

The State Board of Regents met at the University of Northern Iowa on Thursday, March 12, 1981, and at Iowa Braille and Sight Saving School on Friday, March 13, 1981. Those present were:

	<u>March 12, 1981</u>	<u>March 13, 1981</u>
<b>Members of State Board of Regents:</b>		
Mrs. Petersen, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Brownlee	Excused	Excused
Dr. Harris	All Sessions	All Sessions
Mrs. Jorgensen	All Sessions	All Sessions
Mr. Neu	All Sessions	All Sessions
Mr. Shaw	All Sessions	All Sessions
Mr. Wenstrand	All Sessions	All Sessions
<b>Office of State Board of Regents:</b>		
Executive Secretary Richey	All Sessions	All Sessions
Director Barak		All Sessions
Director McMurray	All Sessions	
Director Sonnenschein	All Sessions	
Director Volm	All Sessions	
Ms. Baker, Secretary	All Sessions	All Sessions
Mr. Maxwell	All Sessions	
<b>State University of Iowa:</b>		
President Boyd	Exc. 3:45 p.m.	
Vice President Bezanson	Exc. 3:45 p.m.	
Vice President Brodbeck	Exc. 3:45 p.m.	
Assistant Vice President Small	Exc. 3:45 p.m.	
Assistant to President Mahon	Exc. 3:45 p.m.	
Acting Director Brisben	Exc. 3:45 p.m.	
Ms. Phillips	Exc. 3:45 p.m.	
<b>Iowa State University:</b>		
President Parks	Exc. 4:45 p.m.	
Vice President Christensen	Exc. 4:45 p.m.	
Vice President Hamilton	Exc. 4:45 p.m.	
Assistant Vice President Madden	Exc. 4:45 p.m.	
<b>University of Northern Iowa</b>		
President Kamerick	Exc. 5:10 p.m.	
Provost Martin	Exc. 5:10 p.m.	
Vice President Stansbury	Exc. 5:10 p.m.	
Director Kelly	Exc. 5:10 p.m.	
<b>Iowa School for the Deaf:</b>		
Superintendent Giangreco	Exc. 5:00 p.m.	
Business Manager Kuehnhold	Exc. 5:00 p.m.	
<b>Iowa Braille and Sight Saving School:</b>		
Superintendent DeMott	Excused	All Sessions
Business Manager Berry	Excused	All Sessions

## GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, March 13, 1981.

**DEATH OF FORMER REGENT.** President Petersen announced that a former member of the Board of Regents, Casey Loss, had passed away. She asked that everyone pause for a few minutes of silence in memory of Mr. Loss and of his friendship and service to the board.

**APPROVAL OF MINUTES.** The minutes of the January 30, 1981, meeting and the February 17, 1981, meeting were approved as distributed. President Petersen stated that any additions or nonsubstantive changes should be turned in to the Board Office.

**REPORT ON MEETING OF IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION.** President Petersen reported that at the last meeting of the Iowa Coordinating Council for Post-High School Education the principle discussion was on proposals made by the federal administration in regard to higher education and how these may affect institutions in the State of Iowa.

Comments were made about the cutbacks that will affect the research enterprise. Although research will stand a certain portion of the cutback, there is evidently recognition by the federal government of the importance of basic research.

There were also comments about the affect of the federal administration's recommendations regarding the arts. These recommendations will affect the operations of C. Y. Stephens Auditorium at Iowa State University and Hancher Auditorium at the University of Iowa and other cultural activities at institutions in the state. There was also great concern about the impact of these recommendations on the Corporation for Public Broadcasting and the ability of IPBN to continue to deliver service.

President Petersen said there was a wide ranging and open discussion about addressing the consequences of the federal administration's recommendations.

It was agreed that the state legislative concerns and the federal picture are so important to all facets of higher education that they should be included on the agenda of the rest of the meetings of the council this year.

President Petersen reported there was a proposal for a new Bachelor of Science in Nursing at Coe College. After a thorough discussion, it was accepted.

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REPORT ON MEETING OF IOWA COLLEGE AID COMMISSION. Regent Bailey reported on the meeting of the Iowa College Aid Commission. He said he was surprised to learn that 49% of the guaranteed student loans are made to students in the state's 4-year universities. Students in private colleges receive 28% of the loans and 17% of the loans are made to out-of-state students. The average in-state loan is \$1,740 and the average out-of-state loan is \$2,100. At present the total amount of loans is \$118 million.

President Petersen interpreted this to mean if the student guaranteed loan program is significantly altered, this will have a tremendous impact on the Regent institutions. Regent Shaw said these figures indicate the need for these loans.

President Petersen thanked Regent Bailey for his report and received the report on behalf of the board.

AFFILIATED ORGANIZATION REPORT: IOWA STATE UNIVERSITY AGRICULTURAL FOUNDATION. It was recommended that the board receive the report of the Iowa State University Agricultural Foundation.

According to the Board Office, the annual report indicated that the foundation currently owns five farms in Iowa. It was reported that rising operating costs, severe drought, declining market hog prices, and a decline in feeder cattle marketing all played a role in a sharp decline in net income from the farms during the past year. It was also reported, however, that land values continue to increase, productivity of the beef cow-calf enterprise on one farm improved, and record corn yields occurred on another farm.

The Agricultural Foundation's income and expense summary indicated an operating loss of \$37,418.95 in 1980. Despite the operating losses, the balance sheet showed an increase in equity from \$2,081,388 as of December 31, 1979, to \$4,642,501 as of January 1, 1981. It was reported that this increase was due to upward adjustments in land values, which had not been changed since 1974, and to the addition of co-op equity certificates to the balance sheet.

Regent Wenstrand noted that the 1980 operating income and expense report of the foundation is representative of the situation in the rest of the state.

President Petersen received the report on behalf of the board and expressed appreciation for the work and commitment of the foundation to Iowa State University.

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ACCREDITATION REPORT OF THE DOCTORAL PROGRAM IN COUNSELING PSYCHOLOGY AT IOWA STATE UNIVERSITY. It was recommended that the board receive the report of the Committee on Accreditation of the American Psychological Association regarding the Doctoral Program in Counseling Psychology at Iowa State University.

The Board Office said that in December, the university was informed that the Committee on Accreditation of the American Psychological Association voted to reaffirm the accreditation of the Doctoral Program in Counseling in Psychology at Iowa State. This annual reaffirmation was made on examination of the Annual Self-Study report submitted by the university for the academic year 1979-80.

The guide lines for this annual report differed from those in previous years because it asked for information on how the programs plan to be in compliance with the Criteria for Accreditation of Doctoral Programs. All accredited programs were expected to be in compliance by September 1, 1980. The annual report indicated that the program at Iowa State University would be in sufficient compliance as of that date.

One new factor of the 1979-80 criteria is a specification of several items of information that should be included in brochures made available to prospective students. The university was asked to upgrade its brochures to be in compliance with this report.

The Board Office said the university should be congratulated for receiving the reaccreditation of the Counseling Psychology Program. The full report of the Association and the self-study are available in the Board Office for review.

President Petersen received the report of the Committee on Accreditation of the American Psychological Association regarding the Doctoral Program in Counseling Psychology at Iowa State University and congratulated the institution on receiving the accreditation on behalf of the board.

LEGISLATIVE REPORT, 1981 SESSION. It was recommended that the board accept the Legislative Report, 1981 Session.

Mr. Richey began the discussion on the Legislative Report by pointing out a change in the Board Office's remarks in regard to House File 121, which would alter the time in which the Governor may rescind an administrative rule. The Board Office had stated that it believed the bill was supported by the Governor, but Mr. Richey said this was not yet confirmed with the Governor's Office.

Mr. Richey then turned to House File 444. This act relates to the payment of state aid for pupils previously enrolled in a laboratory school. The bill indicates that laboratory schools shall receive state aid pursuant to Chapter 281 (Laboratory Schools) and 442 (School Foundation Program). The laboratory schools would receive funds at the same level that the public school from which the student came would normally receive. In addition, for students leaving the laboratory school during the school year, "the State Board of Regents shall transfer state aid received for the pupil to the district of residence in the amount agreed upon by the board of the district of residence and the State Board of Regents."

The Board Office said the fiscal implications of the bill were unclear. The receiving district would have other costs not covered by state aid and presumably not incorporated into the receiving district's property tax structure. Moreover, it is unclear what would happen in a subsequent year. In a subsequent year, the student would presumably be on the rolls of the new district and that district would receive state aid for that student. It conceivably could expect a continuation of the payment from the University of Northern Iowa.

Since the University of Northern Iowa does not presently receive state aid and under the proposed bill it would be expected to transfer general university appropriations for the transferring student, Price Laboratory School operations could be impaired.

The Board Office asked for the board's guidance on taking a legislative position if it wished a position to be taken.

President Petersen said she could not tell from the bill what was intended. She said the bill needed to be studied and more found out about it.

President Kamerick agreed that it was difficult to tell what is meant by the bill. However, it was the university's interpretation that the bill would have minimum impact. The university's interpretation was that if a student transfers from Price Laboratory School during the year, the state subsidy for that pupil in the public school would follow that student to the public school where he or she registers the next September. The student would be counted in public school enrollment. President Kamerick said if this reading was accurate, it would not be a great problem for the university. However, if there is an intention in the bill to drain students from Price Laboratory School, this could result in transfers in great numbers which would be a problem. Regent Neu wondered if the bill would encourage such transfers and President Kamerick said he did not believe it would.

Regent Neu suggested it would be logical if the state aid was prorated between Price Laboratory School and the public school if a student transfers.

President Kamerick explained that Price Laboratory School would not receive funds on the same basis because it does not receive moneys according to the same formula as the public schools. Regent Neu noted this means the laboratory school would lose these funds both when a student transfers into the school and when a student transfers out of the school.

President Petersen said the position of the board should be that there be communication about and study of this bill to find out the real intention of it and to seek clarification of the language in the bill. If the bill is of significance, the board needs to know this and to oppose it as being detrimental to the funding base of the institution.

Regent Neu suggested that an amendment be proposed that the Board of Regents at least be treated equitably in regard to how state aid follows a student. He pointed out that the institution does not receive the aid when a student transfers into the laboratory school and when a student transfers out of the school, the amount of state aid transferred is for a whole year even though the student spent a portion of the time at the laboratory school.

Mr. Richey agreed that in its current form the bill is dangerous and that the board should take a position to insist that it be clarified.

Regent Bailey said that Regent Neu's point about prorating the state aid was a good one and said the board could take a position that the bill be corrected to at least have the funds prorated. He suggested that the board indicate this as its policy at this time even though it still wants clarification of the bill. President Petersen asked if there were any objections to following this general line of concern when seeking clarification of the language in the bill. There were none.

Mr. Richey said there were two bills dealing with appropriation of federal funds, House File 634 and Senate Study Bill 287. He noted that the House bill is identical to bills introduced in past years which the board has opposed. The Board Office explained that under this bill all federal funds would, upon receipt, be deposited in the general fund of the state. When the General Assembly is not in session, state agencies could apply for, receive, and administer federal funds which became available at a time which precluded the possibility of their inclusion in the state budget but could not expend the funds until the budget committees jointly reviewed and approved the proposed expenditure. Funds for post-secondary educational research and student aid are exempt from the state appropriations requirements.

The Board Office said that Senate Study Bill 287 would set up what appears on the surface to be a reporting process. It requires a state agency to notify the Legislative Fiscal Bureau prior to submitting an application for federal aid. The Fiscal Bureau would forward the notice

to the proper appropriations subcommittees and the Legislative Fiscal Committee. The Office for Planning and Programming would file an annual report with the General Assembly of all approvals of applications for federal aid received by state agencies during the preceding calendar year. The General Assembly would be authorized to amend the report, approve the report, or take no action on it. The bill would also create a Federal Affairs Division in the Office for Planning and Programming which is required to establish and maintain an office in Washington, D.C.

Mr. Richey said that the Senate study bill would not be as objectionable as the House bill. It would deal with federally appropriated funds which are subject to the A95 process which is a state review process. If federal rules should change to require a larger number of grants to go through the state review process, the bill would automatically cover those appropriations.

Mr. Richey said this bill should be opposed in terms of concept because it could cause delays in the process that would badly hurt the institutions. He noted there is now great flexibility and entrepreneurship which allows the universities to conduct their activities in a highly competitive arena. Mr. Richey said this is not a good time to change that aspect of the universities. President Petersen agreed and said this is a time when the hustle of the faculty for grants and proposals is going to be much more tough for other sources of funds and support for vital research. This reimbursed overhead, she said, helps the universities to stay in business. President Petersen said all kinds of encouragement is needed to get these funds rather than having discouraging roadblocks placed in the way.

There is a tremendous danger in regard to protection of academic freedom said President Petersen. She noted that the board has fought long and hard for academic freedom. This includes the freedom to do research as well as to teach. This bill would expose all kinds of grants and proposals for review and such review would be irrevocable. President Petersen noted that some people may not understand the value of some research projects and their relationship to basic research. If there is an irrevocable review of them, it would lead to all kinds of problems.

Regent Neu pointed out that the position of the board is to oppose this bill.

House File 656 would prohibit a retirement plan or benefits system from requiring mandatory retirement on the basis of age. The Board Office said it would prohibit denying employment to a person who is over the entrance age for a retirement plan, but would not require that a retired employee be hired back or require the employment of a person over the normal retirement age.

Mr. Richey noted that the board is on record as opposing this concept. The board's position has been on the basis of its position as an employer rather than on the basis of a general state issue.

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It was noted that this bill would apply to private as well as public employees. Mr. McMurray said the bill would make this a civil rights issue.

Mr. Richey brought up Senate File 331 which would provide for the certification of a bargaining representative of an employee bargaining unit by the Public Employment Relations Board without an election. The bill would also provide that a certified employee bargaining representative would not represent employees who are not voluntary members of the employee organization. The Board Office noted that this bill is under study.

Mr. Richey thought this bill would create a nightmare if it passed. He assumed the board would want to have a more orderly process for selection of a bargaining representative.

In answer to a question from Regent Neu, President Petersen explained that if an organization could collect enough signatures, it could claim that it is the representative group for those employees and that negotiations should be conducted with it. This would eliminate the requirement for an election.

House File 434, said Mr. Richey, would ban the use of state funds for lobbying efforts. He believed this would cause severe problems to the state as a whole. Many funds involved in this policy are not appropriated funds. He noted that it would be difficult to determine when a person is lobbying or an interested party or when a person may have a major legislative issue at stake and need information on it.

Regent Bailey asked if the bill would prohibit lobbying and said he would not oppose it if it did eliminate all lobbying. Mr. Richey explained that only use of state dollars would be prohibited. President Petersen said that one of the things that concerned her about this bill was that there may be no way of controlling some representation or where the funds come from.

Mr. Richey indicated that Senate Study Bill 193 had become Senate File 370. This bill would reorganize Iowa's administrative structure for the funding and delivery of mental health and mental retardation services as a division of the Department of Social Services. That division would also include Developmental Disabilities.

The Board Office provided an analysis of the bill from the Iowa Mental Health Authority. Dr. Paul Seebom pointed out that:

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It is fundamental in medical matters that educational programs improve patient care. Currently, the IMHA (Iowa Mental Health Authority) can and does bring the educational resources of the health and social work departments to bear on the community mental health centers. SSB 193 puts this relationship at risk. The provision...that would permit DSS to "contract" with the Board of Regents to provide educational and research services does not provide assurance that such a relationship would ever be established. The fiscal constraints inherent in mental health care programs would in all likelihood never permit the funding to reach a level that could afford the luxury of an educational research program. For this reason alone, the mental health education and research faculty of our College would oppose SSB 193 in its present form.

The Board Office said an analysis of the bill by University Hospitals indicated some very serious technical problems with the bill. Those problems include the potential to shift administrative control of the Psychiatric Department and perhaps University Hospitals School to the Department of Social Services. There is a section in the bill that directs the establishment of an autism unit within a Department of Social Services facility. University Hospitals noted that this proposed program would be duplicative of the excellent program at Psychiatric Hospital; that it could not be properly conducted in any Social Services facility as well because such services require tertiary level, neurological, medical, and genetic support not available in those facilities; and it would weaken the existing program at Psychiatric Hospital because Iowa does not have sufficient autistic patients to support two programs.

Mr. Richey indicated that amendments were being drawn that would hopefully address these concerns.

Mr. Richey said that a bill dealing with life cycle costs of energy using products, House File 737, was an excellent bill. He noted that it underwent a lot of changes to reflect the board's position. The bill eliminates the centralized purchasing aspects that were a part of previous bills and studies.

In response to a comment from Regent Wenstrand, Mr. Richey said the board would have some freedom to work out the procedure of administering the provisions of this bill. Regent Wenstrand thought that the energy information might not be readily available in most cases. Mr. Richey said this would not necessarily be true but that this would be taken into consideration in developing the administrative procedure.

Mr. Richey agreed with Regent Wenstrand that this might be difficult to administer but said that this bill was strongly preferable to other proposed bills in terms of centralized purchasing and red tape.

Another issue discussed by Mr. Richey was a state self-insurance program which is covered in House Study Bill 217 and Senate Study Bill 284. The Board Office explained that these bills relate to losses and loss exposures of state government arising out of loss or damage to state property, breach of fidelity by officers and employees, tort claims, and workers' compensation. It would transfer to the Risk Management Division of the Department of General Services the administration of losses and claims in these areas and establish a state self-insurance fund to finance those losses. The state's self-insurance fund would be established with an initial appropriation of \$7 million and increased annually by a like amount until a level equal to the lesser of \$20 million or 1% of the annual general fund budget of the state is reached. However, the risk manager would be permitted by rule to annually assess state boards and commissions that have loss exposure to create the self-insurance fund.

The Board Office recommended that the board oppose these bills as they are currently drafted. The institutions have serious concerns about whether the Department of General Services is adequately able to deal with the broad range of insurance activities for Regent institutions. It was noted that the Regent institutions have developed a great deal of expertise in these areas and are adequately and responsibly managing their risk management programs at the present time.

The Board Office said the bill is unclear, is disruptive of long established risk management policies, might increase uncertainties in risk management, and most probably will increase risk management costs for state agencies. The Board of Regent institutions would probably have to take out insurance policies against the added uncertainties.

Mr. Madden pointed out that the legislation is sweeping and broad in scope and places a great deal of decision making authority with the state's risk manager. This would delete the board's current responsibilities for managing its affairs in this particular area and, depending upon the administrative rule adopted and the personnel involved in the program, could provide major problems for the Board of Regents.

Moreover, the Board of Regents institutional personnel were not asked to participate in the drafting of this legislation which is somewhat perplexing considering the coverage area involved in the institutions and the experience they have.

Mr. Richey noted that all state agencies and institutions would have to buy into the self-insurance program. President Petersen pointed out that if there had been a state self-insurance program this year, it would have quickly disappeared. She did not think this was a very good proposal.

President Petersen said that under the bond covenants, the board must have insurance.

She also said that the bill left the board and institutions out of the whole decision making process and that the Regent institutions have more expert knowledge of insurance programs than anyone else in state government. She felt this should be recognized by the Legislature. She said it should also be recognized that revenue producing enterprises should be exempt from such a self-insurance system, particularly one as undependable as this one would be.

Mr. Richey pointed out that nonrevenue producing enterprises could be required to participate in this program without any money to fund it. This would result in a budget reduction.

Regent Bailey disagreed with the stated position for House File 229. This bill would reverse the existing procedures for administrative rules which have been delayed by the Administrative Rules Review Committee for legislative consideration. The bill would provide that the rule would not become effective unless the rule is approved by a joint resolution.

