

Iowa Coordinating Council for Post-High School Education (ICCPHSE)

**TUESDAY, JULY 24, 2018
1:00 - 3:00 P.M.
EXECUTIVE COUNCIL MEETING
CONFERENCE CALL**

AGENDA

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| 1. Welcome | Mark Nook, Chair |
| 2. Call to Order and Introductions | Mark Nook, Chair |
| 3. Approval of Meeting Minutes – (Attachment) <ul style="list-style-type: none">• April 18, 2018 | Jeremy Varner, Recording Secretary |
| 4. Treasurer’s Report (Attachment) | Patricia Draves, Treasurer |
| 5. Update on Enrollment Reporting | Rachel Boon, Permanent Secretary |
| 6. Iowa Students Leaving the state | Patricia Draves, Treasurer |
| 7. E-Transcript Project | Rachel Boon, Permanent Secretary
Jeremy Varner, Recording Secretary |
| 8. Request for Vice-Chair | Rachel Boon, Permanent Secretary |
| 9. Plan for Future Meetings | All |
| 10. Membership for 2017-2018 (Attachment) | Mark Nook, Chair |
| 11. Listserv update | Laura Dickson, Board of Regents |
| 12. Notices of Intent (Attachment) <ul style="list-style-type: none">• Programs without concerns for ratification | Rachel Boon, Permanent Secretary |
| 13. For the Good of the Order | Mark Nook, Chair |

DRAFT -- Iowa Coordinating Council for Post-High School Education
ZOOM MEETING – 8:00 – 9:30 AM
ICCPHSE Meeting Minutes – Wednesday, April 18, 2018

1. Welcome—Mark Nook, Chair

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met via Zoom on Wednesday, April 18, 2018, at 8:00 AM. Chair Mark Nook welcomed the Council members and guests to the meeting.

2. Call to Order and Introductions—Mark Nook, Chair

Chair Nook called the meeting to order. Council members introduced themselves. The following individuals were present:

Members of State Board of Education

No members present.

Institutional Representatives

Dan Kinney, Iowa Western Community College*

Representatives of Iowa Department of Education

Jeremy Varner*

Representatives of Board of Regents

Rachel Boon*

Regent Nancy Boettger*

Mark Nook, University of Northern Iowa*

Jim Wohlpart, University of Northern Iowa*

Ann Marie VanDerZanden, Iowa State University*

Representative of Independent Colleges and Universities

Patricia Draves, Graceland University*

Representative of Iowa College Student Aid Commission

No members present.

Representative of the IPTV Board

No members present.

Representative of Private for-Profit Schools

Susan Spivey, Purdue University Global (formerly known as: Kaplan University)

Student Representatives

No members present.

Liaison Representatives

MJ Dolan, Iowa Association of Community College Trustees*

Guests

Laura Dickson, Board of Regents

Evalyn Van Allen-Shalash, University of Iowa

Loretta Collins, Simpson College

* Indicates voting delegate.

3. Approval of Meeting Minutes—Jeremy Varner, Recording Secretary

Jeremy Varner presented the ICCPHSE meeting minutes from the November 2, 2017, meeting for approval.

Action: Nancy Boettger moved and Rachel Boon seconded for approval of the minutes as presented. Motion passed.

4. Treasurer's Report—Patricia Draves, Treasurer

Patricia Draves presented the treasurer's report. Treasurer Draves presented a statement of the Council's income and expenditures through June 30, 2018. The report was accepted. Patricia indicated that ICCPHSE's expenditures fall into two categories: 1) meeting and catering costs; and 2) the Way Up conference. Patricia will send reminders to institutions that have not paid their due.

Action: Dan Kinney Sr. moved and Nancy Boettger seconded approval of the treasurer's report as presented. Motion passed.

An amendment to the motion was proposed by Rachel Boon to combine a couple categories under the Category III - Expenses (Heading). She suggested combining items A and D. The amendment passed.

