

The State Board of Regents met at Iowa State University, Ames, Iowa, on Thursday, March 21, 1985. Those present were:

Members of the State Board of Regents

Mr. Brownlee, President	All Sessions
Mrs. Anderson	All Sessions
Mr. Duchon	All Sessions
Dr. Harris	All Sessions
Mrs. Jorgensen	All Sessions
Mr. McDonald	Excused
Mrs. Murphy	All Sessions
Mr. Neu	All Sessions
Mr. Van Gilst	All Sessions

Office of the State Board of Regents

Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director True	All Sessions
Director Wright	All Sessions
Assoc. Dir. Runner	All Sessions
Assoc. Dir. Sonnenschein	All Sessions
Ms. Peters, Admin. Asst.	All Sessions

State University of Iowa

President Freedman	Exc. 11:30 a.m.
Vice President Ellis	Exc. 11:30 a.m.
Associate Vice President Mahon	Exc. 11:30 a.m.
Associate Vice President Small	Exc. 11:30 a.m.
Assistant to President Mears	Exc. 11:30 a.m.
Director Jensen	Exc. 11:30 a.m.

Iowa State University

President Parks	Exc. 11:40 a.m.
Vice President Christensen	Exc. 11:40 a.m.
Vice President Madden	Exc. 11:40 a.m.
Vice President Moore	Exc. 11:40 a.m.
Director Lendt	Exc. 11:40 a.m.

University of Northern Iowa

President Curris	Exc. 11:05 a.m.
Vice President Conner	Exc. 11:05 a.m.
Director Kelly	Exc. 11:05 a.m.
Director Stinchfield	Exc. 11:05 a.m.

Iowa School for the Deaf

Superintendent Giangreco	Exc. 11:06 a.m.
Business Manager Kuehnhold	Exc. 11:06 a.m.

Iowa Braille and Sight Saving School

Superintendent DeMott	Exc. 11:15 a.m.
Business Manager Berry	Exc. 11:15 a.m.

## GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, March 21, 1985.

Regent McDonald was excused from the meeting.

APPROVAL OF MINUTES. The minutes have been submitted for the board meeting of February 12 and 13, 1985. The minutes were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Proposed Master of Business Administration (MBA) Degree at Iowa State University.

The Board Office recommended approval of the Master of Business Administration (MBA) degree with specialization in general business and agriculture in the College of Business Administration at Iowa State University and approval of the related budget request.

The proposed program at ISU is constructed on an established base of faculty and curricular strength. It would emphasize two basic tracks, general business and agriculture. The Interinstitutional Committee in its recommendation for approval of the degree program stated the emphasis on agriculture is a unique strength of the ISU proposal and answered a need not presently met by other MBA programs in Iowa. The committee also indicated that the proposal is consistent with recent developments in combined degree programs. The committee reviewed the proposal in the light of the eight principles and standards for program duplication approved by the Regents in December 1984 and believed the standards dealing with adequacy of resources, student demand, employment opportunities for graduates and consistency with institutional mission were clearly satisfied. Relationships with other MBA programs in Iowa were assessed and the program appeared to fill a need, particularly in its emphasis on agribusiness, not presently met by the other colleges and universities.

The Board Office in its recommendation for approval stated that the university expected a marginal increase in expenditures over the next three years of about \$175,925. These additional funds would include \$50,000 the second and third years for a B-based senior faculty appointment who would occupy an endowed chair in the College of Business Administration. The balance of the stipend for this person will be funded by a \$500,000 endowment from Pioneer Hi-Bred International, Inc.

The Board Office expressed concern with respect to duplication, especially with MBA programs offered in the Des Moines area. Although the university does not indicate that the program would be offered in the Des Moines area, the Board Office felt that the specific board approval should be given before the program is offered in Des Moines.

Vice President Christensen stated the university appreciated the recommendation for approval of the program by the Board Office but expressed concern about the Board Office suggestion that the program could not be offered in Des Moines without approval of the board.

Mr. Richey stated that the suggestion was made by the Board Office because Drake University has a similar program and is very much concerned about competition in Des Moines. The issue of duplication of programs should be addressed on a very broad basis, but in the interim, possible problem areas should be handled individually as suggested by the Board Office. He went on to say that the board had been careful to consider the interest of other segments of postsecondary education in Iowa.

Motion:

Mr. Van Gilst moved that the board approve the recommended action. Dr. Harris seconded the motion, and it passed unanimously.

b. Catalog Changes, Iowa State University. The Board Office recommended approval of the revisions for the Iowa State University 1985-87 General Catalog.

The Board Office indicated that the most significant revision in the catalog was that produced by the creation of the College of Business Administration. This necessitated the organization of the business courses according to the college's departments as well as the addition of several new course numbers for recordkeeping purposes. The university proposed the addition of 326 courses and the deletion of 104 courses for a net change in the number of courses of 222. Based on the figures for the last five years, the number of changes appear to be reasonable.

Action:

President Brownlee stated that the board by general consent approved the revisions to the 1985-87 General Catalog.

c. Annual Report of State Extension and Continuing Education Council for 1983-84. It was recommended that the board receive the annual report of the State Extension and Continuing Education Council and note prioritized recommendations of the council.

The State Extension and Continuing Education Council is composed of two members from each of the Regent universities and reports to the board through the Interinstitutional Committee on Educational Coordination.

The Board Office briefly summarized the report as follows:

Credit and Noncredit Registrations. The council reported that the combined registrations in credit courses in 1983-84 totaled 20,458, for a 12.4 percent increase over the previous year. Registrations increased in Biological Sciences, Business and Management, Communications, Education, Fine and Applied Arts, Foreign Languages, Health Professions, Letters, Mathematics, Physical Sciences, Social Sciences, and Theology. Computer and Information Sciences, which had a 117 percent increase in the previous year, decreased this year by 23.7 percent. Registrations in off-campus credit courses have increased by 28 percent since 1978-79.

Overall registration in noncredit courses (conferences, workshops, etc.) increased by 14,405, or 10.7 percent. Registrations in noncredit courses have increased by 34.6 percent since 1978-79.

Quad Cities Graduate Study Center. Total registrations for 1983-84 were 4,138. During 1983-84 the percentage of registrations in the Regent universities was 30.8 percent of total registrations, while the percentage of all other member institutions was 69.3 percent. It should be noted that while the council shows the percentage of registration for the Regent universities as only 30.8 percent, 52.3 percent of the fall 1984 students were Iowans. The council has recommended to the Interinstitutional Committee that the Iowa increase in funds for 1985-86 not exceed 5 percent for a total of \$132,510. The implication of this recommendation is that the Iowa portion of the funding for the Quad-Cities Graduate Study Center will be less than that provided by the State of Illinois, which will be \$133,500. The board's position in recent years has been to achieve equity in funding between the two states.

Bachelor of Liberal Studies. As of July 1, 1984, the three Iowa Regents universities had formally admitted to the B.L.S. program a total of 859 students, 54.5 percent women and 45.5 percent men. Of those admitted, 153 have graduated, 138 have been classified as "dropouts" (although a survey revealed that only 38 percent of these consider themselves as permanently withdrawn), and 568 are at least somewhat active in the program or intend to be in the near future.

Ages of the 777 for whom birthdates are available averaged 34.2 years at the time of admission to the program, ranging in age from 20.2 years to 78.6 years. Sixty-four were 50 years old or over at the time of admission and 14 were over 60.

Western Iowa Center. During 1983-84 academic year, Iowa Regents' universities provided 118 credit courses in as many as 31 southwest Iowa locations in one semester. This is an increase over the previous report, when 71 credit courses were provided in 11 southwest Iowa locations. The total enrollment in 1983-84 was 1,708; the previous year was 673. The use of the Regents Telebridge System greatly expanded the distribution.

Regents Telebridge System. The council's report indicates that the Telebridge System was in use 632.4 hours (excluding check-in time of 15-20 minutes per conference) during 1983-84. Total usage during 1983-84 showed a 43 percent increase when compared with the 440.7 hours recorded for 1982-83.

Recommendations Concerning Expanded Cooperative Efforts. The council identified five individual programs that have the greatest need for additional support. These five areas include:

1. Advising services for off-campus students
2. Operating costs for the Telebridge System
3. Low enrollment reimbursement
4. Bachelor of Liberal Studies program
5. Quad-Cities Graduate Study Center assistance.

The Board Office noted that while the Interinstitutional Committee on Educational Coordination recommended acceptance of this report, it had not taken a position with respect to the recommendations made within the report.

Action: President Brownlee stated that the annual report of the State Extension and Continuing Education Council was received by general consent of the board, noting the prioritized recommendations of the council.

A complete copy of the Annual Report for the State Extension and Continuing Education Council for 1983-84 is on file in the Board Office.

IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION. The Board Office recommended that the board receive the report on the March meeting of the Iowa Coordinating Council for Post-High School Education.

The Board Office reported that the major portion of the meeting consisted of a presentation by Larry Patten, Executive Director of Iowa Public Broadcasting. Mr. Patten outlined some of the major program plans being considered by Iowa Public Broadcasting and described the efforts to construct a new \$6,000,000 facility and discussed the new technologies that are being adopted for use in Iowa.

The council again discussed the policy statement on intra- and intersector cooperation in program planning. This matter was referred by the Board of Regents to the Interinstitutional Committee on Educational Coordination for review and recommendation. The Interinstitutional Committee will report back to the board in April. After review by the sectors involved, the matter will be brought back to the council in May.

The council accepted two proposed programs from Iowa State University (i.e., graduate program in Toxicology and the Master of School Mathematics).

Action: President Brownlee stated that the board by general consent received the report of the Iowa Coordinating Council's March meeting.

PRESIDENTIAL SEARCH, IOWA STATE UNIVERSITY. The Board President recommended the following actions: (a) Create a committee at Iowa State University to aid in the presidential search; (b) Authorize selection and contract with an executive search firm; (c) Approve the duties of the committee and the firm; (d) Instruct the university presidential search committee and the Board Office to develop criteria and prepare a description of the position for the presidency of Iowa State University and to report to the board for its consideration at the May meeting; (e) Direct Iowa State University to establish a fund to pay the expenses of the presidential search; (f) Authorize the president of the board to supervise the search process.

President Brownlee stated that Dr. W. Robert Parks, President of Iowa State University, would be retiring on June 30, 1986. In order to provide a smooth transition, it is customary to begin the search process at this time.

President Brownlee outlined the board's Policy on the Selection of Institutional Heads, as adopted by the State Board of Regents on April 13, 1984.

