

The State Board of Regents met at the University of Northern Iowa, Cedar Falls, Iowa on Wednesday, July 23, 1975. Those present were:

July 23

Members of State Board of Regents:

Mrs. Petersen, President	All Sessions
Mr. Bailey	All Sessions
Mr. Baldrige	All Sessions
Mr. Barber	All Sessions
Mr. Brownlee	All Sessions
Mrs. Collison	All Sessions
Mr. Shaw	All Sessions
Mr. Slife	All Sessions
Mr. Zumbach	All Sessions

Office of State Board of Regents:

Executive Secretary Richey	All Sessions
Mr. Caldwell	Arr. 9:30 a.m.
Mr. McMurray	All Sessions
Mr. Tucker	Morning Only
Mr. Volm	Morning Only
Pauline Van Ryswyk, Secretary	All Sessions

State University of Iowa:

President Boyd	All Sessions
Vice President Brodbeck	All Sessions
Assistant Vice President Small	All Sessions
Director Hawkins	All Sessions
Acting Director McQuillen	All Sessions
Business Manager and Treasurer Mossman	All Sessions

Iowa State University:

President Parks	Exc. 4:00 p.m.
Vice President Hamilton	Exc. 4:00 p.m.
Vice President Moore	Exc. 4:00 p.m.

University of Northern Iowa:

President Kamerick	All Sessions
Provost Martin	All Sessions
Vice President Stansbury	All Sessions
Vice President Voldseth	All Sessions
Director Kelly	All Sessions
Director Miller	All Sessions

Iowa School for the Deaf:

Superintendent Giangreco	Exc. 3:40 p.m.
Business Manager and Treasurer Kuehnhold	Exc. 3:40 p.m.

Iowa Braille and Sight Saving School:

Business Manager and Treasurer Berry	Exc. 3:40 p.m.
--------------------------------------	----------------

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Wednesday, July 23, 1975.

MINUTES OF JUNE 25-26, 1975. President Petersen recommended the board defer approval of the minutes until the next board meeting due to the short period of time the board had to review them. She recommended any additions or corrections be reported to the Board Office prior to that time.

COMMITTEE ON EDUCATIONAL COORDINATION.

A. Proposed Doctoral Program in Genetics, University of Iowa. The Board Office recommended that the board approve the University of Iowa's proposal for a program leading to the Doctor of Philosophy degree in Genetics.

The Board Office reported that the university's proposal was comprehensive and well written and commended the university for its response to the new program review questions established earlier this year.

Vice President Brodbeck reported that the university received a training grant from the National Institute of Health for this program. She said that one of the conditions of the grant was that there would be a need for the program on a national basis. President Boyd noted that this is one of the three areas that was the basis of the Centers of Excellence Grant by the National Science Foundation in 1967. Endocrinology and Neurobiology were the other two areas.

Regent Bailey commented that the board must consider new programs from the standpoint of what it can afford as well as from the standpoint of what it would like to do. Vice President Martin stated that he feels there is a general obligation to give this degree at the university, given the resources for the program.

MOTION:

Mrs. Collison moved the board approve the proposal for a program leading to the Doctor of Philosophy degree in Genetics at the University of Iowa. Mr. Bailey seconded the motion and it passed unanimously.

B. Proposed B.S. and B.A. in Computer Science, University of Iowa. The Board Office recommended the board approve the B.S. and B.A. degrees in Computer Science at the University of Iowa pending clarification of concerns expressed below.

The Board Office expressed concern over the comments in the university's preface to the program review questions for this program in the June docket. In its preliminary remarks, the university stated that "the proposed new degree designation is based upon a present curriculum and program currently being offered under severe constraints on faculty and facility resources." While the new program designations may not require additional expenditures, the Board Office noted that it is difficult to believe that a new degree designation, which, according to the university's and Interinstitutional Committee on Educational Coordination's comments, increase the already severe constraints on faculty and facility resources.

Vice President Brodbeck responded to the Board Office comments by stating that the proposal is simply a way of giving visibility to students in gaining employment. She noted that the university has an option in the mathematics division in computer science but does not have a degree in computer science.

MOTION: Mr. Brownlee moved the board approve the B.S. and B.A. degrees in Computer Science at the University of Iowa. Mr. Baldrige seconded the motion and it passed unanimously.

C. Report on Buena Vista College Proposal to Establish a Graduate Center at Storm Lake. An oral presentation was made by Vice President Brodbeck relating to a proposal to establish a graduate center at Storm Lake. She noted that Buena Vista College in Storm Lake raised a question some time ago about Regent universities giving credit for courses taken at the Buena Vista College, courses which would be taught by faculty at the college. There was some discussion among various groups at the college and the Extension Council has pursued this matter further. Buena Vista College has now been thinking of making some arrangements with other private institutions and is not interested in pursuing this matter with the Regent universities. The Extension Council has recommended the board take no action on this matter and the Committee on Educational Coordination concurred with the recommendation.

In absence of objections, President Petersen accepted the report.

D. Proposal for Establishing a Regents' Bachelor of Liberal Studies Degree. Discussion of this proposal was temporarily postponed to provide an opportunity for further development.

ACCREDITATION REPORTS.

A. Accreditation of the Physician's Assistant Program, State University of Iowa. The board was requested to accept a report on accreditation of the University of Iowa's Physician's Assistant Program.

The Board Office reported that the Physician's Assistant Program at the University of Iowa was established in September, 1972, following

a detailed analysis of the concept by constituents representing many segments of the health care delivery system. The first class of ten students was graduated from the program in the fall of 1974. The university program will graduate another 18 students this year, making a total of 28 who will have graduated from the program. It is anticipated that 20 to 25 students will be graduated each year in the future, the large majority of whom will be residents of this state and who have expressed an interest in serving rural areas.

Regent Collison asked whether the accreditation committee judged the program as a baccalaureate granting institution or whether it just looked at the graduates in terms of their accreditation or certification. President Boyd responded the program was accredited with regard to accreditation requirements for the program. President Boyd stated that the university's College of Nursing relies very heavily on federal funds. He noted that the college is experiencing great concern at present because it is attempting to undertake many things with a very small faculty. He noted that money has not been available to finance more faculty. The main problem is to hold on to existing faculty because of a loss of federal funds.

Regent Collison commented that there is a definite corollary between nursing and physician's assistant programs. She asked whether it would be possible for the same grant to be used for both programs. She noted that if the physician's assistant program had not been so narrowly defined, more money would have been available for it.

In absence of objections, President Petersen accepted the accreditation report of the University of Iowa's Physician Assistant Program.

B. Bachelor of Social Work Program at the University of Iowa. The board was requested to accept a report on accreditation of the baccalaureate Social Work Program at the University of Iowa.

The Board Office reported that the commission granted accredited status for the program only until November 1976 and made the accreditation retroactive to the beginning of the academic year 1974-75. The commission proposes to make a return visit next year. The basis for this relatively short period of accreditation include the following: 1) the teaching and advisement assignments are too heavy to insure the continuing of quality social work education, 2) the inconsistency of field work requirements, 3) a need for clearer explication of a planned educational continuum between the undergraduate and graduate programs for those students who elect to go on to graduate studies, and 4) admissions and selecting out procedures need to be more formally structured.

The Board Office reported that President Boyd has written to the commission requesting it to reconsider its proposal to make a return visit because of apparent misunderstandings regarding the program. Such a visit, if it should be needed, would require a supplementary self-study that addresses these concerns. Both the

revisit and the report could be very time consuming for the faculty and staff of the university.

President Boyd recommended that accreditation not become an "annual" business because of the heavy costs involved. He said that the board and the universities should develop a policy and concerted effort on the issue of proliferation of specialized accrediting agencies. Regent Baldrige recommended that Mrs. Becky Johnson of AGB be contacted to get President Boyd on the program of some national meeting on proliferation of specialized accrediting. President Petersen noted that this would be an area for discussion that would be appropriate.

Mr. Richey noted that the problem of accreditation was raised at the State Higher Education Executive Officers meeting. President Boyd noted that a possible solution to the matter would be to have a delegation of persons visit with officers in the Executive Committee of the AGB in Washington, D. C. on this.

Regent Shaw asked why persons in the social work field have to get additional education beyond four years of college. He asked whether there is that much more to be learned in that area than in certain others. President Boyd responded that in some areas social work is a more discrete and critical area to cover than some other areas.

Regent Bailey commented regarding regional and national accreditation. He said he feels by comparing Regent universities in Iowa only to regional universities it may seriously limit university status in acquiring top faculty members.

In absence of objections, President Petersen accepted the report on accreditation of the baccalaureate Social Work Program at the University of Iowa.

C. Counseling in Psychology Program at Iowa State University.

The board was requested to accept the June 11, 1975 report of the Committee on Accreditation of the American Psychological Association.

The Board Office noted that this report concerns a second visit by the American Psychological Association. A little over two years ago the Committee on Accreditation of the American Psychological Association conducted the first site visit to the ISU training program in counseling psychology. At that time the site visitation team recommended provisional accreditation for Iowa State contingent on at least three major improvements. In the opinion of this second site visiting team, every deficiency has been corrected and no major new deficiencies have been discovered.

In absence of objections, President Petersen accepted the June 11, 1975 report of the Committee on Accreditation of the American Psychological Association.

NCHEMS - INFORMATION BASE PROJECT. The board was requested to approve Iowa's participation as a "participation state" in the NCHEMS State-Level Information Base (SLIB) project through the Iowa Coordinating Council for Post High School Education.

The Board Office reported that an invitation has been received from NCHEMS to participate in the NCHEMS - SLIB project. The Data Gathering Committee of the Iowa Coordinating Council of Post High School Education met on July 2 to consider the matter and made the following unanimous recommendations:

1. That Iowa through the Iowa Coordinating Council for Post High School Education participate in the SLIB project.
2. That the expenses of the Iowa representatives to the SLIB project be paid for by the Coordinating Council.
3. That Robert Barak be appointed as Iowa's SLIB representative.
4. That funds be sought from the executive branch for the expenses incurred with respect to the SLIB project.
5. That the Coordinating Council through its chairman write to the State Comptroller and the Legislative Fiscal Bureau and invite participation in the activities of the Data Gathering Committee with respect to the SLIB project.

The Board Office reported that the participation of Iowa as a "participation state" in the SLIB project carries with it no major obligations. The state may withdraw from the project at any time and it may choose not to implement any or all portions of the information base resulting from the SLIB project. Participation will provide Iowa with the opportunity to develop its own information base simultaneously with the development of the NCHEMS-SLIB project. The cost of participation in the project as a participant state is minimal for the first year of the project. Beyond the first year the cost of participation would depend upon the intervening developments with respect to the SLIB project. Since these developments are an unknown quantity at this time, it is impossible to estimate the costs of participation at this time.

Mr. Richey said he feels that the appointment of Mr. Barak as representative for Iowa's SLIB would be most beneficial to the state.

MOTION: Mr. Baldrige moved the board approve Iowa's participation as a "participant state" in the NCHEMS State-Level Information Base (SLIB) project through the Iowa Coordinating Council for Post High School Education. Mr. Zumbach seconded the motion.

Regent Collison noted a concern of the board that it not be committed to some further kind of action regarding NCHEMS. Mr. Richey reported that problem should not arise.

Regent Bailey said participation in the project will provide Iowa with an opportunity to develop its own information base system. He said he doesn't think the board should necessarily rely on the NCHEMS format. He said he feels the board should proceed with working on a format of its own. He said he feels that participation will "help" Iowa in that process.

VOTE ON MOTION: The motion passed unanimously.

PURCHASE OF MOTOR VEHICLES. The board was requested to adopt a procedure whereby the Board of Regents will annually set policy regarding the types of passenger vehicles which Board of Regents institutions can purchase that year and the acceptable dollar limits for purchase of those vehicles.

The Board Office reported that House File 814 removed the statutory limits on purchase of state motor vehicles. It does require the State Executive Council to approve the purchase price of all vehicles purchased by the State Vehicle Dispatcher. This requirement that the Executive Council approve the purchase price of vehicles does not apply to Board of Regents institutions in that the Board of Regents institutions are exempt from the requirement that the State Vehicle Dispatcher shall purchase all new motor vehicles.

