President Petersen accepted the preliminary report.

Detailed information on the current fringe benefits for the institutions is on file at the Board Office.

COX ENROLLMENT REPORT. An enrollment report was presented to members of the board. Mr. Richey commented this is a long-standing common data gathering effort on the part of postsecondary education in Iowa. Efforts are under way to improve this report. This year's report shows that enrollments for postsecondary education in Iowa are up 2.1%. President Boyd commented that a committee will be established to assist Dean Cox in tabulating enrollment since there is substantial difference of opinion as to how to calculate it.

This report is on file at the Board Office.

MEETING OF IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION. The board was presented a summary of the highlights of the meeting of November 7 which is on file at the Board Office. President Petersen expressed appreciation to Mr. Barak of the Board Office for his part in uniform data gathering.

President Petersen encouraged members of the board to attend a conference sponsored by the Coordinating Council on December 5 and 6. It will deal with the funding of postsecondary education in Iowa.

INSTITUTIONAL ROADS PROGRAM FOR 1975-79. The board was requested to:
1) approve the 1975 program and the three projects totaling \$400,000;
2) approve the five-year institutional roads program 1975-79. This program totals \$2,496,000; 3) accept the list of identified unmet institutional road needs and direct that this report be forwarded to the Highway Commission for its information; 4) approve a design agreement which will permit the University of Northern Iowa to design under contract the access road to the Industrial Arts Building in 1975 and to take bids on this project at a later date in 1975; 5) approve a design agreement which will permit the University of Northern Iowa to design and construct the central campus access road during 1975 with the university to be reimbursed for construction funds expended, by the Highway Commission during 1976; 6) approve amendments to each of the universities' road maintenance agreements; 7) approve a new road maintenance agreement for Iowa School for the Deaf.

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The Board Office reported that a Regents Institutional Roads Committee, composed of representatives from each of the universities and the Board Office, annually makes a recommendation to the board on the five-year institutional roads program. The committee faced a difficult task in pulling together a program for the board this year. Inflation caused many problems. The committee brought to the board a program which contained a host of difficult decisions and which is less than ideal. The situation probably will not improve until such time as the institutional road fund is more adequately funded. An increase was not recommended by the Board Office in such funding. However, if there is a major discussion in the next session of the legislature on the distribution of road use tax funds the board probably will be requested to support a position toward insuring that the institutional road needs receive consideration in any such increase.

A presentation was made by John D. Dooley, Director of Transportation and Security of the State University of Iowa, regarding the State University of Iowa's institutional road program. He elaborated on five projects. Vice President Shanhouse called the board's attention to the need to rework the entire road network in the health sciences area.

A presentation made by Robert Stansbury, Vice President for Administrative Services at the University of Northern Iowa, was next. He outlined the university's needs in the five-year program and Kenneth Wiseman, Assistant to the university's Director of Planning, aided in the report. Discussion by members of the board was brought up regarding the signalization of Hudson Road. Vice President Stansbury commented that traffic flow projections point to Hudson Road being a six-lane highway. Regent Zumbach expressed concern over the campus being divided by such a large highway. Vice President Stansbury responded that the Highway Commission now is only planning to make this a four-lane highway. Plans are being made for three left-turning lanes and the university would like to have another left-turning lane for direct access to the UNI-Dome parking lot and pedestrian overpass. He said the Highway Commission is facing a problem with funding and has delayed this project. In the interim the university is concerned about pedestrian crossings.

Wayne Moore, Vice President for Business and Finance at Iowa State University, presented to the board Iowa State University's five-year road program. Regent Bailey asked Vice President Moore whether access roads to buildings are institutional road projects. Vice President Moore responded that access roads to buildings have been part of building construction budgets. Vice President Moore said the university supports institutional road funding by building access roads, traffic lights, traffic gates and parking meters from other than institutional road funds.

Superintendent Woodcock reported on the proposed road projects for Iowa Braille and Sight Saving School.

Mr. Richey reported that there are no new construction projects for Iowa School for the Deaf except for maintenance.

A brief discussion took place on how to secure increased funding for institutional roads.

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MOTION:

Mrs. Collison moved the board: 1) approve the 1975 program and the three projects totaling \$400,000; 2) approve the five-year institutional roads program 1975-79 which totals \$2,496,000; 3) approve a design agreement which will permit the University of Northern Iowa to design under contract the access road to the Industrial Arts Building in 1975 and to take bids on this project at a later date in 1975; 4) approve a design agreement which will permit the University of Northern Iowa to design and construct the central campus access road during 1975 with the university to be reimbursed for construction funds expended by the Highway Commission during 1976 with design for both 3) and 4) to be done by Brice-Petrides, Waterloo, under an existing contract at hourly rates; 5) approve amendments to each of the universities' road maintenance agreements retroactive to January 1, 1974; 6) approve a new road maintenance agreement for Iowa School for the Deaf; 7) accept the list of identified unmet institutional road needs and direct that this report be forwarded to the Highway Commission for its information. Mr. Shaw seconded the motion and it passed unanimously.

SEMIANNUAL REPORT OF REGENTS EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE OFFICER. The board was presented a report by the Equal Employment Opportunity Compliance Officer. Mr. Maxwell reported that other state agencies and local human rights commissions are entering the field of contract compliance. Many employers are expressing their concern as to the submittal of duplicative information to numerous state and city agencies. The Iowa State Highway Commission will soon institute a compliance program for its vendors and suppliers and it was agreed that its staff would cross-reference its vendor and supplier list with that maintained by the Regents Compliance Office.

Mr. Richey reported that Mr. Maxwell has been working with the Regents' Merit Coordinator and resident directors in attempting to gain a better understanding of the merit system. The compliance officer was also invited to visit each institution in order to confer with the affirmative action officers in matters relating to merit and affirmative action.

President Petersen expressed appreciation to Mr. Maxwell for his patience and efforts in his job.

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BOARD OFFICE PERSONNEL REGISTER. The actions reported in the Board Office Personnel Register for the month of October 1974 were ratified by the board.

NEXT MEETINGS.

December 12-13	Board Office	Des Moines
January 16-17, 1975	Iowa State University	Ames
February 13-14	Board Office	Des Moines
March 13-14	University of Iowa	Iowa City
April 10-11	University of Northern Iowa	Cedar Falls
May 8-9	Iowa School for the Deaf	Council Bluffs
June 26-27	State University of Iowa	Iowa City
August 14-15	Iowa State University	Ames

ADVANCE SCHEDULE. December 7 - 10:00 a.m. - Public Hearing on Adjustments to Regents Merit Pay Plan, Fisher Theater, Ames, Iowa.

