

The State Board of Regents met in Des Moines, Iowa, on Wednesday, June 8, 1983. Those present were:

Members of the State Board of Regents:

Mr. Brownlee, President	All Sessions
Mrs. Anderson	All Sessions
Mr. Duchen	All Sessions
Dr. Harris	All Sessions
Mrs. Jorgensen	All Sessions
Mr. McDonald	Excused
Mrs. Murphy	All Sessions
Mr. Neu	All Sessions
Mr. Stork	All Sessions

Office of the State Board of Regents:

Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director Maxwell	All Sessions
Director McMurray	All Sessions
Director Sonnenschein	All Sessions
Director Volm	All Sessions
Director Wright	All Sessions
Ms. Demko, Accountant	All Sessions
Ms. Peters, Secretary	All Sessions

State University of Iowa:

President Freedman	All Sessions
Vice President Remington	All Sessions
Associate Vice President Small	All Sessions
Acting Associate Vice President Mahon	All Sessions
Assistant to President Mears	All Sessions
Director Jensen	All Sessions

Iowa State University:

President Parks	All Sessions
Vice President Christensen	All Sessions
Vice President Hamilton	All Sessions
Vice President Moore	All Sessions
Associate Vice President Madden	All Sessions
Assistant to President Crawford	All Sessions

University of Northern Iowa:

President Kamerick	Exc. 3:02 p.m.
Provost Martin	Exc. 3:02 p.m.
Vice President Stansbury	Exc. 3:02 p.m.
Director Kelly	Exc. 3:02 p.m.

Iowa School for the Deaf:

Superintendent Giangreco	Exc. 1:57 p.m.
Business Manager Kuehnhold	Exc. 1:57 p.m.

Iowa Braille and Sight Saving School:

Superintendent DeMott	Exc. 2:03 p.m.
Business Manager Berry	Exc. 2:03 p.m.

## GENERAL

The following business pertaining to general or miscellaneous items was transacted on Wednesday, June 8, 1983.

President Brownlee announced that Regent McDonald had asked to be excused because he was out of state and unable to attend the meeting.

APPROVAL OF MINUTES. The minutes of the May 19, 1983, board meeting were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Area School Approvals. It was recommended that the board:

1. Approve the Area School Recommendations of the Educational Relations Committee and the Interinstitutional Committee on Educational Coordination and the Iowa Department of Public Instruction; and
2. Approve the rule change as proposed by the Department of Public Instruction.

Chapter 280A.33 of the Code of Iowa provides for the joint action of the Board of Regents and the State Board of Public Instruction in the approval of standards for the area community colleges and an annual evaluation process for area school approval.

During the 1982-83 school year, each of the merged area schools was visited by representatives of the State Department of Public Instruction. At the invitation of the merged area schools' superintendents, these visits also included representatives of the State Board of Regents. Each visit included opportunities for the visitors representing the two state boards to meet and confer with administrators, faculty, and students and included a review of recommendations and suggestions of the previous year and the specific administrative rules concerning the school year, career education, library staffing, physical plant, and physically handicapped.

The annual visitation reports were reviewed and accepted by the Joint Committee to Review Area School Approvals which was composed of the nine member Regent Committee on Educational Relations and an equal number of staff representing the State Department of Public Instruction. The acceptance of these reports by the Joint Committee should not be construed as an endorsement of all of the statements included in the reports. Although these reports present a sincere effort to present the findings of

GENERAL  
June 8, 1983

the visitors, they do contain some subjective comments that represent personal viewpoints of visitors that cannot be necessarily endorsed by the Joint Committee without further study.

The specific recommendations for each institution are as follows:

Merged Area I - Northeast Iowa Technical Institute (Calmar).

Continuation of approval --- to be revisited by an evaluation team during the 1986-87 school year.

Merged Area II - North Iowa Area Community College (Mason City).

Continuation of approval --- to be revisited by an evaluation team during the 1984-85 school year.

Merged Area III - Iowa Lakes Community College (Estherville).

Continuation of approval --- to be revisited by an evaluation team during the 1985-86 school year.

Merged Area IV - Northwest Iowa Technical College (Sheldon).

Continuation of approval --- to be revisited by an evaluation team during the 1984-85 school year.

Merged Area V - Iowa Central Community College (Ft. Dodge).

Continuation of approval --- the present period of approval terminates at the end of the 1983-84 school year. The Joint Committee recommends another ten-year period of approval contingent upon satisfactory progress identified during the annual visitation in the 1983-84 school year.

Merged Area VI - Iowa Valley Community College District (Marshalltown).

Continuation of approval --- to be revisited by an evaluation team during the 1984-85 school year.

Merged Area VII - Hawkeye Institute of Technology (Waterloo).

Continuation of approval --- to be revisited by an evaluation team during the 1987-88 school year.

Merged Area IX - Eastern Iowa Community College District (Davenport).

Continuation of approval --- to be revisited by an evaluation team during the 1987-88 school year.

Merged Area X - Kirkwood Community College (Cedar Rapids).

Continuation of approval --- the present period of approval terminates at the end of the 1983-84 school year. The Joint Committee recommends another ten-year period of approval contingent upon satisfactory progress identified during the annual visitation in the 1983-84 school year.

Merged Area XI - Des Moines Area Community College (Ankeny).

Continuation of approval --- the present period of approval terminates at the end of the 1983-84 school year. The Joint Committee recommends another ten-year period of approval contingent upon satisfactory progress identified during the annual visitation in the 1983-84 school year.

Merged Area XII - Western Iowa Tech Community College (Sioux City).

Continuation of approval --- to be revisited by an evaluation team during the 1986-87 school year.

Merged Area XIII - Iowa Western Community College (Council Bluffs).

Continuation of approval --- to be revisited by an evaluation team during the 1987-88 school year.

Merged Area XIV - Southwestern Community College (Creston).

Continuation of approval --- to be revisited by an evaluation team during the 1985-86 school year.

Merged Area XV - Indian Hills Community College (Ottumwa).

Continuation of approval --- to be revisited by an evaluation team during the 1985-86 school year.

Merged Area XVI - Southeastern Community College (Burlington).

Continuation of approval --- to be revisited by an evaluation team during the 1986-87 school year.

The Board Office said the Joint Committee tentatively had recommended another ten-year period of approval for the three merged area schools that have periods of approval terminating at the end of the 1983-84 school year. This recommendation was contingent upon a continuation of satisfactory progress being made by these institutions and the progress verified by the annual visitations during the 1983-84 school year. The determination to recommend another ten-year period of approval was based on the information collected during the annual visitations of the past ten-year period of approval and the current accreditation of the three institutions by the North Central Association of Colleges and Schools.

The proposed rule change relates to teacher certification and is essentially a "housekeeping" change. The proposed change would not change the requirements for teacher certification in area colleges but it would retain the authorization for requiring certification, and the actual certification requirements would be located in Chapter 15 which is the certification section of the administrative rules. The proposed rules had been through an extensive review and hearing process.

President Brownlee introduced Charles Moench, Director of the Area Schools Division of the Department of Public Instruction. Mr. Moench had worked closely with Board of Regents staff and the institutions in developing area school approval standards.

MOTION:

Mr. Neu moved that the board (1) approve the Area School Recommendations of the Educational Relations Committee and the Interinstitutional Committee on Educational Coordination and the Iowa Department of Public Instruction and (2) approve the rule change as proposed by the Department of Public Instruction. Mr. Duchon seconded the motion and it passed unanimously.

b. Post-Audit Review on the Bachelor of Arts Degree in Dance at the University of Iowa. It was recommended that the board receive this post-audit report and approve continuance of this program.

The Board Office reported that the Bachelor of Arts degree program in Dance at the University of Iowa was approved by the board in 1976. In April 1983 the board referred the post-audit review to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee had completed its review and recommended approval.

The action by the Board of Regents in 1976 provided for a separate degree designation for Dance rather than a totally new program. Almost all of the current courses were already being offered as part of the general undergraduate degree program in physical education. The number of majors in Dance has increased from 210 in 1976 to 475 in 1982-83. Non-majors have also increased, from 104 to 125. While meaningful, the current enrollment of majors has not been as large as the university projected when the program was proposed. The number of students seeking the B.A. degree in Dance increased from 10 in 1976 to 37 in 1982-83. The majority of the graduates of this program have found careers in the field.

The university reported that because of the multiple functions of the dance program, it is somewhat difficult to isolate those elements such as program costs which are related specifically to the program. The Interinstitutional Committee noted, however, that "there have been little or no marginal cost increases since the beginning of the program."

GENERAL  
June 8, 1983

The Board Office noted that the program appeared to be achieving all of its stated objectives. It recommended that the board receive this post-audit report and approve continuance of this program.

MOTION:

President Brownlee stated that the post-audit report on the Bachelor of Arts degree in Dance at the University of Iowa was received by general consent of the board.

REPORT ON THE ACCREDITATION ACTION BY THE AMERICAN DIETETIC ASSOCIATION FOR THE COORDINATED UNDERGRADUATE PROGRAM AT IOWA STATE UNIVERSITY. It was recommended that the board receive the report.

The Commission on Accreditation of the American Dietetic Association reviewed the self-study and site visit report for the Coordinated Undergraduate Program at Iowa State University and voted to grant continued accreditation for eight years. The next site visit is scheduled for November 1990.

Four recommendations were provided in the site visit report:

1. An on-going evaluation process should continue to focus on a review of the clinical experiences in the senior year in order to ensure the depth of experience. Because of the recent change from quarters to semesters, a critical evaluation of the new curriculum structure should be made in order to ensure the continuity and effectiveness of the learning situation.
2. Plans for a follow-up study of graduates should be implemented within the next year.
3. A meeting of the advisory committee should be scheduled within the next year and continue to be scheduled on a regular basis.
4. Form II for the community agency should be submitted to the Commission on Accreditation as soon as possible.

The Board Office said that on the whole the Commission on Accreditation found the Coordinated Undergraduate Program in Dietetics was meeting the standards of the American Dietetic Association. The Board Office congratulated the university and staff of the Coordinated Program for achieving this accreditation.

A complete site visit report and self-study are on file in the Board Office.

MOTION:

President Brownlee stated that the report on the accreditation by the American Dietetic Association for the Coordinated Undergraduate Program at Iowa State University was received by general consent of the board.

ANNUAL REPORT ON FACULTY TENURE AT THE REGENT UNIVERSITIES 1982-83. It was recommended that the board receive the annual reports on faculty tenure policies and practices.

The Board Office explained that the Regent Procedural Guide requires that each university submit annual reports on the operation of tenure policies including methods of evaluation of teaching performance. Data presented by the institutions provided information on staffing patterns by institution, college, department, rank, sex, minority status, and full-time/part-time status. As noted in prior years, the tenure considerations also include concerns of institutional vitality, faculty quality, institutional history, projected enrollment trends, patterns of enrollment by college or discipline, and changing retirement policies.

On a national level, data collected by the National Center for Educational Statistics for the 1980-81 year indicated that an average of 66.0 percent of faculty members at public universities are tenured (71.3 percent of men, 42.8 percent of women). At other public four-year institutions, 65.5 percent of the faculty are tenured, and at all institutions (public and private), 64.8 percent have tenure. Comparable rates for the Regent universities are 60.2 percent at the University of Iowa (after deleting non-tenure track faculty in the health colleges), 61.7 percent at Iowa State University, and 52.3 percent at the University of Northern Iowa. These percentages (except as noted for the University of Iowa) are based on the total faculty which includes both tenure-track and non-tenure track appointments. The latter category includes clinical, adjunct, visiting, and temporary faculty appointments. Both full-time and part-time faculty are included.

The Board Office noted that it was perhaps encouraging that tenure rates at the Regent universities remain below the national averages, because excessively high rates cause concern with loss of flexibility. Material presented by the Board Office indicated that both Iowa State University and the University of Northern Iowa show slight decreases in the percent of total faculty with tenure, while the University of Iowa showed a very slight (0.1 percent) increase. Tenure-track faculty with tenure increased at the University of Iowa from 72.2 percent in 1981-82 to 73.5 percent in 1982-83. The percent of tenure-track faculty with tenure at UNI and ISU decreased in 1982-83. The percent of departments with 70 percent or more of tenure-track faculty tenured decreased at both Iowa State University and the University of Iowa, while increasing at the University of Northern Iowa.

Regent Jorgensen thought there was a continued concern about faculty being tenured even though the Regent universities were below the national average.

Vice President Christensen felt that tenure at Iowa State University was now fairly well stabilized. The university was very careful before granting tenure. Vice President Remington said the University of Iowa too was concerned about over-tenuring faculty because of loss of flexibility. The university has been increasingly reluctant to make entry level tenure-

GENERAL  
June 8, 1983

track appointments. Vice President Martin said the University of Northern Iowa was using more caution in making initial appointments. He said faculty committees must be encouraged to be rigorous and courageous in granting tenure because an error in granting tenure is almost irreversible. Vice President Martin acknowledged, however, that tenure decisions are extremely difficult. University administrations must give greater than normal support to faculty that make these decisions. President Brownlee thought the board would look at the results in a complimentary fashion when these hard decisions are made.

Regent Jorgensen asked how many people are actually tenured after 7 years out of each 100 who start out on the tenure track. Vice President Remington said this data is difficult to obtain. Faculty who feel that tenure is unlikely may seek other employment. There are many reasons for termination, but sometimes no information is available because it involves the inner thoughts of the individual.

Regent Anderson noted that she continued to hear complaints that there is a disproportionate percentage of tenured men to tenured women. She wondered how the Regent universities compared to national averages. The Board Office provided this information.

Regent Harris commented that although it is obvious that there are fewer females and minorities tenured than white males, the board was aware this was because of practices of years gone by. He believed there was evidence that all of the institutions were doing all they could in this regard and the situation had improved. He was confident it would continue to improve with effort on the part of the institutions.

President Parks said he agreed that the tenure-granting process had to be very carefully done. After faculty is on the tenure track, standards should be rigorous. However, the almost nonexistence of tenure-track opportunities is disturbing. Some of the brightest people ever are now available in this country, and there are few tenure-track positions for them. These are difficult economic times. Some fields are very popular because of better market opportunities. But, it is a fact that universities all over the country are turning out very bright people in the humanities who find it difficult to secure a place in teaching. In the long run this is not good for society and education. It forces the brightest students who have a preference for a good liberal education into fields they really don't want to be in. President Parks asked what would happen when these people are needed in the future.

President Brownlee commented that in the long run the law of supply and demand tends to solve some problems.

Regent Anderson asked if the tenure system itself had contributed to this problem. Universities don't want more people on the tenure track because they then can't adjust for decreases in enrollment. Positions might be available but not tenure-track appointments. Vice President Christensen did not believe the tenure system in itself is the cause of the problem but the current economic conditions. Mr. Richey asked

GENERAL  
June 8, 1983

if there was any indication that depression and lowered morale has caused any effect on academic quality at the institutions. Vice President Christenson said it was a mixed blessing. On the one hand, the university could hire able people without offering them tenure-track appointments. On the other hand, such faculty sometimes become permanent nomads. They have to look for another job almost before they get started in teaching. They can't really fit into the institution and its mission.

President Brownlee thanked the institutions for their reports. He noted that this was one of the important things that the board does. It would continue to monitor tenure closely.

MOTION: President Brownlee stated that the annual reports on faculty tenure policies and practices were received by general consent of the board.