5. Way Up Conference Update—Rachel Boon, Permanent Secretary

Rachel Boon noted the last Way Up Conference was held in November 2017 and the 2018 conference will be held on November 1-2 in Coralville. Way Up has been active for more than 30 years. There was discussion about the origin of ICCPHSE's support for the conference. It was noted that the conference is intended to support development of women in leadership roles with benefits to the sector. There was discussion about the role of ICCPHSE in supporting conferences broadly. Rachel will gather more information about the Way Up conference and bring it back to the group for discussion.

Nancy Boettger asked how supporting a conference fits in with the mission of the organization and whether we should continue to support this event. Susan Spivey asked if there was something else that we should be supporting. Rachel shared reasons she believes ICCPHSE continues to support this organization. Chair Nook stated that this is a small donation, although many good questions were brought to the table.

Patricia Draves asked if someone from the Way Up conference could give us some type of written statement or perhaps present information on the organization to our group as a whole. Chair Nook asked where additional financial support comes from.

Rachel Boon said that she will report back at the Executive Council meeting in July as to how ICCPHSE became involved with Way Up and what other entities support the Way Up Conference directly.

The committee gave Rachel the authorization to research answers to the member's questions and to inform the Way Up organization that the Iowa Coordinating Council for Post-High School Education will support the conference another year.

6. Membership for 2017-18—Mark Nook Chair

Chair Nook discussed the ICCPHSE membership list. He asked members to review the list and let Rachel or Laura know if there are changes.

7. Listserv Update—Laura Dickson, Board of Regents

Chair Nook reiterated the request for the ICCPHSE listserv updates, asking members to review the list and to let Rachel or Laura know of any changes.

8. Notices of Intent—Rachel Boon, Permanent Secretary

A. Programs Without Concerns for Ratification

Rachel explained the ICCPHSE Notice of Intent process. She reported that the colleges listed below had programs without concerns for ratification. Chair Nook asked for a motion.

Northwest Iowa Community College

Web Page, Digital/Multimedia & Information Resources Design
Associate of Applied Science (AAS)
CIP # 11.08010200
On-Line

Eastern Iowa Community College

Medical/Clinical Assistant
Certificate
CIP # 51.08010100
On Campus

Southeastern Community College

Entrepreneurship/Entrepreneurial Studies
Associate of Applied Science (AAS)
CIP # 52.07010200
On Campus

Western Iowa Tech Community College

- 1) Plumbing Technology/Plumber
Diploma
CIP # 46.05030100
On Campus
- 2) Broadcast Journalism
Associate of Applied Science (AAS)
CIP # 09.04020200
On Campus

Kirkwood Community College

Clinical/Medical Laboratory Technician
Associate of Applied Science (AAS)
CIP # 51.10040200
On Campus

Des Moines Area Community College

Computer and Information Security/Information Assurance
Associates in Applied Science
CIP # 11.10030200
On Campus

Indian Hills Community College

- 1) Agricultural Production Operations, Other
Associates in Applied Science
CIP # 01.03990200
On Campus

- 2) Animal/Livestock Husbandry and Production
Associates in Applied Science
CIP # 01.03020200
On Campus

University of Iowa

- 1) Data Science
Bachelor of Science
CIP # 11.0199
On Campus

- 2) Education Policy and Leadership
Doctor of Education (Ed.D.)
CIP # 13.04
On Campus

Iowa State University

- 1) Data Science
Bachelor of Science
CIP # 11.0401; 11.0501; 11.0802; 27.0501 and 27.053
On Campus

- 2) Major in Actuarial Science
Bachelor of Science
CIP # 52.1304
On Campus

- 3) Population Sciences in Animal Health
Doctor of Philosophy (Ph.D.)
CIP # 51.2510
On Campus

- 4) Master of Real Estate Development
Masters
CIP # 04.1001
On Campus and On-Line

Saint Ambrose University

- Bachelor of Social Work
Bachelor of Arts
CIP # 44.0701
On Campus

Briar Cliff University

- 1) Entrepreneurship & Small Business Management
Bachelors of Arts
CIP # 52.0701
On Campus

- 2) International Business
Bachelors of Arts
CIP # 52.1101
On Campus

Buena Vista University

Rehabilitation Health Sciences Major
Bachelors of Science (B.S.)
CIP # 51.1109
On Campus (Storm Lake)

Drake University

Data Analytics Leadership
Masters and Certificate
CIP # 51.1302
On-line

Action: Ann Marie VanDerZanden moved and Susan Spivey seconded to ratify the above noted programs. Motion passed.

