

The State Board of Regents met at Iowa State University, Ames, Iowa, on Thursday, June 17, 1982. Those present were:

<u>Members of the State Board of Regents:</u>	<u>June 17, 1982</u>
Mr. Brownlee, President	All Sessions
Mrs. Anderson	All Sessions
Dr. Harris	All Sessions
Mrs. Jorgensen	All Sessions
Mr. McDonald	Excused
Mrs. Murphy	All Sessions
Mr. Neu	All Sessions
Mr. Nolting	All Sessions
Mr. Wenstrand	All Sessions
 <u>Office of the State Board of Regents:</u>	
Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director McMurray	All Sessions
Director Sonnenschein	All Sessions
Director Volm	All Sessions
Ms. Peters, Secretary	All Sessions
 <u>State University of Iowa:</u>	
President Freedman	All Sessions
Vice President Bezanson	All Sessions
Acting Vice President Moll	All Sessions
Assistant Vice President Small	All Sessions
Assistant to President Mears	All Sessions
Acting Associate Vice President Mahon	All Sessions
Director Jensen	All Sessions
 <u>Iowa State University:</u>	
President Parks	All Sessions
Vice President Christensen	All Sessions
Vice President Hamilton	All Sessions
Vice President Moore	All Sessions
Assistant Vice President Madden	All Sessions
Assistant to President Crawford	All Sessions
 <u>University of Northern Iowa:</u>	
President Kamerick	Excused 1:58 p.m.
Provost Martin	Excused 1:58 p.m.
Vice President Stansbury	Excused 1:58 p.m.
Vice President Voldseth	Excused 1:58 p.m.
Director Kelly	Excused 1:58 p.m.
 <u>Iowa School for the Deaf:</u>	
Superintendent Giangreco	Excused 10:21 a.m.
Business Manager Kuehnhold	Excused 10:21 a.m.
 <u>Iowa Braille and Sight Saving School:</u>	
Superintendent DeMott	Excused 10:18 a.m.
Business Manager Berry	Excused 10:18 a.m.

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The following business pertaining to general or miscellaneous items was transacted on Thursday, June 17, 1982.

IOWA STATE UNIVERSITY LONG-RANGE ACADEMIC PLANNING 1982-86. It was recommended that the board receive the report on Long-Range Academic Planning, 1982-86, from Iowa State University.

Board members had been sent two documents regarding the ISU academic long-range planning effort: Long-Range Academic Planning 1982-86 and another called Academic Seminar. The Board Office summarized these two documents in its report.

The Board Office reported that the university's goal as stated in its report has been to "fulfill with excellence its mission of providing instruction, research, and service to the people of the state of Iowa, as well as to the nation and the world." The Board Office said this was a commendable goal, and the university should be congratulated for its efforts to reach this goal, but said it is questionable if this laudable goal is attainable, given the limitation on resources and the ambitious plans for graduate program expansion in some areas. The university administration has wisely indicated some degree of caution about these expanding areas, according to the Board Office.

The Board Office said the board would need to take into consideration the question of possible, unnecessary duplication and the availability of necessary resources to provide for each proposed and existing program to be of high quality. It suggested that perhaps the needs of existing programs should be met before ambitions for new programs are realized. Care should be taken to insure that expansion of graduate offerings does not occur at the expense of existing undergraduate programs unless there is a deliberate effort to downgrade or phase out selected undergraduate programs of lower priority. As the university indicated in its report, some of the plans and ambitions presented can be realized by internal adjustments, but many will require additional support.

Complete copies of the minutes of the Long-Range Academic Planning Seminar which was held on June 16, 1982, and other documents relating to long-range planning at Iowa State University are on file in the Board Office.

The report on Iowa State University Long-Range Academic Planning 1982-86 was received by general consent of the board.

APPROVAL OF MINUTES. The minutes of the May 19, 1982, board meeting and the minutes of the University of Northern Iowa Long-Range Academic Planning Seminar of April 21, 1982, were approved as distributed. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

AREA SCHOOLS APPROVALS AND ANNUAL REPORT OF THE COMMITTEE ON EDUCATIONAL RELATIONS 1981-82. It was recommended that the board:

1. Approve the recommendations of the Regent Committee on Educational Relations and the Area School staff of the Department of Public Instruction as conveyed to the board by the Interinstitutional Committee on Educational Relations regarding the approval of the area schools, based on the annual evaluation visitations during the 1981-82 school year;
2. Receive the annual report of the Committee on Educational Relations, including the committee's position on the transfer of credit for experiential learning; and
3. Note the Board Office's comments regarding visitations to nonaccredited Iowa institutions.

In its background information, the Board Office noted that the recommendations for area school approvals are submitted in compliance with administrative rules adopted by the State Board of Public Instruction. The rules and The Code provide certain responsibility and authority to the State Board of Public Instruction and to the State Board of Regents. Rule 5.10(2)c requires each of the merged area schools that has been granted full approval by the two state boards to submit a report by January 1 of each year that provides evidence that the institution is making a consistent effort to strengthen the areas in which weaknesses were noted. This administrative rule also requires representatives of the State Department of Public Instruction to visit each merged area school at least one day each year. During 1981-82, these visits by the State Department of Public Instruction included, at the invitation of the merged area school superintendents, representatives of the State Board of Regents Committee on Educational Relations.

The annual visitation reports were accepted by the joint committee to review area school approvals, which was composed of the nine-member Regent Committee on Educational Relations and equal number of staff representing the State Department of Public Instruction. The Board Office cautioned that acceptance of these reports should not be construed as an endorsement of all of the statements included in the reports. Although these reports present a sincere effort to reflect the findings of the evaluators, they do contain some subjective comments that represent personal viewpoints of evaluators that cannot be necessarily endorsed by the joint committee without further study.

The specific recommendations for each institution follow:

Merged Area I - Northeast Iowa Technical Institute (Calmar)

Continuation of approval--to be revisited by an evaluation team during the 1986-87 school year.

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- Merged Area II - North Iowa Area Community College (Mason City)
Continuation of approval--to be revisited by an evaluation team during the 1984-85 school year.
- Merged Area III - Iowa Lakes Community College (Estherville)
Continuation of approval--to be revisited by an evaluation team during the 1985-86 school year.
- Merged Area IV - Northwest Iowa Technical College (Sheldon)
Continuation of approval--to be revisited by an evaluation team during the 1984-85 school year.
- Merged Area V - Iowa Central Community College (Ft. Dodge)
Continuation of approval--to be revisited by an evaluation team during the 1983-84 school year.
- Merged Area VI - Iowa Valley Community College District (Marshalltown)
Continuation of approval--to be revisited by an evaluation team during the 1984-85 school year.
- Merged Area VII - Hawkeye Institute of Technology (Waterloo)
Continuation of approval--to be revisited by an evaluation team during the 1987-88 school year.
- Merged Area IX - Eastern Iowa Community College (Davenport)
Continuation of approval--to be revisited by an evaluation team during the 1987-88 school year.
- Merged Area X - Kirkwood Community College (Cedar Rapids)
Continuation of approval--to be revisited by an evaluation team during the 1983-84 school year.
- Merged Area XI - Des Moines Area Community College (Ankeny)
Continuation of approval--to be revisited by an evaluation team during the 1983-84 school year.
- Merged Area XII - Western Iowa Tech Community College (Sioux City)
Continuation of approval--to be revisited by an evaluation team during the 1986-87 school year.
- Merged Area XIII - Iowa Western Community College (Council Bluffs)
Continuation of approval--to be revisited by an evaluation team during the 1987-88 school year.
- Merged Area XIV - Southwestern Community College (Creston)
Continuation of approval--to be revisited by an evaluation team during the 1985-86 school year.
- Merged Area XV - Indian Hills Community College (Ottumwa)
Continuation of approval--to be revisited by an evaluation team during the 1985-86 school year.
- Merged Area XVI - Southeastern Community College (Burlington)
Continuation of approval--to be revisited by an evaluation team during the 1986-87 school year.

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An effort will be made during the 1982-83 school year annual visitations to develop cooperative visitations with teams representing the North Central Association of Colleges and Schools whenever this opportunity is available.

The committee reported that after considering proposals for expanding the transfer of credit for experiential learning, and after discussions with the Interinstitutional Committee on Educational Coordination, it approved the following motion:

We are not prepared as universities to grant credit by portfolio examination; consequently, it would not be appropriate to accept such credit by transfer. At this time, therefore, the matter of acceptance of transfer credit by portfolio assessment cannot be approved.

The Board Office stated that it hoped the committee would continue to study this issue and seek qualitative ways of accommodating students who would benefit from this type of credit transfer.

In regard to transfer credit from nonaccredited institutions, the committee noted that Open Bible College of Des Moines and Palmer College of Chiropractic would be visited by representatives of the committee to determine the transferability of credit, not only with respect to the Regent universities, but also for purposes of developing an appropriate designation for the American Association of Collegiate Registrars and Admission Officers (AACRAO) on the transfer of credit to accredited institutions.

The committee indicated that "the authority for determining that designation is the Regent Committee on Education Relations." However, the Board Office noted that the committee has no authority from the Board of Regents to carry out this function (nor does the Board of Regents have authority to carry out this function). The committee, on its own, has taken on this function as part of the universities' membership in AACRAO and as a service to the profession. The committee has been designated by the Board of Regents "to determine the acceptability of credit from nonpublic Iowa colleges not fully accredited by the regional accreditation association" with respect to credit transfer to the Regent universities.

The Board Office made the above distinction in order to avoid a situation which arose several years ago when there was a misinterpretation of this "authority." It is very important in carrying out this function that the committee and its individual members make clear in the correspondence and procedures that this function does not constitute an official state approval of these two institutions or their programs by the Board of Regents.

In conclusion, the Board Office noted that the recommendations for Merged Area School approvals being presented to the board were identical to the recommendations being presented to the State Board of Public Instruction. It said the committee should be congratulated for its extensive efforts to provide for articulation between educational levels in Iowa, and recommended approval of the Area School recommendations.

President Brownlee introduced Charles Moench, Director of the Area Schools Division of the State Department of Public Instruction, and Dean Clifford McCollum, University of Northern Iowa, chair of the Committee on Educational Relations. Dean McCollum introduced Dean Virgil Lagomarcino, vice chair of the committee.

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President Brownlee said he had one question for the committee. He believed the committee is not only responsible for Regent approval of area schools but, as part of its duties, for the relationship of the Board of Regents with the secondary schools in the state. He said the board hears a great deal about the degree of preparation of high school graduates for higher education and wondered if the committee had considered this problem.

Dean McCollum answered that the committee did not address this question directly. It had discussed the problem with the Interinstitutional Committee on Educational Coordination from which it receives its direction. He felt that because of the seriousness of this subject it would be on future agendas, but the committee had taken no action in the last three years.

Regent Anderson asked for clarification on the duties of the Committee on Educational Relations. Mr. Barak explained that, according to the Procedural Guide, the Committee on Educational Relations has the ability to facilitate articulation between the Regents and the secondary schools in the state. Dean McCollum said that in recent years the committee has emphasized articulation with the area schools, but since the change in the Procedural Guide does include articulation with high schools, the committee would be happy to work with its parent committee, the Interinstitutional Committee on Educational Coordination, on this.

Regent Anderson asked if there had not been any systematic communication between the Regents and the secondary schools dealing with this problem. Mr. Richey said that 10 or 12 years ago there was more emphasis on articulation with the secondary schools; more recently the emphasis had been on area school transfers. President Brownlee said his impression was that there had been no official work done in this area but some unofficial contact. Acting Vice President Moll said there was ongoing activity through the Colleges of Education in the form of various projects and workshops. He agreed, however, that there has not been consistent, official contact between the Regent institutions and the secondary schools.

Acting Vice President Moll said that at the request of Regent McDonald the Interinstitutional Committee on Educational Coordination had instituted a study of preparation in math and science. These subjects had been chosen for study because of the shortage of teachers in these fields. President Brownlee and other Regents felt that reading and writing skills should be included as well as math and science in subsequent work on this problem. President Parks cautioned the committee to be careful when exploring reasons for the deficiencies, because some of the reasons would be the fault of the Regent institutions who are supposed to be training teachers in these fields.

President Brownlee asked the board if they felt they should direct the committee to approach this problem. He noted that it was difficult to spell out specifics beyond letting the committee know that the board would like to have it function in this field.

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Vice President Martin said the Regent universities had successfully addressed articulation for transfer students. He suggested working with the Department of Public Instruction on this problem. Vice President Christensen said he could speak for the Committee on Educational Coordination. That committee would work with the Committee on Educational Relations and the Department of Public Instruction. President Brownlee asked that Mr. Moench be involved and that the Board Office do what it could to get the project started and to keep the board informed.

Regent Wenstrand added that he appreciated the efforts of the committee concerning the review of the area schools. He felt that this cooperation could only strengthen postsecondary education in the state, and it was well worth the effort.

MOTION:

Mr. Nolting moved that the board approve (1) the recommendations of the Regent Committee on Educational Relations and the Area School staff of the Department of Public Instruction as conveyed to the board by the Interinstitutional Committee on Educational Relations regarding the approval of the area schools, based on the annual evaluation visitations during the 1981-82 school year; (2) receive the annual report of the Committee on Educational Relations, including the committee's position on the transfer of credit for experiential learning; (3) note the Board Office's comments regarding visitations to non-accredited Iowa institutions; and (4) direct the Board Office, the Committee on Educational Coordination, and the Committee on Educational Relations to work with the Department of Public Instruction and the secondary schools in the state to study deficiencies in the preparation for college of high school students. Mr. Neu seconded the motion and it passed unanimously.

ANNUAL REPORT ON TENURE AT THE REGENT UNIVERSITIES, 1981-82. It was recommended that:

1. The board receive the annual reports on faculty tenure policies and practices.
2. That the universities be asked to provide the data on minorities in the previously agreed upon format in future years.
3. All three universities should include commentary on the evaluation of teaching performance in future reports per 4.06C of the Procedural Guide.

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In its background information, the Board Office noted that the Regents Procedural Guide, Section 4.06C, requires that each university submit annual reports on the operation of tenure policies, including methods of evaluation of teaching performance. The data presented to the board in the individual institutional reports provide information on staffing patterns by institution, college, department, rank, sex, minority status, and full-time/part-time status. As noted in prior years, tenure considerations involve concerns of institutional vitality, faculty quality, institutional history, projected enrollment trends, patterns of enrollment by college or discipline, and changing retirement policies.

On a national level, data collected by the National Center for Education Statistics for the 1980-81 year indicate that an average of 66.0 percent of faculty members at public universities are tenured (71.3 percent of men, 42.8 percent of women). Comparable rates for the Regent universities are 60.1 percent at the University of Iowa (after deleting non-tenure track faculty in the health colleges), 63.1 percent at Iowa State University, and 53.2 percent at the University of Northern Iowa. These percentages (except as noted for the University of Iowa) are based on the total faculty which includes both tenure track and non-tenure track appointments. The latter category includes clinical, adjunct, visiting, and temporary faculty appointments. Both full-time and part-time faculty are included.

The Board Office said it was perhaps encouraging that tenure rates at the Regent universities remain below the national averages, because excessively high rates cause concerns with loss of flexibility.

Graphs were presented to indicate trends since 1976-77 in the percent of total faculty with tenure, the percent of tenure-track faculty with tenure, the percent of departments with 70 percent or more of tenure-track faculty tenured, and the percent of departments with 70 percent or more of total faculty tenured.

The Board Office compared the tenure statistics by sex for each year since 1976-77. The percentage of females in the total faculty has increased since 1976 but has been relatively constant for the past three years. In 1981-82, women constituted 18 percent of the total faculty at SUI, 21 percent at ISU, and 29 percent at UNI. The proportions of women in the tenured faculty and on the tenure track faculty were nearly constant for the past two years. Significant increases were noted in the percent of female faculty with tenure compared to either female tenure track faculty or female total faculty. However, these percentages are still below comparable figures for men.

At board request, data on minorities were provided for the first time for 1981-82. The proportion of minorities on the tenure track faculty ranges from 4.9 percent at ISU to 7.9 percent at SUI. The percentage of minorities on the tenured faculty is 3.8 percent at ISU, 4.9 percent at UNI, and 7.2 percent at SUI. The proportion of minorities with tenure is lower than for non-minorities, but the differences are generally somewhat smaller than those between males and females.

In future years when trend data on minorities has been accumulated, it will be possible to make comparisons over time. The Board Office noted that in

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September 1981 the Interinstitutional Committee on Educational Coordination agreed that data on minorities would be added to the annual faculty tenure reports in a recommended format. The University of Iowa and Iowa State provided data on minorities in the recommended format, and Vice President Martin said the University of Northern Iowa would follow this format in future reports.

