The State Board of Regents met at the Administration Building,

University of Northern Iowa, Cedar Falls, Iowa, on Thursday, March 12, 1970. Those present were:

Members of the State Board of Regents
Mr. Redeker, President
Mr. Bailey
Mr. Loss
Mr. Louden
Mr. Perrin
Mrs. Petersen
Mr. Quarton
Mr. Shaw
Mr. Wallace

Office of the State Board of Regents
Executive Secretary Richey
Mr. Porter
Mr. McMurray
Secretary Lemon

State University of Iowa
President Boyd
Provoost Heffner
Vice President Hardin
Vice President Jolliffe
Director Strayer

Iowa State University
President Parks
Vice President Moore
Vice President Hamilton
Vice President Christensen

University of Northern Iowa
President Maucker
Business Manager Jennings
Vice President Lang
Director Holmes

Iowa School for the Deaf
Superintendent Giangreco
Business Manager Geasland

Iowa Braille and Sight Saving School
Superintendent Rocco
The State Board of Regents met at the Administration Building, University of Northern Iowa, Cedar Falls, Iowa, on Friday, March 13, 1970. Those present were:

Members of the State Board of Regents
Mr. Redeker, President All Sessions
Mr. Bailey In at 9:06
Mr. Loss All Sessions
Mr. Louden Left at 3:32
Mr. Perrin All Sessions
Mrs. Petersen All Sessions
Mr. Quarton All Sessions
Mr. Shaw All Sessions
Mr. Wallace All Sessions

Office of the State Board of Regents
Executive Secretary Richey All Sessions
Mr. Porter All Sessions
Mr. McMurray All Sessions
Secretary Lemon All Sessions

State University of Iowa
President Boyd Excused at 3:45
Provost Heffner Excused at 3:45
Vice President Hardin Excused at 3:45
Vice President Jolliffe Excused at 3:45
Director Strayer Excused at 3:45

Iowa State University
President Parks Excused at 3:00
Vice President Moore Excused at 3:00
Vice President Hamilton Excused at 3:00
Vice President Christensen Excused at 3:00

University of Northern Iowa
President Maucker All Sessions
Business Manager Jennings All Sessions
Vice President Lang All Sessions
Director Holmes All Sessions

Iowa School for the Deaf
Superintendent Giangreco All Sessions
Business Manager Geasland All Sessions

Iowa Braille and Sight Saving School
Superintendent Rocco All Sessions
GENERAL

The State Board of Regents continued in Executive Session at 1:00 p.m., Wednesday, March 11, 1970, regarding the presidential search at the University of Northern Iowa. The Board arose from Executive Session at 5:20 p.m.

The meeting of the State Board of Regents was called to order by President Redeker at 9:15 a.m., Thursday, March 12, 1970. The following business pertaining to general or miscellaneous items was transacted on Thursday, March 12, 1970:

MINUTES OF FEBRUARY 12-13, 1970. The minutes of the meeting held February 12-13, February 12-13, 1970, were approved as corrected.

COMMITTEE ON EDUCATIONAL COORDINATION. The Interinstitutional Committee on Educational Coordination requested approval to establish Regent Universities Extension Centers at Fort Dodge, Spencer, Council Bluffs, Creston, and Sioux City, effective July 1, 1971. If approved, the centers will utilize office facilities of the Iowa State University Area Extension offices. Each Center will be occupied by a field coordinator who will assess the educational needs of the community and provide liaison with the faculties of ISU, SUI, and UNI. A resident coordinator will be located on the ISU campus and all coordinators will be responsible to the State Extension Council through the Dean of University Extension at ISU. The purpose of the extension centers will be to provide expanded non-residential educational opportunities largely, but not exclusively, for graduate level work, other continuing education programs, and cultural enrichment programs. It was pointed out that cooperation with the area schools will enable undergraduate courses to be offered through this
program that otherwise would not be offered in that area. The Committee also requested a special allocation of funds for the establishment of the centers as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1971-72</td>
<td>$385,000</td>
</tr>
<tr>
<td>1972-73</td>
<td>$485,000</td>
</tr>
</tbody>
</table>

It is estimated that these allocations will cover operating costs and will provide approximately 50% of the cost of the anticipated programs of study with the remainder to come from fees.

Discussion by the Board followed with the major issues being the cost of funding the program and whether the centers should be set up on a trial basis. Some Board members felt there was a discrepancy in setting up this program with the Quad Cities Center lacking funds. It was suggested that the credit for courses be interchangeable making it unnecessary for instructors from all three institutions present at each center. The lower Illinois tuition at the Quad Cities Center was pointed out with Illinois providing more funding than Iowa. It was also stated that the Quad Cities community has agreed to subsidize one half of the budget for a three year period. The question of approving the program in relation to the total budget and dependent on the outcome of the western Iowa college in the Legislature was discussed. All members agreed this program is not expected to solve all of the problems in western Iowa but will meet much of the educational needs. The difficulty of predicting the extension needs for an area was pointed out when statistical data was requested.
MOTION: Mr. Louden moved that the request for the establishment of five extension centers be deferred and in the interim the Committee on Educational Coordination develop statistics relative to the number of people to be served, for summation to the Marshalltown Budget Committee for incorporation into the budget; and this matter be docketed for the Coordinating Council and a report of its findings be made to this Board. The motion was seconded by Mr. Perrin and passed unanimously.

IOWA REGENTS PROGRAM ABROAD IN AUSTRIA AND GERMANY - UNIFORM FEES. The Inter-institutional Committee on Educational Coordination recommended approval for the Regents institutions to charge uniform fees for participation in "The Iowa Regents Program Abroad in Austria and Germany" as follows:

- Iowa resident - $200
- Non-resident - 325

Present fees being charged for the program are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUI</td>
<td>$179</td>
<td>$368</td>
</tr>
<tr>
<td>ISU</td>
<td>200</td>
<td>410</td>
</tr>
<tr>
<td>UNI</td>
<td>185</td>
<td>310</td>
</tr>
</tbody>
</table>

It was pointed out that since students will be involved in a common ten-week summer program, different fees should not be charged as enrollment problems could arise.

MOTION: Mr. Wallace moved approval for the Regents institutions to charge uniform fees as proposed above for participation in "The Iowa Regents Program Abroad in Austria and Germany." The motion was seconded by Mr. Loss and passed unanimously.

RESIDENCE CLASSIFICATION FOR TUITION PURPOSES - REPORT ON RULES. The Board considered the report submitted by the Registrars' Committee on the rules governing residence classification for tuition purposes. Mr. Gowen stated the committee had reviewed what other states were doing and tried to get as
many different ideas as possible. It was pointed out that the difference between residency for tuition purposes and residency for legal purposes is that the former is determined by the purpose for which he came into the state. If the purpose is education, he is classified a non-resident. In this regard, Iowa is consistent with most other states. Several ideas were suggested for consideration, among them: residency not considered for part-time schooling (4 hours); and keeping residency for six months after parents leave the state. One Board member felt that a man following a job of full-time employment into the state should be considered a resident immediately. At a suggestion that the interpretations should be set out, it was pointed out that there should be some flexibility if changes were needed. Mr. Gowan stated that residence requirements should be kept divorced from financial hardship. Inconsistency with, and among, the area schools and community colleges was also cited as an area for study.