REGENT COMMITTEE ON EFFICIENCY AND EFFECTIVENESS. It was recommended:

1. That the Board of Regents approve the proposed structure for a study of the efficiency and effectiveness of selected nonacademic functions under the jurisdiction of the board, the creation of a Regent Committee on Efficiency and Effectiveness, the establishment of the task forces, and the schedule for the project.
2. That the members of the Regent Committee on Efficiency and Effectiveness be approved.
3. That the budget for the project and related policies together with the detailed work assignments and membership of the task forces be considered by the board at its July meeting.

At the March 31, 1983, meeting of the Board of Regents, it was reported that Governor Branstad indicated that the Task Force on Efficiencies and Cost Effectiveness in State Government, which he appointed, would not review operations at the Regent institutions. While he did not want to interfere with Regent operations, Governor Branstad did want the Board of Regents to conduct a parallel review to the efforts of his task force.

At its March 31 meeting, the board directed Executive Secretary Richey to prepare a plan for reviewing and reporting to the board on operational efficiency and effectiveness at the institutions. After extensive consultation with staff, with the institutions and others, the following plan was recommended. It reflected the board's concerns expressed during the March 31 meeting relative to the use of persons outside the jurisdiction of the Board of Regents to insure a credible study.

The proposed structure of the project, the establishment of committees and task forces, the probable budget, the schedule for the total project, and the proposed committee membership are summarized as follows:

REGENT COMMITTEE ON EFFICIENCY AND EFFECTIVENESS

Function: Determine scope of work of task forces under guidelines set by Board of Regents; oversee work of project director and task forces; review recommendations and transmit to Board of Regents.

Composition: At least seven members--e.g., four outside and three inside--to be appointed by the Board of Regents.

Staff: Project Director and secretarial assistance to be furnished by Board Office. Work of task forces to be done by members of task forces supported by institutions and Board Office.

TASK FORCES

Function: To study selected areas intensively and to make recommendations designed to result in greater efficiency or effectiveness.

Composition: Technical personnel from the institutions and from outside organizations. May consist of personnel with different specialties. Numbers on task forces may vary because of different needs for different studies, but probably from five to seven members.

1) Physical Plant

Operation and Maintenance  
Custodial Services  
Repairs and Upkeep of Facilities  
Utilities  
Capital Planning and Construction  
Contract Management  
Architectural and Engineering Services  
Space Utilization  
Planning and Inspection

2) Cash Management and Investments

3) Communications and Computer Services and Technology

4) Personnel Management

Information Systems  
Employees Fringe Benefits  
Phased and Early Retirement Programs  
Safety Training  
Unemployment Compensation Costs

GENERAL  
June 8, 1983

- 5) Administrative Support Services  
Travel  
Mail Service  
Paperwork Reduction  
Leasing and Co-location of Space

Budget: \$10,000 to \$25,000  
Amount will vary depending on policy regarding payment to outside personnel assisting in the study. Lower figure assumes only reimbursement for travel and other expenses of outside participants. Higher figure assumes payment of honoraria to task force members outside the Regent institutions and office.

Budget to be financed by institutions, basically 40 percent each for University of Iowa and Iowa State University and 20 percent for University of Northern Iowa. Iowa School for the Deaf and Iowa Braille and Sight Saving School expected to contribute nominal amounts.

Schedule for Project:

Adoption of plan at Regents meeting of June 8 including appointment of members of Regents Committee on Efficiency and Effectiveness on June 8.

Staff develop by June 30, 1983, for review and approval by the Regents Committee, a recommended work plan for each of the task forces including possible membership of each.

Regents Committee submits detailed work proposal and staffing for each task force to Regents for review on July 21, 1983.

Work products of task forces to be submitted to Committee by mid-November 1983.

Committee to submit report including recommendations to Board of Regents for consideration at its December 15, 1983, meeting.

Committee Members:

Eleanor Birch, University of Iowa  
Robert Boeke, Deere and Company  
Neil Harl, Iowa State University  
Fred Nolting, Rath Packing Company  
Clare Rice, Rockwell-Collins (retired)  
Marvin Selden, O'Dea Financial Company  
Thomas Shive, Fisher Controls (retired)  
Harry Slife, Blackhawk Broadcasting Company  
Neil Wilson, University of Northern Iowa

President Brownlee said the board was grateful that the uniqueness of the academic enterprise was recognized.

The issue of remuneration to outside persons assisting on the task forces would be studied further and brought to the board for final decision at the July 21 meeting. Regent Anderson felt there should be some similarity with the Governor's policy for his task force in this regard.

President Brownlee had some concern about the schedule. Regent Duchon agreed. He didn't think the proposed schedule allowed enough time to do a thorough job. If the Regent Committee were to go into detail and do the job right, it would be difficult to complete it in the scheduled time. Mr. Richey noted that the Regents were under pressure from the Governor to get a report to him before the legislative session. President Brownlee asked if the board could allow some flexibility to adjust the schedule if necessary. Mr. Richey said this issue could be addressed in the report at the July 21 board meeting, taking into consideration the views of the committee itself. President Brownlee said it was understood that board approval of the recommended actions meant approval of a flexible schedule.

MOTION:

Mr. Duchon moved (1) that the board approve the proposed structure for a study of the efficiency and effectiveness of selected nonacademic functions under the jurisdiction of the board, the creation of a Regent Committee on Efficiency and Effectiveness, the establishment of the task forces, and the schedule for the project; (2) that the members of the Regent Committee on Efficiency and Effectiveness be named; and (3) that the budget for the project and related policies together with the detailed work assignments and membership of the task forces be considered by the board at its July meeting. Mrs. Anderson seconded the motion and it passed unanimously.

MERIT SYSTEM PAY PLAN AND RULE REVISIONS FOR 1983-84. It was recommended that the board approve the following recommendations effective July 1, 1983:

1. Continuation of the pay matrices approved for 1982-83 and continuation of the freeze on salaries as required in the salary adjustment bill enacted by the legislature for nonorganized employees and as provided in the collective bargaining agreements negotiated for blue collar, technical, and security employees.
2. Organization of an interinstitutional study committee to review the status and pay of word processing operators and related classes

GENERAL  
June 8, 1983

and report findings and recommendations to the board in October 1983. The study committee will consist of personnel specialists, employee representatives, and other on-campus experts in word processing technology.

3. Revision in the minimum qualifications for the classification of Extension Program Aide I as follows: (1) Ability to read, write, work simple mathematical problems and follow instructions; (2) ~~ability-to-communicate-verbally.~~
4. Changes in merit rules.

The Board Office explained the recommended actions as follows:

1. The recommended continuation of the current pay schedules and the continued freeze on salaries and merit step increases for 1983-84 is required by House File 646. However, in anticipation of improving economic conditions and increasing state revenues, the legislature provided for an across-the board increase of 4 percent effective July 1, 1984, and for the reimplementation of merit step increases in 1984-85. The Board of Regents and its nonorganized merit system employees strongly supported the reestablishment of merit increases, and representatives of nonorganized employees had requested an opportunity for input into the development of procedures for the reimplementation. The merit system director and resident directors would meet with the Merit System Advisory Committee to organize a committee for the purpose of developing proposals and recommendations.
2. In response to concerns about appropriate recognition for operators of word processing equipment which were expressed by employees last year, recommendations for a new classification series were developed by an interinstitutional committee of personnel analysts and reviewed with employee representatives. At the public hearing held on May 18, employees strongly objected to the proposed classifications. Their major concern related to the recommended pay grade assignments of the proposed classes which they felt did not recognize the efforts and contributions of word processor operators relative to the pay ranges for other clerical and secretarial staff. The Board Office reported that those classifications were not now recommended. Instead, a study committee had been proposed to reexamine the issue of word processors and related classes and functions. This committee would report recommendations to the board in October. The proposed committee would include, in addition to personnel specialists, other campus representatives knowledgeable in the field of word processing and would involve direct participation of employee representatives.

Regent Anderson commended the plan to involve others besides the personnel specialists in this study. Regent Jorgensen asked whether this situation was unique to the universities. Mr. Volm said it was not unique but a nationwide problem. In response to another question from Regent Jorgensen, Mr. Richey said the Regents would react as quickly as possible given the complexity of the issue.

3. The proposed revision in the minimum qualifications for Extension Program Aide I would make the requirements for that classification consistent with other similar entry level classes and does not affect the pay grade assignment of the classification.
4. Proposed changes in merit rules included:
  - a) and b) Revisions that would require a probationary period for employees who take a voluntary demotion out of the classification series in which they are working. Probationary periods are now required only in instances of original appointment and promotion. The new requirement for probationary period would not apply to a demotion in the same classification series.
  - c) A revision that would authorize the merit system director to approve revisions in classification descriptions that do not change the pay grade assignments of the class. Such changes would be reported annually to the board.
  - d) A change needed to effect the increase in shift differential premium pay that has been funded by the legislature for organized and nonorganized merit system employees.
  - e) The following revision was recommended for purposes of clarification:

The resident director may reject any applicant or, after examination, may refuse to certify any candidate if it is found that the person:

    8. Has been dismissed from private or public service for a cause that would be detrimental to his or her employment with the regents employing the applicant.

After a brief discussion, it was determined that the underlined words "employing the applicant" should be omitted from the proposed revision.

- f) A change to reflect the change from using names to using examination scores in the determination of eligibility for employment.
- g) and h) Revisions which simply change numbers of days to numbers of hours in order to facilitate record keeping.
- i) A change in the merit system grievance procedure that would authorize the resident director to delegate another staff member to represent him or her at the third step in the process.
- j) A revision that would increase the number of days given a resident director to investigate and respond to a classification appeal from 15 to 20, and reduce the time within which the merit director is required to respond to the resident director's recommendation from 30 to 20.

GENERAL  
June 8, 1983

k) A new rule that would make it possible for an employee who is demoted to a lower pay grade as the result of a downward reclassification of the employee's position to retain for a period of up to one year his or her present salary even though it exceeds the maximum of the new lower pay grade.

Regent Duchen commented on the legislative salary freeze. He believed this policy could not be maintained for more than a very brief period of time without losing the talents and support needed by our higher educational institutions. President Brownlee said that statement echoed the policy held by the Regents for many years.

MOTION:

Dr. Harris moved that the following become effective July 1, 1983: (1) continuation of the pay matrices approved for 1982-83 and continuation of the freeze on salaries as required in the salary adjustment bill enacted by the legislature for nonorganized employees and as provided in the collective bargaining agreements negotiated for blue collar, technical, and security employees; (2) organization of an inter-institutional study committee to review the status and pay of word processing operators and related classes, and report findings and recommendations to the board in October 1983. The study committee will consist of personnel specialists, employee representatives, and other on-campus experts in word processing technology; (3) revision in the minimum qualifications for the classification of Extension Program Aide I as follows: (1) Ability to read, write, work simple mathematical problems and follow instructions; (2) ability to communicate-verbally; and (4) changes in merit rules. Mrs. Jorgensen seconded the motion and it passed unanimously.

HEALTH INSURANCE FOR NONORGANIZED REGENTS MERIT EMPLOYEES. It was recommended that the board approve the following amendment to its agreement with representatives of the Executive Council dated February 20, 1978, to effect the transfer of nonorganized Regents Merit System employees at the universities from the state group to university health insurance plans, effective on August 1, 1983:

1. That the following employees of the Board of Regents would be in the statewide health insurance group:

GENERAL

June 8, 1983

- a. Regents merit system employees excluding university clerical and supervisory exempt employees.
  - b. Employees in the state patient care bargaining unit.
  - c. Employees in the state education bargaining unit.
2. That the following employees of the Board of Regents would be in the university group health insurance plans:
- a. Faculty and institutional officials.
  - b. Employees in the professional and scientific bargaining units for each university.
  - c. Employees in the tertiary care bargaining unit of University of Iowa Hospitals.
  - d. Employees in the patient treatment bargaining unit.
  - e. Clerical and supervisory exempt merit system employees at the University of Iowa, Iowa State University, and the University of Northern Iowa.

The Board Office explained that prior to August 1, 1978, all employees at the universities were eligible to participate in the universities' group health insurance plans. In 1977 the Iowa Code was amended to give the State Executive Council authority for health and life insurance for all state employees including employees of the Board of Regents. Following discussions between representatives of the Regents and the state comptroller, an agreement was approved by the Executive Council under which all Regent employees in statewide collective bargaining units, i.e., Regents Merit System employees, would be put into state group health insurance plans. University faculty and professional and scientific staff members would remain in the university plans. State health insurance plans which became effective August 1, 1978, included coverage of Regent merit employees. Although the amendment to the Code which gave the Executive Council authority over health insurance for Regent employees in 1977 was deleted by the legislature in 1978, the board did not then change the agreement made with the Comptroller's Office.

In May the Board Office recommended that the board approve the transfer of the nonorganized merit employees at the three universities from the state health insurance group back to the universities' group plans effective August 1, 1983. The board deferred consideration of this item pending efforts to obtain more information on the cost impact of the proposed transfer on both state and university plans.

If nonorganized Regents merit employees (approximately 3,500 clerical and supervisory exempt) had been in university plans this year, based on current rates they would have paid almost \$400,000 less than what they

GENERAL  
June 8, 1983

paid for coverage in the state plans, and the universities would have contributed over \$500,000 less for health insurance for those employees.

The Board Office noted that the State Director of Employment Relations was opposed to the transfer of nonorganized Regent employees from the state group. It was her position that all state employees, including Regent faculty and professional and scientific staff members, should be in the state plan. She also pointed out that clerical employees might soon organize and, if so, that would precipitate their transfer back to the state group.

The nonorganized Regent employees had indicated consistently a preference for university health insurance. Because available information indicated the probability of savings to the universities and the employees or at worst no increase in net costs to the state, and because of the strong preference of nonorganized employees for participation in university group health insurance, it was recommended that the board approve the movement of nonorganized employees back into the university health insurance plans.

Associate Vice President Madden presented a letter from Carol Kline, chair of the Iowa State University Staff Council, stating that the Staff Council was appreciative of the work done on this difficult issue. Mr. Madden felt that from a morale point of view this move would be very helpful in this year of economic difficulty.

President Brownlee pointed out that this proposed action was necessarily premised on the cost of such action. It must be recognized that if the costs were not favorable, such a move could not be made. Regent Anderson agreed and said this should be made clear to all involved. It was important to avoid misleading employees or raising false expectations. Although the recommended action did not state any conditions, it was in fact conditional upon the cost. Associate Vice President Small said she would be careful in discussing the board's action with SUI Staff Council members to make it clear they understand the conditions under which the recommendation is passed. President Brownlee said the board would depend on people on all of the campuses to carry this message so it is understood by as many people as possible.

Regent Duchon asked if it might not be more efficient to have one carrier for all of the university health plans. Mr. Volm said the size of each of the university groups was already large enough to gain advantages of economy in scale. President Brownlee said those involved prefer decentralization in this area. Associate Vice President Small agreed that faculty and staff feel strongly about this as an area where they can be involved in the governance of higher education. It is important from a morale point of view.

President Brownlee said many technical problems were encountered in attempting to accomplish this transfer. He thanked the legal staff at the University of Iowa and faculty at the College of Law and people from the other institutions for their help to the board. President Brownlee said

GENERAL  
June 8, 1983

Mr. Richey and the rest of the Board Office staff had been most helpful. He hoped people on the campuses realized the efforts Mr. Richey had put forth with his colleagues in state government. President Brownlee thanked the Governor for his understanding and his efforts to accomplish what was right and just in face of great difficulty. Because of the efforts of all those people and the Governor's understanding the board had the recommendation before them that would transfer this group of employees from the state insurance plan to the university plans.

MOTION:

Mrs. Anderson moved that the board approve the amendment to its agreement with representatives of the Executive Council dated February 20, 1978, to effect the transfer of nonorganized Regents Merit System employees at the universities from the state group to university health insurance plans, effective on August 1, 1983. Mr. Duchon seconded the motion and it passed unanimously.