The Board Office noted in its recommendation that the Regents Procedural Guide specifies that the tenure report should include a discussion of methods of evaluation of teaching performance. The University of Iowa did provide information on this subject, indicating that an evaluation of teaching effectiveness is crucial to the tenure decision. Evaluation methods include assessments by students and by faculty peers. Preliminary testing of an instrument to assess student opinions regarding the effectiveness of academic advising was carried out in 1981-82. Iowa State University and the University of Northern Iowa did not include the requested commentary on methods of evaluation of teaching performance. This discussion should be included in future annual reports.

Mr. Barak noted that the annual tenure report has been brought to the board for five years, so there is now trend data. He added that not only did the Regent institutions have a lower rate of tenure than similar institutions nationally, but rates were also lower within the various disciplines.

Regent Murphy asked if it were cause for concern when a department approached a tenure rate of 80 percent. She wondered if such a department would be hamstrung with older people. Vice President Christensen said an 80 percent rate in itself was not cause for concern; conditions can change very rapidly if people retire. He said the principal responsibility of an institution is to hire and retain the best possible people, and tenure is one method of keeping the best faculty. On the other hand, an institution does need flexibility, so in a time of reduced mobility the university does other things to bring in new ideas such as development leaves or visiting professorships.

Vice President Martin said the fact that full tenure has declined at the University of Northern Iowa reflects the university's more cautious approach to tenure. He said it considers this caution a hedge against the future and a way to maintain program flexibility.

Regent Wenstrand asked if standards were as stringent today as five years ago. Vice President Christensen said standards are more rigid and rigorous than five years ago. Vice President Martin added that it was not so much that standards are more rigorous but they are observed more closely. Acting Vice President Moll said that the University of Iowa also takes a more careful look at classifications. Vice President Christensen noted that grievances are increasing also because more people are not being tenured.

Regent Jorgensen wondered if everyone on tenure track was tenured by the institutions. Acting Vice President Moll said SUI had looked at a list of people on tenure track seven years ago. Out of about 100 people, 61 percent had left for one reason or another, and 39 percent in fact stayed on and were tenured. He added that this could vary among departments.

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MOTION:

Dr. Harris moved that (1) the board receive the annual reports on faculty tenure policies and practices; (2) that the universities be asked to provide the data on minorities in the previously agreed upon format in future years; and (3) that all three universities should include commentary on the evaluation of teaching performance in future reports per Section 4.06C of the Procedural Guide. Mr. Wenstrand seconded the motion and it passed unanimously.

FINAL LEGISLATIVE REPORT - 1982 SESSION. This item was deferred until the July meeting.

FINAL REGENT OPERATING BUDGETS FOR FY 1982-83. It was recommended:

1. That the Western Iowa Continuing Education appropriation to the Regents be allocated in 1981-82 as follows: University of Iowa, \$39,000; and Iowa State University; \$61,000;
2. That the Specialized Child Health Services appropriation for the Phenylketonuria (PKU) Program in the amount of \$17,000 be allocated to the University of Iowa Hospitals and Clinics; and
3. That special purpose appropriations amounting to \$4,898,580 for use in 1981-82 be approved as shown in the table below:

<u>Program</u>	<u>Institution</u>	<u>1982-83</u>
<u>Board of Regents Appropriations</u>		
Western Iowa Continuing Education	Regents	\$ 100,000
Fuel & Purchased Electricity	Regents	1,277,337 ^a /
Specialized Child Health Serv.(PKU)	Regents	17,000
<u>Subtotal</u>		<u>\$1,394,337^b/</u>
<u>Standing Appropriations</u>		
Livestock Disease Research Fund	ISU	194,500
Clothing & Transportation	ISD	6,000
Clothing & Transportation	IBSSS	3,000
Tuition Payments & Transport. Costs	ISD/IBSSS	5,000
<u>Subtotal</u>		<u>\$ 208,500</u>
<u>Block Grant Appropriations</u>		
Specialized Child Health Services	SUI	\$1,543,343
Price Laboratory School (DPI)	UNI	3,400
<u>Subtotal</u>		<u>\$1,546,743</u>
<u>Other Appropriations</u>		
State-Wide Family Practice	SUI	\$1,372,000 ^c /
Mental Hygiene (Social Services)	SUI	242,000
Water Resources Research Institute	ISU	135,000
<u>Subtotal</u>		<u>\$1,749,000</u>
<u>TOTAL</u>		<u>\$4,898,580</u>

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The Board Office noted the following concerning the figures on this table:

- a/ An additional amount may be carried forward from 1981-82, not to exceed \$798,881.
- b/ Allocated to Regent institutions to support ongoing operations.
- c/ Includes \$177,000 to be provided from the state's Salary Adjustment Fund.

At the June meeting of the board, the Regents approved preliminary education and general operating budgets of \$517.5 million. Special purpose appropriations of \$4.9 million were given preliminary approval at that meeting also.

The Board Office reported that there had been one adjustment in income estimates since the preliminary budget approval in May. The Cooperative Extension Service at Iowa State University proposed to add \$229,000 additional income. Revised estimates of the Smith-Lever Program based on congressional action are the bases for this proposed change.

The final education and general operating budgets for Regent institutions total \$517.7 million or \$229,000 more than the expenditures approved in the preliminary budgets in May. Overall, the proposed expenditures amount to a 12.7 percent increase. Appropriations increased 14.7 percent. The primary contributing factors in this increase are a 4.6 percent restoration of appropriations and funds for an 8 percent salary increase.

There has been one revision to the proposed special purpose appropriations since the board gave preliminary approval in May. Support for the Price Laboratory School has been revised downward from \$3,858 to \$3,400.

The Board Office recommended approval of the actions noted above. As is customary, institutional final budgets were acted upon separately. Please refer to the institutional sections of these minutes.

MOTION:

Mr. Nolting moved that (1) the Western Iowa Continuing Education appropriations to the Regents be allocated in 1981-82 as follows: University of Iowa, \$39,000; and Iowa State University, \$61,000; (2) that the Specialized Child Health Services appropriations for the Phenylketonuria (PKU) Program in the amount of \$17,000 be allocated to the University of Iowa Hospitals and Clinics; and (3) that special purpose appropriations amounting to \$4,898,580 for use in 1982-83 be approved as shown in the table on the preceding page. Dr. Harris seconded the motion and it passed unanimously.

BOARD OFFICE BUDGET FOR FISCAL YEAR 1982-83. It was recommended that the board approve the Board Office budget in the amount of \$695,065 for fiscal year 1982-83.

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The plans and specific dollar amounts for the Board Office budget for fiscal year 1982-83 were identical to those presented to the board in detail at its meeting in May. The Board Office noted that if revisions were required for the fiscal year 1982-83, they would be reported to the board for consideration at its September meeting when it is considering the budget request for the Office for the 1983-85 biennium.

MOTION:

Dr. Harris moved that the board approve the Board Office budget in the amount of \$695,065 for fiscal year 1982-83. Mr. Neu seconded the motion and it passed unanimously.

PROCEDURE FOR REVISIONS OF PROFESSIONAL AND SCIENTIFIC PAY PLANS. It was recommended that the board approve the following procedure for the review of professional and scientific pay plan revisions:

- a) Proposed changes in board-approved pay plans for professional and scientific staff, which involve the assignment of new classes or position titles, or the deletion of classes or position titles, shall be docketed by the institutions for board approval prior to implementation.
- b) Changes in the class or position title assignment of incumbents, such as promotions and demotions, shall continue to be reported to the board in accordance with Section 4.05 of the Procedural Guide, Register of Personnel Changes. Revisions in class or position title descriptions that do not affect pay grade assignments shall not require board approval.

In May the Board Office had noted that, under present practice, changes in board-approved pay plans for university professional and scientific staffs were reported to the board after implementation.

In order to improve board oversight of professional and scientific pay plans, the Board Office recommended that changes be submitted for board review and approval prior to implementation. Following discussion, action on that recommendation was deferred until June.

The procedure recommended was developed in consultation with university administrators. In discussion about the detail of explanation that might be required for board review of proposed changes, university representatives noted that it is standard practice for the universities to submit reasonable explanations in support of requests to the board and that they would expect that to continue in regard to professional and scientific pay plan changes.

Assistant Vice President Small said she wanted to clarify a certain point. The University of Iowa uses a system which requires them to ask a series of questions about each position and get total points to guide in setting salary ranges. It was her understanding that the Board Office would not redo

that process nor substitute its judgment to change the value of a position. However, if the university tried to make a major change in pay structure, it would need to submit extensive material for a thorough review by the Board Office.

Mr. Richey said a change in point count might relate to a revision of some significance in a position, and the Board Office might raise questions about that, at least in terms of acquiring information. He said it would not be usual to question the organizational details of an institution, but he would not rule it out in certain circumstances. A major reorganization would be of interest to the board and the Board Office would certainly study that thoroughly.

President Brownlee said he wanted to reiterate that the institutional systems were freestanding, but the board does govern each institution. It can ask questions in any area of concern. President Brownlee added that he was pleased that the Board Office and the institutions were able to work out a solution to this problem.

MOTION:

Dr. Harris moved that the board approve the procedure for the review of professional and scientific pay plan revisions as noted above. Mrs. Anderson seconded the motion and it passed unanimously.

MERIT SYSTEM CLASSIFICATION PLAN REVISION. It was recommended that the board approve the following recommendation, to be effective July 1, 1982:

Elimination of the Water Plant Operator classification from pay grade 208 to be replaced by Water Plant Operator I and II at pay grades 207 and 209, respectively.

The Board Office explained that the recommended change from a single classification to two levels of Water Plant Operator classifications is based on the addition of state of Iowa certification requirements for both water plants and water plant operators since the initial creation of the single classification.

The creation of two levels of Water Plant Operator will allow the University of Iowa, the only Regent institution to use this classification, to have both an entry level and journeyman level classification as well as provide a more competitive position for the University of Iowa with the 18 other Grade IV Water Plants in the state when recruiting journeyman level operators. The cost of the change for the nine incumbents involved will be \$5,313.

Board Office review showed that the existing salary for the single classification puts the University of Iowa in an unfavorable competitive position. During the last two years, the University had two vacancies in the single Water Plant Operator classification. There were a total of seven applicants for those vacancies who met the minimum qualifications but, because of

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salary limitations, it took the university one and a half years to fill the first position and an additional six months for a total of two years before the second position was filled.

Assistant Vice President Small said it was very important to the University of Iowa to have this change. She thanked the Board Office for their diligent work.

MOTION:

Mrs. Anderson moved that the board approve the elimination of the Water Plant Operator classification from pay grade 208 to be replaced by Water Plant Operator I and II at pay grades 207 and 209, respectively. Mrs. Murphy seconded the motion and it passed unanimously.

Copies of the complete descriptions of the class to be eliminated and the classes approved are on file in the Board Office.

FACILITIES USE AGREEMENTS - SPECIAL SCHOOLS. It was recommended that the board authorize the executive secretary to enter into use of facilities agreements on behalf of the board for the use of facilities at the Iowa School for the Deaf and at Iowa Braille and Sight Saving School for continuous and extended periods of time. The use of a facility at a school by an outside group shall not interfere with the regular educational program of the school, shall include remuneration sufficient to cover the expenses of the respective institution for the period of the use, shall be for a purpose consistent with the interests of the community in which the school is located, and shall provide for adequate protection for the liability of the school, the Board of Regents and its employees, and the state in the use of the facility.

The Board Office explained that the board regularly has approved the use of the facilities at the special schools for continuous and extended periods of time. It is believed that the interests of the board in these facilities use agreements can be met and preserved by the executive secretary under policy guidelines established by the board, thus relieving the board of the necessity for regular review of such agreements. Each agreement for the continuous and extended use of a special school facility by an outside group would be approved by the executive secretary as a part of the authority delegated to the executive secretary by the board, provided the proposed use met the guidelines approved by the board as noted above.

The proposed change in procedure has been reviewed by the special schools. They believe it will give them added flexibility in being able to respond quickly to requests for the use of their facilities and would prevent the need for tentative approvals by the executive secretary as had been used in the recent past. The Board Office recommended approval of this change.

MOTION:

Mrs. Anderson moved that the board authorize the executive secretary to enter into use of facilities agreements on behalf of the board for the use of facilities at the Iowa School for the Deaf and at Iowa Braille and Sight Saving School for continuous and extended periods of time, subject to the guidelines noted above. Mrs. Murphy seconded the motion and it passed unanimously.

REQUEST FOR WRITTEN APPEAL TO THE BOARD OF REGENTS. It was recommended that the board not grant an appeal to Mr. David Evanoff, in accordance with Regents Procedural Guide 2.07(A).

In its background information, The Board Office reported that Mr. David Evanoff, a former student at Iowa State University, was requesting that his "temporary enrollment and all of its subsequential ramifications be called invalid and over-turned." He asked that the Board of Regents act upon his written appeal.

Iowa State University provided a brief chronology of events leading to the decision to drop Mr. Evanoff from Iowa State University. In Winter Quarter 1981, Mr. Evanoff was placed on Temporary Enrollment by the College of Engineering. ("Temporary Enrollment" means that he was put on warning that if he did not perform up to a specified level and meet certain other conditions during the following term, he would be subject to academic dismissal from the university.) Mr. Evanoff failed to meet the conditions placed on him by the committee for that term and was consequently dropped from enrollment at the end of Winter Quarter 1981. This meant that he could not be enrolled the following term, but that he could apply for reinstatement for any term thereafter.

Mr. Evanoff applied for reinstatement in the College of Engineering for Fall Semester 1981. According to university policy, the decision to reinstate a student who has been dismissed from the university is the responsibility of the college academic standards committee. The Engineering committee agreed to reinstate Mr. Evanoff and placed restrictions on the courses he could take following his reinstatement and the performance level he must attain. Mr. Evanoff objected to these conditions and filed an appeal of the committee's action. He charged that the circumstances that had placed him on temporary enrollment the previous year, and which subsequently led to his being dropped, were due to errors on the part of college advisers and administrators, and that he should therefore not be subject to the jurisdiction of the academic standards committee.

Mr. Evanoff's appeal has proceeded through the channels prescribed by university procedures as described in the ISU Information Handbook. This requires that the student appeal first to the college academic standards committee, then to the dean of the college, then to the Vice President for Academic Affairs, and finally to the President. Mr. Evanoff's appeal has been denied at each level.

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Although the university administration believed that Mr. Evanoff had received a full and complete review of his appeal at all levels, it was also felt that the possibility that Mr. Evanoff might have been misinformed at an early stage should be investigated. At the administration's request, the College of Engineering Academic Standards Committee held another hearing to consider Mr. Evanoff's latest grievance. The committee concluded that he had not been misinformed, a conclusion subsequently supported by the Dean of Engineering. The ad hoc committee that had originally heard the case for the Vice President for Academic Affairs then met, at the request of the Vice President, and reviewed the information they had collected. They likewise concluded that Mr. Evanoff had not been misinformed, and that the College of Engineering had acted properly in dismissing him from enrollment at the end of fall 1981. The Vice President for Academic Affairs accepted the committee's recommendation and so informed Mr. Evanoff.

Iowa State University reported that it has now reviewed Mr. Evanoff's case several times, and the administration considered that the appeal had run its course internally. None of the information presented to the board was new, but had been considered at all levels within the university. The Board Office said it appeared from the information presented that the university's action had been reasonable.

Regent Anderson complimented Iowa State University on the thoroughness with which they reviewed this matter. Regent Harris concurred.

MOTION: Mrs. Anderson moved that the Board of Regents not grant an appeal to Mr. David Evanoff, in accordance with Procedural Guide 2.07(A). Dr. Harris seconded the motion and it passed unanimously.

INTERAGENCY VEHICLE PURCHASING AND DISPOSAL AGREEMENT. It was recommended that the agreement on interagency purchasing and disposal of common use vehicles (shown on the next two pages) be approved for the period July 1, 1982, through June 30, 1983, with annual renewal by mutual agreement of the participating agencies.

The Board of Regents has for some years taken the leadership in encouraging the cooperative purchase and disposal of common use vehicles. A careful review of the attached agreement by the Board Office and the Regent institutions suggests that what had been done informally in recent years would now be formalized for a period of one year. The proposed interagency agreement is consistent with the Regent Policy Statement Governing Purchase and Disposal of Motor Vehicles approved at the December 1981 board meeting.