For the past several years despite the exemption, there has been close cooperation between Board of Regents institutions and the State Vehicle Dispatcher in the joint purchase of motor vehicles. In addition, we have jointly purchased vehicles with the State Highway Commission. The first purchase each year is traditionally a joint purchase between one or both of these agencies. Following that purchase, the state through the Executive Council, will have established for that year a policy as to the type of vehicles the state will purchase and the acceptable purchase price for that year. The Board Office recommended that the board establish a somewhat similar policy on an annual basis for Board of Regents institutions. As the law now reads, there would be nothing to prevent an institution from ordering and taking bids on virtually any type of motor vehicle and particularly in the area of passenger cars the situation could lead to the purchase of vehicles

by an institution which was at considerable variance with policy established for state cars purchased through the State Vehicle Dispatcher.

It is suggested that annually, probably at the November meeting of the board, policy be established whereby the board sets the guidelines on what type of passenger cars, etc. that the institution can purchase that year and what dollar limits are acceptable to the board based upon present market conditions for purchase of those vehicles. By the November meeting each year it is anticipated that the state policy will have been established and, further, that the first large batch of vehicles for the institutions will have been jointly purchased and considered under the state policy. The board policy would be established through follow-up on the state policy although there could be justifiable variances from that policy depending on some of the special needs of the institutions. It is not intended that this policy apply to what are normally considered special purpose vehicles such as certain types of trucks, vans, ambulances, etc. Purchase of these types of vehicles will follow normal procurement policies of the Board of Regents.

The suggestion is that the board deal in this question only in a policy making manner as a follow-up annually to the establishment of the policy for the rest of state government by the State Executive Council.

Regent Baldrige asked why the present system in the Board of Regents institutions couldn't continue as it has without a set policy involved. Mr. Richey reported that the state law previously had a ceiling on what could be paid for a car. That ceiling has been removed. He said that unless there is some policy set, the price ranges for vehicles could vary considerably among the institutions. He noted, however, that some of the institutions require specialized vehicles and that is another matter.

MOTION:

Mr. Slife moved the board adopt a procedure in November of each year whereby the Board of Regents will establish annually a policy regarding the types of passenger vehicles which Board of Regents institutions can purchase that year and the acceptable dollar limits for purchase of those vehicles. Mr. Shaw seconded the motion and it passed unanimously.

CONSTRUCTION CONTRACT REVIEW - LIQUIDATED DAMAGES CLAUSE. The board was requested to approve use of a liquidated damages clause on those capital projects which are of extreme urgency to a university function or when a project involves income generation.

The Board Office reported that the University of Iowa intends to use a liquidated damages clause on a limited number of projects whose completion is of extreme urgency to a university function or when a

delay of a project would involve loss of income. The university does not intend to use such a clause generally since the prevailing opinion is that the use of such a clause possibly leads to higher bid prices.

The construction contracts review committee has considered this matter and sees some benefits from the use of a liquidated damages clause on a limited basis. It was noted, however, that neither the University of Northern Iowa nor Iowa State University sees any usage for the clause on any of their projects in the foreseeable future. The University of Iowa has used this clause in the past on several projects, most recently those certain projects involving University Hospitals, such as the North Tower project and the Neonatal Intensive Care Unit. The university now intends to use the clause in the Carver Pavilion project which is scheduled to go to bid in late August.

The committee can see some advantages in use of such a clause to insure timely completion on a project where such completion on time is essential. There is little or no question that generally the insertion of such a strict time element in a contract costs money, and as a result, the general usage of the clause is probably unwise. It is also essential when the clause is used that there be full and complete communication between the prospective bidders and the university as to the establishment of a reasonable completion date in the contract. If the completion date were established unilaterally by the university without such consultation, it is probable that the price effect on the bids from use of such a clause could be substantial. Conversely, if the completion date is established well beyond the time when the facility is needed, or when income could be legitimately generated, the use of such a clause is indeed questionable. The board also had before it a report prepared by the University of Iowa on its intended usage and showing the clause to be used. Regent Slife suggested that liquidated damages clauses be inserted as a bid alternate when used. Possibly the cost of such clauses could then be determined. Mr. Richey concurred.

MOTION:

Mrs. Collison moved the board approve use of a liquidated damages clause on those capital projects which are of extreme urgency to a university function or when a project involves income generation and that the clause, when used, be inserted as a bid alternate to determine what the additional cost of such liquidated damages clauses are. Mr. Barber seconded the motion and it passed unanimously.

On another committee matter, Regent Bailey reported that he received material from the Practicing Law Institute indicating that a session on construction contracts will be held in Chicago in August. Regent Bailey asked if it is the practice at the present time that each institution handles its own contracts on construction and whether there is some supervision from a lawyer.

Mr. McMurray responded that some members of the construction contracts review committee attended the last meetings sponsored by the Practicing Law Institute to keep abreast of current developments. He noted that the intent of the committee is to try to unify all the general construction contract documents insofar as possible. He noted that the committee has met several times and hopes to complete its work by January of 1976. From that time on, it will meet on an annual basis to review documents to insure that any problems that have come up during that year have been met and to keep the system unified. Regent Bailey gave the notice of the meeting to Mr. McMurray.

REQUEST FOR REDUCTION OF RETAINAGE ON A CONSTRUCTION CONTRACT. The board was requested to hold in abeyance the request of Meisner Electric, Inc. to reduce its retainage on the Veterinary Medicine Facilities project to 5% until the construction contracts review committee considers the whole question of retainage and reports to the board at probably its September meeting but in the interim, freeze the retainage held on the contract with Meisner Electric, Inc. at its current level of approximately \$123,011, and pay the full bills submitted in the future on this project.

Although we are sympathetic to the fact that the Meisner contract has undergone the same complexities and same problems on this project as has the two larger contractors, we are not able to recommend like treatment primarily because of the amount of retainage that would be involved if the retainage were reduced to the 5% level. The Meisner contract is for \$1,493,919. To date \$123,011 approximately has been retained. Eventually, about \$149,392 will be retained on this project at the 10% level. The construction contracts review committee has been discussing this and intends to come forth at the September meeting with recommendations leading to a comprehensive policy on retainage, both as to dollar amounts that should be retained and as to the question of when and how the retainage should be reduced to the statutory requirement of 5% rather than the 10% which the board has heretofore written into all of its contracts. As part of these discussions, there has been little disagreement that generally on a million dollar contract it is considered somewhat less than adequate to have an amount less than \$100,000 retained on that contract. This decision has not been firmed up in terms of making a recommendation to the board, but this will be done at the September meeting. The Meisner contract at the 5% level would mean retainage would be reduced eventually to a level of \$74,696 on the total contract. We do not feel that that would be a sufficient amount to accomplish the purposes for which retainage is taken.

The Board Office recommended, because of the fact that Meisner Electric, Inc. has been involved as a good contractor on this complex project, that some relief be granted to the firm on this matter by freezing the amount retained at its current level of approximately \$123,011 and not retaining any portion of future payments to the firm. The committee will then make further recommendation on the question of reduction of that current level of retainage when it reports in the fall.

Regent Shaw raised a question about the board having reduced retainage for two other firms and that it is being recommended that the retainage not be reduced on this contract. Mr. Richey reported that the Board Office feels that the size of withholding has something to do with keeping a contractor on schedule. Regent Baldrige said he has difficulty not doing for one contractor what it has done for two other contractors.

Regent Baldrige commented that he has the impression that a representative of the Iowa State Physical Plant Department indicated to the firm that retention would probably be reduced. He said he feels that if this commitment was made, the board

should back it. Regent Shaw said that although he sees Regent Baldrige's point of view he does not feel the board should operate in that way. He said that the decision must be made by the board and not an employee. Mr. McMurray said he has not been made aware of any such commitment made by an Iowa State University employee. Vice President Moore said he feels reasonably certain that no such commitment was made by a representative of the Physical Plant Department.

Vice President Moore noted he has never been in favor of reducing retainage on any contracts in mid-stream.

Mr. Richey said a full recommendation will be brought back to the board at the September meeting with regard to construction contract retainage issues in the future. He recommended that, in the interim, it be investigated whether or not Meisner Electric, Inc. was informed that there would be a reduction in retainage. He recommended that appropriate action be taken in September and that the matter be deferred at this meeting.

MOTION:

Mr. Bailey moved the board defer the request for reduction of retainage by Meisner Electric, Inc., Newton, Iowa until a policy comes forward in September. Mr. Zumbach seconded the motion.

Mr. Richey said the motion would include the making of a specific recommendation on any kind of minimum contract retainage to help insure contractors provide timely completion of their contracts.

Regent Shaw said there are a number of alternatives the board could take to reduction of retainage on the Veterinary Medicine Facilities project. He said the board could release everything down to 5% of the whole contract and not retain anymore which would mean giving back \$50,000 to the firm instead of \$65,000. President Petersen noted, however, that freezing of retainage was not included in the motion made above. She said the motion is simply to defer action until the Board Office makes a recommendation. Mr. Richey said he feels deferral would certainly be appropriate in view of the questions raised by the board.

Regent Slife said it should be made clear that once contracts are fixed the board is not going to negotiate after the fact as to retainage percentage. He said future reductions of contract retainage is not something to be expected.

VOTE ON MOTION: The motion passed unanimously.

APPEAL OF REGENTS MERIT SYSTEM DIRECTOR'S DECISION ON REQUEST FOR ARBITRATION. Mr. S. J. Ames, Mr. Robert Wilson, and Mr. Richard Kammeyer requested the board grant them arbitration hearings dealing with salary grievances. The executive secretary of the board recommended that the board uphold the merit director's

decision that the employees' grievance is not valid under the Regents Merit Rules and that the requests for arbitration be denied.

Mr. Richey reported that there were two issues involved here. After discussion, the consensus of the board was taken to be that action on the Ames and Wilson appeals would be taken together and the Kammeyer appeal would be taken up separately.

The Board Office reported that Regents Merit Rules require that:

A written grievance will contain a brief description of the complaint or dispute and the pertinent circumstances and dates of occurrence. It will specify the institutional or merit system rule which has allegedly been violated and will state the corrective action desired by the employee.

The Board Office reported that Regents Merit Rules define a grievance as a dispute involving the interpretation or application of an institutional or Merit System Rule. In their grievances Messrs. Ames and Wilson do not dispute the interpretation or application of a rule, but rather ask that the rule which provided that shift differential premium pay be incorporated into the July 1, 1975 salaries of employees who were receiving such pay in June 1973 and thus be extended to them (even though Mr. Ames transferred from night to day duty on January 1, 1972 and Mr. Wilson on June 21, 1971). Because this was not done, the grievants argue that they are making less money than other employees who have less seniority in their same class.

Mr. Tucker reported that in 1974 Mr. Kammeyer and seven other employees of the UNI Physical Plant Department requested a hearing by an impartial board on their grievance which alleged violation of "equal pay for equal work and a violation of past practice" because some employees in the same class were paid on higher steps within the appropriate pay grade than others.

Following a detailed investigation, the merit coordinator found that all of the employees concerned were being paid in accordance with the rules and procedures adopted for implementation of the 1973-74 pay plan, and he denied the employees' requests for arbitration on the grounds that their grievances did not, as required in the merit rules, specify the institutional or merit rule which was allegedly violated or otherwise involved the general level of wages which is a subject excluded from the grievance procedure.

Regent Slife said he feels it is very important in the early stages of establishment of these formal procedures to follow the procedure of the steps outlined. He said it is important that the grievant first identify the rule.

Mr. Tucker noted that on two different occasions he has asked the grievants to supply him with a rule for their appeal basis but no rule was ever cited. Regent Zumbach asked if the grievants could be given more time to supply the merit coordinator with a rule and Mr. Tucker responded that it is an option, under the circumstances.

MOTION: Mr. Brownlee moved the board uphold the merit coordinator's decision that the employees' grievance is not valid under the Regents Merit Rules and deny Mr. S. J. Ames and Mr. Robert Wilson's request for arbitration. Mr. Barber seconded the motion.

Regent Bailey said he feels that the motion is supportable because the board is reaffirming its position regarding the citing of the Regents Merit Rules for a grievance.

VOTE ON MOTION: The motion passed unanimously.

MOTION: Mr. Shaw moved that the board deny Mr. Kammeyer's contention that procedures followed regarding the appeal of Elma Platte established precedence for granting his original appeal and affirm the decision it rendered in June of 1974 when it held that Mr. Kammeyer's appeal was not a valid grievance under the merit rules and therefore should not be referred to arbitration. Mr. Slife seconded the motion.

Regent Slife said he sees the appeal case as identical to the case by Mr. Ames and Wilson and to take a different action on this appeal than the other would be wholly insupportable.

