

The State Board of Regents met at Iowa State University, Ames Iowa, on Thursday, March 31, 1983. Those present were:

Members of the State Board of Regents:

Mr. Brownlee, President	All Sessions
Mrs. Anderson	All Sessions
Dr. Harris	All Sessions
Mrs. Jorgensen	All Sessions
Mr. McDonald	Excused
Mrs. Murphy	All Sessions
Mr. Neu	All Sessions
Mr. Nolting	All Sessions
Mr. Wenstrand	All Sessions

Office of the State Board of Regents:

Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director Maxwell	All Sessions
Director McMurray	Arr. 11:00 a.m.
Director Sonnenschein	All Sessions
Director Volm	All Sessions
Director Wright	All Sessions
Ms. Peters, Secretary	All Sessions

State University of Iowa:

President Freedman	Exc. 3:48 p.m.
Vice President Bezanson	Exc. 3:48 p.m.
Vice President Hubbard	Exc. 3:48 p.m.
Vice President Remington	Exc. 3:48 p.m.
Associate Vice President Small	Exc. 3:48 p.m.
Acting Associate Vice President Mahon	Exc. 3:48 p.m.
Director Jensen	Exc. 3:48 p.m.

Iowa State University:

President Parks	All Sessions
Vice President Christensen	All Sessions
Vice President Hamilton	Excused
Vice President Moore	All Sessions
Assistant Vice President Madden	Excused
Assistant to President Crawford	All Sessions

University of Northern Iowa:

President Kamerick	Exc. 3:25 p.m.
Provost Martin	Exc. 3:25 p.m.
Vice President Stansbury	Exc. 3:25 p.m.
Assistant to President Voldseth	Exc. 3:25 p.m.
Director Kelly	Exc. 3:25 p.m.

Iowa School for the Deaf:

Superintendent Giangreco	Exc. 3:17 p.m.
Business Manager Kuehnhold	Exc. 3:17 p.m.

Iowa Braille and Sight Saving School:

Superintendent DeMott	Exc. 3:19 p.m.
Business Manager Berry	Exc. 3:19 p.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, March 31, 1983.

President Brownlee announced that Regent McDonald was out of state and was excused.

APPROVAL OF MINUTES. The minutes of the February 17, 1983, board meeting were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Changes in the 1983-85 University Catalog - Iowa State University. It was recommended that the board approve (1) proposed revisions for Iowa State University's 1983-85 General Catalog; (2) new majors in Linguistics, Social Work, and Consumer Food Science; (3) the listing of formal minors as identified in the collegiate requests; and (4) dropping of a major in Craft Design in the College of Design.

At the February board meeting, the board referred the proposed revisions and the request for new majors to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee reviewed the request and recommended approval of the revisions and the new majors. The catalog changes and requests for new majors had also been received without comment by the Iowa Coordinating Council for Post-High School Education.

The university presented catalog revisions which had been reviewed and approved by the curriculum committees and faculties of the respective colleges, by the University Curriculum Committee, and by the general faculty. The university proposed to add 238 courses, drop 84, and reinstate 24, for a net gain of 178 in the number of courses. Iowa State reported that the proposed revisions primarily represented "fine tuning" after a year's experience with the semester system.

The Board Office noted that the revisions included the addition of formal minors. Consistent with a recent agreement between the Board Office and the Interinstitutional Committee on Educational Coordination, formal minors are to be listed for the first time, and the college reports included a listing of the minors, if any, to be available in each college. For minors in areas in which major areas of study had not previously been approved by the Board of Regents, the university provided supplemental information. For future requests for new minors, the universities will provide responses to a modified set of Regent questions for review of new and expanded programs.

GENERAL
March 31, 1983

The reporting of new minors will provide the board with advance information on curriculum trends, since minors often evolve into majors and degree programs. This will provide the board with a decision point before substantial resources are put in place.

Iowa State University proposed to offer a Bachelor of Arts Degree in Linguistics. This proposed major would build on the activities of a Linguistics Program Advisory Committee which has been functioning at the university since 1973. Under guidance from the advisory committee, a minor in Linguistics has been available at ISU in the College of Sciences and Humanities since 1977. It has also been possible to major in Linguistics under the Sciences and Humanities College individual major program, and a few students each year had availed themselves of this possibility. The proposed program would require no new courses or additional faculty, according to the university. The need for this program is best demonstrated internally within the university where it will provide opportunities for students interested in this area with a sound academic program.

The Board Office noted that the proposed program posed a question with respect to duplication, since similar programs are available at the University of Northern Iowa, the University of Iowa, and Central College. The B.A. program in Linguistics does provide some employment possibilities for its graduates, although most of these opportunities are in fields in which there are not great manpower needs at this time.

The Department of Sociology and Anthropology proposed a major in Social Work. The Council on Postsecondary Education recently stipulated that the Council on Social Work Education (the appropriate accrediting group for this program) cannot accredit social work programs unless the program graduates are majors in social work or they receive a degree in social work. Until now, students graduating from the ISU social work program had a B.S. or B.A. in Sociology, and their transcripts indicated that they had completed a social work program accredited by the CSWE. In order to retain accreditation, the program must be a major.

The Board Office noted that this program, like the Linguistics program, is best justified in terms of its contributions within the university rather than in its external implications. This program duplicates programs at twelve other private and public colleges in Iowa. Also, there are not strong manpower reasons for creating a new program.

The university indicated that there were no probable marginal increases in expenditures for the initiation of this program.

The Board Office stated that, while it was difficult to recommend approval of these two programs based on the need for them in the state of Iowa, it could be more enthusiastic about approval with respect to the contributions both programs would make to individual students, faculty, and to Iowa State University.

For the third proposed major, the College of Home Economics proposed that the Consumer Food Science option in Food and Nutrition become a curriculum (major).

GENERAL
March 31, 1983

The university indicated that the program differs from related programs in Iowa in its emphasis on the integration of basic principles and consumer needs, and that graduates may be employed in the food industry, by government agencies, and by commodity groups. It was reported that past graduates had been successful in finding well-paid jobs.

No new courses were anticipated for this major, and the university indicated that no added resources would be required for the upgrading of the option to a major.

The Board Office reminded the university that post-audit reports would be due on the three new majors in March 1988. It was requested that the university set mechanisms in place for accumulating the appropriate information to complete the Regent post-audit review question, so each question could be fully responded to on that date.

Concerning recommendation 4, the College of Design proposed to drop a major in Craft Design and indicated that the Department of Art and Design would be consolidating its undergraduate curricula by reducing them from 6 to 5. The B.A. curriculum in General Art was being retitled Art and Design. Options within this curriculum would include Craft Design.

Vice President Christensen said the Interinstitutional Committee on Educational Coordination agreed on the new procedure for reporting minors, and this would be followed in the future.

MOTION:

President Brownlee stated that the request for approval of the proposed revisions for Iowa State University's 1983-85 General Catalog, including majors in Linguistics, Social Work, and Consumer Food Science, was received by general consent of the board.

APPROVAL OF TEACHER TRAINING PROGRAM, UNIVERSITY OF IOWA, BY THE DEPARTMENT OF PUBLIC INSTRUCTION. It was recommended that the board receive the report on the evaluation of the University of Iowa's undergraduate and graduate teacher education programs by the Iowa Department of Public Instruction.

The Board Office reported that an on-site evaluation of the University of Iowa's undergraduate and graduate teacher education programs leading to certification was conducted in April 1982 by staff and consultants representing the Department of Public Instruction. An eleven-member team spent three days on campus for the purpose of this evaluation. As a result of this visit and subsequent action by the Board of Public Instruction, the university received "regular approval" of its undergraduate and graduate teacher education programs leading to certification.

In each of the categories evaluated, the SUI teacher education program was rated with respect to various standards adopted by the Department of Public Instruction, based on the following scale:

- Rating 1. Excellent - evidence shows that the standard is being met and is in excellent condition.
- Rating 2. Good - evidence shows that the standard is being met and is in above average condition.
- Rating 3. Adequate - evidence shows that the standard is being met, is visible and operating.
- Rating 4. Weak - evidence shows that the standard is being met in less than an adequate measure.
- Rating 5. Deficient - evidence shows that the standard is not being met, but the institution is in the process of correcting it.
- Rating 6. Absent - evidence shows that the standard is not being met, and there is no evidence the institution is in the process of correcting it.

The University of Iowa teacher education program received the following number of responses in each of the six rating levels:

Rating 1 (excellent)	- 15
Rating 2 (good)	- 32
Rating 3 (adequate)	- 23
Rating 4 (weak)	- 4
Rating 5 (deficient)	- None
Rating 6 (absent)	- None

The Board Office noted that some ratings were split in order to provide more precision in the rating process, i.e., different ratings were given on some items to the undergraduate and graduate programs.

Below is a brief summary of the four items receiving a rating of 4 (weak).

In the category titled "students," the SUI program received two ratings of 4. Concerns were as follows:

Undergraduate: Other than the student advisory committee, which has not yet become a significant input organization, there is not a formal plan by which students enrolled in teacher education have the opportunity to express, at least annually, their view regarding the teacher education program.

Graduate: As with the undergraduate standard, there is little opportunity in most programs for students to express, at least annually, their views regarding the graduate teacher education program leading to certification. . .

Vice President Remington told the board this rating was due to a misunderstanding by the evaluation team. There is such a procedure in place.

In the category "curriculum," two items received ratings of 4 with the following concerns noted:

Undergraduate: The College of Education does not check the endorsement/ approvals of the cooperating teachers, except in the

graduate special education areas. The standard requires that the cooperating teachers be properly endorsed and approved in the area in which student teachers are accepted; there is a reliance on the local schools for the assurance that teachers have appropriate authorizations. This is a university responsibility.

(The Board Office noted that under this standard, the special education program received a rating of 3 and the general teacher education program a rating of 4.)

Graduate: Few, if any, of the program areas in the College of Education have made provision for enlisting the cooperation and participation of representatives with the local school system, college teachers in the fields related to the area of specialization, professional association and other appropriate committees to provide input for curriculum development. The Guidance Division has had an advisory committee, but it is inactive.

Vice President Remington said these matters required additional discussion, and the college was working on this.

Because one of the concerns in the "curriculum" area involved cooperation and participation with local school systems, Regent Jorgensen wondered whether progress had been made by the committee that was to study this matter. Mr. Richey said the structure of this special study group had recently been approved by the Department of Public Instruction. The Regents could now name representatives (see minutes, pp. 380-381).

The Board Office noted that while the School of Education was not in complete agreement with some of the specific responses and ratings by the DPI team, it did feel that there are many benefits that accrue from a process such as this. Overall, the DPI evaluation report was a positive one for which the university and the School of Education should be congratulated.

MOTION: President Brownlee stated that the report on the evaluation of the University of Iowa's undergraduate and graduate teacher education programs by the Iowa Department of Public Instruction was received by general consent of the board.

REPORT ON MEETING OF THE IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION. It was recommended that the board (1) receive the report on the March meeting of the Council; and (2) suggest topics for possible discussion by the Iowa Coordinating Council for Post-High School Education.

The Board Office noted the following items of discussion:

1. Approved adoption of a national taxonomy. The Council reviewed requests from the Osteopathic College in Des Moines and the American Institute for Business to be reclassified under a different type of institution in the various reports prepared by the Coordinating Council. The Council discussed the matter briefly and agreed that institutions should be classified according to the classification established by the National Center for Educational Statistics, a branch of the U.S.

Department of Education. This classification scheme is used for all federal reporting purposes for higher education.

2. Legislative progress report. The Coordinating Council heard a report from Ed Voldseth regarding the status of legislation concerning programs offered by non-Iowa institutions.
3. Report on endorsement of tuition grant program. It was reported that all sectors had approved this statement (the Board of Regents approved the statement at the February board meeting). Chairperson McBride indicated that this was a positive step toward cooperation among the various sectors of postsecondary education in Iowa and suggested that similar matters be brought before the Coordinating Council for review and discussion. After a lengthy discussion, it was agreed that each sector would poll its membership regarding issues to be brought before the Council for discussion.
4. New programs. The Coordinating Council discussed several new programs at the merged area schools and agreed to accept these reports without concern.
5. Outreach Women's Program. Regent Anderson proposed that the Coordinating Council co-sponsor a statewide meeting established for the purpose of furthering the advancement of women to higher administrative levels in colleges and universities. After a brief discussion, the Council agreed to establish a committee with Regent Anderson as chair to develop a proposal for such a meeting.

Regent Anderson said other agencies and associations had expressed interest in the proposed meeting. The Department of Public Instruction would be represented on the committee, as well as Vice President Christensen and Don Ruthenberg of the Independent College Association. A two-day conference tentatively was planned for next September or October. The emphasis would be on women in four-year institutions, but it would be open to representatives from two-year colleges and secondary schools. Regent Anderson would report further details at subsequent meetings.

President Brownlee asked for comments on the request by the Coordinating Council to suggest topics for discussion. Mr. Barak said the Council did not necessarily mean controversial issues, but anything of interest to postsecondary education. President Brownlee said it seemed enough for the group to try to solve problems as they arose. Regent Wenstrand agreed. He felt that when issues came up, anyone should be able to discuss them at any meeting. He added that it was more important that the sectors talked about problems than taking a position on every issue, but if the Council did take a stand it should be on the merits of each issue considered. He thought this was the essence of the role of the Council.

MOTION:

President Brownlee stated that the report on the March meeting of the Iowa Coordinating Council for Post-High School Education was received by general consent of the board.

EFFICIENCY AND EFFECTIVENESS REVIEW. It was recommended that the executive secretary prepare a plan for reviewing and reporting to the board on operational efficiency and effectiveness at the institutions. The proposal should be prepared for consideration by the board at its April meeting.

The Board Office reported that at a March 9 meeting with the board president and executive secretary, Governor Branstad indicated that the Task Force on Efficiencies and Effectiveness in State Government which he had appointed would not review operations at the Regent institutions. The Governor indicated that, while he did not want to interfere with Regent operations, he did want the Board of Regents to have conducted a parallel review to the efforts of his task force.

Special emphasis areas for the Governor's task force include paper work reduction, cash management, government organization, administration, communication and computer networks, personnel, and transportation. Project teams for each of the special emphasis areas would be directed by state government department heads and staffed by state employees. It was anticipated that the actions of the task force would be an ongoing effort during the Branstad administration.

The recommended plan to be developed by the executive secretary would provide the board with a possible framework to consider for a parallel review of Regent efforts as requested by Governor Branstad.

President Brownlee asked the board if it was agreeable to conducting this study and, if so, how it should be set up. Regent Anderson said it seemed necessary that the board undertake such a study, although the Regent institutions tried at all times to be efficient and effective. President Brownlee suggested that someone with a different viewpoint might give the Regents new ideas.

Regent Harris agreed that this should be done but did not feel it was necessary to have it done by outsiders. The board should take it upon itself in conjunction with the institutions. He thought the results of years of experience could have more impact on cost effectiveness than a fresh look by an outside group. He did not, however, foreclose the use of outside personnel.

President Brownlee felt that unless some element of a new look were made, the Regents would appear ludicrous. It seemed that an outside look was necessary. Regent Neu said that even if it were correct that the persons within the institutions had more knowledge, for reasons of credibility it would be necessary to have an outside viewpoint. He suggested a committee with one or two board members on it to serve as liaison. The membership of the study group should be largely outsiders simply for reasons of credibility. It should be composed of persons with some background in higher education. President Brownlee noted that it could also be outside staff people who were hired.

Regent Nolting said he was currently involved in a similar type of study on a private basis and thought there was much to be said for using outside people

with a liaison and staff to keep them from going too far afield. He supported the idea of having an outside review with one or two board members as liaison.

Regent Anderson asked if it would harm credibility if the board maintained a real role in directing the study but utilized outside staff who would report to them; Regent Neu assumed any reports would come directly to the board.

President Brownlee asked the Board Office to tabulate the comments of board members and present a plan at the next meeting.

MOTION:

Dr. Harris moved that the executive secretary prepare a plan for reviewing and reporting to the board on operational efficiency and effectiveness at the institutions for consideration by the board at the April meeting. Mr. Neu seconded the motion and it passed unanimously.

ANNUAL REPORT ON EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION. It was recommended:

1. That the board accept the affirmative action reports as submitted by the Regent institutions and the Compliance Office.
2. That the institutions' annual affirmative action reports to the board should include their affirmative action goals and timetables for the year of the report, and that this year's goals should be sent to board members within the next 30 days.
3. That the board request that each university continue in its efforts to determine whether a minimum score of 15 on the ACT (American College Test) or 700 on the SAT (Scholastic Aptitude Test) would have a disparate effect on minority freshman athletes.
4. That the board encourage continued cooperation and exchange of information between institutions and the Board Office.

Mr. Maxwell asked the board to turn to the Compliance Officer's report. He commented that, for the first time, he came before the board somewhat satisfied with progress.

The Compliance Office is charged with carrying out the equal employment/affirmative action provisions as contained in the Regents' Code of Fair practices. Firms transacting business with Regent institutions are required to take affirmative action in employing, promoting, and compensating persons of the protected classes.

GENERAL
March 31, 1983

The report stated that during the past year, the Compliance Office reviewed the affirmative action progress of 313 firms. Each of these firms had been previously identified as an underutilizer of females/minorities in employment. Upon the recommendation of the Compliance Office, 182 firms reevaluated their affirmative action programs and set new goals. In spite of the economic situation, the majority of these companies were able to increase the representation of minorities and females in all employment categories. Seventy-four firms continued to resist the efforts of the Compliance Office in helping them achieve full compliance with the board's Equal Employment Opportunity Policy. The Compliance Office would continue to work with each of these companies. A third group of 57 firms had not had an opportunity to take affirmative action for various reasons.

In a section on building trades contractors, the report stated that the Compliance Office will be monitoring construction projects more closely at Regent institutions to ensure that minority and female craftworkers are receiving employment opportunities. A comprehensive report pertaining to the building trades would be furnished to the board when data became available.

Concerning minority and female business enterprises, the report stated that a major priority of the Compliance Office would be to hold training workshops/seminars in order to familiarize minority and female businesses with Regent bidding procedures.

Affirmative action officers Laura Douglas, University of Iowa, and Charles Samuels, Iowa State University, were introduced. Other affirmative action officers, not present at the meeting, included Leander Brown and Myra Boots, University of Northern Iowa; Helen Christensen, Iowa School for the Deaf; and Ron Malone, Iowa Braille and Sight Saving School.

The Board Office reported that the Regent institutions have been among the nation's forerunners in providing affirmative action regarding employment and educational opportunity. The University of Iowa and Iowa State University provided graduate programs for minorities in times when other institutions did not and would not accept minority graduate students. The Regent institutions have been on the cutting edge in bringing direction to affirmative action concerns. As recently stated in the board's affirmative action resolution (see minutes pp. 381-384), it is perhaps time to "eliminate any existing and continuing discrimination, to remedy any lingering effects of past discrimination, and to maintain procedures to prevent future discrimination of persons protected from discrimination by federal and state laws."

The Board Office recommended that each institution commit itself to adopting affirmative action goals which would include the following: (1) recruiting minority and female faculty; (2) continuing to develop procedures which would ensure that persons of the "affected classes" (minorities, females, and handicapped) are given full consideration with respect to the granting of tenure and academic rank; (3) reviewing selection procedures in merit classes in order to improve the numbers of females and minorities in various classes; (4) actively continuing recruiting minority undergraduate and graduate students; and (5) undertaking efforts to improve retention of undergraduate and graduate minority students.