The Board Office noted that there had been some concern expressed relating to the potential for limited competition that could result if regional bidding were not utilized. There also tends to be substantial time consumed in preparing statewide bid specifications. This in turn can lead to increased maintenance costs and lost resale value on vehicles to be sold. However, the agreement is generally acceptable to all Regent institutions.

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June 17, 1982
STATE OF IOWA
INTERAGENCY PURCHASING AND DISPOSAL OF COMMON USE VEHICLES

AUTHORITY

The Department of General Services, the Department of Transportation and the Board of Regents agree to establish joint guidelines for the purchase and disposal of common use motor vehicles. The guidelines shall be effective July 1, 1982 through June 30, 1983 with annual renewal by mutual agreement.

PURPOSE

This cooperative arrangement shall benefit all state agencies through further standardization of vehicle requirements and use of cost effective and energy saving methods.

DEFINITIONS

Common Use Motor Vehicle: Common use vehicles are those without special purpose modifications. Categories are as follows:

- 1) Sedans, 2) Patrol Vehicles, 3) Station Wagons, 4) Vans,
- 5) Pick-up Trucks, and 6) Public School Buses

Special Purpose Vehicles: Special purpose vehicles are those requiring modifications designed to fill an agency's special requirements. These vehicles shall be ordered by the appropriate purchasing entity.

Lead Agency: A lead agency is that agency designated by the heads of the Department of General Services, the Department of Transportation, the executive secretary of the State Board of Regents and the State Comptroller.

The designation of lead agency for purchasing and disposal of vehicles shall be made annually to coincide with the effective date of the agreement.

Lead Agency Responsibility: The lead agency in consultation with user agencies shall be responsible for: The preparation of common use vehicle specifications that are responsive to user needs, state law and price advantages associated with volume purchasing; the scheduling and administration of preliminary vendor conferences; the actual receipt, analysis and tabulation of bids, the establishing of contracts for the model year; and meeting all costs associated with the bidding process.

User Agency: Those agencies of the state and its political subdivisions purchasing or disposing of vehicles through the lead agency.

User Agency Responsibility: The user agency shall be responsible for: developing requirements, the securing of necessary approvals within an agency; issuing purchase orders; receiving and accepting vehicles; administering payment processes; and administering warranty provisions.

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PROCEDURES

Schedules: Schedules for purchases and auctions will be established by the lead agency in consultation with user agencies.

Contracts: Contracts may be open ended for a model year when feasible but spot bidding of limited quantities may be used when appropriate.

Specifications: Specifications shall be generic and shall be developed by the lead agency or agencies in consultation with user agencies and such specifications will be in accordance with user agency requirements.

Bidding: Sealed competitive bidding shall be used for purchasing from the lowest responsible bidder for the types and makes specified.

Vendor/Product Evaluation: Determination shall be made whether successful bidders have met selected criteria such as responsiveness to specifications, life cycle cost, timely delivery, warranty service and appropriate replacement where necessary. The lead agency shall collect and disseminate vendor/product evaluations.

Vehicle Disposal: Common use vehicle disposal shall be accomplished by one of the following:

- 1) Through public auction which may be geographically dispersed to improve disposal price
- 2) Through interagency or interinstitutional sale; or
- 3) Through disposal to the highest bidder locally, when the vehicle condition does not justify public auction.

The lead agency may recover from user agencies direct vehicle disposal costs.

External Reporting: The lead agency shall be responsible for preparing reports as required.

Warren Dunham

R. Wayne Bichey



Stanley L. McCausland



Ronald F. Mosher

lw(8)
1/82

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The Regent institutions should anticipate a review of the results of the agreement in time to determine in advance whether it would be appropriate to continue participation after the initial year.

The cooperative vehicle purchasing and disposal agreement was created through the action of the State Vehicle Management Task Force. Earlier, the Governor's Economy Committee '79 had made several recommendations regarding state vehicle management. As a consequence, the State Vehicle Management Task Force was formed at the request of the Governor's Office. To give direction to Task Force activity, a memorandum of agreement among heads of agencies with major vehicle fleets established Task Force topics. Those agencies are the Department of General Services, the Department of Transportation, and the Board of Regents. The State Comptroller was added as a party to the agreement.

The agreement defines the terms under which vehicles would be purchased and disposed cooperatively through lead agencies to be designated by parties to the agreement. Only common use vehicles, that is, sedans including patrol vehicles, station wagons, vans, pick-up trucks, and public school buses are involved. Other vehicles may be purchased cooperatively but that would be optional. The same would hold for disposal of common use and other vehicles.

The Board Office recommended approval.

MOTION:

Dr. Harris moved that the agreement on interagency purchasing and disposal of common use vehicles be approved for the period July 1, 1982, through June 30, 1983, with annual renewal by mutual agreement of the participating agencies. Mrs. Jorgensen seconded the motion and it passed unanimously.

BOARD OFFICE PERSONNEL REGISTER. The following action reported in the Board Office Personnel Register was ratified by the board:

Leave of Absence. Wilma I. Maynes, Secretary II, three-month medical leave of absence without pay, effective May 21, 1982.

APPOINTMENTS TO COMMITTEES. The following committee appointments were made by the board:

Reappoint Regent June Murphy to the State Educational Television Facility Board for the term July 1, 1982, through June 30, 1985; reappoint President W. Robert Parks and Vice President George C. Christensen as member and alternate, respectively, to the Iowa Coordinating Council for Post-High School Education for the term expiring July 31, 1985; and appoint President James O. Freedman to replace Duane Spriestersbach and fill the term expiring June 30, 1983, on the Iowa Coordinating Council for Post-High School Education.

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NEXT MEETINGS. President Brownlee said the July meeting would be a one-day meeting (July 21) unless he notified board members differently. The next meetings are scheduled as follows:

July 21	Iowa State University	Ames
August	No meeting	
September 21-23	University of Iowa (Academic Seminar)*	Iowa City
October 20-21	Iowa School for the Deaf (Academic Seminar)*	Council Bluffs
November 17-18		Des Moines
December 15-16	University of Northern Iowa	Cedar Falls

*The academic seminar will be held on the first two days of the September meeting and the first day of the October meeting.

EXECUTIVE SESSION. President Brownlee stated that the board needed to enter into executive session for the purpose of discussing matters currently in litigation or where litigation might be pending under Chapter 28A.5(1)(c) of the Code. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy, Nolting, Neu, Wenstrand,
Brownlee
NAY: None
ABSENT: McDonald

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 2:26 p.m. and arose therefrom at 2:40 p.m.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on June 17, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

APPOINTMENTS. The board was requested to approve the following appointments:

Nancy Barcelo as Acting Director of Affirmative Action effective July 1, 1982.

June Braverman as Acting Director of the Center for Conferences and Institutes, Division of Continuing Education, effective July 1, 1982.

Ray B. Mossman as Treasurer of the State University of Iowa for 1982-83.

Leonard R. Brcka as Secretary of the State University of Iowa for 1982-83.

In addition, Vice President Bezanson distributed to board members a request for approval of the following appointment:

James W. Johnson as Director of the University Office of Information Technology effective July 1, 1982.

The written material explained that the University of Iowa is heavily involved in information technology. Current estimated expenditures for computing (instruction, research, administrative data processing), telephones, word processing, information networks, and video are in excess of \$15 million. During the next ten years usage will increase from 5 to 50 percent. Each of these areas impinges on one or more of the others. Thus, coordination of that growth is imperative if prudent management of limited resources is to be assured.

In answer to a question from President Brownlee, Vice President Bezanson said this was an entirely new position. Mr. Richey noted that the pay grade was not listed. Assistant Vice President Small said the university had never listed the salary with appointments, but it could certainly start doing that. She said the university had determined that the pay grade should be 18 and the salary \$58,000. Mr. Richey said that, according to the Procedural Guide, if a position is not in the budget the salary is to be established by the board. Vice President Bezanson said the position was not budgeted at the present time.

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After further questioning from board members about the organization of the new department, Regent Anderson said she had a concern about adding more administrative positions at that level. Vice President Bezanson said he shared that concern, but administrators are necessary evils. He said the university is finding that the proliferation of technology requires coordination if the university is to reap full benefit from these developments.

President Brownlee said the board did not dispute that, but in these times especially the Regent institutions have to be careful about creating new administrative posts no matter how urgent or important. The Regents will be called on more and more to justify all administrative costs.

Regent Jorgensen thought there was no question of need since there is such an expanded technology. She felt, however, that she would like more time to think through the complete proposal rather than adopt it immediately, because the Regents are under so much pressure from the economy. She thought it could be justified but that it should be studied further. President Brownlee said it is customary to honor any board member's request for deferral. Vice President Bezanson said the university would be glad to provide background information at the July meeting on how this decision had been made.

MOTION:

Mr. Nolting moved that the board approve the appointments of Dr. Barceló, Dr. Braverman, Mr. Mossman, and Mr. Brcka, and defer action on the appointment of Mr. Johnson until the July meeting. Dr. Harris seconded the motion and it passed unanimously.

DEPARTMENTAL EXECUTIVE OFFICERS. The board was requested to approve the following appointments and reappointments of departmental executive officers in the College of Liberal Arts:

Professor John W. Bowers as Chair, Department of Communications and Theatre Arts, for a three-year term effective August 23, 1982.

Professor W. South Coblin as Chair, Department of Asian Languages and Literature, for a two-year term effective August 23, 1982.

Professor Leodis Davis as Chair, Department of Chemistry, for a three-year term effective August 23, 1982.

Professor Richard Lloyd-Jones as Chair, Department of English, for a three-year term effective August 23, 1982.

Professor Gerhard Loewenberg as Chair, Department of Political Science, for a three year-term effective August 23, 1982.

Professor Richard D. MacNeil as Chair, Department of Recreation Education, for a three-year term effective August 23, 1982.

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Professor Keith Marshall as Chair, Department of Anthropology, for a three-year term effective August 23, 1982.

Professor Dee Norton as Chair, Department of Psychology, for a three-year term effective August 23, 1982.

Professor Robert H. Dehmke as Chair, Department of Mathematics, for a three-year term effective August 23, 1982.

Professor James Pusack as Chair, Department of German, for a three-year term, effective August 23, 1982.

Professor Sara C. Wolfson as Chair, Department of Home Economics, for a three year term effective August 23, 1982.

MOTION:

Dr. Harris moved that the board approve the appointments and reappointments of departmental executive officers in the College of Liberal Arts. Mrs. Jorgensen seconded the motion and it passed unanimously.

OPERATION OF TENURE POLICIES 1981-82, UNIVERSITY OF IOWA. This report was discussed under the general docket item on tenure.

The report on the operation of tenure policies 1981-82, University of Iowa, was received by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for June 1982 had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

Fire Safety Deficiency Corrections--1982--Phase I

Engineering Building

Award to: Schoff Construction Co., Lisbon, Iowa \$221,300.00

Medical Laboratories

Award to: Schoff Construction Co., Lisbon, Iowa \$26,687.00

Seashore Hall

Award to: Schoff Construction Co., Lisbon, Iowa \$73,795.00

Parking Ramp Maintenance and Repair--Three Ramps

Award to: Western Waterproofing Co., Inc., West Des Moines, Iowa \$254,381.17

Carver-Hawkeye Arena --Contract #23--Catwalk System

Award to: Knutson Construction , Minneapolis, Minnesota \$182,000.00

Zoology Building--Roof Replacement

Award to: Townsend Roofing and Sheet Metal Co., Inc., Iowa City, Iowa
\$81,859.00

Stadium Tennis Courts Renovation

Award for Contract A to: L. L. Pelling Co., Iowa City, Iowa \$141,777.44

Contract B to: Tennis Services of Iowa, Inc., North Liberty, Iowa
\$23,246.60

New Law Building--Site Clearance

The Board Office explained that on June 2, 1982, bids were received for this project. Four bids were received. The low bid on which award was made on June 7 was by Iowa City Excavating & Grading, Inc., Coralville, Iowa, for a total award of \$35,300.

After the bid opening, Iowa City Excavating sent a letter, dated June 3, 1982, to the executive secretary, via Richard Jordison, University Architect's Office, which stated, "This is to inform you that I must withdraw Iowa City Excavating and Grading, Inc., bid on the New Law Building Site Clearance. During bid computations a mathematical error was made. I am enclosing a correct bid and the bid that was submitted in error. Because of the error, would it be possible to return the bid bond . . ."

The Instructions to Bidders on the uniform construction documents utilized on this project states in Article 5, Withdrawal of Bids, paragraph A:

Any bid may be withdrawn prior to the time set for receipt of bids. No bid may be withdrawn for a period of forty-five (45) days thereafter.

Notice of award was sent to Iowa City Excavating on June 8. If the contractor fails to deliver the signed contract, the Instructions to Bidders states in Article 6, Bid Security, paragraph D:

Bid security shall be agreed upon as the measure of liquidated damages which owner will sustain by failure, neglect, or refusal of bidder to deliver a signed contract stipulating performance of the work in unqualified compliance with contract documents within ten days after notification of award is given.

The Board Office explained that, from 1977 to the present, there have been six instances similar to the Iowa City Excavating matter. In all six instances, the board retained the bid security in accordance with the contract documents. The Board Office said it felt that the return of bid security could lead to frustration of the bidding process. The board and the institutions are deeply concerned over maintaining the integrity of that process, as shown by consistent actions taken by the board.

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Mr. McMurray told the board that on June 10, 1982, there was a meeting between university personnel and Robert E. Siems, president of Iowa City Excavating and Grading, Inc. At this meeting, the Board of Regents rules covering bid procedures were explained to Mr. Siems. It was explained that if he elected not to sign the contract he would forfeit his bid security. On June 11, the Board of Regents (through the University of Iowa Architect's Office) received a letter from Mr. Siems which indicated that the company chose to refuse award of contract and would forfeit the bid bond.

Mr. McMurray noted that the docket materials included a copy of materials submitted by Iowa City Excavating and Grading to date of memorandum, June 10. It included the letter from the firm dated June 3 and the full bid tabulation, as well as a listing of prior instances (1977 to date) when bid security had been retained. Mr. McMurray distributed at the meeting and explained orally to the board items which included notice of award to Iowa City Excavating and Grading handcarried on June 8, minutes of a meeting between university officials and Mr. Siems dated June 10, the refusal letter from Mr. Siems dated June 11, and the Form B award of contract made to Sulzberger Excavating, Inc.

Mr. McMurray further explained that board procedures require that a bidder be given an opportunity for a hearing before the board when bid security is recommended to be retained. That opportunity was given to Iowa City Excavating and Grading, Inc., through Mr. Siems. No additional materials were furnished by the firm for distribution at this meeting nor was there a representative of the firm present.

The Board Office and the university recommended that the board deny the initial request of Iowa City Excavating and Grading, Inc., Coralville, Iowa, for return of bid security in the amount of \$1,765 on a bid submitted June 2, 1982, for the project, New Law Building--Site Clearance.

Mr. McMurray said that because there was a degree of urgency at the university to begin the project as soon as possible, a Form B award of the contract to the second low bidder was issued by the executive secretary to Sulzberger Excavating, Inc., Muscatine, Iowa, in the amount of \$53,000.00. The board was asked to ratify this award of contract.

The board was requested to award the following construction contracts:

Water Distribution Improvements--New Art Building to Hancher Auditorium
Water Line

Award recommended to: Sulzberger Excavating, Inc., Muscatine, Iowa
\$113,859.50

Water Treatment Plant--High Service Pump Improvements

Award recommended to: AAA Mechanical Contractors, Inc., Iowa City, Iowa
\$46,771.00

The Board Office said that these awards came to the board for action because award was recommended to other than the apparent low bidder. The specifications stated that bidders should complete a Bidder Qualification Reporting Form. The specifications further stated that failure to submit this information

might be cause to consider the bid as being nonresponsive. The consultant, Beling Consultants, indicated in material submitted by the university that efforts had been made to gain compliance from Jones Plumbing and Heating of Iowa City, Iowa, with the specifications. Extensive efforts were made both in written form and telephone calls to gain compliance.

The apparent low bid submitted by Jones Plumbing and Heating on both projects, therefore, is to be considered nonresponsive and not considered further. The Board Office said the reason for the nonresponsive attitude on the part of the bidder had not been given.

Hospital School--Reconstruction of Entrance Drive

The 1983 State Parks and Institutional Roads Construction Program contains a \$150,000 project to reconstruct the entrance drive at the Hospital School. The university recommended approval of a contract with the Department of Transportation (IDOT) authorizing design, construction, and construction management for this project. This agreement would have to be approved by IDOT. Future steps would include approval of an engineer's agreement and potentially the contract award which may occur yet this year (although the university would not be reimbursed until calendar year 1983). The Board Office recommended approval.

