A meeting of the State Board of Regents was held in its office in the State Office Building, Des Moines, Iowa, on March 14-15, 1957.

Present:

Members of the State Board of Regents
- Mrs. Archie
- Mr. Barlow* (term expiring June 30, 1959)
- Mrs. Berkness* (term expiring June 30, 1961)
- Mr. Fredricksen
- Mr. Gillette* (term expiring June 30, 1959)
- Mr. Hagemann
- Mr. Flock
- Mr. Stevens
- Mr. Strawman

Members of the Finance Committee
- Mr. Dancer
- Mr. Gernetzky
- Mr. Walsh

State University of Iowa
- President Hancher
- Provost Davis
- Business Manager Jolliffe
- Director Jordan

Iowa State College
- President Hilton
- Business Manager Platt
- Director Elder

Iowa State Teachers College
- President Maucker
- Dean Nelson
- Business Manager Jennings

Iowa School for the Deaf
- Superintendent Berg
- Business Manager Geasland

Iowa Braille and Sight-Saving School
- Superintendent Overbay

State Sanatorium
- Superintendent Spear
- Business Manager Wynn

Secretary to Secretary Lenihan

March 14-15, 1957 - General or miscellaneous

The Board met at 2:15 p.m., March 14, 1957, with Mr. Hagemann in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee which began at 9:30 a.m.)

GENERAL OR MISCELLANEOUS

The following business relating to policy matters and general or miscellaneous matters was transacted on Thursday, March 14, 1957:

REMARKS TO NEW BOARD MEMBERS. President Hagemann made the following remarks when opening the meeting:

At this time I want to officially welcome our new members of the State Board of Regents. You have been named to a group that carries tremendous responsibilities, but with great opportunities to be of service to the State of Iowa. Membership on this Board is one of the most important assignments that can be given to a lay citizen in the State of Iowa.

The future of the state will depend to a great extent upon the good judgment of this Board and the policies which it adopts. The people look to this Board to provide staff and facilities for teaching the future leadership of the state. They expect great things from the research going on in the state institutions of higher learning. They want these institutions to provide more and better service.

The problems this Board faces are many and complex. The most pressing problem is that of providing salaries which will hold our best faculty people and attract new and able men and women to work at our institutions. The state colleges compete for personnel in a national market. The best faculty personnel are in short supply and in great demand by colleges and universities, business, and industry. It is very important that the legislature provide the money for salary increases at the earliest possible moment so that firm offers can be made to qualified staff now employed and those we seek to hire.

Increasing numbers of students are on the campuses already. This is only the beginning. More are coming. Each year from this point on into the foreseeable future enrollments will be greater as population increases and a higher percentage of each generation of young people seek higher education. These increasing enrollments will force increased expenditures for new personnel, equipment and other operating expenses.
March 14-15, 1957 - General or miscellaneous

Society has become an increasingly technical one. More and different kinds of equipment are needed to do the world's work. The job of the institutions under your jurisdiction is to train many of the citizens for leadership in this state and in a complex society. Excellent teachers must teach with modern tools. Effective research depends upon modern equipment. Educational service to the people requires modern means. Adequate equipment is often times an economy rather than an expense.

Capital improvements appropriations have lagged behind needs for many years. Now we are faced with catching up while at the same time meeting new expanding demands. This legislature should make large appropriations for buildings. A new method of financing capital improvements in the future is needed. The Board has suggested, and the Iowa Taxation Study Committee and the Governor have recommended, that the Board be authorized to levy a student building fee and borrow money, pledging such fees toward the retirement of the debt.

The development of the Board's requests for support of these institutions started a year ago. The principles and the detailed figures which result have been carefully examined by the Board and the institutions together. Ways of better using present space and personnel were explored. These legislative requests are not padded. They are minimal requirements to assure high quality institutions.

Many citizens recognize the magnitude of these problems and want to do something about them. The Budget and Financial Control Committee has visited the institutions. They are familiar with these problems and have helped us on many occasions. The Iowa Taxation Study Committee studied many of our problems in great detail and have come up with many constructive suggestions. The Governor recognized the needs of the institutions in his budget message. The appropriations sub-committee on State Board of Regents Institutions has given a great deal of time to hearing and studying the financial requirements.

The future of these institutions and the kind of service they can render to the citizens of Iowa depends upon these appropriations. I am confident that the legislators will meet the challenge.

STANDING COMMITTEES - APPOINTMENTS. President Hagemann reported that he had made the following committee appointments:

**Faculty Committee**
- Mr. Plock, chairman
- Mr. Barlow
- Mr. Gillette
- Mr. Stevens

**Building and Business Committee**
- Mr. Fredricksen, chairman
- Mrs. Archie
- Mrs. Berkness
- Mr. Strawman

Mr. Hagemann will be a member of both committees.
March 14-15, 1957 - General or miscellaneous

The following business relating to policy matters and general or miscellaneous matters was transacted on Friday, March 15, 1957:

EVALUATION OF THE AGRICULTURAL INDUSTRY OF THE UNITED STATES - REPORT. President Hilton reported that progress is being made on the study of the Evaluation of the Agricultural Industry of the United States and that later the committee would have some recommendations to submit.

In this connection, Mr. Gillette requested President Hilton to distribute to all Board members copies of the memorandum about the proposed research program for agricultural adjustment and food processing and marketing sent to President Hilton by Carl Hamilton, Iowa Falls, Iowa, and signed by the following: Oscar Heline, Marcus; Milford Beegly, Pierson; Fred Ludwig, Laurens; William Davidson, Stanwood; Richard Stephens, Washington; W. C. Molison, Grinnell; Charles J. Hearst, Cedar Falls; Herbert Pike, Whiting; Cedric Hall, Hornick; George Strayer, Hudson; Cy Worland, Fort Dodge; William B. Sayre, Ackworth; Marion Steddom, Granger; Robert K. Buck, Waukee; and Carl Hamilton, Iowa Falls.

ADMISSION POLICIES - CLASSIFICATION OF RESIDENTS AND NON-RESIDENTS FOR ADMISSION AND FEE PURPOSES. At the meeting held on February 7, 1957, proposed regulations for the classification of residents and non-residents for admission and fee purposes were submitted; and the secretary was requested to submit them to the Attorney General of Iowa for approval in accordance with the provisions of Chapter 17A, 1954 Code of Iowa. (See Board minutes of January 13, 1942; May 10-11, 1956; and February 7-8, 1957.)

Mr. Gernetzky reported that on March 14, 1957, Leonard C. Abels, Assistant Attorney General, wrote:
"***********, the proposed rules appear to satisfy the requirement of legality except for possible discrimination in the use of phraseology referring exclusively to "parents" whereas many applicants for admission may be under legal guardians or others standing in loco parentis.

"Also certain minor corrections entered in pencil in the margin of the copy submitted, which is returned herewith, should be noted.

"Tentative approval of the proposed rules, subject to the foregoing suggested corrections is hereby extended. Final approval cannot be given until the final draft for filing with the Secretary of State is submitted to this office."

Mr. Gernetzky submitted the proposed regulations for the classification of residents and non-residents for admission and fee purposes, as amended in accordance with the suggestions of the Attorney General of Iowa as to form and legality.

Mr. Plock moved that, pursuant to authority contained in Section 262.9 (3), Code 1954, rules and regulations pertaining to admission and appearing on page 31, 1954 Iowa Departmental Rules, entitled "Nonresident Students - Definition - Tuition", be rescinded and that the following as amended and tentatively approved by the Attorney General of Iowa be adopted in lieu thereof, subject to final approval as to form and legality by the Attorney General of Iowa: (See Board minutes of January 13, 1942.)

Classification of Residents and Non-residents for Admission and Fee Purposes

I

General

1. Students enrolling at Iowa State College, Ames, or the State University of Iowa, Iowa City, shall be classified as Resident or Non-resident for admission, fee and tuition purposes by the Registrar. The decision shall be based upon information furnished by the student and all other relevant information. The Registrar is authorized to require such written documents, affidavits, verifications, or other evidence as are deemed necessary to establish the domicile of a student, including proof of emancipation, adoption, award of custody, or appointment of a guardian. The burden of establishing that a student is exempt from paying the non-resident fee is upon the student.
March 14-15, 1957 - General or miscellaneous

2. For purposes of resident and non-resident classifications, the word "parents" as herein used shall include legal guardians or others standing in loco parentis in all cases where lawful custody of any applicant for admission has been awarded to persons other than actual parents.

II

Residence for Tuition Purposes

1. Regulations regarding residence for admission, fee and tuition payment are generally divided into two categories - those that apply to students who are minors and those that apply to students who are over twenty-one years of age. The requirements in these categories are different. Domicile within the state means adoption of the state as a fixed permanent home and involves personal presence within the state. The two categories are discussed in more detail below.

