

The State Board of Regents met at the Lakeside Laboratory, Milford, Iowa, on Wednesday, June 26, 1985. Those present were:

Members of the State Board of Regents

Mr. McDonald, President	All Sessions
Dr. Harris	All Sessions
Mrs. Anderson	All Sessions
Mr. Duchon	Excused
Mrs. Murphy	All Sessions
Mr. VanGilst	All Sessions
Mr. Greig	All Sessions
Mr. Tyler	All Sessions
Miss VanEkeren	All Sessions

Office of the State Board of Regents

Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director True	All Sessions
Director Volm	All Sessions
Director Wright	All Sessions
Assoc. Dir. Runner	All Sessions
Ms. Peters, Admin. Asst.	All Sessions

State University of Iowa

President Freedman	Excused
Vice President Ellis	All Sessions
Vice President Remington	All Sessions
Associate Vice President Small	All Sessions
Assistant to President Mears	All Sessions
Director Stork	All Sessions
Director Jensen	All Sessions

Iowa State University

President Parks	Excused
Vice President Christensen	All Sessions
Vice President Madden	All Sessions
Vice President Moore	All Sessions
Assistant to President Crawford	All Sessions
Director Lendt	All Sessions

University of Northern Iowa

President Curris	All Sessions
Provost Martin	All Sessions
Vice President Conner	All Sessions
Vice President Follon	All Sessions
Assistant to President Voldseth	All Sessions
Director Kelly	All Sessions
Director Stinchfield	All Sessions

Iowa School the Deaf

Superintendent Giangreco	All Sessions
Business Kuehnhold	All Sessions

Iowa Braille and Sight Saving School

Superintendent DeMott	All Sessions
Business Manager Berry	All Sessions

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Wednesday, June 26, 1985.

Professor Richard Bovbjerg, Director of the Lakeside Laboratory, welcomed the board members and institutional representatives to the laboratory.

APPROVAL OF MINUTES. The minutes of the May 29-30, 1985, meeting have been distributed.

Motion: Mr. Tyler moved that the minutes be approved as distributed. Mr. Greig seconded the motion, and it passed unanimously.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Institute of Environmental Education, University of Northern Iowa. The Board Office recommended approval of the establishment of an Institute for Environmental Education at the University of Northern Iowa.

The Interinstitutional Committee in its recommendation for approval stated the proposal for establishment of the institute was initiated by the faculty members of the Department of Biology but would involve participation by faculty members from various academic units within the university. The committee assumed that the UNI proposal was intended to provide an internal organization structure that would improve UNI's program and not "pre-empt" the field from other Regent universities.

The Board Office in its review of the proposal took into consideration the Review Criteria for Centers and Institutes. The institute would be a center for research and development and for the dissemination of information and educational materials on environmental education. The institute would serve as an administrative center for the developing Midwest Regional Environmental Education Consortium -- a ten-state consortium concerned with developing interdisciplinary programs in environmental education for teachers.

The Board Office noted in its recommendation for approval that the institute would have an important relationship to the general mission and teaching programs of the university. It does not appear that similar units exist at other colleges and universities in Iowa; however, several institutions do offer programs and courses and conduct research in the area of environmental education. The Board Office noted that the uniqueness of the purposes of the UNI institute, however, appeared to separate it from the other efforts in this area to the extent they are probably not unnecessarily duplicative.

The university indicated that it has adequate resources to establish this institute as an operating structure within the College of Natural Sciences.

Motion:

Mrs. Anderson moved that the board approve the establishment of the Institute for Environmental Education at the University of Northern Iowa. Miss VanEkeren seconded the motion, and it passed unanimously.

b. Annual Area School Approval Recommendations. The Board Office recommended approval of the recommendations of the Interinstitutional Committee on Educational Coordination, the Educational Relations Committee, and the Department of Public Instruction regarding the annual evaluations of the merged area schools.

The Board Office explained the area school approval recommendations were submitted in compliance with the Administrative Rules for Area Schools established pursuant to the authority conferred by Section 280A.33, Code of Iowa and as noted in the Regents Procedural Guide, Section 6.13. The rules and Code provide certain responsibilities and authority to the State Board of Public Instruction and to the State Board of Regents.

During the 1984-85 school year, each of the merged area schools was visited by a representative of the Department of Public Instruction. At the invitation of the merged area school superintendents, these visits also included representatives of the Board of Regents. Each visit included opportunities for the visitors representing the two state boards to meet and confer with administrators, faculty, and students, and included a review of the recommendations contained in the visitation report of the previous year and certain specific rules. The major purpose of the visitation was a review of the compliance of area schools with the administrative rules relating to area school administration.

The annual visitation reports were reviewed and accepted by the Joint Committee to Review Area School Approvals, which was composed of the nine-member Regent Committee on Educational Relations and an equal number of staff representing the State Department of Public Instruction. The Regent Committee on Educational Relations submitted its report to the Interinstitutional Committee on Educational Coordination. The State Board of Public Instruction will take action on the recommendations at its June board meeting.

The reports contain specific institutional concerns which reflect a drastically different perspective than those submitted a few years ago. No longer are the area schools concerned about rapidly growing student enrollments and concerns related to growth and expansion. The 1984-85 concerns focus on inadequate out-dated, or insufficient equipment; low faculty salaries; lack of opportunities for faculty development; and reduced enrollments. Concerns were expressed at several campuses regarding the transfer of credit to the Regent universities and the lack of specific transfer information at the Regent universities.

GENERAL
June 25, 1985

President McDonald stated that the University of Northern Iowa had done quite a good job developing a brochure outlining the credit transfer policies of the university. He noted the State University of Iowa and Iowa State University should develop something similar.

Vice President Remington stated the University of Iowa had been wrestling with the issue and was studying UNI's brochure in detail.

Robert Leahy, Chairperson of the Regent Committee on Educational Relations, stated the transfer of credit from community colleges appears to be working well especially as compared with other states. He noted there were some problems in transferring credits from technical courses.

A complete copy of the annual evaluations of the merged area schools is on file in the Board Office.

Motion:

Mrs. Murphy moved that the board approve the recommendations of the Interinstitutional Committee on Educational Coordination, the Educational Relations Committee, and the Department of Public Instruction regarding the annual evaluations of the merged area schools. Mr. Tyler seconded the motion, and it passed unanimously.

c. Annual Report of Committee on Educational Relations. The Board Office recommended the board receive the annual report of the Committee on Educational Relations; and request the Interinstitutional Committee to explore the possibility of developing detailed admission statements for all units at the Regent universities.

The Committee on Educational Relations is composed of three representatives, appointed by the Board of Regents, from each of the universities, including a representative from Admissions and Records, Professional Education, and another academic area. The committee's annual report has been submitted through and approved by the Interinstitutional Committee. The 1984-85 annual report contains sections on area school approvals, which are discussed elsewhere in these minutes; the Educational Excellence for Iowa report; activities with the elementary and secondary schools; and the acceptance of credit from the American Institute of Business.

The Committee on Educational Relations reported one of its major activities during the past year was reviewing the "Educational Excellence for Iowa" report, the final report of the Joint Committee on Instructional Development and Academic Articulation in Iowa. The committee reported the recommendations of the joint committee were reviewed in relationship to the activities already in place at the Regent universities, and additional proposals for implementation of these recommendations were also considered.

The committee encouraged each Regent university to communicate to prospective students what they are expected to know and be able to do prior to enrolling at the Regent universities. At the present time, the universities, with the exception of UNI, have made widely known their general admission requirements; but students and counselors are frequently frustrated to learn that individual units within the universities have different or additional requirements. The University of Northern Iowa developed a new brochure a couple of years ago which spells out all of their admission requirements.

Vice President Remington stated the University of Iowa is developing an admission brochure for use during the next admission cycle similar to that developed by UNI. He noted it is complicated to put together with the number of colleges and programs of the complexity of the University of Iowa.

Motion:

Dr. Harris moved the board approve the recommended actions concerning the Annual Report of the Committee on Educational Relations. Mr. Greig seconded the motion, and it passed unanimously.

d. Intra and Intersector Cooperation in Program Planning Statement. The Board Office recommended approval of the Interinstitutional Committee on Educational Coordination's recommendation to adopt the Iowa Coordinating Council for Post-High School Education's proposed policy statement on intra and intersector cooperation in program planning.

Vice President Remington noted that the statement had been reviewed by the board previously. The statement is now in its final form, and the Interinstitutional Committee recommended approval. The statement appears the following page.

Motion:

Mrs. Anderson moved the board approve the recommended action outlined above. Mrs. Murphy seconded the motion, and it passed unanimously.

IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION

Policy Statement on
Intra- and Intersector Cooperation
in Program Planning

The constituent agencies, associations, and institutions of post-high school education represented on the Iowa Coordinating Council for Post-High School Education, recognizing both the importance of conserving limited resources and the necessity to provide needed educational services to the citizens of Iowa, hereby agree to:

- I. Enter into discussions with any institution currently serving a geographical region with programs in the same subject matter area prior to initiating a potentially duplicative new program.
 - A. The purpose of these discussions will be to ascertain:
 1. The possibility of cooperative offerings.
 2. The possibility of alternative offerings.
 3. The desirability of proceeding with development of the proposed program.
 - B. For purposes of ascertaining the programs offered in a given area a current listing of programs offered in the State of Iowa should be consulted.
- II. The parties to this agreement commit themselves to work cooperatively to minimize duplication of educational programs offered in a given geographical region. As a general principle of good practice, an institution should not offer courses or programs (as herein defined) if they duplicate an offering already provided.

It is recognized that this agreement does not cover courses or programs offered prior to the approval of this voluntary agreement. It is hoped, however, that where duplicate offerings already exist, the institutions involved will discuss the possibility of cooperative efforts.

Definition: For the purposes of this agreement, a program is defined as a series of learning experiences leading to a degree, diploma, or certificate. A course is defined as a unit of learning being offered by an institution of higher learning for credit which could lead to a degree, diploma, or certificate.

PRESIDENTIAL SEARCH - IOWA STATE UNIVERSITY. The Board Office recommended receipt of the report of the Iowa State University presidential search.

Mr. Richey noted that the Presidential Search Committee has held informal sessions on campus to give the campus community an opportunity to comment on the search for the next president. Although the two sessions were extensively advertised, attendance was very light.

Advertisements soliciting applications and nominations for the position will appear in the New York Times, the Des Moines Register and the Chronicle of Higher Education. In addition, direct contact will be made with many organizations that might be a source of candidates or nominations. Specific emphasis will be given to seeking the assistance of organizations that might be a source of minority candidates or referrals.

It should be several weeks after the advertisements appear before candidates seeking the position can be identified. The usual practice and procedure in presidential searches are that such candidates seldom make application for the position. Rather, suggestions, recommendations, and nominations of various people are made, many times without their knowledge or consent. Therefore, it will be necessary to contact the persons nominated to ascertain if he or she is willing to be a candidate.

The search committee is working through a subcommittee to develop recommendations as to the process to be used in carrying out its responsibilities for screening and recommending candidates to the board.

President McDonald and the executive secretary are working closely with Dean Lagomarcino, chair of the committee, and William Tipping of the search firm of Heidrick and Struggles. Staff of the Attorney General's office have been available to insure that all processes are consistent with the law.

In response to a question from Regent Anderson, Mr. Richey stated that the search firm will be referring names of candidates to the search committee about the time the fall term opens.

Action: President McDonald stated that the board by general consent received the report of the ISU presidential search.

COMPARABLE WORTH REPORT - PROFESSIONAL-SCIENTIFIC PAY PLANS. The Board Office made the following recommendations:

- (1) Accept the reports of consultants for implementation of comparable worth pay adjustments, consistent with the state's comparable worth law, as follows:
 - a) University of Iowa by Hayes/Hill Incorporated.
 - b) Iowa State University by Coopers and Lybrand
 - c) University of Northern Iowa by Coopers and Lybrand
 - d) Iowa School for the Deaf, Iowa Braille and Sight Saving School, and Board Office by Hayes/Hill Incorporated.

- (2) Approve changes in pay grade assignments recommended by the consultants.
- (3) Authorize increase in fiscal year budget ceilings for each organizational unit equal to the cost of comparable worth implementation for FY 1985.

In May 1985 the board approved comparable worth pay adjustments for employees in the Regents Merit System, subject to the collective bargaining process.

Highlights of the consultants' reports for the professional-scientific system are as follows:

University of Iowa - As a result of comparable worth review at the University of Iowa, 37 job classifications are recommended for upgrade which is 6 percent of all job classifications. Seven of the 37 are female-dominated, which means 24 percent of all female-dominated job classifications were upgraded.

