

The State Board of Regents met at the Iowa School for the Deaf, Council Bluffs, Iowa on Thursday and Friday, May 8-9, 1975. Those present were:

	<u>May 8</u>	<u>May 9</u>
Members of State Board of Regents:		
Mrs. Petersen, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldrige	All Sessions	Exc. 11:15 a.m.
Mr. Barber	All Sessions	All Sessions
Mr. Brownlee	All Sessions	Excused
Mrs. Collison	All Sessions	All Sessions
Mr. Shaw	All Sessions	All Sessions
Mr. Slife	All Sessions	Exc. 10:00 a.m.
Mr. Zumbach	All Sessions	Excused
Office of State Board of Regents:		
Executive Secretary Richey	All Sessions	All Sessions
Mr. Barak	Exc. 11:00 a.m.	
Mr. McMurray	Arr. 9:30 a.m.	All Sessions
Mr. Rasmussen	All Sessions	
Mr. Tucker	Arr. 1:30 p.m.	
Pauline Van Ryswyk, Secretary	All Sessions	All Sessions
State University of Iowa:		
President Boyd	All Sessions	Exc. 8:40 a.m.
Vice President Brodbeck	All Sessions	Exc. 8:40 a.m.
Vice President Jolliffe	All Sessions	Exc. 8:40 a.m.
Assistant Vice President Small	All Sessions	Exc. 8:40 a.m.
Assistant Dean Ellis	All Sessions	Exc. 8:40 a.m.
Acting Director McQuillen	All Sessions	Exc. 8:40 a.m.
Iowa State University:		
President Parks	All Sessions	All Sessions
Vice President Hamilton	All Sessions	All Sessions
Vice President Moore	All Sessions	All Sessions
Assistant Vice President Madden	Arr. 1:30 p.m.	
University of Northern Iowa:		
President Kamerick	All Sessions	Exc. 10:20 a.m.
Provost Martin	All Sessions	Exc. 10:20 a.m.
Vice President Stansbury	All Sessions	Exc. 10:20 a.m.
Director Kelly	All Sessions	Exc. 10:20 a.m.
Dean Travis	All Sessions	Exc. 10:20 a.m.
Iowa School for the Deaf:		
Superintendent Giangreco	All Sessions	All Sessions
Business Manager Geasland	All Sessions	All Sessions
Iowa Braille and Sight Saving School:		
Superintendent Woodcock	All Sessions	Exc. 10:25 a.m.
Business Manager Berry	All Sessions	Exc. 10:25 a.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, May 8, 1975.

COMMITTEE ON EDUCATIONAL COORDINATION.

A. Revised Long-Range Planning Timetable. The board was presented with a revised timetable for the long-range planning cycle. The Board Office reported that according to the revised planning chronology the Regents can expect a report of institutional program plans and data in April 1977. It noted that this will be too late to be of much help in developing the askings for the next biennium. If possible, every effort should be made to accelerate the planning cycle so that the plans will be available in sufficient time to be of value in developing the askings for the next biennium since this was one of the original purposes for developing the plans. It is difficult to see how the two efforts of budgeting and planning can be divorced from each other.

Mr. Richey noted that there is a provision now in an appropriation bill that requires a proposal for program budgeting to be submitted by the board by December 1, 1975 to the Legislative Fiscal Committee. He noted this long-range planning effort could be of major use of designing something to meet that deadline. He said it may be that certain elements of this might need to be rescheduled upward a bit earlier as the board gets into that problem. President Petersen noted that some money and personnel problems may be created if the board moves ahead in that way. Mr. Richey commented that the committee may have to do this six months earlier in order to meet some of the demands being made. Recognizing the sense of urgency involved, Vice President Martin noted he will convey the feeling to the colleagues involved in this matter.

In absence of objections, President Petersen accepted the timetable.

B. Report on the Revision of Standards for Transfer of Vocational/ Technical Credit from Area Community Colleges. The Committee on Educational Relations reported that the revised policy for transfer of credit which is approved by the Committee on Educational Coordination is that: "the Regents' universities may accept up to 16 semester hours of credit earned in courses other than traditional college parallel courses which the sending area college accepts towards the Associate in Art or Associate in Science Degrees."

Several guidelines for articulation within the area colleges were also recommended.

The Board Office reported that there is a small but important discrepancy between the statement indicated above (underlined) and that approved by a joint Regent-area school (LACTS) meeting last November.

The statement according to the LACTS (Liaison Advisory Committee on Transfer Students) minutes reads as follows:

...Regents' universities will accept up to 16 semester hours credit earned in courses other than traditional college parallel courses...

This difference in words is important since it implies in one instance a degree of permissiveness (i.e., may) in the number of credits accepted and in the other instance (i.e., will) a mandatory minimum number of credits that shall be accepted.

Vice President Martin noted that the revised policy for transfer of credit has been under review for quite some time. He reported that the proposed wording presents a compromise between the universities and the area schools. He noted there is still a matter of institutional autonomy involved which is felt to be desirable.

Mr. Richey stressed that the Board Office wants to make sure that there is no misunderstanding involved that would affect the relationship between the two segments. He said this may require some further checking to make sure there is no problem between the area schools and the universities on this matter.

President Parks reported that Iowa State feels the mandatory acceptance of up to 16 semester hours credit is totally unacceptable. He said Iowa State would have to strain an awful lot to accommodate 16 semester hours of credit.

Regent Bailey asked whether all people attending and finishing a given discipline in the area school receive an associate of arts or associate of science degree. He said he assumed they don't and under those circumstances none of those credits would be involved here. Vice President Martin then used welding as an example in saying that if a student wished to complete the requirements for a welding degree, English would also be required. He said he understands that there is some kind of degree granted without English but a given institution would not be obligated to accept the course work. Vice President Martin noted that there may be some variation among the three universities on how much credit can be transferred. Regent Slife asked whether that matter would be between the institutions rather than the individual students. Vice President Martin responded affirmatively.

Regent Collison asked whether the area schools use proficiency tests. Vice President Martin reported that the decision whether or not to use the tests is left up to the university department involved in making the determination about their value and relevance in each individual case. Regent Collison commented that the area schools would probably be doing the proficiency testing. She said the board must recognize that there are different kinds of testing. Regent Collison said she feels the word used regarding acceptance of credit should be "may." She added that the board's standards must be real standards rather than rigid ones.

Regent Zumbach said he feels the "may" policy is right but in doing so the board must clearly communicate which courses will be accepted so

there will be no disillusionment involved. President Petersen noted that not all the institutions use the same method of accepting credits. She reported that the University of Northern Iowa has been following acceptance of up to 16 semester hours credit in courses other than traditional college parallel courses for quite some time and it has been working satisfactorily. Vice President Martin added that although the University of Northern Iowa has experienced no problems, there is some interinstitutional disagreement about what standards should be affecting all institutions.

Vice President Brodbeck commented regarding the matter of transfer of credits and said the University of Iowa has agreed the proposed wording of the committee is acceptable. She said she feels it would be a mistake to insert the word "will" accept in making acceptance mandatory since the students may not have the right kind of college credit for acceptance. President Boyd added that the university is very anxious to work with area school students and stated the universities have an obligation to work with the community colleges in establishing prerequisites in transfer of students.

President Parks reported that Iowa State University doesn't accept so many credits by rule. He noted that you can accept credits which still don't get a person closer to a particular degree. He noted that these credits should be looked at in terms of their quality and how they relate to institutional expectations. President Parks said he suspects that when one institution begins accepting certain credits the other ones will, too.

Regent Barber concurred with President Parks. He expressed concern that proper communication be done so that everyone understands the matter of transfer of credits.

Regent Brownlee recommended that there be liaison-type persons available between the particular college and the university who would serve as counselors in transfers of students. He recommended those persons function primarily in making transfers more productive. President Petersen noted one danger in doing that is that the area community college's purpose is to train students who are not headed for university study. She noted it is a difficult line to follow.

Mr. Richey asked if the proposed policy would be more restrictive than present practice noting that the University of Northern Iowa has heretofore accepted more than 16 hours of technical credit toward a degree. He noted the revised policy for transfer of credits reads "the Regents' universities may accept up to 16 semester hours of credit...." Vice President Martin reported that the revised policy will not be more restrictive. Mr. Richey stated that the wording seems to limit transfer credits to a maximum of 16 hours. Vice President Martin said the intent is not as Mr. Richey interpreted. Mr. Barak reported there is clarification in the revised policy which does grant flexibility for transfer above 16 hours. Regent Baldrige expressed concern that the board's Committee on Educational Relations insert the number "16" in the revised policy if in actuality there would be greater flexibility involved.

President Parks said he sees the "may" accept issue as both limiting and broadening. He said this was an attempt to make the universities more uniform in their policies. A person going to a vocational/technical school really doesn't have any right to expect more than 16 credits granted in transfers. President Parks expressed agreement with the committee's revised policy for transfer of credit.

President Kamerick read from the minutes of the March 24 meeting of the Committee on Educational Relations which pertained to validation of credit by examination. He noted that actually any validation process the accepting school desires would be appropriate.

Regent Collison reported that she feels that if the board accepts this report it would be with the understanding that this policy adopted would not inhibit the promotion or development of non-traditional study. She expressed concern that all kinds of testing be incorporated in transfer of credits. She noted there are different kinds of learning going on with different kinds of students. She said it would then be an individualized procedure. It would throw a heavier strain on the institutions but stated that proper testing is needed with more funds.

President Petersen noted that the sentence referred to earlier by Mr. Barak concerning flexibility regarding the 16 hours should be incorporated in the statement to prevent confusion. The sentence recommended for inclusion follows:

Additional credit may be accepted for work that an individual department or college may judge to be similar to that of courses it offers in accordance with the institution's validation procedure.

President Petersen noted the difference in programs to which students transfer is significant. She requested the policy state something to the effect that the "appropriate" programs can have transfers of credit so people can understand it depends on the program to which one is transferring. Vice President Martin said that clarification can be added.

President Parks said that if this policy is going to be liberalized it should be sent back to the committee. He said he hoped the discussion is clear that the universities accept what the community colleges call their preparatory courses. He noted the policy is going to be broadened. President Petersen added that she is sure the word "broadened" is agreed. She added that for some transfers more than 16 hours is acceptable but it depends on the programs to which students transfer. President Petersen said it would be impossible to write down all the qualifications of this.

MOTION:

Mr. Slife moved the board accept the report on the revision of standards for transfer of vocational/technical credit from area community colleges by the Committee on Educational Relations. Mrs. Collison seconded the motion and it passed with Petersen voting nay.

C. Interdepartmental Major in Industrial Administrative Sciences at the Master of Science Level. The board was requested to approve the interdepartmental major in Industrial Administrative Sciences at the Master of Science level.

Board members were reminded that this proposed program is the first to utilize the new Board of Regents program review questions.

The Board Office raised questions about the responses to several of the questions. In Questions 5 and 6 the Board Office cited the need for specification of the standards. The Board Office also expressed some concern that the estimated program costs may be too low.

President Parks clarified some of the Board Office comments by initially noting that Questions 5 and 6 regarding accreditation illustrate the difficulty in answering the questions. He noted the university is talking about an interdepartmental course. The question of accreditation simply doesn't apply. He said MIT is really happy without it. He said the university probably never will ask anyone to accredit the program but if it did ask an accrediting agency to accredit it, it would probably be the one mentioned in the report.

President Parks then provided explanation regarding estimated program costs by stating it is possible that the university is underestimating costs but if the university approaches the question of allocating costs, it is talking about additional costs and not what this program will cost if you allocated to it and divided. He reminded the board that an interdisciplinary program is being referred to so many of these courses are already being offered. Being distinguished from the large undergraduate programs, it is possible to put additional people in those classes without hiring new instructors.

MOTION:

Mr. Baldrige moved the board approve the interdepartmental major in Industrial Administrative Sciences at the Master of Science level and that the questions posed by the Board Office regarding the program review questions be noted. Mr. Zumbach seconded the motion.

Regent Baldrige said the Board Office raised some very good points and recommended some thought be given to what additional information might be supplied at the appropriate time.

Regent Bailey recommended the board approve the following procedure for program review:

All new programs being submitted to the Board of Regents should include with the original submission to the board complete response to the program review questions.

This policy would provide the Board Office with sufficient time to adequately review new programs.

IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION. Highlights of the May meeting of the Iowa Coordinating Council on Post High School Education were presented to the board in the docket material.

Regent Barber reported that he and President Petersen attended the meeting. He noted the remarks made at the meeting by Senator Schwengels regarding his bill to establish a postsecondary commission in Iowa. He commented various members of the council explained to the senator that the council was attempting to provide for this need by the Information Base Project. Regent Barber recommended further study be done through NCHEMS.

President Parks said Iowa State University is ready for NCHEMS but said he wishes he would be certain that the information to be derived would be as valuable as it is perceived to be. He reported that Iowa State University can produce more data now than anyone is ever going to use. He asked whether an increase in data is really going to help. He noted it may be more valuable if some of the money spent in collecting the data would be given to Iowa State for funding its educational purposes.

REPORT ON CONFERENCE OF THE ASSOCIATION OF GOVERNING BOARDS OF COLLEGES AND UNIVERSITIES. Regent Barber presented an oral report of the Conference of the Association of Governing Boards of Colleges and Universities which was held April 23-24 in Washington, D.C. He noted Regent Baldrige also attended the conference.

It was reported that the conference was built around the book "The Future of Trusteeship." President Petersen requested the book be ordered for members of the board.

Regent Baldrige recommended the president of the board convene a meeting of the board with the university presidents and Board Office representative to self-evaluate the system.

Regent Barber reported the accountability matter is intensifying all over the country. Regent Baldrige noted that board members share President Parks' dismay regarding accumulation of worthwhile data. He noted that legislators will testify that they get all kinds of information and can't even go through it all.

Vice President Moore said that even though he feels the proposed data base has less than a 100% chance of being completely successful, Iowa is going to try to put into it as much good expertise as it has to increase its workability and usefulness.

Vice President Moore stressed the importance of involving persons who are knowledgeable in data gathering and who will work closely with NCHEMS in the future be present at meetings involving the proposal. He reported that at the meeting he heard that 30 states were represented and no institutional representatives were present. Mr. Richey then reported he asked institutional executives repeatedly to give the Board Office any comments, questions, or suggestions regarding the proposal and no word was received. Mr. Barak, therefore,

had no specific institutional comments to report when he attended the meeting. President Petersen added the board wants information which will be useful to legislators and that requires that the institutions be involved.

ADMINISTRATIVE PROCEDURES ACT. The board was requested to authorize the executive secretary to approve any board policies already approved by the Regents for submission as departmental rules under the Administrative Procedures Act and any institutional policies for submission as departmental rules if they are consistent with existing Regent policies.

The Board Office reported that this action is requested because of the need to get as many policies as possible filed by the effective date of the Administrative Procedures Act. Institutional items not consistent with or supported by Regent policy will be submitted for Regent approval at the June meeting. The policies submitted under this authority will also be submitted at the June meeting for Regent ratification.

Items likely to be submitted under this authority include such policies as the "Guidelines on Residence Classification for Tuition Purposes" now used by the registrars of all three universities, portions of the "Policy on Admissions Procedures Relating to Unrest," and the non-statutory sections of section 9.01 of the "Capital Procedures" of the Procedural Guide.

Mr. Richey noted the purpose of the request before the board is to make sure that nothing is overlooked in this process.

MOTION:

Mr. Bailey moved the board authorize the executive secretary to approve any board policies already approved by the Regents for submission as departmental rules under the Administrative Procedures Act and any institutional policies for submission as departmental rules if they are consistent with existing Regent policies. Mr. Slife seconded the motion and it passed with all ayes.

LEGISLATIVE PROGRAM - 1975 SESSION. The board was presented a legislative report which provided updated information regarding educational appropriations, the Regents legislative program, and selected other bills of note and issues which have surfaced since the last board meeting.

Discussion was brought up regarding a few specific bills. Mr. McMurray reported that House File 501 which deals with admissions to the Iowa School for the Deaf passed the Senate last Friday and is now on its way to the Governor for signature.

