

Des Moines, Iowa
March 10, 1961

The State Board of Regents met in its office in the State Office Building in Des Moines, Iowa, on March 10, 1961.

Present:

Members of the State Board of Regents

Mr. Barlow	All sessions
Mr. Crabbe	All sessions
Mr. Drebenstedt	All sessions
Mrs. Evans	All sessions
Mr. Gillette	All sessions
Mr. Hagemann	All sessions
Mr. Noehren	No session
Mrs. Rosenfield	All sessions
Mrs. Valentine	All sessions

Members of the Finance Committee

Secretary Dancer	All sessions
Chairman Gernetzky	All sessions

Office of the State Board of Regents

Director Cottrell	All sessions
Secretary to Secretary Lenihan	All sessions

State University of Iowa

President Hancher	All sessions
Provost Davis	All sessions
Vice President Jolliffe	All sessions
Director Jordan	All sessions

Iowa State University

President Hilton	All sessions
Provost Jensen	All sessions
Vice President Platt	All sessions

Iowa State Teachers College

President Maucker	All sessions
Dean Lang	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Iverson	All sessions
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March 10, 1961 - General or miscellaneous

The Board met at 11 a.m., March 10, 1961, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. The Board meeting was preceded by meetings of the Educational Policy Committee and the Building and Business Committee on March 9 and 10, 1961.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on March 10, 1961:

SURVEY - EDUCATIONAL LOAD FACTORS AND COSTS - REPORT. Secretary Dancer reported that on March 2, 1961, the Committee of Nine met and had a general discussion about the objectives of the survey to be made regarding educational load factors and costs and the procedures to be followed; elected Marshall R. Beard as chairman and Ted McCarrel as secretary, for terms of one year; and selected March 27, 1961, as the date of the next meeting. (See page 272, Board minutes of February 9-10, 1961.)

Secretary Dancer stated that three men from Indiana would be present at the next meeting of the Committee to discuss what had been done in that state, and President Hagemann suggested that all Board members who could do so be present at the meeting of the Committee on March 27, 1961.

PLANS FOR FUTURE DEVELOPMENT - MEMORANDUM ON FUTURE DIRECTIONS OF THE DEVELOPMENT OF THE THREE INSTITUTIONS - PLATFORM OR RATIONALE. Mr. Gillette submitted for discussion and consideration by the Board at the April meeting the report of the Educational Policy Committee regarding the memorandum on future directions for development of the three institutions of higher education under the

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State Board of Regents - platform or rationale. (See page 272, Board minutes of February 9-10, 1961.)

UNIFORM SEMESTER OR QUARTER BASIS AND UNIFORM DATES FOR CALENDARS (COMMON CALENDAR). Mr. Gillette stated that the Educational Policy Committee had received a further report and recommendation from the presidents of the three state institutions of higher learning regarding a common calendar, and that the Committee would have a report to submit at the April meeting. (See page 273, Board minutes of February 9-10, 1961.)

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on February 9-10, 1961, were approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University of Iowa	November 17-18 and December 22, 1960, and January 19, 1961
Iowa State University	January 10 and February 7, 1961
Iowa State Teachers College	January 24, 1961
Iowa School for the Deaf	January 6 and February 3, 1961
Iowa Braille and Sight-Saving School	December 28, 1960, and January 27, 1961
State Sanatorium	January 20, 1961

PROPOSED LEGISLATION, 59TH GENERAL ASSEMBLY - APPROPRIATION, FEDERAL MATCHING FUNDS. President Hancher called attention to the fact that federal funds might be available to institutions for health, health education and health research facilities providing the institutions had matching funds.

Mr. Gillette moved that legislation be proposed to the appropriate committees of the 59th General Assembly that would appropriate \$4,000,000 to

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the Budget and Financial Control Committee to be allocated by that Committee to specific projects at the institutions under the State Board of Regents as federal matching funds might become available for general educational purposes, including among other things health, health education and health research facilities for which the institutions could qualify; and the motion was seconded and passed.

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Provost Davis reported that the Committee on Educational Coordination had nothing in particular to report, except that the members have been getting together for discussions and comparison of notes.

DORMITORY RATES (BOARD AND ROOM) - INSTALLATION OF TELEPHONES. At the meeting held on November 11, 1960, dormitory rates (board and room) at Iowa State University were increased from \$600 to \$660 for the academic year, effective September 1, 1961, and it was understood that a part of the increase, about \$8.00 a quarter, would be used to provide telephones in dormitory rooms. (See page 192, Board minutes of November 10-11, 1960.)

Mr. Gillette reopened questions about the installation of telephones in dormitory rooms at the Iowa State University and moved that the following be adopted: It is the opinion of this Board that dormitories be operated as economically as possible and that the presence of a telephone in each room is neither necessary nor desirable. The motion was seconded by Mrs. Rosenfield.

After discussion, Mr. Gillette withdrew his motion and the matter regarding telephones in dormitory rooms at the State University of Iowa, the Iowa State University, and the Iowa State Teachers College was referred to the Building and Business Committee for study and report back to the Board; and

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Vice President Platt was instructed to notify the Northwestern Bell Telephone Company to hold up the work of installing telephones in dormitory rooms at the Iowa State University.

INVESTMENTS. Mr. Gernetzky submitted a report of the investments made by the Finance Committee for the month of February, 1961, and the report was adopted.

INVESTMENTS - REVIEW OF POLICY. At the meeting held on March 12-13, 1959, the following policy regarding investments was adopted: (See page 268, Board minutes of March 12-13, 1959.)

"Fund balances in all depositories shall be kept at a level sufficient for the operation of each institution; fund balances in excess of this level shall be invested in short term U. S. Treasury securities, preferably Treasury Notes, Certificates of Indebtedness and Bills."

The Finance Committee recommended that the policy adopted by the Board at the meeting held on March 12-13, 1959, regarding the investment of funds, be reviewed, and President Hagemann stated that the recommendation would be considered at the April meeting.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE - MOTORIZED EQUIPMENT. On motion, which was seconded and passed, the Finance Committee was authorized to develop specifications for public liability and property damage insurance on motorized equipment for the period July 1, 1961, through June 30, 1962, and to advertise for bids.

SALARY PAYMENTS - MONTHLY SALARY AMOUNTS. Upon the recommendation of the Building and Business Committee, and because of mechanized payroll processing, authority was granted for all institutions under the State Board of Regents to pay monthly salaries at the next highest cent in those cases where the

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annual salaries are not even multiples of the number of months of employment on which the salary is based.