Of the 2,732 Position Description Questionnaires distributed to professional-scientific employees, 91 percent were returned. The PDQ provided information which allowed the job evaluation instrument to measure 36 factors. These 36 factors are in harmony with the requirements of the state's comparable worth law.

The PDQs were reviewed by nine functional evaluation committees who had the benchmark standards established for 40 representative job classifications to guide their work and ensure uniformity between committees. The results of the work of the functional evaluation committees was reviewed by Hayes/Hill to ensure consistency between the committees; to ensure differences in evaluations between female- and male-dominated job classifications were justifiable; to develop appropriate point breaks between pay grades; and to analyze pay grade relationships within a job classification series and between job families. Following the review and analysis, an allocation of point counts to pay grades was established and reviewed with appropriate institutional administrators.

Potential downgrades identified in the review are still being considered by Hayes/Hill.

Iowa State University - The consultant reassessed all 1,300 professional-scientific positions using revised factors and factor values. Two factors were introduced to the evaluation system to measure working conditions: (1) risk of physical harm or discomfort; and (2) workplace/pressure/stress. A supplement to the PDQs in use at the university was developed and distributed to all departments to allow the working condition element to be measured.

After the university reviewed the point count run of P-S positions and revised the break points for pay grade levels, the result was actual pay grade changes for 54 (4 percent) of the university's 1,300 P-S positions.

University of Northern Iowa - The process used at the University of Northern Iowa was the same as that utilized at Iowa State University. All 250 P-S positions at UNI were reviewed by the consultant with 43 classifications identified for upgrading.

Iowa School for the Deaf, Iowa Braille and Sight Saving School and Board Office - Twenty-three job classifications were evaluated in accordance with the job evaluation instrument developed for the University of Iowa, with slight modification. Six classifications were recommended for upgrading. Five of these positions were in the Board Office. The Board Office changes, in part, reflect the reorganization of the office 1983 which had not been evaluated fully for changes in position duties and responsibilities.

The costs of implementing comparable worth for 1985-86 for the professional scientific pay plans has been calculated for appropriated funds to be as follows:

State University of Iowa	\$326,223
Iowa State University	55,214
University of Northern Iowa	53,763
Iowa School for the Deaf	0
Iowa Braille and Sight Saving School	750
Board Office	<u>2,200</u>
TOTAL	\$438,150

The total cost of retroactive implementation of comparable worth in both the professional scientific and Regents Merit System will be approximately \$923,472. Retroactive implementation would be from March 8 to June 30, 1985. The State Comptroller's Office has indicated that approximately \$841,000 would be available from the state for the retroactive implementation.

The Board Office, after consultation with the institutions, recommended that the University of Northern Iowa, Iowa School for the Deaf, Iowa Braille and Sight Saving School, and the Board Office be allocated their actual expenses for retroactive implementation with the University of Iowa and Iowa State University receiving a prorata share of the state funds after full payment of the other institutions' costs.

Mr. Wright stated, in order to be in compliance with the law, a plan to allow employees to appeal decisions made through the comparable worth review process must be developed as well as an evaluation of the total effect of the changes resultant from the reviews. These will be presented to the board in the near future.

Regent Anderson noted that there was a considerable difference in the cost of implementation at the University of Iowa and Iowa State University. She asked if the difference was due to different evaluation processes used by the two different firms.

Mr. Wright stated they felt that was not the case but that is one area which will be addressed during the evaluation process. It was noted that the Professional and Scientific system at SUI has more than twice as many employees as does the one at ISU.

Vice President Madden stated that Iowa State University had a different mix of positions than at the University of Iowa and that could account for some of the cost difference. He noted, too, that the various employee groups at the university felt there had been adequate adjustments made.

Associate Vice President Small noted the University of Iowa's system was an older system than either of the other universities and that most of the positions have not been looked at since 1973. Another impacting factor on the cost was that the university had a very large female workforce.

Jim Hughes of the firm of Hayes/Hill Incorporated reviewed the process utilized in the comparable worth review in the Regents Merit System and the professional scientific positions at the University of Iowa, the Board Office, and the two special schools.

Mr. Hughes concentrated his presentation on the work done in the Regents Merit System since it contained a large number of traditional female- and male-dominated job classifications. He noted that the Iowa law provided no specific comparable worth criteria but merely stated "that a state department, board, commission or agency shall not discriminate in compensation for work of comparable worth between jobs held predominately by women and jobs held predominately by men. Comparable worth means the value of work measured by the composite of the skill, effort, responsibility, and working conditions normally required in the performance of work."

Mr. Hughes stated that setting compensation levels normally involved two separate components -- evaluating and ranking job classifications within an organization based on skill, effort, responsibility, and working conditions and assigning pay levels to ranked job classifications. These two components were applied to the Regents Merit System in 1974.

In the comparable worth review completed in December 1984, a number of factors were identified which indicated a need for a new evaluation and ranking of job classifications. Those factors were as follows:

- The lack of a formal periodic review of all job classification and position assignments.
- Widespread use of data entry, microcomputer, and word processing equipment requiring various levels of skills and generating various levels of visual stress.

- Increase use of equipment requiring some level of skill in service type job classifications.
- Increase in mental stress related to more job pressures.
- Increase in functional supervisory responsibility, particularly involving student workers.
- Overall increase in complexity in secretarial/clerical jobs due to more involvement in administrative work.
- The need to involve employee representatives directly in the evaluation and ranking process.
- Improvements in the Hayes/Hill job evaluation instrument.

The new evaluation and ranking process involved nine steps, as follows:

<u>ACTION TAKEN</u>	<u>INVOLVEMENT</u>
1. Update the job evaluation instrument and the Position Description Questionnaire (PDQ)	Hayes/Hill Management Representatives Employee Representatives
2. Complete the PDQs.	Employees
3. Review the PDQs.	Immediate supervisors Employees
4. Identify potential reclassifications	Job analysts
5. Resolve the potential reclassifications	Supervisors and department heads Job analysts Merit System Director
6. Evaluate representative job classifications	Benchmark Committee Hayes/Hill
7. Improve factor definitions in the job evaluation instrument	Hayes/Hill Benchmark Committee
8. Evaluate the remaining job classifications	Functional Evaluation Committees Hayes/Hill
9. Review and revise job classification evaluations for consistency.	Hayes/Hill Input from management representatives Input from employee representatives

Mr. Hughes stated that the Hayes/Hill job evaluation system was a unique system developed by Hayes/Hill and was specifically designed for use in universities and related health care organizations. It is highly discrete and measures a broad range of factors associated with each job. It is designed to rank all jobs, at all levels in the organization and is also designed to minimize "rater" bias.

The job evaluation system is composed of six overall categories covering 36 factors as follows:

<u>CATEGORY</u>	<u>TYPES OF FACTORS</u>
Qualifications	Four questions addressing educational requirements, training and licensure and necessary experience.
Job Scope	Fourteen questions addressing the framework for job assignments; the availability of instructions, of advice and precedents; freedom to select methods and priorities; frequency of work review; impact of regulations; equipment proficiency and technical skills.
Interaction	Five questions addressing the nature and frequency of interaction with persons outside of the general work area.
Supervision	Three questions addressing the type and scope of supervisory responsibilities.
Working Conditions	Six questions addressing stress, travel requirements, physical effort and danger, and exposure to unpleasant conditions.
Responsibility	Four questions addressing the importance of decisions, fiscal responsibility, the likely effect of errors, and the impact of the position on planning and strategy.

In addition to changes relating to comparable worth adjustments, Hayes/Hill made two additional recommendations:

- To establish a formal audit program to review job classification and position assignments on a regular basis.
- To merge the five pay plans into one pay plan so that the same pay range applies to the same pay grade.

Regent Tyler asked about the feasibility of merging all five pay plans into one pay plan.

Mr. Richey stated that he did not see how the merging could be done without substantial cost within the context of collective bargaining.

Motion:

Dr. Harris moved that the board approve the recommended actions concerning the implementation of comparable worth in professional-scientific pay plans including implementation retro-active to March 8, 1985. Miss Van Ekeren seconded the motion, and it passed unanimously.

PROCEDURAL GUIDE - CAPITAL PROCEDURES. The Board Office recommended approval of the following policy regarding the use of institutional personnel on construction projects over \$25,000.

9.09 BIDDING AND AWARD OF CONSTRUCTION CONTRACTS

B. Public Competitive Bidding

1. Pursuant to Section 262.34 of the Code, when the estimated cost of a construction contract is in excess of \$25,000 and such construction is not to be performed by institutional personnel, the institution shall advertise for public competitive bid.
2. It is the policy of the board that construction work estimated to exceed \$25,000 shall be offered for public competitive bid under the procedures outlined in Section 262.34, the Code, unless authorized otherwise by the executive secretary or the board.
 - a. Requests from the institutions to perform work on projects between \$25,000 and \$50,000 using institutional personnel will be considered by the executive secretary on an individual basis. After consideration, the executive secretary will either approve the institution's request or refer the project to the board for action.
 - b. Requests from the institution to perform work on projects in excess of \$50,000 shall be referred to the board for consideration. Such requests shall indicate why the work should be done by institutional personnel.
 - c. Projects in excess of \$25,000 to be performed by institutional personnel shall require approval of the executive secretary or the board prior to initiation.
3. The institution, in the name of the board, shall advertise for bids for the contemplated improvement or construction and shall let the work to the lowest responsible bidder. However, if in the judgment of the board bids received are not acceptable, the said board may reject all bids and proceed with the construction, repair, or improvement by such method as the board may determine.

Mr. Runner explained that the board at the February 1985 meeting had approved the revised Chapter 9 of the Procedural Guide which contained policies and procedures governing capital planning and construction projects with the exception of two sections. One section on amendments to consultant contracts was given final approval by the board in May 1985. The second section deferred by the board was Section 9.09, item B, Public Competitive Bidding. This item was deferred because of concerns raised by the construction industry.

Several representatives of the construction industry, including Master Builders of Iowa and the Sheet Metal Contractors of Iowa, believe that the current board policy establishing a \$50,000 ceiling does not conform to the Code of Iowa. They requested that the board change its policy to limit strictly the use of in-house personnel to only projects of \$25,000 or less. They suggested public bidding be required on all projects over \$25,000.

After reviewing the recommended revised policy, the trade groups suggested specific language be inserted requiring notification of organizations who have expressed interest in projects between \$25,000 and \$50,000 before the executive secretary approves the institution's request to use its own personnel or refer the project to the board for action.

Letters from Master Builders of Iowa, Mechanical Contractors Assoc. of Iowa, Sheet Metal Contractors of Iowa and Iowa Chapter of the National Electrical Contractors Association were presented to the board outlining their concerns about the proposed policy.

Mr. Richey explained the policy as recommended would require the institutions to submit to the executive secretary a request on any project between \$25,000 and \$50,000 to be undertaken with institutional personnel. Upon receipt of such a request, the executive secretary would notify those organizations who have expressed interest on this matter. The executive secretary would then take action regarding the use of institutional personnel or refers the project to the board for consideration.

Regent Tyler stated he would like to see projects put out for public bids wherever possible unless, of course, there were in-house people sitting idle.

Mr. Runner explained that the in-house staff has diminished greatly because of budget cuts.

Motion:

Mr. VanGilst moved that the board approve the proposed revision to Regents Procedural Guide, Section 9.09, item B, Public Competitive Bidding as presented. Mr. Tyler seconded the motion, and it passed unanimously.

EMPLOYEE APPEAL. The Board Office recommended that the board review the issue of timeliness regarding the final institutional decision in the confidential personnel matter of an employee. (The employee in this matter had requested the board review this matter without making the record or names public. Pursuant to the Code of Iowa, Section 21.5(1)(i), this matter can be reviewed confidentially by the board.)

The employee had been given a letter of reprimand involving an allegation of sexual harassment and was requesting review of that institutional decision.

Mr. Wright explained that the Board Office was recommending review of timeliness of the actions taken by university's Hearing Committee. He went on to state that in reviewing the documents presented by the university and the employee, the Board Office concluded there were arguments to support both timeliness and lack of timeliness. For this reason, the Board Office felt review by the board was in order. The Board Office recommended both the employee and the university submit briefs for the September board meeting addressing the timeliness issue alone.

President Curris stated that the Board Office summary was correct but that he had concerns about the recommendations. His concern stemmed from the fact the issue here is different from other appeals which come to the board. There are no property rights involved in this appeal--no one has been denied tenure or a promotion. This is an appeal of an internal disciplinary matter. In this case a letter of reprimand was issued which would stay in the employee's record for a period of three years. He stated he would like to raise the question with the board of the precedent they may be setting by allowing review of this appeal. He noted the matter was investigated very thoroughly on the campus and that the issue of timeliness was raised. As stated earlier, there were arguments both pro and con regarding the issue. It is important, but it is secondary. He felt that any look at timeliness could not be isolated from the substance of the case.

