

The State Board of Regents met at the State University of Iowa, Iowa City, Iowa on Thursday and Friday, March 13-14, 1975. Those present were:

	<u>March 13</u>	<u>March 14</u>
Members of State Board of Regents:		
Mrs. Petersen, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldrige	All Sessions	All Sessions
Mr. Barber	All Sessions	Exc. 10:30 a.m.
Mr. Brownlee	All Sessions	Exc. 2:45 p.m.
Mrs. Collison	All Sessions	All Sessions
Mr. Shaw	Arr. 9:45 a.m.	All Sessions
Mr. Slife	All Sessions	All Sessions
Mr. Zumbach	All Sessions	All Sessions
Office of State Board of Regents:		
Executive Secretary Richey	All Sessions	Exc. 2:15 p.m.
Mr. Barak		All Sessions
Mr. Caldwell	Arr. 2:00 p.m.	Arr. 9:30 a.m.
Mr. McMurray	All Sessions	All Sessions
Mr. Rasmussen	Arr. 2:00 p.m.	Arr. 9:30 a.m.
Pauline Van Ryswyk, Secretary	All Sessions	All Sessions
University of Iowa:		
President Boyd	All Sessions	All Sessions
Executive Vice President Chambers	All Sessions	All Sessions
Vice President Brodbeck	All Sessions	All Sessions
Vice President Jolliffe	All Sessions	All Sessions
Director Hawkins		Arr. 1:30 p.m.
Acting Director McQuillen	All Sessions	All Sessions
Iowa State University:		
President Parks	All Sessions	Exc. 2:40 p.m.
Vice President Christensen	All Sessions	Exc. 2:40 p.m.
Vice President Hamilton	All Sessions	Exc. 2:40 p.m.
Vice President Moore	All Sessions	Exc. 2:40 p.m.
Assistant Vice President Madden	All Sessions	Exc. 2:40 p.m.
University of Northern Iowa:		
President Kamerick	All Sessions	Exc. 2:15 p.m.
Provost Martin	All Sessions	Exc. 2:15 p.m.
Vice President Stansbury	All Sessions	Exc. 2:15 p.m.
Director Kelly	All Sessions	Exc. 2:15 p.m.
Iowa School for the Deaf:		
Superintendent Giangreco	All Sessions	Exc. 12:15 p.m.
Business Manager Geasland	All Sessions	Exc. 12:15 p.m.
Iowa Braille and Sight Saving School:		
Superintendent Woodcock	All Sessions	Exc. 12:15 p.m.
Business Manager Berry	All Sessions	Exc. 12:15 p.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, March 13, 1975.

COMMITTEE ON EDUCATIONAL COORDINATION.

A. Annual Reports on the Committee on Extension Service Cooperation for 1972-73 and 1973-74.

The board was requested to accept the reports of the Committee on Extension Service Cooperation with the recommendation that it undertake a comprehensive assessment of its activities and the need for possible redirection of its role in meeting the educational needs of the State of Iowa.

The Board Office reported that due to an oversight the board was not provided a copy of the Extension Committee's 1972-73 report. Consequently, both the 1972-73 and 1973-74 reports were presented to the board at this time.

The Board Office noted that in many ways the reports are disappointing. The board was recently presented with a report which indicated some of the many unmet educational needs in the State of Iowa and the numerous activities in nearby states to meet the needs of their constituents. Either these extension reports have left out many important details or there is a serious need for a reassessment and redirection of the activities of the Extension Council.

Dean Zenor was present for discussion, representing the Committee on Extension Service Cooperation.

Vice President Christensen commented with regard to the Iowa Commonwealth College. He brought to the board's recollection that the board appointed Dean Ray and himself to the statewide committee relative to the Iowa Commonwealth College to proceed with a feasibility study providing outside funding was obtained. He noted that a letter has been received from the Higher Education Facilities Commission stating that planning funds had been deleted from the HEW budget. He also commented, however, that a representative of the HEFC commented to him that several thousand dollars would be provided for a study on non-traditional education. Vice President Christensen reminded members of the board that approximately 1,000 extra students went to Iowa universities this year and no extra money was provided and subsidization was a very difficult problem. He then stated that one of the avenues for providing these services is the University of Mid-America.

Regent Bailey commented that Acting Director Wolff of the Higher Education Facilities Commission has indicated that funds will definitely be used for this study if federal "1202" funds are provided. President Petersen said she is pleased to know that.

Dean Zenor commented in regard to data from other states and noted exchange of such has been going on for many years. He noted that the board has put in its budget askings funds for sparsely populated areas of the state and continues to ask for funds. President Petersen added that the funds which were requested in this regard for supplementing work going on in the sparsely populated areas is in the Governor's request at this time. She said the board intends to highlight also special needs to expand the programs for continuing education contained in each university's request.

Regent Collison said she's not sure how comprehensive the request is for continuing education. She said if the Higher Education Facilities Commission does complete a study showing need, then will the Regents' universities implement that study with this appropriation or will this be used for some ongoing kind of continuing education efforts. She referred specifically to the sparsely populated areas. Dean Zenor said this is an extension of efforts to establish extension centers which began in 1968. The board requested that a mechanism be established in the western part of the state. Three areas in western Iowa were proposed and five people were asked to man the offices. The total cost for personnel would be \$150,000 a year and \$350,000 was requested to operate the program but this was not funded. He reported that since then funds have been requested to get courses out to the people. He said a subsidy is needed. He added that the \$60,000 in the request is designed primarily to get personnel to offer existing types of courses.

Regent Collison said she tried to get more funds for continuing education at the time of the budget askings discussion, but it was not voted by the board. She said she is not against seeing things taken care of too late but is wondering when continuing education will be fully considered. She said she knows of several groups on Iowa campuses which have been asking for a center for continuing education and have proved that there is a need because the Saturday and evening classes are doubling. She recognized that there is a problem existing in budgeting for persons who are coming for one or two courses against the full-time student but the board cannot weigh one student against another if the quality and the need is there. She reported that there are people in the state who are unable to complete their education. Some have started with an associate at the area community colleges and then found, by having their employment in an area which made travel impossible, they are stymied as far as increasing earning efficiency and earning power.

Regent Collison said the Quad Cities operation is successful and said a western Iowa center could be a model as well. She said continuing education is something the board needs to make more viable in the budgeting process. She said she means to make it still a part of the board's askings with the legislature notwithstanding the Governor's token kind of contribution to it.

She commented on the Stephans College in Missouri "without walls" approach. She reported that a lot of schools have kept their campuses alive in that way. She noted that Stephans College has also

embarked on scholarship programs to attract highly qualified students based on merit entirely. She reported that these go hand in hand with the university "without walls" effort so that quality does not necessarily suffer when the university is open to new kinds of learning. She strongly supported the extension efforts and said the board will be watching this new effort with hope that all the Regents' institutions can share in its productivity.

Vice President Martin reported that at the University of Northern Iowa a concerted effort is being made to increase the evening course offerings and extension courses. Regent Collison commented that perhaps more public relations is needed in making a case for a center for continuing education.

President Boyd said that all three universities are doing a fairly substantial amount of self-liquidating activities. He reported that the cooperative extension group feels stymied because of lack of funds to expand. He reported that he has written to Presidents Parks and Kamerick listing the appropriate things for the interinstitutional committee to deal with regarding continuing education efforts. Discussion regarding cooperative arrangements with other states was brought up which is also reported separately.

President Boyd recommended that the board proceed with an Iowa Commonwealth College before it works out agreements with other states. He reported that working out such programs in Iowa involves more than the Regents in that it also involves private institutions and area schools. He reported that prisoners in correctional institutions can enroll in courses at \$25 an hour but funds are hard to come by. He said one of the things that should be studied very carefully is the question of needs and what can be done about Saturday and evening classes.

Regent Slife said he feels that the board seems to get a little uptight if the University of South Dakota, for instance, is providing a service to Iowa citizens. Mr. Richey said he wanted to make sure the board did not interpret his remarks in the green docket memorandum to portray that feeling. He said the thrust of the comments made were to get the board and the institutions to thinking about concrete proposals for meeting needs. Regent Slife said he doesn't think pride should be in the way. He said maybe the board ought to encourage more of this type of interstate cooperation. He added that the University of South Dakota is closer to some Iowa areas than Iowa universities are. Mr. Richey added the Sioux City consortia would be based on that concept also. Regent Slife said he does not encourage Iowa to "duplicate" services. President Petersen underscored Regent Slife's comments by saying cooperative planning is needed across state lines. She noted that Regent Slife is broadening the statement to say that the borders of the state should not act as barriers between segments and that cooperative planning needs to be done including institutions that have closer proximity.

Regent Shaw noted that the experience of the Quad Cities Center would indicate that involvement of local persons is important. Those people should be involved as to what service they want, what service they have and how they can get people to work cooperatively. President Boyd

stressed that cooperation is essential.

Vice President Christensen responded in answer to a question that the University of Mid-America is intended to be in operation six to twelve months from now and other institutions in the state, Regental and others, will be asked to be involved in the program. Regent Baldrige reported that this is a substantial move to serve this need in the state.

Regent Collison went back to the fact that a study is needed to point out the needs.

Regent Bailey commented he has had recent communication that there are many persons unhappy with the fact that undergraduate degree programs are not available. He said that persons can get the first two years of school in community colleges but to go on from there is difficult. He asked if this could be docketed at a later date because he felt it something that the board and universities should be approaching. President Petersen reported that the extension divisions have looked at this matter and the University of Iowa has analyzed what it takes to complete a minimal kind of general studies degree.

President Boyd said that the next step in obtaining continuing education funds now is to get full funding of the Regents' request for this purpose.

Regent Collison said it must be stressed to the legislature the importance of continuing education. She pointed out that this special needs request is not some frill. She proposed the three universities coordinate through the academic vice presidents and those involved in continuing education in the universities to work jointly to promote the effort.

MOTION:

Mr. Baldrige moved the board accept the reports of the Committee on Extension Service Cooperation. Mrs. Collison seconded the motion.

President Parks said the board should not be left with an impression that less work is being done than actually is. He reported that Iowa State University is doing a great deal of work in western Iowa. He mentioned Mid-America efforts and stated that actually Iowa is in good shape in that it has 12 area extension offices. Compared to other states, Iowa has a head start. Now the board needs money to establish learning centers in other places which will be available to all Regents' institutions. He said the board must present its request to the legislature and to the Governor with the proper perspective on this matter.

Mr. Richey commented that the 12 area centers should be studied to find how they could be used to present a coordinated, organized, available and accessible program for continuing education or off-campus education

throughout the state. He noted that his comments were directed to the long range rather than short range in terms of special needs for the budget. He said the board needs to look at this three to five years in advance. He noted a budget will be prepared this fall and winter and if the board is going to have anything presented in there that is based on fact, it must start working now.

Regent Shaw made a general observation on the importance of coordination between the universities and the avoidance of unnecessary competition and general oversight. He noted there has been real work done in the universities and individual departments and extension areas. He said the main initiative ought to remain with the coordinated effort to further continuing education throughout Iowa.

VOTE ON MOTION: The motion passed unanimously.

Vice President Martin reported that the Educational Coordination Committee will proceed to assess the educational needs of Iowa. Regent Collison asked whether a report will be made of the services currently being provided in Iowa. Dean Zenor said that report will also come before the board. He noted that the extension council will meet next Tuesday in Ames to discuss the suggestions made by the Regents.

B. Summary of Retention Study Follow-up and Related Programs at the Regents Institutions. A summary of retention study follow-up and related programs at the Regents' institutions was presented to members of the board.

The Board Office reported that at the October board meeting during the discussion of the registrars annual report, several questions were raised regarding the efforts to improve counseling for students who do not complete a degree during the conventional four-year period. In response to these questions, the Interinstitutional Registrars Committee prepared a report which summarizes the activities of the Regent universities with respect to exit interviews, admittees who do not enroll, programs aimed at potential cancellees and programs for older students.

President Parks commented that the matter of retention is tremendously important and said he didn't feel the report presented the board really shows the effort that is being made.

Vice President Christensen reported that Iowa State University uses college-wide and university-wide committees consistently sharing new programs, techniques, etc. He said the university also uses movies to give professors an idea of what advising sessions should be like.

Regent Collison asked what the universities are doing with respect to non-traditional majors and the non-traditional student now that

they have an influx of women students on the campuses. She asked if a different direction has been taken in advising and counseling. She stressed the importance of a highly technical kind of advisor to help students decide whether or not to go into a given major. Vice President Christensen reported that advisers are chosen because of their willingness and eagerness to work with students as human beings and hoped this will always be the case.

Regent Collison said she has noticed in newspapers that more women's studies have been requested at Iowa State. She asked whether the administration considers that a valid point. Vice President Christensen responded that is most definitely being considered and implemented. He said a number of courses are now implemented as a result of that impetus and are already in the university catalog.

President Boyd commented that the effectiveness of counseling should not be judged on whether or not a student is retained. He said he sensed the implication that success is measured by how long a student is kept at a university when actually the serving of a student's needs is the important goal. He said retention is not always best for the student. Regent Shaw seconded President Boyd's remarks.

President Parks stated that Iowa State University has shown its concern for the non-traditional major by establishing the Freshman Engineering Department, for example. He reported that the university has a highly developed system for advising the non-traditional major from the Dean's office rather than from the departmental level.

Regent Collison reported that there has been a tremendous drop in the number of those persons graduating from high school who now are going to attend a university. She said the concept of retention needs to be studied.

President Petersen thanked the committee for the report and accepted the report. She noted that this discussion underscores concerns over meeting the needs of students and having effective counseling.

COOPERATIVE ARRANGEMENTS WITH OTHER STATES - STATUS REPORT. The Board Office stated that last month the Regents were presented with a report on a number of existing and proposed cooperative arrangements in and around the State of Iowa. A brief update on some of the activities and a brief report on a suggested approach regarding some of the activities was presented to board members.

