

Iowa Coordinating Council for Post-High School Education (ICCPHSE)

**Tuesday, July 23, 2019
1:30 – 3:00 P.M.
EXECUTIVE COMMITTEE MEETING
11260 Aurora Avenue
Urbandale, IA**

AGENDA

1.	Welcome	Don Doucette, Chair
2.	Call to Order and Introductions	Don Doucette, Chair
3.	Approval of Meeting Minutes – (Attachment) <i>April 10, 2019</i>	Jeremy Varner, Recording Secretary
4.	Treasurer's Report (Attachment) <ul style="list-style-type: none">• Dues <i>Discussion of annual or bi-annual contributions</i>	Patricia Draves, Treasurer
5.	Membership for 2019-2020 (Attachment) <i>The Chair will ask for any updates and corrections to the membership listing</i>	Don Doucette, Chair
6.	Proprietary School representative <i>Discussion of membership for For-Profit School</i>	Rachel Boon, Permanent Secretary
7.	Notices of Intent (Attachment) <ul style="list-style-type: none">• Programs without concerns for ratification	Rachel Boon, Permanent Secretary
8.	2019-20 Meeting dates <i>Discussion of location, date, time, etc.</i>	Rachel Boon, Permanent Secretary
9.	New Business for the Good of the Order	Don Doucette, Chair

Iowa Coordinating Council for Post-High School Education

Wednesday, April 10, 2019

8:30 – 9:30 AM

Zoom Meeting

ICCPHSE Meeting Minutes

1. Welcome—Patricia Draves, Chair

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Wednesday, April 10, 2019, at 8:30 AM via Zoom. Chair Patricia Draves welcomed the Council members and guests to the meeting.

2. Call to Order and Introductions—Patricia Draves, Chair

Chair Graves called the meeting to order. Council members introduced themselves. The following individuals were present:

Members of State Board of Education

N/A

Institutional Representatives

Lori Sundberg, Kirkwood Community College*

Jim Wohlpart, University of Northern Iowa*

Tanya Uden-Holman, University of Iowa*

Ann Marie VanderZanden, Iowa State University*

Representatives of Iowa Department of Education

Jeremy Varner*

Chris Russell

Representatives of Board of Regents

Rachel Boon, Iowa Board of Regents*

Jason Pontius, Iowa Board of Regents*

Representative of Independent Colleges and Universities

Patricia Draves, Graceland University*

Noel Stahle, William Penn University

Kendra Williams-Perez, Allen College

Tracy Schuster-Matlock, St. Ambrose University

Todd Knealing, Briar Cliff University

Representative of Iowa College Student Aid Commission

Mark Wiederspan*

Representative of the IPTV Board

N/A

Representative of Private for-Profit Schools

N/A

Student Representatives

N/A

Guests

Laura Dickson, Board of Regents

* Indicates voting delegate.

3. Future Ready Iowa and Iowa Rural Development Summit—Linda Fandel, Governor's Education Liaison

Linda Fandel was not available for this meeting, but may be able to join the face-to-face meeting in the fall. Future Ready Iowa work goes on throughout the state including through Rural Development Initiatives.

4. Approval of Meeting Minutes—Chris Russell (on behalf of Jeremy Varner, Recording Secretary)

Chris Russell presented the ICCPHSE meeting minutes from the November 1, 2018, meeting for approval.

Action: Rachel Boon moved and Tanya Uden-Holman seconded for approval of the minutes as presented. Motion passed. Patricia Draves noted that the Higher Education report linked in the minutes is an excellent resource for colleges.

5. Treasurer's Report—Patricia Draves, Treasurer

Patricia Draves presented the treasurer's report. Treasurer Draves presented a statement of the Council's income and expenditures through June 30, 2019.

Action: No exceptions. Approved.

6. Update of E-transcript Proposal—Rachel Boon, Permanent Secretary

Chris Russell shared that the Iowa Department of Education has completed the RFP (Request for Proposal) process for a new vendor to handle the SIF process for school district data. A part of the RFP included the E-transcript capabilities to include consistent data elements from school districts into the common E-transcript form. An initial pilot is planned with the first school districts in spring 2020 with a larger pilot planned for fall 2020. Rachel Boon added that the details of the individual elements and the technical aspects of how this system will work are still being discussed.