Regent Tyler asked if the timeliness issue was not investigated.

Mr. Wright responded that it had been investigated by multiple bodies and that one of the concerns was if the employee's rights had been deterred.

Mr. Richey stated that it appeared to the Board Office the employee may not have been given his full rights based on institutional rules and the recommendation was made on that basis.

Regent Anderson stated she felt the board was at a disadvantage because of the fact the employee had requested confidentiality.

Regent Tyler asked if the board did not accept the recommended actions, would the matter end there.

Mr. Richey stated the employee could do two things--drop his appeal or appeal on the substance. The employee could also go to court on the technical question of timeliness.

Motion:

Dr. Harris moved that the board deny the employee's appeal. Mr. Greig seconded the motion, and it passed unanimously.

GENERAL
June 26, 1985

APPOINTMENTS TO COMMITTEES. President McDonald recommended appointments to committees as outlined on the following pages.

Motion:

Miss VanEkeren moved the board approve the appointments to committees as recommended. Mr. VanGilst seconded the motion, and it passed unanimously.

APPOINTMENTS TO ORGANIZATIONS

(new appointments
underscored)

Iowa Public Broadcasting Board

Peg Anderson - term expires 6/30/86

June Murphy - term expires 6/30/87 (replace John C. McDonald who resigned 6/30/85)

John M. Greig - term expires 6/30/88 (replace Carl Hamilton whose term expires 6/30/85)

State Communications Advisory Council

John C. McDonald (by virtue of office); R. Wayne Richey, alternate

Iowa Coordinating Council for Post-High School Education

Bass Van Gilst/John McDonald - terms expire 7/31/86

June Murphy/Percy Harris - terms expire 7/31/86

Peg Anderson/Charles Duchen - terms expire 7/31/87

James O. Freedman/Phillip Hubbard - terms expire 6/30/86

Constantine Curris/Edward Voldseth - terms expire 6/30/87

W. Robert Parks/George Christensen - terms expire 6/30/88 (reappointment)

Iowa Centennial Memorial Foundation

John C. McDonald (by virtue of office)

Iowa State University Memorial Union Board of Directors

Jacklyn Van Ekeren - term expires 7/31/86 (to replace Charles Duchen who resigned from Board of Directors effective immediately)

Iowa State University Alumni Achievement Fund Board of Trustees

Charles Duchen - term expires 7/30/86

Iowa State University Research Foundation Board of Governors

Charles Duchen - term expires 6/30/87

Iowa State University Foundation Board of Directors

John C. McDonald (by virtue of office)

Iowa State University Achievement Foundation

Jacklyn Van Ekeren - term expires 1986 (replaces Ann Jorgensen)

GENERAL
June 26, 1985

University of Iowa Research Foundation

Percy G. Harris - term expires 9/30/86

University of Northern Iowa Foundation Board of Directors

Percy G. Harris - term expires 6/30/87

Ad Hoc Committee of Banking

John C. McDonald (ex-officio)

Bass Van Gilst

James R. Tyler

State Extension and Continuing Education Council (University of Iowa's representative)

Emmett Vaughan - term expires 6/30/86 (to replace Dean Zenor who will retire on 6/30/85)

Interagency Coordinating Council on Radiation Safety

Emery Sobottka - term expires 4/30/87

REGENT ADVISORY COMMITTEE ON IOWA BRAILLE AND SIGHT SAVING SCHOOL

Teresa Sagen - term expires 1987 (reappointment)

Dean W. Tuttle - term expires 1987 (replace Ann Corn - Consultant)

LIFE AND LONG-TERM DISABILITY INSURANCE. The Board Office recommended that employees of the Iowa School for the Deaf, the Iowa Braille and Sight Saving School, and the Board Office be transferred to the University of Northern Iowa groups for life insurance and long-term disability insurance coverage.

Mr. Richey explained an opportunity had arisen for the employees of the Board Office, ISD and IBSSS to go under the University of Northern Iowa group insurance plans for life and long-term disability coverage. The shift would be to the major benefit of the employees involved. The 296 employees are now in the state group plan for life insurance and long-term disability. The cost of the coverage of both programs is paid by the employer. The basic advantage of the UNI life insurance program is that it provides for benefits equal to two and one-half times salary while that of the state group is limited to \$10,000. Also, the benefits under the long-term disability programs are greater at the University of Northern Iowa after five years of employment than those provided in the state group. Benefits at that time are provided equal to 70 percent of salary as opposed to 60 percent in the state group.

The increased cost of putting the employees of the special schools and the Board Office in the UNI group can be funded within the budgets proposed for fiscal year 1986. The total cost would be approximately \$28,000 which would be funded largely by salary savings due to employee turnover.

Mr. Richey noted that certain employees involved in the transfer are covered by collective bargaining agreements which require consultation with the union prior to any change in compensation or benefits.

The employees of the Board Office and the special schools would continue under the Iowa Public Employees Retirement System instead of the TIAA-CREF programs provided for university employees. Mr. Richey stated that the board on various occasions had proposed legislation which would allow change to TIAA-CREF.

Appropriate consultations have taken place with representatives of the Governor's office, the State Comptroller's office, and the University of Northern Iowa. The University of Northern Iowa, Mr. Richey noted, had been most cooperative in the development of the transfer proposal. He stated, also, that the recommended transfer was within the legal discretion of the Board of Regents.

Motion:

Mr. Tyler moved that the board approve the transfer of the employees of the Board Office, the Iowa School for the Deaf, and the Iowa Braille and Sight Saving School to the University of Northern Iowa groups for life insurance and long-term disability insurance coverage. Dr. Harris seconded the motion, and it passed unanimously.

FINAL BUDGET - BOARD OFFICE, FY 1986. The Board Office recommended approval of the final budget of \$796,883 for fiscal year 1986.

The final budget of \$796,883 is \$9,463 above the preliminary budget approved in May. The increases include approximately \$4,000 for comparable worth and the remainder for adjustment in fringe benefits and merit pay increases on January 1, 1986. The Board Office is included in the state policy for pay increases. Those policies involve a one percent across-the-board adjustment as of January 1, 1986, plus equivalent merit pay increases. The average merit step increase adjustment is 4.8 percent for eligible employees at midyear.

The allocations from state appropriations for pay adjustments have not yet been made to the Board Office. If the allocations are less than the amounts assumed in the proposed budget, the income statement will need to be revised along with the budgeted expenditures. A salary shrinkage factor was assumed at \$7,300 or a little more than one percent of the total salary budget.

The nonsalary components of the budget provide for price inflation and an anticipated increase in board member expense and per diem which will be required because of long-range planning activities this fiscal year. Travel expense for the Board Office staff is reduced in the amount actually cut out by the legislature. Reductions in travel expenses for board members have been restored and financed by an increase in institutional reimbursements because the ability to travel is vital to the board's effective governance of the institutions. The budget for equipment and contractual services is budgeted at no increase from the current year.

The budget for office expense reflects the experience of the current fiscal year plus approximately four percent increase for inflation. This category includes printing, postage, upkeep of office machinery, dues and subscriptions, etc. Major efforts have been made over the past several years to reduce the outlays in this category, but postal rate increases and other price inflation tend to occur at a faster rate than what can be offset through greater efficiency.

The only exception to the mandated increases by state salary policy is a recommended pay adjustment for the Director of Personnel and Employment Relations, effective July 1, 1985. The promotion actually occurred two years ago without a pay adjustment. This increase is offset in budget growth by the fact that the salary of the executive secretary is frozen at the current level for the biennium.

The institutional reimbursement is funded as follows: approximately 39 percent from the University of Iowa and Iowa State University, 18 percent from the University of Northern Iowa, 2 percent from the Iowa School for the Deaf, and 1 percent from the Iowa Braille and Sight Saving School. The institutional reimbursement is used to fund the Regents Merit System and Equal Employment Opportunity division within the Board Office.

The final budget appears on the following page.

Board Office Budget

	<u>Budget FY85</u>	<u>Preliminary Budget FY86</u>	<u>Proposed Final Budget FY86</u>
<u>Expenses</u>			
Salaries & Fringes	\$ 634,297	\$ 653,320	\$ 662,785
Board Member Expense & Per Diem	27,150	30,000	30,000
Travel	26,000	23,600	23,600
Office Expense	41,000	47,000	47,000
Telephone	30,000	31,500	31,500
Equipment	1,000	1,000	1,000
Outside Services	1,000	1,000	1,000
Total Expenses	<u>\$ 760,447</u>	<u>\$ 787,420</u>	<u>\$ 796,885</u>
<u>Income</u>			
Appropriations	\$ 433,343	\$ 454,985	\$ 454,985
Salary Bill	32,363	11,300	11,777
Salary Annualization Correction		3,591	3,591
Reimbursement Correction Comparable Worth Funding		2,392	2,392
			3,969
	<u>\$ 465,706</u>	<u>\$ 472,268</u>	<u>\$ 476,714</u>
Institutional Reimbursement General Empl. Rel. & Merit EEO			\$ 90,379
			204,777
			20,815
	<u>\$ 290,741</u>	<u>\$ 310,952</u>	<u>\$ 315,971</u>
Misc. Receipts	\$ 4,000	\$ 4,200	\$ 4,200
Total Income	<u>\$ 760,447</u>	<u>\$ 787,420</u>	<u>\$ 796,885</u>

Motion: Dr. Harris moved that the board approve the final FY 1986 Board Office budget as presented. Miss VanEkeren seconded the motion, and it passed unanimously.

INVESTMENT POLICIES AND PROCEDURES. The Board Office recommended the following actions: (1) approval of the interim investment policy until revisions of the Procedural Guide are prepared; and (2) receive information on the process to be used in proposing revisions to Regent investment guidelines.

The Board Office reported that, during the 1985 General Assembly session, two statutes were approved which fundamentally changed state investment policy. Senate File 27 broadened Regent investment authority by adopting the "prudent person" standard of investment. Senate File 110 precludes investments in companies doing business in or with the Republic of South Africa and requires divestiture of investments in companies doing business in or with South Africa within five years. Senate File 110 also requires that the State Treasurer maintain a list of companies that do business in or with the Republic of South Africa. The Board of Regents as well as the Department of Job Service (Iowa Public Employees Retirement System) are required to adopt rules to implement the new law.

The statutes will take effect July 1, 1985. Because fundamental changes will be necessary in the Regent Procedural Guide to implement these new laws, the following interim policy was proposed:

1. Until such time as the board approves new investment guidelines, current investment authority as found in Section 262.14, Subsection 3, of the 1985 Code of Iowa and Section 7.07B.3 of the Regents Procedural Guide, shall continue to be force except as described in item 2 below.
2. Prior to the approval of the revised investment guidelines by the board, proceeds from the sale of securities divested pursuant to Senate File 110 may be reinvested in securities eligible for purchase under the existing statute (Section 262.14, Subsection 3, of the 1985 Code of Iowa), or authorized through an interim investment plan submitted to the executive secretary for action.

It is targeted that proposed revisions which would allow taking advantage of the expanded investment authority would be developed for presentation to the board in the fall of 1985.

Mr. Richey noted that the statute expanding the investment authority did not change the Regents' statutory duty to "collect the highest rate of interest, consistent with safety, obtainable on daily balances in the hands of the treasurer of each institution."

Motion: Mrs. Anderson moved that the board approve the recommended actions concerning investment policies and procedures. Mr. Tyler seconded the motion, and it passed unanimously.

TUITION REPLACEMENT NEEDS FOR FISCAL YEAR 1985 and 1986. The Board Office recommended receipt of the report.

The Board Office explained tuition replacement appropriations are funds provided by the General Assembly that have historically been sufficient to reimburse the three universities for student tuition and fees pledged toward debt service of academic revenue bonds. This has been the case since 1969 with the exception of the current session of the General Assembly. The tuition replacement appropriation is more than \$1 million short in FY 1986. This situation is caused by the General Assembly appropriating \$1.3 million less than the Governor recommended.

Greater than expected interest earnings on construction funds have created a \$3.8 million surplus in FY 1985 tuition replacement funds. These funds will revert back to the state general fund as of June 30, 1985.

It is estimated that the tuition replacement need in FY 1986 will be \$19,000,741. State appropriations made to offset this need are \$17,983,415, which is a deficit of \$1,017,326.

The underfunding will represent a further erosion of operating budgets unless supplemental appropriations are made by the legislature or changes in construction schedules occur which are not now anticipated. If this shortfall is allocated to the three universities on the basis of estimated need, the shortfall would be borne as follows: SUI - \$404,520; ISU - \$443,866; and UNI - \$168,940. A final allocation of tuition replacement appropriations among the three universities will be submitted in July with the final budget recommendations.

