Iowa City, Iowa
February 8-9, 1968

The State Board of Regents met at Old Capitol, State University of Iowa, Iowa City, Iowa, on February 8-9, 1968.

Present:
Members of the State Board of Regents
Mr. Redeker, President
Mr. Loss
Mr. Louden
Mr. Perrin
Mr. Quarton
Mr. Richards
Mrs. Rosenfield
Mr. Wallace
Mr. Wolf

Office of the State Board of Regents
Executive Secretary Richey
Assistant Executive Secretary Dancer
Secretary Rohn

State University of Iowa
President Bowen
Vice President Boyd
Vice President Jolliffe
Vice President Ludwig
Vice President Hardin
Director Strayer

Iowa State University
President Parks
Vice President Christensen
Vice President Moore
Vice President Hamilton

University of Northern Iowa
President Maucker
Vice President Lang
Business Manager Jennings
Director Holmes

Iowa School for the Deaf
Superintendent Giangreco
Business Manager Geasland

Iowa Braille and Sight Saving School
Superintendent Hansen
Business Manager Berry

Office of the State Board of Regents
Executive Secretary Richey
Assistant Executive Secretary Dancer
Secretary Rohn

February 8-9, 1968 - General or miscellaneous

The Board met at 9:10 a.m., February 8, 1968, with President Redeker in the chair and Mr. Richey secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on February 8, 1968:

APPROVAL OF MINUTES. The minutes of the meeting the State Board of Regents held on January 11-12, 1968, were approved.

COMMITTEE ON EDUCATIONAL COORDINATION. Vice President Lang reported that the Committee on Educational Coordination recommended approval of the action taken on January 30, 1968 by the State Extension Council in adopting the resolution shown below.

On motion by Mr. Louden, seconded by Mr. Perrin and passed, the following resolution adopted by the State Extension Council was approved and ratified:

WHEREAS, Governor Harold E. Hughes has designated the State Board of Regents as the State Agency to administer the provisions of Title VIII of the Housing Act of 1964 in Iowa, and

WHEREAS, the State Board of Regents on November 11, 1965 (see Minutes, page 160) authorized the State Extension Council to assign administrative and fiscal responsibilities related to Title VIII of the Housing Act of 1964 to The University of Iowa.

NOW THEREFORE BE IT RESOLVED by the State Extension Council of the State Board of Regents that administrative and fiscal responsibilities related to Title VIII of the Housing Act of 1964 be assigned to the Institute of Public Affairs of The University of Iowa and that Dean Zenor, Director of the Institute of Public Affairs and Associate Dean of the Division of Extension and University Services, be designated as administrative officer and the person to contact hereafter in relation to Title VIII matters.
February 8-9, 1968 - General or miscellaneous

BE IT FURTHER RESOLVED, that this resolution be transmitted to the State Board of Regents through the Interinstitutional Committee on Educational Coordination for ratification, and that the Board be requested to notify the appropriate officials of the U.S. Department of Housing and Urban Development of this delegation of authority.

MERIT SYSTEM - STATE BOARD OF REGENTS (PROPOSED RULES AND REGULATIONS OF THE STATE BOARD OF REGENTS FOR ITS EMPLOYEES). Mr. Richey reported that the Interinstitutional Committee on Non-Academic Personnel and the three presidents had revised the Rules and Regulations of the State Board of Regents Merit System adopted by the Board on June 16, 1966; that most of the changes in the revised draft dated 1/12/68 - 2/68 were intended to bring the Regents' policies into conformity with those of the State Merit System Act passed by the 62nd General Assembly; that the proposed rules and regulations provide for each institution and the Board office to adopt and administer a classification plan and pay plan for its employees; that Section 27 on "Construction of Articles" has been revised to provide that each article in the regulations shall be construed, where applicable, to apply to the Central Office of the Board of Regents; and that if the proposed rules and regulations are approved by the Board, they will be transferred to the Iowa Merit Employment Commission for approval as required by Subsection 15, Section 3, House File 572.

Mr. Perrin moved that the revised Proposed Rules and Regulations of the State Board of Regents for Its Employees dated 2/68 and shown on the following pages be approved. The motion was seconded by Mrs. Rosenfield and passed.

President Redeker suggested that Mr. Richey use his own judgment as to how and when to present the Proposed Rules to the Iowa Merit Employment Commission, further suggesting that the three presidents be included when such presentation is made.
I. Statement of Policy. Under these regulations all qualified persons shall have equal opportunity to compete for appointment; appointments shall be made on a non-partisan merit basis, provisions shall be made for equal pay for equal work, a career service shall be made possible by granting continuing employment and promotions to those who give satisfactory service, and the right of an employee to appeal certain personnel actions shall be established.

II. Covered Employees. All employees of the State Board of Regents shall be covered by these rules and regulations except presidents, deans, directors, teachers, professional and scientific personnel, and student employees.

III. Organization. Each institution shall designate a staff employee to serve as Personnel Officer. It shall be his responsibility under proper institutional authority, to develop and put into effect the necessary procedures for carrying out the personnel policies of the institution.

IV. Classification Plans. Each institution shall formally adopt and make effective a comprehensive classification plan for all classified positions. Such plan shall be based upon investigation and analysis of the duties and responsibilities of each position. Each position shall be allocated to its proper place in the classification plan. When complete, the classification plan shall include for each class an appropriate title, a description of the duties and responsibilities, examples of work to be performed, and the minimum requirements of education and experience to do the job, as well as any other necessary qualifications.

V. Compensation Plans. Each institution shall formally adopt and make effective a comprehensive compensation plan for all covered classes in the same geographical area. The plan shall include salary schedules for the various classes with the salary of each class consistent with the functions outlined in the class specifications. A pay range for each class shall be established that will provide for salary advancement without change of duty in recognition of meritorious service. The compensation plans shall be reviewed not less than annually.
VI. Applications and Examinations. Entrance to the service shall be conducted on an open-competitive basis. Examinations shall be practical in nature, shall be constructed to reveal the capacity of the applicant for the particular position for which he is competing as well as his general background and related knowledge, and shall be rated objectively. Examinations may consist of a written examination, a performance examination, a rating of education and experience, or an oral examination or any combination of these. Where the Code of Iowa establishes certification, registration and licensing provisions, such documents shall be considered prima facie evidence of basic skills accomplishment and such person shall be exempt from further basic skills testing. Examinations shall be announced publicly at least fifteen days in advance of the date fixed for the filing of applications therefor and shall be advertised through the communications media.

VII. Veterans Preference. Honorably separated veterans who served on active duty in the Armed Forces of the United States in any war, campaign or expedition for which a campaign badge or service medal has been authorized by the government of the United States shall have five (5) points added to the grade or score attained in qualifying examinations for appointment to jobs.

Veterans who have a service-connected disability or are receiving compensation, disability benefits or pension under laws administered by the Veterans Administration shall have ten (10) points added to the grades attained in qualifying examinations. A veteran who has been awarded the Purple Heart for disabilities incurred in action shall be considered to have a service-connected disability.

Any institution not using a point system evaluation of examination grades shall utilize a method that will give an equivalent measure of preference for veterans provided in this section.

VIII. Records of Eligibles, Certification, and Appointments. Records of qualified eligibles shall be maintained by the Personnel Officer. Eligibility for appointment shall continue for at least one year. When a vacancy occurs a requisition shall be submitted to the Personnel Officer and he shall submit names of available eligibles for consideration. Final selection shall be made from the eligible list and reported to the Personnel Officer.

IX. Probationary Period. All appointments to regular positions shall be for a probationary period of at least six months but not more than one year. The record made by the employee during his probationary period shall be an essential part of determining his eligibility for continuing employment. Thirty days prior to the end of the probationary period, the employee's supervisor or supervisors shall submit to the Personnel Officer, a written report containing an evaluation of the services of the employee and a recommendation as to whether or not an employee shall receive continuing employment. An employee may be separated from the service at any time during the probationary period without the right of formal appeal or formal hearing, but reasons shall be filed with the Personnel Officer and may be discussed with the employee. The probationary period is considered a part of the examination process.
X. Promotions. As far as practical and feasible, a vacancy shall be filled by promotion of a qualified regular employee based on individual performances as evidenced by recorded service ratings, with due consideration for length of service and for the capacity of the employee for the new position.