The Board Office recommended a position of opposition for this bill because it would give greater authority to the Legislature and change the process and balance by which administrative rules are handled between the executive and legislative branch. It would potentially lead to a less-than-orderly situation for considering rules, as it is difficult for the Legislature to assign timelines at the beginning of a session for positive actions, which is what is called for in the bill.

Mr. Richey said the bill would weaken the executive prerogative and to some extent it would violate the separation of power principle.

Regent Bailey said that the writing of the law is a legislative prerogative. He felt that it would be unacceptable for an administrative agency to write the rules differently than the Legislature intended.

The Legislature is trying to find a way around the separation of power principle, said Regent Neu, so that in effect it not only passes laws but also administers them. He felt that the Legislature may have already gone beyond constitutional limits. Regent Neu said the only reason he would support this bill would be to force a decision on the constitutionality by the courts.

Regent Neu viewed the bill as an attempt by the Legislature to wield power over the administrative rules. He did not think the Legislature was the appropriate branch to review the rules and said he would rather have the review done in the executive branch. Regent Shaw indicated that he thought the Legislature was doing less than passing laws and that it should put more "flesh on the skeleton" when they send laws out of the Legislature.

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Regent Bailey said that in his judgment, the Legislature is writing additional supportive laws for acceptance. He said that it is in the field of law making that the administrative rules are advanced and he thought it should be the Legislature's prerogative to prevent something from happening that is different than what they intended.

Mr. Richey pointed out that if the Legislature is concerned about an interpretation given to an act through the administrative rules, it is within the prerogative of the Legislature to amend the act rather than to take action on the rules.

Regent Bailey said there is too much making of law by the administrative and judicial branches of the government and he thought these branches impinge on the Legislature.

President Petersen then called attention to some bills about which she had great concern. She noted that these bills appear to be gaining credence and may come up for serious consideration by the Legislature. These bills are being put forward under the category of "saving the state money" but President Petersen said this is a false premise. She noted, for example, that House File 374 which is included in this group of bills involves a small amount of dollars. The bills are clearly an attempt to direct what is taught and how it is taught at the universities. She said these bills should be clearly staked out as academic matters and not as financial matters. She said the board needs to stake out what is taught as the prerogative of the board and institutions. She felt the introduction of the bills set a dangerous precedent of attempting to dictate what is taught. She said this is clearly not in the area of the Legislature.

One of the bills in this category is House File 374 which would prohibit the use of state educational funds to provide legal assistance when the defendant is the state, a political subdivision, or an employee of either acting in an official capacity. It would also prohibit educational programs from providing any civil legal assistance to prisoners, thereby eliminating the Legal Assistance Clinic at the University of Iowa Law School.

The Board Office explained that the Prisoner Assistance Clinic represents only one of the components of the legal clinic program of the University of Iowa College of Law which provides legal internship experiences to upper-class law students. The legal clinic is an academic program to which students register and obtain academic credit.

In its ten years of existence the clinic has represented indigent clients who have recovered damage judgments against the state in the total amount of \$6,000. Nearly all of the clinic's cases involve post-conviction relief and equitable remedies. The legal clinic receives no allocation from the university to cover its ordinary operating expenses.

Dean Hines has pointed out that the legal clinic shares a problem common to all the lawyer skills training programs conducted by the Law College - a continuing inability to assemble sufficient resources to make these excellent educational opportunities available to all upper-class students who seek them.

President Boyd agreed with President Petersen that the bill is prohibitive regardless of the source of funds for the program. He said it is basically an attempt to determine what the program is.

And President Boyd said that this is a fine program. In basic law there are always two sides. Sometimes the state is the moving party and sometimes it is the responding party.

Regent Shaw said there is something peculiar about having the state on both sides of a legal issue. He did not think this would promote the best optimum result and felt it might be wasteful in some situations. He thought to have the state on the prosecution side and a state university on the prisoner's side might be a little undesirable.

President Boyd pointed out that a public defender is an employee of the state and that it is considered good public policy that both sides are entitled to representation. In response to a comment by Regent Shaw that it would be possible to have both sides represented without using state employees, Regent Neu suggested that it would be more expensive to hire lawyers individually than to use the public defender.

Regent Shaw indicated that he did not really disagree with the Prisoner Assistance Clinic program but that it would be better to avoid situations where the state is on both sides of an issue. He noted that this sometimes strikes the public as being rather odd.

People have failed to understand that this is an academic training program said President Petersen. The objective of the program is not to litigate against the state; the objective is to train students and provide clinical experience for them.

Regent Shaw said there are other ways of obtaining this experience such as placing law students in county attorneys' offices. President Boyd said there would be a limit to how effective this would be since there would be no supervision and there would be a vast array of experiences.

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There were several questions about whether the clinic solicits cases. President Boyd explained that the cases are assigned to the clinic at the initiation of the courts. Vice President Bezanson said that the clinic is not involved to a great degree with criminal prosecution. Most of the cases relate to civil rights claims and are referred by federal and state courts. These courts assign the cases either to the clinic or to a private lawyer for litigation. President Boyd said there was a lot of misconception about how the clinic gets its cases. People have been reacting to the notion that cases are solicited and this is not so.

President Petersen emphasized that cases are assigned by the court. Since the clinic is a training program, not all cases are accepted because they do not provide the educational opportunities that the instructors consider necessary.

Regent Bailey said since the cases are assigned by the court, he saw no objections.

President Petersen then mentioned a number of other bills that were proposed under the category of "saving the state money" but that are clearly bills aimed at imposing a particular set of values. She said these bills have to do with topics such as the termination of pregnancy clinic at the University of Iowa (House File 544). President Petersen said these bills should be labeled for what they are and should not be debated as part of reverting moneys or an economy move. She said the bills should be considered on their merits and not on the basis of the amount of money. The bills relate to services to the state and to educational programs and President Petersen said the board needs to focus attention on them when they come up for consideration.

President Petersen accepted the Legislative Report, 1981 Session, on behalf of the board.

Mr. Richey announced that the arbitrator had heard the case between the board and the United Faculty at the University of Iowa on the issue of the percentage of salary increase per year. The arbitrator found in favor of the board at 8% per year for the next biennium. Mr. Richey said it was his understanding that the main reason for the arbitrator's decision was that it was consonant with other agreements and arbitrated settlements for other units in the state.

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Mr. Richey indicated that the Governor would be preparing his salary recommendations to the Legislature for the next biennium. He said the Regents Merit System staff was cooperating with institutional staff and talking to merit employees on each campus about their proposals for salaries for the current year. He noted that the board would hold a public hearing on the salary policy as it has in the past.

Mr. Richey said the board needed to take action to forward its recommendations on salary policy for nonmerit employees for the 1981-83 biennium to the Governor. He said that it has customarily been the board's policy that the rate of increase not be a flat increase across the board. This has been true with Regent employees generally and with professional and scientific personnel specifically.

President Petersen said the board also needed to press forward with its request to the Governor for an opportunity to discuss with him the importance of salary for nonorganized employees. She said the board had planned to do this after the contract negotiations were completed. Regent Harris agreed that the board should follow through on this.

President Petersen indicated that it would be important to press for the merit principle and having merit steps for merit employees and for the application of the merit principle in regard to the professional and scientific staff and the faculty. She said if the board doesn't press for the merit principle, it may find itself with a salary policy that would not allow flexibility.

Regent Wenstrand agreed about the importance of the merit component. He said that once the merit principle is lost, there would be great pressure not to return to the merit principle.

President Petersen said the board needed to decide what it would carry forward in its request to the Governor. She noted that the hearing would include the request for the vitality and enhancement fund, 3% in the budget base, and points in general terms about the needs of the institutions. She said the keep up factor would also be discussed.

Speaking on behalf of the nonorganized faculty and staff, President Boyd said it is now time to add a figure for keep up to the salary request. Mr. Richey thought the keep up was determined by the proposal of an 8% salary increase per year. He said the board would insist that it have the flexibility to administer the funds through a budget commitment rather than a specific salary commitment. He said that out of that 8% budget, the institutions could do as much as possible to address salary problems. He said that the board needed to be sure that in the allocation of funds it is not restricted to a rigid amount

that would not allow the flexibility to do better than the budget in some cases where this is desirable.

President Petersen said that another important point is a commitment by the Legislature to fund the salary increase. She said the board needs to be very concerned about this.

President Boyd said it was important not to forget that the reversion is proposed to be carried forward next year and that there was no recommendation for an increase in the budget for library books, equipment, etc. This means the universities are going to have less money to deal with these items. He pointed out that there is no internal flexibility to deal with these areas. President Petersen pointed out that this flexibility will be further reduced because the universities must absorb federal fund losses.

President Boyd said there is no flexibility in these budgets because salary money has to be funded by the state and the amount has to be more than the vitality funds. President Parks agreed. He said that considering the inflation of this year and next year, there will be likely be a 20% reduction in university operating funds. Whatever amount is authorized for increasing faculty and staff salaries must be funded by the Legislators because the universities cannot find it in other places. He said it is important for the institutions to have minimal equipment and other items.

President Parks said he would like to see the board carry this request to the Governor personally. Regent Harris said the board had promised to carry forward this request in a personal manner.

President Kamerick said the impact of the reversions this year and continuance into next year's budget has been extremely severe. The affect on the library has been very dramatic. The library has been forced to cut out subscriptions and forced to stop buying material for the library that is crucial to the operation of the institution. President Kamerick said these cuts are extreme enough to raise questions about the quality of the institution.

President Petersen said that, having heard this discussion and realizing the institutions' commitment to the keep up request and the importance of the vitality fund, that the board would make every effort to meet with the Governor about these needs before he makes his recommendations on salary policies for the state.

Regent Harris suggested that since this would be such an important presentation, that it be considered a regular meeting of the board so that all members of the board would attend. President Petersen agreed that it would be effective for all board members to be in attendance. She noted that the institutional officers and Mr. Richey would also help to carry forward this request.

REPORT ON POTENTIAL FEDERAL STUDENT AID LOSSES. It was recommended that the board receive the report on Potential Federal Student Aid losses.

The Board Office said it consulted with the student aid officers at the three universities in preparation of this report. It was learned that the exact nature of the cuts being proposed by the Reagan administration would be made public March 10, 1981.

The Board Office noted that various reports coming out of Washington seemed to report different speculations with respect to the nature of the Reagan administration cuts. The only thing known for sure is that a number of the major student aid programs are subject to possible cutbacks.

The Board Office said it might be premature to attempt to affect changes in the planned cutbacks since the exact nature of those cuts are not yet known. The Board Office and institutions were to report back to the board when more specific information is known.

President Petersen pointed out that the board and institutions would have a better idea about the cutbacks after the details that were presented on March 10 are analyzed. She said one of the things that the board would need to do would be to determine how these cutbacks might impact the Regent institutions.

Mr. Richey said that a task force is working on this for all of post-secondary education in Iowa. Governor Ray has designated Mr. Richey to head the post-secondary task force and to write a detailed impact statement. Mr. Richey said this statement would be ready in a week. The committee has had its first meeting. The cutbacks relate to practically every aspect of the institutions. The committee is reviewing them specifically with respect to science, health, and service as well as accessibility to the institutions by students in terms of student financial aid. Mr. Richey said it appears that the cutbacks will have major impact on the institutions. He said these impacts would be in addition to the problems being experienced by the state.

President Petersen said the board would attempt to know what is happening and to report it as fairly as possible. She said the board would be derelict in its responsibilities if it didn't analyze the cutbacks and point out to everyone the financial and programmatic implications.

President Petersen received the report on Potential Federal Student Aid Losses on behalf of the board.

1979-80 RESIDENCE SYSTEM REPORTS. Three recommendations were made to the board. These were:

1. That the board accept the consolidated Residence System Report for 1979-80;
2. That the board receive the exhibited University Residence Systems Reports for 1979-80; and
3. That the board receive the University Five-Year Planning Statements and quantitative indicators.

It was noted that receipt of the University Five-Year Planning Statements would not change reviews and actions normally required on operating budgets, rate structures or facilities development.

The Board Office explained that the purpose of the Residence System Report for Fiscal Year 1979-80 was to report essential program and financial elements relating to the university residence system operations in 1979-80. It was prepared to provide the board with background information so that recommended actions affecting residence system program and operations that come to the board during the course of the year may be better understood.

The Board Office noted that total fall headcount enrollment increased from 56.5 thousand to 57.2 thousand from Fall 1978 to Fall 1979 for a 1.2% increase. The University of Iowa and Iowa State University increased total enrollment for the period approximately 1.7%. The University of Northern Iowa enrollment decreased approximately 0.7%. Occupancy in the residence system increased overall from 23.5 thousand to 23.6 thousand from Fall 1978 to Fall 1979. The University of Iowa and Iowa State University had a slight increase while the University of Northern Iowa had a small decrease in residence occupancy. This fall, 1980, total enrollment increased again to 60.4 thousand students or a 5.6% increase. Residence system occupancy moved up again to 23.7 thousand students. The University of Iowa and the University of Northern Iowa increased total occupancy this fall while Iowa State University showed a small decline. All three universities maintained occupancy in excess of building design capacity and approximately at full operating capacity for both the report year and the current year.

The Board Office noted that parietal rules suspension, overall, have not materially affected aggregate occupancy to date.

All three universities continue with the basic philosophy that resident housing should be as broad an experience as possible with each campus moving forward with its social, cultural, and educational programs.

All the universities had their residence system facilities inspected by the State Fire Marshal or began implementing building modifications as the result of prior Fire Marshal inspections during 1979-80. The

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University of Iowa reported it expects to be in substantial compliance by Fall 1981 and in full compliance by 1982-83. Iowa State University expects to be in compliance with operating exceptions noted by the State Fire Marshal by the end of the current year. The University of Northern Iowa expects to complete a three-phase implementation program by Fall 1982.

The University of Iowa extended its residential housing program to leased apartment facilities during 1979-80 to meet housing demand in excess of existing capacity. Iowa State University experimented with the same concept during the current year through lease of the Oakwood Apartments.

In the area of financial operations the Board Office said that revenues continued to increase to \$37.7 million in 1979-80 compared to \$34.7 million in 1978-79. Almost all of the 8.6% increase in revenues over 1978-79 resulted from price inflation adjustments to housing and food service rates. Current year revenues were estimated at \$40.8 million with budget ceiling adjustments anticipated.

Total operating expenditures of \$30.5 million (including university overhead) showed an increase of 8.7% in 1979-80 over 1978-79. Net revenue before debt service was \$7.2 million in 1979-80 compared to \$6.6 million in 1978-79.

Overall expenditure patterns changed marginally. Only utilities demonstrated a tendency toward larger share of total cost. Individual program patterns showed some adjustment to salary costs. University overhead shares continued to vary significantly from system to system.

Fund balances showed some shifts from 1978-79 to 1979-80. Investment in plant grew through the process of debt repayment and some capitalization of improvements. Voluntary reserves showed significant changes from 1978-79 to 1979-80. The University of Iowa's voluntary reserves decreased \$114,000 while Iowa State University's increased \$846,000. The University of Northern Iowa's increased \$869,000, although two-thirds of the increase resulted from a transfer of excess bond debt reserves to the surplus fund. Overall, the residence systems demonstrated voluntary reserves equal to 27% of actual expenditures for 1979-80. Some extraordinary reserves are accumulating for capital improvements at present, and 1980-81 should demonstrate a significant reduction in overall voluntary reserves.

In regard to facility improvements it was reported that improvement outlays in 1979-80 were \$2.5 million compared to \$2.1 million in 1978-79. There were major outlays for the University of Iowa's Hawkeye Court, Iowa State University's Friley Hall and Pammel Court, and the University of Northern Iowa's Campbell Hall.

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The Board Office reported there was no new long-term debt established in 1979-80 nor in the current year. All required debt service was met, including the University of Iowa Hawkeye Park Apartment Project loan from the University of Iowa Foundation. Net revenues to debt service for earnings ratios remained strong in 1979-80 and appeared to be so for 1980-81.

In the Five-Year Plans the most significant forecast was the decline in overall enrollment and residence system occupancy at all three residence systems. All of the universities are currently at or near maximum occupancy (operating) capacity with two of them leasing some housing in 1980-81 to address occupancy pressures. All currently have relatively strong voluntary reserves to meet contingencies. All campuses anticipate reduction in operating capacity as enrollment declines through reduction in the density of occupancy, such as detripling rooms and decommissioning buildings.

The Board Office said the only building plans are at the University of Northern Iowa. A long-planned addition of 24 apartment units and a multi-purpose room at South Courts has been moved up from 1982-83 to next year. Costs are now estimated at \$1.1 million.

Last year the University of Iowa forecast a potential operating revenue problem toward the end of the five-year plan. Rates were adjusted this year so that this problem appears to be resolved. No additional "catch-up" rate adjustments previously anticipated appear to be necessary now. In addition, a stronger reserve position than anticipated has developed and is projected throughout the current five-year planning period.

The Board Office said the only recognizable financial concern found in the current five-year plans is at the University of Northern Iowa. A forecast toward the end of the current five-year planning period points up a potential operating revenue problem. The university reported it will make the necessary rate adjustments to correct the imbalance. Revenue projections are the result of forecasts being made in current (1980-81) dollars so that such conditions may be noted through the five-year planning process and addressed accordingly.

Overall, said the Board Office, the five-year plans indicate a relatively stable transition in facilities and finances as forecast student occupancy declines.

The complete Residence System Report for Fiscal Year 1979-80 is on file in the Board Office.

President Petersen opened discussion on the Residence System Report by stating that she is very comfortable in the management of the residence hall systems at the institutional level and believed that the board's responsibility in overseeing the residence hall systems is being met.

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Mr. Richey said that all of the information contained in the report was important. He noted that the report had just been delivered to some of the board members so they had not had an opportunity to fully review it. He noted that preliminary budgets would again be considered in May, June, and July so that board members would have additional opportunities to review them and raise questions at those times.

In regard to the building plans at the University of Northern Iowa, President Kamerick said that a final decision has not yet been made on whether to build the apartments. He said the building plans were included in the report for planning purposes. If the university does decide to build the apartments, President Kamerick assured the board that it would present a proposal for board approval. He noted that if the apartments are built, they would be constructed out of surplus material.

Mr. Richey pointed out to the board that the information contained in the Residence System Report is used to answer questions that come from various sectors of the state. He noted that he has asked the Board Office staff to check with the dormitory directors and purchasing directors with respect to some differences in prices paid for food and other items. He said these are probably legitimate differences based on different storage requirements, transportation needs, and different specifications but that the Board Office should establish why the differences exist.

An error on page 18 of the report was noted. In Table 10 the actual expenditures in 1979-80 for the University of Northern Iowa should read \$6,317 (instead of \$16,317).

Mr. Richey complimented the dormitory directors for the excellent work they have done and for their clear reports.

Mr. Richey said that each report addressed the concerns raised by the State Fire Marshall. President Petersen explained that the most urgent of these concerns are being addressed first.

President Petersen recommended that board members retain the report for future reference.

President Petersen accepted the Residence System Report for 1979-80, received the University Residence System Reports for 1979-80, and received the University Five-Year Planning Statements and quantitative indicators on behalf of the board.

ANNUAL REPORT ON EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION.  
It was recommended that the board:

1. Accept the affirmative action reports as submitted by Regent institutions and the compliance office and
2. Encourage cooperation and exchange of information between institutions and the Board Office.

The Board Office noted that in January 1978 the board requested that a comprehensive report be prepared annually indicating the progress being made by the institutions in fulfilling their affirmative action commitments.