PRESENTATION BY VENDOR. The Board Office recommended representatives of Midland Scientific, Inc., be allowed ten minutes to address the board.

The Board Office noted that, for some time, there had been a dispute between the University of Iowa and Midland Scientific over the university's bidding policies in the acquisition of scientific supplies, chemicals and apparatus. The university prequalifies vendors for this contract, and only full-line suppliers are allowed to bid. Midland Scientific is not a full-line supplier of scientific supplies, chemicals and apparatus.

The university determined through the receipt and comparison of bids by full-line suppliers and separate, concurrent bids by full as well as partial line suppliers that there was a cost advantage to the university in prequalifying only full-line vendors for this particular contract. The cost advantage was shown to be 8 percent or \$140,000.

The Board Office staff found no violation of Regent or university policy in the prequalification process used by the university. Cost savings were demonstrated.

Midland Scientific wrote the Board Office alleging that the procedure used by the university to justify prequalification of vendors was "ill-conceived and poorly implemented." After investigating the allegations and reviewing the purchasing practices, the Board Office responded to Midland Scientific. The response contained the following statement:

"It is our understanding that the university is committed to reviewing this prequalification bid procedure every five years and plans to offer dual bid opportunities on the scientific supplies, chemicals, apparatus, and equipment contract in FY 1986. If the next parallel bid test should demonstrate that prequalification of bidders no longer produces the least cost, then the university is prepared to do business with other than full-line vendors to achieve the least cost alternative."

President McDonald recognized Robert Leach, Vice President and General Manager of Midland Scientific, Inc. Mr. Leach introduced Tom McCormick, Vice President, and John Gondring, President.

Mr. Gondring distributed copies of his presentation which outlined Midland Scientific's concern about the purchasing procedures at the University of Iowa.

Mr. Gondring stated that Midland Scientific was a distributor of laboratory supplies and chemicals and that the majority of the company's competitors were divisions of huge firms from out of state. He noted that Midland Scientific was an Iowa corporation located in Davenport and the only at-hand supplier available to the university. He went on to say that the university's purchasing department had precluded Midland Scientific from participation in the annual bidding process for scientific supplies-- that only large scientific supply houses were allowed to participate in the bidding process.

Mr. Gondring stated that the state of Iowa portends to support Iowa small businesses, and legislation has been passed to this end and that Midland Scientific is a small business. He indicated that Midland Scientific was asking only for the opportunity to compete in the marketplace.

Mr. Gondring stated that bidding process at the university was grossly flawed and decreased competition.

Vice President Ellis stated if one took Mr. Gondring's presentation at face value, one would assume that the purchasing department at the University of Iowa set out a procedure to cost more money. He went on to say that Wayne Chadima has been one of the most innovative purchasing directors in public institutions in this country. Two years ago the university underwent an extensive federal audit. Such audits typically result in many recommendations for changes in procedures. No changes were recommended in the SUI purchasing department, and the department was characterized as having one of the best procurement processes, if not the best, in the country. The federal audit agency indicated they planned to use the University of Iowa purchasing department as a model for comparison.

Regent VanGilst asked what percentage of the supplies needed could Midland supply?

Vice President Ellis stated that there were 47 product categories, and Midland had submitted quotes on 15.

Regent Tyler stated that the board should be very concerned about the cost of supplies but that it would have to be very cautious about drawing bidding guidelines that arbitrarily excluded people from bidding.

President McDonald stated that the university was committed to do concurrent bidding of both full-line suppliers and full as well as partial-line suppliers on intervals of five years and that the university would be again testing its techniques for prequalification for bidders for chemicals, supplies and apparatus next year. He indicated the board would take the comments made by the representatives of Midland Scientific under advisement and refer the matter to the Board Office for review for return to the board meeting in July.

NEXT MEETINGS.

July 18	Iowa State University	Ames
September 18-19	University of Northern Iowa	Cedar Falls
October 16-17	University of Iowa	Iowa City
November 20-21	Iowa School for the Deaf	Council Bluffs
December 18-19	Iowa State University	Ames
January 15, 1986		Des Moines (if needed)
February 19		Des Moines
March 13	University of Northern Iowa	Cedar Falls
April 23	University of Iowa	Iowa City
April 24	Iowa Braille & Sight Saving School	Vinton
May 21-22	Iowa State University	Ames
June 18-19	University of Northern Iowa	Cedar Falls

Underscored date () indicates choice if meeting is to be held one day.

GENERAL
June 26, 1985

President McDonald then asked the board members and institutional executives if there were additional items to be raised for discussion pertaining to the general docket. There were none.

CONSENT

President McDonald stated as a result of a suggestion by Regent Greig, the board would experiment with various methods of acting quickly on routine items in order to spend more time on issues of greater consequence.

Motion: Mr. Greig that the board approve the items on the consent docket.
Mr. VanGilst seconded the motion, and it passed unanimously.

The consent docket is as follows:

GENERAL

IOWA COLLEGE AID COMMISSION. The Board Office noted the Iowa College Aid Commission did not meet in June.

SUMMER COMMENCEMENT SCHEDULES. The board members were extended invitations to attend the summer commencements at the three Regent universities as follows:

UNIVERSITY OF IOWA	Friday, August 2, 1985 7:30 p.m. Hancher Auditorium
IOWA STATE UNIVERSITY	Saturday, August 3, 1985 9:30 a.m. Hilton Coliseum
UNIVERSITY OF NORTHERN IOWA	Friday, August 2, 1985 7:30 p.m. UNI Dome

BOARD OFFICE PERSONNEL REGISTER. The register contained the following action: Merit Increase - Kathleen Bogaard, Secretary II, to \$15,074 annually (Grade 507, Step 4) after annual merit evaluation, effective May 31, 1985.

STATE UNIVERSITY OF IOWA

Register of Personnel Changes for May 1985.

POST-AUDIT REVIEW. The Board Office recommended the Post-Audit Review of the Bachelor of Science, Major in Astronomy be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

PHASED RETIREMENT. The Board Office recommended approval of the phased retirement request of Robert L. Alexander, Professor, School of Art and Art History, effective August 26, 1985. Professor Alexander meets eligibility requirements and proposes to reduce his appointment to half-time by teaching the first semester of the school year. Released funds in the amount of \$17,815 during the first year of his phasing period will be used for other instructional purposes.

IOWA STATE UNIVERSITY

Register of Personnel Changes for May 1985.

APPROVAL OF CURRICULA AND MINOR. The Board Office recommended the request for approval of an Undergraduate Curriculum in Genetics, a Bachelor of Science Degree Major in Agriculture Microbiology, an Undergraduate Major in Telecommunicative Arts, and a Graduate Minor in Latin American Studies be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

PHASED RETIREMENT. The Board Office recommended approval of the phased retirement request of Richard C. Vaughn, Professor of Industrial Engineering, effective July 1, 1985. Dr. Vaughn proposes to reduce his appointment to 80 percent effective July 1, 1985, and to 50 percent on July 1, 1986, through May 20, 1987, when he plans full retirement. Dr. Vaughn meets eligibility requirements for phased retirement. The university indicated the released funds during the first year of the phasing period (\$4,360) would be used for other teaching activities.

APPOINTMENTS.

- Bernard O. Randol as University Secretary for the fiscal year beginning July 1, 1985, and ending June 30, 1986.
- Warren R. Madden as University Treasurer for the fiscal year beginning July 1, 1985, and ending June 30, 1986.

UNIVERSITY OF NORTHERN IOWA

Register of Personnel Changes for May 1985.

PHASED RETIREMENT. The Board Office recommended approved of the phased retirement request of Dr. Warren E. Picklum, Associate Professor, Biology Department, effective August 26, 1985. Dr. Picklum meets eligibility requirements and proposes to reduce his appointment to half-time by teaching the first semester of the school year. Released funds in the amount of \$10,040 during the first year of his phasing period will be used for other instructional purposes.

POST-AUDIT REVIEW. The Board Office recommended that the post-audit review of (a) Bachelor of Arts Degree, Major in Therapeutic Recreation; and (b) Master of Arts in Education, Major in Middle School/Junior High be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

APPOINTMENTS.

- John Conner, Vice President for Administration and Finance, as University Treasurer for the fiscal year 1985-86.
- Gary Shontz, Controller, as University Secretary for the 1985-86 fiscal year.

IOWA SCHOOL FOR THE DEAF

Register of Personnel Changes for May 1985.

APPOINTMENT.

- Melvin H. Kuehnhold as secretary and treasurer for the year beginning July 1, 1985.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

Register of Personnel Changes for April 28 to May 25, 1985.

APPOINTMENT.

- M. D. Berry as secretary-treasurer for the year beginning July 1, 1985.

Register of Capital Improvement Business Transactions - no entries.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Wednesday, June 26, 1985 at 1:30 p.m.

SALE OF \$20,000,000 Telecommunications Facilities Revenue Bonds, Series S.U.I. 1985. In May 1985 the board authorized the University of Iowa to proceed with the sale of revenue bonds to fund the purchase and installation of a new telecommunications system on the campus. The resolutions approved by the board in May directed the advertisement for sale of \$20,000,000 Telecommunications Facilities Revenue Bonds, Series S.U.I. 1985, and fixed the date for the sale of these bonds for June 26, 1985, at 1:30 p.m. in Mahan Hall of the Iowa Lakeside Laboratory in Milford, Iowa. The notice of the sale and the public hearing were advertised in the customary manner.

President McDonald called the meeting to order at 1:30 p.m., central daylight time, on June 26, 1985. The roll being called there were present John McDonald, president, in the chair, and the following named board members: Anderson, Greig, Harris, Murphy, Tyler, VanEkeren, and VanGilst. Regent Duchon was absent.

President McDonald stated that the purpose of the meeting was to institute proceedings and take action for the issuance of Telecommunications Facilities Revenue Bonds, Series S.U.I. 1985, in the principal amount of \$20,000,000 for the purpose of defraying cost of construction, equipment, and furnishing certain telecommunications facilities on the campus of the State University of Iowa.

President McDonald stated that the notice of the meeting for issuance of said bonds had been published in both the Des Moines Register and the Iowa City Press Citizen on June 14, 1985.

President McDonald asked the Executive Secretary whether anyone had filed a petition, protest, appeal, or objections of any kind on this bond issue prior to the meeting. There being no objections, the president declared the public hearing closed.

President McDonald requested the filing of all sealed bids. After making a second and third call for the filing of sealed bids, President McDonald announced the closing of receipt of sealed bids.

President McDonald introduced Mr. Derek Engelen of Speer Financial, Inc., the board's bond consultant. He directed Mr. Engelen to open and read the sealed bids.

The bids were as follows:

	<u>Net Interest Rate</u>
Dain Bosworth Incorporated and Merrill Lynch Capital Markets and E.F. Hutton & Company, Inc. and Associates	7.1441%
John Nuveen & Co., Inc. and Associates	7.3555%

Mr. Engelen indicated that both bids had good faith checks attached and were accurate. Mr. Engelen noted that a third bid had been received but was withdrawn prior to the sale. He stated that the bonds had been rated AA by Standard and Poors's Corporation and A-1 by Moody's Investors Service, the same ratings as academic revenue bonds hold.

Mr. Engelen recommended acceptance of the 7.1441 percent bid by Dain Bosworth et al.

Motion:

This being the time and place fixed by published notice, the board took up for consideration the matter of bids for the purchase of \$20,000,000 Telecommunications Facilities Revenue Bonds, Series S.U.I. 1985. After all sealed bids had been opened, the results thereof were incorporated in a resolution entitled, "Resolution providing for the sale and award of \$20,000,000 Telecommunications Facilities Revenue Bonds, Series S.U.I. 1985, and providing and authorizing the agreement of such sale and award." Member Anderson moved that said resolution be adopted, seconded by Member Murphy, and the roll being called the following voted:

AYE: Anderson, Greig, Harris, McDonald, Murphy, Tyler, VanEkeren, VanGilst.

NAY: None.

ABSENT: Duchon.

Whereupon the president declared the the motion duly carried and said resolution adopted

Motion:

The board took up for consideration the matter of authorizing and issuing \$20,000,000 Telecommunications Facilities Revenue Bonds, Series S.U.I. 1985. Whereupon Member Harris introduced and caused to be read a resolution entitled "A resolution authorizing and providing for the issuance and securing the payment of \$20,000,000 Telecommunications Facilities Revenue Bonds, Series S.U.I. 1985, for the purpose of defraying the cost of constructing, equipping, and furnishing certain telecommunications facilities on the campus of the State University of Iowa," and moved that said resolution be adopted. Member Greig seconded the motion and after due consideration by the board, the president put the question on the motion and upon the roll being called the following voted:
AYE: Anderson, Greig, Harris, McDonald, Murphy, Tyler, VanEkeren, VanGilst.
NAY: None.
ABSENT: Duchon.
Whereupon the president declared the motion duly carried and said resolution adopted.