12. For the Good of the Order—Mark Nook

Discussion took place regarding Future Ready Iowa (FRI). Chair Nook discussed moving toward a lobbying agenda and work related to support higher education statewide. Need to reach out to presidents and chancellors to see if there are conversations to share. There are not concerns among the community colleges, privates, and public universities. No final document has been prepared for legislators. Rachel indicated that she will monitor the rules as implementation moves forward.

The ICCPHSE Executive Council will meet on Tuesday, July 24, 2018, from 1:00 – 3:00 PM.

The meeting was adjourned at 8:43 AM

Respectfully submitted by:
Jeremy Varner, ICCPHSE Recording Secretary

Iowa Coordinating Council for Post High School Education

			7/1/2018 - 6/30/2019	
			2018-19	
			Budget	Actual
I.	ICCPHSE Beginning Balance		\$2,495.15	\$2,495.15
II.	Income			
	A. Dues			
	Board of Regents		\$300.00	\$0.00
	Dept./Education		100.00	0.00
	IAICU		300.00	0.00
	IACCT		300.00	0.00
	ICSAC		100.00	0.00
	IPTV		100.00	0.00
	IAPBS/IPSSA		300.00	0.00
			\$1,500.00	\$0.00
	B. Interest Income		0.00	0.00
	C. Articulation Conference		0.00	0.00
	Total Income		\$1,500.00	\$0.00
III.	Expenses			
	A Committee and Hospitality Expense		1,000.00	0.00
	B Distance Learning Expense		0.00	0.00
	C Way Up		500.00	500.00
	D Reserve Fund		0.00	0.00
	Total Expense		\$1,500.00	\$500.00
IV.	ICCPHSE Balance		\$2,495.15	\$1,995.15

Account Balances 04/5/2018

Balance 10 /1/2017	\$5,616.59	
Plus Revenue	0.00	
Less expenses	500.00	
Ending Balance		\$5,116.59

Components of Balance

Way Up Balance	\$1,910.77	
Carol Kay Memorial	1,210.67	
ICCPHSE Balance	1,995.15	
Ending Balance		\$5,116.59

ICCPHSE
Approved New Programs/New Locations
Submitted to the ICCPHSE List Serve

PROGRAMS WITHOUT CONCERNS

PROGRAMS TO BE LISTED ON AGENDA
FOR RATIFICATION – July 24, 2018 - ICCPHSE MEETING

Indian Hills Community College

1. Medical / Clinical Assistant
Associates in Applied Science
CIP # 51.08010100
On Campus

2. Respiratory Care Therapy / Therapist
Associates in Applied Science
CIP # 51.09080200
On Campus

Iowa State University

1. Cyber Security Engineering
Bachelor of Science
CIP # 29.0207
On Campus

2. Doctor of Education (Ed.D)
Doctoral
CIP # 13.0101
On Campus and On-Line

(Note: Drake University and Allen College withdrew their concern on June 5, 2018 via the ListServ once Iowa State University addressed their concerns)

St. Ambrose University

Bachelor of Science in Data Science and Analytics
Bachelor of Science
CIP # 11.0501, 11.0802, 27.0501 and 27.0503
On Campus

Allen College

Occupational Therapy Doctorate - Entry-level
OTD.E
CIP # 51.2306
On Campus

ICCPHSE
Approved New Programs/New Locations
Submitted to the ICCPHSE List Serve

University of Iowa

Bachelor of Arts in College of Education

1. Art Education
CIP # 13.1302
2. English Education
CIP # 13.1305
3. Foreign Language Education
CIP # 13.1306
4. Mathematics Education
CIP # 13.1311
5. Music Education
CIP # 13.1312
6. Science Education
CIP # 13.1316
7. Social Studies Education
CIP # 13.1318

