# Iowa Coordinating Council for Post-High School Education (ICCPHSE)

**Executive Committee Meeting Conference Call**  
**Wednesday, July 16, 2014**  
**2:00 p.m. – 3:00 p.m.**

**Dial in information:** 866-685-1580  
Conference code: 515-281-3934 #

| 1. Welcome | Bill Ruud, Chair |
| 2. Call to Order and Introductions | Bill Ruud, Chair |
| 3. Approval of Meeting Minutes  
  • April 16, 2014 | Jeremy Varner, Recording Secretary |
| 4. Treasurer’s Report  
  • Through June 30, 2014  
  • Status of dues payment  
  • Status of Audit | John Sellars, Treasurer |
| 5. Notices of Intent –  
  • Programs without concerns for ratification (Attachment)  
  • FYI – Programs submitted pending 20 day review (Attachment) | Diana Gonzalez, Permanent Secretary |
  Possible dates:  
  October 15, 2014 (Iowa Western Community College)  
  January 21, 2015 (conference call, if needed)  
  April 15, 2015 – (location?) | Diana Gonzalez, Permanent Secretary |
| 7. Topics and speakers for 2014-2015 meetings | Bill Ruud, Chair |
| 8. Letter from incoming Chair Bill Ruud to membership? | Diana Gonzalez, Permanent Secretary |
| 9. Importance of notifying us of changes to the ICCPHSE listserv | Diana Gonzalez, Permanent Secretary |
| 10. Membership for 2014-2015 (Attachment) | Diana Gonzalez, Permanent Secretary |
| 11. Fall 2014 Enrollment Report | Diana Gonzalez, Permanent Secretary |
| 12. Home Base Iowa Initiative | Diana Gonzalez, Permanent Secretary  
Jeremy Varner, Recording Secretary |
| 12. For the Good of the Order | Bill Ruud, Chair |
ICCPHSE Meeting Minutes – Wednesday, April 16, 2014

1. Welcome

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Wednesday, April 16, 2014, at 10:00 a.m. at the IACCT Office. Chair Dan Kinney welcomed the council members and guests to the meeting.

2. Call to Order and Introductions

Chair Kinney called the meeting to order, and then the council members and guests introduced themselves. The following individuals were present:

State Board of Education Members
Sister Jude Fitzpatrick*

Institutional Representatives
Daniel Kinney, Iowa Central Community College*
Dan Kinney, Iowa Western Community College*
Karen Gorham, Kirkwood Community College*

Department of Education Representative
Jeremy Varner*

University Representatives
Beth Ingram, University of Iowa
William Rudd, University of Northern Iowa*
John Schuh, Iowa State University

Representatives of Independent Colleges
John Sellars, Graceland University*
Rosemary Link, Simpson College

Representative of Private Proprietor Schools
Susan Spivey, Kaplan University*

Representative of the IPTV Board
No representatives attended this meeting.

Member of the Board of Regents
Robert Donley, Board of Regents
Diana Gonzalez, Board of Regents*

Iowa College Student Aid Commission (ICSAC) Representatives
Julie Leeper, ICSAC*
Karen Misjak, ICSAC

Student Representatives
No representatives attended this meeting.

Liaison Representative
No representatives attended this meeting.

Guests
Colleen Anderson, Iowa Department of Education
Frankie Laanan, Iowa State University
Judith Spitzli, Iowa Department of Education
Robert Stein, Smarter Balance

* Indicates voting delegate.

3. Presentation: Iowa Core and Smarter Balanced Assessment – Diana Gonzalez

A panel presented an overview of the Iowa Core standards and implementation and Smarter Balanced Assessment efforts. The panel included: Judith Spitzli, Mathematics Consultant, Iowa Department of Education; Colleen Anderson, Digital Library, Iowa Department of Education; and Robert Stein, Smarter Balanced Regional Consultant.

One central component of a great school system is a clear set of expectations, or standards, that educators help all students reach. In Iowa, that effort is known as the Iowa Core. The Iowa Core represents statewide academic standards, which describe what students should know and be able to do in math, science, English language arts and social studies. The Iowa Core also addresses 21st century skills in areas such as financial and technology literacy. These state standards provide Iowa students, parents, teachers, and other stakeholders with a clear, common understanding of what students are expected to learn at every grade level, regardless of where they live. The standards establish what Iowa students need to learn, but not how to teach. Local schools and teachers continue to create lesson plans and tailor instruction to fit the needs of their students. The standards are, in most cases, more rigorous.