GOVERNOR'S ECONOMY COMMITTEE RECOMMENDATIONS - REPORT. The Board Office reported on the recommendations made in the Governor's Economy Committee Report, the main issues being the recommendation for centralized purchasing and the recommended inclusion of Regents employees in the State Merit System. One Board member noted that a number of recommendations were already in operation by the institutions. Discussion ensued on the feasibility of having a uniform term system among the institutions. It was pointed out that the quarter system is more expensive but there were many problems that could arise were all the institutions on the same time schedule. Mr. Redeker stated that the Board had discussed this subject in the past and the Committee Report had
not presented any new information. In conclusion, the Board directed each institution to respond to the recommendations pertaining to them and the Board Office consider the recommendations affecting the Regents as a whole.

BUDGET COMMITTEE FOR 1971-73 ASKINGS - REPORT. President Maucker reported on the February 24 meeting of the Budget Committee held in Marshalltown. He stated that there were nine items the institutions had agreed on as to issues raised.

Income from student fees has become political and students feel they should have more voice in how this is to be spent. The institutions hold that these are subject to regular budgeting and accounting as are other state funds.

Time considerations require the institutions to use the 1970-71 budget as the starting base. The increments to the starting base will be shown on a net basis.

Enrollment estimates and their rationale are being prepared by the registrars. Adjustments are being made and figures modified. Each institution is handling its approach a little differently.

Unit cost figures for enrollment growth are being prepared. A decision remains to be made as to whether the askings will be based on current or projected cost figures.

University public relations officers should develop fact sheets on enrollment estimates, including rationale and all other factors and an explanation of how this data is developed.

In determining academic salary policy, the third place level plus fringe
benefits will be used. A study on fringe benefits will be done by the Jolliffe Committee.

Studies are under way on competitive salaries for non-academic personnel. This study will compare starting, middle and top salary schedules for employees of competitors in the community area of each institution. Each institution will also compare its pay plans with that of the State Merit System.

The inflation factor for general expense will be 5.2%, based on experience of the last four years.

Equipment and RR&A will be calculated on the same formulas as in the past. Specific examples with justification and documentation will be included for RR&A.

The askings for the category of program development will be kept within the 5% limit and developed on a priority basis as previously directed by the Board. President Maucker stated that this category included what the institutions regarded as critical needs rather than for new programs.

During discussion of the program development section of the askings the Board suggested that the institutions present their needs by project and that each project be segmented on a priority basis in terms of the total program development askings. This approach would aid the Board in determining the effect of any reduction made in this category as a result of Board review.

President Maucker reported that the procedure used in the developing of the budget askings for the 1971-73 biennium is substantially the same as those used in the past. The figures yielded by the formula approach will be translated to the new program budget format adopted by the Selden Committee.

A Board member asked if the institutions were taking into consideration
a possible decline in graduate student enrollments and a possible change in
demand for skills of graduates in certain fields. Institutional officials
stated that they were aware of the trends and were making appropriate adjust-
ments.

Mr. Richey reported that he had studied the estimates of enrollments
utilized by the institutions in preparation of their budget askings for the
last ten years and had compared them with actual enrollments. His study
showed that the Regent institutions had approximately 14,000 more students
than anticipated in the budget askings. He stated that if he assumed that
additional state funds would have been provided by the Legislature for those
additional students, the institutions would now have approximately $15,000,000
per year more in state financing. He concluded that the askings for the Regents
for enrollment growth during the past ten years have, on the whole, been on
the conservative side. However, it is difficult to ascertain the effect on
tuition rates because it could not necessarily be assumed that additional
state funds would have been provided in any case.

Board members expressed pessimism as to the probability of receiving
adequate appropriations for operation of the institutions during the 1971-73
biennium. Various methods of reducing the need for funds were mentioned.
They included limitation of enrollment, possible increases in tuitions, elimi-
nation of programs, and more effective utilization of resources. No decision
was reached as to any particular course of action.

REVISION OF PROCEDURAL GUIDE - APPEALS BY EMPLOYEES. The Board considered
the proposed actions regarding the Board policy relating to appeal procedure
as follows:
Section 4.15 Appeals by Employees

(1) Any employee, including but not limited to a faculty member or other teacher, of an institution under the jurisdiction of the state board of regents (the "board") who feels aggrieved by any final adjudicatory order or rule-making decision made by the institution regarding his employment may, after exhausting all his remedies within the institution, request the board to review such final order or decision in accordance with the procedures hereinafter provided. "Adjudicatory order" means all or any part of a final institutional disposition, whether affirmative, negative or declaratory in form, of any matter of particular applicability to the individual employee regarding his employment. "Rule-making decision" means all or any part of an institutional statement of general applicability and future effect designed to implement, interpret or prescribe institutional rules, regulations or policy regarding employees or conditions of employment.

(2) Requests for review shall be in writing and shall state the specific reasons therefor. Requests shall be submitted to the chief executive officer of the institution concerned who will forward the request, with his comments, to the executive secretary of the board. Requests for review of a final adjudicatory order must be submitted to the chief executive officer of the institution within seven (7) days after the employee receives notice of the order. Requests for review of a rule-making decision may be submitted at any time after all institutional remedies have been exhausted. Supporting documents may be submitted with the request. The executive secretary shall docket the request for consideration by the board as soon as practicable.

(3) The board may, in its discretion, grant or deny the request for review; provided, however, that on appeal from an order dismissing a faculty member with tenure or terminating during its term the appointment of a faculty member without tenure, the board shall grant the request for review. If the board grants the request to review the order or decision on the merits, it will then determine whether or not to hold a hearing, as hereinafter provided, and otherwise specify the procedure to be followed. If the board denies the request, its decision is final. (The employee may thereafter seek judicial review as permitted by law.)

(4) The executive secretary shall promptly notify the employee and the chief executive officer of the institution by letter of the board's decision and of the time and place of any subsequent hearing, if any.

(5) On appeal from an adjudicatory order the board may, in its discretion, (a) review the order on the basis of the record of the proceedings before the final appeal body of the institution, (b) remand all or any part of the order to the final appeal body of the institution for further proceedings as directed by the board; or (c) hold an evidentiary hearing of its own on all or any part of the order. The employee may, for good cause, request the board to hold an evidentiary hearing. The employee may request either an open or closed hearing, but the board shall, in its discretion and as provided by law in section 3 of chapter 98, Acts of the 62nd General Assembly, determine whether the hearing shall be open or closed. Technical rules of evidence shall not apply at any hearing, and
the board shall, in its discretion, determine the relevancy and admissibility of all evidence. If the board decides to review the order on the basis of the record of the proceedings before the final appeal body of the institution, the institution shall within seven (7) days of the board’s decision provide the employee with a written copy of the record of such proceedings (which may be either a verbatim transcript or a narrative summary). The employee may dispute the accuracy of all or any part of the record and, if the matter cannot be resolved to the mutual satisfaction of the employee and the institution, the board shall determine the procedure for settling the record.

(6) On appeal from a rule-making decision the board may, in its discretion, review the decision on the basis of documents and other evidence submitted by the institution and the employee, or other interested parties, or it may hold a hearing of its own, which hearing shall be open. The board shall, in its discretion, determine (a) the scope of inquiry at such hearing, (b) who may testify or present other evidence, and (c) otherwise determine its procedure.

(7) On appeal from either an adjudicatory order or rule-making decision, any interested party may submit a written brief, and the board may request either the employee or the institution concerned or both to submit written briefs. The board may, in its discretion, decide the appeal on the basis of such written briefs or it may request the parties to present oral argument but, except as hereinafter provided, shall not have a right to be heard orally. The employee may be represented at any hearing or argument by legal counsel or other advisor. On appeal from an order dismissing a faculty member with tenure or terminating during its term the appointment of a faculty member without tenure, the faculty member shall, on request, have a right to be heard orally.