On Campus

Wartburg College

Exercise Science

Bachelor of Arts

CIP # 31.0505

On Campus

(**Note:** Briar Cliff University and William Penn University withdrew their concern on July 11, 2018 once Wartburg noted that they also offered this course - via the listserv)

Iowa Western Community College

1. Laser and Optical Technology/Technician
Associates in Applied Science
CIP # 15.03040200
On Campus
2. Machine Tool Technology/Machinist
Diploma
CIP # 48.05010100
On Campus
3. Electrician
Diploma
CIP # 46.03020100
On Campus

ICCPHSE
Approved New Programs/New Locations
Submitted to the ICCPHSE List Serve

Southeastern Community College

1. Occupational Therapy Assistant
Associates in Applied Science
CIP # 51.08030200
On Campus

2. Advanced Automation & Robotics Technology
Associates in Applied Science
CIP # 15.04060200
On Campus

3. Pharmacy Technology
Diploma
CIP # 51.08050100
On Campus

University of Iowa (*Note: 20-Day ends 07/24/2018)
Professional Master of Business Administration*
PMBA
CIP # 52.0201
On-line (**Program already exists on-campus**)

Drake University (*Note: 20-Day ends 07/25/2018)
1. Master of Public Administration*
Master's degree
CIP # 44.0401
On-Line (**Program already exists on-campus**)

2. Master of Business Administration*
Master's degree
CIP # 52.0201
On-Line (**Program already exists on-campus**)

IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION
Membership 2017-2018
July 2018

I. Appointed by the State Board of Education

A. Members of the Board of Education	
<u>Member</u>	<u>Alternate</u>
<p>Ms. Bettie Bolar 2155 230th Street Marshalltown, Iowa 50158 (641) 752-0850 bettie.bolar@gmail.com</p>	<p>Mr. Michael C. Bearden Clapsaddle-Garber Associates 16 East Main Street, Suite 400 Marshalltown, Iowa 50158 (641) 752-6701 mbearden@cgaconsultants.com</p>
B. Institutional Representatives	
<u>Member</u>	<u>Alternate</u>
<p>Dr. Daniel Kinney, President Iowa Central Community College Administrative Center One Triton Circle Fort Dodge, IA 50501 (515) 574-1150 (515) 576-7207 (Fax) kinney@iowacentral.edu</p>	<p>Dr. Don Doucette, Chancellor Eastern Iowa Community College 306 West River Drive Davenport, IA 52801 (563) 336-3304 (563) 336-3303 (Fax) ddoucette@eicc.edu</p>
<p>Dr. Dan Kinney, President Iowa Western Community College 2700 College Road, Box 4C Council Bluffs, IA 51502-3004 (712) 325-3201 (712) 325-3216 (Fax) dkinney@iwcc.edu</p>	<p>Dr. Michael Ash, President Southeastern Community College 1500 West Agency Road P. O. Box 8015 West Burlington, IA 52655 (319) 208-5050 (319) 752-4033 (Fax) mash@scciowa.edu</p>
<p>Mr. Jay A. Nardini Hawkeye Community College Trustee & IACCT Board Member 2712 Orchard Drive, Suite #B Cedar Falls, IA 50613 (319) 277-1610 jnardini@cfu.net</p>	<p>Ms. Cheryl Langston IACCT Past Board Chair 1710 Northwestern Avenue Ames, IA 50010 (515) 232-8984 heggenlanston@gmail.com</p>

C. Representatives of Dept. of Education	
<u>Member</u>	<u>Alternate</u>
Mr. Jeremy Varner, Administrator Division of Community Colleges Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-8260 (515) 419-9988 (Cell) (515) 242-5988 (Fax) jeremy.varner@iowa.gov	Dr. Barbara Burrows, Bureau Chief Bureau of Community Colleges Division of Community Colleges Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-3031 (515) 242-5988 (Fax) barbara.burrows@iowa.gov