A second central component is assessment of what is taught, tied to standards. Iowa joined the Smarter Balanced Assessment Consortium, one of two multistate assessment consortia working to develop an assessment system aligned with common core standards. Stein provided an overview of consortium governance, the need for faculty involvement, field testing of the assessment, and more. Other efforts supporting this work include expanded formative assessment and the implementation of a digital library of resources for teachers.

4. Approval of Meeting Minutes—Jeremy Varner
Jeremy Varner presented the minutes from the October 16, 2013, ICCPHSE meeting.

**Action:** The minutes were accepted as presented.

### 5. Treasurer’s Report—John Sellars

John Sellars presented a statement of the Council’s income and expenditures through April 2014. The treasury balance was listed at $4,386; and the WAY-UP balance is $1,265.

John Sellers noted that the ICCPHSE received few invoices and recommended the whole committee serve as the audit committee. Sellers also presented the 2014-2015 budget including continued support for the Way-Up Conference. A motion was made by Bill Rudd and seconded by Dan Kinney for approval. Motion passed.

**Action:** A motion was made by Sister Jude Fitzpatrick and seconded by Karen Gorham for approval of the treasurer’s report as presented. Motion passed.

### 6. Notices of Intent—Diana Gonzalez

#### A. Programs Without Concerns for Ratification

Diana Gonzalez reported that those colleges which had programs without concerns for ratification have been notified. Chair Kinney clarified the process and asked for a motion.

**Mount Mercy University, Cedar Rapids**
Master of Strategic Leadership
Masters
CIP # 52.0213
On-campus

**William Penn University, Oskaloosa**
Bachelor of Science in Nursing – RN to BSN Completion Program
Bachelor of Science in Nursing
CIP # 51.3802
Clive Campus

**Grand View University, Des Moines**
Master of Science in Nursing (MSN)
Master of Science in Nursing
CIP # 51.13801
On-campus

Master of Science in Sport Management
Master of Science in Sport Management
CIP # 31.0504
On-campus

**Iowa Western Community College, Council Bluffs**
Computer Programming/Programmer, General
Certificate
CIP # 11.0201
On-campus
System, Networking, and LAN/WAN Management/Manager Certificate
CIP # 11.1002
On-campus

Clarke University, Dubuque
Food Science
BS
CIP # 01.1001
On-campus

Briar Cliff University, Sioux City
Master of Science in Behavior Analysis (MSBA) Master’s
CIP # 42.2814
On-campus

Kirkwood Community College, Cedar Rapids
Emergency Medical Technology/Technician (EMT Paramedic) Certificate
CIP # 51.0904
On-campus

Western Iowa Tech Community College, Sioux City
Culinary Arts/Chef Training Associate of Applied Science
CIP # 12.0503
On-campus

Grand View University, Des Moines
Post-graduate certificate: Clinical Nurse Leader CNL certificate
CIP # 51.3820
On-campus

Loras College, Dubuque
MA in Integrated STEM Education MA
Clarke University, Dubuque
Clarke University Master of Social Work Program (MSW)
Masters Level
CIP # 44.0701
On-campus

Hawkeye Community College, Waterloo
Emergency Medical Technology/Technician (EMT Paramedic)
Associate of Applied Science
CIP # 51.0904
On-campus

Medical Insurance Coding Specialist/Coder
Associate of Applied Science
CIP # 51.0713
On-campus

Golf Course Operation and Grounds Management
Associate of Applied Science
CIP # 31.0302
On-campus

Fire Science/Fire-Fighting
Associate of Applied Science
CIP # 43.0203
On-campus

Iowa State University, Ames
Master of Engineering in Energy Systems Engineering
Masters
CIP # 14.2701
On-line (Distance)

The University of Iowa, Iowa City
Bachelor of Science in Recreation and Sport Management
Bachelor of Science
CIP # 31.0504
On-campus

**Action:** It was moved by Diana Gonzalez and seconded by John Sellars to ratify the above noted programs. Motion passed.

**B. Programs Submitted to ICCPHSE Listserv—Pending 20-Day Review**
Diana Gonzalez reported that the following colleges were submitted to the ICCPHE listserv and are pending 20-day review (not for ratification).

**Iowa Valley Community College District, Marshalltown**
- Line worker
- Associate of Applied Science
- CIP # 46.0303
- On-campus
- (4/22/14)

Electrical and Power Transmission Installers, other
- Associate of Applied Science
- CIP # 46.0399
- On-campus
- (4/22/14)

**Western Iowa Tech Community College, Sioux City**
- Hospitality Administration/Management, General
- Associate of Applied Science
- CIP # 52.0901
- On-campus
- (4/27/14)

Mechanical Engineering/Mechanical Technology/Technician
- Diploma
- CIP # 15.0805
- On-campus
- (4/27/14)

**Buena Vista University, Storm Lake**
- Bachelor of Applied Sciences
- Bachelors
- CIP # 52.0201
- On-line + multiple other locations
- (4/28/14)

**B. Programs with Concerns Resolved for Ratification**

Diana Gonzalez reported that the following colleges were ratified at the ICCPHE Executive Committee meeting on July 20, 2013.