XI. Emergency Employment. Personnel may be employed on emergency status for not more than sixty (60) calendar days in any twelve-(12) month period without examination, and personnel may be employed on intermittent status for not more than one hundred eighty (180) calendar days in any twelve-(12) month period. For intermittent employment the employee must have a probationary, permanent, or temporary appointment.

XII. Provisional Appointments. Provisional employment without competitive examination is authorized when there is no appropriate eligible list available. No such provisional employment shall continue longer than one hundred eighty (180) calendar days nor shall successive provisional appointments be allowed.

XIII. Transfers. Transfers may be made from a position in one (1) Regents' institution to a similar position in another Regents' institution involving similar qualifications, duties, responsibilities, and salary ranges. Whenever an employee transfers or is transferred from one institution to another, his seniority rights, any accumulated sick leave, and accumulated vacation time shall be transferred to the new place of employment and credited to him.

XIV. Reinstatement. Provision shall be made for reinstatement of persons who have attained permanent status and who resign in good standing or who are laid off from their positions without fault or delinquency on their part, within a period equal to the period of their continuous employment with the state but for a period of not longer than two (2) years.

XV. Service Records. The institutions shall establish a system of service records of all employees subject to these rules and regulations, which service records shall be considered in determining salary increases provided in the pay plan; as a factor in promotion tests; as a factor in determining the order of layoffs because of lack of funds or work and in reinstatement; as a factor in demotions, discharges or transfers; and for regular evaluation, at least annually, of the qualifications and performance of all such employees. Each employee shall have access to his personal file.

XVI. Layoffs. The institutions shall establish regulations for layoffs by reason of lack of funds or work, or organization, and for re-employment of employees so laid off, giving primary consideration in both layoffs and re-employment to performance record and secondary consideration to seniority in service. Any employee who has been laid off may keep his name on a preferred employment list for one (1) year, which list shall be exhausted by the institution enforcing the layoff before selection of an employee may be made from the register in his classification.
XVII. **Disciplinary Actions.** The institutions may impose, as a disciplinary measure, a suspension from the service without pay for not longer than thirty (30) days. Discharge, suspension, or reduction in rank or grade may be imposed for any of the following causes: failure to perform assigned duties, inadequacy in performing assigned duties, negligence, inefficiency, incompetence, insubordination, unremediated alcoholism or narcotics addiction, dishonesty, or any act or conduct which adversely affects the employee's performance or the institution employing him, and any other good cause for discharge, suspension, or reduction. The person discharged, suspended, or reduced shall be given a written statement of the reasons for his discharge, suspension, or reduction within twenty-four (24) hours after the discharge, suspension, or reduction. A copy thereof shall be filed with the Personnel Officer. All persons concerned with the administration of these rules and regulations shall use their best efforts to insure that they shall not be a means of protecting or retaining unqualified or unsatisfactory employees, and to cause the discharge, suspension, or reduction in rank of all employees who should be discharged, suspended, or reduced for any of the causes stated in this subsection.

XVIII. **Review of Tests and Grades.** Any applicant for a position subject to the provisions of these rules and regulations shall be permitted to review, in accordance with such regulations as the institution may prescribe, any test, grade, or evaluation resulting from the application for employment.

XIX. **Attendance and Leave.** Each institution shall adopt regulations concerning attendance, vacation, sick leave, and other types of leave.

XX. **Politics, Religion, Race and National Origin.** Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, or any other personnel action, because of political or religious opinions or affiliations or because of race or national origin or sex, or age, is prohibited.

XXI. **Political Activities.** No person subject to these rules and regulations shall, during his working hours or when performing his duties or when using state equipment or at any time on state property, take part in any way in soliciting any contribution for any political party or any person seeking political office, nor shall such employee engage in any political activity that will impair his efficiency during working hours or cause him to be tardy or absent from his work. The provisions of this section do not preclude any employee from holding any office for which no pay is received or any office for which only token pay is received.

No person shall seek or attempt to use any political endorsement in connection with any appointment to a position in the Merit System.

No person shall use or promise to use, directly or indirectly, any official authority or influence, whether possessed or anticipated, to secure or attempt to secure for any person an appointment or advantage in appointment to a position, or an increase in pay or other advantage in employment in any such position, or for the purpose of influencing the vote or political action of any person or for any consideration.
No employee shall use his authority or influence for the purpose of interfering with an election or affecting the results thereof.

Any officer or employee subject to these rules and regulations who violates any of the provisions of this section shall be subject to suspension, dismissal, or demotion subject to the right of appeal herein.

Any officer or employee subject to these rules and regulations who shall become a candidate for any partisan elective office for remuneration shall, commencing thirty (30) days prior to the date of the primary or general election and continuing until such person is eliminated as a candidate, either voluntarily or otherwise, automatically receive leave of absence without pay and during such period shall perform no duties connected with the office or position so held.

XXII. Appeals. The institutions shall establish an informal and a formal appeals procedure. Appeals from the following personnel actions are to be considered:

(1) Appeal from rejection of acceptance of application.
(2) Appeal from some phase of the examination procedure.
(3) Appeal from dismissal, suspension or demotion.
(4) Appeal from an alleged act of discrimination.
(5) Final appeal to the State Board of Regents shall be provided in case of dismissal, suspension, demotion, or an alleged act of discrimination. If the Board of Regents finds that the action complained of was taken by the appointing authority for any political, religious, racial, national origin, sex, age or nonmerit reasons, the employee shall be reinstated to his former position without loss of pay for the period of the suspension.

XXIII. Employee Relations and Training. The institutions shall provide for the development and operation of programs to improve the work effectiveness and morale of their employees including training, safety, health, welfare, counseling, recreation, and employee relations.

XXIV. Other Employment. No employee shall have conflicting employment nor conflicting public office while in the employ of the institution. Determination of such conflict shall be made by the institution concerned and the State Board of Regents.

XXV. Cooperation with other Merit System Agencies. The institutions may cooperate with other State Departments or with Federal or local departments whose Merit Systems operate in conformity with standards comparable to those contained in these regulations.

XXVI. Construction of Articles. No article in the regulations shall be construed as to conflict with the provisions of the Iowa Statutes. Each Article in the regulations shall be construed, where applicable, to apply to the Central Office of the Board of Regents.

XXVII. Effective Date. These regulations shall become effective July 1, 1966, as amended on February 8, 1968.
February 8-9, 1968 - General or miscellaneous

INSTITUTIONAL BUDGETS, 1969-71. President Bowen reported that the Interinstitutional Committee on Budgets had met on February 7 to discuss institutional budgets for 1969-71 and that various groups were working toward developing figures related to the established formulae.

President Redeker said that as a result of discussion at the budget meeting, he felt there was a consensus that during the budget building process the institutions should give consideration to bringing to the Board additional information regarding unique budget areas apart from that which would be included in the formula; and that Mr. Richey proceed to do some investigating in comparable states to Iowa as to how they build their budgets.

COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION. Mrs. Rosenfield reported that the recent meeting of the Coordinating Council held discussion on Professor Murray's paper on financing higher education and on the paper by Duane Anderson, State University of Iowa, regarding area community schools. Mrs. Rosenfield urged that Board members attend the next meeting of the Council to be held in Ft. Dodge, 10:00 a.m., March 7, at the Ft. Dodge Community College.

Mr. Richey was asked to secure copies of the Anderson paper and send to Board members.

TRUSTEES CONFERENCE - AMERICAN COUNCIL ON EDUCATION. President Redeker reported on the Trustees Conference of the American Council on Education held in Dallas, Texas, on January 25-27, 1968.

