

The State Board of Regents met at the University of Northern Iowa, Cedar Falls, Iowa, on Thursday, January 17, 1985. Those present were:

Members of the State Board of Regents

Mr. Brownlee, President	All sessions
Mrs. Anderson	All sessions
Mr. Duchon	Excused
Dr. Harris	All sessions
Mrs. Jorgensen	All sessions
Mr. McDonald	All sessions
Mrs. Murphy	All sessions
Mr. Neu	All sessions
Mr. Van Gilst	Excused

Office of the State Board of Regents

Executive Secretary Richey	All sessions
Director Barak	All sessions
Director Wright	All sessions
Assoc. Dir. Runner	All sessions
Ms. Peters, Administrative Assistant	All sessions

State University of Iowa

President Freedman	Exc. 11:20 a.m.
Vice President Ellis	Exc. 11:20 a.m.
Vice President Remington	Exc. 11:20 a.m.
Associate Vice President Mahon	Exc. 11:20 a.m.
Director Jensen	Exc. 11:20 a.m.

Iowa State University

President Parks	Exc. 11:10 a.m.
Vice President Christensen	Exc. 11:10 a.m.
Vice President Madden	Exc. 11:10 a.m.
Vice President Moore	Exc. 11:10 a.m.
Director Lendt	Exc. 11:10 a.m.

University of Northern Iowa

President Curris	All sessions
Provost Martin	All sessions
Vice President Conner	All sessions
Director Kelly	All sessions
Director Stinchfield	All sessions

Iowa School for the Deaf

Superintendent Giangreco	Exc. 10:59 a.m.
Business Manager Kuehnhold	Exc. 10:59 a.m.

Iowa Braille and Sight Saving School

Superintendent DeMott	Exc. 11:05 a.m.
Business Manager Berry	Exc. 11:05 a.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, January 17, 1985.

Regents Duchen and Van Gilst were excused from the meeting.

APPROVAL OF MINUTES. The minutes have been submitted for the board meeting of December 19-20, 1984. The minutes were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Remedial Courses and Recommendations of the Urban Committee Report, First in the Nation in Education.

At the November board meeting, the board requested that the Interinstitutional Committee on Educational Coordination develop a response to the recommendation contained in the Urban Committee Report regarding remedial courses. The Urban Committee Report had recommended that those students in need of remediation may be better and more efficiently served at the community college level than at the Regents institutions.

The Interinstitutional Committee reviewed the recommendation of the Urban Committee and made the following conclusion: Students with extensive academic deficiencies in need of large-scale remediation would almost certainly be better served by the community colleges. However, individuals needing one or two courses, and especially individuals graduating in the upper half of their high school classes, should still . . . be eligible for admission to the Regent universities. Under these circumstances, the universities would need to continue to offer a modest number of remedial courses which carry no credit toward a degree.

The Board Office concurred with the conclusion of the Interinstitutional Committee.

Action:

President Brownlee stated that the board by general consent received the report.

b. Proposal to Provide Training Opportunities for Iowa Citizens in Occupational Therapy. It was recommended that the board approve the proposal to provide Occupational Therapy training opportunities for Iowa citizens.

Following contacts from several legislators regarding the need for training opportunities in Occupational Therapy in Iowa, discussions ensued between the Board Office and personnel at the University of Iowa regarding this issue; and a proposal addressing this need was formulated. The Interinstitutional Committee on Educational Coordination reviewed the proposal and recommended approval. The proposal concluded that there is an unmet need for occupational therapists in the state. The report also concluded that reinstatement of an occupational therapy program at the University of Iowa would involve significant long-term investments of funds, space, and other resources. Establishment of a program at another institution which did not already have offerings in the related health professional areas undoubtedly would require even greater additional resources.

The most viable alternative appeared to be to provide opportunities for Iowa students who wish to pursue training in occupational therapy through formal arrangements with institutions in nearby states. There are precedents for such contractual arrangements in the areas of optometry and podiatry. Initial contacts were made with 12 programs in nearby states which resulted in positive responses from five undergraduate programs and one graduate program.

On the basis of the preliminary work, it was proposed that the Board of Regents recommend that the Iowa College Aid Commission seek to establish formal contractual relationships with selected colleges and universities with educational programs in occupational therapy for the admission of a specified number of Iowa students to those programs each year. It was further recommended that the commission seek specific appropriations from the Iowa General Assembly to support this program. Students should be expected to pay the full tuition cost at the other institution; however, a tuition scholarship would be awarded to the student in an amount not to exceed (1) the difference between the full year resident tuition at the University of Iowa and the tuition paid by the student at the institution attended or (2) a maximum amount to be determined in relation to other commission programs.

The Board Office reported that the executive director of the College Aid Commission had reviewed the proposal and agreed with it with some modifications and that Representative Carpenter is in the process of drafting legislation.

Motion:

Dr. Harris moved that the board approve the proposal as recommended and formally present to the legislators involved and the Iowa College Aid Commission. Mrs. Murphy seconded the motion, and it passed unanimously.

ACCREDITATION REPORTS. a. Continued Accreditation of the College of Home Economics at Iowa State University. It was recommended that the board receive this accreditation report.

It was reported that the university had been notified that the Council for Professional Development of the American Home Economics Association had voted to continue accreditation of the College of Home Economics at ISU.

The Council cited several evidences of progress that had been made in the College of Home Economics since the granting of accreditation. Among these were the development of a network of support which has called attention to the need for updating present College of Home Economics facilities and for additional space to meet current and future program needs. Authorization by the legislation of planning monies and the movement of the College of Home Economics building program to the top of the university and Board of Regents priority lists are evidence of the success of these efforts.

The period of accreditation for the American Home Economics Association is ten years. Accreditation was granted to the College of Home Economics at ISU in April 1979. The review process for the second accreditation period must be completed by 1989, the anniversary date of accreditation for the college.

Action: President Brownlee stated that the board by general consent received the accreditation report.

b. Accreditation of the Doctoral Program in Counseling Psychology at Iowa State University. It was recommended that the board receive the accreditation report.

It was reported that in November Iowa State University had been notified by the American Psychological Association that the doctoral program in Counseling Psychology had been reaffirmed by the Committee on Accreditation of the American Psychological Association. This was taken after a review of the annual self-study report submitted by the program for the academic year 1983-84 in accordance with the accreditation procedures of the American Psychological Association. Since this accreditation action was based on self-study materials presented by the university and is not made on the basis of a site visit, there were no commentaries by the accrediting association regarding the strengths and weaknesses of the program.

Action: President Brownlee stated that the board by general consent received the accreditation report.

TITLE II, EDUCATION FOR ECONOMIC SECURITY ACT (PL 98-377). It was recommended that the board receive this report.

The Board Office reported that Title II of PL 98-377 is designed to improve the quality of mathematics, science, and selected other areas of teaching and instruction in the country. Title II of the Act authorizes the Secretary of Education to make financial assistance available to states to improve the skills of teachers and instruction in mathematics, science, foreign languages and computer learning, and to increase the access of all students to that instruction.

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The Governor designated Robert Benton, State Superintendent of Public Instruction, and R. Wayne Richey, State Board of Regents, as the contacts and state agencies responsible for elementary and secondary education and higher education, respectively. As a result of this designation, the Board Office will be responsible for administering the funds allocated to higher education under the Act, approximately \$320,400.

Mr. Richey indicated that in administration of the funds, the Board Office will work closely with the Regent institutions and the Interinstitutional Committee as well as counterparts in the independent institutions in the state and the area colleges.

Action: President Brownlee stated that the board by general consent received the report.