The board was requested to approve the following new projects:

Carver-Hawkeye/Hawkins Drive Peripheral Area Site Development

Source of Funds: Income from Treasurer's Temporary Investments

\$312,000.00

This is an extensive project to begin development of the site of Hawkins Drive and Carver-Hawkeye Arena. Some six areas would be fully developed under this initial budget. One area would be developed under the Arena project budget. The rest of the approximately 20 areas would receive only partial or no development under Phase I.

The board was also requested to ratify selection of Crose-Gardner Associates, Des Moines, Iowa, to provide final design services on this project on an hourly rate basis for basic services not to exceed \$24,500 plus listed reimbursable expenses.

Hospital School--Roof Repair--Northwest Section

Source of Funds: University Hospital School Building Repairs \$96,150.00

The University Architect's Office was selected as inspection supervisor. The board had previously ratified selection of Shive-Hattery and Associates, Iowa City, Iowa, to conduct a preliminary study on roof needs on the Hospital School. This particular subproject has \$2,650 costs assigned for architectural/engineering support.

Pharmacy Building--Repair Terra Cotta Panels

Source of Funds: General University Building Repairs

\$31,000.00

The Physical Plant Department was selected as engineer and inspection supervisor.

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Medical Laboratories--Replace Air Conditioner, Room 8
Source of Funds: Medical Instruments Revolving Account \$29,400.00

The Physical Plant Department was selected as engineer and inspection supervisor.

Cambus Garage--Replace Roof
Source of Funds: Account A851 Building Maintenance \$56,600.00

The Physical Plant Department was selected as inspection supervisor

Motor Pool--Replace Roof
Source of Funds: Account P343 Motor Pool Reserves \$71,400.00

The Physical Plant Department was selected as inspection supervisor.

Law Center--Roof Replacement--Library Section
Source of Funds: Account A851--Building Maintenance \$76,700.00

The Physical Plant Department was selected as inspection supervisor.

Seashore Hall--Replace Roof--Northwest Section
Source of Funds: Account A851--Building Maintenance \$53,900.00

The Physical Plant Department was selected as inspection supervisor.

English/Philosophy Building--Replace Roof
Source of Funds: General University Building Repairs \$37,300.00

The Physical Plant Department was selected as inspection supervisor.

The board was also requested to ratify selection of Pierce-King Associates, Iowa City, Iowa, to provide full-range architectural services on the above five roof projects. Fees would be on an hourly basis to an overall maximum of \$8,310 with individual maximums established for each project.

Pharmacy Building--Replace Roof
Source of Funds: General University Building Repairs \$63,300.00

The Physical Plant Department was selected as inspection supervisor. The board had previously ratified selection of Harvey W. Henry, Coralville, Iowa, to provide full-range architectural services on an hourly rate basis to a maximum of \$4,500.

Medical Laboratories--Install Environmental Room 275
Source of Funds: Account M892 Dermatology and Syphilology \$51,950.00

The Physical Plant Department was selected as engineer and inspection supervisor.

Kinnick Stadium--Construction Women's Restrooms
Source of Funds: Athletic Department Revenues \$155,000.00

The Board Office said this project constructs a total of 48 new women's water closets in two areas on the east and west sides of Kinnick Stadium.

The university also plans to remodel two west-side areas to gain 23 additional women's water closets at a cost of \$41,000 funded from the Kinnick Stadium Improvements budget. Those fixtures would be added via change order as part of that project budget. The new restrooms, however, would require separate contracts.

This work is being done in conjunction with the preliminary results of an interinstitutional study of restrooms in sports facilities and in conjunction with university efforts to identify the adequacy of women's toilets in Kinnick Stadium. The interinstitutional report will be before the board for review at its July meeting. The Board Office stated that it found nothing in the interinstitutional report at this point to indicate that the university should not undertake the remodeling and the new construction in Kinnick Stadium with the intent of getting as much done as possible for the upcoming football season.

The university noted that its additional 71 water closets for women will mean that the stadium will contain a total of 207 permanent women's fixtures compared to 198 for men, and that the number of women's fixtures amounts to 209 percent of that suggested by the Building Code of Iowa. Regent Anderson said she was pleased with the quick response to the concerns she had raised a few months ago. The Physical Plant Department was designated as engineer and inspection supervisor.

The board was requested to take action on the following consultant contracts:

University Hospitals--MICU Remodeling (Medical Intensive Care Unit)

The board in November 1981 ratified selection of Engineering Associates, Iowa City, Iowa, to provide mechanical and electrical engineering services on an hourly rate basis to a maximum of \$8,450. The board was now requested to ratify additional engineering services for the design of a new mechanical penthouse, again on an hourly rate basis to a maximum additional of \$6,000, making total revised engineering fees of \$14,450. The board has not approved a project budget to date.

University Hospitals--Anesthesia On-Call Quarters--Phase C

Ratify selection of Gene Gessner, Inc., Iowa City, Iowa, to provide full-range engineering services on an hourly rate basis to a maximum of \$2,574. The board has not approved a project budget to date.

Recreation Building--Utility Tunnel Wall Failure

Ratify selection of Shoemaker & Haaland, Coralville, Iowa, to provide a preliminary study for a lump sum fee of \$1,500. The board has not approved a project budget to date.

Carver-Hawkeye Sports Arena

Approve payment of \$3,320 to Caudill, Rowlett, Scott; Houston, Texas, for additional services over and beyond the basic design contract. These services involve the redesign of the catwalk system which was successfully bid this month.

East Riverbank Improvements--Site Planning

Ratify selection of Crose-Gardner Associates, Des Moines, Iowa, to provide final design services on an hourly rate basis to a maximum of \$6,000. The board has not approved a project budget to date.

Zoology Building--Improve Electrical Service

Ratify selection of Gene Gessner, Inc., Iowa City, Iowa, to provide full-range engineering services on an hourly rate basis to a maximum of \$8,900. The board previously approved a project budget totaling \$173,500. This fee translates to 5.1 percent of that overall budget.

Chilled Water Plant Expansion--Phase IV

The Board Office said contracts on this project were awarded in May. The university now requested approval of a contract with Stanley Consultants, Inc., Muscatine, Iowa, to provide contract administration and project quality control during construction of this project with those additional fees being a maximum of \$83,713. An interesting feature of the agreement is the provision that the owner will utilize the slack time of the resident engineer on other university projects to provide at least 40 hours/week work load. That work load is the basis of the maximum fee.

University Hospitals--Registrar (Registration) Office Remodeling

Ratify selection of Miner Consulting Engineers, Rock Island, Illinois, to provide full-range engineering services on this project on an hourly rate basis to a maximum of \$500. The board has not approved a project budget to date.

Kinnick Stadium--Restrooms/Concession Survey and Electrical Services

Ratify selection of Shoemaker & Haaland Professional Engineers, Cedar Rapids, Iowa, to provide preliminary study and site survey services to a maximum fee of \$14,000.

University Hospital School--Roof Repair

Ratify selection of Shive-Hattery & Associates, Iowa City, Iowa, to provide additional engineering services on this project on an hourly rate basis to a maximum of \$8,100. This increases the compensation maximum on a contract initially approved in March whereby Shive-Hattery was to conduct a preliminary study on roof needs in the Hospital School on an hourly rate basis to a maximum of \$7,800.

MOTION:

Mr. Nolting moved that the board approve the Register of Capital Improvement Business Transactions for June 1982; ratify award of construction contracts made by the executive secretary; award construction contracts; approve the new projects; ratify and approve the consultant projects; deny the initial request of Iowa City Excavating and Grading, Inc.,

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Coralville, Iowa, for the return of bid security in the amount of \$1,765 on a bid submitted June 2, 1982, for the project, New Law Building - Site Clearance; and authorize the executive secretary to sign all necessary documents. Dr. Harris seconded the motion and it passed unanimously.

PROPERTY RENTALS, 1982-83 MONTHLY RATES. It was recommended that the board approve the schedule of monthly rental rates for residences, apartments, rooms, preschool and day-care centers for the period commencing September 1, 1982, and ending August 31, 1983.

The Board Office explained that the university rents the properties covered by this recommendation at fair market value, with the exception of the preschool, day-care, and student senate co-op units for which the rental rate is intended to cover only average repair and maintenance costs consistent with the university's interest in the respective activities. The university's determination of the rental value of comparable units has necessitated that certain units receive substantial increases which will be put into effect for new tenants but not for hold-over tenants. For all other units, the university reported that the average increase in rent for hold-over and new tenants would be approximately 10 percent.

The Board Office noted that two newly acquired properties, 127 and 129 Grand Avenue Court, are appearing on the property rental schedule for the first time. The recently acquired properties at 608 and 610 South Madison Street are not on the property rental schedule, because they will be demolished during 1982-83.

Properties which have appeared on the property rental schedule in previous years and were absent this year, either because they will be demolished for the Law Building site or they will be sold during 1982-83, are 229 Grand Avenue, 113 Varsity Heights, and 121, 127, 220, 222, and 302 Melrose Avenue.

MOTION:

Dr. Harris moved that the board approve the schedule of monthly rental rates for residences, apartments, rooms, preschool and day-care centers for the period commencing September 1, 1982, and ending August 31, 1983. Mr. Nolting seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee
NAY: None
ABSENT: McDonald

APPROVAL OF LEASES (TENANT). It was recommended that the board approve three leases, as explained below.

St. Joseph Hospital, Ottumwa, Iowa. Rooms 203 and 204 in the hospital's building at 317 Vanness Avenue, Ottumwa, comprise 321 square feet which will be used for the southeast regional office for the Iowa Specialized Health Services. On a pre-scheduled basis, three days per month, Health Services will have the use of a large lounge and two additional rooms (101 and 102) at the hospital. The rent includes water, heat, utilities, trash and garbage collection, and all maintenance including hallways and restrooms. The lessor will keep stairways, sidewalks, and the parking lot free of snow, ice, and other obstructions. The lease can be terminated on 30 days written notice by either party. The rent of \$107 per month (\$1,284 annual), \$4.00 per square foot per year, is considered fair and equitable for the space. The Board Office noted that, while the new rate is a reduction from last year, the program has been reduced and less space is being used at the facility.

Glen Tull and Jim Sissell, Creston, Iowa. The lease is for 990 square feet of office space in the building at 907 West Townline in Creston, which will be used by the Specialized Child Health Services as a regional office and clinic for State Services for Crippled Children. The rent includes water, heat, utilities, trash and garbage collection, and all maintenance including hallways and restrooms. The lessor will keep stairways, sidewalks, and the parking lot free of ice, snow, and other obstructions. The lease can be terminated on 30 days written notice by either party. The rent of \$390 per month (\$4,680 annual), \$4.73 per square foot per year, is considered fair and equitable for the space. The new rate represents an 8.33 percent increase over last year's rate.

Iowa City Warehousing, Inc., Iowa City, Iowa. The lease is for 2,376 square feet (two 1,188 square foot bays) of heated warehouse space which will be used by the Center for Educational Experimentation and Evaluation, College of Education, for warehouse and storage of educational supplies and materials used in mastery centers in mathematics and reading. The space is located in the lessor's facility in the northwest corner of the Iowa City Industrial Park. The landlord provides water and sewer service. All other utilities are provided by the tenant. The rent of \$525 per month (\$6,300 annual), \$2.65 per square foot per year, is considered equitable and competitive in Iowa City.

The Board Office noted that in each of the above leases the board is the tenant for the benefit of the university.

MOTION:

Mr. Nolting moved that the board approve (1) the lease with St. Joseph Hospital, Ottumwa, Iowa, for the use of rooms 203 and 204 in the hospital's building at 317 Vanness Avenue, Ottumwa, at an annual rate of \$1,284, commencing April 1, 1982, and ending March 31, 1983; (2) the lease with Glen Tull and Jim Sissell for the use of 990 square feet of office space in the building located at 907 West Townline, Creston, Iowa, at an annual rate of \$4,680,

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commencing June 1, 1982, and ending May 31, 1983; and (3) the lease with Iowa Warehousing, Inc., for the use of 2,376 square feet of space in the lessor's facility located in the northwest corner of the Iowa City Industrial Park at an annual rate of \$6,300, commencing May 26, 1982, and ending May 25, 1983. Mr. Wenstrand seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee
NAY: None
ABSENT: McDonald

1982-83 FINAL OPERATING BUDGETS FOR THE UNIVERSITY OF IOWA. It was recommended:

1. That the final appropriation unit budget ceilings be approved as follows:

<u>Appropriation Unit</u>	<u>1982-83 Budget Ceiling (000s omitted)</u>
General University	\$158,692
University Hospitals & Clinics	124,800
Psychiatric School	7,860
Hospital School	4,396
State Hygienic Laboratory	2,817
Oakdale Campus	2,584
<u>TOTAL</u>	<u>\$301,149</u>

2. That the Iowa Specialized Child Health Service budget be approved at \$1,645,000.
3. That a 1982-83 operating budget estimated at \$17,178,684 in income and an equal amount for operating expense plus mandatory and voluntary reserve requirements be approved for the Department of Residence Services.
4. That a 9 percent rate increase be approved for the University Hospitals and Clinics, the Psychiatric Hospital, and the Hospital School.
5. That an 11.3 percent reduction in indigent patient quota allocations be approved.

The Board Office stated that the university had transmitted for board review final budget summaries and indicated that all significant program changes for 1982-83 were described in the preliminary budget at the May board meeting.

The proposed operating budget for each of the six appropriation units remains identical to those approved in May. This includes the additional \$20,000

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in supplemental fuel appropriations recommended by the Board Office for the Oakdale Campus. The overall increase in education and general operating budgets proposed for 1982-83 remains at 11.8 percent. The increases for each appropriation unit range from 10.0 to 12.9 percent.

The Board Office had not had the opportunity to review final copies of the 1982-83 internal operating budget book prior to the board meeting. In checking with the university, assurance had been received that budget ceiling control numbers were incorporated in all elements of that document. The Board Office said it would verify this upon receipt of the internal operating budget.

At the request of the Board Office, the university has treated the Iowa Specialized Child Health Services as if it were an appropriation unit for budget review purposes. It is not an appropriation unit and may require statutory action to become an education and general appropriation unit.

The program is funded primarily from a federal block grant appropriation received through the State Department of Health and a direct appropriation to the Board of Regents. These funds in turn must be transferred to the University Hospitals and Clinics. The Board Office said it considered this an awkward arrangement and would be reviewing the alternatives as part of the 1983-85 biennial budget request process.

Upon review of the six appropriation unit final operating budget summaries and narrative statements, the Board Office recommended that the actions proposed above be approved.

MOTION:

Dr. Harris moved (1) that the final appropriation unit budget ceilings be approved as shown on the preceding page; (2) that the Iowa Specialized Child Health Service budget be approved at \$1,645,000; (3) that a 1982-83 operating budget estimated at \$17,178,684 in income and an equal amount for operating expense plus mandatory and voluntary reserve requirements be approved for the Department of Residence Services; (4) that a 9 percent rate increase be approved for the University Hospitals and Clinics, the Psychiatric Hospital, and the Hospital School; and (5) that an 11.3 percent reduction in indigent patient quota allocations be approved. Mr. Wenstrand seconded the motion and it passed unanimously.

EASEMENT REQUEST FROM IOWA-ILLINOIS GAS AND ELECTRIC CO. FOR RECONSTRUCTION AND RELOCATION OF ELECTRIC LINES. It was recommended that the board approve granting an easement to Iowa-Illinois Gas and Electric Co. for the construction and operation of electric lines by the utility within an area owned by the state of Iowa.

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The Board Office explained that the Iowa-Illinois Gas and Electric Company, through easement, is required to reconstruct and relocate certain electric lines due to the widening of Highway 6 and 218 and the construction of a new intersection of those highways with Hawkins Drive. The widening of the two highways and construction of the new intersection will substantially improve movement of traffic through and around the university's west campus.

The easement is in standard form and contains a standard liability clause. No cost of the facilities to be constructed within this easement shall be assessed or charged to the state of Iowa. The Board Office noted that the easement must also be approved by the State Executive Council.