Mr. Richey was asked to secure copies of a paper prepared by a committee headed by MacGeorge Bundy on public support of private institutions of higher education for distribution to Board members.
February 8-9, 1968 - General or miscellaneous

DEVELOPMENT OF LEGISLATIVE PROGRAM, 63RD GENERAL ASSEMBLY. President Redeker mentioned five particular areas, as listed below, on which the Board might wish to take a position during the development of the legislative program for presentation to the 63rd General Assembly:

1. Long range financing of academic facilities.
2. Governance of area community colleges and relationship to State Department of Public Instruction.
3. Public participation in the financing of private higher education.
4. Possibility of location of branch of medical school in Des Moines.
5. New institution in western Iowa.

Mr. Ludwig appeared before the Board to report for the planning officers of all 3 institutions, stating that they are developing a proposal for Capital askings regarding long range financing; that in order to make a good presentation to the legislature each institution is preparing information on their space needs; that a "Space Deficit" report is being developed which will contain amounts needed to catch up with present programs, without regard for future growth - a tabulation showing what has been done with money appropriated up to now - the effect of support outside state money - an inventory of buildings with overlays showing progress of occupancy and contents; and that the main distinction between the proposed Space Deficit Report and the material presented to the 62nd General Assembly is the catch up and keep up factor and an indication of extent of borrowings and when they will end.

Mr. Louden suggested that the Space Deficit Report be developed on the same formula or form at all institutions; that it should include the number of hours of utilization of buildings and actual number of students involved; that it contain facts and figures regarding buildings already funded, particularly what relief will be obtained from buildings funded but not yet built; that the
February 8-9, 1968 - General or miscellaneous

report show the relationship to operating costs in the area of personnel, need for more academic staff, planned programs, etc.; and that most importantly, the report indicate a definite degree of need - critical, desperate, desired - and in which areas. Mr. Louden stated that he would favor delaying any action by the Board at this meeting regarding development of the legislative program for the 63rd General Assembly, pending presentation of the proposed Space Deficit Report for Board consideration.

Following discussion of the five topics mentioned by President Redeker and the Space Deficit Report, it was agreed that no Board action be taken at this time regarding development of the Regents' legislative program for the 63rd General Assembly, pending finalization of the Space Deficit Report, which report is expected to be completed in a month or two and the entire legislative program to be definitely available for Board consideration before the May meeting.

PROFESSIONAL ADVISORY COMMITTEE. Mr. Richey reported that the first meeting of the Professional Advisory Committee was held on January 23, 1968, minutes of which were distributed to Board members and three presidents. Mr. Richey said that a major question arose during the meeting concerning whether the Committee and the Consultants were authorized to study and recommend some form of subsidy to the private colleges and universities in lieu of the new institution in western Iowa; that he had advised them that this policy decision was not, in his opinion, within the purview of the Committee, mentioning that the Coordinating Council for Post High School Education was studying this matter, with a possible recommendation on it before the next Legislature.

Mr. Richey was assured that his answer was correct.

The next meeting of the committee will be held in early March.
ABOLISHMENT OF STATE EDUCATIONAL TV AGENCY. On motion by Mr. Louden, seconded by Mr. Perrin and passed, authority was granted to recommend to the Governor that he abolish the State Educational Television Agency appointed by him in 1963, concurrence of such action agreed to by the State Board of Public Instruction.

The Agency, acting through the Iowa Joint Committee on Educational Television, arranged for a study to determine the needs of the state for a system of educational television, supported the programming and broadcasting of television programs including the Iowa TV Schooltime series, and assisted in the preparation and sponsorship of legislation which resulted in the passage of Senate File 732 by the 62nd General Assembly. This Act, which carries an appropriation of $500,000 establishes the State Educational Radio and Television Facilities Board.

ANNOUNCEMENT OF MEETING. Announcement was made of the annual meeting of the Association of Governing Boards to be held in Williamsburg, Virginia, on April 21-23, 1968.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled as follows:

<table>
<thead>
<tr>
<th>Month</th>
<th>University</th>
<th>Location</th>
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<tbody>
<tr>
<td>March 14-15</td>
<td>University of Northern Iowa</td>
<td>Cedar Falls</td>
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<tr>
<td>April 11-12</td>
<td>Iowa State University</td>
<td>Ames</td>
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<tr>
<td>May 9-10</td>
<td>Iowa School for the Deaf</td>
<td>Council Bluffs</td>
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<tr>
<td>June 13-14</td>
<td>State University of Iowa</td>
<td>Iowa City</td>
</tr>
<tr>
<td>July 11-12</td>
<td>University of Northern Iowa</td>
<td>Cedar Falls</td>
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<td>August</td>
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EXECUTIVE SESSION. President Redeker stated that the Board would go into executive session if there were no objections. There were none, and the Board resolved itself into executive session at 3:30 p.m. The Board rose from executive session at 5:00 p.m.
February 9, 1968 - General or miscellaneous

February 9, 1968

The following business relating to general or miscellaneous matters was transacted on February 9, 1968:

PROPOSED REGULATIONS IMPLEMENTING REGENTS' RESOLUTION OF DECEMBER 14, 1967

RELATING TO DISRUPTIVE ACTS ON CAMPUSES. Mr. Louden moved that the following proposed regulations implementing the Regents' resolution of December 14, 1967 (see page 221) relating to disruptive acts on campuses be adopted. The motion was seconded by Mr. Wallace and passed, with Mr. Perrin not voting.

1. Any member of the University community - student, faculty member, or staff member - who intentionally
   a. disrupts the orderly processes of any University under Regent control,
   b. obstructs or denies access to services or facilities by those entitled to use such services or facilities as provided by any University under Regent control, or
   c. interferes with the lawful rights of other persons on the campus of any University under Regent control,

or incites others to do acts prescribed by (a), (b), or (c) above, shall be subject to disciplinary action by the University.

2. The University may take such disciplinary action, up to and including dismissal from the University, whether or not such disruption, obstruction, denial, or interference constitutes a criminal act.

3. All disciplinary proceedings under this policy shall comply with standards of due process appropriate to the situation.

4. Admission or re-entry to the University as a student may be qualified or denied to any person who, while not registered as a student, acts in such a way that if a registered student had done the act, the registered student would have been subject to the disciplinary proceedings contemplated by section 1 of these regulations. Appropriate standards of due process shall be followed if an applicant for admission or re-entry as a student appeals a qualification or a denial of admission or re-entry based on the provisions of this section.

5. Nothing in these regulations shall be construed to interfere with free expression of thought and opinion at a University under Regent control, including the traditional American right to assemble peaceably and to petition authorities.
IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on February 8, 1968:

REGISTER OF PERSONNEL CHANGES. The actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of January, 1968, were approved and ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Mr. Dancer reported that the register of capital improvement business transactions, Iowa School for the Deaf, for the month of January, 1968, had been filed with him and that it appeared to be in order. The register was approved and ratified.

PROPOSED BUDGET, 1968-69. On motion by Mr. Louden, seconded by Mr. Wallace and passed, approval was given to the proposed budget for 1968-69, Iowa School for the Deaf, of $939,862, which represents an increase of $68,725 or 7.9% above the approved budget for the current year - ($37,170 of the $68,725 is for academic salaries), and authority granted to proceed with the line budget.

SEWER TREATMENT FACILITIES - SETTLEMENT WITH BI-STATES CONSTRUCTION COMPANY. Mr. Perrin moved that the revised settlement release dated February 8, 1968 and prepared by Acrea and Pearson, Attorneys, between Bi-States Construction Company and the State Board of Regents (Iowa School for the Deaf) be approved. The motion was seconded by Mr. Loss and passed.

ESTABLISHMENT OF DRAINAGE SUB-DISTRICT. Superintendent Giangreco reported that the establishment of the proposed drainage sub-district in Mosquito Creek Drainage District 22 was authorized by the County Board of Supervisors on January 22, 1968; that as directed by the Board a protest was filed against
inclusion of Iowa School for the Deaf land in the proposed drainage sub-district; and that for the present there will be no blanket assessment against land included in the sub-district, rather those people who wish to participate may do so by paying for the service.