(Secretary's Note: Discussion of this item was done somewhat in conjunction with the discussion on Extension Service Cooperation. Reference may be made to the preceding minutes for additional detailed discussion other than what follows.)

Cooperative efforts across state borders was discussed. Mr. Richey noted that he wrote the presidents of the Regent universities asking for comments and suggestions on the following items: regional compacts, degree programs for Iowa correctional institutions, a Regents' general

studies degree program, general attitudes toward consumer protection laws and the desirability for similar laws in Iowa, a Cedar Rapids consortia, a Sioux City consortia, an Iowa-Minnesota reciprocity agreement, a concerted, well-organized effort to provide additional educational opportunities to areas not currently served and any other matters which relate to the February report on cooperative activities.

Mr. Richey suggested that a study be done to obtain resolutions to these issues and for them to be brought back to the board again at the April meeting.

MEETING OF COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION. The board was presented written highlights of the March 6th meeting which was held in the Grimes State Office Building. Regent Baldrige added that there are a great many groups not represented on this council. He commented the council is planning a search to identify the various segments of postsecondary education and whether or not they should be on the council. He said the study will go forward and could result in major restructuring of this group.

LEGISLATIVE PROGRAM. The board considered a number of bills introduced during the last two weeks which either have implications for the Regents or have some effect on the Regents.

Particular attention was drawn to House File 285. This bill changes Iowa's present open meetings law by introducing a statement of public policy which recognizes that the formation of public policy is public business and may not be conducted in secret. It also deletes the provision in the present law which allows closed sessions for "an exceptional reason so compelling as to override the general public policy in favor of public meetings" and substituting a more specific clause allowing closed sessions to discuss individuals in their official capacity. This bill also will void action taken at an illegal closed meeting.

Regent Baldrige spoke in favor of removing the "compelling reason" and added that various people in the news media have a great deal of difficulty in finding out what's going on sometimes in their own particular area of government. He added that to his knowledge the Board of Regents has never used the compelling reason to hold an executive session and President Petersen recalled that it has never been used in her term as board president nor in former President Redeker's term of office. President Petersen said this board has really bent over backwards to conduct its business in public rather than in private.

Regent Slife said he feels that the board ought to be opposed to the idea of being required to conduct conferences with its attorneys in public and to conduct the strategy of collective bargaining matters

in public session. He said he felt that would be detrimental to the best interest of the state. Mr. Richey commented that board feelings on this matter had already been communicated to the drafters of this bill.

Mr. Richey commented regarding the portion of the bill which would void action taken in executive session. He stated this is not a serious matter with the Board of Regents because it has never taken action in executive session. Regent Bailey said there could be a problem, however, in that provision in that if you don't take action on a matter but have a conversation regarding it and then pass it, that constitutes action. Mr. Richey said further research should be done concerning any problems such as the one Regent Bailey noted.

President Petersen asked board members if there were any other legislative matters on which they would like to comment. Regent Collison brought up discussion regarding House File #122 and Senate File #34 which were recorded in last month's docket for the board. She reported that the Regents' position is stated in such a way that the board already fully complies on non-discrimination in education and this fully somehow strikes a note of finality. She recommended that the board amend it to read that it actively supports such bills. Mr. Richey commented the board intends to have a position of compliance and such laws obviously would have no impact on board actions. President Petersen asked that the Board Office analyze the bills to report back to the board regarding its principles. Mr. Richey said that report will be presented for action to the board at its next board meeting.

HIGHER EDUCATION FACILITIES COMMISSION REPORT. The board was presented a report in response to questions posed by Regent Bailey at the February meeting regarding the inclusion of part-time students in the state's financial aid programs and the proposal to eliminate the need factor from the state scholarships. The Board Office solicited the three Regents' universities on these points and the responses were provided for board members' information.

It was reported to the board that the University of Iowa and the University of Northern Iowa indicated a positive response to the question of financial aid to part-time students. Iowa State indicated that it had very few part-time students that might be eligible for aid, but did not indicate a positive or negative stance.

The universities' stance with regard to the elimination of the need factor was less clear. All three institutions appear to favor both merit and need as a basis for granting aid but there was indication that the need of students is so great that they are unable to do much in the area of merit alone. There was some indication, however, that considering the low number of state scholarships available and the

policy of giving the students with highest merit and need a priority, that the system as it now works does in effect grant the scholarships on merit.

Regent Zumbach said he noticed that rather small scholarships were being given to students on a merit basis. He wondered why that approach was taken rather than giving fewer persons larger scholarships. President Boyd responded that financial support comes through the form of lower tuition. He said the merit factor is more a token factor rather than substantial recognition because tuition on an interstate basis is so different. Regent Bailey added that those persons who receive that recognition are still eligible on a need basis for other supplemental awards. Regent Zumbach continued that he feels the \$100 does not have that much impact. President Boyd commented it is very difficult to raise scholarship monies in public institutions because it would mean added cost to the state. He said that funds to recognize merit are attempted to be raised privately but this is very difficult to actually accomplish.

President Kamerick urged the board to consider financial aid to part-time students proportionate to the hours taken. Regent Bailey requested the other institutions present more information to the board regarding part-time student aid. President Parks and Boyd agreed it has to be geared proportionately.

Regent Collison brought up discussion concerning employed part-time students being denied student aid. President Boyd said that basically whether a person is a graduate student, professional student or undergraduate, the need component is still considered. Regent Collison suggested the Higher Education Facilities Commission look into the needs of those persons because often they cannot afford child care.

Regent Shaw commented that counseling of students at the institutional level is important in determining merit and/or need factors for scholarships. President Petersen underscored the importance of the institutions being able to work directly with students, assessing the needs of individual students and packaging their needs for what's best for them.

SUBCOMMITTEES ON APPROPRIATIONS FOR EDUCATION - HEARING DATES. The Board Office reported that the subcommittee hearing dates for the Board of Regents and its institutions were included in the February docket items. Board members have indicated the dates that they could attend. It was reported that definite attendance needed to be firmed up.

President Petersen reported that the Board Office would be furnishing those attending the hearings with material the first of next week.

FEDERAL FUNDS. The Board Office reported that the institutions, at the request of the board, have submitted reports indicating that losses of federal support for various programs may amount to \$6.6 million in

1975-76. Most of the estimates are based on the President's recommendation to the Congress and do not take into consideration any restorations by Congress. The real losses quite probably will be substantially less than estimates shown. However, the President's budget is the only reasonable yardstick that can be utilized at this time in the federal budget cycle. Mr. Richey noted a few inconsistencies in the presentations, however, in that Iowa State put figures in exactly based on the President's budget whereas the University of Iowa, with optimism, left out some things which probably wouldn't happen in the Congressional arena and left some of those student aid programs in their estimate and didn't show a loss. He said that if the board estimated the amount of loss on a consistent basis, the amount would probably be more than \$6.6 million. The board had requested information on federal funds for all three universities to be presented at the March meeting including student aid programs, research grants and contracts as well as the educational programs. That material was presented to the board. The compilation provides awards for 1972-73, 1973-74 and awards as estimated for 1974-75 and 1975-76. The amounts of state supplemental funding for 1974-75 from the contingency appropriation are set forth. Additional losses for 1975-76 and additional gains for 1975-76 for those programs were shown.

The Board Office recommended that the board continue to study this issue and to seek every means to maintain federal support. At the same time, all policy alternatives should be explored including the detailed impact upon existing programs and services. The Governor and legislature should be kept informed of the problem and potential losses. It should be kept in mind that Governor Ray has recommended a contingency appropriation of \$3 million for 1975-76 for possible use to finance needed state programs for which federal support is discontinued. The actual amount required will depend on policy criteria for retention of programs as well as the extent of federal losses. Mr. Richey noted that other state agencies will also be utilizing that contingency money. He added that the Governor is aware that this \$3 million is none too much but hoped that the 1976 session could correct that. He stated that the report presented gives no policy guidelines for the \$3 million because they are not yet known.

Regent Baldrige recommended that the board request an increase to the contingency fund. Mr. Richey reported that the board hasn't assessed what's happening in other state agencies with regard to federal fund losses. He said that if they have similar potential losses, the board should beef up the \$3 million. He said special consideration may be necessary in some of the colleges.

President Parks commented that other federal losses should be considered in addition to the \$1.7 million the board has lost. President Kamerick added that not every fund loss was shown in the reports shown by the Board Office. He said that specifically excluded was the EEA fund loss at the University of Northern Iowa.

Margery Hoppin, Director of Resident Services and Administration at the State University of Iowa, reported that the university figures are quite firm with regard to federal fund losses. She said that capitation grants for the College of Medicine are not as firm as possible but 90% of the university figures are.

Discussion regarding federal fund losses was postponed because of a public hearing regarding the withholding of transcripts.

HEARING ON RULE REGARDING WITHHOLDING OF TRANSCRIPTS. Mr. Paul Kilmer student attorney general for the Iowa Student Association at the University of Northern Iowa was granted a hearing to speak to the rule regarding withholding of transcripts. President Petersen requested Mr. Kilmer speak directly to the rule. The rule in part states that "A State Board of Regents institution may withhold official transcripts of the academic record of a person until any delinquent accounts owed by the person to an institution or any affiliated organization for which an institution acts as fiscal agent has been paid."

Mr. Kilmer reported that in objecting to the rule he has followed the proper appeal procedure in coming to the board at this time. He stated he objects to the rule because the transcripts are called "student transcripts" so they belong to the students, no matter whether accounts are delinquent or paid and noted that sometimes transcripts are withheld for traffic and parking violations on campus. He reported that under the regulations there are only two groups who can be punished: faculty and students. He expressed his displeasure with the rule by stating that sometimes students must park in illegal parking places because of the scarcity of parking spaces at the University of Northern Iowa. He added that some students have informed him that their relatives have sometimes used their cars and received a fine for parking illegally and the students' transcripts would then be withheld until payment is given to the university. He added that he feels there are inequalities in the giving of parking tickets and fines. Mr. Kilmer stressed his belief to the board in that he would like the rule withdrawn particularly on behalf of the withholding of transcripts for traffic and parking fines. He said he would like to see the entire system withdrawn. He emphasized that a student often can't get a job until the employer sees the transcript. He asked how a student could pay off delinquent accounts when he is unable to work to obtain the money.

President Petersen responded by stating that the rule indicates that a State Board of Regents institution "may" withhold official transcripts and the university is given the authority to discern whether or not they should be withheld. Mr. Kilmer stated if the rule were amended and separated for fines, parking, etc., the board would be acting in good faith.

Assistant Vice President Madden, speaking for Iowa State, said that to his knowledge the university has never denied a student a transcript when that student has shown it is necessary to gain employment. He said at the same time the university feels very strongly the need to be able to force this issue with students before they leave the institution to make sure that the financial end of the matter will be worked out. He said persons are worked with on a case by case basis. He reported that procedures are somewhat different in dealing with those students who owe traffic fines. He said a great deal of consideration by both staff and students is given in the traffic area.

Regent Barber commented regarding student loans and asked if a student loan was current and in good standing with the university whether

the university would deny the transcript or it would only deny it if the loan was delinquent.

Mr. Kilmer stated that is the problem in that the university is not mandatorily bound to negotiate. He said this kind of situation is necessary. He said he knows negotiation is used on occasion but not necessarily in all occasions. He said he feels that certain administrators from time to time have overstepped their bounds in the matter. He recommended some kind of promissory note system so the university would have to follow it and couldn't use their own discretionary powers. A student should have access to his transcripts at all times. He urged passage of the promissory note concept. He said if there isn't something to protect the student from the discretion of the university administration the system is inadequate.

Unevenness with respect to campus constituency was discussed and Regent Zumbach said that that should not be discussed at this hearing and said that collection of fees should be discussed as a separate issue. Mr. Zumbach noted that the legislature has given the board authority to deal with these matters. He said he feels that as long as this discretionary power is not abused and there are opportunities for appeal the board is perfectly in bounds.

President Petersen again emphasized the wording of the rule in question by stating it has the "may withhold" clause in it. She said that phrase grants the university the flexibility needed to act in individual circumstances. She said she feels the rule is valid and should be upheld.

Regent Baldrige commented on the matter of equity between students. He noted it is certainly unfair for one student to leave the university with utility bills paid, for instance, and another with six months owing. He commented with respect to a comment made by Mr. Kilmer of going through court for these matters. Mr. Kilmer stated he felt going to municipal court for traffic fines would not be as much of a penalty as the withholding of transcripts. Regent Baldrige commented on the high charge of attorneys and said district court would not be suitable for handling small claims of this type. He said he feels that as long as administrators at the university have a method as outlined by Mr. Madden, there is really no hardship. He said this is an effective way of maintaining equity between students.

MOTION:

Mr. Baldrige moved the board deny the appeal of Paul Kilmer regarding the rule on withholding of transcripts. Mr. Barber seconded the motion and it passed unanimously.

Vice President Hansmeier of the University of Northern Iowa reported that the university has an appeals committee and a departmental traffic policy committee and most of its committees have student membership. He assumed the same would be true of the other state universities. Mr. Kilmer responded that doesn't solve the problem.

FEDERAL FUNDS (continued). Mr. Richey commented that there are some changes in amounts noted but philosophies haven't changed. He recommended the board undertake a comprehensive analysis of the policy alternatives involved and further consider this at its April meeting. President Boyd said that would mean forwarding this information immediately to the legislative branch so that it knows the problem.

Regent Bailey commented that there are some figures included in the request involved in categories other than health. President Petersen said that they are listed in response to request for such. He stated the figure presented by the University of Iowa at the last meeting which was related to health sciences only was over \$3 million. He said that makes the \$3 million contingency fund absolutely inadequate.

Discussion continued with President Boyd stating the real question is what level of program operation is the board going to authorize. President Boyd commented he understands Mr. Richey is proposing as a result of this report that the board's concern be communicated to the state government about the level of operation in areas other than in the health colleges with respect to potential loss of federal funds but that further information will be presented in April after a policy commitment is determined. Mr. Richey added state government would also be informed of the additional loss in the health area. Mr. Chambers said he assumed the universities continue to operate on the base of the 1972-73 year. President Boyd asked if there are other critical losses beyond the health colleges which are going to adversely affect the institutions and President Petersen responded yes.