II. Appointed by the Board of Regents, State of Iowa

A. Representatives of Member Institutions	
<u>Member</u>	<u>Alternate</u>
Mr. Bruce Harreld, President University of Iowa 101 Jessup Hall Iowa City, IA 52242 (319) 335-3549 (319) 335-0807 (Fax) bruce-harreld@uiowa.edu	Dr. Tanya Uden-Holman, PhD Associate Provost University of Iowa 111 Jessup Hall Iowa City, IA 52242 (319) 384-4070 (319) 335-3560 (Fax) tanya-uden-holman@uiowa.edu
Dr. Wendy Wintersteen, President Iowa State University 1750 Beardshear Hall Ames, IA 50011 (515) 294-2042 (515) 294-0565 (Fax) wwinters@iastate.edu	Dr. Ann Marie VanDerZanden, Associate Provost Iowa State University 1550 Beardshear Hall Ames, IA 50011 (515) 294-5553 (515) 294-8844 (Fax) vanderza@iastate.edu
Dr. Mark Nook, President University of Northern Iowa 20 Seerley Hall Cedar Falls, IA 50614-0705 (319) 273-2566 (319) 273-6494 (Fax) mark.nook@uni.edu	Dr. Patrick Pease, Associate Provost University of Northern Iowa Seerley Hall 20 Cedar Falls, IA 50614-0707 (319) 273-2518 (319) 273-3153 (Fax) patrick.pease@uni.edu

B. Board of Regents	
<u>Member</u>	<u>Alternate</u>
Regent Nancy Boettger 926 Ironwood Road Harlan, IA 51537 712-744-3290 regent.boettger@iowaregents.edu	Dr. Jason Pontius, Assoc. Chief Academic Officer Board of Regents 11260 Aurora Avenue Urbandale, IA 50322 (515) 281-3934 (515) 281-6420 (Fax) jason.pontius@iowaregents.edu
C. Representatives of Board of Regents	
<u>Member</u>	<u>Alternate</u>
Dr. Jim Wohlpart, Provost University of Northern Iowa Seerley Hall 1 Cedar Falls, IA 50614-0707 (319) 273-2517 (319) 273-3153 (Fax) jim.wohlpart@uni.edu	Dr. Patrick Pease, Associate Provost University of Northern Iowa Seerley Hall 20 Cedar Falls, IA 50614-0707 (319) 273-2518 (319) 273-3153 (Fax) patrick.pease@uni.edu
Dr. Rachel Boon, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 281-3332 (515) 281-6420 (Fax) rachel.boon@iowaregents.edu	Dr. Jason Pontius, Assoc. Chief Academic Officer Board of Regents 11260 Aurora Avenue Urbandale, IA 50322 (515) 281-3934 (515) 281-6420 (Fax) jason.pontius@iowaregents.edu

III. Appointed by the Iowa Association of Independent Colleges and Universities

A. Members of the Board of Trustees of Member Institutions	
<u>Member</u>	<u>Alternate</u>
Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu	Dr. Kathleen (Katie) Clauson Bash, Vice President of Institutional Effectiveness Graceland University 1 University Place Lamoni, IA 50140-1699 (641) 784-5064 (641) 784-5058 (Fax) katie.bash@graceland.edu

<p>Dr. Earl "Marty" Martin, President Drake University 2507 University Avenue Des Moines, IA 50311-4505 (515) 271-2191 (515) 271-3016 (Fax) president@drake.edu</p>	<p>Dr. Sue J. Mattison, Provost Drake University 202 Old Main Des Moines, IA 50311-4505 (515) 271-3751 (515) 271-2954 (Fax) sue.mattison@drake.edu</p>
<p>Dr. William R. Duffy II, President Upper Iowa University 605 Washington Street Fayette, IA 52142 (563) 425-5221 duffyww@uiu.edu</p>	<p>Dr. Kurt W. Wood, Provost Upper Iowa University 605 Washington Street Fayette, IA 52142 (563) 425-5284 woodk@uiu.edu</p>