Senate File 323 - House File 726 was discussed and Mr. McMurray noted that last week bids were taken on coal at the State University of Iowa. There seem to be none of the problems attached with the purchase of coal which the board has been facing the last several years. He noted it has been decided with the legislative liaison personnel that action will stop as to trying to get passage of either one of the bills on coal purchases in this legislative session. The bills will stay in place where they are in each house. If the board experiences problems next year, it will be that much more ahead in solving those problems. There is no need this year to continue to push for passage of those bills. The board agreed.

Mr. McMurray noted that House File 814 eliminates the statutory dollar limitations on the purchase of passenger motor vehicles and requires instead that vehicles be purchased under public bidding procedures with award made to the lowest responsible bidder. The bill passed the House on Tuesday and is now on its way to the Senate.

Regent Bailey mentioned House File 762 and noted it would extend the tuition grant program to part-time students taking at least six semester hours, or the trimester equivalent, and sets the amount of the tuition grant for a part-time student at one-half the amount for a full-time student. He noted the bill extends the tuition grant program to students in a school of nursing accredited by the National League for Nursing and approved by the Board of Nurse Examiners. It would not include the School of Nursing at the State University of Iowa. Mr. McMurray noted the bill clearly states that it applies to private institutions except for nursing schools run by county hospitals. It would not apply to the School of Nursing at the State University of Iowa.

Senate File 498 was brought up for discussion by Regent Bailey. The bill would amend the Board of Regents statute (Chapter 262 of the Code) by the following language:

Salary schedules shall be established for the State University of Iowa, the Iowa State University of Science and Technology and the University of Northern Iowa so that faculty members, with comparable training and experience, who are performing comparable duties at any of the three universities administered by the State Board of Regents, shall receive equal compensation.

Regent Bailey said he feels the idea of having all professors at the same salary is in conflict with the practice of higher education. Regent Slife said he feels it is profoundly inconsistent with the board's policy on merit increases. President Petersen said that it is inappropriate for the legislature to deal with administrative detail. She said she feels this policy should be set by the board. She objected very strongly because it deals with merit increases and salary and because of the principle involved. She agreed on legislative oversight on this matter but said the setting of a salary administration policy by the legislature could be detrimental in terms of the precedent it would set.

House File 827 regarding pay increases in the form of longevity pay to all merit employees was discussed. The longevity pay provision, however, is not extended to any Board of Regents employee as the bill is now written. Regent Bailey said he feels the longevity principle ought to be reexamined in the light of some of the standards that are being established. He noted that after 20 years of service an employee would receive a longevity increase of \$100 per month. He noted that means that no one under age 40 could qualify for that. He said he feels that is in violation of the principle regarding age. He said that this would be a case where a person at age 30 could be doing a job just as well as a person at age 50 but the 30 year old person would not be able to get as much money.

MOTION:

Mrs. Collison moved the board communicate with its legislative representatives its objections in principle of House File 498 because it violates Regents policy and also moved the board communicate dissatisfaction with the detail of House File 827 dealing with longevity pay. Mr. Baldrige seconded the motion and it passed unanimously.

Regent Collison brought up discussion concerning House File 463. She asked whether dental care could possibly be covered under Social Security benefits. President Petersen noted that is beyond the board's particular concern. Regent Baldrige noted the bill is on its way for the Governor's signature.

Regent Baldrige noted House File 809 which completely rewrites current provisions of Section 79.1 of the Code in regard to payment of salaries, vacation and sick leave for state employees. He noted the Board Office is studying this bill. He recommended board members submit views on this to Mr. Richey since this is a pretty comprehensive bill. Mr. Richey noted that it provides that salaries shall be paid in equal biweekly installments. He added that this will cost the Regents administratively if passed as is. He noted it is different from present practice of paying salaries of employees in Regents institutions on a monthly basis but said attempts will be made to amend the bill to continue monthly payments for Regents institutions. Mr. Richey noted there are also some possible implications of this bill concerning vacation accrual for state employees. He noted the Regents vacation policy is different than that of the state system. Sick leave accumulation was noted to be another aspect of the bill.

Regent Bailey commented regarding House File 816 and House File 799. He noted that House File 816 exempts from personal liability all directors, officers, employees and members of non-profit organizations, when an act or omission on their part in a reasonable discharge of lawful corporate duties results in injury to another. Under House File 799, officers, agents or employees of the state would be defended and held harmless against claims arising from acts performed while acting in the course of their employment. Mr. McMurray noted that both bills are being supported and House File 799 speaks directly to state employees because it does rewrite certain sections on tort

claims. He noted that some of the Regents institutional personnel have worked diligently on setting up the language in House File 799 but added that both bills are recommended for support. Regent Bailey asked whether state employees are adequately defined in House File 799. Mr. McMurray responded affirmatively. President Kamerick asked whether physical injury could be covered under House File 816. Mr. Richey noted he will send him a copy of the bill to answer his questions.

President Petersen commented regarding educational appropriations for the Regents. She reported that a bill was reported out May 2 by the House Appropriations Committee providing \$196.2 million in appropriations for the Higher Education Facilities Commission, the Board of Regents and the Department of Public Instruction. She said she feels it has been made clear through the board's legislative liaison and institutional executives that the board is going to pursue the Governor's recommendation and continue to support special needs in regard to the Regents' request. She said all the board's legislative people, institutional executives, and board members are urged to be in communication with legislators to pursue the level of appropriation which will support the quality of education which the board feels Iowa has traditionally had. Mr. Richey noted that this bill addresses itself primarily to operating expenditures and special needs. It does not contain the salary policy for the next year. He said he understands that this bill cuts out roughly \$1.5 million from the Regents' operating expenditures. He noted the highest priority of the board, however, is salary compensation. He said the quality of personnel in the Regents' institutions is paramount to the success and quality of programs in the institutions.

Regent Collison asked what the projected income projections are. Mr. Richey noted they have not come to the Board Office and to his knowledge have not been changed from what the State Comptroller and Legislative Fiscal Director asked earlier. She requested to be informed when those projections arrive. She said the board should know what those income projections are.

Mr. Richey commented that no formal action on federal fund losses, capital or tuition replacement has taken place yet.

UNIFIED BUDGETING AND ACCOUNTING. The board was requested to approve a report on unified budgeting and accounting activity for 1974-75 for transmittal to the State Comptroller.

MOTION:

Mr. Baldrige moved the board approve a report on unified budgeting and accounting activity for 1974-75 for transmittal to the State Comptroller. Mr. Brownlee seconded the motion.

The Board Office reported that the appropriations bill for education as passed by the House Appropriations Subcommittee on Education included a section which requires the State Board of Regents to establish a "uniform" budgeting and accounting system for the institutions of higher education under its control by June 30, 1976. The establishment of a uniform budgeting and accounting system

would require more time and effort than is possible by June 30, 1976. Regent Bailey asked whether there are any alternatives the board could take. Mr. Richey said it is clearly impossible to establish a uniform budgeting and accounting system by June 30, 1976 even if a consulting firm would be hired immediately to assist and it would require a lot of institutional personnel time.

Regent Bailey asked if the board should recommend the section of the appropriations bill setting a deadline for the system be stricken. Mr. Richey said the intent of calling it to the board's attention was to point out the consequences of this. He said the board could oppose the section as a principle or could seek an amendment to the bill which would give the board time for completion and a provision for funds to carry the work out.

President Petersen reported she feels that we have three unique and diverse institutions in Iowa. She stated that she agreed with legitimate reasons for sameness but disagreed with actions which would undercut the real diversity of the institutions or which would require a large investment of funds with no academic product resulting. She said she feels that the university accounting systems are fine the way they are--they meet the national accounting standards and have very few problems with the auditing office of Iowa or special auditing firms. She said she thinks it is important that the board has a kind of unified budgeting process that is understandable to outside people but added she can not see destroying part of the universities' uniqueness. She said it may be detrimental.

President Parks fully agreed with President Petersen. He noted that the universities need so many things other than this type of uniformity and said he didn't feel the end product would be much more improved. President Petersen added she opposes this both in terms of time and principle.

Vice President Stansbury requested the board refer to the "Report of Present Treatment of Budget and Accounting Items and Recommendations for Future Treatment on a Unified Bases Where It Is Appropriate" which was in the docket material presented to board members. He referred to Section 12b which noted that equipment rental, Central office expenses, and toll charges will be distributed to departments effective July 1, 1976. He noted that, instead, equipment rental and toll charges will be distributed to departments effective July 1, 1975 and that Centrex office expenses will be distributed to departments effective July 1, 1976.

Mr. Richey noted he has been pleased with institutional response regarding the unified budgeting and accounting system. He said he feels that perhaps the proposed section in the new legislation is a little premature even given the amount of money and extra time to do it.

President Petersen called for the question on whether the board accepts the report on unified budgeting and accounting activity for 1974-75.

VOTE ON MOTION:

The motion passed unanimously.

Discussion was then directed toward House File 864 regarding a uniform budgeting and accounting system for the institutions of higher education under control of the State Board of Regents by June 30, 1976. President Petersen noted the difference between "unified" and "uniform." Mr. Richey noted that "unified" means compatible data, which has been the work of the ad hoc committee on unified budgeting and accounting the last year. It has made reports to the board, the comptroller and the appropriate legislative committee. It has not been construed to require "uniform" auditing, which the proposed legislation mandates as of June 30, 1976. The proposed legislation mandates a completely uniform budgeting and accounting system. He noted the budgeting system is pretty well uniform at present.

Regent Baldrige recommended the board try to get the appropriations bill for education changed to include the word "unified" rather than "uniform" so that the board can meet the time frame proposed. Mr. Richey responded that the board might suggest that it be allowed sufficient time to study and present the implications and cost for development of a uniform accounting system. He said if the word "uniform" remains in the bill, he recommended the time frame be broadened at least one year and that the legislature provide at least \$250,000 for consultants to carry out the project with the understanding that supplemental funds will probably be required later in order to get the job done.

Vice President Moore agreed with Mr. Richey and suggested that if the legislature approves this bill it should be broadened to apply to all post high school education agencies which receive support from the legislature. President Petersen said to include private colleges and area schools would cost a lot more money.

Mr. Richey listed several specific points which had been brought out in discussion which should be relayed to the legislature:

1. The board prefers the word in the bill "uniform" be changed to "unified."
2. The board can not provide the information desired in the time frame allotted.
3. If the legislature persists without making any changes in the bill, the board could request that a study be authorized and proposals be solicited by December 1, 1975 to develop a uniform accounting system.
4. That the policy affecting the Board of Regents also apply to all segments of post high school education in Iowa.
5. That \$250,000 be given to the Board of Regents to employ consultants to assist in the uniformity process with the understanding that supplemental funds may be requested in the future.
6. Reservations should be expressed regarding its effect on academic diversity.

In absence of objections, President Petersen noted the above viewpoints as expressed by the board will be articulated in the Regents legislative program.

ALLOCATION OF CONTINGENCY APPROPRIATION FOR FUEL AND PURCHASED ELECTRICITY. The board was requested by the Board Office to allocate the \$1.5 million fuel and purchased electricity contingency fund as presented in column VI of Table A (attached) and that a \$475,000 deficiency allocation be requested as presented in column VII of Table A. The Board Office noted that the board may wish to consider reducing the deficiency request by the amount of the utility refunds at the University of Iowa and the Iowa School for the Deaf and by the \$30,000 undercharge to the dormitories at the University of Northern Iowa.

The Board Office reported that the proposed allocation is based on the concept of "pass-through" costs. Actual expenditures through March 31, 1975 and estimated expenditures for April through June have been used in the calculations. Not incorporated in the calculations are refunds from the utility company to cover undercharges for prior years of \$175,740.93 plus \$20,685.00 interest at the State University of Iowa and \$1,066.45 at Iowa School for the Deaf. This money was taken from other programs in the past and the refunds have replaced these losses. The major change since the March 7, 1975 progress report on fuel and purchased electricity budgets has been a correction of the state appropriations for the University Hospitals. Actual expenditures for the University Hospitals are estimated to be \$537,000 by June 30, 1975. Only one-third of this amount, \$179,000, is covered by state appropriations; the remaining two-thirds coming from patient income.

TABLE A: , PROPOSED INSTITUTIONAL ALLOCATION OF FUEL AND PURCHASED ELECTRICITY CONTINGENCY FUND
AND UNMET NEED FOR CONTINGENCY APPROPRIATION

5-5-75

(000's omitted)

	(I)	(II) 1.	(III)	(IV) 2. Actual Expenditure as applied to state Appropri- ations	(V) 3. Need Over Direct Appropri- ations	(VI) 4. Proration of Contingency	(VII) Unmet Need From Contingency Appropri- ation
	State Appropri- ation	Direct Appropri- ation	Actual Expendi- ture				
SUI							
General University	4,056	2,992	3,952	3,952	960	729	231
University Hospitals	185	84	537	179	95	72	23
Psychopathic Hospital	37	31	36	36	5	4	1
Bacteriological Hospital							
Hospital School	57	38	55	55	17	13	4
State Sanitarium	<u>225</u>	<u>207</u>	<u>192</u>	<u>192</u>	<u>(15)</u>	<u>(11)</u>	<u>(4)</u>
Subtotal	4,560	3,352	4,772	4,414	1,062	807	255
Iowa State University							
General University	2,325	1,387	2,364	1,913	526	399	127
Experiment Station Cooperative Extension Service	—	—	—	—	—	—	—
Subtotal	2,325	1,387	2,364	1,913	526	399	127
University of Northern Iowa	1,168	747	1,454	1,134	387	294	93
Iowa School for the Deaf	83	63	65	65	2	1	1
Iowa Braille & Sight Saving School	<u>47</u>	<u>43</u>	<u>41</u>	<u>41</u>	<u>(2)</u>	<u>(1)</u>	<u>(1)</u>
Total	8,183	5,592	8,696	7,567	1,975	1,500	475

1. State appropriation excluding the tentative contingency and requested deficiency allocations in Schedule 3A, starting base for 1975-77.
2. Actual expenditures in column III are reduced by payments from other than state appropriations.
3. The difference of column IV less column II.
4. The \$1.5 million is prorated according to the ratio of each organizational units "need over direct appropriation" to the total "need over direct appropriation." \$1.975 million.

The University of Iowa shows a savings in the use of fuel and purchased electricity of 5.6% and 8.5%, respectively. Iowa State University, generating its own electric power, shows a fuel use reduction of 10.4%. The University of Northern Iowa, while showing a purchased electricity reduction of 9.3%, used 7.4% more fuel. Approximately 5% more space is being used at the University of Northern Iowa this year. Fuel used at Iowa School for the Deaf increased 20.5%; purchased electricity use increased 2.7%. Iowa Braille and Sight Saving School used 27.3% more fuel and 6% more electricity. Window repairs were in progress during part of this time. The total cost at Iowa School for the Deaf and Iowa Braille and Sight Saving School did not rise as much as the increased usage would imply because prices rose less rapidly for the two schools and more low-priced natural gas was used this year.

Mr. Richey noted that if the board approves the requested action the State Comptroller or legislative appropriations committees will be immediately contacted to see whether monies can be transferred without requiring an additional appropriation. With respect to the utility refund at the State University of Iowa, the Board Office wanted to make sure that the board knew what is involved. The request for the State University of Iowa and Iowa School for the Deaf was not reduced by the amount of the utility refunds because they involved the prior year's expenditure and are not applicable to the expenditure base this year. The charge for the University of Northern Iowa involves the basic principle of who is going to pay for what with respect to the dormitory system. The board's request would be strengthened substantially if the \$30,000 were in the request. He noted that \$30,000 in effect is a dormitory utility expense.

Vice President Stansbury said he has no argument with Mr. Richey's comments but noted there were some errors made in calculation in the green memo by stating the University of Northern Iowa is currently charging the dormitories \$1.75 per one thousand pounds of steam rather than \$1.70 per one thousand pounds of steam, as cost is closer to \$1.85. He noted the estimated understatement for the 99 million pounds of steam from this source amounts to approximately \$22,087 rather than \$30,000.

