

Corrected Page

The State Board of Regents met at the Nursing Building, State University of Iowa, Iowa City, Iowa on Wednesday and Thursday, June 25-26, 1975. Those present were:

	<u>June 25</u>	<u>June 26</u>
Members of State Board of Regents:		
Mrs. Petersen, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldrige	All Sessions	All Sessions
Mr. Barber	Excused	Excused
Mr. Brownlee	All Sessions	All Sessions
Mrs. Collison	All Sessions	All Sessions
Mr. Shaw	Arr. noon	Exc. 11:15 a.m.
Mr. Slife	All Sessions	Excused
Mr. Zumbach	All Sessions	All Sessions
Office of State Board of Regents:		
Executive Secretary Richey	All Sessions	All Sessions
Mr. Barak	All Sessions	Exc. 11:15 a.m.
Mr. McMurray	All Sessions	All Sessions
Mr. Tucker	Arr. 1:30 p.m.	
Mr. Volm	Arr. 1:30 p.m.	
Pauline Van Ryswyk, Secretary	All Sessions	All Sessions
University of Iowa:		
President Boyd	All Sessions	All Sessions
Executive Vice President Chambers		All Sessions
Vice President Brodbeck	All Sessions	All Sessions
Vice President Shanhouse		All Sessions
Assistant Vice President Colloton		Exc. 1:00 p.m.
Assistant Vice President Small	All Sessions	Exc. 1:00 p.m.
Director Gibson		Exc. 1:00 p.m.
Acting Director McQuillen	All Sessions	All Sessions
Business Manager Mossman	All Sessions	All Sessions
Iowa State University:		
President Parks	All Sessions	Exc. 3:00 p.m.
Vice President Christensen	All Sessions	Exc. 3:30 p.m.
Vice President Hamilton	All Sessions	Exc. 3:30 p.m.
Vice President Moore	All Sessions	Exc. 3:30 p.m.
Assistant Vice President Madden	All Sessions	Exc. 3:30 p.m.
Director Pace	Arr. 10:30 a.m.	Exc. 3:30 p.m.
Controller and Secretary Randol	Arr. 10:30 a.m.	
Director of Personnel Smith	All Sessions	
University of Northern Iowa:		
President Kamerick	All Sessions	Exc. 3:10 p.m.
Provost Martin	All Sessions	Exc. 3:10 p.m.
Vice President Stansbury	All Sessions	Exc. 3:10 p.m.
Vice President Voldseth	All Sessions	Exc. 3:10 p.m.
Dean Travis	All Sessions	
Director Kelly	All Sessions	Exc. 3:10 p.m.
Iowa School for the Deaf:		
Superintendent Giangreco	All Sessions	Exc. 2:15 p.m.
Business Manager Geasland	All Sessions	Exc. 2:15 p.m.
Business Manager Kuehnhold	All Sessions	Exc. 2:15 p.m.
Iowa Braille and Sight Saving School:		
Superintendent Woodcock	All Sessions	Exc. 2:15 p.m.
Business Manager Berry	All Sessions	Exc. 2:15 p.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Wednesday, June 25, 1975.

MINUTES OF MEETING OF APRIL 10-11, 1975. Board members were requested to approve the Board of Regents minutes for April 10-11, 1975.

MOTION: Mr. Bailey moved the board approve the minutes as corrected for the Board of Regents meeting of April 10-11, 1975. Mr. Slife seconded the motion and it passed unanimously.

MINUTES OF MEETING OF MAY 8-9, 1975. Board members were requested to approve the Board of Regents minutes for May 8-9, 1975.

MOTION: Mr. Bailey moved the board approve the minutes as distributed for the Board of Regents meeting of May 8-9, 1975. Mr. Zumbach seconded the motion and it passed unanimously.

COMMITTEE ON EDUCATIONAL COORDINATION.

A. Report of Extension Council. The board was requested to accept a report of the State Extension and Continuing Education Council and request the Board Office to refer the matter of cooperative arrangements with other states to the Iowa Coordinating Council for Post High School Education.

The board was presented with a report in response to a list of items that were being referred to the Regent universities for comment and suggestions which were brought up at the March board meeting.

Vice President Martin introduced the members of the Committee on Extension Service cooperation to the board. Those present were: M. Dean Zenor, SUI, chairman of the committee; Robert F. Ray, SUI; Raymond J. Schlicher, UNI; Charles E. Donhowe, ISU; Edward Voldseth, UNI; Ralph E. Patterson, Jr., ISU.

A summary of the major items discussed in the council's report follows:

The consensus of the council was that plans should move ahead for the establishment of an external baccalaureate degree for persons with an associate in arts or science degree (or equivalent) which could possibly be made available to correctional institutions clientele.

In response to the inquiry from South Dakota concerning the possibilities of establishing a graduate study center in the Sioux City area,

the council's consensus was that no negotiations should be entered upon with universities outside of Iowa in states to the west of the state until a needs assessment has been made in the Sioux City area. This would require funding currently not available from existing budgets of the Regents universities. Several stipulations were listed in the event that such a center would be established. Regent Collison said she feels someone is going to go in that area and the board's plan, if there is going to be one, will have to be in a fairly short order.

With regard to the establishment of a Cedar Rapids study center, it was agreed that no recommendation should be made at this time, pending further study. The committee also noted that a priority should probably be given to a concern with services in western Iowa.

The council agreed to rewrite the University of Iowa's external degree proposal so as to reflect its interuniversity affiliation. It also was agreed that the University of Northern Iowa and Iowa State University would develop various components of the proposed degree to reflect their course offerings.

It was noted by the Board Office that the Regent universities of Iowa do not have a common tuition rate but it learned that the Quad-Cities Graduate Study Center was allegedly told by representatives of the Regent institutions that it must adopt a common tuition policy by the next biennium if it is to receive further appropriations from Iowa. The Board Office reported that the Board of Regents has never adopted such a mandate and such a statement, if made, would be in conflict with past comments of the board regarding the Quad-Cities Center. (Chairman Ray commented by subsequent letter that the statement was not correct.)

Regent Bailey felt it was not proper for the committee representative to speak for the state of Iowa in this regard. He asked Mr. Ray if he had absolute confidence in his conclusion that all the problems relate to tuition as opposed to other aspects. In response to Mr. Bailey's question, Dean Ray said that the question of a common tuition would be given serious consideration in recommendations of the State Extension and Continuing Education Council of the Board of Regents to the vice presidents through whom they report to the Board of Regents. He noted that UNI and ISU offerings are limited at the Center. UNI offered only one course last year and ISU courses were in engineering only - and limited to video tape courses. Mr. Bailey asked if tuition were the only reason, or if there were other reasons. Dean Ray turned to the representatives of UNI and ISU and they affirmed that the tuition differential coupled with delivery costs constituted the main reason they were not offering more courses. Dean Ray noted that the Center, insofar as education courses are concerned, had not developed as a true consortium but rather as a "cafeteria" through which many courses were offered by the participating institutions, and given the tuition differential, students were attracted to the less costly offerings. He suggested two possible approaches to the problem. The first was that all courses would be offered through a contract for each. This is the manner in which engineering and business courses from SUI are

now offered. A second approach might be to create a kind of tuition equalization fund. For example, he said a part of the Iowa support, now \$68,000, might be used for tuition equalization, say \$18,000. He noted the matter was under study.

B. Report on Extension and Continuing Educational Activities. The board was requested to accept the State Extension and Continuing Education Council's report on Extension/Continuing Education Activities.

The report is on file at the Board Office.

Regent Bailey noted that there has been considerable inclination to do more for part-time students by including them in student aid programs, etc. He recommended the board approach the matter with a request for funds as a special need, as opposed to a general budget type of item, to provide funds for part-time students.

The Board Office compared the 1973-74 activities in western Iowa with an earlier report of the council which cited 1967-68 activities. The number of credit classes has increased from 30 to 60. The number of courses not for credit increased 16.4%. The enrollment in classes for credit increased 15.9% while the non-credit courses declined slightly, by .6%. Regent Bailey indicated surprise with the Board Office's comparison. He noted the decline in classes for non-credit courses. A representative of the Extension Council reported that the question with regard to overall statistics for credit and non-credit courses boils down to the audiences served. Persons in professions, for example, enroll in non-credit courses to continue their education in their professions. He felt the demand for some non-credit offerings will continue to grow. Proper delivery of the programs is essential for growth.

Mr. Richey reported in his memorandum that consideration should be given to possible changes in the organizational structure for delivering these programs and in the composition of the council itself as it becomes more involved in the credit and degree granting business to bring it closer to the "academic area." Too often extension and continuing education courses are relegated to an inferior status. Appropriate involvement of regular faculty and academic administrators could minimize this problem. In this regard he expressed disappointment that the council has not made recommendations for needed improvements. Regent Baldrige asked Mr. Richey whether he was referring to specific budget askings. Mr. Richey noted that it would be helpful for budget considerations in the fall, in terms of the board's request to the next session of the legislature. Representatives of the council cited several prior requests for funding of federal programs, the funding of the western Iowa centers, and others.

Funding for western Iowa programs was discussed and a representative of the committee reported that, although funds are provided, money is not provided for a coordinator among the three institutions. Regent Zumbach commented that he was impressed with the large number of courses offered through the universities and asked about duplication of programs. Mr. Schlicher commented that the universities have a pretty good way of notifying each other of course offerings and, as far as he knew, there has been no duplication. When asked whether he felt the administrative structure should be changed, he responded negatively. There are no funds there for the development of courses.

He said the committee presumes that is an institutional responsibility. The representative reported that the committee is in the process of working on the external degree which will come to the board at a later time. There will be a request for funding in that regard. Regent Collison stressed the importance of proper funding. Regent Collison commented that in the section on corrections in the committee's report she noted the community colleges are working with the institutions but no one is working with Rockwell City. Dean Schlicher responded that, although the committee does not have information available on the Rockwell City area, it does not mean it isn't interested.

Discussion was raised concerning establishing a graduate study center at Sioux City. Mr. Ray reported that the problem with establishing a graduate study center is not unlike some of the problems experienced with the Quad-Cities Graduate Study Center. He commented that if courses were established, the problem still would exist as to whether students would pay the necessary costs involved to deliver the courses. Mr. Schlicher commented that 20 students would be needed. He noted that two to three years ago the council felt that enough persons were interested in starting a course in Red Oak but, when the time actually came to begin, the number of persons who came was so small that the program was not viable. Dean Zenor commented that experience has proven it is difficult to establish graduate study centers and noted that Iowa institutional fees are higher than those of other states. Regent Collison thought the board had the wrong focus on the matter of cost involved and said tuition should be leveled the first time around in order to make the program look attractive to students. She noted that you cannot expect courses to be less expensive than on the campuses themselves. She continued that closed-mindedness on the cost factor can negate a lot of the effort put into the planning if the board is going at it that way. Regent Collison felt the board needed to get people's minds off of what were correspondence and now are extension courses.

It was reported that the Iowa Coordinating Committee for Continuing Education established a common system for the awarding of continuing education units in Iowa. Mr. Patterson reported that the committee meets four to five times a year or whenever the need occurs. However, he later noted that it has not met at all this past year.

C. Proposed Timetable for an External Degree Program. The board was presented a proposed timetable for implementing the Regent universities' Bachelor of Liberal Studies degree program. Regent Baldrige commented that the timetable looked good.

Regent Collison recommended that Dr. Mildred Lavin present the board with her eight-minute presentation on Saturday and evening classes at the next board meeting. Regent Collison felt the presentation would be very informative.

In the absence of objections, President Petersen requested that Dr. Mildred Lavin present to the board an eight-minute presentation at the July board meeting regarding Saturday and evening classes.

Regent Bailey remarked that, at times, the degree has been referred to as the General Studies Degree, rather than the Liberal Studies Degree.

He asked whether there is a distinction between the two. Mr. Ray responded that the object is to provide a broad liberal education at baccalaureate level.

Mr. Ray requested that members of the board not consider the proposed timetable as "cast in stone" because the committee still has to go through the vice presidents. He stated, however, that the committee will do its utmost to meet the timetable proposed.

Mr. Zenor noted that the Extension Division has been working on particular projects for many years. "Iowa 2000" was a recent project which was very successful. Approximately 50,000 Iowans were involved in the program. The program was entered in national competition and Iowa received the annual award for continuing education for 1975. The placque received was made out to the Iowa Regent universities. Mr. Zenor presented the award to President Petersen, who expressed appreciation for the same and noted that it involved all three universities in a cooperative endeavor. She reported the placque would be placed in the Board Office as a reminder of that cooperation. Mr. Zenor noted that a \$250 cash award also was presented to the committee.

D. Area Schools Approvals. The board was requested to approve the area school recommendations contained in a report in compliance with the departmental rules for area schools established pursuant to the authority conferred by Section 280A.33, Code of Iowa.

The Board Office expressed concern that on five out of 12 visitations to the area schools this past year the committee had delegated further the responsibility to non-committee members. Mr. Richey stated he had no reason to feel concern over the qualifications of those delegated non-committee members but since it is a Regent committee, the Board Office wanted to make sure its duties are performed in a careful and structured way so there can be no criticism issued to the Regents in that regard. Regent Baldrige concurred with Mr. Richey and said the board should treat this with the responsibility that is implicit in the statutes, not delegate it to substitutes. That, however, would not preclude auxiliary specialists in the group.

Regent Collison felt it would be helpful to have board members themselves visit area schools, not as part of the team, but for information. Regent Baldrige thought Regent Collison's suggestion an excellent one, and said it would be no problem in some instances for board members to attend the visitations.

President Boyd suggested the board discuss this closely with the State Board of Public Instruction, first, if it does wish to visit the schools. He noted that the Committee on Educational Relations has a variety of people actually making the visits now, who then report back to the committee.

Regent Collison recommended the Coordinating Council meet at the area schools. This might be of interest to all educational segments.

Vice President Martin introduced to the board Dean Al Cox and Professor Dean Anderson, representatives of the Regents Committee on Educational Relations.

Mr. Richey noted that the Board Office recommended approval of the area school recommendations. He said, in the past, the board has requested the detail of the reports be on file at the Board Office with the understanding that any board member could have access to them. Mr. Richey commented the Board Office regarded the approval of the area schools for state aid as a very important function for the Board of Regents in coordination, articulation and cooperation among the postsecondary education segments in Iowa. The board has a specific statutory authority to provide for the college transfer portion of area schools. It used to have statutory authority for approval of the vocational-technical programs in the area schools as well but that authority was removed by statute three or four years ago.

Dean Cox reported that almost all the meetings are scheduled by the Department of Public Instruction with the committee's concurrence. The Department of Public Instruction prefers to have them all in January and February. Three of the area schools are visited in depth. Teams are from six to eight persons; therefore, it is necessary to have additional outside members with expertise to evaluate also.

Mr. Richey suggested it would be well to have some of those people in on the visits at the final committee meetings. Some site visitors don't always follow considerations all the way through the "accreditation" process. Mr. Richey further suggested the committee might submit a written procedure for the visits for approval by the board. He assumed that, should another attempt be made to amend the statute affecting Regental responsibility in this area, the board would not approve of that in terms of mission, articulation and governance. Regent Baldrige felt a procedure was being followed. He asked if Mr. Richey thought this should be in writing to which Mr. Richey responded in the affirmative. Mr. Anderson agreed to see that that was done. President Petersen noted that specific board action need not be taken on the procedure, since the issue was understood.

MOTION: _

Mr. Baldrige moved the board approve the area school recommendations contained in the report presented to the board in compliance with the departmental rules for area schools established pursuant to the authority conferred by Section 280A.33, Code of Iowa. Mr. Slife seconded the motion and it passed unanimously.

E. Annual Report of Regent Committee on Educational Relations. The board was requested to accept the report by the Committee on Educational Relations for 1974-75.

The Board Office reported that the report describes the committee's

major activities for the 1974-75 academic year. These activities include visits to the area schools in conjunction with the State Department of Public Instruction, a review of the proposed student residency policy for area schools, visit to Maharishi University, the transfer of vocational/technical credit, evaluation of Sioux Empire College, and the Committee on Student Transfer Policies which replaces the LACTS Committee.

The Board Office reported that the proposed residency policy for the area schools is still of great concern to the Regent institutions. As the committee points out in their report, there are numerous reasons for this concern. Of primary concern is the extremely short period of residency proposed by the area schools of 90 days as compared to the Regents' policy of 12 months. In addition, the committee felt it was extremely important that the following statement be part of the area school regulations:

A student from another state who has enrolled for a full program, or substantially a full program, in any type of educational institution will be presumed to be in Iowa primarily for educational purposes, and will be considered not to have established residence in Iowa. Continued residence in Iowa during vacation periods or occasional periods of interruption to the course of study does not of itself overcome the presumption.

Regent Slife remarked he was not sure what the board's limit of responsibility was, with reference to the area schools, but noted that the residency policy is a crucially important matter which the board should try to influence. Mr. Barak, of the Board Office, reported that the Department of Public Instruction board, at its meeting the week before, approved only a procedure whereby there would be a common policy throughout all area schools. Mr. Richey reported that the Department of Public Instruction might operate under the 90-day arrangement but without any kind of official administrative rule action. That would be a continuation of the kind of policy they have followed before. He said if the Board of Public Instruction acted in this manner, it would not be approving a specific residency policy.

Mr. Hawkins stated that nothing in the Code defines an Iowa resident for educational purposes. This matter almost became defined in the bill in the subvention grants for the College of Osteopathic Medicine and Surgery. By amendment the residency requirements for these people was written to coincide with residency for students receiving aid under the private college tuition grant program. This definition in turn is tied to that of the Board of Regents which is part of the Iowa Departmental Rules. Mr. Richey noted that an attempt has been made to make a definition of residency uniform and now the only exception would be residency for local area schools.

Mr. Richey recommended that legal counsel be obtained with respect the proper definition of residency. Mr. Richey noted that board representatives are working with representatives of the State Board of Public Instruction on this matter. President Petersen stated legal counsel would be obtained, and the board will continue to keep in contact with the matter.

Mr. Richey expressed deep appreciation for the area school representatives in moving as far as they did at their meeting of June 19 in accepting a uniform policy. He said a positive step was taken.

In the absence of objections, President Petersen accepted the report of the Committee on Educational Relations for 1974-75.

President Petersen reported there was a suggestion to establish a graduate center in Buena Vista which the Extension Council reviewed. She said the Educational Coordination Committee could report on it to the board the next day or at the July meeting.

F. Curriculum Proposals. The University of Northern Iowa proposed in May that the board approve three new academic programs: Master of Business Administration with a major in Business, major in Teaching English in the Community College on the Master of Arts degree, and on the Bachelor of Arts level, an art major and minor in Design. The proposals were referred to the Committee on Educational Coordination in May for review and recommendation. The views of the committee were presented orally at the meeting.

The Board Office reviewed the proposals and recommended a comprehensive study of the mission and role statement of the University of Northern Iowa with a report sometime in the fall; that approval of the MBA program and the community college teaching of English program be deferred until such time as sufficient funding has been secured to enable the Regents to support three quality, comprehensive programs in business, approve the BA program in Design if shown to conform to the mission.

The Board Office reported that the University of Northern Iowa has raised a number of crucial issues that would seem to take precedence even over consideration of the programs themselves. At the heart of the situation is the future mission of the institution itself. Should the university become a comprehensive university with all that entails, or should it emphasize quality programs within its present scope?

Each of the three new curriculum items present a further dilemma since there are strong indications that they may be duplicating already established programs at the other Regent universities and other institutions in Iowa. Should the board decide that the state of Iowa cannot afford the costs of maintaining three quality institutions with some duplicate program offerings, serious consideration should be given to revising the mission statement of the University of Northern Iowa.

Vice President Brodbeck commented with respect to the Master of Arts program for teachers of English in community colleges. There is a fairly well established program in teaching various different subjects in community colleges including English at the State University of Iowa. An extensive program was established after considerable consultation with the community colleges. She reported that the State University of Iowa's program is a two-year program. She noted that the demand for teachers of English is not strong at

the moment; however, that is subject to change and the community colleges in general probably will increase their enrollment.

Regarding the Master of Business Administration program, Vice President Brodbeck commented this is a different matter because of the nature of demand; there already is present an extensive set of programs for meeting potential demand. She noted that business education, training and management has become a very sophisticated field. In addition to the extension program at the State University of Iowa, there is also a master of business at Drake University. The State University of Iowa has gone off-campus and brought its program to Cedar Rapids and the Quad Cities. Drake University also has a part-time program at Dubuque and the Des Moines area as well. Both the State University of Iowa's and Drake University's Master of Business Administration programs could easily double the number of students at the present time with minimal expenditures since the capital investment is present already. She commented that the State University of Iowa recommends the curriculum change for the University of Northern Iowa.

President Kamerick stated that the Board Office recommended deferral and review of the role and scope of the University of Northern Iowa and felt the above recommendation, at the moment, would be genuinely inopportune. He then introduced the following persons from the University of Northern Iowa who were present to speak to the matter: Dean Robert E. Morin, College of Business and Behavioral Sciences; Associate Professor Thomas L. Reuschling, Business Department; Professor Geraldine E. Larocque, English Language and Literature Background; Associate Professor Shirley Haupt, Art Department; Dean Janet Travis, Philosophy and Religion; Administrative Assistant Edwin Harris, Department of Art; Assistant to Vice President Fred Lott; Vice President Martin.

President Kamerick commented that almost never is there a program introduced which immediately fulfills all requirements for accreditation. Vice President Martin then commented regarding the MBA degree, stating that degree is very important to the university. He said the university has made a substantial investment in business programs. He felt the proposed change is within the balance of the university's mission. He said it was a matter of rearranging for student interest. He reported that the Department of Business has been remarkably successful in its efforts. It primarily will be an evening program, to accommodate part-time students.

Dean Morin briefly spoke about the MBA, stating he realized there would be some redundancy but the university was not proposing adding a new program. The university proposed to drop a program and replace it with another program very similar to the earlier one, but to call it an "MBA" rather than an "MA" program. The State University of Iowa MA program has a thesis requirement, requires a greater degree of specialization, and appeals to a different group of students. The University of Northern Iowa's proposal would appeal to students already employed who want to take a program part-time. He said the university does not see itself in competition with other programs in Iowa. The UNI program will serve a definite need for Iowa for the Waterloo/Cedar Falls area people.