1. The process shall be consistent with the board's statutory authority to appoint institutional heads and shall provide for regental control of the search, screening, and selection process. All rules, procedures, and policies regarding the search including, but not limited to, the role, composition and appointment of a search committee, the time schedule for the search, and the use of consultants shall be established by the Board of Regents.
2. The process shall provide for confidentiality of the candidates to the fullest extent possible under the Code of Iowa.
3. The process shall provide for participation by institutional constituencies specifically including the faculty with respect to the criteria to be used in the selection process and in review of the final candidates.
4. The process shall be one that can be accomplished within a reasonable period of time set by the board.
5. Affirmative action/equal employment opportunity procedures shall be fully utilized.
6. The election of an institutional head shall be the sole responsibility of the Board of Regents (262.9 (2), Code of Iowa)

The recommended composition of the search committee, the duties of the search committee and the duties of the executive search firm are as follows:

UNIVERSITY PRESIDENTIAL SEARCH COMMITTEE

As is customary at a major public, research university, the members of the faculty have an important role in the selection of major administrative officials for the university. In light of this tradition and at the same time recognizing the board's responsibility to appoint a president, the following process shall be followed in creating the university presidential search committee.

- (1) Eleven members of the faculty and administration will serve on the committee.
  - (a) Eight members of the faculty shall be selected in the following manner:
    - (i) One faculty member from each of the colleges listed below shall be selected by procedures developed by each of the respective colleges.  
Agriculture  
Business Administration  
Design  
Education  
Engineering  
Home Economics  
Sciences and Humanities  
Veterinary Medicine
    - (ii) In its selection of faculty members, each college shall consider all members of the faculty, as defined in Section 8 of Appendix A of the Faculty Handbook, of the above-named colleges, including those with the title of vice-president, associate vice-president, assistant vice-president, dean, associate dean, assistant dean, director, associate director, assistant director, department head or department chair, who hold faculty rank.
    - (iii) The procedures adopted by each college for the selection of a faculty member for the search committee shall provide for a vote by the faculty members in that college, including the individuals in those positions named in (1)(a)(ii), who are members of the faculty in that college.
    - (iv) The Dean of Admissions and Records shall administer the election of the faculty members from each of the colleges. The election shall be by written secret ballot.
  - (b) One member of the faculty shall be selected in the following manner:
    - (i) One departmental executive officer shall be selected by procedures developed by the departmental executive officers.
  - (c) One member of the faculty or administration shall be selected in the following manner:
    - (i) One dean shall be selected by procedures developed by the deans. For the purposes of this section, "dean" shall be defined as all those individuals with the title of "Dean."

- (d) One member of the faculty shall be selected in the following manner:
  - (i) One faculty member, who is a member of the Iowa State University Faculty Council, shall be selected by procedures developed by the Faculty Council.
- (2) Two representatives of the Professional and Scientific employees shall serve on the committee.
  - (a) The representatives shall be selected in the following manner:
    - (i) One representative, who is employed on the main campus of Iowa State University, shall be selected by procedures developed by the Professional and Scientific Council.
    - (ii) One representative, who is employed at a location other than the main campus of Iowa State University, shall be selected by procedures developed by the Professional and Scientific Council.
- (3) One representative of the Regents Merit System employees shall serve on the committee.
  - (a) The representative shall be selected in the following manner:
    - (i) One nominee shall be nominated by the Supervisory/Confidential Interim Council by procedures developed by that Council. Two nominees shall be nominated by the respective Iowa State University locals of Council 61, AFSCME, by procedures developed by those locals.
    - (ii) The representative will be selected from the three nominees in an election administered by the Iowa State University Personnel Office for the Iowa State University Merit System employees.
- (4) Two representatives of the students shall serve on the committee.
  - (a) Two representatives shall be selected in the following manner:
    - (i) One representative shall be selected by procedures developed by the 1984-85 President, Vice-President and members of the Senate of the Government of the Student Body (GSB).
    - (ii) One representative shall be selected by procedures developed by the 1984-85 President, Vice-President, and members of the Senate of the Graduate Student Senate.
- (5) Two representatives of the alumni shall serve on the committee.
  - (a) Two representatives shall be selected in the following manner:
    - (i) One representative shall be selected by procedures developed by the Iowa State University Alumni Association Board of Directors.
    - (ii) One representative shall be selected by procedures jointly developed by the Executive Committee of the ISU Foundation Board of Governors and the ISU Achievement Foundation Board of Directors.

- (6) Three representatives of the Iowa State University community may be selected to serve on the committee by the State Board of Regents.

If a vacancy on the committee occurs, the vacancy shall be filled in the same manner as the person originally was chosen.

The procedures for the selection of the members of the search committee in categories (1) through (5) shall be submitted to the university's legal adviser for his review and comment.

The dean chosen by the deans to be a member of this committee shall serve as chair of the committee. Staff support shall be provided to the committee by the office of the chair, who shall be provided necessary support through funds established at Iowa State for this purpose.

Any public statements about the actions of the committee or the firm shall be made only by the chair of the committee. Any public statements will focus on the committee's operations and progress, not individuals.

#### DUTIES OF THE UNIVERSITY PRESIDENTIAL SEARCH COMMITTEE

1. To assist and advise the State Board of Regents in the selection of the President of Iowa State University.
2. To recommend criteria and a description of the position for the presidency of Iowa State University.
3. To work with the executive search firm.
4. To conduct the screening and searching for an appropriate candidate.
5. To conduct a broad advertising campaign, including, but not limited to, the major educational media, affirmative action sources and major state and national media.
6. To receive nominations for the Presidency of Iowa State University.
7. To evaluate the nominations.
8. To recommend, without ranking, no fewer than six (6) prospects, who best meet the Board of Regents' criteria, to the Board and to transfer the records of the same to the Board. The recommendations shall include a detailed explanation of the rationale for the recommendations and supporting information.

DUTIES OF THE EXECUTIVE SEARCH FIRM

1. To assist and advise the State Board of Regents in the selection of the President of Iowa State University.
2. To assist the university presidential search committee (committee) in conducting the screening and searching for appropriate prospects.
3. To assist the committee in conducting a broad advertising campaign, including, but not limited to, the major educational media, affirmative action sources and major state and national media.
4. To ensure that affirmative action/equal opportunity requirements are met in spirit and in word of the law.
5. To provide timely, professional acknowledgments of nominations and other correspondence to prospects.
6. To ensure that files of all qualified prospects are complete. Files should include evidence supporting prospects' claims of meeting the criteria of the State Board of Regents. In all cases, a certified, official copy of the transcripts of all postsecondary education institutions, from which the candidates claim to have been graduated, are to be a part of the files.
7. To conduct initial background searches on prospects.
8. To assist the committee in the evaluation of the nominations by submitting a list to the committee of prospects who meet the Board's criteria.
9. To assist the committee in recommending a final group of no fewer than six (6) prospects, who best meet the Board of Regents' criteria, and to conduct an extensive background search of the recommended prospects, including, but not limited to, the authentication of all academic credentials and experiences of the prospects.
10. To certify the willingness of the finalists to serve.

President Brownlee stated that as a result of the actions of the search committee and the executive search firm, the Board would have a list of individuals who would have been screened and interviewed on the basis of the board's criteria. The board would then hold its own interviews and do other activities as necessary to identify an individual to be appointed as the President of Iowa State University. The Board Office and the board president would have continued involvement in the search process. The election of the search committee should be completed by the first of May.

In response to a question from Regent Harris, Vice President Madden stated there would be sufficient resources within the general fund to take care of the expenditures necessary in the search process.

Motion: Dr. Harris moved that the board approve the actions as recommended concerning the presidential search at Iowa State University. Mr. Neu seconded the motion, and it passed unanimously.

IOWA COLLEGE AID COMMISSION. Mr. Richey reported on the recent meeting of the commission. He stated that the commission is very concerned about proposed legislation which would appropriate the reserve fund for the commission which would affect the commission's flexibility to guarantee the student loan program.

UNIVERSITY RESIDENCE SYSTEM REPORTS, 1983-84. It was recommended that the board receive the Residence System Summary Report and the University Annual Residence System Reports for 1983-84.

The Board Office provided the following highlights of the Residence System Reports:

- Residence hall occupancy remained above capacity at the University of Iowa (SUI) and Iowa State University (ISU) in 1983-84 at 107.9 percent and 112.2 percent, respectively. The University of Northern Iowa (UNI) residence hall occupancy dropped below 100 percent of capacity to 98.8 percent in 1983-84.
- Apartment housing occupancies for SUI and ISU in 1983-84 were 99.4 percent and 99.2 percent, respectively, and again remained strong this fall. The University of Northern Iowa apartment occupancy declined from 90.4 percent in 1982 to 82.5 percent in 1983. As a result of modifications in the qualifications for access to apartment units, UNI reports occupancy has risen to 95.1 percent in the fall of 1984. Overall occupancy of university residence systems remains strong and is a stabilizing financial consideration in 1983-84.
- Declining freshmen enrollment at SUI in the fall of 1984 has resulted in a modification of access policy to residence halls for the current year with more opportunities now being available for upper classmen and graduates to live in the residence halls. This opportunity had not yet manifested itself in 1983-84.

- All three universities have taken a careful look at alcohol use and abuse in the residence systems and the expansion of no-alcohol space within the dormitories is occurring. In response to Regent inquiry a year ago when discussing no-alcohol space at ISU, all three universities have been surveyed. The Board Office took the initiative of asking each of the universities to take a careful look at their programming opportunities designed to put alcohol into its proper perspective in a university residence system environment and the reported results are encouraging.
- The residence systems served 7,816,000 meals in 1983-84 for a drop of 2 percent from 1982-83. Total dining, vending and other service revenue, however, accounted for \$25.5 million or 51 percent of total resident hall revenues in 1983-84. The decline in meals served is attributed primarily to absenteeism by meal contract holders and reduced occupancy in the residence halls at the University of Northern Iowa.
- Regent universities residence system space now approximates 27.5 percent of all square footage maintained by Regent institutions. The average maintenance cost per square foot for 1983-84 was \$1.18, which compares to \$1.06 in 1982-83.
- Replacement value of the residence buildings and contents for 1983-84 in terms of required insurance coverage was \$319.1 million. This compares to the original value of plant assets of \$116.4 million. Net investment in plant, that is plant cost less outstanding bonded debt, was \$55.3 million in 1983-84.
- Total revenues increased in 1983-84 by 3.6 percent to \$50.0 million while operating expenses increased only 0.6 percent to \$38.6 million.
- The 1983-84 residence system net operating income, which is the income available to pay debt service and replenish contingency reserves, increased from \$9.95 million in 1982-83 to \$11.42 million in 1983-84. The increase was primarily the result of certain adjustments in operating expenses.
- Voluntary reserves in 1983-84 amounted to \$12.89 million compared to \$12.48 million in 1982-83. These are reserves necessary to meet all contingencies associated with operations, maintenance, and capital improvements exclusive of those implemented through bond revenues.
- Restricted reserves were \$5.7 million in 1983-84 compared to \$5.4 million in 1982-83. Restricted reserves are a function of bond resolution requirements and are maintained at the required level.
- Overall, the residence system closed FY 1983-84 in a strong fiscal position with continued improvement in educational, cultural, social, and recreational program offerings.