(8) Upon review on the merits, the board may affirm, modify, remand, or reverse all or any part of the order or decision of the institution and may, based upon either the record or an evidentiary hearing, make independent findings of fact and conclusions on appeal from an adjudicatory order. The board may, in its discretion, accompany its decision with a written opinion. The decision of the board on the merits is final. (The employee may thereafter seek judicial review as permitted by law.)

In conjunction, it was recommended to repeal the current section 4.01 V (2) of the Procedural Guide which relates to appeal procedures for merit system employees; adopt for merit system employees the following new language:

"Final appeals to the State Board shall be made as provided in section 4.15 of the Procedural Guide."

and; direct the institutions to amend any of their internal rules to conform with the new policy. Discussion ensued on the question of whether there is a positive right to appeal or whether the Board can turn down an appeal.
Mr. Bailey felt that the employees should be given the right to a hearing.

MOTION: Mr. Louden moved the Board adopt Section 4.15 of the Procedural Guide as set out above; repeal current section 4.01 V (2) of the Procedural Guide; adopt for merit system employees the following new language: "Final appeals to the State Board shall be made as provided in section 4.15 of the Procedural Guide."; and direct the institutions to amend any of their internal rules to conform with the above new policy. The motion was seconded by Mr. Quarton and passed. Voting no: Bailey.

EXECUTIVE SESSION. President Redeker stated he had received a request for an Executive Session regarding a personnel matter at SUI, a personnel matter at IBSSS, and a counsel-client conference regarding collective bargaining. On the question as to whether the Board should resolve itself into Executive Session, the members voted by roll call as follows:

AYE: Bailey, Loss, Louden, Perrin, Petersen, Quarton, Redeker, Shaw, Wallace.
NAY: None.

The Board, having voted in the affirmative by at least a 2/3 majority, resolved itself into Executive Session at 2:45 p.m. and arose at 5:20 p.m.

The following business pertaining to general or miscellaneous items was transacted on Friday, March 13, 1970:

COLLECTIVE BARGAINING - REQUEST FOR HEARING. President Redeker stated that the report by legal counsel on the Supreme Court opinion will be deferred until the April meeting in order for additional study to be done. The Board considered the request by John W. Walton, union official at UNI, for a hearing regarding collective bargaining. Some Board members felt the hearing should
be granted even though legal questions remain so as to get all viewpoints before making any decisions.

MOTION: Mr. Wallace moved the Board grant a hearing on the matter of collective bargaining with Local 1258 of the AMC & BW of NA. The motion was seconded by Mr. Shaw. Motion was withdrawn.

It was pointed out that the request was to discuss entering into an agreement, not to discuss basic policy. During the consideration of a written presentation versus an oral hearing, it was pointed out that the Board would be unable to ask questions unless there was an oral hearing.

MOTION: Mr. Quarton moved the Board deny the request by Local 1258 of the AMC & BW of NA for a hearing and ask for a written presentation if they wish. The motion was seconded by Mr. Perrin.

Mr. Bailey moved to amend the motion to allow Local 1258 of the AMC & BW of NA to, if they desire, make arrangements for a fifteen minute presentation at the next meeting. The motion was seconded by Mr. Wallace. On roll call vote the vote was as follows:
AYE: Bailey, Perrin, Petersen, Redeker, Shaw, Wallace
NAY: Loss, Louden, Quarton
The motion carried.

Mr. Shaw moved to amend Mr. Quarton's motion to limit the hearing to the Board policy with respect to dealing collectively with its employees. The motion was seconded by Mr. Wallace. On roll call vote the vote was as follows:
AYE: Bailey, Louden, Perrin, Petersen, Redeker, Shaw, Wallace
NAY: Loss, Quarton
The motion carried.

On roll call vote on the motion as amended, the vote was as follows:
AYE: Bailey, Loss, Louden, Perrin, Petersen, Quarton, Redeker, Shaw, Wallace.
NAY: None.
The motion passed unanimously.
GENERAL
March 11, 12-13, 1970

IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION - REPORT. Mr. Perrin reported on the March 5, 1970, meeting of the Iowa Coordinating Council for Post High School Education held in Des Moines. He stated that Mr. Leroy Petersen from the Office of Planning and Programming reported on the development and status of the Governors Education Advisory Committee. This committee has set up sub-committees in the following areas:

1. Administration and governance
2. Educational Goals
3. Educational finance
4. Personnel including students and faculties
5. Facilities
6. Organization and management

The initial reports are planned for this fall. Mr. Perrin stated his concern that all of the facts might not be included in this short time.

Mr. Roy Wellborne and Mr. Norman Kladstrup from the Higher Education Facilities Commission reviewed the proposal of the grant application to be filed by the Commission for fiscal year 1971. The proposal was for a survey of the educational facilities in Iowa, seeking to find the condition and what is needed to update both private and public facilities.

The Council discussed the proposed legislation establishing an area school board and creating a department of executive services. The major concern was the power given to the Governor to appoint and remove both the Board members and the Executive Officer. The Council voted unanimously to recommend that such legislation not pass in its present form.

Mr. Perrin also stated that Professor Robert Wright of Oklahoma, visiting professor at SUI, presented alternatives to state-wide governance of post high school education and how it was being done in other states. This led to a discussion by the Council on superboards and governing boards and the future
plans of the Council itself.

LEGISLATION, 1970 SESSION. The Board Office reported on the current status of bills of major importance to the Regents. It was stated that House File 1197 relating to the vacation schedule for state employees will not affect the administrative and academic faculty. The Board Office was asked to study the effect of the bill on non-academic employees of the institutions.

AMERICAN ASSOCIATION FOR HIGHER EDUCATION - MEETING. Mrs. Petersen gave a thorough report on the national conference of the American Association for Higher Education held March 1-4, 1970, at Chicago, Illinois. She stated almost 4,000 people attended from all types of educational fields. The keynote speaker's subject was how the problems of the world are reflected on the campus. The program was set up with several general sessions followed by work sessions with a varied choice of subjects. President Howard Bowen gave a talk concerning financing in higher education. The idea of all qualified students to receive the opportunity of college, an open admission policy, was proposed. It was stated it was possible that eventually two years of higher education will be the right of all and this may be extended to four years. It was also pointed out that the presidency of a college is difficult because of the period of change the country is experiencing at the present time.

The difficulties of long-range planning was another area of discussion. The changing national policies, all possible sources of financing and the fluctuating needs of the nation and world were all considered. The emergence of new techniques and systems make decision making still important at the institutional level. It was pointed out that in looking at educational problems,
you must consider not only the state but the country as a whole as problems are not only regional but nation and world wide.

During a session on program budgeting the difficulty of giving a number value to quality for programing purposes was stated as one of the main problems. Mrs. Petersen stated that the total picture of problems, basically of governance, made her feel that Iowa has solved many of the situations that other states are still facing. Competition among state institutions, no pattern of cooperation between state and private institutions, and political and underworld interference were all cited. The main idea stressed was that with integrity, there can be cooperation and coordination without losing economy.

Mrs. Petersen stated that the educational innovations mentioned have all been considered by Iowa. During a session on collective bargaining, it was pointed out there had to be a proper statutory framework before this would be successful. The role of the junior college in meeting the needs of the disadvantaged was also discussed.

In discussing governance, it was stated that a pattern was needed that allows all elements of the institution to be heard. The use of a campus ombudsman was discussed as well as the role of teaching assistants and salary opportunities. During a session on campus disturbances, it was pointed out that there were really very few campuses that have been disturbed and disrupted.