Mr. Reuschling commented that there are several firms in the area that probably would take advantage of the MBA program. There seems to be interest now in the program and he noted that in 10 years he felt interest still would be maintained, because the university has already shown that programs with lower initial interest have been supported for 10 years. With the kind of industry that the university has locally, there is tremendous mobility.

Regent Zumbach asked if it is possible to have a strong undergraduate program without a masters program in business. Mr. Reuschling responded there are schools that do; they typically recruit a little differently. He said they probably would not be accredited. Mr. Reuschling commented that the university is proposing an upgrade in program at the same time. He said it is the type of upgrading which would need to be done, regardless of whether the degree program would change. It means moving from five to eight required courses.

Mr. Richey stated the information relating to cost of the program was furnished to the Board Office but was not complete. Dean Morin commented that the university has gone through a period of internal reallocation and has made concerted effort to improve that program. He reported in the forthcoming year the university would have in the Department of Business a salary budget 95% greater than four years ago. That increase reflects additional positions and upgrading of the people hired. The sources of funds have been internal reallocation and special needs money. The reallocations have been made intra-college and inter-college.

Regent Brownlee asked what effect in the long run the granting of this degree program would have on accreditation to which Dean Morin responded it would have a positive effect. Regent Brownlee asked whether the resources likely to be available would be used more for the program than for needs for accrediting. Dean Morin said funding must be established against the base in the university's existing program. Changing to an MBA program is not inherently more expensive than anything else the university is doing. Vice President Martin noted that the MBA proposal is actually an enrichment of a program in general.

Discussion was then directed to the community college teaching of English program. Vice President Brodbeck commented she believed this was in the University of Northern Iowa's mission. Dean Travis encouraged board members to enter into a program for the community college teaching of English. She felt it was in the institution's mission. She felt the program would be specifically designed to train teachers to handle the peculiar problems related to programs in the community college as opposed to high school or community college teaching.

Professor Larocque commented that the State University of Iowa has had a program for the masters degree on a Plan A or Plan B basis. She commented that the university prefers to call the program practicum rather than internship.

President Petersen asked how many persons the university would expect to serve with this program. Professor Larocque replied it would serve five, to start out, and hopefully between five and 15 in the next five to six years. She said it was possible there may be a broader market as community colleges recognize the need.

Regent Bailey asked if a person would be able to function in a secondary school after having taken the course. Professor Larocque said she didn't know how to answer that but felt that would not be necessarily true. She said she didn't know whether a person would have to have some other kind of training or not. She said the proposed training would be a fundamental type of training.

Mr. Harris commented he felt the problem of "duplication" was one of emphasis or specificity rather than actual duplication. He reported the University of Northern Iowa would serve a different set of students. Regent Collison spoke in response to comments made by Associate Professor Haupt stating that art is not a luxury but is a part of daily living. She complimented the university for wanting to put this in its program.

The Board Office reported that the proposed BA with a major in design is also duplicative of offerings at the other two Regent universities. The University of Iowa offers both the BA and BFA degree with a studio major.

The "studio major" may be either design, painting, sculpture, prints, or one of several other studio fields. In addition, both the BA with a studio major and the BFA require a substantial amount of work in design for all degree students. It appears that the proposed University of Northern Iowa major is considered to be primarily commercially oriented. However, the distinction is only of emphasis, as the State University of Iowa program, though stressing the theory behind the conception and function of a product also teaches practical applications in business and industry. As a commercially oriented program, the proposed program also seems to overlap with the Home Economics majors in Advertising Design, Craft Design, and Interior Design offered by the Iowa State University College of Home Economics as a part of its curriculum in Applied Art.

In response, Dean Travis said that the university feels very strongly that the proposed BA with a major in design comes within the university's institutional mission boundaries. She then introduced Ms. Shirley Haupt, Associate Professor in the Art Department. Ms. Haupt commented that the Design Major will provide students with an additional track in the university offerings. Ms. Haupt then introduced Mr. Edwin H. Harris, Administrative Assistant in the Art Department. He reported that the university will be serving a different kind of student than the other institutions do with regard to a major in design. Ms. Haupt said the university feels it important to have creative individuals and in that context, duplication would be desirable.

MOTION:

Mr. Baldrige moved the board approve the new programs-which are a Master of Business Administration, a major in teaching English in the community college leading to a Master of Arts degree, and a major in Design leading to a Bachelor of Arts degree. Mrs. Collison seconded the motion.

Mr. Richey commented that this has been perhaps the most comprehensive and detailed deliberation on any program proposed since he has been with the board. He felt that was salutary, regardless of the outcome. With respect to the program on design, he said the Board Office recommended it, subject to consideration of the university's mission. With respect to the MBA program, Mr. Richey noted that the information presented at the meeting could have had a decisive effect on the recommendation of the Board Office and expressed disappointment that more information could not have been given the Board Office in advance of the meeting. He said it may have aided the board in its deliberation.

President Petersen recommended that the board have a regular reporting device through the Committee on Educational Coordination on certain interval periods to look back at new programs, to see if they served the purpose intended. She added a report on all regental programs would be helpful. Regent Baldrige recommended the committee consider a five-year reporting format.

Mr. Richey noted that Regent Slife suggested a reporting format several months ago on which the Board Office is working. He also noted that Mr. Barak is currently undertaking his doctoral dissertation on the subject of academic program review. That report is being subsidized by two outside organizations. He suggested that all these efforts be coordinated.

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Regent Slife concurred with Regent Brownlee and Mr. Richey. He said an arrangement is necessary where the committee and Board Office work together because the impact of the committee is crucially important. He suggested a rule be made that the matter not be docketed for consideration by the board until the Board Office has the report of the Committee on Educational Coordination and has an opportunity to write comments in view of the report. If a report does not get to the Board Office in sufficient time for an upcoming meeting, the material would be docketed for the next meeting.

President Petersen suggested the recommendation be interpreted to include appropriate consultation.

Mr. Richey asked whether the consensus was that the committee submit written reports to the board prior to board meetings so the Board Office can objectively respond to its comments. Vice President Martin recommended the committee discuss this formally and reach a recommendation on this matter. President Petersen said that would be appropriate. Regent Slife felt a motion would be satisfactory, instead.

MOTION:

Mr. Slife moved the board direct the Committee on Educational Coordination to file written reports on program reviews to the Board Office ten days before docket day to allow the Board Office time to review and comment and meet the board meeting docket schedule. Mr. Brownlee seconded the motion.

Mr. Richey suggested the material should be in the Board Office about ten days before the docket books are distributed. Mr. Richey commented that the motion would be helpful to the Board Office.

Vice President Martin remarked there was no specific rule as to who informs the members of the board of the recommendations of the Committee on Educational Coordination but noted that the chairperson usually has done this; he recommended this continue. President Petersen said that was a workable arrangement. Vice President Brodbeck will inform the Board Office of these matters. President Petersen said that would not preclude oral presentations in addition to written material. Regent Bailey stated it should be emphasized

that there should be consultation between the committee and the Board Office if there ever is a particular question.

For clarification purposes, Vice President Christensen asked whether both the Board Office report and that of the Committee on Educational Coordination will be submitted to the board, in the future, in the same month's docket material, and he was informed that was the intent.

VOTE ON MOTION: The motion passed unanimously.

CALENDAR OF ANNUAL REPORTS OF AFFILIATED ORGANIZATIONS. The board was presented a calendar indicating the board dates at which the various affiliated organizations will be reporting. The first report of this series will be coming to the board in September from the ISU Research Foundation Inc.

In absence of objections, President Petersen accepted the report.

APPOINTMENTS. The board was requested to approve several appointments for expiring terms on committees and agencies. The following appointments were made for three-year terms, ending June 30, 1978:

Committee on Educational Coordination

Vice President James Martin, UNI (reappointment)

Committee on Educational Relations

Dean W. A. Cox, SUI
Professor Duane D. Anderson, SUI
Assistant Dean Ernest D. Zuber, Jr., SUI
Dean Virgil Lagomarcino, ISU
Associate Dean Paul Morgan, ISU
Registrar and Associate Dean Fred Schlunz, ISU
Registrar Merrill Fink, UNI
Dr. James Schnoor, UNI
Dean Gordon Rhum, UNI

Higher Education Facilities Commission

Regent Bailey (reappointment)

Educational TV Board

Regent Brownlee (reappointment)

Coordinating Council (reappointments)

Regent Petersen Alternate: Regent Shaw
President John Kamerick Alternate: Edward Voldseth

Regent Petersen recommended that Regents Shaw and Slife exchange their current positions on the UNI Foundation and ISU Research Foundation with Regent Slife serving on the UNI Foundation and Regent Shaw serving on the ISU Research Foundation.

MOTION: Mr. Baldrige moved the board approve the appointments as requested herein. Mr. Slife seconded the motion.

Regent Collison asked if the Iowa State Memorial Union organization was an affiliated group. Mr. Richey noted it is but that no appointment was necessary this year.

VOTE ON MOTION: The motion passed unanimously.

DEPARTMENTAL RULES. The board was requested to approve items submitted by the executive secretary as Departmental Rules under temporary authorization granted by the board at the May meeting.

The following items have been submitted under this authorization and approved by the Departmental Rules Review Committee:

Iowa State University Traffic Rules 1975-76
Purchasing
Personal Conduct Rules
State Hygienic Laboratory

MOTION: Mr. Bailey moved the board approve items submitted by the executive secretary as Departmental Rules under temporary authorization granted by the board at the May meeting. Mr. Zumbach seconded the motion.

Regent Bailey asked what changes were made in the Personal Conduct Rule. Mr. Richey responded that it was changed to neuter sex references. Mr. Richey stated more rules were being considered by the Legislative Rules Review Committee the day of this meeting and they would be brought before the board for approval next board meeting.

Regent Brownlee asked when a revised Procedural Guide will be issued. Mr. Richey suggested that issuance of a new Procedural Guide be postponed until all the rules that are being processed are approved. When those are approved, a new book probably could be issued in October of this year.

POLICY FOR ALLOCATION OF CAPITAL APPROPRIATIONS, 1975. The board was requested to adopt a list of projects as being those projects eligible to share in the 1975 capital appropriations, and to adopt procedures outlined for drawing funds from the 1975 capital appropriations for eligible projects.

The Board Office reported that \$3,700,000 was appropriated for Regents' capital. Those funds are to be utilized for the essential

capital needs of the Board of Regents. These essential capital needs are shown below:

Essential Capital Needs of Board of Regents Requiring Funding by 1975 Legislature (\$000's)		<u>Maximum Need</u>
UNI	Speech/Art Building - Phase I	\$1,565
	Supplemental appropriation (to offset transfer to Industrial Arts Building)	\$470
	Supplemental construction	520
	Movable equipment	575
UNI	Storm and Sanitary Sewers Renovations & Replacements	250
	Central Campus Storm Sewer	70
	West Campus Storm Sewers	150
	Sanitary Sewer Repairs	30
SUI	Supplemental Request for Coal-fired Boiler	380
ISU	Supplemental request for Steam Generator #4	299
ISU	Meats Laboratory - Supplemental Construction and Equipment	548
ISU	Design Center supplemental construction	<u>920</u>
	Sub-total	\$3,962
	Final planning and design of Seed Laboratory	<u>75(1)</u>
	Total	\$4,037

(1) Legislative addition

The above projects are the only ones eligible for funding from the capital appropriations at this time. No funds would be available for projects at Iowa School for the Deaf or the Iowa Braille and Sight Saving School.

Since the appropriation is \$3.7 million and the maximum needed is \$4,037,000, there is a need for the board to adopt a somewhat different policy on allocation of capital funds so that as much as possible of the maximum need can be funded. The Board Office recommended adoption of the following policy:

1. The scope of projects should not change in any way to match the amount of funds available on any project. The scope should stay at either its original level or at the expanded level as represented to the board when request for supplemental appropriations were before the board. The institutions should understand that no additions to any of these projects of any sort will be authorized without prior board approval.

2. The institutions would make application for these funds at various times during the life of the project. These times would include:
 - a) Upon receipt of bids, a need would be established and funds reserved to meet that contractual need as shown by the bids received and the contract awards made by the board.
 - b) Application would be made to the Board Office for payment of any engineering fees or for any plant service charges which need to be funded out of this particular appropriation.
 - c) Any changes in the project after award of contract would require prior approval of the Board Office and/or the board before those changes are implemented. Such changes are normally implemented by change order funded from the contingency fund. Such change orders are normally before the board only for ratification except in those instances where the change order exceeds \$25,000. A minimum contingency budget will be established on the capital books in the Board Office and reserved for each project until no longer needed at the time bids are opened on a project and contract award made. The normal way contingencies are handled under normal allocations is that the institution puts any unused contingencies back in unallocated capital account at the institution.
 - d) Any funds remaining at the completion of a project which are in the hands of the institution will be returned to the control account for 1975 appropriations.
 - e) Although this probably is understood, the original appropriation would be 100% utilized before drawing any of the supplemental appropriations on the cost override projects.

The Board Office reported that all the projects will be awarded by the November board meeting with the exception of the Design Center. That project is now scheduled to be bid the earliest in January of 1976. The board should be aware in ample time prior to the bidding of the Design Center on whether or not the maximum needed for that project will be in the fund. Decisions can be reached at that time as to how to approach the problem if that maximum is not there.

The Board Office reported that the first two contract awards of projects on the list should occur at this meeting. They are for two of the three portions of the Storm and Sanitary Sewer Renovations and Replacements Project. Those awards, when made, indicate that the overall project will need some \$23,000 less than originally planned as the bids on the West Campus Storm Sewers came in \$23,000 below estimate.

President Petersen commented she felt the procedure recommended by the Board Office seemed to be a good one and gave the board the hope that perhaps all the projects can be funded.

Mr. Richey said the appropriation to the Board of Regents for capital in House File 898 went through conference committee. There was a

difference in opinion between the House and the Senate. One item did stay in it that is addressed specifically in the list of projects eligible for funding. This involves language which provides funds can be used to carry out the proper and necessary functions for all institutions under the board's jurisdiction including alterations to the Main Building at Iowa Braille and Sight Saving School and the remodeling of food service operations at Iowa School for the Deaf. He noted that language was included without changing the amount of appropriations. The money for the Seed Laboratory was mandated in the amount of \$75,000 so the \$3,962,000 needed for the remainder of needed projects would not be able to take care of any new remodeling projects or provide any capital appropriations for Iowa School for the Deaf or Iowa Braille and Sight Saving School. Mr. Richey said he interpreted the mandate that the board not spend money for Iowa School for the Deaf and Iowa Braille and Sight Saving School unless there were funds left over after taking care of the essential projects on the list. He said that is the Board Office recommendation at present. He said he did not feel it mandated expenditure, as the Board Office interprets it, but it was put on in the hope that this would lend some kind of moral persuasion to the board to include the special schools in the list.

Regent Bailey asked whether the bill is fluid as far as specifying projects are concerned. President Petersen responded affirmatively. Regent Bailey said the option is then up to the board as to whether or not to include the Iowa School for the Deaf and Iowa Braille and Sight Saving School in the list of projects to be funded. He recommended the board go the route Mr. Richey recommended and then the board could see what money would be left over.

MOTION:

Mr. Bailey moved the board adopt the list of projects shown above as being those projects eligible to share in the 1975 capital appropriations and adopt the procedures outlined above for drawing funds from the 1975 capital appropriations for eligible projects. Mrs. Collison seconded the motion.

Mr. Zumbach raised a question as to the rationale behind the procedures suggested by the Board Office for drawing funds from the capital appropriations. President Petersen explained by saying that the board doesn't have the maximum amount that might be necessary if the estimated maximum is required. The board needs to utilize those funds to the greatest possible advantage. The bids are not in on some projects yet and the scheme is to hold the capital appropriation funds and allocate them in response to the appropriate bid at the time they come forward, hopefully being able to conserve those funds as they meet the needs. She noted that some needs may be greater than estimated and some may be less. If the board would allocate the money to the institutions now, it would be difficult to cut back later.

minimum of 5% retainage to be held until 30 days following formal acceptance of the completed contract. This contract will not be completed until Phase II of the project is completed. Phase II was added through change order under the existing contract with the Waldinger Corporation.

The action recommended would release \$230,056 to the Waldinger Corporation.

It is likely that there will be a similar request put forth by Thompson/Klinger. The Board Office recommended that that request be handled in the same manner as the board acts on the Waldinger request.

It was noted that this recommendation is in response to a request made by a contractor on a particularly complex project. It should not be interpreted as meaning the board policy is changing from a standard 10% retainage to one of 5%. The ad hoc committee on construction contracts review is currently examining the entire question of retainage and will bring its recommendations to the board in the fall.

Until the board formally changes its policy, the Board Office recommended that any request for reduction in retainage after the contract has been signed be treated on a case by case basis. While the case is strongly made for reduction in retainage for both the general and mechanical contractor on this particular project, that might not be so on other projects.

The Board Office noted that it is normally in favor of sticking closely to the contract agreement signed with a firm; however, because of the overwhelming reasons put forth by the Waldinger Corporation, it was recommending the exceptions. The amount being retained at the 5% level from both Waldinger and Thompson/Klinger would be sufficient to serve the purposes of retainage on this project.

The board also noted that approval has been received from the bonding company for Waldinger to reduce the retainage and Iowa State University is not opposed to the recommendation.

Regent Bailey commented he did not see any justification for what appears to him to be a "pay ahead" situation. Mr. McMurray said it isn't really a question of paying in advance. The board has a single contract with four contractors on the project. Phase II was added to the original contract through change order two years after the board entered into that original contract. Phase I of the contract is 95% complete. Phase II is 58% complete. Justification for the recommendation by the Board Office is twofold:

- 1) There is adequate money being retained from this contractor under the contract to fulfill our obligations under the law.
- 2) The amount to be retained should be adequate to assure

satisfactory completion of the project by the contractors involved.

Regent Bailey said he did not understand it because there still is 42% of the project to be completed yet on Phase II of the project. Mr. McMurray reported that the total contract is \$6,445,000. There has been retained to date \$552,333 which is slightly under 10% of the total contract price. He noted the Board Office is recommending that the total amount be reduced down to 5% of that total contract. In other words, approximately \$332,000 would still be retained.

Regent Bailey said he assumed the 10% figure would be 10% of what has been done so far. He said he felt that 42% of the \$2.5 million still would make the 10% an overpayment as far as completion to date is concerned. Mr. McMurray reported that the amount which would be released to the contractor would be the difference between the 5% and what has been retained at this point. Retainage would be continued up to the 5% level. Mr. Richey noted that funds have not been released on work the contractor has not completed. Regent Bailey stated if that was the case, he had no problem with it. Mr. Richey noted that the board would be withholding these funds in addition to the work the contractor still has to do in terms of 100% of the cost.

MOTION:

Mrs. Collison moved the board reduce the retainage currently held on the contract with the Waldinger Corporation on the Veterinary Medicine Facilities to the minimum required by statute which is 5% of the total contract price and, further, when application is made for same reduce the retainage held on the Thompson/Klinger general contract on the same project to the same 5%. Mr. Brownlee seconded the motion.

Regent Shaw said his understanding was that if the board did not want to be prejudiced on Phase I, it could make a case of releasing about \$180,000 on that phase only and keep retainage at 10% on Phase II. He asked equity on the matter. Regent Bailey said the idea was to hold back 5% on both phases under a single contract. That amount is to be only on what's done and not on the part that isn't done.

Mr. Richey said an argument could be made for 5% on the first phase and 10% on the second phase which would be a \$50,000 difference. He said, however, that with the reputation of the firm involved and the satisfactory completion of the project to date, the board would be undergoing no real risk by going to 5% in this unusual circumstance.

VOTE ON MOTION:

The motion passed unanimously.

REVIEW OF REGENT CONSTRUCTION CONTRACT DOCUMENTS. The Board Office reported that an ad hoc interinstitutional committee has been formed to accomplish review of Regent contract documents. The committee has held three meetings to date and has agreed that its long-term objective will be to unify and, in some cases, make uniform the following construction contract documents: Advertisement for bids, instruction to bidders, form of bid, construction contract, performance and payment bond, general conditions, notice of award to bidders. The committee has set a target date of January 1, 1976, to complete this phase of activity, with implementation of the unified documents to follow shortly thereafter.

Mr. McMurray reported it was likely some of the specific items which the committee felt ought to be brought to the board for discussion would be brought to the July board meeting, so that those decisions would not delay implementation on future procedures.

Regent Zumbach asked about escalation clauses and whether the committee was looking into the matter. President Petersen said the board was operating under advice that escalation clauses in construction contracts are unacceptable.

In absence of objections, President Petersen accepted the report for the board.

PROPOSED CHANGES IN ADMINISTRATION OF REGENTS MERIT SYSTEM. The following actions were recommended:

1. That the authority of the Merit System Coordinator be clarified and strengthened by:
 - a) Placing the resident directors under the functional supervision of the Regents Merit System Coordinator with respect to administration of the Regents Merit System.
 - b) Changing the name of the Regents Merit System Coordinator to Regents Merit System Director.
 - c) Giving the Regents Merit System Director the responsibility, authority and appropriate staff to maintain the integrity of the job analysis function including administration of the point evaluation system.
2. That action on the recommendation of the Regents Merit System Coordinator for a test validation supervisor be deferred, pending further review by the Executive Secretary.
3. That proposed rules of the Regents Merit System Coordinator be approved to carry out the above changes in role.
4. That the proposed budget addition of \$36,764 for two classi-

fication and evaluation analysts and supporting expenses as set forth in the Board Office budget be considered favorably.

Mr. Richey noted that the recommendation distributed to board members and institutional officials by the Board Office was not intended to move the entire function of job analysis from the institution. Rather, the institutional job analysts would do workups on classifications, etc., and transmit them to the merit coordination staff for review and action. He reported that the institutions should keep as many job analysts as needed on each campus to do the kind of staff work necessary to present proposals to the merit coordination staff.