MOTION:

Dr. Harris moved that the board approve granting an easement to Iowa-Illinois Gas and Electric Co. for the construction and operation of electric lines by the utility within an area owned by the state of Iowa. Mrs. Murphy seconded the motion. Upon the roll being called, the following voted:
 AYE: Anderson, Harris, Jorgensen, Murphy, Neu, Nolting, Wenstrand, Brownlee
 NAY: None
 ABSENT: McDonald

SALE OF \$12,970,000 STATE BOARD OF REGENTS, STATE OF IOWA, STATE UNIVERSITY OF IOWA ACADEMIC BUILDING REVENUE BONDS, SERIES S.U.I. 1982. The 1981 Legislature in Senate Concurrent Resolution 35 authorized sale by the Board of Regents of \$58 million in academic revenue bonds. Bonds issued the first year of the biennium (fiscal year 1981-82) total \$30 million. The results of those sales are shown below:

<u>Date of Sale</u>	<u>University</u>	<u>Amount</u>	<u>Net Interest Rate</u>	<u>Purchaser and No. of Bids</u>
7/13/81	UNI	\$5,315,000	9.7325%	John Nuveen (4 bids)
9/16/81	ISU	6,600,000	11.1891%	John Nuveen (4 bids)
11/18/81	SUI	9,085,000	10.2147%	Dain Bosworth (3 bids)
4/22/82	ISU	9,000,000	10.1580%	John Nuveen (5 bids)

Average net interest rate on sale of \$30 million: 10.3266%

The board was authorized to sell \$28 million during fiscal year 1982-83. Division of that amount is:

University of Iowa	\$12,970,000
Iowa State University	15,030,000

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The bond proceeds for the University of Iowa will fund the following projects:

Fire Safety Deficiencies	\$ 250,000
Communication Facility--Construction	6,675,000
University Theatre Addition	5,985,000
Issuance Costs	<u>60,000</u>
TOTAL	<u>\$12,970,000</u>

Details of these bonds, as found in the resolution authorizing and providing for the issuance of said bonds, are as follows:

- The bonds will bear the date of July 1, 1982, in coupon denominations of \$5,000 each. Bonds shall bear interest from the date thereof with the first interest payment being made January 1, 1983, and semiannually thereafter on the first days of January and July of each year. Bonds will mature in numerical order with the first principal payment of \$670,000 being made on July 1, 1985, with succeeding payments of \$700,000 annually for the years 1986 through 1998, and \$800,000 annually for the years 1999 through 2002.
- Bonds are redeemable by the board on any interest payment date on or after July 1, 1993, upon terms of par and accrued interest plus a premium equal to one-half of 1 percent of the principal amount of any such bonds called for redemption for each year or a fraction thereof between the redemption date and the stated maturity of such bonds, but in any event not to exceed 3 percent of the principal amount of such bonds.
- The paying agent is the Treasurer of the State University of Iowa.
- The university acts as bond registrar.
- Investment of bond proceeds is limited to direct obligations of the United States government.
- The Board Office noted that there are two covenants unique to bonds to be issued during fiscal year 1983. Both of these covenants are brought about because of language contained in the Senate Concurrent Resolution. That resolution states, first, that the Board of Regents is authorized, subject to review by the Joint Appropriations Subcommittee on Education, to undertake and carry out projects involving construction of new buildings. That review was carried out as documented in the minutes of the subcommittee.

The second unique feature is the requirement in the concurrent resolution that the board is authorized to undertake and carry out projects involving construction of new buildings that can be completed within the limits of funds obtained from the issuance of bonds authorized during the fiscal year ending June 30, 1983. The board covenants in this resolution that the construction of the Communication Facility and an addition to the University Theatre will be completed within the limits of funds obtained from the issuance of the bonds herein authorized. This puts a requirement on the board and the institutions not to request additional

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capital appropriations or academic revenue bond funding for the construction of either one of the two facilities. It does not preclude making necessary adjustments on either project in the event construction costs should be higher than currently anticipated. The Board Office said it was confident, however, that both buildings would be completed within the limit of funds provided.

- Other sections of this resolution include provisions on audit, on the arbitrage requirements for the Internal Revenue Service, and on how the bonds can be modified by consent of the bondholders, etc. All of these provisions are standard with all prior academic revenue bond resolutions, as these are parity bonds.

The board has had four prior issues for the University of Iowa before the current issue--1971, 1972, 1977, and 1981. Total academic revenue bonds issued for this university in prior years has been \$23,895,000, of which \$17,925,000 will remain outstanding as of June 30, 1982.

President Brownlee called the meeting to order at 11:00 a.m., Central Daylight Time, June 17, 1982, at Iowa State University, Ames, Iowa. The roll being called, there were present S. J. Brownlee, president, in the chair, and the following named board members: Anderson, Harris, Jorgensen, Murphy, Neu, Nolting, and Wenstrand. Regent McDonald was absent.

President Brownlee stated that the purpose of this meeting was for the purpose of receiving separate sealed bids on the sale of \$12,970,000 Academic Building Revenue Bonds, Series S.U.I. 1982, of the State Board of Regents of the State of Iowa.

President Brownlee requested the filing of all sealed bids. After making a second and third call for the filing of sealed bids, President Brownlee announced the closing of receipt of sealed bids.

President Brownlee introduced Richard A. Pavia, President of Speer Financial, Inc., the board's bond consultants.

President Brownlee directed the executive secretary to open the sealed bids and asked Mr. Pavia to read the sealed bids. Mr. Pavia reported that four sealed bids were received. The bids were as follows:

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<u>Bidders</u>	<u>Price</u>	<u>Coupon Rates</u>		<u>Net Interest</u>
Carleton D. Beh Company - Des Moines and	100.0000	1985-1993	11 1/2%	10.8844%
Merrill Lynch White Weld Capital Markets Group-NY and		1994-1996	11.00 %	\$16,567,250
Dain Bosworth, Inc. - Minneapolis - Joint Managers		1997	11.10 %	
Blyth Eastman Paine Webber, Inc. - New York	AWARDED	1998-1999	11.20 %	
United Central Bank of Des Moines, N.A.-Des Moines		2000-2002	10.00 %	
Hawkeye West Bank and Trust - Des Moines				
Lowell H. Listrom & Company, Inc.-Kansas City				
John Nuveen & Co., Inc. - Chicago and	100.0000	1985-1988	12.00 %	10.9030%
Dean Witter Reynolds, Inc. - New York and		1989	11.00 %	\$16,595,450
Shearson/American Express, Inc. - New York and		1990-1992	10 3/4%	
Securities Corporation of Iowa - Cedar Rapids and		1993	10 1/2%	
Becker & Cownie, Inc. - Des Moines and		1994	10 3/4%	
Shaw, McDermott & Co. - Des Moines - Joint Managers		1995-1997	11.00 %	
Blunt Ellis & Loewi, Inc. - Chicago		1998-1999	11 1/4%	
R. G. Dickinson & Co. - Des Moines		2000-2002	10 1/2%	
Juran & Moody, Inc. - St. Paul				
Burton J. Vincent, Chelsey & Co. - Chicago				
First Mid America, Inc. - Omaha				
Hanifen Imhoff, Inc. - Denver				
William R. Hough & Co. - St. Petersburg				
Underwood, Neuhaus & Co., Inc. - Houston				
Chiles, Heider & Co., Inc. - Omaha				
Geo. B. Gibbons & Company, Inc. - New York				
Sauerman Securities, Inc. - Chicago				
Harris Trust and Savings Bank - Chicago and	100.0286	1985-1993	11 1/2%	12.1102%
The Northern Trust Company - Chicago and		1994-1997	12.20 %	\$18,433,045
Iowa-Des Moines National Bank - Des Moines and		1998	12.30 %	
Clayton Brown & Associates, Inc. - Chicago and		1999	12.40 %	
Piper, Jaffray & Hopwood, Inc. - Minneapolis-Jt. Mgrs.		2000-2002	12 1/2%	
American Fletcher National Bank - Indianapolis				
BancNorthwest - Chicago				
First Interstate Bank of California-Los Angeles				
Hartford National Bank - Hartford				
Robert W. Baird & Co., Inc. - Milwaukee				
A. G. Edwards & Sons, Inc. - St. Louis				
Marine National Exchange Bank - Milwaukee				
Merchants National Bank & Trust Co.-Indianapolis				
Westcap Securities, Inc. - Houston				
Morgan Guaranty Trust Company of New York and	100.0076	1985-1992	12 3/4%	12.1431%
Salomon Brothers - New York - Joint Managers		1993	12 1/4%	\$18,483,143
E. A. Moos & Co., Inc. - New York		1994-1995	12.10 %	
----- IN ASSOCIATION WITH -----		1996	12.20 %	
		1997-2000	12 1/4%	
Citibank, N.A. - New York		2001-2002	11 1/4%	

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President Brownlee directed Mr. Pavia and Mr. McMurray to calculate the bids. After making the calculations, Mr. Pavia announced that the best bid was that of Carleton D. Beh Co. and Merrill Lynch White Weld Capital Markets Group and Dain Bosworth, Inc. and Associates at a net interest rate of 10.8844 percent. He recommended acceptance of this bid. He said that in view of market conditions, the Regents were very fortunate to receive such a fine bid.

MOTION:

This being the time and place fixed by published notice, the board took up for consideration the matter of bids for the purchase of \$12,970,000 Academic Building Revenue Bonds, Series S.U.I. 1982, of said board. After all sealed bids had been opened, the results thereof were incorporated in a resolution entitled, "Resolution providing for the sale and award of \$12,970,000 Academic Building Revenue Bonds, Series S.U.I. 1982, and approving and authorizing the agreement of such sale and award." Member Anderson moved that said resolution be adopted, seconded by Member Harris, and the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen,
Murphy, Neu, Nolting, Wenstrand,
Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared said resolution duly adopted and signed his approval thereto.

MOTION:

The board took up for consideration the matter of authorizing and issuing \$12,970,000 Academic Building Revenue Bonds, Series S.U.I. 1982. Whereupon Member Nolting introduced and caused to be read a resolution entitled "A Resolution authorizing and providing for the issuance and securing the payment of \$12,970,000 Academic Building Revenue Bonds, Series S.U.I. 1982, for the purpose of defraying the cost of buildings and facilities on the campus of the State University of Iowa," and moved that said resolution be adopted. Member Jorgensen seconded the motion and after due consideration by the board the president put the question on the motion

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and upon the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen,
Murphy, Neu, Nolting, Wenstrand,
Brownlee

NAY: None

ABSENT: McDonald

Whereupon the president declared the motion duly carried and said resolution adopted.

MOTION:

Mr. Neu moved that all certified checks submitted by bidders, except that of the best bid, be returned. Mr. Wenstrand seconded the motion and it passed unanimously.

MOTION:

Mr. Neu moved that the firm of McGladrey Hendrickson & Co., Iowa City, Iowa, be employed as bond auditor. Mrs. Jorgensen seconded the motion and it passed unanimously.

PHASED RETIREMENT POLICY. It was recommended that the board approve the university's request to extend its phased retirement policy to professional and scientific staff members on an experimental basis for a period of five years, ending June 30, 1987.

The Board Office explained that in December 1981 the board approved a phased retirement policy for University of Iowa tenured faculty. It also agreed to review the policy in June 1982 to ascertain if it should be extended to professional and scientific staff as requested by the university. The policy proposed for professional and scientific staff provides the same salary and fringe benefit incentives and other restrictions and conditions as approved for the faculty. Participation would be restricted to those age 60 and over with at least 20 years of service with the university; approval would be required by the university and the board, and annual reports to the board on the operation of the program would be provided. A five-year sunset provision, like that approved for the faculty policy, is incorporated in the recommendation.

The university reported that the approval of the proposed policy for professional and scientific staff would provide opportunity for a more orderly transition in shifting responsibilities of persons phasing into retirement to another individual and thereby contribute to the vitality of the teaching, research, and service functions of the institution. As with the policy for the faculty, phased retirement plans for professional and scientific staff members would operate within established budget constraints. The fiscal implications of phased retirement for professional and scientific staff would be somewhat similar to that for the faculty. Funding for the salary and fringe benefit incentives and savings in addition to the costs of the incentives could result from reorganization that might occur in conjunction with a phased retirement, and which might involve the elimination of a position, a reduction in the level of a position, or the

hiring of a person less senior than the person entering phased retirement. The University of Iowa had previously provided board members with specific examples of how the program might work.

The Board Office believed that one reason for recommending this policy was that it thinks it will serve as an important and beneficial experiment for all of state government. Other major departments of state government have expressed interest in the program, and the outcome of the Regent experiment undoubtedly will assist in addressing the issues for other state employees in similar categories.

The Board Office said the fact that the proposed policy has a sunset provision of five years is a very important consideration in terms of external perceptions. The controls that the Board of Regents has on the program in terms of implementation are significant also. The fact that the experiment can be undertaken with no additional cost to the state and, quite probably, with a resultant cost saving is a major consideration in the decision to recommend extension of the program to professional and scientific employees.

Regent Jorgensen asked if the board would receive a dollars and cents report on this program. Mr. Richey said this would be submitted by the university next June before asking the board to approve the list for the succeeding year. Vice President Bezanson said that because many of the professional and scientific staff might start their retirements at different times of the year, it might be necessary to bring reports to the board at times other than June. Mr. Richey said that for the convenience of the board it would be preferable if the university could submit requests for phased retirement in groups rather than on an individual basis. Vice President Bezanson said the university would make an effort to do this.

MOTION:

Dr. Harris moved that the board approve the university's request to extend its phased retirement policy to professional and scientific staff members on an experimental basis for a period of five years, ending June 30, 1987. Mrs. Jorgensen seconded the motion and it passed unanimously.

SUPPLEMENTAL ITEM. President Freedman announced that the university would like to rename the South Pavilion of University Hospitals the John W. Colloton Pavilion. The university requested this action in recognition of the outstanding leadership displayed by Mr. Colloton during the past decade in advancing the quality and accessibility of health care available in the state of Iowa and the nation. President Freedman said his achievements have been remarkable. President Brownlee said this action would reflect the feelings of all board members in respect for Mr. Colloton. They appreciated his dedication to the university and the Regent institutions.

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MOTION:

Dr. Harris moved that the board approve the renaming of the South Pavilion of University Hospitals as the John W. Colloton Pavilion. Mr. Nolting seconded the motion and it passed unanimously.

President Brownlee said he was pleased to announce that the inaugural of James O. Freedman as President of the State University of Iowa will take place on October 25, 1982. In the days immediately prior and after there will be special events at the university to mark the inauguration. He hoped board members could be there for many of these events.

President Brownlee then asked board members and institutional executives if there were other matters to be raised for discussion pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on June 17, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for May 1982 were ratified by general consent of the board.

ANNUAL TENURE ANALYSIS 1981-82, IOWA STATE UNIVERSITY. The annual tenure analysis for Iowa State University for 1981-82 was discussed under the general docket item on tenure.

The Annual Tenure Analysis 1981-82, Iowa State University, was received by general consent of the board.

ACADEMIC CALENDAR, FALL SEMESTER 1983 - SUMMER SESSION 1985. It was recommended that the academic calendar of Iowa State University for the period fall semester 1983 through the summer session 1985 be approved.

The Board Office said the calendar proposed by ISU is consistent with the past practices of the universities in their academic operations. The university holidays proposed in the calendars are consistent with the appropriate statewide collective bargaining agreements in that each of the calendar years 1982 and 1983 contain seven contractually established holidays and two holidays designated by the university. The holiday schedule for 1985 is appropriate to the extent that the board is being asked to approve it, which is to and including the end of the summer session. The holiday schedule has been reviewed with the office of State Employment Relations.

The academic calendar of Iowa State University for the period fall semester 1983 through summer session 1985 was received by general consent of the board.

PROPOSED MASTER OF SCIENCE IN ARCHITECTURAL STUDIES AND DOCTOR OF PHILOSOPHY IN AGRICULTURAL HISTORY AND RURAL STUDIES. It was recommended that this be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

The Board Office reported that Iowa State University was proposing two new graduate programs. The Master of Science in Architectural Studies is proposed in response to developments in the field of architecture.

According to the university, external forces have been affecting the profession of architecture for a number of years and now require the development of new and specialized knowledge through research. There is a need for graduates who are capable of responding to an ever expanding scope in architectural problem solving by engaging in cross-disciplinary solutions and enabling graduates from traditional programs to acquire a competitive edge in seeking career opportunities in newly emerging forms of architectural practice.

The Department of History at ISU proposed to enhance its usefulness to the university and to the wider community by establishing a doctoral program in agricultural history and rural studies. According to the university, this program will build upon existing expertise in the department and will be linked to related teaching and research resources in other parts of the university.

The Board Office noted that the university had submitted material that included a response for both programs to the Regents program review questions.