FIRE DETECTION SYSTEM. On motion by Mr. Perrin, seconded by Mr. Louden and passed, the following revised project budget including source of funds for the Fire Detection System, and the award of contract to OK Electric Company, Inc., Omaha, Nebraska, on the basis of their low bid of $49,500 received February 2, 1968, were approved:

<table>
<thead>
<tr>
<th>Estimated expenditures</th>
<th></th>
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<tbody>
<tr>
<td>General contract to OK Electric Co., Inc.</td>
<td>$49,500</td>
</tr>
<tr>
<td>Architect fee</td>
<td>4,000</td>
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<tr>
<td>Contingent</td>
<td>500</td>
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<tr>
<td></td>
<td>$54,000</td>
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</table>

<table>
<thead>
<tr>
<th>Source of funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriation, 62nd G.A.</td>
<td>$50,000</td>
</tr>
<tr>
<td>Unallocated portion 62nd G.A. appropriations</td>
<td>4,000</td>
</tr>
<tr>
<td></td>
<td>$54,000</td>
</tr>
</tbody>
</table>
February 8-9, 1968

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business relating to the Iowa Braille and Sight Saving School was transacted on February 8, 1968:

REGISTER OF PERSONNEL CHANGES. The actions reported in the register of personnel changes at the Iowa Braille and Sight Saving School for the month of January, 1968, were approved and ratified.

SERVICE BUILDING, 62ND GENERAL ASSEMBLY. On motion by Mr. Wallace, seconded by Mr. Loss and passed, approval was given to a contract in the sum of $8,000 with Stanley Consultants, Muscatine, Iowa, for preparation of final plans and specifications of the proposed Service Building, 62nd General Assembly.

USE OF FACILITIES - IOWA ASSOCIATION OF THE BLIND. On motion by Mr. Perrin, seconded by Mr. Loss and passed, approval was given for the Iowa Association of the Blind to use the facilities of the Iowa Braille and Sight Saving School for their annual convention May 30 to June 2, 1968. Proper forms have been completed and filed with the Superintendent by officers of the Association. Following is the estimated budget for the convention:

**Estimated income**

170 persons at $2.25 per person per day for room and board for three days

$1,147.50

**Estimated expenditures**

- Dietary ($1.25 per person per day)
  
  $ 637.50

- Housekeeping & laundry (50¢ per person per day)
  
  255.00

- Grounds & buildings (50¢ per person per day)
  
  255.00

$1,147.50
February 8-9, 1968

STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on February 8, 1968:

DENTISTRY BUILDING WITHOUT EQUIPMENT, 62ND GENERAL ASSEMBLY. George Galayda, Sigmund Blum and Carl Pirscher of Smith, Hinchman & Grylls Associates, Inc., Detroit, Michigan, appeared before the Board to present schematic plans for the Dentistry Building without equipment, 62nd General Assembly project, along with Dean Galagan of the College of Dentistry who reported on cost estimates for the building scheduled for completion in the fall of 1971 as follows:

\[
\begin{align*}
\text{building without movable equipment, estimated} & \quad \$8,915,000 \\
\text{movable equipment, estimated} & \quad 3,505,000 \\
\text{total} & \quad 12,420,000
\end{align*}
\]

*The State share of this total estimated to be $4,912,000 with remainder to be financed from Federal funds, application to be submitted around end of February and hoped to be received before the end of the fiscal year.

Mr. Wallace moved that approval be given to the schematic plans and cost estimates for the above project; that authority be granted to proceed with preparation of preliminary plans; that the contract with Smith, Hinchman & Grylls Associates, Inc., Detroit, for development of preliminary plans, final plans and specifications at a cost of 5.15% of construction plus reimbursement for out of pocket expense to completion of the project, be approved; and the University Architect's office selected as inspection supervisor.

The motion was seconded by Mr. Louden and passed.

February 9, 1968

The following business relating to the State University of Iowa was transacted on February 9, 1968:
February 8-9, 1968 - State University of Iowa

REGISTER OF PERSONNEL CHANGES. The actions reported in the register of personnel changes at the State University of Iowa for the month of January, 1968, were approved.

CHANGE IN APPOINTMENT AND/OR SALARY. Upon the recommendation of President Bowen, the appointment of Myrtle Kitchell Aydelotte, Professor, was changed to Professor and Director of Nursing Service, effective February 1, 1968, at a salary of $20,000 on a twelve-months basis plus insurance programs to be paid from Account D531.

PH.D. DEGREE IN CULTURAL ANTHROPOLOGY AND LINGUISTICS. Mrs. Rosenfield moved that the request for the granting of a Ph.D. degree in Cultural Anthropology and Linguistics be referred to the Committee on Educational Coordination for their study and recommendation. The motion was seconded by Mr. Louden and passed.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Mr. Dancer reported that the register of capital improvement business transactions at the State University of Iowa, for the period January 4, 1968 through January 31, 1968, had been filed with him; that it appeared to be in order; and that the awarding of contracts had been recommended as follows:

**Utilities, 62nd G.A.**

- Boiler controls and instruments contract to Beckman Instruments, Inc., Lincolnwood, Illinois $27,537.00

**Miscellaneous Projects, 62nd G.A. - Project G, Medical Laboratory Electrical System Improvements**

- Electrical contract for secondary wiring to Paulson Electric Co., Cedar Rapids, Iowa $37,700.00 *
February 8-9, 1968 - State University of Iowa

**Miscellaneous Projects, 62nd G.A. - Project E,**
Relocatable Structure for Education

General contract to Mobile Classrooms, Inc.,
Ft. Wayne, Indiana (low bidder meeting specifications)  $28,437.74

* See revised project budget below

On motion by Mr. Louden, seconded by Mr. Wallace and passed, approval was
given to the award of contract to Paulson Electric Co., Cedar Rapids, and the
following revised project budget for Miscellaneous Projects, 62nd G.A. - Project
G, Medical Laboratory Electrical System Improvements:

<table>
<thead>
<tr>
<th></th>
<th>Preliminary</th>
<th>Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning &amp; supervision</td>
<td>$ 4,000</td>
<td>$ 4,000</td>
</tr>
<tr>
<td>Construction</td>
<td>40,000</td>
<td>56,665</td>
</tr>
<tr>
<td>Transformers &amp; installation</td>
<td>10,000</td>
<td>8,850</td>
</tr>
<tr>
<td>Contingencies</td>
<td>3,000</td>
<td>2,485</td>
</tr>
<tr>
<td>Sub-total</td>
<td>57,000</td>
<td>72,000</td>
</tr>
<tr>
<td>Less: Estimated sales tax refunds</td>
<td></td>
<td>72,000</td>
</tr>
<tr>
<td>Net total</td>
<td>$ 57,000</td>
<td>$ 71,500</td>
</tr>
</tbody>
</table>

Source of funds: Capital Appropriations - 62nd G. A.

On motion by Mr. Wallace, seconded by Mr. Louden and passed, approval was
given to the award of contract to Mobile Classrooms, Inc., Ft. Wayne, for
Miscellaneous Projects, 62nd G.A. - Project E, Relocatable Structure for
Education.

The register of capital improvement business transactions, State University
of Iowa, for the period January 4, 1968 through January 31, 1968, was approved.

**JOHN F. MURRAY ENDOWMENT FUND.** On motion by Mr. Perrin, seconded by Mr. Louden
and passed, the report of the John F. Murray Endowment Fund was accepted and
changes in investment portfolio for the period October 1, 1967 through
December 31, 1967, approved and ratified.
LICENSE AGREEMENT - CEDAR RAPIDS AND IOWA CITY RAILWAY COMPANY. Mr. Wallace moved that a license agreement between the State University of Iowa and the Cedar Rapids and Iowa City Railway Company (CRANDIC) containing the following summarized terms be approved:

The license agreement provides for University use of an irregularly shaped area north of the CRANDIC tracks between Riverside Drive and the Iowa River for a service driveway to two of the additions to the Art Building.