III

Students Who are Minors

1. The residence of a minor shall follow that of the parents at all times, except in extremely rare cases where emancipation can be proved beyond question. The residence of the father during his life, and after his death, the residence of the mother, is the residence of the unmarried or unemancipated minor; but if the father and the mother have separate places of residence, the minor takes the residence of the parent with whom he lives or to whom he has been assigned by court order. The parents of a minor will be considered residents of Iowa if they have had a domicile within the state for six months immediately prior to the date of the minor's enrollment at the University or the State College.

2. A minor student whose parents move their residence from Iowa to a location outside of Iowa shall be considered to be a non-resident after six months from the date of the parents' removal from the state.

3. In the event that the fact of non-resident emancipation is established, the emancipated minor assumes all of the responsibilities of an adult and must establish residence for tuition purposes by maintaining his residence within the state for 12 consecutive months while not in school, the same as in the case of any other non-resident adult.

IV

Students Over Twenty-One Years of Age

1. A resident student twenty-one years of age or over is (1) one whose parents were residents of the state at the time he reached his majority, or (2) who, while an adult, has established a bonafide residence in the State of Iowa by residing in the State for at least 12 consecutive months immediately preceding registration. Bonafide residence in Iowa means that the student is not in the state primarily to attend a college; that he is in the state for purposes other than to attempt to qualify for resident status.
March 14-15, 1957 - General or miscellaneous

2. Any non-resident student who reaches the age of 21 years while a student at any school or college does not by virtue of such fact attain residence in this state for admission or tuition payment purposes.

V

General Facts

1. The residence of a wife is that of her husband. A non-resident female student may attain residence through marriage, and correspondingly, a resident female student may lose residence by marrying a non-resident. Proof of marriage should be furnished to the Registrar at the time change of status is requested.

2. Persons who are moved into the state as the result of military or civil orders from the government, or the minor children of such persons, are entitled to residence status after residing in Iowa for six months. However, if the initial registration of the minor children precedes the arrival of the parents, non-resident tuition will be charged in all cases until the next registration after the conditions set forth above are met.

3. Dependents of persons whose legal residence is permanently established in Iowa, who have been classified as residents for tuition purposes may continue to be classified as residents so long as such residence is maintained, even though circumstances may require extended absence of said persons from the state. It is required that persons who claim an Iowa residence while living in another state or country will provide proof of a continual Iowa domicile such as (1) evidence that they have not acquired a domicile in another state, (2) they have maintained a continuous voting record in Iowa, and (3) they have filed regular Iowa income tax returns during their absence from the state.

4. Ownership of property in Iowa, or the payment of Iowa taxes, does not in itself establish residence.

5. A student from another state who has enrolled for a full program, or substantially a full program, in any type of educational institution will be presumed to be in Iowa primarily for educational purposes, and will be considered not to have established residence in Iowa. Continued residence in Iowa during vacation periods or occasional periods of interruption to the course of study does not of itself overcome the presumption.

6. All students not classified as resident students shall be classified as non-residents for admission, fee and tuition purposes. A student who willfully gives incorrect or misleading information to evade payment of the non-resident fees and tuition shall be subject to serious disciplinary action and must also pay the non-resident fee for each session attended.

7. An alien domiciled in Iowa who has not made declaration of intention of citizenship, as evidenced by first naturalization papers, or appropriate immigration credentials, shall be classified as a non-resident.
VI

Review Committee

1. The decision of the Registrar on the residence of a student for admission, fee and tuition purposes may be appealed to a Review Committee. The finding of the Review Committee shall be final.

The motion was seconded by Mrs. Archie and passed.

TUITION AND FEES. There was some discussion of tuition and fees, and Mr. Gernetzky furnished copies of the revised report "Tuition and Fees - Survey and Comparisons" to Mrs. Berkness, Mr. Gillette and Mr. Barlow.

APPROVAL OF MINUTES. On motion, which was seconded and passed with Mr. Gillett not voting, the minutes of the meeting the State Board of Regents held on February 7-8, 1957, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, which was seconded and passed with Mr. Gillette not voting, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University
Iowa State College

August 23, 1956
July 17, August 28, September 12, and October 17, 1956.

MILLER ENDOWMENT TRUST - F. WENDELL MILLER - TRUSTEES. At the meeting held on June 14-15, 1956, President Hancher and President Hilton were authorized to act as temporary trustees of an endowment fund to be set up by Wendell S. Miller (F. Wendell Miller.).

President Hilton reported that F. Wendell Miller in his Will had set up a "Miller Endowment Trust" and that Paragraph 27 of the Will is as follows:
Paragraph 27. The President of the State University of Iowa at the date of my death shall be a trustee of the "Miller Endowment Trust" as long as he holds the office of President of the State University of Iowa, and thereafter, succeeding Presidents of the State University of Iowa shall be Trustee only during their respective term of office as President of said State University of Iowa. And the President of Iowa State College of Agriculture and Mechanic Arts at the date of my death shall be a trustee of the "Miller Endowment Trust" as long as he holds the office of President of Iowa State College of Agriculture and Mechanic Arts, and thereafter, succeeding Presidents of Iowa State College of Agriculture and Mechanic Arts shall be Trustees only during their respective terms of office as President of Iowa State College of Agriculture and Mechanic Arts. In the event either or both of the Presidents of the State University of Iowa, and Iowa State College of Agriculture and Mechanic Arts are unable or unwilling to serve as Trustees or are disqualified by law, then I direct the "Beneficiary Schools" to jointly, and by a majority vote, select a competent, qualified and trustworthy man, or men, to act as Trustee or Trustees of the "Miller Endowment Trust". There shall be not less than two acting and qualified Trustees at all times, provided, however, the "Beneficiary Schools" may by a majority vote, name a qualified corporate trust company to serve as Trustee, in which case it shall not be necessary to have two Trustees unless the "Beneficiary Schools" so desire. The Trustees shall be paid a reasonable fee for their services.

Mr. Strawman moved that the action taken on June 15, 1956, be rescinded and that the terms of Paragraph 27 of the Will of F. Wendell Miller be accepted, and that the President of the State University of Iowa and the President of the Iowa State College of Agriculture and Mechanic Arts be authorized to act as trustees. The motion was seconded by Mr. Gillette and passed.

LEGISLATION - REPORT. Mr. Walsh reported about the status of bills introduced into the 57th General Assembly which, although not a part of the formal legislative program of the State Board of Regents, would affect the Board and the institutions over which it has control.

CIVIL SERVICE BILL, HOUSE FILE 407. Mr. Walsh stated that House File 407 is a bill for an act which would place nearly all state employees, including employees of institutions under the control of the State Board of Regents (except presidents, deans, professors, instructors, librarians, and other teachers) in a state civil service system; and that there was some feeling
March 14-15, 1957 - General or miscellaneous

that all employees of institutions under the control of the State Board of Regents should be exempt from the provisions of the bill.

Mr. Gillette moved that authority be granted for filing an amendment to House File 407 which would exempt all employees of institutions under the control of the State Board of Regents from the provisions of the bill. The motion was seconded by Mr. Strawman and passed.

FUND SOLICITATION POLICY. At the meeting held on February 7-8, 1957, President Hancher submitted a proposed fund solicitation policy, consideration of which was carried over.

President Maucker recommended that the fourth paragraph of the proposed policy be changed to read:

To provide evidence of the regulation prohibiting solicitations of any kind on institutional property, appropriate notice or notices of this regulation may be placed on such buildings as the chief administrative officer may designate;

and the recommendation was approved.

Mr. Gillette moved that the following policy governing the solicitation of funds for the benefit of charitable and other organizations be adopted for the State University of Iowa and the Iowa State Teachers College:

Because of the present and probably increasing burden on members of the institutional staffs (whether academic or non-academic) associated with participation through personal solicitations within the institutions of funds for the benefit of charitable and other organizations - national, state or local - participation by staff members in fund raising campaigns or drives within the institutions is prohibited except as hereinafter provided.

Because the great majority of the members of each institutional staff are residents of their local community, and because all members of the staff regardless of domicile have a firm interest in the general welfare of the community in which they work, and to provide evidence that the institutional staff carries a full share of the responsibility for supporting its local Community Chest (or comparable) program, the chief administrative officer may, in the annual campaign for funds for its local Community Chest, waive the regulation prohibiting within the institution personal solicitations by members of the staff (both academic and non-academic) for the benefit of charitable and other organizations.
This regulation shall not be interpreted as prohibiting solicitations for the benefit of student or staff groups or special projects originating within the institution and approved by the chief administrative officer.

To provide evidence of the regulation prohibiting solicitations of any kind on institutional property, appropriate notice or notices of this regulation may be placed on such buildings as the chief administrative officer may designate.