LEGISLATIVE REPORT. President Brownlee stated that, at the December meeting, board members received from each university proposals on **economic development** initiatives. The legislative leadership has requested that the board focus on those proposals for each campus that appear to have the highest priority and would be the most productive and would yield the fastest results. President Brownlee went on to say that he had asked each university to develop a list of projects they felt would be the most productive. These listings have not yet been developed, and President Brownlee asked that he be authorized to review and convey them to the legislature.

Motion: Dr. Harris moved that the institutions submit economic development top priority items to President Brownlee for his review and submission to the legislature. Mr. McDonald seconded the motion, and it passed unanimously.

Mr. Richey stated that the Governor had presented his "State of the State" message on January 15, 1985. In the message, the Governor had given support to the replacement of the boilers at the University of Iowa and Iowa State University and the effect these boilers would have on the Iowa coal industry. He went on to state that the Governor continues to have education as one of his top priorities.

President Brownlee stated that the Regent budget hearings would be held by the Joint Subcommittee on Education Appropriations on February 12, 13, and 14, 1985.

GENERAL
January 17, 1985

RESOLUTION FOR TRANSFER AND SALE OF CERTAIN SECURITIES. It was recommended that the board adopt a revised resolution to change the signatory officials authorizing the transfer or sale of certain securities by the University of Iowa. This resolution requires the signature of the treasurer or the assistant treasurer of the State University of Iowa and two members of the Board of Regents staff. Additionally it requires certification of copy correctness by the Executive Secretary of the Board of Regents and certification of incumbency by the President of the State Board of Regents.

The current revision authorizes Charles K. Wright, Director of Personnel and Employment Relations, and Lyle Sonnenschein, Associate Director for Business and Finance, as authorizing Board Office signatures. In addition, Casey D. Mahon, acting treasurer at the University of Iowa, is an authorizing signature.

Motion:

Mr. McDonald moved that the board adopt a revised resolution to change the signatory officials as outlined above authorizing the transfer or sale of certain securities by the University of Iowa. Mr. Neu seconded the motion, and it passed unanimously.

BOARD OFFICE PERSONNEL REGISTER. The following actions were presented for approval:

Transfer Appointment: Douglas K. True, Director of Business and Finance, annual salary of \$44,500 plus the usual fringe benefits, effective February 8, 1985 (transfer from the Office for Planning and Programming)

Reclassification: Marcia Peters, from Secretary IV to Administrative Assistant. Effective December 14, 1984, at an annual salary of \$20,540 plus the usual fringe benefits.

Emergency Appointment: Barbara J. Orend, Secretary II, \$7.41 per hour.

Motion:

Mrs. Jorgensen moved that the board approve the actions outlined above. Mrs. Anderson seconded the motion, and it passed unanimously.

PAYROLL DEDUCTIONS. It was recommended that the board approve the addition of the Iowa Historical Museum Foundation to the list authorized for payroll withholdings at all Regent institutions.

The Board Office reported that a statewide fund raising drive had been launched with the full approval of Governor Terry Branstad to fund construction of a new Iowa Historical Museum and Library Building. The goal of the project is to raise \$12 million from the citizens of the state to complement the \$10 million appropriated by the legislature and a \$5 million private bequest.

Motion: Dr. Harris moved that the board approve the addition of the Iowa Historical Museum Foundation to the list authorized for payroll withholdings at all Regent institutions. Mr. Neu seconded the motion, and it passed unanimously.

NEXT MEETINGS. President Brownlee announced that he would not be seeking reappointment to the Board of Regents and that a special meeting of the board would be held on May 1 at Iowa State University for the purpose of electing a new president. Other meetings are as follows:

February 12-13		Des Moines
March 21	Iowa State University	Ames
April 17-18	University of Iowa	Iowa City
May 29-30	University of Northern Iowa	Cedar Falls
June 26-27	University of Iowa	Okoboji
July 18	Iowa State University	Ames

President Brownlee then asked the board members and institutional executives if there were any additional items to be raised for discussion pertaining to the general docket. There were none.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, January 17, 1985.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following appointment:

Dennis J. Van Liew, Jr., as Director, Operations Analysis, University of Iowa Hospitals and Clinics, effective 17, 1984, at a fiscal year salary of \$37,500.

Motion:

Mrs. Anderson moved that the board approve the appointment of Dennis J. Van Liew as outlined above. Dr. Harris seconded the motion, and it passed unanimously.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of December 1984 were ratified by general consent of the board.

FACULTY DEVELOPMENT ASSIGNMENTS, 1983-84. It was recommended that the board accept the report on faculty development leaves.

The board had approved a total of 128 leaves for 1983-84, with an estimated net replacement cost of \$140,900. The actual number of leaves taken was 124, with a net replacement cost of \$130,111. The average cost per faculty member for the 1983-84 faculty leaves was \$1,049. All of the leaves were for one semester.

The university reported that of the original requests of 128 leaves requested, nine faculty members deferred their 1983-84 leaves to 1984-1985. Nine faculty members deferred their developmental assignments from 1982-83 to 1983-84. Four faculty members declined their 1983-84 developmental assignments for various reasons.

The university reported that the activities undertaken during the developmental assignments included research, study, and the development of new techniques in a variety of academic areas; preparation of books, chapters of books, papers, poems, compositions, and other publications; data collection, the collection of information, and the preparation of materials to be used in teaching and the presentation of seminars, lectures and scholarly papers.

Action:

President Brownlee stated that the board by general consent accepted the 1983-84 reported on faculty development leaves.

DEVELOPMENTAL ASSIGNMENTS, 1985-86. It was recommended that the board approve the developmental assignments for the University of Iowa for 1985-86 academic year.

The university requested approval of developmental assignments for 112 faculty members, including ten continuing faculty scholars and six new faculty scholars. All of the assignments are for one semester. The total number of assignments has decreased this year, although it is possible, as is shown in past years, the university will have some supplemental requests. Last year's request was for 113 developmental assignments. The faculty scholars program provides for faculty developmental assignments for each of three consecutive years and is intended to provide opportunities for faculty in relatively early stages of their careers.

For 1985-86, 62 (55 percent) of the assignments are for full professors, 41 (46 percent) are for associate professors, and 4 (4 percent) are for assistant professors. The proportion of assignments requested for full professors remains high. The request indicates that the recipients represent all collegiate units at the university.

The estimated net replacement cost of the requested developmental assignments is \$140,000. The average amount per faculty member, based on this estimate is \$1,250. The last year in which actual costs for leaves at SUI was reported to the board, 1983-84, the actual cost was \$130,111 for 124 faculty development leaves. The average replacement cost for 1983-84 was \$1,049.

The following table depicts the faculty developmental assignments for period 1974-75 to 1985-86:

TABLE 1
FACULTY DEVELOPMENTAL ASSIGNMENTS
UNIVERSITY OF IOWA
NUMBER AND PERCENT BY RANK AND SEX
1974-75 through 1985-86

	Professor		Associate Professor		Assistant Professor		Instructor		Men		Women		Requested	Taken
	#	%	#	%	#	%	#	%	#	%	#	%		
1974-75	14	56	10	40	1	4							25	24
1975-76	18	58	11	36	2	6			36	95	2	5	38	33
1976-77	37	46	33	41	11	14			72	89	9	11	81 a	76
1977-78	49	51	39	41	8	9			83	86	13	14	96	85
1978-79	46	48	38	40	10	10	2	2	81	85	15	16	96 a	88
1979-80	40	44	48	53	3	3			81	89	10	11	91 a	91
1980-81	53	57	30	32	10	11			79	85	14	15	93 a	84
1981-82	53	54	36	37	8	8	1	1	83	85	15	15	98 a	90
1982-83	67	54	43	35	11	11			102	83	21	17	123 a	114
1983-84	72	56	51	40	5	4			104	81	24	19	128 a	124
1984-85	52	46	52	46	9	8			101	89	12	11	113 a	
1985-86	62	55	46	41	4	4			94	84	18	16	112	

a includes supplemental request.

a/6/suifda

Action: President Brownlee stated that the board by general consent approved the faculty developmental assignments for 1985-86.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for January 1985 had been received, was in order, and recommended approval.

