

The State Board of Regents met at Iowa State University, Ames, Iowa, on Thursday, January 19, 1984. Those present were:

Members of the State Board of Regents:

Mr. Brownlee, President	All Sessions
Mrs. Anderson	All Sessions
Mr. Duchon	All Sessions
Dr. Harris	All Sessions
Mrs. Jorgensen	Exc. Noon
Mr. McDonald	All Sessions
Mrs. Murphy	All Sessions
Mr. Neu	All Sessions
Mr. Neville	All Sessions

Office of the State Board of Regents:

Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director Gross	All Sessions
Director Maxwell	All Sessions
Director Volm	All Sessions
Director Wright	All Sessions
Associate Director Stanley	All Sessions
Ms. Peters, Secretary	All Sessions

State University of Iowa:

President Freedman	Exc. 1:33 p.m.
Vice President Ellis	Exc. 1:33 p.m.
Vice President Remington	Exc. 1:33 p.m.
Associate Vice President Mahon	Exc. 1:33 p.m.
Associate Vice President Small	Exc. 1:33 p.m.
Assistant to President Mears	Exc. 1:33 p.m.
Director Jensen	Exc. 1:33 p.m.

Iowa State University:

President Parks	All Sessions
Vice President Christensen	All Sessions
Vice President Hamilton	All Sessions
Vice President Moore	All Sessions
Associate Vice President Madden	All Sessions
Assistant to President Crawford	All Sessions

University of Northern Iowa:

President Curris	Exc. 3:04 p.m.
Provost Martin	Exc. 3:04 p.m.
Director Kelly	Exc. 3:04 p.m.
Director Stinchfield	Exc. 3:04 p.m.
Director Thomson	Exc. 3:04 p.m.

Iowa School for the Deaf:

Superintendent Giangreco	Exc. 1:15 p.m.
Business Manager Kuehnhold	Exc. 1:15 p.m.

Iowa Braille and Sight Saving School:

Superintendent DeMott	Exc. 1:17 p.m.
Business Manager Berry	Exc. 1:17 p.m.

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The following business pertaining to general or miscellaneous items was transacted on Thursday, January 19, 1984.

President Brownlee announced that Regent Jorgensen would be excused from the afternoon session.

APPROVAL OF MINUTES. The minutes of the December 15, 1983, board meeting were approved as distributed by general consent of the board, with corrections as noted. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Expanded Program Duplication Proposal. It was recommended that the board approve the expanded report on program duplication at the Regent universities.

At the November board meeting, the board approved a request from the Board Office that the Interinstitutional Committee on Educational Coordination be asked to study the question of program duplication in the area of Engineering and report back to the board. The Interinstitutional Committee has been developing the study plan for this report and had concluded it would be beneficial if the report covered all areas of duplication, not just those that might be taking place in the area of Engineering. This expanded report would be presented to the board next October.

The Board Office concurred with this expanded study and recommended its approval by the board. It noted that the question of program duplication is one which is frequently asked by legislators and the general public, and it would be helpful to have a current report that addressed this general issue.

Regent Jorgensen asked if this report would simply identify areas of duplication or if the report would make judgments on such duplication. Vice President Martin said the committee anticipated that it would first update the list of programs at all three institutions to find all duplication. It might perhaps propose some revision in the review process so the board is sensitive to duplication. The committee felt it appropriate to broaden this study beyond Engineering without prejudgments. Mr. Richey said some review or action might be indicated as a result of the inventory of programs.

Regent Neu commented that each institution has the whole gamut of liberal arts courses and asked if those would be included in this study. Mr. Richey said the study would include majors, minors, and emphases rather than the basic core courses.

MOTION: Mrs. Jorgensen moved that the board approve the expanded report on program duplication at the Regent universities. Mr. Duchen seconded the motion and it passed unanimously.

b. Proposed Revision to Section 6.14 of the Regent Procedural Guide.
Action on this item was deferred.

GOVERNOR'S BUDGET RECOMMENDATIONS - 1984 SESSION. It was recommended that the board receive the report.

The Board Office reported that on January 10, 1984, the Governor presented his revised fiscal year 1985 budget recommendations to the Iowa Legislature. The Governor had previously presented to the Legislature a budget for both fiscal years 1984 and 1985. However, due to lower than expected revenues, the Governor was forced to reduce his 1984 level of expenditures in September of last year and was also required to adjust his fiscal year 1984 budget recommendations by approximately \$100 million.

The Governor's revised FY 1985 budget significantly reduced the recommended appropriation levels for the Board of Regents. The result will be a continuation of the tight budgets experienced by the Regent institutions over the past three years, despite cost increases and enrollment growth. However, the Governor did provide the Regents with some budgetary flexibility which, if approved by the Legislature, should help the institutions reduce the adverse impact of the reduced budget recommendations for fiscal year 1985.

Some of the highlights of the Governor's recommendations are as follows:

- The Governor reduced his recommended appropriations for Regent operations by a net of \$8.8 million for fiscal year 1985. This is identical to the \$8.8 million reduction in the fiscal year 1984 budget which was absorbed by the institutions as a result of the Governor's 2.8 percent across-the-board budget adjustment.

The Governor achieved the reductions from his original recommendations for the Regent institutions by reducing the original fiscal year 1985 recommendations by 2.8 percent across the board, accepting the Regent recommendations for reduction in requests for fuel and purchased electricity of \$2 million and cutting an additional \$2.3 million from the fuel and purchased electricity budgets, and reducing appropriations by the extent to which some institutional income in fiscal 1984 exceeded the amount originally anticipated when the biennial budget was put together. This resulted in a gross budget reduction of \$13.3 million. However, the Governor added \$415,000 by approving several supplemental budget requests, and the Governor replaced the equivalent of \$4.1 million of reappropriations in the Regents' operations budgets in order to provide the Regents additional budgetary flexibility. As a result, a net reduction in FY 1985 recommendations of \$8.8 million was achieved, as indicated above.

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- The Governor recommended that the net additional tuition income which resulted from the tuition rate adjustments approved by the board in October be used for faculty salaries and student aid, as recommended by the Board of Regents.
- The Governor did increase his recommendation for fiscal year 1985 tuition replacement appropriations by the \$1.2 million which is to be reverted from tuition replacement funds in fiscal year 1984. The Board Office estimated that this will be the amount necessary to meet the tuition replacement needs in fiscal year 1985.
- The Governor made no reductions in the salary adjustment fund appropriations approved by the Legislature last session. This would provide approximately \$23 million to the Regent institutions to fund 6.6 percent salary increases approved last year for fiscal year 1985. The Board Office noted that because of an apparent substantial underestimation of health insurance rates and the negotiated freeze on the employee contribution, the salary adjustment fund may be less than needed. The Board Office would continue to review the situation and provide information to the board.
- The Governor made significant cuts in the Regents' fuel and purchased electricity budgets. The Governor reduced his original recommendation by \$4,170,000, a 16.3 percent reduction. The Board of Regents, in the supplemental budget recommendations to the Governor made in October, had recommended that the Governor's original recommendation be reduced by \$2 million because of revised price and consumption estimates. The Governor accepted this \$2 million reduction and, in addition, eliminated the \$1.7 million maintenance charge which was built into the fuel and purchased electricity budget in order to absorb any fuel price increases above the anticipated 5 percent level as well as to provide funds to meet critical maintenance needs of the boilers at the universities which are burning Iowa coal. Finally, the Governor reduced the remainder of the fuel and purchased electricity budget by 2.8 percent.
- The Governor did provide the Regents with budgetary flexibility which could assist the institutions in dealing with the reductions in the Governor's operating budget levels. Specifically, the Governor provided the equivalent of \$4.105 million originally scheduled for capital reappropriations to the Regents' operation budgets in order to reduce the impact of operating budget reductions. This will allow the institutions to provide the equipment necessary to open new buildings on schedule as well as to provide longer term stability for the operating budgets.
- The Regents' supplemental budget requests were, for the most part, not recommended by the Governor. The Governor's recommendations in the operating area are limited to \$125,000 for the Meat Export Research Center at Iowa State University, \$30,000 for the Parental Instruction Program at the Iowa School for the Deaf, and \$135,800 for the operation of the Chilled Water Plant at the University of Iowa. Funds to keep

pace with technology, stabilize the funding for the College of Medicine, and to increase staff to meet instructional needs were not recommended by the Governor.

- The Regents' supplemental capital budget recommendations were also, for the most part, not recommended by the Governor, but were limited to \$125,000 to begin planning of the new Home Economics Building at Iowa State University and \$600,000 in reappropriation for fire safety and capital planning purposes at the Regent institutions. The Board Office noted that funds requested for the construction of the Chilled Water Plant Expansion at the University of Iowa and the replacement of the electric system and the main boiler at that institution were not recommended. These were deemed to be critical needs and a review of alternatives was being undertaken.
- No funding is provided in the capital budget for energy management program. The Governor did transfer a like amount to the Regents' operational budgets in order to reduce the impacts of cuts in those areas. The Board Office and the institutions are investigating alternatives which may be able to be used to match the \$575,000 in federal oil overcharge funds which are available for the energy management program. A review of the possibility of using funds derived from the energy conservation bond issues will be examined.

In summary, the Board Office reported that the Governor's revised budget for the next fiscal year will provide a substantial increase over the adjusted fiscal year 1984 budget. However, the bulk of this increase is the result of salary adjustment funds which will be provided to every state agency and tuition replacement needs which are required as a result of bonds authorized in past legislative sessions. The Regent operational budgets, especially in the area of fuel and purchased electricity, will be very tight during the coming fiscal year if the Governor's budget recommendations are adopted. Fortunately, the Governor allowed the Regents to maintain use of additional tuition income as recommended by the board and did provide the institutions with additional budgetary flexibility in the operational budgets.

President Brownlee announced that the Regents would make budget presentations to the appropriate legislative committees on January 31 and February 1 and 2. He requested that as many board members as possible attend these hearings and asked the Board Office to coordinate the scheduling of board members and preparation of material.

Board members expressed concern at the reduction in the recommended budgets for fuel and purchased electricity. Regent McDonald wondered if the board should pursue action with regard to the recommendation of the Efficiency and Economy Committee that the Regents purchase western coal which could amount to savings of as much as \$5 million. Mr. Richey said there would undoubtedly be opposition to this proposal and it was necessary for the Regents to have their position very carefully thought out. He felt it would not be possible to get this ready for legislative action in this session. President Brownlee noted that this would be a major

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departure in state policy and a major change in the statute. Mr. Gross added that a recommendation before the Legislature at the present time would provide more, rather than less, protection for Iowa businesses.

Regent Duchen asked for more information on how the original request for fuel and purchased electricity was formulated. Mr. Gross said each institution had gone back several years to try to determine a trend in consumption. Price increases assumed in the request were 5 percent for all sources of energy except for electricity at the University of Iowa and for the Iowa School for the Deaf.

Vice President Moore noted that a large part of the fuel reduction had come from the ISU budget. That came about because an anticipated price increase didn't occur and because of an aggressive energy conservation program. The university had hoped to use some of those savings to keep the plant in good condition. He told the board that the possibility of expanding electrical generating capacity would be greatly enhanced if the Regents had the authority to buy in on the excess capacity that currently exists in the form of a transmission line or a piece of a plant, probably on a 25-year contract. Faced with three major new buildings and the expansion of another, the university has an important problem in electrical demand. Vice President Moore said the university believed it could fully amortize a transmission line without additional capital investment by the state other than that provided in fuel funds now used to pay electric charges.

Associate Vice President Mahon said heating costs at the University of Iowa are not going up because of conservation measures. However, purchased electricity costs are increasing. Vice President Ellis said SUI has not been able to generate any excess in its fuel budget, and this year it will have a deficit which will have to be covered out of other funds. The university is trying to reduce consumption of electricity while not impeding the growth of highly technical equipment on campus necessary for instruction. In addition, new buildings provide increased demand. The university faces a reduction in what was a minimum request.

Vice President Moore added that as at SUI, ISU believes it will have to take money from the operating fund to pay for fuel and purchased electricity. In addition, the underfunding of state salary liability means the potential of taking \$1 million from other funds to meet salary obligations.

Regent Anderson commented that the weather and the charges for fuel are factors over which the Regent institutions have no control, and this is a large part of the Regent budgets because of the large physical plant.

Regent Harris asked if legislation is required for an institution to be declared a utility, another Efficiency and Economy Committee recommendation. Mr. Richey said the board had not yet decided whether to pursue this recommendation. It was felt that there might be a 25 percent savings in terms of price markup. Presented with the dollar savings, the Legislature might like to do this, but obviously there will be opposition from those who provide these services.