Of immediate importance, according to the Board Office, is the taking of necessary steps which would lead to qualified women being properly represented in academic positions. The National Research Committee recommends that universities focus affirmative action policies on the rate of promotions among the "increasing overrepresentation of women in the off-ladder ranks of instructor/lecturer."

NCAA Recently Adopted Rules. At the January 1983 meeting of the National Collegiate Athletic Association (NCAA), a number of college presidents proposed a tightening of academic standards. Proposition 48 would require incoming freshman athletes who plan to play at a NCAA Division I institution to score a minimum of 15 on the ACT examination or a combined 700 on the SAT. In addition, a student must have a 2.0 (C) grade average (out of a possible 4.0) and at least a 2.0 average in eleven college preparatory courses. Under the new regulations, an entering student who has an overall 2.0 high school average but who fails to meet the new requirements may receive an athletic grant-in-aid but may not play or practice with a team and forfeits a year of eligibility.

Although the rule is not effective until 1986, the Interinstitutional Equal Employment Opportunity Committee and the Compliance Officer expressed concern as to any disparate effects which the rule might have on minority student athletes who attend Regent institutions. The committee emphasized that its concern was not intended to diminish the importance of a sound academic background and support services which would assist students in achieving their academic goals.

The Board Office noted that the NCAA criteria would not affect admission requirements and, assuming satisfactory progress, a student would become eligible in his or her second year.

The board was requested to ask the institutions to continue monitoring the effects of Proposition 48 and try to determine whether this ruling would have any disparate impact on incoming freshman minority male and female athletes.

Each of the institutions submitted reports which are summarized below. The complete reports are on file in the Board Office.

University of Iowa. During the period of 1981 to 1982, the university increased its work force by 305 employees. The Caucasian work force increased by 304 and the minority work force increased by 1. Professional and Scientific positions increased by 234 persons: 231 Caucasian and 3 minorities. The Full-Time Work Force Table indicated that the university retained 7 minorities in Exec/Admin/Managerial positions while Caucasians experienced a loss of 10 in similar positions. Minorities increased their representation by 9 in Faculty, Tenure-track appointments. Caucasians employed in Faculty, Nontenure-track positions increased by 14 during the period while minorities lost 14.

The university is striving to improve the representation of women in the seven major position classifications. The number of women increased

GENERAL
March 31, 1983

by 1 in Exec/Admin/Managerial positions while the number of men decreased by 11 in similar positions. The number of women increased by 20 in Faculty, Tenure-track positions; 1 in Faculty, Nontenure-track; 163 in Professional & Scientific positions; 56 in Secretarial/Clerical; and 10 in Technical/Paraprofessional. Women decreased by 2 in skilled crafts positions and 53 in Service/Maintenance positions. The Board Office said the university was to be commended for these overall advancements as they pertain to women.

There remained a concern regarding the number of females who have attained faculty rank during the period of 1979-80 through 1982-83. Noticeable disparities between males and females continue to exist in the ranks of Professor, Associate Professor, and Assistant Professor.

Iowa State University. The university's overall work force increased by 127 employees from 1981 to 1982. Minorities increased by 12 employees and females increased by 60 employees.

The Full-Time Work Force Table submitted by the university indicated that minorities increased by 2 in Exec/Admin/Managerial positions. The number of Caucasians increased by 24 in similar positions. Minorities increased by 1 in Faculty Tenure-track and 11 in Faculty Nontenure-track while Caucasians increased by 56 and 64 in respective Faculty tracks.

The university continued to increase the representation of women in the seven major position classifications. The number of women increased by 13 in the Exec/Admin/Managerial positions while the number of men increased by 13 in similar positions. The number of women increased by 8 in Faculty, Tenure-track; 26 in Faculty, Nontenure track; 18 in Professional & Scientific positions; and 3 in Tech/Paraprofessional positions.

The university noted that it had employed minorities in two previously all-Caucasian departments (Music and Elementary Education) and women in two previously all-male departments (Engineering Science, Mechanics and Mechanical Engineering).

The Board Office said further comparisons as to the number and percentages of females and minorities holding Faculty rank were not possible at this time. It would request that future EEO reports contain the same type of Faculty rank data as provided by the University of Iowa.

University of Northern Iowa. The university experienced an overall growth rate of 65 employees from 1981 to 1982. Of the 65 employees, 26 were employed in Faculty/Nontenure-track positions while 20 were employed in Secretarial/Clerical positions.

Minorities increased by 3 and women by 1 in Faculty/Tenure-track appointments. Minorities also received 3 (50 percent) of the 6 additional Professional & Scientific positions.

The female work force increased by 28 of which 20 were employed in Secretarial/Clerical. The Board Office said there remained a concern as to the reasons men increased 12 in Professional & Scientific positions while women decreased by 6 in similar positions.

The Board Office also expressed concern as to the reasons why large numbers of minorities are employed in Service/Maintenance positions compared to their representation in other categories of the work force.

A review of reports from college deans indicated that the institutions should be deeply concerned that the representation of persons of the "affected classes" is so small in some departments that the loss or gain of one minority, one female, or one disabled person would strongly reflect on the department's affirmative action posture. The administration should encourage each college within the institution to expand its "recruitment network."

Iowa School for the Deaf. The reductions were confined to Caucasian employees. The institution increased its minority work force from 2 to 3 as the result of a minority being employed in a Tech/Paraprofessional position.

The institution reported the employment of 34 persons who are handicapped: 1 amputee, 1 blind, and 32 hearing loss.

Iowa Braille and Sight Saving School. The institution experienced an overall reduction of 3 employees. Because the school does not employ any minorities, the losses were restricted to Caucasians. The institution reported the employment of 13 persons who are considered physically handicapped.

Four employees, 3 women and 1 man, were promoted to positions which increased their duties and responsibilities.

Regent Anderson expressed a concern, as she had done previously, about the categories Exec/Admin/Managerial on the Work Force Charts for the Regent universities. The University of Iowa had 131 in this category with about 21 percent female. Iowa State University had 390 in this category with, again, approximately 21 percent female. Regent Anderson said she continued to be concerned about the categorical determination of this group. Twenty-one percent of 131 might represent a totally different level of employment than 21 percent of 390. It appeared that both institutions were not talking about the same thing, making it impossible to compare those two institutions. She felt it must be clarified because it did not give the board the information it needed.

Mr. Samuels said the guidelines used by Iowa State for those positions are set by the Office of Federal Contracts Compliance Programs in Omaha. Since SUI and UNI are under the jurisdiction of the Office of Federal Contracts Compliance in Kansas City, it is very possible they are required to use different criteria. He could explain how ISU determined those categories but could not give any information on the guidelines used by the other universities. The only way this problem could be resolved was for the board to determine what criteria it wished to use. Mr. Richey said the Board Office would get the details as indicated by Mr. Samuels and the same information from SUI and UNI and clarify them as well as possible.

Regent Anderson commented on the discussion of salary inequities in the report from the University of Iowa. Even though all jobs had been evaluated in terms of points, because of the local job market the system was modified to the extent of providing for advanced step starting pay for many of the physical plant employees (mostly male) but not for beginning clerical employees (mostly female). It was apparent that going through a comparable worth study did not mean that people would be paid the same. Mr. Richey said that was correct. It was a difficult choice. All employees could arbitrarily be started at the beginning of the scale and then be out of "sync" with the market, or the board could spend a lot of money for an ideal and start all employees higher on the scale. Assistant Vice President Small said part of the problem now is the freeze of merit step increases. The inequities tend to be at the starting salaries and not at mid-range. Everyone who enters is frozen at the rate of entry, which has created a problem the system doesn't inherently have.

The board next discussed Proposition 48 of the NCAA. President Parks stated that Iowa State had voted for this proposal. He noted that while figures quoted in the Chronicle of Higher Education said 60 percent of black athletes would not be eligible, this did not apply to Iowa State. The percentage would be in the 10 to 15 percent range. He felt, however, that it was correct to keep a close watch to see that this is not discriminatory against minorities. He noted that this has served to focus public attention on the issue of academic standards for athletes. It would be watched closely and, because it was in the public eye, he was confident any problems would be solved.

President Brownlee asked if the emphasis shouldn't be placed on performance rather than admission. He was troubled when foreclosing anyone from getting into college. President Parks said it did not keep anyone out of school; it was only a question of freshman eligibility for athletics. Eligibility could be established by enrolling in an institution and performing satisfactorily in the freshman year. He commented that the phasing-in period should probably be longer. In answer to a question from Regent Neu, he said there were some culture-oriented questions in the ACT and SAT tests that were thought to be discriminatory.

President Freedman said that at SUI they were concerned with the possible discriminatory impact, and they were reluctant to exclude anyone without more information. The Big 10 had initiated its own inquiry on the possible impact on minorities and was gathering data for a report. On the question of freshman eligibility, it was the view of the university not to take a position until later.

President Kamerick thought these steps were being taken in good faith to protect the student athlete from pressure and to assure success in the classroom. It emphasizes the priority of education and should be supported. He thought any problems could be worked out before the implementation date.

Regent Harris noted that a recent newspaper article had commended the University of Iowa for the high rate of graduation for its athletes. While 70 percent of football players received degrees in the period 1974-78, 93 percent of basketball players had done so. He felt this was a phenomenal rate and assumed it was because of the excellent academic counseling. President Freedman agreed and said this had been one of the things that had impressed him when he first toured the athletic department at the university. President Parks commented that the Regents' graduation rate is higher than the national average, but that did not mean they could feel satisfied and not try to do better. Regent Harris asked what percentage of those graduates were minority students, what had happened to the students who did not graduate, and for a definition of a Division I school as specified in Proposition 48.

Regent Murphy felt this regulation was a move in the right direction. By waiting until 1986 to begin implementation, schools were being warned they would have to make the grade. She had never approved of freshman eligibility. She did not believe new students could practice four or five hours a day and keep up with their studies. She wanted to be on record as saying she supported Proposition 48.

MOTION:

Dr. Harris moved (1) that the board accept the affirmative action reports as submitted by Regent institutions and the Compliance Office; (2) that the institutions' annual affirmative action reports to the board should include their affirmative action goals and timetables for the year of the report and that this year's goals should be sent to board members within the next 30 days; (3) that the board request that each university continue in its efforts to determine whether a minimum score of 15 on the ACT or 700 on the SAT would have a disparate effect on minority freshman athletes; and (4) that the board encourage continued cooperation and exchange of information between institutions and the Board Office. Mrs. Anderson seconded the motion.

Regent Harris asked the institutions what they would be doing about meeting these goals and how they planned to go about improving on the past. He mentioned an article by David Belin in the Des Moines Register which stated that Iowa should make better race relations its number one goal. He wanted the institutions and the board to make affirmative action the number one goal of the Regents. He knew it was only one of many things the institutions must address and knew it would be a difficult job. If they did not succeed, they must convince the board they had tried hard not to fail.

Regent Anderson noted one further concern in the affirmative action reports. She hoped the institutions were not filling affirmative action goals by

GENERAL
March 31, 1983

recruiting foreigners. Her support of affirmative action meant looking at minorities and women in this country. Assistant Vice President Small said there are certain legal problems to be met before an institutions could recruit foreign faculty and staff. She did not think the universities could do that even if they wanted to use that method.

Regent Wenstrand concluded the discussion by saying that in the whole area of affirmative action much work and effort are needed. It doesn't just happen. He appreciated the efforts of the institutions.

VOTE ON MOTION: The motion passed unanimously.

LEGISLATIVE REPORT--1983 SESSION. It was recommended that the board accept the report.

This report covered key legislative action and reviewed legislation introduced since the last board meeting through March 21.

Regent Anderson said she had concerns about H.F. 313. This bill establishes as the policy of the state that a state department, board, commission, or agency shall not discriminate in the employment or pay between employees on the basis of gender. A study is provided to carry out the policy. The Iowa Merit Department will be the primary agency to carry out the study and the study will compare jobs within the state merit system.

This bill, sponsored by the House Committee on State Government, had passed the House and was currently in a Senate committee. Amendments had been drafted by Board of Regents' staff intended to clarify that the intent of the law is to study rates of compensation for state employees in a merit system established pursuant to Chapter 19A of the Code and not review salaries of faculty and professional and scientific staff currently exempted from the merit system law.

Mr. Richey said the amendments proposed by the Board Office would add the words "training or education" as factors to be considered in developing comparable worth scales. An amendment to the second section would restrict the study to merit employees. Regent Anderson said terminology in general use since 1963 in all comparable worth pay acts had included training or education in the word "skill." The study committee, after spending much time on the matter, agreed to use this terminology. Given this information, she did not see the need for adding "training or education" to the bill. She was concerned that if the bill were amended at this time it would delay and possibly kill the bill. She felt it was an unwarranted complication.

President Brownlee suggested that adding "training or education" to the bill was necessary to make sure marketplace conditions could be coped with in the appointment of faculty. Regent Anderson said the proposed amendment would not respond to this concern about the marketplace.

Mr. Crawford noted that the purpose behind comparable worth is to overcome the marketplace. Regent Anderson agreed that this was its purpose in its purest form. However, the bill under discussion was intended to address

only merit employees. The question of comparable worth in the professions is a whole different field.

Vice President Bezanson said the application of the comparable worth principle to all groups, including faculty, was the issue about which the Regent institutions were concerned. Faculty compensation is not a pay grade structure. Comparable worth is used by the Regents but usually in a structured pay grade system. The important question was what would be the impact of the first part of the bill on faculty. He was concerned that it was not known what the consequences would be. If the language did indeed carry the meaning that Regent Anderson said it did, there was no reason to add it. However, the scope of application should be considered. That was the area for concern.

Regent Anderson felt that if the amendments had been proposed while the bill was in committee, she would not have objected. However, this was the top priority bill for this session for the women in the legislature. It had passed by a 95-0 majority in the House. She understood the position of the Board Office but opposed tampering with progress of the bill at this time.

Mr. Richey said the proposed amendments would be withdrawn if that were the board's wish.

Assistant Vice President Small said the question was one of legislative intent. Further, the intentions of the legislature are not always carried out. Therefore, it was important to seek as much specificity and clarity as possible in the bill. Regent Neu suggested various procedures for obtaining a statement of legislative intent which might be useful later if someone tried to apply this bill to the academic side of the universities.

Regent Jorgensen said her initial reaction was that there should be some language in the bill to exclude faculty. However, she had not heard any university people supporting this idea.

President Brownlee said it was the responsibility of the institutions to tell the board if there would be problems related to the operation of the academic enterprise if the bill passed without amendment. Since it seemed to be the consensus of the board to leave the bill alone, however reluctantly, the amendment would be dropped, but he urged university administrators to contact him if they learned of problems following passage of similar bills elsewhere.

Mr. Richey then turned to the report, beginning with operating appropriations. The Joint Education Appropriations Subcommittee continued to discuss operating appropriations. A question had been raised as to whether fuel budgets should be cut next year. Mr. Richey said this was not considered advisable. The fuel budgets were based on realistic estimates of consumption. There was no assurance of further funding if there were shortfalls. Further, if money were moved out of this category, there was no assurance it would be retained in the Regents' operating budget.

GENERAL
March 31, 1983

The next subject for discussion was Specialized Child Health Services. The board had requested \$890,000 for this purpose for fiscal year 1983-84. The Governor recommended funding at \$700,000. The Joint Appropriations Subcommittee's recommendation was \$470,000 as shown below (the amount in parentheses is the Board of Regents request):

Regional child health centers	\$252,000	(\$227,000)
Childhood cancer diagnostic and treatment network program	48,447	(161,000)
Rural comprehensive care for hemophilia patients	69,199	(158,000)
Iowa high-risk infant follow-up program	0	(105,000)
Genetic disease programs including muscular dystrophy	100,000	(124,000)
TOTAL	\$469,646	\$775,000

The board also asked for an addition of \$115,000 for mobile field clinics.

The subcommittee recommended that the appropriation be made to the Department of Health, who would then contract with the Board of Regents for provision of these services. There was action taken to add intent language that the Iowa high-risk infant follow-up program would be financed from funds provided to the regional child health centers and from balances available at the University of Iowa Hospitals.

Mr. Richey noted that funding at these levels would have serious effects on the hospital's ability to conduct programs for cancer and hemophilia beyond the first year of the biennium.

President Brownlee felt the Regents must do something to get those cuts restored. He said there was something wrong when legislators who don't understand the programs deliberately cut funds that care for hemophilia and cancer in children. It was not only sad but shocking.

Mr. Richey said there had been repeated visits with legislators on that subcommittee. They said facts given to them by the Regents simply were not true. Some legislators believed their sources of information were better than the university's on federal fund availability. President Brownlee asked if the Regents could offer to have some kind of pass-through if federal funds became available. Vice President Bezanson agreed that if federal funds were received the university would revert state appropriations.

Regent Anderson didn't think federal money was the entire issue. She said there was a lack of understanding by some legislators of the complex inter-relationship between research and patient care. They are trying to cost out services to patients and research separately, but these two factors are interrelated and interdependent. These legislators were interpreting it as if university people were misleading them. Regent Anderson believed this was the underlying problem.

GENERAL
March 31, 1983

Because of the importance of the Specialized Child Health Services programs, President Brownlee asked if it would be possible for the board to make a special appeal to the legislative leadership.

MOTION: Mr. Wenstrand moved that the board direct a special appeal to the legislative leadership protesting potential cuts in the Specialized Child Health Services programs with the pledge that if federal funding became available state appropriations would be reverted. Mr. Neu seconded the motion.

President Brownlee said he would communicate this special appeal within the next few days and do so as forcefully as possible.

VOTE ON MOTION: The motion passed unanimously.

Mr. Richey briefly reviewed current legislative progress on the Iowa State University Water Resources Research institute, salary policy, and funding for the Governor's program on high technology.

The report discussed three issues related to capital. First, concerning new academic revenue bonding, Senate Concurrent Resolution 13 authorizes the Board of Regents to sell \$63,780,000 in academic revenue bonds during the biennium beginning July 1, 1983. This would allow construction of three buildings: Communication Arts Center, University of Northern Iowa; Law Building at the University of Iowa; and the Agronomy Addition and central plant improvements at Iowa State University. The resolution also approves the Ten-Year Building Program as submitted by the board. The bonding amount is identical to that recommended by the Governor. This resolution had been approved by the Senate and was currently in the House Finance Committee. Mr. Voldseth said it was believed that further action would soon be taken and it was expected to pass without difficulty.

Secondly, the Joint Appropriations Education Subcommittee had reported out capital appropriations for the Regents for 1983-84 only of \$10,005,000. This compared to the recommendation of the Governor of \$13,880,000 for the 1983-85 biennium. The remaining projects, totaling \$3,865,000, recommended by the Governor were deferred for financing until the 1984-85 fiscal year with action to occur in the 1984 Legislative Session.

The Board Office report noted that there had also been much discussion on trying to fund a portion or all of the Advance Planning request of the board which totaled \$900,000.

Little or no action had occurred in the third aspect of the capital issues, tuition replacement appropriations. Mr. Richey noted that the level appropriated would determine the timing for the issuance of bonds.