COOPERATIVE HOUSING - TRAILERS. Vice President Jolliffe submitted a report dated February 23, 1961, about cooperative housing and apartments for undergraduate single students at "Big 8" and "Big 10" Universities, the University of Denver apartments, and trailers, and the feasibility of such housing facilities at the Iowa State University and the State University of Iowa. (See page 297, Board minutes of February 9-10, 1961, regarding proposal for trailer units at the Iowa State Teachers College.)

The report was referred to the Building and Business Committee for consideration with the understanding that additional information regarding cooperative housing and trailer units will be furnished the Committee by the institutional officials.

NEXT MEETINGS. Meetings were scheduled as follows:

Educational Policy Committee, 2 p.m., April 12, 1961, in the Board's Office in Des Moines, Iowa

State Board of Regents

April 13-14, 1961, Board's Office, Des Moines, Iowa

May 11-12, 1961, Iowa State University, Ames, Iowa

EXECUTIVE SESSION. The Board resolved itself into executive session at 3:45 p.m. The Board arose from executive session at 4:15 p.m., and resumed regular business.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on March 10, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of February, 1961, were approved and ratified.

REMODEL PRIMARY HALL DORMITORY AND EQUIPMENT - ADDITIONAL FUNDS. Secretary Dancer reported that on February 21, 1961, the Budget and Financial Control Committee allocated \$5,200 from the General Contingent Fund to the project, Remodel Primary Hall Dormitory and Equipment to replace the defective sewer system and shore up some unsound floor areas. (See page 278, Board minutes of February 9-10, 1961.)

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on March 10, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of February, 1961, were approved and ratified.

FARM LEASE. Mr. Barlow moved that the Secretary of the State Board of Regents be authorized to execute a lease by and between the State Board of Regents for the use and benefit of the Iowa Braille and Sight-Saving School, Landlord, and Ivan D. Anderson, Tenant, covering approximately 22 acres of land located in Section 20, Taylor Township, Benton County, Iowa, described as follows: Blocks 7, 8, 10 and 11, William's Addition, and the SW 1/4 of the NW 1/4 of Section 20, Township 85, Range 10, excepting that part now occupied by State buildings, for the period March 1, 1961, through February 28, 1962, on a share crop basis. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Noehren.

The chairman declared the motion passed.

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HEATING AND POWER PLANT - CONVERSION OF MURRAY "LO-COST" BOILER TO GAS - BIDS REJECTED - PROJECT ABANDONED. At the meeting held on October 13, 1960, a project was approved for the conversion of the Murray "Lo-Cost" 175-HP fire-tube boiler from coal to gas, at an estimated cost of \$3,200. (See page 138, Board minutes of October 13-14, 1960.)

The Building and Business Committee reported that on February 21, 1961, bids were received for a gas burner installation in the heating and power plant; that two bids were received; and that the low base bid of \$7,222 was much greater than the estimated cost of the installation, \$2,900. (See Finance Committee minutes of February 22, 1961.)

Upon the recommendation of the Building and Business Committee, all bids for a gas burner installation in the heating and power plant were rejected and the project, Conversion of Murray "Lo-Cost" Boiler to gas, was abandoned.

TRANSFER OF FUNDS. Upon the recommendation of the Building and Business Committee authority was granted to request the Governor and the State Comptroller to approve the transfer of \$3,000.00 of unallocated funds for Salaries, Support, Maintenance and Equipment to the fund for Repairs, Replacements and Alterations to cover the cost of purchasing materials to replace approximately 7,000 square feet of floor covering in the Main Building.

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on March 10, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the months of January and February, 1961, were approved and ratified.

ADDITION TO POWER PLANT AND EQUIPMENT, STEPS 2 AND 3 - ELECTRICAL WORK, CONTRACT 4 - ACCEPTANCE. The Building and Business Committee reported that on January 12, 1961, final inspection of the electrical work under contract 4, Addition to Power Plant and Equipment, Steps 2 and 3, was made by David Pellett, of the Stanley Engineering Company, W. T. Fandel, of Fandel Electric, and Albert Betz, Superintendent of the Physical Plant of the State Sanatorium; and that they had found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the electrical work under contract 4, Addition to Power Plant and Equipment, Steps 2 and 3, was accepted as of this date, March 10, 1961, from Fandel Electric, Cedar Rapids, Iowa, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

ADDITION TO POWER PLANT AND EQUIPMENT - UTILITY SYSTEM IMPROVEMENTS - REVISED PROJECT BUDGET. At the meeting held on January 12-13, 1961, preliminary plans for Utility System Improvements, Addition to Power Plant and Equipment,

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prepared by the Stanley Engineering Company were approved and authority was granted to proceed with the preparation of final plans and specifications; the estimated cost of the project being \$180,000.00. (See page 14, Board minutes of July 14-15, 1960, and page 256, Board minutes of January 12-13, 1961.)

Upon the recommendation of the Building and Business Committee and the Stanley Engineering Company the project, Utilities System Improvements, was expanded to provide for additional repairs and replacements to the State Sanatorium water supply and distribution system and the following revised project budget was adopted, subject to approval by the Budget and Financial Control Committee:

<u>Estimated Expenditures</u>	<u>Original Project Budget</u>	<u>Additions</u>	<u>Total Revised Project Budget</u>
Steam distribution system from heating plant to all buildings, including tunnel remodeling where needed, all piping, valves and fittings	\$112,500		\$112,500
Hot water distribution system from heating plant to all buildings, including piping, valves and fittings	10,000	\$10,000	20,000
Condensate return piping and vacuum return pumps	15,000	7,500	22,500
Repair of water storage cisterns, including chemical feeders for chlorination and iron removal	10,000	5,000	15,000
Replacement or rehabilitation of water softening equipment	5,000	7,500	12,500
Equipment for boiler makeup water treatment and condensate storage capacity	5,000	3,000	8,000
Engineering fees and contingencies	<u>22,500</u>	<u>3,000</u>	<u>25,500</u>
Total estimated expenditures	\$180,000	\$36,000	\$216,000
<u>Funds available</u>			
Balance of Appropriation, 58th G.A.,			
Additions to Power Plant and Equipment	\$227,487		\$227,487

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ADDITION TO POWER PLANT AND EQUIPMENT - UTILITY SYSTEM IMPROVEMENTS - REPORT.

The Finance Committee reported that the final plans and specifications for the Utility System Improvements, Addition to Power Plant and Equipment, had been approved and that April 5, 1961, had been selected as the date to receive and open bids.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on March 10, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of February, 1961, were approved and ratified.