Regent McDonald reiterated that while he understood that no action could be taken this year, this situation underscores the importance of the Efficiency and Economy Committee's recommendations. He felt the board should pursue this aggressively because this problem isn't going to go away next year.

MOTION: President Brownlee stated that the report on the Governor's budget recommendations - 1984 Session - was received by general consent of the board.

LEGISLATIVE REPORT, 1984 SESSION. It was recommended that the board receive the report.

The Board Office reported that on January 10, 1984, the Governor delivered his State of the State address and budget and legislative program recommendations to the 1984 Session of the Iowa Legislature. The Governor made recommendations for legislative action on 69 individual items. Of particular interest to the Regents are the following recommendations made by the Governor:

- Establish a World Trade Center in Des Moines with the Des Moines Area Community College to receive an appropriation to act as the educational arm of the World Trade Center and to establish a World Trade Library. Regent institutions have particular interest in the World Trade Center, given their expertise in world trade. Should the World Trade Center receive final legislative approval, Regent institutions may wish to provide marketing and educational assistance to the center.
- The Governor recommended the establishment of a Meat Export Technology and Policy Research Group at Iowa State University. The Governor provided \$125,000 in funding for this purpose. Although this level of funding is less than the \$300,000 recommended by the Regents, it should provide the university with a chance to begin this most important effort to increase meat exports.
- Included in the Governor's legislative program is a recommendation for \$1 million appropriation to the Iowa High Technology Council to be used for high technology research grants. The Board Office noted that this appropriation may be a source of funding for university research projects which have economic development potential.
- The Governor endorsed the board's proposal to amend Senate Concurrent Resolution 13 to allow bonds authorized to fund the construction of the Law School at the University of Iowa also to be used to equip the Theatre Addition. The Governor also supports allowing the remodeling of the Agronomy Building to be added as an authorized project.
- The Governor recommended the establishment of a phased retirement system for state employees similar to that already established for faculty and professional and scientific personnel at the Regent

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institutions. This is consistent with the board's legislative program which seeks to establish a phased retirement program for Merit personnel.

- The Governor will be initiating a study of the structure and operation of state entities involved in the management of computer and information sources on a statewide bases. The purpose of the study will be to recommend a coordinating mechanism to bring uniformity, consistency, and economies to the state in the use of these technologies. The Board Office said the board should monitor closely the progress of this study since it could have implications for the management of the computer and communications facilities at the Regent institutions.
- The Governor endorsed recommendations of his Efficiency and Cost Effectiveness Task Force to standardize the size of boards and commissions, to establish requirements on the frequency of meetings, and to eliminate board per diem. The Governor's Task Force had not made it clear whether the Board of Regents would be affected by those recommendations. Development of legislation on this item needs to be carefully monitored.
- The Governor recommended increases in monthly retirement benefits for individuals in the IPERS system who retired prior to 1953. In addition, the Governor recommended legislation which would provide an IPERS benefit adjustment for individuals who serve state government beyond 30 years.
- As part of his highway funding package, the Governor recommended that Iowa contractors be given a preference when bidding against out-of-state contractors protected by preferences in their states. The Board Office noted that this reciprocity arrangement may have some financial implications for the Regent institutions and the board will need to review carefully the legislation that is developed on this proposal.
- The Governor endorsed recommendations made by his Task Force on Public Records that applications for employment be made confidential at the request of the applicant. Mr. Gross noted that this is similar to the board's position on this issue.

Mr. Gross provided the board with a brief update on the current status of the Regents' legislative program. The registration of out-of-state post-secondary educational institutions was moving in a noncontroversial fashion. The proposal to allow the science and math incentives to apply to teachers at the Regent special schools appeared to have the support of the Education Committee. The seemed to be legislative support for the amendment to Senate Concurrent Resolution 13 as the board had requested and the Governor recommended. Concerning insurance purchasing authority, General Services and the Department of Transportation are recommending that the Legislature create a revolving fund. This recommendation is not consistent with the board's position that this authority should be clarified, and Mr. Gross said this would be watched closely.

Mr. Gross told the board that Senate File 476, a bill which expands the scope of collective bargaining, had been defeated in the Senate, and passage was unlikely this session. Other action occurring concerned reappropriation of funds reverted last September. This included Regent capitals and tuition replacement funds.

President Brownlee asked about the status of the end-of-year encumbrances. Mr. Gross said the legislative liaisons had touched bases with legislators on this issue and there appeared to be support for this change. The Comptroller's Office had been consulted and had expressed no strong opposition to correcting this. The Board Office was reviewing the best way to get this change accomplished, either through a separate bill or an amendment to another bill.

Mr. Gross said a bill had been introduced by Slater (Senate File 2022) which would require the board to name Cyclone Stadium/Jack Trice Field as Jack Trice Stadium. Senator Slater had indicated to Mr. Gross that he is satisfied with the board's recent action on this matter.

The Board Office report stated that approximately 100 bills were introduced in the Legislature during the first three days of the session. The report noted the following as being of concern to the board:

House File 2020 by Welden which would limit the enrollment at the University of Iowa and Iowa State University to the level which was achieved on January 15, 1984. This obviously reduces the flexibility of the board to manage the institutions and, given the fact that enrollment is projected to decline in future years, may be unnecessary.

Senate File 2012 by Mann which prohibits any investment by the Regents in firms doing business in South Africa and requires the divestment of these investments. This would be a substantive limitation on the Regent investment authority.

Senate File 2028 by Ritsema which would require the sale of WOI-TV at Iowa State University and require the deposit of the proceeds in the state's general fund. The board has reviewed this matter previously and suggested that there be no change in the status of this facility.

The board has previously taken a position in opposition to each of the above bills except for the limitation on investments which is under study. Mr. Gross said about 25 other bills are under study.

Legislative reports will be made to the board during each month of the legislative session.

MOTION:

President Brownlee stated that the Legislative Report, 1984 Session, was received by general consent of the board.

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APPEAL OF EMPLOYEE, UNIVERSITY OF NORTHERN IOWA. It was recommended that the Board of Regents deny the request of Alex Walker for review of the final institutional decision rendered by Assistant Vice President Donald Walton as President Curris' designee denying Alex Walker's request that his earnings for 16 charged vacation days be provided on the basis of actual service reportedly rendered during the directed annual leave period.

The Board Office explained that Mr. Walker was an employee in the professional and scientific classification. He was a program coordinator for Upward Bound. He had a one-year employment contract which terminated on June 30, 1983. On June 2, 1983, the university administration notified Mr. Walker that he was assigned vacation from June 4, 1983, to and including June 30, 1983. The university took this action based on language within the Professional and Scientific Staff Handbook.

It is Mr. Walker's position that the university violated a contract created in the Handbook. The university maintains that it acted within its authority and followed the Handbook provision in ultimately scheduling his vacation from June 8 to June 30. The university noted that funding for the Upward Bound program was not renewed for the 1983-84 fiscal year and that Mr. Walker was paid, upon termination of his employment agreement on June 30, for 184 hours (23 days) of vacation. During the course of review of Mr. Walker's grievance, an additional nine vacation days were found to be owed Mr. Walker, and he was paid for those vacation days on October 13, 1983.

The university had provided four levels of hearing for this grievance. Three of the levels are heard by university personnel including the president or the president's designee at level four. At the third level the university employed an independent hearing officer to hear the grievance, as is its practice in such matters. The hearing officer, Ms. An C. Bergstrom, an attorney, heard the grievance and concluded that Mr. Walker had not met the burden of proof necessary to sustain his grievance.

Because all four levels of the grievance procedure at the university resulted in a conclusion that the university did not violate any rule, policy, or contract, and because the university's counsel found no violation, and because the Board Office staff finds the university position reasonable, denial of the requested review was recommended.

Regent Harris asked if Mr. Walker had worked during the period of June 4 to June 30, 1983. President Curris said Mr. Walker had stated that he did go to his office and work, but there was no university expectation that he do so. He had done so on his own initiative.

MOTION:

Mrs. Murphy moved that the board deny the request of Alex Walker for review of the final institutional decision rendered by Assistant Vice President Walton as President Curris' designee denying

Alex Walker's request that his earnings for 16 charged vacation days be provided on the basis of actual service reportedly rendered during the directed annual leave period. Mr. McDonald seconded the motion and it passed unanimously.

APPOINTMENTS TO COMMITTEES. It was recommended that the board approve the appointments listed below:

1. Regent Timothy Neville to the unexpired term of Regent June Murphy on the Iowa Public Broadcasting Board.
2. Regent June Murphy to the unexpired term of Regent Timothy Neville on the Iowa Coordinating Council for Post-High School Education.
3. Regent John McDonald as the alternate member to Regent Neu on the Iowa Coordinating Council for Post-High School Education.

The Board Office explained that Regent Murphy resigned from the Iowa Public Broadcasting Board on January 4, 1984. President Brownlee recommended that Regent Neville be appointed to the unexpired portion of the term for Mrs. Murphy. The term runs through June 30, 1985.

Regent Neville had indicated his intention to resign as a member of the Iowa Coordinating Council for Post-High School Education. President Brownlee proposed that Regent Murphy be appointed to the unexpired term of Mr. Neville. That term will expire on July 31, 1986. Regent Harris would become the alternate to Regent Murphy instead of Regent Neville.

Since Regent Murphy was the alternate to Regent Neu on the Coordinating Council, President Brownlee recommended that Regent McDonald be appointed as the alternate to Mr. Neu.

MOTION: Mr. Neu moved that the board approve the appointments as noted above. Mr. Duchon seconded the motion and it passed unanimously.

BOARD OFFICE PERSONNEL REGISTER. The board ratified the following personnel transaction by general consent:

Appointment:

Richard C. Runner, Associate Director, Business and Finance, Annual Salary of \$37,500 plus usual fringe benefits, effective February 10, 1984.

Mr. Richey said the Board Office was pleased to recommend this appointment. Mr. Runner appeared to be exceptionally well qualified for this position.

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NEXT MEETINGS: Mr. Brownlee reminded the board that the February meeting would include a special joint session with the board of the State Department of Public Instruction.

The schedule of next meetings is as follows:

February 15-16	Marriott Hotel	Des Moines
March 22	Iowa State University	Ames
April 18	University of Iowa	Iowa City
April 19	Iowa Braille and Sight Saving School	Vinton
May 16-17	University of Northern Iowa	Cedar Falls
June 20-21	Iowa State University	Ames
July 11-12	University of Iowa	Iowa City
September 19-20	University of Northern Iowa	Cedar Falls
October 17-18		Des Moines
November 15	Iowa School for the Deaf	Council Bluffs
December 19-20	Iowa State University	Ames

President Brownlee then asked board members and institutional executives if there were any additional items to be raised for discussion pertaining to the general docket. There were none.

EXECUTIVE SESSION: President Brownlee requested that the board enter into executive session to discuss collective bargaining strategy under Chapter 20.17(3) of the Code of Iowa. Mrs. Anderson moved that the board enter into executive session and Dr. Harris seconded the motion. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Anderson, Duchen, Harris, Jorgensen, McDonald, Murphy, Neu, Neville, Brownlee

NAY: None

ABSENT: None

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 11:18 a.m. and arose therefrom at 12:05 p.m.

EXECUTIVE SESSION: President Brownlee requested that the board go into executive session to continue an evaluation of an administrator under Chapter 28A.5(1)(i) of the Code of Iowa. He announced that there would be no further public business discussed by the board at this meeting. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Anderson, Duchen, Harris, McDonald, Murphy, Neu, Neville, Brownlee

NAY: None

ABSENT: Jorgensen

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 3:23 p.m. and arose therefrom at 4:16 p.m.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, January 19, 1984.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

APPOINTMENTS OF DEPARTMENT CHAIRS IN THE COLLEGE OF ENGINEERING. It was recommended that the board approve the appointments of department chairs in the College of Engineering effective February 1, 1984.

Board members were reminded that in November the university requested a reorganization of the College of Engineering into six academic departments. This proposal was approved by the board in December.

This month the university requested the appointments of department chairs. Included in the request was an increase in salary for Gregory R. Carmichael and Harrison Kane of \$5,000 each. The Board Office noted that at the time of the requested organization, the university had indicated that there would be no fiscal implications. Vice President Remington said this was correct and confessed that this had been an oversight on the part of the university. In moving these two persons into positions as department heads, there was in fact a salary increase of \$10,000.