Mr. Richey stated that the integrity of the Regents Merit System depends upon uniform administration of the job classification function and the allocation of classes to pay grades through use of the point evaluation system. The job analysis function, which determines what classes the individual positions are to be placed into and, hence, their level of pay, is now administered by each institution under the board. Any proposal for upgrading of a position is now done by the institutional job analysts. The institutional job analysts are under the supervision of the director of personnel of the institution who is, in most cases, the resident director. The resident director has two responsibilities. One is to be an administrator directly responsible to his employer, the university, and the other is one who is to act impartially and independently in administering the classification and pay plans. Those two responsibilities can conflict with each other, quite obviously. The Board Office position is that the Regents Merit System should be operated impartially in terms of the allocation of jobs to classes and classes to pay grades and this should be done uniformly throughout the system regardless of the institution involved. This can be done only if job analysts are placed on the Regents Merit System staff for the purpose of initiating or reviewing requests for reclassification of positions, development of class specifications, and evaluation of classes in application of the point count instrument to determine the pay grade of the class.

Mr. Richey reported that he asked Mr. Tucker to discuss revision of the operation of the Regents Merit System in conjunction with consideration of the Board Office budget recommendations for 1975-76 with representatives of the institutions and to request appropriate information from the resident directors concerning the staffing of their offices by function and amount of cost. Two of the three universities declined to furnish the information requested by the merit system coordinator, maintaining that such a request should be from the executive secretary to the president of the institution. In response, President Boyd indicated concern that if such was the case, he was not contacted to rectify the situation; and, had he known, it would have been rectified. He said he wanted the University of Iowa to be as cooperative and responsive as possible to the Board Office, but noted it isn't a bad idea for the president's office to know what's going on on the campus. President Parks expressed strong hesitation toward Iowa State's involvement in the

hiring of two classification and evaluation analysts for the Board Office. He repeatedly stated that additional money should be used to hire additional teaching staff for Iowa State University, due to the large enrollment increase and inability to accommodate as many students as well as expected.

Regent Shaw said he would feel more comfortable having the responsibility of the merit system with the university administration. He noted that wage and salary administration is an art, and not a science. He added he felt that the farther away the people are from it, the greater danger for error in the classification system. Regent Slife disagreed with Regent Shaw by stating he felt the board had to have functional responsibility in one place. He thought a dotted line relationship to the Board Office on merit system classification and compensation was essential.

President Petersen noted that the merit coordinator on the individual campuses is close to and should continue to do the basic analyses and so on, but the concern that has come up was one of central control. She said she wasn't sure two persons were needed plus supporting expenses to handle the classification and evaluation duties as presented by the Board Office in memorandum form. She felt, however, that on the basis of the board's experience so far with turnovers, if the system was to work it had to have some centralization of control and ability to make the final decision. She said her own feeling was that the board has spent several thousands of dollars and enlisted a number of professional people outside the university and inside the university to do the job descriptions, and so forth, and at this time the biggest job of the board was to see that the tests it has are valid. She said she would prefer the hiring of the test validation supervisor to be absolutely certain that the tests the Regents are using are valid. Although the monitoring function is important, she was not certain that two persons were needed.

Assistant Vice President Small, commenting on the job analysis function, said she felt there are ways to achieve the end desired that would be somewhat short of sending every classification to Des Moines for approval. She asked whether some of the concerns of the Board Office could be satisfied by having the appeal process go from the campus to the board where there are disputed cases. She said it would enhance the functioning of the system as it is now, as opposed to forcing the institutions to have more people in the Board Office. She commented that the universities err on conservativeness rather than being too liberal on individual classifications because they know that comparing is going on. She noted that internal pressure within institutions is very great and, basically, monitoring will be done internally.

Assistant Vice President Small continued that if there is an area that needs centralized work, that area would be in validating tests. She strongly suggested that one person be assigned the responsibility in the testing area because, institutionally, it does not work.

Vice President Moore said that Iowa State's merit system adminis-

tration group wants a smooth working merit system, just as the other universities do, but the capacity of a system on the campus with several thousand jobs in five very centralized locations is somewhat different from a merit system in which there are jobs scattered through a geographic area. The complexities and flavor of each of these institutions varies from one to the other. He suggested that Board Office staff visit as often as possible the institutions and work closely with the resident directors to discuss classification and evaluation problems. He said the merit system needs a chance to "mature and shake down" because he felt the institutions haven't given it an adequate chance yet. He said, if improvements need to be made, alternatives have been suggested and possibly these might be discussed and brought back to the board for later consideration. President Petersen said the only problem in deferring this is that something must be included in the preliminary budgets.

Executive Secretary Richey reminded the board that the Regents Merit System was put into place July 1, 1973, under "pressure cooker" conditions. The board had from 1967 to 1973 to come up with its own merit system. He said he has no preference as to whether the Board Office now administers this system or not. He said he would just as soon have it administered by the State Merit System or an independent system. He recommended the job analysts be retained in the institutions to do most of the detailed work, but noted that he believed that two job analysts were the absolute minimum to carry out the functions of the Regents Merit System as they ought to be carried out.

Donald Walton of the University of Northern Iowa commented that he felt it was extremely important that the institutions have more detailed information on positions within its institutions. He said employees are very interested in looking at position descriptions. He said that by reviewing these on the individual campuses two things can be accomplished: 1) University personnel people are currently acquainted with the processes. These same people have the responsibility for evaluating classes. They will be in a better position to do this as they have been involved with their campus and have that kind of responsibility rather than someone assigned to do this in the Board Office. He recommended that a greater effort be made in the individual institutions to concentrate on position descriptions. 2) With this effort and coordination through the institutions and Board Office, requirements can be met in terms of comparisons being made and a better base will be developed for a testing system in so doing.

Regent Bailey said he had grave reservations about bringing the resident directors under the functional supervision of the Regents Merit System Coordinator. He said he could accept the concept that someone has to make the decision, but he suggested a better degree of communication be established between the coordinator and resident directors at the institutional level with the proviso that, if an impasse is reached, the coordinator would be in the position of making the decision, subject, however, to appeal to the board, if the directors at the institutions felt it was a serious enough

matter to pursue that course. Assistant Vice President Small concurred with Regent Bailey's remarks. She said that would be an improvement to the situation which currently existed.

Mr. Tucker then commented regarding the word "functional." He said the word, as the Board Office used it in its recommendation, is used in the sense that industry uses it - associated more with programs and less with people. It has to do with the coordinator's assignment related to the programs for which the Board Office has responsibility. He recommended the rules be changed to give the merit system coordinator the authority to get reports from an individual institution, for example. The coordinator has been assigned the responsibility for a uniform program but does not have necessary authority.

Mr. Tucker said the additional staff the Board Office was recommending was not duplication, because those persons would be brought in to do something which is not being done now. The persons proposed to be in the Board Office are going to be in a position to accelerate the preparation of job descriptions so the Regents can have a solid merit system. The validation process is a "big hole" at present, which goes all the way back to the lack of position descriptions that are uniformly adequate. The classification problem is one which is making the validation problem worse.

Regent Bailey disagreed with Mr. Tucker saying he felt the board could give the Board Office complete dominance of the whole institutional system, if discretion is not exercised.

Regent Shaw said a very basic organizational principle was being dealt with there. He didn't feel a staff person from higher headquarters really ordered people in the operating organizations. He said that type of system is necessary.

Vice President Stansbury said he felt the University of Northern Iowa had complied with the Board Office requests fully in the past. He agreed with having a position analyst on the campus who could go to other campuses and work with the position analysts there.

Mr. Cliff Smith, Director of Personnel at Iowa State University, concurred with Regent Bailey, that the resident directors operate and if an impasse is reached, that should be brought to the merit system coordinator.

Regent Slife recommended a dotted line relationship between the resident directors and the merit system coordinator.

Superintendent Woodcock commented that the Iowa Braille and Sight Saving School would be expected to bear the cost of 2.4% of the additional cost involved for persons recommended to be added to the Board Office. He said he supposed that percentage would have to come from the money presently allocated to the school and that, while \$800 doesn't sound like a lot of money to some, to Iowa

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Braille and Sight Saving School it is substantial, because the school is having difficulty funding other needs.

President Parks stressed that, before any leftover money in its budget is used for more administrative personnel in the Board Office, it should be used for teachers, due to Iowa State's additional enrollment.

MOTION:

Mr. Slife moved the board give the Regents Merit System Coordinator functional or dotted line responsibility over the local resident directors on merit system matters with the right of the institution to appeal to the Board of Regents any exercise of that function by the Merit System Coordinator with which they strongly disagreed and that the budget include a total of \$36,000 for two analysts but that they not be hired for at least 120 days while further consideration by the board is given to the workings of the Regents Merit System. Mr. Zumbach seconded the motion.

President Petersen requested that the motion be divided. It was agreed by Regents Slife and Zumbach that the motion be amended to read as follows:

MOTION AS AMENDED:

Mr. Slife moved the board clarify and strengthen the authority of the Merit System Coordinator by: 1) placing the resident directors under the functional supervision of the Regents Merit System Coordinator with respect to administration of the Regents merit system; 2) changing the name of the Regents Merit System Coordinator to Regents Merit System Director; 3) giving the Regents Merit System Director the responsibility, authority and appropriate staff to maintain the integrity of the job analysis function, including administration of the point evaluation system; and (4) approving the proposed rules attached to carry out the above changes in role. Mr. Zumbach seconded the motion.

President Petersen said that action on the recommendation of the Regents Merit System Coordinator for a test validation supervisor would be deferred, pending further review by the executive secretary of the board and that the proposed budget addition for two classification and evaluation analysts and supporting expenses be left in abeyance until the preliminary budgets are discussed with the institutions.

PROPOSED CHANGE IN FIRST THREE PARAGRAPHS OF RULE TO READ AS FOLLOWS:

3.127(19A) Appeals on position classification.

~~A permanent employee may initiate a request for a review of the classification of his position to his department head. The department head may forward the request to the resident director with or without his support. Within ten days after the receipt of a written request from an employee, the department head or his representative will discuss the request with the employee and will inform him of its disposition. If the employee is not satisfied with the decision of his department he may request that the resident director review his classification.~~

~~A department head may initiate a request for the review of the classification of any position under his jurisdiction, or he may forward to the resident director a request from any of his permanent employees.~~

~~The resident director will respond to requests for review of position classification as soon as reasonably possible and no later than 45 days after the receipt of such a request. If not satisfied with the decision of the resident director, a department head or a permanent employee may request that he review his decision. If not satisfied with the final decision of the resident director, a department head or an affected permanent employee may appeal such decision to a qualified classification review committee appointed by the board of regents.~~

Permanent employees and department heads may initiate an appeal on position classification and such appeal shall be in written form. The department head will forward the employee's appeal with his recommendation within 10 working days of date of appeal to the resident director. The resident director shall review the employees and/or department head's request and with his/her recommendation forward the appeal to the merit system director within 15 working days. The merit system director shall review and respond within 30 working days to the resident director who will inform the employee and/or department head.

If the employee or department head is not satisfied with the merit system director's decision, he or she may appeal the decision to a qualified classification review committee appointed by the board of regents.

The classification review committee will conduct such investigation as it deems necessary to determine the proper allocation of the position, and will notify the involved parties of its decision within 45 days after receipt of the appeal. The decision of the review committee will stand until significant changes in the duties and responsibilities of the position can be shown.

3.25(19A) Preparation and maintenance of the classification plan.

~~In-co-operation with-the-resident directors,-under-co-ordination-of the merit system-co-ordinator and~~ Subject to approval by the board of regents, a classification plan will be developed and maintained under direction of the merit system director so that all positions that are substantially similar and comparable in regard to the kind and difficulty of work and the level of responsibility are included in the same class, so that the same minimum qualifications are required for all positions in the same class (except as provided in 3.69(2) of these rules, so that the same type of examination may be used in filling all positions in a class, and so that the same pay schedule may be equitably applied (except for geographical differences) to all positions in the class. For each class of position the plan will include a class title, a definition of the job, examples of the kind of work performed, the minimum qualifications for the class including special requirements when applicable.

3.26(19A) Administration of the classification plan.

The merit system director will direct the uniform administration of the
Each-position in the classification plan will be reviewed periodically by
classification plan. Resident directors may recommend classifications and
the resident-director, -or at the request of an employing department or an
reclassifications. Employing departments and employees may appeal classification
employee in accordance with 3.127(19A) of these rules. - Subject to the appeal
and reclassification in accordance with 3.127(19A) of these rules.
provisions of these rules, -classification and reclassifications will be the
responsibility of the resident-director at each institution. - All such transactions
will be regularly reported to and may be reviewed by the merit system co-ordinator
who will be responsible for the uniform maintenance of the plan for all positions
under the system.

Subject to approval of the Board of Regents and at the direction of the merit
in co-operation with the resident directors, -under co-ordination of the merit
system director,
system co-ordinator and subject to approval by the board of regents, new classes may

be established and existing classes changed or abolished to meet the needs of the
institutions and to properly reflect changes in work and the organization thereof.

When the classification of a position is changed, the incumbent will be entitled to
continue service in the position provided he meets the minimum qualifications or provided
the duties have not changed appreciably. If the incumbent is not eligible to continue
he may be transferred, promoted, demoted or laid off in accordance with the rules.

Changes in classification will not be used to avoid other provisions of these rules
relating to layoffs, promotions, demotions and dismissal. (3.25, 3.26 Filed June 14, 1972)

PROPOSED CHANGE IN RULE

3.39(19A) Administration of the pay plan.

At the direction of the merit system director and

Within the provisions of these rules, the pay plan will be uniformly administered by the resident directors ~~under co-ordination by the system co-ordinator for all-~~ classes in the system. Except as otherwise provided in these rules and in the pay plan, all employees will be paid at one of the steps of the pay grade to which the class is assigned and such pay will constitute the total cash remuneration the employee receives for his work in that position. Prerequisites such as subsistence and maintenance allowances will be considered a part of pay and the value of such will be deducted from an employee's rate of pay.

PROPOSED CHANGE IN RULE

3.3(19A) Administration.

Under authority of the board of regents and the supervision of its executive secretary, a merit system director who ~~and in cooperation with~~ ~~institutional resident directors~~, will be responsible for the development, ~~and~~ and evaluation operation of the system in compliance with the objectives and intent of the and Regents Merit Rules State Merit Employment Act. At each board of regents institution the head thereof will designate an administrator to serve as resident director of the system. and under ~~With~~ functional supervision of director ~~co-ordination by the merit system co-ordinator~~ the resident director will be responsible through the chief executive at his institution for conducting a program of personnel administration in accordance with these rules.

(1) Records and reports.

The resident directors will maintain an individual file on each employee that will include a record of all personnel transactions affecting that individual. The resident directors will also maintain records on operations conducted under these rules and will periodically as requested, and at least annually, report a summary of such operations to the merit system director ~~co-ordinator~~ and in addition will prepare other reports as may be required by the merit system director regents and ~~to indicate compliance with applicable~~ state

requirements and Federal standards. The resident director will establish, in cooperation with employing departments, a program that will provide for the regular evaluation, at least annually, of the qualifications and performance of all employees.

Regent Slife noted that the word "functional" as used in his motion would be used in the same meaning as "decider of impasses" as referred to by Regent Bailey.

Assistant Vice President Madden recommended that the approval of the proposed rules regarding the Regents Merit System Coordinator be deferred. He recommended that the Interinstitutional Committee on Non-Academic Personnel study those rules and give approval. He noted that some of the references might not be correct, for example, since the title of merit coordinator was changed to director. It might be confused with the resident directors.

In absence of objections, President Petersen said that if the motion, as amended, passes, the proposed rules would be submitted to the resident directors for their review.

VOTE ON MOTION AS AMENDED: The motion passed unanimously.

REVISION OF REGENTS MERIT CLASSIFICATION AND PAY PLAN. The board was requested to approve the following revisions to the plan previously approved by the Regents for implementation effective July 1, 1975:

1. The pay matrix which is revised to conform with the provisions of Senate File 555 as enacted by the legislature.
2. A change in Regents Merit Rule in order to comply with the provisions of S.F. 555, regarding increases for employees whose salaries exceed the maximums of their assigned pay grades.
3. The establishment of 12 new classes with pay grade assignments.
4. Revisions in the pay grade assignments and the description for two classes, and changes in the descriptions only for six classes.
5. Recommended starting salaries for seven classes at steps higher than the minimum of their assigned pay grades.

The Board Office reported that Section 26 of Senate File 555 as recently enacted mandates salary increases for Regents Merit System employees of 10% for employees whose annual compensation is less than \$7,000; 9% for those whose compensation is at least \$7,000 but less than \$14,000; and 7% for those whose compensation is \$14,000 or greater, except that employees whose compensation exceeds the maximum of their assigned pay grade shall receive only one-half of the increase. The recommended change in Regents Merit Rule 3.39(14) will reduce the percent of increase previously approved by the board for employees whose salaries are "red circled"

from two-thirds to one-half of the cost-of-living adjustment. Such employees would receive one-third of any general adjustment effective July 1, 1976, subject to future legislative action.

Recommendations 3 and 4 concerning the establishment of new classes and revisions in existing class descriptions and pay grade assignments are made as part of the continuing review of the classification and compensation plans.

In their presentation to the board concerning the 1975-76 Merit Pay Plan, Hayes and Associates recommended advanced starting salaries for 20 specific classes and recommended that an additional 17 classes be surveyed prior to June 30, 1975, to determine if advanced starting salaries were necessary. Recommendation 5 includes proposed starting salaries at steps higher than the minimum of their assigned pay grade for five classes. No such action was recommended for five classes, and decisions on seven classes were deferred, pending further study. In the interim, institutions will be authorized, on request and in accordance with the Merit Rules, to hire on the basis of recruiting experience at steps beyond the minimum of the grades to which those seven classes are assigned.

Assistant Vice President Small reported that in keeping with past practice, when the university was notified that employee appeals were going to be denied, the employees who filed those appeals were advised that they could communicate any comments to the board through her. The groups of employees which took advantage of that opportunity were mail carriers, printing service employees, brace maker (trimmer), and patient transport drivers. She reported that mail carriers receive considerably less in salary than "outside" mail carriers, and that outside mail carriers' starting salaries are higher than university mail carriers' maximum salaries. Similar requests were made by the other three groups who said that their salary rank was not proportionate to others.

Mr. Richey noted that retroactivity of pay raises is looked upon very negatively by the Executive Council and the State Merit Commission. He said the board should avoid that under all circumstances in the future.

MOTION:

Mr. Baldrige moved the board approve the revisions to the Regents Merit System Pay Plan previously approved by the Regents for implementation effective July 1, 1975, as shown above. Mrs. Collison seconded the motion, and it passed unanimously.

EXECUTIVE SESSION. President Petersen reported that there were several matters for which an executive session was requested. These included a property matter at the University of Iowa, a personnel matter at the University of Northern Iowa, a personnel

matter at the Board Office, and employee/employer relationships.

On roll call vote as to whether the board should resolve itself into executive session, the vote was as follows:

AYE: Bailey, Baldrige, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: Barber.

The board, having voted in the affirmative by at least a two-thirds majority, resolved itself into executive session at 5:00 p.m. and arose therefrom at 7:30 p.m.

The following business pertaining to general or miscellaneous items was transacted on Thursday, June 26, 1975.

LEGISLATIVE PROGRAM - 1975 SESSION. The board was presented a summary of the status of legislative actions in the 1975 session. The Board Office reported that there were over 1,500 bills introduced during this session and the Board Office followed through to the conclusion of the session on 193 of these bills. Thirty-seven of these were sent to the Governor for signature and 156 will carry over to the 1976 legislative session.

A question was raised regarding a Missouri school of optometry. Mr. Barak reported that the Missouri legislature approved a school of optometry but Governor Bond vetoed the proposal and it is unsure what future action will be taken at this time.

Regent Bailey asked about the bills with reference to liability of state employees. Mr. McMurray reported that both bills passed.

Mr. Richey reported that the Board Office will prepare another legislative report in preparation of the second session this fall.

President Petersen expressed appreciation to the board's legislative liaisons representing the universities and to Mr. Richey for the time and effort put into these bills.

PRELIMINARY INSTITUTIONAL BUDGETS FOR 1975-76. The board was requested to: 1) authorize the institutions to budget essential institutional programs which may be subject to the loss of federal funds as stated April 11, 1975; 2) consider the proposed preliminary budgets by the institutions individually but in the same general time slot because of interinstitutional effect on some decisions; 3) revert to or not withdraw any funds from the state treasury remaining for fuel and purchased electricity from amounts approved by the board for the purpose for 1974-75 and as requested for

1975-76 (including special needs) if not used for that specific purpose.

The Board Office reported that the preliminary budgets for general program operations for the institutions are based on appropriations as set forth in House File 864 and Senate File 555 as passed by the General Assembly. The proposed institutional preliminary budgets amount to \$237,836,800, an increase of \$4,277,300 over that originally calculated from appropriations. The increase is due to revisions in institutional income (largely the University Hospital) and due to supplemental appropriations anticipated for the University of Northern Iowa (\$197,800 for fuel and purchased electricity) and for Iowa Braille and Sight Saving School (\$44,900 for pre-kindergarten children).

Board Office comments on various aspects of the preliminary budgets and development of the final budgets for 1975-76 are contained in the following paragraphs.

Faculty and Institutional Officials' Salaries. An average increase of 7.0% of the budgeted base salaries of faculty members to be allocated to faculty members at the discretion of the Board of Regents and a 3% discretionary merit increase for faculty is provided for the faculties at SUI and ISU. Average salary increases for UNI faculty were adopted at 13% as requested by the Board of Regents. Adjustments to faculty and institutional officials' salaries include \$37,000 to Iowa School for the Deaf to enable the institution to increase the faculty salary scale to that of the Iowa Braille and Sight Saving School. The correction to University of Iowa starting base from the adoption of the formula for RR&A, included in the amount of \$100,000 in the board request as a starting base adjustment, was provided at \$75,000 in Senate File 555 in the section providing 3% merit increases for salaries for faculty and institutional officials and professional and scientific staff. The correction to the University of Iowa for the Board Office in the amount of \$7,400 is to rectify calculations in the appropriations process.

Professional and Scientific Staff Salaries. The General Assembly provided for mandatory cost-of-living increases for professional and scientific personnel of 10% for personnel with salaries less than \$7,000, 9% for personnel with salaries in the range \$7,000 up to \$14,000 and 7% for personnel with salaries \$14,000 and over. Discretionary merit increases were provided which will permit an average increase of 3%. Average increases range from 10% to 13%.