Mr. Richey stated that in one discussion regarding faculty salaries, it was pointed out that salaries have gone up 14 to 15% in the last two years. Indications were that Iowa will be behind in growth of salaries.

Board members stated that from Mrs. Petersen's report, Iowa generally can be proud of its progress in higher education.
ASSOCIATION OF GOVERNING BOARDS - ANNUAL MEETING. The Board was reminded of the annual meeting of the Association of Governing Board of Universities and Colleges to be held in San Francisco on April 19-21, 1970. The dual themes are "Recruiting and Retention of College Presidents" and "Collective Bargaining on the Campus."

EDUCATIONAL TELEVISION NETWORK. For the information of the Board, Mr. Porter reported that the Iowa educational television network has requested the transfer of $250,000 from capital funds to operations to compensate for the loss of $410,000 in federal and foundation money which expires on July 1.

If the transfer is not approved all of the following will be necessary:

a. Loss of 16 project staff people
b. Loss of 7 state staff people
c. Loss of 13 temporary part-time employees
d. Cutbacks in operational expenditures as follows:

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel</td>
<td>50%</td>
</tr>
<tr>
<td>Office</td>
<td>20%</td>
</tr>
<tr>
<td>Printing</td>
<td>20%</td>
</tr>
<tr>
<td>Telephone</td>
<td>10%</td>
</tr>
<tr>
<td>Equipment</td>
<td>30%</td>
</tr>
<tr>
<td>Maintenance</td>
<td>30%</td>
</tr>
<tr>
<td>Program Costs</td>
<td>25%</td>
</tr>
<tr>
<td>Professional</td>
<td>25%</td>
</tr>
<tr>
<td>Scientific</td>
<td>25%</td>
</tr>
</tbody>
</table>

This means: no studio staff or production, no public information staff, reduction in film staff, reduction to a five-day/night schedule, loss of Volume SEE and KADIPUS programming, no new in-school program production, and other numerous operations.

Mr. Quarton stated that from the past two legislative sessions it was assumed that the people of Iowa really wanted educational television and the State Educational Radio and Television Facility Board has proceeded accordingly. He said the Director has recruited a group of remarkably talented young people for this network but that without the necessary funds, these people could not be retained. He further stated it would be preferable to shut down one station.
rather than lose talent such as this.

NEXT MEETINGS.

*April 8, 9-10  IBSSS - University of Iowa  Vinton - Iowa City
May 14-15  Iowa State University  Ames
June 11-12  University of Northern Iowa  Cedar Falls
July 9-10  University of Iowa  Iowa City
September 10-11  Iowa School for the Deaf  Council Bluffs
October 8-9  University of Iowa  Iowa City
November 12-13  University of Northern Iowa  Cedar Falls
December 10-11  Iowa State University  Ames

* This meeting is scheduled for 1:00 p.m., April 8, at Vinton.
The sessions on April 9-10 will be at Iowa City.
UNIVERSITY OF IOWA

The following business pertaining to the University of Iowa was transacted on Friday, March 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the University of Iowa for the month of February, 1970, were ratified.

ADMISSION REQUIREMENTS - COLLEGE OF DENTISTRY. The University requested approval of changes in the admission requirements for the College of Dentistry. The basic change is as follows:

Admissions Committee may waive or reduce some of the above requirements when the candidate for admission is considered outstanding in other respects. In exceptional circumstances, candidates with fewer than three years of college work will be considered for admission if the applicant's performance and his potential for the dental profession are deemed to be outstanding. These candidates will be required to take the Graduate Record Examination as well as the Dental Aptitude Test. In these instances, assessment of the candidate's performance on the Graduate Record Examination will be included in the evaluation by the Admissions Committee of the applicant's credentials for entrance into the College of Dentistry.

Mr. Heffner stated this would allow the faculty to make a few exceptions on the basis of outstanding capabilities although the student may not have completed three full years of pre-dental study or may be short a specified number of hours in a required subject. A copy of the proposed requirements is on file in the Board Office.

MOTION: Mr. Bailey moved the changes in the admission requirements for the College of Dentistry be approved. The motion was seconded by Mr. Quarton.

Mr. Perrin moved to amend that the College report to the Board if the number of exceptions admitted is increased substantially. The motion was seconded by Mrs. Petersen and passed unanimously.

The motion as amended passed unanimously.
Mr. Heffner also reported the College of Dentistry has established a new system using concepts of comprehensive and family care. He stated that students will be rated on total performance not just specialized skills and knowledge.

COURSE OFFERINGS - PROPOSED CATALOG CHANGES. The University presented a summary of proposed changes in course offerings for the 1970-72 General University Catalog for Board approval. A copy is on file in the Board Office. The proposed changes were reviewed by the Interinstitutional Committee on Educational Coordination and by faculty members from both ISU and UNI and were recommended for approval. It was pointed out the catalog is to be published every two years. In answer to a Board member's suggestion that the Law School was dropping courses important to Iowa practitioners, President Boyd stated that the curriculum is suited for any lawyer no matter where he might practice as the emphasis is placed on analysis rather than material. It was also stated that the courses will be taught by faculty now on the staff as the courses dropped balance out the added courses.

MOTION: Mr. Louden moved approval of the proposed changes in course offerings for the 1970-72 General University Catalog. The motion was seconded by Mr. Perrin and passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions at the University of Iowa for the period of February 4, 1970 to March 3, 1970, had been filed with him; that it appeared to be in order; and that the following contract awards were recommended:
The University stated that the contract for the electrical work at the Parasitology Laboratory had been awarded to Wrights TV and Electric, Arnolds Park, on December 12, 1969. Since that time the University has received a letter from Mr. Wright stating his request for cancellation of the contract. The second low bidder, Heidke Electric Co., Inc., Estherville, has agreed to reinstate its base bid of $6,095 made on November 25, 1969, at no change in price. The University recommended approval of the cancellation of the contract with Wrights TV and Electric and the awarding of the contract to Heidke Electric Co., Inc., Estherville. The increase in costs due to the above changes is $1,526, making total contract costs as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Base bid</th>
<th>Less Alt. #1</th>
<th>Total contract costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$37,850</td>
<td>750</td>
<td>$37,100</td>
</tr>
<tr>
<td>Mechanical</td>
<td>11,614</td>
<td>11,614</td>
<td>11,614</td>
</tr>
<tr>
<td>Electrical</td>
<td>6,095</td>
<td>6,095</td>
<td>6,095</td>
</tr>
<tr>
<td><strong>Total contract costs</strong></td>
<td><strong>54,809</strong></td>
<td><strong>54,809</strong></td>
<td><strong>54,809</strong></td>
</tr>
</tbody>
</table>

The following recommended revised budget incorporates the above changes. Unexpended budget, if any, will revert to the Lakeside Laboratory income fund.

<table>
<thead>
<tr>
<th>Parasitology Laboratory - Lakeside Laboratory</th>
<th>Previously Approved Budg.</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and supervision</td>
<td>$3,400</td>
<td>$3,400</td>
</tr>
<tr>
<td>Construction and utility connections</td>
<td>54,320</td>
<td>54,809</td>
</tr>
<tr>
<td>Site work and landscaping</td>
<td>2,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Movable equipment</td>
<td>7,000</td>
<td>7,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>2,800</td>
<td>3,061</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$69,520</strong></td>
<td><strong>$70,270</strong></td>
</tr>
<tr>
<td>Less estimated sales tax refunds</td>
<td></td>
<td>750</td>
</tr>
<tr>
<td><strong>Net total</strong></td>
<td><strong>$69,520</strong></td>
<td><strong>$69,520</strong></td>
</tr>
</tbody>
</table>
MOTION: Mr. Louden moved the electrical contract with Wrights TV and Electric be cancelled; its certified check be returned; the contract awarded to the second lowest bidder, Heidke Electric Co., Inc.; and the revised budget as set out above be approved. The motion was seconded by Mr. Loeb and passed unanimously.