The appointments are as follows:

Kwan Rim, Department of Biomedical Engineering, at an academic-year salary of \$63,000, for a term ending June 30, 1985.

Gregory R. Carmichael, Department of Chemical and Materials Engineering, at an academic-year salary of \$41,700, for a term ending June 30, 1987.

Harrison Kane, Department of Civil and Environmental Engineering, at an academic-year salary of \$48,600, for a term ending June 30, 1985.

Sudhakar M. Reddy, Department of Electrical and Computer Engineering, at an academic-year salary of \$57,700, for a term ending June 30, 1986.

James R. Buck, Department of Industrial and Management Engineering, at an academic-year salary of \$56,000, for a term ending June 30, 1986.

Ching Jen Chen, Department of Mechanical Engineering, at an academic year salary of \$54,000, for a term ending June 30, 1987.

MOTION: Mr. Duchon moved that the board approve the appointments of Drs. Rim, Carmichael, Kane, Reddy, Buck, and Chen as department chairs in the College of Engineering. Mrs. Murphy seconded the motion and it passed unanimously.

APPOINTMENTS. The board was requested to approve the following appointments:

Carol A. Aschenbrener, M.D., as Associate Dean for Medical Student Affairs and Curriculum in the College of Medicine, effective February 1, 1985, at the currently budgeted salary.

William L. Berry as Associate Dean of Academic Affairs in the College of Business Administration, effective February 1, 1984, at an academic year salary of \$66,550.

David P. Carew as Acting Dean of the College of Pharmacy, effective February 1, 1984, at an annual fiscal year salary of \$64,000.

Edward Haug as Director of the Center for Computer Aided Design in the College of Engineering, effective February 1, 1984; salary as budgeted.

MOTION: Dr. Harris moved that the board approve the appointments of Drs. Aschenbrener, Berry, Carew, and Haug at the salaries as noted above. Mr. McDonald seconded the motion and it passed unanimously.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION PLAN REVISIONS. It was recommended that the board approve the addition of the following classes to the University of Iowa's Professional and Scientific Classification and Pay Plan:

Data Base Analyst II	Pay Grade 9 (\$19,410 - \$30,760)
Director of Operations	
Analysis	Pay Grade 12 (\$24,450 - \$39,110)
Operations Analyst I	Pay Grade 6 (\$15,410 - \$24,420)
Operations Analyst II	Pay Grade 8 (\$17,970 - \$28,490)
Senior Operations Analyst	Pay Grade 10 (\$20,960 - \$33,530)

The Board Office explained that all of the proposed new classifications were for University Hospital positions. Each has been assigned to a pay

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grade based on application of the university's point count evaluation system, and needed funding is available from existing sources.

Associate Vice President Small noted that this is not an addition to existing staff but a reorganization in order to group together functions that have previously been scattered throughout the hospital.

MOTION:

Mrs. Anderson moved that the board approve the addition of the following classes to the University of Iowa's Professional and Scientific Classification Pay Plan: Data Base Analyst II, Pay Grade 9 (\$19,410-\$30,760); Director of Operations Analysis, Pay Grade 12 (\$24,450-\$39,110); Operations Analyst I, Pay Grade 6 (\$15,410-\$24,420); Operations Analyst II, Pay Grade 8 (\$17,970-\$28,490); and Senior Operations Analyst, Pay Grade 10 (\$20,960-\$33,530). Mr. Neu seconded the motion and it passed unanimously.

ACADEMIC MINORS. It was recommended that the board refer the request to approve academic minor programs at the University of Iowa in the following areas: (1) Latin American Studies, (2) Women's Studies, and (3) Aging Studies, to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

Vice President Remington noted that the university was requesting approval of these minors under the policy recently approved by the board requiring approval of all new programs including minors.

MOTION:

President Brownlee stated that the proposed academic minor programs were referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT TRANSACTIONS. The Board Office reported that the final register had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

University Hospitals--Boyd Tower--Diagnostic Radiography Relocation
Award to: McComas-Lacina Construction Co., Inc., Iowa City, Iowa
\$64,879.00

This contract award is within the total project budget of \$87,020.

English-Philosophy Building and Phillips Hall--Replacement of Heating
and Cooling Piping Systems

Award to: B. G. Brecke, Inc., Cedar Rapids, Iowa \$560,316.00

This project will replace existing and badly corroded steel heating and cooling piping with copper pipe. The existing copper heating and cooling piping and existing fan coil units will be flushed and reused. The university reported that the contract award is within budget.

Seashore Hall--E212 Area Environmental Improvements

Award to: Universal Climate Control, Inc., Iowa City, Iowa \$31,600.00

This project is to improve the environmental conditions in the control room, monitor room, and other support areas in the Video Center.

Lindquist Center--Computer Center Air Conditioning

Award to: AAA Mechanical Contractors, Inc., Iowa City, Iowa \$194,713.00

This project will remove the computer room from the building's central air conditioning system and provide a system dedicated exclusively to the computer room.

University Hospitals--Otolaryngology Speech and Hearing Clinic and
Psychoacoustics Laboratory Renovation

Award to: Burger Construction Co., Inc., Iowa City, Iowa \$74,194.00

This project will provide new waiting and reception facilities, three examination rooms, a staff office, and a new psychoacoustic testing laboratory for the Speech and Hearing Clinic of the Department of Otolaryngology.

Mayflower Apartments--Repairs and Improvements--Phase II

Awards to:

General: McComas-Lacina Construction Co., Inc., Iowa City, Iowa \$410,846.00

Mechanical: AAA Mechanical Contractors, Inc., Iowa City, Iowa \$306,331.00

Electrical: Meisner Electric, Inc., Newton, Iowa \$85,820.00

This project is the second phase of improvements planned for the Mayflower Apartments. Phase II includes the remodeling and refurbishment of the remaining first floor public areas, the refurbishment of the 16 first-floor apartments, and the living units on floors 2-7 of the south wing. Rewiring and lighting of the stairwells, replacement of central boilers and air conditioning equipment, and the installation of new electrical service entry are included.

The awards noted above total \$802,997 and are within the total project budget of \$1,205,000.

University Hospitals--Pain Clinic Relocation

Award to: Brogan Construction, North Liberty, Iowa \$64,592.00

This project will remodel a portion of the former Department of Urology Referral Center to provide Pain Clinic facilities.

The board was requested to approve the following revised project budget:

Sundeck Renovation--Burge Hall and Daum Hall

In September 1983 the board approved a budget of \$81,700 for replacement of the sundeck on Burge and Daum Halls. The university had reported that the sundeck leaked badly. At the same meeting the bids received on this project were rejected as they were substantially in excess of the approved project budget. The lower of the two bids was \$85,339--more than \$20,000 over the estimated construction budget of \$65,300. The university was directed to rework and rebid the project in spring 1984.

The revised budget includes \$85,000 for construction with a total budget of \$105,000. The university indicated that this budget should reflect the anticipated results of rebidding and the cost of rebidding the project. The Board Office recommended approval. The source of funds is Dormitory Improvements.

The Board Office said the university had reported approval of a total of 17 contract change orders, all of which are under \$25,000 and do not require an increase in the project budgets. They are as follows:

Jessup Hall--Suite 111 Remodeling

A change order of \$347 was reported. The net contract amount with B. A. Westbrook Construction, Inc., is \$168,011 after this change.

Iowa Memorial Union--Union Bookstore Expansion

Two change orders were reported. A deduct of \$2,500 and an addition of \$9,080 were made to the \$119,300 contract with R. K. Construction, Inc.

Field House and Athletic Office Building Remodeling

Board approval was given in November 1983 for the university to issue a change order to the project contractor, Mid-America Construction Co. of Iowa, in the amount of \$83,000 for the purpose of reinstating a work alternate for the central building automation system. The total contract after this change order is \$3,997,335.

Hancher Auditorium--Stage Rigging Replacement

A change order deducting \$8,422 from the original contract of \$76,913 with TRS, Inc., was reported.

University Theatre Addition

A change order adding \$24,227 to the general contract for \$3,378,000 with Story Construction Co. was reported.

Reconstruction of Entrance Drive--Hospital School--Storm Sewer

A change order adding a net \$6,213 was reported. The net amount of the contract with Knowling Brothers after this change is \$111,523.

Mayflower Apartments--Repair and Improvements

Three change orders were reported for this project. One adds \$6,435 to the mechanical contract with AAA Mechanical Contractors, Inc., for a total

contract of \$45,409. A previous addition of \$8,277 had been made to the original \$30,697 contract. The present change order includes a total of 10 items.

Two change orders, one adding \$17,283 and the other adding \$18,858 to the general contract with McComas-Lacina Construction Co., Inc., were reported. Three previous change orders have added a total of \$67,431 to this contract, which was initially for \$562,096. The net amount after the last two changes is \$665,668 for a net contract increase of 18.4 percent over the original. Total construction costs remain under the \$880,000 budgeted.

The Board Office reported that the university indicates that the relatively large number of change orders for this project has resulted, in part, from needs to go to bid quickly and before a comprehensive review of the building. The university was under heavy pressures to complete the project in order to make the facility available for housing of students. In general, it is highly preferable to do thorough planning prior to the award of contracts in order to minimize the number of add-ons. As indicated previously by the Board Office, a planned review of capital procedures will include an analysis of the use of contract change orders to verify that these orders are being used reasonably.

Present board policy (Procedural Guide 9.08) authorizes the chief business officer, with the approval of the president of the institution, to approve contract change orders under \$25,000 for which no increase in the previously approved project budget is required. Other change order increases must be reviewed by the board. As part of the review of this policy, the Board Office will examine the extent to which change orders to a single contract on a single project should be combined with appropriate board approval to be sought, if necessary.

Mayflower Apartments--Swimming Pool Modifications

A change order adding \$4,915 was reported. The net amount of the contract with AAA Mechanical Contractors, Inc., is \$36,186.

Hancher Auditorium--Roof Replacement

An addition of \$2,812 was reported, for a net contract of \$141,948 with Townsend Roofing & Sheet Metal Co., Inc.

Smoke Detector Installation--Phase IIB--Residence Halls System

A change order adding \$1,202 to the \$190,400 contract with Sweeney, Manning, Seivert, Inc., was reported.

University Library--Electrical Renovations--Phase II

An addition of \$1,242 was reported. The net contract amount with Gerard Electric, Inc., is \$381,393.

Communications Facility

Two changes were reported for this project. The addition of \$1,000 to the mechanical contract was reported for a net contract amount with Sweeney,

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Manning, Seivert, Inc., of \$915,260. A change order adding \$2,106 to the electrical contract, also with Sweeney, Manning, Seivert, Inc., was reported. The net amount of the electrical contract is \$465,414.

Iowa Hall--Museum of Natural History--Phase I--Macbride Hall

A change order adding a total of \$19,370 was reported. The net amount of the contract with R. K. Construction, Inc., of \$158,920 remains within the construction budget for this phase.

Museum of Art--Air Conditioning Renovation

A change order adding \$2,442 to the \$25,200 contract with Universal Climate Control, Inc., was reported.

The Board Office reported the completion of two construction projects:

Macbride Hall--General Remodeling--Phase II--Textiles and Interior Design Laboratory

Kinnick Stadium--North End Zone Seating Expansion--Phase II

Both projects had been inspected and it was found that the work had been completed in accordance with plans and specifications.

The board was requested to approve final reports for a total of 48 construction projects, including 13 with net expenditures over \$100,000.

The board was requested to approve the following new projects:

Pediatric Ophthalmology Clinic Remodeling

Source of Funds--University Hospital Building Usage Funds \$59,325.00

This project consists of remodeling a portion of the existing Pediatric Neonatology office area to provide two examination rooms and a storage room for Pediatric Ophthalmology and a conference room for the Infectious Disease Division of Internal Medicine. The University Architect's Office was specified as architect and inspection supervisor.

Bowen Science Building--Install Fumehoods

Source of Funds: General University Building Repairs \$45,000.00

The Physical Plant Department was designated as engineer and inspection supervisor.

Kinnick Stadium--Electrical Distribution System--Phase I

Source of Funds: Athletic Department Revenues \$139,660.00

The university indicated that the electrical distribution system in Kinnick Stadium is overloaded and outmoded. Corrections to this problem were begun in 1982 with the installation of new transformers in each concourse. This project will be the first of three phases of work to replace the distribution system. Shive-Hattery Engineers was designated as project engineer and inspection supervisor.

