

Iowa City, Iowa  
November 1, 2 and 3, 1962

The State Board of Regents met in the Iowa Memorial Union at the State University of Iowa, Iowa City, Iowa, on November 1, 2 and 3, 1962.

Present:

Members of the State Board of Regents

Mr. Crabbe	All sessions
Mrs. Evans	All sessions
Mr. Hagemann	All sessions
Mr. Molison	All sessions
Mr. Noehren	All sessions
Mr. Oberhausen	All sessions
Mr. Redeker	All sessions
Mrs. Rosenfield	No session
Mrs. Valentine	All sessions

Members of the Finance Committee

Chairman Gernetzky	November 1 and 2
Secretary Dancer	November 1 and 2
Member Cottrell	November 1 and 2

Office of the State Board of Regents  
Secretary to Secretary Lenihan

November 1 and 2

State University of Iowa

President Hancher	November 1 and 2
Vice President Weaver	All sessions
Vice President Jolliffe	November 1 and 2
Dean Ray	November 2
Acting Director Strayer	November 1 and 2

Iowa State University

President Hilton	November 1 and 2
Vice President Parks	November 1 and 2
Vice President Platt	November 1 and 2

State College of Iowa

President Maucker	November 1 and 2
Dean Lang	November 1 and 2
Business Manager Jennings	November 1 and 2

Iowa School for the Deaf

Superintendent Berg	November 1 and 2
Business Manager Geasland	November 1 and 2

State Sanatorium

Superintendent Spear	November 1 and 2
Business Manager Wynn	November 1 and 2

Iowa Braille and Sight-Saving School  
Superintendent Iverson

No session (excused)

November 1-3, 1962 - General or miscellaneous

The Board met at 3:30 p.m., November 1, 1962, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. The Board meeting was preceded by meetings of the Educational Policy Committee and the Building and Business Committee.

#### GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on November 2, 1962:

EXTENSION AND OFF CAMPUS SERVICES - COMMITTEE ON EXTENSION SERVICE COOPERATION - MEMBERSHIP. Upon nomination by the Presidents the following were appointed members of the Committee on Extension Service Cooperation for a three-year term:

(See page 180, Board minutes of October 4-6, 1962.)

State University of Iowa

Harvey H. Davis, Provost

Arthur W. Melloh, Dean of the College of Engineering

Iowa State University

Marvin Anderson, Associate Director of Cooperative Extension Service in  
Agriculture and Home Economics

Ralph E. Patterson, Associate Director of Engineering Extension

State College of Iowa

Daryl Pendergraft, Director of the Office of Field Services

Raymond J. Schlicher, Associate Director of the Office of Field Services

LONG RANGE BUILDING NEEDS. President Hagemann stated that the long range building needs that had been submitted by the six institutions for the bienniums 1963-65, 1965-67, 1967-69, 1969-71, and 1971-73 would be given further consideration at the December meeting.

LONG RANGE FINANCING PLANS FOR CAPITAL IMPROVEMENTS. The Finance Committee submitted a report on financing plans for long range building programs which

November 1-3, 1962 - General or miscellaneous

had been prepared with the assistance of Dean Zenor, Director of the Institute of Public Affairs of the State University of Iowa, and Mr. Dancer stated that additional materials on the subject had been mailed to Board members on October 29, 1962. (See page 181, Board minutes of October 4-6, 1962.)

Secretary Dancer also stated that members of the Finance Committee had met with the legislative Advisory Committee on Financing of Capital Improvements, of which Representative Verne Lisle is chairman, and that another meeting with the Committee would soon be held.

President Hagemann said that Board members should study the information furnished them and that it would be considered further at the December meeting.

ADMISSION REQUIREMENTS - GRADE POINT AVERAGE. There was a general discussion about the requirements for admission to the State University of Iowa, the Iowa State University, and the State College of Iowa, and the grade point average required for students to remain in the university or college. (See Admission Requirements, pages 58-79, Board minutes of September 8-9, 1960; and Academic Performance - Grade Point Average Required of Freshmen, page 147, Board minutes of November 16-17, 1961.)

It was suggested that the Committee on Educational Coordination bring up to date a report about the four-year academic performance of classes entering as freshmen that it submitted to the Educational Policy Committee. (See page 351, Board minutes of April 13-14, 1961.)

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meetings the State Board of Regents held on September 20, 1962, and October 4-6, 1962, were approved.

November 1-3, 1962 - General or miscellaneous

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University of Iowa	August 23 and 24 and September 25, 1962
Iowa State University	September 18, 1962
State College of Iowa	September 11, 1962
Iowa School for the Deaf	October 1, 1962
Iowa Braille and Sight-Saving School	September 26, 1962
State Sanatorium	September 26, 1962

SURVEY - EDUCATIONAL LOAD FACTORS AND COSTS - REPORT OF COMMITTEE OF NINE.

President Hancher submitted the following report of the meeting on October 18, 1962, of the Committee of Nine and the three Presidents:

"The Committee was called together to discuss the future activities of the Committee with special reference to the Committee's association with the activities of the outside authority to be called in by the Board of Regents. After general discussion the Committee reached the following decisions:

1. The Committee of Nine will review cost studies in other states in an effort to discover any methods or techniques useful for the work in Iowa.
2. The cost data assembled for 1960-61 will be used experimentally to study the effects of using a full time equivalent student count, changes in allocations and any other phase of the study that should be reviewed. Costs for 1961-62 will be obtained by projecting the 1960-61 cost figures.
3. The sub-committee of three is to proceed immediately with assembling cost data for 1962-63 and to report to the Committee of Nine as to how they plan to proceed.
4. The Committee will study in detail the 1962-63 year's operation and have a final report for the Board of Regents by January 1, 1964, which can be used in preparing for the 1965 session of the legislature.

"Presidents Hancher, Hilton and Maucker joined the Committee and indicated concurrence with the proposals set forth above.

"It was agreed that the Presidents are to be regularly informed regarding the procedures and actions of the Committee and the sub-committees and will be consulted on policy matters. The Board of Regents is to be notified of Committee meetings so that members may attend if they wish.

"It was agreed that the Committee of Nine, as it studies costs, will present to the Presidents such other information as they consider may have a bearing on educational load."

November 1-3, 1962 - General or miscellaneous

President Hancher stated that the next meeting of the Committee of Nine would be on November 8, 1962, in the Board's Office in Des Moines, Iowa.

SURVEY - EDUCATIONAL LOAD FACTORS - ENGAGEMENT OF OUTSIDE AUTHORITY. President Hancher suggested Thomas C. Holy, Special Consultant in Higher Education, University of California at Berkeley, California, as an authority to be engaged by the State Board of Regents to make a survey of educational load factors, and President Hilton and President Maucker stated they would submit names at the next meeting. (See page 3, Board minutes of July 12-13, 1962, and page 86, Board minutes of August 9, 1962.)

PROPOSED LEGISLATION, 60TH G.A. The list of proposed legislation was reviewed and it was decided that some items be dropped, some approved, and some be given further consideration. A revised list of the proposed legislation to be submitted to the 60th General Assembly is to be prepared and presented at the December meeting.