VOTE ON MOTION: The motion passed unanimously.

GENERAL
July 23, 1975

ADMINISTRATION OF REGENTS MERIT SYSTEM. The board was requested to approve the changes (editorial in nature) in the Regents Merit Rules which were provided to members of the board and authorize the employment from funds previously approved for additions to the merit staff of a job analyst on October 1, 1975 and a test validation supervisor on October 1, 1975 to perform the duties as outlined in job descriptions which were provided to members of the board.

The Board Office reported that the board approved at its June meeting, subject to editorial review by the Non-academic Personnel Committee, a number of changes in the Regents Merit Rules which were proposed to strengthen the administration of the system. The Non-academic Personnel Committee has recommended a number of revisions in the language of the changes adopted by the board in June and those changes were presented to board members. The proposed rules with editorial changes follow:

RECOMMENDED REVISIONS IN CHANGES ADOPTED BY BOARD OF REGENTS - JUNE, 1975

3.3(19A) Administration.

Under authority of the board of regents and the supervision of its executive secretary, a merit system director will be appointed who will be responsible for the development, operation and evaluation of the system in compliance with the objectives and intent of the State Merit Employment Act and Regents Merit Rules. At each board of regents institution, the head thereof will designate an administrator to serve as resident director of the system. The resident director will be responsible through the chief executive at his institution for conducting a program of personnel administration in accordance with these rules. The merit system director shall review the operation of the merit system at each of the institutions and will be responsible for the direction of the merit system and have the authority to insure the uniform administration of the merit system under provision of these rules.

(1) Records and reports.

The resident directors will maintain an individual file on each employee that will include a record of all personnel transactions affecting that individual. The resident directors will also maintain records on operations conducted under these rules and will periodically as requested, and at least annually, report a summary of such operations to the merit system director and in addition will prepare other reports as may be required by the merit system director to indicate compliance with applicable regents and state requirements and Federal standards. The resident director will establish, in cooperation with employing departments, a program that will provide for the regular evaluation, at least annually, of the qualifications and performance of all employees.

3.25(19A) Preparation and maintenance of the classification plan.

The merit system director, in consultation with the resident directors
Subject to approval by the board of regents, a classification plan will
and subject to the approval of the board of regents, shall develop and
be developed and maintained under direction of the merit system director
maintain a classification plan

so that all positions that are substantially similar and comparable in regard to the kind and difficulty of work and the level of responsibility are included in the same class, so that the same minimum qualifications are required for all positions in the same class (except as provided in 3.69(2) of these rules, so that the same type of examination may be used in filling all positions in a class, and so that the same pay schedule may be equitably applied (except for geographical differences) to all positions in the class. For each class of position the plan will include a class title, a definition of the job, examples of the kind of work performed, the minimum qualifications for the class including special requirements when applicable.

3.26(19A) Administration of the classification plan.

The merit system director will direct the uniform administration of the classification plan. Resident directors may recommend classifications and reclassifications. Employing departments and employees may appeal classification and reclassification in accordance with 3.127(19A) of these rules.

The merit system director, in consultation with the resident directors and subject to the approval of the board of regents, may establish new classes and change existing classes
~~Subject to approval of the board of regents and at the direction of the merit system director, new classes may be established and existing classes changed~~
or abolished to meet the needs of the institutions and to properly reflect changes in work and the organization thereof. When the classification of a position is changed, the incumbent will be entitled to continue service in the position provided he meets the minimum qualifications or provided the duties have not changed appreciably. If the incumbent is not eligible to continue, he may be transferred, promoted, demoted or laid off in accordance with the rules. Changes in classification will not be used to avoid other provisions of these rules relating to layoffs, promotions, demotions and dismissal.

3.39(19A) Administration of the pay plan.

Within the provisions of these rules, the pay plan will be uniformly
~~At the direction of the merit system director and within the provisions of~~
administered by the resident directors under the direction of the merit system
~~these rules; the pay plan will be uniformly administered by the resident~~

director

~~directors~~ for all classes in the system. Except as otherwise provided in

these rules and in the pay plan, all employees will be paid at one of the

steps of the pay grade to which the class is assigned and such pay will

constitute the total cash remuneration the employee received for his work

in that position. Perquisites ~~Prerequisites~~ such as subsistence and maintenance allowances

will be considered a part of pay and the value of such will be deducted from

an employee's rate of pay.

3.127(19A) Appeals on position classification.

Permanent employees and department heads may initiate an appeal on position classification and such appeal shall be in written form. The department head will forward the employee's appeal with his recommendation within 10 working days of date of appeal to the resident director. The resident director shall review the employees and/or department head's request and with his/her recommendation forward the appeal to the merit system director within 15 working days. The merit system director shall review and respond within 30 working days to the resident director who will inform the employee and/or department head. If the employee or department head is not satisfied with the merit system director's decision, he or she may appeal the decision to a qualified classification review committee appointed by the board of regents.

The classification review committee will conduct such investigation as it deems necessary to determine the proper allocation of the position, and will notify the involved parties of its decision within 45 days after receipt of the appeal. The decision of the review committee will stand until significant changes in the duties and responsibilities of the position can be shown.

Two substantive changes were also recommended by the committee:

1. That the board rescind its June action regarding Rule 3.26 (Administration of the Classification Plan) until job analysts are employed. This revision which was approved by the board in June gave the merit system director the authority to approve classifications and reclassifications, which was previously the responsibility of the resident directors of the institutions.
2. The committee also recommended that the revisions to Rule 3.127, Appeals of Position Classification, adopted by the board in June likewise be rescinded. The revision in 3.127 gives the Regents Merit Director the authority to approve or reject classification appeals, with recommendations from the resident directors. The proposed action by the committee would give the merit director authority only in regard to decisions of the resident directors that were appealed.

Mr. Richey stated that two proposals by the committee are not acceptable to the Board Office. He maintained that the authority of the Regents Merit Director was discussed exhaustively by the board at the June meeting and appropriate action was taken. Uniformity in classifying positions is essential to the successful operation of the merit system. While a resident director can be expected to have the knowledge to administer the classification plan consistently throughout his institution, the knowledge and ability needed to administer the plan uniformly on a system-wide basis is a different matter and the responsibility and authority for such uniform administration should be in the Regents Merit System Office.

Mr. Richey reported that the Regents Merit System Director concurred with the Personnel Committee's recommendation to defer action on the revisions approved in Merit Rules 3.26 and 3.127 because of concern about taking responsibility for the administration of the classification plan before acquiring staff to fulfill that responsibility. He recommended, however, that the action of the board in June regarding rule changes be maintained in substance with the understanding that they would be fully implemented with the employment of a job analyst on October 1. The salary of the proposed job analyst (9/12 of approximately \$14,000) plus support services will be paid from the \$20,000 approved by the board last month for additions to the merit staff.

The Board Office reported that the Interinstitutional Committee on Equal Employment Opportunity has repeatedly stressed the need for test validation. The salary of the test validation supervisor that Mr. Richey proposed be hired October 1, 1975 (9/12 of approximately \$16,000) would be paid from funds now in the Board Office budget for contractual services (for consultants).

Regent Bailey commented regarding Rule 3.26 pertaining to the Regents Merit System Director's authority. He said it was his understanding from the last board meeting that the merit director was given authority with regard to decisions on contested cases only. Mr. Richey said the action the board took last month included adoption of a policy providing that the resident directors may recommend classifications and reclassifications of positions to the merit director and if the merit director assigns a classification that they seriously object to, they could be brought to the board for discussion.

Regent Slife noted that the board talked at great length at the June board meeting about the responsibility of the merit system director and said he thought it was pretty clear that the Board Office system was being centralized with the right of appeal of the resident directors to the board if they disagreed with the decision that was made.

President Petersen said her understanding of the board's motion last month was that the major responsibility for the point count system, classification system, etc. would still be maintained at the university level where persons are closest to the situation but the supervision and monitoring of those classifications would require expertise in the Board Office. She said she understood that the Board Office currently does not have sufficient staff to cover that function.

Mr. Richey said the motion as passed last month clarified and strengthened the authority of the merit system coordinator by: 1) placing the resident directors under the functional supervision of the Regents Merit System Coordinator with respect to administration of the Regents Merit System; 2) changing the name of the Regents Merit System Coordinator to Regents Merit System Director; 3) giving the Regents Merit System Director the responsibility, authority and appropriate staff to maintain the integrity of the job analysis function, including administration of the point count evaluation system; and 4) that the proposed rules be approved to carry out the above changes in role.

Regent Bailey asked how many persons are involved in job analysis at the institutional level on appeals at present. Mr. Tucker responded that there are two at the University of Iowa, a part-time person at the University of Northern Iowa, and one person at Iowa State University. Mr. Richey noted that the person in the Board Office would "review" rather than "redo" the work of those persons in the institutions.

Assistant Vice President Small clarified the Non-academic Personnel Committee's stance on the matters at hand by saying that it never took a position on whether or not a job analyst should be hired for the Board Office.

MOTION:

Mr. Slife moved the board approve the changes which are editorial in nature in the Regents Merit Rules which were distributed to members of the board and that the board authorize the employment from funds previously approved for additions to the merit staff of a job analyst on October 1, 1975 and a test validation supervisor on October 1, 1975 to perform the duties as outlined in job descriptions presented to the board. Mr. Brownlee seconded the motion.

Regent Slife said there are bound to be some peculiarities in some parts of the administration of the merit system but said that the bulk of material can be handled in a cooperative arrangement. He noted that some items may have to be treated separately, however, such as health care at the University of Iowa.

President Petersen asked Regent Slife if he was referring to some special techniques for special areas. Regent Slife replied affirmatively and Mr. Richey said that that can be worked out.

President Petersen asked if the test validation supervisor would travel to the institutions to administer the tests. Mr. Richey responded that that person would not administer the tests. That person will be designing the tests and will be checking the validation of the tests. Mr. Richey noted the position would involve a lot of on-site work. A lot of work would be done on the individual campuses. Mr. Richey noted that there are all kinds of possibilities relating to where the tests could be taken.

SUBSTITUTE MOTION:

Mr. Bailey moved that the board approve the changes (which are editorial in nature) in the Regents Merit Rules which were distributed to members of the board and authorize the employment from funds previously approved for additions to the merit staff of a test validation supervisor on October 1, 1975 to perform the duties as outlined in the job description presented to board members. The motion failed for lack of a second.

VOTE ON ORIGINAL MOTION: The motion passed with Bailey voting nay.

FINAL BOARD OFFICE BUDGET FOR 1975-76. The board was requested to: 1) approve the final budget of the Board Office for 1975-76 in the amount of \$348,288 with the understanding that a research and information analyst position is substituted for the statistical clerk position shown in the preliminary budget; and 2) authorize the budget be amended to reflect any actions taken by the board at this meeting with respect to administration of the Regents Merit System.

The Board Office reported that the final budget of the Board Office for 1975-76 has been revised to include the salary of the executive secretary as established by the Governor and the adjustment of the salaries of the professional and scientific staff to be divisible by even dollars in reflecting the new biweekly payroll system by the State Comptroller. It also includes an additional \$2,874 for increased costs for IPERS and health benefits as enacted by the legislature. The only change in substance from the preliminary budget approved by the board in June is the proposed substitution of a research and information analyst position for the statistical clerk position.

A research and information analyst position was proposed by the executive secretary to assist the director of research and information in carrying out the responsibilities of the office with respect to research and analysis of academic programs, higher educational issues such as tuition policy, and the development of an information base or system to serve the needs of the board and of the state with respect to both the development of educational policies and the development of budgets. He stated that the statistical clerk is a needed position but, with the recent clarification by the board of the role of the office in analysis of educational programs and policies and the obvious need for a standard information base, the proposed junior level position would be much more useful than the statistical clerk. The matter has been discussed with the State Comptroller to assure that there is complete understanding. After a series of penetrating questions concerning the need for the position, the likelihood of the request for the statistical clerk to be repeated, the financing of the difference in cost of about \$3,000 annually and other related questions, the State Comptroller indicated assent to the proposed shift in positions. The Legislative Fiscal Office was also similarly briefed and expressed its support for the change. Both offices were informed that the request for the statistical clerk would not be renewed at the next session of the legislature if the Board of Regents approved the proposed change. The annualized salary of the position would be \$10,998. Since it would be financed only nine months in the current year, the \$7,566 for the statistical clerk plus the \$500 saving in the salary of the executive secretary would be sufficient for 1975-76.