Motion:

Mr. Greig moved that all certified checks submitted by bidders, except that of the best bid, be returned. Mr. Tyler seconded the motion, and it passed unanimously.

APPOINTMENTS. The board was requested to approve the following appointments:

- Peter S. Fisher as Chair of the Graduate Program in Urban and Regional Planning, effective July 1, 1985, for a three-year term, at a salary to be budgeted for 1985-86.
- Sally Mathis as Assistant Dean for Clinical Practice in the College of Nursing, effective July 1, 1985, at the salary budgeted for 1985-86.
- Richard C. Pegnetter, Jr., as Acting Associate Dean for External Programs in the College of Business Administration, effective July 1, 1985, at a salary to be budgeted for 1985-86.
- Casey D. Mahon as Acting Treasurer for the University of Iowa for 1985-86 fiscal year.
- Douglas Young as Secretary for the University of Iowa for the 1985-86 fiscal year.

Motion:

Dr. Harris moved that the board approve the appointments as presented. Mr. Greig seconded the motion, and it passed unanimously.

DEPARTMENTAL EXECUTIVE OFFICERS. The board was requested to approve the following appointments and reappointments of Departmental Executive Officers at salaries to be budgeted for 1985-86:

- Joel Barkan as Chair of the Department of Political Science in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Professor John Birch as Acting Chair of the Department of Statistics and Actuarial Science in the College of Liberal Arts for fall semester, 1985.
- Thomas Charlton as Chair of the Department of Anthropology in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Phillip Cummins as Chair of the Department of Philosophy in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Leodis Davis as Chair of the Department of Chemistry in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Nora England as Chair of the Department of Linguistics in the College of Liberal Arts for a two-year term, effective July 1, 1985.
- Gary C. Fethke as Chair of the Department of Management Sciences in the College of Business Administration for a three-year term, effective August 26, 1985.
- Walter Foley as Chair of the Division of Educational Administration in the College of Education for a three-year term, effective July 1, 1985.
- Bruce Gronbeck as Chair of the Department of Communication Studies in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Gary F. Hansen as Chair of the Department of Exercise Science and Physical Education in the College of Liberal Arts for a two-year term, effective July 1, 1985.
- Kenneth A. Kavale as Chair of the Division of Special Education in the College of Education for a three-year term, effective August 26, 1985.
- William Kirk as Chair of the Department of Mathematics in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Carolyn Lara-Braud as Chair of the Department of Home Economics in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Richard D. MacNeil as Chair of the Department of Recreation Education in the College of Liberal Arts for a one-year term, effective August 26, 1985.

- John Meininger as Chair of the Department of Biology in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Dwight Nicholson as Chair of the Department of Physics and Astronomy in the College of Liberal Arts for a three-year term, effective July 1, 1985.
- Dee Norton as Chair of the Department of Psychology in the College of Liberal Arts for a one-year term, effective August 26, 1985.
- John Raeburn as Chair of the Department of English in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Jerald Schnoor as Chair of the Department of Civil and Environmental Engineering in the College of Engineering for a five-year term, effective July 1, 1985.
- Lowell Schoer as Chair of the Division of Psychological and Quantitative Foundations in the College of Education for a three-year term, effective July 1, 1985.
- Marilyn Somville as Director of the School of Music in the College of Liberal Arts for a five-year term, effective July 1, 1985.
- Kenneth Starck as Director of the School of Journalism in the College of Liberal Arts for a one-year term, effective July 1, 1985.
- Albert E. Stone as Chair of the American Studies Program in the College of Liberal Arts for a three-year term, effective August 26, 1985.
- Christopher A. Wertz as Acting Chair of the Department of Russian in the College of Liberal Arts for a one-year term, effective August 26, 1985.
- Margery Wolf as Chair of Women's Studies in the College of Liberal Arts for a three-year term, effective July 1, 1985.

Motion:

Mrs. Anderson moved that the board approve the appointments and reappointments as outlined above. Mr. Tyler seconded the motion, and it passed unanimously.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION SYSTEM. The Board Office recommended approval of the following changes in the University of Iowa professional and scientific classification plan:

New Classifications

<u>Class Title</u>	<u>Pay Grade</u>
Assistant Director, Hospital Information Services	12 (\$27,080 - \$43,310)
Assistant to the Director of Pharmacy	10 (\$23,110 - \$36,970)
Technical Director, Division of Nuclear Medicine	9 (\$21,350 - \$33,840)

Pay Grade Changes

<u>From</u>	<u>To</u>
Administrator, Hospital School Grade 13 (\$29,320 - \$46,890)	Grade 11 (\$25,020 - \$40,010)
Supervisor, Organ Retrieval Program Grade 10 (\$23,110 - \$36,970)	Manager, Organ Retrieval and Preservation Grade 11 (\$25,020 - \$40,010)

Expanding programs in the University Hospital Information Services Department, increased responsibilities of the hospital pharmacy, and growing complexity in the Division of Nuclear Medicine are reasons for the proposed new positions of Assistant Director, Hospital Information Services; Assistant to the Director of Pharmacy; and Technical Director, Division of Nuclear Medicine.

Reorganization of responsibilities in the University Hospital School has resulted in the proposed new description and pay grade change in the position of Hospital School Administrator, and increased responsibilities resulting from activities in organ retrieval which has doubled over the past year and a half are reflected in the new description and pay grade for the position of Manager of Organ Retrieval and Preservation.

The Board Office noted that the positions have been point-counted to determine new pay grade assignments, and funding is available from existing resources.

Motion:

Mr. Tyler moved that the board approve the changes in the Professional and Scientific Classification system as outlined above. Mrs. Anderson seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended approval of the register for the period of May 20 through June 14, 1985.

Highlights of the register were presented as follows:

PROJECT DESCRIPTIONS AND BUDGETS

College of Law Building--Expanded Site Development

70th G.A. Academic Revenue Bonds	\$522,500	
West Campus Waterline	56,000	
City of Iowa City	10,000	
Institutional Road Funds	<u>82,000</u>	
	TOTAL	<u>\$670,500.00</u>

The university requested approval of the project and a preliminary budget to develop and finish the site around the new College of Law Building. The university indicated the project costs would actually be charged to specific approved projects.

Main Power Plant Boiler Replacement Program--Phase I

Self-Liquidating Revenue Bonds \$29,500,000.00

The university requested approval of the project and a preliminary budget to replace an existing boiler with a fluidized bed combustion boiler. This phase, the first of three, also includes new pneumatic coal and ash handling equipment and storage silos, new transformers, electrical equipment, and digital controls. The Board Office indicated that the university would return to the board in July 1985 with a request for approval of full design services on the project. In February 1985 the board approved an agreement with Stanley Consultants for design services on a portion of the project.

This project is one of two fluidized bed boiler projects included in the Regents biennial capital request. A similar unit will be constructed at Iowa State University at a cost of \$26,500,000. Both projects are initial phases of multi-phased power plant replacement project. The boilers will be funded through the sale of long-term self-liquidating revenue bonds. Debt service on the bonds will be paid out of use charges to university departments and savings in fuel costs.

Vice President Ellis, for the benefit of the three newer board members, explained the need for the boiler replacement projects. Over the past few years, there have been an increasing number of unscheduled power plant outages. It is not possible any longer to burn oil in the boiler because of their deteriorating condition. Therefore, 32 percent of the fuel used is natural gas with the remainder coal. Unwashed Iowa coal cannot be used in the boilers, and currently coal is shipped from Indiana. He indicated that the fluidized bed boilers would allow the university to use unwashed Iowa coal. In addition, Iowa limestone would also be burned along with the coal. It is estimated \$2.8 million would be purchased in Iowa coal per year. The boilers were first developed in Scandanavia.

Regent Harris asked what improvements had been made in the fluidized bed boilers and what are the experiences of institutions in this country.

Vice President Madden stated that there were two or three of the new fluidized bed boilers in this country. He indicated they had an engineer going to look at the boiler projects and would probably coming back to the board in September with results of the investigations.

Recreation Building--Replace Roof

Recreation Bldg. Reserve Fund or Gen. Univ. Building Repairs \$305,000.00

The university requested approval of a new source of funds for this project in order to take advantage of available funds. The request was to shift one of the sources of funds from temporary investment income to Recreation Building Reserves. The original budget was approved by the board in January 1985 with an increase from \$275,000 to \$305,000 approved in March.

This project involves replacing the badly deteriorated roof of the Recreation Building and repair of the laminated beams and deck of the roof structure. The work also includes installation of additional insulation.

Steindler Building--Exterior Renovation

General University Building Repairs Increase to: \$423,000.00

The university requested approval of an increase in the project budget to provide for foundation grading by the Physical Plant. The increase in the project budget allows the university to complete the grading as part of this project and cover the additional expense of window well covers, which were accepted as a bid alternate. The original budget of \$339,500 was given board approval in March.

Human Biology Research Facility

U of I Foundation Gifts	\$ 8,000,000	
Self-Liquidating Bond Revenues	18,500,000	
Institutional Roads	<u>165,000</u>	
TOTAL		<u>\$26,665,000.00</u>

The university requested approval of an increased budget that includes an additional \$165,000 from the Institutional Road Fund. The inclusion of the road funds within this project permits reconstruction of an additional 400 feet of Newton Road, which is badly deteriorated. Prior to the addition of the institutional road funds, the total project budget was \$26,500,000.

CONSULTANT AGREEMENTS

University Hospitals--Centralized Ambulatory Surgery Clinic

Hansen Lind Meyer, Iowa City, Iowa \$90,000.00

The university requested approval of an agreement with this firm to provide architectural services to design a Centralized Ambulatory Surgery Clinic. The architectural fee, excluding reimbursables, is 6 percent of the project cost. The center will include four outpatient operating rooms and allow for future expansion of two additional rooms.

Waterline Replacement--Riverside Drive to West Campus
Beling Consultants, Moline, Illinois

Increase: \$8,964.40

The university requested approval of an amendment to the engineering contract with Beling Consultants on this project. The additional services are for design of a new 12-inch connection into the existing water system. The amendment increases the amount of the engineering agreement to \$53,144.40, which is 5.3 percent of the projected construction cost of \$1,500,000.

CONSTRUCTION CONTRACTS

Two construction contracts on a project over \$250,000 were awarded by the executive secretary.

Steindler Building Remodeling--Exterior Renovation

Award to: Burger Construction Co., Inc., Iowa City, Iowa
Base Bid of \$264,318 plus Alt. #1 of \$36,000 =
TOTAL AWARD OF: (2 bids received)

\$300,318.00

The project, approved by the board in November 1984, involves repair and improvement of the roof, gutters, windows, tuckpointing, and improvements to side drainage. The award is within the approved project budget.

Steindler Building Remodeling--Phase VII

Aaward to: McComas-Lacina Construction Co., Inc., Iowa City, Iowa
Base Bid of: (3 bids received)

\$429,577.00

This project, approved by the board in November, is the final phase of an interior renovation project. The award is within the approved budget.

The source of funds for the two projects is General University Building Repairs.

CHANGE ORDERS TO CONSTRUCTION CONTRACTS

University Hospital--Colloton Pavilion--Phase B Completion

Mid-America Construction Co., Iowa City, Iowa

Increase: \$83,696.00

The university requested approval of this change order to provide additional waiting and lounge area within the hospital complex for patients and visitors. The project will complete an unfinished 2,300 square foot area on the fifth floor. This is the ninth change order on this construction contract with Mid-America. The previous eight change orders totalled \$273,648. With the approval of the ninth change order, the net amount of the contract is \$11,436,191.

ACCEPTANCE OF COMPLETED CONSTRUCTION PROJECTS

The university reported acceptance of the construction contract with General Exhibits and Displays, Inc., of Chicago, Illinois, on the project, Macbride Hall "Iowa Hall" Museum of Natural History.

Motion:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions as presented. Mrs. Anderson seconded the motion, and it passed unanimously.

LEASES OF PROPERTY. The Board Office recommended approval of leases with landlords for the benefit of the University of Iowa, as follows:

Drake University, Des Moines, Iowa - for use of classroom and office space at 1151 28th Street, Des Moines, Iowa. This facility is needed to enable SUI to offer appropriate work for graduate students in central Iowa who are pursuing a Masters Degree in Social Work. The lease would be for approximately 3,110 square feet at a cost of \$3.86 per square foot per year. The program is presently housed at 1155 28th Street and occupies approximately 1,550 square feet at a cost of \$6.45 per square foot per year. The cost of the Drake University component of this program will increase from \$14,600 to \$18,398 (26 percent). The university reported there were funds available to support this increase.