General Service Staff Salaries. The appropriations provide mandatory cost-of-living salary increases of 10% to personnel with salaries less than \$7,000, 9% to personnel with salaries from \$7,000 to \$14,000, and 7% to personnel with salaries \$14,000 and over. The appropriations include an additional 4.7% to finance normal merit increases and 0.6% for decompression annualization as well as for decompression to Step 13 after nine years of service. Senate File 555 stipulates that "the mandatory cost-of-living increase given an employee shall equal one-half of that provided under the

provisions of this subsection if the salary of the employee is in excess of the pay grade for the classification to which the employee is assigned". An \$8,000 adjustment to the budget of the Iowa School for the Deaf was made to finance the cost of recent changes in pay grade for certain classifications.

Expenditure Categories other than Salaries. The Board Office recommended allocations to each of the expenditure categories as a guideline to the institutions in preparing preliminary budgets to handle the necessary reduction of \$1.5 million by the General Assembly from the Governor's recommendation. In arriving at these guidelines the Board Office was conscious of the need for maintaining the policies proposed by the board in its request as it pertained to the fuel and purchased electricity, equipment and repairs, replacements and alterations. An arbitrary reduction in any of these items would have automatically generated an additional request for 1976-77 by virtue of the formulas. Fuel and purchased electricity is regarded as a "pass through" category, although not specifically stated as such in the appropriation act. The preliminary budgets for fuel and purchased electricity should be maintained at \$10,293,000 as requested by the board and recommended by the Governor plus the amounts in special needs for fuel and purchased electricity.

The "pass through" concept implies that any funds remaining at the end of 1974-75 shall be reverted to the state treasury. The "pass through" concept would also imply that any funds requested as special needs for opening new buildings would not be withdrawn from the state treasury unless used specifically for utilities. These implications may be well understood but there should be formal action of the board to so state. It is recommended that the board formally adopt the policy that any funds remaining for fuel and purchased electricity from amounts approved by the board for the purpose for 1974-75 and as requested for 1975-76 (including special needs) shall revert to or not be withdrawn from the state treasury.

Equipment and RR&A budget requests are based on equipment inventory and building space, respectively. Unreasonable reductions in budgeted expenditures for either of these categories would cause subsequent budget requests to automatically restore the reductions and, if applied inconsistently among the institutions, would cause inequities. Nevertheless, some reduction is necessary to allow reasonable funding for general expense. The Board Office adjusted the equipment formula from 2.5% to 1.75% for SUI - General University, Psychopathic Hospital, State Hygienic Laboratory; ISU - General University and the Experiment Station. The remaining organizational units have been spending at or above the formula rate and were maintained at the 1974-75 budget.

Similarly, RR&A, except for hospital units, was adjusted to 13¢ per square foot for the universities and 9.55¢ per square foot for Iowa School for the Deaf and Iowa Braille and Sight Saving School. This amounts to a reduction of 3.6¢ per square foot for the State University of Iowa and Iowa State University, 2.7¢ per square foot for the University of Northern Iowa, 2¢ per square foot for Iowa School

for the Deaf and 2.3¢ per square foot for Iowa Braille and Sight Saving School from the Governor's recommendation. The hospital units were maintained at the 1974-75 budget.

The 15% increase for library books as requested by the board and recommended by the Governor was retained in the Board Office proposed allocation.

The remainder of the reduction was obtained from special needs and general expense to allow general expense of 9% for the general universities with other organizational units ranging from 5.8% for the State Sanatorium to 9.9% for the Experiment Station. The Board Office recommends that the fuel and purchased electricity, equipment and RR&A be maintained at the amounts shown as a minimum.

Student Aid. All three universities are including student aid in the amounts set forth in the special needs request. It should be understood that student aid will be as budgeted for 1974-75 plus the 9% increase for general expense plus the amount provided from special needs.

Quad-Cities Graduate Study Center. The University of Iowa has included funding in its preliminary budget in the amount of \$68,000 as requested by the board. This amount includes the \$50,000 in the starting base, \$6,000 increase in general expense, and \$12,000 in special needs.

Sparsely Populated Areas. Iowa State University has reduced the amount in its preliminary budget from the board request of \$60,000 to \$53,000 based on a proportionate share of the special needs included in the appropriations act. It is recommended in the memorandum on the institutional preliminary budget that the amount be restored to \$60,000 to carry out the program as originally intended.

Institutional Income. The appropriations are based on institutional income as recommended by the Governor except for a minor reduction of \$20,000 for the University Hospitals, which is associated with maintaining the 31.6% chargeable to appropriations for indigent patients as related to the \$1.5 million reduction. The Governor's recommendation included increases in institutional income over the board request in the amount of \$150,000 for University of Iowa - General University; \$25,000 for State Hygienic Laboratory; \$15,000 for the Hospital School; and reduction in institutional income for the University of Northern Iowa in the amount of \$350,000 in order to provide direct appropriations for the Laboratory School in lieu of funding through the Department of Public Instruction.

Fringe Benefits. The improvement in the Iowa Public Employees Retirement System increases the employer's contribution from 3.5% to 4.75% of covered wages and increases the covered wages from \$10,000 to \$20,000 effective January 1, 1976. The exact cost implications require detailed analysis of salaries of all individual employees under IPERS. Neither the cost as implied by Senate File 555 nor the funding from Senate File 581 is included in the preliminary budgets for the institutions. Calculations of the costs will

be performed and submitted to the Comptroller's Office for allocation from Senate File 581. The amounts will be included in the final budgets for 1975-76.

Funds for Iowa School for the Deaf and Iowa Braille and Sight Saving School are included in Senate File 555 for an increase in the cost of single person premiums for medical and health group insurance programs as approved by the Commissioner of insurance. The amount appropriated may not cover the full amount of increases. The amount allocated for the purpose by the State Comptroller may be introduced into the final annual budget or at such later time as the information becomes available. Funds for health insurance coverage for university employees in the Iowa Public Employees Retirement System, as recommended by the Governor, was shifted to finance direct salaries and wages in Senate File 555.

Federal Funds Losses. A contingency appropriation in the amount of \$900,000 has been provided to replace federal funds losses with state funds for essential programs for all state agencies. The General Assembly has recognized that \$900,000 may be inadequate and that there is a commitment to maintain continuity of essential programs. In view of the contingency appropriation and the oral commitment, it is recommended that the institutions budget the essential instructional programs contained in the list submitted the Governor and the legislature April 11, 1975.

Uniform Budgeting and Accounting. Section 8 of House File 864 changes the mandate from "unified" to "uniform" budgeting and accounting. Section 11 of House File 864 changes the Code accordingly. An excerpt from the minutes of the subcommittee is as follows: "Chairman Van Gilst reviewed a letter from Wayne Richey of the Board of Regents office to Senator Palmer. The letter requested an interpretive statement of legislative intent set forth in sections 8 and 11 of House File 864. These sections require the Board of Regents to establish a uniform budget and accounting system for the institutions under its control not later than June 30, 1976. The letter suggested further that the work necessary to accomplish this mandate would have to be done by an external organization for which the cost was estimated only as substantial. In response to the above, the committee adopted the following as their legislative intent:

- A. The Board of Regents should immediately initiate efforts leading to fulfillment of sections 8 and 11 as mandated in House File 864.
- B. The Board of Regents should prepare a progress report and cost estimate including plans to complete the mandate for the appropriations subcommittee by January 1976. The subcommittee will at that point take appropriate action based on their review of the progress report and proposed timetable and cost estimate for completion."

This requirement of the appropriation act and request of the appropriation subcommittee will be included in a future docket for consideration by the board.

Program Budgeting. Section 9 of House File 864 requires the board to initiate a proposal for program budgeting to the legislative fiscal committee by December 1, 1975. This requirement of the appropriation act will be included in a future docket for consideration by the board.

Other Appropriations. Senate File 573, section 21, provides \$100,000 to be used for the operation of the mobile dental clinic at the University of Iowa for the elderly and persons in need of care. This funding is in addition to the special needs item for \$100,000 contained in House File 864 and would permit implementation of the mobile dental clinic program at an earlier date. The institution has not included this appropriation in its preliminary budget but intends to do so in the final budget.

Senate File 582 provides \$50,000 for fiscal 1975-76 for research and dissemination of research on grain dust explosions for the purpose of establishing explosion limits for grain dust dispersions and developing instrumentation for control of hazardous conditions. This work is to be performed by the Energy and Mineral Resources Research Institute at Iowa State University. This item should be included in the restricted program budget, and correctly, is not included in the preliminary budget for general program operations.

Final Budget. Previous final line budgets have not followed the format which has been used in the budget request and the preliminary budgets. The final line budgets should have a summary page for expenditure budget and funding for each organizational unit which can be related readily to the preliminary budget and will also serve as the starting base for 1975-76. The summary should be easily reconcilable to the usual supporting statements. It is recommended that a summary statement of expenditures and funding be included in the final line budget books for each organizational unit in the budget request format.

Mr. Richey called the board's attention to the fact that there is an amount of \$900,000 appropriated to replace federal funds losses for all state agencies. He stressed that the Board Office recommended the "essential" items be budgeted. He emphasized that the board has submitted instructional programs only for consideration.

Mr. Hawkins reported that a letter from Mr. Richey dated June 2 was sent to Senator William D. Palmer and Representative Keith Dunton, and passed out to many legislators, indicating a federal fund loss reduction of \$1.3 million to \$3.0 million. Mr. Richey noted that the information in that letter was a revision to the letter of April 11, 1975. Mr. Richey again noted that the \$900,000 is not just for the Board of Regents but could be for other state agencies as well. He added that there is a pretty strong commitment to provide funding if the need arises.

President Petersen recommended the board move that the institutions include federal fund losses in their preliminary budgets.

MOTION: Mr. Baldrige moved the board instruct the institutions to include losses of federal funds in their budgets for fiscal year 1975-76. Mr. Zumbach seconded the motion and it passed unanimously.

Mr. Richey commented regarding uniform budgeting and accounting and stated that the Board of Regents should prepare a progress report and cost estimate for the appropriations subcommittee by January 1976. He reported that the Unified Budgeting and Accounting Committee and the board could perhaps work out a proposal with the State Comptroller and Legislative Fiscal Director. Mr. Richey said he felt that a progress report by itself would not be satisfactory.

Mr. Richey reported that Dr. Lyman Glenny of the Center for Research and Development in Higher Education, University of California in Berkeley, is familiar with program budgeting and recommended that he speak to board members and institutional representatives and other interested persons. Regent Baldrige thought the suggestion was excellent and might be quite helpful, psychologically. Mr. Richey noted that the legislature tended to use the Board of Regents as a model in attaining a uniform budget and accounting system and that other state agencies probably would be required to do the same. Discussion ensued regarding "identical" and "uniform" and President Petersen said the Regent universities are unique and hoped the budgeting would not need to be identical.

Mr. Hawkins commented on the history behind House File 864. Two years ago unified budgeting was put into the appropriation act. For some unknown reason, the Code Editor inserted unified budgeting into the Code. This year, when the bill was brought out of subcommittee, two legislators changed the word to "uniform" from "unified." The bill passed with that change. He noted that the change was not even discussed which explains some of the confusion experienced in proper interpretation of the terms.

Regent Zumbach said he would hate to see the board come up with a uniform system which was not precisely what was being requested. He said the board should be very, very certain of the way. Mr. Richey noted that a progress report will be submitted to the legislative committee in December or January. He reported that the Board Office will start working hard on this in September.

President Petersen announced the board would discuss the institutional budgets individually.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The Board was requested to approve the preliminary budget for 1975-76 in the amount of \$1,362,700 for general program operations as submitted by the institution and approve the Title I preliminary budget for 1975-76 in the amount of \$55,100 subject to review and approval of the program application by the board.

The Board Office reported that the proposed preliminary budget exceeds that calculated according to the appropriations bill by \$49,900. Part of that amount, \$44,900, is recommended for increased funding for expanded enrollment in the pre-kindergarten program. The \$44,900 was approved by the board as an amendment to the budget request and was submitted to the General Assembly for appropriations. While funds were not specifically appropriated for the purpose, leaders in the Senate Appropriations Committee gave assurance that funds would be provided during the 1976 session, perhaps from reallocation of state aid funds provided for area education agencies. They did request that the funds be budgeted for the new students with the above understanding.

Mr. Richey made special note that the Senate Appropriations Committee gave assurance to the board regarding expanded enrollment costs. He said the board had little alternative but to award \$44,900 for expanded enrollment on faith that money will be available.

The Board Office reported that the institution submitted a preliminary budget for Title I, ESEA, for restricted program operations in the amount of \$55,100. This reduced the budget for 1974-75 of \$56,200 by \$1,100. It was recommended that the Title I preliminary budget for 1975-76 be approved, subject to review and approval of the program application by the board. The institution submitted a preliminary budget for Title VI deaf-blind program in the amount of \$66,200 which is \$9,300 over the budget of \$56,900 for 1974-75. Superintendent Woodcock reported the institution needed \$63,000 at this time. He said the institution has worked out a successful agreement on that point and it would be a rather firm figure in the budget.

Mr. Hawkins reported that the Department of Public Instruction had something to do with the area education agencies' transfer of funds and suggested the board work closely with it. Mr. Richey said there has been an understanding that there will be a cooperative working relationship.

MOTION:

Mr. Baldrige moved the board approve the preliminary budget for 1975-76 in the amount of \$1,362,700 for general program operations as submitted by Iowa Braille and Sight Saving School and approve the Title I preliminary budget for 1975-76 in the

amount of \$55,100, subject to review and approval of the program application by the board. Mrs. Collison seconded the motion, and it passed unanimously.

IOWA SCHOOL FOR THE DEAF

It was recommended that the board approve the preliminary budget for 1975-76 in the amount of \$2,459,300 for general program operations as submitted by Iowa School for the Deaf and that the Title I preliminary budget for 1975-76 in the amount of \$174,291 be approved subject to review and approval of the program application by the board.

The Board Office reported that the proposed preliminary budget includes \$37,000 for faculty salaries to bring the faculty salary schedule in line with that of the Iowa Braille and Sight Saving School. The preliminary budget also includes \$8,000 for general service staff salaries which is required to accomplish the Regents Merit System pay changes. Iowa School for the Deaf has allocated the \$20,000 for disability insurance to the salary categories and deducted \$3,000 from faculty and institutional officials' salaries for the starting base adjustment for Senate File 618. The amounts shown for expenditure categories other than salaries and for the total proposed preliminary budget is identical with that shown, based on the appropriations bill calculations.

The preliminary budget for Title I, restricted program, is \$174,291. This amount is based on tentative allocation by the Department of Public Instruction. The allocation is tentative in that it is subject to approval of the application and, for the second half of 1975-76, subject to federal approval of a state plan. It is recommended that the proposed preliminary budget for Title I in the amount of \$174,291 be approved, subject to review and approval of the program application by the board.

Mr. Richey expressed pleasure that the Governor and legislature provided funds to move the faculty salary scale of Iowa School for the Deaf to be comparable with that of Iowa Braille and Sight Saving School.

MOTION:

Mr. Bailey moved the board approve the preliminary budget for 1975-76 in the amount of \$2,459,300 for general program operations for Iowa School for the Deaf as submitted and that the Title I preliminary budget for 1975-76 in the amount of \$174,291 be approved, subject to review and approval of the program application by the board. Mr. Brownlee seconded the motion.

Regent Collison noted the slight increase in library costs and asked whether the school had a long-range plan in that respect. Superintendent Giangreco reported that the school does.

VOTE ON MOTION: The motion passed unanimously.

UNIVERSITY OF NORTHERN IOWA

The board was requested to approve the 1975-76 preliminary budget of \$24,016,000 for the University of Northern Iowa's general program operations.

The Board Office reported that \$18,302,700 of the amount requested for the university's preliminary budget is from state appropriations. Supplemental funds for fuel and purchased electricity of \$197,800 now now appropriated are estimated to be needed. That would be coming from the state unless it could be transferred from unused funds for fuel from another institution. The faculty and institutional officials' salaries include an overall increase of 13.2%, substantially as requested by the board for faculty salaries at the university. Funds for professional and scientific staff salaries provide for an average increase of 9.8% which includes both mandatory and merit increases. The percentage increase may seem slightly low which may be caused by understatement of fringes according to the institution. A re-examination by the university of fringe benefit allocations among salary categories may alter salary allocations in the final budget.

Unified budgeting has required the transfer of \$340,300 for student assistantships from other expense to general service staff salaries. The remaining general service staff salaries increase for 1975-76 provides for implementation of the new salary matrix, decompression, and regular merit system increases for qualified individual employees. Of the special needs funds for opening new buildings, \$54,200 has been allocated by the university to general service staff salaries.

Funds for special needs are available in the amount of \$221,000, a reduction from \$496,000 in the board request and \$314,000 in the Governor's recommendation. Funds for opening new buildings have been reduced to \$179,667 from the \$276,000 in the board request and Governor's recommendation. The full amount for student aid, \$38,000, has been budgeted. A small amount, \$3,533, is provided in special needs for miscellaneous utilities.

MOTION: Mr. Baldrige moved the board approve the 1975-76 preliminary budget of \$24,016,000 for the University of Northern Iowa's general program operations. Mr. Shaw seconded the motion and it passed unanimously.

STATE UNIVERSITY OF IOWA

The Board Office recommended that the preliminary budgets for 1975-76 be approved for the organizational units in the amounts as follows:

General University	\$75,395,600
University Hospitals	45,267,200
Psychopathic Hospital	4,002,700
State Hygienic Laboratory	1,464,000
Hospital School	2,295,300
State Sanatorium	2,786,400

It was also recommended that the rate increases proposed for the University Hospital, Psychopathic Hospital and State Sanatorium be approved as follows:

University Hospital	10.7%	Increase effective July 1, 1975
Psychopathic Hospital	10.0%	Increase in average per diem charges effective July 1, 1975
State Sanatorium	10.0%	Increase in alcoholism treatment per diem rates billed to counties and the State Alcoholism Commission effective July 1, 1975

The Board Office noted that the preliminary budget for general university is based on the same institutional income figures as stated in the Governor's recommendation, except for an increase in other income in the amount of \$600,000 from an increase in the estimate of indirect cost recovery. The institution states that the final 1974-75 cost recovery is now expected to be \$600,000 above the amount budgeted pending final determination of an HEW cost audit.

Expenditure increases for salaries appear consistent with the amounts appropriated. The proposed budget for fuel and purchased electricity is identical with that in the appropriations bill calculation but perhaps should include some additional amount from the \$35,000 for opening new buildings which should be reviewed for the final budget. Increases for the other expenditure categories are consistent with the formulas.

The entries in the preliminary budget under Special Needs and Other Adjustments consist of \$261,000 of special needs, increase in indirect cost recovery of \$600,000, fringe benefits of \$100,000 and other adjustments of \$17,000. The \$100,000 attributed to fringe benefits is based on the lapse to estimated savings of fringe benefits exceeding estimates.

The proposed preliminary budget for the University Hospitals is for the amount of \$45,267,200 versus \$42,684,200 as calculated on the basis of the appropriations act. This amounts to an increase in the proposed preliminary budget of \$2,583,000 which is

derived from increased income from sales and services. The increased income from sales and services is based on a proposed increase in hospital rates in the amount of 10.7%, effective July 1, 1975. It is further based on added increase in the ratio of private paying patients to indigent patients. Whereas in the budget request the state appropriation funding for indigent patients amounted to 31.6% of the total budget, experience is now showing a percentage of 29.8% for indigent patients and implementation of the North Tower in January 1976 should reduce the percentage of indigent patient income to 29.3% of the total budget. The University of Iowa has occupied the lowest position among teaching hospitals in terms of hospital personnel per occupied bed and desires to increase this position to provide improved service. Increased personnel will increase the costs and thereby require increased hospital rates. The increases for the University Hospitals follow the formulas as set forth in the appropriations act and as suggested by the Board Office.

The proposed preliminary budget in the amount of \$4,002,700 for the Psychopathic Hospital exceeds that calculated from the appropriations act in the amount of \$109,000. The proposed increase is based on \$37,000 in other income to expand the day patient treatment program for Iowa City junior high students with support from the Iowa City School District, and \$72,000 in income from sales and services, based on a rate increase of 10% in the average per diem charges.

The proposed preliminary budget of \$1,464,000 for the State Hygienic Laboratory exceeds the \$1,429,500 based on the appropriations act in the amount of \$34,500. The increase in budget is based on an increase of \$34,500 in other income which is estimated from indirect cost reimbursement from contracts and grants. The proposed expenditure budget for salary increases and general expense does not seem consistent with the calculations from the appropriations act and should be reviewed in preparation of the final budget.

The proposed preliminary budget for the Hospital School in the amount of \$2,295,300 is less than that calculated from the appropriations act in the amount of \$29,000. The reduction of \$29,000 corrects an error in the statement of sales and services in that \$29,000 of Child Development Clinic faculty salaries are paid from the Pediatric Department Medical Service Plan account and should be removed from the Hospital School budget. It was recommended that the proposed preliminary budget be approved as submitted by the institution.

The proposed preliminary budget of \$2,786,400 for the State Sanatorium exceeds that calculated from the appropriations bill by \$18,000. The \$18,000 is derived from additional sales and services income which would result from a proposed rate increase of 10% in alcoholism treatment per diem rates which are billed to counties and the State Alcoholism Commission. The rate increase would also be applicable to tuberculosis patients and is proposed to be effective July 1, 1975. The expenditure budget increases do not appear to be consistent with the formulas discussed above

and appear to contain internal reallocation of resources. These increases should be reviewed before finalization of the annual budget.

Executive Vice President Chambers reported that the proposed preliminary budget for the university still does not permit the institution to hold its own and will not help it catch up with the loss of purchasing power that all the institutions have suffered since 1969.