Regent Anderson asked if the response to the no alcohol house units had been positive.

Charles Frederiksen, Director, Residence, stated that there were 130 spaces in two different locations--one all males and one for both males and females. There were currently a few vacancies, but the popularity has been adequate to continue the program.

Action: President Brownlee stated that the Board Office Residence System Summary Report and the University Annual Residence System Reports for 1983-84 were received by general consent of the board.

UNIVERSITY RESIDENCE SYSTEM TEN-YEAR PLANS, 1985-1995. The Board Office recommended that the board receive the ten-year plans and that the residence system staff, in cooperation with the Board Office, continue to review and refine the reporting format for the ten-year plan.

The Board Office reported the ten-year planning report focused on resource requirements for the coming decade. All three residence system reports were prepared using a similar format incorporating sections on program directions; enrollment and occupancy; space planning and management; building improvements; and operating finance and reserves. The statistics discussed in the reports are estimates and represent the best available long-range perceptions of the campus residence systems administrations.

#### Program Directions

At the University of Iowa, the decrease in the number of freshmen applications is a trend that is being closely watched by the residence department. The department intends to respond to the shift in the enrollment mix by offering expanded housing opportunities to upper class students. As a larger portion of the residence hall population begins to be non-freshmen students, the university will modify the direction of its programming efforts to better serve this expanded population. The university is also exploring the potential market for the use of residence hall space throughout the year by workshops and conferences.

The residence hall system at Iowa State University houses nearly half of the student population at the university. At present, Iowa State does not have a parietal rule; and residence officials do not anticipate the need for implementing such a rule through the duration of the ten-year plan. Demand for housing is projected to remain strong throughout the planning period.

The University of Northern Iowa identifies efforts to develop programs in the area of alcohol education, wellness, and nutrition. In addition, the department is introducing programming available to students within the dining centers. The residence halls continue to offer living options responding to the various needs of the student population.

### Student Enrollment and Occupancy

Enrollment at the University of Iowa peaked in 1984-85 at 29,712 students and shows a projected decline of 6,203 students by 1994-95. Student housing demand is expected to peak this year at 7,617 students and decline 15 percent by 1994-95. The residence department notes that the lower demand for housing through the ten-year period will permit adjusting the capacity of the residence halls by reducing the number of students assigned to each room. Elimination of triple occupancy rooms over the next ten years will reduce operating capacity of the university residence system to approximately 6,600 by 1994-95. The university reported that the continued suspension of the parietal rule does not have a detrimental effect on the university's ability to maintain full occupancy. The university expects continued strong demand for family housing, despite the decline in enrollment projections and decline in the demand for apartments in the Iowa City area.

Ten year enrollment projections for Iowa State University show a peak enrollment of 26,325 in 1985-86. Enrollments are then projected to experience modest declines and reach 22,220 students by 1994-95. The university expects continued high demand for university housing during the next decade which will not allow any reduction in capacity.

Enrollment at the University of Northern Iowa peaked this year at 11,204 students and is expected to decline slightly to 10,193 students in 1994-95. The projections for occupancy within the residence system indicate decline of about 9.5 percent from 4,476 students in 1984-85 to 4,086 during the 1994-95 academic year.

### Educational, Social, Cultural and Recreational Programs

The University of Iowa is responding to the increasing academic use of computers by installing forty terminals in Burge Hall this summer and an additional forty in the Quadrangle in the following year. Alcohol programs will be expanded over the next several years as well as programming to improve student understanding of international politics, living environments, and culture.

Iowa State University continues to offer a variety of opportunities for students in the residence halls as an effort to offer attractive housing alternatives to all students. Emphasis on special-interest housing has resulted in the creation of specialized university units such as cross-cultural houses, faculty involvement houses, academic houses, and "no alcohol" houses.

The University of Northern Iowa provides various residence hall living options to meet the needs and interests of particular students, such as quiet life-style houses. The university continues to expand its offering of programming to students in their dining centers, including discussions on nutrition and wellness. There are plans to construct a multi-purpose room in order to offer a variety of programs for the residents of university apartments.

### Space Planning and Management

Over the ten-year planning period, the University of Iowa intends to reduce its operating capacity from 7,395 to 6,599 in response to the anticipated decline in enrollment.

Iowa State University plans over the next ten years to remove 298 apartments from east and west Pammel Court and to reduce the occupancy of residence hall rooms to design capacity by 312. The residence department indicates a desire to construct 279 new residence hall spaces through the ten-year period, as well as 225 new apartments to respond to a continued strong demand for student housing. The Board Office recommended that the predictions of need for additional residence halls should be reviewed carefully by the board before proceeding.

The University of Northern Iowa residence system's operating capacity will be reduced by 152 spaces when Bartlett Hall is renovated for the Student Services Center. The university plans no changes in apartment capacity during the ten-year period.

### Building Improvements

The University of Iowa continues to rehabilitate the Hawkeye Drive Apartments. Between \$2.5 million and \$3 million will be spent each year on major remodeling, renovation, and alteration projects.

Iowa State University continues the on-going renovation program of Friley Hall, with each phase improving 150 to 200 student rooms at a cost of approximately \$1 million for each phase. A 20,000 square foot addition to Friley, which will add 59 student spaces and administrative offices, is currently under construction. The residence department identifies two major construction programs in the ten-year planning schedule which includes a 225-bed apartment replacement program and a 200-bed addition to Buchanan Hall planned for 1988.

Major remodeling and renovation planned for the next ten years at the University of Northern Iowa include mechanical system improvements and window replacements in Bender and Dancer Halls. The only new construction project anticipated by the university is a multi-purpose room to be added to the central family housing office to provide needed programming space.

### Operating Finances and Reserves

Year-end balances indicate that voluntary reserves of the University of Iowa residence system will be drawn down by spending necessary capital improvements. The university projected that, unless some rate adjustments were made, the voluntary reserve balance at the end of 1993-94 would drop below the generally accepted minimum reserve standard of 10 percent of gross revenues. Thus, the university proposed raising an additional \$100,000 in reserves as part of the rate recommendation for 1985-86. This additional reserve balance and the accumulated interest income will restore the reserve balance to a minimum standard of 10 percent of gross revenue.

Iowa State University plans to draw down reserves to pay for capital improvements early in the planning period. Net operating income is expected to support these costs in later years. The issuance of bonds through four sales from 1987 through 1993 is proposed to fund the construction of 225 replacement apartments and a 200-bed addition to Buchanan Hall. The impact of this additional debt service for the new issues would be reduced by the retirement in 1989 of a \$3 million bond issue.

The declining demand for student housing will have a significant impact on the operation of the residence department at the University of Northern Iowa. The transfers to voluntary reserves will decline from \$880,000 to \$382,000 the next ten years. Voluntary unrestricted reserves will decline by over a half million dollars from \$2,800,000 in 1984-85 but will remain at a prudent level as presently forecast.

Action: President Brownlee stated that Ten-Year Plans for University Residence Systems, 1985-1995 were received by general consent of the board.

FEDERAL HIGHER EDUCATION ACTIVITIES. The Board Office recommended that the board receive the report on federal higher education activities.

Vice President Zaffarano stated that President Reagan was very much interested in balancing the federal budget and cutting expenditures. The President's budget recommendations included \$2.3 billion cuts in higher education programs with all but \$100 million from student aid. Virtually all of the 5.3 million current student aid recipients would be affected.

Other aspects of the President's Fiscal Year 1986 Federal Budget reflect its continued emphasis on defense-related research. This year's total Research and Development budget, including facilities, is estimated at \$60 billion which is an increase of more than \$6 billion above the 1985 estimated level of \$53 billion.

The Administration is also requesting an impoundment of current year funding in National Institutes of Health.

Vice President Zaffarano stated that the latest reports indicated that the Budget Committee of the U.S. Senate had rejected the proposed budget cuts.

The Office of Management and Budget has directed the National Institute of Health to reduce the number of new and competing research grants for FY 1985 from 6,500 to 5,000. This would pose serious problems for health research nationwide. Last year at the University of Iowa, 269 health research projects received \$39.9 million from NIH. If the OMB directions remain in effect, the university could lose more than \$2 million in grant aid.

President Freedman indicated that approximately 7,000 to 8,000 students at the University of Iowa would be affected by the cuts in student aid.

Action: President Brownlee stated that the report on federal higher education activities was received by general consent of the board.

COMMENCEMENT ACTIVITIES AT REGENT INSTITUTIONS. The Regents have been invited to the commencement activities at the Regent institutions as listed below:

- May 4 --Iowa School for the Deaf, Auditorium, Administration Building, 11 a.m.
- May 11--University of Northern Iowa, UNI-Dome, 2 p.m.
- May 18--Iowa State University, Hilton Coliseum, 9:30 a.m.
- May 18--University of Iowa, Carver-Hawkeye Arena, 9:30 a.m.
- May 25--Iowa Braille and Sight Saving School, McCutchan Chapel, Old Main, 11 a.m.

ARBITRATION AWARD AT UNIVERSITY OF NORTHERN IOWA. The Board Office reported that the board's management team and UNI-United Faculty presented their final-offer positions to Arbitrator Thomas Gallagher in public session on February 22, 1985. Through the mediation process, the parties were able to reach agreement on several unsettled items and reduced their disputed items before the arbitrator to two. Those two items and the arbitrator's award on each are as follows:

1. Salaries - The arbitrator selected the board's final offer of 2 percent on salaries for 1985-86 and 5.5 percent on salaries for 1986-87. He also selected the board's final position on minimum salary guidelines as a part of the salary package.
2. Supplemental Pay - The arbitrator selected the board's final offer on the issue of supplemental pay. The board had maintained that the current practice of paying for certain faculty activities not presently addressed in the parties' agreement should continue. The United Faculty had proposed a new compensation schedule for these activities which it deemed to be extraordinary assignments.