President Petersen commented the reason this will be presented more fully to the legislature next month is that these are tremendously important matters. She said the board needs to make judgments in this matter and understand its commitment to them. President Parks said he would be willing to carry this over a month although he thought the board would be ready at this meeting to make the decisions. President Petersen said a look will be taken at all programs, not only at their dollar level but also at the implications involved.

Regent Brownlee cautioned the board in crying "wolf" too often to the legislative and executive branches in that it could then lose credibility. President Petersen realized that possibility and stated that that should be articulated in the April report and that we feel obligated to transfer as complete and clear a picture as the board has at this time. President Boyd added that the executive branch must be informed so it can help the board make a case in Washington so that there is not a loss.

MOTION:

Mr. Baldrige moved the board forward to the executive and legislative branches of government the current status of possible federal fund losses for the Board of Regents institutions and that a report be brought to the board in April for consideration relative to policy in regard to these losses. Mr. Slife seconded the motion.

Regent Collison pointed out that much of the discussion was on the area of research. She said she thinks that when the state looks at the national budget it may appear that Iowa is better off in research than in reality. The President's budget is used as a base figure for fiscal 1975 and according to a recent article that amount was much lower than that appropriated by Congress in 1975. She said she feels that even taken at face value there is only a 5% increase which is less than the projected rate of inflation for research. Ms. Hoppin reported that the 5% figure is confusing because some persons say the figure should be 11%. She added that the university projections are based on an 8.5% cut in the HEW budget.

President Boyd commented that Regent Collison noted that research money has made all the difference in the world in terms of the state's scientific ability. He said that is exactly why research must be continually funded.

Regent Shaw said that he hopes that when the board convenes in April it will be able to see that there is a lot of federal money coming into the institutions. Some of it comes into programs which the board doesn't consider highly useful priorities. He said that if the board stresses those programs which are most vital to the institution and the people of Iowa its case will be a lot stronger.

VOTE ON MOTION: The motion passed unanimously.

STATEMENT ON FEDERAL POLICY RELATING TO POSTSECONDARY EDUCATION. The Board Office reported that at its last meeting the board indicated an interest in reviewing its policy statement regarding federal legislation for financial aid to students and aid to institutions. The Board Office solicited the institutions for comments or possible changes and alternative statements. The University of Northern Iowa and Iowa State University indicated that the present policy statement was adequate. The University of Iowa submitted an alternate statement on federal policies which differs only slightly from that adopted by the board last spring.

The Board Office reported that the present national administration's budget, like its predecessor, proposes to eliminate some college-based programs in favor of increasing funds for the Basic Opportunity Grants to postsecondary students. All told, the new fiscal 1976 budget provides about the same amount of money, \$2.2 billion, for higher education programs of the U.S. Office of Education as this year, but the allocation of funds is considerably different.

The budget, which the President sent to Congress, proposes dropping Supplemental Opportunity Grants and new capital contributions to the National Direct Student Loan fund next year in order to increase BOG funds by \$390 million, to \$1.05 billion. Also, the budget proposes eliminating eight higher education programs, not only from next year's budget but rescinding the appropriations for them this year.

President Boyd said he hoped the board would take action today on this matter. He said in essence the issue being proposed is a slight modification of policy to what was adopted by the board last year.

He said he feels that Mr. Richey has raised some very good questions in the green docket memorandum, however he felt the board needed to see a more global conceptual point. He said the sooner the board communicates its continuing concern about this matter the better off it will be. President Petersen commented that in the university's particular policy the concern seems to be aimed primarily at financial aid to students and didn't feel it should.

President Boyd commented he is always willing to give more attention to institutional aid and said that thrust is necessary. Mr. Richey said he didn't mean to indicate objection to the statement on this matter of an interim kind of mechanism but referred to a new program referred to in the document, general institutional aid, which is a major policy issue. Other than that particular issue he said he felt the statement was reflective of board policy and everything the university has done in the past 18 months with respect to federal programs. He commented he didn't feel the board had enough information at this meeting to deal with the general institutional aid concept.

President Boyd said he would be glad to drop the suggestion for general aid if the board would move this along. He said there is no question that the University of Iowa has been pushing this in Congress more than many other institutions have. This is authorized but never funded. There was a great fight over how it was going to be authorized in the first place. He said he appreciated the point made and would be happy to drop that portion. He said he felt Mr. Richey's point was well taken so that the magnitude can be seen of this matter.

President Petersen asked if it would be helpful to forward the federal fund information also to Iowa's congressional delegation committees. President Boyd stated that could be done now. Regent Brownlee encouraged this information go to the congressional delegation at once. Regent Baldrige said that the language used in transmitting this information is very important.

Regent Brownlee recommended the congressional delegation be alerted at once to the board's situation to let it know what implications are involved. President Boyd said he would be willing to drop the general institutional aid portion of the statement and present the statement in that way. President Kamerick said he is anxious that general institutional aid be left in. He noted it has great importance for the University of Northern Iowa. Mr. Richey commented that the federal government has a \$50 billion deficit this year. He said there is the question of assessing whether this should be a major priority necessarily in terms of the state's ability to further postsecondary education.

MOTION:

Mr. Baldrige moved the board reapprove the April 1974 policy statement regarding federal legislation for financial aid to students and institutions and transmit this to the Iowa congressional delegation. Mrs. Collison seconded the motion.

President Petersen said the motion reiterates the board's statement established last year.

SUBSTITUTE MOTION: Mr. Brownlee moved the board reapprove the statement but drop out mention of support for general institutional aid. Mr. Slife seconded the motion.

WITHDRAWAL OF ORIGINAL MOTION: Mr. Baldrige withdrew his motion and Mrs. Collison concurred.

Regent Bailey emphasized that congressional people must be informed as to what the board's actual losses are. President Petersen noted that will be done and said that information will be forwarded with an appropriate cover letter to the congressional delegation.

VOTE ON MOTION: The motion passed with all members voting aye.

President Petersen stated that the Board Office should be given some editorial license in drafting this statement with a thrust toward retaining existing support levels.

PROGRESS REPORT ON FUEL AND PURCHASED ELECTRICITY BUDGETS. The board was presented a report on estimated expenditures for fuel and purchased electricity for 1974-75.

The Board Office reported that the institutional need for 1974-75 appears to be \$7,259,306. State appropriations of \$7,461,000 (including \$1,500,000 contingency appropriations) are available to meet these costs. It now appears that \$201,699 of the fuel contingency appropriation and all of the deficiency appropriation may not be needed. The uncertainty of prices and weather do not allow precise estimates at this time. Also, recently received refunds on purchased electricity have not been deducted.

Mr. Richey commented this is a progress report on budgets for fuel this fiscal year so far. It changes from day to day as the weather is colder or less cold than normal. He said it looks as though we would get through this year without a deficiency appropriation request but this is not necessarily the case for next year. Iowa State indicates some concern on fuel for next year. He pointed out that the Governor recommended the fuel budgets requested by this board in his presentation to the legislature and it did adopt the practice or procedure and policy of the pass-through concept where funding would be whatever it was. He noted that would mean either reverting funds or requesting a deficiency allocation to get through the year. He noted that Iowa State University was not fully cognizant of that policy in terms of its original presentation. He said that was probably his fault in not stating that as a specific understanding to the university. There are some unusual circumstances in the current year with regard to the types of fuels the universities are able to use that are causing expenditures to be less than anticipated six months ago.

Vice President Stansbury commented that the Board Office memo suggests that the University of Northern Iowa has a 29% increase in its heating costs. He said the university has reviewed this the past two weeks and most of its buildings have used less heat.

Vice President Moore expressed agreement with Mr. Richey's statement and noted the docket item was presented for information. He said the university thought it was a fixed appropriation for fuel and added that if it is to be a pass-through concept that's fine. He said he feels the board should look at how pass-through is written up. He assumed that it might be done in a line-item manner.

Mr. Richey said he hasn't seen the bill yet but pointed out that it is possible the appropriations could be made directly to each institution to include in each base budget with the understanding that amount would be either too great or too small. Vice President Moore commented it would be essentially like a line-itemed appropriation.

UNIFIED BUDGETING AND ACCOUNTING. The board was presented a progress report on the unified budgeting and accounting activity. The report was prepared in order to have material available for presentation to the legislative subcommittee.

Mr. Richey commented that there was a provision in the appropriation act to work toward a unified budgeting and accounting system and our people have worked diligently toward that end.

MOTION:

Mr. Bailey moved the board accept the report and transmit it to the legislative subcommittee in coordination with the State Comptroller. Mr. Slife seconded the motion and it passed unanimously.

REPORT ON INSERVICE EDUCATION PROGRAM, LEADERSHIP SEMINAR. The board was presented both extensive written and oral reports by President Petersen on the seminar held February 26-28 in San Francisco. She reported the meeting was very stimulating and challenging and encouraged other members of the board to attend future seminars.

PROPOSED RULES AND REGULATIONS REGARDING THE RECORDS MANAGEMENT ACT. The board was requested to approve rules and regulations as presented regarding the Records Management Act, House File 363.

The Records Management Act (H.F. 363) passed during the 1974 session creates a State Records Commission. The Commission has the duty of determining the value of records and their disposition. It is required to adopt rules and regulations to be filed as required by Chapter 17A of the Code. Procedures are to provide for 1) the efficient and economic management of records, 2) the security and standards for efficient utilization of space and equipment, and 3) standards for retention of records. The Commission is directed to develop a records management manual within one year of the effective date of the Act.

The Board of Regents is required to "adopt rules and regulations for their employees, agencies and institutions which shall be consistent with the objectives of the Act." The rules and regulations are subject to the approval of the State Records Commission and must be filed under the provisions of Chapter 17A.

The board's attention is called to the minority report as filed by Miss Joyce Van Pilsum of Iowa State University, member of the Interinstitutional Ad Hoc Committee for Records Management. Miss Van Pilsum, in her dissenting report, is objecting to the filing of a departmental rule for records management.

The management of state records and defined by Chapter 304 of the 1975 Code of Iowa states: "This chapter shall be known and may be cited as the "Records Management Act." The language as taken from Chapter 304, which pertains to the Board of Regents, states: 304.17 Exemption-duty of board of regents.

The state highway commission and the agencies and institutions under the control of the state board of regents shall be exempt from the records management manual and the provisions of this chapter. However, the state highway commission and the state board of regents shall adopt rules for their employees, agencies, and institutions which shall be consistent with the objectives of this chapter. The rules shall be approved by the state records commission and be subject to the provisions of chapter 17A.*
(65GA, ch 1176, . 17)

Chapter 17A of the present law defines the procedural steps which must be taken in having rules approved by the Legislative Rules Committee.

Chapter 17A of the 1975 Code of Iowa refers to the Iowa Administrative Procedures Act. This chapter is intended to provide a minimum procedural code for the operation of all state agencies when they take action affecting the rights and duties of the public. It must be noted that this Act is not effective until July 1, 1975.

Chapter 304 and Chapter 17A of existing legislation requires the Board of Regents to adopt rules in keeping with the objectives of Chapter 304. The timelines in which the State Records Commission acts upon the rules being proposed will determine whether the rules will be filed under existing legislation.

* underlining by Board Office.

Mr. Richey commented that Iowa State University has been in a position of leadership within the Regental system in the developing of filing systems. The board adopted Iowa State's approach to this as the pattern to be followed throughout on a system wide basis.

Vice President Christensen commented that this act is not effective until July 1, 1975. He recommended the board not take action at this meeting. He added that the committee has not met as a whole and stressed that Ms. Van Pilsum pointed out the wording of the new rule could really affect the internal procedures of the university and place it in direct legislative control. He also recommended the Attorney General be consulted to clarify the intent of the act.

Mr. Howard Sokol, representing the ad hoc Committee on Records Management, stated the issue comes down to how the statute is interpreted, particularly the part which somewhat exempts Regents from the statute. He noted that there is a grounds from other sections of the Code to file rules dealing with internal matters. He said he feels that Iowa State was trying to write the smallest rule possible which would comply with

the statute. He noted that important work is being done on records management now and he showed members of the board a small package containing the entire accounting records for the State University of Iowa for 1973-74 which would be 38 feet high if not pressed in form of a packet.

Mr. Sokol said this is a hard subject to verbalize. He said it took about 1,000 hours of committee time to put that packet together at the university.

Regent Bailey asked when the effective date of this bill will be. President Petersen said the new bill is effective July 1, 1975. Regent Bailey commented that the board is talking about the present Chapter 17A as opposed to the new Chapter 17A. He said he doesn't feel there is any implication to wait for the new one because presumably it wasn't known at that time what Code section would be followed. He added he feels the bill on record management was passed probably with the present Chapter 17A in mind as the chapter that they were referring to in the last sentence of Section 17. Mr. Sokol said it would wind up the same way.

Regent Bailey stated that to him the present Chapter 17A requires certain procedures with reference to rules that are submitted. He said it seems to him that this act makes its own provision with reference to what's to be done to the rules that it is specifying. He said that under Chapter 17A if you don't have any specific statute in reference to it it would only handle external as opposed to internal records which isn't in his judgment applicable in this situation.

Mr. Richey asked Mr. Sokol how long this committee has been working on these rules. Mr. Sokol responded it has met twice in Des Moines and they started back in November. Mr. Richey asked whether the committee had met with reference to the issue brought out by Ms. Van Pilsum in form of letter. Mr. Sokol replied that there are irreconcilable differences on the matter which Ms. Van Pilsum presented and a solution was pursued by way of conference call but the differences still prevail among the committee members.

Mr. Richey urged the board to go ahead and act on this matter. He said the board does have an exemption under the rule and the board and institutions have a lot of autonomy in it. He said it gives the institutions as much flexibility as one can imagine and added he can't see anything wrong with it.

Vice President Moore said two matters are brought up: (1) the question of filing and (2) if it is to be filed, what the wording should be.