MOTION:

Mr. Bailey moved the board approve preliminary budgets for 1975-76 for the organizational units in the amounts as follows:

General University	\$75,395,600
University Hospitals	45,267,200
Psychopathic Hospitals	4,002,700
State Hygienic Labora-	

tory	1,464,000
Hospital School	2,295,300
State Sanatorium	2,786,400;

and that the rate increases proposed for the University Hospital (10.7%), Psychopathic Hospital average per diem charges (10.0%), State Sanatorium alcoholism treatment per diem rates billed to counties and the State Alcoholism Commission (10.0%) - all effective July 1, 1975 - be approved. Mrs. Collison seconded the motion.

Regent Shaw asked when hospital rates were last raised. Assistant Vice President Colloton of the University Hospital said that hospital rates were raised by 3% January 1, 1975, and the last increase prior to that time was January 1, 1972. President Petersen noted that Iowa's University Hospital costs, however, are well below the national average.

VOTE ON THE MOTION:

It passed unanimously.

IOWA STATE UNIVERSITY

The board was requested to approve the preliminary budget for the General University in the amount of \$62,855,200 and request that the institution reinstate its schedule for occupancy of Veterinary Medicine - Phase I as early in the fall, 1975, as possible and to restore \$317,000 from application to enrollment growth to Veterinary Medicine and to show a fuel and purchased electricity budget of \$3,400,000 subject to revision depending on outcome of discussions as to executive and legislative intent regarding appropriations. The board was also requested to approve the preliminary budget in the amount of \$7,321,600 for Iowa State University Agriculture and Home Economics Experiment Station as submitted by the institution and approve the proposed preliminary budget in the amount of \$8,610,800 for the Iowa State University Cooperative Extension Service as submitted by the institution.

The Board Office reported that institutional income adjustments have been included in General University in the amount of \$781,000 which consists of increases of student fee income of \$712,000, federal funds income of \$37,000 and sales and services of \$32,000. The student fee income increase is to be derived from an increase in enrollment of 769 undergraduate students to 17,398 and an increase in graduate student enrollment of 115 students to 2,765 students from the enrollments estimated in the budget request. The budgeted expenditures as proposed for 1975-76 appear to be appropriate for the various salary categories and other items of expenditure except for the allocation of special needs. Special needs has been reduced appropriately to \$1,266,000 from the \$1,407,000 because of the reduction in the appropriations below the Governor's recommendations. There are two serious concerns about the allocation of the \$1,266,000: (1) Diversion of funds from special needs for opening new buildings to other purposes with the expectation of reinstating the request for opening new buildings next year and (2) Diversion of the special needs funds for purchased fuel and electricity to other applications.

Iowa State University representatives stated clearly the intent to use funds appropriated for opening the Veterinary Medicine Building - Phase I for other purposes because it is not practical to occupy the new building in the fall, 1975, due to construction delay. The Board Office, however, did not express the same understanding. If it were an unanticipated need, it might be appropriate to consider diverting some funds on a non-recurring basis subject to approval of the State Comptroller and the Governor. The proposed diversion of funds from opening the Veterinary Medicine Building and then requesting funds again for the same purpose could be construed as a break of the faith with the State Comptroller, the Governor, and the legislature. It could also have a seriously adverse impact on the budgets of the other institutions. Funds in the amount of \$317,000 are proposed to be diverted for enrollment growth. The Governor and the legislature both declined to include funds for enrollment growth although the need for the purpose was emphasized on several occasions in both oral and written presentations. Therefore, the Board Office proposed that the \$317,000 for enrollment growth should not be diverted from special needs. The amount provided for enrollment growth should be reduced from \$543,000 to \$226,000 which are available from general funds freed up by the \$225,000 available from special needs for the Iowa State Center.

The Board Office's second point of concern pertained to diversion of \$376,000 from fuel and purchased electricity in the special needs to other purposes. The \$400,000 for purchased fuel and electricity should be included rather than \$24,000 to bring the fuel and purchased electricity line budget to \$3,400,000. Whether or not Veterinary Medicine would open as scheduled, the \$400,000 for purchased fuel and electricity should be retained in that amount to keep the faith regarding the "pass through" concept.

On the basis of the above considerations, the Board Office recommended that the General University preliminary budget in the amount of \$62,855,200 be approved. Deletion of \$317,000 from the program for enrollment growth was recommended.

The Board Office reported that the proposed budget for the Experiment Station in the amount of \$7,321,600 is based on the formulas and allocations as discussed in the general docket memorandum. There are no variations from the expenditure budget or funding as set forth in the figures based on the appropriations bill calculations.

The proposed preliminary budget for Cooperative Extension Service in Agriculture and Home Economics is for an amount of \$8,610,800. The proposed line budget is identical with that based on the appropriations bill calculations for both expenditure and funding items.

In discussion, President Parks noted that the Governor recommended \$60,000 be given for sparsely populated areas in western Iowa. The Board Office's proposal was based upon the Governor's recommendation for \$60,000. President Parks stated that legislative intent was unclear and that only 89% of the Governor's recommendation was appropriated. Mr. Richey noted that the board would probably be interested in a report on the use of the appropriation for extension service to sparsely populated areas in western Iowa. Iowa State University indicated it would make such report.

President Parks reported that as a result of the enrollment increases to at least an estimated 20,560 students, 646 above the fall of 1974 enrollment of 19,914, the university will be faced with a severe shortage of teaching staff. Because this is substantially above that originally projected for both the current year and next, the university is proposing to reallocate \$317,000 from the special needs funds originally planned for opening the new Veterinary Medicine facilities to provide increased teaching staff and general expense funds. These funds and additional student fees and other income increases of approximately \$226,000 provide \$543,000 to partially meet enrollment increases. This increase is a bare minimum since the costs paid directly by student tuition and fees is less than the total cost of instruction. In fact, projected unit costs for 1975-76 indicate that an additional \$1,791,000 would be necessary to fully fund the enrollment increases for next fall. The increased student fee income and reallocation of special need funds will only meet approximately 30% of this increase.

President Parks noted that no additional funds for enrollment increases have been appropriated by the legislature in the last two biennia. During this period the Iowa State University enrollment will have grown from 19,228 to an

estimated 20,560, an increase of 1,332 students. The increases in enrollment will strain the university to provide both adequate staff and facilities to meet its teaching requirements. The university reported, however, that it has a strong commitment to maintain accessibility to all qualified students and believes that these adjustments will permit this to be done within the available financial resources. President Parks pointed out that the only reason for a university's being is for teaching and learning. He recommended that the board use money allocated for the Veterinary Medicine Building, which will not be needed this year, for taking care of enrollment increases. It will help meet the urgent need for faculty to keep the faith with our students who are entitled to quality education.

President Parks noted that the university no longer has the options for shifting funds from various areas of the budget that it had in past years. The salary bill is separate and is quite specific. The funds for equipment and repairs, replacements and alterations are understood to be used only for that purpose. Therefore, the area in the budget of Iowa State in which there is some latitude is in the funds provided for opening the Veterinary Medicine complex which, because of a strike, will not be able to open in the fall as had been hoped. He mentioned that Dr. Durwood Baker, Associate Dean of the College of Veterinary Medicine, was present to set out in some detail the conditions concerning the opening of the Veterinary Medicine complex. President Parks noted that Iowa State was not happy about the delay and that a lot of "blood and sweat" had been used in getting this badly needed facility constructed. Dr. Baker explained at some length the conditions surrounding the delay in occupancy of Veterinary Medicine facilities.

Dr. Baker reported that the university has accommodations for only 98 students, instead of 120, this fall. He noted that when the first full year of occupancy is attained the university will be obligated to increase its enrollment to 120. Several board members asked detailed questions as to why the originally projected enrollment of 120 students could not be taken this fall. Dr. Baker said it is not reasonable for the university to admit 120 students this fall because of the shortage of laboratory facilities. President Petersen asked whether the university has made any commitments beyond the 98 figure. Dr. Baker reported that an alternate list has been established and a number of people will be contacted shortly as to whether their application has been denied or they are on the alternate list. He stated that both the 98 figure and 120 figure have been worked with consistently up until this week. He noted that every possibility of enrolling more students than 98 has been explored.

Regent Baldrige asked President Parks what the university would do if there would be no extra money coming in to the university. President Parks commented that he felt the money would be available from somewhere because of its necessity. He said that if no funds are

available, however, the university will do the very best it can even though it may then be breaking faith with students who think they are getting a top-quality education.

Due to the shortage of teachers, Regent Baldrige asked whether the additional students could get courses in sequence. Vice President Christensen reported the university will have to do a number of things. Vice President Christensen said that school advisers will counsel students and recommend that some courses be taken the following year. He noted, however, that some students have turned around and gone home or to another university because of that problem. He said the university has been attempting to do everything possible to get as many students in a classroom as possible.

Regent Zumbach asked President Parks if the board could defer consideration of salaries for additional teachers this year, until next year. President Parks replied that Iowa State University has been trying to think of possibilities; he had a couple of suggestions regarding the funding situation. He said the board could tell the university to revert money to the state which it cannot use for Veterinary Medicine. He didn't believe that was ever line-itemed, but the money is totally available. He said it might be possible to revert those dollars and ask for a similar number of

dollars back. He said, that way, \$350,000 or so could be transferred from some other funds by executive action. Another thing that might be done would be to go ahead and budget these positions needed on the faculty staff and ask for a special supplementary appropriation for this purpose in January. He noted that the board has discussed a special appropriation for the Seed Laboratory and stressed that faculty is more important.

Regent Baldrige asked if dollars from Veterinary Medicine would be transferred to faculty salaries, when would Veterinary Medicine need those dollars again. Dr. Baker reported that the current project completion date for Phase I (essentially the first half of the building) is November 24, 1975. He said he felt that was the earliest that the building would be available for the university to take possession. He noted, however, that due to construction strikes only 70% of the crew was working at the time, so the completion date could be later. He said spring of 1976 would be a more positive date for occupancy.

Regent Shaw commented he felt the board should think a long time on transferring money from another project because it would then need to ask for replacement money. That could set a dangerous precedent. President Parks made it clear that if those funds from the Veterinary Medicine Building would be used, the legislature could be requested to give supplementary funds to open the Veterinary Medicine clinic.

Regent Bailey asked what would happen if Iowa State would experience a drop-off in enrollment, a few years in the future. He asked President Parks whether his position regarding a base for the university would then change. President Parks responded he was now looking at the next four or five years and said he could not now determine whether the base would need to be at the same level six years from now, for example.

Regent Baldrige asked if there would be anything to be gained for the proper group to meet with the Governor, State Comptroller, legislative leaders, etc. and present the need as President Parks outlined. He asked whether that group of persons would see the need. President Parks said he would do anything that is legal to get the money. President Parks stated he would be pleased for the proper group to be board delegates.

Regent Zumbach expressed concern over the technique of transferring funds from Veterinary Medicine to faculty salaries. He said the board should be very cautious in engaging in that type of situation. Regent Brownlee concurred with Regent Zumbach by saying that move could be taken as a break of faith of the board to the legislative committees.

Regent Brownlee recommended the board take a straightforward approach on the enrollment problem at Iowa State by approaching the executive and Legislative branches on the matter. He said he felt the state of Iowa has been enjoying a wonderful financial condition, compared to other states, but that situation is not going to remain for long. Elementary and secondary education tends to occupy a favorable position with legislators. He said the institution has to be extremely scrupulous in how it approaches the funding problem so that if additional funding problems arise in the future the board will have an excellent record. President Parks respected Regent Brownlee's views and noted that Iowa State University is attempting to bring out its dilemma in a straightforward way. Regent Brownlee recommended the board explore possibilities on how to approach the enrollment problem on a non-recurring situation.

Regent Shaw noted the board has three choices on this matter: 1) revert the funds; 2) not ask for additional Veterinary Medicine funds to open Phase I, but seek enrollment funds instead; 3) transfer funds from Veterinary Medicine to enrollment needs on a temporary basis, not increasing Iowa State's base budget.

Mr. Richey noted concern on several areas. He noted that the board must keep the faith with regard to Veterinary Medicine. He said he was deeply concerned about it in terms of the whole Regents system including Iowa State's own interest in the future. He noted the board specifically requested enrollment growth money and specifically did not get it. He said if the board is going to solve this problem on an interim basis it had to be done on the assumption that the money for Veterinary Medicine's opening is line-itemed. He said the board should get clear authority for using the money for another purpose on a non-recurring basis. The board also would have to be able to restore the money for 1976-77 for Veterinary Medicine. With that approach, the board would again be going through the Governor.

Regent Bailey asked when the reversion would take place, if approved. Mr. Richey responded it would occur on June 30, 1976. Mr. Hawkins stated that it was imperative that whatever action the board took in this regard the Governor, State Comptroller, legislative and executive branches must be informed.

MOTION:

Mr. Baldrige moved that the president of the Board of Regents be authorized to set up a meeting with the appropriate people in state government to discuss the problem and the proper solution to utilize unneeded funds for the Veterinary Medicine Building for enrollment increase at Iowa State University and that funds for enrollment increase be recommended in the next session to replace the funds for opening the Veterinary Medicine Building. The motion died for lack of a second.

MOTION:

Mr. Shaw moved that the board approve the preliminary budget for the General University for 1975-76 in the amount of \$62,855,200 and that the board accept Iowa State University's position with respect to extension funds (Sparsely Populated Areas) in the amount of \$53,000. He also moved that the board accept Iowa State University's position with respect to \$317,000 of Veterinary Medicine funds with the understanding that those funds will be considered to have been built into the base budget at the university and hence will be available as a continuing item and not specifically asked for again. He also moved the board approve the preliminary budget in the amount of \$7,321,600 for Iowa State University Agriculture and Home Economics Experiment Station as submitted by the institution and preliminary budget in the amount of \$8,610,800 for the Iowa State University Cooperative Extension Service, as submitted by the institution. Mrs. Collison seconded the motion.

President Petersen noted it was understood that the \$317,000 would be borrowed from the opening of new buildings and used on a temporary basis in the operating budget. Vice President Moore noted the funds would be borrowed for one year. President Boyd supported this outcome during the discussion.

Regent Collison said her second to the motion was with the understanding that the board informs the executive and legislative branches of its intentions and the fact that the money is going to be repaid. President Petersen said that was understood.

AMENDMENT TO MOTION:

Mr. Brownlee moved the board's action be entirely contingent upon the approval of the State Comptroller's Office since there are "pass through" funds involved and that this contemplated action be presented by the board president, executive secretary, board members, and President Parks to the State Comptroller for his approval and, lacking that approval, the board would take action at a later date. Mr. Zumbach seconded the motion.

President Petersen noted that full and complete communication with the Governor's office should be conducted, as needed.

VOTE ON AMENDMENT TO MOTION: The motion passed unanimously.

VOTE ON MOTION: The motion carried.

June 25-26, 1975

REPORT ON ACCESSIBILITY OF REGENT UNIVERSITIES TO HANDICAPPED STUDENTS. The board was presented a considerable amount of material regarding accessibility of Board of Regents universities to handicapped students.

The Board Office reported that earlier this year the University of Iowa, under the direction of Vice President for Administrative Services Shanhouse, Norman B. Coleman, Jr., Project Coordinator, and Richard Gibson, Director, Facilities, Planning and Utilization, conducted an extensive study of architectural barriers at the University of Iowa. This study was primarily concerned with removal of those architectural barriers for the orthopedically handicapped. The study surveyed every structure on campus as well as examining parking and transportation to determine what would be needed to make the University of Iowa campus functionally accessible to the orthopedically disabled. Studies showed that a capital outlay of \$996,237 would be required to make all 67 major student used buildings, with two exceptions, functionally accessible to orthopedically disabled. The two exceptions would be the old armory and the east side gym which present special accessibility problems. In addition, a cost figure is not provided at this time for making the engineering building accessible as that, too, would require a special architectural study.

The University of Northern Iowa also recently completed a survey of its campus buildings and grounds. This study indicates that all buildings on campus with the exception of those buildings on the razed space list could be modified for a total cost expressed in 1975 dollars of \$135,912. This information was put together under the guidance of Leland Thomson, Director of Planning and Physical Plant personnel.

This preliminary information indicates that for a capital type expenditure of about \$1.1 million, two of the three Regent universities could, within a time span of approximately two years, be made functionally accessible through the removal of the major architectural barriers on those campuses. In fact, information gathered to date indicates that as early as the fall of 1978, perspective students wishing to attend college could consider attendance at the University of Iowa and the University of Northern Iowa equally attractive as far as accessibility is concerned to attendance at Missouri or Illinois which is where such students are now referred.

The Board Office recommended that the board give serious consideration to making Regents universities accessible to the handicapped and to remove major barriers as expeditiously as possible. The relatively small state appropriation which would be required to make these campuses functionally accessible is well within the reach of the state of Iowa. Past failure to do what was necessary and highly desirable in this area has to be put down to a large extent to the degree of sensitivity to the problem. The Board Office reported that while a great deal has been done relative to accommodating orthopedically handicapped on the campuses, particularly in terms of new buildings constructed over the past eight to ten years, a great many of these activities have been done on a piece-meal

approach. What is suggested now is that the time has come to approach this matter on an all out basis so that these campuses can be accessible to this type of student as it has traditionally been for other educationally qualified students of Iowa. This would be initiation of the program and there would in all probability be future costs in the years ahead but the important thing is that the accessibility question would take its place in the scheme of priority and the determination of priority at the Regents universities.

The Board Office recommended that the funding question be considered in depth during the fall budget cycle for significant priority inclusion in the board's request to the 1976 legislative session. There are still some matters which need resolution before the board considers putting forward such a request, however. Concern was expressed that Iowa State University has not conducted a comparable survey. On resolution of the question of whether Iowa State is to conduct a survey, efforts will be made to bring to the board at the September or October meeting a joint request for funds. The institutions need to consider interinstitutionally whether the individual reports assume the removal of architectural barriers on a comparable basis. Standards need to be determined interinstitutionally for removal of such barriers. Cost estimates need to be unified.

The recommendation will be made at the September meeting relative to the relation of this asking to other Regents requests to the 1976 legislature. There are several alternatives. The asking could be considered a special capital asking of the Regents, not to be confused with the regular Regents capital request. The asking could be incorporated into the Regents capital request and placed in priority order within that listing. The request could be reported to the Governor and the legislature and considered as a statewide need, not necessarily wholly related to the Board of Regents institutions. The latter handling would treat this request the same as the executive branch has determined OSHA compliance is to be met.

In opening remarks, Vice President Shanhouse expressed deep appreciation to the University Hospitals for restoring eyesight to one of his eyes which had been blind for 23 years. He reported that he came to Iowa from New York and noted that New York and 38 other states plus the District of Columbia are way ahead of Iowa in providing higher education for the physically handicapped. Published studies show that there are 4,400 disabled but potential postsecondary students in Iowa in the 18-24 year old range along, 88% of which are orthopedically handicapped and yet Iowa accommodates fewer than a handful. A recent study of the 12 largest public and private four-year undergraduate institutions in Iowa revealed that only ten individuals in wheelchairs attend these institutions. Yet Iowa claims to be among the most educationally conscious of all the states. He said that we cannot ignore that a significant segment of our citizenry has been barred from utilizing the fine academic, cultural and social opportunities available to the more able-bodied in the state of

Iowa. In addition to the obvious fact that presence of architectural barriers represents a most grievous form of de facto discrimination, society has been deprived of the creative energies of a large number of highly motivated, intellectually capable individuals.

A book entitled "IOWA'S HANDICAPPED: A University of Iowa Program To Meet Their Needs For Higher Education" was presented to members of the board. The book was quite comprehensive about the university's attempt to help the handicapped.

Vice President Shanhouse introduced Mr. Norman B. Coleman, Jr., Project Coordinator; Brad Meyer, student; Sharon Bonney, Vice Chairwoman of the Johnson County Citizens Committee for the Handicapped; and James Potter, recreation instructor.

Mr. Coleman gave a presentation on behalf of the Collegiate Association Council of the university. He reported that a number of healthy Iowa City students, teachers, businessmen and public officials confined themselves to wheelchairs for one day while performing their regular duties. That day was illustrated by photographs shown to members of the board. He stressed the importance of providing the environment necessary to educate Iowa's handicapped students and noted that considerably greater funding is required. He recommended that phased funding be implemented.

President Parks commented that although Iowa State University did not present a survey to the board on the accessibility of the Iowa State campus to the handicapped, it does not mean that the university lacks concern. He noted that Iowa State University is anxious to help the handicapped as are the other universities and will conduct a survey this summer for consideration in the fall.

Mr. John Pace, Director of Space and Schedules, Iowa State University, reported that Iowa State has had for about six years a good program in terms of curb cuts, ramps, etc. for handicapped persons. He said the university has done a great deal along that line. That material has been documented to the Board Office and is available to the board members. He said the university would like to do much more in this respect and will.

Vice President Stansbury reported that the University of Northern Iowa's Plan B will go into the buildings on the university's razed list. Plan A is a minimum plan. Plan B will come along later. He said he assumes that part of the money to do that will come from dormitory money and not capital appropriations. Mr. McMurray commented that Plan A for the University of Northern Iowa at a relatively modest cost would bring all buildings on that campus which are not already on the razed space list up to an accessibility standard. The University of Northern Iowa is now working on Plan B which is what costs would be involved in bringing up accessibility standards on those razed facilities. Whether those buildings would be brought up to standard would depend a great deal on replacement space. He said that information should be available to the board when this matter is brought before the board this fall.

June 25-26, 1975

Regent Zumbach expressed surprise at the low level of expenditure which would be involved to properly accommodate orthopedically handicapped students in Iowa. Mr. Shanhouse noted that with the proper funding the University of Iowa campus could be made extremely accessible to the handicapped.

Regent Bailey asked to what extent other states' universities accommodate handicapped students. He asked whether all their public higher education institutions accommodate them or whether just certain individual campuses are accessible to handicapped students. Vice President Shanhouse reported that of the ones of which he is aware, most states have an institution that has close to total accessibility. He noted that in states such as New York there are probably about five out of around 60 institutions which are accessible to the handicapped.

President Petersen expressed appreciation for the report and said it will be forwarded to the Facilities Committee and will then come back to the board. She reported that further discussion will ensue on this matter as to whether this is an interinstitutional matter or a statewide one.