GENERAL
March 31, 1983

Mr. Richey asked Mr. Voldseth to comment on H.F. 509. This bill, a proposal of the Iowa Coordinating Council for Post-High School Education, requires the registration of out-of-state institutions offering programs in Iowa. Mr. Voldseth said this was on the House calendar. He had been informed by the majority leader that he would try to get it through but it was quite far down on the calendar.

Mr. Richey said bond registration was required by new tax laws and this was being addressed by H.F. 377, which allows issuance of tax exempt bonds in registered form by all bonding entities in Iowa. H.F. 489 would expand membership of the Interagency Coordinating Council on Radiation Safety specifically to include membership to be named by the board from both the University of Iowa and Iowa State University. Those bills appeared to be moving satisfactorily.

The Legislative Report discussed various new bills. Two, H.F. 77 and S.F. 476, deal with changes in the collective bargaining process. The board was opposed to expanding the scope of collective bargaining and had asked its liaison personnel to convey its concerns.

Mr. Richey said there were concerns about H.F. 352. This bill originally provided for the establishment of 15 teacher centers within the 15 area education agencies to provide training and curriculum development for teachers in the area. Concerns were expressed over the duplication of effort involved in education. Mr. Richey told the board this could dilute the quality of education for teachers as well as weaken existing programs on the various campuses in the state.

Mr. Richey noted briefly H.F. 532, a bill to establish an Iowa science and mathematics loan program to be administered by the Iowa College Aid Commission. Teachers may receive loans of up to \$1,500 per year for two years for tuition for such programs. The loans are forgiven in installments if the teacher subsequently teaches science or math courses on the secondary level or science or math on the elementary level in Iowa.

A bill to which the board was opposed was S.F. 190, which provides for an absolute leave of absence to be granted when a person is elected to a municipal, county, state, or federal office. The board's policy has been to consider each case on an individual basis.

S.F. 345 puts restrictions on the dispensing of prescription drugs or controlled substances. Only a pharmacist or medical practitioner who dispenses as an incident to the practice of the practitioner's profession can dispense such drugs after January 1, 1984. Mr. Richey said the Board Office and the institutions were continuing to study this bill to be sure the institutions can handle their duties in their infirmaries under this bill.

S.F. 378 prohibits funds of the institutions of the State Board of Regents from being invested in a bank or financial institution which has loans to the Republic of South Africa or in stocks or other obligations of a company doing business in or with South Africa. Vice President Bezanson noted that the university had brought this issue to the board on two past proxy votes. It would attempt to address this policy in voting shares of stock given to it.

Regent Anderson said she did not like to have the board oppose passage of H.F. 323. This bill strikes the provisions of the Code which exempt sex provisions in the Civil Rights Act from applying to retirement plans.

Concern had been expressed by the universities that passage of this bill could have a serious impact on Regent universities' participation in TIAA/CREF. Three years ago, TIAA switched to unisex tables to determine payout from dollars contributed after that time. The federal Equal Employment Opportunity Commission then insisted on some changes which TIAA approved but then found that New York State would no longer go along with the program. Following that action there had been three conflicting appeal court decisions, and the matter had now been appealed to the Supreme Court for a final ruling. Mr. McMurray said arguments had been heard before the Supreme Court in the past week. Mr. Richey said it would be best to have the legal issue settled before this bill becomes law. President Parks agreed. He did not think the board should oppose the bill, merely seek postponement. It would be very disruptive if it passed into law before the Supreme Court decision.

The Legislative Report stated that Governor Branstad on March 12 submitted to the Senate the following appointments to the Board of Regents for six-year terms beginning May 1, 1983, ending April 30, 1989:

Charles Duchon, Des Moines
Frank J. Stork, Algona
Percy G. Harris, Cedar Rapids.

These appointments had been referred to subcommittees for review before confirmation by the Senate.

MOTION:

President Brownlee stated that the Legislative Report--1983 Session was received by general consent of the board.

TEN-YEAR PLANS AND ANNUAL REPORTS ON OPERATIONS OF RESIDENCE SYSTEMS, 1981-82.
It was recommended:

1. That the Board Office Residence System Summary Report and recommendations and the University Annual Residence System Reports for 1981-82 be received.
2. That the following recommendations be approved:
 - a. That the ten-year planning statement be made a continuing report with annual updates.
 - b. That the residence systems staff in cooperation with Board Office staff develop a common outline for presenting the next ten-year planning statement update.
 - c. That the annual report narrative be reviewed to develop a common outline for future reports.
3. That the University Ten-Year Planning Statements and Indicators be received.

GENERAL
March 31, 1983

Detailed university reports and a Board Office summary are prepared annually to assist the Regents in their understanding of this important function and in their review and action on annual operating budgets.

In 1981-82, the report year, total fall university enrollment stood at 61.6 thousand for an increase of 2 percent over the previous year. Total fall enrollment increased again this fall to 64.0 thousand or an increase of 3.9 percent over the report year. Residence system occupancy hovered at peak capacity. For both 1980-81 and 1981-82, there were 23.6 thousand residence system occupants and the current fall showed 23.7 thousand occupants.

Occupancy compared to facility design capacity for single students ranged from 102 to 112 percent while family housing occupancy rates ranged from 96 percent to almost 100 percent.

The parietal rule (freshmen and sophomores) remained suspended at the University of Iowa through 1984-85. Iowa State has no parietal rule. The parietal rule for freshmen and sophomores at the University of Northern Iowa remained suspended through 1982-83, and the university was seeking a continuation of its suspension for an additional two years (see these minutes under University of Northern Iowa).

There were no changes in the basic philosophies of the administration of the three residence systems in 1981-82. There were none planned for the current year. Access policy remained the same with Iowa State University and the University of Northern Iowa using essentially a seniority system while the University of Iowa gives preference to freshmen, sophomores, and transfer students. All three universities continued to expand and develop social/recreational, cultural, education, and food service programs. The governance structures within the three systems remained as in recent years with qualified professional university staff supplying continuing leadership support.

The Board Office noted that the ISU residence housing system had received national recognition. It was reported that the ISU philosophy that "university housing should be more than a bed and board option" and the implementation of that philosophy resulted in housing administrators selecting ISU's program as Number 1 in the country in a survey conducted recently by the University of Georgia.

Residence system revenues continued a long-standing pattern of annual increases moving from \$41.3 million in 1980-81 to \$45.8 million in 1981-82. Current year estimates exceeded \$48 million in revenues. The increase represented both increased volume of business and increased prices. Of more significance, net operating revenues, or those revenues after expenditures for operations had been deducted, increased from \$8.1 million to \$9.8 million.

After all operating expenses were met, all debt service paid, and all building renovations and repair requirements from reserves were met, voluntary reserves of \$10.8 million remained. Estimated voluntary reserves for 1982-83 are 21.9 percent of estimated revenues. The Board Office noted that

with occupancy forecasted to decline in all three university residence systems, two within the next five years, it was prudent to retain voluntary reserves at this level. It also noted that estimated renovations and repairs on an aging physical plant would place increasing pressures on reserve balances as occupancy declined.

At present the Regents have approximately a \$120 million investment in plant at cost including the purchase of the Mayflower Apartments by the University of Iowa. Replacement costs may be three to four times this amount. Voluntary reserves of \$10.8 million approximate 9 percent of the total plant value at original cost.

All three residence systems continued preventive and corrective maintenance including equipment replacement programs. In 1980-81, all maintenance, repairs, alterations, and renovations amounted to approximately \$5 million. During the report year, the repair program cost \$5.6 million and estimates for the 1982-83 year were approximately \$7 million.

There was no new long-term debt established in FY 1981-82 but the acquisition of the Mayflower Apartments by the University of Iowa would increase principal debt by \$7,500,000 during 1982-83. Operating ratios remained well above minimum requirements found in bond covenants. The Board Office said all three universities remained in a strong position to meet all long-term debt requirements through the current year.

Each university submitted an Annual Residence System report and a ten-year planning statement. Complete copies of these documents are on file in the Board Office. Mr. Richey noted that the planning statements were particularly well done. These were evolving into more comparable documents in spite of different institutions with different methods.

MOTION:

Dr. Harris moved (1) that the Board Office Residence System Summary Report and recommendations and the University Annual Residence System Reports for 1981-82 be received; (2) that the ten-year planning statement be made a continuing report with annual updates, that residence systems staff in cooperation with Board Office staff develop a common outline for presenting the next ten-year planning statement update, and that the annual report narrative be reviewed to develop a common outline for future reports; and (3) that the University Ten-Year Planning Statements and Indicators be received. Mrs. Murphy seconded the motion.

Regent Wenstrand asked if progress had been made in the alcohol abuse programs mentioned in the university reports. Vice President Hubbard said the University of Iowa had two active programs with growing numbers of people

GENERAL
March 31, 1983

involved. Vice President Thielen said that at ISU the program was expanded also. There was a joint effort with state agencies on alcohol abuse. Although concentrated in the residence halls, it was a campus-wide program. In the last few years, thousands of students had taken part in seminars and workshops.

Regent Jorgensen said she would like to get a perspective on what students were asking from the dormitory system. It seemed that at one time they wanted a great deal of freedom. She wondered if that was changing. Residence System Director Frederickson said that at Iowa State many students were now speaking out that they wanted more restricted areas in which to live, particularly regarding alcohol use. Vice President Hubbard said the University of Iowa offered a wide range of options for students to choose from, particularly regarding visits from the opposite sex.

Regent Anderson asked if the board could assume that a student could move to a different dormitory to get away from a problem situation. Mr. Frederickson said ISU had procedures for internal transfer. If there is more demand, more space is set aside, but it might take a semester or year to accomplish this. Students need choices but the university did need response time. Vice President Hubbard introduced the former and current presidents of the associated residence halls at the University of Iowa, Brad Bartels and Mark Eckman. Mr. Bartels said at SUI students having difficulty could transfer to different areas quite easily and, because there were different atmospheres in different areas, they usually found what they were looking for. Vice President Hansmeier said UNI attempted to provide a wide range of options and would try to find space available if a student wanted a more quiet house in which to live.

VOTE ON MOTION:

The motion passed unanimously.

STUDENT TEACHING CONTRACTS FOR 1983-84. It was recommended that the board approve the students teaching contract forms for 1983-84 for each of the three Regent universities.

The Board Office stated that the board was required to review the forms for agreements between the Regent universities and school districts for student teaching programs. Each of the universities had submitted its student teaching contract form for 1983-84. No changes had been made from the forms in use during the 1982-83 year.

MOTION:

Mr. Wenstrand moved that the board approve the student teaching contract forms for 1983-84 for each of the three Regent universities. Mr. Nolting seconded the motion and it passed unanimously.

REPORT ON COLLECTIVE BARGAINING AT UNIVERSITY OF NORTHERN IOWA. It was recommended that the board receive the report of Arbitrator Neil Gundermann which makes final the terms of the board's 1983-85 collective bargaining agreement that had not been established through table negotiations.

GENERAL
March 31, 1983

The Board Office reported that the board and faculty teams had settled all items in the negotiating process with the exception of selected salary items and selected insurance eligibility. The teams presented their respective positions to Arbitrator Gundermann in a hearing held February 25 and 26, 1983. On March 10 the Board Office received the arbitrator's award. The arbitrator's award adopted the board's position on each item as summarized below:

- Salary:
1. The salaries for 1983-84 are frozen at the 1982-83 levels.
 2. The salaries for 1984-85 will be increased an average of 7 percent over the 1983-84 salaries.
 3. The Minimum Salary Guideline continues to function as a "floor" designed to set the salaries of a very few members of the faculty each year (3 - 8) as opposed to approaching a salary schedule designed to set the salaries of many faculty (approximately 60) as the United Faculty proposed.
 4. The salary distribution will be continued in its current form (30 percent discretionary).

Insurance: The abitrator found that health insurance and dental insurance should not be provided for all bargaining unit members; the historical practice of providing health insurance only for unit members working half-time or more for a full academic year was sustained.

MOTION: President Brownlee stated that the report of Arbitrator Neil Gundermann making final the terms of the board's 1983-85 collective bargaining agreement be received by general consent of the board.

PROPOSED REVISION OF REGENT POLICY ON BUILDING AND LIABILITY INSURANCE. President Brownlee requested that this item be deferred.

COMMENCEMENT DATES. It was requested that board members indicate their interest in attending spring 1983 commencement at the five Regent institutions and notify the Board Office of their intentions.

NEXT MEETINGS: President Brownlee asked board members and institutional personnel to consider changes in June and July board meeting dates. After a brief discussion, the dates were set as follows:

April 20, p.m.	University of Iowa	Iowa City
April 21	Iowa Braille & Sight Saving School	Vinton
May 19	University of Northern Iowa	Cedar Falls
June 8-9, 14-16		Des Moines
July 21	Iowa State University	Ames
August	NO MEETING	
September 15	University of Iowa	Iowa City
October 20	Iowa School for the Deaf	Council Bluffs
November 17		Des Moines
December 15	University of Northern Iowa	Cedar Falls
January 19, 1984	Iowa State University	Ames
February 16		Des Moines
March 15	Iowa State University	Ames

GENERAL
March 31, 1983

REPORT ON WOI-TV. President Brownlee stated that board members and the executive secretary had been given copies of a report on WOI-TV that he had asked Iowa State University to prepare. He asked them to read it and direct questions to President Parks or his administration. It might be docketed after Regents and Board Office staff had further opportunity to study it. President Brownlee added that this report had been transmitted to the Governor's Office.

President Brownlee then asked board members and institutional executives if there were any additional items to be raised for discussion pertaining to the general docket. There were none.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, March 31, 1983.

SALE OF \$20,000,000 HOSPITAL REVENUE BONDS, SERIES 1983. The Board Office reported that the 1983 Legislature, in accordance with requirements of Section 263A.2 of the Code, enacted Senate Concurrent Resolution 8. This resolution authorized the board to construct an addition to the South Pavilion of the University Hospital of approximately 150,000 gross square feet to house inpatient facilities for 140 beds and to construct mechanical and other supportive facilities at an estimated total cost of \$24,500,000, of which not more than \$20,000,000 would be financed by borrowing through the issuance of bonds, as authorized by Chapter 263A.

The board initiated action on this bond sale at its February meeting through passage of resolutions authorizing and providing for the issuance of the bonds and directing the advertisement and sale of the bonds.

President Brownlee called the meeting to order at 11:00 a.m., Central Standard Time, on Thursday, March 31, 1983. The roll being called there were present S. J. Brownlee, president, in the chair, and the following named board members: Anderson, Harris, Jorgensen, Murphy, Nolting, Neu, and Wenstrand. Member McDonald was absent.

President Brownlee stated that the meeting was for the purpose of receiving separate sealed bids on sale of \$20,000,000 Hospital Revenue Bonds, Series 1983, for the State Board of Regents of the State of Iowa.

President Brownlee requested the filing of all sealed bids. After making a second and third call for the filing of sealed bids, President Brownlee announced the closing of receipt of sealed bids.

President Brownlee introduced Mr. Richard Pavia and Mr. Derek Engleton of Speer Financial, Inc., the board's bond consultants.

President Brownlee directed the executive secretary to open the sealed bids and asked Mr. Pavia to read the sealed bids. Mr. Pavia reported that four sealed bids had been received. The bids were as follows:

STATE UNIVERSITY OF IOWA

March 31, 1983

Bidders	Price	Coupon	Rates	Net Interest
John Nuveen & Co., Inc. - Chicago and	100.0000	1984-1990	8.70 %	7.4124
Dean Witter Reynolds, Inc. - New York and		1991-2003	7.20 %	\$16,183,750
Shearson/American Express, Inc. - New York and				
Smith Barney, Harris Upham & Co., Inc.-NY and				
Securities Corporation of Iowa - Cedar Rapids and				
Shaw, McDermott & Co. - Des Moines and				
Prudential-Bache Securities - New York and				
R. G. Dickinson & Co. - Des Moines and				
Juran & Moody, Inc. - St. Paul and				
Blunt, Ellis & Loewi, Inc. - Chicago and				
Becker & Cownie, Inc. - Des Moines and				
Piper, Jaffray & Hopwood, Inc.-Minneapolis-Joint Managers				
Burton J. Vincent, Chelsey & Co. - Chicago				
First Mid America, Inc. - Omaha				
Underwood, Neuhaus & Co., Inc. - Houston				
Robert W. Baird & Co., Inc. - Milwaukee				
Chiles, Heider & Co., Inc. - Omaha				
Merrill Lynch White Weld Capital	100.0000	1984-1990	8.90 %	7.6548 %
Markets Group - Minneapolis and		1991	8 1/2%	\$16,713,000
Dain Bosworth Incorporated - Minneapolis and		1992-2003	7.40 %	
E. F. Hutton & Company, Inc.-Des Moines - Joint Managers				
Dougherty, Dawkins, Strand & Yost, Inc.-Minneapolis				
Blyth Eastman Paine Webber, Inc.-Minneapolis				
United Central Bank of Des Moines, N.A.-Des Moines				
Hawkeye Bancorporation - Des Moines				
Lowell H. Listrom & Company, Inc.-Kansas City				
Morgan Guaranty Trust Company of New York and	100.0160	1984-1989	9.70 %	8.5836 %
Salomon Brothers - New York and		1990	8 1/2%	\$18,740,956
The First National Bank of Boston-Boston-Jt. Managers		1991-1993	8.20 %	
E. A. Moos & Co., Inc. - New York		1994	8.40 %	
-----IN ASSOCIATION WITH-----		1995-2003	8 1/2%	
Citibank, N.A. - New York and				
Donaldson, Lufkin & Jenrette Securities Corp.-NY-Jointly				
Harris Trust and Savings Bank - Chicago and	100.0792	1984-1995	8 1/4%	8.76524%
The Northern Trust Company - Chicago and		1996	8.70 %	\$19,137,452
Iowa-Des Moines National Bank - Des Moines and		1997	8.90 %	
Clayton Brown & Associates, Inc. - Chicago		1998-1999	9.00 %	
Chemical Bank - New York and		2000	9.20 %	
Interfirst Bank Dallas, N.A. - Dallas and		2001-2003	9 1/4%	
Chase Manhattan Capital Markets Group,				
The Chase Manhattan Bank, N.A. - New York and				
Bankers Trust Company - New York - Joint Managers				
American Fletcher National Bank - Indianapolis				
BancNorthwest - Chicago				
Connecticut National Bank - Hartford				
The First National Bank of St. Paul - St. Paul				
LaSalle National Bank - Chicago				
Mercantile Trust Company, N.A. - St. Louis				
Pittsburgh National Bank - Pittsburgh				
A. G. Edwards & Sons, Inc. - St. Louis				
Marine National Exchange Bank - Milwaukee				
Merchants National Bank & Trust Co.-Indianapolis				
Van Kampen Merritt, Inc. - Chicago				

STATE UNIVERSITY OF IOWA
March 31, 1983

Mr. Pavia said the bids had been calculated. He told board members it was an excellent sale and strongly urged them to accept the bid of John Nuveen & Co., Inc., at a net interest rate of 7.4124 percent.

