

AGENDA

Iowa Coordinating Council for Post-High School Education (ICCPHSE)

Executive Committee Meeting Conference Call
Thursday, July 12, 2012
10:00 a.m. – 11:30 a.m.

Dial in information: 866-685-1580
Conference code: 515-281-3934 #

1.	Welcome	John Sellars, Chair
2.	Call to Order and Introductions	John Sellars, Chair
3.	Approval of Meeting Minutes – (Attachment) <ul style="list-style-type: none">• April 19, 2012	Colleen Hunt, Recording Secretary
4.	Treasurer's Report (Attachment) <ul style="list-style-type: none">• Through June 30, 2012• Status of WAY UP contribution – funds available	Gary Steinke, Treasurer
5.	Notices of Intent – <ul style="list-style-type: none">• Programs without concerns for ratification (Attachment)• Programs with concerns (Attachment)	Diana Gonzalez, Permanent Secretary
6.	Meeting schedule for 2012-2013 Possible dates: October 17 January 23 (conference call) April 17	Diana Gonzalez, Permanent Secretary
7.	Topics and speakers for 2012-2013 meetings	John Sellars, Chair
8.	Letter from incoming Chair John Sellars to membership?	Diana Gonzalez, Permanent Secretary
9.	Importance of using the ICCPHSE listserv	Diana Gonzalez, Permanent Secretary
10.	Membership for 2012-2013	Diana Gonzalez, Permanent Secretary
11.	Fall 2012 Enrollment Report	Diana Gonzalez, Permanent Secretary
12.	For the Good of the Order	John Sellars, Chair

**Iowa Coordinating Council for Post-High School Education
Drake University
Levitt Hall, Old Main
2507 University Avenue
Des Moines, Iowa**

ICCPHSE Meeting Minutes – Thursday, April 19, 2012

1. Welcome

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Thursday, April 19, 2012, at 10:00 a.m. at Drake University, Des Moines, Iowa. Chair Sally Mason welcomed the council members and guests to the meeting.

2. Call to Order and Introductions

Chair Mason called the meeting to order, and then the council members and guests introduced themselves. The following individuals were present

State Board of Education Members

None present.

Institutional Representatives

Dorothy Duran, Iowa Western Community College

*Karen Gorham, Kirkwood Community College

Department of Education Representative

Barbara Ledvina

University Representatives

*Dawn Bratsh-Prince, Iowa State University

*Joel Haack, University of Northern Iowa

*Michael Licari, University of Northern Iowa

*Dave Holger, Iowa State University

*Sally Mason, University of Iowa

Chet Rzonca, University of Iowa

Representatives of Independent Colleges

Sue Oatey, Mount Mercy College

*Craig Pearson, Maharishi University

*John Sellars, Graceland University

*Gary Steinke, Iowa Association of Independent Colleges and Universities

Representative of Private Proprietor Schools

Jeremy Wells, Kaplan University

Representative of the IPTV Board

Terry Rinehart

Member of the Board of Regents

Diana Gonzalez

Iowa College Student Aid Commission Representatives

None present.

Student Representatives

None present.

Liaison Representative

MJ Dolan, Iowa Association of Community College Trustees

Guests

Dan Mason, North Iowa Area Community College

Ilene Tuttle, Board of Regents

Noel Stahle, William Penn University

* Indicates voting delegate.

3. Confirmation of Dr. John Sellars as 2012-13 Chair; and Confirmation of Dr. Dan Kinney as 2012-13 Vice Chair

Chair Mason asked the council to confirm Dr. John Sellars, president of Graceland University, as the ICCPHSE chair for 2012-2013; and Dr. Dan Kinney, president of Iowa Western Community College, as ICCPHSE vice-chair for 2012-2013.

Action: Motion made and seconded to confirm Dr. Sellars and Dr. Kinney respectively as ICCPHSE chair and ICCPHSE vice chair for 2012-2013. Motion passed.