PROPOSED BOARD OFFICE BUDGET FOR FISCAL YEAR 1975-76. The board was requested to: 1) approve the Board Office budget of \$325,414 for fiscal year 1975-76 for existing functions; 2) approve addition to the Merit System budget of \$36,764 for classification and evaluation analysts and supporting expense; 3) authorize, subject to approval of the Governor, the salary of the executive secretary as budgeted; 4) authorize executive secretary to make necessary adjustments for added cost for IPERS and health insurance as provided by the 1975 legislature.

The Board Office budget is based on direct appropriation to the office, funds allocated from appropriations to the State Comptroller to pay cost-of-living increases to professional and Merit System employees, the transfer of \$7,400 from the State University of Iowa funds intended to be provided to the office in that appropriation and the remainder of approximately \$93,000 from reimbursements for operation of the Merit System and the the Equal Employment Opportunity Compliance program. There are also miscellaneous reimbursements of relatively small amounts. In addition to the basic budget of the office previously considered by the board, an additional \$36,764 is recommended for improvement of the administration of the Regents Merit System by provision of classification and evaluation analysts on the staff. The proposed budget of \$362,178 includes \$325,414 for the existing functions of the office including the statistical clerk specifically requested by the board and recommended by the Governor for the budget section. It also includes the \$36,764 mentioned above. The budget does not include the cost of the expanded coverage under IPERS, nor does it include any increase in health insurance contributions for Board Office employees as provided by the legislature. Those sums will be allocated to the Board Office by the State Comptroller after the appropriate calculations are made.

MOTION:

Mr. Baldrige moved the board: 1) approve the Board Office budget of \$325,414 for fiscal year 1975-76 for existing functions; 2) authorize, subject to approval of the Governor, salary of executive secretary as budgeted; 3) authorize executive secretary to make necessary adjustments for added cost for IPERS and health insurance as provided by the 1975 legislature. Mr. Bailey seconded the motion and it passed unanimously.

The Board Office reported that the new positions for the Merit System Coordination section have been previously explained under another docket item. The statistical clerk was specifically requested by the board and will serve both the budget section and other activities of the office. A Secretary I at six-tenths time is included to provide more adequate clerical service in the office.

President Petersen recommended that the board take an alternative position to hiring two classification and evaluation analysts along with supporting expenses at this time. She said that possibly only one person would be needed or maybe two persons could be hired if deferred until July 1, 1976.

Regent Collison said she hoped that if the board approves the hiring of classification and evaluation analysts that those persons will strengthen the Regents institutions rather than weaken them. Mr. Richey concurred.

MOTION:

Mr. Brownlee moved the board approve an addition to the Regents Merit System budget in an amount of \$20,000 for classification and evaluation analysts and supporting expense with funds coming from institutional assessment but that no positions be filled until more specific proposals are brought to the board by the Board Office. Mr. Zumbach seconded the motion.

President Parks said that \$20,000 would be an improvement over the recommended \$36,764 by the Board Office for classification and evaluation analysts but noted that the board has authorized Iowa State to borrow money for the university staff and said he still feels that university staffing is more important.

Regent Brownlee said he hoped that one person could do the job and that way possibly all the money would not be needed. Regent Zumbach asked whether \$20,000 would be sufficient if two persons were to be hired. Mr. Richey commented that the appointments would have to be staggered in that case.

Regent Collison said she feels that the special needs category is somewhat of a "catch all" and said it is time to get special needs back into focus for its intended purpose. President Petersen noted that sometimes the special needs category includes new innovative projects and sometimes it includes essential needs of the institutions which can't be fit into any other category. Regent Brownlee asked why the opening of new buildings was included as a special needs item. President Kamerick said there is no category in the general operating budget to cover that. President Petersen said that is not included in the base so it has to be an "add on." Mr. Richey noted that once a building's opening has been funded through special needs, it is automatically moved into the university base. President Petersen encouraged that special needs be reviewed.

COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION. The board was presented a copy of the minutes of the June 5 Coordinating Council meeting. Highlights included passage of a motion to continue to study Iowa postsecondary educational institutions and to establish a committee to make recommendations on the structure of the council. A report of the Data Gathering Committee on the status of the state level information base proposal was noted and Mr. Barak reported that Iowa was not selected as a pilot state for the project. The NCHEMS Board did approve the establishment of non-pilot states which could participate in the project and it may be possible for Iowa to participate through this mechanism when it is formalized.

APPEAL FOR CHANGE IN RESIDENCY STATUS. The board was requested to deny the appeal of Philip Harlan Hilder for residency status.

President Petersen noted that Mr. Ray Rezner, President of the Student Association Senate at the University of Iowa, was present to speak on this matter. Mr. Rezner didn't address himself for or against the residency appeal of Mr. Hilder but requested the board to note that Mr. Hilder's claim to residency is based on his filing of Iowa state income tax, voter registration, and various other reasons. Mr. Zumbach agreed with Mr. Rezner in stating that students should be given more of an idea of what does constitute residency. President Petersen said the board's Procedural Guide spells out Iowa's residency requirements and recommended that Mr. Rezner be given an opportunity to review those rules.

MOTION: Mr. Zumbach moved the board deny the appeal for residency by Philip Harlan Hilder. Mr. Baldrige seconded the motion and it passed unanimously.

PAY APPEALS, 1974-75 PAY PLAN. The board was requested to deny all pending pay appeals which were not acted upon in the May meeting and which are related to the implementation of the 1974-75 pay plan.

The Board Office reported that analysis and evaluation developed by the institutional job analysts in collaboration with institutional administrators and the Merit System Coordinator failed to develop sufficient rationale to cause the pay grade allocations of outstanding pay appeals to be changed.

MOTION: Mr. Bailey moved that the board deny all pending pay appeals which were not acted upon in the May meeting and which are related to the implementation of the 1974-75 pay plan. Mr. Baldrige seconded the motion and it passed unanimously.

POLICY ON JOINT STIPULATION OF BARGAINING UNITS. The board was requested to adopt a policy against joining with any employee organization in the stipulation of a collective bargaining unit. Such policy shall be applicable to the board and to the institutions and all divisions and departments thereof under the jurisdiction of the board.

The board was presented a form entitled "Stipulation of Bargaining Unit" which was initially submitted to Superintendent Giangreco and subsequently forwarded to the president and executive secretary of the board under cover of a letter dated May 19 from Richard Fetrow, President of the Iowa School for the Deaf Education Association. ISDEA requested that the School for the Deaf, with approval of the board, join with it in petitioning the Public Employment Relations Board for the establishing of a collective bargaining unit for the professional employees at the Iowa School for the Deaf.

MOTION: Mr. Baldrige moved the board adopt a policy against joining with any employee organization in the stipulation of a collective bargaining unit. Such policy shall be applicable to the board and to the institutions and all divisions and departments thereof under the jurisdiction of the board. Mr. Brownlee seconded the motion and it passed unanimously.

STATE GUIDELINES REGARDING EMPLOYMENT RELATIONS. In May the Regents asked that the matter of board policy concerning state employment relations guidelines be reviewed and docketed for consideration by the board in June. The proposed policy was developed in cooperation with institutional representatives and has been reviewed with the Governor's designee for employment relations :

It is anticipated that the Board Office will be consulted by the State Director of Employment Relations concerning the development of state policies regarding public employee relations matters. The Executive Secretary shall in turn consult with representatives

of the institutions in determining whether it is necessary, in the light of the missions, functions and governance of the institutions, for the Regents to adopt separate but complementary policies. If it does not appear to the Executive Secretary that a separate Regents policy is necessary, the Executive Secretary shall transmit the policies to institutional executives. It is understood that policies regarding public employee relations matters will normally be integrated with an institution's existing personnel and operating policies. If disagreement exists concerning the need for a separate Regents policy prior to adoption, the Executive Secretary or any institutional head can request the matter be docketed for Regents consideration.

MOTION: Mr. Brownlee moved the board approve the above-stated policy and procedure regarding state policies related to employment relations. Mr. Zumbach seconded the motion and it passed unanimously.

BOARD OFFICE PERSONNEL REGISTER. There were no transactions on the Board Office Personnel Register for the month of May 1975.

NEXT MEETINGS.

July 23-24	University of Northern Iowa	Cedar Falls
September 11-12	Iowa State University	Ames
October 16-17	Board Office	Des Moines

President Petersen reported that the July board meeting hopefully will be concluded in one day, Wednesday, July 23, 1975.

INFORMATIONAL ITEMS. The board was presented a copy of a memorandum from the Staff Council of Iowa State University to the Interinstitutional Personnel Committee regarding a request that emergency (or personal) leave be made active to alleviate and/or lessen some of the leave problems at the institutions.

The board was also presented a copy of a special report containing summaries of the presentations made to the board on April 10 from each of the three Regent universities on the topic of teaching improvement and evaluation.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the general portion of these minutes.

GENERAL

June 25-26, 1975

HIGHER EDUCATION FACILITIES COMMISSION REPORT. Regent Bailey noted that the commission has the funding for a study relating to continuing education relating to the commonwealth college concept and a decision was made to prepare a summary directory of student financial aids in Iowa which should be helpful to institutional persons and other interested persons.

Regent Bailey commented with regard to the scholarship program and noted that according to the legislature's version of the action, the bill was on a scholarship merit basis. The Governor vetoed that so the need element is still in the picture. As far as the scholarships are concerned, it might be of interest that the public institutions received 43% of the dollars and had 44% of the recipients.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, June 26, 1975.

PRELIMINARY BUDGET SUMMARIES FOR 1975-76. Discussion of budget summaries is found under the general portion of these minutes.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of May 1975 were ratified by the board.

APPOINTMENTS. The board was requested to approve the following appointments:

Ray B. Mossman as Treasurer of the University for 1975-76.

Leonard R. Brcka as Secretary of the University for 1975-76.

Eleanor M. Birch, as Chairman of the Department of Business Administration in the College of Business Administration, effective upon action by the Board of Regents, for a three-year term.

Samuel L. Becker, as Chairman of the Department of Speech and Dramatic Art, College of Liberal Arts, effective August 25, 1975 for a four-year term.

Marleigh G. Ryan, as Chairman, East Asian Languages and Literature, College of Liberal Arts, for a four-year term beginning August 25, 1975.

John Nesbitt, as Chairman, Recreation Education, College of Liberal Arts, without a specific term.

Professor Margaret N. Keyes, as Director of the Old Capitol. Professor Keyes retains her full-time appointment as Associate Professor of Home Economics.

Dr. Thomas V. Gardner, Jr., Associate Professor, College of Dentistry, to be Director of Clinics, with salary as budgeted.

Thomas L. Tobin as Director of Public Information and University Relations, effective August 1, 1975 on a 12 months' basis, at a salary of \$29,000.

Associate Professor Kenneth Starck as Acting Director, School of Journalism, effective July 1, 1975, and ~~continuing through~~ the academic year 1975-76, unless a permanent director should be appointed sometime during the year. The salary will be listed in the 1975-76 budget.

William Ashley Davis as Director of Upward Bound, effective July 1, 1975, at a salary as budgeted for 1975-76.

MOTION: Mrs. Collison moved the board approve the appointments as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

FACULTY VITALITY REPORT 1974-75. The board was requested to accept the report on faculty vitality from the University of Iowa.

The report described various indicators of quality as judged by external peers such as the recent awarding of four Guggenheim fellowships to University of Iowa faculty. It also describes various steps being taken to foster academic vigor among faculty such as research assignments, Old Gold Fellowships and improvement of instruction fellowships. Consideration is also given in the report to the importance of new perspectives, professional exchanges, and specialized facilities. The report concludes with a description of process and participants of the faculty evaluation process.

In absence of objections, President Petersen accepted the report for the board.

REPORT ON 1973-74 RESEARCH ASSIGNMENTS. The board was requested to accept the report on 1973-74 research assignments which describes the activities of 24 of the 26 1973-74 faculty leave recipients at the State University of Iowa. The other two leaves approved by the board for 1973-74 were later declined by their recipients.

In absence of objections, President Petersen accepted the report on 1973-74 research assignments of the State University of Iowa.

The board was requested to approve additional research and educational assignments during the 1975-76 academic year. The university requested research and educational leave assignments for seven faculty members

for the 1975-76 academic year. These seven are in addition to the 31 faculty previously approved for research and educational assignments for the 1975-76 academic year at an estimated cost of \$146,485.

MOTION: Mr. Bailey moved the board approve the additional research and educational assignments during the 1975-76 academic year. Mrs. Collison seconded the motion and it passed unanimously.

Ph.D. DEGREE IN GENETICS. The university requested the board approve the proposal of the Graduate College for a program leading to the Doctor of Philosophy Degree in Genetics. The Board Office recommended that the proposal of the Graduate College at the university for a program leading to the Doctor of Philosophy Degree in Genetics be referred to the Interinstitutional Committee on Educational Coordination for review and recommendation.

President Petersen noted it would be appropriate for the Iowa Coordinating Council to be appraised that this matter will be before the board again in July. President Boyd noted that Vice President Brodbeck is the new chairperson of the Committee on Educational Coordination. Vice President Brodbeck reported she would be happy to inform the Iowa Coordinating Council of the desire to have this brought back before the board in July.

MOTION: Mrs. Collison moved the board refer the proposal of the Graduate College at the State University of Iowa for a program leading to the Doctor of Philosophy degree in Genetics to the Interinstitutional Committee on Educational Coordination for review and recommendation. Mr. Baldrige seconded the motion and it passed unanimously.

B.A. AND B.S. DEGREES IN COMPUTER SCIENCE. The university requested the board approve the Bachelor of Arts and Bachelor of Science degrees for graduates of the Computer Science curriculum in the College of Liberal Arts. The Board Office recommended that the proposed programs in computer science be referred to the Interinstitutional Committee on Educational Coordination.

MOTION: Mr. Zumbach moved the board refer the proposed programs in computer science to the Interinstitutional Committee on Educational Coordination. Mr. Brownlee seconded the motion.

Regent Collison asked whether student interest in these additional degrees would warrant their granting. Vice President Brodbeck responded that there has been student interest in this program and many undergraduates have been eager to get degrees in it.

Regent Collison asked whether there is a way for the state to fund computers for the university as a special need. President Boyd noted that that's been a general problem in the history of computers. He noted that the computer center budget is very tight this year. Regent Collison asked how many terminals the university has in existence and Vice President Brodbeck reported that the university currently has 51 computer terminals for computer-aided instruction in various parts of the university. In the fall the university will probably have 75. Sixteen will be in the Mathematical Science Building which will be available for the computer science program as well as all other mathematical sciences. There will be another eight probably in the nursing building for the use of instruction in nursing but those are dependent on a grant application.

VOTE ON MOTION: The motion passed unanimously.

POLICY FOR TRANSFERS FROM DEPARTMENTS OR COLLEGES. The board was requested to approve a revised policy for transfer from departments or colleges to replace policy originally adopted by the Board of Regents in June of 1974.

The Board Office reported that certain sections of the original policy statement were unacceptable to the Faculty Senate. In the proposed version there has been a rewording of certain paragraphs and the addition of a section, spelling out explicitly the procedures to be followed if a faculty member files a grievance concerning his or her proposed involuntary transfer. Below is Section 6, the added section to this policy:

Section 6. If a faculty member files a grievance concerning his or her proposed involuntary transfer, the Advisory Committee proceeding provided for in Section D2 (c) (1) of the University of Iowa Regulations Prescribing Procedures for Hearing Ethics, Unfitness, Grievance, Non-Renewal, Denial of Tenure and Failure to Promote Cases shall be deemed waived, and a hearing shall be held as provided in Section D3 (b) of that policy on the issue whether the proposed transfer meets the terms of this policy.

The other two changes relate to the need for the reasons for the proposed transfer being stipulated and in writing.

The proposed revision was passed by the Faculty Senate even though the Senate opposes, in principle, any policy of involuntary transfer because it is an improvement in their view over the policy now in effect.

MOTION: Mrs. Collison moved the board approve a revised policy for transfer from departments or colleges to replace policy originally adopted by the Board of Regents in June of 1974. Mr. Baldrige seconded the motion.

Regent Collison said she feels that the revised policy and its approval by the Faculty Senate must imply that the provisions remaining from the original policy are not counter-productive to the improvement or development of a faculty member.

VOTE ON MOTION: The motion passed unanimously.

SPECIAL SECURITY OFFICER. The board was requested to commission the following:

David Allen Megan as permanent special security officer. Mr. Megan has been a full-time member of university security since January 1, 1975. He had been a part-time employee since May 1974. He has two years of university academic work and eight years of law enforcement experience in the United States Armed Forces.

MOTION: Mr. Brownlee moved the board commission David Allen Megan as permanent special security officer at the State University of Iowa. Mr. Zumbach seconded the motion and it passed unanimously.

STUDENT TEACHING CONTRACTS. The board was requested to ratify student teaching contracts with Louisa County Schools and the Tipton Community School District with the University of Iowa. These contracts are in the same form previously approved by the board for the 1974-75 school year.

MOTION: Mrs. Collison moved the board ratify student teaching contracts with Louisa County Schools and the Tipton Community School District with the University of Iowa. Mr. Zumbach seconded the motion and it passed unanimously.

FACULTY SENATE CONSTITUTION. The board was requested to approve a new Article II, Section 5, of the Faculty Senate Constitution.

The Board Office reported that the requested change consists of several minor changes in wording and a slight change in selection procedures. These include a change in wording from "chairman" to "chairperson" and the establishment of a succession from vice chairperson to chairperson. There are no changes in function or role of the Faculty Senate expressed or implied in the proposed change.

MOTION: Mrs. Collison moved the board approve a new Article II, Section 5 of the Faculty Senate Constitution. Mr. Zumbach seconded the motion and it passed unanimously.

A copy of the new article is on file at the Board Office.

COLLEGE OF DENTISTRY REORGANIZATION. The board was requested to approve a proposal for merging three organizational units within the College of Dentistry: The Department of Oral Pathology, Division of Oral Diagnosis and Division of Oral Radiology into a single department of Oral Pathology and Diagnosis.

The Board Office reported that the primary purpose for merging these three units is to improve the college's educational offering to the students. All three areas are concerned with diagnostic studies and the college believes that it will assist the student to better comprehend the subject matter. The merger will also improve the effectiveness and efficiency of the patient care treatment according to college officials.

MOTION: Mr. Brownlee moved the board approve a proposal for merging three organizational units within the College of Dentistry: The Department of Oral Pathology, Division of Oral Diagnosis and Division of Oral Radiology into a single Department of Oral Pathology and Diagnosis. Mrs. Collison seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period April 28 through June 13, 1975 had been received, was in order, and recommended approval.

STATE UNIVERSITY OF IOWA
June 25-26, 1975

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Hawkeye Drive Apartments - Heating System Improvements	Thompson Construction and Development Company, Inc., Iowa City, Iowa	General	\$ 38,700.00
Hawkeye Drive Apartments - Heating System Improvements	Modern Piping, Inc., Cedar Rapids, Iowa	Mechanical	\$ 29,180.00
Oakdale Hospital Exterior Repairs - Phase II	D. C. Taylor Company Cedar Rapids, Iowa	General	\$ 34,785.00
Law Area Storm Sewer and North Sanitary Sewer System	M.F. Goerdt Construction Company Dubuque, Iowa	General	\$163,084.50 Add Alts. 19,306.50 <u>\$182,391.00</u>
Medical Laboratories and Fieldhouse Exterior Repairs - Phase I	Maintenance Associates Corporation, Cedar Rapids, Iowa	General	\$ 27,809.00
Old Capitol Restoration - Exterior Wood Surface Repairs	Bert M. Lafferty Company, Davenport, Iowa	General	\$ 36,967.00
Boiler 10 - Structural Steel and Building Modifications	Viggo M. Jensen Company, Iowa City, Iowa	General	\$319,000.00
Electrostatic Precipitator Repair	Iowa-Illinois Thermal Insulation Davenport, Iowa	General	\$ 19,734.00

The following new projects were recommended for approval:

<u>Pediatrics Office Air Conditioning Remodeling</u>			
Source of Funds: University Hospitals Building Usage Fund			<u>\$18,500</u>
<u>University Hospital Basement Fire Protection Improvements</u>			
Source of Funds: University Hospitals Building Usage Fund			<u>\$96,300</u>
<u>Medical Laboratories - Air Condition - Seven Rooms</u>			
Source of Funds: Ophthalmology Trust Funds		\$15,700	
Public Health Service		<u>2,000</u>	
Total			<u>\$17,700</u>

North Finkbine Golf Course Drainage Improvement
Source of Funds: Treasurer's Temporary Investment Income \$27,920

Parking Lot #4 Renovations
Source of Funds: Parking Revenue \$15,500

Pathological Waste Incinerator Replacement
Source of Funds: University RR & A 1975-76 \$62,235

Hospital Pharmacy Elevator Remodeling
Source of Funds: University Hospitals Building Usage Fund \$59,000

Board members were encouraged to refer to the separate docket item under the University of Iowa portion of these minutes referring to this project. It provides an explanation of the university's intent to negotiate with a perspective supplier rather than to take bids on this project. The reasons stated deal with a need to maintain a similar type elevator and standardization reasons.

Raze Old Dental Building
Source of Funds: University RR & A 1975-76 \$30,200

Raze Calvin Hall Annex, Restore Site
Source of Funds: RR & A 1975-76 \$31,800

Mr. McMurray distributed copies of the tabulation of bids for the Electrostatic Precipitator Repair project and recommended the board not award to what appears to be the low bidder as that bidder had qualified its bid by stating that the base bid was based on replacement of 600 square feet of insulation; whereas Iowa-Illinois Thermal Insulation, Inc., the lowest responsive bidder, had based their bid on replacement of 1500 square feet. Additionally, Iowa-Illinois Thermal Insulation has indicated that if the area requiring insulation is less than 1500 square feet, they will negotiate a deduct to cover this difference. Attention was also called to the receipt of two identical bids on the Boiler 10 - Contract of project.

MOTION:

Mr. Brownlee moved the Register of Capital Improvement Business Transactions for the period April 28 through June 13, 1975, be approved; the contracts as shown above be awarded; the new projects be approved as shown above; the executive secretary be authorized to sign all necessary documents. Mrs. Collison seconded the motion and it passed unanimously.

a given course. That would encourage students to take it. President Boyd noted that \$40 is the charge for three examinations and a student could earn up to 24 credits which would probably come out something \$2 per credit hour. Regent Bailey expressed concern about earning that much credit by examination.