The renewed lease would allow for the continued use of classroom and office space, library privileges, equipment, facilities, janitorial services, utilities, and other services at Drake for the SUI Social Work Center.

Marycrest College, Davenport, Iowa - for use of office space in the college's West Hall. The renewed lease would allow for the continued operation of the university's existing Social Work Training Center which coordinates the placement of students in the Master of Social Work program. The agreement includes the use of a shared seminar room and classrooms and provides for the use of desks, chairs, tables, miscellaneous office items, audiovisual equipment, reproduction equipment, and library privileges for faculty and students of the SUI School of Social Work. The cost of the agreement, \$3,636 per year, is the same as for FY1985.

Thomas R. Alberhasky, Iowa City, Iowa - for the use of heated storage space at 850 South Capitol Street, Iowa City, Iowa. The space is used for storage and work space by the university's physical plant. The annual rent of \$20,700 (\$1,725 per month) represents an increase of 7.8 percent in the rent established four years ago.

The university reported that, pursuant to Executive Order Number 44, a review was made of the list of vacant schoolhouses in the respective areas of these leases. No schoolhouses were available to meet these programmatic and functional needs of the university.

Motion:

Mr. Greig moved that the board approve leases with landlords as follows: Drake University, Des Moines, Iowa, for the use of approximately 3,110 square feet of classroom and office space in the frame building at 1151 28th Street, Des Moines, from July 1, 1985, to and including June 30, 1986, as a \$12,000 segment of an annual fee of \$18,398 for the use of the space, facilities, equipment, services, and for remodeling; Marycrest College, Davenport, Iowa, for the use of approximately 720 square feet of office space in the college's West Hall from July 1, 1985, to and including June 30, 1986, as a part of an annual fee of \$3,636 for the use of the space, facilities, equipment, and services; and Thomas R. Alberhasky, Iowa City, Iowa, for the use of approximately 7,000 square feet of heated storage space at 850 South Capitol Street, Iowa City, from July 1, 1985, to June 30, 1987, with an option to renegotiate for an additional two-year period, at an annual rent of \$20,700. Mr. VanGilst seconded the motion, and upon the roll being called, the following voted:
AYE: Anderson, Greig, Harris, McDonald, Murphy, Tyler, VanEkeren, VanGilst.
NAY: None.
ABSENT: Duchon.

PROPERTY RENTALS, 1985-87; MONTHLY RATES - LANDLORD. The Board Office recommended approval of the schedule of monthly rental rates for residences, apartments, rooms, preschool and day-care centers for the period August 15, 1985, to August 14, 1986, as is outlined on the following pages:

The university owns these properties, comprising 133 units, to assist in meeting present university program needs and to meet anticipated program needs. The university rents the properties at fair market value, with exception of the preschool, day-care centers, and student senate co-op units for which the rental is intended to cover only average repair and maintenance costs consistent with the university's interest in the respective activities.

In response to a question, Vice President Ellis responded the rates charged for units in the Employee Apartment Building were based on fair market value and that the apartments were, in fact, only sleeping rooms.

Motion:

Mrs. Murphy moved that the board approve the schedule of monthly rental rates for residences, apartments, rooms, preschool, and day-care centers for the period August 15, 1985, to August 14, 1986. Miss VanEkeren seconded the motion, and upon the roll being called, the following voted:

AYE: Anderson, Greig, Harris,
McDonald, Murphy, Tyler, VanEkeren,
VanGilst.

NAY: None.

ABSENT: Duchon.

President McDonald then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa.

Vice President Remington stated that Governor Branstad had issued a proclamation proclaiming James A. VanAllen Day in honor of Professor VanAllen who would be retiring after 34 years as professor and Head of the Department of Physics and Astronomy. Professor VanAllen assisted with the development of the Explorer I satellite which resulted in the discovery of the belts of radiation which bear his name.

THE UNIVERSITY OF IOWA
TENANT PROPERTY RENTALS

8/15/84 - 8/14/85

<u>Iowa City Residences</u>	<u>Tenant</u>	<u>Monthly Rental</u>
120 Grand Avenue Court	Jesus CAMPOS	\$ 500.00
126 Grand Avenue Court	Ralph RUSSO	500.00
127 Grand Avenue Court		500.00
129 Grand Avenue Court	Joseph LEONARD	500.00
(*)130 Grand Avenue Court	Raymond FORMAN	350.00
141 Grand Avenue Court	Marc ARMSTRONG	500.00
421 Melrose Avenue	Norman SWACK	560.00
(*)421 South Capitol St.	Timothy MARTIN	225.00
 <u>Preschool and Day-care Centers</u>		
212 Myrtle Avenue	University Preschool	\$ 85.00
300 Myrtle Avenue	Parent's Care Collective	85.00
309 Melrose Avenue	Brookland Daycare	85.00
321 Melrose Avenue	Alice's Bijou Daycare	85.00
322 Melrose Avenue	Rainbow Daycare	85.00
407 Melrose Avenue	Friendship Daycare	85.00
 <u>Iowa City Apartments & Duplexes</u>		
741 Melrose Avenue		
Apartment #1	Roy YELDER	\$ 195.00
(*) " #2		140.00
" #3	Lisa BECKMAN	195.00
" #4	Wilbert A. BAILEY	195.00
" #5	Kathleen DUERKSEN	180.00
" #6	Terrance BRENNAN	195.00
" #7	Betsy REDIGER	195.00
" #8	Stephan MURPHY	180.00
" #9	Carolyn TROYER	195.00
" #10	Richard BERANEK	195.00
" #11	Sheila MENNEN	195.00
" #12		195.00
 Wolf Avenue Court		
Apartment #1	Terry NEIL	\$ 255.00
" #2	Doug HESS	255.00
" #3	Yvonne BLOMMERS	255.00
" #4	Daniel GRAY	255.00
" #5	Christine KOLANO	255.00
" #6	Barbara HEHNKE	255.00
" #7	John SCHNEIDER	255.00

<u>Iowa City Apartments & Duplexes(cont'd)</u>	<u>Tenant</u>	<u>Monthly Rental</u>
Woolf Avenue Court		
Apartment #8	Mrs. Norman SHAFFER	255.00
" #10	Ernest KANDEL	255.00
" #12	Chris NELSON	255.00
121 Grand Avenue Court	Judy HOIT	\$ 235.00
(*)121 1/2 Grand Avenue Court	Theresa CRAIG	135.00
(*)121 1/2 Grand Avenue Court	Jean HSIANG	135.00
401 Melrose Avenue	John B. HOLTZ	\$ 175.00
24 West Harrison Street		
Apartment #1	Julia FISH-REZAC	\$ 215.00
" #2	Fred OHLERKING	180.00
415 South Capitol Street		
Apartment #1	Tom BRILES	\$ 125.00
" #2	Steve ROUSH	125.00
" #3	Kelly DONNELLY	125.00
" #4	David MOORE	125.00
" #5	John SALES	125.00
429-429 1/2 South Capitol Street		
Apartment #1	Jude TALLICHET	\$ 225.00
" #2	Barbara MILLER	225.00
30 West Harrison Street		
Apartment #1	James JULICH	\$ 235.00
" #2	Theresa STEJSKAL	200.00
<u>Student Senate Coop Housing</u>		
124 Grove Street		\$ 75.00
128 Grove Street		75.00
130 Grove Street		75.00
<u>Oakdale Residences</u>		
Duplexes		
Northlawn #1	Mary JOHLL	\$ 173.00
Northlawn #2	Dennis HERMAN	230.00
Employee Apartment Building		
Apartment A-1		\$ 173.00
" A-2	Gary SHETTLER	173.00
" A-3	Clifford MANLEY	173.00
" A-4	Marilyn HEDGES	173.00
" A-5	John MOYERS	173.00
" A-6	Ellen HOBEN	173.00

<u>Oakdale Residences</u> (cont'd)	<u>Tenant</u>	<u>Monthly Rental</u>
Employee Apartment Building		
Apartment B-1	Joe KNOTT	173.00
" B-2	Stratos CONSTANTINIDIS	173.00
" B-3	Jeanne PFEIFFER	173.00
" B-4	Nan STURDY	173.00
" B-5	Gene GORVIN	173.00
" B-6	Doris KNUTSON	173.00
" C-1		173.00
" C-2	Robert BAUGHMAN	173.00
" C-3	Mae GAST	173.00
" C-4		173.00
" C-5	Mohammad JAZAYERI	173.00
" C-6	Samuel NANTOGMAH	173.00
" D-1	Scot DOLEZAL	173.00
" D-2	Scott WRIGHT	173.00
" D-3	Thelma WISE	173.00
" D-4	Diana ROPP	173.00
" D-5		173.00
" D-6	Paula SUFFICOOL	173.00
" E-1	A. SCHULZE-WALGERN	79.00
" E-2	Amir ASSADI-POUR	79.00
" E-3	Sultan WASIMI	79.00
" E-4	Yaw ADU-SARKODIE	79.00
" E-5	Tai Olurotimi ELEMIDE	79.00
" E-6	George BOATENG	79.00
" E-7	Gabriel ABIOLA	79.00
" E-8	Ray VANKERCKVOORDE	79.00
" F-1	Zona FOGG	79.00
" F-2	Kathleen HEDGES	79.00
" F-3		79.00
" F-4	Blessing FUBARA	79.00
" F-5	Chukwuma OBASIH	79.00
" F-6	Mary WATERS	79.00
" F-7	Jerry TERRELL	79.00
" F-8	Darlene FOLLMER	79.00
" G-1		79.00
" G-2	Yusuf ADEWUYI	79.00
" G-3	Carolyn MATHER	79.00
" G-4	Lazarus ABAZO	79.00
" G-5	Biswarup MUKHOPADHYAY	79.00
" G-6		79.00
" G-7	Nabil KHABBAZ	79.00
" G-8	Janis KING	79.00
Employee Building		
Apartment #225		\$ 157.50
Room 101	Richard HUBER	52.50
" 102	Robert PARSONS	52.50
" 103	Eugene FOWLER	60.00

<u>Oakdale Residences (cont'd)</u>	<u>Tenant</u>	<u>Monthly Rental</u>
Employee Building (cont'd)		
Room 104	Archie CHAPMAN	60.00
" 105	Ronald JOHANNSEN	60.00
" 107	James FLESSNER	60.00
" 110	Donald LYNCE	105.00
" 111	Donald JOHANNSEN	94.50
" 112	Mohammed TABIBI	60.00
" 113		52.50
" 115	Mohammed ABBAS	52.50
" 201		52.50
" 202		52.50
" 203	Nancy LINDLEY	60.00
" 204	Jennifer PESSAGNO	60.00
" 205		60.00
" 207		60.00
" 209		52.50
" 210	Arnold BECK	60.00
" 212	Eric ONYEKA	60.00
" 213		52.50
" 215		60.00
" 216	Anthony IBE	60.00
" 217	Peter ANSAH	60.00
" 218	Ndubueze NWANKWO	60.00
" 219		60.00
" 221	Thomas KALLAUS	60.00
" 222	Latif AYINDE	60.00

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Wednesday, June 26, 1985.

APPOINTMENTS. The board was requested to approve the following appointments:

- Approval of the establishment of the position of Director of Telecommunications and the appointment of John R. Kingland as Director of Telecommunications effective July 1, 1985, at the salary as budgeted.

The university explained that the board had previously authorized the contracts for the purchase of the telecommunications switch and the installation of the appropriate cabling plant under contract with AT&T. The system is scheduled to become operational in January 1986. A position description has been developed for a director to manage this system. It has been properly evaluated and point-counted to be a pay grade 8.

- Approval of the appointment of Richard R. Dague as Chair of the Department of Civil Engineering, effective July 1, 1985, through June 30, 1990 at a salary of \$65,000.

Motion:

Mr. Greig moved that the board approve the establishment of the position of Director of Telecommunications and the appointments as outlined above. Mr. VanGilst seconded the motion, and it passed unanimously.

WOI - SATELLITE UPLINK. The Board Office recommended the following actions: (1) that ISU be authorized to proceed with the installation of a satellite uplink with a project budget of \$510,630--subject to receipt of necessary federal licenses; and (2) that ISU continue to consult and cooperate with Iowa Public Television, SUI and private enterprise in Iowa which are using or planning to use this technology.