Regent institutions have been mandated by a number of federal and state statutes and executive orders to carry out equal employment and educational opportunities more expeditiously. Failure to comply can result in the withholding of federal funds from requested grants and contracts, cancellation of current grants and contracts, and debarment from the receipt of future federal financial assistance. Further, the institutions are subject to back pay, hire, or rehire orders.

The Board Office said that the Interinstitutional Committee for Equal Employment Opportunity (EEO) focused its attention during the past year to concerns relating to handicapped and disabled students.

The major task which confronted the committee was to define the responsibilities of Regent universities toward educating the handicapped. The committee did not reach any definitive answers to this issue. It made the following recommendations to the board:

1. As state institutions, they reaffirm their commitment to making higher education available to talented people who are handicapped.
2. Because of this commitment, there must be increased awareness on the part of administration, faculty, and staff members of individual differences among handicapped students which should and can be accommodated in public higher education.
3. These individual differences should be addressed by coordinating existing services and by increasing resources for the "reasonable accommodation" required for students with non-orthopedic limitations.

The Board Office noted that preliminary discussions are underway to plan a statewide learning disabilities symposium in the fall of 1982. Leadership for the proposed symposium is being provided by the University of Iowa's Office of Services for Handicapped assisted by the Department of Public Instruction, the Regent compliance office, and staff members from other Regent institutions. The proposed symposium is in response to the needs of an increasing population of learning disabled. It would provide interested faculty, staff, and community persons in Iowa with information on the learning disabled post-secondary student.

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The Board Office noted that the universities continue to take affirmative action in meeting the needs of minority, female, and handicapped/disabled students. The number of American Indian and Hispanic students enrolled at Regent universities has increased.

The Board Office summarized that progress is being made by Regent institutions in meeting their overall affirmative action commitments. It is expected that problems will continue regarding the availability of qualified and qualifiable persons, the relocation of potential minority group faculty, professional and scientific employees to Iowa communities where institutions are maintained, time-distance factors regarding employment at Regent institutions, and retaining staff because of higher salaries offered by other institutions and private industry.

The complete Annual Report on Equal Employment Opportunity and Affirmative Action and the detailed reports for each institution are on file in the Board Office.

President Petersen said the annual report was a very fine and detailed one.

Mr. Maxwell said he was pleased about the progress in the number of American Indian and Hispanic students enrolled. There are now 439 students in this category.

He noted that a Directory of Businesses in Which Minorities and Females Own Substantial Interest had been prepared by the Board Office and that there was a nice reponse for this directory from the private sector. He hoped Regent institutions and private institutions would be able to transact business with these firms.

There is a problem with minority contractors in receiving portions of building contracts, said Mr. Maxwell, because they seem to feel there is some contamination in the bidding process. The compliance office is attempting to help these minority contractors understand that there is a set procedure to be followed and that the institutions cannot make contracts without going through this procedure. Mr. Maxwell said a series of meetings and seminars would be set up to explain the bidding procedure to the minority contractors so they may receive some portion of the building contracts.

Regent Shaw raised a question about a recent Supreme Court decision. In this case the court ruled that an employer is entitled to hire a person without regard to minority protection unless the person comes from a pool of equally qualified people. He said that if this ruling has any implication for the Regent institutions with respect to carrying out federal policies, the board should be sure of the ground it stands on. If there has been a change in this, Regent Shaw said, the board should make sure its conduct is compatible with whatever the law is after this ruling.

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Mr. Maxwell responded that his cursory reading of the Supreme Court decision indicated that it does not affect affirmative action programs. Charles Samuels, Affirmative Action Officer at Iowa State University, said that it has never been a policy to hire a less qualified person over a better qualified person in the affirmative action program. Therefore, he did not think the court's judgment would have any impact on affirmative action.

President Kamerick pointed out that the court case dealt with a very technical question and did not speak to a question of constitutionality.

Vice President Christensen clarified a portion of the report on Iowa State University. He said that there was a decrease of 30 positions in the overall work force of the university. However, there were gains in the number of women in administrative and professional positions. There was a decrease of 68 women in the merit system, but Vice President Christensen said this decrease was counteracted by gains in other areas. He said there were gains in the number of minority persons in administration, some decrease in professional and scientific personnel, and a big loss in post doctoral associated people who were on grant money.

Vice President Christensen said that budget cutbacks have been a primary concern for the university. There has not been a lack of aggressiveness in the affirmative action program, but there is a lack of positions because of budget cutbacks.

President Kamerick asked Ira Tolbert of the Graduate College at the University of Northern Iowa, to speak about the loss of minority students at the university. Mr. Tolbert said that success in recruitment of minority students involves both intensive efforts to attract graduate students to the State of Iowa and luck. He said that students usually must be contacted from five to ten times, telling them about the quality of the program, the area to which they will be coming, and how they might use this experience when they complete their degree. There is no way of predicting how successful these efforts will be from year to year. Mr. Tolbert noted that the institutions are trying to cement relationships with people that have programs congruent with the Regent institutions but that this takes time.

Classie Hoyle, Director of Affirmative Action at the University of Iowa, reported for the Interinstitutional Equal Employment Opportunity Committee.

Ms. Hoyle noted that minority student enrollment for this year increased from 1,048 to 1,135 students. Half of these students are in special support services. The number of students who identified themselves as being handicapped increased from 259 to 333. Ms. Hoyle said it

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is believed that there may be more handicapped students who have not identified themselves.

In the area of athletics, Ms. Hoyle said the Regent institutions are in compliance with Title IX and that the committee is pleased with the number of women in athletics.

There were 214 persons identified as being handicapped who were employed by Regent institutions. Ms. Hoyle said that women and minorities were represented at all levels of professional and scientific personnel employment. There were 32 new hires for women on tenure tracks for faculty and 12 minority members hired on tenure track for faculty. She said the institutions are making efforts to increase the applicant pool in order to increase the number of qualified persons. She pointed out that where there is a large number in the applicant pool, there is a greater percentage of appointing a qualified person.

Ms. Hoyle said that the Interinstitutional EEO Committee this year concentrated its efforts on learning what the state institutions need to do to accommodate the handicapped. This was discussed with consultants and other resources. The recommendations of the committee were to affirm the commitment to making education available to those who are handicapped, to coordinate existing services, and to increase resources for accomodating handicapped students.

President Petersen said the Interinstitutional EEO Committee is a fine committee and that the board appreciated its hard work.

Mr. Samuels noted that the annual report next year would be changed because of a change in EEOC rules. President Petersen explained that for board purposes the report needs to know the commitment of the institutions and the progress being made. She said the report should be significant in terms of interpreting material and packaging it in a way that gives an accurate picture. She noted that the board may need some assistance in sifting through the statistics.

President Petersen encouraged the institutions in their commitment for equal opportunity to see that progress is made and that opportunities are provided for citizens.

Regent Harris commented that there were some key words used during the presentations - hard work and luck. He said the evidence of hard work on the part of all three institutions could be seen in the increased enrollment and employment of minorities and women. He said that as the minority member on the board, he was very pleased to know that the institutions were working so diligently. He said the institutions were doing a very good job and encouraged them to keep it up, and to

try a little harder. Regent Harris said that in all instances the board would stand behind the institutions.

President Petersen said she wanted to make it clear that the concerns of the board in regard to equal opportunity in education and employment were in no way related to any mandate from the federal government but relates to the board's own concern in that regard.

President Petersen accepted the Annual Report on Equal Employment Opportunity and Affirmative Action and the recommendations contained in it on behalf of the board.

ADMINISTRATIVE RULE ON PUBLIC HEARINGS ON BIDS. It was recommended that the board adopt the following policy:

The State Board of Regents shall give a bidder the opportunity for a hearing before the board when bid security is recommended to be retained, under the requirements of 8.6(2)d, Iowa Administrative Code. Final decision in such matters shall be rendered by the board following the hearing.

The Board Office noted that in the past four years, there have been six instances when there was a question of retention of bid security in accordance with the contract documents. Current language in the Iowa Administrative Code states:

Bid security shall be agreed upon as the measure of liquidated damages which owner will sustain by failure, neglect, or refusal of bidder to deliver a signed contract stipulating performance of the work in unqualified compliance with contract documents within ten days after notification of award of contract is given.

The board retained the bid security in all six instances.

In two instances which occurred during the past year, the board informally provided an opportunity for the contractor to appear before the board at the time the question of bid security was docketed. There is no formal requirement that a bidder be given that opportunity.

The Board Office recommended that the board formalize the procedure and give a bidder an opportunity for a hearing before the board when bid security is recommended to be retained. The rule would become part of the Iowa Administrative Code in the section dealing with bid security.

Regent Neu opened the discussion by indicating that he was a little uneasy about the proposed rule. Since the trend of cases seems to be going against the board's policy, Regent Neu thought the new rule would be a little more extensive. Mr. Richey said that the proposed rule was recommended and approved by Howard Hagen of the Attorney General's Office.

Regent Bailey said he thought the board's position is fair and valid. When the board does not return bid security, this is substantially less than the amount for which the board could sue a contractor for breach of contract.

However, Regent Bailey could see no reason to give contractors false hope through a hearing process and to have them go to the expense of hiring a lawyer if the results are a foregone conclusion.

Mr. Richey explained that the proposed rule would not result in any change in board policy. He said that in a hearing process it might be possible that some unique circumstances might be learned in the hearing which would allow for the return of the bid security in some cases. He noted that the rule was recommended by the board's counsel and that it was merely formalizing the board's actual practice over the years. He noted that the board has given a hearing to anyone who requested it in past years.

Regent Bailey said that those hearings were held as a courtesy and not as a requirement. He felt that the proposed rules would give the contractors false hope and they might have the substantial expense of hiring an attorney because there would be an implication that the contractor might get something out of the hearing. Regent Shaw said he agreed with Regent Bailey but that he could go along with the proposed rule in theory.

Regent Harris did not think accepting the rule would be a problem. He said that over the years the board would change but that the rule would stand. He thought it would be a good policy to adopt.

Petersen Petersen noted that the proposed rule would not change the board's policy of a long-term commitment to the integrity of the bidding procedure. She pointed out that the rule would not change the board's record that it has never returned the bid security. She said that all the rule would do would be to spell out what in fact the board has done.

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MOTION: Dr. Harris moved that the board adopt the following policy:  
The State Board of Regents shall give a bidder the opportunity for a hearing before the board when bid security is recommended to be retained, under the requirements of 8.6(2)d, Iowa Administrative Code. Final decision in such matters shall be rendered by the board following the hearing.  
Mr. Neu seconded the motion. The motion passed with Mr. Bailey opposed.

In response to a comment from Regent Neu, Mr. Richey said it was his understanding that these procedures will continue to be under review.

PROPOSED LOCATION OF AIRPORT IN DICKINSON COUNTY. It was recommended that the board receive the report on the proposed location of an airport in Dickinson County.

At the February board meeting, Regent Bailey brought to the board's attention the selection of a site for a new airport in Dickinson County. That site, known as Site 9, is in close proximity to Lakeside Laboratory. It was agreed that at the March meeting the board would hear a further report on this matter and receive a report from Professor Bovbjerg about the impact of the airport on the Iowa Lakeside Laboratory.

The Board Office explained that sometime ago, the local governments formed a study committee under a 28E agreement. Application was made to the Iowa Department of Transportation (DOT) for funding of an airport study.

Early in 1980, Professional Design Services, Inc., Ankeny, IA, was selected by the committee to do an indepth study on the projected airport needs in the area. A determination was made that the current airports could not be modified to meet projected demand.

At a public meeting held on October 29, 1980, the consultant identified ten potential sites for a new airport. On December 3, 1980, the committee voted unanimously to further study Site #9 as the tentative vicinity of the new county airport. On January 28, 1981, preliminary site plans for Site #9 were presented by the consultant. At that meeting Dick Bovbjerg, Director of the Lakeside Laboratory, spoke against the site selected. The Board Office noted that after that meeting, the airport layout plans were altered to place the airport about one-half mile further away from Lakeside Laboratory.

The Board Office noted that the construction of a new airport is probably still far into the future. However, it does appear at this time that if a new airport is constructed, Site #9 is most likely to be the site upon which construction occurs. No final decisions leading to construction have been taken to this point. Funding for an airport would likely come from a combination of sources, including local, state, and federal contributions. Evidently, the process of whether to proceed began with the March 11, 1981, public meeting, which Regent Bailey attended.

A new airport in the lakes area, according to an Iowa DOT spokesperson, would be an eligible project.

The Board Office said that evidently the decision selecting Site #9 was made irrespective of its proximity to Lakeside Laboratory. The consultant stated that landowners were not consulted and the first layout plans for the airport show that the consultant was not totally cognizant of the activities of Lakeside Laboratory, although some of the layout objections have perhaps been overcome in later modeling. However, Professor Bovbjerg feels that the location of an airport at Site #9 is totally incompatible with the continuance of Lakeside Laboratory

Mr. Bovbjerg's objections, said the Board Office, are basically those of noise and potential urban buildup in the vicinity of the laboratory.

The Board Office pointed out that in the consultant study the Iowa DOT completed a noise study which is a computer model on noise adopted for airport construction jointly by the EPA, HUD, and FFA. The study appears to indicate that the direct airport noise will not impact upon Lakeside Laboratory. Mr. Bovbjerg has pointed out that there would be noise increases through more airplanes flying over the vicinity of the laboratory and through an increase in traffic on the highway immediately adjacent to the laboratory.

Mr. Bovbjerg has also pointed out, said the Board Office, that there is future likelihood of additional commercial development if an airport is located on this site. Residential developments could probably be zoned out by the Department of Transportation as a means to protect the state's investment in the airport facility. However, the DOT has informally stated that commercial development is not incompatible with airport development.

The Board Office noted there is no requirement of further environmental impact statements unless the federal government participates in the funding of the new airport. Further, it is unlikely that a federally directed environmental impact statement would examine the issue of future commercial development as it impacts on the continued existence of Lakeside Laboratory.

The Board Office listed a number of options available to the board in regard to this matter (these are not necessarily in priority order):

- Take no further action at this time, as a board, and let stand the University of Iowa's objections to the selection of Site #9.
- Go on record as a board that if there is to be airport development at Site #9, Lakeside Laboratory must be given every consideration for protection from, first, noise and, second, certain types of commercial development. The board could express its objections at the meeting of the committee or a committee of the board could meet with the airport committee.

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-Go on record as a board objecting to the continued development of Site #9 and initially request that the airport committee consider and select another site on the grounds that Site #9 can never be made compatible to coexist with Lakeside Laboratory. One area which still requires further study is whether Site #9 presents a vastly superior site to the other nine sites or whether the committee, knowing now the strenuous objections of the University of Iowa on behalf of Lakeside Laboratory to the airport location at Site #9, would be willing to select another site that would be comparable to Site #9.

President Petersen introduced Mr. Bovbjerg. Mr. Bovberg noted that the Lakeside Laboratory is an interinstitutional unit. He said he has been aggressively opposing the airport site selection and made the following points.

First, everyone in the area agrees there should be a new airport in Dickinson County.

Second, the committee of local governments has worked very hard and has had the interest of the Dickinson County Association at heart. The committee has had the proper engineering studies conducted and information furnished by the DOT. Mr. Bovbjerg said the committee apparently did not notice the existence of Lakeside Laboratory when selecting the site for a new airport. The university has conferred with the committee and some changes in the plan were made. For example, the flight path was originally directly over the laboratory. This has not been changed. Mr. Bovbjerg said he could see no compelling reasons for the selection of Site #9 and said there were many other available sites.

Third, Mr. Bovbjerg said the noise level would be a problem. Airplanes would be very low when they are over the laboratory. He pointed out that this would be an uncontrolled airport which means pilots may do as they please without penalty. Very often the pilots circle. Mr. Bovbjerg said the laboratory expects that there will be many planes close or directly overhead.

Fourth, Mr. Bovbjerg said the planes would interfere with the work of the Lakeside Laboratory, more so than now. At present, there are occasional flights over the laboratory and the noise is very loud. This disrupts teaching, disrupts research, and disrupts a place for the gathering of minds. If a person is doing field research, he or she must stop until the plane has gone by.

Fifth, said Mr. Bovbjerg, there is a problem of environmental degradation. He noted that this cannot be documented. The DOT has recommended that there be no residential buildings within two miles of the airport. However, this would still allow commercial buildings. Mr. Bovbjerg said that this sort of change in environment is a major cause for the extinction of species. Whenever this happens, the natural community does suffer.

Mr. Bovbjerg urged the board to act on this matter and to use all the power available to it to try to change the minds of the Dickinson County government or to hold open options for the other possible sites for an airport.

On behalf of the faculty and students at Iowa State University, Vice President Christensen concurred with Mr. Bovbjerg about his concern. Vice President Christensen said that this is considered to be an irreplaceable facility because the kind of work that is done there cannot be done elsewhere in the State of Iowa.

John Downey, Head of the Biology Department at the University of Northern Iowa, said that the University of Northern Iowa is also very concerned about this issue.

Regent Bailey reported that he attended the March 11 meeting about the Dickinson County airport and that he made a number of comments. The resident manager of Lakeside Laboratory also attended. He felt there was some softening of the committee's position. Regent Bailey thought that was reasonable since there are alternative sites for the airport.

President Petersen asked if the university was suggesting that the board attempt in a reasonable way to express its concerns about the teaching and research, the gathering of minds, and the resources at the laboratory and convince the committee and county officials to choose another site. She noted that it would always be possible to fall back on other legal ramifications but that the board should at least first try to convince them to change their minds in a reasoning process. Mr. Bovbjerg said that this would be seen as support from the board.

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Regent Shaw suggested that if all residential development was prohibited in the area that this would be an advantage in preserving the area as it is. Mr. Bovbjerg said that although residential development would be prohibited, commercial development would still be possible. Regent Bailey explained that commercial development is considered to be compatible with an airport.

Regent Harris asked what method would be used to communicate the board's feeling to the local government committee. He suggested that the board indicate it understands and appreciates the need of the people of the county for a new airport and that the board is not opposed to that. The board should indicate that it does object to the selected site for the airport and ask the committee, in as nice a manner as possible, to seek alternatives. He said the board should do this at each stage as the airport progresses.

Regent Harris said the fact that the impact of the airport on the laboratory is unknown is a good reason not to risk the construction of an airport on Site #9.

Regent Bailey said that he did tell the committee of the board's position.

President Petersen said she gathered that it was the consensus of the board that it should communicate to everyone involved in this issue of its great concern and request that alternative sites be looked at for the reasons outlined above. She said the board was seeking to find an alternative to a problem that the board recognized exists.

Regent Neu suggested that an additional move would be to contact Bob Rigler of the DOT commission and ask for his help. Regent Bailey indicated that he had been in touch with C. I. MacGillivray, Director of the Planning and Research Division of the Iowa DOT. He also said that Raymond Kassel, Director of the DOT, had indicated that it could influence this project.

MOTION:

Dr. Harris moved that the board attempt in a reasonable way to express its concerns about the teaching and research, the gathering of minds, and the resources at the Lakeside Laboratory and convince the committee and county officials to choose another site. He further moved that in addition to written materials, that there might be a personal appearance made by a member of the board before the committee. Mr. Neu seconded the motion.

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Regent Harris felt the board should approach this with a great deal of understanding and fairness but that it should be known the board feels very strongly about placing the airport at some place other than Site #9.

Regent Shaw indicated that he would abstain from voting on the motion. He said he was not voting in favor of Site #9. Regent Shaw said that as large institutions with large accumulations of property, the institutions expect a certain amount of accommodation in the communities where they are located. He did not think it was fair for the board to be too hard lined about things that impinge on it to a degree.