Regent Bailey said the institution has expressed concern over getting into a pattern of accepting filing of internal rules and implications to that effect certainly could be avoided but his judgment was that the decision the board is making in this instance is a decision the legislature made when the bill passed. That supersedes 17A from the

standpoint of the time element. He said there is no question in his mind that the board doesn't want to be filing internal rules over and above that.

Mr. Sokol reported here is a specific statute which says Regents have to file regulations which deal with internal matters.

Regent Slife recommended the board get an opinion as to whether this thing needs to be filed. He recommended the board quit trying to practice law in itself.

Mr. Richey said he believes there was consultation by a State University of Iowa representative on the committee with the expert on the new administrative procedures act. It was indicated that the current Chapter 17A governs.

President Boyd then suggested that the committee meet and work out its problems. President Petersen concurred and stated this matter needs to come forward at the April meeting if that is possible. Regent Slife stated there are two questions - - a legal one as to whether or not we are required to file a rule and then, what the rule ought to say.

President Boyd assumed that the University of Iowa will have the opportunity to develop its own set of rules as to filing and will not be bound by what another institution does.

EXECUTIVE SESSION. President Petersen reported that there were four requests for executive session. The matters dealt with personnel at each of the three state universities and President Petersen requested executive session to discuss employer/employee relationships.

On roll call vote whether the board should resolve itself into executive session, the vote was as follows:

AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

The board having voted in the affirmative by at least a two-thirds majority, resolved itself into executive session at 4:20 p.m. and arose therefrom at 6:57 p.m.

The following business pertaining to general or miscellaneous items was transacted on Friday, March 14, 1975.

NEXT MEETINGS.

April 10-11	Sheraton Inn	Des Moines
May 8-9	Iowa School for the Deaf	Council Bluffs
June 26-27	University of Iowa	Iowa City
August 14-15	Iowa State University	Ames

The April meeting was originally scheduled to be held in Cedar Falls at the University of Northern Iowa but a consensus was reached by the board to hold the meeting in Des Moines. The reason for the change was that it would be more convenient in Des Moines for institutional personnel and board members because the legislative hearings will also be held that week in Des Moines.

INTRODUCTIONS. President Petersen introduced three student government representatives of the University of Iowa. Those in attendance were Carolyn Jones, new vice president of the student government, and senators Gary Koch and Roger Stetson.

REPORT ON CAPITAL IMPROVEMENT PROJECTS. It was recommended by the Board Office that the board request additional capital funds of \$825,000 to offset unanticipated inflation for the coal-fired boiler and make-up water improvements projects at the State University of Iowa and Steam Generator #4 at Iowa State University.

The Board Office reported that Iowa State University recently informed the Board Office and its sister institutions of some potential cost overruns on capital projects. The Facilities Committee was directed to examine cost estimates on those projects already funded by the legislature which are either in the planning stages or which still have contracts to be bid and, further, to review the estimates for projects requested of the 1975 legislature.

The following information was developed by the institutions and submitted to the Facilities Committee:

Projects already funded by legislature:

University of Iowa	
Increase budget for coal-fired boiler project	\$380,000
Cost overrun on make-up water improvements	264,000
Iowa State University	
Increase construction budget for Design Center	920,000
Increase construction budget for Meats Laboratory	408,450
Increase equipment budget for Meats Laboratory	138,950
Increase budget for Steam Generator #4 project	<u>299,000</u>
TOTAL	\$2,410,400

Projects requested of the 1975 legislature:

University of Iowa	
Restore board cut in Lindquist Center - Phase II project	\$ 825,000
Reduce storm and sanitary sewer renovations and replacement project	(225,000)
Iowa State University	
Increase <u>state</u> request for construction on Seeds Laboratory project	<u>628,400</u>
TOTAL	\$1,228,400

The grand total for projects funded and requested of the 1975 legislature was \$3,638,800.

The Board Office reported that the University of Northern Iowa does not have any projects to submit for reconsideration. The University of Northern Iowa intends to make whatever adjustments are necessary in the Speech/Art - Phase I and II projects - within the funds currently available or requested of the 1975 legislature. President Kamerick reported that the university is far along in Phase I of the Speech/Art Building and that the proposed money for Phase II will be requested at a later date.

Multiple reasons were presented for the reconsideration of costs on the eight projects. They included inflation, changes in project detail as final plans are designed, additions to project size, and changes in type of construction. The Board Office provided extensive written analysis of each of the projects involved.

President Boyd, speaking for the institutions, said the basic concern on the one hand is equity and on the other hand are the problems of inflation and special needs. President Boyd commented about the adequacy of some appropriations by stating that whether academic space is needed or a new boiler is, both can be demanding and total completion of projects is essential. He said that academic space, although it seems to be more expendable, is not any more expendable than a portion of a boiler.

Vice President Moore listed several reasons why this was brought to the board's attention. He noted the rapidly changing price structures and because in the past the board would be faced with a problem only after bids were opened and the fact that there are possible overruns in some projects. He said it is also possible that there will be requests in the legislature to supplement other capital projects other than those of the Regents. He requested the board not take the information presented to it in the green docket memorandum too seriously because to some extent inaccurate information was presented but added the changes were not too serious.

Regent Baldrige reported he presented the capital request at the Governor's hearing. He recalled one of the main points he attempted to make was the desire to give a lump sum appropriation because of its

desirability and experience. He said that in view of economy and inflation the board knows it is impossible to estimate these things so far in advance. He said the only alternative would be to place an extremely high figure on each project to cover this type of thing. He noted that the changes as a result of design, space, needs, etc. are understood especially by those who have built their own homes and are aware that when you get into construction you inevitably find things that need to change. He noted this board went on record as being firmly opposed to constructing a building which would not serve its purpose when it was completed. He noted that he has made the point for the board that flexibility is needed to insure that when a building is opened or a generator is built that it will serve its purpose.

Mr. Richey asked Vice President Moore to define the inaccuracies to ascertain how serious those are. Vice President Moore responded that the Board Office had reported that the Design Center asking by Iowa in 1974 programmed a structure of 82,000 NSF and 136,500 GSF. It claims that Iowa State now states those amounts did not include common use space and that the structure needs to contain 89,920 NSF and 143,000 GSF. The university states that these areas were originally intended for the structure. The Board Office says that the budget workbook does not support this statement and that if the university made an error in its budgeting statements, the fact remains that this structure is some 6,500 GSF greater now than when the project was presented to the legislature in 1974. Vice President Moore, in explanation, stated that he feels it inaccurate to say that the budget workbook does not support its statement. He said it would be more accurate to say that the budget workbook does not address itself to the point. He said the university maintains that there has not been any change in the project.

Vice President Moore also commented that the Seed Laboratory will change in amount of funding in that originally the university was informed that the project could be adequately built for \$800,000. Later the university was informed it would require more money. He reminded the board that originally the Seed Laboratory was quite far down on the list of priorities but it was the only building specifically line itemed by the Governor. He added he realizes that there have been mistakes during this ten-year period but said the university will be glad to stand by the record of performance of each of its projects in that period.

President Petersen requested the board concentrate on what it can do about this matter. She noted the matter of perhaps thinking through the planning process in regard to capital projects and evaluating that is another topic. She noted the importance of that but said the board should not spend its time presently on that matter. She said at this time in the cycle it would not be a profitable expenditure of the board's time to evaluate and correct whatever was needed in that particular process.

Director Gibson reported that the University of Iowa requests \$80,000 additional to be placed in the inflation column figure of \$262,000 for the

coal-fired boiler at the university. He noted that the contingency budget is to cover the unknown and the university is heading into the unknown part of this project. He said it is anybody's good guess as to what the contingency amount needed will be in the end. He said several meetings have been held in an attempt to break the cost overruns into a variety of components. He stressed the \$262,000 may prove to be inadequate.

Mr. McMurray made some additional remarks concerning the make-up water improvement project at the State University of Iowa. He reported that when bids were taken the project had an approximately 100% overrun of the original estimate. He reported that the Board Office recommendation would fund the make-up water improvements project at the level required by the bids received this month. If the board did not award those contracts for the make-up water improvements at this meeting but rejected those bids as pointed out by the initial action in the docket, it would probably be necessary to provide additional funds for the project as there would be probably a four month delay in going out and rebidding that project. He said there needs to be board discussion today if the board would award that contract on what funding would be available on an interim basis until such time as capital funds were made available to the institution for that particular project.

Mr. McMurray commented that the Facilities Committee has considered all the requests the institution brought in on overrun on projects underway and in the 1975-77 askings. It became apparent that not all projects run higher because of inflation. Other reasons were changes in project detail which result primarily in the way that capital askings are brought forth to the legislature and additions in project size. These would be additions that were not originally considered. He reported the Seed Laboratory project has radically changed since September 1974.

Mr. McMurray reported that the recommendation presented the board by the Board Office would fund the inflation elements only of the coal-fired boiler project at the University of Iowa, the make-up water improvements project at the University of Iowa, if the contracts could be awarded at this meeting and the inflation overrun estimate on the Steam Generator #4 project at Iowa State University.

Mr. Gibson reported that in hopes to clear up this situation the University of Iowa is prepared to stay with its docket item request on the make-up water improvements system. He said the current system should last five to ten years. He said he feels the university would be able to get by and it would also permit it to stay within \$262,000. Director Gibson stated he feels that budget would permit the university to do everything intended except put in new hot process lime equipment. He requested the board reject bids on that project to drop out the \$264,000 inflationary element. Mr. Richey noted that that would then change the recommendation presented by the Board Office by lowering the amount requested for unanticipated

inflation by \$264,000. President Petersen encouraged members of the board to review the State University of Iowa docket item regarding make-up water improvements for more details.

In response to question by Vice President Moore, President Petersen commented that the total inflation figure for all of the buildings was not included. Mr. Richey added that all of the utility projects were recommended for additional funds for inflation because you don't have much flexibility or alternative than to go ahead and complete those type of projects.

Mr. Richey reported that the Meats Laboratory is to go to bid in August and the Design Center is scheduled for October. Mr. Richey added that by the time the legislature acts in the second session the institutions could have some indication of equipment requirements and construction requirements for those projects. Vice President Moore pointed out one critical difference is that the Meats Laboratory equipment is an integral part of the project.

Regent Baldrige asked what figure was used for calculating inflation. Mr. Richey responded that slightly under 1% per month was used. Mr. McMurray added that rates differed on equipment and indicated that sometimes inflation was caused because of slippage of project bid dates.

In discussion on the Lindquist Center project, Mr. Richey commented that the board set a \$5 million figure deliberately for the Lindquist Center and said he is sure the university would be delighted to get \$5 million. He reported that in the case of the Seed Laboratory, where there is a major change in type of construction involved, the board may wish to inform the Governor that this project was given high priority in terms of statewide need but we apparently made a mistake in our estimate. He said that instead of requesting the full amount for the Seed Laboratory at this time, which may change in six months, the board may want to back off its request of \$800,000 and change it to \$100,000 for complete detailed planning with the understanding that the board will come back this fall with a request for construction funding for the facility. He stated that the board, to keep the faith on the project, could ask for money to plan for this facility in some detail but it would probably mean six months delay in construction.

Regent Brownlee noted that there has been a great deal of interest in the Seed Laboratory by various groups. He requested the error in estimate be investigated to see if a compromise figure is attainable. He reported the Seed Laboratory received a grant from the Iowa Crop Association to construct an additional 4400 NSF or 7500 GSF to carry out a program not included in the original request. Vice President Moore then presented a report on the reason for the increase in costs. He stated that because of misinformation on steel construction, conventional construction is now necessary. He reported that a consultant suggested a steel building would be adequate but later an architect reported to the university that the walls of the

steel building would sweat and would necessitate heavy insulation for the walls.

Vice President Moore noted that program requirements given to the university by university personnel and industry in the state have shown that this is a highly service program activity and the requirements are at a minimum. He said if \$800,000 is all that will be received the university may have to go back and try to design a building for \$800,000. He noted that it has been indicated that that could be possible but he stated it is only fair for him to report to the board what experts in the business have informed the university regarding the costs.

Regent Brownlee said he feels the board should make a decision today as to whether the request should be continued at the present level of \$800,000 or admit a mistake was made in that the engineer now says different requirements are needed. He said there are a lot of people involved in this project and he would hate to see the board withdraw at this point without another option. He said it would hurt the board.

Mr. Richey suggested the board ask for the money to plan for this facility in some detail but it would probably involve six months delay in construction. Mr. Richey noted, however, that if there is an urgency about the project that method would not be best. Regent Brownlee commented that backing off the timetable could defeat the project. He said he would like the decision made about what amount to go with and then go ahead with it.

President Petersen asked Vice President Moore if the university has been in contact with the commercial interests and people interested in this project around the state to let them know the university's predicament. Mr. Moore said he's pretty sure that they know. He added he is not in contact with the industry of the state but is in contact with the Dean of Agriculture. President Parks added he feels it is safe to say that those who are leaders in the state must know the problem by now. Regent Brownlee responded that the university may know the problem but many don't.

President Parks commented that Iowa State is sorry about these predictions but pointed out regarding missing the bid date that it should not indicate poor management. He noted that when outside architects enter into the situation the university can never say bids will be on time. He said it is an incorrect inference to think that there is bad management involved.

Regent Shaw commented that missing the bid date may have caused embarrassment but not all's lost because money's been available and interest rates that have been available on money last year were not too far off from the rate of inflation.

Regent Shaw recommended that it be pointed out to the legislature that in effect most of the increase in costs is due to inflation. Secondly, he commented that he sees from all indications that the real

spending for capital purposes in the business sector is definitely down and will continue to be down for a period of time. He recommended the board have some kind of safeguards as far as inflation is concerned. He recommended that funds be requested but if some of the money is not spent it would be reverted back to the state treasury. He said he feels the board would have a better chance of attaining the necessary funds if the request was put on that type of basis.