President Petersen, in discussion, reported there will be both oral and written presentations made possible before, during and after the hearing so an employee not appearing personally can relay his feelings by telephone or letter. Mr. Richey said employees will receive the report seven to 10 days before the public hearing. The place of the hearing was changed to Fisher Theater because C. Y. Stephens Auditorium was in use on December 7. There was extensive discussion prior to finally setting the date of the hearing on December 7.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the general portion of the docket.

IOWA EDUCATIONAL BROADCASTING NETWORK - KSUI-FM. The board was presented two letters from Thomas M. Ditzel, Executive Director of IEBN. One letter encouraged the Regents' institutions to develop a detailed plan for public radio transmitters and statewide programming in the near future. Regent Bakdridge commented that IEBN has statutory responsibilities in this area and had approved full power for the University of Iowa radio station KSUI-FM. This opens many possibilities for the future. He recommended that the board consider the request.

MOTION:

Mr. Baldridge moved the board refer this matter to the Educational Co-ordination Committee with the understanding that it have the authority to augment and group with any others in the chain of command as it sees fit to serve as an ad hoc committee and that the committee develop a report for presentation to the board regarding this matter. Mr. Slife seconded the motion and it passed unanimously.

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Regent Baldridge stressed that this has tremendous potential for the state of Iowa.

Regent Baldridge commented IEBN will start an instructional program in January on the ascent of man.

FINANCING POSTSECONDARY EDUCATION. Mr. Richey distributed a booklet on the financing of postsecondary education to members of the board for informational purposes. This booklet was compiled by ECS.

FEES. Regent Bailey commented that it is important that all university catalogs and publications include some sort of a clause which indicates that all fees, charges, etc. are subject to change without notice. Specific reference was made to a recent lawsuit on such a matter.

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The following business pertaining to the State University of Iowa was transacted on Thursday, November 14, 1974.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions for the period October 7 through November 1, 1974 had been filed with him and recommended that the board approve it after reaching a policy decision on acceptability of escalation clauses.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Trowbridge Hall Remodeling Chiller Plant Completion	AAA Mechanical Contractors, Inc., Iowa City, Iowa	Mechanical	\$ 39,713.00
Boiler No. 10 - Electrostatic Precipitator Contract 2	Envirotech Corp., Palatine, Illinois	General	\$299,451.00* plus escalation
Boiler No. 10 - Ash Handling Equipment Contract 3	The Allen-Sherman-Hoff Co., Wynewood, Pa.	General	\$ 97,300.00* plus escalation
Boiler No. 10 - Unit Substa- tions No. 4 & No. 5 Contract 6	Allis-Chalmers, West Allis, Wisconsin	General	\$ 81,014.65* (firm bid)

*Contingent on escalation clause discussion.

The Board Office reported that for the first time, the board has received bids on a construction project which contained escalation clauses. These escalation clauses mean that on the basis of a cost index, the bids submitted by a vendor now could be adjusted upward later to pass on to the owner any price increases occurring between the time the contract is awarded and the time the product being ordered is received by the owner.

The Board Office presented the following background information:

On Contract 2 - Electrostatic Precipitator, there were five bids received. Three of the five bidders submitted the necessary EEO certificates or

reporting forms. Two did not. All five bidders included a material escalation clause with their bid. The low base bid is from Envirotech Corp., Palatine, Illinois, in the amount of \$299,451. Bid specifications state that this piece of equipment must be received by the university no later than February 1, 1976. The escalation clause included with the Envirotech bid establishes a formula whereby from July, 1974 to the month when the last major component of this piece of equipment is delivered, all cost increases would be passed on to the owner. Escalation is placed on 100% of the quoted selling price. Fifty percent of the price would be adjustable on the steel mill products index and 50% of the price adjusted by the employment and earnings index. The resultant percent difference then would be multiplied by 1.10. Another way of looking at the escalation is that if there were a 1% per month inflation in the nineteen months between February, 1976 and July, 1974, the actual cost of the piece of equipment to the owner would be 20.9% higher than the \$299,451 quoted at this time or some \$63,000 higher.

On Contract 3 - Ash Handling Equipment, two bids were received. Only the bid of the apparent low bidder contained EEO requirements. Low bidder is the Allen-Sherman-Hoff Co., Wynewood, Pennsylvania, with an amount of \$97,300. The escalation clause submitted is somewhat different. Also, the base month is established to be October, 1974. This particular piece of equipment is scheduled to be delivered no later than March 15, 1976 so there would be an escalation clause applied to a seventeen and one-half month period.

The third contract is Contract 6 - Unit Substations No. 4 and No. 5. In this instance there were three bids received. The two apparent low bidders attached escalation clauses, while the apparent high bidder did not. The bid of Allis-Chalmers, Switchgear Division, West Allis, Wisconsin, in the amount of \$81,014.65 was the only firm bid received. This bid is 21.2% higher than the apparent low bid which contains an escalation clause. There are two considerations on the award of this contract. One, the university is recommending award to Allis-Chalmers because this bid is the only firm bid. If this firm had chosen to attach an escalation clause, its base bid at this time would undoubtedly be lower than what was submitted. Specifications do not seem to necessarily rule out a firm submitting an escalation clause with their bid in that specifications call only for submittal of a lump sum bid. Two, if one ignores for a moment the question of maintaining integrity of specifications with bidders, award could be made to the apparent low bidder only if the assumption was made that the escalation clause would not inflate that bid by an amount equal to 21.2% between October and January, 1976 which is the difference between the two bids.

The University of Iowa recommends the following actions:

1. Award Contract 2 to Envirotech Corp., Palatine, Ill., \$299,451.
2. Award Contract 3 to the Allen-Sherman-Hoff Co., Wynewood, Pa., \$97,300.
3. Award Contract 6 to Allis-Chalmers, Switchgear Div., West Allis, Wisc., \$81,014.65.

The university also recommends waiver of what it considers an irregularity on Contracts 2 and 3 and accept the escalation clauses submitted with the apparent low bids.

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Mr. McMurray reported that this has major interinstitutional implications. He noted that this matter has been discussed interinstitutionally and then read a brief statement which was a suggested course of action regarding escalation clauses for the board prepared by the business officers. The statement follows:

The business officers hope the board will not make a policy decision favoring escalation clauses and suggest this alternative course of action:

1. The board should restate its strong preference for firm bids. Escalation clauses, if received, represent now and will continue to represent an "unusual circumstance". Like all such uses, any recommendation on award of contract will have to be evaluated on basis of whether such award would be in best interest of owner.
2. On the SUI awards, the board awards would be as recommended. This would mean:
 - a. Awards with escalation clauses (Contracts 2 and 3), after being determined to be in the best interest of the owner, are made.
 - b. On Contract 6, award is made to the only "firm" bidder -- thereby emphasizing board preference for firm bids when such bids are submitted and when award determined to be in best interest.
3. Future actions on this question suggested include:
 - a. Review of current specification language to determine if such language properly represents the board's strong preference for firm bids.
 - b. Review of the "escalation clause" matter by both the Purchasing Committee and Physical Plant Directors to determine if there are common courses of action to suggest for implementation institutionally and at the board level.