Mr. Richey noted that the University of Northern Iowa would be taking that out of the fuel deficiency request. The University of Northern Iowa would stand to get \$71,000 out of the \$475,000 request. He noted some interfund transfers would need to be made. He recommended \$11,000 be transferred from the State Sanatorium in Iowa City to another unit, probably the General University unit of the university. He noted the board will have to apply to the Governor for authority to transfer that \$11,000 and, similarly, to transfer \$4,000 from Iowa Braille and Sight Saving School to Iowa School for the Deaf.

MOTION:

Mr. Baldrige moved the board allocate the \$1.5 million fuel and purchased electricity contingency fund as presented in column VI of Table A and that a \$453,000 deficiency allocation be requested as revised with authority to include interfund transfers. Mr. Barber seconded the motion and it passed unanimously.

Regent Baldrige noted the savings in the use of fuel and purchased electricity by the three state universities. President Petersen said a tremendous effort has been made in terms of percentage and dollars. Vice President Stansbury added that the University of Northern Iowa shows a 7.4% increase in fuel with approximately a 5% increase in space. He noted most of the increase is due to the fact that one of the university buildings needed circulated air.

APPEAL BY FACULTY MEMBER AT THE UNIVERSITY OF IOWA. It was recommended by the Board Office that the board deny the appeal of Dr. Mary L. Hayden on the basis of the information contained in the written record presented to members of the board.

The university reported that Dr. Hayden is an associate professor in the College of Nursing. Dr. Hayden was formally notified by Dean Evelyn Barritt on April 12, 1974 that her appointment in the College of Nursing would not be renewed after the termination of her present probationary appointment at the end of the academic year 1974-75. On May 28, 1974 Dr. Hayden initiated a complaint under Part E of the University's Procedures, alleging that the decisions not to reappoint her and not to grant her tenure were made "for reasons which are clearly inappropriate as a basis for decision and are without basis in fact," the standards set forth in Part E1.(b)(5) of the Procedures.

Mr. Richey presented an alternative action that the board appoint a committee of board members to hear the appeal and report back to the board at its June meeting with appropriate recommendations. He said if a committee agrees to hear it the next question is how you hear it and whether you are going to hear it orally or on the basis of the full written record that would be submitted by the institution. He noted the full record was not now before the board. Assistant Dean Ellis reported the board was presented with material the petitioner chose to submit.

MOTION:

Mr. Shaw moved the board deny the request for review of Dr. Mary L. Hayden. Mr. Slife seconded the motion.

President Petersen said she feels all the procedures have been used appropriately in the appeal process.

Regent Collison said she is anxious that the board doesn't have matters brought to it whereby the decision is already assumed. She said if that is the case, the board's efficacy is nullified.

Assistant Dean Ellis reported that this appeal comes to the board after having had a full hearing at which the faculty member was represented by counsel. He reported that Section 4.23 of the Board of Regents' Procedural Guide explains the appeal process. Regent Bailey asked whether it is proper to deny an appeal on the basis of the complete record only and Mr. Ellis responded affirmatively.

Regent Shaw brought up a question regarding Dr. Hayden's cross-examination rights. Assistant Dean Ellis reported she was represented by a counsel of her own choosing and had all rights of cross-examination.

SUBSTITUTE MOTION: Mr. Bailey moved the board receive the appeal of Dr. Mary L. Hayden on the basis of the complete written record as opposed to an oral hearing. Mrs. Collison seconded the motion.

Regent Bailey said he feels the board should consider the appeal on the basis of its merits rather than on the merits of a procedural technicality.

Regent Shaw spoke in disagreement to Regent Bailey's substitute motion by saying he knows that a considerable amount of time and discussion in addition to the written material has been brought up by persons directly involved with this in the university administration and he feels the appeal process has been followed appropriately. He said he also feels that the material presented to board members shows plenty of justification for the conclusion reached by the university and Board Office.

Regent Baldrige said he agrees with Regent Shaw in that a considerable amount of time has been given on this appeal. Regent Bailey expressed full agreement with Regent Baldrige but said he feels the actual decision should not be made for acceptance or denial of an appeal before it comes before the board. He stressed that the decision must be made on the merits of the appeal. Regent Zumbach said he feels the board in a limited way is taking a look at this case with the information forwarded to it and he said that, unless the board finds something erroneous, the board should be able to make its decision regarding the appeal at this meeting.

Regent Bailey said he could make a decision right now that the merits of the case are against Dr. Hayden and in favor of the university but noted that is not one of the board's alternatives. He said he does not want the board to deny the request because of a mere technicality.

Regent Collison explained her reason for seconding the substitute motion by stating she feels this is a test of the procedure established by the Regents and added the procedure would be invalidated on the basis of what the board was presented if it would vote any other way. She said the board isn't asked to decide whether the appeal has merit but was asked whether or not further review is necessary.

President Petersen restated that Dr. Hayden was permitted to submit any material she desired for the board. She said that after reading the material she finds nothing that would indicate a basis for an appeal. Regent Baldrige concurred with President Petersen.

VOTE ON MOTION TO SUBSTITUTE: The motion failed with Bailey and Collison voting aye.

VOTE ON MOTION: The motion carried with Bailey voting nay and Collison passing.

President Boyd said it is important that he, as president of the University of Iowa, maintains total neutrality in any appeal process. He noted the steps involved in the procedural process and added he does not become involved in them until the appeal reaches his desk. At that time he makes an unbiased recommendation on the matter at hand.

REPORT OF ROBERT H. HAYES AND ASSOCIATES, CONSULTANTS ON REGENTS MERIT SYSTEM. Mr. Hayes presented the board with an oral presentation regarding his observations and conclusions regarding the Regents Merit System. Board members were reminded that the Hayes firm was employed to develop a recommended pay plan for Regents Merit System employees effective July 1, 1975. The contract also required a review of certain aspects of the operation of the merit system.

Mr. Hayes reported that the firm was given four objectives:

1. To reexamine existing relationships within classes, between institutions and among groups of merit system employees to correct any inequities existing in the system.
2. To conduct a second salary survey to determine the extent of competitive salary movements in the core survey classifications and supplementary surveys to determine which classifications should have starting salaries above the assigned minimums.
3. To develop and recommend an overall Merit System pay plan to cover the year beginning July 1, 1975.
4. To review the point count system as it was working in practice with a view to recommend changes aimed at improving its precision.

He noted the results of the first three objectives were reported to the board in December of 1974. The fourth objective was to be reported to the board at its March meeting. The firm has now completed all the work it feels is justified on the point count. An explanation followed. He noted the firm attempted to involve the resident directors to a large extent in the point count revision work and a number of group meetings were held to review the existing system in order to obtain their comments and criticisms. He said the firm ended up rewriting several specific questions the resident directors found objectionable and then the group met again to criticize the new draft. He noted the firm worked through a total of three drafts of changes the resident directors wanted to make in the system. He reported the firm then went through an evaluation step in its offices on a sample of Board of Regents classifications. He added the firm's team was quite satisfied with the results of the pilot survey. The new system seemed to be an improvement over the old, without making such sweeping changes that the existing system would be invalidated. The instrument was then turned over to the resident directors for their evaluation.

Mr. Hayes noted that the process described above cost approximately \$3,000 of the Board of Regents' money and approximately \$12,000 of the firm's money.

He said the firm did everything possible to reach agreement with the resident directors. He reported, however, that agreement was not reached and the resident directors now feel that they like the original point count system better than the revised one.

Mr. Hayes said that under those circumstances his firm recommends that the original point count instrument, which has already been adopted by the Board Of Regents, continue to be employed in the system. He then suggested that the board move toward stronger central control of the Merit System program. He said he feels the only way to get these things ironed out is to authorize the Board Office to take a stronger position of leadership in whatever modifications need to be made in the point count system or any aspect of the classification program. He said the firm feels the board could be well advised to add job analysts to the Board Office staff who could do the majority of the classification work now being done individually by each institution. There will be a net savings in the number of analysts then needed at each institution.

Mr. Hayes noted the firm has now completed its work for the board and noted it has enjoyed associating with the board. President Petersen thanked Mr. Hayes and his associates for their efforts on the Regents Merit System.

Regent Slife asked President Petersen if the Board Office should be instructed to bring back a proposal to the board requesting stronger control of the Regents Merit System. President Petersen said she feels the board has to let Mr. Richey evaluate what has to go on in the Board Office and how the necessary jobs will get done. Mr. Richey reminded members of the board that in the budget request for the Board Office for next year he made certain proposals and at that time the money was put into a lump sum for contractual services with the understanding the Board Office would allocate money depending on what was needed. He noted the Board Office budget for 1975-76 will be coming to the board at the June meeting and it is studying the recommendation posed by Mr. Hayes regarding stronger central control of the system by the Board Office. He said the Board Office intends to present a proposal which is a logical follow through for the system. He reminded the board that at the time the last Board Office budget was presented to it including a stronger staff for the merit system, the institutional presidents opposed stronger control by the Board Office. He noted that the entire issue will come before the board again with specific personnel proposals and functional divisions of work including basic philosophy of administration, etc.

President Petersen said no action is needed at present regarding the Board Office's authority and this matter will come forward again with regard to budget planning for next year.

PAY APPEALS. The board was requested to approve changes in classification descriptions and grade assignments which are on file at the Board Office with wage adjustments effective retroactive to July 1, 1974, and that the board deny all other pending pay appeals which resulted from implementation of the 1974-75 pay plan.

By way of memorandum to the board, Mr. Tucker, merit system coordinator, reported that the original point count instrument was the tool by which all the classifications being referred to were evaluated. No grade changes are being recommended which are not supported by point count allocation. The appeals affecting 67 additional classes should be denied because job analysis and reassessment of point allocation do not support change.

The only grade change recommended based on a reevaluation of an unchanged description was that of the fireman/utilityman grade change. The different point count is attributed to more experience with the point count instrument, greater degree of knowledge of the class and relationships of the class with others in the power plant series.

MOTION:

Mr. Baldrige moved the board approve the requested changes in classification descriptions and grade assignments with wage adjustments effective retroactive to July 1, 1974, and that the board deny all other pending pay appeals which resulted from implementation of the 1974-75 pay plan. Mr. Zumbach seconded the motion.

Assistant Vice President Small said it has been her understanding as late as last Friday that the recommended action of the board would not include recommending the denial of any other pay appeals which come up as a result of the 1974-75 pay plan implementation. She reported that no employees have been informed of that and if the board approves the recommendation before it, employees will not have an opportunity to comment regarding it.

Mr. Tucker responded that the Board Office recommends that all pay appeals be taken care of by this action. Any further action can result from continual reevaluation of descriptions for all classifications. He reported a lot of work has to be done independent of the appeal process. It doesn't mean, however, if there are any other questions that are still outstanding that those questions can't be looked into. He noted a continuous process is involved.

Assistant Vice President Small said she did not understand the intent of the last communication with the resident directors and the Board Office to mean that the board would be requested to deny all other pay appeals which resulted from implementation of the 1974-75 pay plan and requested that since she did not understand it that that portion of the motion be deleted. President Boyd said he is worried about the morale factor of employees and if the board would approve

the motion as stated above, a problem would ensue because they were not informed of the proposal.

Mr. Richey said the board has no alternative but to eliminate the second half of the recommendation which was that the board deny all other pending pay appeals resulting from implementation of the 1974-75 pay plan. He noted, however, that it has been his understanding for several months that Mr. Tucker's interpretation was the proper one.

CHANGE IN MOTION:

Mr. Baldrige moved the board approve the changes in classification descriptions and grade assignments with wage adjustments effective retroactive to July 1, 1974. Mr. Zumbach seconded the motion and it passed unanimously.

IOWA LAKESIDE LABORATORY FEE. The board was requested to adopt a fee for students enrolled at the Iowa Lakeside Laboratory in the amount of \$130 per term excluding board and room effective for terms after September 1975.

The Board Office reported that the student fee has been \$100 per term at the Iowa Lakeside Laboratory since it was increased from \$70 to \$100 for summer 1970. The three universities have proposed an increase in the fee to \$130 per term, based on one-third of the tuition of the on-campus resident undergraduate tuition rate. The Lakeside Laboratory term is five weeks. The amount seems reasonable as a single rate for both graduate and undergraduate students whether or not a resident of Iowa. A separate rate for non-resident students will not be pursued for such a small operation unless there is a request to do so.

President Petersen noted there has been agreement that if the proposed rate change is approved it will be effective following the summer session.

Regent Collison asked whether it is anticipated to bring the fee for students enrolled at Iowa Lakeside Laboratory up to that of extension rates. Mr. Richey said he has no knowledge of further increases.

MOTION:

Mr. Barber moved the board adopt a fee for students enrolled at the Iowa Lakeside Laboratory in the amount of \$130 per term excluding board and room effective for terms after September 1975. Mrs. Collison seconded the motion.

Regent Bailey asked whether the course work is the same for an undergraduate and graduate at the Lakeside Laboratory. He noted the fee is the same and that non-resident and resident students are charged the same. Vice President Brodbeck said the courses are upper division courses and are applicable to both graduate and undergraduate credit. There is no difference between resident and non-resident students in this program.

VOTE ON MOTION: The motion passed unanimously.

BOARD OFFICE PERSONNEL REGISTER. The actions reported in the Board Office Personnel Register for the month of April 1974 were ratified by the board.

PROPOSED BARGAINING UNITS FOR NON-PROFESSIONAL EMPLOYEES. The board was requested to support the state's recommendation for the establishment of four statewide collective bargaining units for all non-professional state employees including the non-professional employees of the Regents institutions.

The Board Office reported that in accordance with the provisions of Chapter 20 of the Code and the rules promulgated thereunder, the State Director of Public Employment Relations has requested that PERB approve the establishment of four comprehensive statewide units for all non-professional state employees as follows: clerical and related; blue collar and related; security, public safety and related; technical and related. The proposed units would include all of the employees covered under the Regents Merit System. Because of the required hearings and backlog of such work, it is expected that final action by PERB on this petition may not be taken for some time, and it should be noted that determination of an appropriate bargaining unit does not in itself require collective bargaining. The recommended action is made in the interest of efficiency in government and long-range stability in employment relations.

Assistant Vice President Small noted she has consulted with various employee groups on the State University of Iowa campus and with the university staff council on their general reaction regarding the proposed bargaining units for non-professional employees. She said the general reaction was that they would prefer that Regents non-professional employees be able to group together in one unit.

Mr. Les Chisholm, business agent for AFSCME Local 12, asked whether Mr. Gene Vernon, Director of Employment Relations, solicited the recommendation presented to the board. Mr. Richey said he did not solicit the recommendation.

Mr. Chisholm said he feels bargaining is not really something with which the Board of Regents should be dealing. He said he feels that question should come up between the state employees and the PERB board. President Petersen explained that she feels that at this point in time the board has an obligation to express what it feels in terms of appropriate bargaining units in management. President Petersen noted she feels it is in the best interest of management to have an efficient and equitable system and to proceed in this way. Regent Shaw added he sees no reason to take exception to the proposal.

President Parks suggested an alternate wording to the recommended action by recommending the statement that the Board of Regents does

not object to the state's recommendation. Mr. Richey recommended the board approve the more positive statement.

MOTION: Mr. Brownlee moved the board support the state's recommendation for the establishment of four statewide collective bargaining units for all non-professional state employees including the non-professional employees of the Regents institutions. Mr. Bailey seconded the motion and it passed unanimously.

STATE GUIDELINES REGARDING EMPLOYMENT RELATIONS. The board was requested to adopt the following position regarding the state policies related to employment relations:

It is anticipated that the Board Office will be consulted by the State Director of Employment Relations in the development of state policies regarding matters of public employment relations. If the policies do not appear to affect adversely the academic missions and functions of the universities and the special schools, the Executive Secretary shall transmit the policies to institutional executives for implementation. The Executive Secretary shall consult with representatives of the institutions in determining whether the academic missions and functions would be adversely affected by implementation of a policy. Any proposed policy shall be docketed for consideration by the board if the Executive Secretary and institutional heads believe such policy would adversely affect the academic missions and functions of the universities or special schools.