MOTION:

This being the time and place fixed by published notice, the board took up for consideration the matter of bids for the purchase of \$20,000,000 Hospital Revenue Bonds, Series 1983, of said board. After all sealed bids had been opened, the results thereof were incorporated in a resolution entitled, "Resolution providing for the sale and award of \$20,000,000 Hospital Revenue Bonds, Series 1983, and approving and authorizing the agreement of such sale and award," which was introduced and caused to be read. Dr. Harris moved that said resolution be adopted, seconded by Mrs. Anderson, and the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Nolting, Neu, Wenstrand, Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared said resolution duly adopted and signed his approval thereto.

MOTION:

The board took up for consideration the matter of authorizing and issuing \$20,000,000 Hospital Revenue bonds, Series 1983. Whereupon Mr. Nolting introduced and caused to be read a resolution entitled "A Resolution amending a resolution entitled 'A Resolution authorizing and providing for the issuance and securing the payment of \$20,000,000 Hospital Revenue Bonds, Series 1983, for the purpose of defraying the cost of constructing an addition to the General Hospital on the campus of the State University of Iowa,'" and moved that said resolution be adopted. Mr. Neu seconded the motion and after due consideration by the board the president put the question on the motion and upon the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared the motion duly carried and said resolution adopted.

STATE UNIVERSITY OF IOWA
March 31, 1983

MOTION: Mr. Wenstrand moved that all certified checks submitted by bidders, except for that of the best bidder, be returned. Mrs. Jorgensen seconded the motion and it passed unanimously.

MOTION: Mrs. Murphy moved that the firm of Peat, Marwick, Mitchell & Co. of Cedar Rapids, Iowa, be employed as bond auditor. Mr. Neu seconded the motion and it passed unanimously.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following appointments:

Janice Wood Wetzel as Director of the School of Social Work in the College of Liberal Arts, effective October 1, 1983, at the salary budgeted for the 1983-84 fiscal year.

Gerald F. Gebhart, Ph.D., as Acting Head, Department of Pharmacology, College of Medicine, effective April 1, 1983, at an annual salary of \$62,500.

George Daly, Ph.D., as Dean of the College of Business Administration and Professor of Economics, at a salary of \$78,000, effective July 1, 1983.

Robert C. Hobbs, Ph.D., as Director of the University of Iowa Museum of Art at a salary of \$45,000.

President Freedman stated that the latter two appointments were the results of two-year searches. He expressed the university's gratitude to Acting Dean Emmett Vaughn and Acting Director of the Museum Joann Moser for their fine services during the past two years.

MOTION: Dr. Harris moved that the board approve the appointments of Drs. Wetzel, Gebhart, Daley, and Hobbs. Mr. Nolting seconded the motion and it passed unanimously.

BACHELOR OF SCIENCE DEGREE IN BOTANY. It was recommended that the proposed B.S. in Botany at the University of Iowa be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

The Board Office said the university currently offers a B.A. degree in Botany in the College of Liberal Arts and was now preparing to offer a B.S. degree that would be more specifically designed for students preparing to pursue graduate study.

MOTION:

President Brownlee stated that the proposed B.S. Degree in Botany at the University of Iowa was referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

FACULTY DEVELOPMENTAL ASSIGNMENTS REPORT FOR 1981-82. It was recommended that the board accept the report on Faculty Developmental Assignments for 1981-82.

The Board Office reported that the board had approved a total of 98 leaves, with an estimated net replacement cost of \$96,000. Ninety leaves were actually taken, with an actual net replacement cost of \$101,010. All of the leaves were for one semester.

The report submitted by the university provided a description of the accomplishments and activities completed during each of the leaves in addition to the faculty member's title, department, and period of leave. These activities included research, study, and the development of new techniques in a variety of academic areas; the preparation of books, chapters of books, papers, poems, compositions, or other publications; data collection, the collection of information and the preparation of materials to be used in teaching; and the presentation of seminars, lectures, and scholarly papers.

MOTION:

President Brownlee stated that the report on Faculty Developmental Assignments for 1981-82 was accepted as submitted by general consent of the board.

BUILDING NAME CHANGE. It was requested that the board approve renaming the Children's Hospital as Steindler Building.

The university requested this change to honor Dr. Arthur Steindler, who founded the university's Department of Orthopaedic Surgery and directed its growth for 34 years until his retirement in 1948.

Physicians throughout the United States and the entire world recognize Arthur Steindler's contributions to the development of the specialty of orthopaedics. As recently as last year, the American Orthopaedic Association named Dr. Steindler as one of the ten orthopaedists who had contributed most to the development of American orthopaedics.

In large part as the result of Dr. Steindler's efforts, the General Assembly passed the Perkins Act, which authorized medical treatment for children under 16 and led to the development of field clinics throughout the state for the evaluation of crippled children. Dr. Steindler's continued interest in providing care for crippled adults led him to help stimulate the legislature in 1919 to pass the Haskell-Klaus Act, extending state-supported medical care to all indigent adults. This far-sightedness gave this state one of the best health care systems in the nation.

MOTION:

Mr. Neu moved that the board approve renaming Children's Hospital as Steindler Building. Mrs. Murphy seconded the motion and it passed unanimously.

CHARTER REVISION FOR THE BOARD IN CONTROL OF ATHLETICS. It was recommended that the board approve the amendments to the charter of the University of Iowa Board in Control of Athletics.

The Board Office reminded board members that they had approved certain changes last year in the charter of the Board in Control of Athletics that adopted an alternate faculty representative. The proposed change now before the board would drop the "alternate" faculty wording, but it would continue the functions of this person with the appointment of a second faculty member to the Board of Control. Previously, there was only one faculty representative.

It was the understanding of the Board Office that the change was being proposed to formalize the practice followed during the past year by which the alternate faculty representative voted on matters relating to the women's program. This practice would be continued by one of the two faculty representatives.

President Freedman said this step represented efforts to achieve further equality between men's and women's athletic programs. It had been the position of the Big 10 to have an alternate representing women. Now there would be two full representatives, one for women and one for men. The University of Iowa was the second in the Big 10 (after Minnesota) to take this step.

MOTION:

Dr. Harris moved that the board approve the amendments to the charter of the University of Iowa Board in Control of Athletics. Mr. Nolting seconded the motion and it passed unanimously.

POLICY ON INTELLECTUAL POLICY. It was recommended that the board approve the university's proposed Policy on Intellectual Property.

In supporting information, the Board Office said that questions have been raised by the university staff and faculty pursuant to the board-approved copyright policy at the university. The questions center around which materials developed by the staff and faculty are materials in which the university owns an interest. Exhibits submitted by the university described materials and developmental aspects for those materials in which the university retains an interest. Essentially, if there is no substantial university contribution to the development and production of the material, then it is the property of the staff or faculty who developed it. The university retains the right to review, negotiate, and sign agreements for the use or sale of materials for which it has made a contribution.

Vice President Remington said existing policies for textbooks and patents were very clear. Recently, however, new things such as computer programs revealed a gap in those policies. The policy was not intended to establish a formula approach to determining university rights in intellectual property. The proposed policy was intended to serve as a guideline. Vice President Remington said it was possible that, as the university gained experience with the policy, it might be necessary to return to the board with clarifications.

MOTION:

Mr. Wenstrand moved that the board approve the university's proposed Policy on Intellectual Property. Mrs. Murphy seconded the motion and it passed unanimously.

AMENDMENTS TO BYLAWS, RULES, AND REGULATIONS OF UNIVERSITY OF IOWA HOSPITALS AND CLINICS AND ITS CLINICAL STAFF. It was recommended that the board approve the proposed amendments to the Bylaws, Rules, and Regulations of the University Hospitals and Clinics and its clinical staff.

The Board Office explained that the university had developed four amendments to the Bylaws, Rules, and Regulations which can be summarized as follows:

1. Clarifies and expands the due process procedures available to house staff members by specifying that a written notice of suspension, dismissal, or non-renewal must state the ground for the decision; by clarifying the procedure to be followed for hearings concerning suspension, dismissal, or non-renewal; by specifying that contracts for house staff may be for less than one year; and by granting the University Hospital Advisory Committee the authority and responsibility to adopt procedures for dealing with other house staff member concerns.
2. Permits the Hospital Advisory Committee to sanction practice by members of the temporary staff without supervision and concomitantly submit fees for professional service. The university reported that this amendment would bring the hospitals into the mainstream of hospital practice for temporary staff.
3. Permits physicians who have professional and scientific staff appointments to clinical departments and who have clinical responsibilities to be members of the active clinical staff of the University of Iowa Hospitals and Clinics.
4. Adds the Director of the Department of Nursing to the membership of the University Hospital Advisory Committee.

President Freedman noted that, if adopted, amendment four would for the first time place a woman on the University Hospital Advisory Committee.

STATE UNIVERSITY OF IOWA
March 31, 1983

Because the university reported that each of the amendments was needed to improve operation of the hospitals, and because the amendments had been approved by the University Hospital Advisory Committee, approval of the amendments was recommended.

MOTION:

Dr. Harris moved that the board approve the proposed amendments to the Bylaws, Rules, and Regulations of University of Iowa Hospitals and Clinics and its clinical staff. Mr. Wenstrand seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the register of Capital Improvement Business Transactions for March 1983 had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts.

Currier and Burge Halls--Elevator Replacement

Award to: Schumacher Elevator Co., Inc., Denver, Iowa \$122,984.00

College of Medicine Administration Building--Relocation of Steam Line

Award to: AAA Mechanical Contractors, Inc., Iowa City, Iowa \$20,997.00

Macbride Hall--General Remodeling--Phase 2--Textiles and Interior Design Laboratories

Award to: Kleiman Construction, Inc., Cedar Rapids, Iowa \$186,750.00

Stanley Residence Hall--Replacement of Water Booster Pumps

Award to: AAA Mechanical Contractors, Inc., Iowa City, Iowa \$22,231.00

Lower Finkbine Sports Field Improvements (Hawkeye Arena and Recreation Facilities Project)

Award to: Burger Construction Co., Inc., Iowa City, Iowa \$91,825.00

Since a successful bond sale had been concluded, the board was requested to ratify executive secretary award of the following construction contract:

South Pavilion--Phase B--Exterior Shell--University of Iowa Hospitals and Clinics

Award to: M.A. Mortensen Company, Minneapolis, Minn. \$6,117,000.00

The Board Office reported that outstanding competitive bids were received. The award of \$6,117,000 compares to an estimated construction budget for this phase of \$8,235,000.

The award accomplishes within the base bid the construction of 150,435 square feet. An add-alternate provides shelled in clinic space for a future radiology suite of an additional 32,008 square feet. Another alternate (#5) adds 8,500 square feet on level 4 for a future digestive disease center.

Alternate 5 had not previously been before the board for specific review. The Board Office noted that the cost to gain this space was now quite attractive.

Bids for the finishing of the project within the budgetary scope would be received probably in August. The wisdom of fast-tracking the project to take advantage of an extremely competitive bidding market appeared to be justified by the results to date.

The board was requested to award the following construction contract:

Hillcrest Dormitory--Install Storm Windows, North and Center Sections
Award recommended to: TRICON, Iowa City, Iowa \$136,300.00

This award was referred to the board because contract award was recommended to someone other than the apparent low bidder. That bidder, Premo Construction Company, Des Moines, Iowa, submitted a bid of \$124,345. The bid was recommended to be disqualified because of the failure of the bidder to comply with bid specifications. The company submitted a bid for an alternate window and did not seek approval in the time specified in the uniform construction documents on substitutions.

The board was requested to approve the following contract change order:

On the project Kinnick Stadium--North End Zone Seating Expansion, the university requested approval of contract amendment with Merit Construction Company, project contractor, in the amount of \$31,509.00. The university explained that the seating planks in the center section of the south end zone seating area were being replaced. Because funds were available, it became feasible to replace the badly deteriorated steps, treads, and decking in this area as well. The Board Office noted that this work could be carried out by the project contractor at a cost well below the engineer's estimate for the work and recommended approval.

The board was requested to approve the following new projects:

Iowa Hall--Museum of Natural History--Phase I--Space Preparation, Macbride Hall
Source of Funds: University of Iowa Foundation \$237,000.00

The Physical Plant Department was selected as inspection supervisor.

Phillips Hall--Remodel Sixth Floor Interior Offices
Source of Funds: General University Building Repairs \$156,600.00

The Physical Plant Department was selected as architect and inspection supervisor.

The board was also requested to ratify selection of Gene Gessner, Inc., Iowa City, Iowa, to provide engineering services on the project with fees to be on an hourly basis to a maximum of \$6,208.

University Library--Improve HVAC System

Source of Funds: General University Building Repairs \$292,000.00

The Physical Plant Department was selected as inspection supervisor. The Board Office noted that a contract for engineering services would be brought to the board at its April meeting.

Chemistry/Botany Building--Chemistry Laboratory Remodeling

Sources of Funds: Pending Capital Appropriation, 1983 for Chemistry/Botany Remodeling	\$1,750,000.00
Pending Capital Appropriation, 1983 for Fire Safety	250,000.00
General University Building Repairs or Income from Treasurer's Temporary Investments	352,000.00
TOTAL BUDGET	<u>\$2,352,000.00</u>

The Governor had recommended and the Legislative Appropriations Subcommittee had taken action to provide capital appropriations for the initial remodeling in the Chemistry/Botany Building as well as Fire Safety appropriations for the University of Iowa. The project would provide for the total remodeling of the Chemistry Department laboratories located on the 200, 300, and 400 levels of the southeast wing of the building, involving approximately 16,200 interior gross square feet of space. There would be a fire stair constructed to serve this wing of the building and related utility service expansion to accommodate the new functions in this wing.

The university requested project approval so project bidding could occur as soon as the capital appropriations became available on July 1, 1983.

The Physical Plant Department was selected as inspection supervisor. The board would be requested to approve an agreement for completion of design services with Wehner, Nowysz, Pattschull and Pfiffner, Iowa City, Iowa, at its April meeting.

Oakdale Campus--Water Tower Renovation

Source of Funds: Oakdale Building Repairs \$34,000.00

The Physical Plant Department was selected as inspection supervisor. The board was also requested to ratify selection of Hall Engineering Company, Iowa City, Iowa, to provide full-range engineering services on an hourly basis to a maximum fee of \$2,550.

East Riverbank Improvements--Phase II

Source of Funds: Income from Treasurer's Temporary Investments or
General University Building Repairs \$71,200.00

The Physical Plant Department was selected as inspection supervisor. The board had previously selected the architect. This phase includes construction of a sidewalk along the river from the water plant south to just past the IMU footbridge where it will join the existing sidewalk.

Fire Safety Deficiency Corrections--1981--Phase III

Source of Funds: Academic Revenue Bonding Authority \$125,000.00

The Physical Plant Department was selected as engineer and inspection supervisor. The work would be performed by physical plant forces or by purchase orders because of the involved nature and the number of these projects.

Stanley Residence Hall--Replacement of Water Booster Pumps

Source of Funds: Dormitory Reserves \$44,500.00

The Physical Plant Department was selected as inspection supervisor.

Medical Research Center--Improve Ventilation--Rooms 211, 211A, and 220

Source of Funds: General University Building Repairs \$31,850.00

The Physical Plant Department was selected as engineer and inspection supervisor.

Medical Research Center--Water Pipe Replacement

Source of Funds: Income from Treasurer's Temporary Investment or
General University Building Repairs \$196,000.00

The Physical Plant Department was selected as inspection supervisor. The board had previously selected the engineer on the project.

The board was requested to take action on the following consultant contracts:

University Hospitals--Sixth and Seventh Floor Corridor Smoke Detection

Ratify selection of Beling Consultants, Inc., Moline, Illinois, to provide full-range services on an hourly rate basis to a maximum of \$3,690, of which \$800 are reimbursable expenses.

Quadrangle Residence Hall--Electrical Renovation

Ratify selection of The Durrant Group, Inc., Dubuque, Iowa, to provide site survey services on this project on an hourly rate basis to a maximum of \$3,400.

University Hospitals--South Wing Emergency Power Feeder Study

Ratify selection of Beling Consultants, Inc., Moline, Illinois, to provide a preliminary study to establish the project design framework and a preliminary budget with project description on an hourly rate basis to a maximum of \$2,660.

Medical Laboratories--Animal Care Unit Remodeling--Fourth Floor, East Wing

Ratify selection of Beling Consultants, Inc., Moline, Illinois, to provide shop drawing review and construction observation on this project on an hourly basis to a maximum of \$6,760. This consultant provided the original engineering services on this project.

Central Fire Alarm Annunciation System

Ratify selection of Rolf Jensen & Associates, Inc., Deerfield, Illinois, to provide full-range engineering services on this project on an hourly basis to a maximum of \$12,500. The Board Office noted that this project is part of Fire Safety Deficiency Corrections.

North Capitol Street and East Bank Riverfront Improvements

Ratify payment for additional architectural services to Crose-Gardner Associates, Des Moines, Iowa, to provide an additional design alternative at a fixed fee of \$3,800.

Psychiatric Hospital--Fire Doors

Ratify selection of Wehner, Nowysz, Pattschull & Pfiffner, Iowa City, Iowa to provide final design services on an hourly rate basis to a maximum of \$2,500.

Stanley Residence Hall--Replace Booster Pumps

Ratify selection of Gene Gessner, Inc., Iowa City, Iowa, to provide full-range architectural services on this project on an hourly rate basis to a maximum of \$5,336.

Lower Finkbine Sports Fields

Ratify selection of Shoemaker & Haaland, Coralville, Iowa to provide full-range engineering services on the project on an hourly rate basis to a maximum of \$6,119.

University Hospitals--Pediatrics Nutrition HVAC Renovation--First Floor North-west--General Hospital

Ratify selection of Shive-Hattery & Associates, Iowa City, Iowa to provide final design services on this project on which the estimated construction cost is \$75,000 on an hourly rate basis to a maximum of \$4,210.

Iowa Memorial Union--Union Bookstore Extension

Ratify selection of Gene Gessner, Inc., Iowa City, Iowa, to provide engineering services on this project on an hourly rate basis to a maximum of \$11,574.

Jessup Hall--111 Remodeling

Ratify selection of Wehner, Nowysz, Pattschull & Pfiffner, Iowa City, Iowa to provide full-range architectural services on this project on an hourly rate basis to a maximum of \$15,000. The Board Office noted that the construction budget would be established after the preliminary architectural work had been undertaken.

Van Allen Hall--Basement Ventilation and Air Conditioning

Ratify selection of The Durrant Group, Inc., Dubuque, Iowa, to provide a preliminary study to correct space temperature control problems existing in the basement rooms of Van Allen Hall. The fee would be on an hourly rate basis to a maximum of \$4,850.

University Theatre Addition

Approve payment of \$4,500 to Abramovitz Harris Kingsland, New York, New York, to provide additional architectural services undertaken at the request of the owner involving extension of the primary electrical service for the building.

University Hospitals--O.R. Support Laboratory--HVAC System

Ratify selection of Environmental Engineers, Inc., Des Moines, Iowa, to provide full-range engineering services on an hourly basis to a maximum of \$7,358.

University Water Distribution and Storage Analysis

The Board Office said the university had requested permission to negotiate an engineering contract with Stanley Consultants, Inc., Muscatine, Iowa, to make a thorough distribution/storage analysis of the university's water system. Beginning with this summer, the university projected that the main campus might be faced with low water pressures and inadequate water flow capacity in a few locations during peak water use periods. The study would not only determine the magnitude of the shortfall problem, but would also generate a list of small corrective measures to minimize these problems until funding for major capital improvements could be made available. A contract would come back to the board for approval.