Regent Jorgensen said that during the process she hoped that the board would keep track of the sensitivities of the local people and keep lines of communication open, so the committee does not feel pressure is coming from a place above them.

VOTE ON MOTION: The motion passed with Mr. Shaw abstaining.

COMMENCEMENT SCHEDULES. Below are the dates for spring commencement at the Regent institutions.

University of Iowa	Saturday, May 16	9:30 a.m.
Iowa State University	Saturday, May 23	9:30 a.m.
University of Northern Iowa	Saturday, May 23	2:00 p.m.
Iowa School for the Deaf	Saturday, May 2	11:00 a.m.
Iowa Braille and Sight Saving School	No graduation exercises planned	

President Parks requested that Regent Bailey attend the commencement exercises at Iowa State University. He said that Regent Bailey has been a faithful and congenial attendant of Iowa State's commencement for a long time.

President Petersen passed around a sign-up sheet and asked the Regents to indicate which commencement they planned to attend.

BOARD OFFICE PERSONNEL REGISTER. The actions reported in the Board Office Personnel Register were ratified by the board.

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Change of Status:

Robert L. Huber, from Classification Program Administrator to Associate Director of Regents Merit System, \$24,024 annually effective February 13, 1981.

Merit Increase:

Lorna J. Schmoranz, Secretary I, to \$10,580 annually (Grade 104, Step 11) after annual merit evaluation, effective February 13, 1981.

NEXT MEETINGS. Because of the appointment of new board members, President Petersen suggested that the board hold a meeting for possible reorganization of the board and board orientation on Friday, May 1, so there would be a continuity of leadership. She said the institutions would make presentations about their programs, strengths, and weaknesses for the benefit of new board members.

Presidents Boyd and Kamerick indicated that it would be necessary for someone to represent them at this meeting because of scheduling conflicts.

President Parks offered to hold the meeting at Iowa State University and President Petersen accepted his invitation. The meeting was set for 10:00 a.m. on May 1.

The next meetings are scheduled as follows:

April 16-17	University of Iowa	Iowa City
May 1	Iowa State University	Ames
May 21-22	Iowa State University	Ames
June 18-19	Iowa Lakeside Laboratory	Okoboji
July 15-16	University of Northern Iowa	Cedar Falls
August	NO MEETING	
September 17-18	Iowa School for the Deaf	Council Bluffs
October 15-16	University of Iowa	Iowa City
November 12-13	Iowa State University	Ames
December 15-16	University of Northern Iowa	Cedar Falls

President Petersen then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the general docket. There were none.

EXECUTIVE SESSION. President Petersen reported that the board needed to enter into executive session to discuss strategy in regard to imminent litigation under Section 28A.5, Section 51a, of the Code of Iowa. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Bailey, Harris, Jorgensen, Neu, Shaw, Wenstrand, Petersen  
NAY: None  
ABSENT: Brownlee

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 5:00 p.m. and arose therefrom at 5:30 p.m.

## STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, March 12, 1981.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by the board.

OTHER PERSONNEL MATTERS. A supplemental item concerning the resignation of President Boyd was introduced. It was recommended to the board that it accept the resignation of Willard L. Boyd as President of the State University of Iowa and approve his indefinite leave of absence without pay as Professor of Law.

In his letter of resignation President Boyd indicated that he will become president of the Field Museum of Natural History in Chicago. Because of his abiding commitment to the University of Iowa, he asked to continue his relationship with the university as a faculty member on leave.

President Petersen began by saying that the board must accept President Boyd's resignation with deep regret. She said President Boyd has served the university and the board, as well as the state as a whole, for many years with great distinction. She expressed the board's appreciation and gratitude for those many years of President Boyd's service as president and academic vice president and for his great dedication. She noted that he has enhanced and cultivated the atmosphere of the university, that he has managed under very difficult circumstances with excellence in mind, and that he has set a standard for the future with vigor and confidence. She stated the board's thanks to President Boyd for a job well done.

Student body leaders from the University of Iowa spoke about President Boyd.

Dave Arens, Collegiate Associations Council, expressed thanks to President Boyd on behalf of the students at the University of Iowa and offered the student body's hope for President Boyd's continued success in life. He said the students shared the feeling of sorrow at President Boyd's departure from the university. President Boyd, said Mr. Arens, has been a strong and dedicated leader at the University of Iowa. Mr. Arens said that he learned much from President Boyd in the past two years and that President Boyd guided him when no one else could. He said that President Boyd has been more than just the head of the university but that he has been a friend to all students.

Mr. Arens said that President Boyd was a good leader because he said no when it was necessary and when it was the fair answer. President Boyd has not promised what he could not deliver. He has delivered a lot.

Mr. Arens noted that students have had easy access to the administration at the university and have been able to have representation in areas that affect them. He thought few other institutions enjoy such open acceptance. Mr. Arens said this access is of vital importance and that student body representatives would be seriously handicapped without the accessibility, understanding, and competence of the administration.

Mr. Arens concluded by stating that the students recognize that President Boyd must do what he feels is right to be happy and that the students want to show him their pride, respect, and love.

Kathy Tobin, Vice President for Student Senate, expressed the students' sadness at this resignation and wished President Boyd well. She said that without doubt student government benefited greatly from President Boyd's tenure. She said he has listened to student comments and opinions on any and all matters of student concern and that he has worked willingly and honestly with student government on a daily basis.

President Parks said he worked with President Boyd for quite a few years and that it has been a real pleasure. He said President Boyd would be missed very much. President Kamerick agreed and said that President Boyd is a grand person.

Regent Bailey indicated that he had favorable recollections of his association with President Boyd and that he will miss having such a good friend in Iowa City. He will also miss President Boyd's talent on the board and at the university.

President Petersen recommended that the resignation be accepted with deep appreciation and that an indefinite leave of absence be granted with the understanding a line would be available to President Boyd supported in part by funds from the University of Iowa Foundation if he returns to the university within a ten-year period. She said the board would be looking forward to when he does return. President Petersen further recommended that President Boyd be designated as President Emeritus as of September 1, 1981.

MOTION:

Mr. Shaw moved that the board accept Willard L. Boyd's resignation as president of the State University of Iowa and approve his indefinite leave of absence without pay as Professor of Law with a line to be available to him within a ten-year period supported in part by the University of Iowa Foundation and that President Boyd be designated as President Emeritus as of September 1, 1981. Mr. Neu seconded the motion and it passed unanimously.

President Petersen then began a discussion of the procedure to find a replacement for President Boyd. She said the first step in this search process was to consider the future of the institution and the expectations on the next planning horizon. She pointed out that faculty, staff, and students have spent a great deal of time in planning in the last years and that there is a set of planning documents already in existence.

One document was the result of the self-study prepared for the reaccreditation of the university by the North Central Association. President Petersen said the self-study produced a vision with a long-term horizon for the institution. She noted that there is also a set of planning documents produced by the long-range planning done for the biennial cycle. The official mission statement of the university is also available for use. President Petersen suggested that these documents be designated as the official documents for the future of the university along with positive statements made about the board's confidence in the future of the institution. She noted that it was fortunate that board would not have to spend three or four months in the planning stage before beginning the presidential search. Regent Wenstrand agreed that this would be an appropriate action.

MOTION:

Mr. Wenstrand moved that the board designate the self-study prepared for North Central Association, the long-range planning documents prepared for the biennium, and the university's mission statement be designated as the framework of the future of the institution and commend those documents for the use of those acting in the nomination process, screening process, and selection process in the search for a new university president. Mrs. Jorgensen seconded the motion and it passed unanimously.

The second step in the search process, said President Petersen, was a general decision on the characteristics needed in leadership for the university to be described as outlined in the documents just discussed. She asked what kind of a person the board and institution are looking for to provide the leadership to build the institution and to help the institution reach its goals. She noted that the criteria arrived at by the board would be a matter of public record and be available for all those people involved in the search process.

President Petersen said the person selected should have a combination of characteristics. She said the prestige, research, and caliber of the University of Iowa requires a person with academic credentials, a person who has demonstrated in his or her career an understanding of teaching and research, a person who is able to command respect, and a person who is able to use the power of persuasion necessary to be able to guide and influence to be effective in this job.

President Petersen asked what other characteristics are needed in the new university president. Regent Neu did not think that making a checklist of objective criteria would be very meaningful because the selection of a university president is so subjective. Regent Shaw thought such a list might tend to rule out some possible people and said that the board needed to begin its search with an open mind.

Regent Jorgensen said that a desirable characteristic would be a background that would enable the person to deal with the present financial situation in an innovative way. However, she did not think this need should be made a high priority. This should not be the primary motivation in selecting a new president, although it does appear the state's financial situation will be critical for the next couple of years.

Regent Wenstrand suggested that a university president needs to have vision, optimism, and energy. Mr. Richey added that intellect is very important.

Regent Jorgensen said that since there is a long-range planning document in place that indicates the direction in which the university is going, the board pretty much knows the kinds of problems it is facing and that it needs a person who can fit into that framework and deal with those problems.

President Petersen indicated that one of the strengths of the University of Iowa has been its decentralized administrative style and that this might be a consideration in choosing a new president. She said the ability to attract and build a team of central administration and deans is important and that the person should have administrative experience.

Another consideration offered by President Petersen was that there has been a great commitment in recent times to interinstitutional cooperation. The university needs a president who will fight hard for the institution but who will also permit the climate of interinstitutional cooperation that has developed in the last ten to fifteen years to continue.

Regent Wenstrand indicated that another desirable characteristic would be communication ability.

Regent Bailey pointed out that the requirement of academic background does not necessarily mean that the person must have a Ph.D. degree. He suggested that a president should emphasize the academic mission of the university above all things and be committed to excellence in the academic areas.

Another hallmark of the university is its continued leadership in the fight for academic freedom, said President Petersen. She noted that there is a fine record in regard to this in the State of Iowa and that this is not true around the country. One of the reasons for this is that there is a climate of understanding academic freedom because of the university presidents' willingness to explain and cultivate that understanding. She said the next president of the university would need to continue the commitment to academic freedom.

Regent Wenstrand wondered if it would be helpful for each board member to make up his or her own list of desirable characteristics of a university president. President Petersen believed that each member would develop such a list as the search progresses. She felt the traits being discussed at this meeting would be useful for public consumption and for those involved in the nominating process and screening committee as well as members of the board. She noted that the choice of an individual for this position would be somewhat subjective but that the choice must be judged against some criteria.

President Petersen then turned to a description of the search procedure. She said the search would be made up of three parts or responsibilities.

The first part of the procedure is the nomination process. Hopefully, she said, this will be an open process in which everyone will take part. This would include not only faculty, students, staff, and the administration of the university, but it would also include the citizens of the state and public officials who are interested in and who care about the institution. President Petersen said the board should encourage nominations from students, alumni, faculty, staff, state officials, citizens, and colleges around the state and nation. It should also ask for nominations from education groups and associations, foundations, etc., to get nominations from as many sources as possible. President Petersen said there should also be a widespread announcement and advertisement of the opening to secure applications. She said everyone was invited to make nominations or offer comments on what the board and university should be seeking in a university president.

The second part of the search process is the screening stage. This will be done at the university level. The Faculty Senate of the University of Iowa has a standing committee for this purpose which is known as the Committee on the Selection of the Central Administration. By action on March 11, 1981, the Faculty Senate acted to augment this committee by designating members of student government to have representation and for other sectors of the university to be included. The committee now includes the President of the Collegiate Associations Council, the President of Student Senate, the President of the University of Iowa Foundation, the President of University of Iowa Alumni Association, the Staff Council Chairman, and a dean selected by the deans in addition to the members of the standing committee.

Mr. Arens said that the student government associations appreciated the offer of the Faculty Senate to participate in the screening process and want to do so. However, he said that potential changes in leadership of student government were forthcoming. For this reason he asked that instead of designating the presidents of the student government organizations to be on the screening committee that the student representatives to the committee be designated by the student government bodies. President Petersen indicated that this was a reasonable request.

President Petersen noted that Classie Hoyle was asked to serve ex officio with the committee to facilitate the search and to be an advisor on affirmative action. She suggested that the President of the Board of Regents serve as liaison with the board and be ex officio to the committee.

The members of the Committee on the Selection of the Central Administration are as follows:

Derek Willard (Preventive and Communicative Dentistry) - Chair  
Richard Dague (Energy Engineering)  
Sydney James (History)  
George Kalnitsky (Biochemistry)  
Paul Neuhauser (Law)  
Samuel Patterson (Political Science)  
Marleigh Ryan (East Asian Languages and Literature)  
Howard Laster (Dean of Liberal Arts) - Selected by the Deans  
Charles Swisher - Staff Council  
Judge Max Werling - Alumni Association  
Dr. Earling Larson - University Foundation  
Representative of Collegiate Associations Council - to be named  
Representative of Student Senate - to be named

#### Ex Officio Members

Mary Louise Petersen - President, Board of Regents  
Leodis Davis (Chemistry) - President, Faculty Senate (term expires May 1, 1981)  
Ronald Allen (Law) - President Elect, Faculty Senate  
David Vernon (Law) - Legal Counsel  
Classie Hoyle (Affirmative Action) - Advisor on Affirmative Action

President Petersen said that this committee should place the advertisements, receive nominations, and search for the best leadership it can find. The committee should receive all nominations and comments from the open process, follow up on receiving necessary vitae and information, and screen the nominations. It will use the planning documents and the board's general discussion along with the material received in the general nomination process in its screening activities. It should aggressively cultivate candidates and get nominations from as many sources as possible and secure as wide a pool of candidates as possible.

President Petersen emphasized that the screening committee is a university committee and that Dr. Derek Willard, chairperson of the committee, would be the convenor and spokesman.

The screening committee would submit to the Board of Regents a list of six unranked top notch candidates. All of the candidates submitted to the board should have the potential to be and appear qualified to be president of the University of Iowa.

The third part of the presidential search process is the selection of the new president. President Petersen noted that under the law this is the responsibility of the Board of Regents. According to the Code of Iowa 262.9,2, the Board of Regents "shall elect a president of each of said institutions of higher learning."

President Petersen suggested that the screening committee be invited by the board to sit with the board in the interviewing process. She noted that it will be necessary to work out the details and logistics of the interviewing mechanism and that the Board of Regents will be responsible for determining how the interviews will be carried out. A fairly comprehensive investigation of each candidate invited for interview should be completed by the screening committee before his or her visit. The board will take great note of any comments or questions the screening committee might have after the interviews are concluded. The board will select the new president, taking into consideration the give and take of the questions, answers, and comments of all concerned in the process.

President Petersen pointed out that the President of the Board of Regents will serve as the convenor and spokesman in this stage of the process. The board is the legal entity and would use its prerogative to select the president. She noted that the board reserves the right to reject all names suggested and to ask the screening committee for additional nominees or to move otherwise.

President Petersen said that if the new president of the university is to be on board by September 1, the board and institution must begin immediately with the nominations. The screening committee should be organized and meet very soon. She noted that the board should be kept informed of the progress of the screening committee and interviews should be conducted early in June. No later than July 1 should be the target for selection of a new president.

Regent Shaw, in reference to the fact that there will be four new board members appointed soon, said he was mindful that a majority of the people responsible for making the selection of the president were not present. He suggested keeping all aspects of making the selection, other than getting started, quite open because the new board members may want to proceed differently. President Petersen said that the steps she outlined are standard procedure according to the most recent reading of the literature.

Regent Shaw said that in the selection of a president for the University of Northern Iowa, the board was more directly involved in the early stages of the search. He noted that the law has been changed and it is no longer possible to conduct some items of business in executive session. He said if this law in any way adversely affects the board's

ability to direct and guide this process, the board should work to change the law. He said this is the most important work that the board does. Regent Shaw felt it was not desirable to have the board be inactive up to the point of receiving 6 names for a committee. He said if the board is to get the very best person, it may be necessary to convince some people to go through the selection process. He felt the process should be kept fluid until the new board members are present.

President Petersen assured the board that the intent of the process is not to rule out the Regents actions in any way. She noted that the board has a responsibility to send all names, suggestions, and comments along to the committee.

Ronald Allen, President Elect of Faculty Senate at the University of Iowa, was present at the meeting. He said that a mechanism would need to be set up to have consultation with the board if that was desirable. He said that extensive demands will be made on committee members and that this process could not be taken lightly. He was concerned that the procedure outlined would be changed.

President Petersen said that she expected the procedure outlined to be carried through. She said the board understands the commitment of people and time on the committee and the board. Mr. Allen said he appreciated the role of the board but emphasized that a number of people will be imposed upon in a significant way in this process. For example, some faculty may need to give up summer research grants.

Regent Neu shared the concern of Regent Shaw that there will be four new members on the board and that some things could change. He assured Mr. Allen that the board would not take lightly any recommendations given to it by the screening committee.

Regent Neu also expressed concern about the mechanics of the selection process by the Board of Regents and the cumbersome number of people involved in the interviews. He pointed out that there are thirteen voting members on the screening committee plus ex officio members. If the screening committee is invited to sit in on the interviews the candidate would be dealing with about twenty-five people. President Petersen said it would be necessary to work out an effective mechanism of interviewing as the search progresses.

Regent Neu felt it was proper that the board not take that much part in the screening process because it is important that the faculty, administration, and students of the university be satisfied with the list of names from which the board will make its selection.

He said he had some concern that the President of the Board of Regents by being present at the screening meetings might be given undue advantage and unduly influence the rest of the board. By having gone through this process, the president of the board will have gleaned more information than will be available to the rest of the board. Regent Neu noted that board presidents can be very persuasive and said he wanted to be careful that board does have a choice.

President Petersen explained that the liaison function of the president of the board will be to keep board members informed of the progress of the search. She said this role will be ex officio to the committee and will be a role of facilitating monitoring of the process. She noted that there will be some incidental accumulation of knowledge by the board president that will be passed along to all members of the board. The president of the board would be serving as a liaison and a monitor to be sure the process is moving along and that a pool of qualified people is being accumulated.

In regard to the concern expressed that new board members may want to change the search process, President Petersen said that the procedure outlined has been used in recent years by first-rate institutions. The board would not be doing something unusual or out of the ordinary. President Petersen thought it would be possible to convince new board members that this is a rational approach and that there is enough flexibility in it to allow the procedure to begin.

She said that in order to name a new university president by July 1 and to have him or her on board by September 1, the board needed to take action. If a quality person is not found by that target date, the board will not name just anyone. She wanted to assure the public that the board and institution are searching for the best leadership they can find.

Regent Shaw said he would like to avoid picking a president from a group of "look alike" candidates. He said there should be some diversity among very highly qualified people. Regent Harris said the list of the final 6 candidates should consist of the most talented, the most kind, and the most understanding candidates imaginable. He said he expects the committee to come forth with excellent candidates. He mentioned that a desirable candidate would be someone who does not give the impression that he or she knows it all; someone who is a good listener to faculty, students, and all constituents; someone who is not afraid to make mistakes and who is not afraid to admit to a mistake; and someone who will be dedicated to the role of seeing that the University of Iowa continues to be a very excellent institution in the future as it is today and as it has been in the past.

President Petersen announced that there has been a commitment by the university through the University of Iowa Foundation for adequate resources for the screening committee staff and resources that will be necessary. Mr. Richey added that the institution should set up a fund that will also take care of board expenses. It was noted that a complete record of the search and selection shall be kept.

In answer to a question from Regent Neu, President Petersen said that a general framework for the search for a new university president has been spelled out. The details of the interviewing process will have to be worked out. She noted that there may be some other stumbling blocks as the search progresses and that these will also be worked out as necessary.