It is anticipated that the agreement will be signed during the last week in March. The process for the 1985-87 collective bargaining agreement will be completed with the signing of the agreement and the filing of a negotiations form with the Public Employment Relations Board within the next 60 days.

President Brownlee commended the management team for the excellent job it did in the negotiations.

Action: President Brownlee stated that the report of the arbitrator's award was received by general consent of the board.

EMPLOYEE APPEALS. a. Donald R. Walton, UNI - the Board Office recommended that the board deny the grievant's request for review of a final institutional decision which denies the grievant appeal rights pursuant to the institution's Professional-Scientific Personnel Policies and Procedures.

Charles Wright, Director of Personnel and Employment Relations, stated that the board at its December meeting had considered Mr. Walton's appeal. The board determined that there had not been a final institutional decision on the merits of the university's decision on termination and denied Mr. Walton's request for review and announced that if Mr. Walton wanted a review on the merits he should request one from President Curris.

In a letter from Mr. Walton's counsel subsequent to the board meeting of December, counsel restated that Mr. Walton does wish to have a hearing on the merits but before an impartial third party, not before the university president. Mr. Wright explained that in order for Mr. Walton to have the right to such a third-party hearing, it would be necessary for the board to determine that the Professional-Scientific Policies and Procedures section granting appeal rights apply to Mr. Walton.

In the analysis provided to the board in December, the Board Office staff concluded that the appeal rights section of the Professional-Scientific Policies and Procedures did not apply to Mr. Walton.

Mr. Wright stated that if the board denied the grievant's request for review of the institutional decision, the grievants may then seek judicial review.

Regent Anderson expressed concern that there may be ambiguity in the policy that would allow questions like this to arise.

Mr. Richey stated that the Board Office was working with the university to review the policy.

Motion:

Mrs. Murphy moved that the board deny Mr. Walton's request for review. Mr. Duchon seconded the motion, and it passed unanimously.

b. Robert H. Lee, UNI - the Board Office recommended that the board deny the request of Mr. Lee for review of a final institutional decision regarding termination of his appointment to the faculty at the University of Northern Iowa.

Mr. Wright explained that the grievant's claim is that the university violated its agreement with him by failing to appoint him to a position at the conclusion of the 1983-84 academic year. He claims that the Acting Head of the Department of Marketing and the Dean of the School of Business represented orally to him that the position to which he was being appointed was one that existed within the context of the Faculty Development Program which would have led to an appointment beyond the two years for which the grievant was appointed to the faculty in July 1982.

The board's collective bargaining agreement with United Faculty grants appeal rights to certain faculty under specific conditions. The agreement specifies that a hearing is available to faculty members on a term appointment only when the termination of the faculty member is to occur before the end of the term of the appointment. In Mr. Lee's case, he was appointed to a two-year term appointment which he completed and was not on the tenure track. Hence, the grievant was not eligible to pursue his claim through the grievance arbitration process of the collective bargaining agreement. The official letter of appointment does not reference the Faculty Development Program.

The Board Office indicated that if the board denied Mr. Lee's request for review of the final institutional decision regarding termination of his appointment to the faculty of the University of Northern Iowa, the grievant may seek judicial review of the board's decision.

Motion: Mr. Van Gilst moved that the board deny Mr. Lee's request for review. Mrs. Anderson seconded the motion, and it passed unanimously.

REQUEST FOR HEARING. The Board Office recommended that Richard L. Moore, owner of three Computerland stores, be allowed to address the board for ten minutes at the April board meeting.

The Board Office explained that Mr. Moore owns three Computerland stores and has asked to speak about policies of each of the universities on the sale of microcomputer equipment for faculty, staff, and students.

Action: President Brownlee stated that the board by general consent will hear Mr. Moore at the April 1985 meeting.

BOARD OFFICE PERSONNEL REGISTER. It was recommended that the board approve the following personnel transaction:

Appointment - Barbara Read, Secretary II, Grade 106, Step 7, \$540.73 biweekly with the usual fringe benefits, effective March 4, 1985.

Action: President Brownlee stated that the board by general consent approved the personnel register.

LEGISLATIVE REPORT. The Board Office recommended the board receive the legislative report.

The appointment of Bass Van Gilst to fill an unexpired term beginning immediately and ending April 30, 1989, to the Board of Regents was confirmed by the Senate on February 13, 1985.

#### Regents Legislative Program

Interagency Coordinating Council for Radiation Safety. The Governor signed S.F. 241 on March 11, 1985. This Act added one representative from the Board of Regents and one representative from the Office for Planning and Programming to the council as full voting members.

Applications for Public Employment. S.F. 472 would allow the names of persons under consideration for the position of a head of a state institution, head of a state agency, or school superintendent, except the five persons selected as finalists for those positions, to be kept confidential.

Catastrophic Risk Management. H.F. 734 would clarify the statute as to whether the Department of General Services or the Board of Regents has authority to purchase insurance to cover Regents' property. The bill would stipulate that the Department of General Services shall not be responsible for insurance on facilities under the control of the board, except for catastrophic property losses exceeding \$10 million.

Broadening Regents Investment Authority. S.F. 25 (by Bruner) strikes the restrictions on investment of funds in the Iowa Public Employees Retirement System and funds of the State Board of Regents and substitutes language about the use of prudence and discretion in making investments. This bill passed the Senate on February 25, 1985, and was referred to the House State Government Committee on March 4, 1985.

The following bills are being monitored:

S.F. 322 (by Bruner) -- this bill provides occupational safeguards, such as adjustable lighting, adjustable tables, and detachable keyboards, for public employees who work as video display terminal (VDT) operators. There are provisions in the bill that employees shall have an initial eye examination and may request subsequent examinations at the cost of the employer. The bill infers that there are radiation problems in using VDTs, which have not been substantiated by research. The legislation, as proposed, would create a financial liability for employers, as well as label VDT operation as an occupational hazard without adequate substantiating research.

Vice President Madden stated that this bill could have significant financial impact on the university. There are approximately 3,000 VDTs in use on the campus.

S.F. 364 (by Committee on Labor and Industrial Relations) -- This bill, which had passed the Senate, expands the scope of negotiations in public employment contract negotiations, membership in a bargaining unit, and the remedial powers of the Public Employment Relations Board. The bill divides the scope into two sections -- one for employees who are certificated and one for employees who are not certificated. It also purports to change the definition of "confidential employee" by restricting its use. Changing this definition would mean that secretaries who have access to confidential information could not be classified as confidential. This change would be harmful to public employers, particularly as clerical employees are now organized. It is proposed that the PER Board be authorized to grant remedies which are now awarded through the judicial process where the safeguards of a developed body of procedure and practice is in place. It is stated in this bill that once a permissive subject appears in a contract, it cannot be removed in future agreements, except by mutual consent. It was recommended that the board oppose this bill.

S.F. 365 (by Committee on State Government) -- This bill relates to comparable worth pay adjustments for state employees. This bill, as passed the Senate, reflects the Governor's recommendations concerning implementation of comparable worth and would allow for implementation in the Regents system, retroactive to March 8. If another version of the bill were passed, funds probably would not be available for implementation of comparable worth in the Regents system this fiscal year.

S.F. 385 (by Committee on Labor and Industrial Relations) -- This bill incorporates some of the substantive provisions of the federal Davis-Bacon Act. Governmental agencies entering into contracts for public improvements over \$2,000 in counties over 20,000 population would be required to include provisions requiring the payment of "prevailing wages" to laborers and mechanics. Based on the assumption that capital activity would continue at present levels, an annualized impact is estimated at \$10 to \$12 million for FY 1985 and FY 1987. It was recommended that the board oppose this legislation.

SSB 173 (by Committee on Education) -- This bill would allow that one of the members of the State Board of Regents be a student at one of the three institutions of higher education under the control of the board. It was recommended that the board oppose this bill for the reason that appointments to the board should not be codified but left to the discretion of the Governor.

H.F. 450 (by Committee on Education) -- This bill establishes a Board of Educational Examiners. This board, while it would be appointed by the State Board of Public Instruction, would be almost totally independent in terms of the major activities of establishing certification requirements for teachers and the approval of teacher education institutions. This legislation is not consistent with the Curris Report and the Urban Report. The legislation would propose the rank of "Master Teacher." However, unlike the Curris Report and the Urban Committee's report, such a rank would be fairly easily attained; and in a short time, most teachers would be "Master Teachers," rather than holding this out for persons with exceptional ability. This bill has passed the House.

H.F. 542 (by Hatch) -- This bill adopts the Model Procurement Code for all state agencies. The purchasing process in Regent institutions would not be enhanced through the implementation of the Model Procurement Code (MPC), and its effectiveness would be compromised. Significant cost increases and delays in purchasing would result by implementation of the MPC. This legislation was previously introduced in the 1983 session and was opposed by the Regents. It was recommended that the board continue opposition.

H.F. 616 (by Committee on Human Resources) -- This bill would change the designated agency for administration of the Mobile and Regional Health Specialty Clinics, as well as several other child health service programs conducted by the University of Iowa from the Board of Regents to the Department of Health. The programs have been highly successful, both clinically and in cost effectiveness. All of the clinical expertise is based at the University of Iowa Hospitals and Clinics. In addition

the continuity of clinical care between the Mobile Clinics and Specialty Services available to these children at the University Hospitals could not be sustained. The benefits of the proposed transfer are not apparent. It was recommended that the board oppose this bill due to the disruption the transfer of these programs would cause in the broad scale integrated Specialized Child Health Services of which they are a part.

H.F. 679 (by Groninga) -- This bill, which was reported out of the Education Committee, would add four legislators to the Board of Regents as ex-officio members. The board has been able to insulate the governance of the institutions from political intrusion; and for this reason it was recommended that the board oppose this bill.

NEXT MEETINGS.

April 17-18	State University of Iowa	Iowa City
May 1	Iowa State University	Ames
May 29-30	University of Northern Iowa	Cedar Falls
June 26-27	State University of Iowa	Okoboji
July 18	Iowa State University	Ames

President Brownlee then asked the board members and institutional executives if there were additional items to be raised for discussion pertaining to the general docket. There were none.

## STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, March 21, 1985.

RESIDENCE SYSTEM ROOM, BOARD, AND FAMILY HOUSING RATES, 1985-86. The following actions were recommended by the Board Office: (1) Approval of the proposed rate schedule for the Department of Residence Services to be effective beginning with the 1985-86 academic year for residence halls. The rate for a double occupancy room with full board is proposed to be \$2,127 per occupant, an increase of \$76 or 3.7 percent over 1984-85; (2) Approval of the proposed rate schedule for family housing units beginning with new and renewed leases May 1, 1985. Increases of 2.3 and 4.5 percent are proposed; (3) Acceptance of the proposed residence system preliminary budget for 1985-86, subject to further review and action when university operating budgets are approved for 1985-86.

The university reported average rate increases of 3.85 percent for residence hall room and board operations and 3.75 for family housing operations. These increases would cover anticipated inflationary cost increases and would provide necessary additions to voluntary reserves.

The proposed basic dormitory rate for single students in double occupancy units with 20 meal board contracts is \$2,127 for the academic year, an increase of 3.7 percent over 1984-85. Proposed rates for multiple, triple and single occupancy rooms with full board range from \$1,868 to \$2,382 per academic year. The increases over 1984-85 range from 3.1 to 4.3 percent. Additional fees are assessed for rooms with air conditioning, private bath, kitchen units, or suites.

Monthly rates for family housing are proposed to range from \$111.50 to \$219.25, with increases of \$2.50 or \$9.50 per month (2.3 percent to 4.5 percent). Family housing units include efficiencies as well as one- and two-bedroom units. All rates include water, and all units are unfurnished.

The university proposed a preliminary revenue budget for 1985-86 of \$19,000,640, with \$14,837,529 designated for operating expenditures and the remainder for debt service, mandatory transfers and university overhead. Compared to revised estimates for 1984-85, the proposed budget represents a 1.8 percent increase in revenues and a 4.6 percent increase in operating expenditures.

It was projected that salaries, wages and benefits would be increased by 10.1 percent due to an expected increase in staff FTE as well as salary and fringe benefits. A decrease in the cost of food or goods sold continued a downward trend.

Bond resolutions for outstanding bonds require minimum payments and transfers as follows for 1985-86:

Debt service (principal and interest--Sinking Fund)	\$2,034,295
Mandatory transfers to reserves (Bond Reserve Fund and Improvement Fund)	600,000

The bond resolution also requires that the ratio of net operating income to debt service due must exceed 1.5 for additional to be issued. The ratio proposed for 1985-86 is 2.0 which is reasonable and provides an acceptable margin. The 1985-86 proposed budget indicates net revenues of \$1,528,816, which represents 8.0 percent of total revenues.

Net revenues are available for voluntary reserves. Voluntary reserves include the Operation and Maintenance Fund, Improvement Fund, and Surplus Fund. For 1985-86, the total balance in voluntary reserves as of June 30 is expected to be \$4.3 million. The university had indicated in last year's budget proposal that deliberate actions were being taken to decrease the level of voluntary reserves by using portions to reduce the effects of inflation on rate structures. As the university now indicates, however, it will be necessary to use rate increases to maintain voluntary reserves at a minimum standard of 10 percent of gross revenue with occupancies projected through 1993-94. Projected voluntary reserves at the end of 1985-86 represent 22.6 percent of total revenues.

Mandatory reserves which include the Sinking Fund and Bond Reserve Fund are expected to total \$3.5 million as of June 30, 1986. The Sinking Fund and Bond Reserve Fund are maintained in accordance with bond resolutions.

The Board Office concluded that the university's revised estimate for its 1984-85 residence system budget, when compared to the board approved budget for the current year, indicated increases in revenues and decreases in expenditures for operations. The proposed budget for 1985-86 appeared to be based on reasonable projections of revenues and expenditures. The proposed rates for residence halls and family housing units appeared to be sufficient to generate adequate revenues to cover expenditures for operations, debt service, mandatory reserves, university overhead, repair and renovation of the physical plant, and reasonable and prudent voluntary reserves.

Motion:

Mrs. Jorgensen moved that the board approve the actions recommended with regard to the Residence System Rates for 1985-86. Dr. Harris seconded the motion, and it passed unanimously.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of February 1985 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following appointment:

Professor Alfred Healy as Acting Director of the Institute of Child Behavior and Development at his current salary, effective immediately.

Action: President Brownlee stated that the board by general consent approved the appointment of Dr. Healy.

UNIVERSITY CALENDAR FOR 1986-87. The Board Office recommended approval of the university's proposed calendar for 1986-87.

The calendar proposed is comparable to that approved for 1985-86 academic year and has been reviewed by the Board Office academic affairs unit and found to be satisfactory.

The calendar contains the required number of holidays consistent with its agreement with State Employment Relations Office. The current collective bargaining agreement requires the university to provide 11 holidays. The current practice is that the university provides the seven required date-specific holidays, provides two holidays designated by the Board of Regents of which one is December 26 and one is a flexible date and provides two holidays which are accumulated as vacation.

Regent Anderson asked if the new law requiring a uniform starting date after September 1 for the k-12 schools would have an effect on the university calendar.

The university responded that it could have some impact upon the starting the summer session since the K-12 schools would not be over until into June.

Action: President Brownlee stated that the University Calendar for 1986-87 was approved by general consent of the board.

PHASED RETIREMENT. The Board Office recommended approval of the request for phased retirement, effective April 1, 1985, for Hazel F. Muller, an Account Clerk in the University Libraries.

Ms. Muller proposes to reduce her appointment to 80 percent time, effective April 1, 1985, and to 50 percent time on April 1, 1989. She presently anticipates full retirement in 1990. She meets the age and service requirements established by the board by phased retirement.

Motion: Mr. Neu moved that the board approve Ms. Muller's request for phased retirement. Mrs. Jorgensen seconded the motion, and it passed unanimously.

SPECIAL SECURITY OFFICERS. It was recommended that the board approve the commissioning of Stephen Lee Johnson and Rickie Dale Hawkins as permanent Special Security Officers.

Action: President Brownlee stated that the board by general consent approved the commissioning of the Special Security Officers as presented above.

PROFESSIONAL AND SCIENTIFIC COMPENSATION PROGRAM. The Board Office recommended approval of a change in the pay grade assignment of Chief Diagnostic Radiologic Technician, from grade 09 (\$21,350 - \$33,840) to grade 07 (\$18,220 - \$28,890).

The Board Office noted that reevaluation of this classification indicated the reduction in grade assignment due to less administrative and supervisory responsibilities. There are no incumbents in the classification at the present time.

Motion: Dr. Harris moved that the board approve the recommended action with regard to Professional and Scientific Compensation Program. Mr. Van Gilst seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended that the register for February 5 through March 8, 1985, be approved.

The Board Office noted the following highlights of the register:

PROJECT DESCRIPTIONS AND BUDGETS:

<u>Steindler Building--Exterior Renovation</u>	
General University Building Repairs	<u>\$399,500.00</u>

This project renovates the exterior of the Steindler Building including replacement of the roof, tuckpointing the masonry, and replacing selected exterior doors and windows. The project also involves insulating the attic and improving the site drainage.

REVISED OR AMENDED PROJECT BUDGETS

Recreation Building--Roof Replacement

The university requests approval of an increased budget on this project because all bids exceeded the construction portion of the project budget. The university indicates that additional funds are available from Treasurer's Temporary Investment of General University Building Repairs. The university indicates the increased budget would be \$305,000. The original budget of \$275,000 was approved by the board in January 1985.

Macbride Hall--Phase 4--Remodeling and Fire Safety Improvements

The university requested approval of an increased budget for this project to cover construction bids that were higher than estimated. The project is funded from three sources: General University Building Repairs, Building Repairs Funds specifically earmarked for fire safety, and appropriated funds for correction of fire safety deficiencies. Additional funds are utilized from each of these sources to increase the budget from \$452,000 to \$558,000.

CONSULTANT AGREEMENTS:

University Hospitals--Dietary Kitchen Renovation--Phase 1

Hansen Lind Meyer, Iowa City, Iowa \$63,830.00

The project, estimated at \$982,000, involves the second phase renovation of the dietary kitchen in the University Hospitals.

Waste Management and Disposal

Rust and Kruse Associates, Iowa City, Iowa \$76,960.00  
    Pathological Waste Incinerator     \$30,600  
    Waste Incinerator, Oakdale         46,360

The project was originally approved by the board in January 1985. The original architect has been unable to perform the work and in February the executive secretary authorized the university to retain architectural assistance from a different firm.

Human Biology Research Facility--Utility and Roadway Improvements

Shive-Hattery Engineers, Iowa City, Iowa \$193,400.00

In February 1985 the board authorized the university to negotiate an agreement with Shive-Hattery Engineers for utility and engineering services associated with this project. The project involves relocating of the utilities and Newton Road to accommodate the new building.

Agreements Reported:

Human Biology Research Facility

U of I Facilities Corporation and Hansen Lind Meyer, Iowa City, Iowa  
    Initial Planning Phase     \$125,000.00  
    Construction Phase         \$851,000.00

In February the board approved the university's request to negotiate an agreement with Hansen Lind Meyer, Iowa City, to provide professional services on this project. The university now requests ratification of that agreement.

CONSTRUCTION CONTRACTS:

University Hospitals--EMI CT Scanner Replacement

Bids were opened on this project on February 26, 1985. Three bidders responded and all bids substantially exceeded the project budget. The university reports rejection of all bids with intent to redefine the project to within the available budget.

Utilizing Form C, the following contracts were referred to the board for action:

Recreation Building--Roof Replacement

Award recommended to: VIS Roofing and Sheet Metal, Marshalltown, Iowa  
Base bid of \$247,665, plus Alt. #1 of  
\$5,000 = TOTAL AWARD OF: \$262,665.00  
(4 bids received)

This project involves the replacement of the entire roof and installation of new insulation on the building. The contract award is referred to the board because all bids exceeded the construction portion of the project budget. The additional funds are available for the project through income from Treasurer's Temporary Investments or Building Repair Funds.

Macbride Hall--Phase 4--Remodeling and Fire Safety Improvements

Award recommended to: McComas-Lacina Construction Co., Inc., Iowa City, Iowa  
Base bid of: (3 bids received) \$439,647.00

This project involves general remodeling for two Home Economics laboratories and fire safety improvements including installation of a fire alarm system. The contract award is referred to the board because all bids exceeded the construction portion of the project budget. The additional funds are available for the project.

The entire capital register is on file in the Board Office.