Regent Shaw made a comment that awards should be granted on the basis of being in the best interest of the institution. The institutions would be pretty vulnerable to acceptance of most high firm bids if contractors submit only escalation bids. It was indicated this would be the intent. Regent Brownlee recommended that the board request an opinion from the Attorney General's Office on acceptability of escalation clauses. President Petersen asked Regent Brownlee whether he would approve the awards being contingent on the advice of the Attorney General. Regent Brownlee stated that was his intent and that the Attorney General could give the board guidance as to policies in the future.

Mr. Richey commented two things were being requested: (1) that these contracts be approved upon the approving advice of counsel, and (2) the board wants a formal opinion from the Attorney General on whether escalation contracts can be accepted and how they should be drawn to secure competitive bidding.

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Regent Shaw commented that the board will always face the responsibility of whether to accept an escalation bid against a base bid. Regent Slife added that is a very crucial question. Regent Shaw said he would prefer staying away from specifying sole acceptance of escalated bids.

President Petersen commented that escalation bids could be advantageous to the universities in the same respect as they could be disadvantageous. When the board accepts only firm bids, it knows that the bidder is adjusting his or her bid according to estimates of inflation. Escalation clauses allow the contractor to make a firm base bid and then show expected inflationary increases.

Vice President Moore stated that there is a difference between construction bids and equipment bids. When the board received the Attorney General's opinion that deals with escalation clauses, it will have an impact on the whole range of bidding.

President Boyd commented that Mr. Richey might meet with the Attorney General to present the various problems involved with escalation clauses prior to requesting an opinion.

Mr. Richey said that if there are problems after consultation with the Attorney General, the Board Office will try to arrange a conference call regarding the specific awards on this Register.

MOTION:

Mr. Brownlee moved the board award contracts as recommended on Contracts 2, 3, and 6 for Boiler No. 10* subject to review as to acceptability by legal counsel and moved the board request a formal opinion regarding the legality of escalation clauses from the Attorney General. Mr. Slife seconded the motion and it passed unanimously.

*(Executive Secretary's Note: Legal counsel advised that the Board of Regents must reject all bids received on Contracts 2 and 3 because bids with escalation clauses can not be legally accepted. A copy of a letter from Philip A. Leff, dated November 25, 1974, is included as part of the official record. The Board of Regents voted by telephone conference call on December 2, 1974, to reject said bids. The award of contract to the sole firm bidder on Contract 6 was affirmed as being made in the best interest of the owner.)

MOTION:

Mr. Baldridge moved the board approve the Register of Capital Improvement Transactions for the period October 7 through November 1, 1974; the Trowbridge Hall Remodeling Chiller Plant construction contract be awarded; the executive secretary be authorized to sign all necessary documents. Mr. Brownlee seconded the motion and it passed unanimously.

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CHANGE IN APPOINTMENT. The board was requested to approve the following change in appointment:

Robert C. Hardin's resignation as Vice President and Dean for Health Affairs, and change of appointment from Vice President and Dean for Health Affairs and Professor of Internal Medicine, to Professor of Internal Medicine, effective January 1, 1975.

President Boyd and President Petersen, speaking for the board, expressed appreciation to Dr. Hardin for his devoted years of service in his present position and in response Dr. Hardin thanked them and indicated his strong desire to return to the field of internal medicine.

MOTION:

Mr. Bailey moved the board accept with regret the resignation and change in appointment of Robert C. Hardin as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

CHANGE IN APPOINTMENT. The board was requested to approve the following change in appointment:

Gordon B. Strayer, from Director of Public Information and University Relations to Director of Health Center Information and Communication, effective January 1, 1975, at annual salary of \$27,500.

Appreciation was expressed by President Boyd and President Petersen, speaking for the board, for Mr. Strayer's service to the university in his present capacity and encouragement was given in his new endeavor. It was reported that a nation-wide search would be given to find a replacement for Mr. Strayer. President Boyd reported that Associate Director McQuillan has agreed to serve as acting director until a successor for Mr. Strayer is hired.

MOTION:

Mrs. Collison moved the board accept the change in appointment of Gordon B. Strayer as shown above. Mr. Barber seconded the motion and it passed unanimously.

President Petersen reported that the board will be given further insight into the special problems of the State University of Iowa tomorrow particularly in the health care and service field. She reported that board members will also have a demonstration of computerized instruction.

The following business pertaining to the State University of Iowa was transacted on Friday, November 15, 1974.

PRESENTATION BY UNIVERSITY OF IOWA CHAPTER, AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS. A presentation on faculty salary policies by the University of Iowa Chapter, American Association of University Professors, was distributed to members of the board.

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President Boyd reported that Professor John B. Henneman, President of the chapter was present for an oral presentation. He gave a report regarding the need for an increase in faculty salaries by saying that faculty salaries have suffered more than Iowa incomes generally. He said the Regents' budgetary askings for the 1975-77 biennium contribute nothing to accelerating or decelerating the rate of inflation, but contribute very sizeably to the lowering of faculty morale. He said the quality of an institution is bound to suffer if experienced teachers leave and if, in seeking to replace them, the university has to hire the cheapest candidate rather than the ablest candidate. He said people are getting cuts in real income because of the problem of inflation. People are suffering cuts in income so the merit principle doesn't have meaning. He added that across-the-board increases are needed to deal with salary inequities, keeping the merit principle.

President Petersen thanked Professor Henneman and said the Regents desire to have competitive salaries for faculty and said the only way the Regents feel this can be done is to recognize the cost of living, keeping uppermost in thought the ability to be flexible in keeping quality education. She said merit should come first in the board's consideration because it is so directly related to institutional quality.

Regent Barber commented that in the future there may be a reduction in the cost of living and asked Professor Henneman whether the AAUP would be willing to entertain an across-the-board downward adjustment under those circumstances. Professor Henneman responded that would be understandable. He stressed that salaries need to be viewed both on the merit principle and across-the-board. Now faculty salaries are being cut.

Discussion continued with President Petersen stating that salaries are determined on the basis of merit, competence, and the cost of living. She noted this is calculated individual by individual so that the salary increases have ranged all the way from 0% to a much higher percentage.

President Boyd noted that evaluation of the faculty has basically been viewed as an administrative responsibility. He said AAUP is saying that the administration of the university and the Regents have failed to provide adequate compensation askings for them in the legislative askings. He added that is why he is favoring a 12% increase in the second year of the biennium for faculty. He also stated we all should realize that monies have not as yet been appropriated and said he feels obliged to put every effort to the securing of that appropriation.