4. Presentation: Mentors in Violence Prevention (MVP)

The special guest presenter at today's meeting was Mr. Jeff O'Brien, National Director of the Mentors in Violence Prevention (MVP) Program, a partnership between Northeastern University's Center of the Study of Sport in Society and the University of Central Florida's National Consortium for Academics and Sports (NCAS). The MVP is the first large-scale attempt to enlist high school, collegiate, and professional athletes in the fight against all forms of men's violence against women.

Jeff is also the co-creator and director of the Branded a Leader program for the NCAS. He has experience in all aspects of prevention education, including training groups ranging from middle school to adult in multiple settings; curriculum development; and policy development.

Jeff provided the cultural and legal context for colleges and universities to better understand the current landscape and how they can fulfill their responsibility to provide a safe environment for their students. Higher education is under increased scrutiny regarding how it addresses sexual and domestic violence. This session was interactive and included the personal and professional aspects for campus leaders in combating the widespread problems of gender violence. Campus leaders who are sensitive to gender dynamics can be game-changes in creating a sense of security in a campus culture. This topic is of critical significance on all of our campuses.

5. Approval of Meeting Minutes

Barbara Ledvina presented the minutes from the October 19, 2011, ICCPHSE meeting, on behalf of ICCPHSE recording secretary, Roger Utman, who was unable to attend the meeting.

Action: A motion was made and seconded for approval of the minutes as presented. Motion passed.

6. Treasurer's Report

Gary Steinke presented a statement of the council's income and expenditures. The treasury balance was listed at \$1,185.66. The Way-Up expense was not built into the budget. We should know by the middle of the summer if there is enough money for this expense.

Action: A motion was made and seconded for approval of the treasurer's report as presented. Motion passed.

7. Notices of Intent

A. Programs Without Concerns

Diana Gonzalez reported that those colleges which had programs without concerns have been notified. Chair Mason clarified the process and asked for a motion.

Graceland University, Lamoni

Baccalaureate Degree Completion Program in Organizational Leadership

Baccalaureate

CIP # 52.0213

Southwest Iowa (Clarinda, Red Oak, Shenandoah and surrounding areas)

Continued -- Graceland University, Lamoni

Baccalaureate Degree Completion Program in Business Administration

Baccalaureate

CIP # 52.0201

Southwest Iowa (Clarinda, Red Oak, Shenandoah and surrounding areas)

M. Ed. In Curriculum and Instruction: Collaborative Learning and Teaching
Masters

CIP # 13.3010

Southwest Iowa (Clarinda, Red Oak, Shenandoah and surrounding areas)

Iowa State University, Ames

Athletic Training/Athletic Trainer

Bachelors

CIP # 51.0913

On-campus

St. Ambrose University, Davenport

Masters of Finance

Masters

CIP # 52.0801

On-campus

Indian Hills Community College, Ottumwa

Dental Assistant

Diploma

CIP # 51.0601

On-campus

Iowa Valley Community College District

Precision Agriculture

Associate of Applied Science

CIP # 14.3801

Ellsworth Community College, Iowa Falls

AIB College of Business, Des Moines

Sports and Event Management

Bachelor of Science

CIP # 31.0504

Des Moines Campus and On-line

Continued -- AIB College of Business, Des Moines

Contemporary Business Communications
Bachelor of Science
CIP # 09.0101
Des Moines campus and on-line

The University of Iowa, Iowa City

International Relations
Bachelor of Arts and Bachelor of Science
CIP # 45.0901
On campus

Environmental Policy and Planning
Bachelor of Arts and Bachelor of Science
CIP # 03.0103
On campus

Northeast Iowa Community College, Calmar

Medical Assistant – AAS
CIP #51.0800
Peosta Campus

Iowa Valley Community College District, Marshalltown

Utility Technician Program
Diploma
CIP # 46.0399
Marshalltown

Nebraska Wesleyan University, Lincoln, NE

Master of Science in Nursing (MSN)
Master of Science
CIP # 51.1602
Council Bluffs; Clarinda

Action: Moved and seconded to ratify the presented “Programs Without Concerns.” Motion passed.