The following new projects and preliminary budgets were presented:

**Remodel Room 3109 Engineering Building**

**Project Description**

The project involves removal of existing light fixtures, metal pan ceiling and chalkboards, cutting new door openings, dividing space into offices with masonry partitions, installation of new convectors, ceilings, lighting and floor covering and painting of the entire area, which will be used as the Engineering Placement Office.

**Preliminary Budget**

<table>
<thead>
<tr>
<th>Planning and Supervision</th>
<th>$ 500</th>
</tr>
</thead>
<tbody>
<tr>
<td>General construction</td>
<td>7,750</td>
</tr>
<tr>
<td>Electrical</td>
<td>1,750</td>
</tr>
<tr>
<td>Sheet metal</td>
<td>400</td>
</tr>
<tr>
<td>Plumbing</td>
<td>950</td>
</tr>
<tr>
<td>Refrigeration</td>
<td>925</td>
</tr>
<tr>
<td>Contingencies</td>
<td>1,225</td>
</tr>
</tbody>
</table>

Source of funds: University R. R. & A.

**Remodel Rooms 101-102-103, Medical Laboratories**

**Project Description**

The project involves remodeling of existing rooms 101 and 103 for use as labs and storeroom. The project includes construction of new masonry walls, installation of new convectors, cabinet work, new chalkboards and projection screens, new lighting and rewiring lab benches and painting.

**Preliminary Budget**

<table>
<thead>
<tr>
<th>Planning and supervision</th>
<th>$ 500</th>
</tr>
</thead>
<tbody>
<tr>
<td>General construction</td>
<td>8,400</td>
</tr>
<tr>
<td>Electrical construction</td>
<td>3,875</td>
</tr>
<tr>
<td>Plumbing</td>
<td>2,250</td>
</tr>
</tbody>
</table>
Refrigeration  $1,825
Painting  2,800
Contingencies  1,500
$21,150

Since none of the work in either project exceeds $10,000, it is proposed that the project be done by Physical Plant forces. Also, the Physical Plant Department is selected as architect and inspection supervisor on both projects.

MOTION: Mr. Louden moved the Register of Capital Improvement Business Transactions for February 4, 1970, to March 3, 1970, be approved; the contracts awarded as recommended; and the Executive Secretary authorized to sign the necessary contracts. The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.

UNIVERSITY HOSPITALS - 1969-70 BUDGET INCREASE. The University requested approval for the following budget increase for 1969-70 for the University Hospitals:

<table>
<thead>
<tr>
<th>Statutory Biennial Ceiling</th>
<th>Budget Change</th>
<th>Adjusted Budget</th>
<th>Ceiling Change</th>
<th>Adjusted Ceiling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summary of prior adjustments:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Original Budget(6/69)</td>
<td>$ -</td>
<td>$21,137,600</td>
<td>-</td>
<td>$42,242,000</td>
</tr>
<tr>
<td>1. Adjustment</td>
<td>$386,000</td>
<td>21,523,600</td>
<td>-</td>
<td>42,242,000</td>
</tr>
<tr>
<td></td>
<td>$386,000</td>
<td>21,523,600</td>
<td>-</td>
<td>42,242,000</td>
</tr>
</tbody>
</table>

Need for Budget Increase:
To cover increases in general expenses
Source of Funds:
Increase in income from paying patients.

It was pointed out that current allocations are inadequate in the following areas:

1. Increased patient volume
2. Inflation factor (particularly Nutrition, Pharmaceutical and Medical & Surgical supply)
3. Centres II System
4. Renal Dialysis Service Program (in conjunction with V.A. Hospital)
5. Increased utilization of diagnostic radiology service.
MOTION: Mr. Louden moved the budget increase of $386,000 for University Hospitals be approved as set out above. The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.
The following business pertaining to Iowa State University was transacted on Friday, March 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at Iowa State University for the month of February, 1970, were ratified.

FACULTY IMPROVEMENT LEAVES - 1970-71. The University requested approval of Faculty Improvement Leaves during 1970-71 for the following faculty members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chih Wen Chen</td>
<td>August 1, 1970 through July 31, 1971</td>
</tr>
<tr>
<td>Robert W. Dyas</td>
<td>September 1, 1970 through May 31, 1971</td>
</tr>
<tr>
<td>Leonard Feinberg</td>
<td>September 1, 1970 through February 28, 1971</td>
</tr>
<tr>
<td>Douglas K. Finnemore</td>
<td>September 1, 1970 through July 31, 1971</td>
</tr>
<tr>
<td>Frederick S. Hopkins, Jr.</td>
<td>December 1, 1970 through May 31, 1971</td>
</tr>
<tr>
<td>Rodney H. Ingraham</td>
<td>June 1, 1970 through February 28, 1971</td>
</tr>
<tr>
<td>Wallace E. Ogg</td>
<td>September 1, 1970 through February 28, 1971</td>
</tr>
<tr>
<td>W. Douglas Pritchard</td>
<td>September 1, 1970 through November 30, 1970</td>
</tr>
<tr>
<td>Willard L. Talbert, Jr.</td>
<td>September 16, 1970 through March 15, 1971</td>
</tr>
</tbody>
</table>

It was pointed out that these nine were selected from 27 applications. The anticipated cost of these leaves will total less than $40,000. The University stated that there is no minimum requirement for being on the faculty to apply for these leaves, however, they must remain with the University for two years after or repay the full cost. In the absence of objection, President Redeker declared approval of Faculty Improvement Leaves for the above named faculty.

APPOINTMENT. The Board approved the following appointment recommended by the University:

Martin D. Gehner, professor and head, Department of Architecture, salary as budgeted 1970-71, twelve months' basis, plus annuity, effective July 1, 1970.
PRELIMINARY BUDGET PLANNING TOTALS - 1970-71. The University presented the preliminary budget planning totals for fiscal year 1970-71 with a written explanation. A copy is on file in the Board Office. The totals are summarized as follows:

<table>
<thead>
<tr>
<th>Division</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General University</td>
<td>$42,003,000</td>
</tr>
<tr>
<td>Agriculture &amp; Home Economics Experiment Station</td>
<td>5,062,857</td>
</tr>
<tr>
<td>Cooperative Extension Service in Agriculture &amp; Home Economics</td>
<td>5,591,232</td>
</tr>
</tbody>
</table>

The Board discussed the effect of the level of budget of 1970-71 on the requirements for additional appropriations for the 1971-73 biennium. Mr. Richey stated that it would be most unusual if the budget of any state agency during the second year of the current biennium could be financed with the same level of appropriations for the current year. It is normal for prices to rise and salaries to increase in the second year of the biennium which is beyond the average annual appropriation of the biennium. This was the case for the universities in the last biennium when an additional appropriation of $7,500,000 was required just to maintain the level of expenditures of the second year of the old biennium.