The service driveway and a protective fence will be constructed and maintained by the University at University expense, subject to the satisfaction of CRANDIC. Protection of CRANDIC property, or repairs made necessary to CRANDIC property during construction or maintenance of the driveway will be at University expense. The driveway itself will be the property of the University, and the University assumes the same risks in its use and maintenance as for other University property. If CRANDIC use of its property requires a future change in the location of the driveway, such change will be at University expense.

The license agreement is for an indefinite term unless revoked by CRANDIC by reason of violation by the University of any of the terms of the agreement.

The motion was seconded by Mr. Perrin and, on roll call, the vote was as follows:


Nay: None.

Absent: Quarton, Richards.

The chairman declared the motion passed.

NOTICE OF ASSESSMENT - RIVERSIDE DRIVE LIGHTING. Approval was given to report to the Executive Council of Iowa that, in accordance with Chapter 391A of the Code of Iowa, the State University is favorable to the installation by the City of Iowa City of street lights on Riverside Drive, extending from Iowa Avenue to Myrtle Avenue and that the State Board of Regents has no objections to the project, calling for an assessment of $60,500.
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COLLEGE OF NURSING BUILDING - ARCHITECTURAL CONTRACT. On motion by Mr. Louden, seconded by Mr. Wallace and passed, approval was given to a 4.75% standard contract for architectural services with Charles Herbert & Associates, Des Moines, Iowa, on the College of Nursing Building.

HOSPITAL PARKING RAMP - BOND LITIGATION. Vice President Jolliffe presented a progress report on bond litigation plans for the Hospital Parking Ramp through a letter dated January 29, 1968, from A. O. Leff, University Counsel, which states in part - "... I have been informed that we are about to be sued by a resident of Iowa City who is unhappy over our parking program as a whole and our condemnation of his property. It will question the validity of our procedures for setting up the parking system as a self-liquidating facility and the issuance of the bonds to pay for the ramp west of the Hospital."

Mr. Wolf moved that as soon as the notices mentioned above are served on the Attorney General of Iowa and Executive Secretary Richey, Mr. Leff be given authority on behalf of the State Board of Regents to enter an appearance immediately without waiting for the service of additional original notices in order to file an answer and begin litigation in the courts as quickly as possible.

The motion was seconded by Mr. Louden and passed.

MISCELLANEOUS PROJECTS, 62ND GENERAL ASSEMBLY - PROJECT H, GRAPHIC SERVICES BUILDING REMODELING (JAYDON BUILDING). Mrs. Rosenfield moved that the project, preliminary plans and the following project budget for Miscellaneous Projects, 62nd G.A. - Project H, Graphic Services Building Remodeling (Jaydon Building) be approved and the Physical Plant Department designated as architect and
February 8-9, 1968 - State University of Iowa

inspection supervisor, with the understanding that soil conditions under the building be further explored as to what would be needed to support its contents:

Project description

This project provides for the alterations necessary to make the building suitable to house the Department of Publications and Printing Service. Not included in the project are areas of the building which will be used as is, such as previously finished offices, the area to be used by the Hospital Ambulance Garage and approximately 8,000 square feet to be used as storage space.

The work included provides for seven (7) additional office spaces, construction of two photographic darkrooms, expanded toilet facilities and the preparation of approximately 16,000 square feet of open space for the Printing Service Shop area. The space to be converted is former warehouse space with minimum utilities provided. The conversion includes a new heating system, total air conditioning, new electrical service for the Printing Service equipment and improved lighting. Also included is interior painting and the hook-up of printing equipment.

Source of Funds

Capital Appropriations - 62nd G. A.

Estimated Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning &amp; supervision</td>
<td>$ 8,000</td>
</tr>
<tr>
<td>Construction, Air Conditioning &amp; Fixed Equipment</td>
<td>162,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>8,300</td>
</tr>
<tr>
<td>Total - remodeling</td>
<td>$178,300</td>
</tr>
<tr>
<td>Moving Expense</td>
<td>12,500</td>
</tr>
<tr>
<td>Total - remodeling &amp; moving</td>
<td>$190,800</td>
</tr>
</tbody>
</table>

The motion was seconded by Mr. Wolf and carried with Mr. Louden passing.

DORMITORY RATES, 1968-69. On motion by Mr. Wallace, seconded by Mr. Loss and passed, the following proposed rate schedule, effective with the academic year 1968-69, for dormitories and dining services was approved:
<table>
<thead>
<tr>
<th>Plan Description</th>
<th>1967-68 Present</th>
<th>1968-69 Proposed</th>
<th>Amount of Increase</th>
<th>Percentage of Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROOM &amp; BOARD PLAN A (20 meals per week)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quadrangle, Hillcrest, Currier, Burge, Daum, Stanley, Rienow I, Rienow II</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doubles &amp; Triples</td>
<td>$915</td>
<td>$984</td>
<td>$79</td>
<td>7.54%</td>
</tr>
<tr>
<td>Doubles &amp; Triples- (airconditioned)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doubles with Bath</td>
<td>1,015</td>
<td>1,092</td>
<td>77</td>
<td>7.59%</td>
</tr>
<tr>
<td>Doubles with Bath- (airconditioned)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Singles</td>
<td>1,040</td>
<td>1,118</td>
<td>78</td>
<td>7.50%</td>
</tr>
<tr>
<td>Singles- (airconditioned)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

See following table for room and partial board (less than 20 meals per week,)
Plans B, & C.

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>1967-68 Present</th>
<th>1968-69 Proposed</th>
<th>Amount of Increase</th>
<th>Percentage of Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROOM WITH BOARD PLAN A OPTIONAL, (20 meals per week)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Men, South Quad Only</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quadruples &amp; Triples</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Room Only</td>
<td>340</td>
<td>370</td>
<td>30</td>
<td>8.82%</td>
</tr>
<tr>
<td>Room &amp; Board</td>
<td>880</td>
<td>910</td>
<td>30</td>
<td>3.41</td>
</tr>
</tbody>
</table>

See following table for room and partial board (less than 20 meals per week), Plans B, & C.

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>1967-68 Present</th>
<th>1968-69 Proposed</th>
<th>Amount of Increase</th>
<th>Percentage of Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOARD ONLY - PLAN A (20 meals per week)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Men &amp; Women not living in Residence Halls</td>
<td>540</td>
<td>540</td>
<td>-0-</td>
<td>-0-</td>
</tr>
</tbody>
</table>
See following table for partial board (less than 20 meals per week), Plans B, & C.

<table>
<thead>
<tr>
<th>ROOM &amp; PARTIAL BOARD (Less than 20 meals per week)</th>
<th>PLAN B</th>
<th>PLAN C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doubles &amp; Triples</td>
<td>$ 960</td>
<td>$ 942</td>
</tr>
<tr>
<td>Doubles &amp; Triples - (airconditioned)</td>
<td>$ 966</td>
<td>$ 948</td>
</tr>
<tr>
<td>Doubles with Bath</td>
<td>1,068</td>
<td>1,050</td>
</tr>
<tr>
<td>Doubles with Bath - (airconditioned)</td>
<td>1,074</td>
<td>1,056</td>
</tr>
<tr>
<td>Singles</td>
<td>1,094</td>
<td>1,076</td>
</tr>
<tr>
<td>Singles - (airconditioned)</td>
<td>1,104</td>
<td>1,086</td>
</tr>
</tbody>
</table>

| South Quad, Men | Quadruples & Triples | 886 | 868 |

<table>
<thead>
<tr>
<th>PARTIAL BOARD ONLY</th>
<th>PLAN B</th>
<th>PLAN C</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 Lunches &amp;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Dinners</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Per Week</td>
<td>Per Week</td>
</tr>
<tr>
<td>Men &amp; Women not living in Residence Halls</td>
<td>$ 516</td>
<td>$ 498</td>
</tr>
</tbody>
</table>

CHANGE OF BOARD PLAN

Any boarding plan may be changed to another boarding plan any time during the year for a fee of $10.00 per change.
REVISION OF RATES FOR FACULTY AND STAFF - HAWKEYE APARTMENTS, PARKLAWN AND BARRACKS APARTMENTS. On Motion by Mr. Louden, seconded by Mr. Wallace and passed, the following revised rate schedule, effective with new and renewed leases beginning June 6, 1968, for staff and faculty residing in married student housing (Hawkeye, Parklawn and Barracks Apartments) was approved:

<table>
<thead>
<tr>
<th>Hawkeye Apartment</th>
<th>Staff and Faculty</th>
<th>Amt of Reduction of Premium Per Mo.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hawkeye Drive</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two-Bedroom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st year</td>
<td>$105</td>
<td>$125</td>
</tr>
<tr>
<td>2nd year</td>
<td>$140</td>
<td>$115</td>
</tr>
<tr>
<td>3rd year</td>
<td>$115</td>
<td></td>
</tr>
<tr>
<td>Hawkeye Court</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two-Bedroom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st year</td>
<td>112</td>
<td>132</td>
</tr>
<tr>
<td>2nd year</td>
<td>145</td>
<td>122</td>
</tr>
<tr>
<td>3rd year</td>
<td>122</td>
<td></td>
</tr>
<tr>
<td>One-Bedroom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st year</td>
<td>92</td>
<td>112</td>
</tr>
<tr>
<td>2nd year</td>
<td>125</td>
<td>102</td>
</tr>
<tr>
<td>3rd year</td>
<td>102</td>
<td></td>
</tr>
<tr>
<td>Parklawn Apartments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One-Bedroom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st year</td>
<td>87</td>
<td>102</td>
</tr>
<tr>
<td>2nd year</td>
<td>117</td>
<td>97</td>
</tr>
<tr>
<td>3rd year</td>
<td>97</td>
<td></td>
</tr>
<tr>
<td>Efficiency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st year</td>
<td>70</td>
<td>85</td>
</tr>
<tr>
<td>2nd year</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>3rd year</td>
<td>80</td>
<td></td>
</tr>
<tr>
<td>Barracks Apartments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two-Bedroom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st year</td>
<td>68</td>
<td>78</td>
</tr>
<tr>
<td>2nd year</td>
<td>100</td>
<td>78</td>
</tr>
<tr>
<td>3rd year</td>
<td>78</td>
<td></td>
</tr>
</tbody>
</table>
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QUADRANGLE REMODELING, UNIT B. On motion by Mr. Wallace, seconded by Mr. Wolf and passed, approval was given to the project, preliminary plans and following budget for Quadrangle Remodeling, Unit B, and to a new standard form contract of 5% less $14,875 with Stewart, Robison & Laffan, Davenport, for architectural services - (the original contract approved in June 1964 with that firm expired in June 1967 requiring payment of $14,875 following deferment of the project); and the University Architect's Office designated as inspection supervisor:

Project description

Major remodeling is proposed for the entire building, except for the kitchen and dining facilities and the main lounge. The purposes for remodeling are to increase fire resistance, to reduce transmission of noise, to reduce maintenance and repair costs, and to improve the general liveability of student living areas. It is proposed to accomplish the remodeling in four parts. Unit "A", the southwest quarter of the building, has been remodeled (1963-4). It is proposed to similarly remodel the northwest quarter of the building.

Source of funds

Dormitory Improvement Reserve Fund $180,000
Dormitory Surplus Fund 370,000

$550,000

Estimated expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervision</td>
<td>$10,000</td>
</tr>
<tr>
<td>Architect's fee</td>
<td>$23,750</td>
</tr>
<tr>
<td>Less previous payments</td>
<td>14,875</td>
</tr>
<tr>
<td>Construction (including elevator)</td>
<td>475,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>25,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>31,125</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$550,000</strong></td>
</tr>
</tbody>
</table>

STATE SANATORIUM SEWAGE TREATMENT FACILITY IMPROVEMENTS, 61ST GENERAL ASSEMBLY - TERMINATION OF CONTRACT WITH BI-STATES CONSTRUCTION COMPANY. On motion by Mr. Louden, seconded by Mr. Loss and passed, the following resolution of the
February 8-9, 1968 - State University of Iowa

State Board of Regents authorizing termination of a construction contract with Bi-States Construction Company for the State Sanatorium Sewage Treatment Facility Improvements, 61st General Assembly, was adopted:

WHEREAS, under date of July 7, 1967, the Iowa State Board of Regents ("Owner") entered into an agreement with Bi-States Construction Company, Inc. ("Contractor") for the construction of a sewer line pursuant to plans and specifications entitled "State Sanatorium Sewage Treatment Facilities Improvements 61st G.A., Phase I" (the "Contract");

WHEREAS, the completion date for said project was November 27, 1967, and only 28% of the project has been completed to date, and no work is presently being done; and

WHEREAS, the Engineer for the project has by letter dated February 3, 1968 notified Contractor of the unsatisfactory progress and has advised Contractor that unless there is evidence of satisfactory progress within 10 days he will certify to the Owner that there is sufficient cause to justify termination of the Contract pursuant to paragraph 27 of the General Conditions of the Contract;

NOW, THEREFORE, BE IT RESOLVED that, in the event the project Engineer certifies there is sufficient cause to justify termination of the Contract, the Executive Secretary of the Iowa State Board of Regents be and he is hereby authorized to terminate the Contract in accordance with paragraph 27 of the General Conditions of the Contract;

WHEREAS the plans and specifications for Melrose Towers have been tendered by Leo C. Peiffer, Architect, but the projected student enrollment and the demand for such facilities have now materially changed and it appears at present that such type of facility is not advisable.

NOW, THEREFORE, BE IT HEREBY RESOLVED that said project is, for the present, abandoned and the architect shall be compensated as provided in his contract in such event.

OAKDALE HOSPITAL REMODELING FOR TEACHING LABORATORIES. On motion by Mr. Wolf, seconded by Mr. Louden and passed, the project, preliminary plans and following
budget for Oakdale Hospital Remodeling for Teaching Laboratories were approved, and the University Architect's Office designated as architect and inspection supervisor:

Project description

The project consists of remodeling approximately 5,700 sq. ft. of space in the basement of the west wing of the main hospital building to provide space for the expanded programs of training of medical technologists in clinical procedures. This space was formerly used for laboratory procedures for the Sanatorium, which are now being performed in other medical laboratories.

The work consists of demolition of several masonry walls, construction and plastering of new partitions, installation of vinyl floor tile and base, new suspended acoustical ceiling and fluorescent lighting system, revisions and additions to existing plumbing, revisions to existing basement heating to include air conditioning system and painting.

Estimated Expenditures:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and supervision</td>
<td>$ 4,000.00</td>
</tr>
<tr>
<td>Construction</td>
<td>$ 60,000.00</td>
</tr>
<tr>
<td>Contingency</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td><strong>Total Cost</strong></td>
<td><strong>$ 67,000.00</strong></td>
</tr>
</tbody>
</table>

Source of funds: State Sanatorium Repairs, Replacements and Alterations
The following business relating to the University of Northern Iowa was transacted on February 9, 1968:

REGISTER OF PERSONNEL CHANGES. The actions reported in the register of personnel changes at the University of Northern Iowa for the month of January, 1968, were approved and ratified.

RESIGNATION. The resignation of Margaret Sjolander, Head, Department of Home Economics, effective May 31, 1968, was accepted.

APPOINTMENTS. Upon the recommendation of President Maucker, the following appointments were approved:

Robert Stansbury as Assistant to the President, effective August 1, 1968, at a salary rate on the 12-months basis of $14,500. Mr. Stansbury, a graduate of UNI in mathematics (B.A. in 1956 and M.A. in 1965) will receive his Ph.D. from the University of Iowa in educational administration and research in August. He has had 9 years of teaching and supervisory experience in Iowa public schools.

Martin J. Nelson, Dean Emeritus, to position of Special Assistant to the Dean of Instruction on a temporary basis for four months from February 1 to May 31, 1968, at a cash salary of $2,000 for the period.