Analysis of the register is as follows:

CONSTRUCTION CONTRACTS RECOMMENDED:

The university requested approval of a contractual agreement with the Iowa Department of Transportation authorizing the design, construction, and construction management for two projects included in the Regents 1985-90 State Parks and Institutional Roads Program.

Mormon Trek/Melrose Avenue Intersection--North Approach Reconstruction

This project is scheduled for the 1985 Program and will widen and realign the north approach to the intersection of Mormon Trek Road and Melrose Avenue. This will improve the traffic flow at a busy intersection and correct a safety hazard that results from the current configuration of the intersection.

The university is also requesting approval of the project and a preliminary budget of \$87,000 as well as the appointment of Architectural/Engineering Services as inspection supervisor for the project. Source of funds is 1985 Institutional Road Funds.

New Law Building Road

This project is scheduled in 1986 of the Institutional Roads Program. However, the university needs to move forward with the project at this time so the new road will be available soon after completion of the new Law Building.

The university is requesting approval of a standard design agreement with the Iowa Department of Transportation for the design, construction, and construction management of this project. The university will submit a preliminary budget and project description to the board for its approval at a subsequent meeting.

REVISED OR AMENDED PROJECT BUDGETS:

The university requested approval of an amended budget on the following project:

Emergency Power--Bowen Science Building

The amended budget corrects the General Assembly designation and utilizes operating funds designated for fire safety deficiency removal. This action is consistent with legislative intent and board action.

CONSTRUCTION CONTRACT CHANGE ORDERS:

The university reported approval of 16 change orders of 12 construction projects. The change orders are all under \$25,000 and do not require an increase in the project budget. The change orders range in price from +\$566 to +\$24,903.

ACCEPTANCE OF COMPLETED CONSTRUCTION PROJECTS:

The university reported acceptance of six construction contracts. Inspection of the work found that the contractors complied with plans and specifications and the work is substantially complete.

Phillips Hall and English/Philosophy Building--Replacement of Heating and Cooling Piping Systems -- B. G. Brecke, Inc.

Mayflower Apartments--Repairs and Improvements--Phase II:

Mechanical Contract -- AAA Mechanical Contractors, Inc.

General Contract -- McComas-Lacina Construction Co., Inc.

Electrical Contract -- Meisner Electric, Inc.

Oakdale Campus--Roads Resurfacing -- B. L. Anderson, Inc.

Fieldhouse Remodeling--Part 2, Phase II--East Face/North Gym Roof Deck -- Schoff Construction Co.

NEW PROJECTS:

Oakdale Hall--Electrical Service

Source of Funds: Oakdale Building Repairs or

Income from Treasurer's Temporary Investments \$205,000.00

This project will upgrade and replace the electrical transformers, underground feeders, and switchgear to handle the additional electrical load in the building. The project is the initial phase of a program to renovate the electrical distribution system throughout the entire Oakdale Campus.

The university also requests approval of a preliminary budget and selection of the Physical Plant as engineer and inspection supervisor.

Energy Management Program--Building Automation

Source of Funds: Iowa Energy Policy Council Grant

\$575,000

Academic Revenue Bonds--1981

575,000

TOTAL

\$1,150,000.00

This project continues the acquisition and installation of microprocessor automation systems to control energy utilization in 17 additional buildings. The Iowa Energy Policy Council awarded the university an energy management grant for this project. Those funds will be matched with a balance of funds available from the sale of academic revenue bonds in 1981 for energy management. Equipment and materials will be acquired through competitive quotation and construction will be accomplished by public bidding.

The university requests approval of a preliminary budget and the selection of the university's Architectural/Engineering Services Office as inspection supervisor. In June the board approved an engineering contract on this project with Shive-Hattery Engineers, Iowa City, Iowa, in an amount not to exceed \$155,000.

Oakdale Campus--Roads Resurfacing--Phase II

Source of Funds: Oakdale Building Repairs \$74,700.00

This project involves resurfacing of the asphalt and cement roads. The project is the final phase and completes the repair and resurfacing of the roads on the Oakdale Campus.

The university is requesting ratification of its selection of Shoemaker & Haaland Professional Engineers, Coralville, Iowa, to provide engineering services for this project. The university also requests approval of a preliminary budget and selection of the Architectural/Engineering Services Office as inspection supervisor.

Residence Halls Fire Safety Improvements--1983--Burge, Rienow, and Slater Halls

Source of Funds: Dormitory Improvement Reserves \$155,700.00

This project involves the correction of fire safety deficiencies in three residence halls. The work includes stair enclosures, creation of a fire-rated corridor, installation of replacement doors and frames, and additional exit lights. The majority of the work will be accomplished in Burge Hall. The work in Burge Hall will be accomplished by public bidding with the work in Rienow and Slater Halls, which is less than \$10,000 each, will be handled by purchase order.

The university is also requesting approval of a preliminary budget and selection of the Physical Plant Department as inspection supervisor. In November 1983 the board ratified the university's selection of Wehner, Nowysz, Pattschull & Pfiffner, Iowa City, Iowa, for architectural services on this project.

Recreation Building--Replace Roof

Source of Funds: Income from Treasurer's Temporary Investments or
General University Building Repairs \$275,000.00

This project involves replacing the badly-deteriorating roof of the Recreation Building and repair of the laminated beams and deck of the roof structure. The work also includes installation of additional insulation.

The university requests approval of a preliminary budget and selection of the Physical Plant Department as inspection supervisor. In November 1984 the board ratified the university's selection of Porter/Brierly Associates, Des Moines, Iowa, as project architect.

Medical Laboratories--Replace Roof

Source of Funds: Income from Treasurer's Temporary Investments or
General University Building Repairs \$396,000.00

This project involves replacement of the roof on the Medical Laboratories Building. The university requests approval of a preliminary budget and the selection of the Physical Plant Department as project engineer and inspection supervisor.

Macbride Hall--Phase 4 Remodeling and Fire Safety Improvements

Source of Funds: General Univ. Building Repairs	\$283,000	
General Univ. Building Repairs-- Fire Safety	100,000	
Fire Safety Def. Corrections--Phase IV (70th G.A. Appropriation)	<u>69,000</u>	
TOTAL		<u>\$452,000.00</u>

This project is the final phase of the major remodeling program to modernize Macbride Hall. This phase will remodel several areas to create modern laboratories with adequate ventilation and environmental control. The project also includes work that will remove fire safety deficiencies and upgrade the general building areas to comply with current codes.

The university requests approval of a preliminary budget and selection of the Architectural/Engineering Services Office as inspection supervisor. In December 1984 the board ratified the university's selection of McDonnell, Steveley, Anderson, P.C. as project architect.

Pharmacy Building--Air Conditioning and Ventilation Renovation--Phase I

Source of Funds: Income from Treasurer's Temporary Investments or
General University Building Repairs \$264,500.00

This project involves replacement of the existing chiller and cooling tower with a new centrifugal chiller, auxiliary chiller with air-cooled condensers, and a new cooling tower.