President Parks stated the increase in salaries is less than the increase in the cost of living during the past year. Board members discussed the "open-door" policy and limiting enrollment. One Board member felt there was no better alternative than to continue to provide quality education but for less people. He cited the limited enrollments in the fields of veterinary medicine and medicine. Other Board members stated this was not the time to consider limiting enrollment as it would be unfair to both the students and the universities to change the rules at this point.
MOTION: Mr. Quarton moved approval of the preliminary budget planning totals for 1970-71 for ISU as set out above. The motion was seconded by Mr. Louden and passed unanimously.

MARRIED STUDENT HOUSING - UNIVERSITY VILLAGE - PHASE III. The University reported there had been no objections at the public hearing regarding Phase III of University Village. However, the construction bids were $654,000 over the proposed budget and it was recommended they be rejected. The possibility of negotiating with the low bidder was discussed, using the same site plan but making changes in the construction (frame instead of concrete). The University showed concern in dropping the quality of construction to a level which might not be worth building.

Discussion then centered around the financing of the project. Board members expressed opposition to selling bonds on the present market. The Board's present policy on short term loans was discussed as this seemed to be a possibility of financing. The University reminded the Board that this housing is a replacement project for Pammel Court, the destruction of which has been approved.

MOTION: Mr. Louden moved that all bids on the Married Student Housing be rejected and the University be instructed to ascertain if negotiation is possible to bring the cost within the budget. The motion was seconded by Mr. Wallace.

Mr. Quarton moved to amend the motion by adding the directive that the University investigate short term borrowing as a source of funds. The motion was seconded by Mr. Wallace and passed unanimously.

The motion as amended was passed unanimously.

RELOCATION OF U.S. HIGHWAY 30 - REPORT. The University reported that the
Highway Commission has changed its original plan for the relocation of U.S. Highway 30 in Boone County along the north edge of the ISU Agronomy-Agricultural Engineering Research Farm. Mr. Moore stated the Commission informed the University that 150 feet along the north boundary of the farm will be utilized by the Commission. Damages will be extensive as research plants which have been growing for ten years will be destroyed. The relocation will bring the highway adjacent to the farm house which was built after consulting with the Highway Commission and taking into consideration the original plan for relocating the highway. Board members agreed that it was appropriate for the University to appear before the Commission to state the problem and outline the damages that must result from the change.

EASEMENT - Ames, Iowa - Electrical Substation. The University requested approval to enter into an easement agreement with the city of Ames for an electrical power substation, located on approximately 2.07 acres on the northwest corner of the University Dairy Farm. The electrical power substation will provide underground distribution service to an existing electric power substation on south Sheldon Avenue, the Men's Dormitory Tower Complex, and to other city distribution points north and west of the proposed substation location.

Input to the electric power substation will be from a city-owned 69 KVA line from the south. Eventually the 69 KVA line will loop entirely around the city of Ames, Iowa, to increase the reliability of municipal electric service.

The proposed easement agreement is in the standard form prescribed by the Regents and contains each of the appropriate conditions included in other easement agreements.
MOTION: Mr. Perrin moved approval of the easement agreement for electrical power substation and authorization for the Executive Secretary to sign the necessary contract. The motion was seconded by Mr. Wallace. On roll call vote the vote was as follows:
AYE: Bailey, Loss, Louden, Perrin, Petersen, Quarton, Redeker, Shaw, Wallace.
NAY: None.
The motion passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions at Iowa State University for the period of February 14, 1970, to March 13, 1970, had been filed with him; that it appeared to be in order; and that the following contract was recommended:

Boone Construction Co. Improvements at the Bilsland Swine Breeding Research Center $72,629.00

The following amended budget was presented:

Improvements at the Bilsland Swine Breeding Research Center Amended Project Budget

Construction Contract
Boone Construction Inc., base bid $72,629*
Remodeling 4 growing-finishing units (estimated) 61,100
Remodeling animal observation unit (estimated) 8,000
Construction of manure management system (estimated) 55,431
Design and inspection (estimated) 25,134
Contingencies and miscellaneous 10,006
$232,300

Source of Funds:
Ankeny Land Sale Funds $122,000
Federal Water Pollution Control Administra-
tion Grant 110,300
$232,300

* Includes remodeling 4 farrowing houses estimated at $60,000 and a portion of the construction of manure management system estimated at $16,000.
In the absence of objection, President Redeker declared the Register of Capital Improvement Business Transactions for the period February 14, 1970, to March 13, 1970, approved; the contract awarded as recommended; and the Executive Secretary authorized to sign the necessary contract.
The following business pertaining to the University of Northern Iowa was transacted on Friday, March 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the University of Northern Iowa for the month of February, 1970, were ratified.

CHANGE OF ASSIGNMENT. The Board approved the following assignment change:

Wayne I. Anderson, Associate Professor of Geology, to become Associate Professor and Head of the Department of Earth Science, effective September 1, 1970.

DEPARTMENTAL REORGANIZATION. The University requested approval for the reorganization of its Department of Education as recommended by the faculty of the Department of Education, Dean Howard Knutson, the faculty of the College of Education, Vice-President William Lang and the University Senate. The Department of Education would be discontinued and the following three departments would be established:

Department of Curriculum and Instruction
Department of Educational Psychology and Foundations
Department of School Administration and Personnel Services

This recommendation carries with it authorization for the ultimate appointment of three department heads and 12 directors in place of the present department head, two administrative assistants and four directors. This action completes the departmental reorganization contemplated when the existing collegiate organization was adopted in 1968. A copy of the memorandum on the proposed reorganization by Dean Knudson is on file in the Board Office.

During discussion it was pointed out that the total reorganizational cost should be less than $10,000 due to distributing administrative workload...
President Maucker pointed out that in some instances the head of the department may serve as a director and also that: (a) four directorships are already in existence and will simply be continued; and (b) two faculty administrative assistants and one non-faculty administrative assistant now in the current budget will be discontinued. One Board member stated he felt that there were too many committees on the campus, taking professors away from teaching. He further stated he felt this was true also at SUI and that this responsibility should be handled by administrators. Another Board member felt that those involved need to make the decisions and pointed out the need for liaison between the three new departments as staff members in one department will be teaching courses under the jurisdiction of a different department for some time, until complete restructuring is done.

MOTION: Mr. Bailey moved approval of the recommendation to discontinue the Department of Education and establish the Department of Curriculum and Instruction, the Department of Educational Psychology and Foundations and the Department of School Administration and Personnel Services, effective September, 1970. The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.

CAMPUS PLAN - CONSULTING SERVICE - AMENDMENT TO CONTRACT. The University recommended approval of an amendment to the contract with Caudill, Rowlett, Scott - Architects and Planners, increasing the amount of compensation. It was stated that present compensation is in the amount of 2.5 times the cost of direct personnel expenses, plus the actual cost of direct job expenses such as travel, lodging, printing, etc. Direct personnel expense includes cost of salaries and of mandatory and customary benefits such as statutory employee benefits, insurance, sick leave, holidays and vacations, pensions.
and similar benefits. The firm requests an increase from 2.5 to 3.0. The Board members questioned the need for a multiplier increase as the direct personnel expense increases with inflation. In the absence of objection, President Redeker deferred action and directed the University to request the firm to justify their request for an increase. This will be docketed for the April meeting.