The \$20,000 budgeted by the board last month for additions to the Regents Merit System was submitted as a lump sum under "other expense." Board members also noted the sum of \$14,000 in contractual services. Most of the \$14,000 would be transferred to the salary category since the board approved the additional test validation supervisor at this meeting. Since the board also approved the hiring of a job analyst, it would be understood that a portion of the \$20,000 allocation for merit system additions would be distributed between salaries and other expense.

Several questions were raised by Regent Baldrige regarding the role of the Board Office in academic matters and asked for clarification.

GENERAL
July 23, 1975

Mr. Richey noted that the board, at its last meeting, adopted a motion requiring reports of the Committee on Educational Coordination with analysis of such to be made in the Board Office at least ten days prior to docket day for review.

Mr. Richey reported the research and information analyst position would supplement the Board Office staff and would be a junior level position. He said the office would supplement, not supplant the Committee on Educational Coordination and will attempt to give the board information and alternatives on educational issues and subjects and provide the board an objective view on matters in addition to the view of the committee. Mr. Baldrige expressed reservations about this role of the office.

Regent Bailey concurred with Mr. Richey's comments and said that he feels the board needs to have independent research done on academic proposals.

President Petersen noted that there will be research coming from the Board Office in addition to the information coming from the Committee on Educational Coordination, if she understood Regent Bailey's feelings on the issue.

Mr. Richey noted that the director of research and information now does research relating to many subjects. He said that educational leadership comes from the institutions because that is where the issues usually arise. Because of the board's role in determination of academic policies, he maintained that the function of the office would be to review and recommend and supplement the work of the Committee on Educational Coordination. He said that if the institutions and the committee do comprehensive and detailed staff work before presenting proposals to the Board Office the Board Office review will be rather routine. Mrs. Petersen stated she is much more comfortable with the role of the Board Office concerning the business side of issues rather than the academic side. Mr. Richey stated that all of the business issues before the Board of Regents arise out of the academic policies adopted by it. The board makes a decision to embark upon an academic program and a lot of business items naturally follow. He understood the board's action last month clearly to state that it wanted the Board Office to analyze academic program proposals. He said that that action of the board will probably result in far more effective reviews and staff work on the part of the institutions and the Committee on Educational Coordination. By having more thorough reviews, it would reduce the amount of staff work in the Board Office on program proposals.

Regent Baldrige noted that the Committee on Educational Coordination is a Board of Regents committee. Mr. Richey noted that it consists of the vice president for academic affairs of the three universities.

Regent Baldrige said that the committee has been working for the board and not for the university administrations in carrying out its responsibilities. Mr. Richey expressed some reservations that it actually worked that way. Regent Baldrige stated he is concerned about having two different organizations trying to evaluate educational proposals.

Regent Slife said it is easier said than done to expect that the allegiance of the academic vice presidents ought to be to the board. He noted that they are university-oriented people. Overview is needed from the Board Office. He noted that one group supplements the other and he said he didn't want to be without one or the other.

President Petersen said if she understands the discussion correctly the board wants educational leadership to come forward from the Committee on Educational Coordination but the proposals to be reviewed by the Board Office. Regent Baldrige asked if both groups will review educational aspects of program proposals from the standpoint of need. Mr. Richey responded affirmatively but stressed that the Board Office's role would be to supplement rather than to supplant the Committee on Educational Coordination.

Vice President Martin said that if the board would change its policy the faculties of each university should be contacted regarding curricular matters. He said that if a new role of the Board Office is being contemplated, the faculties of each university should be notified. Mr. Richey said that the board made it clear last month that there was to be consultation between the Board Office, the Committee on Educational Coordination, and the institution proposing policy. That is one reason the board requested the information be in the Board Office ten days before docket day so there would be time for review and consultation. A lot of questions raised by the Board Office might well be handled by additional information from the committee prior to the board meeting.

President Petersen said her understanding of the board's action last month was that the Committee on Educational Coordination was being asked to intensify its activities in reviewing academic programs and providing leadership. The board further intended that if there is a lapse in thoroughness of the work of the committee, that a mechanism would be established for the necessary review including establishment of a time schedule for adequate review by the Board Office and consultation with the committee.

Vice President Brodbeck stated that by the time the Committee on Educational Coordination presents a proposal to the board it has gone through extensive discussion by the faculty and departmental executive officer and all members of the department involved. She described the lengthy process by which a proposal comes about and said if the committee makes a recommendation, and it is sent to the Board Office, and a person without academic training makes an academic recommendation, the faculty would not be pleased.

Regent Bailey said that the board was involved in a fundamental discussion about its role and that of the Board Office in academic policy decisions. He raised several questions concerning the detailed review process and the considerations involved when a proposal is being developed by the institutions. Vice President Brodbeck responded in some detail concerning the internal process of the institutions relating to academic program development.

Regent Slife said the proposed research and information analyst ought to consider proposals from the non-academic side of issues. He said he feels the quality of a program is the responsibility

of the interinstitutional committee. Regent Bailey said his understanding of the proposed research and information analyst is that he would do research not normally covered by the institution in its research. He said he felt that the board should have as much information with which to make decisions as possible.

President Boyd said he can see the need for the board to make ultimate decisions on regental matters. He noted that not all academic proposals are submitted to the Board Office. He said he feels that his colleagues are strengthened by having an academic background in academic matters. He said that while he wants to work closely with the Board Office, it is sometimes difficult because the Board Office's comments (green sheets) which are sent with the docket material reaches the institution only a few days prior to the board meeting. He said that, many times, the institution needs much more time than that to respond to its recommendations. He supported Vice President Martin's concern about having review of academic proposals done by a person without classroom experience.

President Parks said he doesn't see the issue involved as one of who makes academic policies. The board is, of course, established for that purpose. He said the board should have all the information it thinks it needs on any given matter. He said he feels the main question involved is how much the research and information position is needed compared to other needs in the Regents system. He noted that since 1908 there has been a common board for the three colleges and universities with a very minimal central office staff. He noted that the board has accomplished a great deal with the small staff that it has. He commended the Board Office on the amount of work it has done compared to other states where a huge central staff exists. He said that Iowa's Board of Regents has done a magnificent job even though it hasn't had all the informational apparatus that could be imagined.

Mr. Richey noted that there are only four positions in the Board Office besides that of executive secretary working on general business and academic matters. He said that it was not the intent and would never be so of the Board Office to question the detailed design of an academic program. If the faculty of a given institution says it takes courses X, Y, and Z and A, B, C, for instance, in order to offer a major in such and such, the Board Office is not going to challenge it. If questions do arise in that respect, he assumed the Committee on Educational Coordination would bring in appropriate expertise to render judgment on that. He said the question should always be raised as to whether a proposal fits the academic mission of the institution requesting it.

Mr. Richey noted that docket material often reaches the Board Office at a late date and, therefore, consultation between the Board Office and the institutions is sometimes short. He said he hopes to improve that situation and said it is incumbent on both the institutions and the Board Office to make docket item preparation easier.

Vice President Brodbeck stated that she wanted to make clear that the Committee on Educational Coordination has absolutely no doubt in its mind that it serves as an instrument of the board. It provides the kind of background information to the board to help it make the kinds of judgments it must. She said she understood the role of the Board Office to be one of informing the committee when it is not providing sufficient information. Mr. Richey responded that he did not consider the role of the Board Office that narrowly and indicated that the office was to consult with the committee to attempt to work out any problems before the proposal is transmitted to the Board of Regents for action. He complimented the University of Iowa on its superb preparation of its academic program proposals that were considered by the board at this meeting. He stated that if this standard of quality is maintained by the three universities in the future that there would be little additional information gathering required by the Board Office on such proposals.

Regent Brownlee said he concurred with Regent Slife's earlier statement in that the position proposed should be used to analyze data and not the academic structure of programs. He agreed with Mr. Richey in that he felt the board last month did direct the free flow of information back and forth between the Board Office and the institutions to work out any differences. He reassured Vice President Brodbeck that the board will always look to the Committee on Educational Coordination for its recommendations regarding academic programs. He noted that the board has never gone contrary to the Committee on Educational Coordination.

After further discussion, President Petersen noted that exhaustive discussion had taken place on the matter. She commented that the need for educational leadership for the Committee on Educational Coordination has been stressed as well as the time frame required to enable a free flow of information between the Board Office, the institutions, and the committee.

MOTION:

Mr. Bailey moved the board: 1) approve the final budget of the Board Office for 1975-76 in the amount of \$348,288 with the understanding that the research and information analyst position is substituted for the statistical clerk position shown in the preliminary budget; and 2) include the hiring of a test validation supervisor and a job analyst as approved earlier. Mr. Slife seconded the motion.

Mr. Richey reported that the proposed research and information analyst will do a lot of detail work to relieve the rest of the Board Office staff for other more comprehensive, complex kinds of work. He noted it will be a general research position. President Petersen reported that the particular assignments of the position will be outlined by Mr. Richey. Mr. Richey said that this person's supervision will be jointly shared by Mr. Barak and Mr. Caldwell of the Board Office.

VOTE ON MOTION:

The motion passed unanimously.

BOARD OFFICE PERSONNEL REGISTER. The Board Office Personnel Register for the month of June 1975 was ratified by the board.

REPORT ON COMMITTEE ON MENTAL HYGIENE. Regent Collison presented an oral report to the board on the Committee on Mental Hygiene which was held in Iowa City on July 7, 1975.

Senate File 66, which has the program from which Iowa Mental Health Authority funds are derived, has had a Congressional override after President Ford's July 23rd veto and is ready for the appropriation bill when Congress resumes. The same process is expected before the law will become effective. The Iowa Mental Health Authority has been cut \$9,200 under a new ratio.

She reported that under the stipulation for 314-D funds the agency expends 30% for administration and 70% for community service. Monitoring as an administrative function of the community mental health centers, therefore, could not be allowed and the necessity for state funding is necessary. She noted that the budget is small for administrative staff.

The committee will consider proposals at the October meeting, should funds be available from unfilled positions from centers for small first year only grants. The committee is providing these funds for a program, activity, or service which is new, unique, or different than that normally provided.

MEETING FOR SOCIETY OF COLLEGE AND UNIVERSITY PLANNING. Regent Collison and Mr. McMurray presented a joint oral report on the annual meeting of the Society for College and University Planning, held in Minneapolis earlier in July.

NEXT MEETINGS.

September 18-19	Iowa State University	Ames
October 16-17	State University of Iowa	Iowa City
November 13-14	Board Office	Des Moines
December 11-12	University of Northern Iowa	Cedar Falls
January 8-9	Iowa State University	Ames
February 12-13	Board Office	Des Moines
March 11-12	State University of Iowa	Iowa City
April 8-9	University of Northern Iowa and Iowa Braille and Sight Saving School	Cedar Falls and Vinton
May 13-14	Iowa School for the Deaf	Council Bluffs
June 10-11	Iowa State University	Ames

(Secretary's Note: Discussion at the board meeting centered on the changing of meeting dates of September 11-12 to September 18-19. The Board Office was notified a few days after the meeting that Iowa State could accommodate the board on September 18-19. Reason for the change was per board members' request.)

INFORMATION ITEM -- "Non-Traditional Learner in Continuing Education" by Mildred Lavin, University of Iowa. Board members were presented a preliminary report on research conducted by the Saturday and Evening Class Program by Will Maas, research assistant, and Mildred H. Lavin, coordinator, Saturday and Evening Class Program. It was reported that in an era when colleges and universities across the nation are facing leveling and declining enrollments in credit courses, a growth rate of nearly 600% (in less than four years) indicates a demand for more than a 7:30 - 4:30 five-days-a-week university. The oral presentation scheduled by Ms. Mildred Lavin was postponed until fall.

President Petersen asked board members and institutional representatives if there were additional matters to be brought up for discussion.

RESIDENCY REQUIREMENTS FOR TUITION PURPOSES. Regent Bailey commented that there are different requirements regarding residency for tuition purposes between the community colleges and the universities. He noted that there has been correspondence to the State Board of Public Instruction from the Board Office in which it has indicated the reservations of the board on the proposed tuition policy and he asked if the Board Office could back up its position regarding uniformity in tuition rates.

Mr. Bailey recommended the board express its concern at the lack of uniformity in residence requirements of public higher education in the state and that some effort be made to resolve the matter.

Regent Shaw said he was not sure he wanted to put the board on record in favor of a uniform tuition policy. He noted that the community colleges and universities are different types of institutions.