Motion: Mr. Neu moved that the board approve the Register of Capital Improvement Business Transactions as submitted. Mrs. Jorgensen seconded the motion, and it passed unanimously.

LEASES OF PROPERTY. (a) with T.V.L. Corporation for their use of approximately 264 square feet of office space (Room 127) in the Oakdale Service Center; (b) with St. Joseph Hospital, Ottumwa, Iowa, for the use by the university of 459 square feet of space in the hospital; (c) with the University of Iowa Facilities Corporation for their use of approximately 1.34 acres of land on the campus for the Human Biology Research Facility.

The Board Office provided the following supporting information concerning the leases:

T.V.L. Corporation - The Technology Innovation Center (TIC) was authorized by the board in October 1984 to assist the university in nurturing new business and fostering new projects by existing companies by making available information on, and access to, the technological and intellectual resources of the university. T.V.L. Corporation meets the university requirements for such assistance. Space at TIC is provided at a rental rate of \$6 per square foot per year and includes utilities and services.

St. Joseph's Hospital, Ottumwa - the board currently rents this space for the Southeast Regional Office of Iowa Specialized Child Health Services. The hospital is increasing the rental rate for the new term by 7.8 percent. The university has considered vacant space in schoolhouses in Ottumwa and found that space available did not meet the program needs of accessibility to the hospital's laboratories and did not provide adequate handicapped accessibility.

Motion:

Mr. Duchen moved that the board approve the leases as follows: (a) with T.V.L. Corporation for their use of approximately 264 square feet of office space (Room 127) in the Oakdale Service Center, a part of the Technology Innovation, at a rate of \$1,584 for the term April 1, 1985, to March 31, 1986 and (b) with St. Joseph's Hospital, Ottumwa, for use by the university of 459 square feet of space at the hospital's building at 317 Vanness Avenue, Ottumwa, consisting of Rooms 203, 204, 205, at an annual rent of \$2,400 for the term April 1, 1985, to March 31, 1986. Mr. Van Gilst seconded the motion, and upon the roll being called, the following voted:

AYES: Anderson, Duchen, Harris,  
Jorgensen, Murphy, Neu, Van Gilst,  
Brownlee.

NAYS: None.

ABSENT: McDonald.

University of Iowa Facilities Corporation - At its February meeting, the board gave approval to the concept presented by the university for construction of a Human Biology Research Facility. The concept included leasing land adjacent to the University Hospitals and Clinics to a private, nonprofit corporation which would build the facility at no cost to the university and the state of Iowa. This lease would grant the corporation the use of 1.34 acres of land adjacent to the University Hospitals and Clinics for a maximum of 20 years at an annual rent of \$1. It also provides that the corporation will lease to the board the facility constructed on the land for the term of the lease. At the end of the term, the corporation will grant fee title to the facility to the board. The board's bond counsel, Chapman and Cutler have reviewed the proposed lease and made several suggestions for clarifying certain aspects which are being incorporated into the lease. The Board Office recommended approval of the lease on condition that the lease is reviewed and found satisfactory by the board's executive secretary.

Motion:

Mrs. Jorgensen moved that the board approve the lease with the University of Iowa Facilities Corporation for their use of approximately 1.34 acres of land on the campus, the exact legal description as stated in the lease, for the term May 1, 1985, to June 30, 2005, or until such earlier time as the indebtedness incurred by the corporation to construct the Human Biology Research Facility is defeased or retired, at an annual rent of \$1, with a final review and approval of the lease by the executive secretary. Mrs. Anderson seconded the motion, and upon the roll being called, the following voted;

AYES: Anderson, Duchen, Harris,  
Jorgensen, Murphy, Neu, Van Gilst,  
Brownlee.

NAYS: None.

ABSENT: McDonald.

PROPERTY PURCHASE. The Board Office recommended authorization for the university to purchase property at 1 West Prentiss Street and 17 West Prentiss Street, Iowa City, Iowa, from Lawrence J. Mead at the price of \$224,500, subject to Executive Council approval.

The Board Office provided the following background concerning the purchase of this property. The university has need to relocate the University Security Office from its present location on Capitol Street, northwest of the Lindquist Center and south of the Engineering Building. The building is too small for the security office and is on the site of the proposed Engineering Building Addition. Relocation of the office will allow for demolition of the current office.

The land is within the land acquisition plan approved by the Board of Regents in January 1984. Two appraisals of the property indicated the value to be \$219,700 and \$224,000. The price is within the Regents' guideline for purchase of property. Funds are available for the purchase from Treasurer's Temporary Investments.

Motion:

Dr. Harris moved that the board approve the purchase of property at 1 West Prentiss Street and 17 West Prentiss Street, Iowa City, Iowa from Lawrence J. Mead at the price of \$224,500, subject to Executive Council approval. Mrs. Murphy seconded the motion, and upon the roll being called, the following voted:

AYES: Anderson, Duchen, Harris,  
Jorgensen, Murphy, Neu, Van Gilst,  
Brownlee.

NAYS: None.

ABSENT: McDonald.

RAZE BUILDINGS. It was recommended that the board approve the request to raze four buildings on the Oakdale campus.

The structures are cottages constructed in 1908 to house tuberculosis patients and are now at the end of their useful life. The condition of the buildings has deteriorated through the years, and the structures are in need of substantial repairs or demolition. The university indicated that restoring the buildings is no longer economically feasible.

Motion:

Dr. Harris moved that the board approve the request to raze Buildings 234, 286, 288, and 289 located on the Oakdale Campus. Mr. Duchon seconded the motion, and it passed unanimously.

President Brownlee then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

## IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, March 21, 1985.

APPOINTMENT. It was recommended that the board approve the appointment of Thomas D. Galloway as Dean of the College of Design and Professor of Community and Regional Planning, effective July 1, 1985, at an annual salary of \$68,000.

Motion:

Dr. Harris moved that the board approve the appointment as outlined above. Mrs. Anderson seconded the motion, and it passed unanimously.

RESIDENCE SYSTEM ROOM, BOARD, AND APARTMENT HOUSING RATES, 1985-86. The following actions were recommended by the Board Office: (1) Approval of the proposed rate schedules for residence halls, to be effective June 1, 1985. The rate for a double occupancy room with full board is proposed to be \$1,918 per occupant, an increase of \$70, or 3.8 percent, over 1984-85; (2) Approval of the proposed rate schedule for family/single student apartment housing units, to be effective July 1, 1985. Increases of 2.9 to 7.1 percent are proposed; (3) Acceptance of the proposed residence system preliminary budget for 1985-86 subject to further review and action when university operating budgets are approved for 1985-86.

The proposed basic dormitory rate is \$1,918, an increase of \$70, or 3.8 percent, over 1984-85. The basic dormitory rate for a single undergraduate student is identical for triple, double or single occupancy rooms with 20 meal contracts. The university had reported previously that residence hall students in all types of rooms favor the one rate plan.

Room rates in Buchanan Hall for graduate and adult students are increased by 6.4 percent. Monthly rates in family apartments range from \$90 to \$204, with increases of \$6 to \$7 representing 3.6 to 7.1 percent increases. Rates for single students in student apartments are proposed to be \$111 per month for two single students in Pammel Court and \$318 per month for four single students in Schilleter Village Apartments. Increases in these rates are 5.7 and 2.9 percent.

The university reported that student leaders in all university housing areas have been included in the rate proposal process. Student leaders have accepted the rate proposal and the Student Apartment Council recommended the method of distributing proposed increases over the different apartment rental areas.

The university proposed a preliminary revenue budget for 1985-86 of \$23,268,730. Within this budget, \$19,868,730 is designated for expenditures for operations, with the remainder for debt service, mandatory transfers, and university overhead payments. The proposed budget represents a 3.7 percent increase in revenues and a 6.7 percent increase in operating expenditures, in comparison with the revised budget estimate for 1984-85.

The university has assumed inflation increases of 5 to 5.5 percent in nonfood and nonsalary expense categories. Utility increases of 5.5 to 6.5 percent are expected. Repairs and maintenance will increase by a total of 10 percent due to the accomplishment of additional repair projects. Salary increases include merit increases, anticipated adjustments in pay scales and increases in fringe benefits.

Other operating expenses, budgeted to increase by 10.6 percent, will include the basic inflation assumption plus an unusual increase in facilities insurance premiums. Additional costs also appear in this category for operating expenses for the new ID card dining access system. The university indicates that the projected increase of \$4,000 in "other operating costs" is balanced by savings in labor costs of more than this amount. Within the same category, changes in telephone costs are anticipated as a result of the shift to the new telecommunications system on January 1, 1986. Although total charges for the new system, with expanded services, will be approximately the same as in the current year, "other operating costs," which presently represent only line charges and switchboard overhead, will increase.

Bond resolutions for outstanding bonds require minimum payments and transfers, as shown below, for 1985-86:

Debt service (principal and interest -- Sinking Fund)	\$1,769,007
Mandatory Transfers (Bond Reserve Fund and Improvement Fund)	500,000

The bond resolution also requires that the ratio of net operating income to debt service due must be budgeted to exceed 1.5 for additional bonds to be issued. The 1985-86 ratio proposed is 1.9 which the Board Office indicated was reasonable, although lower than in some prior years, and would provide an acceptable margin. The 1985-86 proposed budget indicates net revenues (after deducting expenditures for operations, debt service, and mandatory transfers) of \$1,130,993. This represents 4.9 percent of total revenues, which is more than the ratio for the board approved budget for 1984-85, but less than the revised estimate.

Net revenues are available for voluntary reserves. Voluntary reserves include the Improvement Fund and the Surplus Fund, with a total project voluntary reserve balance as of June 30, 1986, of \$3.3 million. This projected balance would represent 14.2 percent of revenues and is very close to the level and proportion expected for 1984-85. A level of 10 percent is generally accepted by the institutions as a minimally prudent level.

Mandatory reserves include the Sinking Fund and Bond Reserve Fund. Balances in these funds are expected to total \$3.1 million at the end of the 1985-86 year, representing 13.2 percent of the revenues. These funds are maintained in accordance with the requirements of the bond resolutions.

The Board Office concluded that the university's revised estimate for the 1984-85 residence system budget, in comparison with the budget approved by the board in March 1984, predicted increases in revenues and decreases in operating expenditures. The proposed residence system rates appeared to be sufficient to generate adequate revenues to cover expenditures for operations, debt service, mandatory reserves, university overhead, repair and renovation of the physical plant, and reasonable and prudent voluntary reserves.