The Board Office noted that the board authorized WOI-TV to construct a satellite downlink dish for purposes of receiving video programming from the ABC network in May 1984. This facility allowed WOI to receive signals via satellite from originating transmission sites located throughout the United States. In September 1984 the university was granted authorization by the board to proceed with design work and site selection on a satellite uplink project. The university has completed the necessary work and has requested authorization to proceed with the installation of a satellite uplink facility with projected project budget of \$510,630.

The satellite uplink facility would allow the university to transmit throughout the United States and much of the rest of the world, data, voice, and video transmission. Those transmissions would be beamed to a satellite which in turn would transmit it to the ground to be picked up by other downlink facilities.

Financing would be from WOI-TV funds, with the FCC license to transmit issued to the university. The FCC license has been applied for, and the university expects approval and issuance of the license in the near future.

The university expects income to be derived from the use of this new facility to pay back the initial costs within at least a five-year period. Income would be anticipated from news and entertainment activities, participation in cooperative organizations which sponsor continuing education, transmission of data from facilities such as U.S. Department of Energy's Ames Laboratory, and direct sponsorship and transmission of video instruction to a variety of locations emanating from classrooms on the ISU campus. Principal users of this facility for transmitting instructional work would include the Agricultural College, Agricultural and Home Economics Extension Service, Veterinary Medicine, Computer Science and the Engineering College.

The university anticipates providing services to private organizations at commercial rates to help offset facility operating costs and to reimburse WOI-TV for its initial cost of construction. However, the university's needs will have top priority during the most favorable hours of uplink operation and other users will be scheduled on a preemptable basis during those hours. It is anticipated that university users will be billed at reduced rates.

The university anticipates operating costs during the first five years to be \$22,000 for replacement parts and \$130,000 for administration. Operation of the uplink is anticipated by October or November of this year.

The Board Office noted that ISU staff, SUI staff (who are also proposing to construct a satellite uplink facility at the Oakdale Campus) and the Board Office staff met with staff from the Communications Advisory Council. This allowed other agencies in state government an opportunity to discuss with both universities their respective proposals and to ensure that there would be cooperation to the extent possible. The university has also met separately with IPTV staff to discuss the university's proposal and the proposal of IPTV to construct an uplink facility at its new headquarters in Johnstown, Iowa. This type of close cooperation should ensure that the uplink facilities built in Iowa in the future are not duplicative and are used cooperatively to minimize costs to the owners.

Motion:

Mr. Greig moved that the board approve recommended actions concerning the WOI-TV satellite uplink. Dr. Harris seconded the motion, and it passed unanimously.

AREA EXTENSION OFFICE LEASES. The Board Office recommended approval of leases with landlords for Area Extension Offices as follows:

Spencer with Robert W. Sackett - for office space for a three-month period. The Extension Service determined the space available at the present location is inadequate to house properly the professional and clerical staff. The landlord has agreed to explore the possibility of making additional space available at the present location. This may require construction of new space at the location. The university and landlord will use the three-month period to determine if additional space can be made available.

Ottumwa with the Ottumwa Airport Commission - the Extension Service has been located at the Industrial Airport since 1965. For the past year, the university has been evaluating the present location and found that, because of its remote location, lack of accessibility for the handicapped, and poor building maintenance, the offices should be moved. New space has been found but will not be available until September 1, 1985. The university, therefore, requested a two-month extension of the current lease for the airport space.

Ottumwa with Ottumwa Community School District - for space in the Walsh Building, 2662 Meadowdale, Ottumwa. The space is larger than the present facility in the Industrial Airport and will also be better maintained and arranged for better utilization by the Extension Service. While most of the space is located on the second floor and will not be readily accessible to the physically handicapped, the meeting room space is located on the first floor and will be handicap accessible. The rental represents an annual increase of \$9,011 (141 percent) over what is currently is paid. The university indicated that funds were available for the increase.

Fort Dodge with Central Management - for space in the building located at 5 North 16th Street, Fort Dodge. The Extension Service has been in the present location for ten years. The university is dissatisfied with the present location because of the way in which the space not leased by the board is utilized. It is utilized for storage of agricultural chemicals and causes an unpleasant odor in the area. The university is working with the owner to remedy this problem and is also looking at alternate locations for the office. Therefore, the university requested a one-year extension of the present ten-year lease.

The university asserts that pursuant to Executive Order No. 44 they reviewed vacant school house lists for the geographic areas where these properties are located and found only one vacant school property which met the programmatic needs of the university.

Motion:

Mr. VanGilst moved that the board approve the Area Extension Office leases with landlords as follows: Spencer with Robert W. Sackett - for the use of approximately 1,751 square feet of office space in the building located at 1823 Highway Boulevard, Spencer, Iowa, at a rental rate of \$5.04 per square foot per year, for three months, beginning July 1, 1985, and ending September 30, 1985, at a rent for the term of \$2,205.90;

Ottumwa with Ottumwa Airport Commission - for the use of the second floor of the terminal building, comprising approximately 2,219 square feet of space, at the Ottumwa Industrial Airport, Ottumwa, Iowa, at a rental rate of \$2.20 per square foot per year plus utilities, for two months, beginning July 1, 1985, and ending August 31, 1985, at a rent for the term of approximately \$813.63; Ottumwa with Ottumwa Community School District, for the use of approximately 3,658 square feet of space in the Walsh Building, 2662 Meadowdale, Ottumwa, at a rental rate of \$3.30 per square foot per year (\$12,071.40 annually), for five years, beginning September 1, 1985, and ending August 30, 1990, with an additional charge not to exceed \$3,340 per year (\$0.913 per square foot per year) to cover the cost of remodeling the space; and Fort Dodge with Central Management for the use of approximately 3,762 square feet of office space in the building located 5 North 16th Street, Fort Dodge, Iowa, at a rental rate of \$3.90 per square foot per year (\$14,671 annually), for one year beginning August 1, 1985, and ending July 31, 1986. Mr. VanGilst seconded the motion, and upon the roll being called, the following voted:

AYE: Anderson, Greig, Harris,
McDonald, Murphy, Tyler,
VanEkeren, VanGilst.
NAY: None.
ABSENT: Duchon.

IOWA STATE UNIVERSITY PRESS - CORPORATE REORGANIZATION AND BUILDING TITLE TRANSFER. The Board Office recommended the following actions (1) accept the title to land and press building now known as Carl Hamilton Hall; and (2) receive the report on the corporate reorganization which changes the composition of the University Press Board of Directors.

The Board Office noted that the Iowa State University Press is a nonprofit corporation affiliated with the university. Established in 1924, the press initially limited its operations to printing a variety of student and departmental publications. Representatives from these publications and others made up the board of directors. Over the years, the press accepted increasing numbers of book manuscripts for printing and publication with the work being done by press employees. Current operations are reported to produce sales of approximately \$2.3 million. A recently completed consulting study has called into question to what extent continuation of the press composition, printing and binding operations remain economically feasible.

Over time an increasing number of student publications, which remain an integral part of the Department of Journalism and Mass Communication program, have chosen to publish through the competitive bid process rather than use press printing.

The proposed composition of the board eliminates student publication representation and substitutes the following amendment as Article III in the Articles of Incorporation:

The members of this corporation shall be thirteen individuals. Nine of the members shall be members of the faculty or staff on active duty at Iowa State University, to be appointed by the respective deans, one from the graduate college and one from each of the undergraduate colleges; four of the members shall be appointed by the President of Iowa State University. Of the four appointed by the President, one shall be a member of the Journalism and Mass Communication Department faculty; one shall be a student; two may be staff, faculty, alumni, or individuals not connected with Iowa State University.

This restructuring of the board of directors is consistent with similar boards for university presses at other universities with responsibilities like those of the Iowa State University Press.

In 1956, an agreement with the Press Board and the State Board of Education (Board of Regents) authorized the transfer of the land on which the campus press building (Carl Hamilton Hall) would be built to the Press Corporation to ensure a loan for construction. The agreement authorized transfer of the title to the building and land back to Iowa State University when capital debt had been paid. Debt remaining is less than \$1,000 and should be paid off by the end of this fiscal year, thus triggering the transfer back to the university.

Motion: Mr. Tyler moved that the board approve the recommended actions regarding the Iowa State University Press. Mr. Greig seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended approval of the register for the of May 31 through June 27, 1985.

Highlights of the register are as follows:

PROJECT DESCRIPTIONS AND BUDGETS

<u>Curtiss Hall--General Remodeling</u>		
69th G.A. Academic Revenue Bonds	\$120,000	
Treasurer's Temp. Investments or Building Repair Funds	400,000	
Agr. & Home Ec. Exp. Station Bldg. Rep. Funds	<u>255,000</u>	
	TOTAL	<u>\$775,000.00</u>

The university added the Agriculture and Home Economics Experiment Station Building Funds. The overall budget amount of \$755,000 remains unchanged.

<u>Dairy Industry--Remodel for Food Crops Research Center--Phase I</u>	
Income from Treas. Temporary Investments or Bldg. Repair Funds	<u>\$255,000.00</u>

The university requested approval of a revised project budget and a change in the scope of the project. Funding for this project was requested as part of the Regents 1985-87 capital request. Because the capital funds were not made available, the university reduced the scope of the project from \$405,000 and will move forward with the initial phase of the project. This phase will remodel approximately 2,000 square feet of office and laboratory space for the Food Crops Research Center.

<u>Scheman Continuing Education Building--Roof Replacement</u>	
Income from Treas. Temporary Investments or Bldg. Repair Funds or Fuel Savings	<u>\$325,000.00</u>

The university requested approval of a change in the source of funding on this project by adding fuel savings as a third source of funds. The project involves replacement of the roof and insulation in Scheman Continuing Education Building. The project budget remains unchanged

CONSTRUCTION CONTRACTS

The following contracts were awarded by the executive secretary:

<u>Oak and Linden Halls--Air Conditioning and Chilled Water Extension</u>	
Award to: Kruck Plumbing and Heating Co., Inc., Boone, Iowa	
Base Bid of: (6 bids received)	<u>\$262,465.00</u>

The project, approved by the board in March, involves replacement and upgrading of existing air conditioning systems in the dining rooms and recreation spaces of these two residence halls. As a result of the contract award, it was necessary to reallocate funds within the budget without the affecting the total budget amount.

<u>Utilities--Campus Distribution Switchgear--Foundation and Structure</u>	
Award to: KS&K Corporation, Ames, Iowa	
Base Bid of: (3 bids received)	<u>\$70,800.00</u>

This contract, part of the new Agronomy Building Addition project, involves the purchase and installation of new electrical switchgear for the university's electrical distribution system. As a result of the contract award, it was necessary to reallocate funds within the budget without the affecting the total budget amount.

Motion:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions as submitted. Miss VanEkeren seconded the motion, and it passed unanimously.

President McDonald then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University.

Vice President Madden stated that they had reported earlier in the year the federal money for the Soil Tilth Laboratory had been rescinded. Two days ago the university received notification to proceed with the planning for that facility. He indicated a presentation on the laboratory would be made to the board in September.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Wednesday, June 26, 1985.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following personnel action:

- Mr. Virgil C. Noack from Assistant Professor of Sociology to Assistant Professor and Acting Head of the Department of Home Economics for the 1985-86 academic year and summer of 1986, at a salary rate of \$30,480.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION SYSTEM. The Board Office recommended approval of the following additions and revisions to the UNI professional and scientific classification plan:

Revisions

From:

Assistant Director, Maucker Union
Student Activities
Grade III (\$17,690 - \$26,319)

Construction Architect
Grade V (\$24,021 - \$36,773)

Financial Aids Counselor
Grade II (\$15,379 - \$22,549)

Assistant Director, Alumni Services
Grade IV (\$20,526 - \$30,980)

To:

Assistant Director/ Business &
Student Activities
Grade IV (\$20,526 - \$30,980)

University Architect
Grade VI (\$28,349 - \$44,012)

Financial Aids Counselor/Coordinator
Grade III (\$17,690 - \$26,319)

Director of Alumni Relations
Grade V (\$24,021 - \$36,773)

New Position Titles

Coordinator of Student Organizations, Grade II (\$15,379 - \$22,549)
Assistant Intramural Director, Grade II (\$15,379 - \$22,549)

Title Changes Only

From:

Assistant Director Programs/Maucker
Union
Director, Alumni Services and De-
velopment

To:

Maucker Union Program Director
Director of Development

Departmental reorganization of duties and responsibilities warrant the one grade increases in the positions of Assistant Director/Business and Student Affairs, Financial Aids Counselor/Coordinator, and Director of Alumni Relations. The scope of responsibilities not previously recognized is reflected in the change in title and the one grade increase for the position of University Architect.

The Coordinator of Student Organizations in pay grade II is a new position resulting from the reorganization of duties and responsibilities in the Maucker Union.