CAPITAL PROCEDURES REPORT. It was recommended that this item be deferred.

Mr. Richey told the board this report would be presented in two installments. The July installment would cover procedures from selection of architect or engineer through award of contract. In September there would be a report on procedures from award of contract through final completion of the project. President Brownlee commented that all board members, old as well as new, would benefit from this review of capital procedures.

REVISION IN CONSTRUCTION CONTRACT SPECIFICATIONS. It was recommended that the board authorize the University of Iowa to encourage the use of a cooperative agreement between contractors and union tradesmen in the new Law School Building project should a cooperative agreement prove appropriate and authorize the inclusion in Board of Regents Instructions to Bidders on selected appropriate projects of the following language:

The Owner encourages the development of a cooperative agreement between contractors and union tradesmen which will enhance the economical and scheduled completion of this project.

The Board Office reported that for the past several years, a new level of cooperation between unions and contractors has developed on major construction projects in Des Moines. This level of cooperation arises in significant part from what is called the United Committees of Labor and Management (UNICON), representing the union construction trades and their management counterparts in central Iowa. Under this cooperative venture, a memorandum of understanding is signed by both the prime contractor and the trades on a project. The major feature of this memorandum of understanding is a pledge that there will be no strikes or work stoppages due to jurisdictional problems on approved UNICON projects.

GENERAL  
June 8, 1983

Interest was expressed by the unions and contractors in the Cedar Rapids/Iowa City area in inaugurating a similar approach to major projects undertaken by the University of Iowa. Several meetings had been held with the parties involved. Information learned from those meetings follows:

- An agreement probably would not work in public bidding where there are multiple contracts to be awarded unless all awards were made to union contractors. The voluntary settlement for jurisdictional disputes probably would not work in situations where there were non-union contractors involved in the project.
- Such an agreement appears to work on a major project where a single contract is awarded such as the new Law Building at the University of Iowa, if the lowest responsible bidder planned to utilize union labor.
- The advantages of such an agreement to the Board of Regents on a major project are in timely completion of the project due to a lack of work stoppage during construction and in potentially more competitive bidding by contractors utilizing union labor.
- The Board of Regents is statutorily required to take the lowest responsible bid whether that bid be from a union or nonunion contractor. The Board of Regents would not discriminate and take other than the lowest responsible bidder even though it might be advantageous for the board to do so to arrive at a more timely completion of a project through a UNICON-type arrangement.

The Board Office said that, all things being equal, it appeared that the Board of Regents' interests would be served through this type of cooperative venture between contractors and unions.

There appeared to be no direct legal implications for the University of Iowa or any university through encouraging the development of such an agreement. Apparently, signatories to the agreement would not involve directly the Board of Regents. The board would still take the lowest responsible bid and from that point make the determination whether a UNICON-type agreement could be implemented.

Mr. McMurray pointed out that the Regents would need to determine whether there was interest in similar arrangements for Iowa State University and the University of Northern Iowa.

Regent Neu asked why this matter required board action. Acting Associate Vice President Mahon said the University of Iowa believed contractors and unions interested in this type of agreement needed a signal from the board that it would not object to such arrangements. Regent Neu asked if this would discourage nonunion bidders. Ms. Mahon did not think so; in actual practice SUI awarded contracts to both union and non-union bidders. In answer to a question from Regent Duchon, Ms. Mahon said

the advantage to the university was that bids could be more competitive because the contractor could be sure there would not be extra costs due to work stoppages.

Mr. Richey believed this action was important psychologically and might result in lower bids. He thought it could result in real financial benefits to the Board of Regents.

MOTION:

Mr. Neu moved that the board authorize the University of Iowa to encourage the use of a cooperative agreement between contractors and union tradesmen on the new Law School Building project should a cooperative agreement prove appropriate, and authorize the inclusion in Board of Regents' Instructions to Bidders on selected appropriate projects of the following language: "The Owner encourages the development of a cooperative agreement between contractors and union tradesmen which will enhance the economical and scheduled completion of this project." Mrs. Anderson seconded the motion.

Regent Murphy commented that while Ms. Mahon said this was a signal that the board would not object to such agreements, actual wording of the motion said "encourage" such agreements. Ms. Mahon said the university encouraged all of its contractors to complete work economically and efficiently. She believed that was the signal being given.

President Brownlee said it did appear that the proposed action would probably inure to the benefit of the board in the future. It would save tax dollars in the long run. That was the chief reason for the action.

VOTE ON MOTION:

The motion passed unanimously.

CAPITAL ALLOCATIONS FOR FISCAL YEAR 1984. It was recommended that the board:

1. Allocate the \$8,905,000 in capital appropriations provided in Section 3 of Senate File 551 to the Board of Regents' institutions as follows:

University of Iowa	\$4,230,000
Iowa State University	3,825,000
University of Northern Iowa	800,000
Iowa Braille and Sight Saving School	50,000

and initially only for the projects and amounts identified below.

2. Defer allocation of \$1,175,000 provided in Sections 1 and 2 of Senate File 551 for the purposes of continuing the Board of Regents Statewide Energy Management Program until the July 1983 board meeting.

GENERAL  
June 8, 1983

It was recommended that the board allocate the \$8,905,000 with the understanding that if the institution does not need to spend the full amount shown to complete that project the institution would have the flexibility to spend any balances on other projects within the list, subject to board approval prior to expenditure.

The projects and amounts for each project shown below are consistent with both the Board of Regents capital improvement requests for fiscal year 1984 and the legislative intent on how these funds should be allocated:

<u>University of Iowa</u>	
Fire Safety Deficiency Corrections	\$ 750,000
Communications Facility Equipment	1,500,000
Field House/Athletic Office Building Equipment	230,000
Chemistry/Botany Remodeling	<u>1,750,000</u>
Subtotal	<u>\$4,230,000</u>
<u>Iowa State University</u>	
Fire Safety Deficiency Corrections	\$ 750,000
Mechanical Engineering Building Equipment	3,000,000
Planning for Old Veterinary Clinic Conversion	<u>75,000</u>
Subtotal	<u>\$3,825,000</u>
<u>University of Northern Iowa</u>	
Fire Safety Deficiency Corrections	\$ 100,000
Gilchrist Hall--Renovate HVAC Systems	<u>700,000</u>
Subtotal	<u>\$ 800,000</u>
<u>Iowa Braille and Sight Saving School</u>	
Utility System Master Plan and Other Campus Improvements	\$ 50,000
Subtotal	<u>\$ 50,000</u>
TOTAL	<u><u>\$8,905,000</u></u>

The Board Office noted that Section 7 of the bill states:

If the governor finds that the estimated budget resources during the fiscal year beginning July 1, 1983 and ending June 30, 1984 are insufficient to pay all appropriations in full and the governor's findings are concurred in by the executive council, the governor shall not make any reductions in allotment as allowed under section 8.31 until the unencumbered funds appropriated by this division are included in the estimated budget resources. Upon inclusion of the unencumbered funds appropriated in this division in the estimated budget resources, the capital projects shall be terminated if the termination will not result in increased future expenditures for the project being terminated, and

GENERAL  
June 8, 1983

any funds not encumbered for the capital projects shall remain in the general fund of the state and shall not be expended for the capital projects.

If upon inclusion of the funds appropriated by this division in the estimated budget resources for the fiscal year beginning July 1, 1983 and ending June 30, 1984 as authorized by this section, the governor finds that the estimated budget resources during the fiscal year are insufficient to pay all appropriations in full and the executive council concurs in the governor's findings, the governor may make the reductions of allotments allowed under section 8.31.

An additional appropriation was made to the Board of Regents for the purpose of continuing its statewide energy management program. A total of \$1,175,000 was provided with \$600,000 coming from the General Fund and \$575,000 appropriated from the federal Oil Overcharge Funds apportioned to Iowa under federal law to the Energy Policy Council. Allocation of these funds to the institutions would be made at the July board meeting. It was necessary to consult with the Energy Policy Council on restrictions for use of the federal Oil Overcharge Funds and consider what the most expeditious use of these funds should be by the institutions for energy management purposes.

In reviewing the Board of Regents capital improvement request for the 1983-85 biennium, the total capital request of the board (including those funds requested for the statewide energy management program) totaled \$100,450,000. The Governor and the Legislature authorized issuance of \$63,780,000 in academic revenue bonds plus appropriations totaling \$10,080,000. Total funded amount, therefore, was \$73,860,000, leaving \$26,590,000 unfunded from the board's original capital request.

Of that amount, because certain projects were either funded outside the capital process or decisions on funding were made by the Legislature at variance with the board's askings, the total eligible for resubmittal to the 1984 Legislative Session as a supplemental capital request is \$25,880,000, excluding inflation factors.

The Legislature made certain verbal commitments to fund the following projects in 1984. They were recommended by the Governor but the Legislature believed funding was not needed until the 1984 Session:

SUI--Fire Safety Deficiency Corrections	\$ 750,000
ISU--Fire Safety Deficiency Corrections	750,000
SUI--University Theatre Addition Equipment	1,200,000
Statewide Energy Management Program	<u>1,175,000</u>
TOTAL	<u>\$3,875,000</u>

The major category of projects not directly addressed by the Legislature or the Governor in their recommendations is utility system maintenance and

GENERAL  
June 8, 1983

improvements. Some of the projects which fall in this category and which are already part of the Board of Regents capital request are:

SUI--Chilled Water Plant Expansion--Phase V	\$1,800,000
ISU--Replace Steam Boiler #1 with new 110,000 lb./hr. Boiler and Baghouse	8,000,000
SUI--Main Power Plant Boiler Replacement Program-- Phase IA--Initial Funding for new 170,000 lb./hr. Boiler and Baghouse	8,805,000
SUI/ISU/UNI--Miscellaneous Campus Utility System Improvements	2,150,000

Efforts would be needed to get some of these urgent utility needs funded in the 1984 Legislative Session.

MOTION:

Mrs. Anderson moved that the board (1) allocate the \$8,905,000 in capital appropriations provided in Section 3 of Senate File 551 to the Board of Regents institutions as follows:

University of Iowa	\$4,230,000
Iowa State University	3,825,000
University of N. Iowa	800,000
Iowa Braille and Sight Saving School	50,000

initially only for the projects and amounts as identified above; and (2) defer allocation of \$1,175,000 provided in Sections 1 and 2 of Senate File 551 for the purposes of continuing the Board of Regents Statewide Energy Management Program until the July 1983 board meeting. Mrs. Murphy seconded the motion and it passed unanimously.

EXECUTIVE SESSION. President Brownlee stated that the board needed to enter into executive session for consultation with counsel and discussion of possible imminent litigation under Chapter 28A.5(1)(c) of the Code. He announced that the board would resume public session in the afternoon. Mrs. Murphy moved that the board enter into executive session, with Mr. Stork seconding the motion. Upon the roll being called, the following voted:

AYE: Anderson, Duchon, Harris, Jorgensen, Murphy, Neu, Stork,  
Brownlee  
NAY: None  
ABSENT: McDonald

Having voted by at least a two-thirds majority, the board entered into executive session beginning at 11:15 a.m. and arose therefrom at 11:58 a.m.

GENERAL  
June 8, 1983

ANNOUNCEMENT. When the board resumed public session, President Brownlee announced that after the session with counsel on legal strategy concerning the award of the 1983-84 coal contract for the University of Iowa (which must be awarded by June 23) the board wished to consider the matter in open session and might take formal action. Such consideration would be at the conclusion of the board's regular agenda.

BOND SALE SCHEDULE FISCAL YEAR 1984 AND BID SCHEDULE. It was recommended that the board accept this report.

The Board Office reported that the Legislature and the Governor in Senate Concurrent Resolution 13 authorized issuance of \$63,780,000 in academic revenue bonds for the period beginning July 1, 1983, and ending June 30, 1985. The projects to be financed are as follows:

<u>University of Iowa</u>	
Law Building Construction and Equipment	\$24,650,000
<u>Iowa State University</u>	
Agronomy Addition Construction and Equipment	\$26,050,000
Cooling Tower Replacement	1,700,000
Central Chiller Plant Addition	2,600,000
<u>University of Northern Iowa</u>	
Communication Arts Center Construction and Equipment	\$ 8,465,000
<u>All three universities</u>	
Issuance Costs	<u>\$ 315,000</u>
TOTAL	<u>\$63,780,000</u>

A plan had been developed and agreed to by both bond consultant and the university business officers leading to sale of \$63,780,000 in academic revenue bonds during fiscal year 1984.

There were several constraints or objectives in building a sale schedule. First, Board of Regents bonds have traditionally been well received, particularly within the Iowa market, with certain constraints generally thought necessary as to the size of issue that can be successfully marketed in Iowa. The bond amounts at any one time were targeted to that Iowa market, as was allowance for time between issues to allow underwriters time to sell the issue successfully.

Second, certain commitments were made or understandings reached with both the Governor and the Legislature on the need to create jobs within the construction industry and elsewhere as soon as possible through bringing these three major construction projects to the marketplace for bidding. The board and the universities had worked toward that objective through forward financing of architectural agreements and through fast tracking certain aspects of the construction packages.

GENERAL  
June 8, 1983

The Board Office noted that this fast tracking works counter to the necessity to recognize the state's financial condition and to keep the need for tuition replacement appropriations for new bonding authority as low as possible for fiscal 1984. The Legislature appropriated \$270,000 in direct tuition replacement support for the new issues. This relatively minimal amount requires the universities to make maximum use of construction fund earnings to pay most of the debt service charges during fiscal 1984. However, the project speedup with correspondingly greater cash flow needs would reduce the investment level in the construction funds.

A sale schedule was developed which takes into account all of the above constraints. Tentatively, five sales are scheduled over the next ten months. The first sales would occur at the July board meeting and would be in the amount of \$10,000,000 for the University of Iowa and \$8,515,000 for the University of Northern Iowa. The third sale in the amount of \$18,000,000 for Iowa State University would occur at the October meeting. The fourth sale in the amount of \$14,770,000 for the University of Iowa would occur in January 1984 with the final sale in the amount of \$12,495,000 for Iowa State University occurring in April 1984.

The amounts and the time between sales continue to recognize the need to place Board of Regents bonds in the Iowa marketplace. The project schedule for each of the major projects is as follows:

University of Iowa--Law Building. Bids would be taken June 14, 1984, on the entire project. It was the intent of the executive secretary, unless board members objected, to take action to award that contract prior to the sale of bonds for the University of Iowa at the July meeting. Arrangements had been made to finance temporarily any cash flow needs should it become necessary to delay the sale of bonds for the University of Iowa beyond the July meeting. The contract award would enable an earlier construction start (July) and thereby act as a spur to the economy. The project will be completed in February 1986.

University of Northern Iowa--Communication Arts Center. The university planned to take bids on site work on June 26. Bids on structural steel would be taken in early July. Bids would be taken on the rest of the building and equipment needs when the site work was completed and the steel was on hand--estimated to be October 1983 with project completion and occupancy scheduled in March 1985.

Iowa State University--Agronomy Addition and Utilities. The earliest bid letting would be June 21 for the Agronomy Greenhouse replacement portion of the project, to be completed by June 1984. The next bids would be taken on both the cooling tower replacement and the new chiller in August 1983 with both of those projects being completed in September 1984. The Agronomy Addition itself would have two sets of bids, the first being site work in September 1983 with completion in March 1984. Upon completion of site work, total construction bids would be taken for project completion in March 1986.