The Board Office reported that state policies regarding union organizing activity and the use of bulletin boards, employee solicitation, the use of facilities and the use of internal mail systems were communicated by the State Director of Employment Relations in a letter to all department heads dated March 18, 1975. Those policies are summarized as follows:

Use of Bulletin Boards -- Space to accommodate at least two 8 1/2" x 11" notices should be allowed for use by employee organizations on authorized bulletin boards. Notices to be posted are subject to approval of the employer and should be limited to: notices of union meetings, activities or social functions, or proceedings before the Public Employment Relations Board; membership recruitment notices, providing facts are accurate, and notices encouraging employees to vote in representation elections.

Use of Facilities -- Prior notice in making facilities available to the public, including employee organizations, should be continued; all employee organizations should be treated uniformly regarding the use of appropriate facilities for meetings with employees during non-work time.

Solicitation of Employees -- Employee organizations have a right to communicate with employees during non-work time in non-work areas; such communication should not be allowed to interfere with employees' work assignments.

Use of Mail Systems -- Internal mailing systems are to be used for official state business only; employee organizations are not to be permitted the use of internal mailing systems.

It is anticipated that additional policies and guidelines will be issued in the future.

The Board Office reported that the question of compliance with such policies, if they differ with existing institutional or board practices, has been raised particularly at the University of Northern Iowa where recent changes were made in practices regarding the use of the campus mail system and the use of bulletin boards in order to comply with the state guidelines. Several employee groups have requested the board continue the past practices. Mr. Richey said that there appears to be little legitimate reason for policies for Regents' employees to be different from those for their counterparts in other state agencies or institutions, unless the policy would adversely affect the unique missions and functions of the universities or the special schools. It does not appear that implementation of the policies regarding employee solicitation and the use of facilities, bulletin boards and mailing systems would have such an adverse effect.

Mr. Joe Hohlfield, past president of UNI-IHEA, and Mr. Don Wiederanders, president of UNI-IHEA were present for discussion.

Mr. Wiederanders expressed the viewpoint of the faculty of the University of Northern Iowa's concern about the new policy which drastically restricts its use of the campus mails. He reported that last week members of the general faculty, the American Association of University professors, the American Federation of Teachers and the Iowa Higher Education Association resolved to take action as a result of this denial of equal access to university facilities.

Mr. Wiederanders said that IHEA has received considerable indication that with departmental level approval the campus mails on the other institutional campuses have been used for other than "official" business. President Petersen said the rule is that the mails are not used for other than official business. After further checking, President Kamerick noted the practices do not prevail at the other institutions as it does at the University of Northern Iowa.

Regent Baldrige said he didn't feel the Regents are that much different from state employees that they should be given more privileges with regard to mail service. Mr. Wiederanders said it is sometimes difficult to determine what is "official" business.

Assistant Dean Ellis said he feels there must be a high degree of cooperation between the Regents and Mr. Gene Vernon, director of Employment Relations. He said the university feels that the

recommended action presented to the board gives Mr. Vernon more authority than is required or desirable. An alternative position proposed by the institutions was then distributed which read as follows:

It is anticipated by the Board of Regents that representatives of the Board Office and of the institutions will be consulted by the State Director of Employment Relations concerning the development of state policies regarding public employee relations matters. It is also anticipated that when such policies are promulgated by the director after consultation with the Board Office and institutional representatives, they will ordinarily be adopted and implemented by the respective institutions as to non-faculty employees, with such modifications as may be appropriate in light of their unique missions, traditions and governance. The Board of Regents further anticipates that the board and the institutions will continue their traditional responsibilities regarding the establishment of policies which affect faculty and staff, with appropriate interinstitutional coordination.

He noted that the above is related to governance rather than the specific issue of using campus mail service.

President Boyd noted he was apprehensive several years ago about the effect of Executive Order No. 2 issued by former Governor Hughes. He said discussion was pursued with Governor Hughes and his colleagues which resulted in the board issuing its own Code of Fair Practices. He expressed concern about institutional autonomy. He recommended the above proposal noted by Assistant Dean Ellis because it presents a way of testing institutional autonomy based on merits.

President Kamerick said, that on the whole, the university has bent over backwards in order not to seem to be penalizing employee organizations with regard to campus mail. He said that over a period of years the University of Northern Iowa has become more permissive with respect to many things but with respect to the mail system it has caught the attention of most people. He said he hopes there is some way of achieving consistency in the Regents system.

Assistant Vice President Small said she understands Iowa State University does not object to the position of the University of Iowa regarding this aspect of employment relations. Assistant Vice President Madden responded that Iowa State University does not object. He noted that while the focus at present has to do with collective bargaining the campus has a large number of other groups operating. He said Iowa State University tries to develop policies which apply not only to employee organizations but to student organizations as well. He said that although the university does not object to Mr. Vernon's position it would like an opportunity to develop its own wording and framework for a position.

Regent Bailey noted the board is involved with a statute here as far as the particular area of collective bargaining is concerned. He said he interprets that statute as taking certain things out of the hands of the Board of Regents. He said he feels the legislature has removed certain things from the board's jurisdiction, mainly collective bargaining matters as far as merit system employees are concerned. He questioned whether the board has an alternative in this matter. He said the board must face the fact that the statute did make a provision for Regents Merit System employees the same as for other merit system employees and negotiation.

Regent Slife commented regarding the statement presented by the University of Iowa which he felt raised some problems with reference to collective bargaining. He interpreted that statement to suggest that non-academic employee groups on university campuses can no longer use the campus mail because Mr. Vernon has authority to make rules and regulations. He said if that is truly what's suggested he has great difficulty in accepting it.

Mr. Ellis that that is not contemplated at all. It contemplates communication with the Board Office and Mr. Vernon. He said the University of Iowa feels it is important that the institutions be able to make some contributions to the development of policies regarding the Regents Merit System. He noted there may be situations where the board feels that there is some need to modify the policies as they are promulgated by Mr. Vernon because of the academic missions of the institutions. He said the university doesn't disagree that the board has to cooperate with the Governor's designee, Mr. Vernon.

Regent Shaw noted that even though the board doesn't have constitutional status in the area of employment relations it would like to be able to control it itself. He said, however, that the board should obey all the laws that it is subject to if it is subject to a law here. He added the board should maintain the posture of being cooperative. He said if in this particular situation the board could legally set its own rules it should look at its entire enterprise rather than just the academic freedom portion of it.

Regent Shaw then made a note that if collective bargaining people are not permitted to use campus mail, some other individuals and/or groups should also be barred from the use of it. He noted that the statement presented by the Board Office said that internal mailing systems shall be used for official state business only.

Assistant Vice President Small restated the intent of the revised proposal by saying the university feels the policies should be articulated in such a way so they fit its particular situation. She stressed that the University of Iowa has been highly cooperative with Mr. Vernon when his memorandum came out and each item was discussed and found to be consistent.

Regent Bailey said he feels that anything related to collective bargaining should be in the same category as the non-academic employee. He noted that Mr. Vernon has authority in the statute for matters relating to collective bargaining but commented that

possibly Mr. Vernon by happenstance expanded his area of authority particularly regarding university mail service. He noted there are other reasons for using university mail service other than use for collective bargaining. Mr. Hohlfield stressed that there are definitely other reasons for university mail service and cited two examples which benefit faculty members. Regent Bailey noted there is a gray area involved in what is actually academic matter.

Regent Bailey recommended this matter be referred back for additional study with Mr. Vernon, the Board Office, and institutional representatives. Mr. Richey said he has no objection to further study except if new guidelines are proposed in the meantime, they have to come before the board. He said he reviewed the statement as proposed by the institutions and feels it has the flaw of dividing faculty and non-faculty. He said he believes very strongly in institutional autonomy with respect to academic enterprise itself and as it relates to what's to be taught in the classroom, etc. but for the institutions to be free standing units with the amount of public funds put into these institutions is not appropriate. The degree of autonomy of the board and institutions has changed in the last several years. Ten years ago the institutions were pretty completely free-standing units under a free-standing board. But legislation with respect to the employer-employee relationship as passed in recent years has changed things considerably. If we are going to operate differently or have different policies in the future than those of other state agencies and institutions as they relate to the employer-employee relationship, they have to be related to the academic functions of the institutions. The Board of Regents and its institutions are unique in that respect only.

President Parks said that he supports the substitute proposal of the institutions very vigorously. He said the institutions are accountable but noted it is not always easy to sort out what's academic and what's not. The university is a community in a real sense and to separate academic out that closely is hard to do. He said he realizes that autonomy is slipping away from the board and institutions. He said the board must try to maintain institutional autonomy without violating the law.

President Boyd commented that he does not believe the public purpose nor education is advanced by a loss of autonomy.

Regent Slife supported the viewpoint of Regent Bailey that the board reflect on the statements made at the meeting and recommended the board redocket this item for next month and have input from Board Office staff, institutional executives and the Governor's Office. He also recommended that the policy which now exists continue until that time. He said he didn't feel the board should change the policy until it can determine what an appropriate policy would be.

On the guidelines themselves, Regent Shaw said he suspects "official state business" is a phrase used rather liberally. He said he feels the only place the board would change the policy is with regard to the use of the mail systems. He said the phrase "official state business" needs to be clarified. He recommended a conservative approach to its interpretation be explored with Mr. Vernon.

President Boyd reported that basically the matter with regard to mail systems is not a legal issue but is an in-house question.

MOTION:

Mr. Slife moved the board docket for its next meeting the question of approval of a general policy with reference to employee relations and the proposed statements, which have been presented to the board today, commented on by the institutions, Board Office, and hopefully the Governor's Office prior to the meeting and that until the board resolves the question, the present policy of Mr. Vernon with reference to public bargaining and use of facilities on campus be continued in the interim. Mr. Bailey seconded the motion and it passed unanimously.

DORMITORY CONTRACT CANCELLATION. The board was presented a copy of each of the university dormitory contract cancellation procedures.

The Board Office reported that if a student cancels registration at a university, the contract is cancelled. Penalty for cancellation differs for each university. The advance deposit is forfeited by the student at the State University of Iowa (\$50) but is returned at the University of Northern Iowa (\$30). New or present residents at Iowa State University who do not enroll must cancel before a specific date, July 15 for the fall quarter, or forfeit their deposit (\$25).

Regent Collison raised a question regarding temporary housing and contract cancellations. Mr. Charles Frederiksen, residence hall director at Iowa State University was present to answer questions. He reported that in cases where students were assigned to temporary housing they were at all times free to find other housing and be released from their contracts with no penalty. Regent Collison said that would encourage students to drop out from temporary housing. She asked whether a student could sell his or her contract to someone in temporary housing and thereby be released from his contract. Mr. Frederiksen said that would not be permitted. He noted the only students the university has allowed the freedom to leave their dormitory contracts without penalty are those who aren't given permanent room assignments. Mr. Frederiksen noted that the university formerly had students in temporary housing concerned with the need to purchase their contract. He noted the present way has been found to be very well received by the students.

In response to a question from Regent Zumbach, Mr. Frederiksen reported that Iowa State University is considering operating like the State University of Iowa in that since occupancy is over 100% at present, an occupant may cancel his or her contract in a dormitory without penalty because that opening would enable a person in temporary housing to transfer.

Regent Bailey asked Vice President Jolliffe about the University of Iowa dormitory contract cancellation policy and noted the cancellation charge there is 80% of the remainder of the contract price. Vice President Jolliffe responded that this percentage was based on the theory that except for raw food costs all of the costs of operating the space were already incurred. He noted that figure was not derived to make the university money. He added that a large number of cancellations occur without penalty because of the large number of occupants in temporary quarters and the changes between semesters. He noted the university this year has a higher occupancy percentage than it has had for quite some time.

REQUEST OF PRESIDENT OF UNI STUDENT ASSOCIATION. Mr. O.J. King, president, UNI Student Association, by way of letter to President Petersen, requested the board make a change in its docket policy. He requested that the UNI Student Association be supplied with a copy of the full docket book (or a complete docket on general docket material and the complete UNI docket) at the time that the rest of the docket materials are mailed out. He asked this to help the association carry out its mandated responsibilities and also to aid the Regents in their responsibilities.

The Board Office reported that if the request is granted for this organization, all other constituent organizations in all of the Regents institutions will be eligible for, and undoubtedly will request, the same information. Other administrators have requested copies of the docket book in the past but have been denied because of the problems of preparation and compilation.

The docket materials are distributed on the first day of the board meeting to the press. Other interested persons may receive copies of selected items if extra copies are available. This practice requires quite a bit of additional work, both by the institutions and the Board Office. However, the degree of extra effort required is nominal compared to implications of Mr. King's proposal.

Regent Zumbach said he supports denial of the request by the UNI Student Association only because of the way the university operates. He noted that at the University of Northern Iowa the docket book is available to all persons on that campus upon its arrival.

Vice President Hamilton said that Iowa State University's policy is that he goes over the background of general docket items with those interested in requesting information on them. Director Kelly stated the entire docket book is made available to those interested at the University of Northern Iowa.

Mr. Richey said the real question involved is when does the docket book become public material. He noted that he doesn't release any docket material until the morning of the board meeting because sometimes docket items are revised or changed later from what was initially published. Generally, any additions or corrections will be made by that time. Mr. Richey said it is now evident from the practice at UNI that a consistent policy is not being followed.

President Kamerick said he would be happy to have a consistent policy in this regard. He said two years ago a meeting was held to discuss this and the outcome of the meeting was somewhat unclear to him regarding policy for docket books. Director Kelly said he feels the material is public material at the time it reaches the university but noted that even though the docket book is made available no persons have requested it.

Acting Director McQuillen of the State University of Iowa commented that the agenda is made available to anyone requesting information regarding what items will be discussed at the upcoming meeting of the board. He said the Public Information Office at the university does not make any exhibits or documents available prior to the meeting. Those are made available at the press briefing just prior to the meeting of the board. Director Kelly noted that the University of Northern Iowa makes the agenda available prior to the meeting and Vice President Brodbeck reported that at the State University of Iowa the agenda is circulated on campus. Note was made the "agenda" referred to refers only to the outline of topics and does not include any exhibits or documentation. Vice President Hamilton said the agenda is also made available for all interested persons at Iowa State University.

President Petersen said she feels the complete docket should not be made available prior to the meeting of the board because sometimes board members' viewpoints on certain issues change and said she would hate to see the board frozen in its points of view prior to a meeting. She noted that oftentimes board members receive additional material regarding certain docket items after the docket book has been mailed.

MOTION:

Mr. Baldrige moved the board deny the request of Mr. O.J. King, president of the UNI Student Association for a docket book. Mr. Barber seconded the motion and it passed unanimously.

President Petersen noted a request was made to separate the issues involved here between the request of Mr. King and when the docket book is made public information. President Petersen said she sees no reason to defer action on this matter unless legal counsel's advice is necessary. Mr. Richey suggested counsel be obtained. He said possibly information could be brought to the board by tomorrow's meeting concerning the issue. Regent Baldrige said that things have been working out pretty well this far and didn't feel counsel needed to be obtained.

President Petersen said the board has two alternatives in this issue: (1) it can obtain advice from counsel or (2) pass a motion which requires there be a uniform interpretation of what has been long-standing policy.

Regent Shaw said he feels that the docket book should be made public when board members receive it. He noted it is sometimes helpful to him to discuss docketed insurance matters, for instance, with a person in that field prior to a meeting.

Mr. Richey suggested the board continue its present practice until it can be found out exactly what the problem is. He noted it has been suggested that legal counsel be obtained. He said he will check into this matter with advice from counsel.

BOARD MEETING TIME CHANGE. A request was made to conduct the Friday meeting of the Board of Regents at 8:00 a.m. rather than the scheduled 9:00 a.m. In absence of objections, the time was changed to 8:00 a.m.

EXECUTIVE SESSION. President Petersen reported that a personnel matter was to be discussed in executive session for Iowa State University.

On roll call vote whether the board should resolve itself into executive session, the vote was as follows:

AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

The board having voted in the affirmative by at least a two-thirds majority, resolved itself into executive session at 5:08 p.m. and arose therefrom at 5:15 p.m.