DEATHS. Mr. Gillette stated that President Hancher had reported the following deaths to the Educational Policy Committee:

Erwin K. Mapes, professor emeritus in the Department of Romance Languages, College of Liberal Arts, on February 18, 1961, at the age of 76, in Iowa City. Professor Mapes had served on the faculty since 1925. He held degrees from Cornell College, Harvard University, and the University of Paris. An authority on Spanish-American literature, he was the author of eight books, eight textbooks, and innumerable articles and reviews.

C. Frank Smith, professor in the Department of General Business, College of Business Administration, on February 25, 1961, at the age of 44, in Iowa City. Professor Smith held three degrees from the State University of Iowa, and had been a faculty member since 1948. He was a research specialist in the field of industrial management and the author of four textbooks.

RESIGNATION. Upon the recommendation of the Educational Policy Committee and President Hancher, the resignation of LeRoy Eyring, associate professor in the Department of Chemistry, College of Liberal Arts, was accepted effective August 31, 1961. He has accepted a position as professor and chairman at Arizona State University.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hancher, Frank H. Itzin, associate professor in the School of Social Work, College of Liberal Arts, was granted an extension of his leave

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of absence now in effect, without salary or insurance programs, from July 1, 1961, to August 15, 1961, to complete work now in progress at the University College of South Wales and Monmouthshire.

SALARY CHANGES. Upon the recommendation of the Educational Policy Committee and President Hancher the following salary changes, plus insurance programs, twelve months' basis, effective as of March 1, 1961, were made:

J. E. McIver, associate professor and acting head of Orthodontics, College of Dentistry, from \$13,200 to \$15,000.

W. G. Goodale, associate professor and acting head of Preventive Dentistry, College of Dentistry, from \$12,600 (P plus 7%) to \$12,500 (P plus 20%).

Keith E. Thayer, assistant professor and head of Crown and Bridge, College of Dentistry, from \$13,200 to \$14,400.

I. H. Borts, professor and director of the State Bacteriological Laboratory, from \$14,800 to \$16,000.

APPOINTMENTS. Upon the recommendation of the Educational Policy Committee and President Hancher the following appointments were made:

William Doppman, associate professor (without tenure) for a two-year period, Department of Music, School of Fine Arts, College of Liberal Arts, at a salary of \$8,200 plus insurance programs, nine months' basis, effective September, 1961; salary to be included in the 1961-1962 budget.

Douglas Ehninger, professor in the Department of Speech, College of Liberal Arts, with tenure, at a salary of \$10,500 plus insurance programs, nine months' basis, effective September, 1961; salary to be included in the 1961-1962 budget.

IOWA CENTER FOR INTERNATIONAL STUDIES. President Hancher reported the appointment of a committee consisting of representatives of the departments of Economics, Political Science, and History, and the College of Law, to create and develop a cooperative research program in the fields of American foreign

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relations, common markets, legal aspects of foreign trade, the United Nations and its agencies, foreign aid, and related subjects; this program to be known as the Iowa Center for International Studies, and its principal functions to be the encouragement of research, the solicitation of grant support, and the screening of grant applications in this general area.

APPROPRIATIONS REQUESTED - CAPITAL IMPROVEMENTS - MODIFICATION. Upon the recommendation of the Building and Business Committee, authority was granted to modify the request for appropriations for capital improvements for the biennium 1961-1963 to include an item of \$300,000 for a building to house a Van de Graaff accelerator, it being understood that the total requested for capital improvements at the State University of Iowa would not be changed from that approved by the State Board of Regents. (See pages 301-302, Board minutes of March 10-11, 1960.)

PROPOSED LEGISLATION - JOINT WATER PLANT CONSTRUCTION AND OPERATION - STATE UNIVERSITY OF IOWA AND CITY OF IOWA CITY. Upon the recommendation of President Hancher and the Building and Business Committee approval was granted, in principle, for the introduction of legislation to enable the State University of Iowa to join with the City of Iowa City in providing and operating a water plant or plants adequate to serve the State University of Iowa and the City of Iowa City, Iowa.

STATE ARCHEOLOGIST - RECEIPTS AND EXPENDITURES. Upon the recommendation of President Hancher and the Building and Business Committee the following resolution was adopted;

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WHEREAS, Marshall McKusick has been duly appointed State Archeologist as provided in Chapter 201 of the Acts of the Fifty Eighth General Assembly, and is now in the process of entering into contracts with the various authorized agencies for Archeological programs as specified in said Act;

AND WHEREAS he will receive and expend funds and employ assistants in connection with said projects;

NOW THEREFORE, BE IT HEREBY RESOLVED, that all funds received by him under said contracts shall be deposited with the Treasurer of the State University of Iowa at Iowa City, and all expenditures shall be made through the business office of the University on authorizations signed by Mr. McKusick, and that students and University employees, when available, may be provided for said projects to work under the directions of Mr. McKusick; and their salaries therefor paid out of the funds received for such projects.

GENERAL EDUCATION BUDGET 1960-1961 - EQUIPMENT INCREASE - CEILING INCREASE.

Upon the recommendation of President Hancher and the Building and Business Committee, and in consideration of the need for funds for equipment, the 1960-1961 equipment budget of the State University of Iowa was increased by \$160,000, the funds for this increase being available from estimated additional receipts of \$135,000 from overhead on United States Government grants and contracts and \$25,000 from student fees.

The revised budget increases the statutory ceiling on total biennial expenditures by \$160,000 to \$29,832,256.26, and increases the ceiling on biennial expenditures for equipment of \$1,321,602.74, a report of which is to be filed with the State Comptroller as provided by law.

BUDGET FOR 1960-1961 - UNIVERSITY EQUIPMENT FUND - TRANSFER FROM GENERAL

OPERATIONS. Upon the recommendation of President Hancher and the Building and Business Committee, and in consideration of the need for funds for equipment, authority was granted to transfer \$120,000 to the 1960-1961 equipment fund from estimated savings in general operations.

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The revised equipment budget increases the statutory ceiling on biennial expenditures for equipment by \$120,000 to \$1,441,602.74, a report of which is to be filed with the State Comptroller as provided by law.

STATE PSYCHOPATHIC HOSPITAL - 1960-1961 BUDGET TRANSFER - EQUIPMENT FUND.

Upon the recommendation of President Hancher and the Building and Business Committee, and in consideration of the need for funds for equipment, authority was granted to transfer \$45,000 from estimated savings in the State Psychopathic Hospital 1960-1961 budget for general operations to the equipment fund.

This action increases the statutory ceiling on biennial expenditures for equipment for the State Psychopathic Hospital by \$45,000 to \$64,125.89, a report of which is to be filed with the State Comptroller as provided by law.