B. Programs with Questions/Concerns not Resolved per ICCPHSE Procedures

Nebraska Wesleyan University, Lincoln, NE

Nursing Completion Program – RN to BSN

Bachelor of Science

CIP # 51.1602

Council Bluffs; Clarinda

Action: Diana noted that the concern with this program had been withdrawn. It was moved and seconded to ratify the above noted program. Motion passed.

8. Update on Postsecondary Registration Activities

A representative from the Iowa College Student Aid Commission (ICSAC) was not able to attend. Diana Gonzalez provided the report on their behalf. She noted that the postsecondary registration information is listed on the ICSAC website, and encouraged everyone to review the website to stay informed of any changes.

9. ICCPHSE Updates and Issues

Diana Gonzalez presented.

- **Annual Enrollment Report**

The fall 2011 Annual Enrollment Report has been completed, and can be found on the Board of Regents website under the “Report” tab. Diana noted legislation has been proposed that would transfer the responsibility of the Annual Enrollment Report from the Board of Regents to the ICSAC. If this legislation is enacted, the change will be effective for the fall of 2012.

- **Listserv**

The listserv has been reformatted so that the information is sorted by institution, thereby allowing users to see all the representatives listed for an institution. Diana encouraged everyone to review the information, and contact her if there is either outdated information listed or if additional individuals should be added to the list.

- **ICCPHSE**

Diana asked that the membership list be reviewed to ensure that the current official representative is listed, and information for alternates also be reviewed and updated as needed. She also encouraged those in leadership roles to identify student representatives.

The ICCPHSE Executive Committee will be meeting during the summer to prepare for the 2012-13 year, and they are looking for suggestions of topics to be presented that would be applicable to all intuitions. Suggestions should be directed to Diana Gonzalez.

10. For the Good of the Order

The meeting was adjourned at 12:30 p.m.

Respectfully submitted by
Barbara Ledvina
ICCPHSE Acting Recording Secretary
(on behalf of Roger Utman)

IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION

July 1- June 30, 2012

	Budget	To Date	Balance
I. Income			
A. Dues			
Board of Regents	\$300.00	\$300.00	\$0.00
Dept./Education	100.00	300.00	(200.00)
IAICU	300.00	300.00	0.00
IACCT	300.00	300.00	0.00
ICSAC	100.00	100.00	0.00
IPTV	100.00	100.00	0.00
IPSSA	300.00	0.00	300.00
IAPBS	300.00	300.00	0.00
	<u>\$1,800.00</u>	<u>\$1,700.00</u>	<u>\$100.00</u>
B. Interest Income	0.00	0.00	0.00
C. Articulation Cmt. Carry Over	0.00	0.00	0.00
D. ICCPHSE Carry Over	<u>1,185.66</u>	<u>1,185.66</u>	<u>1,185.66</u>
Total Income	\$2,985.66	\$2,885.66	\$1,285.66
II. Expenses			
A. Council Meetings Expense	\$1,250.00	\$964.35	\$285.65
(Includes meetings via ICN)		0.00	
B. Secretarial Expense	0.00	0.00	0.00
C. Treasurer's Expense	0.00	0.00	0.00
D. Program Expense	750.00	0.00	750.00
E. Articulation Subcommittee	0.00	0.00	0.00
F. Miscellaneous Expense	485.66	200.00 *	285.66
G. Distance Learning Expense	0.00	0.00	0.00
H. Reserve Fund	0.00	0.00	0.00
I. Way Up	<u>500.00</u>	<u>500.00</u>	<u>0.00</u>
Total Expenses	\$2,985.66	\$1,664.35	\$1,321.31
III. ICCPHSE Balance		<u>\$1,221.31</u>	
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Account Balances 6/30/12			
Iowa State Bank A/C	\$ 4,542.75		
Way Up Balance	1,910.77		
Carol Kay Memorial	1,210.67		
ICCPHSE Balance	1,221.31		
		<u>\$4,342.75</u>	