Regent Slife commented that merit adjustments for faculty persons are consistent with the quality of the institutions and a general increase is precisely in the other direction.

STADIUM COMMUTER PARKING LOT - PHASE II. The board was requested to approve the project, preliminary plans and budget and the Physical Plant Department as engineer and inspection supervisor. The budget is \$342,640 with \$100,000 from Treasurer's Temporary Investment income (to be repaid from future parking income) and \$242,640 from Parking Income Balances.

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Vice President Jolliffe reported the university proposes a change in the preliminary budget to indicate no obligation of repayment from future parking income. President Boyd stated the reasoning is that a substantial portion of that yield is invested in hospital funds and the hospital is basically self-sufficient.

Vice President Shanhouse reported that the purpose of this particular lot will be to handle overflow from hospital parking. He said it will be self-supporting during the time it will be used for hospital parking. When it does become a commuter parking lot eventually it is hoped it will be all paid for. Conversion to a commuter parking lot will be made as soon as construction of other facilities is completed.

Vice President Jolliffe commented that half a million dollars from parking revenue balances is in this fund source. Commitments against parking revenues including this project is \$1.6 million.

President Petersen added that the kinds of rates being charged should be considered. Regent Bailey commented he feels parking should be self-supporting.

MOTION:

Mrs. Collison moved the board approve the project, preliminary plans and budget and the Physical Plant Department as engineer and inspection supervisor including the change requested by the university with regard to Treasurer's Temporary Investment income. Mr. Slife seconded the motion and it passed unanimously.

NAMING OF UNIVERSITY BUILDING. The board was requested to approve the designation of South Pavilion addition to University Hospitals and Clinics as the Roy J. Carver Pavilion in recognition of Mr. Carver's contribution toward the cost of its construction.

President Boyd said he is very grateful for Mr. Carver who in so many ways has indicated his confidence and belief in higher education.

MOTION:

Mr. Barber moved the board approve the designation of South Pavilion addition to University Hospitals and Clinics as the Roy J. Carver Pavilion in recognition of Mr. Carver's contribution toward the cost of its construction. Mr. Brownlee seconded the motion.

President Petersen also expressed appreciation on behalf of the board to Mr. Carver for his leadership, generosity, and foresight for providing these resources. She added she will communicate this appreciation in a formal manner.

VOTE ON MOTION:

The motion passed unanimously.

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UNIVERSITY HOSPITAL - SOUTH PAVILION PROJECT. The board was requested to hear a presentation by project architects, Hansen Lind Meyer, Iowa City, on preliminary plans; approve the project, preliminary plans and budget; approve a contract with Hansen Lind Meyer, Iowa City, for architectural services; and select the university architect's office as inspection supervisor.

John Colloton, Director and Assistant Vice Provost for Health Affairs, introduced Richard Hansen and Jerry Quebe of Hansen Lind Meyer. A slide presentation was given by the firm's representatives. A booklet on the Roy J. Carver Pavilion was distributed to board members which summarized Mr. Hansen's remarks.

PRELIMINARY BUDGET

General	\$ 5,436,700
HVAC	1,247,700
Plumbing	980,300
Electrical	980,300
Elevator	<u>267,000</u>
 Total Construction Cost	\$ 8,912,000
 Site Work	\$ 100,000
Off Site Work	100,000
Central Utilities	200,000
Architectural & Engineering Services	750,000
Contingency (5%)	465,000
Moveable Equipment	<u>788,000</u>
 Total Project Cost	<u>\$11,315,000</u>
 Source of Funds:	
Federal Health Manpower Grant	\$ 4,400,206
Hill-Burton Grant*	1,000,000
Roy J. Carver Gift	2,000,000
University Hospital Building Usage Fund*	3,914,794

*Subject to adjustment if further Hill-Burton funds become available.

PROJECT DESCRIPTION

The pavilion addition to University Hospitals and Clinics is predicated on the attempt to coordinate all patient, outpatient and emergency facilities of University Hospital into one geographic location along with improved access to the Hospital. Further, easy identification and access to the emergency entrance will be accomplished along with appropriate traffic routes for helicopter service. With the advent of the North Tower expansion of University Hospitals, patient, outpatient and inpatient traffic is controlled on a horizontal spine connected at each end by vertical transportation. The pavilion will allow the Orthopaedic Clinic and Family Practice Clinic to be brought into the circulation network of the patient flow within University Hospitals.

The pavilion expansion has been located and designed to conform to a long-range master plan allowing for orderly growth and replacement of facilities for University Hospitals and Clinics. The basic site allocation for this long-range master plan will ultimately have structured parking west of the site, with patient entrance to the facility between the parking structures and the clinic facilities. Connections from the parking ramps to the entrance points will be by bridges, eliminating the conflict of automobile and pedestrian traffic. Outpatient facilities will be located on the west side of the building, allowing for the major portion of the traffic to be accommodated at their basic point of entry. Between the outpatient activity and the inpatient towers, located on the east side, will be clinic staff offices and teaching/conference facilities. This basic allocation allows for horizontal connection of inpatient facilities and clinic activities of the various disciplines in the hospital for efficient staff utilization and minimum patient movement. This addition to the Hospital also incorporates horizontal movements of patients and supplies for future growth.

The concept allows for the clinic activities to be flexibly housed in a structural module to accommodate changes in the clinic and office space and allows for an independent structural system to accommodate inpatient facilities. This structural module is 33'-8". This allows for 8' circulating corridors and rooms 12'-6" deep on each side of the corridor. This 12'-6" depth, combined with an 8'-4" or 12'-6" wide room, accommodates most of the programmed spaces.

The lower level of the pavilion accommodates clinic functions for Family Practice and also Physical Therapy. The Family Practice Clinic location is easily accessible from the parking and main entrance to the Hospital. The Physical Therapy area is located immediately below the Orthopaedic Clinic and is accessible by elevator near the main entrance and also from the emergency entrance for wheelchair or stretcher traffic. Located on the lower level also is mechanical space for the clinic functions and the inpatient functions connected by duct shafts to the spaces above.

The first floor accommodates clinic functions, faculty offices and teaching functions for the Orthopaedic Clinic. Also located on the first level is a Multi-Specialty Trauma and Emergency Treatment Center, with two entrances: an enclosed garage for ambulance traffic, and a canopied entrance for emergency patient traffic arriving by auto or other means. Immediately adjacent to the garage is a helicopter pad for direct access into

the Trauma Center. Between the Orthopaedic Clinic and the Trauma Center is a Radiology suite for joint usage of these departments. Also located on the first level is a revised entrance and patient discharge vestibule at the west end of the existing building, which will be completed and in use prior to commencement of construction on the pavilion.