**Briar Cliff University, Sioux City**
- Master of Business Administration (MBA)
- Master’s
- CIP # 52.0201
- On-campus
- (The University of Northern Iowa withdrew their objection –
Allen College, Waterloo
Bachelor of Health Sciences (BHS) Public Health Certificate
Bachelor of Health Science (BHS) – Certificate
CIP # 51.2201
On-campus
(The University of Iowa withdrew their concerns – email to ICCPHSE listserv on April 11, 2014.)

Buena Vista University, Storm Lake
M.Ed. in Curriculum and Instruction
Master’s
CIP # 13.0301 (Effective Teaching); 13.1004 (TAG); 13.1401 (TESL)
Various locations
(Graceland University withdrew their concerns – Email to ICCPHSE listserv on April 11, 2014.)

**Action:** It was moved by Diana Gonzalez and seconded by Beth Ingram to ratify the above noted programs. Motion passed.

7. **Meeting Schedule for 2014-15—Diana Gonzalez**

Diana Gonzalez discussed the meeting schedule. Discussions of in-depth presentations/topics of interest can be submitted to her by email.

8. **M-State Authorization Reciprocity Agreement (SARA) Update from the ICSAC – Julie Leeper**

The state authorization bill was passed by the Governor and will be ready for implementation on July 1, 2014. There was discussion about the process for registering Iowa higher education institutions and how the reciprocity process will work. The registration cost is not yet finalized. Approximately 24 states are expected to move forward with state authorization reciprocity legislation this year with more expected next year.

9. **ICCPHSE Tools—Diana Gonzalez**

1. Diana Gonzalez reminded Council members to review the ICCPHSE listserv to ensure contacts are up-to-date. There is no limit on the number of contacts for each institution.
2. Diana Gonzalez noted the taxonomy posted at http://regents.iowa.gov should be used for program notice of intents.

10. **Confirmation of Chair and Vice Chair—Dan Kinney, Chair**

- Confirmation of Bill Rudd as 2014-2015 Chair (President, University of Northern Iowa)
- Confirmation of John Sellars as 2014-2015 Vice-Chair (President, Graceland University)
**Action:** Motion made by Dan Kinney and seconded by Beth Ingram to confirm Bill Rudd as the 2014-15 ICCPHSE chair; and John Sellars as 2014-15 vice chair. Motion passed.

11. **Membership for 2014-15—Diana Gonzalez**

Diana Gonzalez asked that all membership updates be forwarded to her. In particular, Council members should review the alternates list to ensure it is current. She will mail the 2014-2015 membership list out after July 1.

12. **Fall Enrollment Report Survey Update—Diana Gonzalez**

Gonzalez reported that the ICCPHSE online fall enrollment survey was conducted in the fall of 2013. The report is posted on the website and is important for policymakers. Participation is voluntary, but it is problematic if there are gaps.

13. **For the Good of the Order**

The meeting was adjourned.

Respectfully submitted by:
Jeremy Varner, ICCPHSE Recording Secretary
Iowa Coordinating Council for Post High School Education

I. Income

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B. Interest Income 0.00 0.00 0.00 0.00 0.00 0.00

C. Articulation Conference 0.00 0.00 0.00 0.00 0.00 0.00

D. Carry Over Balance 475.97 475.97 1066.44

**Total Income** $1,975.97 1,975.97 $2,566.44

II. Expenses

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III ICCPHSE Balance $1,066.44 $316.44

Account Balances 07/14/14

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<tr>
<td>Ending Balance</td>
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PROGRAMS WITHOUT CONCERNS

PROGRAMS TO BE LISTED ON AGENDA FOR RATIFICATION – JULY 16, 2014
EXECUTIVE COMMITTEE MEETING

Buena Vista University, Storm Lake

Bachelor of Applied Sciences
Bachelor’s
CIP # 52.0201
Various locations
50% face-to-face
50% on-line

M.S.Ed. in Professional Counseling
Master’s
CIP # 42.2803
Off-campus 50% face-to-face
Off-campus 50% on-line/hybrid