B. Representatives of Independent Colleges	
<u>Member</u>	<u>Alternate</u>
<p>Dr. Barbara Quijano Decker, President Mercy College of Health Sciences 928 – 6th Avenue Des Moines, IA 50309 (515) 643-6600 (515) 643-6698 (Fax) bdecker@mercydesmoines.org</p>	<p>Dr. Robert J. Loch, Dean of Allied Health Mercy College of Health Sciences 928 – 6th Avenue Des Moines, IA 50309 (515) 643-6679 rloch@mercydesmoines.org</p>
<p>Dr. Jay Simmons, President Simpson College 701 North C Street Indianola, IA 50125 (515) 961-1611 jay.simmons@simpson.edu</p>	<p>Dr. Mark Gammon, Associate Dean Simpson College 701 North C Street Indianola, IA 50125 (515) 961-1685 mark.gammon@simpson.edu</p>

IV. Appointed by Iowa College Student Aid Commission

<u>Member</u>	<u>Alternate</u>
<p>Mr. Jason Grinstead Iowa College Student Aid Commission 430 East Grand, 3rd Floor Des Moines, IA 50309-1920 (515) 725-1006 (515) 725-3401 (Fax) jason.grinstead@iowa.gov</p>	<p>Ms. Karen Misjak, Executive Director Iowa College Student Aid Commission 430 East Grand, 3rd Floor Des Moines, IA 50309-19209 (515) 725-3410 (515) 725-3401 (Fax) karen.misjak@iowa.gov</p>

V. Appointed by Iowa Public Broadcasting Board

<u>Member</u>	<u>Alternate</u>
Mr. Ken Harrison Iowa Public Television PO Box 6450 Johnston, IA 50131-6450 (515) 725-9720 (515) 725-9838 (Fax) ken.harrison@iptv.org	Ms. Tiffany Morgan Iowa Public Television PO Box 6450 Johnston, IA 50131-6450 (515) 725-9712 (515) 725-9838 (Fax) tiffany.morgan@iptv.org

VI. Appointed by Private for-Profit Schools

<u>Member</u>	<u>Alternate</u>

VII. Liaison Representatives – Ex Officio Non Voting

<u>Iowa Assoc. of Ind. Colleges & Universities</u> Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu	<u>Iowa Department of Education</u> Dr. Ryan Wise, Director Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-3436 ryan.wise@iowa.gov
<u>Iowa Association of Community College Trustees</u> Ms. MJ Dolan, Executive Director 855 East Court Avenue Des Moines, IA 50309 (515) 282-4692 (515) 282-3743 (Fax) mjdolan@iacct.com	<u>Board of Regents, State of Iowa</u> Dr. Rachel Boon, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 281-3332 (515) 281-6420 (Fax) rachel.boon@iowaregents.edu

**IOWA COORDINATING COUNCIL EXECUTIVE COMMITTEE
2017-2018**

<p><u>Chair</u></p> <p>Dr. Mark Nook, President University of Northern Iowa Seerley Hall 1 Cedar Falls, IA 50614-0705 (319) 273-2566 (319) 273-6494 (Fax) mark.nook@uni.edu</p>	<p><u>Vice-Chair</u></p> <p>Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu</p>
<p><u>Permanent Secretary</u></p> <p>Dr. Rachel Boon, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 281-3332 (515) 281-6420 (Fax) rachel.boon@iowaregents.edu</p>	<p><u>Recording Secretary</u></p> <p>Mr. Jeremy Varner, Administrator Division of Community Colleges Iowa Department of Education 400 East 14th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-8260 Cell: (515) 419-9988 jeremy.varner@iowa.gov</p>
<p><u>Treasurer</u></p> <p>Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu</p>	<p><u>Immediate Past Chair</u></p> <p>Dr. Daniel Kinney, President Iowa Central Community College Administrative Center Fort Dodge, IA 50501 (515) 574-1150 (515) 576-7207 (Fax) kinney@iowacentral.edu</p>