Second and third floors accomodate inpatient facilities of 48 beds on each level. The inpatient facilities are so designed as to accomodate a standard teaching module and service module of eight patients. The module contains three double patient rooms and two single patient rooms. Each room is laid out so the patient has a view out of his window. These patient rooms are grouped around a teaching and service alcove.

Patient room modules are grouped in sets of three for two 24-bed teaching/nursing units. This is the standard teaching module, allowing for nursing staff, resident and student assignments to each of the nursing units. Space has been provided in the student area as well as teaching functions near the nurses' station in the charting, student area. Necessary support items such as utility and medication rooms are also provided at each of the nursing units in the central core area. The nursing units are designed to allow the two 24-bed nursing units to be combined into one 40-bed unit for efficient staff utilization during shifts which allow for reduced staffing.

On all levels (basement through six) there is a link connection to all levels of the existing building. This allows for the horizontal movement of patients and staff from the new facility to the existing building and provides for the movement of patients from the emergency department to the operating rooms in the existing facility, which are located on sixth floor. There will be level connections at the floors with the most critical horizontal movement: the lower level, first and sixth floors. All other levels have a ramped connection.

It was reported that operating costs will be nominal with the exception of the family practice clinic. There are collateral costs involved. The chilling capacity for the building is presently being installed and is scheduled for completion in April 1975. Entire roadway modifications necessary to serve the pavilion are presently under study and will come to the board in January of 1975 with the source of funding being institutional in nature. The new parking ramp funds will be from university parking system and other institutional funds which will hopefully be presented to the board in February 1975.

Mr. Hansen stated intent is to bid the project by July 1975 with completion in November of 1977. Questions on the project were then raised by board members. Regent Shaw asked about the energy conservation with the clinic being shaped the way proposed. Mr. Hansen responded that the glass area originally proposed has been cut down considerably over some of his firm's earlier considerations. He said the energy matter was fully considered an environmental impact statement was written.

The proposed helicopter pad and the noise factor was discussed. President Boyd, after concern was voiced by a Regent, commented he also has a very great reservation about the location of the helicopter pad, being so

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close to the hospital. He said there is the possibility that in the future the helicopter may land on the hospital roof to eliminate so much noise.

President Petersen expressed concern about the exterior material. She made reference to the brick material on the ramp connection and then the concrete. Mr. Hansen appreciated the concern and said the firm's feeling was that it would be best to make it brick with the connector being a dark bronze in color.

A question was raised as to the university field house in the long-term future and its location with regard to the hospital. President Boyd said he would give further thought to this but noted that recreation opportunities are important for men and women of the university.

Dr. Colloton reported there are about 21,000 visits to the emergency and trauma center per year. There is considerable enhanced capacity in that regard.

Regent Collison asked whether the conference room in the inpatient module would be equipped with furniture. Mr. Hansen responded negatively and Regent Collison noted that is practical because quite often beds have to be moved in and out. Mr. Hansen reported that a movie was made of an actual model of the space including equipment and how people and equipment could maneuver. He said that the model convinced the firm to allow some rooms to be bigger for convenience.

MOTION:

Mr. Baldridge moved the board approve the project, preliminary plans and budget; approve a contract with Hansen Lind Meyer, Iowa City, Iowa, for architectural services; select the university architect's office as inspection supervisor. Mr. Shaw seconded the motion and it passed unanimously.

REGISTER OF PERSONNEL CHANGES. The October personnel register contained the following change of status:

Michael J. New from Program Planner, United States Public Health Service Regional Medical Program to Director/Operations, United States Public Health Service Regional Medical Program, annual salary \$16,500, twelve months basis, effective August 29, 1974.

The actions reported in the Register of Personnel Changes for the month of October were ratified by the board.

STUDENT TEACHING CONTRACTS. The board was requested to ratify contracts for student teaching programs, which are the same form as used in 1973, between the University of Iowa and the Perry and Columbus Junction Community School Districts.

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MOTION:

Mr. Bailey moved the board ratify contracts for student teaching programs between the University of Iowa and the Perry and Columbus Junction Community School Districts. Mr. Barber seconded the motion and it passed unanimously.

Board action ended at 12:30 p.m. with informational reports then being presented to the board. A presentation was made by professionals in the medical field as to the special problems in medicine.* Board members were then given a tour of the Lindquist Center and Phillips Business School and saw computer aided instruction and how it operates.

*Those persons making presentations were Dr. Robert Hardin, Vice President and Dean for Health Affairs; Paul Seebom, Associate Dean, College of Medicine; Harold F. Moessner, Assistant Professor, Family Practice, speaking in the absence of Dr. R. E. Rakel; Dale Wurster, Dean, College of Pharmacy; Patricia Ostmoe, Assistant Professor, College of Nursing, representing Dean Barritt; and James H. McLeran, Dean and Professor, College of Dentistry. A written statement by Dr. Seebohm was presented to board members.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, November 14, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of October 1974 were ratified.

CATALOG CHANGES. The board was requested to refer this matter to the Educational Coordinating Committee for its review and recommendation. Speaking for the committee, Vice President Christensen reported that the report, which is on file at the Board Office, includes only 163 proposed new courses which actually represent increased annual teaching responsibilities for the faculty since the last catalog was published. This amounts to about two courses per department, which does not seem excessive considering the rate of growth in new knowledge which society is experiencing. Since most of these courses are to be offered on one quarter per year basis, the total number of additional courses per quarter is approximately 65. He noted that the university departments are striving for a better balance of three, four, and five credit courses.

MOTION:

Mr. Barber moved the board refer this matter to the Educational Coordinating Committee for its review and recommendation. Mrs. Collison seconded the motion.

Regent Bailey expressed a concern over the item regarding credit by examination, pointing out that those in the upper 40 percentile will receive credit for a course whether or not any of them know anything about it. Dr. Christensen responded that these exams are based on national norms which are quite different than professional examinations. President Petersen commented that the new policy on CLEP is a step forward in moving away from ISU's conservative point of view in this area.

Individual Major in the undergraduate curriculum of the College of Sciences and Humanities was discussed. Regent Bailey noted that the major consists of 35 to 70 credits of carefully planned, coherent course work in more than one department. He asked whether that is coordinated with the faculty adviser and response was given that it is.

A question was raised whether the Industrial Vocational Technical Education option was similar to UNI's program. No response was given.

A question was also raised about increases in non-thesis master programs. Dr. Christensen responded that this has been acceptable for many years and requests more hours as well as careful screening of programs.

VOTE ON MOTION:

The motion passed unanimously.

HINDS IRRIGATED PLOT AREA - PURCHASE OF 50 ACRES. A resolution and legal description of the property for the purchase of 50 acres of land in Story County from the Committee for Agricultural Development for the use and benefit of Iowa State University is on file in the Board Office. Approval by the board was requested. Purchase price is \$40,000.