COMMITTEE ON EDUCATIONAL COORDINATION. Dean Lang stated that the Committee on Educational Coordination had no report to make at this time.

INVESTMENTS. Mr. Gernetzky distributed copies of a report of the investments made by the Finance Committee during the month of October, 1962. The report was accepted.

TREASURERS -- DEPOSITORY BANKS - ACCOUNT ACTIVITY. Mr. Gernetzky submitted and distributed copies of an Analysis of Bank Account Activity of the various depository banks for the months of July, August and September, 1962. President Hagemann stated that the Finance Committee would review the report at the December meeting.

November 1-3, 1962 - General or miscellaneous

UTILIZATION OF SPACE AT STATE SANATORIUM - CENTER FOR COMPREHENSIVE EVALUATION AND REHABILITATION. At the meeting held on July 12, 1962, President Hancher reported that he and Superintendent Spear, and others from the State University had visited with Governor Erbe regarding the proposal for the development of a Center for Comprehensive Evaluation and Rehabilitation at the State Sanatorium, and that Governor Erbe had appointed a committee to "investigate the facilities (at the State Sanatorium) and inquire into projected uses for the excess space". (See page 11, Board minutes of July 12-13, 1962.)

At the meeting held on July 13, 1962, the joint proposal of the State University of Iowa and the State Sanatorium for the development of a Center for Comprehensive Evaluation and Rehabilitation was approved, subject to an opinion by the Attorney General of Iowa that the establishment of such a center at the State Sanatorium and the leasing of vacant space in buildings at the Sanatorium for such a purpose is legal. (See pages 12-14, Board minutes of July 12-13, 1962.)

Secretary Dancer reported that the Attorney General had assured him by informal letter that he could see no problem regarding the proposed use of the vacant space at the State Sanatorium and would issue a formal opinion in a short time; and that on October 1, 1962, the Committee appointed by Governor Erbe submitted a report and conclusion as follows:

"The committee came to the conclusion (after exploring other possibilities) that it would be more feasible to make utilization of the space for an activity under the control of the Board of Regents and which would coordinate with the present responsibilities of the Sanatorium. It should also be kept in mind that, whatever disposition is made of the presently existing space, the use should be one that would allow for an increase in the number of tubercular patients."

DORMITORY CONSTRUCTION - FINANCING - COMMITMENT. The following commitment dated October 31, 1962, of the First National City Bank, New York, to finance dormitory construction was submitted:

November 1-3, 1962 - General or miscellaneous

"Confirming my telephone conversation with Mr. Dancer this morning, we are willing to purchase at 100 from the State Board of Regents, State of Iowa, \$5,135,000 2 3/4% dormitory revenue notes as described in Mr. Dancer's letter to me dated October 15, 1962, to be due five years from January 1, 1963, and to be callable. Interest is to be paid semi-annually on the amount outstanding and we are prepared to advance the funds as needed during the construction period for the various institutions as follows:

Iowa State University	\$1,450,000	from March 1, 1963 to November 1, 1964
State University of Iowa	2,125,000	from February 1, 1963 to November 1, 1964
State College of Iowa	1,560,000	from March 1, 1963 to November 1, 1964

"Prepayment out of dormitory revenues shall be without premium, and prepayment from borrowed funds shall include a premium of 1% if paid during the first year from the date of the loan, 3/4% during the second year, 1/2% during the third year, and 1/4% during the fourth year.

"We understand that you will furnish us with promissory notes as evidence of indebtedness, as well as loan agreements supplementary to your loan agreement of September 1, 1949 indicating that the borrowing by each institution is a first claim on the dormitory revenues of that institution, and that in each instance we will have a first and closed lien on all dormitory revenues ranking ratably with the holders of outstanding dormitory revenue notes.

"This commitment is based on our mutual understanding that these notes are to be funded into long term maturities at the earliest opportunity, and that the State Board of Regents at the next session of the Legislature will seek broad powers to sell negotiable bonds. Whether or not these powers are granted, we agree to do everything within our means to assist in funding these notes.

"This commitment is subject to Chapman and Cutler furnishing us with their legal opinion approving the issuance of the notes, the expense of which opinion we agree to bear.

"Unless previously accepted by the State Board of Regents, this commitment is to expire on November 15, 1962."

On motion by Mr. Oberhausen, seconded by Mrs. Evans, the foregoing commitment of the First National City Bank, New York, was accepted with the understanding that the loan agreement will be submitted at a later meeting.

BUDGET CEILING INCREASES FOR BIENNIUM 1961-1963. Mr. Gernetzky submitted the following report and request regarding budget ceiling increases to November 1, 1962, for the biennium 1961-1963:

November 1-3, 1962 - General or miscellaneous

The actions increasing budgets taken by the State Board of Regents on the dates shown resulted in biennial budget ceiling increases indicated, as follows, and requested that the Board take action approving and ratifying the ceiling increases not previously approved:

		<u>Adjusted Ceiling</u>
<u>State University of Iowa - General</u>		
Biennial Ceiling 1961-63		\$33,659,600.00
Increase approved by Board - 6/23/61	\$ 531,549.00	34,191,149.00
Increase approved by Board - 5/10-11/62	1,483,646.00	35,674,795.00
Increase approved by Board - 9/13-14/62	105,479.47	35,780,274.47
<u>State University of Iowa - Hospitals</u>		
Biennial Ceiling 1961-63		19,972,685.00
Increase approved by Board - 9/13-14/62	14,989.72	19,987,674.72
<u>State University of Iowa - Psychopathic Hospital</u>		
Biennial Ceiling 1961-63		2,372,116.00
Increase approved by Board - 6/23/61	41,742.00	2,413,858.00
<u>State University of Iowa - Bacteriological Lab</u>		
Biennial Ceiling 1961-63		816,508.00
Increase approved by Board - 5/10-11/62	599.00	817,107.00
Increase approved by Board - 9/13-14/62	220.89	817,327.89
<u>State University of Iowa - Hospital School</u>		
Biennial Ceiling 1961-63		1,268,600.00
Increase approved by Board - 9/13-14/62	60.18	1,268,660.18
<u>Iowa State University - General</u>		
Biennial Ceiling 1961-63		25,013,800.00
Increase approved by Board - 6/23/61	967,500.00	25,981,300.00
Increase approved by Board - 1/11-12/62	100,420.57	26,081,720.57
Increase approved by Board - 6/14-15/62	1,602,488.00	27,684,208.57
<u>Iowa State University - Experiment Station</u>		
Biennial Ceiling 1961-63		6,039,580.00
Increase approved by Board - 6/23/61	31,670.00	6,071,250.00
Increase approved by Board - 10/20/61	55,161.00	6,126,411.00
Increase approved by Board - 6/14-15/62	91,210.00	6,217,621.00

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		<u>Adjusted Ceiling</u>
<u>Iowa State University - Extension</u>		
Biennial Ceiling 1961-63		\$ 5,971,548.00
Increase approved by Board - 6/23/61	81,794.00	6,053,342.00
Increase approved by Board - 11/16-17/61	98,542.00	6,151,884.00
Increase approved by Board - 6/14-15/62	174,226.00	6,326,110.00
 <u>State College of Iowa</u>		
Biennial Ceiling 1961-63		9,300,700.00
Increase approved by Board - 6/23/61	84,250.00	9,384,950.00
Increase approved by Board - 5/10-11/62	259,353.00	9,644,303.00
 <u>Iowa Braille and Sight Saving School</u>		
Biennial Ceiling 1961-63		971,400.00
Increase approved by Board - 6/23/61	3,045.00	974,445.00
Increase approved by Board - 2/8-9/62	2,995.00	977,440.00

On motion by Mr. Crabbe, seconded by Mrs. Evans, the biennial budget ceiling increases as outlined in the foregoing report were approved.