In reviewing these program proposals, the Board Office suggested that the Interinstitutional Committee give in-depth consideration to the resource capacity of the College of Design to provide adequate resources (financial and other) for the proposed M.S. in Architectural Studies. It felt a question that should be addressed is whether it would be better to focus the college's resources on the maintenance of present level of quality, or even the improvement of the quality of existing offerings, before attempting to take on new areas of responsibility. The College of Design noted in its long-range plan that:

Major issues in the use of resources center on the college's having more students than it can effectively accommodate and on the large number of contact hours that the instructors carry each week. . . . To retain high-quality faculty members it may be necessary to reduce the number of sections which are offered in the future, even at the expense of delaying the progress of some students through their academic programs.

In the Academic Seminar report the college further notes that:

. . . we shall continue our efforts to resolve the three major problems currently facing our teaching programs: (1) too few faculty members for the number of students we have . . . ; (2) insufficient financial aid resources for graduate students . . . ; and (3) insufficient teaching space--a matter of increasing importance to the accreditation teams which have visited the college of late.

The Board Office said it was understandable that this program may be needed within the profession and that the aspirations of the faculty may include such a program offering. However, if there is a serious resource problem

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in the college, it perhaps needs to be addressed first. This new program proposal would put additional strain on the college's resources.

The proposed Master of Science in Architectural Studies and Doctor of Philosophy in Agricultural History and Rural Studies were referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

RESIGNATION OF UNIVERSITY ADMINISTRATOR. It was requested that the board accept the resignation of Wallace A. Russell, Dean of the College of Sciences and Humanities, Director of the Sciences and Humanities Research Institute, and Professor of Psychology, effective November 19, 1982. Dr. Russell will become the Dean of the University of South Florida's College of Social and Behavioral Sciences.

President Parks said the university was very sorry to lose Dean Russell. He had the hardest college to administer, and he was a very good dean. President Brownlee asked that President Parks convey to Dean Russell the thanks of the board for many years of service.

The resignation of Dean Russell was accepted by general consent of the board.

PHASED RETIREMENT POLICY FOR FACULTY AND PROFESSIONAL AND SCIENTIFIC STAFF. It was recommended that the board approve the proposed phased retirement policy for ISU tenured faculty and professional and scientific staff with the understanding that: a) the board will give final approval of individual phased retirement plans; b) a report will be made to the board annually on the operation of the policy; and c) the policies are proved on an experimental basis for a five-year period through June 30, 1987.

The university noted that the proposed policy is substantially the same as the policy previously approved for the University of Iowa. The ISU policy for faculty and professional and scientific staff would be available to those 60 years of age or over with 20 or more years of service at ISU. Individual plans would be negotiated between faculty and professional staff members and the involved department or college, subject to approval by the appropriate dean, vice president, and the board. During the first four years of the five-year phasing period, the salary received by the participant would reflect reduced responsibilities plus an additional 10 percent of the budgeted salary had the person worked full-time. In the fifth year and in all subsequent years prior to full retirement, the participant's appointment would be no greater than 50 percent, and the salary would be proportional to the budgeted salary, had the person worked full-time. During the phased retirement period, university and staff contributions to insurance and retirement programs, except as prescribed by law, would continue at the same levels, had the staff member continued a full-time employment.

The difference between the ISU proposal and the policy approved by the board for the University of Iowa in December 1981 is in the applicability of the policies to employees. The ISU proposal would apply to faculty generally. The policy approved for the University of Iowa in December applies only to tenured faculty. The Board Office recommended that the ISU policy be restricted to tenured faculty.

Iowa State administrators indicated that the program would operate within established budget constraints.

The Board Office recommended approval of the proposed policies. A complete copy of the Iowa State University Phased Retirement Policy for Faculty and Professional and Scientific Staff is on file in the Board Office.

MOTION:

Dr. Harris moved that the board approve the proposed phased retirement policy for ISU tenured faculty and professional and scientific staff with the understanding that: a) the board will give final approval of individual phased retirement plans; b) a report will be made to the board annually on the operation of the policy; and c) the policies are proved on an experimental basis for a five-year period through June 30, 1987. Mrs. Jorgensen seconded the motion and it passed unanimously.

FINAL BUDGET 1982-83. It was recommended that the final operating budgets for 1982-83 be approved as follows:

General University	\$132,913,767
Experiment Station	13,505,713
<u>Operative Extension Service</u>	<u>15,869,120</u>
<u>Total - General Program Operations</u>	<u>\$162,288,600</u>
<u>University Housing System</u>	<u>\$ 20,819,200</u>

The Board Office reported that the total income budget for the General University of \$132,913,767 remains unchanged from the preliminary budget. According to the institution, there was reallocation of funds from supplies and services and among the three salary categories. Otherwise, expenditures are identical to those in the preliminary budget. The final budget agrees with the preliminary budget on salary policy, according to the Board Office.

The total proposed final budget for the Agriculture and Home Economics Experiment Station of \$13,505,713 remains unchanged from the preliminary budget. Regarding expenditures, the amount allocated for salaries has been increased with respect to the preliminary budget by 1.4 percent in order to maintain the same salary policy as established for the General University. The funds have been reallocated from supplies and services (4.7 percent) and equipment (52.7 percent).

IOWA STATE UNIVERSITY

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For the Cooperative Extension Service in Agriculture and Home Economics, the proposed final budget of \$15,869,120 is about \$229,000 greater than the preliminary budget approved by the Board of Regents due to a "revised estimate of the proposed federal budget for the Smith-Lever program, which currently is under consideration in Congress."

In order to follow the salary policy for the General University the amount for salaries in the Cooperative Extension Service has been adjusted by 1.5 percent relative to the preliminary budget. Supplies and services have been increased by 1.2 percent. Funding for these adjustments is derived from the additional \$229,000 from the federal government.

In discussing other programs of the university, the Board Office noted that restricted program operations consist of contracts and gifts for special purposes and auxiliary enterprises such as the university housing system, concert series and intercollegiate athletics.

The amount estimated for contracts and gifts for 1982-83 amounts to \$32.7 million, as compared with \$31.9 million for 1981-82. The Board Office said it was particularly difficult to estimate federal funds because of the uncertainty of federal budget policies and the result of any reorganization of federal energy programs. The proposed auxiliary enterprise budget of \$64.3 million compares with \$60.5 million for 1981-82. These funds are for self-supporting enterprises such as residence halls and service departments. The proposed final budget for the university housing system amounts to \$20,819,200. The bond covenants require budgeted income be adequate to cover operating expenses, debt service, and reserve funds.

The proposed final budgets are consistent with the preliminary budget with only modest adjustments resulting from detailed institutional budget analysis, according to the Board Office. The only change in funding from the preliminary budget as approved by the Board of Regents is in the amount of \$229,000 of federal funds for the Cooperative Extension Service. The Board Office recommended approval.

MOTION:

Mrs. Anderson moved that the final operating budgets for 1982-83 for Iowa State University (as shown on the previous page) be approved. Mr. Neu seconded the motion and it passed unanimously.

APPOINTMENT OF SECRETARY AND TREASURER. It was recommended that Bernard O. Randol, Controller, be reappointed university Secretary for the fiscal year beginning July 1, 1982; and that Warren R. Madden be reappointed as university Treasurer for the fiscal year beginning July 1, 1982.

MOTION:

Mrs. Anderson moved that the board approve the appointments of Mr. Randol and Mr. Madden as Secretary and Treasurer, respectively, of Iowa State University. Mr. Wenstrand seconded the motion and it passed unanimously.

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AMENDMENT TO MEMORANDUM OF UNDERSTANDING; MEMORIAL UNION SPACE FOR USE BY ISU BOOKSTORE. It was recommended that the board approve the amendment to the Memorandum of Understanding between the Iowa State Memorial Union and the board for the benefit of Iowa State University.

The Board Office, in supporting information, said that effective July 1, 1981, the board and the Memorial Union entered into a Memorandum of Understanding to provide space for the operation of the university bookstore and space for storage of materials for the bookstore. The bookstore, earlier this year, had utilized Room 252 of the Memorial Union as storage space. Because of the needs of the admissions program, the room was vacated by the bookstore. Since the room is available again due to a move by the admissions program, the bookstore would like to resume its use of the space.

The rental rate of \$3.00 per square foot per year for 1009 square feet is the same rate as provided in the 1981 Memorandum of Understanding and is considered fair and equitable. All other terms and conditions of the Memorandum of Understanding remain unchanged.

MOTION:

Mr. Nolting moved that the board approve the amendment to the Memorandum of Understanding between the Iowa State Memorial Union and the board for the benefit of Iowa State University, which will provide the use of Room 252 in the 1978 addition of Iowa State Memorial Union to the university's bookstore at an annual rate of \$3,027 (\$3.00 per square foot per year) beginning July 1, 1982, and continuing until changed by mutual agreement of the parties. Dr. Harris seconded the motion and upon the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee

NAY: None

ABSENT: McDonald

MEMORANDUM OF UNDERSTANDING; MEMORIAL UNION SPACE TO BE USED BY ISU ADMINISTRATIVE DATA PROCESSING. It was recommended that the board approve the Memorandum of Understanding with the Iowa State Memorial Union for the use of Rooms 253 and 257 by Administrative Data Processing.

The Board Office said the university's Administrative Data Processing (ADP) will be vacating Room 256 of the Memorial Union and moving to Room 257. Room 257 consists of 552 square feet of storage space. The ADP will continue to occupy Room 253 as an office. The space is used by ADP in connection with the on-line registration process held in the Memorial Union each academic term.

The university reported that funds for the payment of rent are available and that the terms are fair and equitable.

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MOTION:

Mrs. Anderson moved that the board approve the Memorandum of Understanding with the Iowa State Memorial Union for the use of Rooms 253 and 257 by Administrative Data Processing at an annual rate of \$2,460, commencing on July 1, 1982, and ending on June 30, 1983. Mr. Wenstrand seconded the motion and upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
Murphy, Neu, Nolting, Wenstrand,
Brownlee

NAY: None

ABSENT: McDonald

TRAFFIC AND PARKING REGULATIONS. It was recommended that the board receive the Traffic and Parking Regulations for the university for 1982-83 and approve the campus speed limits, parking fees and charges, and the amount of sanctions for violations of the rules.

In supporting information, the Board Office reported that in February 1982 the board approved general traffic and parking regulations for ISU to be included in the Iowa Administrative Code. It was reported to the Board Office by Joseph Royce, counsel to the Administrative Rules Review Committee, that those regulations were approved by the committee on June 10, 1982.

Mr. Barak added that there had been some suggestions for changes made by the Administrative Rules Review Committee. Reid Crawford reported that in order to satisfy concerns of the committee, the rules concerning student registration were revised slightly. The Administrative Rules Review Committee suggested that in the future the university replace the generic rules and incorporate the traffic manuals by reference. The traffic manuals then would be submitted to the committee.

Concerning the second part of the recommendation to the board, the Board Office said that specific Traffic and Parking Regulations have been adopted in accordance with the Iowa Administrative Code. There are no changes in the speed limits, parking fees and charges, and the amount of sanctions for violations of the rules from what the board approved last year.

Reid Crawford said that the only change was that the university previously had required all students to register their cars whether used on campus or not. This was believed by the Administrative Rules Review Committee to be inconsistent. The rule was changed so that only those students who use their cars on campus need register.

MOTION:

Mr. Nolting moved that the board receive the Traffic and Parking Regulations for the university for 1982-83 and approve the campus speed limits, parking fees and charges, and the amount of sanctions for violations of the rules. Mr. Wenstrand seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for the period of May 21 through June 17, 1982, had been received, was in order, and was recommended for approval, assuming the university furnished a satisfactory explanation for the level of professional fees proposed for partial remodeling in the Student Services Building.

The board was requested to ratify executive secretary award of the following construction contracts:

Iowa State Center--Resurface Parking Lots

Award to: Des Moines Asphalt and Paving Co., Des Moines, Iowa \$243,906.95

The university also presented an initial project budget totaling \$360,000. This is the same amount as was approved preliminarily by the board in May. One difference in the budget, however, is that the favorable bid allows the university to reserve \$90,000 for future contracts. The original budget provided for renovation of approximately two-thirds of the main parking lot. Slightly more than two-thirds will now be able to be accomplished.

Dairy Industry--Ground Floor Partial Remodeling

Award to: L.T.T., Inc., Ames, Iowa \$26,900.00

The Board Office reported that the executive secretary awarded this project using a Form B because the apparent low bidder submitted the bid for this project on an incorrect form of bid. The bid was submitted on a form of bid for another ISU project bid on the same day. This irregularity was waived since the bid bond and envelope in which the bid was submitted were appropriately marked for the subject project. The error was made in good faith and bidder did, for the record, transfer the bid made on this project to the proper form.

The excellent bids received enabled the university to submit an amended project budget reducing the overall cost from \$60,000 to \$37,000 funded by Building Repairs. The university had estimated the remodeling costs on 925 square feet at \$59.46 per square foot. The revised cost, after bids, is \$34.59 per square foot.

Fire Safety Improvements--Contract II--Fire Alarm Systems, Exit and Emergency Lighting, and Electrical Improvements in Ten Buildings (Agronomy Hall, Coover Hall, Dairy Industry and Food Technology Laboratory, Davidson Hall and Industrial Education I, Physics Building and Addition, Science Hall, Sweeney Hall)

Award to: Sweeney-Manning-Seivert, Inc., Granger, Iowa \$86,500.00

The university also submitted an amended project budget showing this award within the overall funded project of \$2 million.

ISU Stadium--Paint Exposed Steel

Award to: Agee, Inc., Des Moines, Iowa \$18,950.00

The university submitted a revised project budget reducing the costs from the approved amount of \$60,000 to \$30,000.

Quadrangle Renovation--Equipment

The Board Office reported that the board sold \$715,000 in academic revenue bonds for movable equipment for the renovated Old Veterinary Medicine Quadrangle. Equipment so funded comes under an entirely different set of procedures than normal institutional purchases. That procedure is set forth in Section 8.07 of the Procedural Guide and requires the purchase orders for the most part to be handled in a manner similar to any other construction project. These requirements are imposed because of language in Chapter 262A, Section 262.34 of the Code.

This is the first purchase of equipment for the Quadrangle to come to the board. The executive secretary awarded the contract. Board ratification of action taken was requested.

Group I--Office Metal Furniture

Award to: General Business Equipment, Sioux City, Iowa \$243,916.62

Curtiss Hall--North and South Stairwells and Remodeling

Award to: Francis Peters Construction, Inc., Newton, Iowa \$305,997.00

The university submitted a revised project budget for approval. The original budget totaled \$350,000. The revised budget totals \$460,000. The amount for Fire Safety Improvements charged to this budget goes from \$231,500 to \$279,600; Utilities--Campus Improvements' share from \$48,500 to \$63,400; and Building Repairs' share from \$70,000 to \$117,000.

The Board Office noted the following reasons for the increases:

1. Additional work ordered by the Fire Marshal through establishment of new basement exits at an estimated construction cost of \$35,000.
2. A university failure to include the cost of primary electrical switch-gear in the initial budget, at an estimated cost of \$68,600. The university now, as a cost-saving device, intends to undertake this portion of the work using plant forces. The university would procure the equipment directly from the manufacturer with resulting savings in cost and time. Since this exceeds the \$50,000 level with which the institutions can carry out such work, the board needs to approve use of Physical Plant forces to carry out the electrical improvements in this project. The Board Office recommended approval.
3. The bids received on alternates indicated that the original budget was insufficient to complete the corridor and stairwall renovation. That work, estimated to cost \$25,000, would be bid at a later date.

The contract award was made by the executive secretary because it was within the budgeted amount. The revised budget is needed, however, to carry out all work necessary in the overall Curtiss Hall project.

The board was requested to award the following construction contracts:

Library Addition--Equipment

Award for Carpeting recommended to:

Storey-Kenworthy Co., Des Moines, Iowa \$116,368.00
(second low bid of 13 bids received from 8 different vendors)

The university provided justification for this award being made to the second low bidder.

The low bid amount was for Bigelow carpet in the amount of \$111,574. Bigelow Carpets stated that the type of carpet bid would require them to attach a statement that stated there would be no recourse for streaking. In addition, the low bid was for a rectangular design rather than a square design, which runs counter to the other interior furnishings in the Library Addition. Also, the color was different than that specified. Finally, the university notes anticipation of a useful life of 10 to 15 years for carpeting in the library. When life-cycle costs were considered, the apparent low bid was not acceptable.

The Board Office explained that the reason the board was involved in this contract was due to the use of academic revenue bonds for movable equipment for the Library Addition. The procedural requirements are the same as those set forth under the Quadrangle equipment award above.