MARRIED STUDENT HOUSING - FINAL PLANS. The architectural firm of Hunter, Rice and Engelbrecht presented the final plans and specifications for Married Student Housing at UNI. The basic change was to go from bricks and mortar to frame construction. The matrix system of layout will remain the same. A summary of the proposed plan is as follows:

<table>
<thead>
<tr>
<th>Type</th>
<th>Units</th>
<th>Sq. ft.</th>
<th>Total Sq. ft.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>80</td>
<td>450 sq. ft.</td>
<td>36,000 sq. ft.</td>
</tr>
<tr>
<td>B</td>
<td>116</td>
<td>650 sq. ft.</td>
<td>75,400 sq. ft.</td>
</tr>
<tr>
<td>B (Modified)</td>
<td>40</td>
<td>660 sq. ft.</td>
<td>26,400 sq. ft.</td>
</tr>
<tr>
<td>C (2 storey)</td>
<td>42</td>
<td>800 sq. ft.</td>
<td>33,600 sq. ft.</td>
</tr>
</tbody>
</table>

278 units

and 20 storage and laundry spaces (under type A units) 

20 storage and laundry spaces (under type A units) 

Estimated construction cost is $16.50 per sq. ft. for a total estimated cost of $3,125,000. The University stated that for 22 less units than the original budget, they estimated the construction will run $103,500 over the original budget. The remainder of the budget ($3,750,000 less $3,125,000 = $625,000) should be adequate for architect's fee, utilities, equipment and improvements. The University also stated that with the completion of a 278 unit project they would have the following Married Student Housing:
Board members questioned the effect of the rental rate changes as the original range was $85 to $115. The amount of air-conditioned units needed was questioned also. It was pointed out that past experience has shown that 60% of the students have taken the air-conditioning option and 60% of the new project is air-conditioned. Sixteen per cent more of the units can have optional air-conditioning available.

One Board member questioned the use of federal rent subsidies and was told this program is basically for people living in substandard housing and for payment to private housing firms. It was stated that the interest and rental subsidies available to institutions are very limited in application.

Mr. Quarton brought the use of mobile homes to the Board's attention. He stated that 25% of the new single homes in 1969 were mobile homes and that of the new homes under $13,000, 75% were mobile homes.

MOTION: Mr. Perrin moved approval of the final plans and specifications for the Married Student Housing at UNI. The motion was seconded by Mr. Loss and passed unanimously.

PSYCHOLOGY ANNEX (RENOVATED LAUNDRY BUILDING) - PRELIMINARY PLANS. The University requested approval of the preliminary plans and specifications of the Psychology Annex (Renovated Laundry Building). The Board approved this project with a budget of $76,000 funded by R.R. & A. funds at the October, 1969, meeting. Planning was done by the Campus Architect's office.
A brief outline of specifications is as follows:

The building is the former Laundry Building located east of Physical Plant and south of Baker Hall just north of 27th Street on the UNI campus. Main access to the building requires a short run of steps down from a sidewalk at the northeast corner of the building. A concrete slab approach platform 13' x 15' with two retaining walls are required. Access to the south end of the building for supplies delivery and trash pickup requires a platform with steps. Walls are 4" concrete block with a glazed epoxy finish in the animal spaces and oil base paint in the others. The multi-purpose lobby, study area will have latex paint finish on three walls and simulated wood paneling on the fourth wall. Animal rooms on both floors and the maintenance area will have a seamless floor and base. Lab areas have vinyl asbestos tile and a vinyl base. The multi-purpose area, front stair and downstairs corridor will be carpeted. Additional windows must be added on the interior side of the existing units to prevent water condensation. Doors will be solid core wood set in hollow metal frames. The main entrance door is aluminum. The two south doors are hollow metal. A roof top mounted air handling unit will supply 100% outside air to the building. Reheat coils and cooling coils will provide air to various zones at required temperatures and relative humidity (75% and 45-60% RH). Air will be exhausted (100%) from the building by two exhaust fans mounted on the roof. The ground floor mechanical room houses heat exchangers, pumps, compressors and storage tanks. First floor lighting is mainly fluorescent with the surgery room having special lighting. Animal rooms have timers for time controlled lighting. Ground floor labs are incandescent with dimmer controls. All areas are provided with ample convenience outlets. Surgery and Histology have sinks for instrument cleaning. Two sinks in the maintenance area are for a watering station and cage cleaning. A large wash stall in the maintenance area is provided for washing cage racks. A small maintenance room at the ground floor has a sink. Two rest rooms are provided on the first floor.

It was pointed out that UNI has one of the most valuable collection of mice and rats used for psychological laboratory work.

MOTION: Mr. Quarton moved approval of the preliminary plans and specifications for the Psychology Annex (Renovated Laundry Building). The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.

LEASE - FARM LAND. The University requested approval to lease 40 acres of farm land for planting to row crop to R. L. Christensen. The period covered is March 1, 1970, to February 28, 1971. Terms are $1,400 cash rent payable.
November 1, 1970. Lessee is to pay all costs of farm operations and keep the premises in proper condition.

MOTION: Mr. Loss moved approval for a lease agreement with R. L. Christensen for rental of 40 acres of farm land and authorized the Executive Secretary to sign the necessary contract. The motion was seconded by Mr. Perrin. On roll call vote the vote was as follows:

AYE: Bailey, Loss, Perrin, Petersen, Quarton, Redeker, Shaw, Wallace
NAY: None
ABSENT: Louden
The motion carried.

SPECIAL COMMISSIONED SECURITY OFFICERS. The University requested authority to confer police officer status to Mr. Sylvester Ames and Mr. Dale Kollman, currently members of the security staff, who have completed the Police Recruit Training Course at the Iowa Police Academy on January 30, 1970.

MOTION: Mrs. Petersen moved approval for the University to confer police officer status on Mr. Sylvester Ames and Mr. Dale Kollman. The motion was seconded by Mr. Wallace. In the absence of objection, President Redeker declared the motion passed.

SPEED LIMIT - INSTITUTIONAL ROADS. The University requested approval of a resolution setting a 20-mile-per-hour speed limit on all institutional roads at the University of Northern Iowa. The action requested is recommended by the Traffic and Safety Committee.

MOTION: Mr. Quarton moved adoption of the resolution setting a 20-mile-per-hour speed limit on all institutional roads as set out on the following page. The motion was seconded by Mr. Perrin. In the absence of objection, President Redeker declared the motion passed.
RESOLUTION

Whereas, Section 262.68 of the Code of Iowa 1966 provides that the maximum speed limit of all vehicles on institutional roads at institutions under the control of the State Board of Regents shall be 45 miles per hour; and

Whereas, said Section 262.68 further provides that whenever the Board shall determine that said maximum speed limit of 45 miles per hour is greater than is reasonable or safe under the conditions found to exist at any place of congestion or upon any part of its institutional roads, the Board may determine and declare a reasonable and safe speed limit thereat which shall be effective when appropriate signs giving notice thereof are erected at such places of congestion or other parts of its institutional roads; and

Whereas, the Board has investigated and reviewed the conditions found to exist upon the institutional roads on the campus at the University of Northern Iowa in Cedar Falls, Iowa;

NOW, THEREFORE, Be It and It is Hereby Resolved by the State Board of Regents, pursuant to the authority granted to it by Section 262.68 of the Code of Iowa 1966, as follows:

1. That the roads on the campus of the University of Northern Iowa are found to be congested and the speed of 45 miles per hours is declared to be greater than is reasonable and safe under the conditions found to exist upon said roads.

2. That the reasonable and safe speed limit on the University of Northern Iowa Campus roads is determined and declared to be twenty (20) miles per hour.