In October the university brought to the board a project for renovating the air conditioning and ventilation system of the Pharmacy Building. A second chiller of the seven chiller units in the building has now failed. The university indicates the need to undertake the planned project in two phases--with the replacement of the air conditioning chiller becoming the first phase. The chiller needs to be replaced during this spring or the building will be without air conditioning during the upcoming summer. The second phase of the project will address the ventilation changes and correct problems with the existing fume hoods.

The university requests approval of a preliminary budget and the selection of Physical Plant as inspection supervisor. In December the board ratified the university's selection of Frank Pulley Associates as project engineer.

University Hospitals--Radiology Film Viewing Area

Source of Funds: University Hospitals Building Usage Funds \$140,475.00

This project involves remodeling the 7th Floor of the General Hospital to consolidate and expand the X-ray viewing center. The university requests approval of a preliminary budget and selection of the Architectural/Engineering Services Office as inspection supervisor. In October the board ratified the university's selection of Hansen Lind Meyer, Iowa City, Iowa, as project architect.

Mormon Trek/Melrose Avenue Intersection--North Approach Reconstruction

Source of Funds: 1985 Institutional Road Funds \$87,000.00

In November 1984 the board approved this project to be accomplished in 1985 as part of the Regents Institutional Road Program. The project and the design agreement with the Iowa Department of Transportation are discussed in Section A-2 of this memorandum.

The university requests approval of a preliminary budget and the selection of the Architectural/Engineering Services Office as inspection supervisor.

CONSULTANT CONTRACTS:

Permission to Negotiate

Water Line Replacement--Riverside Drive to West Campus

The university requests permission to negotiate an agreement with Beling Consultants, Moline, Illinois, for engineering services on this project, which involves construction of a major new water main serving the west side of the main campus. The project is included in the Regents 1985-87 capital request.

The university is requesting permission to negotiate an agreement at this time due to the deteriorated condition of the existing water line. Beling Consultants served as consultant in reviewing the alternative routes for the new water main. The firm is recommended for this project because of previous experience and performance. The project is estimated at \$2,000,000 and the design fee may exceed \$25,000. An agreement, when successfully negotiated, will be presented for the board's consideration at an upcoming meeting.

Main Power Plant Boiler Replacement Program--Phase I

The university requests permission to negotiate an agreement for engineering services with Stanley Consultants, Muscatine, Iowa, related to the design and construction of this project, which involves replacement of an existing steam generating boiler with a new fluidized bed boiler. Without the replacement of this boiler, the university will not be able to meet the future steam load requirements for heating and cooling university facilities. The university estimates that it will take until 1989 to design, fabricate, and install the new boiler.

This project is part of the Regents biennial capital program approved in October. The university requests authority to proceed with the design of the project immediately, because of the need for a new boiler.

Stanley Consultants has conducted preliminary studies for the university and has prepared an outline for a detailed design. The amount of the initial phase of the design services will exceed \$25,000. When an agreement has been negotiated, it will be brought back to the board for approval.

Fire Safety Deficiency Removal--Phase V (Dental Science Building, Hydraulics Laboratory, Halsey Gymnasium, Theatre Building)

The university requests permission to negotiate an agreement for architectural services with Wehner, Pattschull & Pfiffner, Iowa City, Iowa, for design services on this project which will correct the fire safety deficiencies in these four buildings. This firm performed the initial analysis of the deficiencies for the four building included in the project and has previous experience in fire safety projects.

When successfully negotiated, an agreement will be presented for the board's consideration at a subsequent meeting. The Board Office recommends approval of the university's request to negotiate an architectural agreement on this project.

Agreements Reported

The university requests ratification of its selection of architectural and engineering firms to provide design services on the following projects:

Residence Halls--Fire Safety Alterations--1983--Burge, Rienow, and Slater Halls
Wehner, Pattschull & Pfiffner, Iowa City, Iowa Fee: \$15,000.00

This project involves remodeling the three residence halls to correct existing fire safety deficiencies. This project is also discussed in Section F of this memorandum.

Oakdale Campus Roads Resurfacing--Phase II
Shoemaker & Haaland, Coralville, Iowa Fee: \$ 7,100.00

This project involves resurfacing a portion of the roads at the Oakdale Campus. The project is discussed in Section A-2 of this memorandum.

Waste Management and Disposal

In September the board approved the university's request to negotiate a design contract with an incinerator consultant for two waste incinerators. The university also requested permission to negotiate with a local architect or engineer to assist with the general design of this project. The university now has determined that it does not have sufficient information necessary to negotiate a contract at this time. Therefore, the university would like to proceed with selection of Harvey W. Henry as project architect. Mr. Henry will assist the university in defining the scope of the project. The university is also requesting that the project be divided into two separate projects with the following new titles:

Oakdale--Waste Incinerator

Harvey W. Henry & Associates, Coralville, Iowa

Fee: \$ 3,200.00

Pathological Waste Incinerator

Harvey W. Henry & Associates, Coralville, Iowa

Fee: \$ 3,200.00

These titles will be used in all future references to the projects.

The university indicates that at the completion of the preliminary design and budget preparation, a full services agreement will be negotiated with Harvey W. Henry and will be presented to the board for approval.

Steindler Building--Exterior Renovation

Wehner, Pattschull & Pfiffner, Iowa City, Iowa

Fee: \$28,530.00

In November the board approved the university's request to negotiate an agreement for architectural services with this firm. The agreement has now been negotiated and the board is asked for its approval and to authorize the executive secretary to sign the agreement on behalf of the board.

The agreement is for a fixed fee of \$28,530 on a construction project with an estimated cost of \$320,000. The Board Office recommends approval of the agreement negotiated for this project.

Medical Laboratories--Cesium Source Room

Shoemaker & Haaland, Coralville, Iowa

Fee: \$ 7,520.00

This project involves constructing an underground room adjacent to the Radiation Research Laboratory to store supplies for irradiation researchers. In December the board approved this project.

Hawkeye Drive Apartments--Domestic Water Piping Replacement

Gene Gessner, Inc., Iowa City, Iowa

Fee: \$ 8,100.00

This project involves the preliminary study of the domestic hot water system in Hawkeye Drive Apartments including establishing a project description and a preliminary budget.

Increases in Compensation

The university requests ratification of increases in compensation on six projects for additional architectural or engineering services. The projects include:

Indoor Practice Facility

Stanley Consultants, Muscatine, Iowa

Increase: \$ 2,200.00

Additional engineering services on this project consist of field evaluation of projects in the Minneapolis area completed by each bidder on Contract #4, Air Supported Fabric Structure. The total agreement, including amendments, is now \$221,200.

Indoor Practice Facility

Stanley Consultants, Muscatine, Iowa

Increase: \$11,200.00

Additional services on this project involve additional part-time field inspection and other associated construction phase services.

Iowa Memorial Union Remodeling

Bussard/Dikis Associates, Ltd., Des Moines, Iowa

Increase: \$18,387.00

Additional architectural services were required to incorporate changes in the program and revised cost estimates necessary to complete the remodeling master plan for the Iowa Memorial Union. The total agreement for architectural services on this project, including amendments, is now \$74,387.

Chemistry-Botany Building--Chemistry Lab Remodeling

Wehner, Pattschull & Pfiffner, Iowa City, Iowa

Increase: \$ 8,400.00

Additional compensation is for construction management and inspection beyond the original date of construction completion. Total cost for the architectural agreement, including amendments, is now \$250,205.

Pharmacy Building--Air Conditioning and Ventilation Renovation

Frank Pulley Associates, Inc., Des Moines, Iowa

Increase: \$ 9,500.00

In November the board approved the university's request to negotiate an engineering agreement with Frank Pulley Associates. Last month, the board ratified a \$6,000 agreement for initial design services on this project. In this month's register, the university is seeking ratification of an increase in the contract to include full design services through preparation of final plans and specifications and field inspection.