M. Ed. In Curriculum and Instruction
Master’s
CIP #13.0301 (Effective Teaching); 13.1004 (TAG); 13.1401 (TESL)
Washington Elementary School, Muscatine
50% face-to-face
50% on-line

Des Moines Area Community College, Ankeny

Court Reporting/Court Reporter
Associate of Applied Science
CIP # 22.0303
On-campus

Iowa Valley Community College, Marshalltown

Agricultural Mechanization, General
Associate of Applied Science
CIP # 01.0201
On-campus

Iowa Central Community College, Fort Dodge

Baking and Pastry Arts/Baker/Pastry Chef
Diploma
CIP # 12.0501
On-campus
Robotics Technology/Technician
Associate of Applied Science
CIP # 15.0405
On-campus

**Iowa Lakes Community College, Estherville**

Electromechanical Technology/Electromechanical Engineering Technology
Associate of Applied Science
CIP # 15.0403
On-campus

Electrician
Associate of Applied Science
CIP # 46.0302
On-campus

**The University of Iowa, Iowa City**

Biomedical Sciences
Bachelor of Science
CIP # 26.0102
On-campus

**Mount Mercy University, Cedar Rapids**

Master Arts in Criminal Justice
Master
CIP 43.0103
On-campus

**Iowa State University, Ames**

Doctorate of Philosophy in Gerontology
Doctorate
CIP #30.1101
On-campus

Master of Science in Gerontology
Masters
CIP #30.1101
On-campus
Programs submitted -- Pending 20 Day Review

AIB College of Business, Des Moines

I. T. Systems Support
Associate in Applied Science
CIP # 11.1006
Des Moines Campus

The University of Iowa, Iowa City

M. S. in Health Policy
M. S.
CIP # 51.2201
On-campus
IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION
Membership 2014-2015
July 16, 2014

I. Appointed by the State Board of Education

<table>
<thead>
<tr>
<th>A. Members of the Board of Education</th>
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<tbody>
<tr>
<td><strong>Member</strong></td>
<td><strong>Alternate</strong></td>
</tr>
<tr>
<td>Ms. Rosie Hussey</td>
<td></td>
</tr>
<tr>
<td>3754 240th Street</td>
<td></td>
</tr>
<tr>
<td>Clear Lake, IA 50428</td>
<td></td>
</tr>
<tr>
<td>(641) 357-1000</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:rosiehussey@netins.net">rosiehussey@netins.net</a></td>
<td></td>
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<th>B. Institutional Representatives</th>
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<tr>
<td><strong>Member</strong></td>
<td><strong>Alternate</strong></td>
</tr>
<tr>
<td>Dr. Daniel Kinney, President</td>
<td>Dr. Don Doucette, Chancellor</td>
</tr>
<tr>
<td>Iowa Central Community College</td>
<td>Eastern Iowa Community College</td>
</tr>
<tr>
<td>Administrative Center</td>
<td>306 West River Drive</td>
</tr>
<tr>
<td>One Triton Circle</td>
<td>Davenport, IA 52801</td>
</tr>
<tr>
<td>Fort Dodge, IA 50501</td>
<td>(563) 336-3304</td>
</tr>
<tr>
<td>(515) 574-1150</td>
<td>(563) 336-3303 (Fax)</td>
</tr>
<tr>
<td>(515) 576-7207 (Fax)</td>
<td><a href="mailto:ddoucette@eicc.edu">ddoucette@eicc.edu</a></td>
</tr>
<tr>
<td><a href="mailto:kinney@iowacentral.edu">kinney@iowacentral.edu</a></td>
<td></td>
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<tr>
<td>Dr. Dan Kinney, President</td>
<td>Dr. Michael Ash, President</td>
</tr>
<tr>
<td>Iowa Western Community College</td>
<td>Southeastern Community College</td>
</tr>
<tr>
<td>2700 College Road, Box 4C</td>
<td>1500 West Agency Road</td>
</tr>
<tr>
<td>Council Bluffs, IA 51502-3004</td>
<td>P. O. Box 8015</td>
</tr>
<tr>
<td>(712) 325-3201</td>
<td>West Burlington, IA 52655</td>
</tr>
<tr>
<td>(712) 325-3216 (Fax)</td>
<td>(319) 208-5050</td>
</tr>
<tr>
<td><a href="mailto:dkinney@iwcc.edu">dkinney@iwcc.edu</a></td>
<td>(319) 752-4033 (Fax)</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:mash@scciowa.edu">mash@scciowa.edu</a></td>
</tr>
<tr>
<td>Ms. Karen Gorham</td>
<td>Mr. Jay A. Nardini</td>
</tr>
<tr>
<td>Kirkwood Community College Trustee &amp; IACCT Board Member</td>
<td>Hawkeye Community College Trustee</td>
</tr>
<tr>
<td>608 W. Washington Blvd.</td>
<td>2712 Orchard Drive, Suite #B</td>
</tr>
<tr>
<td>Washington, IA 52353</td>
<td>Cedar Falls, IA 50613</td>
</tr>
<tr>
<td>Cell: (319) 461-3111</td>
<td>(319) 277-1610</td>
</tr>
<tr>
<td>Hm: (319) 653-5352</td>
<td><a href="mailto:jnardini@cfu.net">jnardini@cfu.net</a></td>
</tr>
<tr>
<td><a href="mailto:karen.gorham@kirkwood.edu">karen.gorham@kirkwood.edu</a></td>
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C. Representatives of Dept. of Education