LAW CENTER WITHOUT EQUIPMENT - LAW COMMONS REMODELING - ELECTRICAL CONTRACT.

At the meeting held on February 9-10, 1961, a contract for the electrical work for the Law Commons Remodeling, Law Center without Equipment, was awarded to the low bidder, Slach Wiring Service, West Branch, Iowa, on the basis of that firm's bid of \$6,280.00. (See page 291, Board minutes of February 9-10, 1961.)

The Building and Business Committee reported that on February 21, 1961, the Slach Electric Service notified the State University that its bid was not complete, a quotation on the combination troffer and air diffuser fixtures having been omitted; that its quotation on the items omitted would be \$1,078.87 in addition to the bid price; and that if the Board could not accept the compromise price the return of the certified check was requested.

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On motion by Mrs. Rosenfield, seconded by Mr. Gillette, the bid of the Slach Electric Service for the electrical work in the Law Commons Remodeling, Law Center without Equipment, was rejected and the contract was awarded to the firm submitting the lowest complete bid, the Cedar Rapids Electric Company, on the basis of that firm's base bid of \$7,700.00, subject to approval by the Budget and Financial Control Committee. Mr. Crabbe voted "no".

LAW CENTER WITHOUT EQUIPMENT - LAW COMMONS REMODELING - CERTIFIED CHECK.

Mr. Drebenstedt moved that the certified check submitted by Slach Electric Service with its bid for the electrical work for the Law Commons Remodeling, Law Center without Equipment, be returned; and the motion was seconded by Mrs. Evans and passed with Mr. Gillette voting "no".

EQUIPMENT AND MOVING EXPENSE FOR LAW CENTER. House File 380, a bill for an act to appropriate \$110,000 to the State Board of Regents for Equipment and Moving Expense for the Law Center has passed the House of Representatives and, presuming that it will pass the Senate, the following resolution was submitted:

WHEREAS, on the assumption that the 59th General Assembly will appropriate \$110,000 for equipment and moving expense for the Law Center at the State University of Iowa, now, therefore,

BE IT RESOLVED:

1. That the expenditure of not to exceed \$110,000 for equipment and moving expense for the Law Center at the State University of Iowa is for the best interests of the state.

2. That the project and the following project budget and description and the method of procedure be adopted:

Funds available

Appropriation, H. F. 380, 59th G.A., if passed

\$110,000

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Estimated Expenditures

Equipment:

Elevator	\$17,500	
Study carrels and typewriter booths for library	6,000	
Classroom benches	10,700	
Classroom chairs and desks	15,000	
Library stacks	15,565	
Library tables and furniture for librarian's office, charge desk, catalogue room and book repair room	5,600	
Equipment to be purchased from Dormitory System	<u>11,635</u>	\$82,000

Moving Expense from Old Law Building to Law Center:

Library stacks	13,000	
Other equipment and books	<u>15,000</u>	<u>28,000</u> \$110,000

PROJECT DESCRIPTION

The general purpose of the project is to equip the Law Center, for which the 56th and 58th General Assemblies provided funds for the building addition without equipment.

Elevator. The elevator shaft and doors were provided under the building construction contract, and this item is to provide the elevator and related equipment.

Study carrels and typewriter booths for library. The plans provide for approximately 24 study carrels and 14 typewriter booths on the perimeter of the library reading area. These carrels and booths probably will be constructed in a millwork shop and installed by local labor.

Classroom benches. These are continuous-row benches of the type ordinarily used in Law classrooms. Classroom chairs will be placed behind these benches. (3 classrooms)

Classroom chairs and desks. These are to provide approximately 750 classroom chairs and 3 teachers desks in 3 classrooms.

Library stacks. These are the new free-standing book stacks required in addition to the stacks which are to be moved from the old Law Building. These new stacks are to be located in the main reading room, and will provide approximately one-half of the book storage area.

Library tables and furniture for librarian's office, charge desk, catalogue room and book repair room. This item is to provide approximately 12 library tables, and also office desks, chairs and files for the librarian's office, charge desk, catalogue room and book repair room.

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Equipment to be purchased from Dormitory System. These are items formerly located in Law Commons which the College of Law prefers to retain in the building, rather than to purchase new items to replace them. Current depreciated values are based on bid prices or appraisals by reliable furniture and equipment dealers. The Dormitory System will be reimbursed for these items from this budget at the current depreciated value. Items include study desks and lamps, chairs for study, seminar, conference and research rooms, furniture and furnishings for the lounge and service areas.

Moving library stacks. Library book stacks, now located in the old Law Building, will be moved to the lower book stack area of the new building. These stacks will provide approximately one-half of the book storage area.

Moving other equipment and books. Books to be moved are now housed in the old Law Building and in three adjacent temporary barracks. Other equipment to be moved includes primarily office furniture and equipment usable in the new Law Center.

PROCEDURE

It is proposed to purchase the elevator through the public bidding procedure, with the contract award subject to the approval of the Regents and the Budget and Financial Control Committee. It is proposed to purchase other items through the regular University quotation and purchase order procedure, and to obtain labor for installation and moving through the regular University quotation and purchase order procedure and/or by University Physical Plant labor. Items to be obtained through the regular University quotation and purchase order procedure will be handled by the University Purchasing Agent. The Purchasing Agent is intimately familiar with prices and with sources of supply, and his regular purchasing methods will assure fair and maximum price competition.

The regular University quotation and purchase order procedure above, while providing effective price competition for items to be purchased under that procedure, will result in considerable savings in time as compared to the procedure of public advertisement. It is important to save as much time as possible in equipping and moving into the Law Center if it is to be ready for classes next fall.

3. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$110,000 for equipment and moving expense for the Law Center at the State University of Iowa is for the best interests of the state; and to approve the project budget and description and the method of procedure; and to allocate \$110,000 to the project.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

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INSURANCE - DORMITORY SYSTEM, ATHLETIC PLANT, AND MEMORIAL UNION. The Building and Business Committee reported that on March 3, 1961, State University of Iowa officials received and opened bids for insurance on the Dormitory System, the Athletic Plant, and the Memorial Union; and copies of the tabulation of bids were distributed to Board members.

Upon the recommendation of the Building and Business Committee the insurance for replacement cost of buildings and contents, vandalism and miscellaneous mischief, and extended coverage, with a \$5,000 deductible endorsement, was awarded to the low bidder, Holmes, Prouty, Murphy & May, Des Moines, Iowa, for a three year period from April 1, 1961, at an annual premium of \$14,602.69 for insurance by the Employers Mutual Casualty Company, subject to approval by the Insurance Department.