College of Law Building

Shive-Hattery Engineers, Iowa City, Iowa

Increase: \$ 1,388.50

The firm is serving as construction manager for the project. The additional services are related to on-site testing of concrete and concrete cylinder compression testing. Total cost of the agreement, including amendments, is now \$941,078.50.

Kinnick Stadium--Electrical Distribution System

Shive-Hattery Engineers, Iowa City, Iowa

Increase: \$ 3,100.00

Additional engineering services on this project are required to incorporate the necessary changes identified during the initial phase of construction and revise the plans and specifications for the Phase II and Phase III contract documents. Additional work includes shop drawing review and site visits during the second and third phases of the project. Total cost of the agreement, including amendments, is now \$17,900.00.

Motion:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions. Mrs. Murphy seconded the motion, and it passed unanimously.

President Brownlee then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, January 17, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of December 1984 were ratified by general consent of the board.

FACULTY IMPROVEMENT LEAVE REQUESTS, 1985-86. It was recommended that board approve the requests for faculty improvement leaves at Iowa State University for 1985-86.

The university requested approval of leaves for 53 faculty members, with an estimated net replacement cost of \$375,000. The average replacement cost for these leaves was estimated at \$7,075, which is approximately \$400 less per person than the actual average cost for leaves in 1983-84.

The number of leaves requested for this year is the same as last year and slightly higher than previous years. The total number of leaves has risen in the last decade from 27 in 1974-75 to the current request for 53 in 1985-86. The length of leave varies from several months to a full year, with most leaves being requested for fall semester. The distribution of leaves throughout the university appears to be fairly well dispersed among the various departments and colleges.

The following table depicts the faculty developmental assignments for the period 1974-75 to 1985-86:

TABLE 1
FACULTY DEVELOPMENTAL ASSIGNMENTS
IOWA STATE UNIVERSITY
NUMBER AND PERCENT BY RANK AND SEX
1974-75 through 1985-86

	Professor		Associate Professor		Assistant Professor		Instructor		Other		Men		Women		Requested	Taken
	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
1974-75	13	48	12	44	2	7					24	89	3	1	27	24
1975-76	19	65	10	35											29	24
1976-77	10	30	17	52	6	17					28	88	4	12	33	32
1977-78	17	49	13	37	4	11			1	3	31	89	4	11	35	31
1978-79	15	41	17	46	3	8			2	5	32	86	5	14	37	34
1979-80	20	48	15	36	7	16					34	81	8	19	42	36
1980-81	22	45	20	41	6	12	1	2			44	90	5	10	49	47
1981-82	13	32	20	50	7	18					34	85	6	15	40	35
1982-83	19	50	13	34	6	16					30	79	8	21	38	36
1983-84	26	51	16	31	9	18					41	80	10	20	51	48
1984-85	26	49	18	35	8	15	1	2			38	72	15	28	53	
1985-86	28	53	18	34	6	11	1	2			42	79	11	21	53	

a/6/1sufda

Action: President Brownlee stated that the board by general consent approved the faculty improvement leave requests for 1985-86.

FACULTY IMPROVEMENT LEAVES, 1983-84. It was recommended that the board receive the report on faculty improvement leaves for the academic year 1983-84 at Iowa State University.

The university reported that of the 51 improvement leaves granted by the board for 1983-84 academic year, 48 leaves were actually taken. Two faculty members requested postponement of leaves, and one faculty member cancelled his leave.

The university reported that the total cost of \$356,766 for improvement leaves is greater than the 1982-83 cost of \$205,567, due largely to the number of persons on leave during the past year. A comparison of the figures for the past two years shows the average salaries of the persons on leave were about the same each year, as were the average cost of replacements per person. In 1982-83, however, there were 38 persons on leave, as compared with 47 persons in 1983-84.

Action: President Brownlee stated that the board by general consent received the report of faculty improvement leaves for 1983-84.

PROPOSED CATALOG REVISIONS. It was recommended that the proposed revisions to the 1985-87 General Catalog be referred to the Interinstitutional Committee and the Board Office for review and recommendation.

Action: President Brownlee stated that the board by general consent referred the proposed catalog revisions to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

APPOINTMENT. It was requested that the board approve the appointment of Edward A. Powers as Head of the Department of Family Environment beginning July 1, 1985, with the salary as budgeted.

Action: President Brownlee stated that the board by general consent approved the appointment of Edward A. Powers.

TELECOMMUNICATIONS PROJECT. The following actions were recommended: (1) Adopt a resolution to fix a date for the initiation of proceedings for the issuance of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985; (2) Adopt a resolution providing for the notice of meeting for issuance of Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985, of the State Board of Regents of the State of Iowa; (3) Adopt a resolution directing the advertisement for sale of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985.

The Board Office reported that since September, when the board authorized the university to negotiate for a new telecommunications switch and instrumentation system, the university has been working with its consultant, Telecommunications International, Inc., (TII), to complete the design of the cable plant project. The project consists of two parts: first is the switching gear and instruments; second is the installation of the cable throughout the campus. The first part has been contracted to AT&TIS at an approximate cost of \$6.4 million. The university expects the design documents to be completed and ready for public bidding of the cable plant later this month. In order to proceed with the project, the university has received a price from AT&TIS for installation of the cable plant if the public bids exceed available funds.

The university has been working with the Board Office and the board's financial consultant, Speer Financial, Inc., carefully defining the telecommunications system and developing an optimum financing plan. The university indicates its intention to establish the telecommunications activity as a self-supporting enterprise with monthly user charges as the source of revenue. The users, including the academic and administrative departments and residence halls, will then pay the necessary operating costs for the system. The university proposes to issue \$11,000,000 in bonds for a period of ten years.

The university is requesting authorization to issue Telecommunications Facilities Revenue Bonds at this time so that the public hearing and bond sale will be completed at the February 1985 board meeting. This would permit the university to meet its March 1 commitment to AT&TIS to move forward with the acquisition of the system.

The resolution directing the advertisement for sale of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985 fixes the date for the sale of these bonds for February 12, 1985, at 1:30 p.m. in Des Moines Room of the Hotel Savery in Des Moines, Iowa. The executive secretary will publish notice of the sale of these bonds in the customary form and in the manner required by Chapter 252.44 of the Code, as amended. A public hearing will be held on that same date in a manner also required by the Code.

Motion:

Dr. Harris moved to adopt the following resolutions: (1) to fix a date for the initiation of proceedings for the issuance of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985; (2) provide notice of meeting for issuance of Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985, of the State Board of Regents of the State of Iowa; (3) direct the advertisement for sale of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985. Mr. McDonald seconded the motion, and upon the roll being called the following voted:
AYE: Anderson, Harris, Jorgensen, McDonald, Murphy, Neu, Brownlee.
NAY: None.
ABSENT: Duchen, Van Gilst.

LEASE OF PROPERTY. It was recommended that the board approve the extension of the lease with Clarion-Webster Soil Area Experimental Association for the use of 80 acres of farmland in Wright County, exact legal description in the lease to govern, for a ten-year term beginning March 1, 1985, at a flexible rate which reimburses the Association for the cost of taxes and direct expenses during the term of the lease.

The land covered by this lease is used by the university's Agriculture and Home Economics Experiment Station for agricultural research. The lease contains a clause which permits the university to terminate the lease if funding is not available for this purpose. The rental rate last year was less than \$25 per acre. The funds for the lease are available in the present university budget.