Motion:

Mr. Neu moved that the board approve the actions as recommended with regard to the Residence System Rates for 1985-86. Mrs. Murphy seconded the motion, and it passed unanimously.

COMPUTATIONAL FLUID DYNAMICS CENTER. It was recommended by the Board Office that the request to establish a Computational Fluid Dynamics Center at Iowa State University be referred to the Institutional Committee on Educational Coordination and the Board Office for review and recommendation.

The Board Office noted that the Computational Fluid Dynamics program had been in existence in the College of Engineering since 1960.

Action:

President Brownlee stated that the board by general consent referred the request to establish a Computational Fluid Dynamics Center to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of February 1985 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the appointment of Dr. Penny Ann Ralston as (Intern) Assistant Dean of the Graduate College and Associate Professor of Home Economics, effective March 1, 1985, through June 30, 1986, at a salary of \$31,500.

Motion:

Mrs. Anderson moved that the board approve the appointment of Dr. Penny Ralston as outlined above. Mrs. Jorgensen seconded the motion, and it passed unanimously.

LAWFUL CUSTODIAN OF RECORDS. The Board Office recommended approval of the designation of the university's secretary, presently Bernard O. Randol, as the lawful custodian of public records at Iowa State University.

The Board Office explained that in November 1984 the board directed the Regent institutions to review their institutional records management programs for compliance with Chapter 68A of the Code of Iowa pertaining to examination of public records. The university has completed that review and determined that its obligations under the law are met with its present policy on examination of records provided it designates a lawful custodian of public records.

Action: President Brownlee stated that the board by general consent approved the appointment of the university's secretary, presently Bernard O. Randol, as lawful custodian of public records at Iowa State University.

NATIONAL SOIL TILTH LABORATORY. The Board Office noted that the university had originally planned to provide the board with a presentation by the architect on planning for the National Soil Tilth Center. However, earlier this month the university was notified by the federal government that funds for this project have been recommended for cancellation

President Parks explained that Congress had appropriated \$11.1 million for establishment of the center at Iowa State University. Recently, the Office of Management and Budget had recommended rescission of the federal funds appropriated for the project. Congress has until sometime in April to override the President's recommendation.

President Parks went on to say that the establishment of the center would complement the agronomic efforts at ISU which are close to being number one in the nation. Rescission of the project from an economic development standpoint is a real blow to the state of Iowa.

Motion: Mr. Van Gilst moved that the board adopt a resolution expressing the board's deep concern about the National Soil Tilth Laboratory to the Congressional delegation. Mr. Neu seconded the motion, and it passed unanimously.

President Brownlee stated he, with the assistance of the Board Office and President Parks, would draft the resolution.

LEASE OF PROPERTY. The Board Office recommended approval of the lease for 60 acres of permanent pasture in Jackson County for the period March 22, 1985, to December 1, 1985, at a rent of \$1,080 for the term.

The university's Ag 450 program has been operating on 180 acres of State-owned land plus 220 acres added in February 1984 by lease. The leased acreage has become unavailable to the program because it has been sold by the lessor. The university waived the board's right to continue to use the land under an automatic continuation clause of the lease. In order to accommodate the 32 crossbred beef cows that the program has, the university has been able to arrange to lease 60 acres of land in Jackson County, beginning March 22.

The Board Office reported that the lease document had not been received by the university from the landlord and approval of the lease should be contingent upon review of the lease by the executive secretary. The \$18 per acre rent is reasonable and the land meets the university's program needs.

Motion:

Dr. Harris moved that the board approve the lease of 60 acres of permanent pasture in Jackson County, exact legal description in lease to govern, for period March 22, 1985, to December 1, 1985, at a rent of \$1,080 for the term. Mrs. Anderson seconded the motion, and upon the roll being called, the following voted:

AYE: Anderson, Duchen, Harris,  
Jorgensen, Murphy, Neu, Van Gilst,  
Brownlee.

NAY: None.

ABSENT: McDonald.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended that the register for the period February 14 through March 21, 1985, be approved.

The Board Office noted the following highlights of the register:

PROJECT DESCRIPTIONS AND BUDGETS:

Approval Requested

Utilities--Central Chiller Plant Addition  
70th G.A. Academic Building Revenue Bonds

\$2,950,000.00

The university submitted a revised project budget which would increase the budget by \$50,000. The increase would be funded by Overhead Reimbursement for Use of Facilities and is needed to pay for the replacement of two chilled water pumps. The project provides for the installation of a chiller plant in the Physical Plant and is part of the Agronomy Addition project.

Oak and Linden Halls--Air Conditioning and Chilled Water Extension  
Dormitory System Surplus

\$550,000.00

The university reported this project as a consolidation of three separate projects previously approved by the board. The combined project involves replacement or upgrading of existing air conditioning systems in the dining and recreation space of Linden and Oak Residence halls. Consolidation of the project will improve coordination and achieve economies in construction costs.

Dairy Industry--Remodel for Food Crops Research Center--Phase I  
Food Processing Research Center Ag. Exp. Bldg. Funds and  
71st G.A. Capital Requests

\$405,000.00

The previous session of the General Assembly appropriated \$55,000 to the university to establish a Center for Food Crops Research. The university requested the board's approval to initiate the first phase of remodeling to provide facilities for this center. The work involves remodeling 4,500 square feet to create office, laboratories, and support space. Phase II of the project, estimated at \$350,000, will be initiated if the Regents request for additional funding is successful. The university also reported its intention to enter into an architectural agreement with Rudi/Lee/Dreyer and Associates, Ames, for design services on this project.

The university requested to proceed with only the design and construction of the project's first phase. The use of physical plant forces in Phase I construction will not exceed \$25,000. Construction work in Phase II will be accomplished by public bidding.

#### CONSULTANT AGREEMENTS

##### Approval Requested

##### Recreation/Athletic Facility

Bussard/Dikis Associates, Ltd., Des Moines, Iowa  
Architectural/Engineering Services \$205,000.00

Professional services on this project include site evaluation and preparation of a feasibility study for the project. The contract also covers structural, mechanical and electrical engineering services. The university reported its intention to negotiate an additional agreement with Bussard/Dikis Associates after preparation of a master plan has been completed. The project was advertised, credentials reviewed, and interviews conducted by an Architectural Selection Committee.

##### Agreements Reported

##### Recreation/Athletic Facility

John Hart, Inc., West Des Moines, Iowa  
Cost Consulting Services \$13,000.00

The university reported the selection of a cost consultant on the same project. This firm had previously been retained by the university to develop preliminary cost estimates for the project. Based on these findings, the university is proceeding with further planning on the project. Source of funds for this project is Special Student Activity Fees and Intercollegiate Athletic Funds.

#### CONSTRUCTION CONTRACTS

##### Awarded by Executive Secretary

##### Jack Trice Field--Replace Artificial Turf

All Pro Athletic Services, Inc., Oklahoma City, Oklahoma  
Base Bid of: (3 bids received) \$384,000.00

This project approved by the board in December 1984 replaces the artificial turf in Jack Trice Field that was originally installed in 1974. All bidders were from out of state and the source of funds is Athletic Council funds.

CHANGE ORDERS TO CONSTRUCTION CONTRACTS

Agronomy Building Addition--Phase 2  
McHan Construction, Inc.

\$32,400.00

This change order involves the possible need for additional reinforcement of concrete block walls to prevent possible failure. This change order is the first on the project and does not require an increase in the project budget.

The entire capital register is on file in the board office.

Motion:

Mr. Neu moved that the board approve the Register of Capital Improvement Business Transactions as submitted. Mrs. Murphy seconded the motion, and it passed unanimously.

President Brownlee then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

## UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, March 21, 1985.

RESIDENCE SYSTEM ROOM, BOARD, AND APARTMENT HOUSING RATES, 1985-86. The following actions were recommended by the Board Office: (1) Approval of the proposed rate schedule for residence hall contracts effective with the fall semester, 1985. The rate for a double occupancy room with full board is proposed to be \$1,894 per occupant, an increase of \$90, or 5.0 percent, over 1984-85; (2) Approval of the proposed rate schedule for apartment housing contracts effective July 1, 1985. Apartment housing rates are proposed to remain the same as in the current year; (3) Acceptance of the proposed residence system preliminary budget for 1985-86, subject to further review and action when university operating budgets are approved for 1985-86.

The proposed rate for a single student in a double occupancy unit with full board is \$1,894 for the academic year, an increase of 5.0 percent over 1984-85. The proposed rate for single occupancy, \$2,338, also represents an increase of 5.0 percent over the current year. Double occupancy rates at the University of Northern Iowa remain somewhat below those at the University of Iowa and Iowa State University.

Partial board credits are available and room only options are available in Bartlett Hall.

The university recommended that monthly rates for apartment housing remain the same as in the current year. The rates now range from \$146 to \$220 per month. Utilities are paid by the residents. The university indicated that maintenance of the existing rates would help to keep the university's apartment rates in line with market rates in the surrounding area.

The university proposed a preliminary revenue budget for FY 1985-86 of \$10,500,000. This budget includes \$8,550,000 in operating expenditures, with the remainder for debt service, reserves and university overhead. The proposed budget represents a 3.4 percent increase in revenues and a 4.8 percent increase in operating expenditures compared to the university's revised 1984-85 budget estimates.

The university reported that its budget proposal included assumptions of inflationary increases of 3 percent in the cost of food sold, 6 percent in utilities, 5 percent in repairs and maintenance costs, and 5 percent in other costs. Increases in salaries, wages, and benefits include increases in salaries and fringes as well as changes resulting from programmatic shifts.

Bond resolutions for outstanding bonds require minimum payments and transfers as follows for 1985-86:

Debt service (principal and interest -- Sinking Fund)	\$769,513
Mandatory transfer to reserves (Bond Reserve Fund and Improvement Fund)	330,000

The bond resolution requires that the ratio of net operating income to debt service due must be budgeted to exceed 1.5 for additional bonds to be issued. This ratio in the budget proposed for 1985-86 will be 2.5, which provides for a strong margin.

The 1985-86 proposed budget indicates net revenues of \$850,000. This represents 8.1 percent of total revenues, an increase over 5.8 percent for 1983-84 and a slight decrease from 8.7 percent estimated for 1984-85.

Net revenues are available for voluntary reserves. Voluntary reserves include the Improvement Fund and Surplus Fund. For 1985-86 the projected balance in voluntary reserves is approximately \$2.7 million, which represents 25.3 percent of revenues. This level of voluntary reserves is believed to be reasonable and prudent.