Regent Baldrige concurred with Regent Shaw's suggestion and added he hopes the legislature grants the board enough money to give suitable flexibility in these times of inflation. Mr. Moore commented regarding the Meats Laboratory that the amount of money for equipment is about \$150,000 for office equipment and the rest is for process equipment. He said those contracts must be let at the time of the construction contracts or within a month thereafter. He said he thinks this would cut off the strategy of using equipment money for supplementing construction money because of the nature of the Meats Laboratory. He said he sees a common thread running through all the board's requested projects so didn't see the advantage of reviewing each individual project.

Regent Slife expressed agreement with Regent Baldrige's common thread concept but noted one exception of the Lindquist Center. He said he feels the Lindquist Center is different from the others. He said he didn't feel this was the time to submit a petition for a rehearing on the project. President Boyd said he disagreed in that this project is being brought to the board in a consistent manner with the other projects. President Petersen reported that the change in amount for the Lindquist Center is not directed to inflation but to reconsideration of the project size and scope.

President Kamerick asked for clarification whether the board is discussing an add on to the Governor's recommendation or an add on to the board's request to the legislature. President Petersen responded that the discussion is concerning an add on to the board's request to the legislature. She explained the reason the board is discussing this today is so that at the April appropriations hearings the board members can bring forth its recommendations. President Kamerick stated he would now need to develop a figure regarding the Speech/Art Building's costs. Mr. Richey and President Kamerick then decided on an approximate amount subject to some kind of definite revision of \$520,000, give or take \$100,000. Mr. Richey reported that figure would be included in the column presented in the Board Office table of "additions to project size."

President Petersen requested board members to direct their attention to each specific project as presented in the chart by the Board Office. Discussion on the coal-fired boiler then ensued with a change in the inflationary figure of \$262,000 to \$350,000, as reported earlier by Mr. Gibson.

The next topic of discussion involved the Design Center at Iowa State University. Regent Zumbach asked if the \$309,000 figure of addition to project size is correct. President Petersen answered it makes an addition to the request going forward of increase in size. She noted it makes no difference whose fault this is but noted this change must be relayed to the legislative and executive branches irregardless of what happened.

There was no further discussion regarding the Meats Laboratory at Iowa State University. The discussion turned to the Steam Generator #4 at Iowa State. Mr. McMurray reported that there is a suggested alternative on this project in terms of the water softening equipment but to do the project as it was originally intended and funds were appropriated would require an additional \$299,000. He reported that the water softening equipment comprises \$150,000 of the addition.

President Petersen noted that prior discussion eliminated the \$264,000 inflationary factor for the make-up water improvements project.

The University of Iowa Lindquist Center was brought up for discussion. Regent Bailey commented he feels the board more or less made an initial off-the-cuff judgment which wasn't based on adequate information as to building costs. He said the board should now carefully consider whether the \$5 million was an adequate amount. Regent Slife noted that is not the request now before the board. He said if the board made a mistake last fall, now is not the appropriate time to consider the request for a rehearing. Regent Bailey said he feels the discussion voiced by the board has been one in which the board doesn't want to build inadequate facilities and it should accomplish what it has set out and planned. He added that expert advice was used and this project is at a disadvantage as far as its potential.

President Petersen said the board may be able to request additional monies for the Lindquist Center in the next year. She stated options need to be looked at. Speaking in support of the center, she stated that the board has commercial interests speaking to the developing of research and she sees this project as a very logical one.

President Petersen reported that the steam and sanitary sewers project at the University of Iowa has been reduced by \$225,000. She reported that the board will take care of this portion of the need. Mr. McMurray reported this issue will come up before the board most likely at its next meeting.

The Seed Laboratory was discussed and Regent Zumbach asked the magnitude of the grant portion of the project and Mr. McMurray reported it amounts to an additional 7500 gross square feet than originally considered.

In order to facilitate orderly discussion, President Petersen requested the board make some decision as to whether it wants to carry forward its request in regard to inflation and other factors involved. She said the board also needs to make some decision as to the priority.

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of this particular request as to its placement in Regentia askings.
 The Board Office had presented this tabulation at the initiation of the
 discussion:

<u>Project</u>	<u>Inflation</u>	<u>Changes in Project Detail</u>	<u>Additions to Project Size</u>	<u>Changes in Type of Construction</u>	<u>Total Increase</u>
Coal-Fired Boiler (SUI)	\$262,000	-----	\$118,000	-----	\$380,000
Design Center (ISU)	216,000	395,000	309,000 ¹	-----	920,000
Meats Lab Construction (ISU)	195,000	213,450	-----	-----	408,450
Meats Lab Equipment (ISU)	92,634	46,316	-----	-----	138,950
Steam Generator #4 (ISU)	299,000	-----	-----	-----	299,000
Make-up Water (SUI)	264,000 ²	?	?	-----	264,000
Lindquist Center #2 (SUI)	-----	-----	825,000	-----	825,000
Steam & Sanitary Sewers (SUI)	-----	(225,000)	-----	-----	(225,000)
Seeds Laboratory (ISU)	-----	-----	-----	628,400	628,400
Total	\$1,328,634	\$429,766	\$1,252,000	\$628,400	\$3,638,800

1. Takes 6,500 GSF addition omitted by error x original cost/GSF of \$47.54.
2. Amount attributable to other reasons has not been determined.

Board Office

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President Petersen requested some kind of a consensus in regard to the inflation factor. She reported the board has changed the inflation figure of the State University of Iowa coal-fired boiler to \$350,000 and has taken \$264,000 out of the water make-up project for the university.

Regent Bailey commended the Board Office for having taken the attitude on this that the board will be in trouble by asking for this great an amount and on the other hand the fact that it mentioned that two state buildings increased its askings by a 20% margin might make the board's figure low to its overall askings.

President Petersen asked if there were board members who felt strongly on putting in a request at a fixed dollar amount. Regent Baldrige supported making \$2,410,000 the board's first priority for capital. Regent Bailey said he didn't feel there was any definite inclination to stay under \$1 million and President Petersen noted that she had detected none in the discussion.

MOTION: Mr. Slife moved the board approve all the inflation-related requests. Mr. Barber seconded the motion and it passed unanimously.

President Petersen requested the board look at the changes in project detail column.

MOTION: Mr. Baldrige moved the board approve the changes in project detail. Mrs. Collison seconded the motion.

Regent Barber commented he would support the motion. He noted that increases in requests due to inflation are a little bit embarrassing and the other increases are even more so. He said he hoped this is a reasonably adequate figure so that this process will not have to be gone through again.

VOTE ON MOTION: The motion passed unanimously.

Regent Slife recommended the \$309,000 to project size for the Iowa State Design Center and the estimate of \$520,000 for the Speech/Art Building at the University of Northern Iowa be noted as mistakes rather than additions to project size.

MOTION: Mr. Slife moved the board approve the additions to project size for the Design Center at Iowa State in the amount of \$309,000, the Speech/Art Building at the University of Northern Iowa for approximately \$520,000, and the coal-fired boiler project at the University of Iowa in the amount of \$30,000. Mr. Zumbach seconded the motion.

SUBSTITUTE MOTION: Mrs. Collison moved the board include the Lindquist Center in the amount of \$825,000 in approving the additions to project size due to the mistake made regarding the project. Mr. Bailey seconded the motion.

Regent Slife said he disagreed with Regent Collison's thinking that the Lindquist Center should be included because he feels it is quite different from an arithmetical mistake because changes are dictated although the detail of the project has not proven it is workable.

Regent Bailey pointed out to Regent Slife that the board has not really had anything comparable to go on to determine whether or not inflation has had or would affect any mistakes the board has made.

VOTE ON SUBSTITUTE MOTION: The motion failed with Bailey, Baldrige and Collison voting aye.

VOTE ON ORIGINAL MOTION: The motion passed with Bailey voting nay.

Regent Brownlee recommended the board increase the Seed Laboratory in its request in the amount of \$628,400 because of the number of people depending on the Regents in this matter.

MOTION: Mr. Brownlee moved the board include the Seed Laboratory at Iowa State University in its request in the amount of \$628,400. Mr. Baldrige seconded the motion and it passed unanimously.

Mr. Richey recommended the heading "additions to project size" in the Board Office chart be changed to "errors in project scope" and President Petersen concurred with that change.

Mr. Richey then presented the board with a list of the figures upon which the board just acted. The increased request as approved is:

Coal-fired Boiler - University of Iowa	\$380,000
Design Center - Iowa State University	920,000
Meats Laboratory - Iowa State University	547,400
Steam Generator #4 - Iowa State University	299,000
Seed Laboratory - Iowa State University	628,400
Speech/Art - Phase I - University of Northern Iowa	520,000
Total Increase to 1975-77 Request	<u>\$3,294,800</u>
Additional Appropriations for 65th G.A. Projects	\$2,666,400
Addition for 66th G.A. Request	628,400
Total	<u>\$3,294,800</u>

President Petersen asked board members how they wanted the request placed in its priorities. Regent Baldrige recommended this be an "add to" the former request. Mr. Richey noted that the board has some very high priority items at the top of its list now.

President Boyd commented that \$6 million is so woefully inadequate to cover the state's needs that he hopes the recommendation as now approved by the board alerts the executive branch to the state's needs. Mr. Richey said the board should set its priorities no later than the April meeting.

President Boyd said the board and institutional personnel need to look at the intrinsic educational needs of a building to determine what the priorities are. He said he appreciated Regent Slife's reasoning expressed earlier but a full project serves better than an inadequate or partial project.

President Petersen recommended with regard to the planning cycle concerning both capital and operating requests that a look be taken because the board has had to make many changes in its requests. Mr. Richey concurred that it is essential that the board consider that in preparation of its capital budget for the next session of the legislature.

SUPPLEMENTAL REPORT ON HOUSING SYSTEMS. The board was presented a lengthy and detailed report on the residence hall systems of the universities.

The Board Office reported that the dormitory report submitted in December was an analysis of 1974-75 financial estimates and 1973-74 financial operations of the three universities' residence hall systems. The board asked for further information on plans for maintaining the physical plant, budget estimates for 1975-76, including depreciation in the balance sheets for the systems.

The board was requested to direct Iowa State University and the University of Northern Iowa to prepare a report presenting plans for their 1975-76 residence systems operations which would provide revenues sufficient to meet operating expenditures, debt service costs and "Bond Reserve Fund" requirements by either reducing expenditures or increasing income.

Regent Baldrige commented that it was a rather complicated report to absorb. He said the Board Office made a number of suggestions and comments in the report which he feels are very pertinent. He noted that answers to some of them may involve long verbal answers and he asked if the board could direct the Board Office and institutions to work together and come back within a month or two with an updated report on this matter and give a response to the questions raised by the Board Office in its memo.

MOTION:

Mr. Baldrige moved that the board refer the report on housing systems back to the Board Office, board president and the institutions to be revised for submittal to the board in April. Mr. Slife seconded the motion.

Mr. Richey said he would be happy to work that out. He said that some changes have to be made in terms of the bond covenant contracts the board has entered into. He said the board has always said it wants to give students as much advance notice as possible of any change in charges to them. The board can't inform them of a change in charges in June or

July if there is a change. He said that obviously from the data presented, the board knows that if there is any change it would be quite modest and particularly modest in view of the massive increases in expenditures these institutions have had to absorb for food and personnel costs, particularly the latter. He said a 13% increase in personnel costs has been built in again for next year plus the fringe benefit improvements recommended by Governor Ray for IPERS employees that have to be backed up from these sources of funds for these employees. He said he is fully in support of the motion so long as this particular problem is solved in the very near future. Regent Baldrige agreed.

Vice President Moore recommended that Director of Residence Frederiksen discuss cancellation clauses at the April meeting. Regent Collison said she assumed that would be part of the report. Regent Shaw commented that the Board Office recommended a policy be adopted to generate some surplus to reduce the amount of bonding needed eventually to replace facilities. Such a policy would require occupants to pay the original cost of the facilities, as they do now, and in addition, to refinance future replacement. Undoubtedly, the rates for such a policy would be substantial. He also asked if the present generation should get the benefit of earnings.

Vice President Moore commented regarding instructions to the committee. He noted the Board Office included an Exhibit 4 in its materials to the board on which depreciation was added at the request of the board. He noted he has spent a good many years teaching the subject of depreciation. He said the whole subject is a question as to whether you can take the audit report from a recognized audit firm. He noted the depreciation figure is arbitrary because it depends on the choice of two factors: the base on which you are going to depreciate and the method of depreciation. He suggested nothing be modified to be put on the university's audit form. The firm will produce the information the university wants and if the university desires more the firm will produce more. He recommended the audit firm be used for professional reporting in terms of accounting for its status of the university dorm system.

Regent Shaw expressed his disagreement with Vice President Moore in that he felt one set of books is probably enough. President Petersen said the committee should discuss this matter. Mr. Richey noted he understands Mr. Moore's point with respect to depreciation. Regent Shaw said that by the time the universities get down to the bottom and see they have got too much money left over or not enough or just the right amount the retirement funds have been taken into account which are necessary to build buildings. He said the board certainly doesn't want to double up these things. President Petersen said that is agreed. Regent Bailey encouraged the Board Office to continue to review these figures with a critical eye.

VOTE ON MOTION: The motion passed unanimously.

MINUTES OF MEETING OF FEBRUARY 13-14, 1975. The minutes of the February 13-14, 1975 meeting were approved as corrected.

COMMENCEMENTS. The board was presented the dates of the spring commencements at each of the institutions.

State University of Iowa	May 17, 1975	(9:30 a.m.)
Iowa State University	May 24, 1975	
University of Northern Iowa	May 17, 1975	
Iowa School for the Deaf	May 17, 1975	(11:00 a.m.)
Iowa Braille and Sight Saving School	May 24, 1975	(11:00 a.m.)

President Petersen requested board members inform the Board Office of their intent very soon.

BOARD OFFICE PERSONNEL REGISTER. There were no items on the Board Office Personnel Register for the month of February 1975.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion.