The board was also requested to ratify the university's selection of Shive-Hattery Engineers, Iowa City, to provide engineering services with total compensation for basic services not to exceed \$14,300 and reimbursable expenses not to exceed \$500.

Bowen Science Building--Pharmacology Departmental Office Remodeling
Source of Funds: Gifts to the University of Iowa Foundation \$138,000.00

The architectural firm of Pierce King Architect and Associates, Iowa City, was designated as project architect and the Physical Plant Department was designated as inspection supervisor.

Field House Remodeling--Part 2--Phase II
Source of Funds: General University Building Repairs or \$1,375,000.00
Income from Treasurer's Temporary Investments

This part of the Field House Remodeling project will include the replacement of construction demolished or damaged as the result of replacement of the roofs over the north and south wings of the building. Specifically, it will include the replacement of racquetball courts, two floors of offices, a research laboratory, and the reconstruction of activity rooms and a research laboratory.

Bussard/Dikis Associates, Des Moines, was designated as project architect as part of the Part 2--Phase I approval process. The Physical Plant Department was designated as inspection supervisor for the project.

University Hospitals--Blood Donor Center Renovation
Source of Funds: University Hospital Building Usage Funds \$99,150.00

The University Architect's Office was designated as architect and inspection supervisor.

University Hospitals--Computed Cine Tomography Scanner Suite Renovation--Boyd Tower, Seventh Floor
Source of Funds: University Hospitals Building Usage Funds \$195,115.00

This project will remodel two diagnostic radiography examination rooms to accommodate installation of a computed cine tomographic scanner for the Department of Radiology. The board ratified the institution's request to select Hansen Lind Meyer, P.C., Iowa City, for architectural services in November 1983. The University Architect's Office was designated as inspection supervisor.

The board was requested to take action on the following additional consultant contracts:

Iowa Hall--Museum of Natural History--Phase I--Space Preparation--Macbride Hall

Ratification was requested for an increase in compensation to McConnell-Steveley-Anderson, P.C., Cedar Rapids, for additional architectural services. The initial agreement with this firm was for a fixed fee of \$15,800. The increase presently recommended is for \$1,459 and an increase of \$525 had been ratified in April 1983.

Mayflower Apartments--Site Work

Ratification of the selection of Shive-Hattery Engineers, Iowa City, to provide engineering services on this project was requested with total compensation not to exceed \$3,000.

University Hospitals--Two Tower Patient Room Utilities

Ratification was requested for an increase in compensation to Design Engineers, Cedar Rapids, to provide additional engineering services. The initial agreement with Design Engineers was for \$4,850. This increase of \$1,750 resulted from design changes requested by the owner.

Library--South Lawn Expanded Project Area

Ratification of the university's selection of Crose-Gardner Associates, Landscape Architects-Planners, Des Moines, Iowa, was requested. The Board Office noted that it is intended that through this project, an overall plan considering streets, roads, service access, and handicapped access as well as landscaping will be developed for the area surrounding the Library.

Basic services provided by the consultants will include the preparation of a base map for the project area, the development of a site analysis and site impact drawing, the development of a site program, conceptual site plan/design development document, and cost estimates. Development of a construction budget is to be part of this study. Compensation is based on an hourly rate with total compensation for basic services not to exceed \$24,219.50. Reimbursable expenses are not to exceed \$750.

University Hospitals--Cytogenetics Laboratory

Ratification of the university's selection of Shive-Hattery Engineers, Iowa City, to provide engineering services for a maximum fixed compensation of \$10,380 was requested. The project has construction costs estimated at approximately \$192,000.

University Hospitals--South Wing Emergency Power Riser

Ratification was requested for an increase in compensation of \$3,863 to Beling Consultants, Inc., Moline, Illinois, for additional engineering services. The previous agreement with this firm was for \$2,660. The addition is for final design services and site services.

Carver-Hawkeye Sports Arena--Field Hockey Field

Ratification was requested for an increase in compensation of \$1,673 to Shive-Hattery Engineers, Iowa City, for additional engineering services.

Psychiatric Hospital--EDCU Smoke Detection

Ratification of the university's selection of Design Engineers, Cedar Rapids, to provide engineering services with a fixed fee for basic services of \$1,500, additional services computed on an hourly rate, and costs for reproduction of bidding documents of \$1,100 was requested. The estimated project cost is \$20,250.

MOTION:

Mrs. Anderson moved that the board approve the Register of Capital Improvement Business Transactions for January

1984; ratify award of construction contracts made by the executive secretary; approve the revised project budget; accept the completed construction projects; approve the final reports; approve the new projects; ratify the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mr. Neu seconded the motion and it passed unanimously.

LAND ACQUISITION POLICY. It was recommended that the board approve the revised land acquisition policy recommended by the university along with the revised boundaries for the campus.

The Board Office reported that this item was docketed in December but did not receive board action due to adverse weather conditions which prevented a quorum (see Minutes pp. 340-341). The policy was thus resubmitted for board action.

The Board Office noted that the proposed land acquisition policy involves expanding the boundaries of the campus on a modest basis in four general areas:

1. The university president now has a home within the university's general boundaries. The recommended boundaries would place the remainder of the block within the university's boundaries to provide for the potential expansion of the university in this area if needed for vehicle parking and academic purposes. Parking space is a significant problem in this portion of the campus.
2. The second area of expansion of the university's boundaries is a portion of the block bounded by Burlington, Madison, and Court Streets which includes commercial properties that face university properties at the present time. Because of the proximity of this site to existing university properties, it may be a potential area of future academic facility development.
3. The third area of expansion includes that block bounded by South Capitol, Prentiss, and South Madison Streets. This property now includes some university-owned property as well as commercial properties. It could be used as a potential site for the housing of the Physical Plant operations which are currently scattered throughout that area of the east campus. The university presently leases some of these commercial facilities for physical plant purposes.
4. The fourth area of expansion of the university's boundaries involves a portion of a block southwest of the site for the new Law Building. This involves the house which the board gave the university approval to purchase at the November 1983 meeting. The 1973 boundary was unclear as to the actual dividing line for the university's properties in this area, so this alteration in boundary will make it clear that this property will be within the university's boundaries in the future.

The Board Office noted that since the current boundaries for the university were based upon the needs as established in 1973, it is appropriate for the board to review the university boundaries and to make adjustments to reflect current needs.

Vice President Ellis said this is not a plan to acquire land at any specific time or for a specific purpose. It is an announcement by the university that it will acquire land when it comes on the market if financing is available and if the university has need for the property. He said the university might still on occasion acquire land outside the boundaries for compelling purposes with the board's approval.

MOTION: Mrs. Anderson moved that the board approve the revised land acquisition policy recommended by the university along with the revised boundaries for the campus. Mr. Duchon seconded the motion and it passed unanimously.

LEASES OF PROPERTY. It was recommended that the board approve three leases of property as described below:

- a) Warehouse Space from Else Barker, 429 Highway 1, West, Iowa City, Iowa. The Board Office noted that the Housekeeping Department at the University Hospitals and Clinics is in need of warehouse space which is not available at either the hospital or on campus.

The term rental of \$8,100 is \$1.53 per square foot, annualized. The university considers this rate equitable and competitive with comparable rental space in Iowa City. An option to renegotiate for an additional one-year period is provided.

- b) Office and Clinic Space from Hotel Muscatine Corporation (Renewal), 101 West Mississippi Drive, Muscatine, Iowa. The university has been leasing space from the Hotel Muscatine for the Coronary Risk Factor Project of Pediatric Cardiology. The lease for that space, which was approved by the board in November 1981 for a period through November 30, 1982, has been continued since that time on a month-to-month basis.

The new lease provides for the university facility to move to space in the Hotel Muscatine where the new owners are providing a major renovation that will provide specially designed space for the Coronary Risk Factor project.

The term of the lease is for 60 months, commencing January 1, 1984, and ending December 31, 1988. The lease provides the university the option of discontinuing the lease at the end of 12 months. It also provides for reasonable annual rent adjustments, based on the Consumer Price Index, if mutually agreed to by the landlord and tenant. The rent of \$9,576 for the first 12-month term is approximately \$7.85 persquare foot, annualized, an increase in square foot rental rate of about 96 percent. With the customized space, the university considers the terms of the proposed lease to be favorable.

- c) Office from T&B Properties (Renewal), 312 South Floyd, Room 304, Sioux City, Iowa. The space is the same that is used currently by the university for the Sioux City Office of the State Health Registry of Iowa, which is a program of the University of Iowa Department of Preventive Medicine and Environmental Health and is one of the National Cancer Institute's SEER (Surveillance Epidemiology and End Results) Registry. The program is supported totally (including the costs attendant to this lease) by federal funding through NCI.

The term rental of \$1,800 is \$8.33 per square foot, annualized. The university considers this rate fair and equitable. The new rental rate is an increase of 7.14 percent over last years rate.

The Board Office noted that for each of the above leases, the university considered vacant school buildings consistent with Executive Order No. 44. None were found that were available or suitable without major remodeling and higher rent.

These three leases had been submitted to the board at its December meeting, but because of a loss of a quorum before the docket was finished, the board had not been able to approve these leases at the December meeting.

MOTION:

Dr. Harris moved that the board approve (a) the lease with Elsie Barker of 5,320 feet of warehouse space located at 429 Highway 1, West, Iowa City, Iowa, at a monthly rental of \$675, which is \$8,100 for the term of 12 months, commencing January 1, 1984; (b) the lease with the Hotel Muscatine Corporation for Suite 340 on the third floor of Hotel Muscatine, consisting of approximately 1,200 square feet, at a monthly rental of \$798, which is a first-year rental of \$9,576, commencing January 1, 1984, and continuing for 60 months and providing for reasonable annual rent adjustments based on the Consumer Price Index and as mutually agreed to, and further providing the university with the right to terminate the lease at the end of any 12-month portion thereof; and (c) the lease with T&B Properties, for Room 304 at 312 South Floyd, Sioux City, Iowa, consisting of approximately 216 square feet, at a monthly rental of \$150, which is \$1,800 for the term of 12 months, commencing January 1, 1984. Mr. McDonald seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Duchen, Harris, McDonald, Murphy, Neu, Neville, Brownlee

NAY: None

ABSENT: Jorgensen

PROPOSED OWNERSHIP TRANSFER OF THE DYNAMIC ANALYSIS AND DESIGN SYSTEM, A COMPUTER SOFTWARE PACKAGE. It was recommended that the board receive the report.

The Board Office noted that this item was docketed in December, but adverse weather conditions prevented board action on the proposal. Due to time pressures, the university requested and received informal authorization to begin the negotiations for the proposed transfer. (See Minutes, pp. 341-343.)

Vice President Ellis told board members that the university is still at the stage of negotiating with potential suppliers of venture capital. He noted that this is a new situation for the university, dealing with a form of intellectual property that does not lend itself to either the patent or copyright system. Essentially, the intent is to effect a technological transfer from the university to the economy, but in order to do that this product of basic research must be put in a form that is commercially usable. That is the purpose of Computer Aided Design Software, Inc., (CADSI) which was incorporated in September 1983.

Vice President Ellis said there are a number of potential problems. The university is concerned that the university's relationships with the corporation not infringe on the integrity of the university. The university had reported that currently underway at the College of Engineering is a massive research program in mechanical system dynamics funded at a level of \$1 million per year by external grants and the University of Iowa. Through contractual arrangements with the university, CADSI will have the opportunity, along with others, to take advantage of a continuing infusion of important technical capabilities in the software packages. Vice President Ellis said in order to avoid any conflict of interest, the university has appointed an advisory committee to monitor activity in this area. As a further safeguard, the vice president for development and research will not have a relationship with CADSI. CADSI will follow standard procedures in contract and grant arrangements with the university.

Vice President Ellis noted that one of the anticipated benefits of CADSI is that it not only will provide full-time jobs but also part-time work for graduate students, enabling them to earn money while increasing their expertise in their chosen field of study.

Vice President Ellis concluded by saying that the university hopes to come back to the board no later than March with a specific proposal to transfer the ownership of the software package and all other arrangements necessary.

MOTION:

President Brownlee stated that the informational report on the proposed ownership transfer of the Dynamic Analysis and Design System was received by general consent of the board.

ACADEMIC BUILDING REVENUE BONDS, SERIES S.U.I. 1984. It was recommended that the board adopt a "Resolution directing the advertisement for sale of \$14,770,000 Academic Building Revenue Bonds, Series S.U.I. 1984."