Derek Willard, Chairperson of the Committee on the Selection of the Central Administration said that the faculty will miss President Boyd. The faculty has valued his intelligence, humanity, grace, courage, and continued optimism and good cheer. He said President Boyd has created an atmosphere in the university that allows students, staff, and faculty to do their best work. He said he appreciated the board's comments about President Boyd.

Dr. Willard said he appreciated the board's help in starting up this process and that the committee was looking forward to working closely with the Board of Regents.

President Petersen asked if there were any objections to proceeding in the manner outlined. There were no objections.

Mr. Richey emphasized that the screening committee is a university committee and was not created by the board.

President Petersen summarized the procedure by noting that the nominating process is everyone's responsibility, the screening committee is the university's responsibility, and the selection is the board's responsibility.

President Petersen informed the board that the university has suspended its search for an academic vice president to replace Vice President Brodbeck. At the next board meeting there will be a recommendation for an interim appointment to fill the block of time after Vice President Brodbeck resigns in July. She noted that it is important that the new president of the university be a part of selecting the new academic vice president.

PRELIMINARY BUDGET ESTIMATES AND PROPOSED RESIDENCE SYSTEM ROOM, BOARD, AND APARTMENT RATES FOR 1981-82. The following three recommendations were made to the board:

1. That the board approve the rate schedule for the Department of Residence Services, to be effective beginning with the 1981-82 academic year for residence halls. (The rate for a double occupancy room with full board would be raised \$158 to \$1,834 for a 9.4% increase over 1980-81.)
2. That the board approve the rate schedule for family housing, effective with new and renewed leases May 15, 1981.
3. That the board accept the attached budget estimates for 1981-82, subject to further review when university budgets are approved for 1981-82.

The Board Office reported that the proposed rate increases for undergraduate residence halls ranged from \$74 to \$83 for single room rates to multiple room rates which correspond to percentage increases of 6.7% and 14.9%, respectively. Board rates were proposed to increase \$79 or 8.8% for 20 meals per week.

The double room and full board combined rate per person was proposed to be \$1,834 including a \$3 Associated Residence Halls activity fee, which is \$158 more than last year for a 9.4% increase. The proposed monthly rates for family housing ranged from \$102.50 to \$177 per month with increases ranging from 7.9% to 9.9% over 1980-81.

The Board Office noted that members of the Associated Residence Halls participated in distributing the overall rate increase to the various individual rates. By majority approval of members of the Associated Residence Halls, the spread of the various basic room rates was proposed to narrow slightly. The university concurred with the recommendation of the Associated Residence Halls.

The proposed residence hall rates were estimated to generate revenues of about \$16 million when an increased occupancy of 313 is considered. The estimated revenue amounts to a 12.2% increase over the proposed revised revenue budget for 1980-81. Expenditures were estimated at \$13.5 million for a 16% increase over a revised expenditure budget for 1980-81. The net revenues after debt service and university overhead will provide sufficient funds to cover mandatory reserves of \$535,024 but will result in a reduction of the surplus fund to \$385,177 at the end of 1981-82 from an actual amount of \$924,449 at the end of 1979-80 and \$832,255 at the end of 1980-81 (as proposed for the revised budget).

The proposed surplus fund balance of \$385,177 amounts to only 2.4% of the estimated revenue for 1981-82. Although the surplus fund is estimated to drop to a marginal level, the Board Office said it did not seem appropriate to increase the residence system rates further, considering the increase in tuition rates and other student costs. Such a sharp reduction in the estimated surplus fund balance means that additional emphasis must be directed to controlling costs throughout the remainder of 1980-81 and the 1981-82 fiscal year.

It was noted that the university proposed a significant increase of 9.4% in the basic rate for double occupancy and 20 meals per week and estimated that all mandatory reserves will be covered by net revenues. Accordingly, the Board Office recommended that the rate schedule be approved and the budget estimated be accepted, subject to further review when university budgets for 1981-82 are approved.

The proposed rate schedule for the Department of Residence Services, the rate schedule for family housing, and the budget estimates for 1981-82 are shown on the following pages.

STATE UNIVERSITY OF IOWA  
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DEPARTMENT OF RESIDENCE SERVICES  
PROPOSED RATE SCHEDULE

RESIDENCE HALLS	Present Rates	Proposed Rates	Increase	
			Amount	Percent
ACADEMIC YEAR 1981-82				
Basic Room Rates (Per Person)				
Single	\$1,109	\$1,183*	\$ 74**	6.7%
Double	781	860*	79**	10.1
Triple	627	709*	82**	13.1
Multiple	558	641*	83**	14.9
Additional Rate Per Room For:				
Rooms with airconditioning	96	120	24	25.0
Rooms with private bath	488	552	64	13.1
Rooms with kitchen units	--	60	60	
Suites	--	400	400	
Temporary Housing (Per Person)				
(daily rate)	1.85	1.85	--	--
Board Rates				
Full Board (20 meals per week)	895	974	79	8.8
Lunch & Dinner (13 meals per week)	861	937	76	8.8
Breakfast & Dinner (14 meals per week)	835	909	74	8.9
Room & Full Board Combined (Per Person)				
Double	1,676	1,834*	158**	9.4
Triple	1,522	1,683*	161**	10.6
Double with bath	1,920	2,110*	190**	9.9
Single	2,004	2,157*	153**	7.6

Includes \$3 (\$1.50 per semester) for Associated Residence Halls Activity Fee.

\*\* Increase includes \$1 for Associated Residence Halls Activity Fee.

STATE UNIVERSITY OF IOWA  
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RESIDENCE HALLS	<u>Present Rates</u>	<u>Proposed Rates</u>	<u>Increase</u>	
			<u>Amount</u>	<u>Percent</u>
SUMMER SESSION 1982				
Basic Room Rates (Per Person)				
Single	\$265.00	\$283.00	\$18.00	6.8%
Double	186.50	205.00	18.50	9.9
Triple	149.00	168.00	19.00	12.8
Multiple	132.75	152.00	19.25	14.5
Additional Rates Per Room For:				
Rooms with airconditioning	96.00	120.00	24.00	25.0
Rooms with private bath	116.00	132.00	16.00	13.8
Board Rates				
Full Board (20 meals per week)	227.00	247.00	20.00	8.8
Lunch & Dinner (13 meals per week)	216.00	235.00	19.00	8.8
Breakfast & Dinner (14 meals per week)	208.00	226.00	18.00	8.7

FAMILY HOUSING	<u>Present Monthly</u>	<u>Proposed Monthly</u>	<u>Increase</u>	
			<u>Amount Per Month</u>	<u>Percent</u>
Parklawn				
Efficiency	\$ 95.00	\$102.50	\$ 7.50	7.9%
1 Bedroom	119.50	129.00	9.50	7.9
Hawkeye Court				
1 Bedroom	127.50	137.50	10.00	7.8
2 Bedroom	153.00	165.00	12.00	7.8
Hawkeye Drive				
2 Bedroom	161.00	177.00	16.00	9.9
Hawkeye Park				
2 Bedroom	154.00	166.00	12.00	7.8
Staff & Faculty				
Additional	15.00	15.00	--	--

All rates include water. Other than heat in Hawkeye Drive, gas and electricity are paid by the tenant directly to local utility company as metered.

All units are unfurnished.

THE UNIVERSITY OF IOWA  
RESIDENCE SYSTEM  
PRELIMINARY BUDGET 1981-82

	1979-80 Actual	1980-81 Approved Budget	1980-81 Proposed Revised Budget	1981-82 Preliminary Budget
<u>OPERATIONS (Modified Accrual Basis)</u>				
Revenues	\$12,624,415	\$13,866,915	\$14,279,597	\$16,027,605
Expenditures for Operations	10,213,299	11,497,836	11,608,920	13,465,928
Net before debt service & University overhead	2,411,116	2,369,079	2,670,677	2,561,677
% to Revenues	19.1%	17.1%	18.7%	16.0%
Debt Service (due July 1)	1,311,065	1,307,280	1,307,280	1,302,940
University Overhead	330,768	345,567	345,567	370,791
Net after debt service & University overhead	<u>\$ 769,283</u>	<u>\$ 716,232</u>	<u>\$ 1,017,830</u>	<u>\$ 887,946</u>
% to Revenues	6.1%	5.2%	7.1%	5.5%
Net needed for mandatory reserves	<u>\$ 535,024</u>	<u>\$ 535,024</u>	<u>\$ 535,024</u>	<u>\$ 535,024</u>

CASH AND INVESTMENT BALANCES  
(As of June 30)

Revenue Fund	\$ -	\$ -	\$ -	\$ -
Operation & Maintenance Fund	850,817	850,817	850,817	850,817
Improvement Fund	942,450	493,930	798,444	677,144
Surplus Fund	924,449	305,657	832,255	385,177
Subtotal - Voluntary Reserves	<u>2,717,716</u>	<u>2,150,404</u>	<u>2,481,516</u>	<u>1,913,138</u>
Sinking Fund	926,848	913,640	913,640	918,970
Bond Reserve Fund	1,336,620	1,336,620	1,336,620	1,336,620
Construction Fund				
Subtotal - Mandatory Reserves	<u>2,263,468</u>	<u>2,250,260</u>	<u>2,250,260</u>	<u>2,255,590</u>
Total Reserves	<u>\$ 4,981,184</u>	<u>\$ 4,400,664</u>	<u>\$ 4,731,776</u>	<u>\$ 4,168,728</u>

OCCUPANCY/OPERATING LEVELS (Fall)

Residence Halls Occupancy	5,598	5,600	5,727	6,040
Apartments Occupied	796	796	794	794
Board Contracts	6,089	6,089	6,354	6,473

Jill Griffey, President of the Associated Residence Halls (ARH), reported that the executive board of ARH had met with George Droll, Associate Director of Residence Services at the university, and discussed the different reasons for the amount of increase in the housing rates. They also considered methods to obtain the amount of money needed. Ms. Griffey said there has been a gap between the highest price for a single room and the lowest price for a quadruple room. ARH was concerned that this gap not become even greater. She explained that this was the reason the housing increases were made in the way that they were.

In answer to a question from President Petersen, Ms. Griffey assured the board that ARH had an opportunity to participate in the discussion about the dormitory rates and to consult with the representatives in the housing system. She said that the rates were voted on by ARH and that the students were happy with the method of changing the rates.

Regent Jorgensen noted that the 1.6% built into the budget as a catch up figure was not increased. She wondered if the rates were high enough and being increased fast enough. She asked what would happen if there is a decreased demand for housing.

Vice President Bezanson explained that the university's projections are based on past experience and a judgment of what is going to happen. He said the university did not think it necessary to continue the catch up figure because it has caught up.

Vice President Bezanson said the university is in a very good position to adjust to a reduction in demand. He noted that the university has leased space from the Mayflower Apartments. If occupancy declines, the university will be able to phase out the units in the Mayflower without removing any permanent space or tripling of rooms.

Mr. Richey said that the Board Office had also raised this question and that this will be monitored each year. The Board Office has indicated to the institutions that there should be some kind of adjustment next year.

Regent Jorgensen thought it would be better to include an amount of 1% for catch up each year rather than requiring a greater amount to be made up after a few years. Vice President Bezanson said that the University of Iowa residence system experienced a better year this year than was expected in terms of cost. This was accomplished by achieving efficiencies in the system.

STATE UNIVERSITY OF IOWA  
March 12-13, 1981

MOTION: Dr. Harris moved that the board approve the rate schedule for the Department of Residence Services, to be effective beginning with the 1981-82 academic year for residence halls; that the board approve the rate schedule for family housing, effective with new and renewed leases May 15, 1981; and that the board accept the budget estimates for 1981-82, subject to further review when university budgets are approved for 1981-82. Mr. Wenstrand seconded the motion and it passed unanimously.

RESIDENCE SYSTEM - 1980-81 BUDGET REVISION. It was recommended that the board approve an income budget increase of \$412,682 to \$14,279,597 for 1980-81.

The Board Office noted that the institution estimated an increase of \$412,682 in income due to an increase in the number of room contracts and board contracts over the levels assumed in the original budget.

An estimated increase of \$111,084 in expenses includes expenditures to serve the additional room and board contracts and the lease of 74 beds from the Mayflower Apartments.

The institution proposed to apply the resulting increase in estimated net revenue of \$301,598 to the surplus fund. The surplus fund is estimated to amount to \$832,255 on June 30, 1980-81, as compared with the amount of \$805,657 previously approved by the Board of Regents. The \$832,255 amount is after transferring the increase in net revenue of \$301,598 to surplus and completing transfers to the Dormitory Improvement Fund.

The Board Office recommended that the proposed budget increase of \$412,682 to a revised income budget of \$14,279,597 for 1980-81 be approved.

MOTION: Mr. Wenstrand moved that the board approve an income budget increase of \$412,682 to \$14,279,597 for 1980-81. Mrs. Jorgensen seconded the motion and it passed unanimously.

RESIDENCE SYSTEM FUND TRANSFERS. It was recommended that the board approve the proposed transfer of \$575,000 to the Dormitory Improvement Fund from the Dormitory Surplus Fund.

The Board Office explained that a transfer of \$480,000 per year from operating revenues to the Dormitory Improvement Fund would be routine and in accordance with the 1963 bond resolution. This year, the institution proposed to transfer \$575,000, amounting to about 20% above the amount required by the bond resolution. The Board Office said the increase should be considered reasonable and necessary in view of inflation and the need to provide funds to cover improvements

in Slater, Rienow, and Hawkeye Court, which were not included when the Improvement Fund requirement was established in the bond resolution.

The institution stated the authority for the transfer and estimated a surplus fund balance on June 30, 1981, of approximately \$830,000.

The Board Office noted that the Board of Regents has previously approved transfers to the Dormitory Improvement Fund in excess of the requirements of the 1963 bond resolution.

The Board Office recommended that the proposed transfer of \$575,000 to the Dormitory Improvement Fund from the Dormitory Surplus Fund be approved.

MOTION: Mr. Bailey moved that the board approve the transfer of \$575,000 to the Dormitory Improvement Fund from the Dormitory Surplus Fund. Dr. Harris seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for February and March 1981 had been received, was in order, and was recommended for approval.

The board was asked to ratify award of the following construction contracts which were awarded by the executive secretary:

University Hospitals - Completion of Emergency Treatment Center

Award to:

General: Burger Construction Co., Inc., Iowa City, Iowa \$32,740.00

Electrical: Gerard Electric, Inc., Iowa City, Iowa \$ 6,673.00

Mechanical: Universal Climate Control, Inc., Iowa City, Iowa \$ 5,380.00

University Hospitals - Linen Support Area

Award to: McComas/Lacina Construction Co., Iowa City, Iowa \$11,373.00

Raze 201 South Capitol Street (Cline Building #179)

Award to: Sulzberger Excavating, Inc., Muscatine, Iowa \$13,800.00

The Board Office noted this project can also be found under "New Projects." The project budget was established at \$18,000 with source of funds being Income from Treasurer's Temporary Investments.

University Hospitals - Neurology Clinic Expansion

Award to: McComas/Lacina Construction Co., Iowa City, Iowa \$70,949.00

This project can also be found under "new Projects." The source of funds on this \$80,300 project is the University Hospitals Building Usage Account.

STATE UNIVERSITY OF IOWA  
March 12-13, 1981

The university requested approval of two agreements between the Iowa Department of Transportation, Highway Division, and the board on institutional road projects. The projects, both in the 1981 approved Roads program, are:

Access Road for Radioactive Materials Storage Facility - Oakdale Campus  
Construction Costs: \$50,000.00

Access Drive for Art Building Complex  
Construction Costs: \$30,000.00

Under both agreements, the University of Iowa would be responsible for the design, construction, and construction management of the projects. The agreements must also be approved by the Iowa Department of Transportation. Preliminary budgets, project descriptions, and necessary engineering services will be brought back to the board at a later date.

The board was requested to approve the following new projects:

Medical Laboratories - Riverside Drive Sanitary Sewer  
Source of Funds: Treasurer's Temporary Investments \$30,700.00

The Physical Plant Department was selected as inspection supervisor. In January, the board ratified selection of Shive-Hattery & Associates, Iowa City, Iowa, to provide final design services on an hourly rate basis to a maximum of \$2,800. That amount is folded into the engineering and supervision line of the budget which totals \$5,600.

Oakdale Water Treatment Renovations - Phase II  
Source of Funds: Oakdale Building Repairs \$90,000.00

The board was also requested to ratify selection of Shoemaker & Haaland, Coralville, Iowa, to provide final design services on the project on an hourly basis to a maximum of \$9,000. This fee is 10% of the project budget or 12.9% of the construction budget.

Phase I of this project was undertaken last summer and also cost \$90,000. Shoemaker & Haaland was the engineer. The fees at that time were \$8,000 on \$90,000 rather than \$9,000 on \$90,000. A special building repairs allocation of \$90,000 is being made annually to the Oakdale Campus budget until the project is completed.

Raze 201 South Capitol Street (Cline Building #179)  
Source of Funds: Income from Treasurers Temporary Investments \$18,000.00

University Hospitals - Neurology Clinic Expansion  
Source of Funds: University Hospitals Building Usage Account \$80,300.00

East Hall - Remodeling for Sociology

Source of Funds: General University Building Repairs

\$542,000.00

The University Architect's Office was selected as project architect.  
The Physical Plant Department was selected as inspection supervisor:

This project remodels space vacated by the College of Education in East Hall. The Department of Sociology will be consolidated in East Hall from several locations on campus. The project should mean that the department will be housed in adequate space for the foreseeable future.

The board was also requested to ratify institutional selection of Moore-Bingham and Associates, Cedar Rapids, Iowa, to provide engineering design services for this project at a lump sum price of \$17,000. Services to be provided include the full range of services, contract administration, and project quality control.

Regent Bailey commended the university on its use of the University Architect's Office and the Physical Plant Department on this project. Vice President Bezanson said this would save the university some money and that, at this time, the university has the personnel available to use on the project. This would not be true in normal times, but at present there is very little work going on in the Architect's Office.

Quadrangle Residence Hall - Emergency Lighting

Source of Funds: Dormitory Improvement Reserve

\$21,300.00

The Physical Plant Department was selected as inspection supervisor. In addition, the board was requested to ratify institutional selection of Gauger Engineers, Iowa City, Iowa, for engineering services on the project. Services would be provided on an hourly rate basis to a maximum of \$1,743.75.

The board was requested to ratify institutional selection of architect and engineers on four additional projects:

Animal House Addition - Oakdale Campus

Ratify selection of Shoemaker & Haaland, Coralville, Iowa, to provide site survey services on an hourly basis to a maximum of \$1,875. The Board Office said evidently this firm would work with the architect, Bussard/Dikis Associates Ltd., Des Moines, Iowa, on this project which would construct an addition of approximately 4,000 square feet to the existing dog housing facilities at Oakdale. The board has not formally approved a project budget to date.

Lindquist Center II - Site Development, Phase II

Ratify selection of Crose-Gardner Associates, Des Moines, Iowa, to provide final design services on landscaping on an hourly rate basis to a maximum of \$10,000.

University Hospitals - Dental Clinic, Phase II

Ratify selection of Engineering Associates, Cedar Rapids, Iowa, to provide final design services and site survey services on an hourly rate basis to a maximum of \$3,200. The board has not approved a project budget to date.

Oakdale Heating Plant - Baghouse Investigation

Ratify selection of Stanley Consultants, Inc., Muscatine, Iowa, to provide certain services on this project on an hourly rate basis to a maximum of \$7,900.

This baghouse still fails to meet specifications when burning 100% coal. As a result, the university has had to revert to mixed gas and coal fueling in order to stay within emission standards.