MOTION: Mr. Baldrige moved the board approve the special fee increases as submitted by the university above. Mrs. Collison seconded the motion and it passed unanimously.

TENANT PROPERTY RENTALS. The board was requested to approve tenant property rentals for the year September 1, 1975 through August 31, 1976.

The university reported that rental rates are based on rental rates for comparable facilities in the community. Exceptions to this policy are the rates for preschool and day care centers where rates are intended to cover only average repair and maintenance costs. The following changes in tenant property facilities were made since July 1, 1974:

Delete:

452 N. Riverside Drive - House sold and moved 4/1/75
305-307 N. Capitol - to be razed in August 1975
309-311 N. Capitol - to be razed in August 1975

Add:

124 Grove - single family residence purchased from
U of I Foundation
128 Grove - single family residence purchased from
U of I Foundation
(both purchased in October 1974)

429 South Capitol - duplex purchased in summer of 1974

MOTION: Mr. Baldrige moved the board approve the tenant property rentals for the University of Iowa for the year September 1, 1975 through August 31, 1976. Mr. Brownlee seconded the motion and it passed unanimously.

UNIVERSITY HOSPITAL - ROY J. CARVER PAVILION. The board was requested to approve a revised budget for the Roy J. Carver Pavilion.

President Petersen said the increase in budget is attributed to additional floor space. The increase in budget costs would come from Hill-Burton Grants and the University Hospital Building Usage Fund,

subject to adjustment if further grant funds become available. Money would also be available from the Psychopathic Hospital Building Usage Fund. The additional \$1 million award from Hill-Burton Grants enhanced building usage fund accumulations and commitments stemming from increased volumes of service.

MOTION: Mrs. Collison moved the board approve a revised budget for the Roy J. Carver Pavilion. Mr. Zumbach seconded the motion and it passed unanimously.

REVISIONS FOR MOTORCYCLE AND BICYCLE REGULATIONS. The board was requested to approve revisions for the Motor Vehicle and Bicycle Regulations for the University of Iowa.

MOTION: Mr. Baldrige moved the board approve revisions for the Motor Vehicle and Bicycle Regulations for the University of Iowa. Mr. Brownlee seconded the motion and it passed unanimously.

PROPERTY LEASE WITH MARYCREST COLLEGE. The board was requested to approve the University of Iowa lease with Marycrest College.

The Board Office noted the conditions of the lease are changed from last year. The rent is decreased from \$250 per month to \$210 a month and the 630 square feet to be leased is a reduction from 1,000 square feet leased this year. The college furnished janitorial services and utilities, increasing cost items.

MOTION: Mrs. Collison moved the board approve a University of Iowa lease with Marycrest College. Mr. Zumbach seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Zumbach, Petersen.

NAY: None.

ABSENT: Barber, Shaw, Slife.

PROPERTY LEASE WITH DRAKE UNIVERSITY. The board was requested to approve the University of Iowa lease with Drake University.

The Board Office reported that the conditions of the lease are unchanged from last year except for an increase in rent to \$562.33

from \$504.42 a month. Drake University provides janitorial services and utilities, items of increasing cost, as a part of the space rental.

MOTION: Mrs. Collison moved the board approve a University of Iowa lease with Drake University. Mr. Zumbach seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Zumbach, Petersen.

NAY: None.

ABSENT: Barber, Shaw, Slife.

The motion carried.

STATE HYGIENIC LABORATORY BUDGET INCREASE. The board was requested to approve the budget increase off \$20,000 as requested by the State Hygienic Laboratory.

The Board Office reported that this budget increase follows an increase amounting to \$37,700 approved by the board in May. These increases totaling \$57,700 when compared to the estimate for other income prior to April 1, \$302,205, are a 19.1% increase over this earlier estimate. This appears to be a substantial variation in these funds. It appears that the State Hygienic Laboratory could improve its income and workload estimating procedures. The monies from this increase are to cover costs incurred in providing services by which these funds are obtained.

MOTION: Mrs. Collison moved the board approve the budget increase for \$20,000 as requested by the State Hygienic Laboratory. Mr. Zumbach seconded the motion and it passed unanimously.

HOSPITAL-PHARMACY ELEVATOR REMODELING. The board was requested to approve a procedure for negotiation and purchase order with O'Keefe Elevator Company.

The following memorandum to Vice President Jolliffe from Richard R. Jordison, university architect, presented reasons for the request:

The hospital administration desires to complete a dual elevator installation for the Pharmacy Department that was undertaken in 1964. Elevator #8 was bid as an alternate and due to insufficient funds, the alternate bid was not taken.

The project was completed with Elevator #7 installed in a dual elevator shaft and hatchway doors and car position indicators only for the empty shaft.

The existing elevator is a Dover electric traction machine installed by O'Keefe Elevator Company of Council Bluffs, Iowa. The problems of interfacing a new cab and machine with the existing elevator controls and doors would be extremely difficult if not impossible to resolve.

One major elevator company with elevators elsewhere in the hospital was approached on this matter and stated that they would not be interested in bidding on the proposed elevator due to the interface problems mentioned above.

Since it is desired to have a tandem traction machine installation answering to a common duplex selective collective elevator control system, it is recommended that the University be authorized to negotiate with O'Keefe Elevator Company on a Purchase Order basis for the installation of a second compatible elevator in this installation. Quotations from this company will be given careful analysis in order to ascertain that they are not excessive, given present price levels in the industry for comparable work.

Mr. McMurray reported that the board approved this project earlier in these minutes. He noted the university is requesting a deviation from the normal contracting procedure.

MOTION:

Mrs. Collison moved the board approve a procedure for negotiation and purchase order with O'Keefe Elevator Company. Mr. Zumbach seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the State University of Iowa portion of the docket. There were no additional matters brought up for discussion.

The following business pertaining to the State University of Iowa was transacted on Thursday, June 26, 1975.

FIRST PRESBYTERIAN CHURCH PRESENTATION. President Petersen reported that an appointment had been granted to Mr. Emil Trott, an Iowa City attorney, to present his viewpoint on the intended usage of the First Presbyterian Church property. Mr. Trott noted that when the University of Iowa purchased the church property the congregation had determined that the structure no longer met its needs. The purchase agreement provided that the building be demolished except for the Christian Education Wing before the property changed hands with the state to pay \$140,000 for the cleared property. The university has no current plans for the approximate quarter-block other than for "green space."

He noted that the church has sentimental value to the Iowa City community. He compared it to Old Capitol and noted it is being restored. The First Presbyterian Church is the second oldest building in Iowa City and said he feels it is terribly inconsistent for the board to promote the spending of thousands of dollars to restore Old Capitol, Iowa City's oldest building, and to promote spending of thousands of dollars to destroy Iowa City's second oldest building.

Mr. Trott recommended the board renegotiate on the contract so that it will not be necessary to have the church torn down. He then introduced Reverend Robert Foster of the Lutheran Campus Ministry of Iowa City.

Rev. Foster recommended that the First Presbyterian Church be used for campus ministry. He said he can foresee an ecumenical usage of the building. He reported that when the property was for sale he was told by a representative of the First Presbyterian Church that the negotiating price would be in the area of \$250,000. At that time the Lutheran Campus Ministry could not make that sizable an offer and therefore did not submit a bid. He said he was surprised to find that the property was actually sold for much less than that to the University of Iowa. He said that the Lutheran Campus Ministry would now like to purchase the church and land from the University of Iowa. If and when the church would no longer be used for campus ministry purposes, he said the Lutheran Campus Ministry would give first resale rights to the university. He said that the second choice of the Lutheran Campus Ministry is to lease the property. He noted that his national agency has earmarked \$205,000 for campus ministry purposes in Iowa and noted that part of the money could be put to good use on the church.

President Boyd was supportive of the proposal made by Rev. Foster. He noted, however, that the decision on the matter lies with the board and not with the university administration. He noted that the university would prefer to have the church remain on the property indefinitely. If that were not the case, the university would favor another congregation or religious group preserving the building. He noted that the university can not undertake preservation of the building by itself. He noted that the preservation of Old Capitol was a matter of state-wide fund raising.

President Boyd noted that the university did not offer a bid for the purchase of the property until ten minutes before the closing bid time because it was anxious to see what objectives were put forward by the church representatives. He noted that the university's concern involves what kind of use to put the property. He said that the university felt that if the church could be maintained in its present condition, it would be maintained; otherwise, the next best choice would be to have the area utilized as necessary "green space" and other long-range vital uses.

He noted that future enrollment at the university is hard to determine. Today the university is faced with a very crowded and congested campus and there have been times when enrollment declined. He said the university purchased the property so it could accommodate future needs, if necessary. He noted a sense of urgency in settling this matter because it has come to his attention that certain portions of the building are being moved to the new church such as windows, etc.

President Petersen noted that the board is not in charge with what the church is doing with its organ and windows, etc. Rev. Foster noted that the first step needed, if the church is to be maintained, is to resell the property to the Lutheran Campus Ministry. He said there is no sense in trying to negotiate for the building's contents until the building is acquired. Regent Bailey asked Rev. Foster whether his offer is firm regardless of any removal of windows, organ and other personal items. Rev. Foster assured Regent Bailey that the offer was firm.

Regent Baldrige said he has great reluctance to sell the property. He said that even as early as the 1990's the university may be anticipating increased enrollment. He said the university needs to "keep a finger on that land." He noted that that property is a vital piece of land with regard to the total campus situation. He said that someday that land could be worth a quarter of a million dollars.

President Petersen recommended Rev. Foster negotiate with the Board Office recommending the land sale. Regent Brownlee stressed that the request made by Rev. Foster is viewed only as a proposal and there is nothing binding the board at this time as to whether it will or will not sell the property. He said the board is, however, willing to listen to the details without making any commitment. President Petersen noted that the board would have to weigh the advantages and disadvantages of Rev. Foster's request.

Rev. Foster noted that in view of the way in which the contract is currently stated with the Presbyterian Church and the university, he suggested the Regents listen to his proposal which will be provided in detail at the next meeting of the board, and recommended that the board communicate to the Presbyterian Church that it hold off negotiations until a decision is made as to ownership of the land.

Regent Bailey asked for information as to when the contract states the building should be destructed. Mr. McMurray noted that the contract states that process would commence at such time as the congregation is able to move into its new building, sometime this fall.

Mr. Trott requested that this matter be docketed for the July Board of Regents meeting. President Petersen responded that if negotiations have been worked out by that time, it will come forward at that time.

Regent Collison expressed appreciation for the concerns expressed both for the traditional role and the innovative role as proposed by Rev. Foster. She said she assumes that when Rev. Foster makes his proposal to the Board Office it will include both a provision for sale and lease alternative.

Regent Bailey asked if the board should give the Board Office authority to contact representatives of the Presbyterian Church to obtain a delay in razing of the structure until the negotiations have been carried out. Other board members questioned the wisdom of involving a third party in the matter, indicating that it could be costly if there is any delay involved in carrying out the contract with the Presbyterian Church.

Mr. Richey noted that two kinds of discussion were going on:
1) discussion with representatives in terms of building contents and 2) he assumed the board could authorize the Board Office to visit with representatives of the Presbyterian Church to ascertain what their schedule is to see if there is any inconvenience in terms of razing date without tampering with the contract.

Regent Zumbach expressed concern about the control aspect of the property. He said he assumes that the Board Office will be in contact with the university to make sure that the type of control will be in the best interests of the state.

President Petersen noted that several concerns have been mentioned but commented that this is a matter which needs to be carried out by staff in the Board Office to come back to the board. Mr. Richey reported that the Board Office will do the necessary staff consultation to protect the interest of the state and the university in negotiation.

President Petersen said she feels the consensus of the board is that the Board Office will enter into a discussion and negotiate with the Lutheran Campus Ministry representatives.

Mr. Richey requested that Rev. Foster submit a detailed plan to the Board of Regents office prior to the next meeting. He noted that negotiations will take place prior to the meeting, also. Rev. Foster added that he hopes that negotiation could take place prior to submission of a proposal. President Petersen noted that the Board Office needs something concrete to work from and therefore will require a written proposal before initiating discussions.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, June 26, 1975.

PRELIMINARY BUDGET IN 1975-76. The discussion of the preliminary budget for Iowa State is found under the general portion of these minutes.

REGISTER OF PERSONNEL CHANGES. The Register of Personnel Changes for the month of May 1975 contained the following:

Appointment

Vanlaar, Jack Steven - 6-01-75 to 6-30-75, Cooperative Extension Director, Class A, Department: 620-30-31, salary \$8,900 (annual budget rate); 6-01-75 to 6-30-75, Cooperative Extension Director, Class A, Department Cooperative Extension, Salary \$1,900 (annual budget rate).

Resignations

Risdal, Jasper M. - 5-23-75, Cooperative Extension Director, Class A, Department: 620-30-31, salary \$11,860 (annual budget rate); 5-23-75, Cooperative Extension Director, Class A, Department: Cooperative Extension, salary \$4,200 (annual budget rate)

Winters, Clyde - 5-31-75, Director Black Cultural Center, Class A, Department: 704-14-50, salary \$12,200.

The faculty tenured, effective July 1, 1975, for 12-month appointment, and September 1, 1975, for 9-month appointments, number as follows:

Rank:	<u>Instructor</u>	<u>Assistant Professor</u>	<u>Associate Professor</u>
Number:	6	26	49

In absence of objections, President Petersen ratified the Register of Personnel Changes for the month of May 1975 for Iowa State University.

NAMING OF UNIVERSITY BUILDING. The board was requested to authorize Iowa State University to designate the south wing of MacKay Hall as Helen R. LeBaron Hall and the south wing auditorium as the Helen R. LeBaron Auditorium.

The university reported that Dr. Helen R. LeBaron Hilton has served as dean of home economics at Iowa State University longer than any other person. Since 1952, she has administered the programs of the nation's largest home economics college. She attained national

recognition in her profession and has performed numerous voluntary services for her community and state. The south wing addition to MacKay Hall, named in honor of the first dean of home economics at Iowa State, was completed during the administration of Dean Helen LeBaron Hilton who will relinquish administrative duties June 30.

President Petersen requested that a resolution of appreciation be enacted by the board in the honor of Dr. LeBaron Hilton for her many years of fine leadership in the College of Home Economics and outside of the university community.

MOTION: Mrs. Collison moved the board authorize Iowa State University to designate the south wing of MacKay Hall as Helen R. LeBaron Hall and the south wing auditorium as the Helen R. LeBaron Auditorium. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to ratify the following appointment:

Ruth E. Deacon as dean of the College of Home Economics and professor of family environment, effective July 1, 1975. Salary \$37,000 for a 12-month period, plus fringe benefits.

MOTION: Mr. Baldrige moved the board ratify the appointment of Ruth E. Deacon as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

Board members were reminded that action on this appointment was taken by conference call in May.

APPOINTMENT. The board was requested to approve the following appointment:

Donald S. Robertson as professor and chairman of the Department of Genetics for a five-year period effective July 1, 1975. Salary as budgeted for 1975-76, 12-month basis, plus fringe benefits.

MOTION: Mr. Baldrige moved the board approve the appointment of Donald S. Robertson as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Dr. Orrin Frink as professor and chairman of the Department of Foreign Languages for the period July 1, 1975, to June 30, 1978. Salary \$27,000 for a 12-month period, plus fringe benefits.

MOTION: Mr. Baldrige moved the board approve the appointment of Dr. Orrin Frink as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Dr. John P. Kluge as professor and chairman of the Department of Veterinary Pathology for a five-year period effective July 1, 1975. Salary as budgeted for 1975-76, 12 months basis, plus fringe benefits.

MOTION: Mr. Baldrige moved the board approve the appointment of Dr. John P. Kluge as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

George A. Kizer as professor and acting head, Department of Professional Studies, effective July 1, 1975 (to serve until such time as a new department chairperson has been selected). Salary as budgeted for 1975-76, 12 month basis, plus fringe benefits.

MOTION: Mr. Baldrige moved the board approve the appointment of George A. Kizer as professor and acting head, Department of Professional Studies, effective July 1, 1975 (to serve until such time as a new department chairperson has been selected). Salary as budgeted for 1975-76, 12 months basis, plus fringe benefits. Mr. Brownlee seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

George W. Thomson as professor and acting head of the Department of Forestry, effective June 10, 1975 (to serve until such time as a new department head has been selected). Salary as budgeted, 12 months basis, plus fringe benefits.

MOTION: Mr. Baldrige moved the board approve the appointment of George W. Thomson as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Lynn J. Loudenback as professor and chairman of the Department of Industrial Administration for a three-year period effective July 15, 1975. Salary \$29,000 per year, 12 months basis, plus fringe benefits.

MOTION: Mr. Baldrige moved the board approve the appointment of Lynn J. Loudenback as shown above. Mr. Brownlee seconded the motion and it passed with all ayes.

REPORT ON OPERATION OF TENURE POLICIES 1974-75. The board was requested to accept a report on operation of tenure policies for Iowa State University for 1974-75.

The Board Office reported three important implications in the university tenure policy. The first concerns the granting of tenure to faculty members at 50% or more of full-time employment. All the faculty in this category are now either tenured, are in a probationary period leading to a tenure decision, are employed on a temporary basis, or have been placed on adjunct status. Secondly, the status of "adjunct" has been added to accommodate persons in circumstances in which a tenure decision would be inappropriate. Thirdly, a minimum of three years spent in the probationary period is required before a person will be considered for promotion to associate professor, and thereby become tenured.

Vice President Christensen reported that the university has a very strong affirmative action program with regard to hiring women and minorities. He reported that there are two procedures involved in giving faculty tenure status. He noted there is the usual administrative route and the other is the Faculty Appeal Committee which is composed of ten individuals and it reviews each faculty member up for tenure review and gives the recommendations to him for recommendation.

Regent Baldrige expressed thanks to the university for the fine report on tenure and President Petersen concurred with Regent Baldrige's remarks.

MOTION: Mr. Brownlee moved the board accept the report on operation of tenure policies for 1974-75. Mr. Baldrige seconded the motion and it passed unanimously.

CHANGE OF DEGREE DESIGNATION. The board was requested to approve a change of degree designation from Bachelor of Science degree in Home Economics Journalism and Applied Art concentration to Bachelor of Art degree in Home Economics Journalism with Applied Art concentration, effective July 1, 1975.

The Board Office reported that this requested change merely changes the degree designation from Bachelor of Science degree in Home Economics Journalism with Applied Art concentration to Bachelor of Art in Home Economics Journalism with Applied Art concentration. It does not involve the creation of new programs, additional expenditures or expanded offerings. The reason for this change is to bring this particular program in line with the appropriate degree.

MOTION: Mrs. Collison moved the board approve a change of degree designation from Bachelor of Science degree in Home Economics Journalism with Applied Art concentration to Bachelor of Art Degree in Home Economics Journalism with Applied Art concentration, effective July 1, 1975. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Fred C. Schlunz as Dean of Admissions and Records, effective July 1, 1975. Salary as budgeted, 12 months basis, plus fringe benefits.

MOTION: Mrs. Collison moved the board approve the appointment of Fred C. Schlunz as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

SECURITY OFFICERS. The board was requested to commission the following persons to the status of permanent special security officer at Iowa State University:

Fred D. Patterson II, age 34, has been employed by Iowa State University since September 1, 1973, and has been a temporary special security officer since March 1975.

Peter John Conis, age 21, has been employed at Iowa State University since October 16, 1974, and has been a temporary special security officer since March 1975.

MOTION: Mrs. Collison moved the board commission Fred D. Patterson II and Peter John Conis as permanent special security officers at Iowa State University. Mr. Brownlee seconded the motion and it passed unanimously.

APPOINTMENT OF SECRETARY AND TREASURER OF IOWA STATE UNIVERSITY.
The board was requested to approve the appointments of the following:

Appointment of Secretary

Reappointment of Bernard O. Randol, Controller, to be university secretary for the fiscal year beginning July 1, 1975.

Appointment of Treasurer

Appointment of Warren R. Madden, Assistant Vice President for Business and Finance, to be university treasurer for the fiscal year beginning July 1, 1975.

MOTION:

Mr. Zumbach moved the board approve the appointment of Mr. Warren R. Madden and reappointment of Bernard O. Randol to the positions stated above. Mr. Brownlee seconded the motion and it passed unanimously.

RAZING OF STRUCTURES. The board was requested to authorize Iowa State University to raze the Hog Barn and Pavilion and Building H (temporary), and authorize Iowa State University to sell or raze Agricultural Engineering Farm Residence on State Avenue.

The Board Office reported that the Hog Barn and Pavilion was constructed in 1923. This structure currently stands in the site of the new Seeds Laboratory. In addition, the function carried on in the building will be incorporated into the holding area for the new Meat Laboratory.

The student counseling service currently housed in Building H would be moved to the hospital after remodeling of that structure is completed in August.

The Board Office noted that the Agricultural Engineering Farm Residence is in poor condition and has a remote location from the campus. In addition, the university has made known its intent to discontinue any tenant property rentals at an early date.

MOTION:

Mr. Baldrige moved the board authorize Iowa State University to raze the Hog Barn and Pavilion and Building H (temporary) and authorize Iowa State University to sell or raze Agricultural Engineering Farm residence on State Avenue. Mr. Zumbach seconded the motion and it passed unanimously.

EASEMENT FOR ELECTRIC CONTROL CABLE INSTALLATION BETWEEN AMES AND THE BOARD OF REGENTS. The board was requested to approve the easement for the electric control cable installation between Ames and the Board of Regents, and grant authority to secure approval from the State Executive Council of the proposed easement agreement.

The Board Office reported that the city of Ames is requesting this easement allowing installation of a control line for remote monitoring of the city's 24th Street substation. This control line would tie to a control line along Sixth Street now operating between the Ames power station and the ISU power plant. Construction of the line could begin this fall. Construction and operation of the line will involve no cost to the university. An existing easement covers the existing 13th to 24th Street transmission line. The easement proposed here subsumes the previous easement.

