

Board of Regents, State of Iowa

Center/Institute Review Checklist (approved December 2018)

Prior to completing Form D to comply with Board of Regents policy (§3.7.D) on review of centers or institutes, read the criteria below.

Not all units using the words 'center' or 'institute' in their names are required to complete Form D for a Board review. If any of the following criteria are met, the center/institute is exempt from completing Form D:

- The center/institute purpose is to provide service or support to faculty, staff or students (ex. Center for Teaching and Learning, Study Abroad Center, Wellness Center).
- The center/institute primary purpose is public service or external consulting oriented (ex. Institute for Decision Making at UNI, ISU Iowa Grain Quality Initiative, Regent Resource Centers).
- The center/institute is a sub-part of a larger center/institute that is subject to this Regent review process.
- The center/institute conducts a formal review for an external funder.
 - In these cases, please provide a copy of the most recent review (must have been conducted within the past seven years) to satisfy this Board of Regents review requirement.

Contact the Chief Academic Officer in the Board of Regents Office with any questions about the applicability of the center/institute review policy.