GENERAL  
June 8, 1983

The Board Office said this bidding schedule and project completion could remain intact under the bond sale schedule noted above. The schedule, in theory at least, adjusts to the tuition replacement appropriations provided for fiscal year 1984, and no deficiency appropriations would need to be requested of the 1984 Legislative Session. The Legislature, however, had not acted on appropriations for tuition replacement for fiscal year 1985. Concurrence in the above sales schedule would mean the probability of a supplemental request being made to the Governor and the Legislature on tuition replacement for fiscal year 1985 of between \$1,000,000 to \$1,600,000, depending on interest rates.

Mr. Richey reiterated that the major reason for the change in estimate of appropriations needed to replace the student fee income was because of the faster construction schedules for these projects in order to create jobs. These projects had been approved by the Legislature based on the implication of jobs in Iowa. Assistant to President Crawford said several presentations had been made to legislators to inform them that it would cost money to speed up these projects. Regent Jorgensen said the additional moneys were needed chiefly in terms of cash flow; the cost probably would not be much greater in the long run. Mr. Richey thought it could be offset and more in terms of the boost these projects would provide to the construction industry in Iowa.

BOARD OFFICE BUDGET FOR FISCAL YEAR 1984. It was recommended that the board approve the Board Office budget in the amount of \$721,235 for fiscal year 1984.

The proposed budget for the Board Office in fiscal year 1984 reflected the reorganization of the office as approved by the board at its May meeting. The total amount of the proposed budget and the source of funding were identical to that approved by the board at its last meeting.

By approval of the detailed line budgets, the board approved the salaries of employees for the coming year. No changes in salaries of either the professional staff or the secretarial staff were envisioned for fiscal year 1984 except in one instance where there was a change in position by an incumbent in fiscal year 1984. In those instances where the position is vacant, the specific salary for the person filling the position would be brought to the board on the personnel register in accordance with board policy. There was one change in the detail of the salaries from that reported in the preliminary budget. The position of Associate Director of Business and Finance was budgeted at \$37,050 rather than the \$36,826 anticipated in the preliminary budget. The total salary budget was unchanged, however.

The proposed budget reflected the new cost centers established as a result of the reorganization of the office.

The Board Office noted that the Equal Employment Compliance budget is financed partially in this office through institutional reimbursements and partially from restricted funds in the University of Iowa budget. The

GENERAL  
June 8, 1983

funds for the program are provided jointly by the institutions. The University of Iowa acts as a housekeeping fiscal unit for the program. In order that the board might know the total cost of the program, the Board Office presented material showing the portion of the program carried in the University of Iowa budget.

A copy of the Board Office budget is on file in the Board Office.

MOTION: Mrs. Anderson moved that the board approve the Board Office budget in the amount of \$721,235 for fiscal year 1984. Mr. Stork seconded the motion and it passed unanimously.

NEXT MEETINGS. The next meetings are as follows:

June 14, 15, 16	Marriott Hotel	Des Moines
July 21	Iowa State University	Ames
August	NO MEETING	
September 15	University of Iowa	Iowa City
October 20	Iowa School for the Deaf	Council Bluffs
November 17		Des Moines
December 15	University of Northern Iowa	Cedar Falls
January 19, 1984	Iowa State University	Ames
February 16		Des Moines
March 22	Iowa State University	Ames

PRESIDENTIAL SEARCH, UNIVERSITY OF NORTHERN IOWA. Following the conclusion of the regular business of the Board of Regents for its June meeting, the board was scheduled to begin the evaluation of the finalists for the position of president of the University of Northern Iowa. The board also planned to meet on this subject on June 9, 14, 15, and 16.

EXECUTIVE SESSION. President Brownlee announced that, pursuant to Chapter 28A.5(1)(i) of the Code of Iowa, the board would enter into executive session to discuss a personnel matter where the person who is the subject of the meeting requested that the meeting be closed. President Brownlee stated that he had written requests from the following finalists for the presidency of the University of Northern Iowa: Drs. Sandra Barkdull, Constantine W. Curris, Richard O. Davies, Edward B. Jakubauskas, James V. Koch, and Herb. F. Reinhard. The board would not conduct any additional open business on June 8 or on June 9, 14, 15, and 16, although it would recess from closed session from time to time. Meetings on June 8 and 9 would be in the Board of Directors Room at the Hotel Fort Des Moines and in the Sioux City Room of the Marriott Hotel, Des Moines, on June 14, 15, and 16.

MOTION: Mr. Duchon moved that the board meet in executive session for the reasons cited in Chapter 28A.5(1)(i) of the Code. Dr. Harris seconded the motion.

GENERAL  
June 9, 1983

On a roll call vote as to whether  
to enter into executive session, the  
following voted:

AYE: Anderson, Duchon, Harris,  
Jorgensen, Murphy, Neu, Stork,  
Brownlee

NAY: None

ABSENT: McDonald

The board, having voted by at least a  
two-thirds majority, resolved to meet  
in executive session beginning at 3:30 p.m.  
on June 8, 1983, and arose therefrom at  
5:03 p.m. on Friday, June 16, 1983.

President Brownlee then asked board members and institutional executives  
if there were any additional items to be raised for discussion pertaining  
to the general docket. There were none.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Wednesday, June 8, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following appointments:

Paul Pomrehn, M.D., M.S., as the Director of Office of University Occupational Health Services, effective July 1, 1983, at the salary budgeted for the 1983-84 fiscal year.

Ray B. Mossman as Treasurer of the University of Iowa for 1983-84, at the salary budgeted.

Douglas Young as (1) Controller effective July 1, 1983, at the salary budgeted for the 1983-84 fiscal year; and (2) as University Secretary for the University of Iowa for 1983-84.

President Freedman noted that Mr. Young will succeed Leonard Brcka who is retiring as Controller and University Secretary on June 30, 1983. Mr. Young joined the University of Iowa in 1965 and has worked up through the ranks. After a search of several months, Mr. Young was the first choice of the search committee. The university welcomed this appointment.

MOTION:

Mrs. Anderson moved that the board approve the appointments of Dr. Pomrehn and Messrs. Mossman and Young. Dr. Harris seconded the motion and it passed unanimously.

DEPARTMENTAL EXECUTIVE OFFICERS. The board was requested to approve the following appointments and reappointments of departmental executive officers, at salaries budgeted for 1983-84.

Professor Laird Addis as Chair, Department of Philosophy, College of Liberal Arts, for a three-year term effective August 22, 1983.

Professor Warren Boe as Chair, Department of Management Sciences, College of Business Administration, for a one-year term effective August 22, 1983.

Professor John Boyle as Director, School of Religion, College of Liberal Arts, for a four-year term, effective August 22, 1983.

Professor George Cain as Chair, Department of Zoology, College of Liberal Arts, for a three-year term, effective August 22, 1983.

Professor Edward Lawler as Chair, Department of Sociology, College of Liberal Arts, for a three-year term, effective August 22, 1983.

Lieutenant Colonel Roger W. Lawson as Head, Department of Military Science, effective August 22, 1983.

Professor Richard Pegnetter as Chair, Department of Industrial Relations and Human Resources, College of Business Administration, for a one-year term effective July 1, 1983.

Professor David Reynolds as Chair, Department of Geography, College of Liberal Arts, for a three-year term, effective August 22, 1983.

Professor Malcolm Rohrbough as Chair, Department of History, College of Liberal Arts, for a three-year term, effective August 22, 1983.

Professor Jeffry Schabilion as Chair, Department of Botany, College of Liberal Arts, for a three-year term, effective August 22, 1983.

Professor Marlin Schmidt as Acting Chair, Division of Counselor Education, College of Education, for a one-year term, effective August 22, 1983.

MOTION:

Mr. Duchen moved that the board approve the appointments and reappointments of departmental executive officers at salaries budgeted for 1983-84. Mr. Neu seconded the motion and it passed unanimously.

ANNUAL TENURE ANALYSIS 1982-83, UNIVERSITY OF IOWA. The annual tenure analysis for 1982-83 was discussed as part of the general docket.

PHASED RETIREMENT. It was recommended that the board approve the university's request for phased retirement for Professor Leo J. Morrissey.

The Board Office reported that Professor Morrissey satisfied all the requirements established by the board for eligibility for phased retirement. Approval of this request would bring the number of University of Iowa staff beginning phased retirement in 1983-84 to seven.

President Brownlee reminded the institutions that the board had requested that phased retirement requests be brought to the board in a group once each year. Vice President Christensen said this would clearly be the normal practice but it was necessary to keep the door open for special cases.

STATE UNIVERSITY OF IOWA  
June 8, 1983

MOTION: Dr. Harris moved that the board approve the university's request for phased retirement for Professor Leo J. Morrissey effective July 1, 1983. Mr. Neu seconded the motion and it passed unanimously.

SPECIAL SECURITY OFFICER. The board was asked to approve the commissioning of Michael James Barry as permanent Special Security Officer.

Mr. Barry graduated from the Iowa Law Enforcement Academy in 1979 and was appointed to the university Security Department Patrol Division on March 14, 1983.

MOTION: President Brownlee stated that the commissioning of Mr. Barry as permanent Special Security Officer was approved by general consent of the board.

BUILDING NAME CHANGE. The board was requested to approve renaming Oakdale Hospital as "Oakdale Hall."

The university reported that the building is no longer dedicated primarily to hospital functions. Therefore, the current name creates confusion for many individuals who must access the building. The name "Oakdale Hall" establishes the location and provides a neutral name for a building that contains many different types of units and functions.

MOTION: Mr. Stork moved that the board approve renaming Oakdale Hospital as Oakdale Hall. Mrs. Jorgensen seconded the motion and it passed unanimously.

TERMINATION OF THE MASTER OF SCIENCE DEGREE IN OPHTHALMOLOGY. It was recommended that this be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

Regent Neu asked why this program was being terminated. Vice President Remington explained that at one time it was usual for a post-M.D. to obtain a M.S. for advanced work in this field. However, there had been little demand for the master's program for a number of years. In fact, the last degree in that major was awarded in 1976. The university reported that students seeking advanced work in Ophthalmology have been choosing subspecialty training programs rather than earning a Master of Science degree.

MOTION: President Brownlee stated that the request for termination of the M.S. degree in Ophthalmology was referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION SYSTEM. It was recommended that the board approve the following revisions to the university's classification system:

1. The addition of Piano Maintenance Coordinator in pay grade 6 (\$15,410-\$24,420).
2. A revised description for Distribution and Marketing Administrator-- CONDUIT--and reassignment from pay grade 6 to pay grade 7 (\$16,640-\$25,380).
3. The reassignment of two classifications, Internal Auditor and Supervisor of Student Loans from pay grade 9 (\$19,410-\$30,760) to pay grade 10 (\$20,960-\$33,530).

The Board Office explained that piano tuning and maintenance for the School of Music were currently done contractually by outside repairmen. The proposed new position would be responsible for tuning, maintenance, and repair; for teaching classes in piano maintenance; and for training apprentices. Funds for the position were available from existing resources in the School of Music.

CONDUIT is a federally supported consortium headquartered at the University of Iowa which was originally established to study sharing computing services among institutions of higher education, particularly those liberal arts colleges who could not otherwise have had such services available. In order to serve better those institutions, CONDUIT had reorganized its distribution functions. The proposed classification description for Distribution and Marketing Administrator in pay grade 7 reflected the revised duties and responsibilities. Funds were available from existing resources.

Changes over the past five to ten years in the scope of responsibilities and the complexity of duties justified the proposed change from 9 to 10 in the pay grade assignments of the Internal Auditor and the Supervisor of Student Loans classifications. Funding would come from appropriations provided for reclassifications and promotions.

Pay grade assignments for all of the proposals were determined by application of the university's point evaluation system.

MOTION:

Mrs. Anderson moved that the board approve the proposed revisions to the university's classification system.  
Mr. Stork seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register for June 1983 had been received, was in order and recommended for approval.

STATE UNIVERSITY OF IOWA  
June 8, 1983

The board was requested to ratify executive secretary award of the following construction contracts:

Old Capitol--West Terrace Construction

Award to:

Contract A--West Terrace Reconstruction:

Burger Construction Co., Inc., Iowa City, Iowa \$290,260.00

Contract B--Landscaping:

Pleasant Valley Orchards & Nursery, Inc.,  
Iowa City, Iowa \$13,485.96

The board was also requested to approve an amended project budget of \$387,000. Action taken by the General Assembly provided funding of \$160,000 from the Herrick Trust Fund (rather than the \$330,500 originally recommended by the Herrick Trust Fund committee) with the remaining funding of \$227,000 coming from either Building Repairs or Income from Treasurer's Temporary Investments.

Regent Neu asked why this project was so expensive. Acting Associate Vice President Mahon said it was because the West Terrace is in itself a structure, and it has deteriorated substantially since it was built in 1922. There are drainage problems. It is necessary to replace the entire set of steps. The steps are dangerous; the university recently paid a tort claim because of this. In addition, extensive landscaping must be done to restore the west slope to its original appearance. The Herrick Trust Fund money was contingent upon the reconstruction being consistent with the original planning. Ms. Mahon agreed that it was expensive.

Mayflower Apartments--Repairs and Improvements

Award to:

General: McComas-Lacina Construction Co., Inc., Iowa City, Iowa \$562,096.00

Mechanical: AAA Mechanical Contractors, Inc., Iowa City, Iowa \$30,697.00

Electrical: Meisner Electric, Inc., Newton, Iowa \$96,000.00

Jessup Hall--Suite 111 Remodeling

Award to: B. A. Westbrook Construction, Inc., Marion Iowa \$157,867.00

Lower Finkbine--Recreation and Athletic Field Toilet Service Building--

Utility Service Extensions

Award to: Dave Schmitt Construction Co., Inc., Cedar Rapids, Iowa \$56,775.00

Hancher Auditorium--Roof Replacement

Award to: Townsend Roofing and Sheet Metal Co., Inc., Coralville, Iowa \$126,000.00

The Board Office noted that excellent bids were received on this project. The construction budget for the roof replacement had been \$200,000.

STATE UNIVERSITY OF IOWA  
June 8, 1983

Museum of Art--Air Conditioning Renovation--Dual Glazing Window Contract  
Award to: Signa System, Inc., Chicago, Illinois \$53,600.00

This contract was awarded by the executive secretary utilizing Form B. The irregularity was that a single bid was received. This irregularity was waived since investigation determined that other firms were contacted as to the availability of plans and specifications. However, due to the highly specialized nature of the work and the manufacturer's warranty specified in the bid documents, it was determined that this was the only firm possessing all the qualifications to complete the work.

The board was requested to approve the following new projects:

University Hospitals--Pediatric Neonatology Staff Offices  
Source of Funds: University Hospitals RR&A \$96,600.00

The University Architect's Office was selected as architect and inspection supervisor. Mr. McMurray noted that the budget as presented on this project and the one listed below raised questions as to how much of the work was to be done by Physical Plant forces rather than by outside contractors. He had been concerned that the total of the various segments of work might go over the board's limit of \$50,000. The board is quite sensitive in this area because of a policy set 18 months ago that encourages competitive bidding. The Board Office would continue to inform the board of situations where work to be done by Physical Plant forces fell between \$25,000 to \$50,000 as had been requested by some board members. Physical Plant work is \$46,200.

University Hospitals--Nursing Administration Staff Offices  
Source of Funds: University of Iowa Building Usage Funds \$98,497.00  
Physical plant work is \$43,890.

University Hospitals--Oral Surgery Renovation Project--Phase A  
Source of Funds: University Hospitals Building Usage \$99,875.00

University Hospitals--Nuclear Medicine Remodeling  
Source of Funds: University of Iowa Building Usage Funds \$98,150.00

The University Architect's Office was selected as architect and inspection supervisor on the above three projects.

