1. **Welcome—Mark Nook, Chair**

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met via Zoom on Wednesday, April 18, 2018, at 8:00 AM. Chair Mark Nook welcomed the Council members and guests to the meeting.

2. **Call to Order and Introductions—Mark Nook, Chair**

Chair Nook called the meeting to order. Council members introduced themselves. The following individuals were present:

- **Members of State Board of Education**
  - No members present.

- **Institutional Representatives**
  - Dan Kinney, Iowa Western Community College*

- **Representatives of Iowa Department of Education**
  - Jeremy Varner*

- **Representatives of Board of Regents**
  - Rachel Boon*
  - Regent Nancy Boettger*
  - Mark Nook, University of Northern Iowa*
  - Jim Wohlpart, University of Northern Iowa*
  - Ann Marie VanDerZanden, Iowa State University*

- **Representative of Independent Colleges and Universities**
  - Patricia Draves, Graceland University*

- **Representative of Iowa College Student Aid Commission**
  - No members present.

- **Representative of the IPTV Board**
  - No members present.

- **Representative of Private for-Profit Schools**
  - Susan Spivey, Purdue University Global (formerly known as: Kaplan University)

- **Student Representatives**
  - No members present.

- **Liaison Representatives**
  - MJ Dolan, Iowa Association of Community College Trustees*

- **Guests**
  - Laura Dickson, Board of Regents
  - Evalyn Van Allen-Shalash, University of Iowa
  - Loretta Collins, Simpson College

* Indicates voting delegate.
3. Approval of Meeting Minutes—Jeremy Varner, Recording Secretary

Jeremy Varner presented the ICCPHSE meeting minutes from the November 2, 2017, meeting for approval.

**Action:** Nancy Boettger moved and Rachel Boon seconded for approval of the minutes as presented. Motion passed.

4. Treasurer’s Report—Patricia Draves, Treasurer

Patricia Draves presented the treasurer’s report. Treasurer Draves presented a statement of the Council’s income and expenditures through June 30, 2018. The report was accepted. Patricia indicated that ICCPHSE’s expenditures fall into two categories: 1) meeting and catering costs; and 2) the Way Up conference. Patricia will send reminders to institutions that have not paid their due.

**Action:** Dan Kinney Sr. moved and Nancy Boettger seconded approval of the treasurer’s report as presented. Motion passed.

An amendment to the motion was proposed by Rachel Boon to combine a couple categories under the Category III - Expenses (Heading). She suggested combining items A and D. The amendment passed.

5. Way Up Conference Update—Rachel Boon, Permanent Secretary

Rachel Boon noted the last Way Up Conference was held in November 2017 and the 2018 conference will be held on November 1-2 in Coralville. Way Up has been active for more than 30 years. There was discussion about the origin of ICCPHSE’s support for the conference. It was noted that the conference is intended to support development of women in leadership roles with benefits to the sector. There was discussion about the role of ICCPHSE in supporting conferences broadly. Rachel will gather more information about the Way Up conference and bring it back to the group for discussion.

Nancy Boettger asked how supporting a conference fits in with the mission of the organization and whether we should continue to support this event. Susan Spivey asked if there was something else that we should be supporting. Rachel shared reasons she believes ICCPHSE continues to support this organization. Chair Nook stated that this is a small donation, although many good questions were brought to the table.

Patricia Draves asked if someone from the Way Up conference could give us some type of written statement or perhaps present information on the organization to our group as a whole. Chair Nook asked where additional financial support comes from.

Rachel Boon said that she will report back at the Executive Council meeting in July as to how ICCPHSE became involved with Way Up and what other entities support the Way Up Conference directly.

The committee gave Rachel the authorization to research answers to the member’s questions and to inform the Way Up organization that the Iowa Coordinating Council for Post-High School Education will support the conference another year.