FIRE PROTECTION AGREEMENT, SUPPLEMENT NO. 2 - CITY OF IOWA CITY. The agreement dated June 21, 1957, with the City of Iowa City, Iowa, for fire protection, provides for sharing of costs between the State University of Iowa and the City of Iowa City on the basis of the ratio that the square foot floor area in University buildings bears to the square foot floor area of other buildings within the City; and total costs include debt service for buildings and equipment in addition to the current operating costs. (See page 474, Board minutes of June 20-21, 1957.) Supplement No. 1, dated May 8, 1959, to the agreement provides for including in the cost \$41,000 annually for each of the years 1958 and 1959 for construction of a fire station building on a pay-as-you-go basis in lieu of debt service. (See page 401, Board minutes of May 7-8, 1959.)

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The Building and Business Committee reported that the actual cost of the new fire station constructed by the City of Iowa City was \$116,375, or \$34,375 over the original estimate of \$82,000.

Upon the recommendation of the Building and Business Committee, Supplement No. 2 to the Agreement dated June 21, 1957, with the City of Iowa City, Iowa, providing for the inclusion in total costs of an additional \$34,375 for 1960 in lieu of debt service, was approved. According to the formula provided in the agreement, the University's share of this cost for 1960 is \$10,144.06.

LAW CENTER WITHOUT EQUIPMENT (LAW ANNEX) - ACCEPTANCE OF WORK. The Building and Business Committee reported that on February 21, 1961, George L. Horner and George R. Parizek, of the State University; Harold E. Rucks, Consulting Engineer; Karl Waggoner and Tom Waggoner, Architects; and representatives of the contractors inspected the electrical work, the mechanical work, and the temperature control work in the Law Center without Equipment (Law Annex) and found that the contractors had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the work designated, as follows, was accepted as of this date, March 10, 1961, from the contractors indicated and payment of the final estimates in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized:

<u>Work</u>	<u>Contractor</u>
Electrical	Cedar Rapids Electric Supply Company
Temperature Control	Barber-Coleman Company
Mechanical	Darragh and Associates

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UTILITIES - GAS BURNING EQUIPMENT, PROJECT A3, CONTRACT 3 - ACCEPTANCE. The Building and Business Committee reported that final inspection had been made of the work performed by the Walling Company under Contract 3, Project A3, Gas Burning Equipment - Utilities, and that the Stanley Engineering Company had submitted the following report and recommendation dated February 28, 1961:

"Included in the contract are the services of a service engineer who is to inspect the completed installation, supervise preliminary operation of equipment, make such adjustments as are necessary and instruct the operating personnel in the operation and the maintenance of the gas burning equipment.

"The contractor has furnished the equipment in substantial compliance with the plans and specifications. The services of a service engineer to perform the duties outlined above has not been provided because a contract has not been executed between the gas company and the State University of Iowa for gas fuel, consequently, the equipment cannot be checked out and adjusted. In addition to this fact, a definite time has not yet been established when gas will be used in the power plant.

"In view of the above conditions, which are beyond the control of the contractor, we recommend that consideration be given to making of final payment to the contractor exclusive of payment for the services of the service engineer. The contractor has provided a breakdown indicating an amount of \$1,500 applicable to the services of the service engineer.

"An inspection has been made of the equipment furnished and found to be in substantial accordance with the plans and specifications. It is, therefore, recommended to the State Board of Regents that acceptance be made to the contractor's work with the understanding that the services of the service engineer will be provided when gas is available in the power plant and the equipment checked out and adjusted for proper operation with payment for the service engineer at that time on the same basis as provided in the contract."

Upon the recommendation of the Building and Business Committee the work under Contract 3, Project A3, Gas Burning Equipment - Utilities, was accepted as of this date, March 10, 1961, from the Walling Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized with the understanding that \$1,500.00 is to be retained until gas is available in the power plant and the services of a service engineer provided to inspect the completed installation, supervise the preliminary

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operation of equipment, make such adjustments as are necessary, and instruct the operating personnel in the operation and the maintenance of the gas burning equipment.

CONTRACT FOR INTERRUPTIBLE GAS SUPPLY TO POWER PLANT - IOWA-ILLINOIS GAS AND ELECTRIC COMPANY. The following report and recommendation of officials of the State University of Iowa were submitted:

"It has been estimated by the Stanley Engineering Company that savings in power plant steam production can be accomplished by use of interruptible gas fuel. The installation of gas burning equipment in the two largest boilers has been completed, except for testing, from funds appropriated by the 58th General Assembly.

"The 1960-61 contract for purchase of coal provides that any reduction in the purchase of coal below the 54,000 tons contracted for must not be due to the use of gas fuel. However, the contract carries no restriction as to the type of fuel which may be used in excess of the 54,000 ton requirement. It is estimated that the University will have purchased the 54,000 tons contracted for by approximately May 15, 1961.

"Therefore, it is recommended that the University be authorized to contract for interruptible gas to be supplied to the power plant. Gas could then be purchased (as available) for steam production in excess of that provided by the 54,000 tons of coal. In addition, this would permit the completion of the testing of the equipment as provided under the Walling Company contract for installation, and provide a reliable basis for evaluating the efficiency of the equipment.

"The proposed contract to be entered into with the Iowa-Illinois Gas and Electric Company is a standard 'interruptible boiler gas service' contract providing for a rate of 2.85¢ per therm. It is the same contract proposal used in the analysis by the Stanley Engineering Company. The term of the contract is one year, renewable annually." (See pages 179-180, Board minutes of November 10-11, 1960; and page 288, Board minutes of February 9-10, 1961.)

Upon the recommendation of the Building and Business Committee the Vice President for Business and Finance of the State University of Iowa was authorized to sign a contract with the Iowa-Illinois Gas and Electric Company for interruptible gas to be supplied to the power plant on the basis of the foregoing report and recommendation.

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LEASE - TENANT PROPERTY. Mr. Barlow moved that the Business Manager of the State University of Iowa be authorized to execute a lease with Richard N. Gibson for the property located at 446 N. Riverside Drive, Iowa City, Iowa, for the period March 5, 1961, to September 1, 1961, at a rental of \$80.00 a month. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Noehren.

The chairman declared the motion passed.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on March 10, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of February, 1961, were approved and ratified.