1963-1965 BUDGET HEARINGS. Secretary Dancer reported that the budget hearings on the legislative askings for 1963-1965 for the institutions and the central office of the Board would be held during the week beginning December 9, 1962, and that the State Comptroller had suggested that the Board indicate the dates during that week that would be preferable. It was the consensus that Friday, December 14, 1962, would be the most convenient date for Board members and institutional representatives if satisfactory to the Governor and the State Comptroller.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled to be held as follows:

December 6-7, 1962, Board's Office in Des Moines, Iowa  
January 10-11, 1963, Board's Office in Des Moines, Iowa

November 1-3, 1962

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on November 1, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of September, 1962, were approved and ratified.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on November 1, 1962:

EXCUSED FROM ATTENDING MEETING. Mr. Crabbe stated that the Finance Committee had excused Superintendent Iverson from attending the November 1-3, 1962, Board meeting.

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of October, 1962, were approved and ratified.

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on November 1, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the months of September and October, 1962, were approved and ratified.

UTILIZATION OF SPACE - DEVELOPMENT OF CENTER FOR COMPREHENSIVE EVALUATION AND REHABILITATION. See page 219 of these minutes.

SALE OF PROPERTY - IOWA STATE HIGHWAY COMMISSION - RESOLUTION FOR TRANSFER OF JURISDICTION. The following resolution was submitted: (See page 94, Board minutes of August 9, 1962, and page 131, Board minutes of September 12-14, 1962.)

WHEREAS, under the provisions of Chapter 313, Code of Iowa, 1962, the Iowa State Highway Commission, desires to acquire a tract of land under the jurisdiction of the State Board of Regents.

WHEREAS, the title to the land hereinafter described, is in the state of Iowa for the use and benefit of the Oakdale Sanatorium, in Johnson County, Iowa.

NOW THEREFORE BE IT RESOLVED, by the State Board of Regents that in consideration of Eight Thousand Five Hundred Dollars (\$8,500) and the covenants and agreements herein contained that the State Board of Regents does hereby ratify and approve the transfer of jurisdiction to the following described tract of land to the Iowa State Highway Commission for the purpose of constructing a State Highway Commission maintenance garage.

The said tract of land is described as follows, to-wit:  
The south five hundred and forty feet (540.0') of the north twenty one hundred seventy six and nine-tenths feet (2176.9') of the east one half ( $E\frac{1}{2}$ ) of the northwest one quarter ( $NW\frac{1}{4}$ ) of Section 25, Township 80N, Range 7W, containing approximately fifteen and four-tenths (15.4) acres. The intent of this description is to describe the south five hundred forty feet (540.0) of the land now under the jurisdiction of the State Board of Regents, and

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The Iowa State Highway Commission will, in a reasonable length of time after construction and occupancy of the buildings thereon, construct and maintain a chain link fence and/or a hog tight fence around said maintenance garage site, and

The Iowa State Highway Commission will construct and maintain a frontage road from the local road south of the above described tract of land, northerly to the north property line of said tract. The State Board of Regents shall have the right to use said frontage road to reach the property occupied by the Oakdale Sanatorium lying north of said tract, and

The Iowa State Highway Commission will construct a hog tight fence and gate across the north end of the frontage road area, but shall not be held responsible for maintenance of said fence and gate.

The State Board of Regents hereby relinquishes any control or jurisdiction over said tract of land in favor of the Iowa State Highway Commission and consents that said tract of land and any future improvements thereon shall remain under control of the Iowa State Highway Commission.

Mr. Noehren moved that the foregoing resolution be adopted, subject to approval by the Executive Council of Iowa. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mrs. Rosenfield.

The chairman declared the resolution adopted.

LICENSE AGREEMENT - IOWA-ILLINOIS GAS AND ELECTRIC COMPANY. The following license agreement was submitted:

For and in consideration of the payment of the sum of One Dollar (\$1.00), and other good and valuable consideration, and upon the terms and conditions hereinafter set forth, the State of Iowa, hereinafter called the "Licensor", does hereby grant and permit Iowa-Illinois Gas and Electric Company, a corporation of Illinois, whose principal office is at 206 East Second Street, Davenport, Iowa, hereinafter called the "Licensee", and its successors and assigns a license to enter upon the following described real estate:

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A strip of land approximately 20 feet wide located in the County of Johnson, State of Iowa, more particularly described as follows: The East 20 feet of the South 50 feet of the West 750 feet; also the South 20 feet of the West 750 feet of the West Half ( $W\frac{1}{2}$ ) of the Southwest Quarter ( $SW\frac{1}{4}$ ) of Section 30, Township 80 North, Range 6 West of the Fifth Principal Meridian; the North 20 feet of the East Half ( $E\frac{1}{2}$ ) of the Northeast Quarter ( $NE\frac{1}{4}$ ) of Section 36, Township 80 North, Range 7 West of the Fifth Principal Meridian, all in Johnson County, Iowa.

and subject to all terms and provisions of this memorandum of license to construct, operate, maintain, repair, replace and remove a natural gas pipe line across the above described land situated in Johnson County, Iowa, together with the rights of ingress and egress thereto.

The center line of the pipe line to be constructed under, through, and across the above described premises shall be substantially as shown on the plat attached hereto and by this reference made a part hereof.

This license is granted subject to the following provisions and conditions:

1. That in the construction of said natural gas pipe line Licensee shall not occupy or use more land than is reasonably necessary for such construction operation;

2. That the natural gas pipe line to be constructed hereunder shall be buried at sufficient depth so as not to interfere with the cultivation of the above described premises and their normal use, nor with the gravity flow of existing subsurface drainage system;

3. That the Licensee shall construct, operate, and maintain said pipe line in a manner consistent with normal and accepted practices of the industry;

4. That the Licensee shall replace or rebuild to the satisfaction of the Licensor any and all damaged parts of all drainage systems, the damage to which shall be occasioned by the construction, maintenance, or operation of the pipe line through the premises above described;

5. That the Licensee pay to the Licensor the damages occasioned to growing crops, trees, shrubbery, and fences by the construction, maintenance, operations, or removal of the pipe line to be constructed, said damages, if not mutually agreed upon, to be ascertained and determined by three disinterested persons, one of whom shall be appointed by the Licensor, one by the Licensee, and the third to be selected by the two appointed as aforesaid, and the written award of such three persons shall be final, conclusive, and binding upon the parties hereto;

6. The Licensee will protect, indemnify, and save harmless the Licensor from any and all claims, demands, judgments, loss, cost, or expense for injury to or death of persons or damage to property of any person whomsoever (including employees and representatives of both parties hereto) in any manner arising from

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or growing out of negligence of the Licensee, its agents, servants, or employees in the construction, maintenance, repair, existence, use, or removal of said natural gas pipe line herein permitted;

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their respective signatures on this \_\_\_\_\_ day of \_\_\_\_\_, 1962, to quadruplicate originals by their appropriate officers who are authorized to execute this instrument.