President Petersen noted that it must be terribly frustrating for the university not to have the baghouse in operation at the Oakdale campus. Vice President Bezanson responded that the firm responsible is still working on the baghouse and trying to find out what is wrong.

Vice President Bezanson noted that it may be necessary to commence litigation in order to get this problem resolved. In answer to a question from Regent Bailey about warranties, Vice President Bezanson said the company has not delivered what it contracted to deliver. The university has also held a portion of the money back. He noted that the firm is very interested in getting the baghouse to work.

**MOTION:**

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for February and March 1981; ratify award of construction contracts made by the executive secretary; approve the agreements with the Iowa Department of Transportation on the institutional road projects; approve the new projects; ratify institutional selection of architects and engineers; and authorize the executive secretary to sign all necessary documents. Mr. Wenstrand seconded the motion and it passed unanimously.

EASEMENT REQUEST FROM IOWA-ILLINOIS GAS AND ELECTRIC CO. It was recommended that the board approve granting of an easement to Iowa-Illinois Gas and Electric Co. for the construction and operation of an electrical distribution substation and transmission line on the west campus of the University of Iowa.

In December 1979, the board took action on a project titled "Campus Electrical Supply Renovations." The board gave approval to a division of responsibilities and ownership with Iowa-Illinois Gas and Electric Co. on the project. As part of this agreement, it was provided that easements, as required, would be granted for the construction and maintenance of transmission lines and the operation of Iowa-Illinois' portion of the substation. The project has now progressed to the point where such an easement is requested.

The Board Office said this project (and easement) is clearly to the benefit of the University of Iowa. This is at present a \$3,056,000 project intended to increase electrical capacity to accommodate peak loads anticipated in 1982 and thereafter. Furthermore, current peak demands could not be met with failure of one or more existing sources.

The Board Office noted that the easement is in standard format and contains a standard liability clause. The easement must also be approved by the State Executive Council.

MOTION:

Dr. Harris moved that the board approve granting of an easement to Iowa-Illinois Gas and Electric Co. for the construction and operation of an electrical distribution substation and transmission line on the west campus of the University of Iowa. Mrs. Jorgensen seconded the motion.

Upon a roll call, the following voted:

AYE: Bailey, Harris, Jorgensen, Neu,  
Petersen, Wenstrand

NAY: None

ABSENT: Brownlee

ABSTAIN: Shaw

JOHN F. MURRAY FUND. There was no activity in the John F. Murray Endowment Fund for the quarter ending December 31, 1980.

President Petersen then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

## IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was conducted on Thursday, March 12, 1981.

PRELIMINARY BUDGET ESTIMATES AND PROPOSED RESIDENCE SYSTEM, ROOM, BOARD, AND APARTMENT RATES FOR 1981-82. The following three recommendations were made to the board:

1. That the board approve the rate schedule for residence hall contracts effective June 1, 1981, as proposed by the institution. (The rate for a double occupancy room with full board would be raised \$173 to \$1,640 for an 11.79% increase over 1980-81.)
2. That the board approve the married and single student apartment rate schedules for contracts effective July 1, 1981; and
3. That the board accept the preliminary budget estimates for fiscal year 1981-82, subject to further review when university education and general budgets are approved for 1981-82.

The Board Office said it was proposed that undergraduate residence hall double room rates be increased by \$78 to \$684 per academic year and undergraduate residence hall board rates be increased by \$95 to \$956. These increases amount to 12.87% and 11.03% respectively, Buchanan Hall rates for graduate students were proposed to increase by 12.88%. The Board Office noted that Buchanan Hall offers some additional services.

The rates for married and single student apartment housing vary rather widely due to the size and quality of accommodations. The proposed increases varied from 3.58% to 7.69% for students.

The proposed rate changes were estimated to produce \$19.1 million of income from operations for 1981-82 as compared with \$17.6 million as estimated for 1980-81 and \$16.6 million for 1979-80. When estimated investment is included and operating expenses are deducted, a net revenue for debt service and reserves of \$3 million is estimated for 1981-82.

About 70% of the increase of \$652,503 in actual results over the estimate for 1979-80 was due to improved operating results and the remainder to increased investment income. Both operating income and expenditures increased in 1979-80.

IOWA STATE UNIVERSITY  
March 12-13, 1981

This year's proposed rate for double occupancy with full board amounts to an increase of 11.8% over last year as compared with last year's increase over the previous year of 6.1%. Even though the Board Office thought last year that the rate increase for 1980-81 might be too low, the university expects to exceed its last year's estimate of net balance for debt service and reserves (\$3.0 million vs. \$2.7 million) When potential increases of food, energy, and labor costs are considered, the rate increase appears to be appropriate. Moreover, said the Board Office, the institution stated a need "...to respond to the increasing costs of refurbishing, equipment replacement, energy conservation improvement, improvements to increase the accessibility for handicapped students, and improvements required by the recent State Fire Marshal's inspection. These costs would require sufficient funds in Plant Improvement and Surplus Funds.

The Board Office said the proposed rate increases would allow the improvement and surplus funds to be maintained at about \$3.0 million with an expenditure for plant improvements of about \$1.1 million.

The university reported extensive student participation in the rate increase proposal process and that student leaders understood the need for the increase and considered them reasonable.

The Board Office recommended that the board approve the rate schedule proposed. It was further recommended that the board accept the budget estimates presented subject to further review when university budgets are approved for 1981-82.

The proposed rate schedule for residence hall contracts, the proposed rate schedules for married and single student apartment contracts, and the preliminary budget estimates for fiscal year 1981-82 are shown on the following pages.

PROPOSED RESIDENCE DEPARTMENT RATE INCREASES  
IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY

Residence Hall Rates (to be effective June 1, 1981)

	<u>Present Rate</u>	<u>Proposed Rate</u>	<u>Dollar Increase</u>	<u>Percent Increase</u>
Undergraduate Residence Hall Room Annually	\$ 606	\$ 684	\$ 78	12.87
Undergraduate Residence Hall Board Annually	\$ 861	\$ 956	\$ 95	11.03
Total Residence Hall Annually	\$1467	\$1640	\$173	11.79
Buchanan Hall Double Room Annually	\$ 714	\$ 806	\$ 92	12.88
Buchanan Hall Single Room Annually	\$ 939	\$1060	\$121	12.88

Married and Single Student Apartment Housing (monthly rates to be effective July 1, 1981)

Schilletter Village (single students) <sup>1</sup>	\$ 279	\$ 289	\$ 10	3.58
Schilletter Village (married students)				
Students	\$ 174	\$ 184	\$ 10	5.75
Staff <sup>3</sup>	\$ 217	\$ 230	\$ 13	5.99
University Village (2 bedroom)				
Students	\$ 159.50	\$ 169	\$ 9.50	5.96
Staff <sup>3</sup>	\$ 211	\$ 224	\$ 13	6.16
University Village (1 bedroom)				
Students	\$ 142	\$ 150	\$ 8	5.63
Staff <sup>3</sup>	\$ 194	\$ 206	\$ 12	6.19
Hawthorn Court				
Students	\$ 148	\$ 157	\$ 9	6.08
Staff <sup>3</sup>	\$ 205	\$ 218	\$ 13	6.34
Pammel Court (single students) <sup>2</sup>	\$ 90	\$ 95	\$ 5	5.56
Pammel Court West (married students)				
Students	\$ 70	\$ 75	\$ 5	7.14
Staff <sup>3</sup>	\$ 117	\$ 126	\$ 9	7.69
Pammel Court East (married students)				
Students	\$ 65	\$ 70	\$ 5	7.69
Staff <sup>3</sup>	\$ 112	\$ 121	\$ 9	8.04

<sup>1</sup>This is a monthly apartment rate for four single students.

<sup>2</sup>This is a monthly apartment rate for two single students.

<sup>3</sup>Staff no longer permitted to live in university apartments, however rate schedule maintained for possible future use.

IOWA STATE UNIVERSITY  
RESIDENCE SYSTEM  
PRELIMINARY BUDGET 1981-82

	1979-80 Actual Experience	1980-81 Estimated Budget	1981-82 Preliminary Budget
<u>OPERATIONS</u> (Modified Accrual or Cash Basis Where Used)			
Revenues	\$17,155,229	\$18,264,400	\$19,689,535
Expenditures for Operations	13,393,476	15,256,885	16,689,535
Net before debt service and university overhead	\$ 3,761,753	\$ 3,007,515	\$ 3,000,000
% to Revenues	21.9	16.5	15.2
Debt Service (due July 1)	\$ 1,770,885	\$ 1,755,120	\$ 1,739,795
University Overhead	249,000	281,000	305,500
Net after debt service and university overhead	\$ 1,741,868	\$ 971,395	\$ 954,705
% to Revenues	10.2	5.3	4.8
Net needed for mandatory reserves	\$ 500,000	\$ 500,000	\$ 500,000

CASH AND INVESTMENT BALANCES  
(As of June 30)

Revenue Fund	\$ 0	\$ 0	\$ 0
Operation and Maintenance Fund	0	0	0
Improvement Fund	307,264	223,000	200,000
Surplus Fund	2,671,829	2,560,000	2,382,000
Subtotal - Voluntary Reserves	\$ 2,979,093	2,783,000	2,582,000
Sinking Fund	\$ 1,242,943	\$ 1,200,000	\$ 1,200,000
Bond Reserve Fund	1,866,700	1,866,700	1,866,700
Construction Fund	0	0	0
Subtotal - Mandatory Reserves	\$ 3,109,643	\$ 3,066,700	\$ 3,066,700
Total Reserves	\$ 6,088,736	\$ 5,849,700	\$ 5,648,700

IOWA STATE UNIVERSITY  
March 12-13, 1981

Several students representatives were present to make statements about the housing rate increases at Iowa State University. President Parks introduced Tom Jackson, Vice President of Government of the Student Body (GSB); Sue Weiss, Director of Tenant-Landlord Service; Joe Sevcik, Senator of GSB; and Greg Douglas, President of GSB.

Mr. Jackson began the students' remarks by stating that they were opposed to the magnitude of the proposed rate increase. He said the students also felt that the amount in the Surplus Fund is too high. Mr. Jackson said that the students had four concerns on which their objections were based: 1) continued Department of Residence nonconformance with health and safety standards; 2) past underestimations of income produced by rate increases; 3) discrepancies in the current year's estimated and actual income; and a belief that current economic conditions should be of greater concern than the need for maintenance, or increase in, the surplus fund.

Ms. Weiss stated that students in State Universities have a right to expect housing conditions which are healthy, safe, and suitable for living. She said that the university has not brought its housing facilities up to the housing code of the City of Ames because the Department of Residence feels that adequate measures are currently being taken and any increase in health and safety provisions would result in prohibitive costs to the residents. According to Ms. Weiss, university officials have indicated they have no intention of ever adopting the minimum health and safety standards set down by the City of Ames as their own.

Mr. Sevcik said that GSB was presented with the proposed residence hall rate increases but that GSB never formally endorsed them. GSB thought the proposal should have been presented to it directly, rather to the government in the dormitories, because GSB has a housing task force working with this problem. He felt that GSB would have more knowledge in this area than the dormitory governments.

Mr. Douglas said that the students were not questioning the management of the residence system but did have questions about discrepancies in estimates compared to actual figures.

Thomas Thielen, Vice President for Student Affairs at Iowa State University, indicated that he disagreed with some of the assumptions made by the student leaders. He said a great deal of time was spent in discussing the rate proposals with student associations in the residence halls. He noted that the Apartment Association did take a vote on the rates.

Mr. Thielen said that a presentation on the residence hall rates was made to the Council on Students Association. He pointed out that four of the representatives of this council are presidents of student associations and GSB. The university asked for feedback from the students after that presentation and it did not receive any negative comments. Mr. Thielen noted that the students did not want the rates to go up, but they agreed in principle that inflation and the need to keep the maintenance reserve up made this necessary. Because of these meetings, the university felt the students were aware of the rate proposal that would be made to the Board of Regents.

Charles Frederiksen, Director of Residences, said that GSB had been invited to come to his office and raise specific questions but no one came. He said the process in developing the rate structure is very important. He said the students leaders in the residence halls were consulted about the rates and were aware of the proposal. He pointed out that this process began in December 1980. He noted that the university shared its worksheets with student leaders so they would know what figures the university was working with. There was a period of six weeks, said Mr. Frederiksen, in which individuals could have commented on the proposals and there was a one-week period in which the staff attended several different residence hall meetings to share information and help students understand the basis of the university's rate request. No objections were made to the rate increase.

Mr. Frederiksen said that in looking at the five-year plan for the residence system, there is a projected decrease in the amount of the reserve fund. In response to questions raised by the Board Office last year, the residence systems operating statement is showing a significant reduction this year. In four years the reserve will be reduced from \$2.7 million to \$1.7 million but this is being done very cautiously.

In regard to the question raised by GSB about meeting housing codes, Mr. Frederiksen explained that the university knows it has a lot of work to do and that it is necessary to respond to the recommendations in the State Fire Marshal's report. The university does not consult with or seek advice from the City of Ames regarding housing compliance because it has its own environmental and safety office right on campus. The State Fire Marshal has assigned a person to work with the university. These offices point out needs and the university responds to them. Mr. Frederiksen was confident that these offices feel the university does try to respond to corrections. He pointed out that these corrections are very costly. The university has not refused to do them but is scheduling them over a period of time.

Mr. Frederiksen said that the fact it is anticipated that there will be more interest income on the reserve than ever before is an advantage. This reserve income is a key factor in maintaining lower room and board rates. The main portion of investment income is used to operate the system and if the reserve is reduced, investment income is reduced.

Mr. Frederiksen concluded by assuring the board that the administration was open to hearing and responding to the concerns of students. He noted that it committed its time to the residence hall student government and did not seek the advice of the whole campus student body. It was felt that those who had the most at stake were the ones paying the bill. It was felt that the students in the residence halls were the ones the administration had an obligation to and they were the ones to which the university tried to respond.

Regent Bailey felt there was an inference that the university was providing substandard housing and did not think this was true. Mr. Frederiksen agreed. He said the university recognizes there is overcrowding and that some improvements need to be made. However, he said not everything can be done all at once. Between \$900,000 and a million dollars a year has been spent on renovations and improvements. He pointed out that the renovations are paid for out of the reserve fund.

Mr. Frederiksen explained that as the renovations are done, access for handicapped students is being included, energy efficient methods are being used, smoke detectors are being installed, and weather stripping and insulation are being put in. He noted there are still some facilities in which this needs to be done.

Regent Shaw said the rate proposal was a reasonable one. He suggested that if there was to be a proposal for improving living standards, it should be conducted as a separate proceeding from the rate structure. He said at present, the board was dealing with a fair rate for the present facilities.

President Parks indicated surprise that any students felt they had not been properly consulted. He said if there was a weakness in this area, it would be corrected.

**MOTION:**

Mr. Wenstrand moved that the board approve the rate schedule for residence hall contracts effective June 1, 1981, as proposed by the institution; approve the married and single student apartment rate schedules for contracts effective July 1, 1981; and accept the preliminary budget estimates for fiscal year 1981-82 subject to further review when university education and general budgets are approved for 1981-82. Mr. Shaw seconded the motion and it passed unanimously.

IOWA STATE UNIVERSITY  
March 12-13, 1981

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for February 1981 were ratified by the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for the period of February 19 through March 13, 1981, had been received, was in order, and was recommended for approval.

The register contained a single item - a routine acceptance of a completed construction contract.

MOTION:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for the period of February 19 through March 13, 1981; approve the acceptance of the construction contract; and authorize the executive secretary to sign all necessary documents. Mr. Wenstrand seconded the motion and it passed unanimously.

President Petersen then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

## UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, March 12, 1981.

PRELIMINARY BUDGET ESTIMATES AND PROPOSED RESIDENCE SYSTEM ROOM, BOARD, AND APARTMENT RATES FOR 1981-82. The following recommendations were made to the board:

1. That the board approve the rate schedule for residence hall contracts to be effective as of the fall semester 1981. (The rate for a double occupancy room with full board would be raised \$100 to \$1,520 for a 7.0% increase over 1980-81.)
2. That the board approve the proposed rate schedule for apartment housing contracts to be effective July 1, 1981.
3. That the board accept the preliminary budget estimates for fiscal year 1981-82 subject to further review when university budgets are approved for 1981-82.

The Board Office said it was proposed that the undergraduate residence hall double room rates be increased by \$44 to \$684 per academic year and undergraduate residence hall board rate be increased by \$56 to \$836. These increases amount to 6.9% and 7.2%, respectively.

The spread in the proposed rate between triple occupancy and single occupancy was being increased as evidenced by a 1.3% increase for triple occupancy and 12.6% for single occupancy including the 20-meal board rate.

Proposed rate increases for married student housing ranged up to \$13 per month for a 7.3% increase.

The proposed rate schedule included summer rates and various detailed options.

Based on the proposed rate schedule discussed above, said the Board Office, the institution estimated revenue increases of 6.3% and expenditure increases of 8.5% for 1981-82.

The Board Office said that in view of inflation rates, the proposed rate increase of 7% may seem low, particularly when the rate schedule was increased only 6% for 1980-81. Although the budget appears tight, the institution is convinced that it can meet the budget. When price inflation is considered, it will be necessary for the university to reduce expenditures and to maintain a strict budget control.

The institutional budget proposal included \$80,000 of voluntary transfers to the surplus or improvement funds after allocation of \$120,000 to university overhead. The Board Office said this level of transfer seemed ample considering that the surplus fund is estimated to be about 27% of revenues at the end of 1980-81. Even if \$1.1 million should be spent to construct additional apartments, the surplus fund would be at about 14% of annual revenues.

The institution stated that the proposed 1981-82 residence hall rates were derived with comments from the Residence Hall Association and the Student Affairs Council.

The Board Office recommended that the proposed rate schedule and preliminary budget for 1981-82 be approved as proposed by the institution.

The proposed rate schedule for residence hall contracts, the proposed rate schedule for apartment housing contracts, and the preliminary budget estimates for fiscal year 1981-82 are shown on the following pages.

UNIVERSITY OF NORTHERN IOWA  
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The following table contains the rate schedule presently in force in the University Residence System and the schedule proposed effective beginning the 1981-82 academic year. All rates are in terms of the academic year unless noted otherwise.

Residence Hall Housing Proposed Rates  
 Effective Fall Semester 1981

<u>Room and Full Board</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Dollar Increase</u>	<u>Percent Increase</u>
Room with triple occupancy <sup>1</sup> All residence halls	\$1,275	\$1,292	\$ 17	1.3
Room with double occupancy All residence halls	1,420	1,520	100	7.0
Room with single occupancy All residence halls	1,620	1,824	204	12.6
<i>Summer Rates (all halls)</i>				
<i>8-week rate</i>				
Single occupancy	406	456	50	12.3
Double occupancy	356	380	24	6.7
<i>4-week rate</i>				
Single occupancy	203	228	25	12.3
Double occupancy	178	190	12	6.7

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Room and Partial Board  
Academic Year

Option 1	no breakfast	\$ 50	\$	reduction of above rates
Option 2	no weekend	60		
Option 3	no breakfast	100		
	no weekend			

Summer Session

No weekend - 8 weeks	\$ 15.00	reduction of above rates
No weekend - 4 weeks	7.50	

Room Only

Bartlett Hall - Academic Year

Single occupancy	\$840	\$988	\$148	17.6
Double occupancy	640	684	44	6.9

Bartlett Hall - Summer Session

8-weeks

Single occupancy	210	248	38	18.1
Double occupancy	160	172	12	7.5

Bartlett Hall - Summer Session

4-week

Single occupancy	105	124	19	18.1
Double occupancy	80	86	6	7.5

An eight dollar Residence Hall Activity Fee is added to the above rates for the academic year.