The two changes in titles and descriptions more accurately reflect current duties and responsibilities. No changes in pay grades are involved.

The Board Office noted that each position has been pointed-counted to determine pay grade assignment, and all changes can be accomplished within existing financial resources.

Motion:

Mr. Greig moved that the board approve the additions and revisions to the professional and scientific classification system as presented. Mrs. Anderson seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended approval of the register for the period May 25 through June 10, 1985.

Highlights of the register are as follows:

CONSTRUCTION CONTRACTS

The board was requested to approve contract awards for equipment for the Communication Arts Center. Provisions of the academic revenue bonding statutes in Section 262A of the Code of Iowa require that equipment purchases over \$25,000 funded with academic revenue bond proceeds be awarded by the Board of Regents. The university requested approval of the award of 12 purchase orders on this project totaling \$40,652.95.

ACCEPTANCE OF CONSTRUCTION CONTRACTS

The university reported acceptance of a construction contract on the following project:

<u>Turbine-Generator, Plant No. 2, 7500 KW--Division 1</u>	<u>\$1,589,920.63</u>
Elliott Company, Jeannette, PA	

Motion:

Mr. Tyler moved that the board approve the Register of Capital Improvement Business Transactions as submitted. Mr. Greig seconded the motion, and

EASEMENT. The Board Office recommended approval of the easement agreement between the State Board of Regents and Cedar Falls Municipal Utilities, Cedar Falls, Iowa, for the purpose of constructing a natural gas pipeline on the campus of the University of Northern Iowa.

The Board Office explained that last month the board had approved a related easement with the utility which had been forwarded to the State Executive Council for approval. That easement involved a replacement gas line on the east side of the university campus. During the board's review of the easement, a question was raised by Regent Tyler concerning the pressure level of the new gas line. The utility indicated in response to inquiries by the university and the Board Office that the gas line operates at a 50-60 psi and was considered a low pressure gas line.

The utility is now requesting an extension of the gas line relocation approved last month. Cedar Falls Municipal Utilities would like to relocate the remainder of the low pressure gas line to the south side of the campus. Because of the utility company's need to begin immediately with the project, the executive secretary authorized construction on university land, pending board approval of the easement.

The university and the utility company have negotiated the easement for rerouting the replacement 12-inch gas main around the south side of the campus. The utility will eventually relocate an additional gas line and existing water line from 27th Street, which bisects the campus. Those utility lines will be relocated within this easement. The university supports relocation of the initial gas line and the company's long-term objective for removing all utilities from the center of the campus.

The easement is granted in consideration of the fact the new relocated natural gas line will serve the university. The easement is in the standard form and contains a standard liability clause. No cost of the facilities to be constructed within the easement shall be assessed or charged to the state of Iowa or the university. The easement must also receive approval of the State Executive Council.

Motion:

Mr. VanGilst moved that the board approve the easement agreement between the State Board of Regents and Cedar Falls Municipal Utilities, Cedar Falls, Iowa, for the purpose of constructing a natural gas pipeline on the campus of the University of Northern Iowa. Miss VanEkeren seconded the motion, and upon the roll being called, the following voted:

AYE: Anderson, Greig, Harris,
McDonald, Murphy, Tyler,
VanEkeren, VanGilst.

NAY: None.

ABSENT: Duchenz

UNIVERSITY OF NORTHERN IOWA
June 26, 1985

President McDonald then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday, June 26, 1985.

IOWA SCHOOL FOR THE DEAF SENATE BYLAWS. The Board Office recommended approval of the ISD Senate Bylaws and approval of a change in the Iowa School for the Deaf Senate Constitution.

The Board Office explained that last December the board had approved the establishment of the Senate and its incorporating constitution. It is stated in the constitution that the Board of Regents must approve the Senate bylaws before they can become effective.

The bylaws, as proposed, are consistent with the constitution, except for one area. The constitution states that, if a member misses four consecutive meetings, the member's position would be declared vacant and subsequently filled according to the provisions of the constitution.

The Senate in preparing the bylaws changed the number of meetings missed from four to two. It was apparently the recommendation of the Senate that the number of meetings was too high and that given the number of meetings scheduled, the number of meetings missed should be limited to two. Consequently, this section of the constitution would need to be changed to reflect the number of meetings being suggested in the bylaws so that the two documents would be consistent.

The full set of the Senate Bylaws are on file in the Board Office.

Motion:

Mrs. Anderson moved that the board approve the actions as recommended regarding the Iowa School for the Deaf Senate Bylaws and Constitution. Mr. VanGilst seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office recommended approval of the register for the month of June 1985.

The register contained two construction contracts which were awarded by the executive secretary.

Campus Electrical Service Modifications--1985

Award to: Bluffs Electric, Inc., Council Bluffs, Iowa
Total award of: (4 bids received)

\$99,565.00

This contract involves the installation of the additional transformer and new electrical service to the campus. The award is within the approved project budget and sources of funds are Building Repairs and Energy Savings.

Boiler and Sanitary Sewer Modifications and Repair

Award to: Rasmussen Heating and Cooling, Inc., Council Bluffs, Iowa
Base bid of: (3 bids received) \$81,290.00

This project involves installation of a small high-efficiency boiler to improve the economical operation of the school's heating plant. The award is within the approved project budget. The sources of funds are Building Repairs and Energy Savings.

Motion: Miss VanEkeren moved that the board approve the Register of Capital Improvement Business Transactions as submitted. Mr. Greig seconded the motion, and it passed unanimously.

EASEMENT. The Board Office recommended approval of the easement agreement between the State Board of Regents and Iowa Power and Light Company for the purpose of constructing new underground electric facilities on the property of the Iowa School for the Deaf.

ISD requested approval of the easement with Iowa Power and Light Company which would allow installation of new underground wiring as part of the school's electrical distribution system. The new wiring is part of the utility improvement project authorized by the board in April/May 1985.

The school and the utility company have negotiated the easement which will grant Iowa Power a ten-foot wide permanent easement for underground duct, electric cable, transformer and related equipment. The easement is to be granted in consideration of the fact that the new electric service is to serve the school.

The easement is in the standard form and contains a standard liability clause. No cost of the facilities to be constructed in this easement will be assessed or charged to the state of Iowa. The easement must also be approved by the State Executive Council.

Motion: Dr. Harris moved that the board approve the easement agreement between the State Board of Regents and Iowa Power and Light Company for the purpose of constructing new underground electric facilities on the property of the Iowa School for the Deaf. Mrs. Anderson seconded the motion, and upon the roll being called the following voted:
AYE: Anderson, Greig, Harris, McDonald, Murphy, Tyler, VanEkeren, VanGilst.
NAY: None.
ABSENT: Duchen.

IOWA SCHOOL FOR THE DEAF
June 26, 1985

President McDonald then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Wednesday, June 26, 1985.

CALENDAR REVISION. The Board Office recommended approval of the revision to the IBSSS academic calendar for 1985-86.

The Board Office explained that the Iowa Braille and Sight Saving School has had a policy of beginning student departures for at-home weekends at 2:30 p.m. in the fall and spring and at 12:30 p.m. during the winter months. Some parents have recently complained that the later, 2:30 p.m. departures often result in the students not arriving home until 10 p.m. In order to remedy the situation, the administration requested that the 1985-86 calendar as previously approved by the board be revised to indicate departures for all at-home weekends (every other week) be at 12:30 p.m. This will provide for a uniform departure time which will minimize confusion for students and parents and will ensure the children's arrival at home at an earlier hour.

Motion:

Mr. Greig moved that the board approve the calendar revisions as outlined above. Mr. VanGilst seconded the motion, and it passed unanimously.

LEASE RENEWALS. The Board Office recommended approval of the facilities use agreements for the benefit of IBSSS with tenants as follows:

Kirkwood Community College for the use of space in the Old Hospital Building for classroom and office space by the academic and pre-career instruction to youth and adults who have not completed high school. The space would be used from 8 a.m. to 5 p.m. and from 7 p.m. to 9 p.m., Monday through Thursday, for 52 weeks. In 1984-85 the college used 1,280 square feet of space. Because of the college's increased program needs, IBSSS is increasing the space available to the college by 50 percent at the same rate of \$1.90 per square foot per year. The college will accept the space with minimum heat when IBSSS is not in session.

Happy Time Child Development Center (Center. The Center will have the use of the major portion of the east and center sections, first floor of the Cottage. The space includes three open classrooms, a kitchen, dining room, small office, and bathroom. The kitchen may be used for minimal food preparation, but not meal preparation. Meals will be provided by IBSSS for both children and adults at the Center at a cost of \$1.50 each on days both the Center and IBSSS are in operation. A fee of \$2,562.36 for the use of the facility, in addition to meal charges, will be paid in four installments, as follows: September 30 - \$307.48; December 31 - \$845.58; March 31 - \$845.58; and May - \$563.72. With each installment an additional payment shall be made for meals served to that date. The rental fee represents no increase over the 1984-85 fee. IBSSS reported that the center is licensed by the state to provide child care.

Benton County Extension Office (Extension Office) for the use of space on the ground level, east wing of Palmer Hall, plus one restroom, plus the use of off-street parking for Extension Office employees. The Extension Office would use the space for offices and meeting rooms from 8 a.m. to 5 p.m., Monday through Friday, 12 months per year. The Extension Office will accept the space with minimal heat when IBSSS is not in session. The fee represents no increase over the 1984-85 period. The liability insurance carried by Iowa State University Extension Service for all of its extension offices has been determined to be adequate to protect the liability interests of IBSSS, its employees, and the board.

Motion:

Mrs. Murphy moved that the board approve the facilities use agreements for the benefits of IBSSS with tenants as follows: Kirkwood Community College for the use of approximately 1,925 square feet of space on the first floor of the Old Hospital Building for the period September 1, 1985, to and including August 31, 1986, for a fee of \$3,657.60, annually; and Happy Time Child Development Center for the use of approximately 2,604 square feet of space in the IBSSS Cottage for the period from August 15, 1985, to and including June 15, 1986, for a fee of \$2,562.36, annually, plus meals; and Benton County Extension Office, Iowa State University Cooperative Extension Service, for the use of approximately 1,706 square feet of space on the ground floor, east wing, of Palmer Hall, plus one restroom, for the period September 1, 1985, to and including August 31, 1986, for a fee of \$3,838.50, annually. Miss VanEkeren seconded the motion, and upon the roll being called, the following voted:
AYE: Anderson, Greig, Harris,
McDonald, Murphy, Tyler,
VanEkeren, VanGilst.
NAY: None.
ABSENT: Duchon.

TRANSFER OF JURISDICTION. The Board Office recommended the following actions:

1. Approve the intergovernmental agreement and transfer of jurisdiction of a parcel of land along U.S. Route 218 near the Iowa Braille and Sight Saving School to the Board of Regents from IDOT, subject to Executive Council approval.
2. Direct the school and the Board Office to initiate proceedings to dispose of the property through proper means.

The Board Office explained the Iowa Braille and Sight Saving School in 1960 transferred to the IDOT a parcel of land north of the campus for use in construction of U.S. Highway 218. IDOT now has contacted the school and the Board Office with a proposal to transfer back to the board the unused portion of that property. The original parcel consisted of 17,424 square feet and measures 214 feet in length and 20-30 feet in width. The dimensions of the property do not meet code requirements for construction, and the location is not contiguous to school property. The school has no present or future need for the land. The adjoining property owner, a car dealership, has expressed an interest in acquiring the parcel, when available.

The school, working with the Board Office, will investigate the process for disposing of the property consistent with board policy and state statutes.

Motion:

Mr. Greig moved that the board approve the actions as follows: (1) approve the intergovernmental agreement and transfer of jurisdiction of a parcel of land along U.S. Route 218 near the Iowa Braille and Sight Saving School to the Board of Regents from IDOT, subject to approval of the Executive Council; and (2) direct the school and the Board Office to initiate proceedings to dispose of the property through proper means. Mrs. Murphy seconded the motion, and upon the roll being called the following voted:

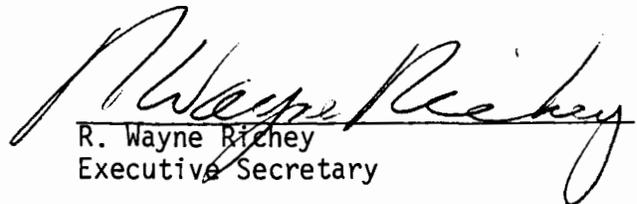
AYE: Anderson, Greig, Harris,
McDonald, Murphy, Tyler,
VanEkeren, VanGilst.

NAY: None.

ABSENT: Duchon.

President McDonald then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 5:10 p.m. on Wednesday, June 26, 1985.


R. Wayne Richey
Executive Secretary