Mr. Noehren moved that the foregoing license agreement, being desirable and of benefit to the State Sanatorium and to the State of Iowa, be approved and that the Secretary of the State Board of Regents be authorized to sign it subject to approval by the Executive Council of Iowa. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mrs. Rosenfield.

The chairman declared the motion passed.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on November 1, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of September, 1962, were approved and ratified.

RESIGNATIONS. Upon the recommendation of President Hancher and the Educational Policy Committee the following resignations were accepted:

Adolph I. Cohen, associate professor in the Department of Anatomy, College of Medicine, effective November 1, 1962. The appointment approved June 15, 1962, effective November 1, 1962, was declined.

Dr. Robert C. Hickey, professor in the Department of Surgery and associate dean for Research, College of Medicine, effective November 5, 1962, to accept a position as general surgeon and associate director of the M.D. Anderson Hospital and Tumor Institute and professor of Surgery in the University of Texas Postgraduate School, Houston, Texas.

Gail A. Wiese, associate professor in the College of Pharmacy, effective January 7, 1963.

RESIGNATION -- CHANGE IN EFFECTIVE DATE. Upon the recommendation of President Hancher and the Educational Policy Committee the effective date of the resignation of James R. Jordan, associate professor in the School of Journalism, College of Liberal Arts, and director of University Relations, was changed from October 31, 1962, to November 12, 1962.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and the Educational Policy Committee the following leaves of absence were granted:

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Emil Witschi, professor emeritus in the Department of Zoology, College of Liberal Arts, for the academic year 1962-1963 without salary, to serve as counselor for a European research program sponsored by the Ford Foundation.

Harold W. Saunders, professor in the Department of Sociology and Anthropology, College of Liberal Arts, from February 1, 1963, through August, 1963, without salary or insurance, to accept a temporary appointment as visiting professor at the University of Hawaii.

CHANGE IN APPOINTMENT AND SALARY. Upon the recommendation of President Hancher and the Educational Policy Committee the appointment of Robert J. Blakely was changed from professor of Adult Education (with tenure) and dean of the Extension Division to specialist in Adult Education and Extension Services (without tenure), and his salary was changed from \$17,600 to \$12,000 plus insurance programs, twelve months' basis, effective November 17, 1962; salary to be paid as follows: Account A 738, \$6,000; Account A 350, \$6,000.

CHANGES IN SALARY. Upon the recommendation of President Hancher and the Educational Policy Committee the following changes in salary were made:

George E. Brosseau, associate professor in the Department of Zoology, College of Liberal Arts, salary increased from \$7,800 to \$8,000 plus insurance programs, nine months' basis, effective as of September 1, 1962; salary to be paid from Account A 188 as follows: line 11, \$7,800; line 9, \$200. (This increase is to correct an error in the 1962-1963 budget.)

Lloyd L. Smith, associate professor in the College of Education, salary increased from \$8,700 to \$9,150 plus insurance programs, nine months' basis, effective as of September 1, 1962; salary to be paid as follows: Account A 350, line 25, \$8,700; Account A 356, line 61, \$450.

QUIT CLAIM DEED - CITY OF IOWA CITY, IOWA. The Building and Business Committee reported that on June 6, 1962, officials of the City of Iowa City executed a quit claim deed to the State of Iowa for the use and benefit of the State University of Iowa covering the following described property situated in Johnson County, Iowa: (See page 359, Board minutes of April 12-13, 1962.)

November 1-3, 1962 - State University of Iowa

"The former dedicated alley, now vacated, in Block 91 in Iowa City, Iowa, as originally platted according to the recorded plat of Iowa City.

Subject to any existing rights of the Iowa-Illinois Gas and Electric Company now in use."

The Executive Council of Iowa on October 8, 1962, authorized the State Board of Regents to accept the aforementioned quit claim deed.

Mr. Noehren moved that the quit claim deed dated June 6, 1962, from the City of Iowa City, Iowa, to the State of Iowa for the use and benefit of the State University of Iowa, covering the vacated alley in Block 91 in Iowa City, Iowa, as originally platted according to the recorded plat of Iowa City, Iowa, subject to any existing rights of the Iowa-Illinois Gas and Electric Company now in use, be accepted. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Valentine and Mr. Hagemann.

Nay: None.

Absent: Mrs. Rosenfield.

President Hagemann declared the motion passed.

PURCHASE OF PROPERTY - RUSSELL FOUNTAIN. The Building and Business Committee reported that on October 8, 1962, the Executive Council of Iowa, had approved the action taken by the State Board of Regents on September 14, 1962, authorizing the purchase of property located at 104 Melrose Avenue, Iowa City, Iowa, from the owner, Russell Fountain. (See page 149, Board minutes of September 12-14, 1962.)

STATE BACTERIOLOGICAL LABORATORY - 1962-1963 BUDGET INCREASE - BIENNIAL CEILING INCREASE. Upon the recommendation of President Hancher and the Building and

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Business Committee, and in consideration of the need for additions to accounts as indicated because of an increase on January 1, 1962, by the Iowa State Department of Health in the quota of water specimens from municipal water supplies:

Salaries, Account H020	\$2,997.00	
General expense, Account H022	8,717.00	
Equipment, Account J010	4,000.00	
University Overhead, Account H023	<u>290.00</u>	\$16,004.00

the 1962-1963 budget and the biennial ceiling, State Bacteriological Laboratory, were increased \$16,004.00, funds for which are available from increased income.

Following is a summary of the 1962-1963 budget increase and the biennial budget increase, a report of which is to be filed with the State Comptroller as provided by law:

	<u>Increased from</u>	<u>To</u>	<u>Increase</u>
1962-1963 budget			
Income	\$409,073.89	\$425,077.89	\$16,004.00
Expense	409,073.89	425,077.89	16,004.00
1961-1963 biennial ceiling	\$817,327.89	\$833,331.89	\$16,004.00

PHYSICS AND MATHEMATICS BUILDING WITHOUT EQUIPMENT, 59TH G.A. - ARCHITECT.

Upon the recommendation of the Building and Business Committee a proposed contract with Durrant and Bergquist, Dubuque, Iowa, for architectural services in association with the Architect's Office of the State University of Iowa for the Physics and Mathematics Building without Equipment, 59th G.A., on a fee basis of four per cent (4%) of the construction costs, was approved and the Secretary of the State Board of Regents was authorized to sign the contract.

ACCELERATOR BUILDING, 59TH G.A. PUBLIC HEARING - BIDS - CONTRACTS. The Building and Business Committee reported that at 1 p.m., October 11, 1962, a public hearing was held in the Architect's Office, State University of Iowa,

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Iowa City, Iowa, in regard to the Accelerator Building, 59th G.A.; that no objectors appeared and no objections were filed; and that at 2 p.m., in the Old Capitol, bids for the project were received and opened. (See Finance Committee minutes of October 25, 1962.)