MOTION:

Mr. Bailey moved the board approve the purchase of 50 acres of land as described in the resolution, subject to approval of the State Executive Council. Mr. Slife seconded the motion and on roll call the following voted:

AYE: Bailey, Baldridge, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None

ABSENT: None.

The motion carried.

FEE SCHEDULE - REVISED OVERLOAD SCHEULE. The board was requested to retain the limit for application of overload fees at the present level until the matter can be studied by an appropriate ad hoc interinstitutional committee.

Previous action of the board initiated the implementation of the revised part-time credit hour tuition rate and the addition of an overload fee for those students carrying credit hours above a normal full-time load. The overload schedule was uniformly established for each of the three institutions at an amount of the full-time rate plus an increment for each credit hour above 18 hours.

The university requested immediate approval increasing the limit for the application of overload fees from 18 hours per quarter to 20 hours.

It was reported by the university that the reason for the request is that many students carry 17 to 18 hours as a normal quarterly load and that students are discouraged from taking courses other than those which fulfill the basic graduation requirements. Regent Baldridge commented that this was something he had not anticipated when the board previously acted on student fees. Regent Collison noted this could be discriminatory against some persons who could otherwise participate in such activities.

The Board Office reported that there has been a tendency at Iowa State University for students to routinely sign up for considerably more hours than they intend to complete during the term. It may be that more time is needed for students to become acquainted with the new fee schedule and the charges for dropping courses in order for general practices to be changed.

President Parks stated he has met with honors students and noted they are very upset. He said the university proposes to change the application of the overload charge from credit hours above 18 to credit hours above 20. The sooner the change, he said, the better.

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The quarter system at Iowa State was discussed. Vice President Christensen reported that Iowa State University went on the quarter system in 1917 and discussion has occurred since that time on whether to go on the semester system like the other state universities. President Parks said he would prefer the board enact the requested action of the university the next quarter.

Mr. Richey stated that this is in effect a tuition change which should be studied to determine if there is an impact here and at the other institutions. Regent Bailey suggested that this request be reviewed on the same level as the former tuition changes. President Petersen added there may also be some merit in segregating certain types of extra-curricular programs so that ROTC, for instance, may not necessarily have to be counted in the overload. Regent Shaw agreed with President Parks in saying he would hate to see this pushed off for another quarter. He said that students should not be penalized for taking as many courses and activities as possible.

MOTION:

Mr. Slife moved the board retain the limit for application of overload fees at the present level until the matter can be studied by an appropriate ad hoc interinstitutional committee with recommendations to be made at the January board meeting. Mr. Barber seconded the motion.

SUBSTITUTE MOTION:

Mrs. Collison moved the board allow the requested change in fee schedule for Iowa State University to take effect this coming quarter and that an appropriate ad hoc interinstitutional committee study the matter for further consideration. Mr. Shaw seconded the motion.

Regent Barber noted that by this motion, we would do what was requested and then look and see if we should have. Regent Brownlee stated that while he is for the revision, action now would be precipitous. While the change sounds great, he said, we don't know the effect it may have on the other institutions.

VOTE ON MOTION TO SUBSTITUTE:

The motion failed with Baldridge, Collison and Shaw voting aye.

VOTE ON ORIGINAL MOTION:

The motion passed unanimously.

Mr. Richey said he would like to ask each institutional head to name representatives to an ad-hoc committee. Regent Slife asked whether there is an interinstitutional committee in effect which could recommend policy to the board on this matter. President Petersen reported a committee would have to be appointed.

STORM LOSSES - ADDITIONAL REQUEST TO EXECUTIVE COUNCIL. The board was requested to approve a request being made to the State Executive Council totaling \$41,375 for additional items damaged in the July 18, 1974 storm.

The State Executive Council on July 1, 1974 adopted a resolution for funds in the amount of \$261,871 for storm damage which occurred on property under the jurisdiction of Iowa State University. The university originally requested a total of \$470,944 including insured losses of approximately \$30,536. The allocation made by the Executive Council did not of course include the insured losses nor did it include \$80,000 initially requested for horticulture greenhouse repairs or the initial estimates of \$98,537 in crop damage.

The Board Office reported that new items not previously reported to the Executive Council have cost an estimated \$14,145 while certain items previously approved by the Executive Council have been determined to be inadequately funded to complete the work that is necessary. The total identified increase cost items total \$27,230. The university proposes on advice of representatives of the State Auditor's office to request that the Executive Council approve an additional allocation of \$41,375. The state will pay actual cost of repairs. The council is being asked to provide a "not to exceed" allocation. The council is requested to allocate an additional \$41,375 at an early date and at a later date an additional as yet undetermined total for greenhouse repairs and crop damage.

Vice President Moore assured board members that it was very specifically understood by the Executive Council that additional requests would be made regarding this storm loss.

MOTION:

Mr. Bailey moved the board approve a request to the State Executive Council totaling \$41,375 for additional items damaged in the July 18, 1974 storm. Mr. Barber seconded the motion and it passed unanimously.

TRANSCRIPTS - WITHHOLDING STUDENT TRANSCRIPTS FOR FINANCIAL OBLIGATIONS TO THE UNIVERSITIES. The board was requested to approve the specific policy of the institutions to withhold the issuance of students' transcripts for financial obligation to the institution and the establishment of this policy as a departmental rule.

The Board Office reported that because of questioning of the universities' authority to withhold transcripts, both the State Ombudsman's representative and the Attorney General's Office have indicated that it would be desirable for the Board of Regents specifically to adopt a policy for inclusion in the Regents' Procedural Guide and the Iowa Departmental Rules. The policy regarding such withholdings would be permissive rather than mandatory so that an attempt would be made to work out specific situations. A specific case of withheld transcripts was cited for members of the board.

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MOTION:

Mr. Bailey moved the board adopt a policy to withhold the issuance of students' transcripts for financial obligation to the institution and that this policy be filed as a departmental rule. Mr. Zumbach seconded the motion.

The motion passed unanimously.

UTILITIES - STEAM MAIN EXTENSION - RESOLUTION FOR NOTICE OF PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, AND FORM OF CONTRACTS FOR CONSTRUCTION. The board was requested to approve a resolution providing for a notice of hearing on proposed plans, specifications and form of contracts for Utilities - Steam Main Extension on the campus of Iowa State University and for a notice of contractors of bidding thereon. Hearing by the board is set for 11:00 a.m., December 12, 1974 in Des Moines.

MOTION:

Member Bailey introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications, and form of contracts for Utilities - Steam Main Extension, on the campus of Iowa State University, and for a notice to contractors of bidding thereon". Member Bailey moved that said resolution be adopted, seconded by Member Baldridge, and after due consideration thereof by the Board, the President put the question and, upon the roll being called, the following voted:

AYE: Bailey, Baldridge, Barber,
Brownlee, Collison, Shaw,
Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None

Whereupon the President declared the resolution duly adopted.