6. Membership for 2017-18—Mark Nook Chair

Chair Nook discussed the ICCPHSE membership list. He asked members to review the list and let Rachel or Laura know if there are changes.
7. Listserv Update—Laura Dickson, Board of Regents
Chair Nook reiterated the request for the ICCPHSE listserv updates, asking members to review the list and to let Rachel or Laura know of any changes.

8. Notices of Intent—Rachel Boon, Permanent Secretary

A. Programs Without Concerns for Ratification
Rachel explained the ICCPHSE Notice of Intent process. She reported that the colleges listed below had programs without concerns for ratification. Chair Nook asked for a motion.

**Northwest Iowa Community College**
Web Page, Digital/Multimedia & Information Resources Design
Associate of Applied Science (AAS)
CIP # 11.08010200
On-Line

**Eastern Iowa Community College**
Medical/Clinical Assistant
Certificate
CIP # 51.08010100
On Campus

**Southeastern Community College**
Entrepreneurship/Entrepreneurial Studies
Associate of Applied Science (AAS)
CIP # 52.07010200
On Campus

**Western Iowa Tech Community College**
1) Plumbing Technology/Plumber
   Diploma
   CIP # 46.05030100
   On Campus

2) Broadcast Journalism
   Associate of Applied Science (AAS)
   CIP # 09.04020200
   On Campus

**Kirkwood Community College**
Clinical/Medical Laboratory Technician
Associate of Applied Science (AAS)
CIP # 51.10040200
On Campus

**Des Moines Area Community College**
Computer and Information Security/Information Assurance Associates in Applied Science
CIP # 11.10030200
On Campus
Indian Hills Community College
1) Agricultural Production Operations, Other
   Associates in Applied Science
   CIP # 01.03990200
   On Campus

2) Animal/Livestock Husbandry and Production
   Associates in Applied Science
   CIP # 01.03020200
   On Campus

University of Iowa
1) Data Science
   Bachelor of Science
   CIP # 11.0199
   On Campus

2) Education Policy and Leadership
   Doctor of Education (Ed.D.)
   CIP # 13.04
   On Campus

Iowa State University
1) Data Science
   Bachelor of Science
   CIP # 11.0401; 11.0501; 11.0802; 27.0501 and 27.053
   On Campus

2) Major in Actuarial Science
   Bachelor of Science
   CIP # 52.1304
   On Campus

3) Population Sciences in Animal Health
   Doctor of Philosophy (Ph.D.)
   CIP # 51.2510
   On Campus

4) Master of Real Estate Development
   Masters
   CIP # 04.1001
   On Campus and On-Line

Saint Ambrose University
Bachelor of Social Work
Bachelor of Arts
CIP # 44.0701
On Campus
**Briar Cliff University**
1) Entrepreneurship & Small Business Management  
   Bachelors of Arts  
   CIP # 52.0701  
   On Campus

2) International Business  
   Bachelors of Arts  
   CIP # 52.1101  
   On Campus

**Buena Vista University**
Rehabilitation Health Sciences Major  
Bachelors of Science (B.S.)  
CIP # 51.1109  
On Campus (Storm Lake)

**Drake University**
Data Analytics Leadership  
Masters and Certificate  
CIP # 51.1302  
On-line

**Action:** Ann Marie VanDerZanden moved and Susan Spivey seconded to ratify the above noted programs. Motion passed.

**12. For the Good of the Order—Mark Nook**

Discussion took place regarding Future Ready Iowa (FRI). Chair Nook discussed moving toward a lobbying agenda and work related to support higher education statewide. Need to reach out to presidents and chancellors to see if there are conversations to share. There are not concerns among the community colleges, privates, and public universities. No final document has been prepared for legislators. Rachel indicated that she will monitor the rules as implementation moves forward.

The ICCPHSE Executive Council will meet on Tuesday, July 24, 2018, from 1:00 – 3:00 PM.

The meeting was adjourned at 8:43 AM

Respectfully submitted by:  
Jeremy Varner, ICCPHSE Recording Secretary