President Boyd reported that the University of Iowa will report to the board on the new tuition policy for 0 to 4 credits and its effect on residency at the September or October meeting.

Mr. Richey commented that the board is concerned about any impact that might tend to weaken its policy regarding tuition for non-resident students. He said that presently the board feels its policy is a strong legal position but does not want it jeopardized. Regent Bailey said he feels that the Department of Public Instruction's policy could undermine the Regents' policy and could cause a cut in Regent funds for tuition. He said the power of the board needs to be behind the position on tuition rather than just that of the executive secretary.

Mr. Hawkins reported that he represented the Board of Regents in a non-resident matter during the past session of the legislature. He noted the policy to state that a student, to qualify for resident tuition, must be a resident of the state of Iowa or be an Iowa high school graduate. He said the only non-resident tuition definition is discussed in the Departmental Rules.

GENERAL
July 23, 1975

Regent Shaw recommended that the matter be deferred until the Board Office reports to the board on the issue. Regent Collison concurred.

Mr. Richey suggested that he pursue the matter of tuition and residency by meeting administratively with the State Board of Public Instruction. President Petersen concurred.

ASSOCIATION OF GOVERNING BOARDS. Regent Bailey informed the board that the next AGB meeting will be held October 5-7, 1975 in Minneapolis, Minnesota.

EXECUTIVE SESSION. President Petersen reported that there were several matters requested for executive session. The matters included a property matter at the State University of Iowa and a personnel matter of the board president.

On roll call vote whether the board should resolve itself into executive session, the vote was as follows:

AYE: Bailey, Baldridge, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

The board having voted in the affirmative by at least a two-thirds majority, resolved itself into executive session at 4:45 p.m. and arose therefrom at 5:30 p.m.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Wednesday, July 23, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of June 1975 were ratified by the board.

STUDENT TEACHING CONTRACTS. The board was requested to approve student teaching contracts for 1975-76 with the following school districts, to be executed by the executive secretary, and the president as provided by the Regents Procedural Guide, Section 7.16:

Amara Community School District
Ames Community School District
Anamosa Community School District
Assumption High at Davenport
Bettendorf Community School District
Cedar Rapids Community School District
College Community School District
Columbus Community School District
Davenport Community School District
Des Moines Community School District
Fairfield Community School District
Fairmount Pre-School at Davenport
Iowa City Community School District
Iowa Mennonite School
Iowa Valley at Marengo Community School District
Keokuk Community School District
LaSalle High School at Cedar Rapids
Linn Joint County School System
Linn-Mar Community School District
Lone Tree Community School District
Marion Independent School District
Mid-Prairie Community School District
Monticello Community School District
Mount Vernon Community School District
Muscatine Community School District
Perry Community School District
Regina Senior High at Iowa City
Scott Joint County School System
Solon Community School District
Tipton Community School District
Vinton Community School District
Washington Community School District
West Branch Community School District
West Delaware Manchester Community School District
West Liberty Community School District
Williamsburg Community School District
Winfield-Mt. Union Community School District

MOTION:

Mr. Slife moved the board approve the student teaching contracts as shown above for 1975-76 to be executed by the executive secretary and the president as provided by Regents Procedural Guide, Section 7.16. Mr. Zumbach seconded the motion and it passed unanimously.

ANNUAL REPORT OF RESIGNATIONS. The board was presented with the State University of Iowa's annual report of resignations covering the period of July 1, 1974 through June 30, 1975.

Regent Barber asked if the report shows a fairly typical turnover in comparison to former years and Vice President Brodbeck responded affirmatively.

In absence of objections, President Petersen accepted the annual report of resignations for 1974-75 for the board.

The report is on file at the Board Office.

APPOINTMENTS. The board was requested to approve the following appointments with salaries as they appear in the 1975-76 budget:

W. A. Cox as University Registrar - Dean of Convocations

John E. Moore as Director of Admissions and Financial Aids

James H. Wockenfuss as Director, Hancher Auditorium; Coordinator, Iowa Center for the Arts; Adjunct Assistant Professor, Speech and Dramatic Art

Howard L. Dockery as Director of the University Computer Center, effective August 1, 1975, on a twelve-month basis.

Dr. Gerald Solomons as Acting Director of the Institute of Child Behavior and Development

Robert S. Wachal to be Chairman of the Department of Linguistics for a three-year term beginning August 25, 1975.

College of Education Division chairpersons now in office to continue for an additional three-year term effective immediately:

Dr. Duane D. Anderson, Social Foundations,
Adult and Higher Education and Educational
Media

1. Appointment of a committee of five:

Dr. Carl L. Sterling, Chairman, Department of Psychiatry,
University of Iowa, and Chairman

Dr. John L. Mader, Secretary, Department of

Dr. Albert J. Hoar, University Surgeon

Dr. Ralph Van Dusen, to be Chairman of the committee
for the purpose of conducting a study of the Department of
Education, effective 10/1/54.

Dr. Alan F. Smith to be Director, Department of Medical
Education, effective 10/1/54.

Harvey E. Decker to be Director, The Institute for
Scientific Research, College of Medicine, effective
10/1/54.

Mr. William Vance to be Director, General Support
Services, effective 10/1/54.

Dr. Ada Stock as Acting Dean, Law School, effective
September 1, 1954, and as Dean, effective
ending June 30, 1955.

MOTION: Mr. Callahan moved and seconded approval
of the appointment of the above named persons for
the University of Iowa. Mr. Barber
seconded the motion and it passed
unanimously.

RESIGNATION. The board was requested to accept the following
resignations:

Dr. James A. Clifton as Chairman of the Department
of Internal Medicine, effective September 1, 1954.

The university reported that Dr. Clifton will continue as Roy C.
Carver Professor of Internal Medicine. A departmental review is
in process, and a search committee is at work to recommend a
replacement.

MOTION: Mr. Bailey moved the board accept
the resignation of Dr. James A.
Clifton as above stated with regret.
Mr. Barber seconded the motion and
it passed unanimously.

AFFIRMATIVE ANNEX REPORT. An affirmative annex report was
presented to members of the board for deliberation and purposes.
President Boyd noted as is an annex to the report.

Regent Shaw congratulated the university on its significant increase in minority student enrollment which has doubled in some schools, such as the College of Dentistry.

Regent Collison said she also felt the report was very good and asked if a study is forthcoming regarding the retention of women and minority graduate students. President Boyd said this is something he has raised a question about and has requested clarification from Director of Affirmative Action Cecelia Foxley of the university. Regent Collison expressed interest in seeing a study on retention of those groups presented to the board.

In absence of objections, President Petersen accepted the report for the board.

PROPOSAL TO DISSOLVE THE DEPARTMENT OF ORAL BIOLOGY. The board was requested to approve the university's proposal to dissolve the Department of Oral Biology in the College of Dentistry.

The university reported that two primary objectives will be achieved by this reorganization: (1) expand and enrich the scientific base for the dentistry's academic and research programs, (2) streamline the organization of the collegiate laboratories for improved efficiencies and economies.

The Board Office reported that if the requested action is approved, the remaining faculty of the Oral Biology Department will be appointed to other academic departments within the college. In some cases dual appointments already exist. The chairman of the department, Dr. Klaus Nuki, has submitted his resignation effective July 15, 1975 to seek a position in Connecticut.

MOTION: Mr. Bailey moved the board approve the university's proposal to dissolve the Department of Oral Biology in the College of Dentistry. Mr. Baldrige seconded the motion.

President Boyd made it clear that the effort to offer oral biology is not being reduced, it is just an attempt to restructure.

VOTE ON MOTION: The motion passed unanimously.

NAME CHANGE FOR THE BUREAU OF BUSINESS AND ECONOMIC RESEARCH TO THE INSTITUTE FOR ECONOMIC RESEARCH. The board was requested to grant the university approval to change the name of the Bureau of Business and Economic Research to the Institute for Economic Research pending further clarification on the implication of this change.

The Board Office raised a question with regard to the name change. It understood the university's reasoning for the change because research in the functional disciplines of business were no longer close enough to economic research to justify centralization into a single organizational unit. Vice President Brodbeck responded that the term "business" is so broad that it does not signify very much today. The only purpose of the change in name is to identify one important aspect of this. The change would clearly identify a group of individuals providing this kind of research for the university and the state.

MOTION: Mr. Brownlee moved the board approve the change in name of the Bureau of Business and Economic Research to the Institute for Economic Research. Mr. Shaw seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period of June 16 through July 10, 1975 had been received by him, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Old Capitol Restoration - Roof Replacement	Slade Brothers Roof- ing Company, Coralville, Iowa	Roofing	\$33,983.00
North Finkbine Golf Course Drainage Improvements	Knowling Brothers Construction Company, Coralville, Iowa	Sewer	\$21,024.20

The following new projects were recommended for approval:

<u>Quadrangle Dormitory - North Tower - Repairs and Alterations</u>		
Source of Funds: Dormitory Improvement Reserve Funds		<u>\$30,000.00</u>
<u>University Hospitals Second Floor West Addition Interior Refinishing</u>		
Source of Funds: University Hospitals Building Usage Fund		<u>\$48,550.00</u>

MOTION: Mrs. Collison moved the board approve the Register of Capital Improvement Business Transactions for the period of June 16 through July 10, 1975; the construction contracts as shown above be awarded; the new projects be approved; the executive secretary be authorized to sign all necessary documents. Mr. Zumbach seconded the motion and it passed unanimously.

JOHN F. MURRAY ENDOWMENT FUND. The board was requested to accept a report and ratify changes in portfolio for quarter ending June 30, 1975.

MOTION: Mr. Zumbach moved the board accept the report and ratify changes in the John F. Murray Endowment Fund. Mr. Bailey seconded the motion and it passed unanimously.

The changes are on file at the Board Office.

HAWKEYE COURT APARTMENTS IMPROVEMENTS. The board was requested to approve a \$368,500 project for resurfacing the front window panels of Hawkeye Court Apartments, its budget, and the Physical Plant Department as architect and inspection supervisor. Source of funds is Dormitory Bond Improvement Reserve.

The Board Office reported that this project was reported to the Board of Regents in April as being planned. At that time, the estimated cost was \$340,000. The preliminary budget now proposed, including a \$31,500 contingency, is \$368,500. This project is to be carried out over three years, with about 40% of the cost estimated to be paid in 1976-77 and 30% to be paid in both 1975-76 and 1977-78. The university reported that the project will correct moisture problems at the front apartment walls.

MOTION: Mr. Baldrige moved the board approve the project, project budget, and Physical Plant Department as architect and inspection supervisor for the above project at Hawkeye Court Apartments. Mrs. Collison seconded the motion and it passed unanimously.

PROPERTY LEASE - IOWA STATE HISTORICAL DEPARTMENT. The board was requested to approve a lease of property of Rooms B10, B11, B12 and B13 of MacLean Hall on the Pentacrest area of the University of Iowa for office space for the State Historic Preservation Program. The lease would commence July 1, 1975 and end June 30, 1976 subject to cancellation upon 30 days notice by either party. Rental for the term of this lease shall total \$2,280.00.

MOTION: Mr. Zumbach moved the board approve a lease of property as named above. Mr. Bailey seconded the motion and on roll call, the following voted:
AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.
NAY: None.
ABSENT: None.
The motion carried.

A copy of the lease is on file at the Board Office.

PROPERTY LEASE - 415 EAST SECOND STREET, MUSCATINE, IOWA. The board was requested to approve a lease of property located at 415 East Second Street in Muscatine from the Trinity Episcopal Church for one year commencing July 1, 1975 and ending June 30, 1976. The full term rental is \$1,200 to be funded through a Family Planning Grant from the State Department of Health. Mr. Mossman reported that originally the lease rental cost was \$1,800 but this past week a letter was received by the university indicating the rental charge would be \$1,200 for the year's term.

The university reported that the property is needed for the Muscatine Family Planning and Prenatal Clinic which will continue to provide obstetrics and family planning care under the direction of the Department of Obstetrics and Gynecology, University of Iowa, Iowa City.

MOTION:

Mr. Bailey moved the board approve a lease of property of 415 East Second Street, Muscatine, Iowa. Mr. Zumbach seconded the motion and on roll call, the following voted:
AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.
NAY: None.
ABSENT: None.
The motion carried.

FINAL BUDGET FOR 1975-76. The board was requested to approve the final budgets for 1975-76 for the organizational units as follows:

General University	\$75,531,828
University Hospitals	45,314,857
Psychopathic Hospital	4,006,271
State Hygienic Laboratory	1,532,449
Hospital School	2,297,589
State Sanatorium	2,789,089

The above budgets would be subject to revision after allocation of IPERS funding by the State Comptroller.