To give evidence of the institution's interest in and willingness to assist with the fund raising campaigns of reputable charitable and other organizations - national, state or local - use of the institution's mailing service may be made available on a cost basis and not more often than once per annum to any such organization whose application for this service is approved by the chief administrative officer of the institution.

The motion was seconded by Mrs. Archie and passed.

(President Hilton stated that a more restricted policy is now in effect at the Iowa State College.)

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA. Secretary Dancer reported that the Study Committee on Higher Education in Iowa is continuing its efforts to secure a director, and that members of the Committee are to confer with Governor Loveless at 2:30 p.m., March 15, 1957, about the study to be made and the funds required for that purpose.

BOILER INSURANCE - CONTRACT. Mr. Gernetzky reported that on March 1, 1957, representatives of the Board of Control of State Institutions and of the Finance Committee of the State Board of Regents opened and read bids for boiler insurance for a three-year period for the institutions under the jurisdiction of the Board of Control of State Institutions and the State Board of Regents; and that, after the bids had been analyzed and evaluated, the bid submitted by the Iowa Hardware Mutual Agency, Mason City, Iowa, for the Lumberman's Mutual Casualty Company, Chicago, Illinois, was found to be low.
March 14-15, 1957 - General or miscellaneous

Upon the recommendation of the Building and Business Committee, the contract for boiler insurance for a period of three years from March 10, 1957, was awarded to the Iowa Hardware Mutual Agency, Mason City, Iowa, on the basis of that firm's low bid for the Lumberman's Mutual Casualty Company, Chicago, Illinois, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base premium</td>
<td>$9,067.01</td>
</tr>
<tr>
<td>Less alternate</td>
<td>$774.99</td>
</tr>
<tr>
<td>Estimated net premium</td>
<td>$8,292.02</td>
</tr>
<tr>
<td>Less estimated dividend (if alternate accepted)</td>
<td>$1,398.40</td>
</tr>
<tr>
<td>Estimated net premium</td>
<td>$6,393.62</td>
</tr>
</tbody>
</table>

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE - MOTOR VEHICLES. Mr. Gernetzky reported that the policy for public liability and property damage insurance on motor vehicles belonging to the institutions under the supervision of the State Board of Regents would expire on June 30, 1957.

Upon the recommendation of the Building and Business Committee the Finance Committee was authorized to prepare specifications, advertise for bids on motor vehicle insurance, and report to the Board.

INSTITUTIONAL ROADS - BUDGET INCREASE. Upon the recommendation of the Building and Business Committee the 1956-1957 budget for the maintenance of state institutional roads was increased and the following revised budget was approved:

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual Budget to March 15, 1957</th>
<th>Add for 4 mos. to 6/30/57</th>
<th>New Budget Adjusted 3/14/57</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>1956-57 $7,900.00</td>
<td>$9,934.35</td>
<td>$9,934.35</td>
</tr>
<tr>
<td>Balance forward</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State appropriation</td>
<td>12,000.00</td>
<td>12,000.00</td>
<td>12,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$19,900.00</td>
<td>$21,934.35</td>
<td>$21,934.35</td>
</tr>
</tbody>
</table>
March 14-15, 1957 - General or miscellaneous

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Board Budget 1956-57</th>
<th>Actual to March 15, 1957</th>
<th>Add for 4 mos. to 6/30/57</th>
<th>New Budget Adjusted 3/14/57</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Highway Commission</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance - 6th &amp; 13th Streets, Ames</td>
<td>$2,000.00</td>
<td>$1,052.73</td>
<td>$2,947.27</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Maintenance - Iowa School for the Deaf, Council Bluffs</td>
<td>500.00</td>
<td>250.00</td>
<td>250.00</td>
<td></td>
</tr>
<tr>
<td>Story County</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Maintenance Iowa State College</td>
<td>1,200.00</td>
<td>486.17</td>
<td>350.00</td>
<td>836.17</td>
</tr>
<tr>
<td>Polk County</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Maintenance Iowa State College, (Ankeny Farm)</td>
<td>250.00</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td></td>
</tr>
<tr>
<td>Contingent - floods, rains, snow and frost</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td></td>
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<tr>
<td>Major Repairs</td>
<td></td>
<td></td>
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<tr>
<td>Relocate road - Iowa School for the Deaf, Council Bluffs</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Repair bridge</td>
<td></td>
<td>1,688.24</td>
<td>1,688.24</td>
<td></td>
</tr>
<tr>
<td>Resurface - 6th St., Ames</td>
<td>10,000.00</td>
<td>8,955.77</td>
<td>8,955.77</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$15,450.00</strong></td>
<td><strong>$12,182.91</strong></td>
<td><strong>$6,047.27</strong></td>
<td><strong>$18,230.18</strong></td>
</tr>
</tbody>
</table>

Budget Increase

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<tr>
<th></th>
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<tbody>
<tr>
<td>New budget</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Original budget</td>
<td></td>
<td></td>
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<tr>
<td>Total increase</td>
<td></td>
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Estimated Balance at June 30, 1957

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<tr>
<th></th>
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<tbody>
<tr>
<td>Plus Contingent fund if not needed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total estimated balance at June 30, 1957</td>
<td></td>
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</table>

Charles Apitz Estate - Report. Secretary Dancer submitted the Ninth Progressive Report in the matter of the Trusteeship under the Last Will and Testament of Charles Apitz, deceased, showing disbursements and distributions to beneficiaries, as follows:

Balance on hand at date of last report  | $738.80 |
Receipts, January 1, 1956 - December 31, 1956  | 892.30 |
Total  | $1,630.10 |
March 14-15, 1957 - General or miscellaneous

Brought forward $1,630.10

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense of administration of Trust</td>
<td>$ 160.00</td>
</tr>
<tr>
<td>Lutheran Orphans Home, Muscatine, Iowa</td>
<td>369.40</td>
</tr>
<tr>
<td>Iowa State Board of Regents for the use of Crippled Children</td>
<td>184.70</td>
</tr>
<tr>
<td>Iowa State Board of Regents for the use of the school for the blind at Vinton, Iowa</td>
<td>184.70</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td><strong>898.30</strong></td>
</tr>
<tr>
<td><strong>Balance</strong></td>
<td><strong>731.30</strong></td>
</tr>
</tbody>
</table>

Mr. Dancer stated that Ries & Osmundson, Lawyers, Iowa City, Iowa, employed by the First National Bank of Iowa City, Trustee, as its attorneys, had asked that the report be presented to the State Board of Regents with the request that the Secretary of the Board be authorized to sign the receipt and waiver.

Mr. Flock moved that the Secretary of the State Board of Regents be authorized to receive such reports and to execute receipts and waivers on behalf of the State Board of Regents if they are all right. The motion was seconded by Mrs. Archie and passed.

PER STUDENT COSTS. President Hancher discussed the formula for arriving at per student costs which evolved from a study financed by the Ford Foundation and made by a committee composed of representatives from some of the institutions in the Big Ten and the West Coast conferences and other institutions, and he reported that a report would soon be available.

GROUP LIFE INSURANCE - IOWA STATE COLLEGE - IOWA STATE TEACHERS COLLEGE - REVISED PLAN. At the meeting held on February 8, 1957, the proposed revised plan for group life insurance at the Iowa State College and the Iowa State Teachers College was approved, with the understanding that it is to be submitted to the participating staffs for a vote; and, if accepted by the staffs, the officials of the institutions were authorized to proceed with the revision within the general framework outlined.
March 14-15, 1957 - General or miscellaneous

Business Manager Platt and Business Manager Jennings reported that the majority of the group insurance members of the staffs of the Iowa State College and the Iowa State Teachers College had voted for the plan for increased insurance.

Upon the recommendation of the Building and Business Committee the revised plan for group life insurance at the Iowa State College and the Iowa State Teachers College was adopted, effective July 1, 1957.

COMMENCEMENT DATES. The executives were requested to report to the Secretary of the State Board of Regents, prior to the April meeting, the dates of commencements.

ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS. ANNUAL MEETING. Mr. Plock reported that the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions would be held at the University of Colorado, Boulder, Colorado, October 10-14, 1957, and he stated that all members who can should make arrangements to attend the meeting.

NEXT MEETING. The next meeting of the State Board of Regents was scheduled to be held in the Board's office in the State Office Building, Des Moines, Iowa, on April 11 and 12, 1957.
March 14-15, 1957

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on March 14, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Flock stated that the Finance Committee had reported to the Faculty Committee about various matters cleared through that committee; and that Superintendent Berg had reported the enrollment and the status of the faculty.