The Board Office reported that the 1983 Legislature in Senate Concurrent Resolution 13 authorized sale by the Board of Regents of \$63,780,000 in academic building revenue bonds for the period beginning July 1, 1983, and ending June 30, 1985. The first two sales, totaling \$10,000,000 for the State University of Iowa and \$8,515,000 for the University of Northern Iowa, occurred at the July 1983 board meeting. At the October board meeting, a total of \$18,000,000 in bonds were sold for Iowa State University.

The University of Iowa was authorized to issue a total of \$24,770,000 in academic revenue bonds to be distributed as follows:

Law Building Construction and Equipment	\$24,650,000
Bond Issuance Costs	120,000

In November 1983 the Board of Regents approved the use of \$900,000 in Law Building funds for equipment needed to furnish the Theatre Addition. An amendment to the 1983 bonding resolution is being sought to authorize this use of bond funds. If legislative action were to occur quickly on this amendment to the bonding resolution, the sale of \$14,770,000 in bonds for the University of Iowa would be scheduled for the February 1984 meeting of the board. The Board Office noted that an early sale is desirable in order to maximize the earnings on bond proceeds and to take advantage of potentially favorable interest rates.

The resolution directing the advertisement for sale of \$14,770,000 Academic Building Revenue Bonds, Series S.U.I. 1984, authorizes and directs the executive secretary to fix the date for the sale of these bonds during the first six months of the calendar year 1984 and to cause notice of the sale of the bonds to be published in the customary form and in the manner required by Chapter 262A of the Code, as amended. It provides that prior to the date of such sale, SCR 13 has been amended to provide authorization for the State Board of Regents to undertake and carry out the construction and equipping of the Law Building and equipping of the addition to the University Theatre.

The action recommended will set in motion the proposed sale of bonds at the February meeting and also gives the board, through the executive secretary, the necessary flexibility to alter the sale schedule should such change become necessary.

MOTION:

The board took up for consideration the matter of providing for the advertisement and sale of \$14,770,000 Academic Building Revenue Bonds, Series S.U.I. 1984. Whereupon, Member Duchon introduced and caused to be read a resolution entitled

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"Resolution directing the advertisement for sale of \$14,770,000 Academic Building Revenue Bonds, Series S.U.I. 1984," and moved that said resolution be adopted, seconded by Member Neu. After due consideration thereof by the Board, the President put the question on the motion and, the roll being called, the following voted:

AYE: Anderson, Duchen, Harris, McDonald,
Murphy, Neu, Neville, Brownlee

NAY: None

ABSENT: Jorgensen

Whereupon the President declared said resolution duly adopted and signed his approval thereto.

President Brownlee then asked board members and institutional executives if there were other matters to be raised for discussion pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, January 19, 1984.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for December 1983 were ratified by general consent of the board.

REQUEST FOR FACULTY IMPROVEMENT LEAVES FOR IOWA STATE UNIVERSITY 1984-85. It was recommended that the board approve the faculty improvement leaves for 1984-85 at Iowa State University.

The university requested approval of leaves for 53 faculty members, with an estimated net replacement cost of \$250,000. The average replacement cost is estimated at \$4,716, approximately \$1,000 less per person than the actual average cost for leaves in 1982-83.

The Board Office reported that the number of leaves requested for this year is higher than in previous years. The total number of leaves has risen in the last decade from 27 in 1974-75 to the current request for 53 leaves for 1984-85. Twenty-six (49 percent) of the leaves are for full professors, 18 (35 percent) are for associate professors, and 8 (15 percent) are for assistant professors. Fifteen (28 percent) leaves were requested for women faculty members. The number and percent of women faculty receiving improvement leaves has risen from 3 women (11 percent) in 1974-75 to the current 15 women (28 percent) for 1984-85. The Board Office noted that 7 out of the 8 assistant professors are women, indicating the efforts of the university to provide increased opportunities for professional growth of women faculty members. The average length of service for all faculty members requesting leaves is 16 years, with a range of 1 to 31 years. The average length of service for female faculty members requesting leaves is 8.8 years, with a range of 1 to 23 years.

The length of leaves varies from 3 months to 12 months, with most leaves being requested for the fall semester or full academic year. Some 37 departments, representing all colleges, have applicants requesting leaves.

Vice President Christensen said the university was pleased to present this item. Faculty improvement leaves are considered one of the best investments the university makes.

MOTION:

Mr. Neville moved that the board approve the request for faculty improvement leaves for Iowa State University for 1984-85. Dr. Harris seconded the motion and it passed unanimously.

REPORT ON FACULTY IMPROVEMENT LEAVES 1982-83. It was recommended that the board receive the report on faculty improvement leaves from Iowa State University for the academic year 1982-83.

In accordance with the requirements of the Procedural Guide, Iowa State University submitted its annual report on faculty improvement leaves for the 1982-83 year. The board had approved 39 leaves, with an estimated cost of \$150,000. The university reported that 36 leaves were actually taken with a total cost of \$205,567. This cost represents an increase over the previous year (\$188,657) due to a larger number of persons on leave. The average cost for faculty leaves in 1982-83 was \$5,710.

Vice President Christensen commented that reports submitted by faculty after these leaves all express appreciation to the board and the institution for giving them this opportunity to enhance their professional life.

MOTION: President Brownlee stated that the report on faculty improvement leaves from Iowa State University for the academic year 1982-83 was received by general consent of the board.

APPOINTMENTS. The board approved by general consent the following appointments:

Albert J. Rutledge as chair of the Department of Landscape Architecture effective July 1, 1984, through June 30, 1989. Salary as budgeted.

Pilar A. Garcia as acting chair of the Department of Food and Nutrition effective January 1 through June 30, 1984, while Jacqueline Dupont, chair of Food and Nutrition, is on Faculty Improvement Leave. Salary as budgeted.

SALE OF HOWARD COUNTY FARM. Vice President Moore explained that in February 1983, the university had a request from the Howard County Experimental Association to divide land purchased by the Association in 1944 and operated jointly by the Association and the Iowa State University Experiment Station. At the time of the purchase, articles of the Association provided that at the dissolution of the Association the farm would be sold and its assets distributed so the Association would be reimbursed the \$4,200 it had paid for the 120-acre farm, the Association and the Experiment Station would each be reimbursed for the appraised value of any improvements they had made to the farm, and any remaining moneys would be divided between the Association and the Experiment Station.

As reported to the board in February 1983, this procedure for dissolution no longer met the needs of the Association. The Association wished to divide the farm into two parts and make a gift to the university of 52 acres. Through the Board Office, details were worked out to

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issue a Quit Claim deed to the Association and, in return, a Warranty Deed for the gift 52 acres was issued to the Board of Regents for the benefit of Iowa State University. It was the intent that the land be sold and the money used for the benefit of the Experiment Station in another location.

Mr. Moore said the university had proceeded with this plan. An auction had been held on December 20, 1983. In spite of adverse weather, a bid had been received for \$1200 per acre which the university considered acceptable. The agreement with the bidder specified March 1, 1984, as date of possession conditional on approval of the sale by the Board of Regents and the Executive Council. In the past few weeks, the university had proceeded with details of the sale and hoped to present a formal recommendation to the board to approve this sale within the next month or two.

TELECOMMUNICATIONS PROJECT--MODIFICATION TO CONSULTANT CONTRACT. It was recommended that the board authorize Iowa State University to expand the scope of work of the existing consultant agreement with Telecommunications International, Inc., (TII) to provide for engineering and related services so that the installation of the cable plant facilities can be bid separately from the remainder of the telecommunications project.

The Board Office reported that after a careful review of alternatives, Iowa State University was requesting authority to engage its telecommunications consultant, Telecommunications International, Inc., in a project which will allow the university to contract directly for telephone cable plant facilities with companies that provide the service. Previously it was anticipated that the cable plant facilities would be contracted for as part of a general contract to install a new telecommunications system at Iowa State University, if determined that such a new system is appropriate and cost effective. This proposal would allow TII to begin the engineering and design of the telephone cable plant facilities, with the estimated additional design and consulting cost to TII of \$48,500. It was estimated that contracting separately for the installation of the cable plant facilities could save the university from \$200,000 to \$400,000 in construction costs.

The Board of Regents, at its March 1983 meeting, approved Iowa State University's plan to undertake a detailed study of its telecommunications needs including the use of the firm, TII, to provide consulting services for the project. These consulting services included three phases of work. To date, TII had completed the first phase of this consulting project. The consultants recommended that the university replace its current telephone system with a new telecommunications system.

Phase II of the project was currently underway, and the consultant was preparing detailed specifications and a formal request for proposals for a new telecommunications system. The university wished to release the specifications to the market within the next month and to evaluate the proposals for a new system during April and May with possible board action in June of this year. The project is on a strict time schedule because of

the need to provide telecommunications to the first phase of the Mechanical Engineering Building which is scheduled to open during this summer.

If it is decided that a new telecommunications system should be installed for the university, the first phase of such installation would include the installation of a conduit system between buildings to carry cable. Previously, it had been assumed that the university would include the installation of such cabling as part of the contract to install the entire telecommunications system. However, it had become apparent that there are advantages for the university to contract separately for construction of cable plant facilities directly with the companies that provide this service.

The Board Office noted that providing for a separate cable plant installation does involve some burdens for the university. These include the need to prepare separate bidding documents, conduct a separate evaluation of bids received, and provide for separate supervision of this project. In addition, the cable system will require some ongoing maintenance once installed and this may require minor additional cost to the university. Finally, the cable system is being installed without a final decision being made on the capabilities and capacity of the new telecommunications system being determined. The university may have to over-engineer the cable system. However, this was not anticipated to result in any significant additional costs and will tend to provide an allowance for future growth and data needs for university's telecommunications system.

The Board Office recommended approval of the university's request but said the university should work closely with the consultant to ensure that the separate installation of the cable plant facilities be done in a manner consistent with the anticipated future installation of a new telecommunications system for the university.

MOTION:

Dr. Harris moved that the board authorize Iowa State University to expand the scope of work of the existing consultant agreement with Telecommunications International, Inc., to provide for engineering and related services so that the installation of the cable plant facilities can be bid separately from the remainder of the telecommunications project. Mrs. Murphy seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period of December 16, 1983, through January 19, 1984, had been received, was in order, and was recommended for approval.

There were no construction contracts awarded or recommended.

The board was requested to approve the following revised or amended project budgets:

Energy Conservation Program--Phase I--Carver Hall Building System Conversion

This project was approved by the board in February 1983 as part of Phase I of the university's energy conservation program. The project budget was estimated to be \$142,500, but was subsequently revised and was approved by the board at \$280,000. It was later reported that bids for the project were rejected for exceeding the budget by more than \$50,000. The university was now requesting approval of a revised budget of \$241,200 for the first phase of the two-phase installation.

Friley Hall Renovation--Phase 4

The Board Office reported that the university undertook a phased project in 1977 to upgrade Friley Hall, the largest dormitory on campus. The university noted at that time that the project would be undertaken in six to eight phases. Three phases have been successfully completed. The board approved negotiations for design services for Phase 4 in April 1983.

In July 1983 the board approved an initial project budget of \$1.8 million with funds from Dormitory Systems Surplus. The university at that time noted the possibility that construction in an adjoining courtyard might be carried out as a separate project. Leakage in the dining area below the courtyard has been a continuing problem.

In June 1983, the board ratified the selection of Brooks, Borg and Skiles for a feasibility study to develop design alternatives and cost estimates for renovation of the adjacent courtyard. The study had been completed and the university had selected an alternative which will construct an addition consisting of two floors with a total area of approximately 18,500 gross square feet in the courtyard over the west dining room. Renovation of the remaining courtyard area will be included in the project. With this addition, the number of students housed will increase by 90; several offices will be relocated; and a study room, computer terminal room, conference rooms, lounges, and storage room will be added. The additional space and student rooms will require a net increase of \$700,000 in the project budget. The source of funds continues to be Dormitory System Surplus.

The university indicated that construction of the courtyard addition as an integral part of Phase 4 of the Friley Hall Renovation project is recommended to maintain continuity. Other Phase 4 activities are in areas adjacent to the courtyard and it would be more disruptive, and more costly, to postpone the courtyard renovation until later phases. Although the construction of this addition actually increases the project scope, it provides a much-needed addition of student rooms while simultaneously solving the water leakage problems associated with the courtyard.

The board was also requested to approve amendments to the agreement for architectural services with Brooks, Borg, & Skiles, Des Moines, to perform services for the addition in accordance with the terms of the original agreement which was approved by the board in July 1983. The amendment will increase the maximum architectural services fee for the total project from \$96,000 to \$221,000.