3. That the appropriate officers of the University of Northern Iowa are authorized and directed to erect appropriate signs on said institutional roads giving notice of said speed limit, which speed limit shall thereafter be effective.
REGISTER OF CAPITOL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions at the University of Northern Iowa for the period of February 1, 1970, to March 10, 1970, had been filed with him; that it appeared to be in order; and that the following contract award was recommended:

Lyon Metal Products
Des Moines, Iowa

Physical Educ. Bldg.- Equip. Lockers $29,190

The following new project and preliminary budget was recommended:

Underground Electrical System for Physical Education Exterior Activity Areas.
Phase I

PROJECT DESCRIPTION

Electric power has been determined necessary at selected locations of the Physical Education Activity areas for teaching aids during classes and for reproduction equipment to film or tape class events. The system will include approximately 1900 lin. ft. of underground cable with the necessary panels, breakers and receptacles to provide three power terminals to serve seven field areas; and power for the baseball dugouts.

PROJECT BUDGET

Estimated expenditures:

| Contractors | $18,000 |
| Fees | 1,000 |
| Contingencies | 1,000 |
| **TOTAL** | **$20,000** |

Source of Funds:

Savings in the present budget for "Physical Education Exterior Activity Areas, Phase I."

MOTION: Mr. Loss moved the Register of Capital Improvement Business Transactions for the period of February 1, 1970, to March 10, 1970, be approved, the contracts awarded as recommended; and the Executive Secretary be authorized to sign the necessary contract. The motion was seconded by Mr. Perrin. In the absence of objection, President Redeker declared the motion passed.
MINORITY CULTURAL CENTER. Mr. Quarton stated there has been some question as to spending public money on the proposed Minority Cultural Center at UNI. He said that Representative Hansen has requested an Attorney General's opinion on the use of state funds for such a purpose and there has been no answer up to this time. He further stated the Regents should have this opinion before any money is spent and requested that the Board ask the Attorney General to issue the opinion soon. In the absence of objection, President Redeker directed the Board Office to ask the Attorney General to expedite his opinion on the issues raised by Representative Hansen regarding the Minority Group Cultural Center.

BIOLOGY ANNEX FIRE LOSS. The University presented a preliminary report on the fire loss in the Biology Annex. The Annex was originally built in 1912, added to in 1924, with interior remodeling in 1962-63, and was carried on UNI books at $17,000 cost. No class use was being made of the laboratories but they were being used for research in biology and thesis research by graduate students. If it is determined that the building is a total loss, the University would lose 4,839 square feet of laboratory floor space which would run to $145,000 for replacement at present day cost. An approximate loss of $45,000 was given for equipment but it was stated this figure is a low estimate.

Mr. Jennings stated that the east wing of Baker Hall is being used for office space and a report is forthcoming on further use of the building. The University requested and received authority for emergency use of the Baker building because of the Annex fire loss.
INDUSTRIAL ARTS FACILITY. Mr. Wallace reported that Mr. Bailey and he had visited the UNI campus and met with the Industrial Arts faculty regarding their space problem. He stated they are greatly crowded with some laboratory classes being held in the parking lot. Much of the equipment is obsolete. He pointed out that this is an example where the University might be justified in limiting enrollment in certain areas.

Mr. Bailey stated that the amount available for replacement and new equipment is quite small ($2,500). He suggested seeking Federal aid and asked who was responsible for keeping track of Federal funds available. He was told that at the present time it is an institutional responsibility. President Maucker pointed out that there is a firm in Washington, D. C. that is of some value in this area but is quite costly. Mr. Richey stated the Board Office will check with Mr. Petersen of the Office of Planning and Programming and report back to the Board.
The following business pertaining to the Iowa School for the Deaf was transacted on Friday, March 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the Iowa School for the Deaf for the month of February, 1970, were ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions at the Iowa School for the Deaf for the month of February, 1970, had been filed with him; that it appeared to be in order; and that no contracts had been recommended. In the absence of any questions or objections, President Redeker declared the actions reported in the Register of Capital Improvement Business Transactions for the month of February, 1970, ratified.

PROPOSED PRELIMINARY BUDGET FOR 1970-71. The School requested Board approval of the proposed preliminary budget for 1970-71 as summarized on the following page. Also requested was approval to proceed with the line budget based on the figures as outlined in the preliminary proposal, and authority to release tentative salary letters to the staff, immediately after the March meeting. The budget of $1,592,700 for general operation of the institution does not include that portion financed from Federal Title I funds. The proposed budget shows an increase of $175,700 over the current year, of which $75,700 is for higher than estimated enrollments, $99,000 for increases in Salaries and Wages for employees, $5,000 for a new janitorial position, and about $1,000 for increases in other general expense categories. The proposed salary increases are within the budgetary policies approved by the Board and are designed to
### Preliminary Budget for 1970-1971

<table>
<thead>
<tr>
<th><strong>Funding</strong></th>
<th>Revised Budget 69-70</th>
<th>Increase Over Budget</th>
<th>1970-71 Budget</th>
<th>Special Increased Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriation</td>
<td>$1,396,000.00</td>
<td>$99,000.00</td>
<td>$1,495,000.00</td>
<td>$75,700.00</td>
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<tr>
<td>Other funds</td>
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<td>1,000.00</td>
<td>22,000.00</td>
<td>22,000.00</td>
</tr>
<tr>
<td><strong>Total Funding</strong></td>
<td>$1,417,000.00</td>
<td>$100,000.00</td>
<td>$1,517,000.00</td>
<td>$75,700.00</td>
</tr>
</tbody>
</table>

#### Activity

<table>
<thead>
<tr>
<th><strong>Activity</strong></th>
<th>1970-71 Budget</th>
<th>Special Increased Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administrative</strong></td>
<td>$1,173,943.10</td>
<td>$1,312,020.00</td>
</tr>
<tr>
<td><strong>Academic</strong></td>
<td>$98,976.90</td>
<td>$1,140.00</td>
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<tr>
<td><strong>Vocational</strong></td>
<td>222,928.00</td>
<td>222,928.00</td>
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<tr>
<td><strong>Dorm &amp; Recr.</strong></td>
<td>21,375.00</td>
<td>21,375.00</td>
</tr>
<tr>
<td><strong>Medical SVC</strong></td>
<td>-20,598.00</td>
<td>-20,598.00</td>
</tr>
<tr>
<td><strong>Food Service</strong></td>
<td>20,375.00</td>
<td>25,200.00</td>
</tr>
<tr>
<td><strong>Laundry</strong></td>
<td>20,375.00</td>
<td>45,575.00</td>
</tr>
<tr>
<td><strong>Physical Plant</strong></td>
<td>20,375.00</td>
<td>20,375.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,417,000.00</td>
<td>$1,592,700.00</td>
</tr>
</tbody>
</table>
maintain the institution's present competitive position for both classes of employees. Mr. Giangreco stated that the salaries are below level for special education in the area at the present time.

MOTION: Mr. Quarton moved approval of the proposed preliminary budget for 1970-71 as summarized on the preceding page; authority to proceed with the line budget based on the figures as outlined; and authority to release tentative salary letters to the staff. The motion was seconded by Mr. Louden and passed unanimously.

REQUEST TO BE EXCUSED FROM BOARD MEETING. Superintendent Giangreco stated that he would be unable to attend the April Board meeting because of his need to attend a meeting in Florida.

MOTION: Mr. Wallace moved that Mr. Giangreco be excused from attending the April Board meeting. The motion was seconded by Mr. Loss and passed.
IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Friday, March 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the Iowa Braille and Sight Saving School for the month of February, 1970, were ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions at the Iowa Braille and Sight Saving School for the month of February, 1970, had been filed and that no actions were reported.

ADJOURNMENT. President Redeker declared the meeting adjourned at 4:32 p.m., Friday, March 13, 1970.

R. WAYNE RICHEY, EXECUTIVE SECRETARY