SCHOOL CALENDAR. Upon the recommendation of the Faculty Committee the school calendar for the year 1957-1958, submitted by Superintendent Berg, was approved.
March 14-15, 1957

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on March 14, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Plock stated that the Finance Committee had reported to the Faculty Committee about various matters cleared through that committee; and that Superintendent Overbeay had reported the enrollment and the status of the faculty.

LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee, Superintendent Overbeay was granted a leave of absence with salary for the period July 8 through July 19, 1957, in order that he may be coordinator of a Workshop for Houseparents to be conducted under the auspices of the American Association of Instructors of the Blind at Washington University, St. Louis, Missouri.

FARM LEASE. It was moved that the Secretary of the State Board of Regents be authorized to execute a lease by and between the State Board of Regents for the use and benefit of the Iowa Braille and Sight-Saving School, Landlord, and Ivan D. Anderson, Tenant, covering approximately 30 acres of farm land located in Section 20, Taylor Township, Benton County, Iowa, for the period March 1, 1957, through February 28, 1958, on a share crop basis. The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Barlow, Mrs. Berkness, Mr. Gillette, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mr. Fredricksen.

The chairman declared the motion passed.
March 14-15, 1957 - Iowa Braille and Sight-Saving School

1956-1957 BUDGET - INCREASE FOR EQUIPMENT. Upon the recommendation of the Building and Business Committee the allocation for equipment in the 1956-1957 budget of the Iowa Braille and Sight-Saving School was increased by $1,743.96, to be transferred from the fund for contingencies, for the following purposes:

- Five standard 11" and one portable typewriter $491.21
- One Gestetner duplicator, Braille heater, etc., less trade-in allowance for A. B. Dick mimeograph purchased October, 1949 $942.75
- One 15" floor scrubbing machine with standard attachments $310.00

Total $1,743.96

A report of this budget increase is to be filed with the State Comptroller in accordance with the provisions of Section 13, Chapter 4, Acts of the 56th G. A.

FIRE ESCAPE - ARCHITECTURAL SERVICES - ASSIGNMENT OF CONTRACT. The Building and Business Committee reported that Norman B. Hatton, Architect, Cedar Rapids, Iowa, had retired and that the contract dated December 21, 1956, with Norman Hatton and Associates, Cedar Rapids, Iowa, for architectural services for the construction of a Class B fire escape at the Iowa Braille and Sight-Saving School had been assigned to Kohlmann and Fokman, Architects, Cedar Rapids, Iowa; and upon the recommendation of the Building and Business Committee the assignment was accepted.
March 14-15, 1957

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on March 14, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Flock stated that the Finance Committee had reported to the Faculty Committee about various matters cleared through that committee; and that Superintendent Spear had reported the number of patients and the status of the staff.

SALARY INCREASES. Upon the recommendation of the Faculty Committee the following salary increases proposed by Superintendent Spear were made:

Philipp Cahn, M.D., staff physician, salary increased from $7,800 with full maintenance to $8,400 with full maintenance, twelve months' basis, effective as of March 1, 1957.

D. R. Webb, M. D., staff physician, salary increased from $7,800 with full maintenance to $8,400 with full maintenance, twelve months' basis, effective as of March 1, 1957.

Bernhard Gloeckler, M. D., staff physician, salary increased from $7,200 with full maintenance to $7,500 with full maintenance, twelve months' basis, effective as of March 1, 1957.

ADDITION TO POWER PLANT AND EQUIPMENT - REPORT. The Building and Business Committee reported that work had been resumed on the Addition to the Power Plant and Equipment, but that it would take about five months longer than anticipated to complete the project.

DISPOSAL OF COTTAGES. Upon the recommendation of the Building and Business Committee authority was granted to raze the two following cottages:

Sunshine Inn, inventory value $1,150;
Corner Cottage, inventory value $1,850.
March 14-15, 1957 - State Sanatorium

March 15, 1957

The following business relating to the State Sanatorium was transacted on March 15, 1957:

ELEVATED WATER STORAGE TANK - FINAL REPORT. Upon the recommendation of the Building and Business Committee the following final report on the Elevated Water Storage Tank was approved:

Expenditures:

- Advertising for bids
- Engineering service, State University of Iowa
- Foundation contract, P. W. Willis
- Structure contract, Pittsburgh-Des Moines Steel Company

Balance in State Treasury credited to Account 7-2-4-1A-55

COMPLETION OF SECOND FLOOR AND BASEMENT OF ADDITION TO BUILDING 52, PATIENTS' WING - FINAL REPORT. Upon the recommendation of the Building and Business Committee the following final report on the Completion of Second Floor and Basement of Addition to Building 52, Patients' Wing, was approved:

Expenditures:

- Advertising for bids
- Architectural service, Morgan-Gelatt & Associates
- General construction contract
- Plumbing, heating, ventilating and air-conditioning
- Electrical contract

Balance with Sanatorium Treasurer to be returned to State Treasurer to be credited to Account 7-2-4-2A-55
March 14-15, 1957 - State Sanatorium

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOMS - GENERAL CONTRACT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, and subject to approval by the Budget and Financial Control Committee, the architect was authorized to issue Change Order #1 to the contract with Langer and Associates for the general construction of Building 53 - Kitchen, Dining Room and Patients' Rooms, covering an addition of $11,387.45 to the contract price for revised footings and foundations necessitated by soil conditions.

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOMS - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget for Building 53 - Kitchen, Dining Room and Patients' Rooms, was adopted subject to approval and the transfer of the funds indicated by the Budget and Financial Control Committee:

Funds available

<table>
<thead>
<tr>
<th>Funds Available</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriation</td>
<td>$477,000.00</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>107,655.00</td>
</tr>
<tr>
<td>Transfer from Elevated Water Storage Tank, 55th G.A.</td>
<td>2,769.85</td>
</tr>
<tr>
<td>Transfer from Completion of 2nd Floor and Basement of Addition to Building 52, Patients' Wing, 55th G.A.</td>
<td>3,437.80</td>
</tr>
</tbody>
</table>

Estimated Cost

<table>
<thead>
<tr>
<th>Contracts</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General construction contract</td>
<td>$302,625.00</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>11,387.45</td>
</tr>
<tr>
<td>Estimated change orders</td>
<td>1,112.55</td>
</tr>
<tr>
<td></td>
<td>315,125.00</td>
</tr>
<tr>
<td>Plumbing, heating &amp; ventilating contract</td>
<td>101,842.00</td>
</tr>
<tr>
<td>Estimated change orders</td>
<td>750.00</td>
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<tr>
<td></td>
<td>102,592.00</td>
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<tr>
<td>Electrical contract</td>
<td>28,678.00</td>
</tr>
<tr>
<td>Estimated change orders</td>
<td>250.00</td>
</tr>
<tr>
<td></td>
<td>28,928.00</td>
</tr>
<tr>
<td>Kitchen equipment contract</td>
<td>89,827.55</td>
</tr>
<tr>
<td>Estimated change orders</td>
<td>500.00</td>
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<tr>
<td></td>
<td>90,327.55</td>
</tr>
<tr>
<td>Architect's fee, including change orders</td>
<td>26,848.62</td>
</tr>
<tr>
<td>Equipment for rehabilitation unit</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Contingencies</td>
<td>2,041.48</td>
</tr>
</tbody>
</table>

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March 14-15, 1957 - State Sanatorium

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOMS - EQUIPMENT CONTRACT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee the report of Business Manager Wynn was accepted and authority was granted to make an adjustment with Hertzel's Equipment Company in the contract price for equipment for Building 53 - Kitchen, Dining Room and Patients' Rooms because of an error of $1,000.00 in the bid on Item 26, Alternate 18, by issuing a change order to omit Item 26, Alternate 18 and reduce the contract price by $169.30.

REPAIRS, REPLACEMENTS OR ALTERATIONS - REMODELING MEDICAL LABORATORY - PUBLIC HEARING. The Building and Business Committee reported that at 1:30 p.m., March 6, 1957, a public hearing was held on the proposed plans, specifications, form of contract and estimated cost of Remodeling the Medical Laboratory; that Superintendent Spear and Business Manager Wynn, of the State Sanatorium, and Carl Gernetzky, chairman of the Finance Committee, were present; and that no objections were filed and no objectors appeared.

REPAIRS, REPLACEMENTS OR ALTERATIONS - REMODELING MEDICAL LABORATORY - BID - CONTRACT. The Building and Business Committee reported that at 2 p.m., March 6, 1957, in the conference room at the State Sanatorium bids were received and opened for Remodeling the Medical Laboratory, with the following persons present:

   Carl Gernetzky, Chairman of the Finance Committee
   Dr. W. M. Spear, Superintendent of the State Sanatorium
   Milo D. Wynn, Business Manager of the State Sanatorium
   Albert Betz, Physical Plant Superintendent
   Carl Bloom, of Dane D. Morgan and Associates, Architects

   Upon the recommendation of the Building and Business Committee the contract for Remodeling the Medical Laboratory was awarded to the low bidder, Barrows Construction Company, Coralville, Iowa, on the basis of that firm's base bid of
March 14-15, 1957 - State Sanatorium

$17,212 and $7,741 for six alternates, making the contract price $24,953; and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed.