TIAA-CREF. President Parks reported that TIAA-CREF headquarters in New York is holding a series of institutes throughout the country for retirement counselors on insurance annuities in TIAA-CREF and boards and trustees interested in attending those. He read the purpose of the meetings to familiarize the board with it. He stated that a meeting will be held at Iowa State's Memorial Union March 25 at 9:00 a.m. and he cordially invited board members and staff to attend. He noted that most of these institutes run between 50 and 150 people. He said it would be appreciated if those who would like to attend would notify the institution in advance. He said lunch will be provided.

ADJOURNMENT. The meeting of the Board of Regents adjourned at 3:00 p.m., Friday, March 14, 1975.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Friday, March 14, 1975.

REGISTER OF PERSONNEL CHANGES. The February personnel register contained the following transaction:

Phillip E. Jones, Director, Office of Special Support Services \$20,500 salary, twelve month basis to Assistant Vice President for Administrative Services, \$21,500 salary, twelve month basis, effective February 1, 1975.

The Register of Personnel Changes for the month of February 1975 was ratified by the board.

APPOINTMENTS. The board was requested to approve the following appointments:

Dr. Forrest R. Scandrett to become Head of the Department of Removable Prosthodontics, effective upon approval, at an annual salary of \$32,000.

Dr. Gilbert E. Lilly, to become Head of the Department of Oral Pathology, effective July 1, 1975, at an annual salary of \$36,000.

Richard R. Jordison as University Architect, effective immediately at an annual salary of \$21,000.

MOTION:

Mr. Slife moved the board approve the three appointments as listed above.
Mr. Bailey seconded the motion and it passed unanimously.

REPORT ON HEALTH CENTER ORGANIZATION. President Boyd presented an oral report on the health center organization. He first reiterated the responsibilities of Mr. Colloton and Mr. Chambers and then noted that they are responsible for obtaining an overall license for the Oakdale Hospital and Psychopathic Hospital because the university has received notice that they could no longer be licensed as individual hospitals. He said a study is now being undertaken to review the interrelationship between patients, the fiscal base, and the programmatic base.

Regent Collison asked whether rehabilitation services would suffer in terms of accessibility to patients who come from out of the immediate area. She asked whether accessible space would be available for them on the central campus. President Boyd responded that there is not any planned space there at the moment but that is being considered.

President Boyd reported that March 22 will be the second annual volunteer day in Iowa City. Those persons, of all ages, do a good deal of humanizing of the university hospitals and help relieve some of the apprehensiveness of those entering the hospital.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period of February 3 - February 28, 1975 had been filed with him, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Stadium Commuter Parking Lot - Phase II Project	Gordon Russell, Inc., Iowa City, Iowa	General	\$206,584

The university recommended that all bids be rejected on the Make-Up Water Improvements project. Bids received February 18, 1975 were way over budget. The university sought authorization to proceed with preliminary plans and budgets for an alternative project.

The following revised project budget was recommended for approval:

University Hospital - C-54 Inpatient Area and Side Rooms Remodeling
The request for an increased budget revision (\$129,750 from \$97,100) will allow for the addition of two double-patient rooms to be included in the present C-54 remodeling.

Source of Funds: University Hospitals Building Usage Fund \$129,750

The following new project was submitted for board approval:

Surgical and Intensive Care Unit Remodeling \$ 44,000

Source of Funds: University Hospitals Building Usage Fund

MOTION:

Mr. Slife moved the board approve the Register of Capital Improvement Business Transactions for the period February 3 - February 28, 1975; the construction contract as shown above be awarded; the bids on the Make-Up Water project be rejected and authorization to proceed as requested; the revised project budget be approved; the new project be approved; the executive secretary be authorized to sign all necessary documents. Mrs. Collison seconded the motion and it passed unanimously.

REMODEL ROOM 280 - MEDICAL LABORATORIES. The board was requested to approve: (1) the project, preliminary plans and budget, (2) selection of university architect's office as architect, (3) selection of Physical Plant Department as inspection supervisor.

The Board Office reported that the university requests approval of a \$125,000 project to remodel approximately 4,100 feet of space in the vacant area formerly occupied by the Health Sciences Library for use by the College of Medicine administration and for production facilities in the new office of Health Affairs News and Information Service. Source of funds for the project is University RR&A (\$50,000) and Health Professions Capitation Grant (\$75,000). It was reported that the university has assured the Board Office that the use of capitation funds for this type of project is legal and appropriate particularly since it has the advantage of using potentially unstable funding for a non-recurring purpose.

MOTION:

Mrs. Collison moved the board approve the project, preliminary plans and budget, the selection of university architect's office as architect, and the selection of the university Physical Plant Department as inspection supervisor. Mr. Slife seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. There were no additional items brought up for discussion.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Friday, March 14, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of February 1975 were approved by the board.

APPOINTMENT. The board was requested to approve the following appointment:

Karsten Smedal as Director of Admissions, effective March 15, 1975. Salary as budgeted.

MOTION: Mr. Bailey moved the board approve the appointment of Mr. Karsten Smedal as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

CHANGE OF NAME OF THE DEPARTMENT OF LANDSCAPE ARCHITECTURE AND COMMUNITY PLANNING. The board was requested to approve the name change of the Department of Landscape Architecture to the Department of Landscape Architecture and Community Planning. The Board Office reported that the proposed change is recommended in order to provide a clear identification for the programs administered in the department. The name change does not imply any new academic offerings for this department.

MOTION: Mr. Baldrige moved the board approve the name change of the Department of Landscape Architecture to the Department of Landscape Architecture and Community Planning. Mr. Zumbach seconded the motion and it passed unanimously.

INTERDEPARTMENTAL MAJOR IN INDUSTRIAL ADMINISTRATIVE SCIENCES AT THE MASTER'S LEVEL. The board was requested to refer the proposal to initiate an interdepartmental major in Industrial Administrative Sciences at the Master's level to the Interinstitutional Committee on Educational Coordination for its review and recommendation.

The Board Office reported that the responses to the new program review questions will be forwarded by Iowa State University to the committee and will be submitted to the Regents at the board meeting in which this matter is next discussed.

MOTION: Mrs. Collison moved the board refer the proposal to initiate an interdepartmental major in Industrial Committee on Educational Coordination

for its review and recommendation.
Mr. Slife seconded the motion and
it passed unanimously.

The following supplemental academic matters were brought to the board's attention:

APPOINTMENTS. The board was requested to approve the following appointments:

Dr. William R. Oschwald as Assistant Dean,
University Extension, and Assistant Director,
Cooperative Extension Service, effective
May 1, 1975 (annual salary \$28,000 twelve
months' basis, plus annuity).

Dr. E. Robert Baumann, Distinguished Professor
of Engineering, as Acting Director of the
Engineering Institute until February 1, 1976
when Dr. P. W. Peterson will return from leave
of absence. Salary as budgeted.

MOTION: Mr. Bailey moved the board approve
the appointments of Drs. Oschwald
and Baumann as shown above.
Mr. Zumbach seconded the motion
and it passed unanimously.

AREA EXTENSION OFFICES - LEASE RENEWALS. Vice President Moore reported that the Fort Dodge area extension office is located in the Federal Office Building in Fort Dodge and has been since 1967. He reported that he recently discovered that the General Services Administration has been charging rent since the middle of 1974 on the office space whereas prior to that time rent was free. Vice President Moore said he is now proceeding to develop lease arrangements with GSA since GSA has arbitrarily charged rent and the university has been involuntarily paying it.

It was reported that in renewing two leases which will be coming up, of which Spencer is one, there is a tendency to include escalation clauses on the rent paid on the leases the university is asked to approve. He said he is not sure that is allowable but described one proposed lease. It was a lease to extend for ten years with a fixed rate for two years and a renegotiation time for rent at the beginning of the third year to escalate based on certain factors such as taxes, utility costs, etc.

Mr. Moore reported that the board should realize that it will be faced with escalation possibilities in lease agreements which may require annual negotiation. He asked for guidance on this matter.

Regent Shaw said one possibility with regard to escalation clauses in lease agreements would be to limit escalation costs to 3-4% per year. Vice President Moore said if the board feels any escalation is acceptable, he would try to negotiate an agreeable one although he would prefer no escalation factor at all. He added he feels that if taxes, for instance, go up 10% he didn't think rent should also go up 10% because of the margin on the top which is profit on return involved in rental agreements.

President Petersen thanked Mr. Moore for alerting the board to this problem.

FEE SCHEDULE FOR 1975-76. The Board Office recommended the board approve a revised student fee schedule for 1975-76 as submitted by the institution.

The Board Office reported that the tuition rates for the 1975-76 academic year were established by the board during the summer of 1974. The student fee schedule as submitted by the university on a quarterly basis has been checked against the fees set by the board and found to be accurate. The fee schedule includes the revised policy for part-time students and overload fees as approved by the board at its February meeting.

Mr. Moore reported that the university agreed with the Board Office observation that the fee for graduate students for registration for one credit hour be increased from \$30 to \$59 and that the fee for registration of off-campus students to maintain active records remain at \$30. The revised fee schedule for 1975-76 is as follows:

FEE SCHEDULE FOR 1975-76

Amounts in parenthesis are previous rates.

Credit Hours	Undergraduate				College of Veterinary Medicine				Credit Hours	Graduate			
	Resident		Non-Resident		Resident		Non-Resident			Resident		Non-Resident	
R or 1	(52.50)	\$57 *	(52.50)	\$57 *	(52.50)	\$ 75	(52.50)	\$ 75	R	(30)	30	(30)	30
2	(52.50)	57 *	(52.50)	57 *	(52.50)	75	(52.50)	75	1 or 2	(50)	59	(50)	59
3	(52.50)	57 *	(52.50)	57 *	(52.50)	75	(52.50)	75	3	(70)	88	(70)	88
4	(70.00)	76	(70.00)	76	(70.00)	100	(70.00)	100	4	(90)	117	(90)	117
5	(87.50)	95	(205.00)	225	(87.50)	125	(205.00)	250	5	(120)	146	(265)	306
6	(105.00)	114	(246.00)	270	(105.00)	150	(246.00)	300	6	(150)	175	(330)	367
7	(122.50)	133	(287.00)	315	(122.50)	175	(287.00)	350	7	(180)	204	(395)	428
8	(140.00)	152	(328.00)	360	(140.00)	200	(328.00)	400	8	(210)	233	(460)	489
9	(157.50)	171	(369.00)	405	(157.50)	225	(369.00)	450	9-15	(240)	258	(528)	550
10	(175.00)	190	(410.00)	450	(175.00)	250	(410.00)	500					
11	(192.50)	209	(451.00)	495	(192.50)	275	(451.00)	550					
12 or more	(200.00)	220	(478.00)	510	(200.00)	287	(478.00)	583					

0-Assessed on contact hours with a maximum assessment of 3 credit hours.

R-Assessed at the 1 credit or minimum fee if that is all being taken.

* Minimum registration three credit hours.

This new schedule reflects the policy of charging the resident fee for students taking four hours or less.

Forestry & Geology summer camp:

Resident (\$100) \$110 Non-Resident (\$239) \$255

IOWA STATE UNIVERSITY
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MOTION: Mr. Bailey moved the board approve the revised student fee schedule for 1975-76 for Iowa State University. Mr. Baldrige seconded the motion and it passed unanimously.

VETERINARY MEDICINE FACILITIES - REVISED PROJECT BUDGET. The board was requested to approve a revised project budget for the Veterinary Medicine Facilities totaling \$22,577,646.

The Board Office reported that the total budget increases by \$2,484,529. The most significant usage of these funds on the expenditure side is for movable equipment. This item, because of funds constraint, was not included in the June 1973 budget. Also the budget reflects any change orders approved between June 1973 and March 1975 as well as the additional fixed equipment for the building approved by the board in December 1974.

On the income side the budget reflects receipt of the second federal grant which was for \$5,834,531. There also is a corresponding reduction in the amount of academic revenue bond funds which will be attributed directly to the Veterinary Medicine Facilities project budget as well as a return to operating funds of the \$303,835 capitation grant which originally was budgeted for this project.

The \$3,075,000 in academic revenue bond funds will now be used for two related projects:

- | | |
|--|-------------|
| 1) Steam Main Extension to the Veterinary Medicine Complex | \$1,820,000 |
| 2) Animal Resource Station | \$1,255,000 |

Further information on the Animal Resource Station is found under another portion of the Iowa State University minutes.

Receipt of the second federal grant has permitted the university to make these changes in the project:

- 1) Purchase movable equipment
- 2) Purchase additional fixed equipment needed for Phase II of the project
- 3) Return the capitation funds to their intended usage for operations
- 4) Plan the Animal Resource Station
- 5) Fund the Steam Main Extension project

A chart was presented the board itemizing the major changes in the budget. The budget is on file in the Board Office.

MOTION: Mr. Bailey moved the board approve a revised project budget for the Veterinary Medicine Facilities totaling \$22,577,646. Mrs. Collison seconded the motion and it passed unanimously.

VETERINARY MEDICINE FACILITIES - ANIMAL RESOURCE STATION. The board was requested to approve the project and estimated project budget in

the amount of \$1,255,000 funded by 64th G.A. Academic Revenue Bond proceeds and authorize the university to negotiate for design services under established procedures.

The Board Office reported that this resource station would be constructed at two sites: the primary station for the disease-free animals would be located on the Ames farm site and expansion of the area for infectious disease research would be provided at the Veterinary Medical Research Institute site.

The university has declared on its "to be razed" list its intent to rid Central Campus of animals and to raze buildings connected with those animals, such as the cattle barn, hog barn, horse barn, judging pavilion, etc. When the Animal Resource Station is completed the university should be able to carry out this aim to a great extent.

MOTION:

Mrs. Collison moved the board approve the project and estimated project budget in the amount of \$1,255,000 funded by 64th G.A. Academic Revenue Bond proceeds and authorize the university to negotiate for design services under established board procedures. Mr. Zumbach seconded the motion.

Regent Baldrige asked Vice President Moore where the Ames farm site is located. A response was given that it is located three miles south of Highway 69 and one half mile east of it.