The Board Office reported that the adjustments to the preliminary budgets include \$100,000 from Senate File 573 for adding the Mobile Dental Unit funding to the General University budget and \$67,500 for increased income to the State Hygienic Laboratory for sales and services.

The final budgets recommended are higher than those submitted by the institution by the amount of the increase in contribution to IPERS. The final allocation for IPERS by the State Comptroller may be less than the institutional calculation for lack of funds requiring a modest adjustment in the annual budget used as the starting base for the 1976-77 budget request.

The line budget book agrees with the final budget summary sheets submitted by the institution with respect to equipment, library books, and RR & A. Salaries and wages, however, are below the summaries by \$538,000 for the General University, \$31,000 for the State Hygienic Laboratory, \$3,000 for the Hospital School, and

\$2,000 for the State Sanatorium. The unified budgeting effort has not yet accomplished a breakdown of salaries and wages in the annual budget book to permit reconciliation with each of the three categories of salaries as approved in the preliminary budget of the board.

Salary and wage increases have been examined for individual employees on a sampling basis to determine compliance with Senate File 555. The average faculty salary increase amounts to 10.1% excluding promotions. Estimated salary savings for the General University are budgeted at \$1,590,827 which amounts to 2.76% of net salaries and wages. This figure is below the 2.89% budgeted for salary savings for 1974-75.

The \$67,000 increase in income from sales and services noted above for the State Hygienic Laboratory results from a change from direct HEW funding to funding local communities for blood lead analysis. The analysis would then be performed on a fee basis. The income will increase primarily because of increased services being provided. Increased services are expected based on knowledge of the federal funding to various communities in Iowa. The fee will be only 1.6% above cost experience on the direct HEW grant.

The expense budget has been revised to delete an accounting position, increase professional staff, general service staff, and general expense for the blood lead analysis program.

MOTION:

Mr. Brownlee moved the board approve the final budgets for 1975-76 for the organizational units as follows:

General University	\$75,531,828
University Hospitals	45,314,857
Psychopathic Hospital	4,006,271
State Hygienic Laboratory	1,532,449
Hospital School	2,297,589
State Sanatorium	2,789,089

The above budgets would be subject to revision after allocation of IPERS funding by the State Comptroller.

Mr. Shaw seconded the motion and it passed unanimously.

OPERATING BUDGET FOR THE DORMITORY AND DINING SERVICES FOR 1975-76.
The board was requested to approve the 1975-76 operating budget for the University of Iowa dormitory and dining services.

The Board Office reported that the budgeted income for 1975-76 is estimated to be \$9,739,597 with operating expense at \$7,792,846. The \$1,946,751 net before debt service would equal the needed \$1,315,820 for debt service, \$150,931 for university overhead, and \$480,000 for the Bond Reserve Fund.

The \$480,000 needed for reserve funds will be covered by the net after debt service and overhead of \$1,098,322 for 1974-75. The 1975-76 budget estimate summarizes the effects of the operations budget. Recent occupancy estimates indicate occupancy in single student housing will increase from 5,269 to 5,469 for the fall semester. Married student occupancy will decline from 757 to 749 because of reductions in capacity.

MOTION:

Mr. Baldrige moved the board approve the 1975-76 operations budget for the University of Iowa dormitory and dining services. Mr. Zumbach seconded the motion and it passed unanimously.

STUDENT ACTIVITY FEE ALLOCATION. The board was requested to approve the following student activity fee increases effective fall 1975:

<u>Activity or Organization</u>	<u>Present</u>		<u>Proposed</u>	
	<u>Sem.</u>	<u>Summer</u>	<u>Sem.</u>	<u>Summer</u>
Student Publications, Inc.	\$2.00	\$1.00	\$2.00	\$1.00
Collegiate Associations Council	.62		1.67	
Student Association Senate	1.18		1.98	
Cambus	2.37	.15	3.62	.15
Lectures	.28		.28	
Contingency	.05	.40	.05	.40
Totals	\$6.50	\$1.55	\$9.60	\$1.55

The Board Office reported the increases have been approved by the Collegiate Association Council and the Student Association Senate.

Regent Shaw said he has some reservations about the amount of time the Student Senate devotes to the allocation of money between different groups. He added he feels the university has, in the past, experienced undue and unwarranted pressures due to controversies regarding the allocation of student activity fees. He said he feels that the board should note what other universities do regarding student fee allocation and should be behind the legitimacy of setting the fees.

President Boyd said he feels that the bulk of major discussions centers around the Daily Iowan and Cambus operations. He noted those two activities have a day-to-day impact on individual students. He reported that the university administration has discussed the proposal and feels that a healthy balance has been proposed.

Regent Zumbach expressed his strong support for the existing system of some mandatory fees and student allocation of those fees. He said without student fees many students would not be able to participate in many of the university's recreational activities.

MOTION:

Mr. Bailey moved the board approve the student activity fee allocation for the University of Iowa as shown above. Mr. Slife seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be discussed regarding the University of Iowa. There were no additional matters brought up for discussion.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Wednesday, July 23, 1975.

REGISTER OF PERSONNEL CHANGES. The following personnel changes were brought to the board's attention:

Appointments:

James, Henry R.; Cooperative Extension Director; Cooperative Extension Department; annual salary \$3,050; Department 620-30-31, annual salary \$11,450; effective June 1 through June 30, 1975.

Meek, James Allen; Cooperative Extension Director, Department 620-30-31, annual salary \$14,300; effective June 16, 1975 through June 30, 1975.

Change of Status:

Loenser, Larry E.; From: Cooperative Extension Director; i) Department 620-30-31, annual salary \$10,000, ii) Department Cooperative Extension, annual salary \$4,200. To: Extension Associate, Department 620-30-31, annual salary \$7,100; effective June 1, 1975 through June 30, 1975.

Rector, Gladys Brooks; From: Extension Home Economist; i) Department 620-30-31; annual salary \$11,200, ii) Cooperative Extension; annual salary \$4,200. To: Cooperative Extension Director; i) Department 620-30-31, annual salary \$11,700, effective June 1, 1975 through June 30, 1975, ii) Cooperative Extension; annual salary \$4,200; effective June 1, 1975 through June 30, 1975.

Resignation:

Webster, Henry H., Professor and Head, effective June 9, 1975; Department i) 102-40-48, salary \$5,314, ii) 103,30,48, salary \$2,657, iii) 704-01-48, salary \$18,599.

In absence of objections, President Petersen ratified the Register of Personnel Changes for the month of June 1975 for Iowa State University.

APPOINTMENT. The board was requested to approve the following appointment:

Clayton A. Swenson as Professor and Chairman of the Department of Physics for the period August 15, 1975 to June 30, 1978. Salary as budgeted for 1975-76, twelve months' basis, plus fringe benefits.

MOTION: Mr. Brownlee moved the board approve the appointment of Clayton A. Swenson as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Wesley I. Shank as Professor of Architecture and Acting Chairman of the Department of Architecture effective August 1, 1975 until a permanent chairman is selected. Salary as budgeted for 1975-76, twelve months' basis, plus fringe benefits.

MOTION: Mr. Brownlee moved the board approve the appointment of Wesley I. Shank as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

J. Stanley Ahmann as Professor and Chairman, Department of Professional Studies, College of Education. The position as chairman to be in effect from September 1, 1975 through June 30, 1980. Salary \$30,000 per year, twelve months' basis, plus fringe benefits.

MOTION: Mr. Brownlee moved the board approve the appointment of J. Stanley Ahmann as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

FINAL BUDGET FOR 1975-76. The board was requested to approve the final budget for the organizational units as follows:

General University	\$63,527,400
(Including \$317,000 for enrollment increase)	
Experiment Station	7,329,100
Cooperative Extension Service	8,614,800

The above figures would be subject to revision after allocation of IPERS funding by the State Comptroller.

The Board Office reported that the institution has included in its budgets adjustments to the funding set forth in the preliminary budgets in the amount of \$300,000 for increased income from student

fees for the General University, increased employer contributions to IPERS of \$55,200, \$7,500 and \$4,000 for General University, Experiment Station and Cooperative Extension, respectively, and a special allocation for enrollment increase from appropriations of \$317,000 for the General University.

The institution now estimates that the enrollment may increase by 440 students over the 20,560 students estimated for the preliminary budget to 21,000 students. Application of the 2.14% increase to the \$16,508,000 estimated for student fee income in the preliminary budget yields \$353,000 rather than the \$300,000 submitted by the institution. The \$300,000 additional student fee income appears to be a reasonable estimate and allows for not attaining completely the estimated 21,000 student enrollment.

The special allocation of \$317,000 for enrollment increase is associated with the presentation of the preliminary budget in June wherein it was proposed to reallocate \$317,000 from special needs funds, originally planned for opening the new Veterinary Medicine facility, to provide increased teaching staff and general expense funds. The board expressed concern over transferring the funds from an amount of \$400,000 which was included in the Governor's recommendation for purchased fuel and electricity on a "pass through" basis. The board allowed the use of the \$317,000 for enrollment increase expenses, subject to the amount being built into the budget base and not requested again for Veterinary Medicine and subject to approval of the State Comptroller. The State Comptroller has recognized the urgency of the situation but has asked that \$317,000 be budgeted for enrollment increases. He stated in his letter dated July 8, 1975 that the funding can be submitted to the legislature, or subsequent transfers provided, either internally from within the university or externally from outside the university.

Consequently, the institution has shown an additional adjustment item of \$317,000 as a special allocation for enrollment increase in the final budget summary and has set aside \$317,000 in a reserve account for opening Veterinary Medicine. The institution proposes that these funds will either revert to the state or be reallocated to cover the special allocation for enrollment increases, as approved by the State Comptroller's office. It is assumed that the \$317,000 would have to be considered in the context of the \$400,000 in the Governor's recommendation for purchased fuel and electricity for opening new buildings. The State Comptroller understands the difference between the \$400,000 and the sum of the \$317,000 in the reserve account and the \$24,000 budgeted for fuel and purchased electricity amounts to \$59,000 and is being budgeted by the institution for other purposes in readying the Veterinary Medicine building for occupancy.

Expenditures reflect the increased student fee income of \$300,000, which is included in an adjustment to funding for faculty and institutional officials' salaries. However, approximately \$1 million has been shifted from faculty and institutional officials' salaries to professional and scientific staff salaries, due to more appropriate

classification of employees. This matter has been reviewed with the institution and the shift of personnel seems wise. A similar transfer amounting to approximately \$200,000 for the Experiment Station and \$100,000 for the Cooperative Extension Service is proposed in the final budget by the institution.

The line budgets for general service staff salaries reflect the July 1 payroll rather than the budgeted amount required for the fiscal year. The institution has found that an increase of \$133,500 above that estimated in the preliminary budget is required for salaries under the merit pay plan for the General University. A reserve fund in the amount of \$250,000 for future merit increases and decompression adjustment is provided including \$112,000 for a transfer of casual hourly positions into the merit system. Adjustments also have been provided for general service staff salary increases for the Experiment Station and the Cooperative Extension Service in the amount of \$61,000 and \$87,000, respectively, for additional cost of the merit pay plan and for transfer of casual hourly positions to the merit system.

General expense shows a downward adjustment for all the organizational units as a consequence of transferring hourly employees from general expense to general service staff salaries. Student aid in the proposed amount of \$1,135,400 would be approximately \$100,000 less than that. Also, an amount of \$555,000 has been shown to reflect the new policy to state graduate student scholarships as previously discussed and approved by the board.

President Parks expressed gratitude to the board for its sympathetic concern regarding Iowa State's enrollment increases last month. He noted that the university is pleased with State Comptroller Selden's response to the problem.

Regent Collison asked for an explanation regarding the more than doubling of the temporary employees at the university between April and June. Vice President Moore responded that he would provide an answer to that question at the September board meeting or would mail a response to Regent Collison on the matter.

MOTION:

Mr. Slife moved the board approve the final budget for 1975-76 for the following organizational units:

General University (including \$317,000 for enrollment increase)	\$63,527,400
Experiment Station	7,329,100
Cooperative Extension Service	8,614,800

The above figures would be subject to revision after allocation of IPERS funding by the State Comptroller. Mr. Baldrige seconded the motion and it passed unanimously.