Mayflower Apartments--Swimming Pool Modifications  
Source of Funds: General University Building Repairs or Income  
from Treasurer's Temporary Investments \$78,000.00

The Physical Plant Department was selected as inspection supervisor. The university indicated the work would be accomplished by purchase order with a small portion to be carried out by Physical Plant forces.

Halsey Gymnasium--Exterior Repairs  
Source of Funds: Building Maintenance \$49,650.00

The Physical Plant Department was selected as inspection supervisor.

The board was also requested to ratify selection of Harvey W. Henry & Associates, Coralville, Iowa, to provide final design services on the project on an hourly rate basis to a maximum of \$2,647.

Steindler Building--Reoccupancy Remodeling--Phase VI

Source of Funds: General University Building Repairs

\$555,000.00

The Physical Plant Department was selected as inspection supervisor. The board previously approved an agreement with the architect on this project. Fees of \$36,500 on that agreement were calculated to be 8.1 percent of the cost of construction which is considered reasonable for a project of this type.

The board was requested to take action on the following additional consultant contracts.

College of Law Building

Approve an increase in compensation for additional services provided at the request of the university of \$40,670 to the project architect, Gunnar Birkerts & Associates, Birmingham, Michigan.

Regent Neu asked for the reasons for this increase. Mr. McMurray said fees are based on the services to be provided and the estimated amount of time needed to complete the task. When additional compensation is requested it is usually because the architect or engineer has been asked to undertake something in addition to what was originally requested. In the case of the Law Building, the increased compensation was because external agencies had imposed various requirements. It was then necessary to redesign what the architect and the university had completed. It would not be fair to make the architect absorb these costs. In addition, there was a fee of \$21,850 for a life cycle cost analysis. Mr. McMurray told Regent Neu that these analyses had become part of the Regents' usual requirements after this particular contract was initiated. It would now be included in the original agreement with an architect.

Regent Neu asked what architects' fees usually were as a percent of the total cost of a building. Mr. McMurray said a range of from 6 to 10 percent was normal. The Law Building was expected to be about 10 percent including construction inspection. He didn't think costs were much more than average other than the redesign costs caused by the external agency requirements discussed above.

Regent Murphy said she could understand why a building containing laboratories would be expensive to design but not why the Law Building should be so expensive. Mr. McMurray said it is actually a complicated building. The 10 percent did include construction management. The basic fees were probably closer to 6 or 7 percent.

President Brownlee said the board would like a report on the architects' fees for the last 8 or 10 projects including project management. Regent Neu said this would help the board in the future by giving them a rule of thumb to compare these fees.

Waste Management Disposal--Feasibility Study

Ratify selection of Doucet & Mainka, P.C., Poughkeepsie, New York, to conduct a preliminary study on a waste handling and disposal system for the university. Fees would be on an hourly basis to a maximum of \$15,700. The board granted permission to the university to negotiate an agreement for consultation at its March meeting.

Acting Associate Vice President Mahon said that because of federal regulations concerning hazardous waste disposal and the difficulty of finding disposal sites, the university felt it needed a consultant in this area. It developed a list of five firms. Four of these firms expressed interest. After interviewing two of the firms, the university felt that Doucet & Mainka had the most experience. The university recommended award of contract to this firm for that reason.

Macbride Hall--General Remodeling--Phase 3--Home Economics Departmental Offices

Ratify selection of McConnell Steveley Anderson, P.C., Cedar Rapids, Iowa, to provide full-range architectural services on a fixed fee basis of \$10,500 plus \$1,200 for reimbursable expenses. The board would be asked to approve a project budget following the completion of the preliminary study.

University Hospitals--Pediatrics Ophthalmology Clinic

Ratify selection of Miner Consulting Engineers, P.C., Rock Island, Illinois, to provide full-range engineering services on an hourly basis to a maximum of \$1,825.

Medical Laboratories--Cesium Radiation Facility--Radiation Research Lab.

Ratify selection of Shoemaker & Haaland Engineers, Coralville, Iowa to conduct a preliminary study to be compensated on an hourly rate basis to a maximum of \$1,500.

University Hospitals--Pediatrics Nutrition Plumbing and Electrical Remodeling

Ratify selection of Shive-Hattery & Associates, Iowa City, Iowa, to provide final design services on this project. Compensation would be on an hourly rate basis to a maximum of \$3,950.

University Hospitals--Faculty Office Remodeling

Ratify selection of Miner Consulting Engineers, Rock Island, Illinois, to provide final design services and site survey services on an hourly rate basis to a maximum of \$987.

University Hospitals--Replace Patient Room Doors--Psychiatric Hospital

Ratify selection of Miner Consulting Engineers, Rock Island, Illinois, to provide final design services and site survey services on an hourly rate basis to a maximum of \$1,613.

Macbride Hall--Exterior Refurbishment

Ratify selection of Stanley Consultants, Inc., Muscatine, Iowa, to provide contract administration and project quality control during the construction of this project with compensation to be on an hourly basis to a maximum of \$3,262.

Iowa Memorial Union--Union Bookstore Expansion

Ratify selection of Stanley Consultants, Inc., Muscatine, Iowa, to provide contract administration and project quality control during the construction of the project with compensation to be on an hourly basis to a maximum of \$4,900.

Iowa Hall--Museum of Natural History--Phase I--Space Preparation--Macbride Hall

Ratify selection of Stanley Consultants, Inc., Muscatine, Iowa, to provide contract administration and project quality control during the construction of the project with compensation to be on an hourly rate basis to a maximum of \$9,460.

Quadrangle Residence Hall--Water Infiltration Study

Ratify selection of Shoemaker & Haaland, Professional Engineers, Coralville, Iowa, to provide a preliminary study and site survey services with compensation to be on an hourly basis to a maximum of \$2,118.50.

Museum of Art--Air Conditioning Renovation--Dual Glazing Window Project

Ratify selection of Harvey W. Henry & Associates, Coralville, Iowa, to provide contract administration and project quality control during the construction of this project (the contract on this project was awarded above). Compensation would be on an hourly basis to a maximum of \$1,995.

Field House and Athletic Office Building Remodeling

The university requested permission to negotiate a contract with Stanley Consultants, Inc., Muscatine, Iowa, for construction management services. At its May meeting the board awarded a \$3.9 million contract for this remodeling. The Board Office recommended approval of this request.

The Board Office noted the following special matter:

The university had determined that the source of funds on five projects undertaken during fiscal year 1983 should be designated to come from General University Building Repairs. The projects were Library Electrical Renovation, Renovation of East Main Power Plant Smoke Stack, Water Distribution Improvements New Art Building to Hancher Auditorium Water Line, Water Plant Sludge Handling Facility, and West Campus Primary Electrical Service.

The Legislature in the closing hours of the 1983 Session approved, in S.F. 540, a significant change in Section 8.33 of the Code to provide that:

No payment of an obligation for goods and services shall be charged to an appropriation subsequent to the last day of the fiscal term for which the appropriation is made unless such goods and services are received on or before the last day of the fiscal term, except that repair projects and other contracts for services and capital expenditures for the purchase of land or the erection of buildings for new construction, which were committed and in progress prior to the end of the fiscal year, are excluded from this provision.

Previously the law provided for maintenance of an encumbrance list. The Board Office noted that all five projects listed were either done or in progress prior to the end of the fiscal year.

MOTION:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for June 1983; ratify award of the construction contracts made by the executive secretary; approve the amended project budgets; approve the new projects; ratify and approve the consultant projects, give permission to negotiate for construction management services; and authorize the executive secretary to sign all necessary documents. Mr. Duchon seconded the motion and it passed unanimously.

STUDENT ACTIVITY FEE ALLOCATIONS 1983-84. It was recommended that the proposed allocations for student activities, student services, building fees, and development funds totaling \$48.86 for each semester during 1983-84 and \$16.92 for the summer of 1984 be approved.

The Board Office explained that student activity fee allocations per semester amounted to \$44.82 in 1981-82 and \$46.03 per semester in 1982-83. The proposed increase to \$48.86 for each semester for 1983-84 represented a 6.1 percent increase. This approximated the tuition increase for undergraduate and graduate students for FY 1983-84.

The student activity fee supports a set of student activities including student publications, lectures, recreational activities, student government, and special studies. Student activity funds also support the campus bus systems and student building fees to amortize long-term debt associated with the Recreation Building, the Hancher Auditorium, and the Carver-Hawkeye Arena/recreation areas. Allocation of the student fees are as shown in the table on the next page.

The Board Office noted the establishment of a new Development Fund financed by student fee allocations proposed for the fall semester 1983-84. The Student Senate and Collegiate Associations Council agreed to distribute the per student allocation of \$1.72 as follows: faculty vitality programs, 32 percent; United Students of Iowa (which has similar organizations at ISU and UNI) 38 percent; and the remaining 30 percent would go toward the renovation of the Iowa Memorial Union. Student government representatives agreed that the full amount of the development fee of \$1.72 per student per semester would be dedicated to the Iowa Memorial Union remodeling Project after the 1983-84 academic year.

There is an extensive need to modernize and update the Iowa Memorial Union so that it can continue to be responsive to user needs. The board had

ALLOCATION OF STUDENT ACTIVITY FEES

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	<u>Per Semester</u> 1983-84	Summer 1984
<u>Student Activities</u>		
SPI Board	\$ 2.93	\$ 1.10
Lectures	.70	--
Recreations	.59	--
UICAC	3.05	--
UISAS	3.05	--
UISA Office	.16	.33
Contingency	.06	.22
UISA Commissions	.00	--
	<u>\$ 10.54</u>	<u>\$ 1.65</u>
<u>Student Services</u>		
Cambus/Bionic Bus	\$ 7.13	\$ 1.33
Student Health	5.11	2.00
	<u>\$ 12.24</u>	<u>\$ 3.33</u>
<u>Building Fees</u>		
Recreation Building	\$ 3.50	\$ --
Hancher Auditorium	8.00	5.00
Arena/Recreation	12.86	5.96
	<u>\$ 24.36</u>	<u>\$ 10.96</u>
<u>Student Fee Development Fund</u>	\$ 1.72	\$ .98
TOTAL, ALL FEES	\$ 48.86	\$ 16.92

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DISCUSSION

For 1983-84 only, income from the Student Fee Development Fund would be allocated as recommended by the Student Senate and Collegiate Associations Council:

Faculty Vitality Programs	\$ .55
United Students of Iowa	.65
Renovation of the IMU	.52
	<u>\$ 1.72</u>

Representatives of both the Senate and CAC agree that the entire development fee will be dedicated to IMU remodeling after the 1983-84 academic year.

previously approved projects to modernize the Iowa House space and provide expansion space for the bookstore. However, extensive remodeling and, perhaps, an addition would be needed before the building could function to meet future university needs.

Extensive internal actions were underway to identify those needs as well as to identify a source of financing the needs. The current student commitment to the modernization process, which begins with the 52 cents per student per semester in fall 1983 and the larger commitment beginning one year hence, represented only part of the support structure that would be needed to renovate and modernize the Memorial Union functions.

In response to a question from Regent Jorgensen, Acting Associate Vice President Mahon said the university would present remodeling plans to the board, design as well as finances. President Freedman said this would be done in the fall.

MOTION:

Mrs. Jorgensen moved that the board approve the proposed schedule of allocations for student activities, student services, building fees, and development funds totaling \$48.86 for each semester during 1983-84 and \$16.92 for the summer of 1984. Mr. Neu seconded the motion and it passed unanimously.

PURCHASE OF PROPERTY. It was recommended that the board approve the purchase of property located in Coralville, Iowa, for a purchase price of \$61,110 from Earl M. Yoder and Edna M. Yoder.

The university requested approval to purchase a parcel of land consisting of 21,000 square feet in Coralville adjacent to land owned by the University of Iowa. A small office building located on the property was excluded from the transaction and was to be removed by the current owners prior to delivery or possession.

The purchase price of \$61,110 was based on two appraisals. The method of appraising was somewhat different than normal in that the appraisals were taken on a significantly smaller tract than that actually being acquired. The appraised value was then adjusted upwards to accommodate the actual square footage being acquired on a per square foot basis to arrive at an adjusted appraised value. The two appraisals were \$54,600 and \$62,370. Basic board policy is that any property shall be purchased at not more than 5 percent over the average of two appraisals or the high appraisal, whichever is the lower figure.

This property falls outside of the basic land acquisition policy presented to the board in 1973 and 1974. This acquisition is for specific expansion of the only significant university facility located in Coralville, the Graphic Services Building which houses the university printing service.

Acquisition of this property would, for the first time, allow future space needs for the printing service to be met.

Funds for the purchase were available from unexpended balances of Income from Treasurer's Temporary Investments, the normal method utilized to fund such purchases at the university. In this instance, since printing service is a revenue-producing venture, Treasurer's Temporary Investment funds would be repaid over a four-year period by printing service.

This purchase would require the approval of the Executive Council of Iowa.

MOTION:

Dr. Harris moved that the board approve the purchase of property located in Coralville, Iowa, for a purchase price of \$61,110 from Earl M. Yoder and Edna M. Yoder. Mrs. Murphy seconded the motion. Upon the roll being called, the following voted:  
AYE: Anderson, Duchon, Harris, Jorgensen, Murphy, Neu, Stork, Brownlee  
NAY: None  
ABSENT: McDonald  
The motion passed unanimously.

LEASES OF PROPERTY. It was recommended that the board approve three leases with landlords for the benefit of the University of Iowa as described below:

1. Drake University. The facility is needed to enable the university to offer appropriate work for graduate students in central Iowa who are pursuing a master's degree in Social Work. The renewed lease allows for the continued use of classroom and office space, equipment, facilities, and services at Drake for the University of Iowa Social Work Center. The \$17,000 cost of the agreement to the University of Iowa represents an increase of 3 percent and includes a remodeling item which is in its second of three years of amortization.
2. Marycrest College. The renewed lease allows for the continued operation of the university's existing Social Work Training Center which coordinates practicum placement of students in the Master of Social Work program. Previously the university used space in the college's Peterson Hall; the university operations will move from that space to West Hall. Under the current lease the board is paying approximately \$5.75 per square foot per year for 575 square feet; under the proposed lease the rate will be \$5.05 per square foot per year for 720 square feet. The cost of providing facilities for the program, however, will increase by 10 percent.
3. D and P, Inc., Coralville, Iowa (new). The gymnastics programs at the university are assigned space in the North gym of the Field House. Because that facility is undergoing rehabilitation, temporary space for the gymnastics program is needed. The landlord will provide all utilities in the recommended space. Because the university had a

STATE UNIVERSITY OF IOWA  
June 8, 1983

sports school scheduled for the North gym before the rehabilitation project was scheduled, it was necessary for the university to begin utilizing this facility before it could be presented to the board. Pursuant to Executive Order No. 44, the university considered vacant schoolhouses in the Iowa City Community Schools. None met the program needs of the university.

Because of the need for near access to institutional libraries at Drake University and Marycrest College, vacant schoolhouses could not be utilized for the programs at Drake and Marycrest pursuant to Executive Order No. 44.

The university reported that the the terms and conditions of the three agreements were fair and equitable.

MOTION:

Dr. Harris moved that the board approve leases with landlords for the benefit of the University of Iowa as follows: (1) Drake University, Des Moines, Iowa (renewal) for the use of approximately 1,650 square feet of space in the frame building at 2830 University Avenue from July 1, 1983, to and including June 30, 1984, as part of an annual fee of \$17,000 for the use of space, facilities, equipment, and services; and (2) Marycrest College, Davenport, Iowa (renewal of arrangement, new location) for the use of approximately 720 square feet of office space in the college's West Hall from July 1, 1983, to and including June 30, 1984, as part of an annual fee of \$3,636.88 for the use of the space, facilities, equipment, and services; and (3) D and P, Inc., Coralville, Iowa (new) for the use of 5,700 square feet of space located in the Coral Industrial Park Addition to Coralville, Iowa, from June 1, 1983, to and including June 30, 1984, for a rent of \$1,200 per month for a total rent for the term of \$15,600. Mr. Neu seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Duchen, Harris, Jorgensen,  
Murphy, Neu, Stork, Brownlee

NAY: None

ABSENT: McDonald

The motion passed unanimously.