*Refund to Dept. of Ed overcharged for dues

IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION

Statement of Income and Expenses

July 1, 2012 - June 30, 2012

I. Income

6/30/2011	Balance Forward	\$1,910.77		
7/31/2011		\$0.00	1/31/2012	\$0.00
8/31/2011		\$0.00	2/28/2012	\$0.00
9/31/2011		\$0.00	3/31/2012	\$0.00
10/31/2011		\$0.00	4/30/2012	\$0.00
11/30/2011		\$0.00	5/31/2012	\$0.00
12/31/2011		\$0.00	6/30/2012	\$0.00
Total Income				\$1,910.77

II. Expenses

7/31/2011		\$0.00	1/31/2012	\$0.00
8/31/2011		\$0.00	2/28/2012	\$0.00
9/30/2011		\$0.00	3/31/2012	\$0.00
10/31/2011		\$0.00	4/30/2012	\$0.00
11/30/2011		\$0.00	5/31/2012	\$0.00
12/31/2011		\$0.00	6/30/2012	\$0.00
Total Expenses				\$0.00

III. Way Up Balance 6/30/12 \$1,910.77

CAROL KAY MEMORIAL

I. Income

6/30/2010	Balance Forward	\$1,210.67		
7/31/2011		\$0.00	1/31/2012	\$0.00
8/31/2011		\$0.00	2/28/2012	\$0.00
9/30/2011		\$0.00	3/31/2012	\$0.00
10/31/2011		\$0.00	4/30/2012	\$0.00
11/30/2011		\$0.00	5/31/2012	\$0.00
12/31/2011		\$0.00	6/30/2012	\$0.00
Total Income				\$1,210.67

II. Expenses

7/31/2011		\$0.00	1/31/2012	\$0.00
8/31/2011		\$0.00	2/28/2012	\$0.00
10/31/2011		\$0.00	4/30/2012	\$0.00
11/30/2011		\$0.00	5/31/2012	\$0.00
12/31/2011		\$0.00	6/30/2012	\$0.00
Total Expenses				\$0.00

III. Carol Kay Balance 6/30/12 \$1,210.67

\$3,121.44

PROGRAMS WITHOUT CONCERNS

PROGRAMS TO BE LISTED ON AGENDA FOR JULY 12, 2012 ICCPHSE EXECUTIVE COMMITTEE MEETING

Loras College, Dubuque

Neuroscience
B.S. or B. A.
CIP # 26.15
On-campus

University of Northern Iowa, Cedar Falls

Graphic Design
Bachelor of Arts
CIP # 50.0409
On-campus

Interactive Digital Studies (IDS)
BA, major and minor
CIP # 09.0799
On-campus

Teaching English in Secondary Schools
MA
CIP # 13.1205
On-campus

Master of Business Administration (existing program)
Masters
CIP # 52.0201
Pella (new location)

Professional Development for Teachers MAE (existing program)
Masters
CIP # 13.1299
Waterloo (UNI's Center for Urban Education) new location

Iowa State University, Ames

Engineering Management
Masters
CIP # 15.1501
On-campus

Urban Design
Masters
CIP #04.0301; 04.0401
On-campus

Sustainable Environments
Master of Design
CIP # 30.9999
On-campus

University of Iowa, Iowa City
Strategic Communication
Master of Arts (MA)
CIP # 09.0999
On-campus

ICCPHSE
Approved New Programs/New Locations
Submitted to the ICCPHSE List Serve

PROGRAM WITH CONCERNS RESOLVED

PROGRAM TO BE LISTED ON AGENDA FOR JULY 12, 2012 ICCPHSE EXECUTIVE COMMITTEE MEETING

Loras College, Dubuque

Business Administration
M.B.A.
CIP # 52.0200
On-campus

Buena Vista University, Storm Lake

Bachelor of Arts
Education degree completion
Baccalaureate
CIP # 13.1202
Storm Lake