Copies of a tabulation of the bids received for the construction of the Accelerator Building, 59th G.A., were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contracts for the construction of the Accelerator Building, 59th G.A., were awarded to the low bidders, as follows, subject to the approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

General construction contract to Rinderknecht Construction Company, Cedar Rapids, Iowa, on the basis of that firm's low bid as follows:

Base bid	\$218,790	
Add: Alternate #1, painting	<u>2,300</u>	
Contract price		\$221,090

Mechanical contract to Red Ball Engineering & Development Company, Iowa City, Iowa, on the basis of that firm's low base bid 84,600

Electrical contract to O'Brien Electric Construction, Iowa City, Iowa, on the basis of that firm's low base bid 28,000

Temperature control contract to Barber-Colman Company, Rock Island, Illinois, on the basis of that firm's low base bid 6,278

Elevator contract not awarded because sufficient funds are not available, and the bids were rejected.

#### ACCELERATOR BUILDING WITHOUT EQUIPMENT, 59TH G.A. - REVISED PROJECT BUDGET.

Upon the recommendation of the Building and Business Committee the following revised project budget for the Accelerator Building without Equipment, 59th G.A., was adopted, subject to the approval and allocation and transfer of funds as

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indicated by the Budget and Financial Control Committee: (See page 268, Board minutes of February 8-9, 1962.)

Source of funds

Transfer from Engineering Building Addition without Equipment, 59th G.A., control account to Accelerator Building without Equipment, 59th G.A.	\$100,000	
Accelerator Building without Equipment, 59th G.A.	<u>300,000</u>	\$400,000

Estimated expenditures

Supervision and preliminary studies	\$ 6,400	
Architect's fee	13,600	
Construction	339,968	
Utilities	25,000	
Contingencies	<u>15,032</u>	\$400,000

CHEMISTRY BUILDING WITHOUT EQUIPMENT, 58TH G.A. - TRANSFER OF FUNDS TO CONTROL ACCOUNT. The Building and Business Committee reported that at the time contracts were awarded for the Chemistry Building without Equipment, 58th G.A., (see page 376, Board minutes of April 14-15, 1960) the matching grant of \$100,000 from the National Science Foundation had not been approved and allocations from the control account of the Chemistry Building without Equipment, 58th G.A., were made to the project account to cover the total project budget; that in May, 1961, the National Science Foundation grant was approved and the \$100,000 received by the State University; and that \$100,000 of the appropriation for the Chemistry Building without Equipment, 58th G.A., had not been requisitioned by the University and remains in the project account.

Upon the recommendation of the Building and Business Committee authority was granted to request the Budget and Financial Control Committee to approve the transfer of the \$100,000 in the project account to the control account of Chemistry Building without Equipment, 58th G.A., so that it may be reallocated to other projects as necessary.

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BUSINESS ADMINISTRATION COLLEGE BUILDING WITHOUT EQUIPMENT, 59TH G.A. The following resolution was submitted:

WHEREAS, the 59th General Assembly appropriated \$1,540,000 for a Business Administration College Building without Equipment at the State University of Iowa; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$1,540,000 for a Business Administration College Building without Equipment at the State University of Iowa is for the best interests of the state.

2. That the project, the preliminary plans and the following project description and project budget be approved:

Project description. The proposed building, to be located parallel with Clinton Street between Iowa Avenue and Jefferson Streets, will measure approximately 68' x 165' and will be air conditioned. It will consist of a basement floor and six additional floors, plus a 300 seat auditorium 48' x 85' at the south end of the building. The auditorium will be bid as an alternate and will be constructed only if this can be done within the budget.

The basement floor will contain space for the building mechanical equipment and for storage, a locker room, a business machines room, a seminar room, a student organization room, two classrooms, library stacks, and space for the Bureau of Labor and Management.

The first floor will contain the college administration area, a library-study room, and five classrooms.

The second and third floors will contain two seminar rooms, fifteen classrooms, four small practice rooms, and five small office areas for graduate assistants.

The fourth floor space is yet unassigned and will be bid as an alternate and will be constructed only if this can be done within the budget.

The fifth and sixth floors will be devoted to six departmental office areas, approximately 67 offices for faculty and graduate instructors, and space for the Bureau of Business and Economic Research.

Source of funds

State appropriation, 59th G.A. \$1,540,000

Estimated expenditures

Preliminary planning and supervision	\$ 20,000	
Architect's fee	54,000	
Construction	1,350,000	
Utility connections	75,000	
Contingencies	41,000	\$1,540,000

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3. That authority be granted to negotiate a contract with Woodburn and O'Neil, Des Moines, Iowa, for architectural services in association with the Architect's Office of the State University of Iowa for the Business Administration College Building without Equipment, 59th G.A.; and that the Architect's Office be designated as clerk-of-the-works for the project.

4. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$1,540,000 for a Business Administration College Building without Equipment at the State University of Iowa is for the best interests of the state, the project description and project budget, and to allocate \$50,000 to the project account for planning work.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

EQUIPMENT AND MOVING EXPENSE FOR LAW CENTER, 59TH A.G. - FINAL REPORT. Upon the recommendation of the Building and Business Committee the following final report regarding the Equipment and Moving Expense for Law Center, 59th G.A., was accepted:

Source of funds

Appropriation, 59th G.A. \$110,000.00

Expenditures

Cedar Rapids Storage Company	\$ 47.85	
E & I Cooperative Service	189.68	
Frohwein Supply	15,276.31	
Ideal Seating Co., Inc.	2,781.24	
Montgomery Elevator Company	15,511.00	
Northwestern Bell Telephone Co.	172.00	
Remington Rand	57,796.30	
SUI Dormitory Equipment Reserve	11,635.00	
SUI Physical Plant Services	2,510.93	
SUI Hourly Wage Employees	3,464.05	
Bid Advertising, Freight, etc.	60.25	
Total Expenditures	109,444.61	
Less: Sales Tax Refunds	180.46	
Net Expenditures		<u>109,264.15</u>

Net Free Balance to be returned to Credit of Control Account 1-62-9-401-016 for Reallocation to Other Projects \$ 735.85

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PSYCHOPATHIC HOSPITAL ADDITION AND EQUIPMENT FOR EXPANDED PROGRAM OF RESEARCH, TEACHING AND TRAINING, 58TH G.A. - LABORATORY EQUIPMENT TEMPERATURE CONTROL - ACCEPTANCE. The Building and Business Committee reported that representatives of the State University of Iowa and the contractors had made final inspection of the Laboratory Equipment and the Temperature Control in the Psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training, 58th G.A., and had found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the following work in connection with the Psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training, 58th G.A., was accepted as of this date, November 1, 1962, from the contractors indicated and payment of the final estimates in accordance with the provisions of Chapter 573, 1962 Code of Iowa, was authorized:

Laboratory Equipment  
Temperature Control

Kewaunee Manufacturing Company  
Barber-Colman Company

MEDICAL LABORATORIES - REPLACE WEST ELEVATOR - ACCEPTANCE. The Building and Business Committee reported that on October 31, 1962, representatives of the State University of Iowa and Kimball Brothers Elevator Company made final inspection of the work under the contract to Replace West Elevator in the Medical Laboratories and found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the West Elevator in the Medical Laboratories was accepted as of this date, November 1, 1962, from Kimball Brothers Elevator Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1962 Code of Iowa, was authorized.