The university also proposed an amendment to the existing agreement with Story Construction Co., Ames, Iowa, for construction management services. The initial agreement established maximum total compensation of \$75,000. This would be increased to \$155,000 with the amendment. The Board Office recommended approval of the amendments to both agreements.

The Board Office noted the following contract change orders:

Gilman Hall Renovations--Phase I

A contract change order reporting a total addition of \$11,603.32 to the contract with Vulcan Construction Co. for this project was reported. The contract with Vulcan Construction Co. is for \$2.9 million.

Mackay Hall--Renovation for Institution Management

A contract change order adding a total of \$8,947 to the \$397,200 contract with Vulcan Construction Co. for this project was reported. The project will remain within the budgeted amount of \$500,000.

The board was requested to accept the following completed construction contract:

Utilities--Campus Improvements--Steam Tunnel Piping Improvements

The university reported that the plans and specifications had been complied with and the work is complete.

The board was requested to approve the following new project:

Beyer Hall--Racquetball and Squash Courts Repair

The university requested approval of a new project which will provide for the repair and refinishing of six racquetball and two squash courts in Beyer Hall. Estimated cost of the project is \$95,000 with the source of funds to be Building Repairs. The Board Office recommended approval of the project.

The board was requested to take action on the following additional consultant contracts:

Utilities--ISU/City of Ames Tie Line Study

The university requested ratification of an agreement established jointly with the city of Ames with Burns and McDonnell Engineering Company, Kansas City, Missouri, for engineering services involving the study and

evaluation of alternatives for routing of two 69,000 volt electrical tie lines between the city and the university. The maximum fee will be \$9,500 including a \$1,500 allowance for reimbursable expenditures. All costs are to be shared equally by the city of Ames and the university. The source of funds is fuel savings. Funding of a \$250,000 annual user charge for the tie line is included in the Governor's FY 1985 budget recommendation.

Hub Renovation

Approval was requested for an increase of \$360 in the maximum fee payable to the firm of Rudi/Lee /Dreyer and Associates, Ames, Iowa, for additional services. Total compensation will be a maximum of \$34,260.

Department of Residence Storage Facility

The university requested approval of an increase of \$500 in compensation to Rietz Engineering Consultatns, Ames, Iowa, bringing the total maximum compensation to \$16,500.

Gilman Hall Renovations--Phase I

Approval was requested for additional services to be performed by Wehner, Nowysz, Pattschull and Pfiffner, Iowa City with maximum additional compensation of \$900.

The architects have also been asked to perform architectural services for the design and installation of replacement windows with a maximum additional compensation of \$7,065. If it is determined that windows are to be replaced as part of Phase I of the Gilman Hall Renovations, it is expected that the university will return to the board with appropriate requests.

Additional compensation of \$3,700 was requested for additional printing costs incurred to provide added sets of bid documents necessary to meet wide industry interest in the project when it was bid.

The Board Office reported that with these additions, the maximum payable under the university's agreement with the architect will increase from \$294,600 to \$306,265. Source of funds is 69th G.A. Academic Revenue Bonds.

MOTION:

Mr. Duchon moved that the board approve the Register of Capital Improvement Business Transactions for the period of December 16, 1983, through January 19, 1984; approve the revised project budgets; accept the completed construction contracts; approve the new project; ratify and approve the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mr. Neu seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, January 19, 1984.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. a. Appointment of Administrator. The university requested approval of the following appointment:

John Conner to the position of Vice President for Administration and Finance, effective February 10, 1984, at an annual salary of \$60,000.

President Curris noted that the university had been operating without an incumbent in this position for six months. He was pleased to recommend Mr. Conner for this position.

MOTION:

Dr. Harris moved that the board approve the appointment of John Conner as Vice President for Administration and Finance, effective February 10, 1984, at an annual salary of \$60,000. Mr. McDonald seconded the motion and it passed unanimously.

b. Professional and Scientific Classification Plan Revisions. It was recommended that the board approve the university's request to change the following titles in its Professional and Scientific Classification Plan:

Assistant to Graduate Dean for Faculty Services to Assistant to Graduate Dean for Faculty and Grant Services;

Senior Accountant to Senior Accountant and Grants and Contracts Administrator;

Director of Student Health Center to Medical Director/Physician.

The Board Office explained that the recommended changes in titles are proposed to reflect added duties and responsibilities which are incorporated in new job descriptions. The university reported that some of the revisions effected changes in point count totals but none was sufficient to change the current pay grade assignment of the positions.

MOTION:

Mr. Neville moved that the board approve the university's request to change the following titles in its Professional and Scientific Classification Plan: Assistant to Graduate Dean for Faculty Services to Assistant to Graduate Dean for Faculty and Grant Services; Senior Accountant to Senior Accountant and Grants and Contracts Administrator; and Director Student Health Center to Medical Director/Physician. Mrs. Murphy seconded the motion and it passed unanimously.

UNI PARTICIPATION IN NATIONAL FACULTY EXCHANGE PROGRAM. It was recommended that the board receive the report on the University of Northern Iowa's participation in the National Faculty Exchange Program.

The Board Office explained that the university has recently joined a number of other universities in a National Faculty Exchange Program. This program seems to have considerable merit. As noted in material submitted by the university, "the benefits of exchange are well known--revitalization, new learning opportunities, fresh approaches, a new enthusiasm for the job, and options for professional growth." The program is similar to the successful student exchange program in which the university already participates.

MOTION:

President Brownlee stated that the report on UNI participation in the National Faculty Exchange Program was received by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period of November 5, 1983, through January 5, 1984, had been received, was in order, and was recommended for approval. The Board Office noted that this register includes items that were not acted upon at the December meeting because of lack of a quorum.

The board was requested to ratify executive secretary award of the following construction contract:

Residence System--Compliance with 1981 Fire Safety Report

Award to: V. A. Oberheu Construction Co., Waverly, Iowa

\$108,172.00

This project provides for fire safety improvements in eleven residence buildings in accordance with the Fire Marshal's 1981 recommendations as well as other similar improvements required by current codes.

The board was also requested to approve a revised project budget for this project reflecting actual contract awards. The total amount budgeted is unchanged.

The board was asked to approve the following additional revised project budget:

Academic Buildings--Compliance with 1981 Fire Safety Report

The budget of \$100,000 was approved by the board in July 1983. The revised budget reflects actual purchase order awards and budget standing to date, but does not change the total dollar amount.

The Board Office noted that a contract award to Per Mar Security and Research Corp., which was ratified by the board in November 1983, was transferred from this project to Fire Safety Deficiency Corrections--Academic Buildings--Phase II to which it is most appropriately assigned.

Fire Safety Deficiency Corrections--Academic Buildings--Phase II

In July 1981 the board approved a project budget of \$825,000. The budget revision reflects actual contract awards and budget standing to date. The total dollar amount is unchanged and the source of funds is 1981 Academic Revenue Bonding.

The Board Office reported the following contract change orders. None require an increase in the project budget and none are over \$25,000.

1983 Residence System and Academic Roof Improvements--Contract I (Noehren Hall)

A contract change order adding \$2,100 to the \$228,936 contract with Northern Cedar Service Co., inc., was reported.

1983 Residence System and Academic Roof Improvements--Contract I (Library)

A contract change order adding \$9,182.40 to the contract with Northern Cedar Service Co., Inc., was reported for a net contract amount of \$240,218.

1983 Residence System and Academic Roof Improvements--Contract II (Education Center)

A contract change order adding \$10,601.20 to the contract with Paul G. Christensen Construction Co. was reported. The total contract amount after this change is \$39,376.

UNI-Dome--Arena Lighting Improvements

A contract change order adding \$1,860 to the \$323,245 contract with See Electric, Inc., was approved.

1983 Academic Roof Improvements--Phase II--Contract I--Health Center

A contract change order deducting \$1,440 from the \$74,834 contract with Service Roofing Company was approved.

Communication Arts Center--Final Phase

A contract change order adding \$2,077 to the contract with Venetian Iron Works, Inc., for steel frame was reported. It had been anticipated that minor changes in the steel frame would be required as the total building design neared completion. Venetian Iron Works had originally requested a change order of +\$4,756, but this was reduced to \$2,077 after negotiation. The original contract was for \$183,766.

Psychology Animal Laboratory

A contract change order adding \$1,708.22 to the contract with Prairie Construction Company, Inc., was reported. The initial contract with Prairie Construction Co. was for \$168,926. Previous change orders have added \$4,919 and \$3,261 to this contract. The university would provide a revised budget indicating the transfer of some expenses to other projects in February.

Electrical System Improvements--12.5 KV Distribution--Phase I

Contract change orders adding a total of \$10,927.84 to the contract with Meisner Electric, Inc., for electrical equipment and wiring were reported. The major addition is for the relocation of electrical cable due to the Communication Arts Center--Final Phase project. The net contract amount after this change order is \$243,037. The charges for this item are to be transferred at a later date from this project to the Communication Arts Center project as a contingency item.

Physics Building--Window Improvements

Change orders adding a total of \$753.11 to the \$108,000 contract with Paul G. Christensen Construction Co., Inc., were reported.

Residence System--Corridor Smoke Detection System

A change order adding a total of \$6,418 to the contract for \$293,100 with Sweeney, Manning, Seivert, Inc., was reported.

The board was requested to accept six completed construction projects: Lighting of 22nd Street and Campus Street; Turbine-Generator, Plant #2, 7500 KW--Division 2--Surface Condenser & Auxiliaries; UNI-Dome--Additional Office Space (East Side); Biology Research Center--Parking Lot Improvements; 1983 Academic Roof Improvements--Phase II--Contract I (Sabin and Health Center); and 1983 Academic Roof Improvements--Contract II--Education Center. All had been inspected and the work was found to be substantially complete.

The board was requested to accept final reports on the following projects: Residence System--Compliance with Fire Safety Report--Bartlett Hall; West Gym--Interior Improvements--Phase I; 1982 Sidewalk System Improvements--Phase II; and Residence System--1982 Building and Roof Improvements.

The board was requested to take action on the following consultant contracts:

Turbine Generator, Plant #2, 7500 KW

The original design agreement with Brown Engineering was approved by the board for \$240,000 in December 1978. Since then, 14 requests for extra services totaling \$66,638 have been approved. An addition of \$2,302.08 was now requested for the investigation of main ruptured disc failure and turbine startup and checkout.

Steam Distribution System Improvements--1981

Approval was requested for an additional \$3,806 to Stanley Consultants, Inc. The Board Office noted that the original agreement with Stanley Consultants in April 1981 was in the not-to-exceed amount of \$110,000. An April 1982 modification added \$3,000. With this addition, the total fee should not exceed \$116,806.

Gilchrist Hall--Renovate HVAC System

The university requested ratification of a requisition for professional services from Clayton Environmental Consultants, Inc., Southfield, Michigan, for \$6,000. The consultant will assist with safety matters related to the presence of asbestos in Gilchrist Hall during work on the HVAC systems. It is expected that the fees may exceed \$6,000, but only with prior approval of the university. Approval was recommended.

Fire Safety Deficiency Corrections--Academic Buildings--Phase II--Wright Hall Electrical System Improvements

In October 1983 the board ratified the university's selection of Shive-Hattery Engineers to investigate and prepare a report regarding the building electrical system in Wright Hall. This report has been completed and confirms that the building electrical distribution system is overloaded and antiquated. The university now requested ratification of a requisition for professional services to prepare plans and specifications for the Wright Hall Electrical Systems Improvement subproject. Services are to be provided by Shive-Hattery Engineers of Waterloo for a maximum hourly fee of \$4,650. This represents 9.1 percent of the estimated construction cost of \$50,900.

Communication Arts Center--Final Phase

The university requested approval of a third modification to the agreement with Bussard/Dikis Associates, Ltd., architects for this project. Additional payments of \$12,000 and \$10,000 were approved in February and May 1983 to provide for "fast-tracking" services.

This additional modification provides for the design, drawing, specification, coordination, and administration of installation of major equipment items. This modification includes an hourly fee to a maximum of \$68,825 and reimbursable expenses of up to \$3,000. The total maximum fees will then be \$483,825 with reimbursable expenses of up to \$25,000. The fee is approximately 7.3 percent of the construction budget. The Board Office recommended approval of this modification to the agreement with Bussard/Dikis Associates, Ltd.