<table>
<thead>
<tr>
<th>Member</th>
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</table>
| Mr. Jeremy Varner, Administrator  
Division of Community Colleges  
Iowa Department of Education  
400 East 14th Street  
Grimes State Office Building  
Des Moines, IA 50319-0146  
Ph:  515-281-8260  
Cell:  515-419-9988  
jeremy.varner@iowa.gov | Mr. Kent Farver, Bureau Chief  
Bureau of Community Colleges  
Division of Community Colleges  
Iowa Department of Education  
400 East 14th Street  
Grimes State Office Building  
Des Moines, IA 50319-0146  
(515) 281-3550  
(515) 242-5988 (Fax)  
kent.farver@iowa.gov |

II. Appointed by the Board of Regents, State of Iowa

A. Representatives of Member Institutions

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
</table>
| Dr. Sally Mason, President  
University of Iowa  
101 Jessup Hall  
iowa City, IA  52242  
(319) 335-3549  
(319) 335-0807 (Fax)  
sally-mason@uiowa.edu | Dr. Steven Leath, President  
Iowa State University  
1750 Beardshear Hall  
Ames, IA  50011  
(515) 294-2042  
(515) 294-0565 (Fax)  
sleath@iastate.edu |
| Dr. Steven Leath, President  
Iowa State University  
1750 Beardshear Hall  
Ames, IA  50011  
(515) 294-2042  
(515) 294-0565 (Fax)  
sleath@iastate.edu | Dr. Dave Holger  
Associate Provost & Dean of Graduate College  
Iowa State University  
1550 Beardshear Hall  
Ames, IA  50011  
(515) 294-7184  
(515) 294-8844 (Fax)  
holger@iastate.edu |
| Dr. Bill Ruud, President  
University of Northern Iowa  
20 Seerley Hall  
Cedar Falls, IA  50614-0705  
(319) 273-2566  
(319) 273-6494 (Fax)  
bill.ruud@uni.edu | Dr. Michael Licari, Associate Provost  
University of Northern Iowa  
Seerley Hall 1  
Cedar Falls, IA  50614-0705  
(319) 273-2518  
(319) 273-3153 (Fax)  
michael.licari@uni.edu |

B. Board of Regents

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
</table>
| Dr. Katie S. Mulholland  
Board of Regents President Pro Tem  
2880 Silver Oak Trail  
Marion, IA  53202  
(319) 447-3001  
(319) 377-9252 (Fax)  
regentkm@iastate.edu | Mr. Robert Donley, Executive Director  
Board of Regents  
12260 Aurora Avenue  
Urbandale, IA  50322  
(515) 281-3934  
(515) 281-6420 (Fax)  
bdonley@iastate.edu |

C. Representatives of Board of Regents
### Member | Alternate
--- | ---
Dr. Barry Butler, Provost | Dr. Chet Rzonca, Dean of Continuing Education
University of Iowa | University of Iowa
111 Jessup Hall | 250 Continuing Education Facility
Iowa City, IA  52242 | Iowa City, IA  52242
(319) 335-3565 | (319) 335-2527
(319) 335-3560 (Fax) | (319) 335-2740 (Fax)
patrick-butler@uiowa.edu | chet-rzonca@uiowa.edu

Dr. Diana Gonzalez | Mr. Robert Donley
Chief Academic Officer | Executive Director
Board of Regents | Board of Regents
11260 Aurora Avenue | 12260 Aurora Avenue
Urbandale, IA  50322 | Urbandale, IA 50322
(515) 242-6116 | (515) 281-3934
(515) 281-6420 (fax) | (515) 281-6420 (Fax)
gonzalez@iastate.edu | bdonley@iastate.edu