VOTE ON MOTION:

The motion passed unanimously.

FUEL AND PURCHASED ELECTRICITY FOR 1975-77. Action on the institutional request was deferred until an interinstitutional study can be conducted on the fuel and purchased electricity requirements for 1975-77.

SEED LABORATORY - RECOMMENDATION FOR ARCHITECTURAL SERVICES. The board was requested to grant the university approval to proceed with this \$1,075,000 construction project contingent upon appropriation funding by the 66th G.A. and approval for architectural services as recommended.

The university reported that the Seed Laboratory currently operates in a very inadequate and inefficient space in Botany Hall which will be razed as soon as it can be vacated. The proposed building will provide suitable facilities for the combined testing, research, teaching and extension functions of the Seed Laboratory.

Vice President Moore reported that the Iowa Crop Improvement Association granted Iowa State University \$250,000 to use for construction in conjunction with the requested \$800,000 state appropriation in construction of a new Seed Quality Research and Technology Center at Iowa State University. This grant is made with the understanding

that it will be used for the construction of space in addition to the amount represented in the Regents appropriation request. The additional space is intended to house the seed quality, genetic identity and varietal purity functions of the seed certification project in the Experiment Station. This grant is in addition to the \$25,000 planning grant voted by the members of the Iowa Crop Improvement Association at their annual meeting on February 11, 1974.

The university reported that an agreement has been negotiated with Wilkins, Bussard & Dikis of Des Moines to provide the schematic phase of architectural services for the Seed Laboratory. The agreement provides for payment to the architect on the basis of cost plus a multiple of personnel expense, with a fixed total compensation for services not to exceed \$25,000. For the principals a fixed rate of \$30.00 will be charged. For their employees' time a multiplier of 2.5 times the current hourly rates will be charged.

The engineering consultants will be Environmental Engineers, Inc. The agreement establishes a maximum fee of \$25,000 through the completion of the schematic phase of the work. An amendment to the agreement will be negotiated for the balance of services if and when the project is funded.

MOORE:

Mr. Bailey moved the board grant the university approval to proceed with the project as described contingent upon appropriation funding by the 66th G.A. and approval for architectural services as recommended. Mrs. Collison seconded the motion and it passed unanimously.

(Secretary's Note: The budget approved by the board included \$80,000 for a deferred equipment request. This action was inappropriate as movable equipment will be the subject of a request to a later session of the General Assembly with the amount to be determined at a later date. The action taken has been amended to reflect approval of the construction budget only.)

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION AND PAY PLAN STUDY.
Vice President Moore reported orally to the board that the university has almost completed its negotiations and interviews with the consultant firms that might do the professional and scientific classification and pay plan study and feels this may be able to be considered by the board in April. He said information will be provided within the next week or two to the Board Office so that it can make arrangements to see whether funds can be found for this study. He added that a specific consultant firm has not yet been selected to do the study.

SECURITY OFFICERS. The board was requested to commission the following:

Donald Romp as permanent special security officer at Iowa State University. He completed the six-week basic training session at the Iowa Law Enforcement Academy February 14, 1975 and has been employed at Iowa State University since June 1, 1974.

Fred D. Patterson II as temporary special security officer at Iowa State University. He is enrolled in the Thirty-Sixth Basic Training School at the Iowa Law Enforcement Academy. He has been employed at Iowa State since September 1, 1973.

Peter John Conis as temporary special security officer. He has been selected to attend the Thirty-Seventh Basic Training School at the Iowa Law Enforcement Academy to convene April 14, 1975. He has been employed at Iowa State since October 16, 1974.

MOTION:

Mr. Bailey moved the board commission Donald Romp as permanent special security officer and designate Fred D. Patterson II and Peter John Conis as temporary special security officers for a period not to exceed one year or until such time as the university requests a change from temporary to permanent status. Mr. Zumbach seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period February 14 through March 13, 1975 had been filed with him, was in order, and recommended approval.

The following construction projects were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF PROJECT</u>	<u>AMOUNT</u>
Friley Hall - East Dining Room Renovation	Boone Construction, Boone, Iowa	General	\$ 80,866.00
13th Street Extension	Jackson Construction Co., Inc., Nevada, Iowa	Institutional Roads	\$346,212.56

(Concur in Highway Commission award)

The following new project was presented for approval:

Ankeny Research Farm - Fire Loss

Source of Funds: 65th G.A. Capital Appropriations \$7,600

The purpose of the project is to replace an insulated storage building at the Ankeny Research Farm and its contents.

MOTION:

Mrs. Collison moved the board approve the Register of Capital Improvement Business Transactions for the period February 14 through March 13, 1975; the construction contracts be awarded and concurred in; the new project be approved; the executive secretary be authorized to sign any necessary documents. Mr. Shaw seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the Iowa State University portion of the docket. There were no additional matters brought up for discussion.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Friday, March 14, 1975.

INTRODUCTION. President Petersen introduced the new president of the student body at the University of Northern Iowa, O. J. King. She noted he was present at Thursday's meeting also.

REGISTER OF PERSONNEL CHANGES. President Kamerick reported that Dr. Josef W. Fox, Chairman of the Governance Committee of the UNI Chapter of the AAUP, was present to discuss faculty promotions and tenure grants effective August 20, 1975 contained on the February register.

Dr. Fox reported that some members of the university feel that this is a serious matter and he hoped to be able to convey to the board a sense of the seriousness with which the matter is being taken. He wanted to assure the board that if it confirmed or ratified the register as it now stands it would be striking a severe blow to the morale of the faculty. He said he could not but imagine that this would have bad consequences on the instructional position at the university. He said the faculty really has authority in only two areas: in the classroom and in this matter of making judgments upon the qualifications of classroom teachers. He said the committee believes that so long as the process by means of which the faculty comes to its recommendations on promotion or tenure is in accordance with good practice, those recommendations should prevail unless some administration of the Board of Regents should find institutional reasons for rejecting or not accepting the recommendation. In the interest of good institutional reason the committee believes that the recommendations of the peers of the faculty members who are involved should prevail. He said the committee feels that disagreement with the recommendations on the part of an administrator is not a good reason to change such recommendation.

President Kamerick commented that he feels the objection in this case is not too positive a recommendation for promotion and tenure because there have been a number of reviews of recommendations for promotion in tenure both at the dean's level and some at the vice president level. He said that to his knowledge the objection raised in this case refers to one particular example of a promotion which was not recommended by a department. He then read the procedure on grievances from the Procedural Guide. In those procedures it says in a number of places that if the faculty member does not obtain satisfaction at the departmental level he takes his grievance to the dean of the college. This individual took the grievance to Dean Travis. He reported that when the matter arrived at his desk he asked a member of the Speech Department to provide him with a list of perspective referees in the matter. He reported that several names were submitted

and President Kamerick reported that those persons gave objective recommendations toward the person in question. He said those persons encouraged the university administration to reverse the decision of the faculty peers.

Vice President Martin reported that local professor peer judgment is almost invariably decisive but in this case the appeal is presented to the board to the effect that this local peer evaluation was not valid and legitimate. The dean of the college in this case, Dean Travis, had to perform an appellant role. He said that when peer evaluation is discussed the board should remember not to confine this to the local situation especially since there are factors involved in departmental relations which may allow some bias to creep in. He reported that the university has examined this in terms of the larger professional community. In that connection there is some very strong evidence in favor of the appellant. He reported that several persons were consulted in higher education regarding this matter and the professor's public service record was found to be outstanding.

Dean Travis reported the details of the appeal process to the board. She reported that upon receipt of this grievance she requested the chairman of the department involved to forward his analysis of the entire situation in detail to her. A letter was received and she read a portion of it to the board. In summary it said the grievant's teaching is acceptable and he has been active in service. From the standpoint of colleague evaluation, however, the person was not recommended for tenure. Dean Travis said she carefully examined the data and determined that great emphasis was given by this grievant to teaching and research. In following the criteria for determining promotions, she said she felt the person must be recommended.

Dr. Fox noted that it is extremely difficult to write rules and regulations in such detail and with such precision that all readers of the rules will read them the same way. He submitted that the grievance procedure as written and interpreted by himself and the committee that helped in the writing of it which has prevailed for five-six years is entirely different from the interpretation given by Dean Travis to the board.

Vice President Martin commented that there is one issue which is rather apparent here which is that of local judgment versus the judgment of the professional community. He said he feels there is a critical distinction between the two. He said he feels one of the failings of our universities has been too much emphasis on local rather than professional consultation.

Dr. Fox stated he feels the issue here is the reversal of a system which has been in existence at the university ever since he has been there, which has been 27 years. He said involved here is usurpation of an established faculty right. He reported that if the administration can reverse a faculty decision there is no reason for the present faculty procedure. He said that thousands of dollars are spent each year in the faculty evaluation process and if it can be set aside then one of the great principles upon which the university is erected is being destroyed.

Regent Slife said he understood the thrust of Dr. Fox's argument to be that so long as the peer group process appears to be valid the judgment of the peers is final. Dr. Fox said that is true unless there are broad institutional considerations involved of which there were none in this instance. Regent Slife asked hypothetically what Dr. Fox would consider should be done in the case where a faculty member was clearly undistinguished and yet was up for promotion. He asked whether Dr. Fox felt the board and administration would be helpless then to change the decision of the faculty peer group. Dr. Fox said he didn't think the administration nor the board is helpless and in that case it would be incumbent upon the administration to demonstrate reasons for its actions. He added that any professor in the university, however, would have at least sufficient distinction in the university. He said that if the administration changes its mind and decided it made mistakes in the past in giving professional rank, administration should say so and in the future do better. He said no such announcements have come from the administration. He said he feels the issue here is the reversal of a system which has been in existence ever since he has been with the university.

Regent Shaw asked Dr. Fox what he would have done if a situation would occur in a department where a regrettable situation regarding tenure would be so shattering to the department that the students would be so adversely affected and the department itself might find it very hard to recover. Could the administration move to bring the level of a particular department up without great hurt to the university, students and so forth especially if that was the only way that a department could be put on a better direction. Dr. Fox said he thought it could be done in the way described by Regent Shaw and to try anew at an enormous cost of morale of the university faculty unless the conditions he described prevail in all the departments. He reiterated that no such appeal was made. He said the university has machinery to take care of precisely the kind of situation which this is alleged to be and he denied that had been used. He said the issue involved is usurpation by the administration of firmly established faculty rights and unless that condition is faced a situation will be created whereby the faculty will be deprived of one of its two authorities and the board will have created the right of the administration to make all the decisions in these areas.

President Kamerick stated that policies adopted by the board mandates a grievance procedure or else each procedure comes to the Board of Regents. Secondly, he stated the grievance procedure was not written by him and it came to the university prior to his time. He said he feels the language is quite clear that the grievance procedure heads toward the step of appeal to the college dean. He added he is not particularly happy with the grievance procedures as a general process but has learned to live with them. He noted that the guide mandates a grievance procedure. He noted that the new rewritten grievance procedure has the same process.

Vice President Martin reminded the board that this is a grievance. The faculty member came to the dean and expressed under no uncertain terms his dissatisfaction and specified his desire to resolve it. Dean Travis was placed in the appellant role. There was one indication that the majority did not favor the denial of tenure so the dean had to make the judgment. Vice President Martin said the appeal stated the grievant was not judged fairly. The grievant asked that other evidence be viewed. Vice President Martin stated that it is a fair and reasonable and proper basis for determining the appeal by looking to other professionals in the field for their opinions. He noted that the next element beyond the dean's level in the grievance process does involve convening a local faculty panel which would consist of people in other fields.

Regent Zumbach asked then if the dean is supposed to go to some faculty committee. Vice President Martin responded that the procedure says to go to the department head, dean, vice president, and if the person is still not satisfied then there is a faculty panel involved subsequently if it is still not resolved.

Dr. Fox commented that President Kamerick read from the grievance procedures of the university which is after the grievance procedure for the college involved. He read the first two paragraphs adopted in February 1974 of the grievance procedure for the college of fine arts. Regent Zumbach commented that first the language of the procedure is discretionary and second, in conflict with the universities. President Kamerick then pointed out that the college grievance procedure had never been presented to him in any official fashion. Regent Zumbach considered that a third reason for upholding the university in this matter. He said he holds the university supreme in this.

Regent Slife asked Dr. Fox if a faculty member had gone through the process he read of the college grievance procedure and then gone to the university, which he (Dr. Fox) called a formal appeals procedure, whether the dean under those circumstances would have the authority to make the judgment she made in this case. Dr. Fox replied negatively. Regent Slife then asked if the dean is not one of the steps. He said it is but she would not have the right to resolve the grievance. Regent Slife then said if one of the steps in the process does not resolve a grievance the step would then be worthless and supported Dean Travis in her judgment.

Dr. Fox contested that the faculty committee makes recommendations and in following the grievance procedure the dean of the college can accept or reject that recommendation. He noted that the committee has been assured many times that the president of the university and the president alone makes appointments and promotions. Everything else in the process is a recommendation for the president to consider.

Regent Slife said he has received the impression by Dr. Fox's statements that leaving the procedural problem aside that there was no authority in the university administration's consideration. Dr. Fox apologized if that impression was made. He said he feels that he objects to all the authority resting with the university president. The way he understands it the faculty has no authority. By tradition, however, the faculty has been permitted to do certain things and whatever the faculty has recommended has almost automatically been approved. He cited an example in that the faculty has been permitted to choose instructional material. He noted that in his 27 years at the college he has been interfered with only once in his choice of instructional material but at that time he was carefully informed by the Board Office that the president did indeed have the authority to intervene. He said the same principle applies to faculty peer judgment in its recommendations. He said it is not a power or authority that the faculty has but it has been a tradition for the recommendation to be accepted by the administration except when institutional considerations override or when the administration was prepared to demonstrate that the whole matter had been improperly or unreasonably carried out.