The resolution is on file at the Board Office.

GRADUATE FEES - ELIMINATION OF GRADUATE FEE REDUCTIONS. The board was requested to grant Iowa State University approval to implement a graduate assistant fee remission policy consistent with the other Regents institutions as part of the unified budgeting and accounting procedures beginning in 1975. The university reported that at the present time it grants fee reductions for graduate assistants on appointment from the established fees to \$120 per quarter for both resident and non-resident students. This procedure has been in effect a number of years and differs from that followed by the other two Regent institutions where graduate assistants on appointment are paid a salary plus

a remission of tuition. In order to make these procedures more uniform, Iowa State proposes to adjust its graduate assistant fee remission policies. It will primarily consist of an accounting change to reflect additional student fee income being charged graduate assistants on appointment and an offsetting increase in scholarship funds to compensate for the awards. It is possible that partial implementation of this program may be done during the 1975 spring and summer sessions.

Regent Bailey commented on the information presented by Iowa State University particularly regarding the proposal stating "Full-time graduate students in good standing may be awarded a scholarship up to one-half of the resident graduate tuition rate." He said he assumed that a full-time graduate student here is not a teaching assistant. Vice President Moore, after discussion, recommended that the words "full-time" be deleted from that proposal.

MOTION:

Mrs. Collison moved the board grant Iowa State University approval to implement a graduate assistant fee remission policy consistent with the other Regents institutions as part of the unified budgeting and accounting procedures beginning in 1975. Mr. Slife seconded the motion and it passed unanimously.

The policy as adopted for Iowa State University follows:

All students enrolled in the graduate college at Iowa State University holding university appointments for assistantships in teaching or research will be assessed at the resident tuition rate for fee purposes. This will include graduate students appointed to research assistantships from federal and non-federal grants and contracts but will not include those graduate assistants who hold traineeships under sponsored training grants who will pay full fee.

Graduate students in good standing may be awarded a scholarship up to one-half of the resident graduate tuition rate.

A student who qualifies under the conditions stated above will be assessed at the resident tuition rate for the academic terms during which appointed and also for any adjacent terms during which he is registered for graduate study.

The material presented by the university is on file at the Board Office.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period October 18 through November 15, 1974 had been filed with him, was in order, and recommended approval.

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MOTION:

Mr. Baldridge moved the board approve the Register of Capital Improvement Business Transactions for the period October 18 through November 15, 1974 and authorize the executive secretary to sign all necessary documents. The motion was seconded by Mr. Brownlee and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional items to be discussed under the Iowa State University portion of the docket. There were no additional items brought up for discussion.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, November 14, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of October 1974 were ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the month of October 1974 had been filed with him, was in order, and recommended approval.

The following purchase order for equipment funded from academic revenue bond proceeds was recommended for approval:

Library Addition Equipment - ratification of order totaling \$21,475 to Calmar Manufacturing Co., Inc., Calmar, Iowa.

A revised project budget funded from academic revenue bond proceeds was recommended for approval:

Heating Plant #1 - Replace Cooling Tower - Increase the budget from \$60,000 (approved October 1, 1974) to \$96,000. It was reported that initially the university felt it could use the present cooling tower on the library for this project. Present investigations show such reuse to not be practical. The budget is increased to permit purchase of a new cooling tower. Sole source of funds remains Academic Revenue Bonds proceeds.

MOTION:

Mrs. Collison moved the board approve the Register of Capital Improvement Business Transactions for the period October 4 to November 4, 1974; the purchase order for equipment be ratified; the revised project budget be approved; the executive secretary be authorized to sign all necessary documents. The motion was seconded by Mr. Shaw and it passed unanimously.

RESOLUTION OF PUBLIC HEARING - CONSTRUCTION OF COOLING TOWER AT THE UNIVERSITY OF NORTHERN IOWA HEATING PLANT #1. The board was requested to approve a resolution providing for a notice of hearing on proposed plans, specifications and form of contracts for the construction of a Cooling Tower at Heating Plant #1 on the campus of the University of Northern Iowa and for a notice to contractors of bidding thereon. The resolution sets a bid date of December 5, 1974 and a public hearing by the board at 11:00 a.m., Thursday, December 12, 1974 in Des Moines.

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MOTION:

Member Slife introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications and form of contracts for the construction of a Cooling Tower at Heating Plant #1 on the campus of the University of Northern Iowa and for a notice to contractors of bidding thereon". Member Slife moved that said resolution be adopted, seconded by Member Brownlee, and after due consideration thereof by the Board, the President put the question and, upon the roll being called, the following voted:

AYE: Bailey, Baldridge, Barber,
Brownlee, Collison, Shaw,
Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

Whereupon the President declared the resolution duly adopted.

A copy of the resolution is on file at the Board Office.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the University of Northern Iowa portion of the docket.

KUNI TRANSMISSION FACILITIES RELOCATION. Vice President Stansbury reported that the KUNI antenna installation on the new KCRG-TV tower had run into difficulty. This antenna was to be installed last on the KCRG tower by the same firm that put up the tower and the IEBN installation. That firm has now notified the university by mail-o-gram that it is cancelling the purchase order with the university and pulling off the site. The tower was installed and IEBN's work was finished but KUNI's work was uncompleted.

The university now has to locate another contractor to finish the work. Costs will increase because the university has to pick up insurance costs whereas the University of Northern Iowa was covered under the insurance paid for by KCRG. Mr. Doug Vernier, Director of Broadcasting at the university, was present for discussion.

Mr. Stansbury requested approval of a revised project budget which would, if approved, allow the university to search for another contractor.

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Expenditures:	<u>Revised Budget</u> (11-74)	<u>Original Budget</u> (9-74)
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Contract	\$34,700	\$17,900
Physical Plant Work	400	400
Contingencies	400	400
Total	<u>\$35,500</u>	<u>\$19,000</u>

Source of Funds:

1974-75 RR&A	\$19,000	\$19,000
Income from Treasurer's		
Temporary Investments	<u>16,500</u>	<u>-</u>
	<u>\$35,500</u>	<u>\$19,000</u>

MOTION:

Mr. Baldridge moved the board approve an increase in the project budget as shown above. Mr. Barber seconded the motion.

Regent Bailey urged university officials to pursue the issue to see if there is a liability factor involved in the cancellation. Vice President Stansbury said that matter would be pursued.

VOTE ON MOTION:

The motion passed unanimously.

NON-ACADEMIC SALARIES. A letter was distributed to board members from the Physical Plant Committee addressed to President Kamerick recommending a 26% catch-up in non-academic salaries for 1975-76.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, November 14, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of October 1974 were ratified.