The following business pertaining to general or miscellaneous items was transacted on Friday, May 9, 1975.

TRANSFER OF VOCATIONAL/TECHNICAL CREDIT FROM AREA COMMUNITY COLLEGES. President Petersen clarified the action taken by the board regarding the transfer of vocational/technical credit from community colleges by stating liberal arts credits were not involved in the action taken by the board yesterday. She noted that liberal arts credits have been accepted by the universities and the board will continue to accept them. She noted there was some misunderstanding expressed after the meeting and made the comments for clarification.

MINUTES OF APRIL 10-11, 1975 MEETING. President Petersen recommended the board defer approval of the minutes until the next board meeting due to the short period of time the board had to review them. She recommended any additions or corrections be reported to the Board Office prior to that time.

TEACHER SALARY SCHEDULE PROVISIONS - IOWA SCHOOL FOR THE DEAF AND IOWA BRAILLE AND SIGHT SAVING SCHOOL. The board was requested to approve amendments to teacher salary schedule provisions as proposed from Superintendent Giangreco of Iowa School for the Deaf. It was reported that Dr. Giangreco has consulted with Superintendent Woodcock since

the two institutions are on the same salary schedule. Superintendent Woodcock has no objection to the proposed revisions in the salary schedule provisions as proposed by Dr. Giangreco.

The Iowa School for the Deaf Teachers' Association was represented at the meeting. The association originally requested an opportunity to speak regarding some misunderstandings or differences in interpretation in the proposed changes. Beyond the written material presented, the association did not make additional comments at the meeting.

Iowa School for the Deaf reported that Dr. Giangreco and a committee from the Iowa School for the Deaf Teachers' Association met three times to go over the proposed changes. Most of the changes recommended involved terminology and clarification. The superintendent of Iowa Braille and Sight Saving School agreed to all the proposed changes.

Regent Shaw noted Section 11(d) allows a teacher to take up to four semester hours credit toward credit on the salary scale. The teachers would like to have this raised to six semester hours. Superintendent Woodcock said he didn't feel it would overload the teacher.

MOTION: Mr. Slife moved the board approve the amendments to the teacher salary schedule provisions as proposed by Superintendent Giangreco. Mr. Barber seconded the motion.

Regent Bailey raised a question regarding Section 12(a) noting that the recommended change places elementary and high school teachers in the same category as far as additional education is concerned. Under the present regulations there is a difference. Superintendent Giangreco reported that high school regulations are proposed for both groups. Superintendent Woodcock commented that the proposal leaves the schools very much the same but there would be slight differences in each area. He said the teachers will probably stay under the present rules this year yet.

VOTE ON MOTION: The motion passed unanimously.

Mr. Richey noted the salary scale at ISD is subject to appropriations and it requires a special \$37,000 addition for salaries for Iowa School for the Deaf. He said every effort must be made to get that \$37,000 added to any general salary policy the state may adopt. He noted it was in the Governor's recommendation but it does not appear to be in current versions of salary bills.

NEXT MEETINGS. President Petersen said the appropriation process may move along more rapidly than the board had assumed when it set the June 26-27 board meeting dates. Discussion then ensued regarding changing the dates to June 12-13 or June 19-20. President Boyd said he would accommodate the board in Iowa City whatever dates it would decide. Regent Shaw noted that he would be unable to attend the meeting on June 20 if the board would set it at that time.

GENERAL
May 8-9, 1975

President Petersen said that June 12-13 or the original dates of June 26-27 are then the options. Mr. Richey noted that June 12-13 may be too soon. President Petersen said she will notify members of the board and institutional executives of the June board meeting dates when the matter gets clarified.

August 14-15	University of Northern Iowa	Cedar Falls
September 11-12	Iowa State University	Ames
October 16-17	Board Office	Des Moines

INFORMATION ITEM. A letter to President Petersen from President Parks was presented to the board for informational purposes. It noted that a meeting will be held in Lincoln, Nebraska on June 13-14 for representatives of the Big 8. President Parks said if the board meets June 12-13 he will not attend the Big 8 meeting although he noted it would be a profitable use of time to attend it. Regent Bailey said the board should have a representative at the meeting for public relations.

President Petersen asked board members and institutional executives if there were additional items to be discussed. There were no additional matters brought up for discussion.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, May 8, 1975.

QUADRANGLE DEMOLITION. The board was requested to approve a resolution for abandonment of the northeast quadrant and a portion of the southeast quadrant of the Quadrangle Dormitory.

The Board Office reported that the resolution has been prepared by the board's bond counsel. The financial responsibility required by the bond covenant is fulfilled. Net rents, profits and income available for bond purposes were 4.24 times in 1973-74 which exceeds the required 1.35 times the maximum annual principal and interest requirements.

The part of the building to be razed has not been occupied since the late 1960's and therefore not providing revenues. The cost of renovation is estimated to be \$2,002,000 while demolition is estimated to cost \$40,000 to \$50,000 depending on whether the two towers are razed or not. The reduction in operating costs for insurance premiums and fire protection is estimated to be \$9,000. Savings for minimum heating and repairs are not estimated. The university estimates the cost of demolition could be recovered in two or three years because of reduced costs.

MOTION:

Mr. Baldrige moved the board approve the resolution for abandonment of the northeast quadrant and a portion of the southeast quadrant of the Quadrangle Dormitory. Mr. Zumbach seconded the motion.

Regent Bailey asked the age of the Quadrangle Dormitory. Vice President Jolliffe responded it was built in 1915. Regent Bailey expressed concern that the board would consider abandoning part of a dormitory in view of the changing enrollment pattern and high costs to construct. President Petersen said that this building was built with the understanding that it be temporary. Vice President Jolliffe added that Quadrangle Dormitory was initially a World War I barrack to which was added a brick facade.

Regent Shaw asked what the towers cost. Vice President Moore noted they were built in 1963 and President Petersen responded they cost between \$12,000 and \$15,000 per space. Regent Shaw said he didn't feel the cost to renovate the towers would be a bargain. Vice President Jolliffe requested the board approve the resolution with demolition of the towers as an optional factor depending on how structurally sound they would be when abandonment occurs.

VOTE ON MOTION:

On roll call vote, the following voted:
AYE: Bailey, Baldrige, Barber, Brownlee,
Collison, Shaw, Slife, Zumbach,
Petersen.
NAY: None.
ABSENT: None.
The motion carried.

The following business pertaining to the State University of Iowa was transacted on Friday, May 9, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of April 1975 were ratified by the board. The board's attention was called to several promotions and grants of tenure at the university. The promotion or grant of tenure is effective July 1, 1975 for those with a 12-month appointment and August 25, 1975 for those with a 9-month appointment.

Regent Collison asked Vice President Brodbeck how many women will be promoted to the higher ranks of administration effective July 1, 1975 or August 25 as described above. Vice President Brodbeck responded that eight women will be promoted to tenure at the associate professor level and eight women will be promoted to the rank of full professor.

APPOINTMENTS. The board was requested to approve the following appointments as departmental executive officers in the College of Liberal Arts:

Hallowell Pope as chairman, Sociology, for a three-year term.

Richard Shutler, as chairman, Anthropology, for a four-year term.

Margaret G. Fox, chairperson, Physical Education for Women, for a three-year term.

George DeMello, as chairman, Spanish and Portuguese, for a three-year term.

Kenneth Moll, as chairman, Speech Pathology, for a four-year term.

Lt. Col. Robert A. Stein, USAF, to be professor and chairman, Aerospace Studies, for a tour of duty expected to be three years.

Ray J. Parrott, Jr., as chairman, Russian, for a three-year term.

Donald L. Epley, as chairman, Computer Science, for a three-year term.

James C. Spalding, director, Religion, for an indefinite term.

MOTION:

Mr. Bailey moved the board approve the appointments as listed above. Mr. Slife seconded the motion and it passed unanimously.

PROPOSED AFFILIATION AGREEMENT - COLLEGE OF DENTISTRY. The board was requested to approve a proposed affiliation agreement between Broadlawns Polk County Hospital and the University of Iowa College of Dentistry as amended.

The proposed affiliation agreement between the Board of Trustees of Broadlawns Polk County Hospital and Iowa State Board of Regents, as submitted by the institution, is a joint venture involving the college and the hospital in cooperation with the Des Moines District Dental Society and the Family Practice Center. The institution has patterned the agreement after the agreement of affiliation between Broadlawns Hospital and the College of Medicine which has been approved previously by the Board of Regents.

The purposes of the agreement are:

1. To provide a hospital environment for the education of pre-doctoral and/or post-doctoral students of the College of Dentistry.
2. To improve and/or maintain quality of dental care provided to patients of Broadlawns Polk County Hospital and the Family Practice Program.
3. To provide a hospital environment for continuation courses that may be given by the College of Dentistry.
4. To improve and maintain the quality of other training programs conducted at the hospital by making available an interdisciplinary approach to patient care.

The Board Office reported that it would be the responsibility of Broadlawns to provide suitable space, remodeling and equipment, expendable supplies, housing and meals for dental students, a mechanism to insure continuity of patient care from one group of students to another, and to employ a clinic coordinator on a full-time basis. It would be the responsibility of the College of Dentistry to provide senior dental students to staff the dental clinic, adequate faculty supervision, transportation of students between institutions, surplus dental equipment as may be available for the initial phase of clinic development, assure high standards of quality of patient care, make certain that dental students assigned to the program are covered by mal-practice insurance, be responsible for the academic aspects of the program, establish standards of patient care, provide overall supervision of the quality and adequacy of patient care and help assure the overall professional attitudes, decorum and environment which will characterize the high quality health care program.

Tuition student income would be retained by the university. Dental service income would be retained by the hospital. The agreement provides the bases for faculty and hospital staff appointments, the appointment of an advisory committee including its responsibilities, responsibility for liability, and termination with one year's advance notice.

The agreement has been approved by the Board of Trustees, Broadlawns Polk County Hospital, and the College of Dentistry, University of Iowa.

It was reported that the agreement provides a section on liability which states that "each party to this agreement shall be responsible for any and all claims and liability for injury to persons, including death, and damage to property, including...." The institution has submitted an amendment to paragraph III of the agreement which is as follows and pertains to Broadlawns' responsibility:

(7) to provide adequate liability insurance covering any liabilities arising out of acts for which it is responsible under paragraph VIII of this agreement.

Regent Collison commented she feels this agreement is a great step toward comprehensive health care. She asked whether dentistry students will be working in the Broadlawns Hospital or whether another building will need to be made available. Vice President Brodbeck reported that dental service will be in the dental clinic to be constructed by Broadlawns. It will be located in the hospital itself.

MOTION: Mrs. Collison moved the board approve the proposed affiliation agreement between Broadlawns Polk County Hospital and the University of Iowa College of Dentistry as amended. Mr. Bailey seconded the motion.

Regent Bailey asked whether the board could be faced with budgetary problems in this regard. Vice President Brodbeck commented that Broadlawns Polk County Hospital will maintain the clinic so there will be no cost to the University of Iowa College of Dentistry.

Regent Collison commented that she sees this agreement to be one to help serve society in providing dental care for some segments of society not currently served and hoped by this the legislature could be persuaded that the institutions are still service institutions.

President Boyd commented that there is not enough of a clinical opportunity for dental students at the university at present in terms of the number of patients being seen. He said he regards the agreement as an educational opportunity for those students.

VOTE ON MOTION: The motion passed unanimously.

APPOINTMENT AND RESIGNATION. The board was requested to approve the following:

Appointment of Edward H. Jennings as Assistant Dean of the Faculties, effective June 1, 1975 at a salary of \$27,500 per year, and acceptance of his resignation as Head, Department of Business Administration.

MOTION:

Mr. Barber moved the board approve the appointment and resignation of Edward H. Jennings as shown above. Mr. Bailey seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period March 31 through April 25, 1975 had been received, is in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
University Hospital - Surgical Intensive Care Unit Remodeling	Burger Construction Co., Inc., Iowa City, Iowa	General	\$31,268
University Hospital - Surgical Intensive Care Unit Remodeling	Gerard Electric Co., Inc., Iowa City, Iowa	Electrical	\$ 4,330
University Hospital - Surgical Intensive Care Unit Remodeling	George Kondora Plbg. and Heating, Inc., Iowa City, Iowa	Mechanical	\$ 5,890
Remodel Room 280 Medical Laboratories	Thompson Construction and Development Co., Iowa City, Iowa	General	\$77,396
Remodel Room 280 Medical Laboratories	AAA Mechanical Con- tractors, Inc., Iowa City, Iowa	Mechanical	\$63,829
Remodel Room 280 Medical Laboratories	Meisner Electric, Newton, Iowa	Electrical	\$10,926

The board was requested to approve the following revised project budgets:

Remodel Room 280 Medical Laboratories

Source of Funds:

RR & A	\$ 68,183	
Health Professions Capitation Grant Program	108,468	<u>\$176,651</u>

Hawkeye Drive Apartments - Heating System Improvements

Source of Funds: Dormitory Bond Improvement Reserve \$ 90,000

The board was informed regarding the Medical Laboratories project that the awards recommended for approval increase the original budget by \$51,651. The acceptance of alternates totalling \$14,628 are additions to the original project budget leaving an excess of \$37,023 over budget due to underestimating.

The revised project budget for the Hawkeye Drive Apartments shows an increase of \$12,900 over the original budget of December 1974 and is a reworking of the project. Board members were reminded that they rejected the bids received on this project on March 24.

The following new projects were recommended for approval:

Electrostatic Precipitator Repair

Source of Funds: University RR & A \$25,000

Engineering Building - Upgrade Electrical Service to 4th Floor

Source of Funds: University RR & A \$31,342

Pediatrics Ophthalmology Clinic Interface Project

Source of Funds: Ophthalmic Gift Funds - Iowa Foundation \$36,000

MOTION:

Mr. Bailey moved the board approve the Register of Capital Improvement Business Transactions for the period March 31 through April 25, 1975; the construction contracts as shown above be awarded; the revised project budgets be approved; the new projects be approved; the executive secretary be authorized to sign all necessary documents. Mr. Shaw seconded the motion and it passed unanimously.

BUDGET INCREASES FOR 1974-1975. The board was requested to approve the following budget increases:

1. Increase the General Educational Fund budget in the amount of \$365,000 from \$65,683,000 to \$66,048,000.
2. Increase the University Hospital budget in the amount of \$247,000 from \$38,603,000 to \$38,850,000.
3. Increase the State Hygienic Laboratory budget in the amount of \$37,700 from \$1,287,000 to \$1,324,700.
4. Increase the Hospital School budget in the amount of \$13,000 from \$1,915,000 to \$1,928,000.

President Petersen gave board members an opportunity to discuss each particular budget increase. Regent Bailey asked about the amount of money to go to salaries and wages for the increase in the University Hospital budget. He said he is under the impression that some of the increase is due to an increase in staff. Vice President Jolliffe noted that is true.

The Board Office reported that the proposed expenditures for all the budget increase requests appear to be consistent with the programs and needs of the organizational units. Information regarding reasoning for each of the increases is on file at the Board Office and was presented to board members in their docket material.

MOTION:

Mr. Bailey moved the board approve the budget increases as requested by the State University of Iowa and as shown above. Mr. Baldrige seconded the motion and it passed with all ayes.

LITIGATION - DENTAL SCIENCE BUILDING. The board was presented a letter from Arthur O. Leff, legal counsel, regarding the claim of Hawkins-Korshoj on the Dental Science Building at the university. It was reported that Hawkins-Korshoj has proceeded to file a suit in the District Court in Polk County to reduce its claim to judgment. Under the terms of the contract, the Board of Regents would not have had jurisdiction of any claims arising prior to the final settlement and Mr. Leff reported that he preserved that objection during the arbitration proceedings.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion regarding the University of Iowa. There was no further discussion.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, May 8, 1975.

