

FORM J
BOARD OF REGENTS
REQUEST FOR ACADEMIC PROGRAM REDUCED ADMISSIONS, PROGRAM SUSPENSION, OR
PROGRAM TERMINATION
Revised 2022

Name of institution: _____

Date submitted: _____

Name of program: _____

CIP Code: _____

College: _____

Level: B _____ M _____ D _____ FP _____

Degree abbreviation (e.g., B.S., B.A., M.A., etc.): _____

Action requested: Reduced admissions _____ Program suspension _____ Program termination _____

The request for admission reduction, program suspension, or program termination shall be reviewed by the Board Office and the Council of Provosts. With the recommendation for approval by the Board Office and the Council of Provosts, the request shall be submitted to the Board of Regents for discussion and action.

The institution shall not communicate to the public its intended action to limit enrollment, suspend the program, or terminate the program until it is been approved by the Board of Regents.

- Provide a brief description of the program.
- Provide a brief rationale for the requested action. Include if this is intended to be a temporary or permanent change.
- Describe how any current applicants or admitted students to the program will be accommodated and the length of the transition period.
- Describe the effect on costs of reducing enrollments or terminating the program, e.g., cost savings, resource reallocations, faculty/staff reductions.
- Is the same or comparable program available elsewhere in the state? Identify the schools where the program is available and the current enrollment at those sites.
- Provide data on the applications; enrollments and completions in the academic program for the past 5 years.
- How might the reduction or termination affect workforce needs in the state? Be as specific as possible.
- What is the anticipated impact on other programs at this institution?
- Describe any anticipated impact on particular sub-groups of students (ex. transfer students, gender or racial/ethnic identities, disability status).
- Provide any other information that might be helpful to the Board of Regents in considering this request.