Motion:

Mrs. Jorgensen moved that the board approve the lease with Clarion-Webster Soil Area Experimental Association for the use of 80 acres of farmland in Wright County, exact legal description in the lease to govern, for a ten-year term beginning March 1, 1985, at a flexible rate which reimburses the Association for the cost of taxes and direct expenses during the term of the lease. Mr. Neu seconded the motion, and upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen, McDonald, Murphy, Neu, Brownlee.
NAY: None.
ABSENT: Duchen, Van Gilst.

LEASE OF PROPERTY. It was recommended that the board approve the extension of the lease with Western Iowa Experimental Farm Association for the use of 240 acres of farmland in Monona County, exact legal description in lease to govern, for a ten-year term beginning March 1, 1985, at a flexible rate which reimburses the Association for the cost of taxes and direct expenses during the term of the lease.

The land covered by this lease is used by the university's Agriculture and Home Economics Experiment Station for agricultural research. The university has operated this Western Iowa Research Center since 1946. The lease contains a clause which permits the university to terminate the lease if funding is not available for this purpose. Funds are available in the present university budget. Approximately three-fourths of the cost of the lease is recovered from the sale of produce grown on the land.

Motion:

Mrs. Jorgensen moved that the board approve the lease with the Western Iowa Experimental Farm Association for use of 240 acres of farmland in Monona County, exact legal description to lease to govern, for a ten-year term beginning March 1, 1985, at a flexible rate which reimburses the Association for the cost of taxes and direct expenses during the term of the lease. Mr. Neu seconded the motion, and upon the roll being called, the following voted:

AYE: Anderson, Harrison, Jorgensen,
McDonald, Murphy, Neu, Brownlee.
NAY: None.
ABSENT: Duchon, Van Gilst.

ISU COMPUTATION CENTER. It was recommended that the board receive the progress report on the Computation Center.

In April 1984, the university reported to the board its intention to begin planning for a new Computation Center funded in part with a \$3 million gift from Charles W. and Margre Henningson Durham. An additional \$7 million is required to match the gift is presently being raised by the ISU Achievement Foundation.

The university reported that a building program has been completed which indicates the size and composition of the structure. The new Computation Center is planned to include the following features:

- 55,000 net assignable square feet and 100,000 gross square feet. The Center would house laboratories and offices for the Department of Computer Engineering, Mathematics, and the Computation Center.

- Especially-equipped classrooms for computer instruction and a 110-seat lecture auditorium.
- Additional space for the Computation Center including the main computer and associated support facilities.

The university indicated that the budget for planning through design development had been increased to \$400,000. The source of funds continues to be ISU Achievement Foundation Funds. The architectural firm of Henningson, Durham and Richardson will be retained for architectural and engineering services for design and construction phases through an agreement with the ISU Foundation.

Action: President Brownlee stated that the board by general consent received the report on the Computation Center.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period December 21, 1984, through January 17, 1985, had been received, was in order, and recommended approval.

Analysis of the register is as follows:

CONTRACT CHANGE ORDERS: The university reported approval of four change orders. The change orders are all under \$25,000 and range in amount from +\$780.00 to +\$13,333.00. None of the change orders required an increase in the project budget.

ACCEPTANCE OF COMPLETED CONSTRUCTION CONTRACTS: The university reported acceptance of one construction project. The inspection of the work found that the contractor complied with plans and specifications and the work was substantially complete.

Elwood Drive Extension--Sixth Street Relocation -- Manatt's, Inc.

CONSULTANT CONTRACTS:

The university requested ratification of its selection of a cost consultant firm on the following project:

Recreation/Athletic Facility

John Hart, Inc., West Des Moines, Iowa

Fee: \$1,500.00

This project involves cost consulting services in order to define the scope of the project and develop construction cost estimates and a project budget. Source of funds for the consulting fees are Special Student Activity Fees and Intercollegiate Athletic Funds.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, January 17, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of December 1984 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following appointments:

Yancy Beavers, Director of Financial Aids, effective December 20, 1984, at an annual salary of \$35,000.

Eunice Dell, Assistant to the Vice President for Administration and Finance, effective January 18, 1985, at an annual salary of \$28,350.

Donald Greene, Director Administrative Services, effective November 1, 1984, at an annual salary of \$30,120.

Dr. Sue Fallon, Vice President for Educational and Student Services, effective March 1, 1985, at the salary as budgeted.

Motion: Mrs. Anderson moved that the board approve the appointments as outlined above. Mrs. Murphy seconded the motion, and it passed unanimously.

PROFESSIONAL DEVELOPMENT LEAVES, 1983-84. It was recommended that the board accept the report.

For 1983-84 the board had approved 26 professional development leaves with an estimated net replacement cost of \$170,000. All but one of these leaves were actually taken with a net replacement cost of \$196,385. One leave recorded was originally awarded for the 1982-83 academic year but was delayed until 1983-84.

The activities undertaken during the development leaves included the preparation of books and other publications, research and completion of creative works in the arts, in addition to study toward advanced degrees.

Action: President Brownlee stated that the board by general consent accepted the report of Professional Development Leaves, 1983-84.

PROFESSIONAL DEVELOPMENT LEAVES, 1985-86. It was recommended that the board approve the professional development leaves for 1985-86.

The university requested approval for a total of 23 professional development leaves with an estimated net replacement cost of \$170,000. The average estimated cost of the proposed leaves is \$7,391. The last actual average cost of developmental leaves at the University of Northern Iowa was \$7,855.

Thirteen leaves are planned for the fall semester, four for the spring semester, and six for the academic year (two of the latter are advanced degree leaves).

The following table depicts the faculty developmental assignments for the period 1974-75 to 1985-86:

TABLE 1
FACULTY DEVELOPMENTAL ASSIGNMENTS
UNIVERSITY OF NORTHERN IOWA
NUMBER AND PERCENT BY RANK AND SEX
1974-75 through 1985-86

	Professor		Associate Professor		Assistant Professor		Instructor		Lecturer		Men		Women		Requested	Taken
	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
1974-75			3	25	9	75									12	12
1975-76	5	36	3	21	6	43					10	71	4	29	14	14
1976-77	6	40	5	33	4	27					13	87	2	13	15	15
1977-78	9	60	4	27	2	13					10	67	5	33	15	15
1978-79	6	38	2	12	7	44	1	6			13	81	3	19	16	16
1979-80	7	35	7	35	4	20	2	10			15	75	5	25	20	20
1980-81	6	29	11	52	2	10	2	10			18	86	3	14	21	20
1981-82	7	39	8	44	3	17					12	67	6	33	18	17
1982-83	7	35	8	40	3	15	1	5	1	5	14	70	6	30	20	17
1983-84	11	44	7	28	4	16	2	8	1	4	20	80	5	20	25	25
1984-85	6	26	12	52	4	18	1	4			19	83	4	17	23	
1985-86	9	40	11	48	1	4	2	8			18	79	5	21	23	

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PROPOSED FM PUBLIC RADIO STATION AGREEMENT. It was recommended that the board approve the following actions: (1) that the Mason City area public radio agreement be approved in principle so as not to delay submission of the Federal Communications Commission license application and the National Telecommunications Information Agency construction grant proposal; (2) that the agreement be revised to define participation by the Iowa Department of Public Broadcasting and the Iowa Public Broadcasting Board as licensee based on provisions in the Code of Iowa; (3) that Regent intent established in 1979 on the role of the University of Northern Iowa and public radio for Mason City be reaffirmed; and (4) that approval of Item 1 above is conditioned on the financing of the construction, installation, and operation of the new FM station from other than general use funds at the university.