Contract revenue is divided as follows: housing -45% and dining -55%

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- 1) A seven dollar per week credit per student will be granted for a double room occupied as a triple as of the first day of the fourth week of classes. Credits will be applied against a student's university bill.

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University of Northern Iowa  
 Apartment Housing Proposed Rates  
 Effective July 1, 1981

	<u>Number of Units</u>	<u>Current Monthly Rate</u>	<u>Proposed Monthly Rate</u>	<u>Increase</u> \$ %	
<u>Hillside Courts</u>					
One bedroom (1972) air-conditioned	80	120	128	8	6.7
Two bedroom (1972) no air-conditioning	116	143	153	10	7.0
Two bedroom (1972) air-conditioned	39	158	169	11	7.0
Two bedroom (1978) air-conditioned	40	173	185	12	6.9
Two bedroom, two story (1972) air-conditioned	42	179	192	13	7.3
<u>College Courts</u>					
Two bedroom (1956 & 1958) no air-conditioning	48	141	151	10	7.1
<u>South Courts</u>					
One bedroom (1967) air-conditioned furnished	48	96	96	0	0.0
Total Units	<u>413</u>				

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University of Northern Iowa  
Residence System Preliminary Budget  
1981-82

	1979-80 Actual <u>Experience</u>	1980-81 Approved <u>Budget</u>	1980-81 Proposed <u>Revision</u>	1981-82 Preliminary <u>Budget</u>
<i>OPERATIONS (Cash Basis)</i>				
Revenues	\$7,888,287	\$8,290,000	\$8,490,000	\$9,021,000
Expenditures for Operations net before debt service & university overhead	<u>6,236,735</u>	<u>6,913,200</u>	<u>7,113,200</u>	<u>7,715,025</u>
% to revenues	20.9	16.6	16.2	14.5
Debt Service (due July 1)	763,125	756,800	756,800	775,975
University Overhead net after debt service & university overhead	<u>80,000</u>	<u>80,000</u>	<u>120,000</u>	<u>120,000</u>
% to revenues	10.2	6.5	5.9	4.5
net needed for mandatory reserves	<u>\$ 330,000</u>	<u>\$ 330,000</u>	<u>\$ 330,000</u>	<u>\$ 330,000</u>

CASH AND INVESTMENT BALANCES  
(as of June 30)

Revenue Fund	\$ -	\$ -	\$ -	\$ -
Operation & Maintenance Fund	-	-	-	-
Improvement Fund	103,638	-	-	-
Surplus Fund	<u>2,385,722</u>	<u>2,457,000</u>	<u>2,417,000</u>	<u>1,237,000</u>
Subtotal-voluntary reserves	<u>2,489,360</u>	<u>2,457,000</u>	<u>2,417,000</u>	<u>1,237,000</u>
Sinking Fund	538,861	528,400	528,400	552,988
Bond Reserve Fund	789,075	789,075	789,075	789,075
Construction Fund	-	-	-	-
Subtotal-mandatory reserves	<u>1,327,936</u>	<u>1,317,475</u>	<u>1,317,475</u>	<u>1,342,063</u>
Total Reserves	<u>\$3,817,296</u>	<u>\$3,774,475</u>	<u>\$3,734,475</u>	<u>\$2,579,063</u>

Mary Gannon, president of the Residence Hall Association, said that the students at the University of Northern Iowa knew of the increased rates and were well informed about them by the administration. She said the students felt the rates were justified and believed they were lucky that the rates weren't set any higher in order to keep up with inflation.

MOTION: Mr. Bailey moved that the board approve the rate schedule for residence hall contracts to be effective as of the fall semester 1981; that the board approve the proposed rate schedule for apartment housing contracts to be effective July 1, 1981; and that the board accept the preliminary budget estimates for fiscal year 1981-82 subject to further review when university budgets are approved for 1981-82. Mrs. Jorgensen seconded the motion and it passed unanimously.

RESIDENCE SYSTEM 1980-82 BUDGET REVISION. It was recommended that the board approve the proposed income budget increase of \$200,000 to \$8,490,000 for 1980-81.

The Board Office explained that the university experienced an increase of 150 room and board contracts over the number assumed in the budget approved by the board. The increase in the number of contracts was estimated to increase revenues by \$200,000 to \$8,490,000 for the 1980-81 fiscal year. The Board Office was informed that the amount of additional revenue of \$200,000 is needed for food for the additional people, nine additional staff, and other expenses. The cost for additional staff for the food operation amounts to approximately \$50,000 which would increase the cost of a meal by approximately three cents for salaries and wages which would still be below the cost per meal for salaries and wages at either of the other two universities.

The university proposed to increase the charges for university overhead from \$80,000 per year to \$120,000 per year to more adequately reflect the cost of services rendered for the residence system. The Board Office said the proposed revision seemed appropriate because the percentage of university overhead charges to resident system revenue would remain below that for the other two universities. The general university should be adequately reimbursed for services provided.

The Board Office recommended that the proposed income budget increase of \$200,000 to \$8,490,000 be approved as requested by the institution.

MOTION: Mrs. Jorgensen moved that the board approve the income budget increase of \$200,000 to \$8,490,000 for 1980-81. Mr. Bailey seconded the motion and it passed unanimously.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for the period of January 17 through February 28, 1981, had been received, was in order, and was recommended for approval.

The following constructions contracts awarded by the executive secretary were recommended for ratification:

Fire Safety Deficiency Corrections - Academic Buildings - Phase One

Award to:

Architectural: Cardinal Construction, Waterloo, Iowa \$86,680.00

Mechanical/Electrical: Glass Electric, Perry, Iowa \$76,944.00

These contracts are funded from the initial \$500,000 appropriation made by the 1980 Legislative Session to undertake Phase I of this work. The final phase (\$825,000) is requested of the 1981 Session.

Turbine Generator - Plant #2 - 7500 KW - Division 7A - 480 Volt Switchgear Addition and Motor Control Center

Award to: Westinghouse Electric Supply Co., Waterloo, Iowa \$37,731.00

There was a single bid for this project. This irregularity was waived since (1) request for bids were sent to seven qualified bidders and subsequent investigation indicated that bidders' choice was involved in decision not to bid; and (2) the bid was reviewed by the consultant (Brown Engineering) and recommended for award, as it was quite close to the engineer's estimate for this small portion of the work.

The Board Office noted that during the month, the university also awarded equipment for the pumps on the turbine generator for about \$89,000. These awards are the last on the turbine generator until some method of funding the supplemental request of \$800,000 is agreed to. Major contracts for mechanical and electrical installation remain to be bid. It now appears that the earliest those contracts could be awarded is the July meeting, subject to sale of bonds in July. This does mean that the project is probably backed up for completion until January or February of 1982, which represents a three to four month delay from the original schedule.

A recommendation will be made to the board on bidding those two contracts as soon as assurances are received on funding of the supplemental request.

The board was requested to approve the following revised or amended project budgets:

Anthropology Building - Air Conditioning

The university requested approval of a revised project budget increasing the project by \$3,000 to a total of \$16,000. This increase is necessary because of a cost overrun on the original estimate for the purchase orders. The original budget allowed \$6,500 for installation purchase orders - actual installation costs were \$10,057. Source of funds remains Building Repairs.

Residence System - Compliance with Fire Safety Report - Phase II

The university requested approval of a revised and amended budget which, first, increases the amount of in-house work using plant services labor from \$1,000 to \$47,000 and, second, increases the budget by \$9,000 to a total of \$91,000 to provide for a feasibility study on Bartlett Hall Improvements and a feasibility study for emergency power in the residence dormitories.

The board was asked to approve the following new projects:

<u>College Courts - Family Housing - Repairs and Painting</u>	
Source of Funds: Residence System Improvement Fund	<u>\$60,000.00</u>
<u>Hillside Courts - Family Housing - Street and Parking Lot Repairs</u>	
Source of Funds: Residence System Improvement Fund	<u>\$26,000.00</u>
<u>1981 Parking Lot Maintenance</u>	
Source of Funds: Reserve Parking Fund	<u>\$15,000.00</u>

The board was requested to ratify institutional action on the following consultant contract:

Residence System - Compliance with Fire Safety Report - Phase II

The university requested ratification of two purchase orders issued to Gilmore and Doyle, Waterloo, Iowa, each in the amount of \$4,500. Gilmore and Doyle would, first, conduct a feasibility study of the fire safety improvements recommended by the Fire Marshal in Bartlett Hall and, second, review the emergency power needs and existing conditions in seven dormitories and three dining halls to determine the most effective manner of providing emergency power to each.

Both purchase orders are funded under the general agreement approved at the January board meeting and are on an hourly rate basis to a maximum of \$4,500 each.

MOTION:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for the period of January 17 through February 28, 1981; ratify award of construction contracts made by the executive secretary; approve the revised or amended project budgets; approve the new projects; ratify institutional action on purchase orders; and authorize the executive secretary to sign all necessary documents. Mr. Bailey seconded the motion and it passed unanimously.

RENEWAL OF FARM LEASES - 1981. It was recommended that the board approve renewing two farm leases with Mr. Virgil Becker doing business as Becker & Stevenson Farms, Ltd. for 117.5 acres with annual rentals totaling \$13,512.50 and approve renewing a farm lease with Mr. Garold Hoskins for 6.5 acres for 1981 at a flat rate of \$275.

The Board Office said that the land in the Becker lease renewal for 17.5 acres is located west of the University of Northern Iowa Dome. It is for the future use of the Department of Physical Education. The current lease is for \$100 per acre; the proposed renewal is for \$115 per acre, a 15% increase. Total annual rent would be \$1,012.50.

The land in the Becker lease renewal for approximately 100 acres is located at the south edge of the university and is known as the Upland Forest Preserve. The acreage is part of a larger parcel of land including the Dome Observatory and roadway which are excluded from the proposed lease. The current rental is \$100 per acre. The proposed renewal rate determined through bid is \$115. This would be a 15% increase in rent per acre and would produce \$11,500 in rental income for the year. The lease requires herbicides, if used, without carryover effects for 1981 crops.

In the Hoskins Lease Renewal of 6.5 acres, the land is the site for the University of Northern Iowa Broadcasting Tower on property under long-term lease with the Northern Natural Gas Company. About two-thirds of the land is tillable.

The existing lease with Mr. Hoskins is \$250 annually. The proposed lease is for \$275 annually or a 10% increase in rent. Rent per acre would be approximately \$63, up from \$48 last year.

The Board Office recommended that all three leases be renewed as requested.

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MOTION:

Mr. Wenstrand moved that the board approve renewing the two farm leases with Mr. Virgil Becker doing business as Becker & Stevenson Farms, Ltd. for 117.5 acres with annual rentals totaling \$13,512.50 for 1981 and approve renewing the farm lease with Mr. Garold Hoskins for 6.5 acres for 1981 at a flat rate of \$275. Upon a roll call, the following voted:

AYE: Bailey, Harris, Jorgensen, Neu,  
Shaw, Wenstrand, Petersen

NAY: None

ABSENT: Brownlee

President Petersen then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

## IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, March 12, 1981.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of February were ratified by the board.

ANNUAL REPORT. It was recommended that the board accept the Annual Report for 1979-80 from the Iowa School for the Deaf and that future spring reports include information on the educational problems facing the school as it plans its programs for the coming year.

The Board Office said the 1979-80 Annual Report for the Iowa School for the Deaf is a descriptive publication which highlights the classroom, the Career Center, the dormitory life, statewide staffings, the parent education program, athletics, the infirmary, and alumni. A number of special accomplishments of the year were noted in the report.

The report on classroom activities indicated that the classroom curriculum was designed to allow flexibility to meet the needs of each student and that individualized plans (IEPs) outline the objectives in each subject area. In-service programs for teachers were described, and Iowa School for the Deaf's accreditation was noted. The report also described extracurricular activities other than sports and other activities.

The Annual Report indicated that the Career Center continues to involve all students with career awareness, career exploration, and hands-on experiences. The school's appreciation of the services of the Iowa Rehabilitation Education and Services Branch (Vocational Rehabilitation) was noted.

Dormitory life was described as a significant part of the school's "24-hour curriculum." Six in-service sessions were held for house-parents and several dormitory improvements were noted.

Staffings were held throughout the state, with staffings including reviews of audiological, psychological, and school achievement reports, as well as other pertinent matters. Staffings were conducted for virtually all hearing impaired students receiving special services in Iowa, and involved the Area Education Agencies, Iowa School for the Deaf personnel, and parents.

It was noted that the parent education program offers several services to help parents and to provide on-going sources of information.

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The report described several athletic activities, the activities of the infirmary, and the increased involvement and support from alumni.

The Board Office noted that in October 1980, the board indicated that it would like to receive two kinds of reports from the special schools. One of these would be a report on activities during the previous year, which apparently was the present report. The other would be a more detailed annual report requested by the July 1978 "Report of the Committee on Governance of Iowa Braille and Sight Saving School and Iowa School for the Deaf." This second report should cover in detail the previous year's efforts, including information for evaluating the operation of the school in regard to its efficiency, general operations, and needs, and, in addition, should discuss in detail the next year's efforts. The Board Office assumed that the Iowa School for the Deaf intends to present such a report in the fall, since the necessary information was not included in the present report. However, the Board Office recommended that this pattern be modified in future years so that the spring report includes information on the educational problems facing the institution as it plans its program for the coming year. As requested by the board in October 1980, this should provide the school with an opportunity to report on the conditions of the school as it looks at its budget for the next year.

President Petersen noted that the school had provided the board with two documents - the 1979-80 Annual Report and the Self-Study and Evaluation Report, 1980. She said that the self-study and evaluation report, which was the result of material prepared for the North Central Association and the Department of Public Instruction, was of greater value. That report had greater detail and President Petersen said it is summaries of this type that the Board Office would request as annual reports. She said this was a very good document.

Superintendent Giangreco said that Iowa School for the Deaf would present the board with a planning document in May. The school has been waiting to receive reports from three organizations and that was why complete information was not included in the Annual Report.

Superintendent Giangreco said that the faculty and staff of Iowa School for the Deaf made a good, soul searching review of the whole campus for the self-study and evaluation. The institution felt it was a good report.

President Petersen accepted the Annual Report for 1979-80 from the Iowa School for the Deaf on behalf of the board.

INSTITUTIONAL EVALUATION. The Board Office said that the school had received a notice of evaluation of Iowa School for the Deaf by the Department of Public Instruction, North Central Association, and the Council on the Education of the Deaf. The evaluation took place on February 16, 17, and 18, 1981. A full report of these evaluations will be provided to the board at the time that they are provided to the institution.

Superintendent Giangreco told the board that the three organizations have indicated that the school is basically in compliance. As soon as the school receives an official letter, it will present it to the board.

Mr. Richey said that a member of the accreditation team who served on the team during the last accreditation and the present accreditation, was very complimentary about how dramatically Iowa School for the Deaf has improved over the past five years. There had been some concern that the administration has been in place at the school for a long time and that it might not be very innovative. However, the team found the school to be a very creative institution and was very pleased.

CONTINUATION OF PARENT/INFANT PROGRAM. It was recommended that the board confirm its support for the Parent/Infant Program while recognizing the school's severe budget situation for 1981-82.

The Board Office explained that for several years the Parent/Infant Program has been jointly supported by the Department of Public Instruction and Iowa School for the Deaf. Continuation of this excellent program is in jeopardy as a result of the severe budget situation at Iowa School for the Deaf.

The Department of Public Instruction has requested \$10,000 in matching support from Iowa School for the Deaf to go with its federal funds to continue the workshop this summer. The institution reported that funding is not available. The Board Office noted that the school must anticipate approximately \$320,000 less for its operations in 1981-82 than in 1980-81.

The Board Office said the campus should be encouraged to seek outside support to match funding from the Department of Public Instruction to continue this worthy project.

President Petersen said that the board feels the Parent/Infant Program is very important and wanted to demonstrate the board's support for the program but that it could not provide the school with resources to fund it.

Superintendent Giangreco indicated that there had been a follow up to evaluate whether this program is worthwhile. He said that all of the children in the Parent/Infant Program are in regular programs and apparently are doing very well. Therefore, if money is available, the school would like to continue this program with the Department of Public Instruction. He noted that families and children who need the program do exist.

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Mr. Richey noted that the school would be experiencing budget problems in part because of losing some Title I funds. He assumed that the school would also lose funds because of President Reagan's recommendations in regard to funds for the handicapped and the school lunch program.

Mr. Richey said that there could be a very critical situation at both Iowa School for the Deaf and Iowa Braille and Sight Saving School in April because of current budget cuts and possible future federal budget cuts. He pointed out that these schools do not have a tuition income that could be used to offset inflation or to offset the 4.6% reduction in the budget base. In addition to the \$320,000 fund loss for Iowa School for the Deaf mentioned by the Board Office, Mr. Richey said there could be federal budget cuts which could amount to \$50,000. He said this is a very substantial amount of money.

Mr. Richey noted that some of these federal budget cuts may be implemented so fast that there may not be much time for adjustments in the special schools' budgets.

In response to a comment from President Petersen, Mr. Richey explained that the main reason Iowa School for the Deaf presented this matter to the board was to have the board's support in trying to get outside funding for the Parent/Infant Program.

MOTION: Mr. Bailey moved that the board confirm its support for the Parent/Infant Program while recognizing the school's severe budget situation for 1981-82. Mr. Wenstrand seconded the motion and it passed unanimously.

REPORT OF FOOD SERVICE EVALUATION. A copy of a report by the area consultant with the Child Nutrition Division of the Department of Public Instruction was provided to the board. This division has responsibility for evaluating food service operations for public schools.

The Board Office said that Iowa School for the Deaf will implement all of the recommendations made in the report if they have not already been implemented.

It was noted that this report was presented to the board for information purposes, and President Petersen said that because of its responsibilities to the school, the board appreciates receiving these kinds of reports and being kept informed about what is happening.

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In answer to a question, Superintendent Giangreco said that under the federal school lunch program, everything is inspected. The Department of Public Instruction and the federal government set regulations on how to feed the students, and Superintendent Giangreco said these regulations are followed closely.

Regent Harris noted that in light of the state's financial condition, it is likely that there will be an increase in enrollment at Iowa School for the Deaf because of the inability of the public schools to abide by and conform to the rules of the Department of Public Instruction and the federal government.

Superintendent Giangreco indicated that last year the school had an opening enrollment of 266 students. Opening enrollment this year was 276 students and currently the enrollment is 280 students. He noted that children are being screened each day. He did not know if this trend would continue but he believed it is due to the cutbacks other schools are experiencing.

Superintendent Giangreco said that one problem has been in the area of children over 21 years of age. The school has had requests to enroll two or three students of this age. The Advisory Committee has pointed out that the school is required to teach students until they reach age 21 but nothing is said about enrolling them after that age. This matter will be discussed further by the Advisory Committee.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the Register of Capital Improvement Business Transactions.

President Petersen then asked board members and institutional executives if there were additional matters to be raised pertaining to the Iowa School for the Deaf.

Superintendent Giangreco indicated that parent meetings were neglected last year and that he has received requests for them. This year parents meetings will be held and Area Education Agency personnel will be invited to take part.

## IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to Iowa Braille and Sight Saving School was transacted on Friday, March 13, 1981.

