

Iowa Coordinating Council for Post-High School Education

Tuesday, July 28, 2020

11:00 AM - 12:00 PM

Executive Committee Meeting

ICCPHSE Executive Committee Meeting Minutes

1. Welcome—Don Doucette, Immediate Past Chair

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) Executive Committee met on Tuesday, July 28, 2020, at 11:00 AM via Zoom teleconference. Doucette welcomed the Council members to the meeting and indicated this is the transition point to a new Chair for 2020-21, welcoming President Wendy Wintersteen of Iowa State University.

Executive Council for the year will be as follows:

Chair: Wendy Wintersteen, ISU

Vice Chair: To be filled

Immediate Past Chair: Don Doucette, Eastern Iowa Community College

Treasurer: Pat Draves, Graceland College

Recording Secretary: Jeremy Varner, Iowa Department of Education

Permanent Secretary: Rachel Boon, Board of Regents

2. Call to Order and Introductions—Wendy Wintersteen, Chair

Executive Committee members introduced themselves. The following individuals were present:

Chair

Wendy Wintersteen, Iowa State University*

Immediate Past Chair

Don Doucette, Eastern Iowa Community Colleges*

Recording Secretary

Jeremy Varner

Permanent Secretary

Rachel Boon, Iowa Board of Regents*

Treasurer

Patricia Draves, Graceland University*

Guests

Laura Dickson, Board of Regents

Chris Russell, Iowa Department of Education

* Indicates voting delegate.

3. Approval of Meeting Minutes—Jeremy Varner, Recording Secretary

Chris Russell presented the ICCPHSE meeting minutes from the April 6, 2020, meeting for approval.

Action: Pat Draves moved and Rachel Boon seconded for approval of the minutes as presented. Motion passed unanimously

4. Treasurer's Report—Patricia Draves, Treasurer

Patricia Draves presented the treasurer's report. Treasurer Draves presented a statement of the Council's proposed budget through June 30, 2021. Most of the expenses consist of the meeting expenses for the one face-to-face meeting per year, and the \$500 support of the annual Way Up Conference.

The Way Up conference is canceled for Fall 2020 due to the coronavirus pandemic, and the council expects all meetings to occur via Zoom this year. These changes indicate there is no need to include Way Up support in the FY21 budget, and hospitality will be budgeted at only \$100. All Executive Council members agreed with this approach.

5. Organization Dues, 2020-2021 —Patricia Draves, Treasurer

Patricia Draves presented the plan for organization dues for 2020-21. Based on the carryover balance in the budget, the budget reflects that dues will not be collected for the upcoming year.

Action: Pat Draves moved to accept the budget (with no dues assessment this year) and Rachel Boon seconded the approval of the budget. Motion passed unanimously.

6. Mechanism for the Appointment of New Members—Rachel Boon, Permanent Secretary

The updated bylaws were reviewed for the various membership categories and voting roles. With the by-laws updates approved at the April 2020 meeting, the Council should now determine the process for inviting members of the Iowa Private For-Profit sector which has three seats allocated.

Interest in one of these membership seats was expressed by the president of Waldorf University as well as representatives from Iowa cosmetology schools. Since there is no overarching body to make appointments from the sector, the Executive Council agreed to invite the Waldorf University president and to ask the Iowa cosmetology school association to appoint one person to these seats by the fall meeting.

Concern was expressed that there may be new institutions in this sector so perhaps the third seat should be held open until we can confirm that all institution types are represented. Rachel Boon will get an updated list of all eligible institutions from the Iowa College Aid Commission. By the time of the fall meeting we should be able to affirm eligibility.

7. Notices of Intent—Rachel Boon, Permanent Secretary

A. Programs Without Concerns for Ratification

Rachel reported that the colleges listed below had programs without concerns for ratification.

Iowa Western Community College

Construction Management
Associate of Applied Science (AAS)
CIP # 5220010200
On Campus

Iowa Central Community College

1. Digital Arts

Associate of Applied Arts (AAA)

CIP # 5001020200

On Campus and On-line

2. Cyber/Computer Forensics and Counterterrorism

Associate of Applied Science (AAS)

CIP # 4304030200

On-line

Loras College

Master of Science in Biomedical Sciences

Master's Degree

CIP # 26.0102

On Campus

Action: Chair Wintersteen asked for a motion (Rachel Boon offered) and Jeremy Varner seconded ratification of the programs.

9. New Business For the Good of the Order—Don Doucette, Chair

Rachel Boon said planning for the fall meeting agenda should begin. Over the past year there have been many good collaborations between the sectors on things like Open Education Resources and the new statewide contract with the Open Textbook Network and a presentation to the Iowa House of Representatives Education Committee back in February. We should consider what sort of collaborations will make sense in the coming year that we might want to include on future agendas.

Consideration can also be given to the portion of our organizational purpose (as stated in the by-laws) that we can conduct research into topics impacting postsecondary education in Iowa.

Don Doucette indicated support for having the Iowa College Aid Commission provide a presentation in the fall on the recently released Condition of Higher Education Report. In addition, he asked if an update on the Transfer Major effort by the Iowa Department of Education should be shared. Chris and Jeremy agreed that would be useful and timely.

Wendy suggested a conversation with the Iowa Business Council Executive Director Joe Murphy would be useful. The Business Education Alliance they coordinate is engaged in important initiatives around diversity and workforce preparation that could be good to discuss with our full membership. Once we have a meeting date, Wendy will contact Joe Murphy to schedule.

The meeting was adjourned at 11:40am.

Respectfully submitted by:

Jeremy Varner, Recording Secretary