### III. Appointed by the Iowa Association of Independent Colleges and Universities

#### A. Members of the Board of Trustees of Member Institutions

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
</table>
| Dr. John Sellars, President | Dr. Kathleen (Katie) Clauson, Vice President of Institutional Effectiveness
Graceland University | Graceland University
1 University Place | 1 University Place
Lamoni, IA  50140 | Lamoni, IA 50140-1699
(641) 784-5128 | (641) 784-5064
(641) 784-5058 (Fax) | (641) 784-5058 (Fax)
jsellars@graceland.edu | clauson@graceland.edu

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
</table>
| Dr. David Maxwell, President | Dr. Deneese L. Jones, Provost
Drake University | Drake University, 202 Old Main
2507 University Avenue | 2507 University Avenue
Des Moines, IA  50311-4505 | Des Moines, IA 50311-4516
(515) 271-2191 | (515) 271-3751
(515) 271-3016 (Fax) | (515) 271-2836
president@drake.edu | deneese.jones@drake.edu

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Jeffrey Bullock, President</td>
<td></td>
</tr>
</tbody>
</table>
University of Dubuque | University of Dubuque, 202 Old Main
2000 University Avenue | 2507 University Avenue
Dubuque, IA  52009 | Des Moines, IA 50311-4516
(563) 589-3224 | (515) 271-3751
(563) 589-3682 (Fax) | (515) 271-2836
president@dbq.edu | deneese.jones@drake.edu
B. Representatives of Independent Colleges

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Barbara Quijano Decker, JD, SPHR, President</td>
<td>Dr. Steven D. Langdon</td>
</tr>
<tr>
<td>Mercy College of Health Sciences</td>
<td>Vice President of Academic Affairs &amp; Provost</td>
</tr>
<tr>
<td>928 – 6th Avenue</td>
<td>Mercy College of Health Sciences</td>
</tr>
<tr>
<td>Des Moines, IA  50309</td>
<td>928 – 6th Avenue</td>
</tr>
<tr>
<td>(515) 643-6600</td>
<td>Des Moines, IA  50309</td>
</tr>
<tr>
<td>(515) 643-6698 (Fax)</td>
<td>(515) 643-6716</td>
</tr>
<tr>
<td><a href="mailto:bdecker@mercydesmoines.org">bdecker@mercydesmoines.org</a></td>
<td>(515) 643-6698 (Fax)</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:slangdon@mercydesmoines.org">slangdon@mercydesmoines.org</a></td>
</tr>
<tr>
<td>Dr. Jay Simmons, President</td>
<td>Rosemary Link, Associate Dean, Adult Learning</td>
</tr>
<tr>
<td>Simpson College</td>
<td>Simpson College</td>
</tr>
<tr>
<td>701 North C Street</td>
<td>701 North C Street</td>
</tr>
<tr>
<td>Indianola, IA  50125</td>
<td>Indianola, IA  50125</td>
</tr>
<tr>
<td>(515) 961-1611</td>
<td>(515) 961-1615</td>
</tr>
<tr>
<td><a href="mailto:jay.simmons@simpson.edu">jay.simmons@simpson.edu</a></td>
<td><a href="mailto:rosemary.link@simpson.edu">rosemary.link@simpson.edu</a></td>
</tr>
</tbody>
</table>

IV. Appointed by Iowa College Student Aid Commission

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Julie Leeper</td>
<td>Ms. Karen Misjak, Executive Director</td>
</tr>
<tr>
<td>Iowa College Student Aid Commission</td>
<td>Iowa College Student Aid Commission</td>
</tr>
<tr>
<td>430 East Grand, 3rd Floor</td>
<td>430 East Grand, 3rd Floor</td>
</tr>
<tr>
<td>Des Moines, IA  50309-1920</td>
<td>Des Moines, IA  50309-1920</td>
</tr>
<tr>
<td>(515) 725-3420</td>
<td>(515) 725-3410</td>
</tr>
<tr>
<td>(515) 725-3401 (Fax)</td>
<td>(515) 725-3401 (Fax)</td>
</tr>
<tr>
<td><a href="mailto:julie.leeper@iowa.gov">julie.leeper@iowa.gov</a></td>
<td><a href="mailto:karen.misjak@iowa.gov">karen.misjak@iowa.gov</a></td>
</tr>
</tbody>
</table>