Phillips Hall, Van Allen Hall I and II, and English/Philosophy Building--
Replacement of Heating and Cooling Piping Systems

The board was requested to approve a contract with Shive-Hattery & Associates, Iowa City, Iowa, for full-range engineering services with compensation for basic services based on hourly rates not to exceed \$146,500. In February, the board had given the university permission to negotiate an engineering contract for this project with Shive-Hattery. A project budget would be determined under this contract.

Steindler Building (formerly Children's Hospital)--Reoccupancy Remodeling--
Phase VI

The board was requested to authorize the university to negotiate a contract for architectural services with Wehner, Nowysz, Pattschull and Pfiffner, Iowa City, Iowa. This firm had served as architect for the previous five phases of the project. A negotiated contract for services would be submitted to the board for approval.

Waste Incineration Facility

The university requested permission to negotiate an agreement for consultation and design services. It noted that the two university waste incinerators are nearing the end of their useful lives and must be replaced. An outside consultant is needed to provide information concerning the waste disposal strategy and to design incineration facility.

University Hospitals--Dietary Department Renovation--Kitchen Facilities--
Phase I

The university requested permission to negotiate a contract for architectural services with Hansen Lind Meyer, P.C., Iowa City, Iowa. The university Architectural Selection Committee had approved this firm for this project. The Board Office noted that this is expected to be an approximately \$1 million construction effort. The architectural contract would come back to the board for approval.

Burlington Street Bridge--Utilities Relocation

The university requested permission to negotiate with Shive-Hattery & Associates, Iowa City, Iowa, for engineering services on this project. The university had been notified by the city of Iowa City of plans to reconstruct the south span of the Burlington Street bridge. Engineering services are needed to review the options available to the university. A contract would come back to the board for approval.

The board was requested to take appropriate action on the following special matters:

Old Capitol--West Terrace Reconstruction

As described in material submitted by the university, this provides for the reconstruction of the plaza area west of the Old Capitol as it was originally designed and now exists except for deterioration. Total project budget was listed at \$414,500, with \$330,500 coming from the Herrick Will Trust and the remaining \$84,000 from General University Building Repairs or Income from Treasurer's Temporary Investments.

The Herrick Interest Committee recommended to the Legislature that the Old Capitol project utilize all of the interest and earnings of this fund accumulated to date. The Legislature, in committee action, had reduced that recommendation for this project to \$160,000. If further legislative action were to take place at that recommended level, the university would need to bring a revised project budget back to the board. The university had expressed the wish to secure board approval of the project at this meeting so the project could be bid for summer 1983 construction.

The board was also requested to ratify payment of additional services in the amount of \$4,200 to Crose-Gardner Associates, Des Moines, Iowa, for services performed at the request of the university.

College of Law Building

The Board Office noted several items concerning this building. First, the university presented a revised preliminary budget totaling \$25,257,500. The purpose of this revision was to bring the budget in line with the anticipated bonding authorization of \$24,650,000 contained in Senate Concurrent Resolution 13. The university noted its intent to apply any funds from this budget not required for project construction under the scope originally intended to the purchase of furnishings and equipment, thereby potentially reducing that capital request which would be before the 1985 Legislative Session for action. The budget also noted two changes in project scope from the original budget: the addition of an add-alternate for 13,000 square feet of additional basement space previously approved by the board for design and the inclusion within the building of certain built-in furniture.

The second item was the total life cycle analysis for this building. The life cycle report was prepared by the Physical Plant Department in conjunction with the project architect and engineer. The review indicated that the Law College Building as planned minimizes the annual energy consumption while meeting the needs of the university. The Board Office recommended approval of the report.

Third, the board was requested to approve a contract for engineering services for design of utility services to the building with Shoemaker & Haaland, Professional Engineers, Coralville, Iowa, with compensation on an hourly rate basis to a maximum for basic services of \$39,569. The board authorized the university in February 1982 to negotiate this engineering contract. The Board Office recommended approval.

Fourth, the board was requested to approve payment of \$7,200 to Gunnar Birkerts and Associates, Birmingham, Michigan, for additional architectural services provided at the request of the owner on the project, as outlined in material submitted by the university.

Field House and Athletic Office Building Remodeling

First, the board was requested to approve a revised project budget totaling \$5,250,660. This was an increase of \$581,160 over the previously approved budget of July 1982. Of that amount, \$551,160 would be funded by Income from Treasurer's Temporary Investments and General University Building Repairs and \$30,000 from previously bonded fire safety deficiency funds. In answer to a question from President Brownlee, Vice President Bezanson said this additional amount was to replace the existing 50-year old roof on the Field House.

Second, the university requested permission to negotiate an agreement for design services on the roof modification with Terry A. Shuck, Structural Engineer, Des Moines, Iowa. The Field House Renovation project itself did not involve the south and north wings of the building. The concrete roof, however, extends over both of these areas and consideration was being given to removing the current roof and replacing it with a lightweight roof system. The engineer would be requested to provide the necessary engineering services leading to modification of the roofs on the north and south wings and to evaluate other sections of the roof as might be indicated. It was also requested by the university that the executive secretary be authorized to approve this contract so the project could proceed as expeditiously as possible. Vice President Bezanson noted that the university hoped to have the south wing open by this fall.

Third, the board was requested to approve a prior agreement with Terry A. Shuck, Structural Engineer, Inc., Des Moines, Iowa, for roof review with compensation to be on an hourly rate basis to a maximum fee of \$18,000.

MOTION:

Mr. Nolting moved that the board approve the Register of Capital Improvement Business Transactions for March 1983; ratify award of construction contracts made by the executive secretary; award the construction contract; approve the revised project budgets; approve the new projects; ratify and approve the consultant contracts; approve the negotiations for engineering and architectural services; approve the life cycle analysis report for the College of Law Building; authorize the executive secretary to approve the agreement for design services for the Field House and Athletic Office Building Remodeling and modifications; and authorize the executive secretary to sign all necessary documents. Mrs. Murphy seconded the motion and it passed unanimously.

DEPARTMENT OF DEFENSE RESOLUTION. It was recommended that the board adopt the resolution required by the industrial security regulations as shown below:

WHEREAS, security regulations of the Department of Defense permit the governing board to affirm that they will not require, nor have, and will be effectively denied, access to classified information in the possession of the institution, and do not occupy positions that would enable them to affect adversely the organization's policies or practices in the performance of classified contracts, or programs for the user agencies, the Board resolves that the following members will be considered as excluded from Industrial Security regulations requiring personnel security clearance:

Members of the State Board of Regents and its staff as of July 1, 1982:

STATE BOARD OF REGENTS: Margaret Anderson, S. J. Brownlee,
Percy G. Harris, Ann Jorgensen, John McDonald, June Murphy,
Arthur Neu, Fred Nolting, Peter J. Wenstrand.

STAFF: R. Wayne Richey, Executive Secretary
Robert G. McMurray, Director, Facilities & Business Management
Lyle Sonnenschein, Budget Director
Robert J. Barak, Director, Academic Affairs and Research

WHEREAS, security regulations of the Department of Defense require a certified listing of those officers who have been designated by action of the State Board of Regents as the managerial group, and have been processed for personnel clearance for access to classified information, to the level of the facility clearance granted to this institution; and,

WHEREAS, the said managerial group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its industrial security program awarded to the University of Iowa;

THEREFORE, the State Board of Regents affirm that the following individuals of the State University of Iowa have been granted a Letter of Consent and are executive personnel:

James O. Freedman, President
Duane C. Priestersbach, Vice President, Educ. Development & Research
Ray B. Mossman, Business Manager and Treasurer
L. R. Brcka, University Secretary and Controller

THEREFORE, the State Board of Regents affirm that the following individual of the State University of Iowa has been granted a Letter of Consent and is security personnel:

William S. Tynan, Jr., Director, Security and Parking

The Board Office explained that adoption of the resolution was necessary to allow the university to maintain its status as a "cleared facility" with the government.

The university noted that it had no classified research on the campus at the present time. Classified research is prohibited except under unusual circumstances and must be approved by the vice president for research with the advice of the University Research Council.

MOTION:

Dr. Harris moved that the board adopt the resolution required by industrial security regulations as developed by the University of Iowa. Mr. Wenstrand seconded the motion and it passed unanimously.

STATE HYGIENIC LABORATORY SERVICE FEES. It was recommended that the board approve the proposed 10.3 percent increase in State Hygienic Laboratory Service fees for implementation July 1, 1983.

The Board Office reported that the university had requested approval of the 10.3 percent increase in laboratory service fees to generate income in the estimated amount of \$686,570 for 1983-84. The service fees had been adjusted last in 1981 and before that in 1976 and 1972. In the future, the university intends to review services fees annually on the basis of cost increase experience, fees for similar services provided by public and commercial laboratories, and public health considerations. The policy would be to encourage performance of tests by private laboratories and to provide more complex or unusual analyses at the State Hygienic Laboratory.

Regent Wenstrand commented that the university intent to review the service fee schedule annually was appropriate.

MOTION:

Mr. Wenstrand moved that the board approve the proposed 10.3 percent increase in State Hygienic Laboratory Service fees to be implemented July 1, 1983. Dr. Harris seconded the motion and it passed unanimously.

RESIDENCE SYSTEM RATES. It was recommended:

1. That the board approve the proposed rate schedule for the Department of Residence Services, to be effective beginning with the 1983-84 academic year for residence halls. The rate for a double occupancy room per occupant with full board would be raised \$64 to \$1,976, or a 3.3 percent increase compared to 1982-83.
2. That the board approve the proposed rate schedule for family housing, effective with new and renewed leases on May 13, 1983. Monthly rates are proposed to increase from 2.4 percent to 7.5 percent.

3. That the board accept the proposed preliminary budget estimate for 1983-84 subject to further review and action when university operating budgets are approved for 1983-84.

The next three pages provide the detailed residence system rates and preliminary budget.

The Board Office reported that overall the proposed residence system rate changes for both housing and board for 1983-84 are modest. The low rate increases were proposed because lower cost increases were expected than experienced in recent years.

The university proposed a 1983-84 preliminary budget of \$14.5 million in operating expenses and \$18.5 million in revenues. The revenue increase of 7.8 percent reflects an increase in occupancy of 436 single students. Expansion of the residence system to include full occupancy of the Mayflower Apartments accounted for greater expenditure increases for salaries, repairs, and utilities than the overall inflation assumptions.

The amount of \$2,657,345 for debt service and mandatory transfers to reserves was increased by \$879,300 from \$1,778,045 in 1982-83 due to the Mayflower Apartment acquisition. The bond resolution requires that the ratio of net operating income to debt service due must be budgeted to exceed 1.5 for additional bonds to be issued. A proposed ratio of 1.9 for 1983-84 is reasonable and would provide an acceptable margin, according to the Board Office. The ratio of voluntary reserves (including surplus) was also considered acceptable.

Expenditures of \$4.4 million in 1983-84 were planned to maintain and repair the physical plant. This amounts to 10.2 percent of the plant investment of \$43.1 million (June 30, 1982, plus Mayflower at \$7.5 million) which is stated at cost and might be several times below replacement cost. The Board Office noted that the age of the plant is such that the buildings would require extensive repair and refurbishing over the years.

The proposed plant maintenance, repair, and improvement program was expected to result in a reduction of \$1.3 million in voluntary reserves to \$2.8 million at the end of 1983-84 from \$4.1 million at the end of 1981-82.

Occupancy was expected to stabilize at 7,384 for the next several years--about 110 students below the estimated 1983-84 figure. Occupancy as a percent of enrollment would decline from 25.7 percent in 1981-82 to 24.9 percent as proposed for 1983-84 because the residence system is occupied nearly at the limit of its capacity in the fall and enrollment was estimated to increase during this period.

Following board policy, residence hall occupants participated in the rate setting process. Residence hall student government recommended the proposed distribution of the overall rate increase to the various room options necessary to meet budget. The university commended the residence hall student government for its participation in the rate setting process.

The Board Office concluded that the proposed residence and board rates would be sufficient to generate adequate revenues to cover expenditures for operation

THE UNIVERSITY OF IOWA
RESIDENCE SYSTEM RATES

DEPARTMENT OF RESIDENCE SERVICES
PROPOSED RATE SCHEDULE

	<u>Present Rates</u>	<u>Proposed Rates</u>	<u>Increase</u>	
			<u>Amount</u>	<u>Percent</u>
RESIDENCE HALLS				
ACADEMIC YEAR 1983-84				
Basic Room Rates (Per Person)				
Multiple	\$ 676*	\$ 717*	\$41	6.1%
Triple	748*	782*	34	4.5
Double	902*	944*	42	4.7
Single	1,231*	1,231*		
Additional Rate Per Room For:				
Rooms with airconditioning	132	140	8	6.1
Rooms with private bath	580	580	-	-
Rooms with kitchen units	63	70	7	11.1
Suites	420	441	21	5.0
Temporary Housing (Per Person)				
(daily rate)	1.85	1.85	-	-
Board Rates				
Full Board (20 meals per week)	1,010	1,032	22	2.2
Lunch & Dinner (13 meals per week)	971	992	21	2.2
Breakfast & Dinner (14 meals per week)	942	962	20	2.1
Available to residents of Mayflower & Oakdale Only (Monday through Friday):				
Full Board	985	1,007	22	2.2
Lunch & Dinner	947	968	21	2.2
Breakfast & Dinner	777	794	17	2.2
Breakfast & Lunch	688	703	15	2.2
Breakfast Only	264	269	5	1.9
Lunch Only	425	434	9	2.1
Dinner Only	535	547	12	2.2

* Includes \$3 (\$1.50 per semester) for Associated Residence Halls Activity Fee

STATE UNIVERSITY OF IOWA
March 31, 1983

	<u>Present Rates</u>	<u>Proposed Rates</u>	<u>Increase</u>	
			<u>Amount</u>	<u>Perce</u>
RESIDENCE HALLS				
SUMMER SESSION 1984				
Basic Room Rates (Per Person)				
Single	\$295.00	\$295.00	\$	%
Double	215.00	225.00	10.00	4.7
Triple	177.00	185.00	8.00	4.5
Multiple	160.00	169.00	9.00	5.6
Additional Rates Per Room For:				
Rooms with airconditioning	132.00	140.00	8.00	6.1
Rooms with private bath	138.00	138.00	-	-
Board Rates				
Full Board (20 meals per week)	256.00	263.00	7.00	2.7
Lunch & Dinner (13 meals per week)	243.50	250.50	7.00	2.9
Breakfast & Dinner (14 meals per week)	234.00	240.00	6.00	2.6
	<u>Present Monthly</u>	<u>Proposed Monthly</u>	<u>Increase</u>	
			<u>Amount Per Month</u>	<u>Perce</u>
FAMILY HOUSING				
Parklawn				
Efficiency	\$104.00	\$106.50	\$ 2.50	2.4%
1 Bedroom	132.00	135.75	3.75	2.8
Hawkeye Court				
1 Bedroom	128.50	132.25	3.75	2.9
2 Bedroom	153.00	157.50	4.50	2.9
Hawkeye Drive				
2 Bedroom	187.00	201.00	14.00	7.5
Hawkeye Park				
2 Bedroom	170.00	174.50	4.50	2.6
Staff & Faculty				
Additional	15.00	15.00	-	-

All rates include water. Other than heat in Hawkeye Drive, gas and electricity are paid by the tenant directly to local utility company as metered.

All units are unfurnished.

STATE UNIVERSITY OF IOWA
March 31, 1983

THE UNIVERSITY OF IOWA
RESIDENCE SYSTEM PRELIMINARY BUDGET 1983-84

	Actual 1981-82	Budget 1982-83	Proposed Budget Ceiling 1982-83	Proposed Budget Ceiling 1983-84
<u>OPERATIONS (MODIFIED ACCRUAL BASIS)</u>				
Revenues	\$16,393,608	\$17,178,684	\$	\$18,523,289
Expenditures for Operations	<u>12,526,711</u>	<u>14,142,631</u>		<u>14,512,898</u>
Net Revenues	<u>3,866,897</u>	<u>3,036,053</u>		<u>4,010,391</u>
% of Revenues	23.6	17.7		21.7
Debt Service (due July 1)	1,302,940	1,298,045		2,057,345
Mandatory Transfers	<u>480,000</u>	<u>480,000</u>		<u>600,000</u>
Net after debt service & mandatory transfers	<u>\$ 2,083,957</u>	<u>\$ 1,258,008</u>	<u>\$</u>	<u>\$ 1,353,046</u>
% of Revenues	12.7	7.3		7.3
University Overhead Payment From Surplus	\$ 411,492	\$ 355,347	\$	\$ 376,157
% of Expenditures	3.3	2.5		2.6

CASH AND INVESTMENT BALANCES (JUNE 30)

Revenue Fund	\$	\$	\$	\$
Operation & Maintenance Fund	850,817	850,817		850,817
Improvement Fund	1,882,604	1,302,751		951,227
Surplus Fund	<u>1,316,030</u>	<u>1,213,667</u>		<u>974,338</u>
Subtotal - Voluntary Reserves	<u>4,049,451</u>	<u>3,367,235</u>		<u>2,776,382</u>
Sinking Fund	933,376	924,023		1,311,172
Bond Reserve Fund	1,336,620	1,336,620		1,705,620
Construction Fund				235,000
Subtotal - Mandatory Reserves	<u>2,269,996</u>	<u>2,260,643</u>		<u>3,251,792</u>
TOTAL RESERVE BALANCES (JUNE 30)	<u>\$ 6,319,447</u>	<u>\$ 5,627,878</u>	<u>\$</u>	<u>\$ 6,028,174</u>

REVENUES AND EXPENDITURES DETAIL

Revenues

Contracts	\$13,108,707	\$13,793,681	\$	\$14,933,000
Interest	526,359	524,291		660,899
Other Income	<u>2,758,542</u>	<u>2,860,712</u>		<u>2,929,390</u>
Total Revenues	<u>\$16,393,608</u>	<u>\$17,178,684</u>	<u>\$</u>	<u>\$18,523,289</u>

Expenditures for Operations

Salaries, Wages & Benefits	\$ 4,377,036	\$ 4,839,684	\$	\$ 5,285,041
Cost of Food or Goods Sold	3,359,828	3,743,224		3,623,334
Other Operating Expense	1,925,425	2,443,724		1,937,561
Utilities	1,874,078	2,092,643		2,434,082
Repairs & Maintenance ⁽¹⁾	<u>990,344</u>	<u>1,023,356</u>		<u>1,232,880</u>
Total Expenditures	<u>\$12,526,711</u>	<u>\$14,142,631</u>	<u>\$</u>	<u>\$14,512,898</u>

Total Staff FTE - October ⁽¹⁾ FTE 372.5 FTE 374.2 FTE FTE 402.75

(1) Includes amounts for Repair and Maintenance supplied by residence system staff.

university overhead, debt service, mandatory reserves, repair and renovation of the physical plant, and reasonable and prudent voluntary reserves. The preliminary expenditure budget was based on reasonable projections of costs for 1983-84. Accordingly, it recommended that the residence and board rates be approved and that the preliminary budget be accepted subject to review and final action when university budgets are approved for 1984-85.

The Board Office said the institution was to be commended for devising a plan for absorbing the Mayflower Apartments into the system and refurbishing the physical plant without excessive rate changes.