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DEY HOUSE ADDITION, STUDENT INFIRMARY ADDITION, AND MATERIALS TESTING LABORATORY ADDITION (58TH G.A. FUNDS) - ACCEPTANCE. The Building and Business Committee reported that on October 10, 1962, representatives of the State University of Iowa and the Farrington Construction Company made final inspection of the Dey House Addition, the Student Infirmary Addition, and the Materials Testing Laboratory Addition (58th G.A. Funds) and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Dey House Addition, the Student Infirmary Addition, and the Materials Testing Laboratory Addition were accepted as of this date, November 1, 1962, from the Farrington Construction Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1962 Code of Iowa, was authorized.

UNIVERSITY HOSPITAL, MEDICAL AMPHITHEATRE AIR CONDITIONING - ACCEPTANCE. The Building and Business Committee reported that on October 24, 1962, representatives of the State University of Iowa and the contractors made final inspection of the sheet metal work, the mechanical work, and the electrical work in connection with the University Hospital Medical Amphitheatre Air Conditioning and found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the following work in connection with the University Hospital Medical Amphitheatre Air Conditioning was accepted as of this date, November 1, 1962, from the contractors indicated and payment of the final estimates in accordance with the provisions of Chapter 573, 1962 Code of Iowa, was authorized.

Sheet metal work	Universal Climate Control, Inc.
Mechanical work	Modern Refrigeration Plumbing and Heating
Electrical work	Fandel Electric

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TENANT PROPERTY - LEASE. Mr. Noehren moved that the Business Manager of the State University of Iowa be authorized to execute a lease with George Nokes for the tenant property located at 219 Riverview, Iowa City, Iowa, for the period September 21, 1962, through August 31, 1963, at a rental of \$85.00 a month. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mrs. Rosenfield.

The chairman declared the motion passed.

INSTITUTIONAL ROAD - WOLFE AVENUE EXTENSION FROM NEWTON ROAD TO MELROSE AVENUE.

Upon the recommendation of the Building and Business Committee the plans prepared by the Iowa State Highway Commission for Wolfe Avenue extension from Newton Road to Melrose Avenue, an institutional road, were approved with Mrs. Valentine voting "no".

UTILIZATION OF SPACE AT THE STATE SANATORIUM - DEVELOPMENT OF CENTER FOR COMPREHENSIVE EVALUATION AND REHABILITATION. See page 219 of these minutes.

November 2, 1962

The following business relating to the State University of Iowa was transacted on November 2, 1962:

APPOINTMENT. Upon the recommendation of President Hancher and the Educational Policy Committee, Ray L. Heffner was appointed vice president for Instruction, dean of the Faculties, and professor of English, at a salary of \$19,500 plus insurance programs, twelve months' basis, effective February 1, 1963, or at

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such earlier date as may be arranged; salary payable from Account AO 22. (The Board members met and visited with Mr. Heffner at luncheon.)

RESOLUTION - JOHNSON COUNTY CIVIL DEFENSE AGENCY. Mr. Cottrell stated that it was the understanding that license agreements authorizing the federal government to make certain college or institutional buildings public shelters could not be legally signed but that a resolution authorizing cooperation with county civil defense agencies and the marking of areas and the stocking of food supplies would serve the same purpose, according to the State Director of Civil Defense, and would be legal.

The following resolution was submitted:

WHEREAS, there exists a need for shelters in case of enemy attack; and

WHEREAS, to date a civil defense agency has not been established in Johnson County, Iowa; and

WHEREAS, certain areas in and about the campus of the State University of Iowa, Iowa City, Iowa, should be marked and stocked as Civil Defense Shelters; now, therefore,

BE IT RESOLVED that the Johnson County Civil Defense Agency, if and when established, with the permission of the State University of Iowa may enter upon the campus of the State University of Iowa at Iowa City, Iowa, and all buildings thereon for the purpose of marking and stocking those areas that meet the necessary requirements for a Civil Defense Shelter; the marking of the areas and the stocking of food supplies to be done at the direction of the President of the State University of Iowa.

On motion by Mr. Crabbe, seconded by Mr. Noehren, the foregoing resolution was adopted with Mrs. Evans voting "no". Mrs. Evans stated that the institution already has a working plan and that the adoption of such a resolution is not necessary.

November 3, 1962

The following business relating to the State University of Iowa was transacted on November 3, 1962:

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TOUR OF HOSPITALS. Board members met at 9:30 a.m., November 3, 1962, and were taken on a tour of the University hospitals.

November 13, 1962

STATE COLLEGE OF IOWA

The following business relating to the State College of Iowa was transacted on November 2, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State College of Iowa for the month of October, 1962, were approved and ratified.

ENROLLMENT - STUDENT HOUSING AND DINING SERVICES. President Maucker presented a report dated November 1, 1962, regarding the 1962 Fall enrollment and student housing and dining services, and stated that the actual enrollment was 4,572 - an increase over 1961 of 12.6%; that all of the residence halls are overloaded except Regents, in which rooms are too small to justify putting in an additional student; and that the biggest bottleneck at present is still congestion in the dining services in the Commons.

WAGES FOR STUDENT EMPLOYEES. President Maucker submitted a report dated October 30, 1962, regarding the increase in rates of pay for student employees, a part of which is as follows: (See page 202, Board minutes of October 4-6, 1962.)

In accordance with my oral report to the Board in October, we have studied the existing wage and classification structure for students employed by the college. A student committee appointed by our Student League Board has gathered information on student wages in other colleges. Members of the administrative staff have also secured information regarding wages in additional colleges and in Cedar Falls and Waterloo. We have traced the pattern of increases during the seven year period since our job classification plan was put into effect in 1955.

The student committee was originally thinking solely in terms of an across-the-board increase, which is the pattern we had followed in all previous increases. It seemed to me, however, that we of the college administration had

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not been as thoughtful in making wage increases for student employees as we should have been and that the current adjustment should be made in such a way as to recognize more equitably the increased skill and responsibility required in the jobs in the higher classifications. The student committee agreed and submitted a recommendation for increases which, with one exception, I thought fair and appropriate. After clearing with the Finance Committee, I have approved this revised schedule of rates of pay, to go into effect for work done after November 1, 1962.

The present and revised scales are as follows:

Schedule 9/1/62

Revised Schedule 11/1/62

Beginning Rate		After 2 semesters in same type of job	Beginning Rate		After various amounts of experience in same type of job		
					2 sem.	4 sem.	6 sem.
Class I	\$ .75	\$ .80	Class I	\$ .79	\$ .84	\$ .84	\$ .84
" II	.80	.85	" II	.86	.91	.96	1.01
" III	.85	.90	" III	.94	.99	1.04	1.09
" IV	.90	.95	" IV	1.00	1.05	1.10	1.15
" V*	.95*	1.00*	" V*	1.06*	1.11*	1.16*	1.21*

Limit: 50 hours per month, with exceptions approved by Office of Dean of Students.