REPAIRS, REPLACEMENTS OR ALTERATIONS - REMODELING MEDICAL LABORATORY - PROJECT

BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was adopted for Remodeling the Medical Laboratory:

<table>
<thead>
<tr>
<th>Funds available from appropriation for Repairs, Replacements, or Alterations, 56th G.A.</th>
<th>$28,460.25</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated expenditures</td>
<td></td>
</tr>
<tr>
<td>Contract</td>
<td>$24,953.00</td>
</tr>
<tr>
<td>Architect's fee</td>
<td>1,247.65</td>
</tr>
<tr>
<td>Contingencies</td>
<td>2,259.60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$28,460.25</strong></td>
</tr>
</tbody>
</table>

STATE UNIVERSITY ANIMAL STORAGE QUARTERS - MEMORANDUM OF AGREEMENT. See State University section of these minutes.
March 14-15, 1957

STATE UNIVERSITY OF IOWA

The following business relating to the State University was transacted on March 15, 1957:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hancher were accepted:

John G. Chantiny, assistant professor in the Iowa Child Welfare Research Station, effective July 1, 1957, to accept a position at the University of Maine.

Chalmers W. Elliott, assistant professor and assistant football coach, Division of Physical Education and Intercollegiate Athletics, effective as of March 1, 1957, to accept a position at the University of Michigan.

Gerald F. Else, professor and head of the Department of Classics in the College of Liberal Arts, effective June 30, 1957, to accept a position as head of the Department of Classical Studies at the University of Michigan.

LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee and President Hancher, Edward W. Chittenden, professor emeritus in the Department of Mathematics and Astronomy, College of Liberal Arts, was granted a leave of absence without salary for the second semester of 1956-1957.

CHANGES IN APPOINTMENT AND SALARY. Upon the recommendation of the Faculty Committee the following changes in appointment and salary submitted by President Hancher were made:

Dr. William G. Goodale, from assistant professor to assistant professor and acting head, Department of Pedodontics, in the College of Dentistry, for the period March 1, 1957, through November 30, 1957, and salary increased from $666.66 (P plus 20%) a month to $833.33 (P plus 20%) a month, plus insurance programs, for the period March 1, 1957, through November 30, 1957; budget reference, Account A 442.

Dr. John J. DeGooyer, from assistant in Instruction to assistant professor for one year, Department of Pedodontics in the College of Dentistry, and salary increased from $4,500 (3/4 time) to $7,500 (full time), plus insurance programs, twelve months' basis, effective as of March 1, 1957; budget reference Account A 442.
March 14-15, 1957 - State University

New Courses

6L:167 Theory of Administrative Science 3 s.h.
Evaluation of the literature of contemporary administration theory with emphasis on development of students' conceptualization of the administrative process. Prerequisite, 6L:165. Instructor: Ericson.

0:101 Basic Aspects of Gerontology 3 s.h.
A comprehensive examination of the social needs of an aging population; demographic and institutional trends, community organization through adult education, chronic diseases and problems, physical fitness, public health, psychological aspects, institutional and nursing care, economic, political, and social welfare problems. Prerequisite, graduate status and consent of instructor. Second semester. Instructors: Horvath, Associated Staff. See also Physiology 72:251 Physiology of the Aging.

34:122 The Sociology of Personality Disturbances 3 s.h.

5:261 (b) Laboratory Practice - Mental Health Education in Schools 1 or 2 s.h.
Supervised observation and practical work in on-going programs of human relations, family life and mental health education in both elementary and secondary schools. Students in 5:261 (a) register for one hour; others register for two hours. Same as Hygiene 63:261 (b). Instructor: Ojemann.

35:219 Generation of 1958 2 s.h.
Instructor: Roggiano.

35:240 Gaucho literature 3 s.h.
Instructor: Roggiano.

35:257 Modernism 2 s.h.
Instructor: Roggiano.

Dropped Courses
Picaresque Novel 1 sem.
Spanish Civilization 1 sem.
Golden Age Drama 1 sem.
Spanish American Literature 1 sem.
Spanish American Novel 1 sem.
1956-1957 BUDGET - UNIVERSITY HOSPITALS - INCREASE FOR EQUIPMENT. Upon the recommendation of the Building and Business Committee and in consideration of the urgent need for additional equipment in the University Hospitals, the statutory ceiling on expenditures for equipment for the University Hospitals was increased $35,000 (to $235,000 for the biennium 1955-1957), with the understanding that the funds are to be allocated from savings in the fund for Salaries, Support, Maintenance and Miscellaneous Purposes, including Equipment, and that a report will be filed with the State Comptroller as prescribed by law.

MACBRIDE - AUDITORIUM RECONDITIONING - ACCEPTANCE. The Building and Business Committee reported that on February 20 and 25, 1957, representatives of the State University and the contractors inspected the Auditorium Reconditioning in Macbride Hall and found that the contractors for the heating and ventilation and the electrical work had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the following work in the Auditorium Reconditioning - MacBride Hall was accepted on this date, March 15, 1957, from the contractors indicated and payment of the final estimates in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized:

- Heating and ventilation work: Conditioned Air Corporation
- Electrical work: Robbins Electric Company

MEDICAL RESEARCH CENTER - EMERGENCY DIESEL GENERATOR - ACCEPTANCE. The Building and Business Committee reported that on February 20, 1957, representatives of the State University and the contractor inspected the emergency diesel generator in the Medical Research Center and found that the Martin Roasa Tractor and Equipment Company had completed the work in accordance with the plans and specifications and contract documents.
March 14-15, 1957 - State University

Upon the recommendation of the Building and Business Committee the emergency diesel generator in the Medical Research Center was accepted as of this date, March 15, 1957, from the Martin Roosa Tractor and Equipment Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

MEDICAL RESEARCH CENTER - GENERAL CONSTRUCTION - ACCEPTANCE. The Building and Business Committee reported that on March 4, 1957, representatives of the State University and the contractor inspected the Medical Research Center and found that W. A. Klinger, Inc., had completed the general construction work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the general construction work of the Medical Research Center was accepted as of this date, March 15, 1957, from W. A. Klinger, Inc., and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

TENANT PROPERTY - CANCELLATION OF LEASE. Mrs. Archie moved that the lease with Clyde Berry for the property known as 26 Byington Road, Iowa City, Iowa, be canceled effective as of February 7, 1957. The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Barlow, Mrs. Berkness, Mr. Gillette, Mr. Flock, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent: Mr. Fredricksen.

The chairman declared the motion passed.
ANIMAL STORAGE BUILDING (ANIMAL QUARTERS) - SITE - MEMORANDUM OF AGREEMENT WITH STATE SANATORIUM. At the meeting held on February 8, 1957, a site near Oakdale was designated for the Animal Storage Building.

Upon the recommendation of the Building and Business Committee the following Memorandum of Agreement by and between the State University of Iowa and the State Sanatorium regarding an animal storage building was approved:

This memorandum of agreement is to record the understanding between the State University of Iowa and the State Sanatorium with respect to the location, construction and operation, by the University, of a building for storage of animals for use by the University.

LOCATION - The building is to be located on the property of the Sanatorium approximately 900 feet west of the water tower and directly east of the area used for storage by the Iowa State Highway Commission. No charge is to be made by the Sanatorium against the University for this site, and no transfer of title is to be made.

ACCESS - Access to the site is to be by a driveway from, or near, the boundary of the area used by the State Highway Commission to the building. This driveway, including necessary culverts and fences, is to be built and maintained by the University at the University's expense, without cost to the Sanatorium.

SITE DEVELOPMENT AND MAINTENANCE - The final plot plan is to be subject to the approval of the Business Manager of the Sanatorium. Site development and maintenance (including fencing, landscaping and planting) is to be at University expense, without cost to the Sanatorium. The site is to be maintained in such manner as to have a neat appearance at all times.

HEAT - Steam for heating the building is to be supplied by the State Sanatorium, if available. Steam lines are to be constructed and maintained by the University at University expense, without cost to the Sanatorium. The University is to reimburse the Sanatorium monthly for steam used, at the same unit cost rate as determined annually for steam produced for University buildings at the University power plant. In the event that steam is not available from the Sanatorium, the University is to provide a separate heater for the building.

ELECTRICITY - Electricity for the building is to be purchased by the University from the public utility serving the locality, which, at present, is the Iowa Electric Light and Power Company.