MOTION:

Mrs. Anderson moved that the board (1) approve the proposed rate schedule for the Department of Residence Services, to be effective beginning with the 1983-84 academic year for residence halls. The rate for a double occupancy room per occupant with full board would be raised \$64 to \$1,976 or a 3.3 percent increase compared to 1982-83; (2) that the board approve the proposed rate schedule for family housing, effective with new and renewed leases on May 13, 1983. Monthly rates are proposed to increase from 2.4 to 7.5 percent; and (3) that the board accept the proposed preliminary budget estimate for 1983-84 subject to further review and action when university operating budgets are approved for 1983-84. Mr. Nolting seconded the motion and it passed unanimously.

RESIDENCE SYSTEM FUND TRANSFER. It was recommended that the proposed transfer of \$1,500,000 to the dormitory improvement fund from the dormitory surplus fund be approved.

The Board Office explained that the 1963 bond resolution for the University of Iowa Dormitory System authorizes the transfer of \$480,000 per year from operating revenues to the improvement fund. Over the years, the \$480,000 transfer for improvements has proved inadequate. The university's annual residence system report and ten-year planning document forecast in 1982-83 dollars improvement fund expenditures of \$2.5 million in 1983-84, \$1.9 million in 1984-85, and about \$1.1 million per year through 1992-93.

This year the institution proposed to transfer \$1,500,000 to meet planned improvement fund expenditures. The Board Office noted that the overall reserve picture for the residence system remains strong in 1982-83 and this was substantiated by the 1983-84 preliminary budget and rate proposals just approved (previous item). This transfer should be considered reasonable, necessary, and routine.

STATE UNIVERSITY OF IOWA
March 31, 1983

MOTION:

Dr. Harris moved that the board approve the proposed transfer of \$1,500,000 to the dormitory improvement fund from the dormitory surplus fund. Mrs. Anderson seconded the motion and it passed unanimously.

LEASES OF PROPERTY. It was recommended that the board approve three leases, as noted below.

In each of the leases the board is the tenant for the benefit of the university.

(a) St. Joseph Hospital, Ottumwa, Iowa. Rooms 203 and 204 in the hospital's building at 317 Vanness Avenue comprise 321 square feet which will be used for the Southeast Regional Office of the Iowa Specialized Child Health Services. The rent of \$4.41 per square foot represents an increase of 10.3 percent over the current rent. The university reported this rent to be fair and equitable. In accordance with Executive Order Number 44, the university considered vacant school properties in Ottumwa but found none that met the needs of the program.

(b) CRANDIC, Coralville land. The university uses the approximately 220,000 square feet for storage of coal during the year. For the past 11 years the land had been leased at a cost of approximately 2 cents per square foot per year, and under the new lease the rent will be approximately 6 cents per square foot per year. The university reported the new rate represents a more realistic and reasonable rental for the property.

(c) CRANDIC, Iowa City land. The university uses the 14,850 square feet of land adjacent to the power plant for storage of a 10-15 days' supply of coal. For the past 17 years this land had been leased at a cost of approximately 3 cents per square foot per year, and under the new lease the rent will be approximately 6 cents per square foot per year. The university reported the new rate represents a reasonable rental for the property.

Board Office review of the two CRANDIC leases determined that the leases do not affect the coal bid procedure and coal purchase agreements.

The board had previously requested that the university present leases for approval before the beginning date of the term of the tenancy unless circumstances make such presentation either impossible or undesirable. The university reported the beginning of the term of the two CRANDIC leases to be January 1, 1983. It appeared to the Board Office that if the board is to be asked to approve a term beginning January 1, 1983, the lease should have been in the Board Office in December of 1982. Acting Associate Vice President Mahon said the university would in the future submit the leases on time.

MOTION:

Mr. Wenstrand moved that the board approve
(a) the lease with St. Joseph Hospital, Ottumwa, Iowa, for the use of Rooms 203 and 204 in the hospital's building at 317

STATE UNIVERSITY OF IOWA
March 31, 1983

Vanness Avenue, Ottumwa, at an annual rent of \$1,416, commencing April 1, 1983, and ending March 31, 1984 (renewal); (b) the lease with the Cedar Rapids and Iowa City Railway Company (CRANDIC) for the use of approximately 220,000 square feet of land in Coralville at an annual rent of \$13,200 for the period January 1, 1983, to December 31, 1983, and thereafter until either party gives 30 days' notice of termination (renewal); and (c) the lease with CRANDIC for the use of 14,850 square feet of land immediately south of the university's power plant at an annual rent of \$875 for the period January 1, 1983, to December 31, 1983, and thereafter until either party gives 30 days' notice of termination (renewal). Mrs. Murphy seconded the motion. Upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee
NAY: None
ABSENT: McDonald

FARM LEASE. It was recommended that the board approve the lease of approximately 40 acres of land at the Macbride Field Campus to Robert D. Randall on a crop-share basis for the period April 1, 1983, to March 1, 1984.

The Board Office reported that the university leases the Macbride Field Campus, encompassing some 620 acres, from the Army Corps of Engineers under a 1959 license agreement with a 25-year term. (The agreement is scheduled to expire in June 1984 according to the university.) The university's Macbride Field Campus advisory committee recommended a conversion of certain areas of the campus into native prairie grass. The conversion process would involve planting a corn crop the coming season and following that crop with alfalfa for two or three years followed by the prairie grass. This lease represents the first step in that process.

The university reported that this lease was neither solicited by the board's farm managers, Banks of Iowa, nor secured by the bid process. Because the land is in five separate parcels the university felt it was fortunate to find someone with whom to crop share it. The Corps of Engineers concurred in the proposed lease.

MOTION:

Mrs. Anderson moved that the board approve the lease of approximately 40 acres of land at the Macbride Field Campus to Robert D. Randall on a crop-share basis for the period April 1, 1983, to March 1, 1984. Mr. Neu seconded the motion. Upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee
NAY: None
ABSENT: McDonald

DORMITORY REVENUE BONDS, SERIES 1983. It was recommended that the board adopt the following resolutions:

1. "Resolution directing the advertisement and sale of \$7,500,000 Dormitory Revenue Bonds, Series 1983."
2. "A Resolution providing for the issuance of \$7,500,000 Dormitory Revenue Bonds, Series 1983, for the purpose of paying the cost of acquiring, improving, and equipping dormitories at the State University of Iowa."

In February the board approved the purchase of property located at 1110 North Dubuque Street, known as the Mayflower Apartments, for a purchase price of \$6,500,000 from the Mayflower Venture, a partnership, subject to financing. The transaction would be financed through sale of dormitory revenue bonds in the amount of \$7,500,000. The purchase price of \$6,500,000 would be supplemented with an additional \$1,000,000 proposed to be utilized to make certain repairs and improvements in the building necessary to bring the facility up to residence hall standards.

The Board Office memorandum stated that the process to sell bonds would begin at this meeting with the adoption of two resolutions. The more important of the two provides for the issuance of the bonds. Since this new issue is for bonds ranking on a parity with previous issues, the basic terms of this resolution were generally consistent with prior bond actions for dormitories. Key points were noted as follows:

- Bonds would be dated May 1, 1983, and be in \$5,000 denominations. A bond interest ceiling of 12 percent was set in the resolution.

Interest payments on the bonds would begin January 1, 1984, and semi-annually thereafter on the first day of January and July. Bonds will mature at a level debt service sequence beginning with \$150,000 retired on July 1, 1985, running up to an \$800,000 retirement in 2003. Total annual debt service for this issue ranges from \$780,000 in FY 1984 to \$889,500 in 2001-02.

- The same type of call feature is utilized in this issue, basically, as found now in academic revenue bond and hospital bond issues. Bonds shall be redeemable in whole on any date on or after July 1, 1983, or from time to time in inverse order of maturity on any interest payment date on or after July 1, 1993, upon terms of par and accrued interest plus a premium equal to one-half of 1 percent of the principal amount of any such bonds called for redemption for each interest payment date subsequent to the date fixed for redemption up to and including the maturity date of such bonds, but in any event not to exceed 3 percent of the principal amount of such bonds.
- Paying agents shall be the Treasurer of the State University of Iowa or, at the option of the holder, at the principal office of Continental Illinois National Bank and Trust Company, Chicago. The optional paying agent concept is utilized in this instance for any bonds marketed outside of the state of Iowa.

- Bond registrar shall be the Treasurer of the State University of Iowa.
- The language for various accounts established in the resolution is virtually identical to prior parity issues. There are two exceptions. The mandatory sum to pay into the Bond Reserve Fund has been increased from \$480,000 annually to \$600,000 annually and, second, some clarification language is provided on uses for the Extension and Improvement Account in the Reserve Fund.
- A special Acquisition Fund is established in Section 4.01 which would be created as a trust fund with proceeds used solely to pay the cost of acquiring, improving, and equipping the project. Withdrawal from this fund to pay costs of purchasing the Mayflower shall be predicated upon a statement or statements by the financial officer of the university. Withdrawals for the payment of costs of construction and equipment shall be predicated upon estimates or statements approved by the architects employed by the board for the construction portion of the project or other responsible persons in charge of the construction portion of the project which estimates or statements shall be approved by the financial officer of the university.
- Section 5.07 sets forth the same record keeping and audit requirements as found in prior dormitory issues.
- Section 5.08 sets forth insurance requirements.
- Section 6.01 sets forth the conditions under which facilities may be abandoned. The board may at any time and from time to time permanently abandon the use of any of the buildings or facilities if the board determines that the age or the physical condition of the building or facility proposed to be abandoned does not permit the economical operation thereof, provided that the net rents, profits, and income of the system available for payment into the "dormitory revenue bond sinking fund" will be equal to or greater than 135 percent of the maximum annual amount to become due in any succeeding fiscal year for the payment of debt service.

The Board Office stated that the resolution providing for the advertisement and sale of these bonds calls upon the executive secretary to advertise in both the Des Moines Register and the Iowa City Press Citizen for two weeks on the same day of each week that the sale of bonds will occur at 1:00 p.m., Central Standard Time, on April 20, 1983, in the Howard Jones Commons, Lindquist Center, State University of Iowa, Iowa City, Iowa.

MOTION:

The board took up for consideration the matter of providing for the advertisement and sale of \$7,500,000 Dormitory Revenue Bonds, Series 1983. Whereupon Member Nolting introduced and caused to be read a resolution entitled "Resolution directing the advertisement and sale of \$7,500,000 Dormitory Revenue Bonds, Series 1983," and moved that said

STATE UNIVERSITY OF IOWA
March 31, 1983

resolution be adopted. Member Wenstrand seconded the motion, and after due consideration the president put the question on the motion and, the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared the motion duly carried and said resolution adopted.

MOTION:

The board took up for consideration the matter of authorizing and issuing \$7,500,000 Dormitory Revenue Bonds, Series 1983. Whereupon Member Jorgensen introduced and caused to be read a resolution entitled, "A Resolution providing for the issuance of \$7,500,000 Dormitory Revenue Bonds, Series 1983, for the purpose of paying the cost of acquiring, improving, and equipping dormitories at the State University of Iowa," and moved that said resolution be adopted. Member Murphy seconded the motion and, after due consideration by the board, the president put the question on the motion and upon the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared the motion duly carried and said resolution adopted.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, March 31, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for February 1983 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following appointments:

James E. Bernard as Professor and Chair of the Department of Mechanical Engineering effective July 1, 1983, through June 30, 1988. Budgeted salary \$56,000.

Richard C. Seagrave as Professor and Chair of the Department of Chemical Engineering effective July 1, 1983, through June 30, 1983. Salary as budgeted.

William H. Kelly as Dean of Sciences and Humanities and Professor of Physics effective July 1, 1983. Budgeted Salary \$69,900.

MOTION:

Dr. Harris moved that the board approve the appointments of Dr. Bernard, Seagrave, and Kelly. Mr. Wenstrand seconded the motion and it passed unanimously.

AMENDMENT TO LEASE WITH U. S. DEPARTMENT OF ENERGY. It was recommended that the board approve the amendment to the lease dated November 16, 1948, modified November 3, 1956, with the federal government

The Board Office explained that the university needs to build an addition to Gilman (Chemistry) Hall to provide a storage facility for flammable liquid pursuant to the university's fire safety and Gilman Hall renovation projects. The federal government agreed to modify its lease to permit the construction in exchange for permitting the Ames Laboratory to build, at federal government expense, a tunnel connecting Spedding and Gilman Halls. There is no monetary exchange between the parties.

Because the university reported that the specifications of the lease modification had been developed by its architect and approved by the administration and that the proposed changes are consistent with long-term space planning in the area, the Board Office recommended approval of the lease amendment.

Vice President Moore noted that as part of the renovation of Gilman Hall it was necessary to bring the storage of chemicals from inside to outside the building. The best location is on this land. The university and the government had negotiated extensively to come to this agreement.

MOTION:

Dr. Harris moved that the board approve the amendment to the lease dated November 16, 1948, modified November 3, 1956, with the federal government whereby the university will receive the return of a portion of land presently leased to the government for the Ames Laboratory so that the university can add a flammable liquid storage facility to Gilman (Chemistry) Hall, and the Ames Laboratory will be permitted to connect Spedding Hall to Gilman Hall by tunnel provided federal funds are available for the construction of the tunnel. Mr. Neu seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee
NAY: None
ABSENT: McDonald

RESIDENCE HALL RATE INCREASE AND PRELIMINARY BUDGET, 1983-84. It was recommended:

1. That the board approve the rate schedule for residence hall contracts to be effective June 1, 1983, as proposed by the institution. The rate for a double occupancy room with full board would be raised \$50 to \$1,812 for a 2.8 percent increase for 1983-84.
2. That the board approve the proposed married and single student apartment rate schedules for contracts effective July 1, 1983.
3. That the board accept the enclosed preliminary budget estimates for fiscal year 1983-84 subject to final action when all university operations budgets are approved for 1983-84.

The next three pages provide the detailed residence system rates and preliminary budget.

The Board Office reported that a preliminary revenue budget of \$21.6 million was proposed to cover estimated expenditures of \$18.5 million for operations with the remainder for debt service, university overhead, and reserves. A revenue increase of 1.7 percent over the 1982-83 revised budget was proposed.

Although food expenditures were expected to increase 5 percent, the board rate was proposed to remain unchanged. The reason for zero board rate change was that the dining service had been contributing about \$450,000 more to debt service and reserves than room service. A rate increase for room service but not dining service would make the rates more equitable between the two services.

IOWA STATE UNIVERSITY
Department of Residence
Ames, Iowa

PROPOSED RESIDENCE SYSTEM RATES

Residence Hall Rates
(To be effective June 1, 1983)

<u>Academic Year 1983-84</u>	<u>Present Rate</u>	<u>Proposed Rate</u>	<u>\$ Increase</u>	<u>% Increase</u>
Total Room and Board (Undergraduate Halls)	\$1762	\$1812	\$50	2.84
Undergraduate Residence Hall Room	\$750	\$800	\$50	6.66
Residence Hall Board	\$1012	\$1012	0	0
Buchanan Hall Double Occupancy Room	\$886	\$910	\$24	2.71
Buchanan Hall Single Occupancy Room	\$1176	\$1210	\$34	2.89

Summer Session 1983

Total Room and Board (Undergraduate Halls)				
Single Occupancy Room and Board	\$564.25	\$583.00	\$18.75	3.32
Double Occupancy Room and Board	\$460.50	\$473.00	\$12.50	2.71
Single Occupancy Room, air conditioned	\$311.25	\$330.00	\$18.75	6.02
Double Occupancy Room, air conditioned	\$207.50	\$220.00	\$12.50	6.02
Residence Hall Board (20 meals/week)	\$253.00	\$253.00	0	0
Buchanan Hall Double Occupancy Room	\$233.50	\$312.00	*	*
Buchanan Hall Single Occupancy Room	\$318.00	\$430.00	*	*

*The 1983-84 proposal is for an 83 day term compared to a 54 day term in 1982-83.

IOWA STATE UNIVERSITY
March 31, 1983

Student Apartment Rates
(Monthly rates to be effective July 1, 1983)

	<u>Present Rate</u>	<u>Proposed Rate</u>	<u>\$ Increase</u>	<u>% Increase</u>
Schilletter Village (single) ¹	\$300	\$304	\$4	1.33
Schilletter Village (family)				
Students	\$191	\$193	\$2	1.05
Staff ³	\$242	\$247	\$5	2.07
University Village (2 bedroom)				
Students	\$177	\$179	\$2	1.13
Staff ³	\$236	\$241	\$5	2.12
University Village (1 bedroom)				
Students	\$158	\$160	\$2	1.27
Staff ³	\$218	\$223	\$5	2.29
Hawthorn Court				
Students	\$165	\$167	\$2	1.21
Staff ³	\$230	\$235	\$5	2.17
Pammel Court (single) ²	\$100	\$102	\$2	2.00
Pammel Court West (family)				
Students	\$ 79	\$ 81	\$2	2.53
Staff ³	\$134	\$139	\$5	3.73
Pammel Court East (family)				
Students	\$ 74	\$ 76	\$2	2.70
Staff ³	\$129	\$134	\$5	3.88

¹This is a monthly apartment rate for four single students.

²This is a monthly apartment rate for two single students.

³Staff no longer permitted to live in university apartments, however rate schedule maintained for possible future use.

IOWA STATE UNIVERSITY
RESIDENCE SYSTEM PRELIMINARY BUDGET 1983-84

Description (1)	Actual 1981-82 (2)	Budget 1982-83 (3)	Proposed Budget Ceiling 1982-83 (4)	Proposed Budget Ceiling 1983-84 (5)
OPERATIONS (MODIFIED ACCRUAL OR CASH BASIS)				
Revenues	\$20,427,484	\$20,819,200		\$21,643,835
Expenditures for Operations	\$16,236,481	\$17,769,200	\$	\$18,493,835
Net Revenues	\$ 4,191,003	\$ 3,050,000	\$	\$ 3,150,000
% of Revenues	20.5	14.6		14.6
Debt Service (due July 1)	\$ 1,739,795	\$ 1,749,545		\$ 1,783,770
Mandatory Transfers	\$ 500,000	\$ 500,000	\$	\$ 500,000
Net after Debt Service and Mandatory Transfers	\$ 951,208	\$ 800,455	\$	\$ 866,230
% of Revenues	9.6	3.8		4.0
University Overhead Payment from Surplus	\$ 328,000	\$ 360,800	\$	\$ 371,600
% of Expenditures	2.0	2.0		2.0
CASH AND INVESTMENT BALANCES (JUNE 30)				
Revenue Fund	\$ 0	\$ 0	\$	\$ 0
Operation and Maintenance Fund	\$ 0	\$ 0	\$	\$ 0
Improvement Fund	\$ 149,191	\$ 375,000	\$	\$ 400,000
Surplus Fund	\$ 3,529,315	\$ 2,763,000	\$	\$ 3,000,000
Subtotal - Voluntary				
Reserve Balances	\$ 3,678,506	\$ 3,138,000	\$	\$ 3,400,000
Sinking Fund	\$ 1,242,397	\$ 1,200,000	\$	\$ 1,200,000
Bond Reserve Fund	\$ 1,866,700	\$ 1,866,700	\$	\$ 1,866,700
Construction Fund	\$ 0	\$ 0	\$	\$ 0
Subtotal - Mandatory				
Reserve Balances	\$ 3,109,097	\$ 3,066,700	\$	\$ 3,066,700
TOTAL RESERVE BALANCES (JUNE 30)	\$ 6,787,603	\$ 6,204,700	\$	\$ 6,466,700
REVENUES AND EXPENDITURES DETAIL				
Revenues				
Contracts	\$17,792,062	\$18,571,000	\$	\$19,480,325
Interest	\$ 1,340,969	\$ 650,000	\$	\$ 650,000
Other Income	\$ 1,294,453	\$ 1,598,200	\$	\$ 1,513,510
Total	\$20,427,484	\$20,819,200	\$	\$21,643,835
Expenditures				
Salaries, Wages & Benefits	\$ 7,769,045	\$ 8,223,400	\$	\$ 8,703,500
Cost of Food or Goods Sold	\$ 3,496,368	\$ 3,870,000	\$	\$ 3,780,000
Other Operating Expense	\$ 1,998,979	\$ 2,270,200	\$	\$ 2,406,420
Utilities	\$ 2,085,630	\$ 2,405,400	\$	\$ 2,401,995
Repairs & Maintenance ¹	\$ 886,459	\$ 1,000,200	\$	\$ 1,201,920
Total	\$16,236,481	\$17,769,200	\$	\$18,493,835
Total Staff FTE - October ¹	FTE 735	FTE 752		

¹Includes amounts for Repair and Maintenance supplied by residence system staff.