\*Class V is a special category which includes a number of jobs requiring special skill or involving special responsibility, with rates in some individual cases above those indicated.

We anticipate the additional cost of this increase for the duration of the current fiscal year to be:

\$9,000 from the college budget for student assistants employed in college departments, the library, physical plant and so forth;

\$10,000 for the residence hall and dining system.

We plan to finance the former by transfer of funds from the unallocated salary account to the respective departments and administration office budgets (to be presented in detail on the November Finance Committee docket). It is the recommendation of Mr. Philip Jennings and Dean Paul Bender, in which I concur, that we absorb the additional expenditure in the operation of the residence hall system without increase in charges for board and room during this academic year.

Upon the recommendation of the Building and Business Committee the report was accepted and the foregoing revised schedule of wage scales was approved.

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RENTAL OF TEMPORARY BUILDINGS. Mr. Noehren moved that temporary buildings be rented to contractors during the construction of Library, Unit I, Including Equipment, 59th G.A., as follows:

Henkel Construction Company	\$300.00
See Electric Company	120.00
Young Heating Company	120.00

The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mrs. Rosenfield.

The chairman declared the motion passed.

CITY OF CEDAR FALLS - EXTENSION OF COLLEGE STREET. Upon the recommendation of the Building and Business Committee the officials of the State College of Iowa were authorized to negotiate with the City of Cedar Falls regarding the extension of College Street one block south on College property, the basis of negotiation to be the payment of \$1,000.00 by the City to the State College of Iowa.

CITY OF CEDAR FALLS - EASEMENT FOR SANITARY SEWER LINE. The Building and Business Committee reported that the City of Cedar Falls had requested the State Board of Regents to grant the City an easement for the construction of a sanitary sewer line across property in the process of being purchased from the Sena Rownd Estate and property owned by the State of Iowa for the use and benefit of the State College of Iowa; and, upon the recommendation of the Committee, College officials were authorized to negotiate a proposed easement.

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ADDITION TO CAMPBELL HALL - PRELIMINARY PLANS. Robert DeVoe, Architect, Cedar Falls, Iowa, presented and reviewed the preliminary plans for the Addition to Campbell Hall. On motion by Mr. Noehren, which was seconded and passed, the preliminary plans for the Addition to Campbell Hall were approved and the architect was authorized to proceed with the preparation of final plans and specifications.

RESOLUTION - BLACK HAWK COUNTY CIVIL DEFENSE AGENCY. The following resolution was submitted: (See page 240 of these minutes.)

WHEREAS, there exists a need for shelters in case of enemy attack; and,

WHEREAS, the Black Hawk County Civil Defense Agency has requested that certain areas in and about the campus of the State College of Iowa at Cedar Falls, Iowa, be marked and stocked as Civil Defense Shelters; now, therefore,

BE IT RESOLVED that the Black Hawk County Civil Defense Agency, with the permission of the State College of Iowa, may enter upon the campus of the State College of Iowa at Cedar Falls, Iowa, and all buildings thereon for the purpose of marking and stocking those areas that meet the necessary requirements for a Civil Defense Shelter; the marking of the areas and the stocking of food supplies to be done at the direction of the President of the State College of Iowa.

On motion by Mr. Crabbe, seconded by Mr. Noehren, the foregoing resolution was adopted with Mrs. Evans voting "no". Mrs. Evans stated that the institution already has a working plan and that the adoption of such a resolution is not necessary.

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on November 1, 1962:

STANGE INSTITUTIONAL ROAD UNDERPASS, 59TH G.A. The following letter dated October 18, 1962, addressed to the State Board of Regents by the Iowa State Highway Commission in regard to Stange Institutional Road Underpass, 59th G.A. (Project 71(03) Story County) was submitted: (See page 499, Board minutes of June 14-15, 1962.)

"Pursuant to the Acts of the 59th General Assembly, Chapter 19, the following item is presented for your consideration and appropriate action.

STANGE ROAD UNDERPASS AND PAVING  
AT IOWA STATE UNIVERSITY

"Four-lane railroad underpass structure and incidental paving on Stange Road between Osbourne Drive and 13th Street. The underpass will provide for four 11 ft. traffic lanes and two 8 ft. sidewalks. The underpass is a through girder-type structure with a vertical clearance of 14 ft. 7 inches.

"The paving will be four-lane Portland cement concrete with 6-inch curbs. Intakes and storm sewer underdrains will be provided.

Funds Available

Special appropriation by the 59th General Assembly - \$500,000.00

Project Budget

1. Bridge contract . . . . .	\$292,400.00
2. Paving contract . . . . .	100,000.00
3. Design of structure and street paving by consultant (4.3% of \$392,400.00) . . . . .	17,000.00
4. Preliminary survey by Iowa State Highway Commission . . . . .	2,000.00
5. Construction, Engineering and Inspection by Iowa State Highway Commission . . . . .	30,600.00
6. Soils investigation by Iowa State Highway Commission . . . . .	1,400.00
7. Work by Chicago and North Western Railroad Company (track and signal work) . . . . .	14,200.00
8. Work by Iowa State University (adjustment of utilities) . . . . .	18,500.00
9. Design Engineering by Iowa State Highway Commission . . . . .	2,900.00
10. Contingencies . . . . .	21,000.00
	<u>\$500,000.00</u>

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"Approval is requested of the plans, specifications and special provisions for both underpass and paving work. The contract letting for the underpass is scheduled for November 6, 1962, and the paving contract at a subsequent date. It is understood that the paving plans will be revised to coincide with budget item No. 3 - paving contract. This is necessary to take advantage of any saving that might be realized between bid items and engineer's estimate on the underpass.

"After the letting it will also be necessary that the Board of Regents approve the contract before formal award is made by the Highway Commission. In order to expedite the work and permit the contractor to begin work on or near the specified starting date of November 19, 1962, we would recommend and request that the Board of Regents authorize Secretary David A. Dancer to approve the contract prior to appropriate action of the Board at its regular meeting in December. The plans will be presented to you at your meeting in Iowa City on November 1, 1962, by Design Engineer D. E. McLean."

Mr. Noehren reported that the plans and specifications for the Stange Institutional Road Underpass, 59th G.A., had been presented to the Building and Business Committee by Clair E. Erzinger, Institutional Roads Engineer, and D. E. McLean, Design Engineer, both of the Iowa State Highway Commission.

Upon the recommendation of the Building and Business Committee the plans and specifications for the Stange Institutional Road Underpass, 59th G.A., and paving work were approved; the Finance Committee of the State Board of Regents was authorized to approve the awarding of contracts as recommended by the Iowa State Highway Commission and subject to approval by the Budget and Financial Control Committee; and the agreement with the Chicago and North Western Railway Company was approved.

November 2, 1962

The following business relating to the Iowa State University was transacted on November 2, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes for the month of October, 1962, were approved and ratified.

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LEAVES OF ABSENCE. Upon the recommendation of President Hilton and the Educational Policy Committee the following leaves of absence were granted:

C. J. Drake, professor, Entomological Studies, Industrial Science Research Institute, College of Sciences and Humanities, effective December 1, 1962, through February 28, 1963, without salary, to continue research at the Smithsonian Institute.