7. Update of Military Credit Articulation—Rachel Boon, Permanent Secretary

Rachel Boon shared that a statewide military articulation conference is being held on April 22nd at Camp Dodge. A representative from Army University will discuss how training courses are transcribed. Regent colleges, community colleges, and independent colleges and universities have been invited to discuss efforts underway at their respective colleges and attendees will engage and talk in teams about shared initiatives. Rachel can share a draft agenda and link to registration for this event.

8. Update from Iowa College Student Aid Commission (ICSAC)—Mark Wiederspan, ICSAC

Mark Wiederspan shared that the Fall Enrollment and Home Base Iowa (HBI) reports have now all been disseminated and if not received yet, let him know. Currently, the report does not disaggregate graduate students from undergraduates, and asked if the Council would support this change. The

Council agreed that it would be useful for those institutions with both types of students. Rachel also asked to consider disaggregating graduate students from professional students.

Mark shared that a research conference will be held on November 20, 2019, with a focus on higher education and college affordability. More information will be forthcoming. Also, presentations on the "Value of Postsecondary Degree to Iowa" and "FAFSA completion Rates in Iowa" will also be available soon.

9. Notices of Intent—Rachel Boon, Permanent Secretary

A. Programs Without Concerns for Ratification

Rachel explained the ICCPHSE Notice of Intent process. She reported that the colleges listed below had programs without concerns for ratification. Chair Draves asked for a motion.

Graceland University

Data Science Bachelors of Science

CIP # 27.0503

On Campus

Buena Vista University

1. Agricultural Science Bachelors of Science

CIP # 01.0000

On / Off Campus

2. Agricultural Business Bachelors of Arts

CIP # 01.0102

On / Off Campus and On-line

Iowa Wesleyan University

1. Accounting

Bachelors of Arts

CIP # 52.0301

Branch School (Off Campus) in East Africa

2. Accounting & Business Management

Bachelors of Arts

CIP # 52.0305

Branch School (Off Campus) in East Africa

3. Biology/Biological Sciences, General

Bachelors of Arts

CIP # 26.0101 Branch School (Off Campus) in East Africa

Iowa State University

M.S. in Event Management

Masters of Science

CIP # 52.0907

On-line

University of Iowa

Bachelor of Science in Sustainability Science

Bachelor of Science

CIP # 30.0601

On Campus

St. Ambrose University

Bachelor of Science in Biomedical Laboratory Science
Bachelor of Science
CIP # 26.0102
On Campus

Northwest Iowa Community College

Computer Support Specialist
Associate of Applied Science (AAS)
CIP # 1110060200
On Campus

Dordt College

Master in Science Applied Statistics
Master's Degree CIP # 27.0501
On-line and On Campus

Master of Social Work (MSW)
Master's Degree
CIP #44.0701
On-line

Action: Rachel Boon moved and Ann Marie VanderZanden seconded to ratify the above noted programs. Motion passed. There are two colleges with programs that will pass the 20-day review in the next few days. At this time, conditional approval was not given for these two programs.

10. Membership for 2018-19—Patricia Draves, Chair

Chair Draves reminded the Council to get any corrections to the Council listserv to Laura Dickson.

11. For the Good of the Order—Patricia Draves, Chair

The meeting was adjourned at 9:04 AM.

Respectfully submitted by:

Chris Russell (on behalf of Jeremy Varner, Recording Secretary)

IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION
Membership 2019-2020
July 2019