APPOINTMENTS - TENURE STATUS. Upon the recommendation of President Maucker and the Educational Policy Committee the following persons were given tenure appointments as indicated, effective September 11, 1961:

Mavis Holmes, associate dean of students

George Ball, associate professor, Department of Education and Psychology

Arthur Carpenter, instructor, Department of Education and Psychology

Mary Katherine Eakin, Youth Collection librarian

Margaret Sjolander, assistant professor, Department of Home Economics

Donald Wendt, instructor, Department of Music

Virginia Ramsay, assistant professor, Department of Physical Education for Women

Barbara Darling, instructor, Department of Physical Education for Women

Dixon Riggs, assistant professor, Department of Science (Biology)

Roy Chung, instructor, Department of Social Science (Geography)

Ross Armstrong, instructor, Curriculum Laboratory

George Immerzeel, assistant professor, Department of Teaching (Mathematics)

Donald Wiederanders, assistant professor, Department of Teaching (Mathematics)

Joseph Hohlfield, instructor, Department of Teaching (Mathematics)

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BUDGET FOR 1960-1961 - EQUIPMENT CEILING INCREASE. Upon the recommendation of the Building and Business Committee, and because of the need for additional equipment, the 1960-1961 budget for equipment was increased by \$28,265.00, thereby increasing the ceiling for equipment, the amount to be made available from an unobligated balance of \$158,876.00 carried forward on July 1, 1960, with the understanding that a report will be filed with the State Comptroller as provided by law.

LEASE FARM LAND. Mr. Barlow moved that the Secretary of the State Board of Regents be authorized to execute a farm lease with Burdette E. Jans, Cedar Falls, Iowa, covering the following described land for the period from the 7th day of March, 1961, through February 28, 1962, on a share crop basis:

Approximately 55 acres of crop land described as Crestview Heights and all that part of the south seventy (70) acres of the east one hundred (100) acres of the southwest quarter (SW 1/4) of Section No. 14, Township No. eighty-nine (89) North, Range No. fourteen (14) west of the 5th Principal Meridian, lying west of and adjoining the west line of Crestview Heights in Black Hawk County, Iowa.

The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans,
Mr. Gillette, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Noehren.

The chairman declared the motion passed.

ELECTRICAL UNDERGROUND CABLE AND TERMINATING EQUIPMENT. Upon the recommendation of the Building and Business Committee a project and the plans and specifications for the installation of electrical underground cable and terminating equipment were approved; the following project budget was

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adopted; and authority was granted to advertise for bids:

Funds available

Appropriation for Repairs, Replacements and
Alterations, 58th G.A. \$20,000

Estimated expenditures

Cable, to be purchased by Iowa State Teachers College	\$6,675	
By contract - feeder panel, miscellaneous equipment and installation of cable	8,441	
Work by Physical Plant Department	2,000	
Engineering fee	1,027	
Contingencies	<u>1,857</u>	
Total estimated expenditures		\$20,000

AUDITORIUM, FIRE ESCAPE AND REMODEL STAGE - GREENHOUSE, ADDITION FOR EQUIPMENT STORAGE (SPECIAL RR&A PROJECTS) - ACCEPTANCE. The Building and Business Committee reported that Grow & Devoe, Architects, had written on March 7, 1961, that final inspection had been made of the projects, Auditorium, Fire Escape and Remodel Stage, and Greenhouse, Addition for Equipment Storage (Special RR&A Projects), and it was found that the contractor, Arthur V. Hansen Company, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the projects, Auditorium, Fire Escape and Remodel Stage, and Greenhouse, Addition for Equipment Storage, were accepted as of this date, March 10, 1961, from Arthur V. Hansen Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

CITY OF CEDAR FALLS - STORM SEWER IMPROVEMENT - ASSESSMENT. The Building and Business Committee reported that the City of Cedar Falls, Iowa, has published a notice of hearing to be held March 13, 1961, relative to Storm Sewer Improvement on 28th Street from Tremont Street west to the lot line between 12 and 13, Twenty Eight Street Addition - 15" sewer; that the

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estimated assessment against State property would be \$647.11; and that there would be no objection filed by the Iowa State Teachers College.

INSURANCE - COMMONS BUILDING. The Building and Business Committee reported that on March 7, 1961, the officials of the Iowa State Teachers College received and opened bids for fire and extended coverage insurance in the amount of \$33,000 on the contents of the Commons Building, for the period March 21, 1961, to January 14, 1964, as follows:

Joe Petersen Agency, Cedar Falls, Iowa	\$93.77
Sturges, Bragg & Kister, Des Moines, Iowa	96.63

Upon the recommendation of the Building and Business Committee the fire and extended coverage insurance, 90% coinsurance, in the amount of \$33,000, on the contents of the Commons Building for the period March 21, 1961, to January 14, 1964, was awarded to the low bidder, Joe Petersen Agency, Cedar Falls, Iowa, on the basis of that firm's bid of \$93.77.

PURCHASE OF PROPERTY - FRED WILFANG. Secretary Dancer reported that on February 20, 1961, the Executive Council of Iowa had approved the Board's action authorizing the purchase of a parcel of land from Fred Wilfang at a price of \$500.00, but that the Budget and Financial Control Committee had deferred action. (See page 264, Board minutes of January 12-13, 1961.)

FIRE DAMAGE. Secretary Dancer reported that on February 21, 1961, the Budget and Financial Control Committee had allocated \$2,174.11 from the General Contingent Fund to the Iowa State Teachers College to repair damage to some areas of the Ceramics Laboratory caused by a fire on December 2, 1960. (See page 296, Board minutes of February 9-10, 1961.)

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TRANSFER OF FUNDS. Secretary Dancer reported that on February 22, 1961, the Governor and the State Comptroller had approved the transfer of \$40,000 from the fund for Salaries, Support, Maintenance and Miscellaneous to the fund for Repairs, Replacements and Alterations. (See page 297, Board minutes of February 9-10, 1961.)

WOMEN'S GYMNASIUM - MAJOR REMODELING - ALTERATIONS TO GROUND FLOOR AREA - CONTRACT. The Building and Business Committee reported that at 1:30 p.m., March 7, 1961, a public hearing regarding the Women's Gymnasium - Major Remodeling - Alterations to Ground Floor Area, was held in the Office of the President of the Iowa State Teachers College; and that at 2 p.m. bids for the project were received and opened. (See Finance Committee minutes of March 7, 1961.) Copies of the tabulation of the bids received were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for Alterations to the Ground Floor Area - Major Remodeling, Women's Gymnasium, was awarded to the low bidder, Beck-Ericson, Inc., Cedar Falls, Iowa, on the basis of that firm's bid as follows, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed:

Base bid	\$56,865
Alternate No. 1, add	1,340
Alternate No. 2, add	695
Alternate No. 4, add	<u>291</u>
Contract price	\$59,191

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WOMEN'S GYMNASIUM - MAJOR REMODELING- ALTERATIONS TO GROUND FLOOR AREA -
REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business
Committee the following revised project budget was adopted for the Women's
Gymnasium - Major Remodeling - Alterations to Ground Floor Area: (See page
231, Board minutes of December 8-9, 1960; and page 297, Board minutes of
February 9-10, 1961.)