V. Appointed by Iowa Public Broadcasting Board

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Terry Rinehart</td>
<td>Ms. Tiffany DeJager</td>
</tr>
<tr>
<td>Iowa Public Television</td>
<td>Iowa Public Television</td>
</tr>
<tr>
<td>PO Box 6450</td>
<td>PO Box 6450</td>
</tr>
<tr>
<td>Johnston, IA  50131-6450</td>
<td>Johnston, IA  50131-6450</td>
</tr>
<tr>
<td>(515) 242-4180</td>
<td>(515) 242-5421</td>
</tr>
<tr>
<td>(515) 242-3155 (Fax)</td>
<td>(515) 242-3155 (Fax)</td>
</tr>
<tr>
<td><a href="mailto:terry.rinehart@iptv.org">terry.rinehart@iptv.org</a></td>
<td><a href="mailto:tiffany.dejager@iptv.org">tiffany.dejager@iptv.org</a></td>
</tr>
</tbody>
</table>
VI. Appointed by Private for-Profit Schools

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Susan Spivey, Campus President Kaplan University 3165 Edgewood Parkway, SW Cedar Rapids, IA 52404 (319) 363-0481 (319) 363-3812 (Fax) <a href="mailto:sspivey@kaplan.edu">sspivey@kaplan.edu</a></td>
<td>Mr. Jeremy Wells, Campus President Kaplan University 4655 – 121st Street Urbandale, IA 50323 (515) 727-2100 (515) 727-2115 (Fax) <a href="mailto:jeremywells@kaplan.edu">jeremywells@kaplan.edu</a></td>
</tr>
</tbody>
</table>

VII. Student Representatives

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Community College Sector)</td>
<td></td>
</tr>
<tr>
<td>(Regent University Sector)</td>
<td></td>
</tr>
<tr>
<td>(Private College/University Sector)</td>
<td></td>
</tr>
</tbody>
</table>
VIII. Liaison Representatives – Ex Officio Non Voting

<table>
<thead>
<tr>
<th>Iowa Assoc of Ind. Colleges &amp; Universities</th>
<th>Iowa Department of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. John Sellars, President</td>
<td>Dr. Brad Buck, Director</td>
</tr>
<tr>
<td>Graceland University</td>
<td>Iowa Department of Education</td>
</tr>
<tr>
<td>1 University Place</td>
<td>400 East 14&lt;sup&gt;th&lt;/sup&gt; Street</td>
</tr>
<tr>
<td>Lamoni, IA 50140</td>
<td>Grimes State Office Building</td>
</tr>
<tr>
<td>(641) 784-5128</td>
<td>Des Moines, IA 50319-0146</td>
</tr>
<tr>
<td>(641) 784-5058 (Fax)</td>
<td>Ph: 515-281-3436</td>
</tr>
<tr>
<td><a href="mailto:jsellars@graceland.edu">jsellars@graceland.edu</a></td>
<td><a href="mailto:brad.buck@iowa.gov">brad.buck@iowa.gov</a></td>
</tr>
</tbody>
</table>

| Iowa Association of Community College     | Board of Regents, State of Iowa |
| Trustees                                  |                               |
| Ms. M. J. Dolan, Executive Director       | Dr. Diana Gonzalez, Chief     |
| 855 East Court Avenue                     | Academic Officer              |
| Des Moines, IA 50309                      | Board of Regents, State of    |
|                                           | Iowa                          |
| (515) 282-4692                            | 11260 Aurora Avenue          |
| (515) 282-3743 (Fax)                      | Urbandale, IA 50322-7905     |
| mjdolan@iacct.com                         | (515) 242-6116                |
|                                          | (515) 281-6420 (Fax)          |
|                                          | gonzalez@iastate.edu         |
# IOWA COORDINATING COUNCIL EXECUTIVE COMMITTEE
## 2014-2015