13th Street/Stange Road--Traffic Signal Construction

The Iowa Department of Transportation (IDOT) has agreed to add to the 1982 Institutional Roads Construction Program a \$10,150 project for mandatory traffic signal alterations at the intersection of 13th Street and Stange Road in connection with the extension of 13th Street to the west by the city of Ames. The traffic signal project would be cost-shared with the city of Ames.

The IDOT has now submitted an agreement to formalize this project which provides that approximately \$10,150 would be made available for payment of this signal equipment. The city of Ames' contribution is estimated to be an additional \$18,199. The Board Office recommended approval.

The board was requested to approve the following revised project budget:

Utilities--Heating Plant Energy Conservation Improvements

The university initially reported this project to have an estimated cost of \$98,000. After a detailed review of the project requirements, the engineer has advised that the construction cost should be \$193,000. The source of funds remains Fuel Savings.

The university submitted Final Reports on four projects. The Board Office said all were in order and were recommended for approval.

The board was requested to take action on the following consultant contracts:

Westgate and Lyon Halls--Window Replacement

The board in April approved a \$130,000 project funded by Dormitory System Surplus. It was noted at that time that design services would be furnished by the Physical Plant. The Board Office said the university had now decided to contract for those services in order to complete the replacement work before the heating season.

The board was requested to ratify a contract with Dulaney and Associates, Ames, Iowa, for full design services on an hourly rate basis to maximums of \$4,600 for Westgate Hall and \$6,400 for Lyon Hall. This is 8.5 percent of the overall project cost of \$130,000.

Synchrotron--Remodel for Geotechnical Research Laboratory

Ratify selection of Rietz Engineering Consultants, Ames, Iowa, to provide full-range design services on this project. Compensation is on an hourly rate basis to a maximum of \$18,930 plus reimbursables of \$1,070. The total fee of \$20,000 calculates to 8.7 percent of the overall project budget of \$230,000.

Student Services Building--Second Floor Partial Remodeling

Ratify selection of Bussard/Dikis Associates Ltd., Des Moines, Iowa, to provide full-range services on an hourly basis to a maximum of \$8,600 plus reimbursables of \$1,054. This \$9,654 fee calculates to 12.1 percent of the approved project budget of \$80,000. The Board Office noted that this is somewhat on the high side of fees for remodeling work, unless this remodeling is particularly complicated. The initial project description, as approved by the board in May, did not seem to indicate a particularly difficult project.

The Board Office asked the university to comment concerning the negotiation process on this fee. Vice President Moore said the firm of Bussard/Dikis Associates, Ltd., was the original architect for this building and had subsequently worked on a remodeling project for the building. The university felt the firm was the best qualified and probably would be less expensive in the long run because it was familiar with the building and would already have many of the necessary plans and papers. He pointed out that the maximum fee might not be reached since it was on an hourly basis; however, when doing remodeling work it was never known in advance just how complicated the job would be. Mr. Richey asked if the hourly rates for the project were competitive; it was agreed that they were. Assistant Vice President Madden mentioned that the higher cost was influenced somewhat by the necessity to complete the work in the building by the start of classes this fall since this is an important building for student services. The architect needed to spend more hours than normal over a shorter time span.

Mr. McMurray said the Board Office felt it was necessary to point out such things as this which are beyond the norm. It is important that one

institution not set a pattern of a higher fee structure because of incomplete negotiation. Vice President Moore agreed with this point. He was confident, however, that in this case the university was getting a good architect at a reasonable price.

Roof Replacements--1982

Ratify selection of Frevert-Ramsey-Drey-Kobes, Architect/Engineers, Inc., of Des Moines, Iowa, to furnish full-range services for roof replacements for Heating Plant, Dairy Industry, and Botany Hall. Services would be provided on an hourly rate basis to a maximum of \$4,500.

Utilities--Systems Study

The board in March approved a contract with Stanley Consultants, Muscatine, Iowa, to prepare a study intended to detail future utility generation needs of the Iowa State University heating plant. Compensation was a multiple of direct personnel expense to a maximum of \$64,000 including reimbursables.

The university now recommended that the Phase I study be expanded to encompass a study of the heating plant coal handling system and ash handling system. Additional compensation would be to a maximum of \$7,700, making the maximum compensation due under the Phase I contract \$71,700.

The university also now recommended entering into a Phase II agreement to address the development of utility needs pertaining to distribution of steam, electricity, chilled water, compressed air, and natural gas system, and include all engineering services and any other services required for a complete report. A brief analysis of the potable water system, sanitary sewer system, and storm sewer system would also be included. Compensation would again be on a multiple of direct personnel expense basis to a maximum fee of \$52,500. Source of funds for the agreement would be Fuel Savings.

MOTION:

Mr. Wenstrand moved that the board approve the Register of Capital Improvement Business Transactions for the period May 21 through June 17, 1982; ratify award of construction contracts made by the executive secretary; award the construction contracts; approve the agreement with IDOT; approve the revised project budgets; approve the final reports; approve the use of Physical Plant Forces; approve and ratify the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mrs. Murphy seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, June 17, 1982.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following actions:

Appointment:

Dr. Tony N. McAdams, Professor and Head, with tenure, Department of Management, effective August 1982. Salary: \$40,000.00.

Change of Status:

Dr. Glenn L. Hansen, from Associate Professor and Acting Dean to Associate Professor and Dean of Continuing Education and Special Programs, effective June 16, 1982. Salary 1982-83: \$45,000.00.

Change of Title:

Dr. Robert D. Stansbury, from Vice President for Administration Services to Vice President for Administration and Finance, effective July 1, 1982.

MOTION:

Mr. Nolting moved that the board approve the appointment of Dr. McAdams, the change of status of Dr. Hansen, and the change of title for Dr. Stansbury. Mr. Neu seconded the motion and it passed unanimously.

REPORT ON OPERATION OF TENURE POLICIES 1981-82, UNIVERSITY OF NORTHERN IOWA. The report on operation of tenure policies at the University of Northern Iowa for 1981-82 was discussed under the general docket item on tenure.

The report on Operation of Tenure Policies 1981-82, University of Northern Iowa, was received by general consent of the board.

EDUCATIONAL OPPORTUNITY PROGRAM. It was recommended that the board:

1. Receive the UNI administration's response to the recommendations made in the evaluation of the UNI Educational Opportunity Program.
2. Request the university to establish an ongoing systematic evaluation system for all of the university's administrative units.
3. Request the university to proceed with following up on appropriate recommendations contained in the evaluator's report as soon as possible.

In its background information, the Board Office stated that the University of Northern Iowa had submitted a report (distributed to board members), prepared by university administration, which constituted the administration's response to the UNI Educational Opportunity Program Evaluation Report. Board members previously had received copies of this evaluation of the University of Northern Iowa's Educational Program prepared by Robert L. Carter, Jack Kirkland, and Clarence Shelley (May 1982). The university's response consisted of a background statement on the development of the Educational Opportunity Program, a discussion of some of the problems and concerns of the program over the years, and specific responses to eighteen program recommendations. Complete copies of the evaluation and the university's response are on file in the Board Office.

The administration's response to the evaluation report describes how the Educational Opportunity Program was born out of the turmoil of the late 1960s. The development of the program was an ambitious one and the program has been regarded by those both on- and off-campus as complex. The administration noted that "it is regrettable that in the press of events leading to the establishment of the program, there was not a provision for evaluation." Subsequent suggestions by the administration to those in the EOP about evaluation were not "enthusiastically received." The administration noted "it was implied that any kind of evaluation would be construed as a threat to the support or existence for the program by its constituents both off and on the campus." It was unfortunate that suggestions for evaluation, complaints about the program, and even attempts to enforce the university's business management procedures were, apparently, viewed as "institutional racism."

The administration stated that except for some controversy surrounding the development of the EOP program in the late 60s, few substantive complaints were conveyed to the administration. Together, the concerns about "institutional racism," the relatively low number of complaints about the program, and the existence of a considerable amount of apathy on the part of faculty and white students about the EOP program resulted in very little attention being paid to the operation of the EOP program, even in areas where it was most appropriately needed.

As a result of the criticisms and subsequent attention brought to the program by a group of black students, the administration indicated there

would be an evaluation of some kind and proceeded to make preliminary plans for an evaluation. After consulting with the Faculty Senate, the senate proposed a procedure which the administration thought was reasonable and subsequently accepted it. The evaluation was conducted, based on a self-study developed by the staff of the EOP program and a two and a half day visit by three outside consultants.

The administration noted that although the external evaluation report "has its flaws," [it] should probably be very helpful to us." The administration reported that the outside evaluation should "facilitate taking some actions which otherwise might have been very difficult and might have aroused student and community opposition and criticism."

The Board Office said that, in view of this experience, it would seem advisable to ensure that circumstances such as those which influenced the University of Northern Iowa administration not to take earlier corrective action not prevent the administration from taking corrective action on this and other programs in the future. An ongoing systematic periodic review (i.e., 5-6 years) of all administrative units would be a way of ensuring that all units are appropriately evaluated periodically and that no individual unit is especially singled out for evaluation. Such a system of review should not, of course, prevent a special review should circumstances warrant it. Perhaps a system of periodic reviews of all units such as that utilized by the University of Iowa for many years would be helpful.

The Board Office urged that the university take corrective action along the line of its responses to the eighteen recommendations (of the evaluation report) at the earliest possible time. This would help ensure that students in the EOP program receive the most effective services in the most efficient manner.

President Kamerick said he would like to begin the discussion by saying those things necessary to say. First, he said, it seems the university has a mess in the Educational Opportunity Program. The whole program is not a mess but the mess is there. Second, the university has begun to clean up this mess. It will clean it up and do whatever it takes to do so. Third, in cleaning up the university will be careful of the rights of all concerned. President Kamerick went on to say that expenditure controls had been made very strict. There had been an audit. He said the Educational Opportunity Program has given great service to cultural and social needs of the university and will do so in the future.

President Kamerick said he would like to comment on the second of the recommended actions, which concerned ongoing systematic evaluations of all of the university's administrative units. For eight to ten years the university has had a systematic evaluation of all of its departments. This system of review had been brought to the board. The main component of this system is an annual report by each department head for review by the vice presidents. Vice President Stansbury explained in further detail these evaluation methods at the University of Northern Iowa.

President Kamerick said there had been an implication that the university did not have systematic evaluations, but the Educational Opportunity Program was actually one of two or three exceptions to the evaluation process at the University of Northern Iowa.

Vice President Martin said the university does exempt some departments in areas where external accreditation teams come to the campus. The Educational Opportunity Program was one area of the academic program with no professional agency involvement and where the departmental review system did seem to apply. He said that in departmental evaluations, external evaluators function with the cooperation of the dean, but that had not seemed appropriate in the case of the EOP. A program such as the Educational Opportunity Program does cross areas. It is not an instructional program and usually did not command much attention. A recent North Central Association evaluation of the university as a whole did not mention the program. The University of Northern Iowa now proposed to do a thorough review at five-year intervals.

Vice President Martin said the problems in the Educational Opportunity Program are embarrassing and frustrating. There were errors of judgment and some irresponsible actions. The first priority of the university is to restore the program's reputation. The university viewed the evaluation report as a major instrument in assisting the university take corrective action.

Vice President Martin went on to say that the university hoped to move as rapidly as possible in the search for a new director. However, there was a need to be especially sensitive to student and staff participation as well as administrative staff. Since most students are absent in summer, the search committee probably would not be organized until fall. Vice President Martin said the university may be working with EOP staff even before the new director is hired to address specific problems.

Vice President Martin then commented on each of the eighteen recommendations in the evaluation report and the university's responses to each of these. Regent Neu said he did not understand number 2, which said:

Persons who direct major components should have increased budgetary and management control to improve their ability to plan, monitor, make decisions and evaluate their total activity.

Response: This relates to budgetary autonomy and we have already divided the budget into the several programs for next fiscal year.

Regent Neu asked how this could give complete control. Vice President Martin replied that he was not sure that it would, but the university was attempting to follow all recommendations. The budget previously had been centralized in the hands of the director. Now it will be separated across five separate programs. President Brownlee commented that the person in charge of each separate program would have more responsibility, but it would in no way take away from central administration's ability to control. In answer to another question from Regent Neu, Vice President Martin said these five programs would still be under the director of the whole Educational Opportunity Program.

Regent Harris then spoke. He said that over the years, perhaps for five or six years, there have been questions and concerns expressed to the board, to President Kamerick, and to Vice President Martin concerning improprieties in the budget of the program. He asked if the administration of the University of Northern Iowa had looked into any of those accusations.

Vice President Martin said that in terms of budgetary complaints, the audit reports for ten years had been checked, and no irregularities had been found. He acknowledged that there had been budget complaints in the last few years. The first years that Norris Hart was director of the Educational Opportunity Program there were few, but in the last few years the tempo had increased internally. The university had not made public statements about these complaints, but they had led to changing procedures for the use of vehicles. The university did get complaints from vendors about payments and possibly two or three other complaints. There were none from students, and Vice President Martin thought students would not have hesitated to complain if they had felt it necessary.

Regent Anderson asked if the audit referred to was by the Office of the Auditor of State. Vice President Martin said that was correct but, in fairness to the State Auditor, he had to say these audits are very general. Regent Anderson commented that this seemed to indicate that the fact that an audit showed nothing wrong would not guarantee that in fact nothing was wrong. She wondered if the university depended upon these routine yearly audits for control over other departments.

Regent Harris asked how the university had responded when confronted with complaints about drugs. Was there an internal investigation or were the local police called in? Vice President Martin said these were handled by the security office. President Kamerick added that each time these complaints were taken to the security people, there was never any kind of evidence discovered. In checking with the security office, he had learned that there was no record of any verification of drug traffic or any arrests.

Vice President Martin said most of the complaints received by the administration were from Educational Opportunity Program staff who said they were being harrassed because they were black and minority. They asked if the university did not trust them; they said the university did not understand their special problems. Vice President Martin said in retrospect it was obvious that the university should have proceeded with evaluations, but at the time university administration was made to feel that to do so would be considered harrassment.

Regent Anderson asked if the university had applied different standards to that program than to others. Vice President Martin said he did not think so, but that various EOP staff had thought so.

Regent Wenstrand said that certainly the Educational Opportunity Program had some unique characteristics, but it is a program at the university, similar to any other program. It is there to serve students. That is the

stated goal. To keep any program working well takes ongoing evaluation from university staff. Fiscal and budget concerns need to be taken fully into account for efficient management of any program.

Vice President Martin said the EOP program was a little different in terms of funding. Most is federal. Much is given by the community. Some student fees are allocated to this program and this is a sensitive area. The Business Office does not want to tell students how to spend their money.

Vice President Martin continued to discuss the recommendations of the evaluation report and the university responses:

Regent Anderson asked the university to comment on its response to recommendation 7, which read as follows.

It should be made clear to the entire EOP staff and to the university community at large that they will be held to the same standards of performance and accountability expected of all professional administrators and educators.

Response: We agree this is certainly a noble principle and we would hope to be able to reaffirm this proposition in word and deed. However, we also have an affirmative action obligation to fulfill. Unfortunately, there are too few minority group members who have substantial executive, administrative, and budgetary experience, so there will have to be "on-the-job training." We do face some recruitment problems and we are not always able to compete with institutions such as the University of California, Berkeley, for the most talented minority staff.

Vice President Martin said there is a delicate balance in this area. The university seeks to help people advance, help the protected classes, and provide for professional growth. The Educational Opportunity Program is an unusual program and needs a degree of flexibility. Mr. Richey said this in no way applies to any different standard of accountability. Flexibility is one thing and accountability another. Vice President Martin agreed.

As he continued to review the recommendations of the evaluation report, Vice President Martin said that the position of director will be restructured. There is a possibility that there will be a new position of assistant director who would have budgetary responsibilities.

Vice President Martin added that all staff must be recruited nationally. The university would like the staff to be sensitive to the local community, but it need not come from the local community. Regent Harris said people he had talked to want the best people for the job regardless of where they are from. Vice President Martin agreed that the concern about outsiders is outdated.

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Regent Harris asked Vice President Martin to comment on leadership in the black community. Vice President Martin said he felt it was somewhat presumptive for him to attempt to do this since he is not black. However, he sensed that there were some shifting coalitions, depending on the issue. He had received phone calls that expressed concern about the Educational Opportunity Program from the black community. He detected strong support for the EOP in general. He said any director of this program will have to be an extraordinarily skilled statesperson who must be able to meet people at all levels--from the streets to the board rooms. The black community in Waterloo will be very supportive, but obviously this person will not be able to satisfy everyone.