IOWA STATE UNIVERSITY
March 31, 1983

Expenditures for repairs were being increased more than the inflation factor in order to improve the repair program in 1983-84.

Expenditures for utilities were being increased less than the inflation factor because of a \$100,000 credit in 1982-83 for prior years overcharges.

Bond resolutions for outstanding bonds require minimum payments and transfers as follows for 1983-84:

Debt Service (Principal and Interest)	\$1,783,770
Mandatory Transfers to Reserves	500,000
	<u>\$2,283,770</u>

The bond resolution requires that the ratio of net operating income to debt service due must be budgeted to exceed 1.5 for additional bonds to be issued. A proposed ratio of 1.8 is reasonable and provides an acceptable margin, according to the Board Office.

The bond resolution requires that budgets project sufficient current income to cover debt service and mandatory transfers to reserve funds. Only a 1 percent variation from either the revenue or expenditure budget would result in about a \$200,000 variation in net income available for such transfers. Consequently, some margin of safety is appropriate. The Board Office said the ratio of voluntary reserves (including surplus) to revenue from operations was considered reasonable but not excessive given the size of the physical plant maintained which amounts to 3,156,000 gross square feet.

Expenditures of \$2.7 million in 1983-84 were planned to maintain and repair the physical plant. These expenditures include \$1.2 million from operations and \$1.5 million from voluntary reserve funds in accordance with the ten-year plan set forth in the current annual residence report. The \$2.7 million amounts to 5.5 percent of the plant investment of \$48.8 million which is stated at cost. This may be several times below replacement cost.

The Board Office noted that the ages of the dormitory buildings range from 12 years to 68 years. These buildings will require extensive repair and refurbishing over the years. The proposed spending for plant upkeep is reasonable when the value of the plant and its age are considered. It is critical that the plant be maintained in good condition and that deferred maintenance be avoided. Expenditures for repairs are much greater now in comparison with a number of years ago due to physical plant aging and cost inflation. The Board Office said the trend would continue and adequate reserves must be maintained for future repair projects.

Occupancy was expected to remain stable. Occupancy as a percent of enrollment is declining from 47.4 percent in 1981-82 to 45.5 percent as proposed for 1983-84 because the residence system was occupied to the limit of its capacity in the fall at about 11,470 but the enrollment is estimated to increase during this period.

The institution made an extensive effort to reach students throughout the residence system to inform them in some detail of the major cost centers,

size of reserves, planned expenditures from reserves for renovations and improvements, plus all financial aspects resulting in the preliminary budget and rate proposal.

The Board Office concluded that the proposed residence and board rates would be sufficient to generate adequate revenues to cover expenditures for operations, university overhead, debt service, mandatory reserves, repair and renovation of the physical plant, and reasonable and prudent voluntary reserves. The preliminary expenditure budget was based on reasonable projections of costs for 1983-84. Accordingly, it was recommended that the rates be approved as requested and that the preliminary budget be accepted.

President Parks commented that the university was proud of the residence system in its keeping rates down. As noted in the Board Office memorandum, the rates at Iowa State are next to the lowest in the Big 8 and lower than all universities in the Big 10.

President Brownlee cited a study by the University of George which found the ISU residence system program mentioned most often as an outstanding program. He commended the university on being the standard of the world.

MOTION:

Mrs. Anderson moved (1) that the board approve the proposed rate schedule for residence hall contracts effective June 1, 1983. The rate for a double occupancy room with full board would be raised \$50 to \$1,812 for a 2.8 percent increase for 1983-84; (2) that the board approve the proposed married and single student apartment rate schedules for contracts effective July 1, 1983; and (3) that the board accept the proposed preliminary budget estimates for fiscal year 1983-84 subject to final action when all university operations budgets are approved for 1983-84. Mr. Nolting seconded the motion and it passed unanimously.

TELECOMMUNICATIONS PROJECT. It was recommended that the university's plan to undertake a detailed study of its communications needs, including the engagement of the firm Telecommunications International, Inc., of Denver, Colorado, to provide consulting services as outlined in the firm's proposal be approved according to the institutional request.

The institution proposed to modernize its communications (telephone) system and consider integration of its voice, data, computer graphics, and video communications.

The Board Office reported that the present telephone system is about 25 years old and costs the university about \$2 million annually for service.

In addition to about 7,750 telephones, approximately 450 computer terminals are in operation with a potential of perhaps several thousand more during the next decade.

There is a need to expand capacity for voice, data, and video communications both on and off campus and to control costs. There was a need for the proposed project to proceed at this time in order to insure proper design for switch gear location in the new Mechanical Engineering Building.

The Board Office stated that the communications industry is undergoing rapid change with respect to technology, available suppliers, and governmental regulation. The AT&T divestiture and deregulation of certain aspects of the communication industry is opening up opportunities for other suppliers. These suppliers have a variety of capabilities with respect to switch gear, cabling, and terminal instruments. Accordingly, a knowledgeable, experienced consultant is needed to design a telecommunications system that will meet university needs, provide appropriate reliability, provide future expandability, and avoid early obsolescence. There is a need for a consultant with experience in the design and implementation of large systems.

Iowa State University proposed to engage a consultant to provide services divided into three distinct phases with the opportunity to terminate the project at the end of each phase based on information available from the previous phase. The phases would be as follows: assessment and design, specifications and evaluation, and installation.

The university proposed to award the consulting contract to Telecommunications International, Denver, Colorado. The cost of the consultation would amount to \$34,500 for Phase I, \$39,500 for Phase II, and \$53,500 for Phase III, which would total a maximum of \$127,500 including travel expenses.

The proposed consultant has had experience with design and implementation with large systems. The consultant's proposal stated that its current university projects included among others Stanford University (10,000 lines), University of Oklahoma (8,000 lines), Colorado State University (8,000 lines), University of New Mexico (7,000 lines) and the entire state of Montana university system. The university had contacted references and received very positive reports.

The university submitted a summary of consulting proposals and the criteria for their evaluation. The cost criterion was rated rather low, because it was the judgment of the university that the consultant's experience and qualifications are most important and should enable the selected consultant to save the university in the cost of the communications system perhaps many times more than the approximately \$60,000 spread in the cost among the various consultants evaluated.

Regent Anderson commented on the substantial price difference among the various consultants considered. Vice President Moore said this system could, if purchased outright, cost as much as \$10 million. The cost of the consultant is one of the least important factors but the qualifications

IOWA STATE UNIVERSITY
March 31, 1983

of the consultant are the most important consideration. Selection was based on experience with installations of this size. The consultant chosen was the unanimous choice of the university and Board Office.

The Board Office reported that the State Communications Advisory Council had been and would continue to be informed regarding the proposed project.

MOTION:

Mr. Wenstrand moved that the board approve Iowa State University's plan to undertake a detailed study of its communications needs, including the engagement of the firm Telecommunications International, Inc., Denver, Colorado, to provide consulting services as outlined in the firm's proposal. Mrs. Jorgensen seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for February 18 through March 31, 1983, had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

Mechanical Engineering/Engineering Science and Mechanics--Steam Tunnel Relocation

Award to: Baker Mechanical, Inc., Des Moines, Iowa \$248,000.00

The university also presented for approval the initial project budget on the Mechanical Engineering and Engineering Science and Mechanics Building. This budget totaled \$17,100,000 which includes both the \$14,100,000 in academic revenue bonds sold last year for the project and the pending capital appropriation of \$3,000,000 for equipment on the project. The budget showed the above contract as the first award. The comprehensive construction bids were expected to be received within the next six weeks.

Utilities--Heating Plant Improvements--Phase V--Installation of Ventilation Air Handling Units

Award to: Winger Contracting Co., Ottumwa, Iowa \$86,100.00

The university also presented an amended project budget for approval showing the above award as well as the previous four awards within an overall budget of \$1,570,000. There was currently \$87,659 reserved for future contracts.

The board was requested to approve the following new projects:

Curtiss Hall--General Remodeling

Source of Funds: Income from Treasurer's Temporary Investments
(amount to be determined)

As described by the university, the project would remodel and update approximately 12,000 square feet of offices, support spaces, restrooms, and classrooms. Included would be a study of a future chilled water air conditioning system. An outside architect would be engaged to provide design services, and an estimated project budget would be reported following architect selection.

Science Hall--First Floor--Laboratory and Dispensary Remodeling
Source of Funds: Income from Treasurer's Temporary Investments
(amount to be determined)

This project would remodel 2,800 square feet of the first floor of Science Hall. An outside architect would be engaged and an estimated project budget would be reported following the selection of an architect.

Agronomy Addition--Utility Segments

The university requested permission to negotiate for design services for utility improvements required for the Agronomy Addition project. The Board Office recommended that the university undertake these negotiations for design services so the utility improvements were complete and in service when the Agronomy Addition is completed.

The project budget provided \$1,700,000 for the cooling tower replacement and \$2,600,000 for the new central chiller.

Utilities--Replace Steam Boiler #1

The university requested permission to negotiate for engineering design services on this project. The board included this \$8 million project in its current capital request. The Board Office noted that it was highly unlikely that the project would be financed by this session of the legislature.

The university, however, wished (for the sake of economy and efficiency) to include this project in the interview agenda with engineering firms brought in to discuss the above Agronomy Addition utilities project. While the university indicated it would not bring forth a recommendation on an engineer until after the project was authorized by the General Assembly, this process would give it the necessary lead time to get the boiler bid shortly after funding became available.

Engineering Annex--First Floor--Partial Remodeling
Source of Funds: Building Repairs \$85,000.00

This project would remodel approximately 2,500 square feet for Materials Sciences and Engineering departmental offices. The university requested permission to carry out the project using plant force supervision and contract labor rather than competitive public bidding. The justification given was that the university would then have greater flexibility to schedule the work to minimize interference with building occupants who would be in residence during the construction phase. The Board Office recommended approval.

Fire Safety Improvements (Curtiss Hall--Installation of Fire-Rated Doors and Frames)

The university requested permission to carry out this project involving replacement of 139 doors and frames in Curtiss Hall using plant force supervision and labor and contract labor rather than outside competitive bidding. The justification given was that the plan would maximize efficiency and minimize interruptions of activities and operations which must be carried on in the building while the door replacements were underway. The Board Office recommended approval.

The board was requested to take action on the following consultant contracts:

Department of Residence--Storage Facility

Ratify selection of Rietz Engineering Consultants of Ames, Iowa, to provide full-range design services on this project. Compensation is on an hourly rate basis to a maximum of \$15,000.

The Board Office noted that the maximum fee was 12 percent of the estimated project budget of \$125,000 which seemed to be excessive for design of an unheated fabricated metal building. Mr. McMurray said that, after receiving estimates from the engineer on how many hours would be needed for the project, the fee did appear to be justified by the type of effort required by this project. The university would monitor the effort closely.

Gilman Hall Renovation--Phase I

Approve an increase in the maximum payable under the design services agreement with Wehner, Nowysz, Pattschull and Pfiffner of \$34,600 for additional services made at the request of the owner, as outlined in material submitted by the university. The Board Office recommended approval.

Utilities--Heating Plant Improvements

Approve an increase in the maximum payable under the contract for engineering services with Brown Engineering Company of \$4,105 for additional engineering services requested by the owner as outlined in material submitted by the university.

Pearson Hall--Ground Floor Extension

Approve an increase of \$1,175.13 in the maximum amount payable under the terms of the design services agreement with Bossenberger Associates, Ames, Iowa. These services involved construction phase consultation not included in the original design services proposal, and approval was recommended.

MOTION:

Mrs. Jorgensen moved that the board approve the Register of Capital Improvement Business Transactions for the period of February 18 through March 31, 1983; ratify award of construction contracts made by the executive secretary; approve the initial and amended project budgets; approve the new projects; approve negotiations for design and engineering services; approve

IOWA STATE UNIVERSITY
March 31, 1983

the use of physical plant labor; ratify and approve the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mrs. Anderson seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, March 31, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following change of status:

Yancy Beavers, from Assistant Director of Financial Aids to Acting Director of Financial Aids and Student Employment, effective December 1, 1982. Salary, December 1, 1982: \$26,000.00.

The Board Office noted that this appointment was related to a plan for reorganization of the Admissions and Financial Aid offices at the University of Northern Iowa. The reorganization and merger matter would be brought to the board for approval prior to any permanent administrative changes.

MOTION:

President Brownlee stated that the change of status of Mr. Beavers was approved by general consent of the board.

PARIETAL RULE. It was recommended that the board approve continued suspension of the parietal rule for freshmen and sophomores at the University of Northern Iowa for an additional two years (through May 1985).

It was understood that the parietal rule would be reinstated automatically after May 1985 unless the Board of Regents took action to extend the period of suspension.

During the two year additional suspension, the university's activities in maintaining and enhancing the educational benefits received by students in the residence halls should be continued and extended.

As background, the Board Office explained that in June 1979 the Board of Regents approved the suspension of the parietal rule for sophomores at the University of Northern Iowa. In June 1981, the board approved the continued suspension of the parietal rule for sophomores for an additional two years and the suspension of the parietal rule for freshmen for two years (through May 1983). The rule was to be automatically reinstated at the end of the two-year suspension, unless the board took action to extend the period of suspension. The board received a report of the Residence Hall Educational Environment (RHEE) committee, and it was recommended that efforts to maintain and enhance the educational benefits should be continued and extended.

The University of Northern Iowa reported that the continued suspension of the parietal rule for freshmen and sophomores through 1985 had been recommended by the Residence Hall Association (RHA) after consultation with student government leaders and their constituencies. The university also reported that a number of the recommendations of the Residence Hall Educational Environment committee had been implemented. The university was urged to continue its efforts in implementation of the recommendations. Additionally, the Board Office said attempts should be made to identify other ways in which the academic and educational benefits of residence hall life might be maximized.

The university stated that occupancy would drop with or without a parietal rule, if its enrollment/occupancy projections are correct. The university concluded, however, that suspension of the parietal rule for freshmen and sophomores for two additional years would have minimal adverse impact on the finances of the residence system. The Business Office had reported that the system is financially strong. Voluntary and mandatory reserves were being maintained at or above the level required by the bond resolution. The university's analysis indicated that only minor financial adjustments would be required to compensate for decline in the number of students during the next biennium.

On the basis of data provided by the university and its analysis, the Board Office concurred with the recommendation that the parietal rule be suspended for two additional years. It also concurred with the suggestion of the university's report that residence system administrators "continue to monitor the system, looking for ways to cut costs without cutting quality." The Board Office would further urge that other options designed to improve occupancy rates be sought and considered during the next two-year period, and reiterated its recommendation that efforts to enhance the academic benefits of residence hall life be continued and extended.

MOTION:

Mrs. Jorgensen moved that the board approve continued suspension of the parietal rule for freshmen and sophomores at the University of Northern Iowa for an additional two years through May 1985, with the understanding that the parietal rule will be automatically reinstated after May 1985 unless the Board of Regents takes action to extend the period of suspension; and that during the two-year additional suspension, the university's activities in maintaining and enhancing the educational benefits received by students in the residence halls should be continued and extended. Mrs. Anderson seconded the motion and it passed unanimously.

HONORARY DEGREES. The board was requested to approve honorary degrees (L.H.D., Doctor of Humane Letters) for Dr. Leland Sage and Mrs. H. Rand (Mary Louise) Petersen.

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

The university explained that the UNI Committee on Honorary Degrees had recommended (and the UNI Faculty Senate had reviewed the recommendation) that honorary degrees be awarded to Dr. Sage and Mrs. Petersen.

The university noted that honorary degrees are awarded rarely at the University of Northern Iowa. If approved, these two degrees would be only the fourth and fifth awarded.

MOTION:

Mrs. Anderson moved that the University of Northern Iowa be authorized to confer honorary degrees (L.H.D.) on Dr. Sage and Mrs. Petersen. Mr. Wenstrand seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period of February 3 through March 17, 1983, had been received, was in order, and was recommended for approval.

There were no construction contracts approved or recommended.

The university submitted Final Reports on five projects. All were in order and recommended for approval.

The board was requested to approve the following new projects:

Sabin Hall--Convert Little Theatre to Offices

Source of Funds: Building Repairs \$160,000.00

This project, which had in the past been part of the university's capital request but never funded, would convert the Little Theatre in Sabin Hall, which had not been used for that purpose for a number of years, to ten offices, a reception area, and a workroom for the Department of Economics.

Physics Building--Window Improvements

Source of Funds: Building Repairs \$110,000.00

The board was requested to take action on the following consultant contracts:

Roof and Steam and Condensate Piping Survey

Ratify selection of Midwest Infrared Scanning Service, Galesburg, Illinois, to conduct an aerial survey of roofs of 34 university buildings and 2.7 miles of direct buried steam and condensate piping and preparation of a report regarding the findings of wet roof and pipe insulation and roof and pipe leaks. This service was being utilized to confirm the need for certain planned roof repairs. The fee for the roofs is a lump sum amount of \$9,975. The fee for the piping is a lump sum amount of \$2,968 with reimbursables being an additional \$2,000. Total maximum fee is \$14,943 spread between Residence System Operating Funds (\$3,432) and Physical Plant Administration Supplies and Services Account (\$11,511).

UNI-Dome--Arena Lighting Improvements

Rafity a design agreement extension with Geiger Berger Associates, P.C., New York, New York, under which the maximum hourly rate design fee for the project would increase from \$14,000 to \$20,000 based upon the increased project scope and budget approved by the board at its February meeting. The original agreement was based upon a project budget of \$124,000 as compared to the project budget approved by the board in February of \$350,000.

Turbine Generator, Plant #2, 7500 KW

Approve payment of \$9,071.76 to Brown Engineering Compnay, West Des Moines, Iowa, for additional services undertaken at the request of the university on this project. These services were outlined in material submitted by the university.