WATER - The water line is to be installed and maintained by the University at University expense, without cost to the Sanatorium. Connection with the Sanatorium water line is to be at the hydrant located near the southwest corner of the dairy barn. Water is to be metered at the building, and reimbursement to the Sanatorium by the University for water used is to be made monthly at the same unit cost rate as determined annually for water furnished to University buildings from the University water plant.
SEWAGE - The sewer line is to be installed and maintained by the University at University expense, without cost to the Sanatorium. Connection with the Sanatorium sewer line is to be made at a point near the calf barn. Immediate necessary alterations at the Sanatorium sewage disposal plant are to be made by the University at University expense, without cost to the Sanatorium. These immediate necessary alterations, as well as a statement of the possible future limitations of the Sanatorium sewage disposal plant are set forth in the attached report* dated March 8, 1957, from Prof. Marcus Powell to the Business Managers of the Sanatorium and the University. Reimbursement to the Sanatorium by the University for sewage disposal is to be made monthly and is to include extra expense to the Sanatorium for operation of its sewage disposal plant, caused by the additional sewage from the building. This extra expense is to include necessary labor and other expense as determined by the University Department of Health.

OVERHEAD - The University is to reimburse the Sanatorium monthly for indirect expenses, such as expenses of monthly billings to the University, extra accounting, or other extra expense connected with this project for which direct charges are not practical. The overhead is to be a percentage of the direct costs for which the Sanatorium is reimbursed by the University. The overhead percentage is to be a fair and reasonable rate as agreed upon by the Business Managers of the Sanatorium and the University.

GENERAL - The building is to be maintained and operated by the University at University expense, without cost to the Sanatorium. The building is to be maintained in such a manner as to have a neat appearance at all times. Dead animals are to be incinerated at the University Medical Laboratory. Sanitation is to be maintained in accordance with standards established by the University Department of Health. Reports of regular inspections by the University Department of Health are to be furnished to the Business Managers of the Sanatorium and the University and to the Dean of the College of Medicine in addition to the distribution of reports to other staff involved.

STATE SANATORIUM

By (Signed) Milo D. Wynn
Business Manager

STATE UNIVERSITY OF IOWA

By (Signed) E. T. Jolliffe
Business Manager and Secretary

Date: March 15, 1957

*The report referred to, signed by Marcus P. Powell and Neil B. Fisher, Consultants on Sewage Treatment, is attached to the contract on file.

ANIMAL QUARTERS - REHABILITATION 4TH FLOOR MEDICAL LABORATORIES - ANIMAL STORAGE
BUILDING - REVISED PRELIMINARY PLANS - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the revised preliminary plans for Animal Quarters, consisting of the rehabilitation of the 4th floor of the
March 14-15, 1957 - State University

Medical Laboratories and the construction of an Animal Storage Building and
the following revised project budget were approved: (See Board minutes of
February 7-8, 1957.)

Source of Funds (Funds Available):

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Repairs, Replacements and Alterations</td>
<td>$15,000</td>
</tr>
<tr>
<td>College of Medicine Trust Fund</td>
<td>50,000</td>
</tr>
<tr>
<td>Radiology Trust Fund</td>
<td>15,000</td>
</tr>
<tr>
<td>Gift from Ladies Auxiliary - Veterans of Foreign Wars</td>
<td>15,000</td>
</tr>
<tr>
<td>Animal House Fund</td>
<td>3,000</td>
</tr>
<tr>
<td>Grant from U. S. Public Health Service</td>
<td>(98,000)</td>
</tr>
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</table>

Total                                | $98,000

Estimated Expenditures:

Rehabilitation - 4th Floor of Medical Laboratories

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ceramic tile floors</td>
<td>$23,000</td>
</tr>
<tr>
<td>Tile wainscot</td>
<td>$20,000</td>
</tr>
<tr>
<td>Heating and ventilating</td>
<td>$25,000</td>
</tr>
<tr>
<td>Plumbing</td>
<td>$5,000</td>
</tr>
<tr>
<td>Electrical</td>
<td>$5,000</td>
</tr>
<tr>
<td>Acoustical</td>
<td>$10,000</td>
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<tr>
<td>Planning and supervision</td>
<td>$4,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>$14,000</td>
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</table>

Total                                | $106,000

New Animal House - Oakdale

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>General construction</td>
<td>$67,500</td>
</tr>
<tr>
<td>Water line</td>
<td>$6,500</td>
</tr>
<tr>
<td>Sewer line</td>
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<td>Planning and supervision</td>
<td>$4,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

Total                                | $90,000

CHEMISTRY BUILDING - REMODELING OF LECTURE ROOM - PUBLIC HEARING - BID -
BID REJECTED. The Building and Business Committee reported that at 1 p.m.,
March 12, 1957, a public hearing was held in the Office of Planning and Con-
struction of the Physical Plant Department, State University, Iowa City, Iowa,
for the purpose of hearing objections to the plans, specifications, form of
contract and estimated cost of Remodeling the Lecture Room (Room 321) in the
Chemistry Building, with George L. Horner, Superintendent, and members of his
staff present; that no objections were filed and no objectors appeared; and
that at 2 p.m., on March 12, 1957, bids were received and opened in the Senate
March 14-15, 1957 - State University

Chamber of Old Capitol for Remodeling the Lecture Room (Room 321) in the Chemistry Building, with the following present: E. T. Jolliffe, Business Manager; G. L. Horner, Superintendent of the Division of Planning and Construction; Ray Mossman, Assistant Secretary; and Richard Jordison; all of the State University.

Upon the recommendation of the Building and Business Committee all bids were rejected, and the Physical Plant Department of the State University was authorized to prepare a plan for proceeding with the work by University forces, including a project budget, and to report back at the April meeting.

MARRIED STUDENT HOUSING PROJECT. Mr. Hagemann stated that the Building and Business Committee would meet at the State University of Iowa, Iowa City, Iowa, at 10 a.m., March 26, 1957, to look at the site and study the proposed plans for the married student housing project to be developed on the recently purchased Kessler farm.

IOWA WATER SERVICE COMPANY - CONTRACT FOR DISPOSAL OF WATER. The Building and Business Committee submitted the following proposed contract with the Iowa Water Service Company, and recommended that it be approved:

CONTRACT FOR DISPOSAL OF WATER

This contract is entered into this 15 day of March, 1957 by and between the Iowa State Board of Regents for The Use and Benefit of the State University of Iowa, hereinafter referred to as The University, and the Iowa Water Service Company, hereinafter referred to as the Company, consisting of the following terms, covenants and conditions:

1.

The University is in the process of constructing a dormitory known as Burge Hall located on Block 87 in Iowa City, Iowa, and in the course thereof will have storm water discharge from said premises, which it must dispose of through storm sewer to the Iowa River.
March 14-15, 1957 - State University

2.

The Iowa Water Service Company is engaged in the operation of a water supply system in Iowa City, Iowa, which plant is located between Burge Hall and the Iowa River, and said Company is able to use and desires to have the storm water from Burge Hall diverted into its plant.

3.

Both parties have agreed that it will be to the advantage of both parties to pipe the storm water from Burge Hall into the Company's water plant, and they agree to do so upon the following terms.

4.

The University will procure the right of way and easements for and will construct a storm sewer designed to provide the necessary storm drainage from the Burge Hall site to the existing water plant of The Company, and will connect said sewer to the water plant at the place where and in the manner designated by The Company, and will thereafter maintain said sewer line during the life of this contract.

5.

The Company shall accept such construction at its plant and will continue at its own expense such further construction in its own plant as may be necessary to enable it to process the water for full usage of the system by The University at all times.

6.

Under normal conditions the air conditioning water discharge from Burge Hall shall be diverted into said storm sewer and constitute part of the storm water to be disposed of under this contract. However, under emergency conditions, when it becomes necessary or desirable for The University to use said air conditioning water for its own purposes, The University shall have the right to otherwise use said air conditioning water and not discharge it into said storm sewer.

7.

The University does not warrant or represent that any certain amount of water will be discharged into said sewer, but only that such storm and air conditioning water as may be available will be discharged therein in a normal manner.

8.

The Company will accept the water at its plant and shall assume all responsibility for it from that point; failure of its plant or system to handle said water or relieve itself of the same shall impose no responsibility or liability on The University.
9. In the event the disposal of the water under this agreement subsequently becomes unsatisfactory to either party hereto, either party may terminate this contract by giving six months notice to the other party. In the event of such termination, The University shall have a permanent easement over and across the property of The Company to construct and maintain an extension of its sewer from the termination point to Bloomington Street, or to the river, or such other point as may be feasible for a sewer line to divert said water from The Company’s plant to existing or new storm sewers therefor, or to the Iowa River, the same to be such as will not interfere with the operation of The Company’s water plant.