Ralph M. Hixon, professor in the Department of Chemistry, College of Sciences and Humanities, and dean emeritus of the Graduate College, effective December 1, 1962, through February 28, 1963, without salary, to spend the winter months in a warmer climate.

PROMOTION AND SALARY INCREASE. Upon the recommendation of President Hilton and the Educational Policy Committee, John E. Lagerstrom, from assistant dean and professor in the College of Engineering, at a salary of \$14,700, twelve months' basis, plus annuity, to assistant dean and professor, College of Engineering, and acting head of the Department of Architecture and Architectural Engineering, College of Engineering, at a salary of \$15,000, twelve months' basis, plus annuity, effective November 1, 1962.

APPOINTMENT TO ACADEMIC RANK. Upon the recommendation of Virgil S. Lagomarcino, director of the Department of Teacher Education, W. Robert Parks, vice president for Academic Affairs, and the Educational Policy Committee, James H. Hilton was appointed professor of Higher Education in the Department of Teacher Education, effective November 1, 1962, in addition to his present appointment as President of the Iowa State University.

DEATHS. Mr. Crabbe stated that President Hilton had reported to the Educational Policy Committee the following deaths:

Donald T. Davidson, professor in the Department of Civil Engineering, College of Engineering, on October 11, 1962, at the age of 43. Professor Davidson first joined the staff in 1940.

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Leonard Wolf, professor and head, Department of Architecture and Architectural Engineering, College of Engineering, on October 17, 1962, at the age of 54. Professor Wolf first joined the staff in 1937.

GAS CONTRACT - IOWA ELECTRIC LIGHT AND POWER COMPANY. Upon the recommendation of the Building and Business Committee a proposed contract with the Iowa Electric Light and Power Company for non-interruptible gas service to buildings on the Agronomy and Agricultural Engineering Farm was approved. (See page 213, Board minutes of October 4-6, 1962.)

LEASE - MRS. MILDRED TAYLOR. Mr. Noehren moved that a proposed extension of lease by and between Mrs. Mildred Taylor, Ames, Iowa, Lessor, and the State Board of Regents for the use and benefit of the Iowa State University, Lessee, for the following described premises to be used as an experimental farm, for the period beginning March 1, 1963, and ending February 28, 1965, at a rental of \$25.00 an acre (total annual rent for 39 acres \$975) be approved and that the Secretary of the State Board of Regents be authorized to sign it: (See page 471, Board minutes of May 12-13, 1960.)

The SW 1/4 of the NE 1/4 of Section 33, Township 84 North, Range 24 West of the 5th P.M., Story County, Iowa, except public highways and except dwelling site of approximately one (1) acre reserved by Lessor.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mrs. Rosenfield.

The chairman declared the motion passed.

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POWER PLANT - TURBO GENERATOR, INCLUDING AUXILIARY EQUIPMENT AND STEAM GENERATOR, INCLUDING AUXILIARY EQUIPMENT, 58TH G.A. - SUPPLEMENTAL REPAIRS AND IMPROVEMENTS. Upon the recommendation of the Building and Business Committee authority was granted to proceed with the following supplemental repairs and improvements in the Power Plant, subject to the approval and allocation of funds by the Budget and Financial Control Committee:

Turbo Generator, including Auxiliary Equipment, 58th G.A. Increase capacity of circulating pumps	\$4,000
Steam Generator, including Auxiliary Equipment, 58th G.A. Coal car thawing equipment	\$5,500

UTILITIES, REPLACEMENTS AND EXTENSION (SPECIAL RR&A) - ELECTRIC DISTRIBUTION SYSTEM, 59TH G.A. Upon the recommendation of the Building and Business Committee the following project description and estimate of cost was approved and authority was granted to proceed with the work by force account, purchasing major items of equipment and materials on the basis of quotations to be secured by the Purchasing Department and submitted to the State Board of Regents for approval, subject to approval and allocation of funds by the Budget and Financial Control Committee:

A description of project and preliminary estimate dated June 13, 1961 and approved by the State Board of Regents carried an item for the electric distribution system in the amount of \$75,000. Part of this was contemplated to relieve overload conditions on our West Campus and Chemistry-Electrical Engineering circuits from the Power Plant. Part of this work was authorized at the May 1962 meeting and work has been completed.

This proposal would further shift electrical load from the South Campus circuit to the Women's Dormitory circuit which is not heavily loaded. Buildings from the Power Plant to the Memorial Union would be involved in this shift, including such major buildings as Curtiss and East Halls, Dairy and Food Industry, Memorial Union, Press Building and Physical Plant Shops.

Authorization is requested to proceed by force account, purchasing major items of equipment and materials on the basis of quotations to the Purchasing Department and submitted to the Board for approval.

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The estimated cost of this work is as follows:

Purchase of materials, such as cable, steel conduit, sectionalizing switches, splicing kits and miscellaneous items	\$13,435
Labor by Physical Plant Department for installing conduit and cable, splicing, installation of switches and miscellaneous items	3,725
Contingencies and Engineering	<u>840</u>
Total	\$18,000

STORY COUNTY HIGHWAY RIGHT-OF-WAY - CONTRACTS WITH BOARD OF SUPERVISORS. The Building and Business Committee reported that on October 8, 1962, the Executive Council of Iowa approved the resolution adopted by the State Board of Regents on September 14, 1962, granting the Board of Supervisors of Story County easements in connection with the paving of South Beech Avenue in accordance with three contracts approved by the Board. (See page 165, Board minutes of September 12-14, 1962.)

AGENCY FOR INTERNATIONAL DEVELOPMENT - PERUVIAN CONTRACT - PETTY CASH BANK ACCOUNT. Upon the recommendation of the Building and Business Committee, the treasurer of the Iowa State University was authorized to establish a petty cash bank account with funds advanced by the Agency for International Development under Contract AID/1a-49 with the First National City Bank of New York in the amount of \$10,000 for local expenditures in Peru under the direction of the Chief-of-Party.

RESOLUTION - STORY COUNTY CIVIL DEFENSE AGENCY. The following resolution was submitted: (See page 240 of these minutes.)

November 1-3, 1962 - Iowa State University

WHEREAS, there exists a need for shelters in case of enemy attack; and

WHEREAS, the Story County Civil Defense Agency has requested that certain areas in and about the campus of the Iowa State University of Science and Technology at Ames, Iowa, be marked and stocked as Civil Defense Shelters; now, therefore,

BE IT RESOLVED that the Story County Civil Defense Agency, with the permission of the Iowa State University of Science and Technology, may enter upon the campus of the Iowa State University of Science and Technology at Ames, Iowa, and all buildings thereon for the purpose of marking and stocking those areas that meet the necessary requirements for a Civil Defense Shelter; the marking of the areas and the stocking of food supplies to be done at the direction of the President of the Iowa State University of Science and Technology.

On motion by Mr. Crabbe, seconded by Mr. Noehren, the foregoing resolution was adopted with Mrs. Evans voting "no". Mrs. Evans stated that the institution already has a working plan and that the adoption of such a resolution is not necessary.

November 3, 1962

ADJOURNMENT. The meeting was adjourned at 11:30 a.m., after a tour of the University Hospitals at the State University of Iowa.

  
David A. Dancer, Secretary