1. **Welcome—Patricia Draves, Chair**

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Wednesday, April 10, 2019, at 8:30 AM via Zoom. Chair Patricia Draves welcomed the Council members and guests to the meeting.

2. **Call to Order and Introductions—Patricia Draves, Chair**

Chair Graves called the meeting to order. Council members introduced themselves. The following individuals were present:

- **Members of State Board of Education**
  - N/A

- **Institutional Representatives**
  - Lori Sundberg, Kirkwood Community College*
  - Jim Wohlpart, University of Northern Iowa*
  - Tanya Uden-Holman, University of Iowa*
  - Ann Marie VanderZanden, Iowa State University*

- **Representatives of Iowa Department of Education**
  - Jeremy Varner*
  - Chris Russell

- **Representatives of Board of Regents**
  - Rachel Boon, Iowa Board of Regents*
  - Jason Pontius, Iowa Board of Regents*

- **Representative of Independent Colleges and Universities**
  - Patricia Draves, Graceland University*
  - Noel Stahle, William Penn University
  - Kendra Williams-Perez, Allen College
  - Tracy Schuster-Matlock, St. Ambrose University
  - Todd Knealing, Briar Cliff University

- **Representative of Iowa College Student Aid Commission**
  - Mark Wiederspan*

- **Representative of the IPTV Board**
  - N/A

- **Representative of Private for-Profit Schools**
  - N/A

- **Student Representatives**
  - N/A
Guests
Laura Dickson, Board of Regents

* Indicates voting delegate.

3. Future Ready Iowa and Iowa Rural Development Summit—Linda Fandel, Governor’s Education Liaison

Linda Fandel was not available for this meeting, but may be able to join the face-to-face meeting in the fall. Future Ready Iowa work goes on throughout the state including through Rural Development Initiatives.

4. Approval of Meeting Minutes—Chris Russell (on behalf of Jeremy Varner, Recording Secretary)

Chris Russell presented the ICCPHSE meeting minutes from the November 1, 2018, meeting for approval.

**Action:** Rachel Boon moved and Tanya Uden-Holman seconded for approval of the minutes as presented. Motion passed. Patricia Draves noted that the Higher Education report linked in the minutes is an excellent resource for colleges.

5. Treasurer’s Report—Patricia Draves, Treasurer

Patricia Draves presented the treasurer’s report. Treasurer Draves presented a statement of the Council’s income and expenditures through June 30, 2019.

**Action:** No exceptions. Approved.

6. Update of E-transcript Proposal—Rachel Boon, Permanent Secretary

Chris Russell shared that the Iowa Department of Education has completed the RFP (Request for Proposal) process for a new vendor to handle the SIF process for school district data. A part of the RFP included the E-transcript capabilities to include consistent data elements from school districts into the common E-transcript form. An initial pilot is planned with the first school districts in spring 2020 with a larger pilot planned for fall 2020. Rachel Boon added that the details of the individual elements and the technical aspects of how this system will work are still being discussed.

7. Update of Military Credit Articulation—Rachel Boon, Permanent Secretary

Rachel Boon shared that a statewide military articulation conference is being held on April 22nd at Camp Dodge. A representative from Army University will discuss how training courses are transcripted. Regent colleges, community colleges, and independent colleges and universities have been invited to discuss efforts underway at their respective colleges and attendees will engage and talk in teams about shared initiatives. Rachel can share a draft agenda and link to registration for this event.

8. Update from Iowa College Student Aid Commission (ICSAC)—Mark Wiederspan, ICSAC

Mark Wiederspan shared that the Fall Enrollment and Home Base Iowa (HBI) reports have now all been disseminated and if not received yet, let him know. Currently, the report does not disaggregate graduate students from undergraduates, and asked if the Council would support this change. The
Council agreed that it would be useful for those institutions with both types of students. Rachel also asked to consider disaggregating graduate students from professional students.

Mark shared that a research conference will be held on November 20, 2019, with a focus on higher education and college affordability. More information will be forthcoming. Also, presentations on the “Value of Postsecondary Degree to Iowa” and “FAFSA completion Rates in Iowa” will also be available soon.

9. Notices of Intent—Rachel Boon, Permanent Secretary

A. Programs Without Concerns for Ratification
Rachel explained the ICCPHSE Notice of Intent process. She reported that the colleges listed below had programs without concerns for ratification. Chair Draves asked for a motion.

**Graceland University**
Data Science Bachelors of Science
CIP # 27.0503
On Campus

**Buena Vista University**
1. Agricultural Science Bachelors of Science  
   CIP # 01.0000  
   On / Off Campus
2. Agricultural Business Bachelors of Arts  
   CIP # 01.0102  
   On / Off Campus and On-line

**Iowa Wesleyan University**
1. Accounting  
   Bachelors of Arts  
   CIP # 52.0301  
   Branch School (Off Campus) in East Africa
2. Accounting & Business Management  
   Bachelors of Arts  
   CIP # 52.0305  
   Branch School (Off Campus) in East Africa
3. Biology/Biological Sciences, General  
   Bachelors of Arts  
   CIP # 26.0101 Branch School (Off Campus) in East Africa

**Iowa State University**
M.S. in Event Management  
Masters of Science  
CIP # 52.0907  
On-line

**University of Iowa**
Bachelor of Science in Sustainability Science  
Bachelor of Science  
CIP # 30.0601  
On Campus
Action: Rachel Boon moved and Ann Marie VanderZanden seconded to ratify the above noted programs. Motion passed. There are two colleges with programs that will pass the 20-day review in the next few days. At this time, conditional approval was not given for these two programs.

10. Membership for 2018-19—Patricia Draves, Chair

Chair Draves reminded the Council to get any corrections to the Council listserv to Laura Dickson.

11. For the Good of the Order—Patricia Draves, Chair

The meeting was adjourned at 9:04 AM.

Respectfully submitted by:

Chris Russell (on behalf of Jeremy Varner, Recording Secretary)