VETERINARY MEDICINE FACILITIES - ANIMAL RESOURCE STATION (ANIMAL ISOLATION BUILDING ADDITION AND EQUIPMENT STORAGE BUILDING) - PRESENTATION OF PRELIMINARY DRAWINGS. The board was presented an oral presentation of schematic plans of the Animal Resource Station by the project's architect Lynch-Payne-Champion-Bernabe, Inc., Des Moines, Iowa. The board was requested to approve the preliminary drawings and project description and authorize proceeding with final drawings and specifications and to advertise and receive bids.

The board was reminded that it approved a \$1,255,000 project at its March 1975 meeting. Divisional project costs are \$905,000 for the portion located on the Ames farm and \$350,000 for that portion of the project before the board at this meeting. Vice President Moore confirmed that the action being required of the board today applies only to the smaller part of the project. The other portion will be brought to the board at a later time.

MOTION:

Mr. Baldrige moved the board approve the preliminary drawings and project description for the Veterinary Medicine Facilities - Animal Resource Station and authorize the university to proceed with final drawings and specifications and to advertise and receive bids. Mr. Barber seconded the motion and it passed unanimously.

Regent Baldrige asked whether the exterior walls of the building will harmonize with other Iowa State buildings. The architect reported that that is being taken into consideration and that he will be back in two or three months with additional information for the board on this project.

The university was reminded that all plans and specifications will have to receive approval prior to bidding from the State Building Code Commissioner.

ADDITIONAL STUDENT HOUSING. The university requested the board approve a project for proposed additional single student housing and requested authority to proceed with planning. The Board Office recommended the board defer action on the proposal presented by Iowa State University regarding additional single student housing until sufficient cost information is presented for an informed decision to be made.

The Board Office reported that in March the residence hall system estimated the replacement cost of 24 Pammel Court married student housing apartments to be \$384,000. The university proposes to review the specifications and costs for some 20 to 24 units and make modifications based on current maintenance experience and the proposed new use. The bond covenant would allow the Improvement Fund to finance this construction.

If the demand for single student housing declines, the facilities would be converted to married student housing. If married student demand falls off in the 1980's, East Pammel Court units could be taken out of service and operating costs would be reduced accordingly. The flexibility in the Iowa State proposal would allow the additional units to contribute to covering debt service costs for the next several years.

Director of Residence Charles Frederiksen of Iowa State University was present for discussion. He reported that the university is actually proposing a continuation of the replacement of Pammel Court. He said the university is not proposing to maintain these units indefinitely for single students. He reported the university is not interested in building permanent single student housing.

Regent Bailey asked Vice President Moore whether this is the first time that any Iowa Regents institution has provided apartment-type of housing for single students. Vice President Moore commented he believes that is true. Director Frederiksen then made reference to the fact that several other states do have apartment-type housing for single students.

Director Frederiksen reported that the Residence Department and the Physical Plant Department staff will study the characteristics of the present four-plex units, 25 of which were recently installed for married student housing, as possible sources of additional single student housing on a temporary basis. Specifications for the units will be reviewed and modified based on current maintenance experience and the proposed new use. If such modification studies result in what would be expected to be a satisfactory unit, bids would be taken on a unit cost basis with the intention of purchasing five or six four-plex units to be ready for occupancy by August 1976. He noted the university is proposing to do this with reserves and not go out and borrow money for this project.

Director Frederiksen noted that the university has been very successful with four-plex units. He noted they are built modularly in four pieces and one of the locations happens to be in a single story site and the university executives have talked about the possibility of building another one story complex in that area because of site compatibility. He noted, however, that costs would be greater for single story apartments.

Regent Baldrige asked why the university rejects additional bonding for units in view of the Pammel Court historical occupancy. Director Frederiksen reported that \$27 million of bonding has already been

used. He then added it would probably be to the university's advantage to consider it.

President Petersen noted that the university requested in the docket material that it would like approval of the project and authority to proceed with planning. She asked President Parks in view of the comments presented earlier whether Iowa State would be willing to accept authority for the planning only. President Parks expressed his agreement. Vice President Moore added the board is really talking about project concept.

Regent Shaw said he feels that before the board even goes into the planning stage that it should consider some of the ballpark cost estimates and also whether the board should use some of the reserves to build housing under present construction costs. He noted that reserves are available to make housing more available to students who are in the dormitories at lower rates. He recommended the board not embark at this time on the planning stage. Vice President Moore said that in actuality planning would involve the very factors Regent Shaw mentioned. Regent Shaw then asked whether the university really needs board authority to proceed in finding the information to the questions he posed. President Parks noted that there is a little different concept involved in this project than in others in that single student housing is being discussed. He requested the board give the university permission to go ahead and plan with the intent to bring back all figures to the board before it goes out for bids.

Regent Shaw asked what would happen if, for example, 3,000 more students would be forecast to attend Iowa State University in the near future. He asked whether it would actually be profitable for Iowa State to "tool up" knowing that there is going to be an enrollment decline. Vice President Moore stressed that the concept involved here does not envision permanent increases in single student housing. He said the university is not considering building another dormitory as it realizes that enrollment has a tendency to level off. He said, however, that the university now feels that the demand is there and that another hundred or two hundred spaces could easily be filled. President Parks clarified the request by stating that Iowa State is proposing a very modest kind of an attempt to help accommodate students who are interested in attending Iowa State.

Regent Zumbach said he feels the request presented the board simply maintains the present university dormitory system. He complimented Iowa State for coming up with a rather innovative way of solving the dormitory problem.

MOTION:

Mr. Baldrige moved the board authorize Iowa State University to proceed with planning regarding additional student housing. Mrs. Collison seconded the motion.

Regent Collison said she feels the replacement of Pammel Court units is a good move. She expressed concern that with the developed house system in the dormitories students in new units might be isolated. Only

MOTION: Mr. Bailey moved the board approve the appointment of Paul E. Nelson as shown above. Mrs. Collison seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Patrick Jimerson as Assistant to the Vice President for Student Affairs, Director of Minority Student Programs and Assistant Professor of Education effective July 12, 1975, salary \$25,000 per year, 12-months basis, plus fringe benefits.

MOTION: Mr. Bailey moved the board approve the appointment of Patrick Jimerson as shown above. Mr. Baldrige seconded the motion and it passed unanimously.

Regent Collison asked what the status of the black studies program is at Iowa State. President Parks commented that the university has numerous courses which you would classify as black studies but the university doesn't have a black studies minor or major program. He said it would be possible to piece all those together and come up with something like a minor but that has never been done.

NORTHWEST IOWA FARM. The board was requested to approve a ten-year extension of the present memorandum of understanding between Iowa State University and the Northwest Iowa Experimental Association.

The university reported that for 20 years an agreement has existed between the Northwest Iowa Experimental Association and the Agriculture and Home Economic Experiment Station of Iowa State University for two tracts of land. These tracts have been among the most productive of research data during the last 20 years. Since they are in the lower rainfall area of the state, they fulfill a need that cannot be satisfied at other research sites now active in the state.

The lease calls for Iowa State University to provide physical facilities needed for the work to be carried out. Each tract now has on it a 38' by 24' steel building. Also, the university pays to the association a sum equal to their out-of-pocket costs for the land, taxes, the costs of insurance and legal and publication costs. The university also maintains the facility. The university receives the revenues from the crops produced.

MOTION:

Mr. Bailey moved the board approve a ten-year extension of the present memorandum of understanding between Iowa State University and the Northwest Iowa Experimental Association. Mr. Barber seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Barber, Collison, Shaw, Slife, Petersen.

NAY: None.

ABSENT: Brownlee, Zumbach.

The motion carried.

COPYRIGHT ASSIGNMENT OF FILM "CHAMPION" TO IOWA STATE UNIVERSITY RESEARCH FOUNDATION. The board was requested to approve an assignment of the film "Champion" from its author of Iowa State University of Science and Technology to the Iowa State Research Foundation.

MOTION:

Mrs. Collison moved the board approve an assignment of the film "Champion" to Iowa State Research Foundation. Mr. Bailey seconded the motion.

It was reported that the Board Office and the university have been in contact with the Attorney General's Office and the assignment is in order.

VOTE ON MOTION:

The motion passed unanimously.

The assignment is on file at the Board Office.

STUDENT TEACHING AGREEMENTS FOR 1974-75. The board was requested to ratify final student teaching agreements for 1974-75 with the following school districts:

Adair-Casey	Interstate 35
Albia	Johnston
Aplington	LeMars
Beaman-Conrad	Mason City
Burlington	Mediapolis
Central Webster	Mingo
Clarion	Nesco
Clarke	North Polk
Colo	Odebolt
Davis	Oskaloosa
East Greene	Prairie
Gladbrook	Shenandoah
Griswold	Southeast Polk
Howard-Winneshiek	United
Hubbard	Winterset
Independence	Woodward-Granger

MOTION:

Mr. Slife moved the board ratify the final student teaching agreements for 1974-75 with the above-named school districts and Iowa State University. Mr. Baldrige seconded the motion and it passed unanimously.

COAL RESEARCH PROJECT - COAL LEASE IN MAHASKA COUNTY. The board was requested to grant Iowa State University approval to enter into a lease agreement for the strip mining of coal in Mahaska County.

Vice President Moore commented that individuals in the coal research project were not aware they should have this lease approved by the board. He noted that a revised coal lease from the one presented in the docket book was being distributed. He noted that the revised lease as distributed does not contain the legal description of the area to be leased but the final lease after signature by the owner will be complete. He requested the board approve the revised lease this month and the owner will approve this shortly.

MOTION:

Mr. Bailey moved the board grant Iowa State University approval to enter into a lease agreement for the strip mining of coal in Mahaska County. Mrs. Collison seconded the motion and on roll call the following voted:
AYE: Bailey, Baldrige, Barber, Collison, Shaw, Slife, Petersen.
NAY: None.
ABSENT: Brownlee, Zumbach.
The motion carried.

COAL BIDS. The board was requested to accept the report by Iowa State University on acceptance of the bids submitted by the Big Horn Coal Company and the University Avenue Coal Company.

Vice President Moore reported that the Big Horn Coal Company is the lowest bidder which meets the sulfur requirements. University Avenue Coal Company's coal can be mixed with the Wyoming coal to meet pollution control requirements. Coal not needed in the upcoming period can be stockpiled until needed. The contracts can be modified or cancelled if coal prices change. Each contract contains a clause allowing an adjustment either increasing or decreasing by 10% the amount of coal delivered.

In absence of objections, President Petersen accepted the report for the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions had been received by him, is in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Steam Generator #4 and Auxiliary Equipment, Mechan- ical Equip. Piping and Erection - Division III	Baker Mechanical and Electrical Corp., Des Moines, Iowa	Mechanical Equipment, Piping and Erection	Base Bid \$451,463 Less Tax Refund <u>4,515</u> \$446,948
Steam Generator #4 and Auxiliary Equipment, Electrical Equipment & Wiring - Division IV	Johnson Electric Co., Des Moines, Iowa	Electrical Equipment and Wiring	Base Bid \$ 69,826 Less Tax Refund <u>698</u> \$ 69,128

Mr. McMurray commented there are two contracts still to be awarded on the Steam Generator #4 project. They include water treatment which has been estimated to be \$150,000 and coal handling extensions estimated to be \$130,000. He said that these bids confirm the need for the \$299,000 supplemental request if the project is to be complete as originally intended. The university also distributed an up-to-date budget on this project which includes the awards listed above.

Regent Bailey asked what would happen if the board would not receive the supplemental request in the amount of \$299,000 this year. Mr. McMurray reported that he has discussed this matter with the director of the Physical Plant at the university and he indicated it would probably mean that a supplemental request would have to come forward to the 1976 session with the corresponding delay of getting the generator in operation. Mr. McMurray reported that the director informed him that water treatment equipment is probably essential if the generator is to operate in the manner in which it was intended to operate. He noted it takes between six and eight months to get this equipment after ordering. He noted that it is not anticipated at this time that the generator will be on line during the 1975-76 heating season but it doesn't take much figuring with the timing to know that if they did have to delay the request for funds it wouldn't be on line for the 1976-77 heating season, either. Vice President Moore added there isn't much question that the money is needed but the issue is when the university will get it. He stressed that the entire project completion is necessary.

Regent Bailey expressed concern whether or not further construction of the generator should be continued until the board can see the end of financing. Mr. Richey recommended the board continue with the requests so it can move the project along. He said he, too, would not like to have an idle \$2.5 million generator because of lack of funds. Vice President Moore added he feels it would be wise to accept the bids even under these circumstances. President Petersen noted that by accepting the bids the board would be that much further down the road in getting the project completed. Mr. McMurray added that the university is now only committing money that is currently available. The \$299,000 is not being used at this point.

MOTION:

Mr. Barber moved the board approve the Register of Capital Improvement Business Transactions for the period April 11 through May 9, 1975; the construction contracts as shown above be awarded; the revised project budget be approved; the executive secretary be authorized to sign any necessary documents. Mrs. Collison seconded the motion and it passed unanimously.

President Petersen noted that the presentation regarding the Design Center will be given later. She then asked board members and institutional executives if there were additional matters to be discussed under the Iowa State portion of the docket.

PASS/FAIL GRADING. A general discussion was initiated by Regent Bailey concerning student credits, overload, pass/fail and grading systems. President Parks commented that the day is long past when the president of the university unilaterally controls these things. He recommended that the university move to fewer courses with larger hour assessment so students don't attend so many courses during a short period. He said he didn't know whether pass/fail grading helped the situation or not. Regent Collison commented that by the pass/fail system students may take some courses for relief.

Regent Bailey commented he has read where some university instructors give the student an "A" or "B" if he or she deserves it even in a pass/fail system. He said that to him that gives the student the incentive to strive to high performance in courses. President Parks said he doesn't feel the atmosphere is quite right for that at Iowa State University at present. He noted that Iowa State University instructors don't know when students are taking courses for pass/fail or not. The faculty member turns in a regular grade so the instructor will not be biased. This is translated to pass/fail at the registrar's office. President Parks noted that the pass/fail system is currently under study.

DESIGN CENTER - PRESENTATION OF SCHEMATICS. The board viewed a slide presentation on the Design Center by the project architect, Charles Herbert and Associates of Des Moines. The board was requested to approve the preliminary drawings, project description, and authorize the university to proceed with final drawings and specifications and to advertise and receive bids.

Mr. Herbert said he hopes that bids can be taken on the project in January of 1976. That would probably mean construction could start in the spring of 1976. The target date for occupancy is set as April of 1978. He noted that there have been many problems to be worked out regarding the project and noted that some time has been lost because of disagreement regarding site selection.

The university reported it feels that the advantages of the site south of Town Engineering Building for the Design Center Building rest heavily on the factor of economy. More badly needed classroom and laboratory space can be provided for the same number of dollars if it is located there. The area is obviously large enough for any building configuration which seems desirable and also for esthetic development of the area. It will be as convenient to the library as any other available site on campus and, given the extension of Sheldon Avenue, will be one of the most convenient buildings on the campus from the standpoint of parking facilities.

Mr. Herbert said his firm will do everything it can to make up any lost time.

Regent Shaw asked whether more energy would be used than necessary by having the design as projected. Mr. Herbert responded the firm feels the energy consumption will balance out. He noted the firm feels it will be in conformance with the standards produced by the Bureau of Standards. He added the firm is cognizant of the energy situation.

Mr. Herbert commented that the firm was given a net square footage budget. At the time the budget allocation was written it was noted that there could be a very difficult time on normal university buildings to achieve net to gross ratios that would be as high as 60-65%. He reported his firm happens to be at a 64% ratio so it is trying to stay in that allocation.

Regent Baldrige asked who would be responsible for washing the proposed skylight. Mr. Herbert responded that it would be barrel shaped plexi-glass and would be self-cleaning. Regent Baldrige asked who would wash the underside of the skylight. Mr. Herbert said he didn't feel that would present a problem in that it most likely would not be touched.

Regent Collison asked whether the firm has considered snow removal wiring. Mr. Herbert responded that has been discussed. He said he feels that with this type of building the design can impart enough slope behind parapet walls that it can handle roof drainage. He noted that generally the firm recommends that in this type of building the roof be gravelled.