Funds available

Appropriation for Repairs, Replacements and Alterations, 58th G.A.	\$65,939
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Estimated expenditures

Contract work	\$59,191	
Architect's fee, 6 1/2%	3,848	
Work by Physical Plant Department	1,000	
Contingencies	<u>1,900</u>	
Total estimated expenditures		\$65,939

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on March 10, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of February, 1961, were approved and ratified.

RESIGNATION. Upon the recommendation of President Hilton and the Educational Policy Committee the resignation of Richard S. Bear, dean, director and professor, College of Sciences and Humanities and the Industrial Science Research Institution, effective June 30, 1961, was accepted. Dean Bear has accepted a position as Graduate Dean at Boston University.

LEAVES OF ABSENCE. Upon the recommendation of President Hilton and the Educational Policy Committee the following leaves of absence were granted:

L. Jackson Laslett, professor in the Department of Physics, College of Sciences and Humanities, and senior physicist in the Institute for Atomic Research, for the period July 1, 1961, to August 31, 1961, without salary. Dr. Laslett has been on leave from Iowa State University since July 1, 1960, with the Office of Naval Research in London, England, and has requested the additional time to complete one year of service with the Office of Naval Research.

Arne W. Nordskog, professor in the Department of Poultry Husbandry, College of Agriculture, for the period May 1, 1961, to May 31, 1961, without salary, to accept an invitation to visit the Goto Hatchery, Inc., Gifu City, Japan, as a poultry consultant.

Irene Beavers, associate professor and district home economics supervisor, Cooperative Extension Service in Agriculture and Home Economics, for the period July 1, 1961, to June 30, 1962, without salary, to complete work toward a Ph. D. at the University of Wisconsin.

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Parcel "B"

Commencing at a point 113.2 ft. West of the NW corner of Lot 5 in the E 1/2 SE 1/4 Sec. 32, T84N R24W of the 5th. P.M., Iowa; thence N12°45'E 1020.5 ft.; thence N19°11'E 609.2 ft.; thence East 84.7 ft.; thence S19°11'W 630.7 ft.; thence S10°05'W 960.0 ft.; thence West 50.0 ft.; thence South 30.0 ft.; thence West 81.2' to the point of beginning;

all as shown on the plat attached hereto marked "Exhibit 'A'" and made a part hereof.

3. To have and to hold the said premises for a term beginning March 1, 1961, through February 28, 1962, provided that unless and until the Government shall give notice of termination in accordance with Article 10 hereof, this lease shall remain in force thereafter from year to year without further notice; and provided further that the lease shall in no event extend beyond February 28, 2060.
4. The Lessor agrees to permit the Lessee and the Lessee's contractors, their agents, employees and invitees, full access to the property herein demised at all times.
5. The Lessor agrees to amend this lease and rent, at no additional cost, additional land adjoining the leased premises, if requested by the Government, for the Ames Laboratory Research Reactor for required periods, when the rental of such land is necessary for the performance of Government contracts relating to the Research Reactor between the United States Atomic Energy Commission, or its successors, and the Lessor, or its successors.
6. The Government shall pay rent for the land leased at the rate of One Dollar for the full term of the lease. Receipt of the rental is hereby acknowledged.
7. The Lessor understands that the Government intends to use the demised premises for the construction and operation of the Ames Laboratory Research Reactor. The Lessor represents that the construction and operation of the Ames Laboratory Research Reactor is in conformance with the current zoning laws and regulations. The cost of defense, except for the salaries of Lessee's employees, of any action challenging the construction, operation, or existence of the reactor in connection with the alleged violation of any such zoning law or regulation will be borne by the Lessor. In event of any such action against one party to this lease, the other party will be given an opportunity to be associated with the defense to the extent permitted by law.
8. The Lessor agrees to permit without cost or charge of any kind, the Government, the United States Atomic Energy Commission, or its successors, their contractor or contractors, and the agents, employees or servants of any of them, full right and access to any other adjoining land owned by the Lessee to accomplish the purpose of any contract relating to the construction and operation of a reactor between the United States Government acting through the United States Atomic Energy Commission, or its successors, and the Iowa State University of Science and Technology, or its successors.

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9. The Government reserves the right to sell, abandon or remove any Government property remaining on the premises at the expiration or termination of this lease and shall have no obligation to restore the leased premises to the condition of the premises at the time of the entry into the lease, but the Government shall not leave the property in a dangerous condition and shall suffer no open excavations or other hazards to exist.
10. The Government may terminate this lease by giving thirty (30) days notice in writing to the Lessor, and no rental shall accrue after the effective date of the termination.
11. The Lessor agrees to notify the Government if any threat is made concerning the right or privilege of the Government to enjoy and use these premises and to consult with the Government and its attorneys concerning problems connected therewith and to permit the Government at its option to participate with the Lessor in any legal action concerning the property.
12. Any notice under the terms of this lease shall be in writing, and if given by the Government shall be addressed to the Lessor at the State House, Des Moines, Iowa, and if given by the Lessor shall be addressed to the Manager, Chicago Operations Office, United States Atomic Energy Commission, 9800 South Cass Avenue, Argonne, Illinois.
13. The Lessor warrants that no person or selling agency has been employed or retained to solicit or secure this lease upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Lessor for the purpose of securing business. For breach or violation of this warranty, the Government shall have the right to annul this lease without liability or in its discretion to deduct from the rental the full amount of such commission, percentage, brokerage, or contingent fee.
14. No member of or delegate to congress or resident commissioner shall be admitted to any share or part of this lease or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this lease if made with a corporation for its general benefit.
15.
 - a. The Lessor agrees that the Comptroller General of the United States, or any of his duly authorized representatives, shall have access to and the right to examine any directly pertinent books, documents, papers, and records of the Lessor involving transactions related to this lease until the expiration of three (3) years after final payment under this lease, unless the Commission authorizes their prior disposition.
 - b. Nothing in this lease shall be deemed to preclude an audit by the General Accounting Office of any transaction under this lease.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