MOTION:

Mrs. Anderson moved that the board approve the Register of Capital Improvement Business Transactions for the period November 5, 1983, through January 5, 1984; ratify award of the construction contract made by the executive secretary; approve the revised project budgets; accept the completed construction projects; approve the final reports; ratify and approve the consultant contracts; and authorize the executive secretary to sign all necessary papers. Mr. Duchon seconded the motion and it passed unanimously.

TUITION RATES AND MISCELLANEOUS FEES. It was recommended that the board approve the semester hour tuition schedule and miscellaneous fees for 1984-85 effective with the 1984 summer term at the University of Northern Iowa.

The Board Office explained that the board previously had approved 1984-85 annual tuition rates at the University of Northern Iowa as shown in the following table:

<u>Level</u>	<u>Resident Tuition</u>	<u>Nonresident Tuition</u>
Undergraduate	\$1,184	\$2,700
Graduate	1,320	2,980

The university now requested approval of its credit hour tuition rates effective summer session 1984. The proposed schedule is consistent with the tuition rates previously approved and with the Regent Procedural Guide requirements concerning tuition for part-time students.

As noted in the Iowa State University tuition and fee recommendation last month, the fees for extension courses apparently have been agreed to by the extension offices at the three universities.

The university requested increases in all categories of miscellaneous fees except for applied music and for admission fees at the University of Northern Iowa.

MOTION:

Mrs. Murphy moved that the board approve the semester hour tuition schedule and miscellaneous fees for 1984-85 effective with the 1984 summer term at the University of Northern Iowa. Mrs. Anderson seconded the motion and it passed unanimously.

The university's tuition and fee schedule is shown on the next page.

TUITION RATES & MISCELLANEOUS FEES FOR 1984-85

I. Tuition Rates:

Tuition Schedule
Effective June 1, 1984

Undergraduate

<u>Credit Hours</u>	<u>Iowa Resident</u>	<u>Iowa Non-Resident</u>
1	100	100
2	100	100
3	150	150
4	200	200
5	250	565
6	300	678
7	350	791
8	400	904
9	450	1017
10	500	1130
11	550	1243
12 or more	592	1350

Graduate

<u>Credit Hours</u>	<u>Iowa Resident</u>	<u>Iowa Non-Resident</u>
1	148	148
2	148	148
3	222	222
4	296	296
5	370	830
6	444	996
7	518	1162
8	592	1328
9 or more	660	1490

II. *Miscellaneous Fees*

	<u>Current 1983-84</u>	<u>Proposed 1984-85</u>
<i>Credit by Examination, University Courses, per course</i>	\$44.00	\$50.00
<i>Extension & Workshop Fees</i>	\$53.00	\$60.00
<i>Correspondence Fee</i>	\$32.00	\$35.00
<i>Applied Music (in addition to tuition):</i>		
<i>Private lessons (1/2 hr. per week)</i>	\$45.00	no change
<i>Private lessons (1 hr. per week)</i>	\$80.00	no change
<i>Group (4 or more), per credit hour</i>	\$25.00	no change
<i>Price Laboratory School Summer Session</i>	\$88.00	\$100.00
<i>Application for Admission to the University</i>	\$10.00	no change

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FAMILY STUDENT HOUSING REPORT. It was recommended that the board receive the University of Northern Iowa Family Student Housing Report.

The Board Office reported that information supplied to the board in March 1983 as part of the university residence system preliminary 1983-84 budget proposal reported declining family student housing occupancy. Historical information confirmed that the decline dated to at least FY 1979. In 1981-82 occupancy was reported at 95.9 percent of capacity. Occupancy dropped to 90.4 percent of capacity in 1982-83, and this fall occupancy is 82.7 percent of capacity. Since fall 1979, overall apartment occupancy has declined 18 percent. The university reported that approximately 53 percent of full-time married students currently occupy university apartments.

At present, the university reports 63 apartment units vacant in the two apartment complexes out of a total of 364 units. Concurrently, it is reported that there are substantial apartment vacancies in the Cedar Falls/Waterloo area with local landlords using moving allowances and other enticements to obtain new tenants.

The Board Office noted that research undertaken by the university confirmed that comparable occupancy decline is appearing at universities around the country. Some statistics available in Iowa and elsewhere suggest that there may be an overall decline in married students on campuses. It is not known whether this is the case at the University of Northern Iowa as there are indications that students are not consistent in reporting or updating their marital status.

The university was initiating the following actions:

1. Reduce current credit requirement from ten credits per term to enrolled status only for family housing eligibility effective spring semester 1984.
2. Add single graduate students to those eligible to reside in university apartment housing effective summer session 1984.
3. Add married students or single students with children attending Hawkeye Institute of Technology (Area College) to those eligible to reside in university apartment housing effective fall 1983.
4. Advertise regularly in the student newspaper university apartment availability beginning spring semester 1983.
5. Continue development of program opportunities in educational, social, cultural, and recreational activities for university apartment occupants.

The Board Office believed the above actions could lead to increased university apartment occupancy although the impact of the cooperative efforts between the university and the Hawkeye Institute of Technology is questionable since community college students are a commuter student

population. Single graduate students, however, could be a major new apartment population factor since less than 5 percent currently are in the single student dormitories. The reduced student credit hour requirement coupled with improved communication on apartment availability and improved program opportunities also show promise.

The Board Office suggested that other options may still be available to the university that could improve apartment occupancy. For example, adding amenities available in commercial apartments should be studied. However, this would require substantial outlays from existing voluntary reserves. In addition, the impact of opening the apartments to single undergraduate students should be carefully reviewed. Finally, private sector apartments normally require leases, at least for an initial period before moving to a month-to-month lease arrangement. This option and others should be investigated.

President Curris added that the married student housing is part of a university housing system which is in solid financial condition. The problems under discussion do not have serious financial implications. The major concern of the university was whether this decline in occupancy is a minor fluctuation or a major trend. At this point, the university was treating the issue as a minor fluctuation based on national trends and some local circumstances. Actions were being taken to increase occupancy, as noted by the Board Office. However, if the university gets information or has experience that shows a trend away from this type of housing it will have to look at other alternatives.

President Curris said the university has accommodated, on a space-available basis, a limited number of students attending the Hawkeye Institute of Technology. These are students from out of the immediate area who are attending certain programs. It is an accommodation on the part of the university, and President Curris believed it was an excellent cooperative effort although it had never been brought to the board for specific approval.

Mr. Richey said that in March the board would receive reports on the entire residence systems at all three universities. The Board Office said it was anticipated that the UNI annual residence system report will record progress and any additional actions taken to improve university apartment occupancy.

MOTION:

President Brownlee stated that the Family Housing Student Report from the University of Northern Iowa was received by general consent of the board.

PURCHASE AND INSTALLATION OF RADIO STATION KUNI/KHKE REMOTE PROGRAM TRANSMISSION EQUIPMENT. It was recommended that the board approve a project for KUNI to purchase and install stereo equipment to provide an expanded capability to transmit live programs from remote sites in the Waterloo/Cedar Rapids area at a cost of \$37,000.

As background, the Board Office explained that in 1977 the board approved installation of a translator station in Davenport, Iowa, to receive radio signals for rebroadcast. Because involvement in the preliminary planning on the part of other institutions and the Board of Regents had been lacking, the board established the following policy:

That it be the policy of the Board of Regents that no institutional licensee under the jurisdiction of the board plan further expansion of its radio facilities without specific board approval.

In keeping with this policy, the board was now asked to approve the acquisition of remote site live stereo programming equipment. The annual report of radio stations KUNI-FM and KHKE-FM indicated a number of live shows broadcast from remote sites. The university has a new remote recording van belonging to the station which is instrumental to these productions. This request would expand the area in which live broadcasts can be made by remote equipment in the Waterloo/Cedar Rapids areas.

The university felt that this project would significantly strengthen the quality of KUNI. The station is considered a major public service activity at the UNI. The expanded capacity will not be limited to fine arts events but will also allow for live public affairs news reporting from remote locations. This adds an educational dimension to the project. In addition to the improved service to listeners, the proposed project is expected to increase listenership and, potentially, listener support which is part of the radio station operating revenues.

The Board Office noted that there is no capital acquisitions plan currently in place for the UNI radio station. However, with the recent appointment of a Planning and Policy Management Director, the university reported that it will include in the next long-range planning cycle a capital development plan for the radio stations. This should allow the Regents in future years to monitor actual development against planned development.

The university reported that existing institutional equipment funds are available to support the purchase and installation at a cost of \$37,000.

MOTION:

Mr. Duchon moved that the board approve a project for KUNI to purchase and install stereo equipment to provide an expanded capability to transmit live programs from remote sites in the Waterloo/Cedar Rapids area at a cost of \$37,000. Mr. McDonald seconded the motion and it passed unanimously.

OLD ADMINISTRATION BUILDING. It was recommended that the board receive the report and allow demolition of Old Administration Building to proceed.

The Board of Regents heard proponents for the preservation of the Old Administration Building at the University of Northern Iowa at its December meeting. The board voted to defer action on their request until the January meeting. Supporters of preservation had also requested an opportunity for a "summary presentation" at the January meeting.

In October 1982, the Board of Regents approved the 1983-85 Capital Improvements and Tuition Replacement request with the inclusion of funds for the demolition of the Old Administration Building. The docket memorandum summarizing the request indicated that "the continued use of Old Administration requires an ever increasing amount of maintenance funds. The building does not meet fire codes; it needs a new roof and other major repairs. It should be demolished soon." Subsequently, the board approved a project for the demolition of the Old Administration Building and projects for the relocation of the Psychology Animal Laboratory.

The architectural engineering estimates for the renovation of the Old Administration Building for use as a museum range from \$2,000,000 to \$2,700,000. The figures presented by the architects for the preservation group suggested that it could be done for approximately \$1,600,000 for construction plus design fees and other costs.

Correspondence from President Curris to the Board of Regents indicated that the Old Administration Building lends itself to renovation solely for administrative uses. He said that "the building does not lend itself to academic utilization, except for occasional general-purpose classrooms." President Curris stated that only one of the administrative uses of the building would be of high priority and that would be new space for the Alumni and Development offices. However, this space can be provided in other places on the campus where the estimated cost of renovation is less than \$150,000.

President Curris stated that the priority needs for space of the university are for academic space rather than for administrative quarters. In addition, three existing buildings (Latham Hall, Russell Hall, and Wright Hall) are used for academic purposes and are in need of renovation. These projects would have higher priority than the Old Administration Building. President Curris concluded that "renovation of the Old Administration Building would not address the primary space needs of the university."

Since renovation of the Old Administration Building would drain funds away from other higher priority academic space needs of the university, it was recommended that the board allow the demolition of the building to proceed. The site upon which the building is located is quite valuable to the future needs of the university and should be made available for the high priority needs for space at the institution.

President Curris introduced Nancy Redfern, President of the Cedar Falls Historical Society, and James Hessburg, President of the University of Northern Iowa Student Association (UNISA).

Mrs. Redfern presented Patrice Beam, President of the Iowa Chapter, Victorian Society of America. Ms. Beam told the board that the application to register the Old Administration Building on the Register of Historic Places had been approved at the federal level the day before. That brings national recognition to the building and eligibility for federal funds for renovation should such funding once again become available. Ms. Beam said the Victorian Society felt this is an important building and a vital part of the university. She asked that the board postpone demolition because the building can always be demolished but once gone can never be brought back.

Mrs. Redfern said the Old Administration Building is a historical, architectural, and educational landmark. It stands not just for the university, Cedar Falls, and Iowa, but, because of the tie between democracy and education, it really has national significance.

Mrs. Redfern said a point she wished to make was that the Old Administration Building is a solid structure. There had been some implication that the building is not sound. The feasibility study by John Stephens Rice, architect, indicated that the building is sound. Mrs. Redfern said that current thinking is that a structurally sound building is an economic resource to its owner. She felt it was one thing to tear down a building not structurally sound but quite another thing to tear down a structurally sound building with historic significance as well.

Regent Anderson asked Mr. Rice to expand further on his suggestions to mothball the building in light of his earlier comments that there is a serious problem with the foundation of the building. Mr. Rice said that because of the high water table in the area, the foundation does have a water problem, but actual damage to the stone would not occur for 300 or 400 years. However, he suggested a de-watering system that would solve the problem at this time. He personally preferred using a building to mothballing one, but considered mothballing a better alternative than demolition and noted that this is a method in increasing use throughout the country to keep buildings not needed for current use.