ACADEMIC BUILDING REVENUE BONDS, SERIES S.U.I. 1983. It was recommended that the board adopt a "Resolution directing the advertisement and sale of \$10,000,000 Academic Building Revenue Bonds, Series S.U.I. 1983."

STATE UNIVERSITY OF IOWA  
June 8, 1983

The 1983 Legislature in Senate Concurrent Resolution 13 authorized the sale by the Board of Regents of \$63,780,000 in academic building revenue bonds for the period beginning July 1, 1983, and ending June 30, 1985.

The University of Iowa was authorized to issue from that total \$24,770,000 which would fund the following:

Law Building Construction and Equipment	\$24,650,000
Bon Issuance Costs	120,000

Sale of bonds for the University of Iowa would occur at least twice during the biennium. (See discussion of Capital Allocations FY 1984 under the general docket of these minutes.)

The resolution directing the advertisement and sale of \$10,000,000 academic building revenue bonds, series S.U.I. 1983, authorizes and directs the executive secretary to fix the date for the sale of these bonds during calendar year 1983 provided that such bonds shall be issued, i.e., delivered to the purchasers thereof, on or after July 1, 1983, and to cause notice of sale of these bonds to be published in the customary form and in the manner required by Chapter 262A of the Code.

Current plans involved sale of \$10,000,000 at the July 21, 1983, board meeting. At that meeting, the board would be requested to adopt the major bonding resolution, sell the bonds, and take certain other required actions relative to sale of bonds.

The Board Office said the recommended action would set in motion sale of bonds at the July meeting and also give the board, through the executive secretary, the necessary flexibility to alter that sale schedule should such change become necessary.

MOTION:

The board took up for consideration the matter of providing for the advertisement and sale of \$10,000,000 Academic Building Revenue Bonds, Series S.U.I. 1983.

Whereupon Mrs. Anderson introduced and caused to be read a resolution entitled "Resolution directing the advertisement and sale of \$10,000,000 Academic Building Revenue Bonds, Series S.U.I. 1983," and moved that said resolution be adopted.

Dr. Harris seconded the motion, and after due consideration the president put the question on the motion and, the roll being called, the following voted:

AYE: Anderson, Duchon, Harris, Jorgensen, Murphy, Neu, Stork, Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared the motion duly carried and said resolution adopted.

STATE UNIVERSITY OF IOWA  
June 8, 1983

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa.

LEASE OF FORMER IOWA CITY PUBLIC LIBRARY. Acting Associate Vice President Mahon told the board that the university faces an acute space shortage this fall in part because of construction of several buildings and in part because of enrollment increases. After a search for a rental property in proximate location to the campus, the university was negotiating with owners of the former Iowa City Public Library to see if it could arrange an acceptable lease. The building contains 20,000 square feet which the university hoped to rent for less than one dollar per square foot. Because the board did not meet again until July 21, and the university hoped to have a lease in effect by that time, it wished to inform the board now of its intentions.

In answer to questions from Regent Duchen, Ms. Mahon said the university might need the building for as long as five years. The building is in good condition and air conditioned, but the university needed to determine what would be needed in terms of the heating plant. Naturally, the university would not wish to spend a great deal of money on a rental property, but she reiterated that the university urgently needed this space.

AWARD OF COAL CONTRACT 1983-84. The university recommended that the board authorize the University of Iowa to award the 1983-84 coal contract to Iowa Coal Sales Corporation, in accordance with the provisions of the bid documents, including the requirement of the posting of a performance bond by a contract awardee within 48 hours of notification of award of contract. In the event the awardee fails to timely post the performance bond, the recommendation is that the board authorize the university to award the 1983-84 coal contract to CenTran Corporation.

On April 15, 1983, the University of Iowa solicited competitive bids to supply, on an annual basis, approximately 120,000 tons of washed stoker coal. Bids were sought for the period beginning July 1, 1983, through June 30, 1984, and, alternatively, for a five-year period beginning July 1, 1983. Fourteen firms submitted bids for the one-year contract; eight firms submitted bids for the multi-year contract. The specifications called for award of the bid by June 23, 1983.

The university reported that on the basis of the application of the standard formula for pricing coal (price per million BTU's), the apparent low bidder was CenTran Corporation of Minneapolis, Minnesota. The apparent fourth low bidder, based on the formulaic computation, was Iowa Coal Sales Corporation. The difference in formula cost between CenTran Corporation and Iowa Coal Sales was \$108,540 or 2.7 percent.

The university indicated that cost factors beyond the formula price could also be considered in evaluating bids. Because non-Iowa Coal suppliers such as CenTran Corporation must ship sufficient coal by barge to meet

winter heating needs prior to the time the Mississippi River freezes, that coal must be stockpiled in Coralville and trucked to the power plant as needed. While it is impossible to determine these additional costs with certainty, the university reported that costs may be estimated for the coming year as follows:

Additional Costs Associated with the Purchase of Coal to be Stockpiled

Hauling from Coralville Stockpile	\$ 68,886
Spontaneous Combustion and Handling Losses	7,000
Interest Earnings Lost Due to Stockpiled Inventory	<u>31,133 - 38,503</u>
<b>TOTAL ESTIMATED ADDITIONAL COSTS</b>	<b><u>\$107,019-\$114,389</u></b>

Centran Corporation indicated that it would use stockpile delivery. Iowa Coal Sales Corporation indicated that it would use continuous delivery.

The university noted that these additional cost figures were estimates. Moreover, it was possible that other cost factors might exist which, on a marginal basis, could make Iowa coal or out-of-state coal more or less costly. For example, the university might incur additional costs from handling Iowa coal with higher ash content; higher ash content might make the equipment operate less efficiently.

In light of the fact that all additional cost figures were estimates and in light of the 2.7 percent difference in the formulaic base price, the university was of the view that there was no material difference in cost between the bids submitted by Iowa Coal Sales Corporation and the Centran Corporation. Acting Associate Vice President Mahon said the university believed it appropriate, when considering the Iowa preference law on coal, to award this contract to the Iowa Coal Sales Corporation.

Board members asked why the university was recommending a one-year rather than a five-year contract in view of the very good bids received and the difficulty of negotiating these contracts each year. Ms. Mahon said five year contracts contain an escalator clause for inflation and are subject to a 90-day cancellation clause by either party. She agreed that this year's bids were very good. However, while it was not possible to anticipate with great certainty what the coal market would do in the future, it was hoped that continued decreases in energy consumption in this country augured well for continued low prices. Mr. Richey pointed out that some negotiation was required even in five-year contracts. He noted that price in any case was secondary to reliability of the source.

MOTION:

Mrs. Anderson moved that the board authorize the University of Iowa to award the 1983-84 coal contract to Iowa Coal Sales Corporation, in accordance with the provisions of the bid documents, including the requirement of

STATE UNIVERSITY OF IOWA  
June 8, 1983

the posting of a performance bond by a contract awardee within 48 hours of notification of award of contract. In the event the awardee fails to timely post the performance bond, the recommendation is that the board authorize the university to award the 1983-84 coal contract to CenTran Corporation. Dr. Harris seconded the motion.

President Brownlee asked if board members had any further comments. He stated that the Board of Regents was awarding the contract to the Iowa Coal Sales Corporation because there was no material difference in the bids between them and the CenTran Corporation.

VOTE ON MOTION:

The motion passed unanimously.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Wednesday, June 8, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for May 1983 were ratified by general consent of the board.

ANNUAL TENURE ANALYSIS 1982-83. The annual tenure analysis for Iowa State University was discussed as part of the general docket.

APPOINTMENTS OF ADMINISTRATORS. It was requested that the board approve the following appointments:

George O. Strawn as acting chair of the Department of Computer Science and Associate Professor of Computer Science effective July 1, 1983, through June 30, 1984. Salary \$44,575.

Joan E. Herwig as chair of the Department of Child Development and Associate Professor of Child Development effective July 1, 1983, through June 30, 1986. Salary \$35,000.

Roger M. Hogle from Assistant Dean of Student Affairs and Professor of Veterinary Microbiology and Preventive Medicine to Associate Dean for Student Affairs and Professor of Veterinary Microbiology and Preventive Medicine in the College of Veterinary Medicine, effective July 1, 1983. Salary as budgeted.

R. Duane Shinn as Professor and Chair of the Department of Community and Regional Planning effective July 1, 1983, through June 30, 1988. Salary \$45,000.

T. Al Austin as Director of the Iowa State Water Resources Research Institute effective July 1, 1983. Salary \$44,145.

Rabindra Narayan Mukerjea as Associate Dean of the College of Design effective July 1, 1983. Salary \$37,650.

MOTION:

Mr. Duchon moved that the appointments as noted above be approved by the board. Mr. Neu seconded the motion and it passed unanimously.

WATERLOO AREA EXTENSION OFFICE LEASE. It was recommended that the board approve the lease with Community Mortgage and Investment Company at 353 Fletcher Avenue, Waterloo, Iowa.

The Waterloo Area Extension Office has been at this location since Sept. 1, 1968. The proposed rent of \$4.398 per square foot per year represents an increase of 21.5 percent over the current rent. There had not been a rent increase for five years. The university reported that comparable space in the Waterloo area rents for from \$4.50 to \$7.00 per square foot per year. The lease contains a clause which will allow the board to terminate the lease if funds for the lease are not available.

Pursuant to Executive Order Number 44 the university considered available vacant schoolhouse space that was available for lease. There was no such space available at comparable cost, in the size range required, and that was accessible to the handicapped in the Waterloo area.

The university reported that the terms and conditions of the lease were fair and equitable.

MOTION:

Mrs. Anderson moved that the board approve the lease with Community Mortgage and Investment Company for 2,592 square feet of space at 353 Fletcher Avenue, Waterloo, Iowa, for three years commencing September 1, 1983, at a rate of \$4.398 per square foot per year (\$11,400 annual rent). Mrs. Murphy seconded the motion and upon the roll being called, the following voted:

AYE: Anderson, Duchon, Harris,  
Jorgensen, Murphy, Neu, Stork,  
Brownlee

NAY: None

ABSENT: McDonald

The motion passed unanimously.

PROPOSED CHANGES IN PARKING FEES FOR THE 1983-84 ACADEMIC YEAR. It was recommended that the board approve the annual fees for parking for the academic year 1983-84 as follows: reserved permits \$75; general permits \$25; motorcycle permits \$10; and meter rates 25 cents/half hour.

The Board Office explained that under the authority of the Administrative Procedures Act, changes in parking fees are routinely brought to the board for approval.

Primary funding sources for parking and traffic system operations, which are intended to be self-supporting, have been parking fees of various kinds and fines.

The proposed budget for parking and traffic system operations for 1983-84 was \$523,785. Estimated costs of operations for 1983-84 exceeded estimated revenues at 1982-83 rates by approximately \$40,000. This \$40,000 shortfall excluded an additional \$109,000 in costs which was proposed for transfer to other funding sources or for deferral. The proposed annual fee increases were established to produce a break-even budget excluding the \$109,000 in proposed transfers and deferrals.

Substantial discussion had been held concerning the financing of parking and traffic system operations. The university gave approval to the rate changes recommended above.

In addition, the University Administrative Board approved the establishment of a shuttle bus service from the Center parking lot to the campus to be used free of charge. The university reported that in recent years the campus has been moving gradually from a vehicle campus to a pedestrian campus. The shuttle bus service would accommodate the needs of students, staff, and visitors.

The Board Office noted that the traffic and parking system operation was not presently self-supporting and would be less so in 1983-84 even with the proposed rate changes. The university was urged to review all potential income sources with the objective of making this operation as fully self-supporting as possible.

**MOTION:**

Dr. Harris moved that the board approve the annual fees for parking for the academic year 1983-84 as follows: reserved permits \$75; general permits \$25; motorcycle permits \$10; and meter rates 25 cents/half hour. Mr. Duchon seconded the motion and it passed unanimously.

**PURCHASE OF PROPERTY.** It was recommended that the board approve the purchase of the building located on university property from the Iowa State University Credit Union for a purchase price of \$50,000.

The Board Office explained that the Iowa State University Employees Credit Union had for the past 13 years occupied an office building which it constructed located on university property on Haber Road. The credit union was now planning to relocate off-campus and had no use for the existing building.

The original agreement provided for a ten-year lease of property by the credit union from the university. Upon termination, the credit union was required to remove the structure on the site and restore it to its original condition. However, the university determined that it had a use for the structure.

The university proposed to use this 5,000 gross square foot prefabricated structure as a temporary location for a portion of the Department of

Institution Management while its space in MacKay Hall is being renovated. Upon relocation of the department back to renovated space, a permanent occupant would be selected. One suggestion was the relocation of the engineering extension program from Marston Hall to provide additional space in Marston for the freshman engineering program.

The university had a single appraisal on the property indicating that the building has a market value of \$52,500. The tax value of the building is considerably higher. The university indicated that the replacement cost of the facility would be approximately \$93,297, making the negotiated amount of \$50,000 for purchase very reasonable. The useful life of the building is a further 15-20 years with normal maintenance.

Source of funds for the purchase would come from unexpended balances of Income from Treasurer's Temporary Investments, which is the normal method used to fund such purchases at the universities. The purchase would require approval of the Executive Council under statutory requirements.

MOTION:

Dr. Harris moved that the board approve the purchase of the building located on university property from the Iowa State University Credit Union for a purchase price of \$50,000. Mrs. Murphy seconded the motion, and upon the roll being called the following voted:

AYE: Anderson, Duchon, Harris,  
Jorgensen, Murphy, Neu, Stork,  
Brownlee

NAY: None

ABSENT: McDonald

The motion passed unanimously.

Regent Harris noted that many property purchases are funded from Income from Treasurer's Temporary Investments and asked how much the universities generated annually from these investments. President Brownlee requested that these figures be compiled and reported to the board.

DORMITORY IMPROVEMENT FUND TRANSFER. It was recommended that \$450,000 in existing Dormitory Surplus Funds be transferred to the Dormitory Improvement Fund.

The Board Office explained that at Iowa State University, bond covenants associated with a 1964 bond resolution authorize an addition to the Dormitory Improvement Fund of \$300,000 or more as may be needed to be taken from annual operating revenues. Additionally, the university may transfer Bond Reserve Funds to the Improvement Fund once the Bond Reserve Fund has reached its maximum required level. With approval of this transfer, the Dormitory Improvement Fund would have received \$650,000 in transfers in FY 1982-83. This includes \$200,000 in annual additions to the Bond Reserve Fund that are no longer required.

These transfers are necessary because the original bond covenants called for Dormitory Improvement Fund transfers at levels that no longer keep pace with the aging facilities and price inflation. The campus noted that the newest residence hall is eleven years old while the newest kitchen and dining facilities are thirteen years old. High occupancy levels in student housing have accelerated the rate of wear and tear with concomitant added costs.

MOTION: Dr. Harris moved that the board approve the transfer of \$450,000 in existing Dormitory Surplus Funds to the Dormitory Improvement Fund. Mrs. Anderson seconded the motion and it passed unanimously.