The Board of Regents approved a "Position Statement on Implementation Plan for Public Radio" in 1979 which stated that, in order to complete adequate public radio coverage in the state, all remaining public radio stations be constructed and developed as "repeater" facilities. The position statement went on to say that a full power FM station be constructed in Mason City to be operated by North Iowa Area Community College and that it be developed as a "repeater" station from UNI with very limited local program capability.

The Mason City area is not currently served by a reliable public radio signal and the proposed FM repeater station will accommodate that area with a reliable signal.

The proposed participants to the Mason City area public radio agreement are North Iowa Area Community College (NIACC), the University of Northern Iowa (FM radio stations KUNI/KHKE), and North Iowa Friends of Public Radio, a division of the NIACC Foundation. The community college is not prepared to commit funds for the development of a full power FM station but the college is pleased to supply land and space for the proposed repeater station. The site will be at the college with regular access to KUNI/KHKE personnel authorized. According to the proposed agreement, at some future point in time NIACC will be authorized local broadcast time on the proposed station not to exceed ten hours weekly.

The University of Northern Iowa would be responsible for the development and engineering of the repeater station and the preparation of the National Telecommunications Information Agency tower construction grant proposal and license application for the Federal Communications Commission. UNI would also be responsible for paying all installation and operating costs of the repeater station including utilities. The university initially would be responsible for all programs, all operating costs over time, and installation costs not covered in the station tower construction proposal--the latter being in-kind costs only through existing staff services.

Along with the tower and station equipment, totaling \$257,502, support pledged by the citizen group of \$78,375 and the estimated in-kind installation costs at \$4,000 to be borne by UNI, approximately \$340,000 is needed to put this proposed repeater station in operation.

The university estimates annual operating costs between \$5,000 and \$10,000 which includes both out-of-pocket and in-kind costs.

The Board Office in reviewing this proposed FM public radio station agreement has consulted with a number of interested parties including those agencies having accepted the 1979 Position Statement including the Iowa Department of Public Instruction and the Iowa Department of Public Broadcasting. Comments also were solicited from the Iowa Public Radio Stations Managers Council. Responses were received from all but one of the radio station managers. In general, the responses acknowledged that the proposal is basically consistent with the previously noted position statement.

The Board Office proposed that the Iowa Public Broadcasting Board become the licensee. In terms of the mission of the University of Northern Iowa, an additional FM license serves no specific purpose. The use of the university's KUNI/KHKE programming expertise, however, is entirely appropriate.

An item of expressed interest on the part of several of those who responded to board inquiry relates to revenues accruing to the proposed new station and of expenditures necessary to operate the repeater station. The Board Office believes that the first call on revenues accruing to the station should be to pay the operating expenses and any program development costs directly attributable to the Mason City area. Any revenues beyond those covering operating and programming development costs, should accrue to the North Iowa Area Community College to offset local program development costs.

Additionally, the Board Office recommends that the funding from the university should not be from education and general sources of the University of Northern Iowa. A review of current operating revenues for Regent radio stations already show substantial general fund support and substantial federal support through grants from the Corporation for Public Broadcasting. Should either be retrenched, existing Regent radio stations such as KUNI/KHKE would be hard pressed to maintain even current levels of operation. Therefore, additional operating costs through educational programming and station operations proposed for Mason City preferably should come from projected new revenues from the Mason City operation. The revised agreement would address the limits and sources of university financial support.

The University of Northern Iowa will transmit its proposal to the Federal Communications Commission within the January 16, 1985, deadline. Although UNI will initially appear as the licensee, a voluntary transfer of license from UNI to the Iowa Public Broadcasting Board would be anticipated.

Motion:

Dr. Harris moved that the board approve the following actions: (1) that the Mason City area public radio be approved in principle so as not to delay submission of the FCC license application and the National Telecommunications Information Agency construction grant proposal; (2) that the agreement to be revised to define participation by the Iowa Department of Public Broadcasting and the Iowa Public Broadcasting Board as licensee based on provisions to the Code of Iowa; (3) that Regent intent established in 1979 on the role of UNI and public radio for Mason City be reaffirmed; and (4) that approval of Item 1 above is conditioned on the financing of the construction, installation, and operation of the new FM station from other than general use funds at UNI. Mr. Neu seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period December 1 through December 21, 1984, had been received, was in order, and recommended approval.

Analysis of the register is as follows:

CONSTRUCTION CONTRACTS RECOMMENDED:

Communications Arts Center--Final Phase--Track Lighting

Award to: Enterprise Electric Co., Des Moines, Iowa

Base bid of: (4 bids received) \$42,637.85

This project involves purchase of track lighting equipment for the new Communication Arts Center. The equipment is funded by Academic Revenue Bond Proceeds. In accordance with Chapter 8 of the Board of Regents Procedural Guide, it should appear on the Register of Capital Improvement Business Transactions for award by the board. The university incorrectly awarded this contract late in December. A changeover in purchasing department personnel and the low bidder's insistence on an immediate award resulted in this error.

CONTRACT CHANGE ORDER: The change is to Menninga Electric, Inc., in the amount of +\$7,953.70 on the Communications Arts Center--Final Phase--Electric Contract. The new net amount of the contract is \$449,035.70.

ACCEPTANCE OF COMPLETED CONSTRUCTION PROJECTS:

Fire Safety Improvements--Ten Academic Buildings--1981 Fire Safety Report --
Per Mar Security and Research

FINAL REPORTS:

Residence System--1983 Building and Roof Improvements
Source of Funds: Residence System Improvements Funds \$88,520.80

Motion:

Mrs. Murphy moved that the board approve the Register of Capital Improvement Business Transactions as outlined. Dr. Harris seconded the motion, and it passed unanimously.

President Brownlee then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, January 17, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of December 1985 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. It was recommended that Dale Hovinga, Behavioral Management Specialist, be appointed Dean of Boys until a permanent successor can be employed. Mr. Hovinga would receive an \$2,000 for the remainder of the fiscal year for the added responsibility.

Motion: Mr. Neu moved that the board approve the appointment of Dale Hovinga as outlined above. Mr. McDonald seconded the motion, and it passed unanimously.

REVISION OF POLICY ON ABUSE. It was recommended that the board approve the revision of the definition of sex abuse, Section 1.B of the Iowa School for the Deaf Policy No. A-001 pertaining to reporting abuse, to read as follows:

- B. Sexual abuse is harm or threatened harm occurring through the commission of a sexual act, and includes any sexual act between an employee of the school and a student of the school, any sexual act between any person and a student of the school, and any sexual act between students of the school while on school property or while under the supervision of school personnel. The sexual act may include but is not limited to touching with any part of one's body, or causing another to touch, the genitalia, inner thigh, groin, buttock, anus, or breast, of oneself or another, or the clothing covering same, for the purpose of sexually arousing another or oneself in the presence of another. The sexual act also may include the touching of any part of the body of another or the clothing covering the body of another with one's genitalia for the purpose of sexually arousing another or oneself. Sexual acts include but are not limited to acts delineated in Sections 702.17, 709, 725.1, 726.2, and 728.12 of the Code of Iowa.

Motion: Dr. Harris moved that the board approve the revision as outlined above. Mr. Neu seconded the motion, and it passed unanimously.

PARENTS ADVISORY COMMITTEE. The Board Office reported that an election had been conducted among the parents and guardians of the students at the Iowa School for the Deaf. The sixteen-member Parents Advisory Committee will be having its organizational meeting within the next few weeks.

Action:

President Brownlee stated that the board by general consent received the report of the Parents Advisory Committee.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no entries on the register.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, January 17, 1985

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the period November 25 to December 22, 1984, were ratified by general consent of the board.