There is no direct benefit to the university from this electric control cable. The university receives only \$1.00 consideration. Mr. Richey asked whether the state would benefit from this easement as proposed. Vice President Moore responded that the easement facilitates a general cooperative relationship between the city and the university. He noted that next month the university is proposing for board approval a new power exchange agreement with the city. Each have tie lines with Iowa Power and Light. This line will help facilitate the transmission of power to the Veterinary Medicine complex. The university will then not build a power line to Veterinary Medicine but will put power into Veterinary Medicine by entering in the interchange line. Mr. Moore noted that maintenance of the line would be kept up by each party using it. He said he believes the university property line would be the juncture for its maintenance.

MOTION:

Mr. Baldrige moved the board approve the easement for the electric control cable installation between Ames and the Board of Regents and grant authority to secure approval from the State Executive Council of the proposed easement agreement. Mrs. Collison seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Zumbach, Petersen.

NAY: None.

ABSENT: Barber, Shaw, Slife.

The motion carried.

EASEMENT FOR ELECTRIC POWER LINE INSTALLATION BETWEEN THE CITY OF AMES AND THE STATE BOARD OF REGENTS. The board was requested to approve the easement and grant authority to secure approval from the State Executive Council of the proposed easement agreement.

The Board Office reported that the city of Ames is requesting this easement to allow its construction of a 69,000 volt electric transmission along the north side of Mortensen Road west from the intersection of Mortensen Road and State Avenue, on university property. This line would provide an alternative source of electrical power to the Veterinary Medicine facilities. The university uses an existing segment of the 69,000 volt transmission line to provide power to the Veterinary Medicine Facilities. The temporary power line used during construction of the Veterinary Medicine Building is currently being maintained as a secondary source of power to insure a reliable power supply. The city's line, as an alternative line, would replace the construction line and maintain a reliable supply to the Veterinary Medicine facilities. Construction on university property is expected to begin next spring. The city would construct, operate and maintain the line as a part of a transmission line encircling Ames which would provide a more reliable electric system.

Vice President Moore requested the format of the easement for the electric power line be drawn up in the same format as the easement for the electric control cable which is shown above.

MOTION:

Mr. Brownlee moved the board approve the easement (to be drawn up in the format of the easement for the electric control cable) and grant authority to secure approval from the State Executive Council of the proposed easement agreement. Mr. Zumbach seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Zumbach, Petersen.

NAY: None.

ABSENT: Barber, Shaw, Slife.

The motion carried.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period May 9 through June 26, 1975, had been received, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
South 16th. Street Parking	Iowa Road Builders Company, Des Moines, Iowa	General	\$27,500
Roof Repairs - Five Buildings	Nieman Roofing Company, Inc., New Prague, Minnesota	General	\$173,640

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
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Con't.

(The five buildings involved are:

MacKay Hall Addition Roof Replacement	\$15,700
Gilman Hall Addition Roof Replacement	\$58,730
Bessey Hall Roof Replacement	\$23,500
Beardshear Hall Roof Replacement	\$46,300
Armory-Partial Roof Replacement	\$27,360)

The following revised project budgets were recommended for approval:

	<u>Revised Budget</u>	<u>Preliminary Budget</u>
<u>South 16th Street Parking</u>		
Source of Funds: Parking Fees	\$29,000	\$25,000
<u>Roof Repairs - Five Buildings</u>		
Source of Funds: University RR&A	\$194,000	\$178,500

The following new projects were recommended for approval:

<u>Utilities - Railroad Siding Repairs</u>	
Source of Funds: Overhead Reimbursement for use of Facilities	\$40,000
<u>Swine Housing Unit at Animal Science Teaching Station</u>	
Source of Funds: Private Research Grant	\$20,000

MOTION:

Mrs. Collison moved the Register of Capital Improvement Business Transactions for the period May 9 through June 26, 1975, be approved; the construction contracts be awarded, the revised project budgets be approved; the new projects be approved; the executive secretary be authorized to sign all necessary documents. Mr. Brownlee seconded the motion and it passed unanimously.

FEDERAL FUND LOSS. The board was requested to ratify the allocation request to the State Comptroller by the Board Office in the amount of \$6,856 for federal funds losses at Iowa State University.

The Board Office reported that the Bankhead-Jones program has been in effect at Iowa State University for many years. The program was included with those recommended by the Governor in the material reviewed March 8, 1974, and in the material previously submitted from the contingency appropriations for 1974-75 but it was pointed out that the funding normally occurs late in the year. The Board Office was notified of receipt of a check in the amount of \$169,195 rather than the \$176,051 received in the base period of 1972-73 for a loss of \$6,856. Since it is late in the year, the Board Office immediately forwarded the request to the State Comptroller subject to ratification by the board.

MOTION:

Mr. Baldrige moved the board ratify the allocation request to the State Comptroller by the Board Office in the amount of \$6,856 for federal funds losses at Iowa State University. Mrs. Collison seconded the motion and it passed unanimously.

DES MOINES AREA EXTENSION LEASE - AGREEMENT TO EXTEND LEASE. The board was requested to approve an agreement to extend the lease for three years.

The university reported that the Des Moines Area Extension Office has been located in the Merle Hay Mart Building since 1969. The present three-year lease provides for 1,643 square feet of space at \$4.72 per square foot and will expire September 30, 1975. The proposed lease extension provides for the same space and services for the same rental charge, from October 1, 1975, to September 30, 1978.

MOTION:

Mr. Zumbach moved the board approve an agreement to extend the Des Moines Area Extension lease for three years. Mrs. Collison seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Zumbach, Petersen.

NAY: None.

ABSENT: Barber, Shaw, Slife.

The motion carried.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the Iowa State University portion of the docket. There were no additional matters brought up for discussion.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, June 26, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of May 1975 were ratified by the board.

ANNUAL REPORT ON THE OPERATION OF TENURE POLICIES. The board was requested to accept a report on the operation of tenure policies at the University of Northern Iowa upon receipt of information on evaluation of teaching performance.

The Board Office reported that the UNI report on tenure is divided into five areas: trends, problems, imponderables, reform and melioration efforts and statistical data. It does not include "methods of evaluation of teacher performance" noted in Section 4.06(c) of the Procedural Guide. In response, Vice President Martin noted that the university submitted a general report on tenure and teaching assessment in February of 1974. He added that the percentage of the university's tenured faculty has declined.

In absence of objections, President Petersen accepted the report on the operation of tenure policies at the University of Northern Iowa.

CHANGE IN DESIGNATION OF AN ACADEMIC UNIT. The university requested the board approve a change in the designation of an academic unit by proposing that the "Department of Business" become the "School of Business." The university reported that the above requested change has the approval of all relevant academic units and administrative officers of the University of Northern Iowa. It was noted that nothing more was requested than a change in name. The "School of Business" would have no functional differentiation from the "Department of Business" within the college or the university.

The Board Office recommended that approval of the change in designation of the Department of Business to a School of Business be deferred until the Regents have had an opportunity to review the institution's mission statement. It reported that because a "school" connotes a program of larger scope and will likely "have a positive influence" on the development of the business program, it is recommended that approval be dependent upon approval of the university's MBA program. The board was informed that the designation of "school" could be the beginning of a trend toward the development of other "schools" and possibly "colleges" at the university along with appropriate changes in growth and administrative positions.

MOTION: Mr. Zumbach moved the board approve a change in the designation of an academic unit by approving the change in title of the "Department of Business" to "School of Business." Mr. Baldrige seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Dr. S. ElVon Warner as Professor and Head of the Department of Business Education and Office Administration, salary as budgeted in the 1975-76 budget.

MOTION: Mr. Baldrige moved the board approve the appointment of Dr. S. ElVon Warner as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Dr. James C. Chang as Acting Head of the Department of Chemistry for the 1975-76 academic year.

MOTION: Mr. Baldrige moved the board approve the appointment of Dr. James C. Chang as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Dr. Elinor Ann Crawford, Professor of Physical Education for Women, as Acting Head of the Department of Physical Education for Women for the 1975-76 academic year.

The university reported that this appointment is necessitated by the absence of Dr. Wilhelmina McFee who will be gone for a year on a professional development leave.

MOTION: Mr. Baldrige moved the board approve the appointment of Dr. Elinor Ann Crawford as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT OF SECRETARY AND TREASURER. The board was requested to approve the following reappointments:

Dr. Robert Stansbury, Vice President for Administrative Services, be reappointed Secretary for the University of Northern Iowa for the 1975-76 fiscal year.

Mr. James Bailey be reappointed Treasurer of the University of Northern Iowa for the 1975-76 fiscal year.

MOTION: Mr. Baldrige moved the board approve the reappointments as shown above for Dr. Robert Stansbury and Mr. James Bailey. Mrs. Collison seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period May 2 through June 19, 1975, had been received, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
West Campus - Storm Sewers	M.F. Goerdt Construction Company, Dubuque, Iowa	Sewer	\$97,305
Baker Hall - Remodel Rooms 11 and 21	Andy's Plbg. and Htg., Inc. Waterloo, Iowa	Mechanical	\$14,130

The Board Office reported that the West Campus Storm Sewers project was a \$150,000 project approved by the board at its April meeting. Of this amount, \$120,000 was budgeted for construction. The source of funds is 1975 capital appropriations. This is the second piece of the \$250,000 storm and sanitary sewer project which is included in the essential capital needs of the Board of Regents. The project need can be reduced now by about \$23,000 as contract award is about \$23,000 below estimate.

Mr. McMurray recommended the board waive an irregularity in the bid received from Andy's Plumbing and Heating, Inc. on the Baker Hall project. He noted that different parties from the same firm signed the bid and the EEO form.

The preliminary register contained the following revision:

<u>Heating Plant #1 - Repairs to Coal Handling Equipment</u>	<u>\$70,000</u>
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The board was requested to change the source of funds from academic revenue bond proceeds to 1974-75 RR&A.

The Board Office voiced no objection to the change but noted several caveats:

1. The nature of the project has changed from what was represented to the board in the project description. That description and budget approved in February made the assumption that this project would go out for bid. If that has not changed, the university should submit a revised project description and revised project budget to indicate its intent to place purchase orders and/or do the work by forced labor.
2. The university should indicate at an early date its new intention for the use of the \$70,000 proceeds from academic revenue bonds. Virtually all the academic revenue bond funds were committed to specific projects in late winter. This commitment came after a lengthy period of time where these funds were not committed to specific projects. The Board Office would be concerned if it thought this process would now repeat itself.

Mr. McMurray noted that these concerns were brought to the board's attention because there did appear to be a change involved. He stressed, however, that there was no intent to imply that the university had misled the board on project scope.

He then noted the university desired to defer action on this project until a later meeting.

The board was then requested to approve revisions to these projects:

<u>Physics Building Remodeling</u>	<u>\$60,000</u>
Change funding <u>from</u> academic revenue bonding to 1974-75 RR&A	
<u>Baker Hall - Remodel Rooms 11 and 21</u>	<u>\$26,611</u>
Increase budget by \$4,111 Funding: 1974-75 RR&A	

The following new project was recommended for approval:

<u>UNI-Dome Truck Access</u>	<u>\$26,500</u>
Source of Funds: UNI-Dome Contingency Funds	

MOTION:

Mr. Baldrige moved the board approve the Register of Capital Improvement Business Transactions for the period May 2 through June 19, 1975; the construction contracts be awarded, and an irregularity in the Baker Hall bid be waived; the revised or amended project budgets be approved; the new project be approved; the executive secretary be authorized to sign all necessary documents. Mr. Zumbach seconded the motion and it passed unanimously.

CHANGE ORDER TO CONSTRUCT THE CENTRAL CAMPUS STORM SEWER PROJECT. The board was requested to approve a change order totaling \$56,533 to construct the Central Campus Storm Sewer, source of funds being 1975 capital appropriations. Bids on the above project were taken on May 1, 1975, and contracts were awarded for the reconstruction of Central Campus Access Road (Missouri Street) and construction of access road to the Industrial Arts and Technology Building. This change order allows the university to construct the much needed central campus storm sewer. This change order was a part of the original bidding on May 1, 1975. The award of the contract for the storm sewer was delayed until money could be obligated from the capital appropriations for 1975-76.

MOTION:

Mr. Brownlee moved the board approve a change order totaling \$56,533 to construct the Central Campus Storm Sewer, source of funds being 1975 capital appropriations. Mrs. Collison seconded the motion and it passed unanimously.

ENGINEERING CONTRACT. The board was requested to approve a rate change in contract for miscellaneous engineering services with Brice-Petrides and Associates, Inc., Waterloo, Iowa.

The Board Office reported that the rate schedule currently in effect was established in May of 1973. This schedule ranges from \$3.40 per hour for an aide to \$12.95 per hour for a three-man survey crew. The firm now proposes new rates ranging from \$4.10 to \$15.60. The largest single increase -- 40% is in the rate for principals which would go out from \$10 per hour to \$14 per hour. It should be noted that the use of the principals of the firm has been less than other of the firm's employees.

MOTION:

Mrs. Collison moved the board approve a rate change in contract for miscellaneous engineering services with Brice-Petrides and Associates, Inc., Waterloo, Iowa. Mr. Brownlee seconded the motion and it passed unanimously.

TENANT PROPERTY RENTALS, 1975-76. The board was requested to approve the tenant property rentals requested for 1975-76 by the University of Northern Iowa. Sixteen properties to be rented were listed and total rental income involved in these rentals is \$1,423.50 a month. The following changes in the properties leased by the university have occurred since last year:

Property deleted: 1128 West 22nd Street, \$135
 1234 West 22nd Street, \$135

Property added: Golf Course House, \$120

MOTION:

Mr. Zumbach moved the board approve the tenant property rentals requested for 1975-76 by the University of Northern Iowa. Mrs. Collison seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Brownlee,
Collison, Zumbach, Petersen.

NAY: None

ABSENT: Barber, Shaw, Slife.

The motion carried.

UNI-DOME PHYSICAL CENTER ACCESS ROAD - DESIGN AGREEMENT. The board was requested to approve:

1. A design agreement between the Iowa State Highway Commission under which the University of Northern Iowa is authorized to design and construct an access road to the UNI-Dome - Physical Education Center and direct that this agreement be transmitted to the Highway Commission for its approval.
2. An engineering contract with Brice-Petrides and Associates of Waterloo, Iowa, to do this design work and contract administration with a total maximum fee of \$28,000.

The Board Office reported that the university should instruct its engineers that the UNI-Dome Access Road project should not exceed the \$215,000 programmed for it. Previously, the Central Campus Access Road bids caused that project to take almost \$113,000 from the 1976 program, whereas the original programmed amount was \$82,000. If the UNI-Dome road project were to exceed the \$215,000, it is unlikely that all four projects programmed at the university could be constructed during 1976. The net result would be that one or more of these projects would have to be deferred until 1980.

MOTION:

Mrs. Collison moved the board approve:
(1) a design agreement between Iowa State Highway Commission under which the University of Northern Iowa is authorized to design and construct an access road to the UNI-Dome - Physical Education Center and direct that this agreement be transmitted to the Highway Commission for its approval and (2) an engineering contract with Brice-Petrides and Associates of Waterloo, Iowa to do this design work and contract administration with a total maximum fee of \$28,000. Mr. Zumbach seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion pertaining to the University of Northern Iowa. There were no additional matters brought up.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, June 26, 1975.

PRELIMINARY BUDGET, 1975-76. Discussion of this item is found under the General portion of these minutes.

PRELIMINARY BUDGET - TITLE I - 1975-76. Discussion is found under the General portion of these minutes.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of May 1975 were ratified by the board.

APPOINTMENT OF SECRETARY-TREASURER FOR 1975-76. The board was requested to approve the following appointment:

Melvin Kuehnhold as secretary and treasurer of the Iowa School for the Deaf for the year that will begin July 1, 1975, with the understanding that reports to the board will be made through the superintendent of the Iowa School for the Deaf and that the treasurer's bond, in the amount of \$50,000, will be purchased from the lowest responsible bidder.

MOTION:

Mr. Baldrige moved the board approve the appointment of Melvin Kuehnhold as shown above. Mrs. Collison seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no actions reported on the Register of Capital Improvement Business Transactions for the month of May 1975.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion regarding the Iowa School for the Deaf.

Superintendent Giangreco reported that he will make a report to the board next month on activities at the school.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to Iowa Braille and Sight Saving School was transacted on Thursday, June 26, 1975.

PRELIMINARY BUDGET FOR 1975-76. The discussion on preliminary budget for IBSSS is found under the General portion of these minutes.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of May 1975 were ratified by the board.

SUPERINTENDENT'S REPORT OF ACTIVITIES. Superintendent Woodcock presented the board with an oral report on activities at the Iowa Braille and Sight Saving School.

The activities pertained basically to those of the physical plant. He noted that the stair columns are being renovated to do away with the long metal stairs, for safety reasons. Also, the outside treacherous fire escapes are being removed. He noted that the outside renovation of the Main Administration Building is virtually complete, and added that the library renovation has resulted in its usage being doubled.

Superintendent Woodcock reported that the school is preparing for a large sale on August 16. Employees have been cleaning out attics and closets to rid the school of obsolete equipment. He noted that hundreds of items will be up for sale.

Superintendent Woodcock reported that the next time the board is in Vinton it will notice that redecorating of the student activity areas in the dormitories has been done.

A young man in Vinton is currently working on the project of landscaping the court area of Rice Hall. He submitted his plan to Iowa State University and gained approval of same. A substantial number of trees were planted very carefully, but they all died. He said that, although some energy was wasted, the school does want board members to know it still is interested in upgrading the school area.

A three-track curriculum is being continued at the school to make sure all students have a full range of opportunities to progress at their own rate. He stressed that a strong effort is being made to make sure all student needs are met as best as possible.

Mr. Woodcock reported he would be on vacation in Oregon at the time of the July board meeting but assured members of the board that Mr. Berry and Mrs. Powers, of the school, would be able to accommodate them on Iowa Braille matters.

IOWA BRAILLE AND SIGHT SAVING SCHOOL
June 25-26, 1975

APPOINTMENT OF SECRETARY-TREASURER. The board was requested to approve the following reappointment:

M. D. Berry as secretary-treasurer of the Iowa Braille and Sight Saving School for 1975-76.

MOTION: Mr. Baldridge moved the board approve the reappointment of M. D. Berry as shown above. Mrs. Collison seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive secretary Richey reported the Register of Capital Improvement Business Transactions for the month of June 1975 had been filed with him, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Tunnel Repairs Project	McAndrews Paint and Decorating	Purchase Order	\$ 2,550.00
Fuel Oil Storage Tanks	Petroleum Equipment and Service, Inc.	General	24,763.07

The Board Office reported that the bid of \$2,550 for the tunnel repairs will be funded from both the original capital appropriation and RR&A. Capital appropriations to this project now total \$24,438.17.

The board was requested to approve the following new project:

Fuel Oil Storage Tanks

The Board Office reported that this was an emergency type project intended to increase the fuel oil supply storage at the school from a maximum capacity of a three-day supply to a 31-day supply. This project became necessary because the school received notification that its supply of natural gas for the next heating season would be reduced and, in all probability, would be curtailed completely by the spring of 1977. Because of the desirability of the project and necessity to get it under way this summer, the Board Office gave the school permission to engage the firm of Stanley Consultants as engineers on the project, the cost of which was represented to be about \$15,000. The project budget prior to opening of bids was established at \$40,000.

The following revised project budget was recommended for approval after receipt of bids:

Source of Funds:	1974-75 Balance of Fuel & Purchased Electricity	
	Purchased Electricity	\$11,428.16
	1974-75 RR&A	10,459.91
	1975-76 RR&A	<u>7,000.00</u>
		\$28,888.07

MOTION:

Mr. Baldrige moved the board approve the project description, revised budget and award the contract as shown above for a new project entitled "Fuel Oil Tank", subject to approval of the State Comptroller and Governor of the use of the 1974-75 balances from fuel and purchased electricity for partial funding of the project, and that the executive secretary be authorized to sign all necessary documents. Mr. Zumbach seconded the motion, and it passed unanimously.

MOTION:

Mrs. Collison moved the board accept the low bid of \$2,550 from McAndrews Paint and Decorating, Dysart, Iowa, for the installation of carpeting on the tunnel repairs project, and that the executive secretary be authorized to sign all necessary documents. Mr. Baldrige seconded the motion, and it passed unanimously.

The Board Office recommended that the board direct the superintendents of Iowa Braille and Sight Saving School and Iowa School for the Deaf to explore the feasibility of having an outside engineer conduct a study relative to providing those institutions with some method of using coal or alternate sources of fuel than oil as a heating source with the superintendents directed to bring forth a recommendation to the July board meeting, relative to a firm recommended for selection.

The Board Office reported it realized the project was desirable although it had some reservations relative to Iowa Braille being totally dependent upon oil as a fuel source. This situation evidently could occur by the spring of 1977. The school currently has gas-oil boilers and has no capacity to burn coal as an alternative fuel source. The same situation obtains at Iowa School for the Deaf with regard to coal-burning facilities.

Representations have been made to both the executive and legislative branches that a so-called fuel cost pass-through procedure would be implemented in the current year. Under this procedure if Iowa Braille had balances in its fuel and purchased electricity budgets, these balances would normally be reverted to the state general fund. If the Governor and State Comptroller are agreeable to utilizing those balances for this utility-related project, there will be no damage to the concept of the pass-through cost idea. Approval of the Governor and Comptroller will need to be sought to use those funds in this manner, prior to actual signing of the contract on the project.

MOTION:

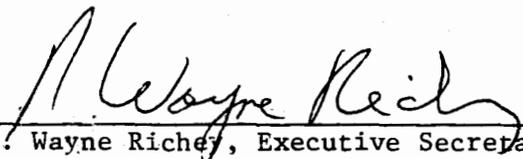
Mr. Baldrige moved the board direct the superintendents of Iowa Braille and Sight Saving School and the Iowa School for the Deaf to explore the feasibility of having an outside engineer conduct a study to explore alternative sources of energy for both institutions with the superintendents directed to bring forth a recommendation to the July board meeting relative to the firm recommended for selection. Mr. Zumbach seconded the motion.

Mr. Richey said that, if feasible, one firm could do the study for both schools. If not, two different firms would be used to conduct similar studies.

VOTE ON MOTION:

The motion passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion. There were no additional matters brought up regarding the Iowa Braille and Sight Saving School.


R. Wayne Richey, Executive Secretary