APPOINTMENTS OF SECRETARY AND TREASURER. It was recommended that the board approve the following appointments:

Bernard O. Randol, Controller, to be University Secretary for the fiscal year beginning July 1, 1983.

Warren R. Madden as University Treasurer for the fiscal year beginning July 1, 1983.

MOTION: Mr. Neu moved that the board approve the appointments of Mr. Randol and Mr. Madden as Secretary and Treasurer, respectively. Dr. Harris seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period of May 20 through June 9, 1983, had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

Mackay Hall--Renovation for Institution Management  
Award to: Vulcan Construction Co., Des Moines, Iowa \$397,200.00

The board was also requested to approve a detailed project budget which included the contract award. The amount of the budget remained at \$500,000 funded from the same sources as approved by the board in April.

Utilities--Campus Improvements--Steam Tunnel Electrical Improvements  
Award to: Johnson Electric Co., Inc., Des Moines, Iowa \$52,050.00

The university also submitted an updated budget showing this award and noting that there is \$413,500 reserved for future contracts out of a total budget of \$1,272,600.

The executive secretary utilizing Form C referred the following contract action to the board:

Energy Conservation Program--Phase I--Carver Hall Building System Conversion

Bids were taken on this project on June 8. Three bids were received. The low total bid for the base proposal and the alternate exceeded by \$57,800 the approved project budget for the construction contract.

It was requested and recommended that the board reject all bids received and direct the university to modify specifications and rebid the project at a later date, except that the university should add the energy system conversion work on the third floor of this building to the impending remodeling package scheduled to be bid later in June to provide the proper coordination on that project.

The board was requested to approve final reports on three projects. Two were financed by the state contingent fund and the third was a manager's residence on the Dairy Nutrition Farm. In all three instances, there was no balance in the budget. The Board Office said all three final reports were in order and recommended for approval.

The board was requested to approve the following new projects:

Utilities--Heating Plant--Steam System Improvements

Source of Funds: Fuel Savings \$40,000.00

The board was also requested to ratify selection of Brown Engineering Company, Des Moines, Iowa, to provide engineering services on this project on an hourly rate basis to a maximum of \$7,000.

Stadium--Parking Additions

Source of Funds: Athletic Council \$200,000.00

The project would construct two new 100-capacity lots east and west of the Olson Building. The university indicated the necessity of engaging a consulting engineer. The Board Office noted that that contract should come back to the board for action.

Linden Hall--Fire Safety Improvements

Source of Funds: Dormitory System Surplus \$45,000.00

This project provides for new fire exits for the dining and recreation room in this dormitory. The board was also requested to ratify selection of Brooks, Borg & Skiles, Architects, Des Moines, Iowa, to provide full-range architectural services with compensation on an hourly rate basis to a maximum of \$5,250.

Roof Replacements--1983

Source of Funds:	Building Repairs	\$247,000	
	Dormitory System Surplus	<u>153,000</u>	
	TOTAL		<u>\$400,000.00</u>

This project involves roof replacements or partial roof replacements on eight academic buildings and a dormitory complex. Design and inspection services would be furnished by the Physical Plant.

Regent Stork asked for more information about this project. Associate Vice President Madden said it was routine. This is the time of year to do roof repair. The eight buildings involved are older buildings on the campus and the roofs were from 10 to 20 years old. The university hoped new roofing techniques would provide a longer lasting roof. However, he noted that roofs are subject to tremendous temperature changes. There is, however, new equipment that can determine the moisture content of roofing materials which would enable the university to do a better job of determining what roofs need repair and replacement.

Regent Stork asked if the warranties had expired. Mr. Madden said they had on this particular group of roofs. He noted that the university has not been overly successful in collecting on roofing bonds. Companies in the business don't seem to survive, and 10 or 15 years after a project there is no one to go back to with complaints.

The board was requested to ratify the following additional consultant contract:

Friley Hall Renovation--Phase IV

The board in April granted the university permission to negotiate a contract for design services on the fourth phase of the Friley Hall project with Brooks, Borg & Skiles, Des Moines, Iowa, and for construction management services with Story Construction Co., Ames, Iowa. The board had not approved a project budget to date but would do so when agreements for design and construction management services were presented to the board.

The university had now determined that before this planning could proceed, the alternatives for the renovation of an adjacent courtyard must be studied and resolved. The university requested that the board ratify selection of Brooks, Borg & Skiles, Des Moines, Iowa, for a feasibility study that will develop design alternatives and estimates of their costs. Compensation would be on an hourly rate basis to a maximum of \$6,300.

The Board Office noted the following additional matters:

The university requested approval to designate General University Building Repairs funds as the source of funds on nine projects, as follows:

Armory--Partial Interior Renovation  
Carver Hall--Second Floor East--Office Remodeling  
Industrial Education II--Second Floor Partial Remodeling

Dairy Industry--Fire Exits and Remodeling (except for  
\$27,000 from 68th G.A. Capital Appropriations)  
Synchrotron--Remodel for Geotechnical Research Laboratory  
Utilities--Turbine Generator No. 2 Overhaul  
Iowa State Center--Resurface Parking Lots  
Dairy Industry--Ground Floor Partial Remodeling  
Exhibit Hall--Partial Remodeling

The Board Office explained that this was necessitated by Legislative action during the closing hours of the 1983 Session and recommended approval of this request. (See these minutes under SUI Register of Capital Improvements).

Agronomy Building Addition--Schematic Design, Presentation to Board

Vice President Moore introduced Ken Bussard of Bussard/Dikis, architects on this project. Mr. Bussard in turn introduced John Pesek, Dean of Agronomy at Iowa State University, the client; and Al Oberlander and Dave Delaney from Bussard/Dikis, who would assist with the presentation.

Mr. Bussard first discussed site influences on the design of the Agronomy Building Addition. There is a stand of marvelous trees which the architects intended to preserve. Another consideration was the impact of this very large building on its surroundings. The architects did not want the building to diminish the buildings already there. A third concern was a major steam line running through the site. In answer to questions from Regent Duchen, Mr. Bussard said this is an accessible tunnel encased in concrete. The lines in the tunnel are subject to aging but the Physical Plant feels the lines can be replaced within the tunnel as it exists. Therefore, the plan was arranged so the building could be placed over the existing steam line, keeping it intact.

Mr. Oberlander turned to the plan of the building. He said there had been 14 different schemes before the one presented today. He noted that the building is important as a national and international research facility. The plan has to deal with complex laboratory facilities. Because there are so many internal laboratory spaces, the architects felt it was important as much as possible to expose people to the outside. Whenever they are in a corridor they will be able to see outside.

The scale of this very large building was broken down to give it a more human scale and to harmonize with the existing Agronomy Building. The connection between the existing building and the Addition is not only for offices and support areas but a place called the commons where people can enjoy the trees and transact with each other. He hoped that state allowance for art could be used to place a sculpture in this area.

Utilities were placed in canyons so fumes could be exhausted. The third level has the mechanical spaces, directly above these canyons. Mr. Richey noted that the plans showed more gross square feet than the original specifications called for. Mr. Bussard said this was the space

required by the utility canyons. He noted, however, that every research facility that hadn't arranged its utilities in this manner has had a nightmare on its hands in terms of repairs and ventilation.

Mr. Delaney said the building is designed to be energy intensive. The basic mass of the building is square, reducing the amount of skin. Analysis of energy usage revealed that 74 percent of the total energy would be for lights, power, and ventilation; the envelope using only 26 percent. Based on the life cycle cost analysis, there would be a further search for ways to reduce energy consumption.

Regent Stork asked about the roof. Mr. Bussard said it is a flat roof that would be sloped behind a parapet to interior downspouts which would always be warm and accessible for maintenance. The roofing material would be butyl rubber, intended to last for 20 years.

Mr. Richey asked for more information about the remodeling of the existing building. Vice President Moore said it was felt that viable operation of the Agronomy Department required this remodeling now. Because other sources of funding had not become available, this remodeling would have to come out of the total budget for the Addition. Vice President Moore felt this would have an impact on equipment for the addition but it was necessary. Mr. Bussard said that although this was not part of the original goal, he felt positive it could be done.

Mr. Richey asked about the future schedule of the project. Vice President Moore said next month (July) the greenhouses would be bid. In October 1983 bids would be taken for the foundation and footings. In April 1984 it was expected that the main construction contracts would be awarded.

President Brownlee told board members that as a practical matter, this was the last chance they had to express concerns about the Addition. He said some board members had asked how they could control the degree of luxury put into a building.

Mr. Bussard said there are quality materials in the building. It will be a substantial, 50-year life building with terrazzo floors and a brick energy conservation skin. Equipment was estimated to be from 15 to 18 percent of the cost of the building. The light fixtures would be energy efficient. There would be 180 laboratories. A lot of money was being spent for energy recovery. The architects felt a mandate to look not just at first costs but at operating costs. The proposed building is a first-rate, high quality building and research facility.

Regent Anderson asked if there was a construction cost/energy saving formula that related to savings over 50 or 100 years. Mr. Bussard said Board of Regents standards require that plans go through at least four processes. For example, it was known at this time that double ducts would save 23 percent in terms of energy, but not yet how much it would increase the cost of construction. That would be determined in the next phase of design. At this point, the project was within budget.

IOWA STATE UNIVERSITY  
June 8, 1983

Mr. Bussard told Regent Murphy that new agronomy buildings in Kansas and Nebraska had been visited. The cost of the University of Nebraska building was close to the ISU Addition budget, but it would not be as fine a building.

President Brownlee said the board was not concerned so much with whether the project was within budget but whether the money was being spent wisely. The board did recognize the specific nature of the building.

President Brownlee noted that approval of the Capital Register included approval of the schematic design for the Agronomy Building Addition as presented by Bussard/Dikis.

MOTION:

Mr. Neu moved that the board approve the Register of Capital Improvement Business Transactions for the period of May 20 through June 9, 1983; ratify award of the construction contracts made by the executive secretary; reject all bids received on the Energy Conservation Program--Phase I--Carver Hall Building System Conversion; approve the project budget; approve the final reports; approve the new projects; ratify the consultant contracts; approve the designation of General University Building Repairs funds as the source of funds on nine projects; approve the schematic design of the Agronomy Building Addition; and authorize the executive secretary to sign all necessary documents. Mr. Duchon seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were other matters to be raised for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Wednesday, June 8, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The university requested that the board approve the following appointment:

Dr. Charles L. Means as Assistant Vice President for Academic Affairs (EOP/SCS) and Adjunct Associate Professor in the Department of Educational Psychology and Foundations in the College of Education. Salary: \$52,500 for 12 months. Effective date: approximately August 1, 1983.

Vice President Martin said the university was very pleased to recommend this appointment. Dr. Means was the first choice of the search committee and administration. He is an outstanding, experienced educator. President Brownlee noted that this is a sensitive and important position for the university.

MOTION:

Dr. Harris moved that the board approve the appointment of Dr. Means. Mr. Duchon seconded the motion and it passed unanimously.

ADDITIONS TO PROFESSIONAL AND SCIENTIFIC CLASSIFICATION PLAN. It was recommended that the board approve the university's recommendation to add the following new position titles to its professional and scientific classification plan:

In pay grade II (\$14,647-\$20,879): Assistant Dining Unit Manager, and Assistant to Director Small Business Development Center;

In pay grade I (\$12,790-\$18,112): Assistant to Intramural Sports Director, Cardiac Rehabilitation/Wellness Program Assistant, and Wellness Program Assistant, Assistant Women's Softball Coach, and Assistant Women's Volley Ball Coach.

The Board Office explained that the proposed pay grade assignment for each of the new position titles was determined by application of the university's point evaluation system.

The proposed new title of Assistant Dining Unit Manager was recommended as part of a reorganization in the university's dining services department

that was made to meet increased complexity resulting in part from implementation of a computerized food production system. Funding was available as a result of the reorganization.

Increased demand for the services of the Small Business Development Center created the need for a new position, Assistant to the Director. The Center provides management counseling services to small businesses in Iowa. Funds for the new position were available from the Federal Small Business Administration Agency, which funds the Center.

The university reported that the new proposed position of Assistant to the Intramural Sports Director was needed because of increasing student interest and participation in recreational and intramural sports programs. Funds for the new position would be available as the result of a realignment of responsibilities within the School of Health, Physical Education, and Recreation.

The university's Cardiac Rehabilitation Program and its Wellness Program are part of the School of Health, Physical Education, and Recreation in the College of Education. Both programs are self-supporting activities and funding for the two proposed assistant positions would come from revenue from program participants.

The university noted that the proposal to establish two new position titles, Assistant Women's Softball Coach and Assistant Women's Volleyball Coach, would in part satisfy concerns for the provision of comparable athletic opportunities for male and female students, which includes the opportunity to receive coaching. The Department of Intercollegiate Athletics planned to fill these positions with half-time appointments, with funding available from existing resources.

MOTION:

Mr. Stork moved that the board approve the university's recommendation to add the seven new position titles (as described above) to its Professional and Scientific Classification Plan. Mrs. Murphy seconded the motion and it passed unanimously.

ANNUAL TENURE ANALYSIS 1982-83. The annual tenure analysis for 1982-83 was discussed as part of the general docket.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period of May 6 through June 2, 1983, had been received, was in order, and was recommended for approval, except for the register item concerning UNI-Dome--Arena Lighting Improvements, which required special board action.

The board was requested to ratify award made by the executive secretary of the following construction contracts:

Steam Distribution System Improvements--1981--Steam Loop #3  
Award to: Young Plumbing and Heating Company, Waterloo, Iowa \$422,000.00

UNI-Dome--North Parking Lot Improvements  
Award to: Cedar Valley Asphalt Company, Cedar Rapids, Iowa \$241,264.16

This was awarded by the executive secretary utilizing Form B. The irregularity was that the apparent low bidder made several arithmetical errors on the Form of Bid, the most significant being obvious disagreement between the unit price and an item total price. The irregularities were waived by the executive secretary since the errors were found by the university officials during bid analysis. The apparent low bidder filed a letter agreeing to the corrected figures prior to award of contract.

The following contract award was referred to the board for action:

UNI-Dome--Additional Office Space (East Side)  
Award recommended to: Prairie Construction Co., Inc., Waterloo, Iowa  
\$100,986.00

The reason for referral was that the contract could not be awarded within the approved project budget. The bids indicated excellent competition. Therefore, the university requested approval of a new project budget totaling \$212,000 which is an increase of \$16,000 over that previously approved. Source of funds for the additional amount was Building Repairs. The project as bid would allow the university to provide additional office space in the UNI-Dome at an economical price of \$40 per square foot of floor area. The Board Office recommended approval of both the revised budget and the contract award.

The board was requested to approve five final reports. The Board Office reported that all were in order and recommended for approval.

The board was requested to approve the following new projects:

1983 Academic Roof Improvements--Phase II  
Source of Funds: Building Repairs \$375,000.00

This project provides for major roof improvements on East Gym, Sabin, and Wright Halls, Student Counseling, and Health Center Buildings. The board would be requested to ratify selection of a consultant on the project in July.

Physics Building--Tuckpointing  
Source of Funds: Building Repairs \$37,000.00

The board was requested to take action on the following consultant contract:

Turbine Generator, Plant #2, 7500 KW  
Approve payment of \$3,151.08 to Brown Engineering Company, West Des Moines, Iowa, for additional services undertaken at the request of the university on this project.

The board was requested to take action on the following special matters:

Communication Arts Center--Final Phase--Life Cycle Cost Analysis

The university reported that the design agreement with Bussard/Dikis Associates for architectural services on this project was approved by the Board of Regents at the October 1982 board meeting. The design agreement included, as required by Iowa code, that the designers complete a Life Cycle Cost Analysis of this project at the end of the design development phase. Approval of this Life Cycle Cost Analysis was requested so the designers could proceed into the contract documents phase of the project.