PROPOSED POLICY ON ABUSE. It was recommended that the board approve the policy of abuse for the Iowa Braille and Sight Saving School. The policy is essentially the same as the policy approved by the board at the Iowa School for the Deaf but has been modified for the unique circumstances at the Iowa Braille and Sight Saving School. The policy is as follows:

IOWA BRAILLE AND SIGHT SAVING SCHOOL

(PROPOSED POLICY)
12-22-84

ABUSE

POLICY:

An incidence of alleged abuse of a student of Iowa Braille and Sight Saving School, as defined by the Code of Iowa, shall be reported to the Department of Human Services within 24 hours of obtaining knowledge of the incident.

PROCEDURE:

I. Report Required:

Any IBSSS employee who has reason to believe that a student is the subject of abuse or neglect should report it immediately to the Director of Education or Director of Student/Home Services. A written report to the Director should be made within twenty-four (24) hours.

Students are strongly encouraged to report any suspected abuse or neglect of any IBSSS student.

The Director must determine if the situation is indeed suspected abuse or is an accident. If abuse is suspected, the Director must initiate a report to the Superintendent and to the Department of Human Services (DHS). Forms for reporting suspected abuse are available in the Health Center and offices of Directors of Education and Student/Home Services.

II. Steps in Reporting

1. Employee has knowledge of suspected abuse.
2. Employee immediately reports information to Director of Education or Director of Student/Home Services and prepares a written report.
3. If the student has sustained injury, the employee takes the student to the Health Center.
4. The Director initiates inquiry to determine if abuse has taken place.
5. If abuse is suspected, the Director notifies Superintendent and reports orally to DHS.
6. The Director forwards a copy of employee's written report to DHS or prepares a written report from information in employee's report.
7. The Director completes investigation and initiates any disciplinary action following Superintendent's concurrence.

III. Contents of Reports:

When reporting suspected neglect or abuse the following information should be supplied:

1. Name of student
2. Name of person responsible for suspected abuse
3. Location of child and time of suspected abuse
4. Circumstances which cause employee to suspect abuse
5. Name (Signature) of person reporting and date of report.

IV. Abuse Defined:

- A. Physical Abuse is harm or threatened harm occurring through any non-accidental physical injury or any injury which is at variance with the history given of the injury.
- B. Sexual abuse is harm or threatened harm occurring through the commission of a sexual act, and includes any sexual act between an employee of the school and a student of the school, any sexual act between any person and a student of the school, and any sexual act between students of the school while on school property or while under the supervision of school personnel. The sexual act may include but is not limited to touching with any part of one's body, or causing another to touch, the genitalia, inner thigh, groin, buttock, anus, or breast, of oneself or another, or the clothing covering same, for the purpose of sexually arousing another or oneself in the presence of another. The sexual act also may include the touching of any part of the body of another or the clothing covering the body of another with one's genitalia for the purpose of sexually arousing another or oneself. Sexual acts include but are not limited to acts delineated in Sections 702.17, 709, 726.2, and 728.12 of the Code of Iowa.
- C. Denial of Critical Care Abuse is harm or threatened harm occurring through the failure on the part of a person responsible for the care of the student to provide adequate food, shelter, clothing, or other care necessary for a student's health and welfare.

V. Compiling Report:

- A. An employee with knowledge of alleged abuse of an Iowa Braille and Sight Saving School student by any person shall immediately upon obtaining such knowledge make a detailed report of the alleged abuse to the Director of Education or Director of Student/Home Services.
- B. A student with knowledge of alleged abuse of an Iowa Braille and Sight Saving School student by any person is strongly encouraged, immediately upon obtaining such knowledge, to report the alleged abuse to their teacher, houseparent, nurse or other school professional.

- C. The Director, upon receipt of the report, shall determine if additional information is needed to ensure a complete institutional report and shall secure from the employee, student and/or institutional records the necessary information to make the report complete, if the information is available. The Director shall immediately secure as much documentation as possible regarding the incident. This documentation should include items as follows:
1. photographs of injuries received, when appropriate;
 2. a written, signed statement or tape recording from each witness to the incident and each party to the incident;
 3. a written, signed statement of attending medical staff of the school;
 4. other evidence/documentation, as appropriate.
- D. The Director shall review the report and determine if the elements of one of the types of reportable abuse are present. In reports where the presence of the elements is in question, the report shall be treated as an incident of reportable abuse.
1. If the allegation constitutes an incident of reportable abuse, the Director shall immediately contact, by telephone, the office of the Department of Human Services in the student's county of residence and report the incident. The telephone contact shall be followed by a written report within 48 hours. Oral notice of the report shall be made to the Superintendent, the Executive Secretary of the Board of Regents, and to the employee who initiated the report.
 2. If the allegation does not constitute an incident of reportable abuse, the Director shall note on the report the reason why the incident is not reportable.

VI. Disposition of Reports:

All reports, evidence, and documentation received pursuant to Section V of this procedure shall be treated as confidential and retained in the Superintendent's office as a permanent record and maintained in a limited access, locked file.

VII. Sanctions for Reportable Abuse:

- A. If the accused individual is an employee of the school, the employee may be suspended without pay, or some lesser disciplinary action, until it has been determined if a reportable offense has occurred. If a reportable offense has occurred, the employee may be terminated.
- B. If the accused individual is a student, the accused may be restricted in activity until it has been determined if a reportable offense has occurred. If a reportable offense has occurred, the student may be recommended for change of IEP or placement review.

- C. If the accused individual is neither a student nor an employee, the Superintendent may forbid the individual's presence on campus and may seek legal enforcement of the exclusion of the accused from the campus. If the accused is found to have committed a reportable offense, the Superintendent may permanently forbid the individual's presence on campus and may seek legal enforcement of the permanent exclusion of the accused from campus.

Superintendent DeMott stated that this policy is a revision of the policy currently in force at the school.

Motion:

Dr. Harris moved that the board approve the policy as outlined. Mrs. Anderson seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the register had been received, was in order, and recommended approval. The register contains several actions relating to a single project.

In September 1984 the board approved the school's request to negotiate with Shive-Hattery and Associates, Cedar Rapids, Iowa, to evaluate the present conditions of the campus utility system and to prepare a plan for correcting the deficiencies identified. The plan has been completed and contains recommendations on the priority as well as cost to correct the deficiencies. The report indicates that the cost to make the necessary repairs is estimated at \$100,000. The General Assembly appropriated \$25,000 in 1984 to prepare a utility master plan and to correct the most urgent utility system projects. The first project will include the necessary engineering and design work for all four phases of the project and construction work for the most urgent project. The engineering firm has identified surface water infiltrating into the utility tunnel housing the steam lines as the most critical problem and estimates the cost to correct this problem at \$13,500.

The second phase will include abandoning three cisterns located at the northeast corner of the main building. The estimated cost is \$35,000. The third phase will include abandoning a cistern located partially under the oval drive at the southwest corner of the auditorium of the main building at an estimated cost of \$38,000. The fourth phase will correct a water and ice problem immediately in front of the bowling alley entrance at an estimated cost of \$9,500.

Motion:

Mrs. Murphy moved that the board approve the Register of Capital Improvement Business Transactions as presented. Mr. Neu seconded the motion, and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL
January 17, 1985

EXECUTIVE SESSION. President Brownlee requested that the board enter into executive session to discuss collective bargaining strategy under Chapter 20.17(3) of the Code of Iowa. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Anderson, Harris, Jorgensen, McDonald, Murphy, Neu,
Brownlee.

NAY: None.

ABSENT: Duchon, Van Gilst.

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning 11:40 a.m. and arose therefrom at 12:35 p.m.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 11:25 a.m.



R. Wayne Richey
Executive Secretary