CHANGE IN ASSIGNMENT. Upon the recommendation of President Maucker, the following changes in assignment were approved:

Leland L. Wilson from Professor of Chemistry to Professor of Chemistry and Head, Department of Chemistry, effective July 1, 1968, with change in salary to be determined when the 1968-69 budget is prepared. Dr. Wilson, age 53, completed the M.S. degree at the University of Kentucky in 1941 and the Ph.D. degree at Peabody College for Teachers in 1951. Since this time, he has been a summer NSF Fellow at the University of Wisconsin, has attended summer institutes at Oak Ridge, Fisk University, and Emory University and has done summer research at Rensselaer Polytechnic Institute. Dr. Wilson joined the staff at University of Northern Iowa in 1955 as Assistant Professor of Chemistry and Physical Science, was advanced to the rank of Associate Professor in 1958, and to the rank of Professor in 1959.
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William C. Lang from Professor of History, Vice-President and Dean of Instruction to Professor of History and Vice-President for Academic Affairs, effective July 1, 1968.

Daryl Pendergraft from Professor of History, Executive Dean and Assistant to the President to Professor of History, Executive Dean and Vice-President for Student Affairs and Field Services, effective July 1, 1968.

PROFESSIONAL DEVELOPMENT LEAVES. On motion by Mrs. Rosenfield, seconded by Mr. Wallace and passed, professional development leaves (with pay) for the 1968-69 academic year as shown in a memorandum dated January 30, 1968 from President Maucker to Board members, was approved.

ENROLLMENT REPORT. President Maucker reported that 7750 students were enrolled in the second semester, as compared to 8239 in first semester.

STUDENT FEES, 1968-69. On motion by Mr. Perrin, seconded by Mr. Wallace and passed, approval was given to increase the basic student fee for resident under-graduates by $13 per semester for a total of $398 per academic year, effective 1968-69, such increase to cover the following:

$10.00 increase in general student fee to provide increased support for the General Fund budget

3.00 increase in student activity fee to support additional expenditures for the Union and Health Service

STUDENT HOUSING - PARIETAL RULES. On motion by Mr. Louden, seconded by Mr. Perrin and passed, the following change in parietal rules affording a greater range of choice for students, effective September 1, 1968, was approved:

1. Permit women students in their junior and senior years to live in housing of their choice off-campus (with parental permission for students under 21) rather than requiring them (as at present) to live in their own homes or in residence halls.
2. Permit men students in their sophomore, junior and senior years who choose to live off-campus to live in housing of their choice rather than requiring (as at present) that those under 21 live in university-approved off-campus housing.

Mr. Perrin moved that institutions submit to the Board for their approval all changes in the rules that affect occupancy of the dormitory system.

The motion was seconded by Mr. Wolf.

Mrs. Rosenfield suggested that the institutions bring to the Board any exceptions that would affect the Board's agreement under the bond covenant.

Mr. Wallace moved as a substitute motion that the Board not review any parietal rules except those having to do with which student shall or shall not have to live in dormitories.

The motion was seconded by Mr. Wolf.

With unanimous consent, Mr. Wallace withdrew his substitute motion.

Mr. Redeker moved that parietal rules of the dormitory system shall be brought to the Board for approval only when they conflict with the responsibility of the Board as set out under the bond covenant.

The motion failed for lack of a second.

Mrs. Rosenfield moved as a substitute motion that the Board require the institutions to bring in their parietal rules when they consider there is a possible conflict under the obligation of the bond covenant which states that the Board will only adopt such rules and regulations as will assure maximum occupancy of the buildings.

The motion failed for lack of a second.

Mr. Wolf moved as a substitute motion that the institutions shall bring to the Board proposed changes in parietal rules when such rules in their judgment would affect the responsibility of the Board under its bond covenant to assure maximum occupancy of the dormitories.
The motion was seconded by Mrs. Rosenfield.

On roll call, the vote on the motion to substitute was as follows:


Nay: Louden, Perrin

Absent: Quarton, Richards.

The chairman declared the motion to substitute passed.

On roll call, the vote on the motion by Mr. Wolf was as follows:


Nay: None.

Absent: Quarton, Richards.

The chairman declared the motion passed.

CAPITAL IMPROVEMENTS, 62ND GENERAL ASSEMBLY - SPECIAL REPAIRS, REPLACEMENTS AND ALTERATIONS - SABIN HALL RENOVATION. On motion by Mr. Louden, seconded by Mr. Loss and passed, the preliminary plans for Sabin Hall Renovation were approved.

CAPITAL IMPROVEMENTS, 62ND GENERAL ASSEMBLY - HEAT AND UTILITY SYSTEM, ADDITIONS AND IMPROVEMENTS - STEAM TUNNEL TO SITE OF NEW UNION BUILDING. On motion by Mr. Wallace, seconded by Mr. Louden and passed, the preliminary plans for Heat and Utility System, Additions and Improvements - Steam Tunnel to Site of New Union Building were approved.

CAPITAL IMPROVEMENTS, 62ND GENERAL ASSEMBLY - PLANNING FUNDS. On motion by Mr. Wallace, seconded by Mr. Wolf and passed, approval was given to use an estimated $27,400 from Capital Improvements Planning Funds to pay the planning firm of Caudill, Rowlett and Scott.
EXTERIOR PAINTING OF BARTLETT AND LAWThER RESIDENCE HALLS. On motion by Mr. Louden, seconded by Mr. Iolf and passed, approval was given to the project, preliminary plans and following budget for exterior painting of Bartlett and Lawther Residence Halls, and the Physical Plant Department selected to prepare the plans and specifications:

Project description

This project provides for a complete job of painting all exterior painted surfaces of two residence halls. It will include all exterior portions of window sash and frames, exterior doors, cornice trim and eaves, and all previously painted metal gutters, downspouts, handrails and ventilators. It will include also the repair or replacement of any deteriorated wood members on cornice, windows and doors, and necessary re-glazing of all windows.

Estimated expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Painting Contract</td>
<td>$23,300</td>
</tr>
<tr>
<td>Work by Physical Plant</td>
<td>2,200</td>
</tr>
<tr>
<td>Contingencies</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>Total Project</strong></td>
<td><strong>$26,500</strong></td>
</tr>
</tbody>
</table>

Source of funds

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dormitory Improvement Fund</td>
<td>$26,500</td>
</tr>
</tbody>
</table>

WELLS FOR COOLING SYSTEMS - ADMINISTRATION BUILDING, UNION BUILDING AND TOWERS DINING-LOUNGE UNIT. Mr. Redeker stated that if there were no objections, the preliminary plans prepared by Todd, Hedeen and Associates, Waterloo, would be approved. There were no objections.

CAPITAL IMPROVEMENT - ADDITION TO ADMINISTRATION BUILDING. On motion by Mr. Louden, seconded by Mr. Perrin and passed, the following revised project budget to provide for the well for cooling system and additional equipment for the Addition to Administration Building was approved:
Source of funds

- Appropriation for Capital Improvements, 61st G.A. $336,230
- Executive Council allocation for Central Hall fire loss 331,000
- 1967-68 RR&A funds 15,374
- Tabulating Service fund 5,000
- Capital Improvements, 60th G.A. - Elec. Interconnection with Cedar Falls 5,396
- Interest on Treasurer's Temporary Investments 32,000

Total $725,000

Estimated expenditures

- Construction contracts $634,479
  Less: Estimated sales tax refunds 4,000 $630,479
- Architect's fee 31,724
- Equipment 30,000
- Utilities 7,000
- Supervision and work by Physical Plant 20,536
- Contingencies 5,261

Total Project Budget $725,000

*These additional funds are needed to:
1. Provide Well for Cooling System $12,000
2. Additional equipment 20,000

COMMONS BUILDING - EXTERIOR MASONRY AND ROOF REPAIR. On motion by Mr. Perrin, seconded by Mr. Loss and passed, the preliminary plans for the Commons Building, Exterior Masonry and Roof Repair were approved.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Mr. Dancer reported that the register of capital improvement business transactions, University of Northern Iowa, for the month of January, 1968, had been filed with him and that it appeared to be in order. The register was approved.
February 8-9, 1968

IOWA STATE UNIVERSITY

The following business relating to Iowa State University was transacted on February 9, 1968:

REGISTER OF PERSONNEL CHANGES. The actions reported in the register of personnel changes at the Iowa State University for the month of January, 1968, were approved and ratified.