**TOUR.** A tour of the Instructional Services Center in the Main Building was conducted. Bonnie Baker, library assistant, gave a tour of the library facilities. Jodene Ludden and Linda Krame, media assistants, demonstrated some of the equipment used in preparing materials for the visually impaired. Ron Fistler, teacher/librarian mentioned services given to Area Education Agencies. Brenda Armstrong, liaison teacher, reported on area staffings and evaluations. And Bruce Armstrong, Director of Education, talked about the summer school program at the school.

**REGISTER OF PERSONNEL CHANGES.** The actions reported in the Register of Personnel Changes for the month of February 1981 were ratified by the board.

**ANNUAL REPORT/PLANNING DOCUMENT.** It was recommended that the board receive the annual report and planning document from Iowa Braille and Sight Saving School.

The Board Office explained that last October the board requested each of the two special schools to prepare two types of reports each year. One of these was to be more comprehensive and emphasize the institution's planning and evaluation activities. The occasion of the Iowa Braille and Sight Saving School reaccreditation provided an excellent opportunity for the school to look inward at itself through a prescribed self-study process. The school was able to combine both reports requested by the board into one.

The Annual Report was a concise listing of the results of the internal assessment, including accomplishments, unmet needs, and institutional goals for 1981-82.

The Board Office said that as the school develops future reports of this type, consideration should be given to developing the strategic and tactical aspects of institutional planning. The strategic aspects are the long-range goals within which the short-range goals are implemented. Tactical plans are the methods by which the goals are implemented in the short term.

The Board Office noted that Iowa Braille and Sight Saving School's report did not mention the relationship of the short-range goals to the long-range goals of the institution. Nor did it mention how the institution plans to achieve the annual goals. The plan also needs to be integrated into the budget cycle. No mention was made of the budgetary aspects of the proposed plan.

The Board Office complimented Iowa Braille and Sight Saving School on its efforts in developing this important report.

Superintendent DeMott began discussion on the annual report by identifying a few areas that deserve some particular attention. He called attention to the list of priorities in the Annual Report and said those represented what the institution considers a guiding principle of how it should approach next year.

These priorities are:

1. Maintain maximum flexibility and adjust instructional, dormitory and support staff to reflect enrollment and program emphasis.
2. Extend the Resource Center Function and summer school program in response to identified need.
3. Revise and extend curriculum and services to on-campus students.
4. Increase public and professional awareness and understanding of the school and its services.
5. Evaluate programs, services, staffing and facilities to ascertain optimum efficiency and effectiveness.
6. Modify, limit, or reduce present programs in response to funding cuts.

Superintendent DeMott said the school sees itself as being in a transition period of going from being a residential school working with visually impaired students to becoming a largely resource program in nature. One of the areas of paramount importance is the institution's relationship with other agencies. In this transition, the priorities are considered to be to maintain maximum flexibility in order to respond to the needs of the students that are served, to extend the resource center function, and to continue the summer school program. Superintendent DeMott said it is felt that the maximum number of children will be served and provided optimum service as the school expands in these areas.

He said that the curriculum service for on-campus students will be revised and extended. One area in which additional attention is needed is for low-vision students. If they are taught how to use aids, some students can function as near-normal vision youngsters. More emphasis needs to be placed on this type of education.

Superintendent DeMott said that career education and prevocational areas need more emphasis. The students need to be provided with skills to enable them to live in a normal environment and be as independent and contributive as possible.

The school needs to increase public and professional awareness of the school and its services for curriculum and other supplemental services it can provide. Superintendent DeMott noted that it is a common perception that Iowa Braille and Sight Saving School is associated with the Commission for the Blind. People don't recognize the differences between the adult services provided by the commission and the educational services performed by Iowa Braille.

Programs, services, staffing, and facilities must be evaluated to achieve maximum efficiency and effectiveness. This must be accomplished in such a way so as not to be wasteful of financial and material resources.

Superintendent DeMott then highlighted some of the accomplishments in the general program at Iowa Braille and Sight Saving School.

1. The school has been identified and is functioning as a state resource center.
2. Programs and facilities have been shared between Iowa Braille and Sight Saving School and Vinton Community Schools.
3. There appears to be growing community awareness of the school and its services.
4. The School has benefited from its association with the State Board of Regents and the other Regent institutions.
5. Some written procedural guides have been developed and distributed.
6. Administrative reorganization has helped to clarify lines of communication and responsibilities. This has helped in terms of planning and developing programs.
7. Record keeping has improved in some areas.
8. The school has improved its policies and procedures to assure confidentiality of student records.

In the area of instruction and resource services, Superintendent DeMott listed the following accomplishments:

1. Individualized Education Programs (IEP) have been fully implemented. This accomplishment was significant and one of the critical issues that resulted in the school's being in compliance.

2. A comprehensive teacher evaluation system has been revised and implemented.
3. The school provides summer school programs for seventeen students who had attended public schools the previous year.
4. A data-based instructional program was implemented in the classes for developmentally delayed students.
5. The school continued to offer a program in recreation therapy.
6. Students are afforded individualized orientation and mobility instruction by a qualified instructor.
7. The school maintains a well staffed and equipped Instructional Services Center.
8. Closer working relationships have been developed with several Area Education Agencies.

In regard to unmet needs in the general program, Superintendent DeMott listed several items.

1. Some policies and procedures remain unwritten and are inconsistently followed or enforced.
2. There is inadequate written description of administrative responsibilities or office practices to permit newly employed persons or substitutes to function effectively.
3. The program appears fragmented into dormitory and instructional segments with each having different goals, procedures and practices.
4. Effective communication appears to be a problem between some segments of the program or between some areas or levels.
5. Public and professionals frequently appear to lack accurate information about the school and its services.
6. A majority of the students served at the school do not receive comprehensive, systematic evaluation and assessment at least once each three years. The school intends to address this problem.
7. Some aspects of the school operation function poorly or inefficiently because there is a lack of personnel or because existing personnel are overcommitted.
8. There is little parent involvement in planning, implementing or providing services by the school, and the school provides little in terms of parent education or support.
9. The school has not conducted annual systematic, long-range planning and program evaluation.
10. The school has no mechanism for systematically examining its program and facilities to determine efficiency of operation, improvements in conservation and identification of safety needs.

In the area of instruction and resource services the following unmet needs exist.

1. The school lacks a comprehensive curriculum for the developmental classes. There are areas of special need (such as low-vision services) which the school is not meeting.

2. There are no specified graduation requirements for students enrolled in developmental classes. Graduation requirements as specified in the Parent/Student Handbook are inconsistent with the standards communicated by the Department of Public Instruction.
3. The quarterly reports as presently used do not give an accurate description of an individual student's academic placement or performance.
4. Requests for services from Local and Area Education Agencies are at the point of exceeding the school's present ability to respond. The school needs to be in compliance with federal and state regulations and the standards established by the government affect the school's ability to respond to requests.

Another unmet need noted by Superintendent DeMott is to involve the houseparents in the Individualized Education Programs.

Superintendent DeMott then turned to the goals of Iowa Braille and Sight Saving School.

In the general program, the goals are as follows:

1. Update and compile a comprehensive handbook of policies and procedures.
2. Construct detailed job descriptions for administrators and administration office personnel.
3. Develop a comprehensive, coordinated twenty-four-hour program with goals and practices which are shared by both the dormitory and instructional programs.
4. Explore alternatives and implement procedures for improving communication between areas and among employees.
5. Develop ways and means for improving public understanding and awareness of the school's services.
6. Initiate systematic student evaluation and assessment.
7. Develop a volunteer program.
8. Increase involvement of parents in the programs of the school and initiate activities for parent education and parent support services.
9. Seek ways of effecting conservation and identify safety needs.

In the area of instruction and resource services, the goals are as follows:

1. Revise, update, and expand the curriculum to meet the special needs of students served.
2. Obtain Board of Regents approval of graduate requirements consistent with specifications by the Department of Public Instruction.
3. Reassess the quarterly reporting procedures and materials.
4. Provide staff, equipment and materials needed to meet the increased requests for consultations, media, and materials requests from Local and Area Education Agencies.

The Annual Report also listed accomplishments, unmet needs, and goals in the areas of residential, health care, and transportation; maintenance, custodial, and support services; and financial and accounting services.

Regent Bailey asked about a stated goal to explore and implement activities to improve poor attitude or low morale among employees. He wondered what the basis for this statement was. Superintendent DeMott said he did not believe that this is currently a problem but that it was a year ago. He said the school has not resolved all problems in this area but it has made dramatic improvement. Part of this problem is addressed in the need for communication between the house parents and instructional staff.

President Petersen noted that the salary problems experienced last spring probably affect the morale at Iowa Braille and Sight Saving School as it did at other Regent institutions. She pointed out that the school is having increased requests for services and that, while this is encouraging, it does create a pressure to produce.

Superintendent DeMott explained that part of the morale problem is caused by the new role of the school. Staff who have been working primarily with students who are visually impaired are now working with youngsters whose functioning level is lower. These youngsters do not reinforce well and this nonreinforcing kind of environment produces some morale problems.

He also suggested that part of the morale problem was the result of some disciplinary action.

Another factor causing low morale is the Governor's Economy Committee report which recommended that the school be closed. Superintendent DeMott said he is often asked when the school will close. President Petersen said that the proper response to this question is that closing Iowa Braille and Sight Saving School is not a high priority item for the Legislature and is not under serious consideration. She emphasized that the school does have a purpose and a function. Mr. Richey said it was important to point out that during the budget hearings for Regent institutions, no legislators asked about closing the school. He said the Board Office has not received any requests from the Legislature during the current session indicating it is seriously considering the Economy Committee's recommendation.

President Petersen said the school did not need to worry about being closed in the foreseeable future and that it needs to spend its time delivering services to young people.

Superintendent DeMott then told the board about a problem in the area of administration. He explained that the school underwent administrative reorganization a year ago. He felt that has been very beneficial. Lines of communications for employees have been identified, the work load has been spread out, and it is possible to operate more efficiently and effectively. He noted that there has been a lot of positive response in having personnel report to a supervisor.

Superintendent DeMott said the school recognizes that its needs to keep the administration as narrow and as small as possible. There are now five administrators at Iowa Braille and Sight Saving School. However, the range of problems, reporting, program aspects, public relations, and other matters that the administration deals with is the same as it would be in any size organization. He said that it is sometimes very difficult to respond to requests for information because of the limited personnel. Superintendent DeMott said the school has tried, however, not to create administrative positions or intermediate level positions because it is the smallest Regent institution and it does not want to have a larger administration than is necessary.

The administration is now at a critical point. Superintendent DeMott said he was concerned that the administration receives demands from many different directions. He expressed concern that the administration not be so small that individuals give up because they don't feel they can deliver what is needed.

The administrators have become concerned about the threat of a lawsuit if they discipline an employee. They are also responsible for the compounded problems of every student including safety, welfare, and health and are concerned about the legal aspects in this area.

The administrators are also faced with meeting the demands of accountability to the Department of Public Instruction and the Area Education Agencies.

Another problem faced by the administrators at Iowa Braille and Sight Saving School is that they do not have a peer in their area. For example, there is only one Director of Education. This makes their jobs very difficult.

Superintendent DeMott noted that the school is in the process of replacing an administrator who resigned. The recruiting process is difficult because of salary problems. Most consultants earn from \$26,000-\$30,000 and this is out of the range of the school.

Superintendent DeMott said he did want to be in a position of paying individuals above the market rate because that may not be efficient or responsible. On the other hand, he would not like to think that the only reason a person would be an administrator at Iowa Braille and Sight Saving School is because he or she liked the small community or was using the job as a stepping stone to someplace else. He said the school needs to be competitive to get the caliber of individual it needs.

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Superintendent DeMott asked for the board's help in making the administrator's jobs such that they can respond to demands from several directions.

Mr. Richey indicated that the Board Office staff is working with the staff of Iowa Braille and Sight Saving School and Iowa School for the Deaf on a salary proposal for the coming year. He noted that both administrations have indicated that whatever is done must be done strictly within the amount provided for salary increases. There is no possibility of improving that from any other resource from within the institutions.

Mr. Richey said this makes it necessary to discuss this issue with the Governor and making sure there is flexibility in the administration of salaries. A flat across the board salary policy would not recognize the board's tradition with respect to recognizing educational improvement. He said some stability in the salary policy is almost as important as the amount.

President Petersen received the annual report and planning document from Iowa Braille and Sight Saving School on behalf of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for the month of March 1981 had been received, was in order, and was recommended for approval.

The register contained a single item.

The board was requested to approve a new project titled "Gutter Renovation - Main Building." Source of funds is 1980-81 Building Repairs in the amount of \$28,115.

In November, the board approved the initial cost estimates contract with Shive-Hattery and Associates, Cedar Rapids, Iowa, in the amount of \$1,650. Actual cost was \$1,666. Also, in January the board ratified selection of Shive-Hattery and Associates, Cedar Rapids, Iowa, to provide final plans and specifications and design services through construction. That contract is on an hourly rate basis to a maximum of \$5,500. The project has a bid date of March 17, 1981.

MOTION:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for March 1981; approve the new project; and authorize the executive secretary to sign all necessary documents. Mr. Bailey seconded the motion and it passed unanimously.

OCCUPATIONAL THERAPY AND PHYSICAL THERAPY CONTRACTED SERVICES. It was recommended that the board approve the general concept of an agreement for occupational therapy and physical therapy contracted services, subject to the review of the contract by the Board Office. The Board Office said the executive secretary should also be authorized to sign this agreement.

The Board Office said the school was requesting board approval to enter into contractual services with certified physical and occupational therapists to provide needed services for the school. These services are needed and such a contract may provide the necessary services.

The Board Office endorses the proposal by the school and requested that a copy of the proposed agreement be forwarded to the Board Office for review.

Mr. Richey changed the action recommended to the board by stating that it is not necessary for the executive secretary to sign the agreement as long as the Board Office has an opportunity to review and approve it.

President Petersen asked if there were any objections to approving the concept of the agreement subject to review by the executive secretary. She noted that Superintendent DeMott would sign the contract. There were no objections.

MOTION:

Dr. Harris moved that the board approve the general concept of an agreement for occupational therapy and physical therapy contracted services, subject to the review of the contract by the Board Office. Mr. Shaw seconded the motion and it passed unanimously.

LOW VISION WORKSHOP CONTRACTED SERVICES. It was recommended that the board approve the contract for Low Vision Workshop services provided by Gaylen Kapperman for delivering presentations and demonstrations on low vision to the Iowa Braille and Sight Saving School staff on August 19-20, 1981, after the institution clarifies some of the details on the contract and makes certain modifications to the contract as discussed below.

The Board Office explained that Iowa Braille and Sight Saving School was proposing an agreement with Gaylen Kapperman, Associate Professor, Department of Learning and Development, Northern Illinois University, to deliver presentations and demonstrations on topics dealing with low vision and visually impaired children next August. The agreement indicates that there is a contractual arrangement between the school and Professor Kapperman for delivery of a presentation on August 20.

An agenda in the agreement for a meeting on August 19 and 20 entitled "Low Vision Workshop" lists other individuals in addition to Professor Kapperman. The Board Office was not sure whether the institution has already entered into contractual relations with the other individuals involved or whether these will be coming to the board at future board meetings. Also, the Low Vision Workshop budget represents costs beyond the \$300 plus partial transportation for Professor Kapperman. The Board Office said there should be some kind of contractual arrangement covering the full workshop budget (\$2295).

The Board Office said that on the bottom of the second page of the contract it notes that it was signed by the Board of Regents, State of Iowa, for the Iowa Braille and Sight Saving School. The Board Office assumed that after board approval and appropriate clarification by the institution, that the contract will be signed by the executive secretary on behalf of the board.

Mr. Richey opened discussion on this item by noting that as long as the Board Office has an opportunity to review and approve the contract, it would not be necessary for the executive secretary to sign it.

Considering the relationship with the University of Iowa, Regent Harris asked why the ophthalmologist at that institution was not involved in the workshop. Superintendent DeMott said that Iowa Braille and Sight Saving School has been working with the low vision clinic at University Hospitals. The ophthalmologist at the university indicated to Superintendent DeMott that he would prefer to be an observer at the workshop on its first time through and not be directly involved until later sessions.

In answer to a question from Regent Bailey, Superintendent DeMott said the workshop would be primarily attended by faculty and the professional health staff. He said information about the workshop would be given to the specialists dealing with sight conservation in the Area Education Agencies.

MOTION:

Dr. Harris moved that the board approve the contract for Low Vision Workshop services provided by Gaylen Kapperman for delivering presentations and demonstrations on low vision to the Iowa Braille and Sight Saving staff on August 19-10, 1981, after the institution clarifies some of the details of the contract and makes certain modifications to the contract. Mr. Bailey seconded the motion and it passed unanimously.

USE OF FACILITIES AND INSTRUCTIONAL STAFF, KIRKWOOD COMMUNITY COLLEGE DROP-IN LEARNING CENTER. It was recommended that the board approve in concept the proposed use of facilities at Iowa Braille and Sight Saving School for a Drop-In Learning Center and a contractual arrangement with Kirkwood Community College for the purchase of limited instructional services. These contractual arrangements should be sent to the Board Office for review and the executive secretary should be authorized by the board to sign these contractual agreements.

The Board Office explained that the school has had a request for the use of its facilities as a Drop-In Learning Center. This space is currently available and not otherwise committed at the school. The Board Office said this would seem to be a highly beneficial arrangement for all of the institutions involved.

In addition, said the Board Office, the institution was seeking to develop a contract with Precareer Instruction Program of Kirkwood Community College. It said this would also seem to be a reasonable approach to the problem of providing these services to Iowa Braille and Sight Saving School students. The Board Office said the two proposed contracts should be sent to the Board Office for review. After a review, the contracts would be signed by the executive secretary on behalf of the board.

Regent Bailey asked what a Drop-In Learning Center is. Superintendent DeMott explained that the center is designed for highschool drop outs. It is an alternative program. It is now operating in the Vinton Community Schools but they do not have space for it. They have felt the program is successful.

Superintendent DeMott pointed out that the students coming to the drop-in center would not be in the same facilities as the Iowa Braille and Sight Saving School students. The Drop-In Learning Center program is not related to sight impairment.

In response to a question from President Petersen, Superintendent Demott said the contract would not involve any revenue other than an arrangement in which interested Iowa Braille and Sight Saving School staff might be able to participate in the program. He said the facility was being made available to the program at no cost to it or to the school and that this was being done as a community service.

The Drop-In Learning Center program will be responsible for custodial needs and utility bills. An advantage to Iowa Braille is that the building will be used rather than being vacant and a beneficial relationship with Kirkwood College and the Vinton community.

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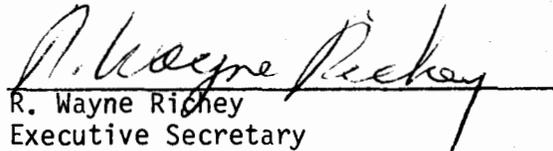
MOTION:

Dr. Harris moved that the board approve in concept the proposed use of facilities at Iowa Braille and Sight Saving School for a Drop-In Learning Center and a contractual arrangement with Kirkwood Community College for the purchase of limited instructional services subject to Board Office review and signature by the executive secretary. Mr. Shaw seconded the motion. Upon a roll call vote, the following voted:  
AYE: Bailey, Harris, Jorgensen, Neu, Shaw,  
Wenstrand, Petersen  
NAY: None  
ABSENT: Brownlee

President Petersen then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa Braille and Sight Saving School. There were none.

President Petersen expressed appreciation to members of Iowa Braille and Sight Saving School for the opportunity to meet there and see the facilities and to learning of the progress being made at the school.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 12:00 p.m. on Friday, March 13, 1981.

  
R. Wayne Richey  
Executive Secretary