FLOOD AND STORM LOSSES OF JUNE 26 and 27, 1975. The board was presented a report on flood and storm losses experienced at Iowa State University on June 26 and 27, 1975.

The Board Office reported that the evening of June 26 Ames and surrounding areas received two inches of rain in 45 minutes. This resulted in a major flood occurring on the morning of June 27, 1975.

The university reported maximum estimated damage to its buildings and equipment of \$306,375. The Board Office reported it would process these claims through the Executive Council the first of next week.

The Board Office noted two major questions which needed to be resolved:

1. The extent of the state's liability to pick up the losses on the Scheman Continuing Education Building. This project is under construction but the builder's risk insurance does not include special hazard coverage for flood damage. Preliminary contacts have been made with the Attorney General's Office to determine the extent of liability.
2. The university is exploring the extent to which federal assistance will be given. In addition, there is discussion going on as to the extent to which items, if any, might be covered by insurance. The Board Office's understanding was that any funds received from either the federal government or from the insurance carrier toward these losses would serve as a deduct on the state's liability.

In response to the above, Vice President Moore commented that an opinion was given to the university from the Attorney General's Office to go directly to the Executive Council regarding the extent of the state's liability to pick up losses on the Scheman Continuing Education Building. He added that the question of federal aid has been resolved in the sense that there will be no claim made. Federal aid is restricted to low interest loans which would be of interest mainly to private individuals and companies. That will be of no value to the university. There will be no federal support according to the latest information received by the university. Mr. McMurray noted that the total dollar amount of the loss was not high enough to qualify for direct federal grants.

In absence of objections, President Petersen accepted the report for the board.

ELECTRIC INTERCHANGE AGREEMENT. The board was requested to approve Iowa State University's request to enter into a revised electric interchange agreement with the city of Ames, Iowa.

The Board Office reported that the new interchange agreement contains major revisions in rates, use of transmission lines, means of payment and reserve power requirements from that in the agreement expiring in May of 1973. Both parties have operated under the expired agreement since that time.

The Board Office reported that the rates to be charged under the new agreement will be slightly less than those charged similar large users of power. This lower rate is evident in the university cost estimates. Regular rates would establish costs estimated to be \$574,000. The rates set forth in the interchange agreement would save \$51,000, costing only \$523,000. This is possible because the university provides a backup power source for the city when it needs emergency power or power for scheduled outages.

A major advantage to the university will be in the transmission of power to the new Veterinary Medicine building over city-owned transmission lines. The yearly charge for transmission is estimated to be \$12,600, considerably less than costs of constructing two miles of transmission lines. Other changes in the new agreement include improved accounting for the city by calling for cash transactions. Under the old agreement, power purchased could be paid back in-kind at a later date. Another change called for concerns the 15% reserve capacity required of each system, the percentage itself remaining unchanged. If one of the parties cannot meet the 15% reserve required, they may purchase it from the other party.

MOTION:

Mr. Shaw moved the board approve Iowa State University's request to enter into a revised electric interchange agreement with the city of Ames, Iowa. Mr. Baldrige seconded the motion and it passed unanimously.

OPERATING BUDGET FOR THE DORMITORY AND DINING SERVICES. The board was requested to approve the operating budget for the dormitory and dining services as submitted by the university.

The Board Office reported that the university proposes a 1975-76 operating budget with total revenues and operating expenditures equal to \$11,080,000 and \$8,871,800, respectively. The resulting net income, \$2,208,200, would cover the requirements of debt service, \$1,461,120; university overhead, \$175,000; reserve funds, \$500,000; and contribute \$72,080 to surplus funds. Next year's occupancy in single student housing is expected to increase by 250 students to 8,865 students. This estimate is up by 40 from that reported in April. Married student occupancy is estimated to remain constant.

MOTION:

Mr. Barber moved the board approve the operating budget for the dormitory and dining services as submitted by the university. Mr. Brownlee seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions for the period of June 26 through July 23, 1975 had been filed with him, was in order, and recommended approval.

The following construction contract was recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Utilities - Railroad Siding Repairs	Track Contractors, Inc., St. Louis Park, Minnesota	General	Base Bid \$23,500 Alt. No. 1 5,300 Tax Refund -200 <u>\$28,600</u>

Mr. McMurray reported that the add alternate for flood damage is included in the total contract award figure above. He said that if the Executive Council doesn't award money for the flood damage the budget would have to be changed.

The following new projects were recommended for approval:

Utilities - Turbine Generator No. 5 Repair

Source of Funds: Overhead Reimbursement for Use of Facilities \$80,000

Bicycle Paths and Sidewalks - Iowa State Center

Source of Funds: Investment Income on Fieldhouse Revenue Bonds \$40,000

Mr. McMurray commented regarding the project description for the bicycle paths and sidewalks that the university will use purchasing procedures rather than construction contract bid procedures because the cost of each segment is below \$10,000. He noted that asphalt will be used.

He further noted that the register contained a change order for Veterinary Medicine Facilities - Phase I and II to the Waldinger Corporation in the amount of an additional \$227,720 to install the first phase of a central control system on the campus. He noted that the university had a study conducted by an outside consultant about a year ago which indicated what the total cost of a central control system would be and also what the total cost savings over the entire campus would be. University information stated that it would save approximately \$100,000 annually in salary savings just by initiating the system for the Veterinary Medicine facilities. Vice President Moore noted that the central control system would be the finest piece of modern control system equipment on the market. It would control air movement, heating, cooling, utility requirements, etc. In response to a question raised by Mr. Richey, Vice President Moore noted that costs of installation were contained in the project budget for Veterinary Medicine. Mr. Moore stated he would report on further implementation plans on a central system this fall.

MOTION: Mr. Slife moved the board approve the Register of Capital Improvement Business Transactions for the period June 26 through July 23, 1975; the construction contract be awarded; the new projects be approved; the change order be approved; the executive secretary be authorized to sign all necessary documents. Mr. Bailey seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be discussed pertaining to Iowa State University.

COAL RESEARCH PROJECT - LAND LEASE IN MAHASKA COUNTY. The board was requested to grant Iowa State University authority to enter into a lease agreement for property to be used as a storage area for overburden material removed from the coal mine on the adjacent property and the remaining portion to be used as a pond to collect runoff from the mine site. The cost would be \$30 per acre per year with the payment to be made on January 1 of each year for a period up to three years. The university informed the board that 3.64 acres is the amount of land involved.

The university reported that the original property lease contains certain terms and conditions not applicable to this particular piece of property. All the remaining terms and conditions are included in the lease.

MOTION: Mrs. Collison moved the board grant Iowa State University authority to enter into a lease agreement for property to be used as a storage area for overburden material removed from the coal mine on the adjacent property. Mr. Zumbach seconded the motion and on roll call the following voted:
AYE: Bailey, Baldrige, Barber,
Brownlee, Collison, Shaw, Slife,
Zumbach, Petersen.
NAY: None.
ABSENT: None.
The motion carried.

A copy of the lease is on file at the Board Office.

STATEMENT OF WORK

The following form was submitted to the Board of Directors of the State of North Carolina...

REGISTRY OF FINANCE OFFICERS. The Board of Directors of the State of North Carolina...

ADMINISTRATIVE. The Board of Directors of the State of North Carolina...

The following form was submitted to the Board of Directors of the State of North Carolina...

ADMINISTRATIVE. The Board of Directors of the State of North Carolina...

ADMINISTRATIVE. The Board of Directors of the State of North Carolina...

1. The Board of Directors of the State of North Carolina...

NOTICE. The Board of Directors of the State of North Carolina...

REGISTRY OF FINANCE OFFICERS. The Board of Directors of the State of North Carolina...

The following construction contract was recommended for approval:

PROJECT	LOCATION	TYPE OF CONTRACT	AMOUNT
...

The following new projects were recommended for approval:

Price Laboratory School - Resurface Tennis Courts

Source of Funding: 1975-76 RR & A \$16,500.00

Sanitary Sewer Replacements - 1975

Source of Funding: Capital Improvements -- 66th G.A. \$24,000.00

The board at its June meeting approved a list of essential capital needs. As part of that list was an item of \$30,000 for sanitary sewer repairs at the university. This was part of the larger project titled Storm and Sanitary Sewers. The university now estimated that it will not need more than \$24,000 of the \$30,000 originally estimated. This project will follow the capital allocation policy approved by the board at the June meeting.

Grade, Drain, and Pave UNI-Dome - Physical Education Center Access Road

Source of Funding: Institutional Roads - 1975-76 \$241,000.00
(Construction Fund - \$215,000)
(Design Funds - \$26,000)

MOTION:

Mr. Slife moved the board approve the Register of Capital Improvement Business Transactions for the period of June 20 through July 17, 1975; the construction contract as shown above be awarded; the new projects be approved; the executive secretary be authorized to sign all necessary documents. Mr. Bailey seconded the motion and it passed unanimously.

FINAL BUDGET FOR 1975-76. The Board Office reported that at the time it prepared its comments regarding the final budget for 1975-76 the university informed the Board Office that problems had been encountered in reconciling the computer printout to the budget summary sheet. The Board Office, therefore, used the computer printout of the final budget to analyze increases in faculty salaries by selecting a random sample of 100 faculty positions with the same incumbent for 1974-75 and 1975-76 where no promotions are involved. The average salary increase for the sample amounts to 13.3% which is consistent with the amount provided to the University of Northern Iowa for salary increases by House File 864 and Senate File 555.

Student aid for 1974-75 was budgeted at \$844,000. Computation of student aid for 1975-76, according to the understanding with the board, would be as follows:

Student Aid - 1974-75	\$844,000
Increase in general expense at 9%	75,960
Special needs	<u>38,000</u>
Total	<u>\$957,960</u>

This figure may be compared with \$800,920 as set forth in the computer printout furnished to the Board Office.

Vice President Stansbury reported that the university did not reduce the student aid portion to the extent reported by the Board Office. He noted that the final budget would contain \$921,350 in general expense for student aid. In addition, \$18,832 was put into departmental other expense primarily to include student fee exemptions. The university did not increase student aid at the 9% level of general expense but instead increased student aid by the same percentage as the tuition increase. The Board Office recommended that the University of Northern Iowa's final budget be approved in the amount of \$24,042,000.

MOTION: Mr. Baldrige moved the board approve the final budget for 1975-76 for the University of Northern Iowa in the amount of \$24,042,000. Mr. Slife seconded the motion and it passed unanimously.

OPERATING BUDGET FOR THE DORMITORY AND DINING SERVICE FOR 1975-76. The board was requested to approve the 1975-76 operating budget as submitted by the University of Northern Iowa dormitory and dining service.

The Board Office reported that the budget for 1975-76 is unchanged from that submitted to the board in May when the dormitory rate increase was approved, except for a \$40,000 increase in revenues from operations and operating expenditures. Total revenue and expenditures for operations are budgeted to be \$4,975,000 and \$3,920,000, respectively. These increases reflect expected occupancy increases of 190 students, rather than the 145 estimated in May. Single student occupancy for 1975-76 is estimated to be 3,951 as compared to 3,761 in 1974-75. The university believes this increase is likely because of increased applications for housing and recently increased rents for nearby apartments. Married student housing, estimated to be 425, has been at full capacity for several years. The 1975-76 estimate of net income before debt service and overhead costs, \$1,055,000, is equal to the cost of debt service (\$765,000), university overhead (\$60,000) and reserve funds requirements (\$230,000). As reported in May, revenues and expenditures from operations are reduced for 1975-76 under 1974-75 values by \$250,000 and \$283,000, respectively, to reflect removal of the Union Food Service from the dormitory system.

Preliminary analysis, subject to minor revisions, shows a net income for 1974-75 after debt service and overhead costs of \$124,000. This amount is insufficient by \$106,000 to meet the reserve fund requirement of \$230,000. The \$106,000 will have to be made up from the surplus fund. Some \$42,000 of this deficiency resulted from losses incurred by the Union Food Service.

MOTION:

Mrs. Collison moved the board approve the University of Northern Iowa dormitory and dining service operating budget for 1975-76 as submitted by the institution. Mr. Barber seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion.

FIELD HOUSE - UNI-DOME. The university recommended that the board increase the project budget for the Field House (UNI-Dome) from \$6,075,000 to \$6,565,000 with additional funding to be supplied by the University of Northern Iowa Foundation; approve a change order which will provide for additional construction in the west side of the UNI-Dome for provision for additional spectator seating; approve the University of Northern Iowa to enter into an agreement with the flooring contractor to spread the cost of the contract over a number of years.