I. Appointed by the State Board of Education

A. Members of the Board of Education	
<u>Member</u>	<u>Alternate</u>
Ms. Bettie Bolar 2155 230 th Street Marshalltown, Iowa 50158 (641) 752-0850 bettie.bolar@gmail.com	Mr. Michael C. Bearden Clapsaddle-Garber Associates 16 East Main Street, Suite 400 Marshalltown, Iowa 50158 (641) 752-6701 mbearden@cgaconsultants.com
B. Institutional Representatives	
<u>Member</u>	<u>Alternate</u>
Dr. Daniel Kinney, President Iowa Central Community College Administrative Center One Triton Circle Fort Dodge, IA 50501 (515) 574-1150 (515) 576-7207 (Fax) kinney@iowacentral.edu	Dr. Michael Ash, President Southeastern Community College 1500 West Agency Road P. O. Box 8015 West Burlington, IA 52655 (319) 208-5050 (319) 752-4033 (Fax) mash@scciaowa.edu
Dr. Don Doucette, Chancellor Eastern Iowa Community Colleges 101 West Third Street Davenport, IA 52801 (563) 336-3304 (563) 336-3303 (Fax) ddoucette@eicc.edu	Dr. Lori Sundberg, President Kirkwood Community College 6301 Kirkwood Boulevard SW P.O. Box 2068 Cedar Rapids, Iowa 52406 319-398-5500 lori.sundberg@kirkwood.edu
(Vacant)	Ms. Cheryl Langston IACCT Board Member 1710 Northwestern Avenue Ames, IA 50010 (515) 232-8984 heggenlangston@gmail.com

C. Representatives of Dept. of Education	
<u>Member</u>	<u>Alternate</u>
Mr. Jeremy Varner, Administrator Division of Community Colleges Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-8260 (515) 419-9988 (Cell) (515) 242-5988 (Fax) jeremy.varner@iowa.gov	Dr. Barbara Burrows, Bureau Chief Bureau of Community Colleges Division of Community Colleges Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-3031 (515) 242-5988 (Fax) barbara.burrows@iowa.gov

II. Appointed by the Board of Regents, State of Iowa

A. Representatives of Member Institutions	
<u>Member</u>	<u>Alternate</u>
Mr. Bruce Harreld, President University of Iowa 101 Jessup Hall Iowa City, IA 52242 (319) 335-3549 (319) 335-0807 (Fax) bruce-harreld@uiowa.edu	Dr. Tanya Uden-Holman, Associate Provost University of Iowa 111 Jessup Hall Iowa City, IA 52242 (319) 335-0148 (319) 335-3560 (Fax) tanya-uden-holman@uiowa.edu
Dr. Wendy Wintersteen, President Iowa State University 1750 Beardshear Hall Ames, IA 50011 (515) 294-2042 (515) 294-0565 (Fax) wwinters@iastate.edu	Dr. Ann Marie VanDerZanden, Associate Provost Iowa State University 1550 Beardshear Hall Ames, IA 50011 (515) 294-5553 (515) 294-8844 (Fax) vanderza@iastate.edu
Dr. Mark Nook, President University of Northern Iowa 20 Seerley Hall Cedar Falls, IA 50614-0705 (319) 273-2566 (319) 273-6494 (Fax) mark.nook@uni.edu	Dr. Patrick Pease, Associate Provost University of Northern Iowa Seerley Hall 20 Cedar Falls, IA 50614-0707 (319) 273-2518 (319) 273-3153 (Fax) patrick.pease@uni.edu

B. Board of Regents	
<u>Member</u>	<u>Alternate</u>
Regent Nancy Boettger 926 Ironwood Road Harlan, IA 51537 712-744-3290 regent.boettger@iowaregents.edu	Dr. Jason Pontius, Assoc. Chief Academic Officer Board of Regents 11260 Aurora Avenue Urbandale, IA 50322 (515) 281-3934 (515) 281-6420 (Fax) jason.pontius@iowaregents.edu
C. Representatives of Board of Regents	
<u>Member</u>	<u>Alternate</u>
Dr. Jim Wohlpart, Provost University of Northern Iowa Seerley Hall 1 Cedar Falls, IA 50614-0707 (319) 273-2517 (319) 273-3153 (Fax) jim.wohlpart@uni.edu	Dr. Patrick Pease, Associate Provost University of Northern Iowa Seerley Hall 20 Cedar Falls, IA 50614-0707 (319) 273-2518 (319) 273-3153 (Fax) patrick.pease@uni.edu
Dr. Rachel Boon, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 281-3332 (515) 281-6420 (Fax) rachel.boon@iowaregents.edu	Dr. Jason Pontius, Assoc. Chief Academic Officer Board of Regents 11260 Aurora Avenue Urbandale, IA 50322 (515) 281-3934 (515) 281-6420 (Fax) jason.pontius@iowaregents.edu