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9. The Government reserves the right to sell, abandon or remove any Government property remaining on the premises at the expiration or termination of this lease and shall have no obligation to restore the leased premises to the condition of the premises at the time of the entry into the lease, but the Government shall not leave the property in a dangerous condition and shall suffer no open excavations or other hazards to exist.
10. The Government may terminate this lease by giving thirty (30) days notice in writing to the Lessor, and no rental shall accrue after the effective date of the termination.
11. The Lessor agrees to notify the Government if any threat is made concerning the right or privilege of the Government to enjoy and use these premises and to consult with the Government and its attorneys concerning problems connected therewith and to permit the Government at its option to participate with the Lessor in any legal action concerning the property.
12. Any notice under the terms of this lease shall be in writing, and if given by the Government shall be addressed to the Lessor at the State House, Des Moines, Iowa, and if given by the Lessor shall be addressed to the Manager, Chicago Operations Office, United States Atomic Energy Commission, 9800 South Cass Avenue, Argonne, Illinois.
13. The Lessor warrants that no person or selling agency has been employed or retained to solicit or secure this lease upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Lessor for the purpose of securing business. For breach or violation of this warranty, the Government shall have the right to annul this lease without liability or in its discretion to deduct from the rental the full amount of such commission, percentage, brokerage, or contingent fee.
14. No member of or delegate to congress or resident commissioner shall be admitted to any share or part of this lease or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this lease if made with a corporation for its general benefit.
15.
 - a. The Lessor agrees that the Comptroller General of the United States, or any of his duly authorized representatives, shall have access to and the right to examine any directly pertinent books, documents, papers, and records of the Lessor involving transactions related to this lease until the expiration of three (3) years after final payment under this lease, unless the Commission authorizes their prior disposition.
 - b. Nothing in this lease shall be deemed to preclude an audit by the General Accounting Office of any transaction under this lease.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

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Mr. Barlow moved that the foregoing lease by and between the State of Iowa and the United States Government covering a site for the construction of an Ames Laboratory Research Reactor be approved and that the Secretary of the State Board of Regents be authorized to sign it, subject to approval by the Executive Council of Iowa. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Noehren.

The chairman declared the motion passed.

LIBRARY ADDITION - FURNITURE AND EQUIPMENT - CONTRACTS. The Building and Business Committee reported that at 2 p.m., March 3, 1961, the officials of the Iowa State University received and opened bids for furniture and equipment for the Library Addition; and copies of the tabulation of bids were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contracts for furniture and equipment for the Library Addition were awarded to the low bidders, as follows, subject to the approval of the Budget and Financial Control Committee, with Mrs. Rosenfield not voting because of the possibility of a conflict of interest in the awarding of the one contract to Youngers: (The Attorney General gave an oral opinion that there was no conflict of interest.)

Library furniture, Items LA-LU, except item LM, to Pigott, Inc., Des Moines, Iowa	\$53,437.00
Library furniture, Item LM, 3 Kardex files, to Remington-Rand, Herkimer, New York	1,815.00

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Office furniture, Items OA - Oaa, to E & I Cooperative, New York, New York	9,567.02
Browsing furniture, Items SA-SF, Younkers, Des Moines, Iowa	13,500.50

LIBRARY ADDITION - FURNITURE AND EQUIPMENT - CLASSROOM FURNITURE. Upon the recommendation of the Building and Business Committee the bids received on March 3, 1961, for classroom furniture, Furniture and Equipment for Library Addition, were rejected because they were incomplete and the samples submitted did not meet the specifications, and authority was granted to proceed with the purchase of the classroom furniture by informal quotations and direct purchase order procedure, subject to approval by the Budget and Financial Control Committee.

FRILEY-HUGHES DORMITORY - REMODELING. Upon the recommendation of the Building and Business Committee a project for the remodeling of toilet rooms on three floors of the Hughes Hall section of Friley-Hughes Dormitory was approved with the understanding that the cost, estimated at \$40,000, will be paid from Dormitory Operating Funds subject to the consent of lenders; Brooks-Borg, Architects, Des Moines, Iowa, were employed as architects for the project on a fee basis of 5% of the cost of the work; and authority was granted to proceed with the preparation of plans and specifications.

ATOMIC ENERGY COMMISSION - AMES LABORATORY - EQUIPMENT. The Building and Business Committee reported that an RCA Electron Microscope had been purchased from the Radio Corporation of America for the Ames Laboratory, Atomic Energy Commission, at a price of \$33,375.00, in accordance with the procedure approved by the State Board of Regents on July 15, 1960. (See page 49, Board minutes of July 14-15, 1960.)

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EQUIPMENT - ELECTRON MICROSCOPES. The Building and Business Committee reported that the officials of the Iowa State University had received quotations for Electron Microscopes, and copies of the tabulation of the quotations were distributed to Board members.

Upon the recommendation of the Building and Business Committee authority was granted to purchase two RCA Electron Microscopes from the Radio Corporation of America on the basis of that firm's low quotation, as follows, which met the specifications: Quotation of \$33,375.00 less \$4,666 for substituting a single condensor lens instead of a double condensor lens, or a price of \$29,708.00, to be paid from:

1 Electron Microscope, from United States Public Health Grant	\$29,708
1 Electron Microscope, from Iowa State University equipment funds, Botany and Plant Pathology, Colleges of Agriculture and Sciences and Humanities	29,708

STORM DAMAGE - ALLOCATION OF FUNDS. Secretary Dancer reported that on December 15, 1960, the Budget and Financial Control Committee allocated \$4,669.34 from the General Contingent Fund to the Iowa State University for the repair of damage caused by a storm on June 28, 1960.

STORM DAMAGE - REQUEST FOR FUNDS. Upon the recommendation of the Building and Business Committee authority was granted to request the Budget and Financial Control Committee to allocate funds from the General Contingent Fund to reimburse the Iowa State University for the repair of damage caused by an ice and snow storm on February 17-18, 1961.

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CLASSROOM BUILDING - DATA PROCESSING AREA - ARCHITECTURAL FEE. The Building and Business Committee reported that the estimated cost of finishing the basement of the Classroom Building for use as a data processing area would be from \$35,000 to \$40,000, to be covered by change orders to construction contracts; and that Wetherell-Harrison-Wagner, Architects for the projects, had written on February 27, 1961, in regard to the architectural fee for the extra work:

"This is to establish a basis for architectural fees on the proposed data processing area in the above building (Classroom Building).

"If the University proceeds with this work as 'change orders' to the contracts then our fee will be established by our contract with you as a percentage of the building costs. If this project is abandoned after drawings are complete and prices are received then we would charge you 75% of our basic fee rate computed on the proposed costs as received from the contractors."

Upon the recommendation of the Building and Business Committee the proposal of Wetherell-Harrison-Wagner, Architects, for the establishment of the architectural fee for the data processing area in the Classroom Building was accepted.

ADJOURNMENT. President Hagemann adjourned the meeting at 4:15 p.m.,

March 10, 1961.


David A. Dancer, Secretary