Communication Arts Center--Final Phase

The Board Office reported that there were three consultant contract matters regarding this project. First, the university requested approval to hire as a consultant for safety and health concerns Dr. Michael McCann of the Center for Occupational Hazards, New York, New York. Total fee for services would be \$1,650. Dr. McCann would prepare a report on safety and health measures being employed in the construction of the new building and on the proper equipment to be installed in the building from a health and safety standpoint. Joseph Ruffo, head of the Department of Art at the university, noted that very recently those in the field of art had discovered that artists deal with many dangerous and toxic materials. He thought possibly this was one of the first projects of this type in the nation with such emphasis on safety.

Second, the board was requested to ratify selection of Terracon Consultants, Inc., Cedar Falls, Iowa, for professional services to conduct a subsurface soil exploration and preparation of a geotechnical report for this building. Fee would be on an hourly rate basis to a maximum of \$2,850.

Third, the board was requested to ratify selection of Brice, Petrides & Associates, Inc., Waterloo, Iowa, to conduct an additional site survey with costs on an hourly rate to a maximum of \$900.

The Board Office said this project is the board's highest priority for new academic space. It had been recommended by the Governor and was included in Senate Concurrent Resolution 13 for funding from academic revenue bonding for the 1983-85 biennium. The project, as described initially, would construct a 67,000 gross square foot building to house all aspects of the program for the Department of Art. The building would be located in the designated portion of the campus for Communication Arts. That center already houses speech, radio, speech pathology, a small art gallery, and the Strayer-Wood Theatre.

In October 1982 the board approved the selection of Bussard/Dikis Associates, Ltd., Des Moines, Iowa, as architect on this project. The board's policy on energy management design of new or remodeled space requires the designer to provide a report to the board at the conclusion of schematic design. The architectural firm had now completed the schematic design and was present at the board meeting to present those plans to the board.

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

President Kamerick introduced Ken Bussard and Rod Kruse from the firm Bussard/Dikis Associates and, from the University of Northern Iowa, Lee Thompson, Director of Facilities Planning and Space Assignment; Thomas Paulson, Assistant Vice President for Facilities; Mark Seely, Architectural Planner; and Joseph Ruffo, Chair of the Department of Art.

Mr. Thomson told the board that during the past 14 months his office had worked very closely with the project architects and the Department of Art and the rest of the university. Speed was important but they had tried to be thorough. Because of the fast track procedures being used, the university planned to bid the building this summer with the first site work to be done in August. Completion was targeted for spring of 1985. He said this was an ambitious schedule but possible.

Mr. Ruffo noted that this building was a chance to unify all art programs that are currently separated across the campus. It will end years of fragmentation. Faculty and students in the UNI Department of Art will for the first time work in a building designed expressly for art.

Mr. Bussard said that when an architect gets the program prepared by the user group he begins to understand what needs to go into a building. The first influence is the site. The architects felt strongly that this site is a lead corner to the campus as the campus is approached from the west. The building would need to be of a powerful scale to make a statement. Mr. Bussard said there was much pedestrian traffic through the site that must be considered. He noted that art is messy. Such things as outdoor kilns would be concealed on the back side of the building. The architects had attempted to make the building interesting, with important outside spaces as well as interior places. Also considered were public access and handicapped access.

Mr. Kruse said the building would contain a north and south wing with a central atrium area for people to pass through even when the rest of the building was closed. The north wing would have the dirtier functions and the south the most public spaces. On the second floor would be classrooms and studios. In terms of the architecture, the building was squared off on the west and south in line with existing roads. Inside, toward the courtyard, there was a different design. The architects had not tried to duplicate the existing exterior concrete aggregate but would use materials that would blend and harmonize.

Mr. Kruse concluded by addressing the issue of energy conservation. The plan minimized the use of glass. There were vestibules at all major entries. The architects were considering the use of well water for cooling. Natural light would be used whenever possible, artificial light only when necessary.

MOTION:

Mr. Nolting moved that the board approve the Register of Capital Improvement Business Transactions for the period of February 3 through March 17, 1983; approve the final reports; approve the new projects; ratify and approve the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mrs. Anderson seconded the motion and it passed unanimously.

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

RESIDENCE SYSTEM BUDGET CEILING REVISION, 1982-83. It was recommended that the board approve the institutional proposed changes in budget ceilings for 1982-83 to \$9,605,000 for revenues and \$8,021,000 for expenditures for operations.

The institution proposed changes in budget ceilings for 1982-83 as follows:

	<u>Original Budget</u>	<u>Proposed Change</u>	<u>Proposed Budget</u>
Revenue	\$9,205,000	\$400,000	\$9,605,000
Expenditures for Operations	7,885,926	135,074	8,021,000
Net Revenue	<u>\$1,319,074</u>	<u>\$264,926</u>	<u>\$1,584,000</u>

The Board Office noted that the revenue increase of \$400,000 was due to 187 more residence contracts and reduced second semester attrition offset by reduced interest income from the original estimate. The expenditure increase was due to food and food service costs for the additional students and related indirect costs offset by lower utility costs than expected.

The bond resolutions require authorization by the Board of Regents for the institution to exceed the annual expenditure budget for the year. The proposed budget would comply with the bond resolution requirements for debt services and mandatory transfers and would be sufficient for a transfer of \$554,983 to voluntary reserves.

MOTION:

Mr. Wenstrand moved that the board approve the proposed changes in budget ceilings for 1982-83 to \$9,605,000 for revenues and \$8,021,000 for expenditures for operations. Mrs. Murphy seconded the motion and it passed unanimously.

RESIDENCE SYSTEM RATE CHANGES AND PRELIMINARY BUDGET, 1983-84. It was recommended:

1. That the board approve the rate schedule for residence hall contracts effective as of the fall semester, 1983, as proposed by the institution. The rate for a double occupancy room with full board would be raised \$60 to \$1,700 for a 3.7 percent increase for 1983-84.
2. That the board approve the proposed rate schedule for apartment housing contracts to be effective July 1, 1983.
3. That the board accept the enclosed preliminary budget estimates for fiscal year 1983-84 subject to final action when all university operations budgets are approved for 1983-84.
4. That the board request a study of married student housing including recommended action to improve occupancy.

The next three pages provide the detailed residence system rates and preliminary budget.

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

Residence Hall Housing Proposed Rates
Effective Fall Semester 1983

<u>Room and Full Board</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Dollar Increase</u>	<u>Percent Increase</u>
Room with double occupancy (1) All residence halls	\$ 1,640	1,700	60	3.66
Room with single occupancy All residence halls	1,996	2,100	104	5.21
Summer Rates (all halls)				
8 week rate				
Single occupancy	499	525	26	5.21
Double occupancy	410	425	15	3.66
4 week rate				
Single occupancy	249	262.50	13.50	5.42
Double occupancy	205	212.50	7.50	3.66
<u>Room and Partial Board Credits</u> <u>Academic Year</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Dollar Increase</u>	<u>Percent Increase</u>
Option 1 no breakfast	\$ 50 CR	50 CR	0	0.00
Option 2 no weekend	60 CR	60 CR	0	0.00
Option 3 no breakfast no weekend	100 CR	100 CR	0	0.00
<u>Summer Session</u>				
No weekend - 8 weeks	15.00 CR	15.00 CR	0	0.00
No weekend - 4 weeks	7.50 CR	7.50 CR	0	0.00
<u>Room Only Option</u>				
Bartlett Hall - Academic Year				
Single occupancy	1,094	1,164	70	6.40
Double occupancy	738	764	26	3.52
Bartlett Hall - Summer Session				
8 weeks				
Single occupancy	273	291	18	6.59
Double occupancy	184	191	7	3.80
Bartlett Hall - Summer Session				
4 weeks				
Single occupancy	136.50	145.50	9.00	6.59
Double occupancy	92.00	95.50	3.50	3.80
<u>Board Only Option</u>	902	936	34	3.76

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

An eight dollar Residence Hall Activity Fee is added to the above rates for the academic year.

Contract revenue is divided as follows: housing 45%; and dining 55%.

- 1) A seven dollar per week credit per student will be granted for a double room occupied as a triple as of the first day of the fourth week of classes. Credits will be applied against a student's university bill.

University of Northern Iowa
Apartment Housing Proposed Rates
Effective July 1, 1983

	<u>Number of Units</u>	<u>Current Monthly Rate</u>	<u>Proposed Monthly Rate</u>	<u>Increase</u>	
<u>Hillside Courts</u>				<u>\$</u>	<u>%</u>
One bedroom (1972) air-conditioned	80	138	138	0	0.0
Two bedroom (1972) no air-conditioning	116	165	165	0	0.0
Two bedroom (1972) air-conditioned	39	182	182	0	0.0
Two bedroom (1978) air-conditioned	40	200	200	0	0.0
Two bedroom, two story (1972) air conditioned	42	207	207	0	0.0
<u>College Courts</u>					
Two bedroom (1956 & 1958) no air-conditioning	<u>48</u>	163	163	0	0.0
Total Units	<u>365</u>				

University of Northern Iowa
RESIDENCE SYSTEM PRELIMINARY BUDGET

	Actual 1981-82	Budget 1982-83	Proposed Budget Ceiling 1982-83	Proposed Budget Ceiling 1983-84
OPERATIONS (CASH BASIS)				
Revenues	\$ 8,929,841	9,205,000	9,605,000	9,600,000
Expenditures for Operations	7,186,574	7,885,926	8,021,000	8,283,762
Net Revenues	<u>1,743,267</u>	<u>1,319,074</u>	<u>1,584,000</u>	<u>1,316,238</u>
% of Revenues	19.5	14.3	16.5	13.7
Debt Service (due July 1)	775,975	789,074	789,074	786,238
Mandatory Transfers	<u>330,000</u>	<u>330,000</u>	<u>330,000</u>	<u>330,000</u>
Net after Debt Service & Mandatory Transfers	<u>\$ 637,292</u>	<u>200,000</u>	<u>464,926</u>	<u>200,000</u>
% of Revenues	7.1	2.2	4.8	2.1
University Overhead Payment from Surplus	\$ 154,300	157,719	160,420	165,675
% of Expenditures	2.1	2.0	2.0	2.0
CASH AND INVESTMENT BALANCES (June 30)				
Revenue Fund	\$ -	-	-	-
Operation & Maintenance Fund	-	-	-	-
Improvement Fund	211,823	97,339	190,496	196,496
Surplus Fund	<u>2,909,831</u>	<u>2,474,118</u>	<u>2,935,944</u>	<u>2,359,254</u>
Subtotal - Voluntary Reserve Balances	<u>3,121,654</u>	<u>2,571,457</u>	<u>3,126,440</u>	<u>2,555,750</u>
Sinking Fund	561,775	572,038	572,038	575,619
Bond Reserve Fund	789,075	789,075	789,075	789,075
Construction Fund	-	-	-	-
Subtotal - Mandatory Reserve Balances	<u>1,350,850</u>	<u>1,361,113</u>	<u>1,361,113</u>	<u>1,364,694</u>
TOTAL RESERVE BALANCES (June 30)	<u>\$ 4,472,504</u>	<u>3,932,570</u>	<u>4,487,553</u>	<u>3,920,444</u>
REVENUES AND EXPENDITURES DETAIL				
Revenues				
Contracts	\$ 8,000,102	8,174,000	8,557,000	8,595,000
Interest	512,945	566,000	523,000	480,000
Other Income	416,794	465,000	525,000	525,000
Total	<u>\$ 8,929,841</u>	<u>9,205,000</u>	<u>9,605,000</u>	<u>9,600,000</u>
Expenditures				
Salaries, Wages & Benefits	\$ 3,354,136	3,634,277	3,700,000	3,731,302
Cost of Food or Goods Sold	1,495,418	1,525,272	1,617,000	1,653,385
Other Operating Expense	1,057,943	1,206,593	1,152,000	1,264,401
Utilities	789,236	959,720	900,000	990,600
Repairs & Maintenance 1/	489,841	560,064	652,000	644,074
Total	<u>\$ 7,186,574</u>	<u>7,885,926</u>	<u>8,021,000</u>	<u>8,283,762</u>
Total Staff FTE - October	<u>331</u>	<u>336</u>	<u>336</u>	<u>336</u>

Excludes amounts for repair and maintenance supplied by Residence System staff in the following amounts: 1981-82, \$216,554, 1982-83, \$232,000; and 1983-84, \$236,000.

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

The proposed residence and board rates continued to be lower than those proposed by the other two universities even though the proposed percentage increases at the University of Northern Iowa were higher, according to the Board Office.

A preliminary revenue budget of \$9.6 million for 1983-84 was proposed to cover estimated expenditures of \$8.3 million for operations plus debt service, university overhead, and reserves. Besides operating expense, outstanding bonds require payments and transfers as follows for 1983-84:

Debt Service (Principal and Interest)	\$ 786,238
Mandatory Transfers to Reserves	330,000
	<u>\$1,116,238</u>

Total reserves (both mandatory and voluntary) of 40.8 percent of revenue for 1983-84 compared with 32.5 and 29.9 percent for the University of Iowa and Iowa State University, respectively. The Board Office said the larger amount of total reserves at the University of Northern Iowa was due to funds accumulated for a plan, now deferred, to construct 24 two-bedroom apartments and a multi-purpose room in Hillside Courts at a cost of about \$1.3 million.

Expenditures of \$1.8 million in 1983-84 were planned to maintain and repair the physical plant. The \$1.8 million amounts to 7.8 percent of the investment in plant of \$23.2 million. The Board Office noted that replacement cost might be more than twice the investment in plant because of inflationary costs of construction since the residence facilities were built.

The Board Office also noted that as dormitory buildings and facilities age, more funds would have to be spent to maintain them in good condition. Consequently, dormitory rates must be established high enough to provide funds for plant maintenance. The proposed spending for plant upkeep was considered reasonable in view of the value of the plant and its age.

The institution was experiencing this year occupancy at 47.4 percent of enrollment, a drop from 48.1 percent in 1981-82. The occupancy for 1983-84 was projected to be 47.1 percent of enrollment. The Board Office said a study was needed to determine the reasons for the decline relative to enrollment to see if a reversal of the trend could be accomplished.

Enrollments were projected to continue to decrease during several years beyond 1983-84. Enrollment decreases were expected to result in reduced occupancy in the residence system. Consequently, the institution would need to analyze carefully enrollment and occupancy trends from year to year as proposed budgets were developed.

The actual 1982-83 occupancy rate of 101.5 percent of capacity was a composite of single student and family occupancy ratio. The family occupancy ratio declined from 95.9 percent for 1981-82 to 90.4 percent for 1982-83. The Board Office said it would seem prudent for the institution to initiate a comprehensive study of family housing with respect to condition of facilities,

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

program opportunities, rent structure in the community, potential use for single students, and family housing management. The study should provide recommendations for changes to forestall further reduction of family housing occupancy. Vice President Stansbury said the university was agreeable to this recommendation.

The Board Office said the University of Northern Iowa was to be commended for maintaining low room and board rates over the years.

MOTION:

Mrs. Jorgensen moved (1) that the board approve the proposed rate schedule for residence hall contracts effective as of the fall semester, 1983. The rate for a double occupancy room with full board would be raised \$60 to \$1,700 for a 3.7 percent increase for 1983-84; (2) that the board approve the proposed rate schedule for apartment housing contracts to be effective July 1, 1983; (3) that the board accept the proposed preliminary budget estimates for fiscal year 1983-84 subject to final action when all university operations budgets are approved for 1983-84; and (4) that the board request a study of married student housing including recommended action to improve occupancy. Mrs. Anderson seconded the motion and it passed unanimously.

PURCHASE OF PROPERTY. It was recommended that the board approve the purchase of property located at 1203 West 23rd Street, Cedar Falls, Iowa, for a purchase price of \$82,500 from Kevan J. Cortright and Dick Witham.

The Board Office reported that this is a corner property with a 66 foot frontage on West 23rd Street and a depth of 113 feet on which is located a two-story frame residence and a two-car frame garage. The purchase price of \$82,500 was based upon two appraisals: for \$84,000 and \$85,750.

The university currently owns four of the six parcels on this block which is located directly across from Bartlett Hall. The intent is to use the property for future campus development. The house was currently utilized by a fraternity and that usage would continue with the university assuming the ownership of the lease agreement with the fraternity. Vice President Stansbury said the rental from the fraternity would offset the purchase price.

Funds for the purchase would be available from surplus in the Rental Properties account and interest earnings on Treasurer's Temporary Investments, both of which are the normal methods utilized to fund such purchases at the University of Northern Iowa. The Board Office noted that this purchase would also require approval of the Executive Council of Iowa.

UNIVERSITY OF NORTHERN IOWA
March 31, 1983

MOTION:

Mrs. Anderson moved that the board approve the purchase of property located at 1203 West 23rd Street, Cedar Falls, Iowa, for a purchase price of \$82,500 from Kevan J. Cortright and Dick Witham. Mr. Neu seconded the motion. Upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee
NAY: None
ABSENT: McDonald

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, March 31, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for February 1983 were ratified by general consent of the board.

ACCEPTANCE OF DEPARTMENT OF PUBLIC INSTRUCTION COMPLIANCE LETTER. It was recommended that the board accept the letter from the Department of Public Instruction regarding compliance of the Iowa School for the Deaf; and (2) request that the ISD administration begin to monitor more closely the certification of staff so as to avoid certification problems that may jeopardize future compliance of the school.

The Board Office reported that correspondence submitted by ISD indicated that the school had been issued a letter of compliance from the Department of Public Instruction for the 1982-83 school year and noted that there had been some difficulties in the area of staff certification. Apparently, some teaching staff had been assigned teaching responsibilities in areas where they were not appropriately certified.

Superintendent Giangreco told the board all faculty at ISD were certified on a permanent status except three who had temporary approval. He said there was a new certification officer at DPI who interpreted the law a little differently from the last one. In addition, there had been some difficulty with universities outside Iowa meeting the standards set by the Department of Public Instruction and some confusion resulting from changes in course names and numbers.

MOTION:

Mrs. Murphy moved that the board (1) accept the letter from the Department of Public Instruction regarding compliance of the Iowa School for the Deaf; and (2) request that the ISD administration begin to monitor more closely the certification of staff so as to avoid certification problems that may jeopardize future compliance of the school. Mrs. Jorgensen seconded the motion and it passed unanimously.

REPORT ON EMERGENCY SCHOOL CLOSING PLAN. As an information item, ISD presented an emergency staffing plan which could be put into operation in the unlikely event it became necessary to close the school due to

IOWA SCHOOL FOR THE DEAF
March 31, 1983

a weather or other unexpected emergency. The school felt confident that this plan would supply the nucleus to provide minimal services until the emergency was over.

MOTION:

President Brownlee stated that the report on the emergency school closing plan was received by general consent of the board.

INFORMATION ITEMS. The Iowa School for the Deaf presented nine information items. Many of the items involved joint activities with the three Regent universities. Superintendent Giangreco commented on the excellent help and cooperation the school continued to receive from the universities.

Of special interest was the report that a new speech computer developed by Iowa State University, which was demonstrated to the board during its tour at ISU last spring, had been delivered to ISD and was presently being used by ISD students and staff. This was proving to be a valuable teaching device for students and staff.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for February 1983.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, March 31, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for January 23, 1983, to February 19, 1983, were ratified by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for February 1983.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 3:58 p.m. on Thursday, March 31, 1983.


R. Wayne Richey, Executive Secretary