President Petersen raised a question regarding accessibility to the building. She asked whether the sides of the building would have doors. Mr. Herbert said that doors probably would not be located on the sides of the building. He added that at present the plans show forced entry at one location. He said there has been a feeling that there shouldn't be too many ways to enter the building because of security reasons.

A question was raised by President Petersen regarding the windows and whether they could be opened. Mr. Herbert responded that for fire access and during certain periods when mechanical systems break down there will be a way to open them by gravity but noted he didn't believe it is a standard to put movable sashes in the windows. President Petersen asked if in the interests of energy conservation

that buildings aren't air conditioned 50 years from now, whether the windows could be converted. Mr. Herbert responded that this building would certainly be more adaptable to the change than most buildings.

Mr. Herbert commented that the Design Center has been planned to take advantage of large, open green spaces and vistas that exist to the northwest and southeast. The diagonal configuration, balanced by walled courtyards that relate to the gridiron orientation of buildings and roads in the vicinity, is intended to develop a singular identity for this facility consistent with its unique functions. He reported that long-range plans may include a future gallery for Iowa State south and west of the Design Center. It would relate to the directional aspects of the complex and would seek to reinforce both the central campus approach and the approach from the west. Vice President Moore added that possibly some intramural space will be reduced in the future. This project will take part of the football practice field.

The subject of purchasing equipment for the building was raised. Mr. McMurray noted that the board now, because of slippage in bid dates, orders. President Parks added that even the architect will be involved in some of the equipment choices that will be made. Vice President Moore noted that ordering will take quite a bit of time but agreed to the year slippage. It was agreed that the movable equipment request could be deferred to the 1976 session. President Petersen noted that gives the board a little flexibility.

A question was raised as to the number of faculty offices proposed. President Parks noted that because of space the number of faculty offices were cut down. Vice President Moore noted that this was carefully analyzed, however, and it is hoped that the right balance has now been proposed.

Mr. Richey noted that Mr. Herbert indicated various alternative treatments of the plexi-glass portion of the building so it could look substantially different than the drawings presented by the firm to the board. He said that if there are substantially different external features of the building they should be brought back to the board for review. Vice President Moore reported that the board will be kept informed of exterior materials to be used and roofing changes. He noted that cost will be an important factor to be considered.

Vice President Moore commented that a \$920,000 supplemental request is before the legislature for construction of the Design Center. He noted that if funding is not received the university will come back to the board for further discussion on the matter. It was understood that the board was not "committing" itself to construction of the Design Center but would be moving along with the project in approving it.

MOTION:

Mrs. Collison moved the board approve the preliminary drawings and project description for the Design Center and authorized the university to proceed with final drawings and specifications and to advertise and receive bids. Mr. Barber seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. There were no additional matters brought up for discussion.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, May 8, 1975.

HEATING PLANT #1 - Public Hearing on Stack Repair. President Petersen called the meeting to order at approximately 11:00 a.m., Central Daylight Time, May 8, 1975, and the roll being called, there were present Mrs. H. Rand Petersen, president, in the chair, and the following named board members: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach.

The president advised that this was the day, time and place set for a hearing on the proposed plans and specifications and proposed form of contracts for the stack repair for Heating Plant #1 on the campus of the University of Northern Iowa in the city of Cedar Falls, Iowa.

President Petersen asked whether there were any present who desired to register objections concerning either said proposed plans and specifications or proposed form of contract on said improvement. No objections were filed.

The president then inquired whether the executive secretary had received any written objections to the project. The executive secretary stated he had not received any such objections. There being no objections, the president declared the public hearing closed.

Public Hearing on Repairs to Coal Handling Equipment. President Petersen called the meeting to order at approximately 11:00 a.m., Central Daylight Time, May 8, 1975, and the roll being called, there were present Mrs. H. Rand Petersen, president, in the chair, and the following named board members: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach.

The president advised that this was the day, time and place set for a hearing on the proposed plans and specifications and proposed form of contracts for the repairs to coal handling equipment for Heating Plant #1 on the campus of the University of Northern Iowa in the city of Cedar Falls, Iowa.

President Petersen asked whether there were any present who desired to register objections concerning either said proposed plans and specifications or proposed form of contract on said improvement. No objections were filed.

The president then inquired whether the executive secretary had received any written objections to the project. The executive secretary stated he had not received any such objections. There being no objections, the president declared the public hearing closed.

UNION FOOD CONTRACT. The board was requested to approve the University of Northern Iowa's entering into an agreement with Hardee's Food System, Inc. for the operation of the Snack Bar at the University of Northern Iowa from August 20, 1975 through August 19, 1976 and authorize the university to install meters to measure the utilities provided Hardee's, if technically feasible.

A letter from John Ketter, Director of the Maucker University Union to Vice President Stansbury was presented for informational purposes to the board. It was reported that there are several primary reasons for this contract: (1) to overcome an operating deficit which is occurring annually; (2) to provide longer operating hours in the Coffee House, thus, providing better service for UNI students; (3) to make more readily available the types of menu items that this generation of college students apparently desire; and (4) there is evidence that this kind of management arrangement is working well in other college unions.

The university reported that the agreement will cover only the Snack Bar operations. This arrangement will not involve the dormitory-dining system. A detailed contract will, if approved, be worked out with Hardee's and details will be reported to the board later. The intent of the university at this time is to accept the alternative proposal in which Hardee's would furnish the equipment and the university union would receive 13% of the gross revenues after sales taxes. Hardee's also has accepted two provisions recommended by the Union Policy Board which follow:

1. The contract with any dealer be for a 12-months period only, subject to renewal at the end of the first 12 months.
2. 1975-76 contract with a dealer must specify that service in the Coffee House shall be during the same hours that the building is normally in operation.

MOTION:

Mr. Brownlee moved the board grant the University of Northern Iowa approval to enter into an agreement with Hardee's Food System, Inc. for the operation of the Snack Bar at the University of Northern Iowa from August 20, 1975 through August 19, 1976. Mrs. Collison seconded the motion.

Vice President Stansbury reported he has checked on the matter of measuring utilities. He noted the university can meter electrical and water usage. It can't meter heat and air conditioning. To do that would cost at least \$7,000. He said the university doesn't feel the cost would justify the convenience of being able to read the meters in those areas.

Mr. Richey said he would not consider it technically feasible for the university to spend half of a year's income to meter utilities but

SINGLE STUDENT HOUSING PROPOSED RATES

<u>Room and Full Board</u>	<u>Present Rate</u>	<u>Proposed Rate</u>	<u>Dollar Increase</u>	<u>Percent Increase</u>
Room with <u>double</u> occupancy				
Bartlett Hall	\$ 980	\$1,010	\$ 30	3.06
All other Residence Halls	990	1,020	30	3.03
Room with <u>single</u> occupancy				
Bartlett Hall	1,110	1,170	60	5.40
All other Residence Halls	1,120	1,180	60	5.35
Summer Rates (all halls)				
8-week rate				
single occupancy	270	290	20	7.40
double occupancy	240	250	10	4.16
4-week rate				
single occupancy	135	145	10	7.40
double occupancy	120	125	5	4.16
<u>Room and Partial Board</u>				
Option 1 no breakfast			\$40 reduction of above rates per year	
Option 2 no weekend			\$50 reduction of above rates per year	
Option 3 no breakfast, no weekend			\$80 reduction of above rates per year	
<u>Room Only</u>				
Bartlett Hall (single occupancy for graduate students and selected seniors)	544	604	60	11.02

An eight dollar Residence Hall Activity Fee should be added to the above rates for the academic year.

Married Student Housing Proposed Rates
 Effective July 1, 1975

	<u>Number of Units</u>	<u>Current Monthly Rate</u>	<u>Proposed Monthly Rate</u>	<u>Increase</u>	
				\$	%
<u>Hillside Courts</u>					
One bedroom air conditioned no utilities	80	\$ 92.00	\$ 92.00	0	0
Two bedroom no air conditioning no utilities	116	106.00	106.00	0	0
Two bedroom air conditioned no utilities	40	114.00	114.00	0	0
Two bedroom, two story air conditioned no utilities	42	127.00	127.00	0	
<u>College Courts</u>					
Two bedroom no air conditioning no utilities	48	90.00	100.00	10.00	11.11
<u>South Courts</u>					
One bedroom air conditioned furnished no utilities	50	72.00	72.00	0	0
One bedroom no air conditioning furnished no utilities	49	64.00	64.00	0	0
Total number of units	425				

Interinstitutional Coordinating Committee on Education for review and recommendation.

The university proposed two new programs on the graduate level. A new degree, the Master of Business Administration, was proposed as a replacement for the present Master of Arts degree with a Major in Business. In one sense this is not a new program, but rather a substantial revision and replacement for a current program. The other graduate program proposed was a major in Teaching English in the Community College on the Master of Arts degree. This differs from the present Master of Arts degree with a major in English in that the requirements for the proposed major are more specific and relate in a very direct way to the Community College teaching of English. On the Bachelor of Arts level, an Art major and minor in Design and an interdisciplinary minor in Environmental Perceptions are proposed. These new programs were said to be responsive to the developing needs of society. There were 91 new courses proposed in the report and 27 courses recommended to be dropped. Most of these course changes were planned for improvement and refinement of current programs. Substantial revisions have been made in the ongoing programs in areas such as Industrial Arts and Technology, Business, and Physical Education. Others of these courses are designed to provide more alternatives to students.

President Kamerick reported that Dean Janet Travis and Dean Robert Morin were present for discussion.

President Petersen called attention to a sentence in the university statement of curricular trends in the College of Business and Behavioral Sciences which stated:

Curriculum changes submitted by the Department of Psychology are designed to broaden the scope of our offerings; provide more depth of instruction in three key areas -- developmental psychology, social psychology, and physiological psychology; and provide a format for students to become directly involved in the organization and teaching of lower-level courses.

Dean Morin commented that one course introduced in the Department of Psychology is hoped to provide a format for students to become directly involved in the organization and teaching of lower-level courses.

Regent Barber commented that Dean Morin noted that recent demands on the graduate program in Business have necessitated the restructuring of the present program. With the tentative change from a Master of Arts degree with a Major in Business to a Master of Business Administration degree with a Major in Business Administration and some curricular changes in the program, the university expects the graduate enrollment to increase threefold within the next three years. He asked whether the program is a one-year program. Dean Morin noted the proposal is meant primarily for part-time students who will take the course in the evening and persons in the Waterloo/Cedar Falls area and surrounding communities. Part-time students will take longer to

complete the course, of course, than a full-time student. He reported that he has received word that 200 employees of John Deere are interested in the course. Great interest has been received in the proposal by local persons.

President Petersen commented that, while the board sees the number of new courses that are added in business supportive of the MBA program, it has not received information about costs involved, etc. She recommended the Committee on Educational Coordination review this. Dean Morin commented that the university is not going to offer all the proposed courses or course changes all the time. He reported the university figures the number of additional courses may total three per semester. He noted there will be a few positions transferred to the College of Business and Behavioral Sciences next fiscal year. He noted that the university has quality staff people to offer courses.

Regent Collison requested a brief description of internship in historical society studies. She asked if it is a temporary kind of course. Dean Morin responded negatively.

MOTION:

Mr. Bailey moved the board refer the curriculum changes proposed by the University of Northern Iowa to the Interinstitutional Coordinating Committee on Education for review and recommendation. Mr. Barber seconded the motion and it passed unanimously.

FACULTY CONSTITUTION. A letter was presented to the board from President Kamerick presenting a brief history of the development of the faculty constitution at the university. He reported that late in 1971 the Constitution Committee produced a draft constitution and at that time the Regents shared in much of the correspondence, which resulted in substantial amendment of the draft as attempts were made to eliminate conflicts between the constitution and the Code of Iowa or the Regents Procedural Guide. After major changes and amendments, the constitution was adopted at a faculty meeting in October 1972. Because various other constituencies were affected, an opportunity was given for them to comment before the constitution was presented to the board in June 1973 along with those comments and various changes recommended by him.

After a lengthy debate, the board rejected the constitution for a variety of reasons. The subject remained dormant for a year, but this year a desire was expressed to revise the document to try again to receive board approval. A number of revisions were recommended, although not all were adopted by the faculty meeting which adopted the amended version in January this year.

The Board Office recommended the board defer consideration on the proposed constitution until the Board Office staff completes its study of the document including survey and analysis of such documents in effect at other institutions in the midwest.

President Kamerick introduced Professor Elinor A. Crawford, chairperson of the UNI Faculty Senate, who urged the board approve the faculty constitution without delay. She reported that approval of the constitution has been deferred two years as it is. She said the faculty of the University of Northern Iowa would like a document that is "officially" recognized so it can proceed on other matters. She stressed that the faculty constitution presented the board is what the university has been following for many years and asked for a reason why the recommendation before the board was to defer action. She said the constitution is simply an attempt to codify existing practices.

President Kamerick said he has concern with the part of the constitution concerning jurisdiction and powers, whether it is compatible to the board's approach to collective bargaining, particularly those parts concerned with the functioning of the university faculty as the regular decision-making agency of the university and those parts which concern the appointment and review of administrators. He recommended the board consider his concern.

The following changes in the constitution were recommended by President Kamerick:

1. In view of the low quorum requirement for a regularly scheduled meeting of the faculty, the following addition is suggested to Article III. Article III, point 11, would read, "The President (or Vice-President and Provost, if appropriate) may also conduct a faculty-wide mail ballot to determine the majority faculty point of view."
2. Changes two and three are the same changes. In Article IV, 3.33 and 4.63, a language change is recommended. This change would remove the words not more than three to be replaced with at least three. In both cases, it refers to the names which shall be recommended by search committees for administrative appointments to higher administrators. Not more than three is an unwise limitation on search committees.

He noted he feels the collective bargaining question must be a Regential decision.

Ms. Crawford noted that the faculty has accepted some comments made by the Administrative Council regarding the institution and rejected others. She noted that in meeting with the council one of the suggestions raised was that the university Faculty Senate should have two documents, a constitution and bylaws. She reported, however, that after discussion it was decided to stay with one document. One other consideration was the idea of a university constitution. That possibility is currently being investigated. She said she didn't feel at this time that it would necessarily preclude a faculty constitution any more than it would preclude a student constitution.

Ms. Crawford then made some general comments regarding some of the changes in the constitution which have been made since the board last saw it. She noted the definition of the term "faculty" has remained the same although some people expressed objections to the usage. She added that a change which was recommended two years ago was to establish a quorum. She noted that the faculty committee parliamentarian said that was not necessary but a quorum, nonetheless, was established at 15% and there have been no problems in meeting this. She commented regarding the argument posed by President Kamerick regarding the university faculty as the regular decision-making agency of the university. She said the faculty understands this concern and it did change this from two years ago. The input of the faculty responsibility was broadened. She noted that the input of the faculty in university governance is more clearly defined here as that of assuming the major role in decisions regarding educational policy and curriculum, subject to the authority of the Board of Regents and the veto power of the president of the university.

Ms. Crawford recommended the board approve the constitution in theory and the faculty senate can always make amendments if there are certain parts which the board finds objectionable.

President Petersen thanked Ms. Crawford and the faculty senate for the time spent on preparing this constitution. She noted the board realizes that many improvements have been made in the document. She reported that it is a very important document to the faculty and to the board in the kind of effect it has on working relations, etc. She recommended, for that reason, that the board defer action on it until there has been adequate study done on the constitution.

Ms. Crawford asked whether the board is going to study all the documents of all of the universities. President Petersen noted that the board must act in good faith to study carefully all requests which come before it. She said the board would be shirking its responsibility if it did not take adequate time to review proposals which come to it. Regent Baldrige noted that the proposed document has vast implications in it which need to be carefully reviewed.

Ms. Crawford requested Mr. O.J. King, representative of the student body at the university, to speak. He spoke in defense of Ms. Crawford's position by stating the faculty has had the constitution under constant consideration for the past two years and to delay approval any longer would require more explanation than the board has just given. He said the emphasis on approval does not stem only from a time factor. He said that without an approved constitution an organization doesn't have a reason to exist. He requested the board consider the faculty constitution for immediate approval or at least give it provisional recognition on a temporary basis. President Petersen said she didn't feel provisional acceptance would be appropriate.