10. The Company shall have no responsibility or liability for the sewer line, or the maintenance thereof, or for the water, between Burge Hall and its own plant.

11. In the event The University fails to get the necessary easement and permission for said sewer line, or in the event The Company fails to get necessary approvals of the State Department of Health for the use of the water as provided herein, this contract shall be void and of no further force or effect. The parties will make prompt application for said easements and approvals and notify each other of any failure to obtain the same in ample time to allow for the necessary construction in the water plant and sewer.

IN WITNESS WHEREOF we have hereunto affixed our signatures this day of March, 1957.

Mrs. Archie moved that the foregoing contract by and between the State Board of Regents, for the use and benefit of the State University of Iowa, and the Iowa Water Service Company for the disposal of storm water from Burge Hall be approved and that the President and the Secretary of the State Board of Regents be authorized to sign it. The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Barlow, Mrs. Berkness, Mr. Gillette, Mr. Flock, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent: Mr. Fredrickson.

The chairman declared the motion passed.
UNIVERSITY HOSPITAL - IMPROVING BUILDINGS FOR EMOTIONALLY DISTURBED AND MENTALLY RETARDED CHILDREN - EXTENSION OF ELEVATOR. Upon the recommendation of the Building and Business Committee the State University was authorized to secure a proposal from the Westinghouse Corporation, Elevator Division, for extending an elevator two additional floors for the use of the Emotionally Disturbed and Mentally Retarded Children's Unit in the University Hospital.

CONTINUATION CENTER. President Hancher reported to the Board about the possibility of securing funds from private sources for a Continuation Center at the State University of Iowa.

EXECUTIVE SESSION. At 2:15 p.m., March 15, 1956, the Board resolved itself into executive session. The Board arose from executive session at 2:30 p.m. and resumed regular business.

UTILITIES, 56th G.A. - TURBO GENERATOR #4 - CHANGE IN DESIGN. President Hagemann reported that in executive session the first of two recommendations of the Brown Engineering Company, contained in a report dated January 31, 1957, that the turbine now on order from the Worthington Corporation be designed for operation at 250 pounds per square inch throttle pressure and 500 F total steam temperature was accepted, with Mrs. Archie and Mr. Flock not voting. The action taken in executive session was approved and ratified. (See Board minutes of February 9-10, 1956, March 8-9, 1956, April 12-13, 1956, and May 10-11, 1956.)
March 14-15, 1957

IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on March 15, 1957:

RESIGNATION. Upon the recommendation of the Faculty Committee and President Maucker, the resignation of Dr. Marian McBrair, associate dean of students, was accepted effective April 14, 1957.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Maucker were granted:

Walter B. Coleman, assistant professor of Music, an extension of his present leave through 1957-1958, without salary, in order that he may complete his doctoral study at the Eastman School of Music.

William Koll, instructor in the Department of Physical Education for Men, for the academic year 1957-1958, without salary.

PLACEMENT POLICIES. The Faculty Committee reported the discussion of President Maucker about the placement policies of the Iowa State Teachers College.

INCINERATOR - PUBLIC HEARING - BID - CONTRACT. The Building and Business Committee reported that on March 12, 1957, a public hearing was held for the purpose of hearing objections to the plans, specifications, form of contract, and estimated cost of an Incinerator; that no objectors appears and no objections were filed; and that at 2 p.m., March 12, 1957, bids for the Incinerator were received and opened. (See Finance Committee minutes of March 12, 1957.)

Upon the recommendation of the Building and Business Committee the contracts for the construction of an Incinerator were awarded to the low bidders, as follows, subject to the approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents.
March 14-15, 1957 - Iowa State Teachers College

was authorized to sign the contracts when satisfactory bonds have been filed:

Part I, Incinerator and installation, to the Plibrico Sales and Service Company, Des Moines, Iowa, on the basis of that firm's low bid of $8,439.00

Part II, Building construction, to Peter C. Christensen, Cedar Falls, Iowa, on the basis of that firm's low bid of $5,709.30

INCINERATOR - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget for the Incinerator was adopted:

Funds available:
  Appropriation, 56th G.A. $20,000.00

Estimated expenditures:
  Incinerator and installation $8,439.00
  Building construction 5,709.30
  Work to be done by Physical Plant 500.00
  Contingencies 1,351.70
  Total estimated expenditures $16,000.00

STORAGE COAL. Mr. Dancer reported that the Finance Committee, instead of advertising for bids, had authorized the Iowa State Teachers College to purchase 900 tons of emergency storage coal from the Thomas J. Mulgrew Company, Dubuque, Iowa, at a mine price of $4.02 a ton for coal from the Will Scarlet Mine, Saline County, Illinois, the contracted price for coal supplied by that firm to the State University of Iowa.

On motion, the report of the Finance Committee was approved and the action ratified. (See Board minutes of February 7-8, 1957.)

LICENSE AGREEMENT - WATERLOO RAILROAD COMPANY. At the meeting held on February 8, 1957, the Business Manager of the Iowa State Teachers College was authorized to negotiate with the Waterloo Railroad Company for a license agreement in connection with the extension of a sanitary sewer line underneath the Company's tracks on 27th Street.
The Building and Business Committee submitted a proposed license agree- 
ment to be entered into with the Waterloo Railroad Company, and the commit- 
tee's recommendation that it be submitted to the Attorney General for approv- 
al was adopted.

REPAIRS, REPLACEMENTS AND ALTERATIONS - ENGINEERING SERVICES. At the meeting 
held on May 11, 1956, authority was granted to enter into a contract with 
Todd, Hedeen and Associates, Waterloo, Iowa, to provide engineering services 
in connection with Repairs, Replacements and Alterations projects.

The Building and Business Committee reported that Business Manager 
Jennings had submitted a revised contract to be entered into with Todd, Hedeen 
& Associates, for engineering services for the period March 15, 1957, through 
June 30, 1959, for Repairs, Replacements and Alterations projects, payment 
therefor to be made in accordance with a Minimum Basic Percentage Fee Schedule 
outlined by the Iowa Engineering Society, as follows:

For the first $15,000.00 of total construction cost - 10%
For the next $285,000.00 of total construction cost - 6%
For the next $400,000.00 of total construction cost - 5%
For the next $700,000.00 of total construction cost - 4%

Upon the recommendation of the Building and Business Committee the pro-
posed contract with Todd, Hedeen & Associates was approved and the Secretary 
of the State Board of Regents was authorized to sign it.

BILLMAN FARM - SALE OF BUILDINGS. The Building and Business Committee report-
ed that, in order to clear the site, on March 13, 1957, the Iowa State Teach-
ers College received and opened bids for the purchase and removal of build-
ings on the Billman farm.

Upon the recommendation of the Building and Business Committee the high 
bids for the buildings on the Billman farm were accepted, as follows:
<table>
<thead>
<tr>
<th>Building</th>
<th>High bid submitted by</th>
<th>Amount of bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>House</td>
<td>M. R. Shreve, Cedar Falls</td>
<td>$186.00</td>
</tr>
<tr>
<td>Barn</td>
<td>M. R. Shreve, Cedar Falls</td>
<td>201.50</td>
</tr>
<tr>
<td>Silo</td>
<td>Guy Stover, Jr., Cedar Falls</td>
<td>52.50</td>
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<td>Garage</td>
<td>Ralph Leymaster, Cedar Falls</td>
<td>76.00</td>
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<td>Chicken House #1</td>
<td>Francis Stover, Cedar Falls</td>
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<tr>
<td>Chicken House #2</td>
<td>Francis Stover, Cedar Falls</td>
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<tr>
<td>Hog House</td>
<td>George Perry, Cedar Falls</td>
<td>35.00</td>
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<tr>
<td>Corn Crib</td>
<td>M. R. Shreve, Cedar Falls</td>
<td>28.00</td>
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</table>
ICOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on March 15, 1957:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hilton were accepted:

Max M. Hoover, Sr., professor of Agronomy (Farm Crops), Agricultural Experiment Station, effective as of February 28, 1957. Transferring to Beltsville, Maryland, with Plant Introduction Section, United States Department of Agriculture.

Richard B. McHugh, associate professor of Psychology, effective June 30, 1957, to accept a position at the University of Minnesota, Minneapolis.

Fred R. Hillman, production assistant (associate), Information Service, WOI-AM effective February 28, 1957, to accept a position as production supervisor of film unit, University of Nebraska.

Richard S. Goos, county extension director, Mills County, Agricultural Extension Service, effective as of February 28, 1957, to enter business.

Hugh D. Simpson, assistant professor in the Veterinary Research Institute, effective March 20, 1957, to accept a position with the American Cyanamid Company, Pearl River, New York.