President Brownlee said he thought the record should point out that those evaluation teams' reports are the result of requests from students, faculty, and administration of the University of Northern Iowa. The record should show that the Board of Regents asked for and received a complete report from the university administration about the program, about the problems, and about some of the things that will be done to improve it. The board has reaffirmed its dedication to the goals of the program and does not intend to allow any diminution of effort along those lines. The board is directing UNI administration to assert every effort to see that those goals are accomplished with responsibility, accountability, and evenhandedness. He said he would expect frequent periodic reports, closely monitored by the board, as to the success of those efforts. President Brownlee asked if there was any dissent from this statement.

President Kamerick said he thought President Brownlee's statement summarized very well what the university should do, and he agreed with it.

President Brownlee added that the board and the university had requested the Auditor of State to conduct an audit in this area. Board members looked forward to receiving that report so they and the administration of UNI could take any further actions necessary. He wanted to reiterate that there would be further reports at subsequent meetings of the board.

Mr. Richey reiterated the importance of periodic evaluations without exception at the university. He said the Board Office was aware that there was systematic review of most programs at the university and of the reasons for the exception made for the Educational Opportunity Program. The purpose of the recommendation by the Board Office was to ensure that all programs be evaluated, which would avoid an onus to any one program.

President Kamerick thanked the board for listening to the report on the Educational Opportunity Program, and Vice President Martin said he appreciated the way the board is doing its job in this sensitive matter.

MOTION:

Mr. Nolting moved that the board (1) receive the UNI administration's response to the recommendations made in the evaluation of the UNI Educational Opportunity Program; (2) request the university to establish an ongoing systematic evaluation system for all of the university's administrative units; and request the university to proceed with following up on appropriate recommendations contained in the evaluator's report as soon as possible. Mrs. Anderson seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for the period of May 8 through June 10, 1982, had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

Steam Distribution System Improvements--1981--Russell Hall Steam Line
Award to: Young Plumbing and Heating Co., Waterloo, Iowa \$14,600.00

The Board Office reported that this subproject came in at about 50 percent of its estimated cost.

Gilchrist Hall--Emergency Power
Award to: Meisner Electric, Inc., Waterloo, Iowa \$26,700.00

West Gym--Interior Improvements--Phase I
Award to: Young Plumbing and Heating Co., Waterloo, Iowa \$42,744.00

The university will submit a revised project budget for approval at the July meeting. The budget approved by the board of \$65,000 was sufficient to cover this contract. However, the university still has to contract for equipment controls and expects a budget revision prior to that award.

The board was requested to award the following construction contracts and options:

Seerley Hall--Sloped Roof Improvements

The Board Office said bids were taken on May 4. A single bid was received which exceed the approved project budget by 69 percent. After analysis of that bid, the university recommended that the single bid received from Wood Roofing and Sheet Metal, Inc., Des Moines, Iowa, be rejected. The university would now examine design alternatives and means to obtain additional bidder interest.

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In preparation for seeking bids, the university also requested approval of a revised project budget increasing the project costs from \$77,000 to \$127,000. The primary reason for the increase is that review indicated the original project budget was inadequate to fund the necessary scope of work. Source of funds remains Building Repairs.

Science Building--Reroof West Wing

Award recommended to: Northern Cedar Service Co., Inc., Mason City, Iowa
\$118,649.00

The university also submitted a revised project budget increasing the budget from \$93,000 to \$130,000. The competition for the job and the bids received indicated that the original budget was inadequate. Source of funds remains Building Repairs.

UNI-Dome--Inflation/Heating Improvements

Award recommended to: Young Plumbing & Heating Co., Waterloo, Iowa
\$152,300.00

The university also submitted a revised project budget for approval, increasing the overall costs from \$167,000 to \$187,000. Source of funds from the Energy Management Program remains the same (\$72,000), while the amount charged to UNI-Dome Surplus Funds increases from \$95,000 to \$115,000.

The university also requested approval of a design agreement. The board previously approved negotiation. The agreement is with Geiger-Berger Associates, P.C., New York, New York, and is on an hourly rate basis to a maximum of \$11,432. Services would be provided beyond the schematic design phase. The fee calculates to 6.1 percent of the revised overall project cost of \$187,000.

The board was requested to approve the following final report:

Sabin/Seerley--Well Water System

The Board Office said this final report showed expenditures of \$27,000, was in order, and recommended approval.

The board was requested to approve the following new projects:

Maucker Union--1982 Remodeling

Source of Funds: Maucker Union Surplus Fund \$37,000.00

The university provided extensive explanation of this project which is intended to convert the Board Room office to four offices and to renovate the student publication area.

Power Plant #1--Boiler #1--Superheater Tubes Replacement

Source of Funds: Building Repairs \$72,000.00

The board was requested to approve the following consultant contract:

Turbine Generator, Plant #2, 7500 KW

Approve payment of \$964.38 to Brown Engineering Company, Des Moines, Iowa, for additional services beyond the scope of the design agreement.

MOTION:

Mr. Wenstrand moved that the board approve the Register of Capital Improvement Business Transactions for the period May 8 through June 10, 1982; ratify executive secretary award of construction contracts; award construction contracts; reject the bid for the Seerley Hall Sloped Roof Improvements; approve revised budgets; approve the final report; approve the new projects; approve the consultant contract; and authorize the executive secretary to sign all necessary documents. Mrs. Anderson seconded the motion and it passed unanimously.

LEASE AGREEMENT PROVIDING SPACE FOR KUNI IN FACILITIES OF KFMD, DUBUQUE, IOWA. It was recommended that the board approve the lease agreement with radio station KFMD, Dubuque, Iowa, for the use and benefit of the University of Northern Iowa.

In its supporting information, the Board Office said that at its April 1982 meeting, the board approved in principle the installation of a low-wattage FM translator unit for Dubuque, Iowa, for the rebroadcast of KUNI. This lease would permit the installation of the necessary transmit antenna and receive antenna on the KFMD tower at approximately the 310-foot level and the 100-foot level, respectively, and would provide space for the 10-watt translator in the existing building at the tower site.

The university reported that it attempted to secure a longer-term lease but could not do so without having cost escalators in the lease which it felt undesirable. The initial investment of \$9,545 is mostly for equipment (approximately \$7,545) with less (approximately \$2,000) required for installation expenses. Therefore, if the translator had to be moved at the end of three years, the cost of moving it would not be excessive, because the equipment is reusable.

While the lease agreement stated that the obligation for the payment of \$150 per month by the university to the station begins the first of the month following the date of the lease, the university requested permission to provide a date for the lease any time in the next six months when the university is ready to begin installation of the equipment. The university expected to have secured the necessary permits and begun installation in the next 60 days. The site at which the translator will be installed is in Jamestown Township, Grant County, Wisconsin.

It was reported to the Board Office by Mr. Larry Patten, Executive Director of the Iowa Public Broadcasting Network, that the State Educational Radio

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and Television Facility Board approved the translator for KUNI at its meeting of May 27, 1982.

MOTION:

Dr. Harris moved that the board approve the lease agreement with radio station KFMD, Dubuque, Iowa, for the use and benefit of the University of Northern Iowa, which provides that the university can install the equipment for a translator for KUNI on the property of the radio station for a sum of \$150 per month, for a term of three years, commencing at a time in the next six months that the university deems appropriate. Mr. Nolting seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen, Murphy,
Neu, Nolting, Wenstrand, Brownlee
NAY: None
ABSENT: McDonald

In answer to a question from Regent Harris, Vice President Stansbury said the delay in transmission would be very small, i.e., microseconds.

FINAL BUDGET FOR 1982-83. It was recommended that the board approve the final budgets for 1982-83 as follows:

General University	\$47,015,000
Residence System Operations	9,205,000

The Board Office reported that the institution had provided detailed explanations of the final budget for 1982-83 and any changes from the preliminary budget.

The institution had reported minor reallocations of funds for expenditures among the salary categories, a reduction of 0.5 percent in supplies and services, and an increase of about 10 percent for equipment relative to the preliminary budget. The final budget agrees with the preliminary budget on salary policy based on sample studies by the Board Office. The institution proposed to budget salary lapses at 1.4 percent of the total salary budget.

Funding remained identical to that in the preliminary budget approved by the board in May.

The estimated income of \$9,205,000 for the residence system operations is identical with that set forth in the preliminary budget approved by the Board of Regents last winter.

The Board Office noted that the institution has directed additional funds to instructional departments experiencing greater enrollments and to

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procurement of needed equipment. Accordingly, it recommended that the proposed operating budget be approved as requested by the institution.

MOTION:

Mr. Nolting moved that the board approve the final budgets for 1982-83 be approved as follows: General University, \$47,015,000; and Residence System Operations, \$9,205,000. Mrs. Anderson seconded the motion and it passed unanimously.

SPECIAL SECURITY OFFICER. The board was requested to commission Mr. Douglas Widen as permanent special security officer at the University of Northern Iowa.

Mr. Widen received certification from the Iowa Law Enforcement Academy by attending the ten-week course of police recruit training at the 51st Basic Recruit Session from January 3, 1978, through March 10, 1978. Also, Mr. Widen completed eight weeks of advanced training sessions at Iowa Lakes Community College in Emmetsburg, Iowa. He has had four and one-half years experience as police officer at Wesley, Iowa.

The board received the commissioning of Mr. Douglas Widen as permanent special Security officer at the University of Northern Iowa by general consent.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, June 17, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for May 1982 were ratified by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for May 1982.

1982-83 FINAL OPERATING BUDGET, IOWA SCHOOL FOR THE DEAF. It was recommended:

1. That the proposed education and general operating budget of \$4,739,738 be approved, and
2. That the proposed restricted program (Title I) budget of \$163,464 retain preliminary approval subject to final action on both program and funding by the Department of Public Instruction.

The Board Office reported that the proposed final operating budget is identical to that given preliminary approval at the May board meeting both in terms of income and expenditures.

The Board Office noted that, contrary to information reported in the preliminary budget approved in May, the school will not underearn institutional income in 1981-82. In a separate action following in these minutes, a 1981-82 budget ceiling increase of \$2,800 was approved by the board. This tends to support the institutional income estimate for 1982-83 of \$91,000 which now is being recommended at 97 percent of the revised 1981-82 level.

The program plans and funding for the Title I program of \$163,464 remained as reported and given preliminary approval in May. Pending action by the Department of Public Instruction, final approval would be possible in July.

MOTION:

Dr. Harris moved that the proposed education and general operating budget of \$4,739,738 be approved; and that the proposed restricted program (Title I) budget of \$163,464 retain preliminary approval subject to final action on both program and funding by the Department of Public Instruction. Mr. Nolting seconded the motion and it passed unanimously.

PROPERTY RENTALS; 1982-83 RATES. It was recommended:

1. That the board approve the rental schedule for properties and tenants at ISD for a term commencing July 1, 1982, and ending June 30, 1983; and
2. That before rates and tenants are proposed by ISD for the period beginning July 1, 1983, ISD undertake a study of its property rentals.

The Board Office explained that the school has nine dwelling units on campus, some of which include garage space, which it rents to staff, plus four single sleeping rooms and nine additional garage spaces. The rents charged for the units recognize the service rendered to ISD by the staff who occupy them. The staff who rent the units are required to provide year-round caretaker services and are assigned duties in the event of an emergency to insure the safety and welfare of students and campus residents during the academic year. The rental rates have been increased on the dwelling units by \$5 per month and on garages by \$4 per month over the 1981-82 rates. The rates on the sleeping rooms have not been changed.

The Dwelling Unit Rental Agreement form proposed for use in the rental of the nine dwelling units has been approved by the Iowa State Bar Association.

The sleeping rooms are rented on a day-to-day basis, and the garages are rented on a month-to-month basis and are not covered by written agreements.

Mr. Richey said the second part of the recommendation means that the Board Office thinks it is time to review those rental rates very carefully in terms of value received by employees and by the state to be sure the rentals are established at appropriate rates. He said the Board Office had consulted with Superintendent Giangreco and he concurred in this.

MOTION:

Dr. Harris moved that (1) the board approve the rental schedule for properties and tenants at ISD for a term commencing July 1, 1982, and ending June 30, 1983, and the use of the Dwelling Unit Rental Agreement form for use in establishing landlord-tenant relations for the units and tenants listed on the above-referenced schedule; and (2) that before rates and tenants are proposed by ISD for the period beginning July 1, 1983, ISD undertake a study of its property rentals. The study should show the fair market value of the rental units, the equitable value of the service rendered by the occupying staff-tenant, and the rent proposed for the period beginning July 1, 1983. Mr. Nolting

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seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
Murphy, Neu, Nolting, Wenstrand,
Brownlee

NAY: None

ABSENT: McDonald

APPOINTMENT OF SECRETARY-TREASURER FOR 1982-83. The board was requested to approve the reappointment of Melvin H. Kuehnhold as Secretary and Treasurer of the Iowa School for the Deaf for the year beginning July 1, 1982, with the understanding that reports to the board will be made through the Superintendent of the Iowa School for the Deaf and that the Treasurer's Bond, in the amount of \$100,000, will be purchased from the lowest responsible bidder.

MOTION:

Mr. Wenstrand moved that the board approve the reappointment of Melvin H. Kuehnhold as Secretary and Treasurer of the Iowa School for the Deaf for the year beginning July 1, 1982. Mr. Nolting seconded the motion and it passed unanimously.

1981-82 PROPOSED BUDGET CEILING INCREASE. It was recommended that the 1981-82 operating budget be increased from \$4,198,784 to \$4,201,584, or an increase of \$2,800.

The Board Office said the school had reported that small increases in indirect cost reimbursement from the Title I program and tenant rental income have resulted in a 1.5 percent overall increase in institutional income collections. The additional funds would be used for funding, in part, the campus energy improvement program.

MOTION:

Mrs. Jorgensen moved that the 1981-82 operating budget be increased from \$4,198,784 to \$4,201,584. Mr. Wenstrand seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, June 17, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for April 18, 1982, to May 29, 1982, were ratified by general consent of the board.

APPOINTMENT OF SECRETARY-TREASURER FOR 1982-82. The board was requested to approve the reappointment of M.D. Berry as Secretary-Treasurer of the Iowa Braille and Sight Saving School for 1982-83.

MOTION:

Mr. Wenstrand moved that the board approve the reappointment of M.D. Berry as Secretary-Treasurer of the Iowa Braille and Sight Saving School for 1982-83. Mr. Nolting seconded the motion and it passed unanimously.

SHARED FACULTY AGREEMENT BETWEEN IBSSS AND VINTON COMMUNITY SCHOOL DISTRICT 1982-83. It was recommended that the shared faculty agreement between the Iowa Braille and Sight Saving School and Vinton Community School District for 1982-83 be approved and be submitted in accordance with Chapter 28E of the Iowa Code.

The Board Office explained that the agreement between the Iowa Braille and Sight Saving School and Vinton Community School District provides for reimbursement to IBSSS for the services of a part-time foreign language instructor. Reimbursement for the teacher will reflect actual cost. This agreement is similar to an agreement between IBSSS and Vinton Community School District last year.

The only change recommended by the Board Office was that the proposed agreement be filed in accordance with Chapter 28E of the Code which requires that such agreements be filed with the Iowa Secretary of State's office and the county recorder. This would make the agreement consistent with the Code.

MOTION:

Mrs. Jorgensen moved that the shared faculty agreement between the Iowa Braille and Sight Saving School and the Vinton Community School District for 1982-83 be approved and submitted in accordance with Chapter 28E of the Iowa Code. Mr. Neu seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for May 1982.

FINAL BUDGET FOR 1982-83. It was recommended that the board approve the proposed budget of \$2,550,361 for 1982-83.

The proposed final budget is identical to the preliminary budget approved in May in terms of funding.

The Board Office noted a slight difference in expenditures for salaries. The budget, as originally submitted by the institution, had assumed an 8 percent increase for each administrator. As actually submitted, these salaries exceeded the estimated amount by \$1,742. This would effect an increase in anticipated salary savings by the same amount.

MOTION:

Mr. Wenstrand moved that the board approve the proposed budget of \$2,550,361 for 1982-83 including the amended salary figures. Mrs. Murphy seconded the motion and it passed unanimously.

The Board Office explained that due to the workload associated with completing the 1981-82 academic year and preparing for the extended school year, the institution had not been able to complete a Title I Program proposal for review by the Board of Regents. It was understood from the Department of Public Instruction that a firm budget amount of \$54,703 will be available for 1982-83. Iowa Braille and Sight Saving School planned to submit a Title I budget for review and approval by the board at the July meeting.

President Brownlee asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 2:14 p.m. on Thursday, April 22, 1982.


R. Wayne Richey, Executive Secretary