III. Appointed by the Iowa Association of Independent Colleges and Universities

A. Members of the Board of Trustees of Member Institutions	
<u>Member</u>	<u>Alternate</u>
Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu	Dr. Kathleen (Katie) Clauson Bash, Vice President of Institutional Effectiveness Graceland University 1 University Place Lamoni, IA 50140-1699 (641) 784-5064 (641) 784-5058 (Fax) katie.bash@graceland.edu

<p>Dr. Earl "Marty" Martin, President Drake University 2507 University Avenue Des Moines, IA 50311-4505 (515) 271-2191 (515) 271-3016 (Fax) president@drake.edu</p>	<p>Dr. Sue J. Mattison, Provost Drake University 202 Old Main Des Moines, IA 50311-4505 (515) 271-3751 (515) 271-2954 (Fax) sue.mattison@drake.edu</p>
<p>Dr. William R. Duffy II, President Upper Iowa University 605 Washington Street Fayette, IA 52142 (563) 425-5221 duffyw@uiu.edu</p>	<p>Dr. P. Joan Poor, Provost Upper Iowa University 605 Washington Street Fayette, IA 52142 (563) 425-5284 poorp43@uiu.edu</p>

B. Representatives of Independent Colleges	
<u>Member</u>	<u>Alternate</u>
<p>Mr. Gary Steinke, President Iowa Association of Independent Colleges & Universities 505 Fifth Avenue, Suite 1030 Des Moines, IA 50309-2399 515.282.3175 515.321.0333 gary@iaicu.org</p>	(Vacant)
<p>Dr. Jay Simmons, President Simpson College 701 North C Street Indianola, IA 50125 (515) 961-1611 jay.simmons@simpson.edu</p>	<p>Dr. Mark Gammon, Associate Dean Simpson College 701 North C Street Indianola, IA 50125 (515) 961-1685 mark.gammon@simpson.edu</p>

IV. Appointed by Iowa College Student Aid Commission

<u>Member</u>	<u>Alternate</u>
<p>Dr. Mark Wiederspan, Executive Research Officer Iowa College Student Aid Commission 475 SW Fifth Street, Suite D Des Moines, IA 50309- 4608 (515) 725-3420 (515) 725-3401 (Fax) mark.wiederspan@iowa.gov</p>	<p>Ms. Karen Misjak, Executive Director Iowa College Student Aid Commission 475 SW Fifth Street, Suite D Des Moines, IA 50309- 4608 (515) 725-3410 (515) 725-3401 (Fax) karen.misjak@iowa.gov</p>

V. Appointed by Iowa Public Broadcasting Board

<u>Member</u>	<u>Alternate</u>
Mr. Ken Harrison Iowa Public Television PO Box 6450 Johnston, IA 50131-6450 (515) 725-9720 (515) 725-9838 (Fax) ken.harrison@iptv.org	Ms. Tiffany Morgan Iowa Public Television PO Box 6450 Johnston, IA 50131-6450 (515) 725-9712 (515) 725-9838 (Fax) tiffany.morgan@iptv.org

VI. Appointed by Private for-Profit Schools

<u>Member</u>	<u>Alternate</u>
(Vacant)	(Vacant)

VII. Liaison Representatives – Ex Officio Non Voting

<u>Iowa Assoc. of Ind. Colleges & Universities</u> Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu	<u>Iowa Department of Education</u> Dr. Ryan Wise, Director Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-3436 ryan.wise@iowa.gov
<u>Iowa Association of Community College Trustees</u> Ms. MJ Dolan, Executive Director 855 East Court Avenue Des Moines, IA 50309 (515) 282-4692 (515) 282-3743 (Fax) mjdolan@iacct.com	<u>Board of Regents, State of Iowa</u> Dr. Rachel Boon, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 281-3332 (515) 281-6420 (Fax) rachel.boon@iowaregents.edu