Vice President Stansbury reported that the university is recommending that the budget be increased so that a change order can be provided the contractor.

Vice President Stansbury reported that the UNI-Dome as it is now under the contract and without this change order, provides for seating on the east side only (8,195 seats). Sufficient restroom facilities and exits are included in the project as now funded for east side seating only.

The change order proposed will complete installation of precast concrete treads and risers above the concourse level and install balance doors on the west side to provide for pressure control. This enclosure in conjunction with the balance doors will enable exiting requirements to be met for the west side. Additionally, restroom facilities are also required to use the west side for seating. The change order does not include the seating proper. While spectators could be seated on the concrete treads and risers, it is anticipated that additional funds will be made available at a later date for purchase of the seating.

The general contractor and the precast concrete subcontractor must receive the change order by August 1 so that the current construction schedule may be continued. Later construction would require methods other than precast which would be significantly more costly than now being proposed.

Approval of this request for the university to enter into a deferred payment schedule for the flooring contract is a significant part of this total request. By delaying payment on the floor, the foundation will be better able to meet the obligation from donor pledge income. The construction budget will be kept open until the

flooring is paid for from foundation funds or whatever funds may be applied. Earlier offers from the Monsanto Corporation for such an agreement and recent communications confirm the availability of this agreement. The agreement will contain a clause for making payments in advance without penalty, and this and other matters will be reviewed by the university attorney prior to acceptance. Once the agreement has been reached with proper and full approvals, the university will proceed with the change order which concludes construction of the west side.

The first payment on the flooring would be covered in the current construction budget. The foundation has pledged to increase its support toward this project to cover the budget increase.

MOTION:

Mr. Slife moved the board: 1) increase the project budget for the Field House (UNI-Dome) from \$6,075,000 to \$6,565,000 with additional funding to be supplied by the University of Northern Iowa Foundation; 2) approve a change order which will provide for additional construction in the west side of the UNI-Dome for provision for additional spectator seating; 3) approve the University of Northern Iowa to enter into an agreement with the flooring contractor for a deferred payment plan. Mr. Shaw seconded the motion and it passed unanimously.

A copy of the revised budget and supporting material is on file in the Board Office.

BERTHA MARTIN MEMORIAL FOUNDATION. Regent Collison commented that the university recently received a gift from the Bertha Martin Memorial Foundation. President Petersen noted she will acknowledge the gift and appreciation was expressed on behalf of the board for the gift which will be applied toward student aid.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday, July 23, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of June 1975 were ratified by the board.

APPOINTMENTS. The board was requested to approve the following appointments:

Eugene Stewart as Vice Principal, High School Department, salary for 1975-76 at \$17,850.

Barry Glass as Vice Principal, Upper Elementary Department, salary for 1975-76 at \$14,070.

MOTION: Mr. Slife moved the board approve the appointments as shown above for Eugene Stewart and Barry Glass. Mr. Barber seconded the motion and it passed unanimously.

SUPERINTENDENT'S REPORT. Superintendent Giangreco presented the board with an oral report on the school. Highlights of the report follow.

Iowa School for the Deaf has been receiving some criticism due to the fact that it is not accredited. He said the school is now ready to go through the accreditation process.

Superintendent Giangreco reported that next month a learning disabilities unit will be set up at the school. One of the classrooms in the basement of the Administration Building will be designated as such.

Funds in the amount of \$167,000 have been approved for use for the Foster Grandparent Program. Superintendent Giangreco expressed pleasure that the program has been funded and noted it will be quite beneficial to both the students and elderly persons in the area.

Business Manager and Treasurer Kuehnhold has made a good adjustment to the school, having taken over the position of Mr. Geasland who recently retired.

Enrollment for this coming school year is expected to drop by a few students.

House File 501 was discussed and Superintendent Giangreco reported that the bill removes the minimum age of five for admission to the school. In addition, it removes provision for admitting a person over the age of 21 and under the age of 35 with consent of the Board of Regents. He reported that the school will be admitting several four year old children with hearing problems. He noted that 19 will be in kindergarten next year. He noted the school will continue to work closely with the board in this matter.

Superintendent Giangreco reported that at least one-third of the teachers at Iowa School for the Deaf take part in the Iowa State Extension program at Council Bluffs. He noted that the school also continues to work with the State University of Iowa's medical facilities and Genetics Department. The University of Northern Iowa is assisting the school with its laboratory program and Iowa Braille and Sight Saving School works closely with Iowa School for the Deaf with regard to the deaf/blind program.

It was reported by Superintendent Giangreco that the transportation of students home two times a month is costly to parents. He noted that a request was made to the board as a special needs item to the legislature for funds to alleviate the cost of transportation. He reported that the Governor and legislature turned down the request. He reported that one legislator has given him support on the matter and will introduce such a request to the legislature next session. Mr. Richey said the Board Office will put the matter of transportation on the legislative program list and will study this matter between now and late fall to see if the board wants to take a position of supporting an amendment to the Transportation Aid Act. Superintendent Giangreco commented that the amount of money which would be needed would be approximately \$90,000 because approximately \$300 would be needed per family in the school. He reported that Iowa Braille and Sight Saving School uses Title I funds for transportation. He said that Iowa School for the Deaf has too many vital needs for which Title I money is needed to use it for transportation. If the school would use it for transportation, the entire amount would be depleted for that one purpose.

Superintendent Giangreco reported that the school's library houses 6,000 volumes. He noted that the library is professional and kept up-to-date. He said that the media center contains films, transparencies, slides, and learning materials which can not be purchased. He noted the school manufactures some of its own books.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the Register of Capital Improvement Business Transactions for the month of June 1975.

FINAL BUDGET FOR 1975-76. The board was requested to approve the final budget in the amount of \$2,477,200 subject to correction of merit increases for merit employees hired after July 1, 1974.

The Board Office reported that the proposed final 1975-76 budget of \$2,477,200 includes an increase of \$17,900 over the preliminary budget as approved by the board. The increase includes \$13,100 for increased employer's contribution to IPERS and \$4,800 to health insurance. Any minor deviation of these amounts as actually allocated by the State Comptroller will have to be absorbed within the budget of the institution.

The returning faculty and institutional officials are being provided with salary increases ranging from 3% to 20%. The Board Office has determined that the faculty salaries are on the teacher's salary schedule for 1975-76 as approved by the board. The returning professional and scientific employees received increases of 10-13%.

The Board Office has also checked the increases provided for merit system employees on a sampling basis and found that the increases conform with the merit salary matrix for 1975-76, the allowed decompression, and merit step increases except for those employees whose anniversary date is after July 1, 1974. Iowa School for the Deaf calculated all merit increases based on an anniversary date of January 1, 1976. Employees hired after July 1, 1974 will use their date of appointment in the class as a basis for determining when they will be eligible for a merit increase. For the merit employees hired since July 1, 1974, the school should recompute merit increases so that the increase will be given on the date of appointment to the class rather than on January 1, 1976.

MOTION:

Mr. Bailey moved the board approve the final budget in the amount of \$2,477,200 subject to correction of merit increases for merit employees hired after July 1, 1974. Mrs. Collison seconded the motion and it passed unanimously.

SALE OF LAND. The board was requested to direct the institution to resurvey surplus land which forms the southwest quadrangle formed by intersection of State Highway 375 and State Highway 92 to determine the exact description and amount of land available; order that the appraisals taken in 1970 (two) either be updated or redone based upon the new survey; put the property up for sale to sealed bids after the survey and the appraisals are completed.

The Board Office reported that the school has recently received an offer for the purchase of what is described as 2.181 acres of surplus land located in the southwest quadrangle which is formed by the intersections of State Highways 375 and 92.

The board declared this to be excess state property in 1970. At that time, two parcels were put up for bid. The larger parcel, that of 8.288 acres more or less, was sold to a private

party. This parcel which was then described as "Parcel A" received no bids.

In the intervening time, there have been several offers submitted to purchase this parcel; however, the size of the parcel has diminished somewhat due to the 1974 sale of land to the Iowa State Highway Commission for work on primary road 92. The parcel of land was appraised at a value of \$21,500 in 1969 and a second appraisal in 1970 appraised the value at \$19,500.

The school has indicated that this land is still of no educational value and is agreeable to the above recommended action. This series of actions would enable the school to determine if there is now some local interest in purchasing this property, and in addition, would give the school updated information as to the size and value of the property in question. The Board Office suggested that the parties submitting the current offer be informed that the property will be put up for bid as soon as new appraisals and a resurvey is complete. Superintendent Giangreco noted that the current offer was much lower than the appraised value.

MOTION:

Mrs. Collison moved the board direct Iowa School for the Deaf to resurvey surplus land which forms the southwest quadrangle formed by intersection of State Highway 375 and State Highway 92 to determine the exact description and amount of land available; order that the appraisals taken in 1970 (two) either be updated or redone based upon the new survey; put the property up for sale to sealed bids after the survey and the appraisals are completed. Mr. Brownlee seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be discussed regarding Iowa School for the Deaf. There were no additional matters brought up for discussion.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Wednesday, July 23, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of June 1975 were ratified by the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported there were no items on the Register of Capital Improvement Business Transactions for the month of June 1975.

FINAL BUDGET - 1975-76. The board was requested to approve the final budget for Iowa Braille and Sight Saving School in the amount of \$1,374,700 for 1975-76 as submitted by the institution.

The Board Office reported that the proposed final budget includes an increase of \$12,000 over the preliminary budget as approved by the board. The increase of \$12,000 includes \$9,400 for the increase in employer's contribution to IPERS and \$2,600 for the increase in employer's contribution to health insurance. Any minor deviation of these amounts as actually allocated by the State Comptroller will have to be absorbed within the budget of the institution.

The institution has made an internal readjustment of \$6,900 from salaries and wages to RR & A in order to provide funding for RR & A more nearly that of historical experience. Any further savings that can be made during 1975-76 will likely be used for RR & A expenditures, in view of the funding for the fuel storage facilities which is being funded in part from 1975-76 RR & A funds.

The budget for salaries and wages is based on revised staffing from 124 positions and 94.1 full time equivalent employees in 1974-75 to 134 positions and 99.3 full time equivalent employees in 1975-76.

Returning faculty and institutional officials are being provided with salary increases of 6.9% to 12.6% and professional staff of 10% to 12%.

MOTION:

Mr. Brownlee moved the board approve the final budget in the amount of \$1,374,700 for Iowa Braille and Sight Saving School as submitted by the institution. Mr. Baldrige seconded the motion and it passed unanimously.

STUDY FOR ALTERNATIVE FUEL. The board was requested to authorize the Board Office and the special schools to negotiate a contract with Stanley Consultants, Inc., Muscatine, Iowa to make a study of alternative fuel at Iowa School for the Deaf and Iowa Braille and Sight Saving School and authorize the executive secretary to approve said contract after consultation with the board by telephone with said contract being presented to the board for ratification at the September meeting.

The Board Office reported that it is imperative that the study be started at the earliest possible date so that this information can be available to the board no later than the October meeting so that any needs brought out in the study can be considered in the capital request put forth for 1976 to the legislature. The Board Office anticipated an initiation of the study early in August with completion no later than October 1. Stanley has indicated that it will probably take them until possibly November 1 for the final report to be issued but it is anticipated that agreement can be reached on receipt of enough information by the October meeting so the board can use that information for decision-making purposes.

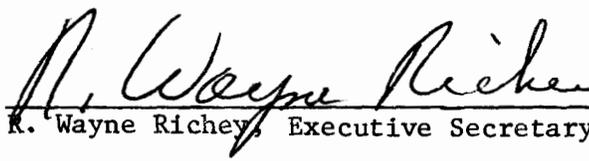
The total dollar implication of the contract being recommended is not certain. The Board Office reported it will be in contact with the board members on the level of compensation and any other details felt necessary at the time it is asked to approve the contract.

Regent Bailey asked where funds for the contract will most likely come from and Mr. Richey responded RR & A funds will probably be used.

MOTION:

Mr. Baldrige moved the board authorize the Board Office and the special schools to negotiate a contract with Stanley Consultants, Inc., Muscatine, Iowa to make a study of alternative fuel at Iowa School for the Deaf and Iowa Braille and Sight Saving School and authorize the executive secretary to approve said contract after consultation with the board by telephone with said contract being presented to the board for ratification at the September meeting. Mrs. Collison seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the Iowa Braille and Sight Saving School portion of the minutes and there were no further items brought up for discussion.


R. Wayne Richey, Executive Secretary