Norman A. Graebner, professor of History, Government and Philosophy, effective June 15, 1957, to accept a position at the University of Illinois.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hilton were granted:

Henry P. Thielman, professor of Mathematics, for the period July 1, 1957, through September 7, 1957, without salary, to do consulting service for the Battelle Memorial Institute, Columbus, Ohio.

Geoffrey S. Shepherd, professor of Agricultural Economics and Rural Sociology, for the period April 1, 1957, through June 30, 1957, without salary, to accept a position with the Government of Burma in a consulting capacity.

Raymond R. Beneke, associate professor of Agricultural Economics and Rural Sociology, for the period February 1, 1957, through March 15, 1957, without salary, because of illness.
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Hester Chadderdon, professor of Home Economics Education, for the period August 23, 1957, through September 21, 1957, without salary, for travel in Europe.

James R. Strain, assistant professor of Agricultural Economics and Rural Sociology, Agricultural Extension Service, for the period February 16, 1957, through March 31, 1957, without salary, in order to complete his work at Oregon State College before reporting for duty.

Jay L. Lush, professor of Animal Husbandry, for the period June 27, 1957, through July 13, 1957, with salary, to give a series of lectures at Norwegian Agricultural College. (Vacation time.)

Keith E. Burke, junior chemist in the Institute for Atomic Research, for the period February 6, 1957, through June 30, 1957, to enter military service.

PROMOTIONS, SALARY INCREASES AND TRANSFERS. Upon the recommendation of the Faculty Committee the following promotions, salary increases and transfers submitted by President Hilton were made:

Cornie L. Hulsbos, from associate professor of Civil Engineering to professor of Civil Engineering, at a salary of $6,200, nine months' basis, plus annuity, effective April 1, 1957. (No change in salary.)

Harlan J. Stratton, from county youth assistant, Plymouth County, Agricultural Extension Service, at a salary of $4,600 ($2,800 Extension; $1,800 County) twelve months' basis (Civil Service), to county extension director, Mills County, Agricultural Extension Service, at a salary of $5,400 ($3,300 Extension; $2,100 County), twelve months' basis (Civil Service), effective as of March 1, 1957. Replacement for Richards, Goos.

Gerald Anderson, from graduate assistant in the Institute for Atomic Research, at a salary of $2,625, twelve months' basis, to post doctoral associate in the Institute for Atomic Research, at a salary of $6,000, twelve months' basis, effective March 16, 1957.

Edwin D. Gibson, from graduate assistant in the Institute for Atomic Research, at a salary of $2,400, twelve months' basis, to junior chemist in the Institute for Atomic Research, at a salary of $6,000, twelve months' basis, effective March 16, 1957.

Roger I. Miller, from graduate assistant in the Institute for Atomic Research, at a salary of $2,400, twelve months' basis, to junior physicist in the Institute for Atomic Research, at a salary of $5,820, twelve months' basis, effective March 16, 1957.
A. Daniel Merrick, from county extension director, Madison County, Agricultural Extension Service, at a salary of $5,600 ($3,600 Extension; $2,000 County), twelve months' basis (Civil Service), to county extension director, Cass County, Agricultural Extension Service, at a salary of $6,000 ($3,600 Extension; $2,400 County), twelve months' basis (Civil Service), effective May 1, 1957. Replacement for Mr. Codlin.

Myron Worpley, from assistant county extension director, Marshall County, Agricultural Extension Service, at a salary of $4,900 ($2,900 Extension; $2,000 County), twelve months' basis (Civil Service), to county extension director, Jefferson County, Agricultural Extension Service, at a salary of $5,500 ($3,600 Extension; $1,900 County), twelve months' basis (Civil Service), effective March 16, 1957. Replacement for Mr. McAllister.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hilton were made:

Willis H. Skrdla, professor of Agronomy (Farm Crops), Agricultural Experiment Station, at a salary of $8,215 ($1,277 AES; $2,419 Trusts & Specials; $4,519 USDA), twelve months' basis (Civil Service), effective as of March 1, 1957. Replacement for M. M. Hoover.

Clarence E. Bullinger, professor of Industrial Engineering, at a salary of $7,500 a year, nine months' basis, with no annuity, effective for the period September 16, 1957, through June 15, 1958.

Donald S. Robertson, assistant professor of Genetics, at a salary of $6,000 ($3,000 Ed. Support; $3,000 AES), twelve months' basis, plus annuity, effective June 16, 1957. To fill a vacancy.

Russell J. Beers, assistant professor of Bacteriology, at a salary of $5,300 ($3,800 Ed. Support; $1,500 ISRI), twelve months' basis, plus annuity, effective as of February 1, 1957. Replacement for George Nelson.

Melvin L. Powers, assistant county extension director, Decatur County, Agricultural Extension Service, at a salary of $5,000 ($3,800 Extension; $1,200 County), twelve months' basis (Civil Service), effective as of March 1, 1957.

Charles M. Smith, associate in Agronomy (Soils), Agricultural Experiment Station, at a salary of $5,500, twelve months' basis, effective as of March 1, 1957.

Robert H. Karraker, junior chemist in the Institute for Atomic Research, at a salary of $5,700, twelve months' basis, effective March 16, 1957.

Sandra Joan Palmer, junior chemist in the Institute for Atomic Research, at a salary of $5,200, twelve months' basis, effective as of March 1, 1957.

Keith M. Wolf, junior chemist in the Institute for Atomic Research, at a salary of $5,100, twelve months' basis, effective as of March 1, 1957.

Frank E. Mitchell, instructor in the Iowa Veterinary Diagnostic Laboratory, at a salary of $5,000, twelve months' basis, effective April, 1957. Replacement for Dean F. Johnson.
George G. Ellis, associate professor of Vocational Education, at a salary of $8,000, twelve months' basis, plus annuity, effective September 1, 1957.

Everett D. Halstead, county extension director, Ida County, Agricultural Extension Service, at a salary of $5,800 ($3,600 Extension; $2,200 County), twelve months' basis (Civil Service), effective April 1, 1957. Replacement for Lynn M. Fitsimmons.

James M. Brown, assistant professor of Veterinary Medicine and Surgery, at a salary of $7,000, twelve months' basis, effective April 15, 1957. Replacement for Dr. Hugh D. Simpson.

DEATHS. Mr. Plock stated that President Hilton had reported deaths, as follows:

W. J. Schlick, professor in the Department of Civil Engineering, February 5, 1957.

Thomas L. Cook, assistant professor in Industrial Administration, February 3, 1957.

HONORARY DEGREE. Upon the recommendation of the Faculty Committee and President Hilton the degree Doctor of Science is to be awarded to Belle Lowe, former professor of Foods and Nutrition in the Division of Home Economics, at the June 15, 1957, Commencement.

INDEPENDENT SCHOOL DISTRICT OF AMES - EXCHANGE OF LAND. At the meeting held on November 3, 1956, the Business Manager of the Iowa State College was authorized to negotiate with the Independent School District of Ames, Iowa, about the exchange of land requested by the School District, and to report back to the Building and Business Committee.

The Building and Business Committee reported that Business Manager Platt had stated that the property owned by the Independent School District of Ames and the properties owned by the State of Iowa for the use and benefit of the Iowa State College had been appraised; that the appraised values of the tracts were about the same; and that a proposal for the exchange of the properties would be submitted at a later date.

SOILS TESTING LABORATORY (ADDITION TO POULTRY LABORATORY) - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa State
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College and the contractors had inspected the Soils Testing Laboratory (Addition to Poultry Laboratory) and found that the contractors for the heating and plumbing and the electrical wiring had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the heating and plumbing and the electrical wiring in the Soils Testing Laboratory were accepted as of this date, March 15, 1957, from the contractors indicated, and payment of the final estimates in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized:

Heating and plumbing work
Palmer Plumbing Company

Electrical work
Fitz Electric Company

LINCOLN WAY WIDENING. President Hagemann appointed Mr. Strawman, Mrs. Archie, Mr. Barlow, and Mr. Gillette as a special committee to meet at the Iowa State College on April 10, 1957, visit the site proposed for the widening of Lincoln Way, and report back to the Board; and he requested other members of the Board who could to attend the meeting.

STUDENT HOUSING - MARRIED STUDENT HOUSING. The Building and Business Committee reported that Business Manager Platt had submitted a summarized statement dated March 1, 1957, of the future needs for housing for single and for married students.

Upon the recommendation of the Building and Business Committee Leonard Wolf, head of the Department of Architecture and Architectural Engineering, Supervising Architect in the Physical Plant Department, was authorized to prepare preliminary plans for 100 additional permanent units for housing married students, the plans to be similar to the plans of the units occupied in 1957.

ADJOURNMENT. The meeting adjourned at 2:35 p.m., March 15, 1957.

David A. Dancer, Secretary