This Life Cycle Cost Analysis considered the:

1. Building siting and orientation.
2. Anticipated building utilization.
3. Building envelope.
4. Heating, ventilation, and air conditioning zoning and systems.
5. Lighting.
6. Special purpose systems.

The analysis considered applicable and the more demanding proposed building codes and made economic computer analysis of many alternative proposals.

The building siting and orientation were dictated by the existence of Phase I of the project. The building envelope was designed with energy conservation and low life cycle costs in mind. In recognition of the various functions within the building, the designers have divided the building into eight separate zones for HVAC consideration and have evaluated four possible HVAC systems for each of the eight zones by use of the TRACE computer analysis. While this analysis has shown that a variable air volume system with terminal reheat and dual set points is the lowest life cycle cost HVAC system for the entire building, the designers during the final design will consider alternate HVAC systems for three of the eight zones to see if an even more efficient design can be utilized individually in those three separate zones. The analysis has considered the heavy exhaust requirements in portions of the building. The lighting system has been analyzed for life cycle costing and a computer analysis was run on the gallery lighting.

The projected first year total energy cost for this facility is \$36,075, which is very low for a building of this size and the required amount of special purpose exhaust systems. This cost has been kept low through the use of well water cooling. Analysis shows that because of the energy conserving building envelope and the inherent internal heat loads, this building will function primarily in the cooling mode.

UNI-Dome--Arena Lighting Improvements

In February the board approved a \$350,000 project to improve the lighting system in the UNI-Dome in accordance with the current recommended standards for illumination of football, basketball, wrestling, and stage activities; and requirements necessary to obtain satisfactory motion pictures and television productions and still photography results.

Specifications were drawn up on a performance basis with a life cycle cost criteria considered in the evaluation process by the University Physical Plant in consultation with Geiger Berger Associates, New York, New York, the original engineers on the UNI-Dome.

Bids were received on May 24, 1983. Two bids were received. Both bidders deviated from the specifications and plans provided to them by the university. By far the most significant deviations were those made by the apparent low bidder, Structural Contractors, Ltd. The university concluded that because of the more significant deviations from specifications by the apparent low bidder, that award should be made to the other bidder, See Electric, Inc., Waterloo, Iowa.

The university felt a strong need to undertake the project this summer. Failure to enter into a contractual relationship for this work by June 15 would probably preclude completion of the work this year due to scheduling commitments within the UNI-Dome.

Board Office review of both bids led it to recommend a different course of action. Because both bidders were nonresponsive to the specifications, it recommended that both bids be rejected and that the university be directed to reevaluate the project and take the necessary action (including the right to negotiate with either or both bidders) to award a contract within the time lines, subject to award by the executive secretary on behalf of the board, with the action taken being ratified by the board at its July meeting.

The Board Office noted that the board has never taken lightly actions by bidders that call into question the integrity of the bidding process. Except for compelling reasons, the board has not favored negotiating construction contracts. However, since this was a highly specialized contract with very different systems being offered in the bids received, it appeared to be in the board's interest to enter into negotiations as the means of resolving the difficulties that currently existed in award of this contract, both for preservation of the bidding integrity and to enable the university to obtain the best lighting system.

Vice President Stansbury told the board that after conferring with the consultants, Geiger Berger Associates, the university was in agreement with the Board Office recommendation.

President Brownlee said he had been contacted by one of the bidders who said the specifications were impossible. Vice President Paulson felt that one bidder would have met the specifications if there had been time for one more computer run. Both bidders would have an opportunity to meet the specifications if the board adopted the recommended action.

Regent Harris asked if there had been any contact between the bidders and the university concerning the specifications before the bids were received. Assistant Vice President Paulson said there had been input from both bidders through the consultant. The university had in fact responded by modifying the specifications to performance basis.

Regent Jorgensen wondered why, after spending more than \$20,000 to determine specifications, the university was willing to change the specifications. Vice President Stansbury said as the project developed and the university obtained information from suppliers and contractors, it became obvious that performance factors had to be added to the specifications to give some flexibility.

Mr. McMurray said the fact that the specifications had been determined by experts was one reason that both bids should be rejected. The specifications were based on the needs of the university. In addition, the Regents needed to protect the integrity of the bid process.

President Brownlee said approval of the capital register would include approval of the Board Office recommendation concerning the UNI-Dome Lighting Improvements.

MOTION:

Mrs. Murphy moved that the board approve the Register of Capital Improvement Business Transactions for the period of May 6 through June 2, 1983; ratify award of construction contracts made by the executive secretary; award the construction contract; approve the project budget; approve the final reports; approve the new projects; approve the consultant contract; approve the life-cycle analysis report; reject the bids on the UNI-Dome Lighting Improvements and authorize negotiations as outlined; and authorize the executive secretary to sign all necessary documents. Mrs. Anderson seconded the motion and it passed unanimously.

ELECTRICAL INTERCHANGE AND OPERATING AGREEMENT. It was recommended that the board approve an agreement entitled, "Electrical Interchange and Operating Agreement between Board of Trustees of the Municipal Electric Utility of the city of Cedar Falls, Iowa, and the Iowa State Board of Regents for the use and benefit of the University of Northern Iowa."

The Board Office explained that the state in 1979 financed a new turbine generator at Plant #2. The installation of that generator was now complete, and testing was expected to begin shortly.

One of the justifications for a new turbine generator of the size that was installed in the UNI plant dealt with the advantages of cogeneration. Cogeneration can improve incremental fuel conversion efficiencies by about 35 percent. Further, the university would for the first time be in a position to share excess power with the Cedar Falls Utility when the turbine became operative.

The University of Northern Iowa has had interchange agreements with the Cedar Falls Utility for a number of years, but these primarily involved purchase arrangements, with the university paying demand charges and fixed energy rates and participating as a large power user. The new situation of cogeneration would allow the university to negate any demand charges and to purchase electricity from Cedar Falls Utilities at a lower energy rate than previously possible while at the same time providing a net profit to the university on any energy sold to the Cedar Falls Utility.

The university projected annual savings in fuel and purchased electricity costs of \$330,000. There would, however, be a one-time charge of \$131,924.69 for purchase of some existing Cedar Falls Utilities' distribution systems.

A great deal of discussion and consultation had taken place between the university and the Board Office on the liability features in the agreement and the penalty clause if the University of Northern Iowa is unable to furnish power to Cedar Falls Utility upon demand. Most of these concerns had been satisfactorily resolved.

The university was still discussing with its insurance carrier whether it should insure its liability for damages caused to its own buildings due to an over-voltage from its electrical service. The board would be informed of the decision made.

The terms of the agreement are for one year from date of execution, but provide that the agreement would continue in force from year to year unless terminated in writing at least 60 days prior to the latest anniversary date of the agreement or at any time by mutual agreement. The Board Office stated that the university should examine the workability of this agreement well in advance of the 60-day termination annually and determine whether the agreement both meets its needs and reflects changing circumstances either in the cogeneration principles or in the marketing of electrical energy.

UNIVERSITY OF NORTHERN IOWA  
June 8, 1983

Vice President Stansbury said this agreement had recently been approved by the Cedar Falls Utility.

MOTION:

Dr. Harris moved that the board approve an agreement entitled, "Electrical Interchange and Operating Agreement between Board of Trustees of the Municipal Electric Utility of the city of Cedar Falls, Iowa, and the Iowa State Board of Regents for the use and benefit of the University of Northern Iowa." Mrs. Murphy seconded the motion. Upon the roll being called, the following voted:  
AYE: Anderson, Duchen, Harris,  
Jorgensen, Murphy, Neu, Stork,  
Brownlee  
NAY: None  
ABSENT: McDonald

ACADEMIC BUILDING REVENUE BONDS, SERIES U.N.I. 1983. It was recommended that the board adopt a "Resolution directing the advertisement and sale of \$8,515,000 Academic Building Revenue Bonds, Series U.N.I. 1983."

The 1983 Legislature in Senate Concurrent Resolution 13 authorized the sale by the Board of Regents of \$63,780,000 in academic building revenue bonds for the period beginning July 1, 1983, and ending June 30, 1985. The University of Northern Iowa is authorized to issue from that total \$8,465,000 which would fund the following projects:

Communication Arts Center Construction	\$7,400,000
Communication Arts Center Equipment	1,065,000
Issuance Costs	50,000

Sale of the bonds for the University of Northern Iowa was scheduled for July 21, 1983. The resolution directing the advertisement and sale of \$8,515,000 academic building revenue bonds, series U.N.I. 1983, authorizes and directs the executive secretary to fix the date for the sale of these bonds during calendar year 1983 provided that such bonds shall be issued, i.e., delivered to the purchasers thereof on or after July 1983, and to cause notice of sale of these bonds to be published in the customary form and in the manner required by Chapter 262A of the Code.

The recommended action would set in motion sale of bonds at the July meeting and also give the board, through the executive secretary, the necessary flexibility to alter that sale schedule should such change become necessary.

MOTION:

The board took up for consideration the matter of providing for the advertisement and sale of \$8,515,000 Academic Building Revenue Bonds, Series U.N.I. 1983. Whereupon Mrs. Anderson intro-

UNIVERSITY OF NORTHERN IOWA  
June 8, 1983

duced and caused to be read a resolution entitled "Resolution directing the advertisement and sale of \$8,515,000 Academic Building Revenue Bonds, Series U.N.I. 1983," and moved that said resolution be adopted. Mrs. Murphy seconded the motion, and after due consideration the president put the question on the motion and, the roll being called, the following voted:

AYE: Anderson, Duchon, Harris,  
Jorgensen, Murphy, Neu, Stork,  
Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared the motion duly carried and said resolution adopted.

APPOINTMENTS OF SECRETARY AND TREASURER. The board was requested to approve the following:

James Bailey, Associate Director of Business Services, as University Treasurer for the 1983-84 fiscal year.

Gary Shontz, Controller, as University Secretary for the 1983-84 fiscal year.

MOTION:

Mrs. Anderson moved that the board approve the appointments of Mr. Bailey and Mr. Shontz as Treasurer and Secretary, respectively. Mr. Stork seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

## IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday, June 8, 1983.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes for May 1983 were ratified by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT TRANSACTIONS. There were no transactions for May 1983.

APPOINTMENT OF SECRETARY TREASURER. The board was requested to approve the appointment of Melvin H. Kuehnhold as Secretary-Treasurer for 1983-84.

MOTION:

Mrs. Jorgensen moved that the board approve the appointment of Mr. Kuehnhold as Secretary-Treasurer for 1983-84. Mr. Neu seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

## IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Wednesday, June 8.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes for May 1, 1983, to May 28, 1983, were ratified by general consent of the board.

LETTER OF COMPLIANCE FROM THE DEPARTMENT OF PUBLIC INSTRUCTION. It was recommended that the board receive the report on the letter of compliance for Iowa Braille and Sight Saving School for 1982-83.

The Board Office explained that every year the Department of Public Instruction and the Board of Regents staff conduct a program review of the Iowa Braille and Sight Saving School. In December 1982, a nine-member team reviewed the following components: policies and procedures, interagency agreement, certification, individual education programs, support services, career and vocational education, and the developmental unit. The school was found to be in compliance for the 1982-83 school year.

The Board Office said the school should be congratulated for its continued improvements in the school's program with respect to the areas noted above.

MOTION: President Brownlee stated that the report on the Letter of Compliance for 1982-83 was received by general consent of the board.

APPOINTMENT OF SECRETARY-TREASURER. The board was requested to approve the appointment of M. D. Berry as Secretary-Treasurer for 1983-84.

MOTION: Mrs. Jorgensen moved that the board approve the appointment of Mr. Berry as Secretary-Treasurer for 1983-84. Mr. Duchon seconded the motion and it passed unanimously.

SHARED FACULTY AGREEMENT WITH VINTON COMMUNITY SCHOOL DISTRICT. It was recommended that the shared faculty agreement between IBSSS and the Vinton Community School District for 1983-84 be approved and be submitted to the state and county in accordance with Chapter 28E of the Code of Iowa, subject to executive secretary approval of the liability section of the agreement.

This agreement provides for reimbursement to IBSSS of the actual cost of providing a part-time foreign language instructor to the Vinton Schools. The instructor is a regular employee of IBSSS and is scheduled with classes at IBSSS except for the 9:10 a.m to 1:25 p.m. period when she teaches Spanish at Vinton's Washington High School. Some IBSSS students will attend the Spanish classes.

The Board Office noted that the current agreement does not provide a "hold harmless" clause for injuries or damage to persons or property as a result of the agreement. It was the position of the Board Office that the Vinton Community Schools should assume liability for such injuries or damage.

Because this was a renewal of an arrangement which has functioned satisfactorily over the past several years, approval was recommended.

MOTION:

Mr. Duchon moved that the shared faculty agreement between IBSSS and the Vinton Community School District for 1983-84 be approved and be submitted to the state and county in accordance with Chapter 28E of the Code of Iowa, subject to executive secretary approval of the liability section of the agreement. Mr. Neu seconded the motion and it passed unanimously.

SHARED FACULTY AGREEMENT WITH VIRGINIA GAY HOSPITAL. It was recommended that the board approve the proposed shared faculty agreement between IBSSS and Virginia Gay Hospital, Vinton, Iowa, for a period of one year commencing approximately July 1, 1983, subject to executive secretary approval of the liability section.

The Virginia Gay Hospital has identified a need to provide speech therapy to patients. Because the need is anticipated to be infrequent, the hospital asked IBSSS if it could provide the service to the hospital within the limitations of the schedule of the IBSSS staff member who would provide the service. Under the agreement IBSSS will bill the hospital for actual use of the therapist at an hourly rate that is a pro rata share of the cost of salary and fringe benefits for the therapist.

The Board Office noted that the institution and the board should not be liable for either injuries or damage to persons or property as a result of the agreement.

Because the school would recover all of its costs in providing this service and the school believed that this would be a beneficial arrangement, approval was recommended.

MOTION:

Mrs. Anderson moved that the board approve the proposed shared faculty agreement between IBSSS and Virginia Gay Hospital, Vinton, Iowa, for a period of one year commencing approximately July 1, 1983, subject to executive secretary approval of the liability section. Mrs. Murphy seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for May 1983 had been received, was in order, and was recommended for approval.

There were four items on the register, all connected with the Service Building project. This project was funded in 1979 with a \$200,000 capital appropriation.

Recently, the board had authorized a study of the feasibility of installing doors on the south side of the building to provide better access for school service personnel. That study had now been completed and the school proposed to issue four final purchase orders totaling \$4,000 to complete the Service Building project. The board was requested to ratify issuance of the four purchase orders with labor to be provided by school personnel.

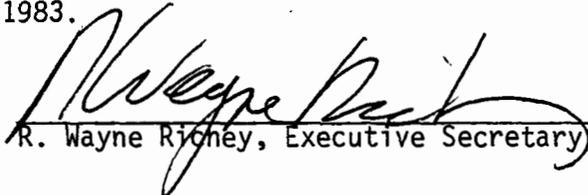
The school indicated that when this final effort was completed on the Service Building, there would be approximately \$10,000 available for reversion to the state, because this was a line-item capital appropriation in 1979. Capital appropriations for 1979 not committed or expended revert June 30, 1983.

MOTION:

Mr. Duchon moved that the board approve the Register of Capital Improvement Business Transactions for May 1983; ratify issuance of the purchase orders; and authorize the executive secretary to sign all necessary documents. Mrs. Murphy seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 3:25 p.m. on Wednesday, June 8, 1983.

  
R. Wayne Richey, Executive Secretary