**IOWA COORDINATING COUNCIL EXECUTIVE COMMITTEE
2019-2020**

<p><u>Chair</u></p> <p>Dr. Don Doucette, Chancellor Eastern Iowa Community Colleges 101 West Third Street Davenport, IA 52801 (563) 336-3304 (563) 336-3303 (Fax) ddoucette@eicc.edu</p>	<p><u>Vice-Chair</u></p> <p>(Vacant)</p>
<p><u>Permanent Secretary</u></p> <p>Dr. Rachel Boon, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 281-3332 (515) 281-6420 (Fax) rachel.boon@iowaregents.edu</p>	<p><u>Recording Secretary</u></p> <p>Mr. Jeremy Varner, Administrator Division of Community Colleges Iowa Department of Education 400 East 14th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-8260 Cell: (515) 419-9988 jeremy.varner@iowa.gov</p>
<p><u>Treasurer</u></p> <p>Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu</p>	<p><u>Immediate Past Chair</u></p> <p>Dr. Patricia H. Draves, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5111 (641) 784-5058 (Fax) pdraves1@graceland.edu</p>

Iowa Coordinating Council for Post High School Education

7/1/2019 - 6/30/2020
2019-20

	Budget	Actual
I. ICCPHSE Beginning Balance	\$2,975.15	\$2,975.15
II. Income		
A. Dues		
Board of Regents		
Dept./Education		
IAICU		
IACCT		
ICSAC		
IPTV		
IAPBS/IPSSA		
	<hr/>	<hr/>
	\$0.00	\$0.00
B. Interest Income	0.00	0.00
C. Articulation Conference	0.00	0.00
	<hr/>	<hr/>
Total Income	\$0.00	\$0.00
III. Expenses		
A. Committee and Hospitality Expense	1,000.00	0.00
B. Distance Learning Expense	0.00	0.00
C. Way Up	500.00	0.00
D. Reserve Fund	0.00	0.00
	<hr/>	<hr/>
Total Expense	\$1,500.00	\$0.00
IV. ICCPHSE Balance	<hr/>	<hr/>
	\$1,475.15	\$2,975.15

Account Balances

Balance 07/2/2019	\$6,096.59	
Plus Revenue	0.00	
Less expenses	0.00	
Ending Balance		<u><u>\$6,096.59</u></u>

Components of Balance

Way Up Balance	\$1,910.77	
Carol Kay Memorial	1,210.67	
ICCPHSE Balance	2,975.15	
Ending Balance		<u><u>\$6,096.59</u></u>

ICCPHSE
Approved New Programs/New Locations
Submitted to the ICCPHSE List Serve

PROGRAMS WITHOUT CONCERNS

**PROGRAMS TO BE LISTED ON AGENDA
FOR RATIFICATION**

July 23, 2019

ICCPHSE EXECUTIVE COMMITTEE MEETING

Iowa State University

1. Business Analytics
Bachelor of Science
CIP # 52.1399
On Campus

2. Master of Athletic Training
Master's Degree
CIP # 51.0913
On Campus

Des Moines Area Community College

Multi/Interdisciplinary Studies
Associate of Applied Science (AAS)
CIP # 3000000200
On Campus

University of Iowa

Screen Writing Arts
Bachelor of Arts
CIP # 50.0504
On Campus

North Iowa Community College

1. Physical Education Teaching and Coaching
Certificate
CIP # 1313141000
On Campus/On-line

2. Surgical Technology/Technologist
Associates of Applied Science (AAS)
CIP # 5109090200
On Campus/On-line/Off Campus (Face-to-Face)

ICCPHSE
Approved New Programs/New Locations
Submitted to the ICCPHSE List Serve

Iowa Valley Community College District

Machine Tool Technology/Machinist
Associates of Applied Science (AAS)
CIP # 4805010200
On Campus

Graceland University

1. Sustainability Studies
Bachelor of Arts
CIP # 30.3301
On Campus

2. Nutrition and Human Performance
Masters of Science
CIP # 31.0505
On-line

St. Ambrose University

Bachelor of Arts in Digital Filmmaking
Bachelor of Arts
CIP # 50.0601
On Campus

Attachment B

Programs Submitted – Ratification Pending

Iowa Lakes Community College

Cosmetology / Cosmetologist, General

Associate of Applied Science (AAS)

CIP # 1204010200

On Campus

(**Note:** 20-day review was **04/10/19**)

Note: This program has not been ratified. There were numerous concerns noted by the Cosmetology community.