<table>
<thead>
<tr>
<th>Chair</th>
<th>Vice-Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. William (Bill) Ruud, President</td>
<td>Dr. John Sellars, President</td>
</tr>
<tr>
<td>The University of Northern Iowa</td>
<td>Graceland University</td>
</tr>
<tr>
<td>20 Seerley Hall</td>
<td>1 University Place</td>
</tr>
<tr>
<td>Cedar Falls, IA 50614-0705</td>
<td>Lamoni, IA 50140</td>
</tr>
<tr>
<td>Ph: (319) 273-2566</td>
<td>(641) 784-5128</td>
</tr>
<tr>
<td>Cell: (319) 883-0486</td>
<td>(641) 784-5058 (Fax)</td>
</tr>
<tr>
<td>(319) 273-6494 (Fax)</td>
<td><a href="mailto:jsellars@graceland.edu">jsellars@graceland.edu</a></td>
</tr>
<tr>
<td><a href="mailto:bill.ruud@uni.edu">bill.ruud@uni.edu</a></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Permanent Secretary</th>
<th>Recording Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Diana Gonzalez, Chief Academic Officer</td>
<td>Mr. Jeremy Varner, Administrator</td>
</tr>
<tr>
<td>Board of Regents, State of Iowa</td>
<td>Division of Community Colleges</td>
</tr>
<tr>
<td>11260 Aurora Avenue</td>
<td>Iowa Department of Education</td>
</tr>
<tr>
<td>Urbandale, IA 50322-7905</td>
<td>400 East 14th Street</td>
</tr>
<tr>
<td>(515) 242-6116</td>
<td>Grimes State Office Building</td>
</tr>
<tr>
<td>(515) 281-6420 (Fax)</td>
<td>Des Moines, IA 50319-0146</td>
</tr>
<tr>
<td><a href="mailto:gonzalez@iastate.edu">gonzalez@iastate.edu</a></td>
<td>(515) 281-8260</td>
</tr>
<tr>
<td></td>
<td>Cell: (515) 419-9988</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:jeremy.varner@iowa.gov">jeremy.varner@iowa.gov</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Treasurer</th>
<th>Immediate Past Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. John Sellars, President</td>
<td>Dr. Dan Kinney, President</td>
</tr>
<tr>
<td>Graceland University</td>
<td>Iowa Western Community College</td>
</tr>
<tr>
<td>1 University Place</td>
<td>2700 College Road, Box 4C</td>
</tr>
<tr>
<td>Lamoni, IA 50140</td>
<td>Council Bluffs, IA 51502-3004</td>
</tr>
<tr>
<td>(641) 784-5128</td>
<td>(712) 325-3201</td>
</tr>
<tr>
<td>(641) 784-5058 (Fax)</td>
<td>(712) 325-3216 (Fax)</td>
</tr>
<tr>
<td><a href="mailto:jsellars@graceland.edu">jsellars@graceland.edu</a></td>
<td><a href="mailto:dkinney@iwcc.edu">dkinney@iwcc.edu</a></td>
</tr>
</tbody>
</table>
September 9, 2014

President
College
Address
City

Dear (President):

I would like to take this opportunity to introduce myself as the Chair of the Iowa Coordinating Council for Post-High School Education for 2014-2015 and to share some of my thoughts about the work of the Iowa Coordinating Council.

The Iowa Coordinating Council membership includes all Iowa post-secondary institutions. Its main function is “to provide an effective means for voluntary cooperation and coordination among the various boards which are ultimately responsible for post-high school education in Iowa.” One of the Coordinating Council’s principal responsibilities is to “provide for review of all proposals for new academic programs, including on-line programs, and the offering of existing programs at new locations.”

To accomplish that responsibility, the Iowa Coordinating Council uses a process which requires the preparation and submission of an Intent to Offer Form. All proposals to offer new academic programs and/or new locations are submitted to the Iowa Coordinating Council listserv to give members an opportunity to review and comment on the proposal(s). The listserv is our key communication tool. This process allows member institutions to engage in collegial discussions about the higher education needs of the state.

A second responsibility is the annual ICCPHSE enrollment report which is an important statewide data gathering effort. The electronic survey which we use has definitely streamlined the process. The survey will be sent to your institutional IPEDS coordinator/registrar at the beginning of October. I urge you to ensure that the enrollment survey is completed on a timely basis. The enrollment information is used by a number of state agencies, including the Legislative Services Agency, so 100% participation in the survey is critical. Please be aware that last year’s survey respondent for your institution will be notified when the survey is available for completion. If this person is no longer applicable, please notify Diana Gonzalez at your earliest convenience.

The Coordinating Council Executive Committee has developed the meeting schedule for the 2014-2015 academic year. During this academic year, we will have two face-to-face meetings – October 7, 2014 at the University of Northern Iowa (Cedar Falls) and April 15, 2015 at Drake University (Des Moines). Our January meeting on January 21, 2015 will be scheduled as a conference call as-needed and the agenda will include only time-sensitive business items. We will continue our practice of having informative presentations at the meetings and anticipate worthwhile interactions with member representatives at the meetings.

I look forward to working with all of you during the coming year on meeting the goals of the Iowa Coordinating Council. I am confident that we can continue to work collaboratively to provide quality educational services to the citizens of Iowa. Please don’t hesitate to contact me with your comments or suggestions about the Iowa Coordinating Council.

You may also direct any questions or comments to Diana at 515-242-6116 or gonzalez@iastate.edu.

Best wishes,

Bill Ruud
President
University of Northern Iowa
cc: Diana Gonzalez
ICCPHSE listserv