Mandatory reserves, including the Sinking Fund and Bond Reserve Fund, are expected to total \$1.4 million as of June 30, 1985. The Sinking Fund and the Bond Reserve Fund are maintained in accordance with bond resolutions.

The Board Office concluded that the preliminary expenditure budget appeared to be based on reasonable projections of costs for 1985-86. The proposed rates for residence halls and family housing units appeared to be sufficient to generate adequate reserves to cover expenditures for operations, debt service, mandatory transfers, university overhead, repair and renovation of the physical plant, and reasonable and prudent voluntary reserves. As in all residence system projections, the anticipated revenues are contingent upon attaining the anticipated enrollment and occupancy levels.

Motion:

Mr. Duchon moved that the board approve the recommended actions with regard to the Residence System Rates for 1985-86. Dr. Harris seconded the motion, and it passed unanimously.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of February were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the transfer of Lavern Miller, presently Director of Alumni Services and Development, to Director of Planned Giving, effective March 15, 1985. The position of Director of Planned Giving in the UNI Foundation is a newly established funded by the foundation and represents a programmatic thrust to enhance its deferred giving and major gifts programs.

Action:

President Brownlee stated that the board by general consent approved the transfer of Mr. Miller.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION SYSTEM. The Board Office recommended that the board approve the following revisions in the UNI classification system for professional and scientific staff:

Revised Classes

<u>From:</u>	<u>To:</u>
Business Placement & Coop Coordinator Grade III (\$17,690 - \$26,319)	Cooperative Education Placement Coordinator Grade IV (\$20,526 - \$30,980)
Director, Facility Planning and Space Assignment Grade V (\$24,021 - \$36,773)	Director, Campus Planning Grade VI (\$28,349 - \$44,012)

New Position

Program Evaluator, Grade III (\$17,690 - \$26,319)

Title Change

<u>From:</u>	<u>To:</u>
Assistant to Director-Financial Aids	Financial Aids Specialist

The Board Office explained that the increases of one pay grade for the newly titled Cooperative Education Placement Coordinator and Director, Campus Planning are due to expanded responsibilities which result in higher point counts. The university indicated that funds are available from existing resources. The Program Evaluator position will assist the Assistant Vice President for Equal Opportunity Programs by identifying needs and evaluating objectives. The position will be paid from grant funds.

The Board Office noted that at the end of the position descriptions appended to the university's request, levels of education are specified without identifying the field of academic specialty. The Board Office suggested that the academic disciplines be specified in the descriptions.

Motion:

Dr. Harris moved that the board approve the changes in the Professional and Scientific Classification System as outlined above. Mr. Neu seconded the motion, and it passed unanimously.

APPROVAL OF HONORARY DEGREES. The Board Office recommended that the board approve the request from the university for conferring two honorary Doctorates of Humane Letters.

The university requested approval for the conferral of the honorary Doctorate of Humane Letters for two UNI alumni at the university's spring commencement. The two alumni are:

- Allen Walker Read, Emeritus Professor of English at Columbia University and internationally recognized authority in linguistics.
- Ronald William Roskens, President of the University of Nebraska and Chairman of the Board of the American Council on Education.

Motion:

Dr. Harris moved that the board approve conferral of the two honorary Doctorate of Humane Letters as outlined above. Mr. Van Gilst seconded the motion, and it passed unanimously.

PARIETAL RULE. The Board Office recommended that the board approve suspension of the Parietal Rule for the University of Northern Iowa for 1985-86 through 1986-87 and provide notice and an opportunity for public comment to precede any reinforcement of the parietal rule.

The Board Office explained in March of 1983 the board acted to continue suspension of the parietal rule for freshmen and sophomores begun in June 1979 for two years (through May 1985). UNI is again requested suspension of the rule for freshmen and sophomores through May 1987. This action is reasonable given the status of the UNI residence hall educational program and the relatively constant occupancy in recent years.

In September 1984 the board adopted the following recommendation from the Administrative Rules Committee with respect to the renewed suspension of the parietal rule at the University of Iowa, which is also appropriate for this action:

The board will publish notice before any enforcement of the parietal rule. A public hearing will be scheduled no less than 20 days after the published notice. A record of all written and oral statements made at the public hearing will be presented to the Board of Regents prior to enforcement of the parietal rule.

Motion:

Mrs. Jorgensen moved that the board approve the action as recommended concerning the suspension of the parietal rule at the University of Northern Iowa. Mrs. Anderson seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended that the register for January 29 through March 1, 1985, be approved.

The Board Office noted the following highlights of the register:

PROJECT DESCRIPTIONS AND BUDGETS:

Steam Distribution System Improvements--1981

1981 Academic Revenue Bonding	\$915,000	
Building Repairs	<u>129,000</u>	
TOTAL		<u>\$1,044,000.00</u>

This project involves the renovation or replacement of various steam lines and associated utility equipment throughout the campus. The university requested approval to supplement the project budget in order to replace the steam piping under West 27th Street.



The Board Office noted that this land is the site of the UNI broadcasting tower on property owned by Northern Natural Gas Company and under lease to the board for 10 years. Because of drainage problems only about two-thirds of the land is tillable. The proposed rate of \$87 per tillable acre represents an increase of 7 percent over the current lease. This lease is not secured through the bid process because of the many encumbrances involved for the tenant.

Motion:

Mrs. Anderson moved that the board approve the farm lease for the benefit of UNI with Marilyn A. Hoskins for approximately 6.5 acres at the site of the UNI broadcasting tower for the term March 1, 1985, to February 28, 1986. Mr. Neu seconded the motion, and upon the roll being called, the following voted:

AYES: Anderson, Duchon, Harris,  
Jorgensen, Murphy, Neu, Van Gilst,  
Brownlee.

NAYS: None.

ABSENT: McDonald.

REPORT ON PUBLIC HEARING ON RELOCATION OF U.S. 20. Richard Runner of the Board Office reported a public hearing was held in Cedar Falls on March 14 concerning the relocation of U.S. 20. The Department of Transportation is considering two alternatives in the relocation of the highway. One would route the traffic increases through the UNI campus on the present alignment of U.S. 58 (University Avenue). The other principal proposal would route the traffic increases east of the UNI campus. The university is concerned if the traffic is routed through the campus, the campus would be bisected. President Curris and other members of the university community spoke in favor of routing the traffic to the east of the campus.

President Curris introduced Dr. Sue Follon, Vice President for Educational and Student Services, and thanked Acting Vice President Stinchfield for his efforts in filling this position on an acting basis.

President Brownlee then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

## IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, March 21, 1985.

**REGISTER OF PERSONNEL CHANGES.** The actions reported in the Register of Personnel Changes for the month of February 1985 were ratified by general consent of the board.

**STAFF REORGANIZATION.** The Board Office recommended approval of the reorganization of the Iowa School for the Deaf.

In order to provide more effective and efficient management of the institution and better coordination between the various educational and noneducational functions at the school, Superintendent Giangreco proposed that the position of Assistant Superintendent be abolished and a Director of Education be established. In addition, the current positions of Dean of Boys and Business Manager would be restructured into the Director of Student Life and Director of General Services. These three directors would report directly to the Superintendent.

The Director of Education would be responsible for the entire educational program of the school as well as the "Special Services" which include audiological, guidance, psychological, counseling and speech services. The incumbent would serve as acting superintendent in the absence of the superintendent.

The Director of General Services would be responsible for all administrative functions--fiscal, personnel, physical plant, housekeeping, purchasing.

The Director of Student Life would be responsible for medical, food service, recreation and dormitory activities.

The Director of General Services is currently filled. National searches will be conducted for the Director of Education and the Director of Student Life.

Motion:

Mr. Duchon moved that the board approve the staff reorganization as proposed. Mrs. Anderson seconded the motion, and it passed unanimously.

**REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS.** There were no entries on the register.

President Brownlee then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

## IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, March 21, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the period January 20 to February 16, 1985, were ratified by general consent of the board.

PRESENTATION ON SALARY POLICY. Superintendent DeMott introduced the following members of the IBSSS faculty: Alan Koenig, Home/School Liaison Teacher; Mary Ann Lindeman, Speech/Language Pathologist; Luanne Langstraat, Orientation and Mobility Instructor and State Consultant for DPI; and Jack Klein, Physical Education teacher and coach.

Mr. Klein, speaking on behalf of the faculty, stated that they were pleased with the general structure of the present salary schedule and asked that the board give consideration to the following four areas:

- Consider development of a policy which would create yearly equality of the base salary between IBSSS and the Vinton Community School system. The Vinton School's base salary for the 1985-86 school year is \$13,850 while the present base at IBSSS is \$13,400.
- Consider a policy which addressed the placement on the salary schedule after a year in which a salary freeze has occurred. When a freeze takes place, employees not only have their salaries frozen but also lose one year on the salary schedule. The freeze continues to affect salaries and placement on the salary schedule for the duration of employment.
- Consider including not only coaches of interscholastic athletics but also sponsors of other extracurricular activities such as music instructors, forensics coaches and classes in the supplementary salary schedule.
- Consider possible methods of offsetting added expenses incurred in continuing education since all of the coursework must be obtained outside the state of Iowa.

President Brownlee thanked the faculty for their presentation and stated that the board would give consideration to the points raised.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no entries on the register.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

EXECUTIVE SESSION. President Brownlee requested that the board enter into executive session for the purpose of evaluating personnel under Chapter 28A.5(1)(i) of the Code. On a roll call vote as to whether to enter into executive session, the following voted.

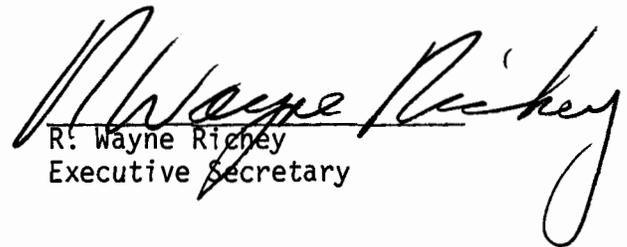
AYE: Anderson, Duchen, Harris, Jorgensen, Murphy, Neu, Van Gilst, Brownlee.

NAY: None.

ABSENT: McDonald.

The board, having voted by at least two-thirds majority, resolved to meet in executive session beginning at 1:10 p.m. and arose therefrom at 2:25 p.m.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 11:55 a.m.

  
R. Wayne Richey  
Executive Secretary