Regent Shaw asked if the university could continue as it is without board approval of the constitution. Mr. King responded that anything done by the faculty could be declared illegal. Regent Bailey commented

that if a certain constitution isn't presented to the board for approval that body can operate under it so he didn't see how the board, by not approving the faculty constitution, would be holding things up. President Petersen commented that because there is a difference in opinion of the appropriateness of the constitution between the faculty and the administration this document has come forward to the board. It deals with matters other than those directly and solely concerning the faculty. She said the board needs to study this so that it doesn't infringe on the legal responsibilities of the board. Ms. Crawford said the faculty needs some kind of guidance as to whether the constitution can be followed legally without board approval.

Regent Bailey commented he feels the university faculty can operate as it has since this has been adopted by the faculty. Ms. Crawford said that has not been her understanding of the issue. Mr. Richey said that is not his understanding, either.

Regent Slife asked what the faculty did prior to two years ago with reference to constitution legality. Ms. Crawford said that a compilation of decisions was formulated into a manual and was used. She noted the proposed constitution now before the board is an effort to clarify decisions and put them in a more logical order. In response to a question, she noted that the university faculty has never had an official document.

President Petersen commented that the major role of the faculty organization is to advise the administration and deal with curricular matters. She said she sees no reason why those particular kinds of responsibilities for the faculty can not proceed. She went on to say, however, that she wants it made absolutely clear that the details worked out in this document are not approved until the board does so. She said the traditional kinds of operation that the faculty council and senate have done may continue but noted that when the board does have full analysis of the document an opportunity will be made for other organizations also to provide input for further discussion of the matter.

Ms. Crawford asked for a time when the faculty could expect this matter to be discussed. President Petersen noted that the board is very busy in the appropriation process at present. Regent Slife recommended the board discuss this again at the October Board of Regents meeting. After discussion, it was noted that the board is scheduled to meet on the UNI campus in December.

MOTION:

Mr. Slife moved that the December Board of Regents meeting be held on the University of Northern Iowa campus and that the proposed faculty constitution be taken up for further discussion and decision at that time. Mrs. Collison seconded the motion.

Regent Shaw said he has no objection to the matter being discussed on the UNI campus in December but he said he doesn't think the motion should be interpreted that the board will then approve modifications in

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
UNI-Dome Water Service	Hurst Excavating, Inc. Waterloo, Iowa	Mechanical	\$ 49,452.70
Reconstruction of Central Campus Access Road (Missouri Street) and Access Road to Industrial Arts and Technology Building	Cedar Falls Construc- tion Company, Cedar Falls, Iowa	Institutional Roads	174,948.60

Mr. McMurray reported that the last project is a three-part project bid as a single project. The elements are:

- a. **Access road to Industrial Arts and Technology Building. This is a \$29,000 institutional road project contained in the 1975 roads construction program.**
- b. **Reconstruction of central campus access road (Missouri Street). The Highway Commission and the board approved this project under the terms that the institutional road fund would reimburse the institution for construction costs in the 1976 institutional roads program. Design costs on the institutional road portion would come from the 1975 roads program. The amount budgeted for road construction was \$82,000.**
- c. **Central campus storm sewer installation. This work included extending the storm sewer north of the roadway to Maucker Union and providing an enlarged storm drain inlet. This portion of the project is part of the \$400,000 capital request to the 1975 legislature for storm and sanitary improvements at the university. There was some \$70,000 budgeted for this particular element. Total budget for both the central campus access road and the central campus storm sewer is \$198,830.**

He reported that all three portions of the project were bid. Three bidders bid on the project. He referred to a letter from Thomas E. Paulson, Director of Engineering Services, UNI, to Vice President Stansbury which was distributed to members of the board which stated his concurrence with the recommendation of the engineer that a contract be awarded to the low bidder, Cedar Falls Construction Company, for the reconstruction of Missouri Street and construction of access road to Industrial Arts and Technology Building. The contract amount for this work is \$174,948.60 and is substantially over the engineers estimate and budget. Justification for this recommendation of award was presented to board members and a summary ensued.

He commented that the low bid of \$231,481.60 for the work on the complete project was 27% higher than the original budgeted contract amount of \$183,000. A review of the bids and conversations between the project engineers and area subcontractors has led to the conclusion that the original project estimate and budget were insufficient to cover the planned scope of work. It was the consensus

of opinion that were the university to readvertise this work in any form, whether as a total package as bid this time or broken into the above-stated three separate identifiable projects, that the total bid received would be equal to, or higher than the low bid of \$231,481.60.

He reported the work is quite critical to the campus and it is believed after considerable analysis that better bids most likely would not be received. He said it is not really possible to redesign the project involved unless you cut out part of the project.

He reported several reasons for the cost overrun on the access road to the Industrial Arts and Technology Building:

1. The Highway Commission has agreed to a greater portion of the project being shared from Institutional Road Funds than originally programmed.
2. Lighting of the roadway was not assumed in the original budget.
3. Because of the method which this project was bid, that portion had to assume a higher proportion of the costs for the storm sewer work on the other part of the campus than you would normally think would be required for the access road to the Industrial Arts and Technology Building.

He then commented concerning the reconstruction of Central Campus Access Road (Missouri Street). He noted that from Institutional Road Funds \$82,000 would be reimbursed by the Highway Commission. The Highway Commission approved this under a design agreement. What's now needed is \$112,985.61. He said he doesn't feel the cost override on the Central Campus Access Road will cause any particular problem other than it will cause the university to shift some of its priorities. The 1976 program, with the exception of one project at Iowa Braille and Sight Saving School, was exclusively devoted to UNI because of construction on campus and because the university had fallen behind in its road construction due to other problems the past three-four years. For that reason it is essential that these projects be carried on on the campus and because the university, after analysis, has determined the project could not be bid at a lesser cost. He concurred with the recommendation of award on the Central Campus and Industrial Arts Access Road.

Mr. McMurray reported that bids will be held open on the storm sewer installation until July 10, 1975 because by then the board will know whether the legislature granted sufficient funds for this part of the project.

The following revised project budgets were recommended for approval:

<u>Access Road to Industrial Arts and Technology Building</u>	<u>\$49,059.65</u>
Source of Funds: Institutional Roads - Construction Funds	\$40,059.65
Institutional Roads - Design Funds	4,000.00
1975-76 RR & A	5,000.00

Reconstruction of Central Campus Access Road (Missouri Street) and
Central Campus Storm Sewer Installation \$223,815.61

Source of Funds:

Institutional Roads - Construction Funds	\$112,985.61
Institutional Roads - Design Funds	17,930.00
1974-75 RR & A	23,000.00
1975-77 Utilities Appropriation	70,000.00

Two new projects were on the register:

Baker Hall - Remodel Rooms 11 and 21 Computation Services

Source of Funds: 1974-75 RR & A \$22,500.00

Windstorm Damage of March 27, 1975 - Replace Tennis Court, Handball
Court, and Baseball Backstop Fence Posts

Source of Funds: Special Allocation by the Executive Council \$18,500.00

Mr. McMurray reported that the Board Office does not recommend that the board approve the new windstorm damage project. Under the board's procedure, storm losses are not necessarily projects which the board needs to approve. He noted it is now before the Executive Council for consideration. He asked that the board accept this as a report on this loss rather than approval of a new project.

President Petersen then asked board members if there were questions regarding the register. Regent Baldrige brought up discussion regarding the \$70,000 appropriation for utilities. He asked whether the board is being requested to approve the bid but that construction will not begin until later. Mr. McMurray clarified that by saying the board is not being requested to approve the bid on the storm sewer installation portion of the Reconstruction of Central Campus Access Road (Missouri Street) and Access Road to Industrial Arts and Technology Building project. He noted that all bidders were asked to bid unit prices. They all agreed to hold that portion of the project open until July 10. The board would exercise that depending on appropriations by an add on change order.

MOTION:

Mr. Bailey moved the board approve the Register of Capital Improvement Business Transactions for the period April 9 to May 1, 1975; the construction contracts be awarded; the revised project budgets be approved; the Baker Hall new project be approved; the windstorm damage report be accepted; the executive secretary be authorized to sign all necessary documents. Mr. Barber seconded the motion and it passed unanimously.

MOTOR VEHICLE AND BICYCLE REGULATIONS FOR 1975-76. The board was requested to approve the 1975-76 motor vehicle and bicycle regulations for the University of Northern Iowa.

The board was provided a copy of the university's complete motor vehicle and bicycle regulations for 1975-76 and an explanation of changes in those regulations compared to 1974-75. The board was reminded that it would be approving the new fees for parking permits when it approves these regulations.

The Board Office reported that it seems that the new regulations dealing specifically with towing and the authorization to the president on placement and maintenance of traffic control devices should probably be filed as departmental rules. Mr. McMurray commented that he has discussed this matter with Vice President Stansbury and filing will be done, as necessary.

MOTION: Mr. Baldrige moved the board approve the 1975-76 motor vehicle and bicycle regulations for the University of Northern Iowa. Mrs. Collison seconded the motion and it passed unanimously.

A copy of the motor vehicle and bicycle regulations for 1975-76 for the University of Northern Iowa is on file at the Board Office.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. There were no additional matters brought up.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Friday, May 9, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of April 1975 were ratified by the board.

APPOINTMENT OF BUSINESS MANAGER. The board was requested to approve the following appointment:

Melvin H. Kuehnhold as business manager-treasurer of Iowa School for the Deaf effective June 1, 1975, annual salary \$16,000 plus residence.

MOTION:

Mr. Baldrige moved the board approve the appointment of Melvin H. Kuehnhold as business manager-treasurer of Iowa School for the Deaf effective June 1, 1975, annual salary \$16,000 plus residence. Mrs. Collison seconded the motion and it passed unanimously.

President Petersen expressed appreciation to Mr. Geasland for the board for his many years of good and faithful service to the school. Superintendent Giangreco reported that Mr. Kuehnhold will become actual business manager-treasurer July 1, 1975. He will begin work June 1 as an understudy to Mr. Geasland. He noted that Mr. Geasland will stay with the school to July 31 as counsel to Mr. Kuehnhold. Mr. Geasland will be retiring after that time.

Superintendent Giangreco reported that the school will be in the process of reorganizing its administration in light of the changes taking place. He added he will be keeping the board informed on this matter.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the register for the month of April 1975.

PROGRESS REPORT REGARDING PROPOSED EASEMENT AGREEMENT WITH LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT. The Board Office reported that representatives of the Board Office, Lewis Central School District and the Iowa School for the Deaf have recently met to discuss a new sanitary sewer line. The proposed line, which would begin at the Lewis Central Junior High School, would run across the central

campus of Iowa School for the Deaf. The line would connect with Iowa School for the Deaf's primary sanitary sewer which is located on the north side of the campus. This line in turn ties into the sanitary sewer system of Council Bluffs.

The group was unable to resolve a number of specific questions. Additional staff work is needed before a recommendation is made to the board. The matter continues in abeyance.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion regarding the Iowa School for the Deaf.

BILLS REGARDING HIGHER EDUCATION. Superintendent Giangreco commented that the school administration has been closely watching the new bills on area education agencies and their possible impacts on the Iowa School for the Deaf. He reported that the Governor has contacted him and indicated when he was planning to sign the new bill establishing an advisory commission for the deaf.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Friday, May 9, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of April 1975 were ratified by the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the register for the month of April 1975.

ARCHITECTURAL AND ENGINEERING FEES. The Board Office recommended the board approve the new project budgets for 65th G.A. capital projects; approve a transfer of \$3,000 from the window replacement project, 65th G.A. to other 65th G.A. projects; approve a transfer of \$5,400 from the 64th G.A. projects; authorize an increase of \$6,800 in the maximum budgeted fee to be paid to the project architect on the 65th G.A. projects.

The Board Office provided the following information:

The 1973 legislative session appropriated \$200,000 for projects at the Iowa Braille and Sight Saving School; the 1974 session line itemed an additional \$18,000. Funds have been allocated to these projects:

Master Plan Study	\$ 13,094
Window Replacement - Main Building	97,377
Porch Renovations - Main Building	161,482
Water Supply Conservation	27,450
Total	<u>\$299,403</u>

An additional \$81,403 came from a board reallocation from the University of Iowa to the Iowa Braille and Sight Saving School.

By this docket item the school is requesting revised project budgets as follows:

Master Plan Study	\$ 13,094 (same)
- Window Replacement - Main Building	94,377 (minus \$3,000)
Porch Renovations - Main Building	167,992 (plus \$6,510)
Water Supply Conservation	29,340 (plus \$1,890)
Total	<u>\$304,803 (plus \$8,400)</u>

The additional \$8400 would be used to:

1. Pay increased architect's fees, \$6800
2. Increase contingency budget on the porch renovation project, \$1600

The funding of the \$8400 would come from two sources: (1) transfer out \$3,000 from the window replacement project. This project is virtually complete and contingencies can be reduced by \$3,000 at this time. (2) One of the 64th G.A. projects was tunnel repairs. All contracts have been let on this contract with the exception of the carpeting. There still remains \$5,400 of capital money in this project account. The school recommends that this amount be transferred to make up the need on the 65th G.A. projects and that the tunnel project be completed utilizing RR & A funds. The utilization of RR & A funds was originally contemplated on this project when it was believed to be of a slightly greater scope than it turned out to be.

Increased Architect Fees

Project architect Brown Healey & Bock, Cedar Rapids, has submitted billings or anticipated submitting billings which are some \$6,800 over the original budgeted amount for architects fees. The normal procedure would be to insert an estimated fee at the time the project is initially brought to the board for approval. Then when the board approved a revised project budget, it should include a new estimate of what the fees should be in that revised project budget. On the water supply project we note that the engineering fee on both the preliminary budget and the amended budget which was approved after bids were taken remained at \$3300. The architects have provided no information to indicate why the fees on this project suddenly needed to increase by \$1800. On the porch renovation project the original project budget had \$3,000 for architectural fees. This was increased to \$4,500 when the revised budget was approved after contracts were awarded. Brown Healey & Bock now indicate that architectural fees will be \$9,000. There has been some additional work involved in the substitution of stone to brick on the face of each tower and in solving the problem of the cistern but how much of the additional billing is due to additional work and how much to poor estimating initially is not detailed by the architect. In the third project, window replacement, both the original budget and the revised budget had \$3,000 for fees but now the architect states that he anticipates fees will be \$3,500.

The board and its institutions should not have to pay for mistakes made by project architects initially in their estimates. In the future the budgeted amount for architects fees should be the maximum contracted amount unless the architect can demonstrate that he has performed additional work at the board's request.

The Board Office recommended payment of the additional fees with the above concerns expressed but for the reason that the original fees were quite low for the type of work being done. The payment of 6.67% for fees on this type of work totalling \$264,000 is not at all out of line and is still somewhat below the rate that would be charged if the institution had to contract for architectural or engineering services on each project individually.

Mr. McMurray commented that the three projects for which revised project budgets are requested total \$286,309. Original fees amount to 3.77% of the total budget and revised fees

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now amount to 6.15%. He noted that on the total cost of construction of \$264,052 original fees amount to 4.09% and revised fees are 6.67%. He reported that all these fees are within the recommended fee schedule by the American Institute of Architects for projects of this type.

MOTION:

Mr. Bailey moved the board approve new project budgets for 65th G.A. capital projects; approve a transfer of \$3,000 from the window replacement project; 65th G.A. to other 65th G.A. projects; approve a transfer of \$5,400 from the 64th G.A. funds available to the school to fund completion of 65th G.A. projects; authorize an increase of \$6,800 in the maximum budgeted fee to be paid to the project architect on the 65th G.A. projects. Mrs. Collison seconded the motion.

President Petersen said she feels that the items pointed out by the Board Office with regard to firming these relationships with architects and engineers is important. She noted it tells the board something about its operations which it needs to watch.

VOTE ON MOTION:

The motion passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. There were no additional matters brought up for discussion.

ADJOURNMENT. The meeting adjourned at 11:40 a.m., Friday, May 9, 1975.


R. Wayne Richey, Executive Secretary