CHANGE IN APPOINTMENT. Upon the recommendation of President Parks, the following change in appointment was approved:

William H. Thompson, professor, Department of Industrial Administration, College of Sciences and Humanities, to professor and chairman, Department of Industrial Administration, College of Sciences and Humanities, salary as shown in the 1968-1969 budget, twelve months' basis, plus annuity, from July 1, 1968, to June 30, 1971.

APPOINTMENT. Upon the recommendation of President Parks, the following appointment was approved:

James P. Reid, professor and head, Department of Physical Education for Men, College of Sciences and Humanities, salary $17,500, twelve months' basis, plus annuity, effective July 1, 1968.

HEATING PLANT ADDITIONS, 62ND GENERAL ASSEMBLY - SUPPLEMENT TO ENGINEERING CONTRACT. On motion by Mr. Wallace, seconded by Mr. Louden and passed, approval was given to the Supplement dated February 9, 1968 to contract for engineering services dated August 13, 1965 with Brown Engineering Company, Des Moines, Iowa, on Heating Plant Additions, 62nd General Assembly.

UTILITIES EXTENSIONS, 62ND GENERAL ASSEMBLY - CHILLED WATER DISTRIBUTION SYSTEM. On motion by Mr. Wallace, seconded by Mr. Loss and passed, the following project description, estimated budget were approved, and authority granted to
February 8-9, 1968 - Iowa State University

proceed with final engineering plans and specifications, advertise for and receive bids and recommend award of contracts:

Project description

The proposed distribution system would provide underground piping for distributing chilled water pumped from the proposed central chilling plant to the various campus buildings for use in air conditioning the buildings. Construction on the work should begin during summer 1968 in order to serve same buildings as soon as the central plant is completed, about Fall 1969.

Source of funds

Utility Extensions (62nd G.A. Capital) $350,000
Iowa State Foundation - Theatre-Auditorium project budget (approved 10-1-66) (1) 101,000
Transfers from following previously approved project budgets: (1)

Library Addition No. 2 (61st G. A.) $100,000
Classroom and Office Building No. 2 (61st G. A.) 135,000
Computer Laboratory (61st G. A.) 50,000 285,000

Transfer from project funds, proposed budget for East Hall Addition (61st G. A.) (1) 44,000 (2)

TOTAL $780,000 *

(1) Transfer in lieu of installing chilling equipment in building
(2) $50,000 in proposed budget

* Includes allowances for street crossings, sidewalk replacement, sodding, piping, valves, manholes and cathodic protection with all labor and materials included.

Estimated expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Installation of Piping</td>
<td>$570,000</td>
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<tr>
<td>Street Crossings, Manholes, Valves, Cathodic Protection</td>
<td>70,000</td>
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<tr>
<td>Sub Total</td>
<td>640,000</td>
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<tr>
<td>Contingencies - 15%</td>
<td>96,000</td>
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<tr>
<td>Sub Total</td>
<td>736,000</td>
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<tr>
<td>Engineering - 6%</td>
<td>14,000</td>
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<tr>
<td>TOTAL</td>
<td>$780,000</td>
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</table>
February 8-9, 1968 - Iowa State University

KRAMME FARM (AGRONY-M-AGRICULTURAL ENGINEERING RESEARCH CENTER) - LONG-RANGE PLAN FOR SITE DEVELOPMENT AND BUILDING CHANGES. Vice President Moore presented a proposed ten-year plan for site development and building changes on the Kramme Farm (Agronomy - Agricultural Engineering Research Center). Mr. Moore was instructed to proceed as outlined in the exhibit distributed to Board members.

SCIENCE BUILDING ADDITION NO. 2, 62ND GENERAL ASSEMBLY - APPLICATION FOR TITLE II FACILITIES GRANT. On a motion by Mr. Louden, seconded by Mr. Loss and passed, authorization was granted to file with the U. S. Office of Education an application for a facilities grant under Title II, Higher Education Facilities Act of 1963 and to provide all assurances, understandings and information required in connection with said application; and further, to designate Wayne R. Moore, Vice President for Business and Finance, Iowa State University, as the official representative of the University in connection with said application.

MISCELLANEOUS FARM BUILDINGS, 62ND GENERAL ASSEMBLY (3 RESEARCH STATION RESIDENCES: AGRONY-M-AGRICULTURAL ENGINEERING, ANIMAL REPRODUCTION, AND HORTICULTURE). On motion by Mr. Louden, seconded by Mr. Perrin and passed, approval was given to the preliminary plans and the following estimated project budgets for the three Research Station residences named above, and the Physical Plant Department designated as inspection supervisor, and authority granted to advertise for and receive bids and recommend award of contracts:

Residence: A three bedroom residence with basement of conventional wood frame construction will be built for the superintendent of each of these three University Research Stations. A two-car attached garage (for station pick-up and personal car) is included as an additive alternate.
Locations: The Agronomy-Agricultural Engineering Station is 4 1/2 miles west of the city limits of Ames on U. S. Highway 30.

The Animal Reproduction Station is 2 miles south of Highway 30 on State Avenue and 3/4 miles west.

The new Horticulture Station is 4 1/4 miles north on U. S. Highway 69 and 1 1/2 miles east of the city limits of Ames.

Estimated cost:

<table>
<thead>
<tr>
<th></th>
<th>Agronomy Agri-Engr</th>
<th>Animal Reproduction</th>
<th>Horticulture</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence</td>
<td>$18,900</td>
<td>$18,900</td>
<td>$18,900</td>
<td>$56,700</td>
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<tr>
<td>Site Development</td>
<td>200</td>
<td>200</td>
<td>2,000</td>
<td>2,400</td>
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<tr>
<td>Septic Tank and Field</td>
<td>Use existing</td>
<td>1,500</td>
<td>2,200</td>
<td>3,700</td>
</tr>
<tr>
<td>Electrical &amp; Water Service</td>
<td>200</td>
<td>200</td>
<td>6,000</td>
<td>6,400</td>
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<tr>
<td>SUB-TOTAL</td>
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<td></td>
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<td>69,200</td>
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<tr>
<td>Less Estimated Tax Refunds</td>
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<td></td>
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<td>-800</td>
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<td>TOTAL CONSTRUCTION COSTS</td>
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<td></td>
<td></td>
<td>68,400</td>
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<tr>
<td>Contingencies</td>
<td></td>
<td></td>
<td></td>
<td>3,000</td>
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<tr>
<td>Architectural &amp; Engineering</td>
<td></td>
<td></td>
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<td>3,500</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>TOTAL COST OF COMBINED PROJECTS $74,900</td>
</tr>
</tbody>
</table>

Source of funds:

- Miscellaneous Buildings on Farms $42,000
- Improvements for new Horticulture Farm $32,900

TOTAL $74,900

STUDENT TEACHER TRAINING CONTRACT. On motion by Mr. Wallace, seconded by Mr. Louden and passed, approval was given to a student teaching agreement with the Council Bluffs Public Schools System. (Council Bluffs was not included in the list of 56 school districts approved by the Board on September, 1967. The agreement with Council Bluffs is identical with the 56 agreements previously approved.)
REGISTER OF CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS. Mr. Dancer reported that the register of capital improvements business transactions, Iowa State University, for the period January 5, 1968 through January 31, 1968 had been filed with him and that it appeared to be in order. The register was approved.

VANDALISM DAMAGE. Vice President Moore reported that sometime between 2:30 and 3:00 a.m. on the morning of February 1, 1968, vandals smashed 36 windows in eight campus building, cost of replacement estimated to be $2,000.

Mrs. Rosenfield moved that a claim be submitted to the Executive Council of Iowa for reimbursement of $2,000 cost of replacement of broken windows.

The motion was seconded by Mr. Louden and passed.

ADJOURNMENT. President Redeker adjourned the meeting at 3:05 p.m., February 9, 1968.

R. Wayne Richey, Executive Secretary