Regent Anderson asked if the plan of several years' standing was based on an erroneous assumption of the building's condition. Lee Thomson, Director of Facilities Planning and Space Assignment at UNI, said it is a matter of semantics as to what constitutes unsoundness. He noted that the roof, interior walls, stairs, floors, windows, and foundation all need work but that almost anything can be fixed if there is enough money.

Mr. Rice said when he wrote his report he had tried to stay away from editorializing and felt he had been successful. However, in retrospect he wished he had said a few things. In particular, he wanted the board to know that when he designed the Student Union for the University of Northern Iowa he became very familiar with the campus and how the spaces work and how the buildings relate to each other. He considered the Old Administration Building a vital part of its area of the campus. If there were some pressing reason to locate something on that specific

place, or if the building had no sentiment or tradition, or if its condition were an absolute menace, it might make sense to tear it down. However, the building is suitable for present-day methods of renovation besides its position in the design of that section of the campus.

Regent Neu said that the problem was that, while it would be nice to save the building, the Regents are limited in the amount of funds for capital, and space in this building doesn't lend itself to the needs of the campus. He understood that the interior walls are not flexible. Given these limitations, he felt it would be better to spend the money on a new building.

Mr. Rice said he wanted to make it clear that the Old Administration Building is not a typical old building. It is true that some are so constructed that it is impossible to change the interior configuration. However, the Old Administration Building is not constructed that way. Mr. Rice explained to the board that there are not as many supporting walls as had earlier been assumed and that there was indeed some flexibility in the interior space.

Mrs. Redfern introduced Karmen Berger, senator with the University of Northern Iowa Student Association. Ms. Berger said the UNISA is in agreement that the building has immense history and adds greatly to the campus. After a heated debate, the UNISA had decided that the students of UNI would be willing to contribute \$10 per student per semester toward the renovation of this building for a total of \$1.5 million.

President Brownlee asked if the student association had considered the effect a \$10 per semester per student fee would have on student accessibility. Mr. Hessburg responded by saying that the student association felt this project was important enough to warrant this fee. The students also believed the space should be allocated to offices for university administration, student organizations, and alumni, which would greatly enhance interaction among these groups. Student organizations play a vital role in the university and only six of them have office space at this time.

Regent Anderson noted that it would ultimately be the board's responsibility to assess this fee. Regent Duchon asked how the UNISA had arrived at \$10. Mr. Hessburg said it was thought to be the cost effective way to do it. The money can then be raised in five years. He thought this would be in line with any alumni fund-raising plan.

Regent Harris asked Mrs. Redfern how much she anticipated raising from alumni. She said she anticipated raising what is needed. In answer to a question from Regent Anderson, Mrs. Redfern said there has not been any survey of alumni in this matter. There had not been time since the last board meeting. However, many people had come to her and told her that if they had only known of the danger of demolition they would have given money. Mrs. Redfern said this support indicates the difference in thinking today from when demolition was first suggested in the mid-70s. People today are much more conservation-minded. Now, a building that is

structurally sound no matter what age is considered an economic advantage to its owner. Even in one month, progress had been made toward obtaining financial support. Mrs. Redfern asked for further delay of six months so plans can be finalized and funding located. She noted her appreciation of the student support.

President Brownlee said many people treasure old things and things of architectural value, but the board is a fiduciary, and the state is in difficult financial circumstances. The Regents have to worry about financing operations and providing the facilities best suited to the academic enterprise. He commended the students for their willingness to invest in something at the university, but he felt he personally could never vote to assess students for five years in the future for a fee to make possible the restoration of this building no matter how much it is treasured.

Ms. Berger said that question had come up in discussion, but the UNISA had decided this type of fee was not without precedent. The UNI-Dome is an example. Students are paying for what was built before. Further, the UNI-Dome benefits chiefly the student that is interested in athletics. The Old Administration Building would be for all students. She didn't think students would be taxed unfairly. Present and future students at UNI would benefit.

Regent Murphy said she had come to the meeting prepared to vote for demolition of the Old Administration Building, but what she had heard made her favor a delay in demolition. She was still concerned about upkeep and the danger of the building being an "attractive nuisance," as well as the cost of adjusting the contract for demolition.

Regent Neu agreed with Mrs. Murphy. However, his support of delay of demolition carried two conditions. He would support the delay if it doesn't mean a commitment to a particular plan for use of the space. The other condition was that the board would contribute nothing in terms of dollars for the restoration. That would be entirely up to students and alumni. He said that Mr. Rice's explanation of the greater-than-expected flexibility of the building had influenced his position. He didn't think the board should agree to increase the student fee until it had the reaction of the student body as a whole, and also see what kind of fund-raising package is in place. He felt that Mrs. Redfern and the students had done a creditable job of answering objections raised by the board at the December meeting.

Regent Harris also felt the building should be preserved, and he felt that the money could be raised. He said that the building is the history of the campus and for that reason and others should be preserved.

MOTION:

Dr. Harris moved that demolition of the Old Administration Building be delayed for six months. Mr. Neville seconded the motion.

Regent Anderson asked if this delay would be safe, since the university would be responsible and liable. President Curris said there are no functions in the building at this time. The university would not mothball the building but would lock the doors for six months.

Regent Anderson had continuing reservations. It appeared that by this action the university would have a structure that would then determine educational and program needs for the building, rather than the other way around. She was concerned about the restrictions on UNI administration in planning for the future on those terms. She hoped this would not be substituted for some other planned and needed space. She was not sure the board was fulfilling its responsibility in placing this limitation on the university administration.

President Curris said the university had tried to define the most effective use of that building and had determined its best use was for administrative office space, given the construction of the building and the interest in restoring it to its original condition so far as possible. The university would have to think in terms of an overall construction cost of \$2.5 million.

Regent Harris said he believed the money could be raised if it included the use of student fees. Mrs. Redfern asked if the board ever did assess student fees for building purposes. President Brownlee said the board had made such decisions from time to time. Mrs. Redfern said the students then were not asking for something that is unheard of.

President Brownlee asked if the motion should instruct the Board Office to negotiate with the demolition firm to postpone for six months or to cancel the contract. He noted that the demolition funds are public funds.

Regent Harris said that possibly part of the money raised by supporters of renovation would have to be used for costs incurred if this contract is cancelled. Regent Anderson agreed that she would feel more comfortable about supporting the motion if it was understood that all costs relative to the motion were to be borne by the Alumni Association, including buying out the demolition contract plus maintenance costs for six months. Further, she felt there should be some understanding of what the determining factor will be when the six-month delay is ended.

Regent Harris said he would be willing to amend his motion, or he would withdraw his original motion if Mr. Neville were willing to withdraw his second. Mr. Neville did so.

WITHDRAWAL OF MOTION:

Dr. Harris withdrew his motion.

MOTION:

Dr. Harris moved that the board postpone demolition of the Old Administration Building for six months to enable proponents of renovation to provide the board with a reliable plan to raise all funds necessary for the renovation from

private sources (except student fees from UNI). At the end of the six-month period, the board shall evaluate the proposed fund-raising plan considering student support as represented by the majority of the student body and support by UNI alumni. The board will not postpone demolition beyond the six-month period unless fund-raising prospects indicate immediate and significant work toward renovation. Mr. Neville seconded the motion.

Regent Harris stated that there were two conditions to this motion. First, the board did not want to make any commitment regarding the use of space in the building. Second, the board would not consider raising student fees until the entire student body has time to react and until the overall fund-raising proposal is approved. In answer to a question from Ms. Berger, Regent Harris said the board felt this student support should be in the form of a majority vote in a referendum.

President Curris asked for clarification on who was responsible for the financing plan. Board members told him it was the responsibility of proponents of renovation, not the UNI administration. The university's only responsibility was to maintain the status quo of the Old Administration Building for the six-month period.

President Brownlee said he wished to point out one thing before the vote on the motion. The first priority for fund raising at the University of Northern Iowa is for an auditorium. Any major fund-raising drive will conflict with that.

VOTE ON MOTION:

The motion passed with Mr. Brownlee opposed.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, January 19, 1984.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for November 1983 and December 1983 were ratified by general consent of the board.

CURRICULUM UPDATE. It was recommended that the board receive the report on curriculum update for the Iowa School for the Deaf.

The school reported that it had a complete revision of its curriculum five years ago when Wade Karli was hired as a member of its administrative staff. Mr. Karli resigned last January and Mrs. Marcia Anderson was appointed part-time curriculum coordinator in July 1983. Since that time, revision of the curriculum has proceeded at a very rapid pace. The institutions hopes to complete the entire curriculum revision by the end of this school year.

Superintendent Giangreco said this had been brought to the Advisory Committee. The school wished to keep the board informed of progress in this area.

MOTION: President Brownlee stated that the report on curriculum update was received by general consent of the board.

RATIONALE FOR IMPLEMENTING COMPUTER LITERACY. It was recommended that the board receive the report on the rationale for implementing computer literacy at the Iowa School for the Deaf.

The Board Office said it is noted in this report that the purpose of computer literacy at ISD is to develop an awareness of the various capabilities and applications of the computer/micro-electronic devices. In the process of achieving the above, a framework will be developed to assist the students in becoming nonprofessional users of the computers as well as providing exposure to career-oriented computer applications from a user and/or programmer perspective.

Because of the various activities being undertaken with the use of computers, the ISD Advisory Committee, at its last meeting, suggested that the school develop a total plan for the use of computers at the school to include computer-assisted instruction as well as computer literacy. It was the understanding of the Board Office that the school would have this plan prepared for the March meeting of the Advisory Committee.

IOWA SCHOOL FOR THE DEAF
January 19, 1984

MOTION: President Brownlee stated that the report on the rationale for implementing computer literacy at the Iowa School for the Deaf was received by general consent of the board.

REPORT ON IOWA STATE UNIVERSITY STUDENTS AT IOWA SCHOOL FOR THE DEAF. It was recommended that the board receive the report.

The school reported that 17 elementary/secondary Iowa State University students under the direction of Dr. Elaine Jarchow spent the week of January 9-13, 1984, on the Iowa School for the Deaf campus as part of their training. Special workshops were set up for these students and all took part in classroom activities.

In addition, two students from the Speech and Hearing Department of Iowa State would spend the month of January on the ISD campus working with ISD's speech clinicians and audiologist.

The Board Office noted that this is an indication of one of the many interinstitutional cooperative efforts between the Regent universities and the two special schools.

MOTION: President Brownlee stated that the report on the Iowa State University students at the Iowa School for the Deaf was received by general consent of the board.

REPORT ON BUENA VISTA COLLEGE STUDENT AT IOWA SCHOOL FOR THE DEAF. It was recommended that the board receive the report.

Iowa School for the Deaf reported that Mizuho Tanaka, a Japanese student at Buena Vista College, Storm Lake, Iowa, will spend the week of January 23-27, 1984, on the Iowa School for the Deaf Campus. Mizuho is a special education student interested in language and working with high school aged students.

MOTION: President Brownlee stated that the report on the Buena Vista College student at the Iowa School for the Deaf was received by general consent of the board.

TEACHER/PARENT COMMUNICATION POLICY. It was recommended that the board approve the proposed teacher/parent communication policy at the Iowa School for the Deaf.

The Board Office explained that the policy was developed in response to the board's request for a policy on teacher/parent communication. It was hoped this policy would encourage the faculty and staff at the school to maintain a high level of communication with parents.

Regents Anderson and McDonald suggested a slight change in wording in the policy. Superintendent Giangreco concurred in this suggestion. The policy is as follows:

The involvement of parents in the educational process at the Iowa School for the Deaf is essential and encouraged. Educator sensitivity to and an understanding of the concerns, needs, and attitudes of parents are essential to the constructive educator/parent communication system. Educators at the Iowa School for the Deaf are obligated to communicate with parents in a sensitive and constructive mode of communication.

MOTION:

Mr. Neville moved that the board approve the proposed teacher/parent communication policy at the Iowa School for the Deaf. Dr. Harris seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for December 1983.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

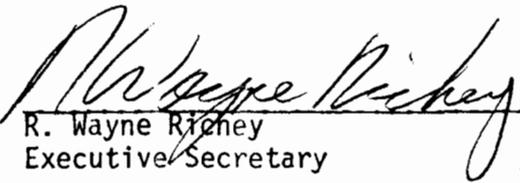
The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, January 19, 1984.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for October 30, 1983, to November 26, 1983, and the Register of Personnel Changes for November 27, 1983, to December 24, 1983, were ratified by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for December 1983.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 3:14 p.m. on Thursday, January 19, 1984.


R. Wayne Richey
Executive Secretary