Dr. Fox stated that an informal grievance process was used and in those steps there is no right on the part of the college dean to alter the decision of an established decision-making body such as the faculty committee. There is the right of consultation but not the right to alter the decision of another decision-making body. Regent Bailey said that the procedure reads that if a person has a grievance he must try to work it out. The process went to the dean and it was resolved. He said that to him, it seems as though the procedure has been followed.

MOTION:

Mr. Baldrige moved the board ratify the Register of Personnel Changes of the University of Northern Iowa for the month of February 1975. Mr. Zumbach seconded the motion.

Regent Shaw stated he feels the board is probably making the most important decision it has made all year with regard to the University of Northern Iowa docket. He said he wanted some assurance as to the number and quality of persons being recommended in the light of the conditions stated. President Kamerick responded that out of 33 promotions effective August 20, 1975, 20 were recommended tenure. That is a fairly high percentage of rejection.

Vice President Martin commented that approval of the register could create some minor morale problems and apologized for that but said the board must consider the total impact of the matter. He said there may be some people disappointed and discouraged but he feels that some people will be encouraged and stimulated by the board's approval of the register. He said that attaining tenure at the University of Northern Iowa is a demanding and exacting process. The period prior to it has been extended, insisting on higher standards and a certain amount of aggressiveness. He reported he feels that Dean Travis has a keen sense of quality and stated the case in question represented that emphasis.

VOTE ON MOTION: The motion passed unanimously.

REPORT ON PROFESSIONAL DEVELOPMENT LEAVES 1973-74. The board was requested to accept the report on professional development leaves for 1973-74 pending receipt of information regarding the cost of the leaves as indicated in Section 4.08(E) of the Procedural Guide. The report detailing the activities of the ten faculty members granted leaves is on file in the Board Office.

Vice President Martin estimated the cost of the leaves was between \$22,000 and \$26,000.

MOTION: Mr. Baldrige moved the board accept the report on professional development leaves for 1973-74. Mrs. Collison seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Dr. Fritz Konig as Head of the Department of Foreign Languages to be effective March 17, 1975. Salary \$16,000 for the balance of this academic year of 1974-75.

MOTION: Mr. Slife moved the board approve the appointment as shown above of Dr. Fritz Konig. Mr. Zumbach seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period of February 5 to March 6, 1975 had been filed with him, was in order, and recommended approval.

The following construction contacts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Physics Building Remodeling	Jorgeson Construction Co., Cedar Falls, Iowa	General	\$49,013.00
Field House Track Replacement - Price Laboratory School	Jens Olesen Construction Co., Waterloo, Iowa	General	\$25,975.00

Mr. McMurray reported that the award for the Field House Track Replacement is well within the project budget. The lowest bid on the project was for an asphalt base. However since the difference between asphalt and concrete was only \$363, the university determined to go with a concrete base.

The following new projects were presented for board approval:

<u>Interior Painting of Noehren Hall</u>	<u>\$ 48,000</u>
Source of Funds: Dormitory Improvement Fund	
<u>Library - Phase II - Landscaping</u>	<u>\$ 30,000</u>
Source of Funds: Library - Phase II Budget	
<u>UNI-Dome Water Service</u>	<u>\$ 73,000</u>
Source of Funds: UNI-Dome Project Budget	
<u>Access Road to Industrial Arts and Technology Building</u>	<u>\$ 29,000</u>
Source of Funds: Institutional Road Funds and, if needed, University RR&A	
<u>Reconstruction of Central Campus Access Road (Missouri Street) and Central Campus Storm Sewer Installation</u>	<u>\$198,830</u>
Source of Funds:	
1975 Institutional Road Fund	\$17,830
1976 Institutional Road Fund	\$82,000
1975-76 RR&A	\$29,000
1975 Capital Appropriations	\$70,000

The university has part of this project programmed in the 1976 institutional road program. Under the design agreement approved by the board and the Highway Commission, design funds for the institutional road portion of the project will come from the 1975 roads program. The university needed to construct the project during 1975 so that the Phase II of the Campus Storm Sewer project could be completed at the same time as the road project. The Highway Commission agreed to this arrangement with the institution using other institutional funds as needed for construction payments, to be reimbursed by the Highway Commission early in 1976. The university also determined that some cost savings might be possible by combining the road project and Phase II of the storm sewer project. The source of funds for the third phase of the storm sewer project is planned to come from 1975 capital appropriations and 1975-76 university RR&A funds. The university intends to take a base bid on the institutional road project and Phase II of the storm sewer project and alternate bids on the Phase III storm sewer project. In this way the university can determine at a later date whether or not it has the funds to proceed with the third phase of the storm sewer project.

Bids are scheduled to be received May 1 with awards recommended at the May board meeting. The roads portion and Phase II of the sewer project is already being designed; the design process on the Phase III sewer project will be initiated after approval of the project.

Vice President Stansbury also reiterated that the university felt it was more economical to complete the whole design at this time. There was then discussion of what the university would do if the appropriation was not forthcoming.

Mr. McMurray noted that this \$70,000 appears to be a higher priority than was reflected in the board's capital askings and will be reviewed when the entire question of priorities is discussed in April.

MOTION:

Mr. Baldrige moved the board approve the Register of Capital Improvement Business Transactions for the period February 5 to March 6, 1975; the construction contracts be approved; the new projects be approved; the executive secretary be authorized to sign all necessary documents. Mr. Shaw seconded the motion and it passed unanimously.

FARM LEASES, 1975. The board was requested to approve three farm leases as recommended by the university. The lessees were Robert L. Christensen, Garnold Hoskins and Clark Renner. The university reported that rent is increased in the amount of \$25 per acre over the rental charge for 1974 on one of the Christensen leases and \$20 per acre over the 1974 rental charge on the Renner lease.

MOTION:

Mr. Zumbach moved the board approve the lease agreements with the persons listed above. Mrs. Collison seconded the motion. On roll call the following voted:

AYE: Bailey, Baldrige,
Brownlee, Collison, Shaw, Slife,
Zumbach.

NAY: None.

ABSENT: Barber.

The motion passed.

CANCELLATION OF PUBLIC HEARING ON PHYSICAL EDUCATION BUILDING PROJECT. The board was requested to cancel the public hearing scheduled for 11:00 a.m., Thursday, March 13, 1975 and adopt a resolution rescheduling that hearing for 11:00 a.m., April 10, 1975 in the board meeting room at the Sheraton Inn, Des Moines, Iowa.

The Board Office reported that the university sent the plans and specifications for this project to the State Building Code Commissioner for review to determine compliance of the plans and specifications with the State Building Code. The university determined to wait to advertise the public hearing until it received notice from the Building Code Commissioner that the plans and specifications were in compliance with the State Building Code. The university did not receive this notice in adequate time to advertise for a public hearing on the project at the Regents' March meeting. Notice of public hearings must be advertised at least ten days prior to the hearing.

MOTION:

Mr. Slife moved the board cancel the public hearing scheduled for 11:00 a.m., Thursday, March 13, 1975 and adopt a resolution rescheduling that hearing for 11:00 a.m., April 10, 1975 in the board meeting room at the Sheraton Inn, Des Moines, Iowa. Mrs. Collison seconded the motion and it passed unanimously.

RESOLUTIONS SETTING PUBLIC HEARINGS

A. Resolution on Campus Lighting. The board was requested to approve a resolution providing for a notice of hearing on proposed plans, specifications and form of contracts for the campus lighting project at April 10, 1975 at 11:00 a.m., CDT, at Des Moines, Iowa.

MOTION:

Member Zumbach introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications, and form of contracts for Campus Lighting Improvements on the campus of the University of Northern Iowa". Member Zumbach moved that said resolution be adopted, seconded by Member Brownlee, and after due consideration thereof by the Board, the President put the question and, upon roll being called, the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Shaw, Slife, Zumbach,
Petersen.

NAY: None.

ABSENT: Barber.

Whereupon the President declared the resolution duly adopted.

The resolution is on file at the Board Office.

B. Resolution for Library, Phase II - Landscaping. The board was requested to approve a resolution providing for a notice of hearing on proposed plans, specifications and form of contracts for the Library, Phase II - Landscaping on the campus of the University of Northern Iowa and for a notice to contractors of bidding thereon. Hearing by the board is set for 11:00 a.m., CDT, at Des Moines, Iowa.

MOTION:

Member Slife introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications, and form of contracts for Library, Phase II - Landscaping on the campus of the University of Northern Iowa, and for

a notice to contractors of bidding thereon". Member Slife moved that said resolution be adopted, seconded by Member Collison, and after due consideration thereof by the board, the President put the question and, upon roll being called, the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Shaw, Slife, Zumbach,
Petersen.

NAY: None.

ABSENT: Barber.

Whereupon the President declared the resolution duly adopted.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the University of Northern Iowa portion of the docket.

UNIVERSITY REORGANIZATION. Vice President Stansbury reported that the university recently did some internal reorganization in staffing. He added that a docket item will come before the board soon regarding the position of Acting Resident Director. He reported that Dick Cottrill had been hired for this position.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Friday, March 14, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of February 1975 were ratified by the board.

FACULTY SALARY SCALE. Discussions and action regarding the Iowa School for the Deaf faculty salary scale is found under the Iowa Braille and Sight Saving School portion of the minutes. Because action was taken jointly, discussion is shown only under that portion of the minutes.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the Register of Capital Improvement Business Transactions for the month of February 1975.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the Iowa School for the Deaf portion of the docket.

CONTINUING EDUCATION. Superintendent Giangreco reported that all three Iowa universities are involved in continuing education in southwest Iowa. He specifically mentioned that Iowa State University offers two graduate degree programs through its extension division in southwest Iowa. He reported that a learning disabilities course is planned to be offered and should be quite helpful for Iowa School for the Deaf faculty members.

ARCHEOLOGY PROJECT. Superintendent Giangreco reported that the University of Iowa is researching, in an archeology project, the ditches in the area of the school.

GENETIC HEARING IMPAIRMENT SYMPOSIUM. Superintendent Giangreco reported that the first nationwide genetic hearing impairment symposium was held in connection with the National Foundation of the March of Dimes at Iowa School for the Deaf with regard to some of the problems faced in residential schools.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Friday, March 14, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of February 1975 were ratified by the board.

SCHOOL CALENDAR, 1975-1976. The board was requested to approve the school calendar for Iowa Braille and Sight Saving School for 1975-1976. It was reported by the Board Office that this calendar represents no major change over the calendars approved by the board in the past.

MOTION: Mr. Brownlee moved the board approve the school calendar for Iowa Braille and Sight Saving School for 1975-1976. Mr. Zumbach seconded the motion and it passed unanimously.

A copy of the calendar is on file at the Board Office.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the month of February 1975 had been filed with him, was in order, and recommended approval.

The following purchase order was reported:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Tunnel Repair Project	Kies Electric Supply Company, Waterloo	Electrical	\$3,443.20

A change order on the Porch Renovation Project in the amount of \$3,800 was also on the register.

MOTION: Mrs. Collison moved the board approve the Register of Capital Improvement Business Transactions for the month of February 1975. Mr. Zumbach seconded the motion and it passed unanimously.

ACADEMIC SALARIES. Mr. Richey recommended the board discuss academic salaries for both Iowa Braille and Sight Saving School and the Iowa School for the Deaf jointly under the Iowa Braille and Sight Saving School portion of the docket because discussion would be closely related.

The Board Office requested the board approve the proposed teachers' salary schedules for 1975-76 as submitted including Sections A, B and C

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with a beginning salary rate of \$8,448 and that the institutions be authorized to prepare teacher contracts subject to adjustment in salary when the appropriation for 1975-76 has been made.

The Board Office reported that the Iowa School for the Deaf and Iowa Braille and Sight Saving School have collaborated to develop a common basic salary schedule for 1975-76, Section A, which is an increase of 7% over the salary schedule for 1974-75. Supplementary salary schedule for 1975-76, Section B, and salary schedule provisions for 1975-76, Section C, have been developed for both schools with appropriate differences that reflect differences in program and size of activity.

Superintendent Woodcock reported that Iowa Braille and Sight Saving School came to the board in the spring of 1973 with a salary schedule for teachers which was virtually the same as that in the public school system in Vinton. He stated the school has been under that salary scale since that time. He noted that one of the basic changes from the salary scale approved in 1973-74 is that three new steps have been added in the BA and BA+15 categories. He also reported that acceptance of correspondence courses are being proposed. He reported that if additional state monies become available in public schools those teachers may receive a 6% increase. He noted that if those monies would come forward, Iowa Braille could be out of step even before this schedule begins as starting salaries might go to \$8,600. Mr. Richey reported that the reverse could also be true and that the level of appropriation granted the board also makes a difference. Superintendent Woodcock stated that all teachers understand that.

Mr. Richey reported that funding for the Iowa School for the Deaf proposed salary schedule would be provided by the 14.2% increase in budget included in the Governor's recommendation. Whereas funds were inadequate to properly apply the 1974-75 salary schedule last year, this year the institution must understand that it is mandatory for every teacher to be placed on an appropriate step on the salary schedule. Superintendent Giangreco thanked the Governor, the board and the Board Officer personnel who have worked on setting up this faculty salary scale for the school. He noted it has taken eleven years to reach this point of compatibility with local school districts.

Mr. Richey commented that most staff persons at Iowa Braille will, according to the proposal, receive about a 7% increase which is a scale adjustment. He reported that Iowa School for the Deaf is moving on to a scale where increases are substantially greater on the average but in a few instances there would be no increase involved because five employees haven't been on scale.

President Petersen expressed appreciation for the amount of time involved in producing salary scales for teachers at the two institutions.

MOTION:

Mr. Slife moved the board approve the proposed teachers' salary schedules for 1975-76 as submitted including Sections A, B and C with a beginning salary rate of \$8,448

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and that the institutions be authorized to prepare teacher contracts subject to adjustment in salary when the appropriation for 1975-76 has been made. Mr. Bailey seconded the motion and it passed unanimously.

The salary schedules are on file at the Board Office.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the Iowa Braille and Sight Saving School portion of the docket. There were no additional matters brought up for discussion.


R. Wayne Richey, Executive Secretary