SCHOOL CALENDAR. The board was requested to approve the Iowa School for the Deaf calendar for 1975-76. The Board Office reported that the calendar as proposed represents no major change in the school year from that approved by the board in 1974-75.

MOTION:

Mr. Barber moved the board approve the calendar for Iowa School for the Deaf for 1975-76. Mr. Slife seconded the motion and it passed unanimously.

The school calendar is on file at the Board Office.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions for the month of October 1974 had been filed with him, was in order, and recommended approval.

MOTION:

Mr. Baldridge moved the board approve the Register of Capital Improvement Business Transactions for the month of October 1974 and that the executive secretary be authorized to sign necessary documents. The motion was seconded by Mr. Slife and it passed unanimously.

TITLE I BUDGET. The board was requested to approve the 1974-75 Title I budget for Iowa School for the Deaf of \$181,893. The Board Office reported that the program basically represents a continuation of the previous program with some minor modifications to meet the approval of the Department of Public Instruction.

MOTION:

Mr. Bailey moved the board approve the Iowa School for the Deaf 1974-75 Title I budget. Mr. Barber seconded the motion and it passed unanimously.

The budget is on file at the Board Office.

SUPERINTENDENT'S REPORT. Superintendent Giangreco reported that the Girls' Dormitory Addition has been completed and the girls are enjoying it very much. He noted that next week a continuing education workshop will be

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held on the school campus in conjunction with the Department of Public Instruction and area education agencies. In February a genetic workshop will be held on campus in conjunction with the University of Iowa and the University of Indiana. Superintendent Giangreco reported that the school is now evaluating its entire curriculum. Enrollment is now up to 387 students.

President Petersen asked board members and institutional executives if there were additional items to be discussed under the Iowa School for the Deaf portion of the docket. There were no additional items brought up for discussion.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, November 14, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of October 1974 were ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that there were no items on the Register of Capital Improvement Business Transactions for the month of October 1974.

WATER SUPPLY PROJECT. The board was requested to award a contract to Barbers Excavating Company, Cedar Rapids, Iowa in the amount of \$23,292.50 and approve an amended project budget totaling \$27,450.00.

The Board Office reported that bids were opened on November 5 of this project. Two bids were received. The university recommends acceptance of the base bid only. The alternate bid is not recommended. The budget is amended to reflect the recommended award of contract and is the same total budget as approved by the board at the October meeting.

Mr. McMurray reported that the budget will use \$9,450 in appropriated capital funds to supplement the \$18,000 line-itemed appropriation. Mr. Richey noted that since this was a line item appropriation it would be necessary to notify the State Comptroller of the necessity of supplementing those funds.

MOTION:

Mr. Slife moved the board award a contract to Barbers Excavating Company, Cedar Rapids, Iowa in the amount of \$23,292.50 and approve an amended project budget. Mrs. Collison seconded the motion.

President Petersen stated the motion would be subject to clarification on supplementing the line itemed appropriation.

Superintendent Woodcock reported that the alternate bids for removing the existing water tower were based on two choices: piece by piece or dropping it. He said the school recommends neither bid be accepted because of the high bids. Exploration is now continuing to find ways of getting the tower down for a reasonable amount of money.

VOTE ON MOTION:

The motion passed unanimously.

PORCH RENOVATION PROJECT. The board was requested to approve the project, project description and preliminary budget and authorize Iowa Braille and Sight Saving School to complete final plans and specifications which shall be subject to review and approval by the Board Office prior to soliciting bids.

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The board Office reported that this \$80,000 project funded by the 65th G.A. appropriation involves the repair of three front porches and the removal of two back porches. With the removal of the two back porches the school would construct an exterior enclosed stairway. The school would discontinue usage of the present interior stairway on the west side of the main building when the new exterior stairway was completed. The present stairway meets neither OSHA nor fire code standards.

Regent Collison recommended the school study the whole thing in terms of basic design of building and ask whether the front porch renovation is really essential or should the front porches be taken off. Business Manager Berry reported that the porch renovation project has been discussed by both engineers and architects and both decided the front porches should be retained. Regent Collison requested the school get another view by someone as to whether renovation is the best solution. Superintendent Woodcock reported that the school could proceed with the rear porch construction and leave out the front porch renovation by just not picking up that option for the bid in the award of contract. President Boyd then gave Superintendent Woodcock a qualified person's name from Iowa City for him to consult with regarding the renovation project.

MOTION:

Mr. Baldridge moved the board approve the project, project description and preliminary budget and authorize Iowa Braille and Sight Saving School to complete final plans and specifications which shall be subject to review and approval by the Board Office prior to soliciting bids. Mr. Barber seconded the motion.

A question was raised as to whether the \$80,000 appropriated for this renovation project would close the stairs in the main building. Superintendent Woodcock responded it would not close the stairs but would permit the school to proceed with their removal. President Petersen commented the project will include a substantial addition to the back of the building for new stairwell construction.

(Secretary's Note: Discussion on the question raised by Regent Collison occurred informally on Friday. Project plans were reviewed by Margaret Keyes, Associate Professor, State University of Iowa, in charge of Old Capitol Restoration, who concurred that at this time the front porches should be renovated. The school was directed to proceed with the project as originally described.)

VOTE ON MOTION:

The motion passed unanimously.

TITLE I. The board was requested to defer action on this item pending initial approval of the 1974-75 Title I program by the Department of Public Instruction.

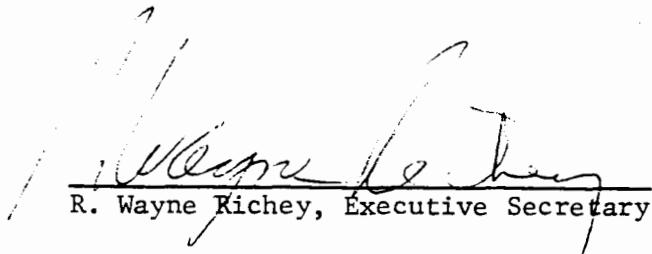
The Board Office reported that the Department of Public Instruction has had a number of concerns about proposed use of 1973-74 carry over funds as well as the 1974-75 Title I program of Iowa Braille and Sight Saving

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School dating back to last August. These concerns have been conveyed to Iowa Braille and Sight Saving School in several letters from the Board Office. Superintendent Woodcock reported that he had set up a meeting next week with Department of Public Instruction officials and expected the problems to be resolved then.

President Petersen asked board members and institutional executives if there were additional items to be discussed under the Iowa Braille and Sight Saving School portion of the docket. There were no additional items brought up for discussion.

ADJOURNMENT. The meeting adjourned at 12:30 p.m., Friday, November 15, 1974.


R. Wayne Kichey, Executive Secretary